



**AGENDA
CITY COUNCIL MEETING
December 9, 2025**

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

4:00 pm ~ City Council Workshop – Board Appointments / City Manager Search

5:00 pm ~ Ex-Officio Meeting MCLMD

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

The Mission of the City of Craig is providing exceptional service, enhancing quality of life and preserving our cultural values while investing for the future.

Roll Call

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of minutes from the December 9, 2025, regular council meeting.

B. Approval of bills through December 4, 2025 in the amount of \$1,225,563.23.

C. Award of Bid for the Sodium Hypochlorite Storage Tanks to Core-Rosion Products in the amount of \$15,299.00.

2. Agenda

A. Approval of the agenda for December 9, 2025, regular council meeting.

3. Presentations-

A. None

4. City Manager Report

5. Council Reports

A. Disclosure of Potential Conflicts of Interest regarding the Agenda Items.

6. Public Hearing

A. Public Works Director Danny Paul to present for public hearing Ordinance No. 1174 (2025) ~ An Ordinance of the City of Craig amending Title 3, Chapter 3.08 of the Craig Municipal Code to update purchasing and procurement regulations and establish the City of Craig Purchasing and Procurement Policy as adopted by Resolution No. 36 (2025).

B. Finance Director Mindy Elliott to present for public hearing Ordinance No. 1175 (2025) ~ An Ordinance to Levy and Establish the Percentage Rate for Additional Sales Tax on the Sale of Retail Marijuana and Marijuana Products in the City of Craig, Colorado for and during the Period Beginning the First Day of January 2026.

7. Other Business

A. Public Works Director Danny Paul to present for discussion and approval (**Second Reading**) Ordinance No. 1174 (2025) ~ An Ordinance of the City of Craig amending Title 3, Chapter 3.08 of the Craig Municipal Code to update purchasing and procurement regulations and establish the City of Craig Purchasing and Procurement Policy as adopted by Resolution No. 36 (2025).

B. Finance Director Mindy Elliott to present for discussion and approval (**Second Reading**) Ordinance No. 1175 (2025) ~ An Ordinance to Levy and Establish the Percentage Rate for Additional Sales Tax on the Sale of Retail Marijuana and Marijuana Products in the City of Craig, Colorado for and during the Period Beginning the First Day of January 2026.

- C. Water and Wastewater Director Carl Ray to present for discussion and approval the Award of Bid for the Trailer Mounted Diesel Powered Wastewater Pump to BBA Pumps, Inc. in the amount of \$65,360.00.
- D. Water and Wastewater Director Carl Ray to present for discussion and approval the Award of Bid for the Combination Sewer Cleaning Truck Cab and Chassis to Grand Junction Peterbilt in the amount of \$148,857.00 and the Award of Bid for the Industrial Sewer Combination Truck (Vacuum and Hydraulic) Body to OJ Watson Company, Inc. in the amount of \$475,000.00.
- E. Water and Wastewater Director Carl Ray to present for discussion and approval the Award of Bid for the 2026 Chemicals for the Water and Wastewater Departments.
- F. City Attorney Heather Cannon to present for discussion and approval the Public Safety Center Lease.
- G. City Attorney Heather Cannon to present for discussion and approval the Municipal Jail Services Agreement.
- H. City Manager Peter Brixius to present for discussion and approval the Yampa Building Master Lease Agreement.
- I. Economic Development Manager Shannon Scott to present for discussion and approval the Non-Binding Memorandum of Understanding (MOU) between the City of Craig and the Northwest Colorado Innovation Center (NCIC) as it relates to the Craig Industrial Park.
- J. City Clerk Katie Carmody to present for discussion and approval the cancellation of the next City Council meeting scheduled for December 23, 2025.

8. Discussions

- A. Council discussion and requests for future agenda items.

9. Staff Reports

- A. Finance Director Mindy Elliott to present the Finance Report for October 2025.
- B. Public Works Director Danny Paul to present the Public Works report for November 2025.
- C. Police Chief Michael Cochran to present the Police Report for November 2025.

10. Public Comment

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; kcarmody@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

11. Closing Remarks and Informational Items

12. Adjourn