



**AGENDA  
CITY COUNCIL MEETING  
November 25, 2025**

**Meeting Information**

**To watch the live stream of the meeting or watch the recording later:**

**Facebook – <https://www.facebook.com/cityofcraig/>**

**6:30 pm ~ Council Meeting**

***Please note that action (including final action) may be taken on any or all of the following items:***

**Pledge of Allegiance**

The Mission of the City of Craig is providing exceptional service, enhancing quality of life and preserving our cultural values while investing for the future.

**Roll Call**

**Call to Order**

**1. Consent Agenda**

*Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.*

- A.** Approval of minutes from November 11, 2025, regular council meeting.
- B.** Approval of minutes from November 18, 2025, special council meeting.
- C.** Approval of bills through November 20, 2025, in the amount of \$515,766.22.

## 2. Agenda

- A. Approval of the agenda for November 25, 2025, regular council meeting.

## 3. Presentations-

- A. Presentations to outgoing Councilmembers Andrea Camp and Jesse James Jackson.
- B. Oath of Office for Councilmembers Joe Herod and Jnl Linsacum.
- C. Steve Hinkemeyer to present the Yampa/White/Green Basin Round Table Update.

## 4. City Manager Report

## 5. Council Reports

- A. Disclosure of Potential Conflicts of Interest regarding the Agenda Items.

## 6. Public Hearing

- A. None

## 7. Other Business

- A. City Clerk Katie Carmody to present for discussion and nomination of an Assistant Mayor as required by the Home Rule Charter for the City of Craig, Colorado Article II – City Council, Section 4. - Mayor.
- B. Public Works Director Danny Paul to present for discussion and approval (**Introduction and First Reading**) Ordinance No. 1174 (2025) ~ An Ordinance of the City of Craig amending Title 3, Chapter 3.08 of the Craig Municipal Code to update purchasing and procurement regulations and establish the City of Craig Purchasing and Procurement Policy as adopted by Resolution No. 36 (2025).
- C. Parks and Recreation Director Ryan Dennison to present for discussion and approval a contract with James Williams to provide entertainment services for the 2026 Wittle the Wood Rendezvous not to exceed \$20,000.00.
- D. City Manager Peter Brixius to present for discussion and nomination of City Council members as a Director and an Alternate Director to the Board of Directors for the Yampa Valley Transportation Authority.
- E. Finance Director Mindy Elliott to present for discussion and approval (**First Reading**) Ordinance No. 1175 (2025) ~ An Ordinance to Levy and Establish the Percentage Rate for Additional Sales Tax on the Sale of Retail Marijuana and

Marijuana Products in the City of Craig, Colorado for and during the Period Beginning the First Day of January 2026.

- F. Public Works Director Danny Paul to present for discussion and approval the Yampa Valley Golf Course Flood Mitigation plan and staff recommendation.

## 8. Discussions

- A. Council discussion and requests for future agenda items.

## 9. Staff Reports

- A. Parks and Recreation Director Ryan Dennison to present an update on the Center of Craig usage.

## 10. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; [kcarmody@ci.craig.co.us](mailto:kcarmody@ci.craig.co.us) or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

## 11. Closing Remarks and Informational Items

## 12. Adjourn