



CITY OF CONROE

Est. 1904

Building Inspections and Permits

936-522-3610

permits@cityofconroe.org

CARNIVAL LICENSE PROCEDURE CITY OF CONROE CODE OF ORDINANCES Article II, CHAPTER 6

You may submit an application to the Building Inspection Division of the Community Development Department at City Hall.

Once you have submitted all the necessary information required, allow two weeks for processing. Should your application be denied, you will be notified.

Upon approval you will be notified to come in and pay a license fee \$250.00. You will be given the license and receipt at that time.

Requirements:

1. Complete a carnival license application form two weeks prior to the desired time of exhibition.
2. Provide a bond or liability insurance in the amount of \$25,000.
3. The fee to issue the license will be \$250.00.
4. A license is not required when the event is sponsored by a local merchant and no admission fee is charged.

NOTE: Specific technical questions in regard to any project shall be addressed to the Chief Building Inspector, either in writing or by telephone: (936) 522-3610.

700 Metcalf Street, Conroe, Texas 77301

**CITY OF CONROE
APPLICATION FOR CARNIVAL LICENSE**

Name of Licensee: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____

Owner's Name: _____

General Agent: _____

Address: _____ City: _____ State: _____ Zip: _____

Bond & Insurance: _____

Phone Number: _____

Location:

Rides:

NOTE:

APPLICATION FEE OF \$250.00 IS NOT REQUIRED OF LOCAL MERCHANTS IF NO
ADMISSION FEE IS CHARGED