



Service ★ Quality ★ Commitment



2013 CALENDAR

2013 CITY OF CONROE, TEXAS
8TH ANNUAL STATE OF THE CITY REPORT

Exceeding Expectations

A MESSAGE from the MAYOR



**Mayor
Webb K.
Melder**



**Councilwoman
Marsha Porter**
Position 1



**Councilman
Guy Martin**
Position 4



**Councilman
Jim Gentry**
Position 3



**Councilman
Gil Snider**
Position 5



**Councilman
Seth M. Gibson**
Position 2



CITY OF CONROE

Office of the Mayor

Dear Citizens of Conroe,

It is a pleasure to present the 8th Annual State of the City Report, which highlights the City of Conroe. Our responsibilities and goals have been challenged even more with the present economic climate. Your council, city staff and employees are working diligently to make Conroe one of the best overall cities in Texas.

Our current challenges center on maintaining fiscal responsibility in these very uncertain times. Conroe has been blessed with tremendous growth over the last decade and the best is yet to come. We continue to face new challenges for infrastructure, fire, police protection, roads/transportation, annexation and many other issues.

Our goals remain unchanged. In a competitive world, we need a friendly atmosphere towards corporate America in order to create new jobs for Conroe, while continuing our efforts to provide a well-rounded and complete quality of life environment for our citizens. We are challenged to do all of this, yet remain focused on taxes and budgets. Conroe has the second lowest tax rate in Southeast Texas for cities our size.

TEAMWORK: The city's administration, staff and employees are to be commended and recognized for their continued spirit of cooperation and teamwork. Only by working together can we maintain all of this while building for our future...making tomorrow better than today.

Hope is a good thing and hopefully the future will bear more good news for our great city. You, the citizens, are our greatest asset. Thank you for allowing me to serve you as your mayor; it is truly an honor.

May we all remain blessed.

Webb K. Melder

Webb K. Melder
Mayor

A MESSAGE from the CITY ADMINISTRATOR



Paul Virgadamo, Jr.
City Administrator



CITY OF CONROE

Administration

Message from City Administrator

It is a pleasure to present the 2012 Annual Report highlighting the City of Conroe. Our mission is "To protect and serve the citizens of Conroe and exceed their expectations." Our goal is to serve you in a customer friendly manner and we will always continuously search for better ways to serve you.

Our greatest resource remains our city employees who work to serve the citizens of Conroe with quality city services. I can assure you that they are committed to making Conroe the best that it can be. Many of the photographs you see on this calendar represent the 450 city employees who enjoy what they do and are rewarded by serving people and making a difference in their daily lives. I commend our employees as they perform their duties while fully understanding that our citizens pay the bills.

With the support of the Mayor and City Council the city staff has been able to complete many road, infrastructure, parks and other related projects that serve you. With the completion of the Deison Technology Park, the continued development of our Industrial Park and retail development, we continue to encourage a business friendly atmosphere.

I would ask that you visit the City of Conroe website (www.cityofconroe.org) to learn more about your city government, to take advantage of the many leisure opportunities, to find answers to questions about city services and even to submit questions to our City Council and city staff.

A handwritten signature of Paul Virgadamo, Jr.

Paul Virgadamo, Jr.
City Administrator



GOLD STAR ACCOMPLISHMENTS

- ◆ Renovation and Expansion of the C.K. Ray Recreation Center
- ◆ New Restroom Building at Carl Barton, Jr. Park
- ◆ TRAPS Region IV Part Time Employee of the Year
- ◆ Lifeguard Team – 1st Place Municipal Division of the American Red Cross Lifeguard Competition
- ◆ Adjusted Family Medicine Contract for a \$30,000 savings
- ◆ Establish City-wide Employee of the Month Program
- ◆ Reduction in Overtime
- ◆ Purchase of election equipment in order to hold City-conducted elections for 2012
- ◆ Successful completion of General and Runoff Elections
- ◆ Martin Luther King, Jr. Drum Major Award – The Oscar Johnson, Jr. Community Center
- ◆ National Recreation and Park Association – Outstanding Park/Facility Design – Lone Star Monument and Historical Flag Park
- ◆ National Recreation and Park Association – Outstanding Park/Facility Design – The C.K. Ray Recreation Center
- ◆ Texas Recreation and Park Society – Recreation Facility Design Excellence – The C.K. Ray Recreation Center
- ◆ Texas Recreation and Park Society – Voluntary Service Award – Conroe Independent School District for their support of the After School Recreation Program
- ◆ Athletic Business Magazine Architectural Showcase – The C.K. Ray Recreation Center
- ◆ Construction of a roof at the aquatic center mechanical room
- ◆ Renovation of the aquatic center mechanical room and upgrades to equipment
- ◆ Renovation of the locker rooms at the aquatic center
- ◆ Installation of a new playground at Candy Cane Park
- ◆ The opening of John Burge Park at Shadow Lakes
- ◆ Construction of a new eighteen hole disc golf course at John Burge Park at Shadow Lakes
- ◆ The grand re-opening of Dr. Martin Luther King, Jr. Sports Park
- ◆ The grand re-opening of Kasmiersky Park
- ◆ Implementation of Texas Municipal League Online Training- free
- ◆ Texas Municipal League- equity return reimbursement = \$41,392
- ◆ Negotiated contract with Conroe Family Medicine to save \$60,000 per year (approximate)
- ◆ Appointment of HR Director
- ◆ Ongoing development and marketing of the Deison Technology Park
- ◆ Interaction with H-GAC's TGE and Transportation Policy Council to gain grant money for transportation needs
- ◆ Tier One crime reduced by 25%
- ◆ Conroe Municipal Court - 2012 Traffic Safety Award
- ◆ 2011-2012 – Extraordinary Achievement Award – Texas Court Clerks Association - Melody Clinch
- ◆ 2011- 2012 – Distinguished Service Award – Texas Court Clerks Association - Eva Glaspie
- ◆ Utility Billing Lean and Green Department of the Year
- ◆ Outsourced utility bill printing and distribution process
- ◆ Hosted a community-wide electronics recycling event
- ◆ Hosted a community-wide paper shredding event
- ◆ Fleet placed 6th out of the “100 Best Fleets in North America” and 1st in Texas
- ◆ Fleet ASE (Automotive Service Excellence) Blue Seal Shop since 2007; one of only 10 Cities in the Texas; no other city has this within a 75 mile radius
- ◆ Added two ASE Master Certifications (1 in Automotive and 1 in Medium/Heavy Truck)
- ◆ Added Willis as an external fleet customer; renewed existing contracts
- ◆ Implemented 35 GPS units into Fleet (Parks Department)
- ◆ Earned the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the FY 09-10 Comprehensive Annual Financial Report (CAFR) – 5th consecutive year!
- ◆ Earned the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY 11-12 Budget – 7th consecutive year!
- ◆ Earned the State Comptroller's Gold Star Transparency Award – 3rd consecutive year!
- ◆ Internal Auditor achieved Certified Internal Auditor License
- ◆ Audited numerous City operations, including the Capital Projects and Construction Departments, Fixed Assets, the Animal Shelter, and Accounts Payable
- ◆ Implemented the Internet streaming of City Council Workshops, Committees, and Meetings
- ◆ Assumed operation of the Comcast Cable PEG channel and are broadcasting City Council Workshops, Committees, and Meetings, along with a variety of other programming, such as public service announcements, community events, and an information slide show
- ◆ Installation of kiosks for online bill pay and red light ticket payments
- ◆ Completed website enhancements for online bill pay
- ◆ Completed phase I of server virtualization

JANUARY



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Xeriscape – Xeroscaping refers to the conservation of water through creative landscaping. All landscaping projects, residential and commercial, can reduce landscape watering by 50% to 75% by using this alternative.		1 New Year's Day <u>No Pickup</u> Trash / Recycle	2	3	4	5
6	7	8	9 Workshop	10 Rainbow Trout Stocking City Council	11 Oscar Johnson Fresh Friday	12
13	14	15	16	17	18	19 C.K. Ray Rec Center & Aquatic Center Open House and Health Fair Battle of the Bulge starts
20 Inauguration Day	21 Martin Luther King Jr. Holiday	22	23 Workshop	24 City Council	25	26
27	28	29	30	31		



ECONOMIC DEVELOPMENT



R. A. "MICKEY"
DEISON TECHNOLOGY PARK
AT THE LONE STAR EXECUTIVE AIRPORT

FEBRUARY



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

What a Waste – Check your irrigation system before the water season starts. A broken spray nozzle will flow over four gallons per minute. Each time the system runs, a single broken nozzle can waste 80 gallons or more of water.

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Oscar Johnson
Fresh Friday

Groundhog Day
Daddy Daughter Dance

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OJJC Board Meeting

Mother Son Date Night

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16

Fat Tuesday/
Mardi Gras

Workshop

Valentine's Day
City Council

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18

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President's Day

24

25

26

27

28

Workshop

City Council



PUBLIC WORKS



COMMUNITY DEVELOPMENT STAFF



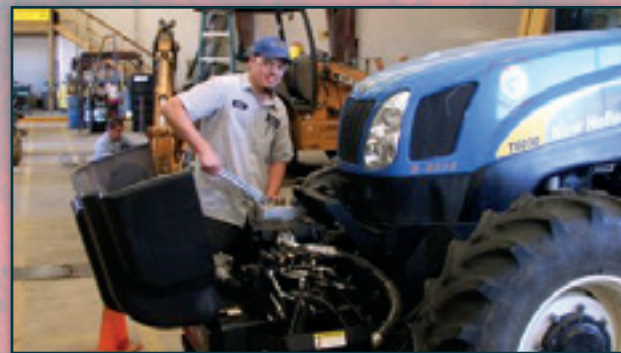
MARCH



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Don't Scalp Your Lawn. – By keeping your lawn 3 inches or taller during the summer, you will shade the roots and help hold in moisture.					1 Oscar Johnson Fresh Friday	2
3	4	5	6	7	8	9
10 Daylight Savings Time Begins	11 Fun Quest Spring Break Camp starts Spring Break Recreation Swim starts	12	13 Workshop	14 City Council	15 Fun Quest Spring Break Camp ends Spring Break Recreation Swim ends	16 Morning with Mr. Bunny
17 St. Patrick's Day	18	19	20 First Day of Spring	21	22	23 Aquatic Extravaganza
24 Palm Sunday	25	26	27	28	29	30
31 Easter Sunday			Workshop	City Council	Good Friday	



FINANCE & ADMINISTRATION



APRIL



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 OJJC Board Meeting	2	3	4 First Thursday Free Concert Series	5	6
7	8	9	10 Workshop	11 City Council	12 Oscar Johnson Fresh Friday	13
14	15	16	17	18	19	20
21	22 Earth Day	23	24 Workshop	25 City Council	26	27 Conroe KidzFest
28	29	30		Keep The Moisture In Your Turf. – Add 1/4 to 3/8 inch of compost to your turf as the watering season starts. Compost holds moisture “like a sponge” and releases nutrients slowly. It also increases the activity of natural soil organisms that are beneficial to turf and plant growth.		



POLICE



MAY



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Overspray – If your sprinkler system throws water over the sidewalks, driveway and/or street during operation, applying one inch of water to your landscape will waste over 220 gallons of water. This does not include the wasted water throwing onto your house or fences.			1	2	3	4
				First Thursday Free Concert Series	Movies in May Concours d'Elegance of Texas	Aquatic Center Dive Meet Concours d'Elegance of Texas
5	6	7	8	9	10	11
Cinco de Mayo Concours d'Elegance of Texas			Workshop	City Council	Movies in May	Water Park Open
12	13	14	15	16	17	18
Mother's Day					Movies in May	Water Park Open
19	20	21	22	23	24	25
			Workshop	City Council		Water Park Open
26	27	28	29	30	31	
Leisure Pool Open Sundays Water Park Open	Memorial Day <u>No Pickup</u> Trash / Recycle				Movies in May	



TOURISM



Conroe Convention and Visitors Bureau

JUNE



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hydrozones – The shrub areas need a different amount of water than the turf areas. The shrubs and turf in the afternoon sun will need more water than those that are protected by the shade. Applying only the right amount of water required by the plant material can save you over 20,000 gallons of water annually on a typical residential lot.						1 Water Park Summer Hub starts
2	3 OJJC Board Meeting	4	5	6 First Thursday Free Concert Series	7	8
9	10 Fun Quest Summer Day Camp Starts	11	12 Workshop	13 City Council	14	15
16 Father's Day	17	18	19	20	21 First Day of Summer	22
23	24	25	26	27	28	29
30						
			Workshop	City Council		



PARKS & RECREATION



JULY

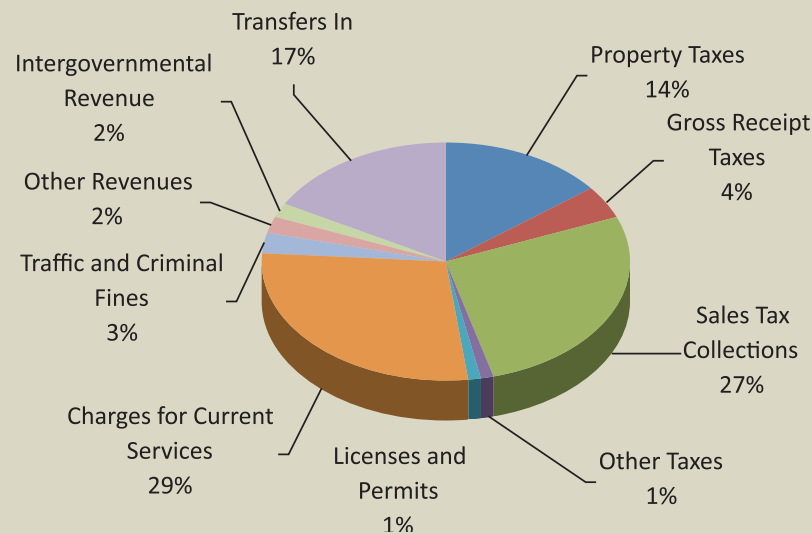


Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 Independence Day <u>No Pickup</u> Trash / Recycle	5	6
7	8	9	10 Workshop	11 First Thursday Free Concert Series City Council	12	13
14	15	16	17	18	19	20
21	22	23	24 Workshop	25 City Council	26	27
28	29	30	31	High Water Pressure – Most irrigation systems work best with 30 pounds of pressure per square inch (psi) at the nozzle. Excessive pressure results in a waste of 16% to 29% of your irrigation water. This waste can be easily be eliminated by adding some type of pressure regulation to your irrigation system.		

For the Fiscal Year 2012-13 Adopted Budget, revenues totaled \$116.3 million which included the following:

Beginning Fund Balance	\$61.0
Revenues (in Millions):	
Property Taxes	\$16.7
Gross Receipt Taxes.....	\$5.1
Sales Tax Collections	\$31.5
Other Taxes.....	\$1.4
Licenses and Permits	\$1.3
Charges for Current Services....	\$32.4
Traffic and Criminal Fines.....	\$3.4
Other Revenues	\$2.5
Intergovernmental Revenue	\$2.2
Transfers In.....	\$19.7
Total Revenues	\$116.2
Total Resources.....	\$177.2

Where the Money Comes From

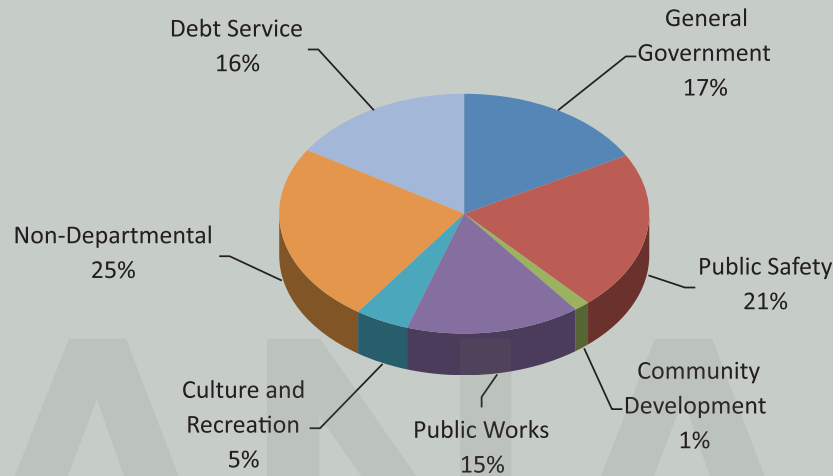


Finance for the Fiscal Year 2012-13

For the Fiscal Year 2012-13 Adopted Budget, expenses totaled \$120.7 million which included the following:

Total Resources.....	\$177.2
Expenditures (In Millions):	
General Government	\$20.3
Public Safety.....	\$25.9
Community Development.....	\$1.8
Public Works	\$18.3
Culture and Recreation	\$5.9
Non-Departmental	\$29.1
Debt Service.....	\$19.4
Total Expenditures	\$120.7
Ending Fund Balance	\$56.5

Where the Money Goes



Property Taxes	14%
Gross Receipt Taxes.....	4%
Sales Tax Collections	27%
Other Taxes.....	1%
Licenses and Permits	1%
Charges for Current Services....	29%
Traffic and Criminal Fines.....	3%
Other Revenues	2%
Intergovernmental Revenue.....	2%
Transfers In.....	17%
.....	100%

General Government	17%
Public Safety.....	21%
Community Development.....	1%
Public Works	15%
Culture and Recreation	5%
Non-Departmental	25%
Debt Service.....	16%
.....	100%

AUGUST



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Straighten Up! – If your sprinkler is leaning to one side, it cannot perform well and distribute the water evenly over the intended irrigated area. Some areas end up being overwatered while other areas do not receive enough water.

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First Thursday
Free Concert Series

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OJJC Board Meeting

Workshop

City Council

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Workshop

City Council

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ENVIRONMENTAL



STEWARDSHIP



SEPTEMBER



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <u>No Pickup</u> Trash / Recycle Labor Day	3	4	5 First Thursday Free Concert Series	6 Oscar Johnson Fresh Friday	7
8	9	10	11 Workshop	12 City Council	13	14 Conroe KidFish
15	16	17	18	19	20	21
22 First Day of Autumn	23	24	25 Workshop	26 City Council	27	28
29	30			It's A Marathon Out There- Watering your lawn is like running a marathon. You need to train the roots to grow deeper into the soil. By watering twice a week the roots will grow longer and your grass should be able to go three or four days without needing water.		



Fire



OCTOBER



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Irrigation System Leaks – Is there water running out of your yard? Is your yard staying wet in one spot even when the irrigation controller is off? An underground broken pipe could waste up to 6,240 gallons of water in an 8 hour period.		1	2	3	4	5
6	7 OJJC Board Meeting	8	9 Workshop Cancelled - TML Conf.	10 City Council Cancelled - TML Conf.	11 Oscar Johnson Fresh Friday Conroe Catfish Festival	12 Conroe Catfish Festival
13 Conroe Catfish Festival	14 Columbus Day	15	16	17	18	19 Trick or Treat Trail & Movie in the Woods
20	21	22	23 Workshop	24 City Council	25	26 Community Wide Garage Sale
27	28	29	30	31 Halloween		



Quality of Life



NOVEMBER



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Save Your Water And Your Money – Turning off your irrigation system during the winter when the grass is dormant will save you water and money. You can hand water your perennials as needed.

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Oscar Johnson
Fresh Friday

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Daylight Savings Time Ends

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16

Veterans Day

Workshop

City Council

Turkey Trot

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22

23

No Pickup
Trash / Recycle

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Tree Lighting Ceremony

Workshop
Cancelled due to Holiday

Thanksgiving Day
City Council
Cancelled due to Holiday

Conroe Christmas Celebration

*Holiday fun, filled with family friendly activities,
live Christmas music, vendors and of course, Santa.*

Festival

Saturday, December 14

11:00am to 5:00pm

Parade

Saturday, December 14 at 1pm

Free Admission

Heritage Place, 500 Metcalf St.



DECEMBER



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 OJJC Board Meeting	3	4	5	6 Oscar Johnson Fresh Friday	7
8	9	10	11 Workshop	12 City Council	13	14 Conroe Christmas Celebration Festival / Parade Donuts with Santa / Santa's Great Escape
15	16	17	18	19	20	21
22	23	24 Christmas Eve	25 Christmas Day <u>No Pickup</u> Trash / Recycle Workshop Cancelled due to Holiday	26 City Council Cancelled due to Holiday	27	28
29	30	31 New Year's Eve	Leaks – A little leak loses lots of water and can dramatically increase your water bill! Just a slow drip can add 15 to 20 gallons per day, while a pinhole size faucet leak waste over 100 gallons of water per day.			

CONTACTS

Administrative Department
936-522-3001

City Secretary
936-522-3010

**Community Development
& Capital Projects**
936-522-3100
(Community Development)

936-522-3130
(Capital Projects)

**Conroe Convention
& Visitors Bureau**
936-522-3500

**Greater Conroe Economic
Development Council**
936-538-7118

Finance
936-522-3040

Fire Department
936-522-3080

Human Resources
936-522-3150

Legal Department
936-522-3030

Municipal Court
936-522-3380

Parks & Recreation
936-522-3842

Police Department
936-522-3200

Public Works
936-522-3885
www.cityofconroe.org

Our Mission

"To protect and serve the citizens of Conroe and exceed their expectations."

