



AGENDA
CITY COUNCIL MEETING
September 23, 2025

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

The Mission of the City of Craig is providing exceptional service, enhancing quality of life and preserving our cultural values while investing for the future.

Roll Call

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of minutes from September 9, 2025, regular council meeting.

B. Approval of bills through September 18, 2025, in the amount of \$637,156.00.

C. Approval of the Economic Development Advisory Committee’s (EDAC) recommendation to re-appoint Committee Chair, Chris Jones, Committee Vice-Chair Sasha Nelson, and Member at Large, Debbie Fitch, for additional 3-year terms to

serve on EDAC.

2. Agenda

A. Approval of the agenda for September 23, 2025, regular council meeting.

3. Presentations-

A. Rebekah Greenwood to present an update on the Senior Social Center's programming and happenings.

B. Michaela Booco-Smith to present the Advocates – Crisis, Trauma, and Survivor Services (ACTSS) 2025 Budget.

C. Steph Einfeld from Northwest Colorado Health to present on the Home Services Sustainability Campaign.

4. City Manager Report

5. Council Reports

6. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; kcarmody@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

7. Public Hearing

A. Public Works Director Danny Paul to introduce a replat of Craig View, Lots 37-42, Block 31 located at 455 E. 7th Street, which will vacate a portion of an alley and dedicate a public easement.

8. Other Business

A. Public Works Director Danny Paul to present (**Second Reading**) Ordinance No. 1168 (2025) ~ An Ordinance of the City of Craig vacating a portion of a City of Craig alley right of way in Block 31 of the Craig View Addition.

- B.** City Attorney Heather Cannon to present for discussion and approval of Resolution No. 28 ~ A Resolution to extend Ordinance No. 1166 (2025) ~ an Ordinance of the City of Craig imposing a moratorium on the submission, acceptance, processing, and approval of applications for the establishment of business that cultivates, processes, or dispenses, Natural Medicine or the establishment of any business, occupation, or operation for Healing Centers for an additional 6 months to March 23, 2026.
- C.** Parks and Recreation Director Ryan Dennison to present for discussion and approval of a sole source design and engineering services to Ayres & Associates in the amount of \$50,616.14 for the Woodbury Pickleball Project.
- D.** Finance Director Mindy Elliott to present for discussion and approval Resolution No. 29 (2025) ~ A Resolution to Appropriate Funds in the General Fund for the Pickleball Court Design Work.
- E.** City Manager Peter Brixius to present for discussion and approval of a Letter of Support for the development of a New Community Skatepark.
- F.** Museum Director Dan Davidson to present for discussion and approval of Resolution No. 30 (2025) ~ A Resolution of the City of Craig authorizing the execution of an oil and gas lease between the City of Craig for the benefit of the Museum of Northwest Colorado and Zenergy, Inc.
- G.** City Clerk Katie Carmody to present for discussion and nomination of a City Council member as a liaison to the ACTSS Board.

9. Discussions

- A.** Council discussion and requests for future agenda items.

10. Staff Reports

- A.** Economic Development Manager Shannon Scott to present the Economic Development Third Quarter Report for 2025.
- B.** Finance Director Mindy Elliott to present the Finance Report for August 2025.

11. Closing Remarks and Informational Items

12. Adjourn