

CITY OF COQUILLE
REGULAR MEETING, URA MEETING

CITY COUNCIL CHAMBERS
851 NORTH CENTRAL BLVD
COQUILLE, OREGON
November 6th, 2023

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the City Recorder's office by telephone (541) 396-2115, by email ewright@cityofcoquille.org, or in person at 851 N. Central Blvd.

REGULAR MEETING @ 7:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MAYOR COMMENTS.**
- 4. COUNCIL COMMENTS**
Mary Morris Resignation from the Library Board

- 5. CONSENT CALENDAR**
 - **Council Minutes, 10.02.2023**

- 6. STAFF REPORTS**

- 7. PUBLIC PARTICIPATION**

If you would like to participate and you cannot attend in person, please email ewright@cityofcoquille.org no later than Friday, October 27th, 2023 by 12:00pm.

Recess the City Council Meeting

Open Public Hearing

- 8. Public Hearing— Final hearing on ordinance 1525, withdrawal of territory**
Close the Public Hearing, Reconvene Regular City Council Meeting

- 9. Ordinance # 1525, Withdrawal of territory**

10. Ordinance # 1526, AN ORDINANCE AMENDING COQUILLE'S MUNICIPAL CODE TITLE 17 PLANNING AND ZONING TO ESTABLISH A LAND USE PERMITTING PROCESS FOR PROPERTY OWNERS TO PERMIT FOOD TRUCK PARKING SPACES.

11. Procurement of pavilion

12. ADJOURN COUNCIL MEETING

URA MEETING

AGENDA

1. CALL TO ORDER

2. CONSENT CALENDAR

URA Meeting Minutes, 10.02.2023

3. Good Faith Management URA Application
4. GOOD OF THE ORDER,

5. ADJOURN

The City of Coquille is an equal opportunity provider and employer.

Forrest Neuerburg

From: Mary Morris <mary@marymorrisconsulting.com>
Sent: Tuesday, October 10, 2023 4:35 PM
To: Teresa Lucas
Cc: Forrest Neuerburg; Joe Kuehner; Linda Phillips (lindaphillips06@gmail.com); Michelle Aeling; Sandy Oldfield; Shawn Jennings
Subject: Resigning my position on the Coquille Library Board

 Caution! This message was sent from outside your organization.

Hello Friends,

As you know, I've been struggling with whether I can remain on the Board. After considerable agonising, I'm writing to let you know that I will not be able to continue, and am submitting my resignation here. @Teresa or @Linda, please let me know if there are any formalities I need to tend to, and I'll arrange to get those accomplished.

Thank you for your kindness and encouragement as I have debated this decision. I wish you all the best, and will of course be available to support the library in whatever ways I can. Please feel free to call on me if I can be of service.

With best regards and wishes, Mary

Mary Morris, Content Development Consultant

Writing, Editing, Research, Document Development

MaryMorrisConsulting.com

[LinkedIn: Mary Morris](#)

Skype: MTMorris1

Wellness matters. My working hours may differ from yours.
Please do not feel obligated to respond outside your normal working hours.





Memorandum

To: Coquille City Council
From: Forrest H. Neuerburg, City Manager
Re: Council Report
Date: 11.06.2023

Discussion of Muni Code Work—Staff, lead by Hailey, has been working on numerous revisions to Municipal Code. The bulk of the work has centered around removing antiquated references and cleaning up inconsistencies. The Council should receive the updated codes in mid-November, and we will have a work session at the start of the December Council meeting to go through any Council concerns. We anticipate providing Ordinances for the Council's review at the January, 2024 meeting.

Hundred Acre Wood Trails Status—This project continues to go well and there has been a lot of local traffic, particularly on the walking trails. We have had some closures due to logging (which should wrap up in the next few weeks) and for frost conditions. Mark Denning continues to work on the project amenities, and we received a great boost from First Community Credit Union with \$50,000 towards the new gazebo.

Workforce Housing Needs Assessment—This report continues to be refined and the consultants will be presenting at the November Council meeting. Hailey provided some good insight and revisions in her recent review of the work.

FHN

The Coquille Public Library

105 North Birch | Coquille, OR 97423 | (541)396-2166 | coquillelibrary.org



Coquille Library Director's Report - October 2023

Administrative

- NEW Library News:
 - The Ford Family Foundation site visit 10/5 went well.
 - Spoke with the South Coast Funders Connect group 10/12.
 - Waiting for an invitation to the Roundhouse Foundation to apply for a grant.
 - Renovation began 10/16!
 - The vault door and trim sold on Ebay for \$10,000!
 - Received a grant for a soundproof study booth from SW OR Workforce Investment Act. These are perfect for private video meetings. Sizes vary from 4X4 – 8X8. They even pay us rent for two years in the amount of \$5000!
- NEW winter hours are Monday - Friday from 10 am – 6 pm. Closed Saturday and Sunday due to staff shortage. We will begin looking for a PT youth librarian in the spring to be onboard before the Summer Reading Program and moving forward to the NEW afterschool program at the New Library.
- Library board meets 3rd Thursday at noon at the community building.
- The Friends of the Coquille Library Foundation meets the 4th Tuesday at 6 pm at the library.

Library Programs

- Kids –
 - Homeschool group – Mondays @ 1:30 in the small auditorium
 - Preschool storytime - Wednesdays @ 10:30 in the big gym
 - Lincoln Elementary, CVE, & Winterlakes Elementary – 8 Storytimes each Wednesday
- Teens –
 - Teen programs – Thursdays @ 4:00 in the small auditorium
 - NEW Great Stories Bookclub 2nd/4th Tuesdays @ 4 at the HS Library
- Family Programs - all programs at the small auditorium
 - Ukulele Group – 4th Tuesday @ 4:00
 - Movie Night – Last Friday @ 6 in the small auditorium, popcorn provided
 - Game Night – 2nd Tuesday @ 6
- Adult – all programs at the small auditorium
 - NEW Nonstop Non-Fiction Bookclub 2nd Thursday at noon – starts Jan. 11 2024
 - NEW Writer's Group for beginning writers meets 3rd Thursday at 6 at the library
 - Bookclub – Last Friday @ 4:00 in the small auditorium

Respectfully submitted, Teresa Lucas, Library Director

“Libraries should be doing things to induce great gasps of amazement!” Eli Neiburger

CPL Report Card

Coquille Public Library

Call for more information

Hours:

Monday - Friday 10 - 6

CLOSED Saturday/Sunday

Kids

- Mondays @ 1:30 **Homeschool Program**
- Wednesdays @ 10:30 **Preschool Storytime**
- Weekly storytimes @ **Lincoln Elemenraty**

Teens

- Bimonthly **Great Stories Bookclub @ COQHS**
- Thursdays @ 4pm **Teen Program**

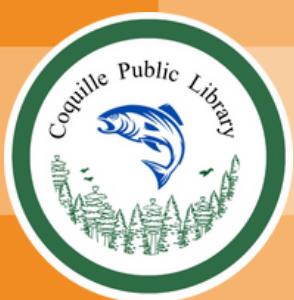
Family

- 2nd Tuesday @ 6 **Game Night**
- Last Tuesday @ 4 **Ukulele Club**
- Last Friday @ 6 **Movie Night**

Adults

- 2nd Thursday @ noon **NEW NonStop Non-Fiction**
BEGINS JANUARY 11, 2024 Book club
- 3rd Thursday @ 6 **NEW Writer's Group**
- Last Friday @ 4 **Book club**

(541)396-2166 | coquillelibrary.org



COMMUNITY BUILDING

HGE has done their initial site visit at the Community Building as part of the needs assessment. They were able to spend time with staff to discuss differed maintenance issues along with overdue upgrades and stayed for the Parks Committee meeting to get input on the committee's vision for the building.

Unfortunately, our Farmer's Market that just started on Fridays with Farmer Mike, has come to an end. They are hoping to pick it up again come Spring when there are more fruits and veggies available on their farms. However, it will not be with Farmer Mike. Mike has passed this market on to a fellow vendor and hung up his hat as he was diagnosed with cancer and is giving up farming life for now to spend more time with his family and take care of his health needs. We appreciate the effort that Mike put into bringing fresh, locally sourced goods to our community and we wish him the best.

Skate parties have been booking up quickly now that the weather is changing. Business holiday parties are also being scheduled. So, if you're thinking about renting one of our auditoriums, don't delay! Time slots are filling up fast!

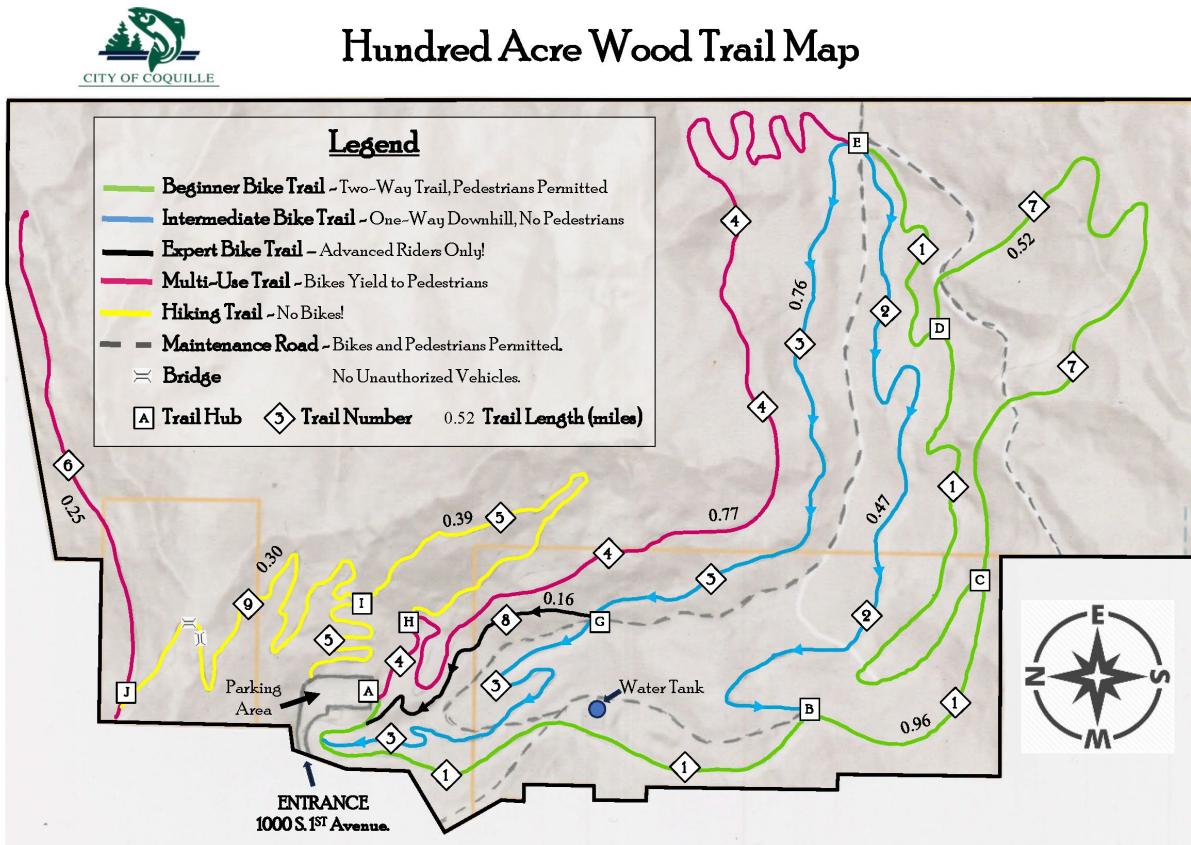
PARKS

Hundred Acre Wood

- First Community Credit Union has generously donated \$50,000 to the city that will go towards the construction of a pavilion in the Hundred Acre parking area! A rendering of approximately how the structure will look in situ is shown below. We will be seeking council approval for the purchase of the pavilion kit at this month's meeting. Delivery is expected to be about two months from the time the order is placed.



- The trails are now all open again following some closures due to logging activity. We appreciate everyone's understanding and cooperation. As a reminder, horses and unauthorized motorized vehicles are not allowed anywhere on the property, and cyclists should refrain from riding the trails when they are muddy to avoid damage.



"Rivers know this: there is no hurry. We shall get there some day." -A.A. Milne

Sturdivant Park

- The Railriders informed me that Roseburg Lumber no longer wants pedal rail cars going through their property due to safety concerns, so the Railriders will cease operations out of Sturdivant Park.
- The construction plans for the boat ramp rehabilitation are at internal review with Oregon State Marine Board and we expect to see them this week. The city and Dyer Partnership will complete the bid package and advertise for bid this winter, with construction occurring in the summer of 2024.
- The Parks Committee is working on a plan for a playground at Sturdivant Park where the horseshoe pits are currently located. We calculate that the ground surface in this area will need to be raised approximately 4-feet to get it out of the winter inundation zone.

SEWER / WATER

We received one responsive bid from Trout Mountain Forestry for the Forest Inventory and Forest Management Plan for the Rink Creek Reservoir watershed. This management plan will focus on drinking water protection and is completely funded by a grant from Business Oregon through the Safe Drinking Water Revolving Loan Fund. Trout Mountain is a qualified forester for this type of work, proposed a fee that is within the maximum amount allowed by the grant, and proposed an acceptable schedule, with all work being completed by September 2024. We intend to award the contract to Trout Mountain following the required bid protest period.

STREETS

The city was unsuccessful in its application for the 2023 ODOT Small City Allotment grant. The projects proposed for this grant were the paving of Hemlock Street and the repair and re-paving of N. Birch. We are currently reevaluating how to best address our extensive street repair needs within our existing budget.

PLANNING DEPARTMENT UPDATE: October 2023

PLANNING DEPARTMENT HOURS: The Planning Department office hours are 9:00am to 3:00pm every Monday and Wednesday, at City Hall. Anyone with questions about land use or building permits is welcome to stop by City Hall and see me. For immediate questions email planning@cityofcoquille.org.

OREGON LAND USE TRAINING: City Councilors and the public are invited to attend a 2-hour training event, hosted by the Oregon Department of Land Conservation and Development South Coast Regional Representative Hui Rodomsky, on Wednesday November 15th from 4-6pm at City Hall. The training will cover Oregon's land use laws and the City of Coquille's role in administering those laws. Our Planning Commission will be in attendance.

NEXT PLANNING COMMISSION MEETINGS: Planning Commission meetings are held the second Monday of each month, at 6:00pm, at City Hall. Upcoming agendas:

November 13 th	Cancelled. No items on agenda.
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OCTOBER PLANNING APPLICATIONS: The Planning Department completed the processing of two planning files in October:

- Planning File 2023-15: Amendments to Coquille's municipal code to establish a process for property owners to obtain a Conditional Use Permit for food trucks to park and vend on their property.
- Planning File 2023-14: An application to withdraw from City Limits aka un-annex from City of Coquille.

City staff is also in the plan-review stage of multiple approved projects, including: Riverside RV Park, Winter Lakes Elementary access/parking improvements, Lincoln School of Early Learning access/parking improvements, School District bus barn development, Valley View Mobile Park pump station and force main construction.

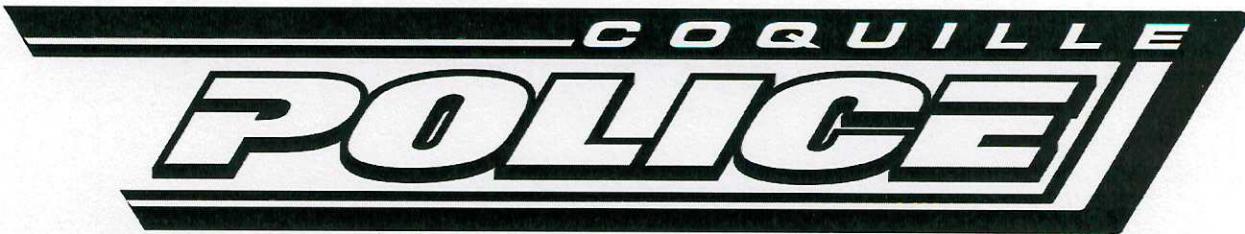
ONGOING GRANTS:

- We did not receive our requested ODOT Small Cities Allotment grant for street improvements. In the past, we've counted on this funding to supplement our street budget. It helped pay for, for example, our recent improvements to 2nd Street and Collier. However, in 2021, the maximum grant amount was increased from \$100,000 to \$250,000; since then, ODOT has funded fewer projects (larger amounts). We may need to re-think our streets budget, given this new development.
- We've learned that the water reservoir reconditioning/repair projects for which we've received Safe Drinking Water Revolving Loan Fund funding (\$650,000 in grant and \$2.35 million in loan) - are eligible for up to \$1.5 million in Bipartisan Infrastructure Law (BIL) funding. Meaning the \$3 million project could be 72% grant funded – which is exceptional. We'll be submitting that "BIL funding" application in November/December. The wonderful people at Business Oregon are (and have been) helping us to identify and apply for funding for these water projects.

- Last month we published Request for Proposals for forester to complete Forest Inventory and Forest Management Plan for Rink Creek Drinking Water Service Area (grant funded by Oregon Safe Drinking Water Revolving Loan Fund); this month we're hiring that forester to begin this 100% grant funded project.
- Oregon State Marine Board is finishing up design of the Sturdivant Park boat ramp; once the design is complete the project will move into the construction phase (Summer 2024).

ONGOING PROJECTS:

- GIS Mapping: development of a publicly available GIS map, depicting property ownership, zoning, natural resource and hazard zones
- Community Development Block Grant project: design/engineering/permitting of three other top priority water system improvements (improvements to the water treatment plant, the replacement of a raw water main line, and the construction of the Oerding Pump Station).
- Municipal Code update: Titles 1, 2, 3, 6, 8, 10 (administration and public safety) are nearing completion; drafts should be available for initial Council review before the end of the year. Then, Titles 12, 13, 15 (public works, building) are next.



Scott Sanders - Chief of Police

Police Chief's Report November 2023

Last Month:

The police department assisted with traffic control for the Coquille High School Homecoming Parade. They organized a very nice parade that went all through town. We also assisted with the Homecoming Game and Dance.

The police department is planning and coordinating this year's Shop With Heroes. Requests for donations have gone out and we will be delivering signup sheets to all Coquille schools the first of this month. We are looking forward to the big day on Saturday, December 16th.

Officers Cotter, Barrett, and Mayo attended the scheduled Infant Death Investigation training this month at the Mill Casino.

This Month:

Planning has started for Christmas in Coquille on Saturday, December 2nd. The police department will be there for the parade traffic control and other events. Hope to see you there.

Sgt. Miller will attend Officer Involved Shootings Investigations training this month in Klamath Falls.

The first portion of our \$10,000 traffic grant award from the O.D.O.T. Traffic Safety Office, and Oregon Impact, has started. We are officially working the \$2,500 Seatbelt Grant and will continue working it through next September. "Buckle Up, it's the law."



CAD CQPD Calls by Offense CQPD

10/23/2023

From: 09/20/202 to 10/20/2023

<u>Offense Description:</u>	<u>Offense Code:</u>	<u>Total Incidents for The Specific Description:</u>
ABANDONED VEHICLE	ABANVEH	2
ACCIDENT	ACCIDENT	5
ACCIDENT, HIT & RUN	ACCHR	4
ALARM,BUSINESS	ALARMBUS	6
ANIMAL COMPLAINT	ANIMCOMP	2
ARREST	ARREST	1
ASSIST,AMBULANCE	ASSTAMB	6
ASSIST,FIRE DEPT	ASSTFD	3
ASSIST,OUTSIDE AGENCY	ASSTOAA	24
ASSIST,PUBLIC	ASSTPUB	12
ASSIST,SERVICE CHILDREN & FAMI	ASST,SCF	18
ATTEMPT TO LOCATE	ATL	6
BACKGROUND CHECK	BKGND CHK	4
CASUAL CONTACT	CAS CONTA	12
CHECK,WELFARE	CHEKWELF	17
CHILD RELATED	CHILDREL	2
CIVIL PROBLEM	CIVILPROB	7
COMMUNITY POLICING	COMMPOL	5
COUNTERFEIT MONEY	CTRFEIT MN	1
COURT TIME	COURT	3
CRIMINAL MISCHIEF	CRIMMIS	9
CRIMINAL TRESPASS	CRIMTRES	55
DECEASED SUBJECT	DEADSUB	1
DISABLED VEHICLE	DISABVEH	4
DISORDERLY CONDUCT	DOC	21
DISPUTE	DISPUTE	7
DISPUTE,FAMILY	DISPFAM	3
DISPUTE,NEIGHBOR	DISPNEI	1
DISTURBANCE	DISTURBAN	1
DOG AT LARGE	DOGAL	3
DOG BARK	DOGBARK	1
DOG, LOST	DOG, LOST	1
DRIVING COMPLAINT	DRIVCOMP	10
DRIVING WHILE SUSPENDED	DWS	4
DUII	DUII	1
EQUIPMENT REPAIR	EQUIP REPA	1
FOLLOW UP	FOLUP	25
FOOT PATROL	FOOTPAT	8
FOUND ANIMALS	FNDANIM	1
FOUND PROPERTY	FNDPROP	3
FOUND WALLET	FNDWAL	2
FRAUD	FRAUD	1
HARASSMENT	HARASS	5
ILLEGAL BURN	ILLEGBUR	1
ILLEGAL CAMPING	ILLEGCAM	5
ILLEGAL DUMPING	ILLEGAL DU	1

CAD CQPD Calls by Offense CQPD

10/23/2023

From: 09/20/202 to 10/20/2023

<i>Offense Description:</i>	<i>Offense Code:</i>	<i>Total Incidents for The Specific Description:</i>
INCOMPLETE CALL	INCALL	3
INDECENT EXPOSURE	INDECENT	2
INFO NON CRIMINAL	INFONOCR	2
INFORMATION	INFO	2
JUVENILE PROBLEM	JUVPROB	2
LINE DOWN	LINEDOW	1
LITTERING	LITTER	1
LOCATED RUNAWAY	LOCRUN	1
LOCATED WANTED SUBJECT	LOCSUB	1
LOUD MUSIC	LOUDMUS	1
LOUD NOISE	LOUDNOIS	3
MAN DOWN	MANDOWN	2
MENTAL SUBJECT	MENTAL	17
MISSING PERSON	MISSPERS	1
NARCOTICS INVESTIGATION	NARCINV	1
OPEN DOOR	OPN DR	2
PARK VIOLATION	PARKVIO	9
PATROL CHECK	PTRLCHK	139
PATROL REQUEST	PTRLRQ	1
PERSON STOP	PERSON_ST	21
PROPERTY RELEASE	PROPERTY	2
PROWLER	PROWLER	1
RECORDS CHECK	RECCHEK	1
RECOVERED STOLEN VEHICLE	RCOVVEH	1
RELAYED CALLS	RELAY	1
RESTRAIN ORDER SERVICE	ROSERV	1
RUNAWAY JUVENILE	RUNAWAY	1
SCHOOL ACTIVITIES	SCHACT	1
SEX OFFENDER REGISTRATION	SEXOFFREG	1
SHOPLIFTER	SHOPLIFT	4
SMOKE	SMOKE	2
SUICIDAL SUBJECT	SUICSUBJ	6
SUSPICIOUS CONDITIONS	SUSPCON	12
SUSPICIOUS SUBJECT	SUSPSUB	14
SUSPICIOUS VEHICLE	SUSPVEH	14
THEFT	THEFT	9
THEFT OF SERVICES	THFTSERV	2
THREATS	THREATS	5
TOWED VEHICLE	TOWDVEH	1
TRAFFIC HAZARD	TRAFHAZ	4
Traffic Stop	TRAFFIC_ST	4
TRAFFIC_STOP	TRAFFIC_ST	40
UNAUTHORIZED USE MV	UV	1
UNLAWFUL ENTRY INTO MV	VEHENTRY	3
VEHICLE RELEASE	VEHREL	1
VIOLATION CITY CODE	VIOCTYCOP	1
VIOLATION OF RESTRAINING ORDE	VIORSTOR	1
WARRANT SERVICE	WARSVC	7
WATER PROBLEM	WATPROB	1

TOTAL INCIDENTS:

669



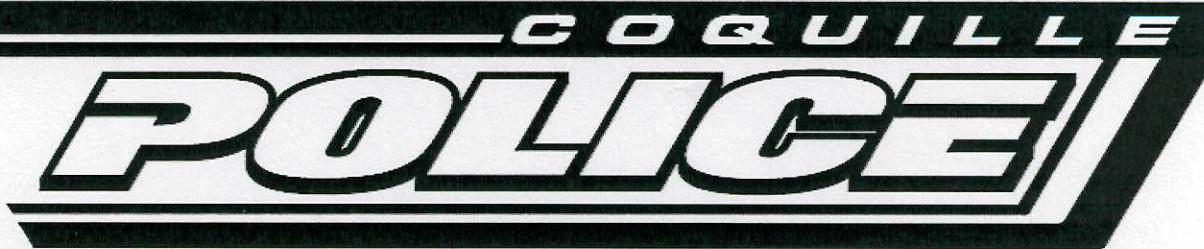
Arrests by Agency

10/23/2023

Report Period from:

09/20/2023 - 10/20/2023

Offense Description:	Juvenile:	Adult:
Agency: Q		
CRIMINAL TRESPASS	0	1
CRIMINAL MISCHIEF	0	3
CRIMINAL TRESPASS-2	0	8
CUSTODIAL INTERF-2	0	1
DISORDERLY CONDUCT	0	1
DISORDERLY CONDUCT II	0	1
DUII	0	1
PUBLIC INDECENCY	0	1
SHOPLIFTER	0	1
THEFT	0	1
UNLF ENTRY MOTOR VEHICLE	0	1
WARRANT SERVICE	0	5
SUBTOTALS:	0	25
TOTALS:	0	25



From: 09/20/2023 to 10/20/2023

Calls For Service		Self Initiated Calls		Traffic Stops	
Calls	Officer	Calls	Officer	Calls	Officer
203	BARRETT, Tanner	120	BARRETT, Tanner	18	BARRETT, Tanner
143	COTTER, Emily	80	COTTER, Emily	14	COTTER, Emily
121	Mayo, Aaron	60	Mayo, Aaron	9	ROWE, John
99	ROWE, John	39	ROWE, John	5	Mayo, Aaron
82	PIERCE, Jessica	17	PIERCE, Jessica	1	PIERCE, Jessica
5	Miller, Doug	4	Miller, Doug	1	Miller, Doug
2	SANDERS, Scott	1	SANDERS, Scott	48	Total
655	Total	321	Total		

Arrests/Cites		Incidents		Citations	
Calls	Officer	Incidents	Officer	Citations	Officer
8	COTTER, Emily	18	PIERCE, Jessica	19	COTTER, Emily
6	PIERCE, Jessica	15	COTTER, Emily	7	ROWE, John
6	Mayo, Aaron	12	Mayo, Aaron	5	BARRETT, Tanner
4	ROWE, John	8	ROWE, John	3	PIERCE, Jessica
2	BARRETT, Tanner	7	BARRETT, Tanner	34	Total
26	Total	1	Miller, Doug		
		61	Total		

CITY OF COQUILLE
CITY COUNCIL AGENDA ACTION SHEET

Date : November 6, 2023

Agenda Number : 8

Agenda Title : Final Hearing on Ordinance 1525 Withdrawal of Territory

Presented By : Forrest Neuerburg

Issue:

See enclosed Ordinance 1525 and Findings of

Fact

Fiscal Impact : Undetermined. Reduction in City of Coquille and City of Coquille Urban Renewal tax revenue by approximately \$2,010.00 in 2024 and thereafter. Increase in City of Coquille water revenue by approximately 50% the current revenue gained by subject property. Cost of serving subject property (expenses by the City on subject property) is undetermined.

Draft Motions :

I move to approve Ordinance 1525, withdrawing 568 W 18th Street (approximately 1.44 acres more specifically described in Exhibit 2) from the City of Coquille city limits.

I move to deny Ordinance 1525, withdrawing 568 W 18th Street (approximately 1.44 acres more specifically described in Exhibit 2) from the City of Coquille city limits.

I move to table Ordinance 1525, withdrawing 568 W 18th Street (approximately 1.44 acres more specifically described in Exhibit 2) from the City of Coquille city limits, until December 4, 2023.

Council Action :

Passed

Tabled

Failed

**EXHIBIT 1: Ordinance
1525 FINDINGS OF
FACT CITY OF
COQUILLE City Council**

Public Hearing Date: November 6, 2023

Date of Report: August 1, 2023; Revised August 29, 2023; Revised September 25, 2023; Revised October 31, 2023

Planning File: 2023-14

Related Planning File(s): City of Coquille Ordinances 1328 and 1336

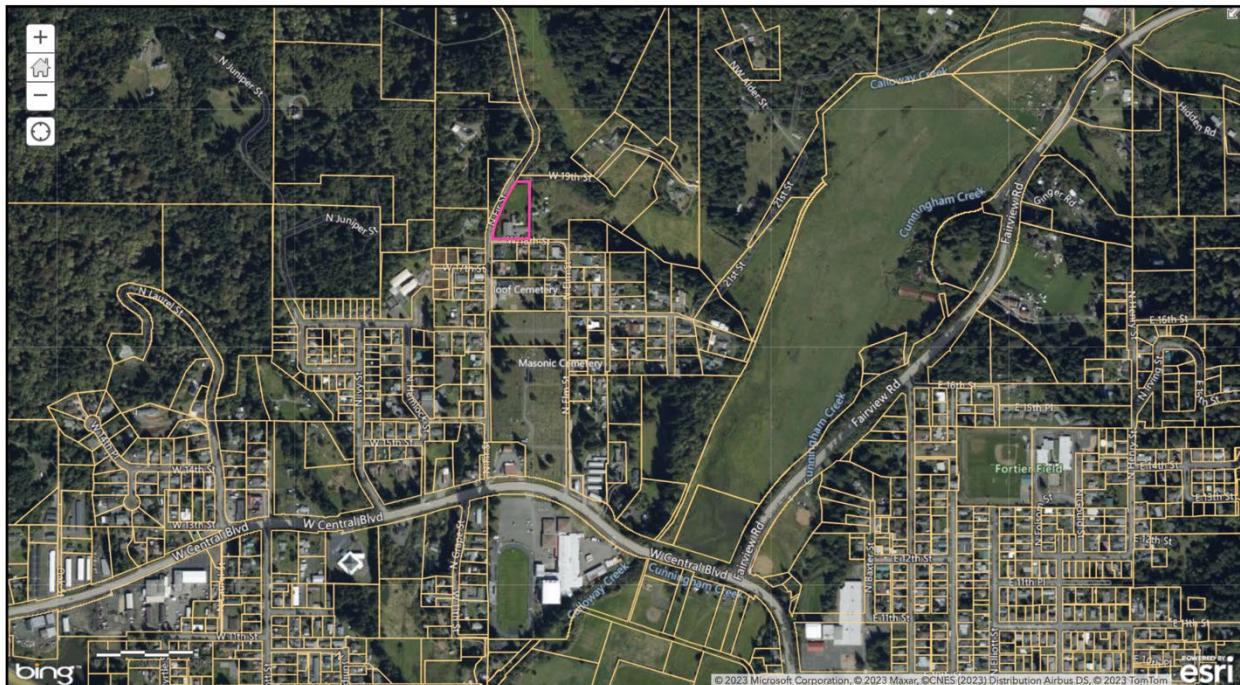
Applicant(s): David Siewell and Nikole Graham

Agent(s): N/A

Subject Property: 568 W 18th Street, Coquille OR 97423; Map # 27S13W36BD
1700; Coos County Account # 732701

Zoning: Residential

Description: An application to withdraw from City Limits aka un-annex from City of Coquille



Overview

The applicants request to withdraw subject property (1.44 acres) from Coquille's City limits (aka "un-annex").

The process by which the City un-annexes territory is set forth in ORS 222.460. In short:

1) If the Council determines the public interest will be furthered by a withdrawal of territory, then the Council may pass a Resolution declaring such, and schedule a public hearing on the matter.

- The Coquille City Council passed Resolution 12-2023 on September 5th, declaring such.

2) After receiving testimony at the public hearing, the Council will vote on whether to approve, modify, or deny the withdrawal of territory, and schedule a final hearing.

- At their October 5th meeting, the Council will hold a public hearing, vote on whether to approve, modify, or deny the withdrawal of territory, and schedule a final hearing.

3) At the final hearing, the Council will vote on an Ordinance declaring the territory detached from the City.

If subject property is withdrawn from City Limits, the applicant will be required to apply to Coos County to amend Coos County's zoning and Comprehensive Plan maps. See Condition 1, below.

Subject property is within Coquille's UGB and will remain within Coquille's UGB regardless of whether it is withdrawn from City Limits.

If withdrawn, subject property may be re-annexed into the City in the future.

Background

Subject property was annexed into the City in 1992, via Ordinances 1328 and 1336. At the time, the property was owned by Richard and Helen Morrin; it is unclear what their motivation was for applying to be included within City Limits.

Substantive Findings of Fact

ORS 222.460 Procedures for Withdrawal of Territory

(1) Except as expressly prohibited by the city charter, when the legislative body of a city determines that the public interest will be furthered by a withdrawal or detachment of territory from the city, the legislative body of the city, on its own motion, may order the withdrawal of territory as provided in this section.

(2) A withdrawal of territory from the city shall be initiated by a resolution of the legislative body of the city.

(3) The resolution shall:

(a) Name the city and declare that it is the intent of the legislative body of the city to change the boundaries of the city by means of a withdrawal of territory;

(b) Describe the boundaries of the affected territory; and

(c) Have attached a county assessor's cadastral map showing the location of the affected territory.

Withdrawal of territory is not prohibited by Coquille's City Charter, as codified by the February 7, 2023 Municode-published version of the City of Coquille Charter of 1967.

The Coquille City Council found that the public interest will be furthered by a withdrawal of subject territory from the city, as described in their Resolution 12-2023.

The applicant's case, as described in Attachment 9 Application, is as follows:

- 1) Subject property is not served by a City street, it is served by a County road.
- 2) Subject property is not served by City sewer; it is on septic.
- 3) Subject property is used for rural, not urban, uses (large barn/shop, pastureland), and therefore should be in the (rural) County and not the (urban) City, as it was prior to its 1992 annexation.
- 4) Therefore, the taxes paid to the City of Coquille should instead be paid to Coos County.

See Attachment 5 for the most recent year tax statement for subject property. A comparison between subject property and a neighboring County property's 2022-2023 assessment is below.

Subject Property		Example Nearby County Property	
Real Property Tax Assessment		Real Property Tax Assessment	
July 1, 2022 to June 30, 2023		July 1, 2022 to June 30, 2023	
SOUTH COAST ESD	111.13	SOUTH COAST ESD	
COOUILLE SCHOOL #8	1,072.78	COOUILLE SCHOOL #8	
SW OREGON COMM COLLEGE	175.90	SW OREGON COMM COLLEGE	
EDUCATION TOTAL:	1,359.81	EDUCATION TOTAL:	
COOS CO LOCAL OPTION LEVY	58.06	COOS CO LOCAL OPTION LEVY	
COOS COUNTY-4H/EXTENSION	22.30	COOS COUNTY-4H/EXTENSION	
COOS COUNTY-LIBRARY SERVICES	182.75	COOS COUNTY-LIBRARY SERVICES	
COOS COUNTY	270.74	COOS COUNTY	
CITY OF COOUILLE	1,539.92	COOUILLE RFPD	
PORT OF BANDON	81.98	PORT OF BANDON	
COOS COUNTY AIRPORT	60.18	COOS COUNTY AIRPORT	
COOUILLE VALLEY HOSPITAL	386.00	COOUILLE VALLEY HOSPITAL	
COOUILLE URBAN RENEWAL	597.31	COOS COUNTY URBAN RENEWAL	
COOS COUNTY URBAN RENEWAL	5.54	GENERAL GOVT TOTAL:	
GENERAL GOVT TOTAL:	3,204.78		
COOS COUNTY	54.96	COOS COUNTY	
BONDS - OTHER TOTAL:	54.96	FIRE PATROL SURCHARGE	
		FIRE PATROL	
		BONDS - OTHER TOTAL:	

If subject property is withdrawn from the City, it will be withdrawn from the "City of Coquille" and "Coquille Urban Renewal" taxing districts and added to "Coquille Rural Fire Protection District."

CMC Title 13 Public Services: Chapter 13.04 Water Service System: 13.04.020
Application for Water Service

B. Applicants for water service outside of the city boundaries shall execute a form containing the following agreement:

Application is hereby made for water service at Premises known as (address) outside the city of Coquille, Oregon. It is understood and agreed that if this service is allowed, the undersigned owner or occupant of the Premises referred to herein shall pay the rate prescribed by city ordinance from time to time for service at that location; that this service shall be a special contract service and not provided by the city as a common utility service; that the quantity of water supplied by this service may be reduced or the service entirely discontinued at any time when the city council finds such action necessary in order to provide sufficient service to the inhabitants within the city limits, inasmuch as water service beyond the limits is a service of surplus water not needed within the city; that at least 30 days notice in writing shall be given by the city before such discontinuance may be put into effect; that notice delivered at the Premises or at the last known address of the owner or applicant shall be sufficient; that the undersigned owner may discontinue service without advance notice of more than one day, but shall be responsible for all water served to the Premises by the city until notice in writing is given of such discontinuance. [...]

Subject property is currently charged the “inside residential rate” for its City water service. If withdrawn, it will be charged the “outside residential rate” for its City water, which is approximately 150% the inside charge. See Attachment 7 for a recent utility bill to subject property.

Procedural Findings of Fact

In July, the City of Coquille consulted with the DLCD and Coos County Planning Department as to whether a land use decision under Coquille Municipal Code Title 17 is required to process this application (for example: if a zoning map or Comprehensive Plan Map amendment is required to withdraw this currently-zoned-City-Residential property from City Limits. Staff learned through this consultation that no land use decision is required by the City, in addition to the procedures of ORS 222.460. But that Coos County zone and Map changes may be required, to assign subject property County map designations. Therefore:

Condition 1: Ordinance [], withdrawing subject property from the City of Coquille, is be conditioned upon Coos County approving and completing any map amendments required to include subject property within the County's jurisdiction.

[ORS 222.460 Procedures for Withdrawal of Territory](#)

[...]

(4) Not later than 30 days after adoption of the resolution, the legislative body of the city shall hold a public hearing at which the residents of the city may appear and be heard on the question of the withdrawal of territory. The legislative body of the city shall cause notice of the hearing to be given in the manner required under ORS 222.120 (Procedure for annexation without election) (3).

> [ORS 222.120 Procedure for Annexation Without Election](#)

[...]

(2) When the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation.

(3) The city legislative body shall cause notice of the hearing to be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and shall cause notices of the hearing to be posted in four public places in the city for a like period.

(4) After the hearing, the city legislative body may, by an ordinance containing a legal description of the territory in question [...]

On September 5th, the City Council passed the enclosed Resolution 12-2023.

On October 2nd (within 30 days of the adoption of Resolution 12-2023) the City Council held a public hearing on the matter, received no opposition comment, and moved withdraw subject territory and date and time of the final hearing on the withdrawal (7:00pm on November 6th).

The October 2nd public hearing was noticed per ORS 222.120: published in the Coquille Sentinel on September 20th and September 27th and physically posted on the bulletin boards at City Hall, the Coquille Community Building, the Coos County Courthouse, and Fraziers on September 18th.

Request for comment was also emailed to the following agencies on September 18th (in addition to the July consultation described above). The City received no additional substantial comment following the September 18th notice.

Coos County Assessor's Office, Coos County Surveyor's Office, Coos County Road Department, Coos County Clerk's Office, Coos County Planning Department, Coquille Public Works Department, Coquille Fire Department, and Oregon Department of Land Conservation and Development.

ORS 222.460 Procedures for Withdrawal of Territory

[...]

(5) After receiving testimony at the public hearing, the legislative body of the city may alter the boundaries described in the resolution to either include or exclude territory. If the legislative body of the city still favors the withdrawal of territory pursuant to the resolution, as approved or modified, it shall enter an order so declaring. The order shall set forth the boundaries of the area to be withdrawn. The order shall also fix a place, and a time not less than 20 nor more than 50 days after the date of the order, for a final hearing on the resolution. At the time and place set for the final hearing upon the resolution for withdrawal, if the required number of written requests for an election on the proposed withdrawal have not been filed, the legislative body of the city shall, by resolution or ordinance, declare that the territory is detached from the city.

(6) An election shall not be held on the question of withdrawal of the affected territory from the city unless written requests for an election are filed at or before the hearing by not less than 15 percent of the electors or 100 electors, whichever is the lesser number, registered in the territory proposed to be withdrawn from the city.

(7) At the time and place set for the final hearing upon the resolution for withdrawal, if the required number of written requests for an election on the proposed withdrawal have not been filed, the legislative body of the city shall, by resolution or ordinance, declare that the territory is detached from the city.

(8) If the required number of requests for an election are filed on or before the final hearing, the legislative body of the city shall call an election in the city upon the question of the withdrawal of the affected territory.

(9) If an election is called and a majority of the votes cast at the election is in favor of the withdrawal of the designated area from the city, the legislative body of the city shall, by resolution or ordinance, declare that the territory is detached from the city. If the majority of the votes cast is against the withdrawal, the legislative body of the city shall enter an order declaring the results of the election and that no withdrawal shall occur.

(10) The described area withdrawn shall, from the date of entry of the order, be free from assessments and taxes levied thereafter by the city. However, the withdrawn area shall remain subject to any bonded or other indebtedness existing at the time of the order. The proportionate share shall be based on the assessed valuation, according to the assessment roll in the year of the levy, of all the property contained in the city immediately prior to the withdrawal.

No requests for an election are filed by electors within the territory between October 2nd and November 6th (expected because the electors within the subject property / subject territory are the applicants).

On November 6th, the City Council passed Ordinance [], declaring the territory detached from the City on November 6th, subject to Condition 1:

Condition 1: Ordinance [], withdrawing subject property from the City of Coquille, is be conditioned upon Coos County approving and completing any map amendments required to include subject property within the County's jurisdiction.

Chapters 17.40 Geological Hazard (GH) Overlay, 17.46 Floodplain Management, 17.52 Estuarine/Coastal Shorelands Overlay, 17.54 Riparian Corridors Overlay

Hazard or Natural Resource Zone	Classification	Notes
FEMA Floodplain	None	
DOGAMI 2013 Tsunami Inundation Scenario	None	
DOGAMI 2013 Landslide Susceptibility	Low to Moderate	
DOGAMI Liquification Susceptibility	Low	
Coos County Local Wetland Inventory	None	
National Wetland Inventory	None	

Subject property is not within a hazard or natural resource zone. Data retrieved from Coastal Atlas on 08/01/2023 at <https://www.coastalatlas.net/coos-all-hazards/>.

Attachments

1. Signed Resolution 12-2023
2. Property Description (Provided by the Applicant)
3. Assessors Map
4. 1992 Ordinances Annexing Subject Property into City
5. Subject Property 2022-2023 Tax Statement
6. Map of County Maintained Roads
7. Subject Property Utility Bill
8. Agency Comments Received
9. Application

EXHIBIT 2: Ordinance []
PROPERTY DESCRIPTION
CITY OF COQUILLE
City Council

Subject Property: 27S13W36BD, Tax lot 1700

Street Address: 568 W 18th St. Coquille, OR 97423

Parcel Legal Description:

Beginning at an iron pipe 1126 feet North and 154.6 feet East of the Southwest corner of the East one-half of the Northwest quarter of section 36, Township 27 South, Range 13 West of the Willamette Meridian, Coos County, Oregon; thence North 150 feet to an iron pipe; thence South 150 feet; thence West 85 feet to the point of beginning.

ALSO: Beginning at a point of 1126 feet North from the Southwest corner of the East one-half of the Northwest quarter of section 36, Township 27 South, Range 13 West of the Willamette Meridian, Coos County, Oregon; thence East 154.6 feet to a 1 inch iron pipe; thence North 150 feet to a 1 inch iron pipe; thence West 154.6 feet to a point 150 feet North of the place of beginning; thence South 150 feet to the place of beginning. Except that portion embraced in the road.

ALSO: Beginning at an iron pipe post which is 1276 feet North and 154.6 feet East of the Southwest corner of the East one-half of the Northwest quarter of Section 36, Township 27 South, Range 13 West of the Willamette Meridian, Coos County, Oregon; thence East 85.5 feet to a fence corner; thence North 205.5 feet; thence West 100 feet, more or less, to the Easterly right-of-way line of the County Road; thence Southwesterly along the said right-of-way line 222.8 feet, more or less, to a point West of the point of beginning; thence East 111.7 feet, more or less, to the point of beginning.

CITY OF COQUILLE
CITY COUNCIL AGENDA ACTION SHEET

Date : November 6, 2023

Agenda Number : 9

Agenda Title : Consideration of Ordinance 1525 Withdrawal of Territory

Presented By : Forrest Neuerburg

Issue:

See enclosed Ordinance 1525 and Findings of Fact

Fiscal Impact : Undetermined. Reduction in City of Coquille and City of Coquille Urban Renewal tax revenue by approximately \$2,010.00 in 2024 and thereafter. Increase in City of Coquille water revenue by approximately 50% the current revenue gained by subject property. Cost of serving subject property (expenses by the City on subject property) is undetermined.

Draft Motions :

I move to approve Ordinance 1525, withdrawing 568 W 18th Street (approximately 1.44 acres more specifically described in Exhibit 2) from the City of Coquille city limits.

I move to deny Ordinance 1525, withdrawing 568 W 18th Street (approximately 1.44 acres more specifically described in Exhibit 2) from the City of Coquille city limits.

I move to table Ordinance 1525, withdrawing 568 W 18th Street (approximately 1.44 acres more specifically described in Exhibit 2) from the City of Coquille city limits, until December 4, 2023.

Council Action :

Passed

Tabled

Failed

CITY OF COQUILLE
ORDINANCE NO. 1525

AN ORDINANCE WITHDRAWING 1.44 ACRES LOCATED AT 568 W 18TH STREET
COQUILLE, FROM THE TERRITORY OF THE CITY OF COQUILLE

WHEREAS, the owners of a 1.44 acre tax lot located within Coquille's Urban Growth Boundary and City Limits (568 W 18th Street, Coquille OR 97423; Map # 27S13W36BD 1700; Coos County Account # 732701; as described on Exhibits 2 and 3 of the attached Findings of Fact) applied to the City of Coquille to withdraw subject property from the territory of the City of Coquille (aka "withdraw from City Limits" aka "un-annex").

WHEREAS, ORS 222.460 sets forth the procedure a City shall follow to process such an application; and

WHEREAS, on September 5th, the City Council met in a public meeting to consider whether the public interest would be furthered by the proposed withdrawal of territory and found that it would, as described in their Resolution 12-2023; and

WHEREAS, on October 2nd, the City Council held a public hearing on the matter (noticed per ORS 222.120) and moved to withdraw subject territory from the City of Coquille and set the time and place for a final hearing on the matter for 7:00pm November 6, 2023; and

WHEREAS, no requests for an election were filed by electors within the territory between October 2nd and November 6th; and

WHEREAS, on November 6th, the City Council held a final hearing on the matter and

NOW, THEREFORE, the City of Coquille ordains as follows:

On the basis of the facts contained in the record and Exhibit 1 Findings of Fact, the property described in Exhibit 2 may withdraw from Coquille City Limits.

The withdrawal of subject territory shall only be considered final and complete upon Coos County approving and completing any map amendments required to include subject property within the County's jurisdiction, as described in Exhibit 1 Findings of Fact, Condition 1.

Enacted by the Common Council of the City of Coquille on November 6th 2023.

Ayes: _____ Nayes: _____

Effective on the 6th day of November, 2023.

Mayor Sam Flaherty

Attest: _____
City Manager Forrest Neuerburg

CITY OF COQUILLE
CITY COUNCIL AGENDA ACTION SHEET

Date : November 6, 2023

Agenda Number : 10

Agenda Title : Municipal Code Text Amendment re Food Trucks

Presented By : Hailey Sheldon

Issue:

On October 9, 2023, the Coquille Planning Commission voted unanimously to recommend the attached amendments to Coquille's Municipal Code, Title 17 Planning and Zoning, which establish a land use permitting process for property owners to permit food truck parking spaces.

These are the same amendments previously recommended by the Commission to the Council in June/July of this year.

The attached packet contains the Planning Commission's Notice of Decision and recommended amendments.

Fiscal Impact : \$0

Staff Recommendation :

The City Council may vote to:

1. Adopt Ordinance 1526, amending Coquille's Municipal Code, as recommended by the Coquille Planning Commission
2. Adopt Ordinance 1526, with modifications
3. Remand the decision to the Planning Commission for rehearing and reconsideration on all or part of their recommendation

Staff recommends the City Council adopt Ordinance 1526, as presented.

Council Action :

Passed Tabled Failed

CITY OF COQUILLE
ORDINANCE NO. 1526

AN ORDINANCE AMENDING COQUILLE'S MUNICIPAL CODE TITLE 17 PLANNING AND ZONING TO ESTABLISH A LAND USE PERMITTING PROCESS FOR PROPERTY OWNERS TO PERMIT FOOD TRUCK PARKING SPACES.

WHEREAS, the City of Coquille City Council requested the Planning Commission consider amendments to Coquille's municipal code, to establish a permitting process for food trucks (the amendments); and

WHEREAS, the Coquille Planning Commission held public hearings on March 13, June 12, and October 9, 2023 and the Coquille City Council held a public hearings on July 5 and November 6, 2023, to consider the amendments; and

WHEREAS, the public hearings on the amendments were noticed following Coquille Municipal Code 17.80.050 - Type IV Procedure and ORS Chapter 227 City Planning and Zoning – including notice to the Department of Land Conservation and Development, newspaper notice in the Coquille Sentinel, and physical posting of the notice on the bulletin boards outside City Hall, Community Building, and Frazier's; and

WHEREAS, on October 9, 2023, the Planning Commission recommended the specific amendments to CMC 17.24.020 Residential District Allowed Land Uses, 17.28.020 Commercial Districts Allowed Land Uses, 17.28.100 Commercial Districts Special Use Standards, and Chapter 17.08 Definitions, as outlined in Exhibit 2, to establish a land use permitting process for property owners to permit food truck parking spaces.

NOW, THEREFORE, the City of Coquille ordains as follows:

On the basis of the facts contained in the record and Exhibit 1 Planning Commission Findings of Fact, the City Council finds there is sufficient justification and need to accept the Planning Commission recommendation and hereby adopt the text amendments outlined in Exhibit 2.

Coquille's Municipal Code Title 17 Planning and Zoning is hereby amended as set out in Exhibit A attached hereto and incorporated herein by this reference as if it were set forth verbatim.

Following the Council's adoption, Coquille's municipal code as published by Municode shall be amended.

Enacted by the Common Council of the City of Coquille on November 6th 2023.

Ayes: _____ Nayes: _____

Effective on the 4th day of August, 2023.

Mayor Sam Flaherty

Attest: _____
City Manager Forrest Neuerburg



NOTICE OF PLANNING COMMISSION RECOMMENDATION

Text Amendments re Food Trucks

To City of Coquille City Council
c/o Mayor Sam Flaherty

Planning File 2023-15

Date October 27, 2023

Subject Property N/A

Decision Summary Recommendation to amend Coquille Municipal Code as outlined in Exhibit 1, to establish a land use permitting process for property owners to permit food truck parking spaces.

Enclosed Exhibit 1: Planning Commission Findings of Fact
Exhibit 2: Proposed Amendments

The Planning Commission met in a public hearing on October 9, 2023 and voted to recommend the City Council adopt the enclosed amendments to Coquille's Municipal Code Title 17.

The Planning Department file on this application is available for inspection at City Hall for no cost; a copy may be emailed to you at your request.

Please contact Hailey Sheldon at planning@cityofcoquille.org or (541) 396-2115 if you have any questions regarding this decision.

By Nikole L Graham 10/27/23

Nikole Graham
Chair
Coquille Planning Commission

Date

Exhibit 1:
FINDINGS OF FACT
CITY OF COQUILLE
Planning Commission

Planning File	2023-15
Date	October 27, 2023
Subject Property	N/A
Decision Summary	Recommendation to amend Coquille Municipal Code as outlined in Exhibit 1, to establish a land use permitting process for property owners to permit food truck parking spaces.
Enclosed	Exhibit 2: Proposed Amendments

Background

On November 7, 2022, the Coquille City Council requested information from the Planning Department regarding the City's existing regulations on food trucks. The Planning Department produced the Exhibit 2 memo.

On December 5, 2022, the Coquille City Council requested the Planning Commission consider amendments to the City's municipal code, to regulate food trucks.

At their March 13, 2023 meeting, the Planning Commission discussed draft revisions to CMC 17.112.010 Temporary Use Permits and 17.08.030 Definitions. The Commission directed staff to draft amendments establishing a process for property owners to permit food truck parking spaces (as opposed to a process for food truck operators to permit food trucks).

At their June 12, 2023 meeting, the Planning Commission held a public hearing on draft revisions to CMC 17.24.020 Residential District Allowed Land Uses, 17.28.020 Commercial Districts Allowed Land Uses, 17.28.100 Commercial Districts Special Use Standards, and Chapter 17.08 Definitions; and recommended the City Council adopt the Exhibit 1 amendments.

At their July 5, 2023 meeting, the Coquille City Council voted to deny the Planning Commission's recommendation. The City Council subsequently requested that the same amendments, as previously recommended, be reintroduced to the Council for re-consideration. The Planning Commission therefore repeated their adoption process and made the following recommendation: that the City Council adopt the previously-proposed amendments to the text of Coquille's Municipal Code (contained in Exhibit 1).

Procedural Findings of Fact

Chapter 17.80 Types of Review Procedures: 17.80.050 Type IV Procedure (Legislative)

D. Notice of Hearing.

1. Required Hearings. A minimum of two hearings, one before the planning commission and one before the city council, are required for all Type IV applications.

2. Notification Requirements. Notice of public hearings for the request shall be given by the city planning official in the following manner:

a. At least twenty (20) days, but not more than forty (40) days, before the date of the first hearing on an ordinance that proposes to amend the comprehensive plan or any element thereof, or to adopt an ordinance for any land use district change, a notice shall be prepared in conformance with ORS 227.175 and mailed to:

i. Each owner whose property would be rezoned in order to implement the ordinance (including owners of property subject to a comprehensive plan amendment shall be notified if a zone change would be required to implement the proposed comprehensive plan amendment);

ii. Any affected governmental agency;

iii. Any person who requests notice in writing;

[...]

b. At least ten (10) days before the scheduled planning commission public hearing date, and fourteen (14) days before the city council hearing date, public notice shall be published in a newspaper of general circulation in the city.

c. The city planning official shall:

i. For each mailing of notice, file an affidavit of mailing in the record as provided by subsection (D)(2)(a) of this section; and

ii. For each published notice, file in the record the affidavit of publication in a newspaper that is required in subsection (D)(2)(b) of this section.

d. The Oregon Department of Land Conservation and Development (DLCD) shall be notified in writing of proposed comprehensive plan and development code amendments at least forty-five (45) days before the first public hearing at which public testimony or new evidence will be received. The notice to DLCD shall include a DLCD certificate of mailing.

e. Notifications for annexation shall follow the provisions of this chapter.

3. Content of Notices. The mailed and published notices shall include the following information:

a. The number and title of the file containing the application, and the address and telephone number of the city planning official's office where additional information about the application can be obtained;

b. The proposed site location;

- c. A description of the proposed site and the proposal in enough detail for people to determine what change is proposed, and the place where all relevant materials and information may be obtained or reviewed;
- d. The time(s), place(s), and date(s) of the public hearing(s); a statement that public oral or written testimony is invited; and a statement that the hearing will be held under this title and rules of procedure adopted by the council and available at City Hall (See subsection E of this section); and
- e. Each mailed notice required by this subsection shall contain the following statement: "Notice to mortgagee, lien holder, vendor, or seller: The City of Coquille Development Code requires that if you receive this notice it shall be promptly forwarded to the purchaser."

4. Failure to Receive Notice. The failure of any person to receive notice shall not invalidate the action, providing:

- a. Personal notice is deemed given where the notice is deposited with the United States Postal Service;
- b. Published notice is deemed given on the date it is published.

Public notice was posted in three conspicuous places (bulletin boards outside City Hall, Community Building, and Frazier's) on September 20, 2023 (at least 20 days and 14 business days before the Planning Commission hearing).

Newspaper notice was published in the Coquille Sentinel on September 27, 2023 (at least 10 days before the Planning Commission hearing, and fourteen days before the scheduled City Council hearing).

The DLCD was notified of the application via the PAPA website on March 6, 2023, 35 days prior to the first Planning Commission hearing, per ORS 197.610.

These notices and associated affidavits are included in the Planning File and contain the information stipulated in 17.80.050.D.3. Content of Notices.

Planning Commission Recommendation

The Planning Commission **recommends the City Council adopt** the proposed amendments to Coquille's Municipal Code.

Exhibits

- Proposed Amendments

EXHIBIT 2
Proposed Amendments

17.08.030 Definitions.

The following definitions are organized alphabetically and some related terms are also grouped together and cross-referenced under group headings (e.g., transportation-related, environment-related, etc.).

"Abutting" means contiguous or adjoining.

Access. See transportation-related terms.

"Accessory" means secondary or incidental to a primary use or structure.

[...]

"Final plat" means the diagrams, drawings, and other writing containing all the descriptions, locations, dedications, provisions and information concerning a land division.

Fire Apparatus Lane or Fire Lane. See "Development-related definitions" and applicable fire code.

Flag Lot. See "Lot."

Flood Hazard Area. See "Environment-related definitions."

Floor, Main. See "Development-related definitions."

"Food truck" or "mobile food unit" means any vehicle that is self-propelled, or can be pulled or pushed down a sidewalk or street. Food may be prepared or processed on this vehicle, and the vehicle is used to sell and dispense food to the ultimate consumer.

"Footcandle" means a unit of illumination (light standards), equal to one lumen per square foot, or the amount of light from a source of one candela directly thrown on a square foot of surface at a distance of one foot.

"Frontage" means the dimension of a property line abutting a public or private street.

"Frontage street or road" means a minor street that parallels an arterial street or highway in order to provide access to abutting properties and minimize direct access onto the arterial or highway.

[...]

17.24.020 Residential district—Allowed land uses.

Table 17.24.020 identifies the land uses that are allowed in the residential district. The specific land use categories are described and uses are defined in Chapters 17.08 and 17.12.

Table 17.24.020 Land Uses Allowed in Residential District (R)

Uses		
Use Categories		
(Examples of uses are in Chapter 17.12; definitions are in Chapter 17.08)	Allowed or Not Allowed	Special Use Requirements (See also any applicable overlay zones)
Residential Categories		
Household Living		
Single-Family (not attached)	P	
Accessory Dwelling	S	Section 17.24.110(A)
Duplex (2 dwellings sharing a common wall on one lot)		
- One duplex on a corner lot	P	
- One duplex on an interior lot	P	
- More than one duplex (4+ units) attached	S	Section 17.24.110(B)

Single-Family Attached (2 or more common-wall single-family dwellings), each on its own lot	S	Section 17.24.110(B)
Cottage Cluster (3—4 single-family dwellings on one lot, oriented to an alley or common green, and each containing less than 1,000 square feet of floor area)	S	Section 17.24.110(H)
Manufactured Home	S	Section 17.24.110(F)
Manufactured Home Park		Section 17.24.110(G)
- In MH/RV Overlay	S	
- Outside MH/RV Overlay	CU+S	
Mixed-Use (e.g., residential and commercial uses in same building)	CU+S	Commercial component must be a permitted use in Residential District, and is limited to 2,000 square feet of floor area.
Multifamily (3 or more dwellings on lot); includes Senior Housing, Assisted Living, and Single Room Occupancy Uses, but not Group Living)	S	Section 17.24.110(H)
Zero Lot Line Housing (not common wall)	CU+S	Section 17.24.110(J)
Group Living		
Group Care Home	S	Section 17.24.110(D)
Group Care Facility	S	Section 17.24.110(D)
Commercial Categories		
Drive-Up/Drive-In/Drive-Through (drive-up windows, kiosks, ATMs, similar uses/facilities)	N	
Bed and Breakfast Inn	CU+S	Section 17.24.110(C)
Educational Services, Commercial (e.g., tutoring or similar services); not a home occupation	CU+S	Limited to 2,000 square feet of floor area
Entertainment, Major Event	N	
Food Truck	<u>N</u>	
Home Occupation	S	Per standards of Section 17.24.110(E) and procedures in Section 17.112.020
Office, not a home occupation; fully enclosed in primary and/or accessory building	CU+S	Limited to 2,000 square feet of floor area
Outdoor Recreation, Commercial	N	
Quick Vehicle Servicing or Vehicle Repair	N	
Recreational Vehicle Park	N	
Retail Sales and Service; fully enclosed in primary building and/or accessory building	CU+S	Limited to 2,000 square feet of floor area
Self-Service Storage	N	
Short-Term Vacation Rental, primary dwelling or accessory dwelling; not a recreational vehicle or mobile home	CU+S	Section 17.24.110(I)
Industrial Categories		
Industrial Service, enclosed in primary building	N	
Manufacturing and Production, fully enclosed in primary and/or accessory building	CU+S	Limited to 2,000 square feet of floor area
Warehouse and Freight Movement	N	
Waste-Related	N	
Wholesale Sales, fully enclosed in primary and/or accessory building	CU+S	Limited to 2,000 square feet of floor area
Institutional Categories		

Basic Utilities	P	
Community Service, no drive-up uses		
- Clubs and lodges	CU	
- Public and quasi-public buildings	CU	
- Other Community Services	N	
Day Care, adult or child day care; does not include Family Day Care (16 or fewer children)	P	Provide City with evidence of compliance with ORS 657A.250 and 657A.440(4)
Hospitals and Medical Clinics	CU	
Parks and Open Space	P	
Religious Institutions and Houses of Worship	CU	
Schools	CU	
Other Categories		
Accessory Structures (with a permitted use)		
- No taller than 14 ft. and no larger than 1,000 square feet of building footprint or 50% of primary structure footprint, whichever is less	P	Structures lawfully established prior to the effective date of the ordinance codified in this title may continue. See also lot coverage, height, setback, and vision clearance standards.
- Taller than 14 ft. or larger than 1,000 square feet of building footprint, but less than 50% of primary structure footprint	CU	
Agriculture—Animals		
- Livestock, limited to 1 head of cattle, horse, sheep, or similar size animal per 1/2 acre undeveloped pasture	P	
- Small Animals, excluding roosters and swine limited to 5 of each type of animal (e.g., chickens, rabbits, and similar) per 1/2 acre	P	
Agriculture—Nurseries and similar horticulture (indoor or outdoor); when not classified as		
Retail Sales and Service		
Mining	N	
Radio Frequency Transmission Facilities	CU	
Utility Corridors, except those existing prior to the effective date of the ordinance codified in this title are permitted	CU	
Temporary Uses	P/CU	Only those uses herein classified as "P" or "CU" may be allowed as temporary, subject to Section 17.112.010.
Transportation Facilities (operation, maintenance, preservation, and construction in accordance with the city or state standards, as applicable)	P	

Key:

(Ord. 1471 § 2 (part), 2008)

17.28.020 Commercial districts—Allowed land uses.

Table 17.28.020 identifies the land uses that are allowed in the commercial districts. The specific land use categories are described and uses are defined in Chapters 17.08 and 17.12.

Table 17.28.020 Land Uses Allowed in Commercial Districts (C-1, C-2, CO, C-3)

Uses	Status of Use in District				
Use Categories (Examples of uses are in Chapter 17.12; definitions are in Chapter 17.08)	Downtown (C-1)	General Commercial and Commercial Retail (C-2; CR)	Commercial Office (CO)	Mixed-Use Commercial (C-3)	Related Special Use Standards
Residential Categories					
Household Living					
Residential Uses (Household Living and Group Living) allowed, if:					
- Lawfully existing in its current location as of the effective date of the ordinance codified in this title (may be rebuilt in the event of involuntary damage or destruction due to fire or other event beyond owner's control); or	P	P	P	P	Residential uses, including attached housing, multifamily, group living, and accessory dwellings, must conform to the use and design standards contained in Sections 17.24.090 and 17.24.110, as applicable.
- New dwelling built in conjunction with a permitted commercial use, exclusive of the main floor	P	P	P	P	
- New dwellings not in conjunction with a permitted commercial use	N	N	N	P	
Commercial Categories					
Drive-Up/Drive- In/Drive- Through (drive-up windows, kiosks, ATMs, similar uses/facilities)	CU+S	CU+S	CU+S	CU+S	Section 17.28.100(B)
Transient Lodging, including hotel, motel, bed and breakfast inn, and similar uses;	CU	P	P	CU	

excluding recreational vehicle park					
Educational Services, Commercial	CU	P	P	P	
Entertainment, Major Event	CU	CU	CU	N	
Food Truck	<u>CU+S</u>	<u>CU+S</u>	<u>CU+S</u>	<u>CU+S</u>	<u>17.28.100(C)</u>
Offices	P	P	P	P	For developments >40,000 square feet, see Section 17.28.060(D)
Outdoor Recreation, Commercial	CU	CU	CU	CU	
Parking Lot (when not an accessory use and not a recreational vehicle park)	CU	CU	CU	CU	
Quick Vehicle Servicing or Vehicle Repair (see also Drive-Up/Drive-In/Drive-Through Uses)			CU		
- Fully enclosed in a building	CU	P	P	CU	Section 17.28.100(B) applies to uses with drive-up/ drive-in/ drive-through facilities
- Not fully enclosed in a building	N	CU	CU	N	
Retail Sales and Service, enclosed					
- Less than 20,000 square feet floor area	P	P	CU	P	Section 17.28.100(B) applies to uses with drive-up/ drive-in/ drive-through facilities. For developments >40,000 sf, see Section 17.28.060(D).
- 20,000 square feet or more floor area	P	P	CU	CU	
- Accessory outdoor sales and service (e.g., nursery, outdoor dining, and similar uses when accessory to primary use)	P	P	CU	P	
Recreational Vehicle Park (3 or more RVs)	N	CU	CU	CU	
Self-Service Storage	N	CU	N	CU	Section 17.32.050 applies
Industrial Categories					
Industrial Service (see also Drive-Up Uses)					
- Fully enclosed (e.g., similar to office)	P	P	N	CU	Industrial compatibility

- Not enclosed (e.g., with some outdoor storage or activity)	N	CU+S	N	N	criteria in Section 17.32.050 apply to industrial service, manufacturing and production, warehouse and freight movement, and wholesale sales. For developments >40,000 square feet, see Section 17.28.060(D).
Manufacturing and Production					
- Fully enclosed	P	P	N	CU	
- Not enclosed	N	CU	N	N	
Warehouse and Freight Movement	N	CU	N	N	
Waste-Related	N	N	N	N	
Wholesale Sales					
- Fully enclosed, less than 20,000 square feet of floor area	CU	P	N	P	
- Fully enclosed, equal to or greater than 20,000 square feet of floor area	N	CU	N	CU	
- Not enclosed	N	CU	N	N	
Institutional Categories					
Basic Utilities	P	P	P	P	
Community Service	P	P	P	P	
Day Care, adult or child day care; not Family Day Care under ORS 657A.250	CU	CU	CU	CU	
Parks and Open Space					
- Pedestrian amenities (e.g., plaza or outdoor seating, subject to Site Design Review)	P	P	P	P	
- Parks and recreation facilities	CU	CU	CU	CU	
- Other open space	CU	P	P	P	
Religious Institutions and Houses of Worship					
- Lawfully existing as of the effective date of the ordinance codified in this title	P	P	P	P	
- New	CU	CU	CU	CU	
Schools					
- Lawfully existing as of the effective date of the ordinance codified in this title	P	P	P	P	
- New	CU	CU	CU	CU	
Other Categories					

Accessory Structures (with a permitted use)	P	P	P	P	
Buildings and Structures exceeding 50 ft height in C-1 or exceeding 35 ft height in C-2 or C-3 (see Table 17.28.030)	CU	CU	CU	CU	Height bonus allowed for mixed-use buildings only
Radio Frequency Transmission Facilities	CU	CU	CU	CU	
Utility Corridors	CU	CU	CU	CU	
Temporary Uses	P/CU	P/CU	P/CU	P/CU	Only those uses designated as "P" or "CU," may be allowed per Section 17.112.010.
Transportation Facilities (operation, maintenance, preservation, and construction in accordance with applicable standards of the roadway authority)	P	P	P	P	

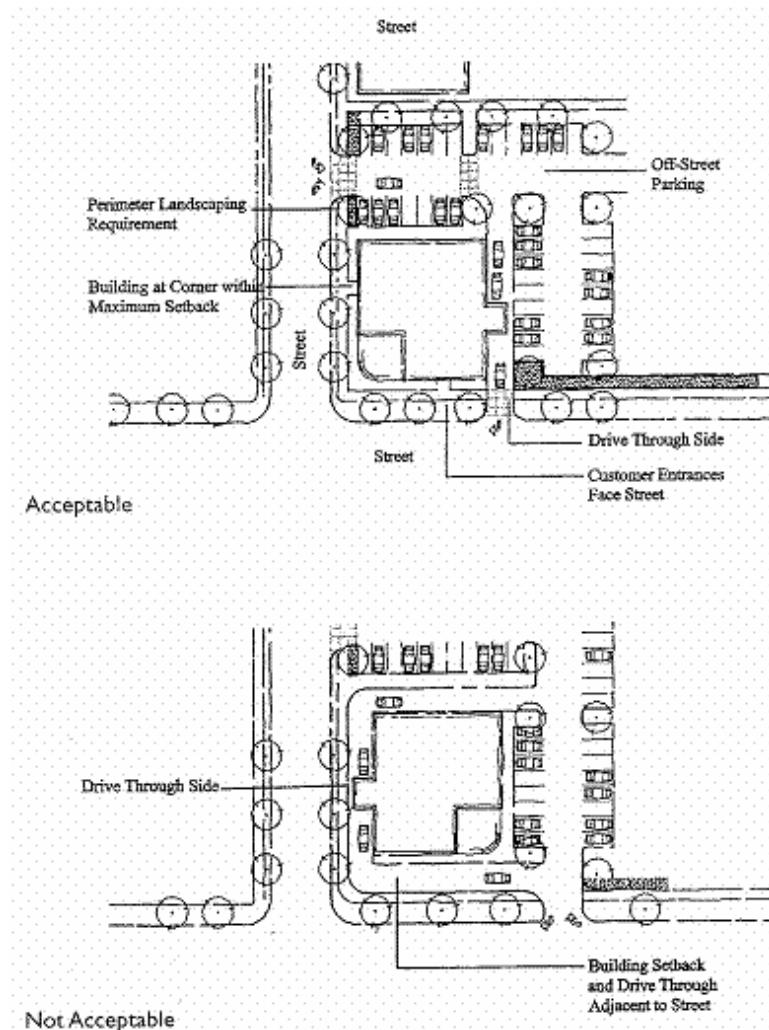
Key:

(Ord. 1471 § 2 (part), 2008)

17.28.100 Commercial districts—Special use standards.

- A. This section supplements the standards contained in Sections 17.28.020 through 17.28.090. It provides standards for the following land uses to control the scale and compatibility of those uses:
 - 1. Drive-up and drive-through uses and facilities;
 - 2. (Reserved)
- B. Drive-Up/Drive-In/Drive-Through Uses and Facilities. When drive-up or drive-through uses and facilities are allowed, they shall conform to all of the following standards, which are intended to calm traffic, and protect pedestrian comfort and safety.
 - 1. The drive-up/drive-through facility shall orient to an alley, driveway, or interior parking area, and not a street. See Figure 17.28.100(B)(1).

Figure 17.28.100(B)(1)



2. None of the drive-up, drive-in or drive-through facilities (e.g., driveway queuing areas, windows, teller machines, service windows, kiosks, drop-boxes, or similar facilities) are located within twenty (20) feet of a street and shall not be oriented to a street corner. (Walk-up only teller machines and kiosks may be oriented to a street or placed adjacent to a corner.)
3. Drive-up/in queuing areas shall be designed so that vehicles do not obstruct a driveway, fire access lane, walkway, or public right-of-way.
4. In the C-1 district, no more than one drive-up, drive-in, or drive-through facility is allowed for a distance of four hundred (400) linear feet along the same block face (same side of street).

(Ord. 1471 § 2 (part), 2008)

C. Food Truck. When food trucks are allowed, they shall conform to all of the following standards, which are intended to ensure food trucks do not pose an impediment or hazard to vehicles, pedestrians, and bicyclists in the vicinity of the food truck.

1. The food truck parking space shall allow for 10 feet of space on the serving side(s) of the truck and 5 feet on each other side of the truck. These setbacks shall be from any parking space, drive aisle, property line, or other development which may endanger pedestrians and the operators of the food truck.

2. The food truck shall have at least 2 off street parking spaces. Parking spaces which are currently used by a primary use on the property may be counted towards these required spaces, if the applicant can demonstrate that such an allowance will not result in parking and circulation issues in the vicinity.
3. The food truck parking space shall not obstruct pedestrian or vehicle vision clearance. The food truck space shall comply with 17.60.020 Vehicular Access and Circulation N. Vision Clearance and with other vision clearance-related conditions imposed by the Planning Commission.
4. Each food truck parking space requires a separate Conditional Use Permit. Multiple food truck Conditional Use Permits may be issued per property, provided the separation and parking requirements can be met, in addition to other conditions which may be imposed by the Planning Commission.
5. Where a food truck parking space abuts a residential use or the Residential zone, the Planning Commission may impose screening and buffering requirements.
6. A food truck parking space may be considered either a primary or a secondary use of a property.
7. The property owner is responsible for ensuring that all food trucks operating from their conditionally permitting food truck parking space:
 - a. Are licensed by the local Environmental Health Department, as required by state law;
 - b. Are registered under Chapter 5.04 Registration of Businesses;
 - c. Are mobile at all times during operation. The unit must be on wheels that are functional and appropriate for the type of unit at all times;
 - d. Are designed and constructed to move as a single piece. Mobile units may not be designed to be assembled at the operating location; and
 - e. Do not create adverse off-site impacts, including exceptional or extraordinary noise, odors, vibrations, glare or lights that affect an adjoining use in a manner which other uses allowed outright in the district do not affect the adjoining use.

CITY OF COQUILLE
CITY COUNCIL AGENDA ACTION SHEET

Date : November 6, 2023

Agenda Number : 11

Agenda Title : Procurement of Pavilion for Hundred Acre Parking Area

Presented By : Mark Denning

Explanation: A request for the Council to approve the purchase of a pavilion kit for installation at the Hundred Acre parking area.

Staff has investigated the site in the Hundred Acre parking area that was designated for a covered picnic area in the original site plan and determined that a 3-gable structure, approximately 16' x 28' in size (as shown in the attached quotes), to be appropriate for this location. We inquired with numerous vendors and obtained the attached quotes from Western Timber Frame and Fifthroom. The overall prices are summarized as follows:

Fifthroom - \$59,122.25

Western Timber Frame - \$66,664.00 (does not include roofing material or stain)

Staff recommends purchase of the Fifthroom pavilion.

Fiscal Impact : None – budgeted expense

Staff Recommendation : Approve the purchase of Fifthroom pavilion for the Hundred Acre parking area in the amount of \$59,122.25

Council Action :

Passed Tabled Failed

Quote

Quote #: 3053402 - D
Date: 10/17/23
Good Until: 10/31/23

Project Advisor

Name: Wally Weber
Phone: 888-293-2339 x230
Fax: 724-444-5301
Email: Wally.Weber@fifthroom.com

Customer

Ref #:
Job Name:
PO #:

Quantity	Product & Description	Unit Price	Total
1	16' X 28' Rough Cut Cedar Herrington Gable Ramada	\$42,800.00	\$42,800.00
1	Charcoal Metal Roof - Color Confirmed	\$2,749.00	\$2,749.00
1	Cedar Tone Stain/Sealer - Color Confirmed	\$5,099.00	\$5,099.00
1	10 ft 10" x 10" Pine w/ Cedar Wrap Posts	\$2,949.00	\$2,949.00
1	Standard Post Trim	\$0.00	\$0.00
1	18" Eave Overhang All Around	\$1,599.00	\$1,599.00
1	Stainless Steel Hardware	\$679.00	\$679.00
1	Engineered Drawing With Stamp; Drawing State: OR; Permit to be acquired by Customer	\$1,799.00	\$1,799.00
0	Excluded: Ceiling, Cupola, Deck, Decorative Accent, Privacy Panel		



Subtotal	\$57,674.00
Municipal Discount 5%	(\$2,793.75)
Shipping	\$4,242.00
Pre-Tax Total	\$59,122.25
Sales Tax	\$0.00
TOTAL	\$59,122.25

Billing Details

Company: City of Coquille
Name: Keri Sayler
Address: Coquille
City: Coquille
State: Oregon
Zip Code: 97423
Phone: 541-396-5131
Email: ksayler@cityofcoquille.org

Shipping Details

Company: City of Coquille
Name: Keri Sayler
Address: Coquille
City: Coquille
State: Oregon
Zip Code: 97423
Phone: 541-396-5131
Email: ksayler@cityofcoquille.org

Payment Terms

50% down payment to start production.
Balance due prior to shipping

Notes

- Size or number of members, types of fastener and other design items could be affected by engineering or local ordinances. Fifthroom.com reserves the right to adjust pricing based on Engineering and local code compliance.
- Fasteners: All Fasteners Included

Shipping Notes

Shipping As a kit
 Method: By Independent Truck
 Estimated shipping 4-6 Weeks after Order Confirmation.
 Estimated transit time 5-6 days.







Project Proposal

Expiration Date: **Oct 27, 2023**

Date: September 27, 2023	Design Manager: Mark Mackert (801) 901-6035 mark@westerntimberframe.com
Prepared For:	
Client: Keri Sayler	Contractor:
Phone 1: 5413965131	Email: ksayler@cityofcoquille.org
Project Options:	
Roof Size: 18x30	Series:
Footprint Size: 16x28	Style: Traditional
Structure Type: Pavilion	Wood Type:
Project Type: Freestanding	Stain:
	Beam Profile:
	Knee Brace:

Promotional Payment Plan		
	9.99% Long Term Reduced Rate	Apply Today
Monthly Payment	\$704^{OAC*}	Use the following: Dealer #: 81014540 Plan #: 2740 Call: (866) 936-0602 Or contact your designer to apply: (801) 901-6035
Plan #	2740	
Type	9.99% Reduced Interest Rate 120 Months.	

*OAC – Contact Greensky Credit for detailed terms and conditions.

Your Pavilion may be similar to the following:





SHADESCAPE
PAVILIONS • PERGOLAS & MORE

Shade Structures
Manufactured by
Western Timber Frame™





Project Proposal

Expiration Date: **Oct 27, 2023**

Products:						
Name:	Description:	Price:	Qty:	Monthly:	Amount:	
Custom Pavilion Item	3rd Gable Option	4282	1	57	4282	
8000 Woodland Series	18x30 Pavilion (Douglas Fir)	49080	1	648	49080	
Subtotals:		53362	N/A	705	53362	
Sales Tax:						
Project Total w/ Tax:				704	53362	

Notes:

Products similar to what you are considering...

Name:	Description:	Price:	Qty:	Monthly:	Amount:
Custom Pavilion Item	Western Red Cedar Option (adds 2-3 weeks)	10555	1	139	10555
Custom Pavilion Item	Incense Cedar Option	4077	1	54	4077

Upgrade options you may be interested in...

Name:	Description:	Price:	Qty:	Monthly:	Amount:
Engineering	If needed for permitting	2747	1	36	2747

Thank You!

Mark Mackert – Design Manager
Western Timber Frame™ ROC #317644

Expiration Date: **Oct 27, 2023**

CITY OF COQUILLE
URA MEETING

CITY COUNCIL CHAMBERS
851 NORTH CENTRAL BLVD
COQUILLE, OREGON
October 2, 2023

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the City Recorder's office by telephone (541) 396-2115, by email Fneuerburg@cityofcoquille.org, or in person at 851 N. Central Blvd.

CONVENE URA MEETING, 8:11 p.m.

URA MEETING

AGENDA

1. CALL TO ORDER

8:11 p.m.

2. CONSENT CALENDAR

Councilor Marshall: Motion to approve consent calendar

Westrum: Second

All in favor.

URA Meeting Minutes, 09.05.2023

3. GOOD OF THE ORDER

4. ADJOURN

8:12

Attest:

URA Administrator, Forrest Neuerburg

URA Member, Sam Flaherty

The City of Coquille is an equal opportunity provider and employer.

CITY OF COQUILLE
URA AGENDA ACTION SHEET

Date : November 6, 2023

Agenda Number : URA Item #3

Agenda Title : Good Faith Management Application for a grant

Presented By : Forrest Neuerburg

Issue:

Good Faith Management has applied for \$20K in matching funds for the Nosler Building

Fiscal Impact : \$20,000

Staff Recommendation : Consider awarding the application

Council Action :

Passed Tabled Failed



Urban Renewal Agency

APPLICATION

1. Applicant information:

Name(s) GOOD FAITH MANAGEMENT, LLC
Applicant address P.O. BOX 41212, EUGENE, OR 97404
Telephone(s) 541-520 1265
Email: 200497405@YAHOO.COM
Legal Form: Sole Proprietorship Partnership Corporation
 For profit business Nonprofit (501c3) Not for profit

2. Project related Building/Business information

Name(s) GOOD FAITH MANAGEMENT, LLC.
Property address 57 N ADAMS ST., COQUILLE, OR 97423
Property ID (Tax map/lot #) 28.513W01ACTL0840000

3. Property owner (if different than applicant)

Name(s) GOOD FAITH MANAGEMENT, LLC
Address P.O. BOX 41212
City, State Zip EUGENE, OR 97404



Urban Renewal Agency

4. Project description. Briefly describe the planned exterior façade improvements. Attach a minimum of one recent color photo of each existing façade proposed for renovation and be prepared to submit color and/or material samples, as applicable, for design review.

INTERIOR PAINT, FLOORS, INTERIOR DOORS, KITCHEN COUNTER-TOPS & CABINETS AND APPLIANCES FOR 12 UNITS & 3 CORRIDORS.

Attach additional pages, plans, renderings and drawings as necessary.

10 ATTACHMENTS.

5. Estimated total project cost.

\$ 73,000.00

Note: Generally, 50% of the total project cost, not to exceed \$20,000 is the maximum amount eligible for potential reimbursement. URA Board will make final determination of URA financial participation amount and percentage.

6. Additional scope.

Is other work planned at the same time or under the same contract? YES NO

If yes, a clear separation and delineation of all such costs must be attached.

Total of all façade work \$ _____

Total of all other work \$ _____

Total project cost \$ _____

7. Source of matching funds:

ATTACHMENT #10. LENDER!

*This item requires proof of available funds or a funding commitment letter.

8. Planned project start date:

NOVEMBER 10TH, 2023 (TENTH)

Planned project completion date:

JANUARY 15TH, 2024.

CITY OF COQUILLE

Urban Renewal Agency



CERTIFICATION BY APPLICANT

THE APPLICANT CERTIFIES THAT ALL INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF THE APPLICANT'S KNOWLEDGE AND BELIEF. IF THE APPLICANT IS NOT THE OWNER OF THE PROPERTY TO BE REHABILITATED, OR IF THE APPLICANT IS AN ORGANIZATION RATHER THAN AN INDIVIDUAL, THE APPLICANT CERTIFIES THAT HE/SHE HAS THE AUTHORITY AS THE AGENT, REPRESENTATIVE OR ASSIGN TO SIGN AND ENTER INTO THE AGREEMENT TO PERFORM THE WORK PROPOSED HEREIN. EVIDENCE OF THIS AUTHORITY MUST BE ATTACHED.

A handwritten signature in blue ink, appearing to read 'J. J. Jallad', is written over a blue horizontal line.

APPLICANT SIGNATURE

10-20-2023.

DATE

PROPERTY OWNER SIGNATURE (if different)

DATE

RETURN APPLICATION WITH REQUIRED ATTACHMENTS TO:

City of Coquille
Urban Renewal Agency
851 North Central Boulevard
P.O. Box 490
Coquille, Oregon 97423

Good Faith Management LLC

PO Box 41212

Eugene, OR 97404

Phone: 541-520-1265

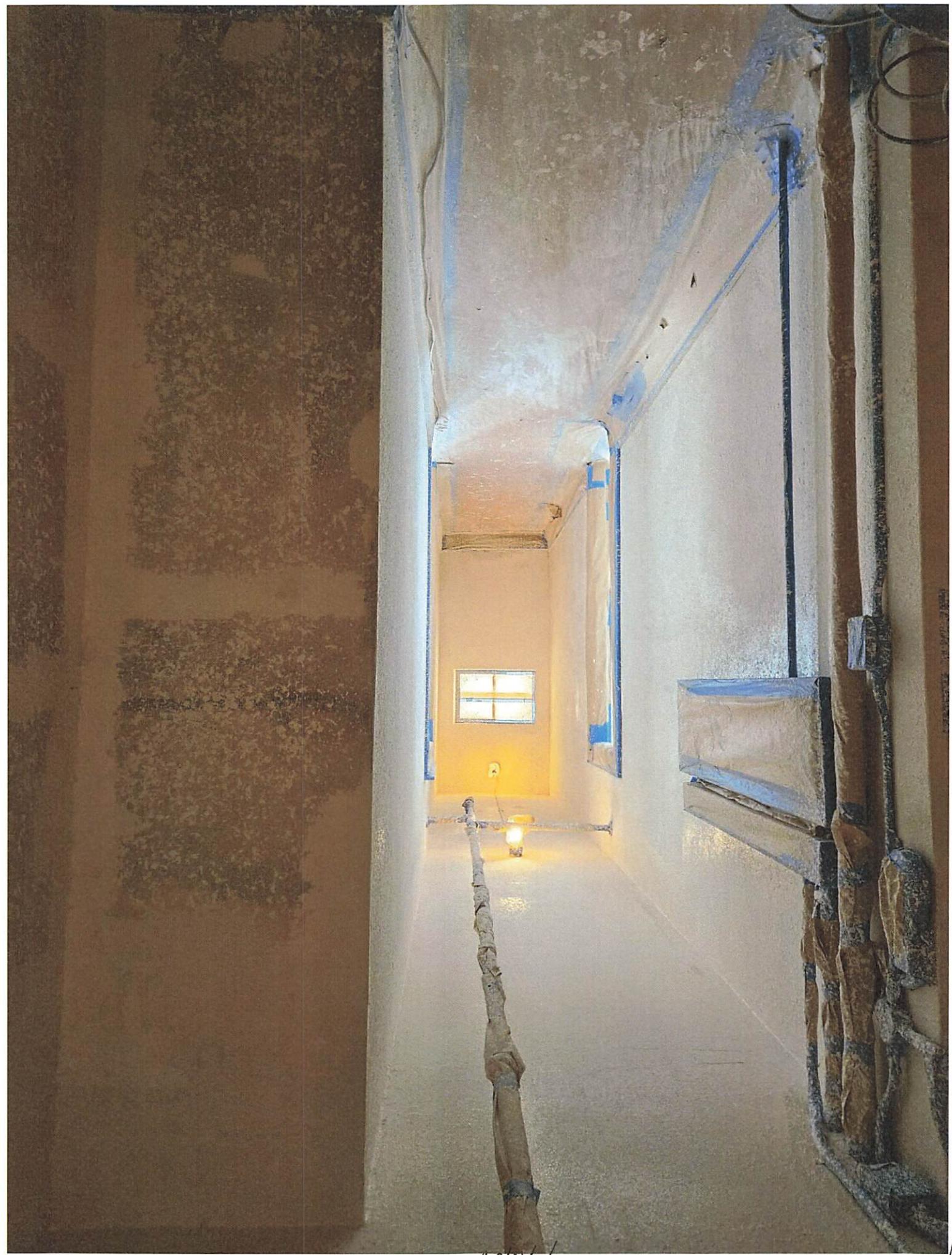
CCB: 211645

Brief Description of Planned Improvements with costs at 58 N Adams St, Coquille, OR 97423:

This work involves 12 apartment units located on 3 floors and 1 corridor/common area per floor with staircase (3 corridors/common areas in total). There are 4 apartments per floor.

These costs of each item include all labor and materials.

- Interior painting with trim: \$16,000
- Flooring: \$17,000
- Interior Door Installations: \$14,000
- Appliances for each Unit: \$15,000
- Kitchen Cabinets and Countertops: \$11,000
- **TOTAL COSTS: \$73,000**

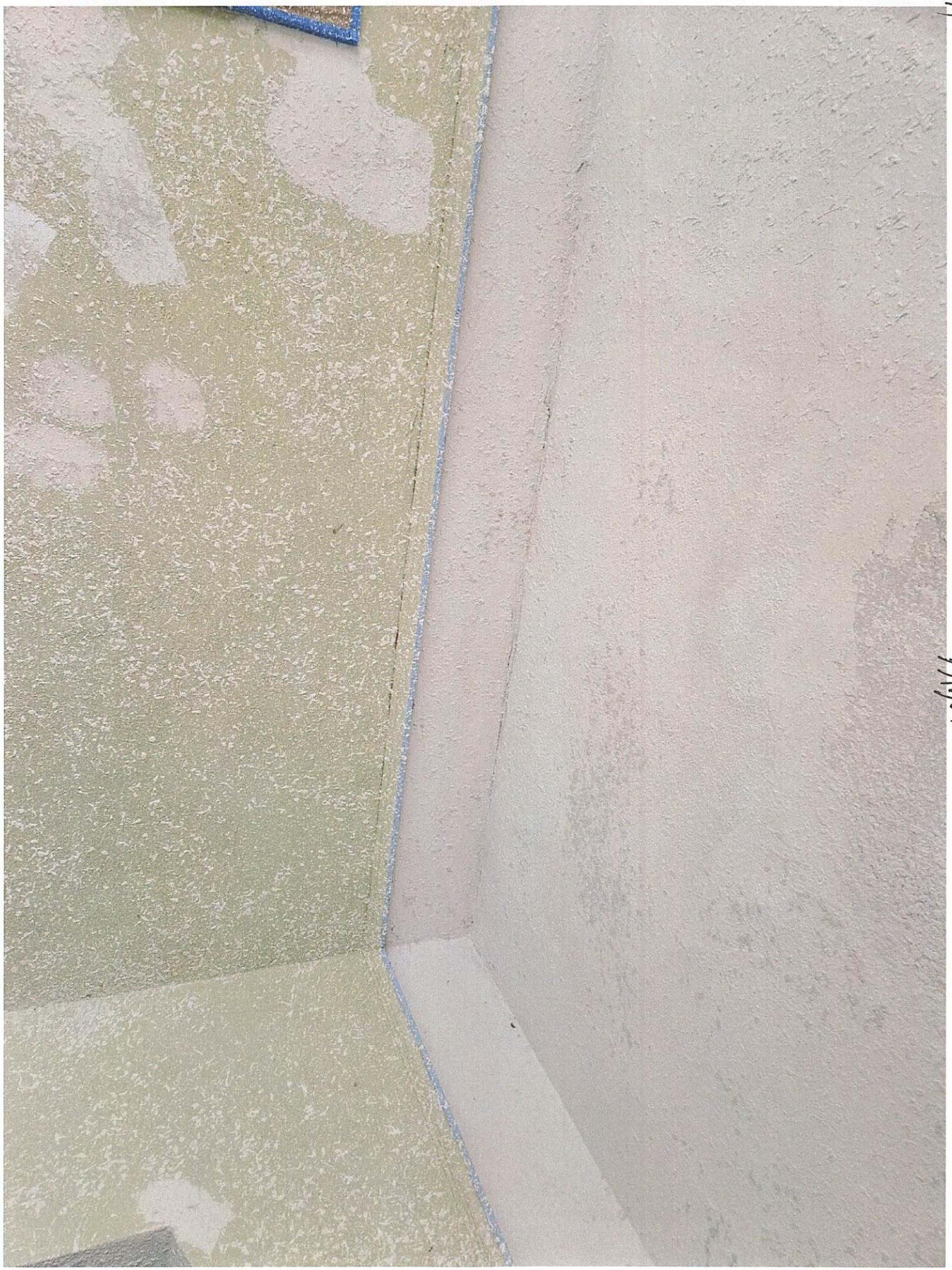


PART

2

PRINT

3)





doors

6)

CABINETS & COUNTERTOPS



7) CABINETS & COUNTERTOPS



8
floors

floors

9

File No./Escrow No.: 604433AM
Officer/Escrow Officer: Stefanie Maze

AmeriTitle, LLC
1495 NW Garden Valley Blvd.
Roseburg, OR 97471
(541)672-6651

Property Address: 95 & 99 EAST 1ST STREET
COQUILLE, OR 97423 (COOS)
(28-13W-01AC-08400)

58 N ADAMS STREET
COQUILLE, OR 97423 (COOS)

Borrower: GOOD FAITH MANAGEMENT LLC, AN OREGON LIMITED LIABILITY COMPANY
PO Box 41212
Eugene, OR 97404

Seller:

Settlement Date: 9/15/2023

Disbursement Date:

Kenneth W Wells
Deputy Chief Fire Marshal/Code Enforcement Officer
89 W. Third St.
Coquille, OR 97423

November 6th, 2023

Coquille City Council
851 N. Central Blvd.
Coquille, OR

Re: October activities.

Members of the Coquille City Council,

Fire Code Inspections were performed at the following addresses last month:

- 71 E. First St. at the request of the prospective buyers of the building.
- 75 E. First St. at the request of the prospective buyers of the building.
- 38 E. First St. Inspection with the Office of Oregon State Fire Marshal.
- 30 E. First St. Inspection with the Office of Oregon State Fire Marshal.

The following addresses have been addressed for municipal code violations:

- 310 E. 10th St. Verbal discussion with new property owner. Junked vehicles, garbage, & vegetation issues are being addressed and progress is being made.
- 256 E. 6th St. Garbage issue has been resolved by property owner.
- 633 S.E. Third St. garbage issue has progressed to abatement by the city.
- 345 N. Baxter St. Junk & vegetation, certified letter sent last week.
- 36 N. Baxter St. Rooster, verbal notice given to the owner. She states she will look into rehoming the rooster.

During the week of October 23-26th, I spent the week in Vancouver, Washington, attending a 40-hour class on Fire Plans Review. I took my Fire Plans Examiner through the International Code Council and past.

Last week I was attending a 40-hour Fire Investigator training through DPSST and instructed by a cadre of instructors through the Office of the Oregon State Fire Marshal. Training consisted of many days in the classroom and one day investigating actual fire scenes. I will be working on completing my task book for this class to receive certification.

Respectfully,

Kenneth W. Wells.



Fire Training Drills:		CFD Calls for Service:	17	Coquille Valley Ambulance Calls for Service 120		
PPE	2	Good Intent	9	Transported	87	Interfacility Transfers 25
Open House	2	Wildland Fires	3	No Transports	33	Public/Medical Assist 0
Pre Fire Plan	2	MVA	4	Cancelled	3	Assist CVH 0
Association Meeting	2	Vehicle Fire	0	Mutual Aid Request	0	M.P. Assist Coquille 3
		Structure Fire	1	Assist other Amb	2	Assist Law Enforcement 0

The statistics above represent the previous month. (i.e. March council meeting = January statistics)

CFD held its annual fire prevention open house on October 12th. It was another great event and we served approximately 400 hundred hot dogs at the event.

CFD Responded to a fire in a milking parlor in Arago on Saturday November 4th. The fire was in the old parlor which was overlapped by the new parlor. With the help of Myrtle Point, Green Acres, Bandon, Central Coos, Charleston, Hauser & Lakeside Fire, we were able to contain the fire to the structure of origin with some minor damage to the facia of the new structure.

Myself and one other will be flying out to South Dakota next week to do the final inspection on the new Tender. As long as no major changes need to be made while we are there it should be shipping out shortly after. When it arrives here it will need to be decaled and stocked with tools and we will have it in service.

We had pump testing done a few weeks ago and only one of the apparatuses passed the pump test. We are working diligently to get the apparatus to pass. Pump testing is an annual requirement and has not been done in several years. I have been reluctant to do it as I was confident this was going to be the case. We will attempt to keep the cost to a minimum but this could get spendy.

The new CAD system is up and running at about 90%. We are still dealing with some issues with hydrant mapping. The overall of the app is so much better as far as getting the calls pushed through.

With the internet outage on the 4th we had a few issues with radios and CAD. We were able to work through them without hindering our response to the fire or any of the medicals that day.



Memorandum

To: Honorable Mayor and Council

From: Michelle Aeling

Re: October Finance/HR Report

Date: 11.05.2023

Finance

FY 2021-2023 Audit Update Lori is waiting on word from our Pre Audit team to see what else needs to be done. Some things are left, but we are getting closer to the end.

FY 2022-2023 Audit Update Work on this audit will begin after the FY 2021-2022 audit is complete.

Budget Report

General Fund

Revenue: Our General Fund is strong with \$ 328,710.00 of revenue this month. We had quarterly franchise fees trickle in, State Revenue funds, and the beginning of property taxes.

Expenditures: We have spent a total of \$ 750,591.00 out of the General Fund since September 25th, 2023. This number seems large due to two payroll cycles. I also completed first quarter transfers, and the General Fund supported the Capital Projects Fund, the Fire Fund, Stormwater Fund, and the Equipment Reserve Fund.

Attached, you will find my Finance Report and Check Register Report. If you have questions, please feel free to email me at maeling@cityofcoquille.org. I am happy to help!

Human Resources

OGFOA Training I remembered that the Oregon Government Finance Officer's Association (OGFOA) training took place in October, and signed up with a week to spare. All be it a quick change in my plans for the month, the training was great. The topics covered included a breakdown in Property Taxes, Preparing Financial Statements, PERS updates, what New Oregon Finance Officers should know, and of course, lots of Law updates and changes. This is the second time I have attended this conference, and they do a wonderful job.

Springbook Training Lori, Heather, and I attended the Springbrook Training and were highly disappointed. This is their third year doing this conference, of which we have heard nothing but good reviews. We will not be going back until significant deficiencies are addressed and corrected. I have not seen a survey for the conference yet, but will be reaching to Springbrook to see if we can recover some of the cost.

BOLI Training Lori and I attended BOLI Training on November 2nd and 3rd. The training was virtual and as expected, we learned a lot. Lori and I will be taking what we learned and applying to City Policies. We also explored Paid Family Medical Leave quite a bit on the Friday morning of the training, and it gave us some more information that we were needing.

City Recorder Liz Wright joined the City on October 17th, 2023 and has been doing a great job taking on tasks quickly and efficiently. We are very excited to have her on the team!

Christmas in Coquille

Christmas in Coquille will start at 5 PM on December 2nd, 2023

Christmas in Coquille planning is in full swing! We had our first meeting on October 20th in the Council Chambers. We planned out the evening, and had a lot of support and input from Community Members that have been involved with it for many years. We also voted on the trinkets to fill the stockings for the kids! We are very grateful for the continued support and excitement for our Community. Our next meeting will be on November 17th at 12 PM at the Community Building. Anyone who would like to attend, please reach out to Mayor Sam, or myself at 541.551.1240.

I know more than one person is curious, and yes, we will be having a Decoration/Light Contest!! Woohoo! And we are also taking in some feedback from the prior years, and we are allowing more time for decorating! All entries will need to be turned in by December 12th. Tentatively, voting will happen on December 14th or 15th. We look forward to seeing Coquille shine bright this year! Don't forget, even if you do not enter the contest, we do have our honorable mentions!

Entry forms for the Parade and the Decorating/Light Contest will be hitting Social Media soon. Keep an eye out!

Chili Cookoff!

Don't forget to swing into the Community Building on Saturday November 11, 2023 for a Chili Cookoff. You can compete for some cash and title of Best Chili (entry fee \$20), or simply come down and help us choose a winner (free)! Raffle baskets and games to help raise money for the Community Building. Open for all Ages! Come support the Community Building 6-8 PM. For more information, please see the attached flyer.



Join Us Coquille and Friends!

Chili COOK OFF

SATURDAY,
NOVEMBER 11TH

Make the
best chili to
win a cash
prize!

6:00-8:00 PM AT THE COMMUNITY BUILDING

Chili Cook Off Competition will be held
in the small auditorium at the Coquille
Community Building. All ages welcome!
Raffle Basket and Games!
Doors open at 5:00 to set up for entries.

FREE TO TASTE
\$20 CHILI ENTRY FEE!



For more information and to sign up:

Danielle (541) 808-7712
Keri (541) 297-7025
Ok to text



CITY OF COQUILLE

NOVEMBER 2023 FINANCE REPORT

CITY OF COQUILLE GENERAL FUND

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>	\$ 2,362,804	\$ 2,362,804		
REVENUES				
TAXES	\$ 53,138	\$ 1,382,500	\$ (1,329,361.59)	3.84%
FRANCHISE FEES	\$ 139,069	\$ 587,160	\$ (448,090.91)	23.69%
MISC LICENSES	\$ 5,552	\$ 600	\$ 4,952.00	925.33%
STATE SHARED REVENUE	\$ 35,771	\$ 162,700	\$ (126,929.35)	21.99%
PLANNING RECEIPTS	\$ 1,700	\$ 1,000	\$ 700.00	170.00%
FINES	\$ 9,027	\$ 36,000	\$ (26,972.91)	25.08%
COMMUNITY SERVICES REV	\$ 64,850	\$ 84,950	\$ (20,100.28)	76.34%
PARKS AND REC REVENUE	\$ 13,090	\$ 10,100	\$ 2,990.38	129.61%
CODE ENFORCEMENT REV	\$ -	\$ -	\$ -	0.00%
MISC REVENUE	\$ 72,757	\$ 17,100	\$ 55,656.85	425.48%
GRANTS	\$ 54,494	\$ 44,000	\$ 10,494.23	123.85%
TRANSFERS	\$ 7,000	\$ 28,000	\$ (21,000.00)	25.00%
TOTAL REVENUES	\$ 2,819,252	\$ 4,716,914	\$ (1,897,661.58)	59.77%
EXPENDITURES				
POLICY AND LEGISLATION	\$ 20,992	\$ 150,500	\$ (129,507.83)	13.95%
SUPPRT SERVICES	\$ 348,464	\$ 1,001,223	\$ (652,759.34)	34.80%
POLICE DEPARTMENT	\$ 502,946	\$ 1,505,534	\$ (1,002,587.99)	33.41%
PLANNING DEPARTMENT	\$ 23,344	\$ 48,500	\$ (25,155.58)	48.13%
CODE ENFORCEMENT	\$ 33,818	\$ 142,504	\$ (108,686.29)	23.73%
PARKS AND RECREATION	\$ 32,255	\$ 144,491	\$ (112,235.99)	22.32%
COMMUNITY SERVICES	\$ 187,123	\$ 476,270	\$ (289,146.71)	39.29%
TRANSFERS	\$ 169,898	\$ 679,593	\$ (509,694.75)	25.00%
TOTAL EXPENDITURES	\$ 1,318,841	\$ 4,148,615	\$ (2,829,774.48)	31.79%
FUND BALANCE	\$ 1,500,412			

**CITY OF COQUILLE
STREET FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 274,167	\$ 274,167		
REVENUES				
TAXES	\$ 74,895	\$ 305,810	\$ (230,915)	24.49%
MISC REVENUE	\$ 3,050	\$ 2,000	\$ 1,050	152.50%
GRANTS	\$ -	\$ -	\$ -	0.00%
TRANSFERS	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 352,112	\$ 581,977	\$ (229,865)	60.50%
EXPENDITURES				
PERSONNEL	\$ 52,416	\$ 179,704	\$ (127,288)	29.17%
MATERIALS AND SERVICES	\$ 59,437	\$ 273,143	\$ (213,706)	21.76%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	0.00%
TRANSFERS	\$ 3,750	\$ 35,000	\$ (31,250)	10.71%
TOTAL EXPENDITURES	\$ 115,603	\$ 487,847		23.70%
FUND BALANCE	\$ 236,509			

**CITY OF COQUILLE
SYSTEM DEVELOPMENT FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 24,102	\$ 24,102		
REVENUES				
PARKS SDC	\$ -	\$ -	\$ -	0.00%
STREET SDC	\$ -	\$ -	\$ -	0.00%
WATER SDC	\$ 9,984	\$ 2,328	\$ 7,656	428.87%
SEWER SDC	\$ -	\$ -	\$ -	0.00%
STORM WATER SDC	\$ -	\$ -	\$ -	0.00%
INTEREST	\$ -	\$ 600	\$ (600)	0.00%
TOTAL REVENUES	\$ 34,086	\$ 27,030	\$ 7,056	126.10%
EXPENDITURES				
CAPITAL OUTLAY	\$ -	\$ 27,030	\$ (27,030)	0.00%
TOTAL EXPENDITURES	\$ -	\$ 27,030	\$ (27,030)	0.00%
FUND BALANCE	\$ 34,086			

CITY OF COQUILLE
CAPITAL PROJECTS FUND

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 3,617,254	\$ 3,617,254		
REVENUES				
LICENSES	\$ 21,578	\$ 85,000	\$ (63,422)	25.39%
GRANTS	\$ 251,684	\$ 2,945,305	\$ (2,693,621)	8.55%
MISC REVENUE	\$ 53,392	\$ 1,000	\$ 52,392	5339.20%
SALE OF PROPERTY	\$ -	\$ -	\$ -	0.00%
INTEREST	\$ -	\$ 2,500	\$ (2,500)	0.00%
TRANSFERS	\$ 541,750	\$ 2,167,000	\$ (1,625,250)	25.00%
TOTAL REVENUES	\$ 4,485,658	\$ 8,818,059	\$ (4,332,401)	50.87%
EXPENDITURES				
SUPPORT SERVICES	\$ 788	\$ 1,805,000	\$ (1,804,213)	0.04%
PARKS	\$ 392,934	\$ 813,948	\$ (421,014)	48.28%
WATER	\$ 45,059	\$ 912,000	\$ (866,941)	4.94%
SEWER		\$ 650,000	\$ (650,000)	0.00%
URBAN DEVELOPMENT	\$ 6,672	\$ -	\$ 6,672	0.00%
STREETS	\$ 41,039	\$ 120,000	\$ (78,961)	34.20%
LIBRARY	\$ 42,656	\$ 1,500,000	\$ (1,457,344)	2.84%
FIRE AND AMBULANCE	\$ 124,871	\$ 2,645,305	\$ (2,520,434)	4.72%
TRANSFERS		\$ -	\$ -	0.00%
TOTAL EXPENDITURES	\$ 654,018	\$ 8,446,253	\$ (7,792,235)	7.74%
FUND BALANCE	\$ 3,831,640			

**CITY OF COQUILLE
LIBRARY FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 373,882	\$ 373,882		
REVENUES				
TAXES	\$ 19,031	\$ 400,000	\$ (380,969)	4.76%
GRANTS	\$ 1,000	\$ 50,000		
MISC REVENUE	\$ 1,423	\$ 11,000	\$ (9,577)	12.93%
TRANSFERS		\$ 450,000	\$ (450,000)	0.00%
TOTAL REVENUES	\$ 395,336	\$ 1,284,882	\$ (889,546)	30.77%
EXPENDITURES				
PERSONNEL	\$ 109,409	\$ 431,799	\$ (322,390)	25.34%
MATERIALS AND SERVICES	\$ 43,820	\$ 103,950	\$ (60,130)	42.15%
CAPITAL OUTLAY	\$ 27,774	\$ 16,020	\$ 11,754	173.37%
TRANSFERS		\$ -	\$ -	0.00%
TOTAL EXPENDITURES	\$ 181,002	\$ 551,769	\$ (370,767)	32.80%
FUND BALANCE	\$ 214,334			

**CITY OF COQUILLE
LIBRARY MEMORIAL FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 115,148	\$ 115,148		
REVENUES				
INTEREST		\$ 500	\$ (500)	0.00%
DONATIONS	\$ 685	\$ 2,000	\$ (1,315)	34.23%
TOTAL REVENUES	\$ 115,833	\$ 117,648	\$ (1,815)	98.46%
EXPENDITURES				
MATERIALS AND SERVICES	\$ 2,404	\$ 32,148	\$ (29,744)	7.48%
CAPITAL OUTLAY		\$ 85,500		
TOTAL EXPENDITURES	\$ 2,404	\$ 117,648	\$ (115,244)	2.04%
FUND BALANCE	\$ 113,429			

CITY OF COQUILLE
COMMUNITY SUPPORT FUND

AS OF OCT 31 2023		YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>		\$ 2,543,490	\$ 2,543,490		
REVENUES					
INTEREST		\$ 29,172	\$ 23,000	\$ 6,172	126.83%
Iwan	TOTAL REVENUES	\$ 2,572,662	\$ 2,566,490	\$ 6,172	100.24%
EXPENDITURES					
MATERIALS AND SERVICES		\$ (140)	\$ 714,177	\$ (714,317)	-0.02%
TRANSFERS		\$ 375,000	\$ 1,500,000	\$ (1,125,000)	25.00%
	TOTAL EXPENDITURES	\$ 374,860	\$ 2,214,177	\$ (1,839,317)	16.93%
FUND BALANCE		\$ 2,197,802			

CITY OF COQUILLE
AMBULANCE FUND

AS OF OCT 31 2023		YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>		\$ 137,600	\$ 137,600		
REVENUES					
AMBULANCE SERVICE		\$ 118,891	\$ 460,000	\$ (341,109)	25.85%
DONATIONS		\$ -	\$ -	\$ -	0.00%
GRANTS		\$ -	\$ -	\$ -	0.00%
MISC REVENUE		\$ 7,907	\$ 22,000	\$ (14,093)	35.94%
INTEREST		\$ -	\$ -	\$ -	0.00%
TRANSFERS		\$ 50,000	\$ 200,000	\$ (150,000)	25.00%
	TOTAL REVENUES	\$ 314,398	\$ 819,600	\$ (505,202)	38.36%
EXPENDITURES					
PERSONNEL		\$ 249,199	\$ 717,932	\$ (468,733)	34.71%
MATERIALS AND SERVICES		\$ 49,574	\$ 84,700	\$ (35,126)	58.53%
CAPITAL OUTLAY		\$ -	\$ -	\$ -	0.00%
DEBT		\$ -	\$ -	\$ -	0.00%
TRANSFERS		\$ -	\$ -	\$ -	0.00%
	TOTAL EXPENDITURES	\$ 298,773	\$ 802,632	\$ (503,859)	37.22%
FUND BALANCE		\$ 15,625			

**CITY OF COQUILLE
WATER FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 600,000	\$ 600,000		
REVENUES				
REVENUE	\$ 451,836	\$ 1,505,000	\$ (1,053,164)	30.02%
INTEREST		\$ 1,500	\$ (1,500)	0.00%
MISC REVENUE	\$ 11,560	\$ 22,000	\$ (10,440)	52.55%
GRANTS		\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 1,063,396	\$ 2,128,500	\$ (1,065,104)	49.96%
EXPENDITURES				
PERSONNEL	\$ 150,520	\$ 505,276	\$ (354,756)	29.79%
MATERIALS AND SERVICES	\$ 203,529	\$ 516,520	\$ (312,991)	39.40%
CAPITAL OUTLAY		\$ 30,000	\$ (30,000)	0.00%
DEBT		\$ 152,000	\$ (152,000)	0.00%
TRANSFERS	\$ 169,250	\$ 677,000	\$ (507,750)	25.00%
TOTAL EXPENDITURES	\$ 523,299	\$ 1,880,796	\$ (1,357,497)	27.82%
FUND BALANCE	\$ 540,097			

**CITY OF COQUILLE
SEWER FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 2,167,000	\$ 2,167,000		
REVENUES				
REVENUE	\$ 371,924	\$ 1,225,000	\$ (853,076)	30.36%
INTEREST		\$ 4,000	\$ (4,000)	0.00%
MISC REVENUE		\$ 500	\$ (500)	0.00%
TOTAL REVENUES	\$ 2,538,924	\$ 3,396,500	\$ (857,576)	74.75%
EXPENDITURES				
PERSONNEL	\$ 167,329	\$ 527,519	\$ (360,190)	31.72%
MATERIALS AND SERVICES	\$ 190,444	\$ 474,760	\$ (284,316)	40.11%
CAPITAL OUTLAY	\$ 49,108	\$ 290,000	\$ (240,892)	16.93%
DEBT		\$ 368,657	\$ (368,657)	0.00%
TRANSFERS	\$ 7,000	\$ 28,000	\$ (21,000)	25.00%
TOTAL EXPENDITURES	\$ 413,881	\$ 1,688,936	\$ (1,275,055)	24.51%
FUND BALANCE	\$ 2,125,043			

**CITY OF COQUILLE
STORMWATER FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>	\$ 5,534	\$ 5,534		
REVENUES				
INTEREST	\$ -	\$ 100	\$ (100)	0.00%
TRANSFERS	\$ 9,500	\$ 38,000	\$ (28,500)	25.00%
TOTAL REVENUES	\$ 15,034	\$ 43,634	\$ (28,600)	34.45%
EXPENDITURES				
PERSONNEL	\$ 9,383	\$ 29,888	\$ (20,505)	31.39%
MATERIALS AND SERVICES		\$ 3,000	\$ (3,000)	0.00%
CAPITAL OUTLAY		\$ 10,000	\$ (10,000)	0.00%
TRANSFERS		\$ -	\$ -	0.00%
TOTAL EXPENDITURES	\$ 9,383	\$ 42,888	\$ (33,505)	21.88%
FUND BALANCE	\$ 5,651			

**CITY OF COQUILLE
FIRE FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>	\$ 292,000	\$ 292,000		
REVENUES				
TAXES	\$ 78,655	\$ 314,621	\$ (235,966)	25.00%
RURAL FIRE DIST		\$ 200,000	\$ (200,000)	0.00%
INTEREST		\$ 750	\$ (750)	0.00%
GRANTS		\$ -	\$ -	0.00%
DONATIONS	\$ 4,188	\$ -	\$ 4,188	0.00%
TOTAL REVENUES	\$ 374,843	\$ 807,371	\$ (432,528)	46.43%
EXPENDITURES				
PERSONNEL	\$ 122,378	\$ 394,871	\$ (272,493)	30.99%
MATERIALS AND SERVICES	\$ 94,481	\$ 194,500	\$ (100,019)	48.58%
CAPITAL OUTLAY		\$ 20,000	\$ (20,000)	0.00%
TRANSFERS	\$ 26,250	\$ 105,000	\$ (78,750)	25.00%
TOTAL EXPENDITURES	\$ 243,109	\$ 714,371	\$ (471,262)	34.03%
FUND BALANCE	\$ 131,734			

**CITY OF COQUILLE
SIDEWALK FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 32,875	\$ 32,875		
REVENUES				
INTEREST	\$ -	\$ 100	\$ (100)	0.00%
TRANSFERS	\$ -	\$ 7,025	\$ (7,025)	0.00%
TOTAL REVENUES	\$ 32,875	\$ 40,000	\$ (7,125)	82.19%
EXPENDITURES				
MATERIALS AND SERVICES	\$ -	\$ -	\$ -	0.00%
CAPITAL OUTLAY	\$ -	\$ 40,000	\$ (40,000)	0.00%
TOTAL EXPENDITURES	\$ -	\$ 40,000	\$ (40,000)	0.00%
FUND BALANCE	\$ 32,875			

**CITY OF COQUILLE
PROPERTY MANAGEMENT FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
* BEGINNING FUND BALANCE	\$ 350,000	\$ 350,000		
REVENUES				
SALES OF PROPERTY/TIMBER	\$ 318,068	\$ 400,000	\$ (81,932)	79.52%
LEASE	\$ -	\$ 5,000	\$ (5,000)	0.00%
INTEREST	\$ -	\$ 4,000	\$ (4,000)	0.00%
RENTS	\$ -	\$ -	\$ -	0.00%
TRANSFERS	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 668,068	\$ 759,000	\$ (90,932)	88.02%
EXPENDITURES				
MATERIALS AND SERVICES	\$ -	\$ 15,000	\$ (15,000)	0.00%
CAPITAL OUTLAY	\$ 60,707	\$ 270,000	\$ (209,293)	22.48%
DEBT		\$ 25,000	\$ (25,000)	0.00%
TRANSFERS	\$ 50,000	\$ 200,000	\$ (150,000)	25.00%
TOTAL EXPENDITURES	\$ 110,707	\$ 510,000	\$ (399,293)	21.71%
FUND BALANCE	\$ 557,361			

CITY OF COQUILLE
EQUIPMENT RESERVE FUND

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>	\$ 262,708	\$ 262,708		
REVENUES				
TRANSFERS	\$ 130,493	\$ 521,972	\$ (391,479)	25.00%
TOTAL REVENUES	\$ 393,201	\$ 784,680	\$ (391,479)	50.11%
EXPENDITURES				
CAPITAL OUTLAY	\$ -	\$ 784,680	\$ (784,680)	0.00%
TOTAL EXPENDITURES	\$ -	\$ 784,680	\$ (784,680)	0.00%
FUND BALANCE	\$ 393,201			

CITY OF COQUILLE
RESERVE FUND

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>	\$ 420,999	\$ 420,999		
REVENUES				
POLICE EVIDENCE	\$ -	\$ 2,000	\$ (2,000)	0.00%
DONATIONS	\$ 5,790	\$ 55,000	\$ (49,210)	10.53%
TRANSFERS	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 426,789	\$ 477,999	\$ (51,210)	89.29%
EXPENDITURES				
MATERIALS AND SERVICES	\$ 18,508	\$ 123,927	\$ (105,419)	14.93%
TOTAL EXPENDITURES	\$ 18,508	\$ 123,927	\$ (105,419)	14.93%
FUND BALANCE	\$ 408,281			

**CITY OF COQUILLE
URBAN RENEWAL FUND**

AS OF OCT 31 2023	YTD ACTUAL	2024 BUDGET	VARIANCE	% OF BUDGET
<i>* BEGINNING FUND BALANCE</i>	\$ 2,171,579	\$ 2,171,579		
REVENUES				
TAXES	\$ 10,127	\$ 532,000	\$ (521,873)	1.90%
INTEREST	\$ 31,859	\$ 30,000	\$ 1,859	106.20%
TOTAL REVENUES	\$ 2,213,565	\$ 2,733,579	\$ (520,014)	80.98%
EXPENDITURES				
PERSONNEL	\$ 27,540	\$ 96,796	\$ (69,256)	28.45%
MATERIALS AND SERVICES	\$ 97,336	\$ 2,436,783	\$ (2,339,447)	3.99%
CAPITAL OUTLAY		\$ -	\$ -	0.00%
TRANSFERS		\$ -	\$ -	0.00%
TOTAL EXPENDITURES	\$ 124,876	\$ 2,533,579	\$ (2,408,703)	4.93%
FUND BALANCE	\$ 2,088,689			

Accounts Payable

Checks by Date - Summary by Check Date

User: maeling@cityofcoquille.org
 Printed: 11/6/2023 11:01 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
8357	101254	Les Schwab Tire Center	09/26/2023	6,000.14
Total for 9/26/2023:				6,000.14
ACH	101110	Aflac	09/29/2023	116.41
ACH	101473	Nationwide Retirement Solutions	09/29/2023	32.31
ACH	101518	Coquille Police Assn.	09/29/2023	80.00
ACH	101593	CIS Trust	09/29/2023	56,214.79
ACH	102023	P E R S	09/29/2023	64,940.33
ACH	102080	Teamsters 206 Employers Trust	09/29/2023	13,049.12
ACH	180025	Coquille Police Association	09/29/2023	360.00
ACH	700204	ASI Flex	09/29/2023	415.00
ACH	9002123	IRS	09/29/2023	46,787.85
ACH	9002124	State of Oregon	09/29/2023	12,752.35
ACH	9002125	State of Oregon	09/29/2023	194.38
ACH	9002228	State of Oregon	09/29/2023	2,455.91
ACH	9002129	Deluxe	09/29/2023	929.66
ACH	9002232	Bluefin Payment Systems	09/29/2023	2,192.21
ACH	9002123	IRS	09/29/2023	15.16
ACH	9002125	State of Oregon	09/29/2023	0.10
ACH	9002228	State of Oregon	09/29/2023	0.99
8358	110012	Alumichem Canada Inc	09/29/2023	4,640.00
8359	700167	Aramark Uniform Services, INC	09/29/2023	171.54
8360	101022	Bassett-Hyland Energy Co.	09/29/2023	7,963.50
8361	9002316	Emily Caffey	09/29/2023	157.77
8362	101699	Cardinal Services	09/29/2023	1,212.64
8363	200456	Charter Communications	09/29/2023	289.95
8364	9002154	Chaves Consulting Inc.	09/29/2023	370.20
8365	101689	Coastal Paper & Supply, Inc.	09/29/2023	333.99
8366	101606	Coquille Parts & Logging Supply/Carquest	09/29/2023	1,052.95
8367	101070	Coquille Supply	09/29/2023	40.54
8368	180082	Coquille Valley Sentinel	09/29/2023	90.00
8369	300083	Coquille Watershed Assoc.	09/29/2023	1,238.91
8370	160018	Dave's Repair	09/29/2023	3,913.43
8371	180060	Douglas Fast Net	09/29/2023	894.26
8372	102096	Econo Rooter Services, Inc.	09/29/2023	418.75
8373	170197	Executech Utah LLC	09/29/2023	5,030.15
8374	101111	Farr's True Value Hdwr.	09/29/2023	553.88
8375	9002175	FCS Group Solutions-Oriented Consulting	09/29/2023	3,885.00
8376	130043	Ferguson Waterworks	09/29/2023	2,637.96
8377	9002247	First Call Technology & Construction LLC	09/29/2023	125.00
8378	180024	Sam Gilmore	09/29/2023	140.00
8379	200211	Grainger, Inc.	09/29/2023	158.43
8380	9002121	GreatAmerica Financial Svcs.	09/29/2023	69.00
8381	300072	Heard Farms, Inc.	09/29/2023	20,688.00
8382	101311	HMW CPAs & Associates, LLC	09/29/2023	8,350.00
8383	150075	Hometown Hardware	09/29/2023	53.96

Check No	Vendor No	Vendor Name	Check Date	Check Amount
8384	101158	Kincheloe & Sons, Inc.	09/29/2023	367.19
8385	101165	L.N. Curtis & Sons	09/29/2023	291.64
8386	101161	League of Oregon Cities	09/29/2023	100.00
8387	180026	LEHR	09/29/2023	1,930.00
8388	900224	Leland Consulting Group	09/29/2023	3,266.25
8389	9002317	Mae Engineering	09/29/2023	8,850.00
8390	101168	Marca Electric, Inc.	09/29/2023	969.00
8391	102219	McKay's	09/29/2023	99.73
8392	9002304	Michelle D. DaRosa LLC	09/29/2023	1,193.50
8393	130026	Mission Communications, LLC	09/29/2023	520.10
8394	101176	Myrtle Point Printing	09/29/2023	102.00
8395	102208	Net Assets Corp.	09/29/2023	90.00
8396	200195	North Central Lab., Inc.	09/29/2023	1,265.76
8397	500082	OAWU	09/29/2023	325.00
8398	180046	Oregon Department of Transportation	09/29/2023	343.74
8399	101280	Oregon Linen, Inc.	09/29/2023	143.59
8400	101194	Oregon Pacific Company	09/29/2023	1,645.80
8401	101207	Pacific Power	09/29/2023	16,853.61
8402	9002115	Ptarmigan Ptrails	09/29/2023	52,575.37
8403	150023	Rogue Boiler Works LLC	09/29/2023	5,630.00
8404	101554	Seawestern Fire Appartus/Equip	09/29/2023	510.00
8405	170254	Sheldon Planning	09/29/2023	3,726.28
8406	101252	South Coast Office Supply	09/29/2023	552.18
8407	170257	SouthCoast Saw LLC	09/29/2023	1,539.99
8408	180037	Springbrook Holding Co.	09/29/2023	51.15
8409	101633	Systems West Engineers, Inc.	09/29/2023	787.50
8410	101102	The Dyer Partnership	09/29/2023	19,441.58
8411	170003	The Police and Sheriffs Press	09/29/2023	17.60
8412	140028	True North Equipment, Inc	09/29/2023	724.59
8413	101723	Verizon	09/29/2023	103.92
8443	101714	Coquille Valley Fitness Center	09/29/2023	103.00
8444	150061	Momentum Fitness	09/29/2023	555.50
8445	101762	Standard Insurance Co.	09/29/2023	314.65
8446	101327	State of Oregon	09/29/2023	315.50
8447	101327	State of Oregon	09/29/2023	101.00
8448	101327	State of Oregon	09/29/2023	207.00
8449	101267	Teamsters Local Union No.206	09/29/2023	552.00

Total for 9/29/2023:

391,182.10

8414	UB*00593	TERRY MARTELL	10/02/2023	14.99
8415	UB*00618	RONALD AKERS	10/02/2023	104.97
8416	UB*00611	DAVID & SYLVIA ALEXANDER	10/02/2023	75.00
8417	UB*00620	THEODORE ALLEN	10/02/2023	75.00
8418	UB*00610	AUSTIN ARRANT	10/02/2023	75.00
8419	UB*00605	CYNTHIA AND ERIK BERGMAN	10/02/2023	75.00
8420	UB*00599	VALDIMAR & LINDA CHABOYA	10/02/2023	75.00
8421	UB*00608	CATHY CLARK	10/02/2023	75.00
8422	UB*00614	CYNDEE CLINE	10/02/2023	164.85
8423	UB*00607	ALANA COOPER	10/02/2023	75.00
8424	UB*00604	ESTATE OF DOUGLAS WILEY	10/02/2023	75.00
8425	UB*00598	NATE ECKHARDT	10/02/2023	35.42
8426	UB*00603	LINDA GEDDES	10/02/2023	75.00
8427	UB*00595	CHRISTOPHER IVY	10/02/2023	75.00
8428	UB*00594	AARON KINN	10/02/2023	75.00
8429	UB*00613	BREANNE KINNEY	10/02/2023	75.00
8430	UB*00606	DUNCAN KNIGHT	10/02/2023	75.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
8431	UB*00602	EMILE LOETZERICH	10/02/2023	75.00
8432	UB*00600	TONEATA MARTOCCHIO	10/02/2023	75.00
8433	UB*00612	FORREST NEUERBURG	10/02/2023	75.00
8434	UB*00619	GEORGE PHIPPS	10/02/2023	246.87
8435	UB*00609	JOHN ROWE	10/02/2023	75.00
8436	UB*00617	KELLY RUMBAUGH	10/02/2023	45.00
8437	UB*00601	RENEE SANDERS	10/02/2023	27.59
8438	UB*00615	BRYAN STEPHANS	10/02/2023	251.68
8439	UB*00596	JOLENE STILL	10/02/2023	75.00
8440	UB*00616	LUKE WALTON	10/02/2023	75.00
8441	UB*00597	DEMITRIA WRAY	10/02/2023	175.67
8442	101044	City County Ins.Services	10/02/2023	265,409.35
Total for 10/2/2023:				267,901.39
8450	9002318	Blaylock Inc.	10/03/2023	13,009.76
8451	9002298	Mike Falco	10/03/2023	6,500.00
Total for 10/3/2023:				19,509.76
ACH	102023	P E R S	10/04/2023	5,222.29
ACH	9002123	IRS	10/04/2023	5,715.69
ACH	9002124	State of Oregon	10/04/2023	1,379.12
ACH	9002125	State of Oregon	10/04/2023	15.32
ACH	9002228	State of Oregon	10/04/2023	153.23
Total for 10/4/2023:				12,485.65
ACH	500149	NW Natural	10/09/2023	3,889.01
8452	9002308	Accredited Security	10/09/2023	1,813.00
8453	100096	Atlas Edge Staffing Services	10/09/2023	35.00
8454	900225	Banner Bank	10/09/2023	274.86
8455	101022	Bassett-Hyland Energy Co.	10/09/2023	3,473.33
8456	9002320	BAY AREA KIWANIS	10/09/2023	140.00
8457	300086	BNT Promotional Products	10/09/2023	87.76
8458	210016	BSN Sports, LLC	10/09/2023	120.00
8459	9002316	Emily Caffey	10/09/2023	317.27
8460	9002244	Lori Cannon	10/09/2023	33.00
8461	9002195	CANON FINANCIAL SERVICES, INC	10/09/2023	105.20
8462	101699	Cardinal Services	10/09/2023	994.38
8463	101133	Carson Oil Company	10/09/2023	675.65
8464	120037	Cengage Learning Inc - Gale	10/09/2023	190.34
8465	200456	Charter Communications	10/09/2023	289.95
8466	140107	Chemtrade Chemicals US LLC	10/09/2023	9,038.29
8467	160078	Costello Law Office, PC	10/09/2023	5,800.00
8468	801115	Raymond Doan	10/09/2023	163.00
8469	160075	Dooley Enterprises Inc.	10/09/2023	1,884.60
8470	180060	Douglas Fast Net	10/09/2023	910.32
8471	102096	Econo Rooter Services, Inc.	10/09/2023	211.25
8472	130043	Ferguson Waterworks	10/09/2023	1,824.09
8473	9002247	First Call Technology & Construction LLC	10/09/2023	125.00
8474	9002121	GreatAmerica Financial Svcs.	10/09/2023	273.00
8475	101381	Hach Company	10/09/2023	858.93
8476	101132	HGE INC.	10/09/2023	3,446.50
8477	9002319	HWM EQUIPEMENT REPAIR	10/09/2023	50.00
8478	101144	Ingram Library Services	10/09/2023	136.08

Check No	Vendor No	Vendor Name	Check Date	Check Amount
8479	9002249	IRS Environmental of Portland, Inc.	10/09/2023	32,609.00
8480	9002300	Raebecca Kilcoyne	10/09/2023	13.76
8481	130017	Lil Stinker LLC	10/09/2023	755.00
8482	9002317	Mae Engineering	10/09/2023	8,390.00
8483	130026	Mission Communications, LLC	10/09/2023	4,315.80
8484	180064	Pacific Office Automation	10/09/2023	68.55
8485	101207	Pacific Power	10/09/2023	17,921.53
8486	9002321	PACIFICCORP	10/09/2023	75,920.20
8487	101632	Reserve Account Pitney Bowes Bank Inc R	10/09/2023	143.91
8488	170107	Pro-Vision	10/09/2023	7,207.21
8489	101482	Quill Corporation	10/09/2023	189.98
8490	101066	Reese Electric, Inc.	10/09/2023	3,795.62
8491	170254	Sheldon Planning	10/09/2023	4,010.50
8492	101262	Southwestern Community College	10/09/2023	1,127.95
8493	101723	Verizon	10/09/2023	844.53
8494	101843	Kenny Wells	10/09/2023	493.00
8495	600218	Western Exterminator Company	10/09/2023	817.60
8496	101591	Western Mercantile Agency	10/09/2023	97.70
8497	110006	Ziply Fiber	10/09/2023	102.38

Total for 10/9/2023: 195,984.03

ACH	9002129	Deluxe	10/12/2023	670.68
ACH	9002232	Bluefin Payment Systems	10/12/2023	4,259.67
8501	101009	Action Trophies	10/12/2023	34.25
8502	9002136	Baker & Taylor	10/12/2023	1,881.48
8503	900225	Banner Bank	10/12/2023	38.03
8504	102999	Bi-Mart Corporation	10/12/2023	149.99
8505	300086	BNT Promotional Products	10/12/2023	139.64
8506	101674	Bound Tree Medical, LLC	10/12/2023	264.99
8507	101825	Cascade Fire Equip Co.	10/12/2023	1,580.00
8508	9002154	Chaves Consulting Inc.	10/12/2023	370.20
8509	9002325	Chris Peterman Law	10/12/2023	100.00
8510	101689	Coastal Paper & Supply, Inc.	10/12/2023	847.68
8511	210009	Michelle Aeling	10/12/2023	313.47
8512	9002177	Coos Bay Fire Department	10/12/2023	1,060.94
8513	101081	Coos County Road Department	10/12/2023	93.57
8514	101080	Coos County Sheriff	10/12/2023	60.00
8515	800154	Coquille Automotive, LLC	10/12/2023	3,551.30
8516	200284	Coquille Garden	10/12/2023	1,038.21
8517	101606	Coquille Parts & Logging Supply/Carquest	10/12/2023	212.28
8518	101070	Coquille Supply	10/12/2023	928.93
8519	180082	Coquille Valley Sentinel	10/12/2023	270.00
8520	9002312	COQUILLE VOLUNTEER FIRE ASSOCI	10/12/2023	4,148.00
8521	160060	Joline Delossantos	10/12/2023	100.00
8522	9002322	Lindsey Dingus	10/12/2023	100.00
8523	101111	Farr's True Value Hdwr.	10/12/2023	1,338.01
8524	9002323	Brianna Jenkins	10/12/2023	100.00
8525	101168	Marca Electric, Inc.	10/12/2023	50.57
8526	101095	McCowan Clinical Laboratory, Inc	10/12/2023	350.00
8527	102219	McKay's	10/12/2023	73.19
8528	180079	Measure-Tech, Inc.	10/12/2023	1,021.00
8529	9002324	Rachelle Menten	10/12/2023	100.00
8530	9002304	Michelle D. DaRosa LLC	10/12/2023	731.50
8531	101176	Myrtle Point Printing	10/12/2023	136.00
8532	170200	National Hose Testing Specialists, INC	10/12/2023	5,703.00
8533	102208	Net Assets Corp.	10/12/2023	165.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
8534	200195	North Central Lab., Inc.	10/12/2023	468.99
8535	170048	Northstar Chemical, Inc.	10/12/2023	2,760.00
8536	101615	ODP BUSINESS SOLUTIONS LLC	10/12/2023	625.51
8537	101681	One Call Concepts, Inc.	10/12/2023	35.07
8538	101280	Oregon Linen, Inc.	10/12/2023	224.30
8539	101554	Seawestern Fire Appartus/Equip	10/12/2023	423.63
8540	170003	The Police and Sheriffs Press	10/12/2023	17.60
8541	12028	Umpqua Valley Fire Services	10/12/2023	110.95
8542	101294	Vend West Services, Inc.	10/12/2023	209.00
8543	170125	Wilson Equipment	10/12/2023	2,033.38
8544	9002135	ZCS, Inc	10/12/2023	21,551.50
Total for 10/12/2023:				60,441.51
ACH	9002123	IRS	10/13/2023	11,748.06
ACH	9002124	State of Oregon	10/13/2023	3,267.38
ACH	9002125	State of Oregon	10/13/2023	47.62
8498	9002147	Canopy	10/13/2023	85.75
8499	101327	State of Oregon	10/13/2023	315.50
8500	101327	State of Oregon	10/13/2023	101.00
Total for 10/13/2023:				15,565.31
ACH	102023	P E R S	10/16/2023	1,060.17
ACH	9002123	IRS	10/16/2023	735.43
ACH	9002124	State of Oregon	10/16/2023	226.46
ACH	9002125	State of Oregon	10/16/2023	3.11
ACH	9002228	State of Oregon	10/16/2023	31.10
ACH	9002123	IRS	10/16/2023	21.14
ACH	9002125	State of Oregon	10/16/2023	0.12
ACH	9002228	State of Oregon	10/16/2023	1.38
ACH	102023	P E R S	10/16/2023	460.07
ACH	9002123	IRS	10/16/2023	218.20
ACH	9002124	State of Oregon	10/16/2023	67.22
ACH	9002125	State of Oregon	10/16/2023	1.35
ACH	9002228	State of Oregon	10/16/2023	13.50
ACH	101593	CIS Trust	10/16/2023	0.54
ACH	102023	P E R S	10/16/2023	542.30
ACH	9002123	IRS	10/16/2023	382.82
ACH	9002124	State of Oregon	10/16/2023	104.29
ACH	9002125	State of Oregon	10/16/2023	2.51
ACH	9002228	State of Oregon	10/16/2023	25.02
8545	100087	911 Supply	10/16/2023	1,672.88
8546	700167	Aramark Uniform Services, INC	10/16/2023	171.54
8547	101699	Cardinal Services	10/16/2023	799.57
8548	101844	City of Coos Bay	10/16/2023	24,140.25
8549	101081	Coos County Road Department	10/16/2023	185.53
8550	101606	Coquille Parts & Logging Supply/Carquest	10/16/2023	283.01
8551	101070	Coquille Supply	10/16/2023	7.08
8552	160018	Dave's Repair	10/16/2023	457.41
8553	170197	Executech Utah LLC	10/16/2023	5,071.71
8554	101111	Farr's True Value Hdwr.	10/16/2023	154.74
8555	130043	Ferguson Waterworks	10/16/2023	4,378.31
8556	700162	Golder's Napa	10/16/2023	32.98
8557	9002121	GreatAmerica Financial Svcs.	10/16/2023	69.00
8558	101132	HGE INC.	10/16/2023	1,884.17
8559	801006	John Higgins	10/16/2023	1,597.50

Check No	Vendor No	Vendor Name	Check Date	Check Amount
8560	101311	HMW CPAs & Associates, LLC	10/16/2023	3,450.00
8561	120023	IDEXX Laboratories	10/16/2023	459.01
8562	101061	Industrial Source	10/16/2023	164.20
8563	9002145	KirbyBuilt Sales	10/16/2023	3,654.42
8564	900224	Leland Consulting Group	10/16/2023	3,750.00
8565	9002317	Mae Engineering	10/16/2023	6,476.91
8566	101201	Oregon Department of Transportation	10/16/2023	6,138.43
8567	101280	Oregon Linen, Inc.	10/16/2023	15.63
8568	102207	Oregon Tool & Supply, Inc.	10/16/2023	138.45
8569	100114	SC & Age, Inc	10/16/2023	25.00
8570	101554	Seawestern Fire Appartus/Equip	10/16/2023	5,763.70
8571	180037	Springbrook Holding Co.	10/16/2023	91.10
8572	101567	Stuntzner Engineering and Forestry	10/16/2023	24,217.10
8573	9002128	Anita Thompson	10/16/2023	341.90
8574	12028	Umpqua Valley Fire Services	10/16/2023	333.45
8575	101294	Vend West Services, Inc.	10/16/2023	10.85
8576	101843	Kenny Wells	10/16/2023	350.00
8577	101090	First Community Credit Union	10/16/2023	9,148.15
Total for 10/16/2023:				109,330.71
8578	101022	Bassett-Hyland Energy Co.	10/19/2023	3,177.59
8579	120037	Cengage Learning Inc - Gale	10/19/2023	77.22
8580	9002211	Department of Public Safety Standards and	10/19/2023	92.50
8581	9002121	GreatAmerica Financial Svcs.	10/19/2023	215.00
8582	101482	Quill Corporation	10/19/2023	58.17
8583	101291	U.S. Postmaster	10/19/2023	2,000.00
Total for 10/19/2023:				5,620.48
8584	100087	911 Supply	10/20/2023	391.36
8585	300086	BNT Promotional Products	10/20/2023	125.00
8586	101699	Cardinal Services	10/20/2023	316.08
8587	101070	Coquille Supply	10/20/2023	36.79
8588	800159	De Lage Landen Financial Services, Inc.	10/20/2023	75.00
8589	101111	Farr's True Value Hdwr.	10/20/2023	112.04
8590	130043	Ferguson Waterworks	10/20/2023	79.99
8591	9002247	First Call Technology & Construction LLC	10/20/2023	125.00
8592	101090	First Community Credit Union	10/20/2023	6.62
8593	700162	Golder's Napa	10/20/2023	73.18
8594	101095	McCowan Clinical Laboratory, Inc	10/20/2023	650.00
8595	102219	McKay's	10/20/2023	41.34
8596	101280	Oregon Linen, Inc.	10/20/2023	63.00
8597	900168	Pacific Air Comfort, Inc	10/20/2023	420.00
8598	101102	The Dyer Partnership	10/20/2023	33,081.68
8599	9002128	Anita Thompson	10/20/2023	56.36
8600	500123	UPS	10/20/2023	10.52
8601	101294	Vend West Services, Inc.	10/20/2023	53.20
8602	101723	Verizon	10/20/2023	769.07
8603	101591	Western Mercantile Agency	10/20/2023	118.32
Total for 10/20/2023:				36,604.55
8604	101090	First Community Credit Union	10/24/2023	6,344.38
Total for 10/24/2023:				6,344.38

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH 9002123	9002123	IRS	10/30/2023	198.27
ACH 9002124	9002124	State of Oregon	10/30/2023	84.70
ACH 9002125	9002125	State of Oregon	10/30/2023	1.24
ACH 9002228	9002228	State of Oregon	10/30/2023	12.40
Total for 10/30/2023:				296.61
ACH 101110	101110	Aflac	10/31/2023	116.41
ACH 101473	101473	Nationwide Retirement Solutions	10/31/2023	32.31
ACH 101518	101518	Coquille Police Assn.	10/31/2023	80.00
ACH 101593	101593	CIS Trust	10/31/2023	51,736.96
ACH 102023	102023	P E R S	10/31/2023	61,787.93
ACH 102080	102080	Teamsters 206 Employers Trust	10/31/2023	13,049.12
ACH 180025	180025	Coquille Police Association	10/31/2023	300.00
ACH 700204	700204	ASI Flex	10/31/2023	415.00
ACH 9002123	9002123	IRS	10/31/2023	43,592.83
ACH 9002124	9002124	State of Oregon	10/31/2023	12,133.10
ACH 9002125	9002125	State of Oregon	10/31/2023	183.00
ACH 9002228	9002228	State of Oregon	10/31/2023	2,341.76
8641 101714	101714	Coquille Valley Fitness Center	10/31/2023	103.00
8642 150061	150061	Momentum Fitness	10/31/2023	555.50
8643 101762	101762	Standard Insurance Co.	10/31/2023	314.65
8644 101327	101327	State of Oregon	10/31/2023	315.50
8645 101327	101327	State of Oregon	10/31/2023	207.00
8646 101327	101327	State of Oregon	10/31/2023	101.00
8647 101267	101267	Teamsters Local Union No.206	10/31/2023	568.00
Total for 10/31/2023:				187,933.07
Report Total (318 checks):				1,315,199.69