



AGENDA
CITY COUNCIL MEETING
August 26, 2025

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

5:00 pm City Council Workshop ~ Advocates – Crisis, Trauma & Survivor Services (ACTSS) discussion regarding potential financial assistance for Fiscal Year 2025.

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

Roll Call

The Mission of the City of Craig is providing exceptional service, enhancing quality of life and preserving our cultural values while investing for the future.

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of minutes from August 12, 2025, regular council meeting.

B. Approval of bills through August 21, 2025, in the amount of \$944,757.26.

2. Agenda

- A. Approval of the agenda for August 26, 2025, regular council meeting.

3. Presentations

- A. None.

4. City Manager Report

5. Council Reports

6. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; kcarmody@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

7. Public Hearing

- A. Building Official Marlin Eckhoff to introduce the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane.

8. Other Business

- A. Building Official Marlin Eckhoff to present for discussion and approval of the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane.
- B. Public Works Director Danny Paul to introduce for discussion and approval Resolution No. 24 ~ A Resolution of the City of Craig approving a proposal from Wilson Water Group for engineering support to prepare for the diligence filing on the California Park Reservoir water right and appropriating funds from the Water fund enterprise.
- C. City Manager Peter Brixius to present for discussion and approval Resolution No. 25 (2025) – A Resolution submitting to the eligible electors of the City of Craig a ballot question for the formation of the Yampa Valley Regional Transportation Authority.

- D.** City Attorney Heather Cannon to present (**Second Reading**) Ordinance No. 1167 (2025) ~ an Ordinance of the City of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of up to four (4%) percent on the sales of retail marijuana and marijuana products; and setting a ballot measure for the November 4, 2025, coordinated election.
- E.** City Manager Peter Brixius to present for discussion and approval Resolution No. 23 (2025) ~ A Resolution authorizing the purchase of real property from Frontier Associated Properties, LLC for the purpose of developing a business park, and approving associated documents.
- F.** Finance Director Mindy Elliott to present for discussion and approval of Resolution No. 20 (2025) ~ A Resolution to appropriate funds in the general fund for the Craig Business Park Purchase.
- G.** City Manager Peter Brixius to present for discussion and appointment of Board Members representing the City of Craig to the Moffat Economic Development Authority.
- H.** Police Chief Michael Cochran to present for discussion and approval a donation to Advocates – Crisis, Trauma & Survivor Services (ACTSS) in the amount of \$25,000 to sustain operations until December 31, 2025.
- I.** Finance Director Mindy Elliott to present for discussion and approval of Resolution No. 26 (2025) ~ A Resolution to appropriate funds in the General Fund for the donation of \$25,000 to Advocates – Crisis, Trauma & Survivor Services (ACTSS).

9. Discussions

- A.** Council Discussion and Request for Future Agenda Items.

10. Staff Reports

- A.** Road and Bridge Director Shane Baker to present the Road & Bridge and Solid Waste staff report.
- B.** Finance Director Mindy Elliott to present the Financial Report for July 2025.

11. Closing Remarks and Informational Items

12. Adjourn