



**AGENDA
CITY COUNCIL MEETING
JANUARY 14, 2025**

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

5:00 pm ~ Council Workshop - Craig Industrial Park

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

Roll Call

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of minutes from December 12, 2025, regular meeting.

B. Approval of bills through December 31, 2024, in the amount of \$501,426.04 and bills through January 10, 2025 in the amount of \$381,369.05.

C. Approval of the appointment of Luke Tucker as the Ex-Officio Liaison to the Airport Advisory Board.

D. Approval of the appointment of David Crabtree to the Airport Advisory Board as a voting member.

2. Agenda

A. Approval of the agenda for January 14, 2025, council meeting.

3. Presentations-

A. Municipal Judge Jay Cranmer will administer the Oath of Office to the City Clerk, Katie Carmody.

B. Chief of Police, Mike Cochran to do Promotional Swearing In – Sergeant B Gonzales.

C. Vince Mooney, Community Budget Center and Carena Lynn, Love Inc., “Our Missions for Our Community.”

D. Dr. Neal, Superintendent Moffat County School District, to speak on MSCD sharing facilities with the City.

4. City Manager Report

5. Council Reports

6. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City’s website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; kcarmody@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk’s office. Please make sure that your name, address, and phone number are included with the comment submitted.***

7. Public Hearing

A. Public Hearing to consider approval of a Conditional Use Permit application from Mike and Judy Ward to construct an 850 sq. ft. Accessory Dwelling Unit at 630 Ashley Rd.

8. Other Business

- A.** City Clerk Katie Carmody - Resolution No. 1 (2025) ~ a resolution designating the public place for posting notices pursuant to C.R.S. § 24-6-402(2)(c).
- B.** City Clerk Katie Carmody - Resolution No. 2 (2025) ~ a resolution declaring the Craig Press the official newspaper of the City of Craig.
- C.** Water/Wastewater Director Carl Ray - Award of bid for 2025 Chemicals for the Water and Wastewater department.
- D.** Consider approval of a Conditional Use Permit application from Mike and Judy Ward to construct an 850 sq. ft. Accessory Dwelling Unit at 630 Ashley Rd.
- E.** City Attorney Heather Cannon to present for approval the nullification of Councilwoman Andrea Camp's vote on Ordinance 1161 (2024) during Council Meeting on December 10, 2024 due to a conflict of interest.

9. Discussions

- A.** Discussion regarding a potential 2025 formal Strategic Planning session.

10. Staff Reports

- A.** Finance Director Mindy Elliott to present Financial Report for November 2024.
- B.** Police Chief Mike Cochran to present the Police Report for December 2024.

- 11. Executive Session** ~ Executive Session pursuant to C.R.S. § 24-6-402 (4)(f)(l) to discuss personnel matters but specifically to complete the annual review of the City Manager and the City Attorney.

11. Closing Remarks and Informational Items

12. Adjourn