



AGENDA
CITY COUNCIL MEETING
July 22, 2025

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

4:00 pm City Council Workshop ~ Draft Moffat County Economic Development Authority (MEDA) Establishment Agreement Discussion

6:30 pm ~ **Council Meeting**

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

The Mission of the City of Craig is providing exceptional service, enhancing quality of life and preserving our cultural values while investing for the future.

Roll Call

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of minutes from July 8, 2025, regular council meeting.

B. Approval of bills through July 17, 2025, in the amount of \$540,069.25.

2. Agenda

- A. Approval of the agenda for July 22, 2025, regular council meeting.

3. Presentations-

- A. Dana Gregory and Sue Eschen with the Craig Pickleball Group to present on Craig Pickleball.

4. City Manager Report

5. Council Reports

6. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; kcarmody@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

7. Public Hearing

- A. None

8. Other Business

- A. Economic Development Manager Shannon Scott to present for discussion and approval of a Letter of Support for the Energy Worker Penalty Waiver Act.
- B. Economic Development Manager Shannon Scott to present for discussion and approval the Award of Bid of the Request for Qualifications for the Master Planner for a 25-acre business park to Antero Group for \$256,000.
- C. Resolution No. 17 (2025) ~ A Resolution to loan \$2,404,158.29 from the City of Craig to the Craig Housing Authority to pay off the line of credit to Bank of Colorado in the amount of \$500,0000 and the pay off the loan to Yampa Valley Community Foundation in the amount of \$1,904,158.29.

- D.** City Attorney Heather Cannon to present for discussion the Introduction and First Reading Ordinance No. 1167 ~ An Ordinance of the City of Craig to move to the ballot and ballot language for the Marijuana tax.
- E.** Parks and Recreation Director Ryan Dennison to present for discussion and approval the Award of Bid for the Woodbury Park Baseball Dugout Completion to Jenison Custom Builders in the amount of \$211,500.00
- F.** Finance Director Mindy Elliott to present for discussion and approval Resolution No. 18 (2025) ~ a Resolution to appropriate funds in the General Fund for the Woodbury Park Baseball Dugout Completion.
- G.** Public Works Director Danny Paul to present for discussion and approval regarding Water Treatment Plant Dissolved Air Flotation (DAF) Drain Pump Sole Sourcing.

9. Discussions

- A.** Council discussion and request for future agenda items.

10. Staff Reports

- A.** Finance Director Mindy Elliott to present the financial report for June 2025
- B.** Economic Development Manager Shannon Scott to present the Economic Development Second Quarter Report for 2025.
- C.** Water and Wastewater Director Carl Ray to present the Water and Wastewater Reports for June 2025.
- D.** Parks and Recreation Director Ryan Dennison to present the Whittle the Wood report for 2025.
- E.** City Clerk Katie Carmody to present the Moffat County Notice of Participation in the 2025 Coordinated Election.

11. Closing Remarks and Informational Items

12. Adjourn