

COÖS COUNTY COMMISSIONERS  
REGULAR MEETING  
Coös County Administrative Offices  
34 County Farm Road – Stewartstown NH  
May 13, 2026

Present: Commissioners Thomas Brady, Raymond Gorman and Robert Théberge; County Administrator Mark Brady; Superintendent of Corrections Ben Champagne; Director of Finance Carrie Klebe; County Treasurer Sue Collins; Assistant Finance Manager Christine Labelle; HR Coordinator Morgan DeBlois; Sheriff Keith Roberge; Deputy Bert vonDohrmann; Attorney Doug Patch; Attorney William Warren; Bob Gargano, Town of Gorham; Administrative Assistant Linda Harris & members of the public.

1. Chairman Brady called the meeting to order at 9:00 a.m. and welcomed everyone. The Pledge of Allegiance was led by Commissioner Théberge.
2. Approval of the Agenda. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge, to approve the agenda, as presented. The motion was approved 3-0.
3. Approval of the Minutes of April 15, 2026, regular meeting, as distributed. A motion was made by Commissioner Gorman seconded by Commissioner Théberge to approve the minutes of April 15, 2026, regular meeting. The motion was approved 3-0.
4. Approval of Payrolls & Disbursements for April and authorization during the month of May to meet all payroll obligations and pay all other obligations due during the month: A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the Payrolls & Disbursements for April and authorization during the month of May to meet all payroll obligations and pay all other obligations due during the month. The motion was approved 3-0.
5. Correspondence: There was no correspondence to share.

Commissioner Gorman requested assistance from the County Administrator as Northern Borders Dispatch responds to the request of the NH House Majority Leader regarding communications equipment and interoperability needs of the County.

6. Hearing of the public:
  - a. The Chair requested to move to item Unincorporated Places 14g. Update on the surety bond status on approved Decommissioning Agreement.

The County Administrator noted that the Board had voted to approve the Decommissioning Agreement at February 18, 2026, meeting contingent on legal council's approval of the surety bond.

Both sides have come to agreement. The decommissioning costs are \$4,793,750 per the NH Site Evaluation Committee (SEC) and the decommissioning fund will be comprised

of \$2 million in cash and the remaining by the surety bond. Attorney Patch, representing Granite Reliable, stated that the agreement works well for both parties and thanked everyone for their patience in reaching the agreement. Attorney Will Warren, representing the County, said the cost is scheduled to be reviewed by the SEC in 2027 and any changes to the amount will be adjusted at the same ratio of cash to bond.

A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to validate the motion of February 18, 2026, minutes where the Board of Commissioners approved the Decommissioning Agreement for the Windpark in Dixville and Millsfield based on legal council's approval of the surety bond. The motion was approved 3-0.

- b. Deputy Bert vonDohrmann updated the Board on the work completed in the Unincorporated Places.

Sheriff Keith Roberge reported that ATV trails open May 23, 2026. The department received the Fish & Game Grant for \$9,900, which is a significant improvement from last year. A new deputy has been hired and will be working with Deputy vonDohrmann in the Unincorporated Places.

7. Report of the County Administrator Mark A. Brady. The written report that was submitted to the Board in advance of the meeting was as follows.

#### CO  S COUNTY

- a. Commissioner Gorman and Administrator Brady attended a meeting of the Carbon Sequestration Programs Study Commission on April 17, 2026, in Concord. Dylan Jenkins of Finite Carbon and Sarah Ford of Forest Carbon Works (FCW) gave presentations. Finite Carbon is North America's largest forest carbon developer while FCW is partnered with Chestnut Carbon (founded in 2022 by an alternative asset manager based in New York).

Mr. Jenkins acknowledged in his opening remarks that forest carbon sequestration is a forest product, and it is totally understandable why states with yield taxes on forestry would be concerned about the impact to revenue. In response to a question by the State Forrester about whether 100-year carbon agreements encumber the property or not, Mr. Jenkins responded that it is clearly an encumbrance and can either add or decrease the property's value depending upon the priority of the buyer. He thought it probably narrows the potential buyer pool of a property. In response to a question by the Administrator about how he would suggest the state extract value from carbon sequestration to protect municipal revenues, Mr. Jenkins responded that policy makers need to understand how the deals work, i.e., what is being sold and when it is being sold. The easy part is understanding the spot transaction between seller and buyer, but there is a hierarchy of forest value, and one needs to be cognizant of not promoting "perverse" incentives because of a lack of understanding.

- b. Congresswoman Goodlander notified the County that she would submit a letter of support for the County's Northern Borders Regional Commission (NBRC) economic development grant submission.

- c. The County submitted an “Amendment Request” to the NH Community Development Finance Authority (CDFA) for the Colebrook Academy project requesting a location change. This will allow the County to put out an RFP for other potential sites for a 70-bed nursing home to replace the existing W. Stewartstown facility while not jeopardizing the funding. It would not preclude the Colebrook Academy owners from applying.

At the meeting, the County Administrator noted that technical assistance funds will be provided to the county to hire an architect and engineer to assist in drafting an RFP. He added that there is fluidity in this entire process as the state understands all of the rules and federal interpretation of the grant. He noted that construction costs have changed considerably since last year when the application was submitted and the revised process will allow for other possible sites in the county to be considered if a proposal is submitted.

A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to authorize the County Administrator to sign the letter of intent request for the CDFA. The motion was approved 3-0.

- d. The Administrator met with Bill Hart, Commissioner of the NH Department of Corrections, and his leadership team to discuss recruitment of County correctional staff and the housing of inmates at the state prison in Berlin. As a result, Commissioner Hart and staff will be meeting with County correctional staff on May 12, 2026, in W. Stewartstown. The County is awaiting pricing from the state for its inmates to be housed in Berlin.

The County Administrator and Superintendent reported on the May 12 meeting with Commissioner Hart, Warden Valerino and staff members. It was a productive meeting, and informational for the state to see the facility to understand more clearly the nature of Coos County correctional officers’ duties and responsibilities.

The County Administrator noted that correctional staff would like clarity and certainty and the County is doing its best to provide that based on the very fluid circumstances. He reminded everyone that the situation was caused by the approval of the state to fund a nursing home with rural healthcare transformation grant funds. He said there is no hard timeline at this time as the county is still discussing this with the state. The Administrator noted that the quickest way for the facility to close would be if staffing became a problem due to personnel departures. He referred the Commissioners to the emergency staffing plan they would approve later in the meeting.

The Administrator said that Commissioner Hart would like an affirmation from the county for the County Administrator to continue to negotiate with the state on relocating county inmates to the Berlin correctional facility.

Commissioner Hart and the Superintendent will interact directly to exchange information.

The Superintendent said that corrections staff is very concerned about a change in their current lifestyles – work vs. personal time balance. State work requirements such as forced overtime and a daily three-hour commute to Berlin are not enticing. The Superintendent added that many have families, which is a factor in their decision making. He noted that staff will look at all options. The Superintendent also said that the state is not sure if they can take county inmates because their legal circumstances (in the correctional/legal process) are different from state inmates. He said the state clearly would like COs because it is understaffed.

Commissioner Théberge acknowledged that the inmates at the state prison are a different class than the county inmates. He also questioned about the increase in transportation in the Sheriff's department budget. He asked if Grafton County was still an option.

The Administrator responded that the county has not reached out to Grafton since the priority has been to explore the viability of Berlin. He said the County pays Grafton approximately \$70 per day (inclusive of medical expenses) for female inmates.

A motion was made by Commissioner Théberge, seconded by Commissioner Gorman to authorize the County Administrator to continue negotiations with the state. The motion was approved 3-0.

- e. Commissioner Gorman and the Administrator met with Bob Coates, President of Eversource in NH, and members of his team while he was making a visit to the North Country.
- f. The County has reached an agreement with Nextera regarding the surety bond to the decommissioning plan for the Windpark in Dixville and Millsfield.
- g. Commissioner Gorman and Administrator Brady attended the annual dinner of the Androscoggin Valley Chamber of Commerce at the Town and Country in Gorham. It was heavily attended by business and political leaders including Governor Ayotte, US Senators Shaheen and Hassan, Congresswoman Goodlander, Executive Councilor Kenney, State Senator Rochefort, State Representatives Davis, Ouellet, Durkin, Morency and Korzen, Sheriff Roberge, County Attorney McCormick and former US Senator John E. Sununu.
- h. The NH Division of Homeland Security and Emergency Management (HSEM) said that the Hazard Mitigation Plan for the unincorporated places was stalled during "furloughs and shutdowns" from US DHS/FEMA. HSEM hopes it will be approved by July 2026.
- i. HSEM invited the County to reapply for the BRIC grant (for Magalloway). This was stalled in 2025 due to Court action at the federal level over these funds. The application is due at end of May and would be only for project planning purposes. The County is also working on funding through Congressional Directed Spending (CDS), which is an 18 - 24-month process.

- j. The County signed the OTIS elevator modernization contract for the W. Stewartstown Nursing Hospital, which is funded by a CDBG grant of \$300,000.
- k. CJEJ Farm and Blue Mountain Dairy are co-lessees of the county farmlands and barn. As of May 1, 2026, CJEJ Farm has informed Coös County Administration that they will no longer be leasing the land in 2026 and will be ending their use of the barn. Blue Mountain Dairy would like to continue to lease the lower fields along the river, but not the Back Pond lands.

At the meeting, the County Treasurer advised the county to apply for property tax exemption since there will be no money coming in. Commissioner Gorman responded that he and the administrator had previously met with Stewartstown assessors and they had reduced the taxes. Taxes are over \$4,000.

Commissioner Th  berge asked if there had been thought about raising the building. The County Administrator stated that he and the Superintendent previously met with Will Hastings from Cooperative Extension to explore grant possibilities. Superintendent Champagne noted that that barn is in good shape and the beams are considered "too new" for many restoration or salvage funding. The cost to tear it down two years ago was estimated at \$250,000. The County Administrator suggested obtaining a price to remove the side buildings and to set up another meeting with Will Hastings. Chairman Brady suggested taking a thorough look at the building once it is empty.

Commissioner Brady expressed concerns about liability issues.

A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to dissolve the current farm and land leases. The motion was approved 3-0.

A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to authorize the County Administrator and Finance Director to negotiate a new lease with Blue Mountain Dairy. The motion was approved 3-0.

Commissioner Gorman noted that the action had to be pursued on Back Pond Road. The County Administrator said that perambulation is being conducted on all county owned lands.

- l. At the meeting, the County Administrator and the Superintendent discussed the recycling center. The administrator noted that there is a misconception that the recycling center is a county function, which it is not. It is funded by the member towns, and the county provides the site, administrative services and labor to operate it. They noted that the inmate population at the jail has been low for a while which has created staffing problems. The Superintendent stated that if the jail was gone, the towns would have options. The recycling center could remain open if the Board desired, but that the towns would have to fund the labor to operate it. He noted that the FY26-budget approved by the towns included costs to cover labor but so far it has not been tapped. Treasurer Collins noted that in order to be a member of AVRRDD municipalities must recycle because of the state permit. The Superintendent said that recycling is expensive

no matter who does it. It conserves space in landfills which are filling up. He referred to the fight over Casella's effort to build a new landfill in Bethlehem/Whitefield, which is very contentious.

UNINCORPORATED PLACES

- a. The tax collector received the annual Bureau of Land and Tax Appeals forms (A-9 and 12) from the Appalachian Mountain Club, Randolph Mountain Club and Mount Washington Observatory. These were forwarded to the assessors.
  - b. The tax collector received a report of cut from Cersosimo Lumber Company on property in Martin's Location and forwarded it to Captain Reyes of NH Forests & Lands.
  - c. National Forest Funds distribution was received from the US Department of Education. This year the Department of Agriculture has also authorized an additional adjustment payment for FY24; therefore, two sets of unincorporated places money will need to be allocated separately as they will be paid against different funding sources.
  - d. The tax collector and deputy tax collector attended the Tax Collectors' Workshop in Littleton on Wednesday, April 22, 2026.
  - e. Delinquent property tax notices were mailed out on April 20, 2026.
  - f. The ZBA held an organizational meeting on April 29, 2026, at the North Country Resource Center in Lancaster and elected Bob Gargano as chair, Scott DeBlois as vice chair, and Mark Evans as clerk.
  - g. The Planning Board is scheduled to meet on May 12, 2026, at the North Country Resource Center in Lancaster at 4:30 pm.
8. *Report of the Superintendent of Corrections Ben Champagne.* The written report that was submitted to the Board in advance of the meeting was as follows:

HOUSE OF CORRECTIONS	5
PRETRIAL	14
NH STATE PRISON INMATES	0
OTHER COUNTY INMATES	2
<b>TOTAL IN FACILITY</b>	<b>21</b>
ELECTRONIC MONITORING PROGRAM	0
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	<b>GRAFTON DOC: 5 PT FEMALES, 1 HOC FEMALE 1 PT MALE STRAFFORD DOC: 1 PT MALE NHSP: 1 HOC MALE, 1 PT MALE ROCKINGHAM DOC: 1 PT MALE</b>
<b>TOTAL POPULATION</b>	<b>32</b>
AVERAGE DAILY POPULATION APRIL	19
MALE DAYS SERVED IN FACILITY APRIL	578
FEMALE DAYS SERVED APRIL	224 (12 FEMALES)
FEDERAL INMATE DAYS APRIL	0
TOTAL INMATES BOOKED APRIL	35
TOTAL INMATES RELEASED APRIL	33

- a. The percentage of Opioid Use Disorders (OUD's) and Substance Use Disorders (SUD's) among new intakes continues to be high: 79% of new inmates were identified as having an OUD/ SUD during the month of April.
  - b. Superintendent Champagne and Grants Compliance Coordinator Pam Urban-Morin continue to work through the grant language with the New Hampshire Department of Justice for the pretrial services electronic monitoring program. Superintendent Champagne reports he met virtually with Judge Ellen V. Christo- Administrative Judge of the New Hampshire Circuit Courts, on May 7, 2026, regarding the program. Superintendent Champagne extends his sincerest gratitude to Judge Christo for making time to discuss the project.
  - c. Superintendent Champagne reported that a meeting opportunity between corrections staff and senior leadership at the New Hampshire Department of Corrections is scheduled for May 12, 2026. Superintendent Champagne provided a letter notifying the staff of such meeting.
  - d. Recruitment of correctional staff continues to be very challenging.
  - e. Superintendent Champagne presented an Emergency Staffing Plan to the board for review and approval. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the Emergency Staffing Plan as presented. The motion was approved 3-0.
  - f. RSA 91-A:3, II(e).
9. Report of the West Stewartstown Nursing Hospital Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. Current Census: 56, Occupancy Rate: 83.58% based on a bed count of 67. Private Pay 9. Vermont Medicaid 10. NH Medicaid 27. Medicaid Pending NH- 6. Medicaid Pending Vt- 4.  
  
April 2026 Census Data: Admissions 4. Deaths 4. Average daily census is 55.50.  
  
Year to Date Totals: Admissions 18. Deaths 13. Discharges 1. Average daily census is 56.03.
  - b. Open Positions: RN/LPN 9.4 FTEs (376 hours), LNA 22.8 FTEs (912 hours) based on a 65-67 bed count. Currently there are 8 agency LNAs and 2 agency LPNs.
  - c. Covid-19: No cases reported at this time.
  - d. Nursing Home Administrator continues to work at the Nursing Hospital one to two days per week.
  - e. Administrator in Training continues with Ashley Hodge, RN, BSN, DON.

- f. Physician on-call coverage off hours: On May 1, the nursing hospital began utilizing physician on-call coverage during off hours, weekends, and holidays. This service is provided by Coös County Family Health Services. The Berlin nursing home began utilizing this service several months ago, and now the nursing hospital will follow suit. There is no cost to the facilities, it is a billable service by the provider.
- g. Facility Maintenance: The facility is proceeding with the elevator upgrade for the nursing hospital.
- h. North Country Rural Health Transformation: The West Stewartstown application was accepted. We are now in the feasibility phase.
- i. QAPI and the QAA: Committees continue to meet as scheduled, addressing any new issues that may have been brought to our attention. Other areas of topic include Abuse Prevention, Pressure Injury Prevention, Medication Storage, room audits, resident weight loss/gain issues, resident behaviors affecting others, depression symptoms, and infection control practices.
- j. Meetings/Committee Reports:
  - NHAC Nursing Home Affiliate - Monthly via zoom.
  - NHAC Executive Committee - Monthly via zoom
  - Ken Gordon, CCFHS - April 9

*Report of the Berlin Nursing Home Administrator Louise Belanger.* The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Current Census: 82. Occupancy Rate: 82%. SNF 3. Private Pay 11. Medicaid Pending 16.

April 2025 Census Data: Admissions 4. Deaths 1. Discharges 0. Transfers out 3. Transfers in 4. Average daily census is 80.0%.

Year to Date: Admissions 20. Deaths 4. Discharges 9. Transfers out 15. Transfers in 13. Average daily census is 77.6%.

- b. Open Positions: RN/LPN: 548 hours, 13.7 FTEs. LNAs: 1708 hours, 42.7 FTEs.  
 Agency/Travel Staff: RN: 2 (96 hours/week), LPN: 4 (192 hours/week), LNA: 10 (480 hours/week). Utilizing NHES, Indeed.com, County Website, and occasionally the Local News Papers for advertising of open positions.
- c. COVID-19: Currently there are no confirmed cases for residents or staff.
- d. Medicare/Medicaid Recertification Survey: Our plan of correction was accepted as written. The facility is back in compliance as April 27.

- e. HealthPro Heritage: The rehab provider is actively working on setting up outpatient rehab. All purchased equipment that was needed has been received. We are working with First Atlantic, our billing company, to ensure we have the appropriate set up for collections. A “soft opening” planned for mid-April will be delayed until end of May.
  - f. AFSCME: Union negotiations began on October 2; they will resume later in May.
  - g. Nursing Home Administrator continues to work at the Nursing Hospital one to two days per week.
  - h. QAPI Meeting: QAPI meeting was held on April 21. New focus areas will be based on our Medicare/Medicaid recertification survey results.
  - i. CDBG Grant: On November 11, we were awarded the CDBG grant for the elevators at CCNH-Berlin. The NHA is currently waiting for updates from Pam Urban Morin to begin the project.
  - j. Staff completed paperwork for another CDBG grant on February 27. This is related to the walk-in freezer and walk-in refrigerator in the dietary department, and HVAC systems for the residents’ floors. No updates are available at this time.
  - k. Meetings/Committee Reports:
    - NHAC Nursing Home Affiliate – Monthly via zoom.
    - NHAC Executive Committee – Monthly via zoom.
    - Medicaid meeting with DHHS – Monthly via zoom.
    - Commissioners meeting April 15
    - Compliance & Ethics April 8
10. *Report of the Director of Finance Carrie Klebe.* The written report that was submitted to the Board in advance of the meeting was as follows:
- a. Coös County is eligible to participate in the National Opioid Settlement with the Six Remnant Defendants: Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics) (each individually, a “Remnant Defendant,” and, collectively, the “Six Remnant Defendants”). A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to allow Coös County to participate in the National Opioid Settlement with the Six Remnant Defendants: Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics) (each individually, a “Remnant Defendant,” and, collectively, the “Six Remnant Defendants”). The motion was approved 6-0.

- b. A vote is needed by the Commissioners per Bangor Savings Bank to remove Louise Belanger as signer from the WSNH Resident Needs, Memorial Fund and Sunshine Fund checking accounts and add Ashley Hodge as her replacement. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to remove Louise Belanger as signer from the WSNH Resident Needs, Memorial Fund and Sunshine Fund checking accounts and add Ashley Hodge as her replacement. The motion was approved 3-0.
  - c. A vote is needed by the Commissioners per Bangor Savings Bank to remove Beth Marquis as signer from the Memorial Fund and Sunshine Fund checking accounts and to add Sage Rodrigue as her replacement. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to remove Beth Marquis as signer from the Memorial Fund and Sunshine Fund checking accounts and to add Sage Rodrigue as her replacement. The motion was approved 3-0.
  - d. It is that time of year when Coös County should consider when the best time to begin the 2026/2027 fuel bid requests. The Board tabled this item to be discussed at a later meeting.
  - e. The Perambulation report for the Unincorporated Places of Atkinson Gilmanton Academy Grant, Dix Grant, Dixville and the Town of Clarksville has been completed by LandVest, and the report has been filed with the NH Secretary of State's office.
  - f. The OPEB actuarial valuation report as of January 1, 2025, for Coös County with GASB disclosures as of 12/31/2025 has been completed. This report will be included with the 2025 Financial Statements.
  - g. The 2025 Financial Audit is now in progress. The auditors have dedicated May 4 - 6 and May 18 - 22 to work with our finance team to complete.
  - h. The Centers for Medicare & Medicaid Services (CMS) and their Payroll Based Journal (PBJ) audit contractor (Conrad and Myers and Stauffer) have initiated an audit/review for the Berlin Nursing Home on March 27. All requests were submitted.
  - i. Sophie Goudreau, Finance Assistant and the Unincorporated Places deputy tax collector attended the Tax Collector Workshop in Littleton on April 23.
  - j. Christine Labelle, Finance Operations Manager, attended the NHGFOA Certificate Program for Communications on April 1 in Concord, which was her last class & will be receiving the NH Government Accounting Certificate at the NHGFOA Conference in Concord on May 7 & 8.
  - k. Carrie Klebe, Director of Finance attended the NHGFOA Conference in Concord on May 8.
11. *Report of the HR Coordinator Morgan DeBlois.* The written report that was submitted to the Board in advance of the meeting was as follows:

- a. The month of April staffing report is as follows:
  - Hires 6
  - Separations 5
  - Change in Status 2
  
- b. The HR team held a successful two-day benefits fair event that brought in over 100 employees. Coös hosted seven benefit vendors, raffled off sixteen prizes, and gave away more than \$500 of free concessions to employees. Raffles and concessions were made possible via a wellness credit received from CGI Business Solutions. Improvements this year included a check-in process outlining each individual employee's current benefits, benefits they're eligible for, and any missing documentation. An employee satisfaction survey will be sent at the conclusion of open-enrollment for employees to provide feedback for next year's events.
  
- c. Retirees will now receive access to an individualized part D plan catered to their unique prescription needs. CGI Benefit Solutions' member services and retiree specialist team will be at the nursing facilities on May 13 and 14 to meet with retirees to outline this change. With the rising cost of health care especially when it comes to prescription drug needs, it is important we make this transition for better coverage and cost savings.
  
- d. Coös County JLC continues to meet quarterly focusing on employee safety and opportunities for safety improvements. The term for current members will be expiring at the end of June and nominations for seats will be discussed at the next meeting. A member from each county location is required to have a place on the committee.
  
- e. NH Primex<sup>3</sup> annual PRIME reporting has opened and will conclude May 25. This report qualifies the county for discounts related to workers compensation and property and liability insurance premiums.
  
- f. Nonpublic Request under RSA 91-A:3, II (a). The HR Coordinator noted at the meeting that the non-public was no longer required.
  - HR Affiliate Group
  - Statewide Healthcare SPI
  - HEALTH TRUST Wellness Coordinator meeting
  - Coös County Childcare Crisis Coalition
  - GCHR Affiliate Group

12. Commissioners' Committee Reports:

Commissioner Théberge reported that he would be attending the Mud Breakfast on May 16 in Jefferson.

13. Other Business:

- a. Budget Transfers: There were no budget transfers.

14. Unincorporated Places:

- a. Ratification of Building Permits:

A motion was made by Commissioner Gorman, seconded by Commissioner to ratify the building/zoning permit presented. The motion was approved 3-0.

- b. Approval to recommend to the Delegation the Planning Board Member Reappointment for a three-year term: Ericka Canales. A motion was made by Commissioner Gorman. There was not a second. The motion failed. The Board tabled further discussion until the next meeting.
- c. Approval of the first issue property tax warrants: The tax collector presented the first issue property tax warrants to the Board for approval:

**Unincorporated Place**

Atkinson & Gilmanton Academy Grant	\$ 549
Cambridge	19,390
Chandler's Purchase	22
Crawford's Purchase	223
Dix Grant	755
Dixville	5,742
Erving's Grant	33
Green's Grant	34,982
Martin's Location	5,003
Millsfield	6,651
Odell	4,478
Pinkham's Grant	27,527
Sargent's Purchase	1,305
Second College Grant	951
Success	38,172
Thompson and Meserve's Purchase	18,860
Wentworth Location	53,726

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the property tax warrants, as presented. The motion was approved 3-0.

- d. Approval of yield tax warrants: The tax collector presented yield tax warrants for the Board's approval:

**Unincorporated Place**

Cambridge	\$ 9,042
Dixville	13,366
Erving's Grant	33
Martin's Location	2,024
Odell	5,721
Odell	2,360
Success	3,818
Success	23,539

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the yield tax warrants, as presented. The motion was approved 3-0.

- e. Approval of the National Forest Reserve Funds Distribution for Recommendation to the Delegation for Final Approval: The NH Department of Education announced that Coös County will receive two sets of moneys, to be allocated separately, in National Forest Reserve Funds. For FY25 the amount is \$110,678.35 and for FY24 Adj the amount is \$42,305.67 which totals \$152,984.02

The tuition costs for four students from Millsfield and one student from Wentworth Location totaled \$130,819.44. After the tuition payments, the remaining balance of \$22,164.59 will be distributed equally to the Coös County School Districts.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the distribution of \$110,678.35 to offset tuition for students attending schools in the Berlin, Colebrook and Errol School Districts, and recommend to the Delegation for approval. The motion was approved 3-0.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the distribution of \$42,305.67 to offset tuition for students attending schools in the Berlin, Colebrook and Errol School Districts, and the remaining balance of \$22,164.59 to be distributed equally to the Coös County School Districts and recommend to the Delegation for approval. The motion was approved 3-0.

- f. 2026 Memorandums of Understanding/ Northern Borders Dispatch and Atkinson & Gilmanton Academy Grant, Cambridge, Dix Grant, Dixville, Millsfield, Second College Grant, Wentworth Location. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the 2026 Memorandums of Understanding with Northern Borders Dispatch and authorize the Chair to sign. The motion was approved 3-0.
- g. Update on the surety bond status on approved Decommissioning Agreement. *Discussed at the beginning of the meeting prior to Hearing of the Public.*

15. Any other public input: There was no other public input.

16. Non-public sessions: A motion was made by Commissioner Gorman, seconded by Commissioner Théberge at 11:05 a.m. to enter non-public session per RSA 91-A:3, II(c). The motion was approved 3-0. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge at 11:12 a.m. to exit non-public session. The motion was approved 3-0. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the payment arrangement presented by the Tax Collector. The motion was approved 3-0.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge at 11:13 a.m. to enter non-public session per RSA 91-A:3, II(e). The motion was approved 3-0.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge at 11:21 a.m. to exit non-public session. The motion was approved 3-0.

The next regular meeting is scheduled for Wednesday, June 8, 2026, at the Coös County Administrative Offices in Stewartstown, NH beginning at 9:00 a.m.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to adjourn the meeting at 11:21 a.m. The motion was approved unanimously.

Respectfully submitted,

Commissioner Robert Théberge, Clerk

Pending Approval