

Nancy S. Mikeska  
Assistant City Administrator  
Director Community Development  
300 W. Davis, Suite 530  
P.O. Box 3066  
Conroe, Texas 77305  
(936) 522-3600  
Fax: (936) 522-3064



Community Development  
Code Enforcement  
Planning  
Annexation  
Human Resources  
Parks & Recreation  
Transportation  
CDBG

## CITY OF CONROE COMMUNITY DEVELOPMENT

---

### CAMPAIGN 2024

Dear Candidate:

You are probably aware that state law prohibits the placement of signs in the right-of-way of a public street. For public safety, the City of Conroe requests signs not be placed within ten feet of the back of the curb of a public street, including any part of the ten feet that may be outside the right-of-way. Your campaign signs must also have a ROW Notice printed on the sign.

The City has exempted temporary signs on residential lots from both of the above placement restrictions. As long as they remain behind the curb, your campaign signs may be placed at any location on a **residential lot**, as long as they contain the correct notice and you have the property owner's permission.

Outside residential areas you should not place any sign within an area that is either in the public street right-of-way or within 10 feet of the back of the curb.

The City recognizes that most signs are erected or placed by persons other than the candidates. However; you, as the candidate, are responsible for your signs. We would appreciate your assistance in informing your supporters of the guidelines for placement and encouraging compliance with the regulations. Your efforts will reduce the potential traffic hazards associated with these roadside signs.

**ROAD SIGNS** I. When Is The "Right-Of-Way" Notice Required? *All written political advertising that is meant to be seen from a road must carry a "right-of-way" notice.* It is a criminal offense to omit the "right-of-way" notice in the following circumstances: I. if you enter into a contract or agreement to print or make written political advertising meant to be seen from a road; or II. if you instruct another person to place the written political advertising meant to be seen from a road.

II. What Should the “Right-Of-Way” Notice Say? Section 259.001 of the Texas Election Code prescribes the exact language of the notice: *NOTICE: IT IS A VIOLATION OF STATE LAW (CHAPTERS 392 AND 393, TRANSPORTATION CODE) TO PLACE THIS SIGN IN THE RIGHT-OF-WAY OF A HIGHWAY.*

III. Do Yard Signs Have To Have The “Right-Of-Way” Notice? *Yes. The “right-of-way” notice requirement applies to signs meant to be seen from any road.* The notice requirement assures that a person responsible for placing signs is aware of the restriction on placing the sign in the right-of-way of a highway.

Please also note, that after the election your campaign is responsible for taking down and picking-up all of your campaign signs within 14 days of the declaration of a final winner.

If you see a sign placed illegally, one that blocks visibility, or a sign that is in an unsafe location, please report it to our office (936) 522 3600.

Thank you very much for your cooperation in regard to this matter. If you have questions regarding your signs, please call our office. Let’s have a great and safe election time.

Sincerely,



Nancy Mikeska  
Assistant City Administrator  
Director of Community Development