



**AGENDA
CITY COUNCIL MEETING
June 24, 2025**

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

Roll Call

The Mission of the City of Craig is providing exceptional service, enhancing quality of life and preserving our cultural values while investing for the future.

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of the minutes from June 10, 2025, regular council meeting.

B. Approval of the bills through June 19, 2025, in the amount of \$455,818.39.

2. Agenda

- A. Approval of the agenda for June 24, 2025, regular council meeting.

3. Presentations-

- A. Kevin Kimball representing The Adams Group, LLC will present the audited 2024 financials for the City of Craig.
- B. Robert McDonald, from OLC, will present on the Craig Sports Complex Project, including introducing his team and partners, providing a summary of scope for the project, recapping community engagement sessions, and outlining next steps for the project.

4. City Manager Report

5. Council Reports

6. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; kcarmody@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

7. Public Hearing

- A. None.

8. Other Business

- A. City Attorney Heather Cannon to present for discussion and approval Resolution No. 11 (2025) ~ A resolution for a lease extension for the Yampa Building Master Lease with the Chamber of Commerce until December 31, 2025.
- B. City Attorney Heather Cannon to present for discussion and approval Resolution No. 12 (2025) ~ A resolution approving the appointment of Donald Steerman as Special Counsel for the City of Craig.

- C. City Clerk Katie Carmody to present for discussion and approval Resolution No. 13 (2025) ~ A Resolution to amend the City of Craig Money Purchase Plan to become compliant with the Secure Act 2.0 provisions.
- D. Finance Director Mindy Elliott to present for discussion and approval the acceptance of the 2024 Annual Audit completed by The Adams Group, LLC for the City of Craig.

9. Discussions

- A. Council discussion and request for future agenda items.

10. Staff Reports

- A. Water and Wastewater Director Carl Ray to present the Water and Wastewater Reports for May 2025.
- B. Finance Director Mindy Elliott to present the financial report for May 2025.

11. Closing Remarks and Informational Items

12. Adjourn