



**COUNCIL MEETING
FEBRUARY 25, 2025
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of February 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse Jackson, Randy Looper, Andrea Camp, and Luke Tucker. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Finance Director Mindy Elliott, City Clerk Katie Carmody, Building Official Marlin Eckhoff, Museum Director Dan Davidson, GIS/Technology Tech John Meinhart, and Water and Wastewater Director Carl Ray.

All participated in the Pledge of Allegiance.

City Clerk Katie Carmody took councilmember roll call.

Councilman Jackson moved with a second by Councilman Looper to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on February 11, 2025, the approval of bills through February 20, 2025 in the amount of \$433,037.69, and the Award of Bids for the Heated Pressure Washer to Northwest Tool Repair and Hotsy in the amount of \$17,600.00 and the Steele Service Body to Victory Motors of Craig in the amount of \$16,900.00. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Duran to approve the February 25, 2025, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Beth Tatarko, The Austin Peters Group, gave a presentation on the results of the City of Craig Salary Survey.

Will Myers, with an introduction by Building Official Marlin Eckhoff, gave a presentation on the Cedar Mountain Village (CMV) North Expansion Project Site Plan.

City Manager Peter Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon.

The floor was now open for public comment.

Joanne Roberson gave a public comment.

Mayor Nichols closed the Regular Session and moved into Public Hearing at 7:53 p.m.

Public Hearing regarding Ordinance No. 1162 (2025) ~ an ordinance of the Craig City Council repealing and replacing Craig Municipal Code Chapter 13, Article 48, Section 015, Titled “Senior Citizens Discount.”

City Manager Peter Brixius gave an overview of the ordinance.

Being no public comment, the Public Hearing was closed, and Mayor Nichols returned to Regular Session at 7:58 p.m.

Mayor Nichols read the (Second Reading) of Ordinance No. 1162 (2025) ~ an ordinance of the Craig City Council repealing and replacing Craig Municipal Code Chapter 13, Article 48, Section 015, Titled “Senior Citizens Discount.” After further discussion Councilman Jackson moved with a second by Councilman Looper to approve the (Second Reading) of Ordinance No. 1162 (2025) ~ an ordinance of the Craig City Council repealing and replacing Craig Municipal Code Chapter 13, Article 48, Section 015, Titled “Senior Citizens Discount.” Ayes: 7. Nays: 0. Motion carried.

Mayor Nichols read the (Introduction and First Reading) Ordinance No. 1163 (2025) ~ a supplemental appropriation ordinance to carryover budgeted 2024 projects or commitments not accomplished in 2024 into the 2025 budget. After further discussion Councilman Looper moved with a second by Councilman Jackson to approve the (Introduction and First Reading) of Ordinance No. 1163 (2025) ~ a supplemental appropriation ordinance to carryover budgeted 2024 projects or commitments not accomplished in 2024 into the 2025 budget. Ayes: 7. Nays: 0. Motion carried.

Mayor Nichols read the (Introduction and First Reading) Ordinance No. 1164 (2025) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning sales tax to change reporting period threshold amounts. After further discussion Councilman Duran moved with a second by Councilwoman Gotschall to approve the (Introduction and First Reading) of Ordinance No. 1164 (2025) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning sales tax to change reporting period threshold amounts. Ayes: 7. Nays: 0. Motion carried.

Museum Director Dan Davidson presented for approval of a sole source, including bid, from the Colorado Library Consortium to digitize the Daily Press from 1-1-1960 to 10-22-1982 in the amount of \$38,139.02. After further discussion Councilwoman Camp moved with a second by Councilman Jackson to approve the sole source, including bid, from the Colorado Library Consortium to digitize the Daily Press from 1-1-1960 to 10-22-1982 in the amount of \$38,139.02. Ayes: 7. Nays: 0. Motion carried.

Water and Wastewater Director Carl Ray presented for approval to submit a Department of Local Affairs Energy Impact and Mineral Assistance Fund Tier II grant application for the S Glen Erie Water Tank Rehabilitation project in the amount of \$749,895.00 After further discussion Councilman Looper moved with a second by Councilman Duran to approve to submit a Department of Local Affairs Energy Impact and Mineral Assistance Fund Tier II grant application for the S Glen Erie Water Tank Rehabilitation project in the amount of \$749,895.00. Ayes: 7. Nays: 0. Motion carried.

Building Official Marlin Eckhoff presented for consideration of approval of a major subdivision sketch plan for Frazier East Subdivision, Parcel B 2008-5066, Zoning Parcel 1, 2, 3, and 4. After further discussion Councilman Duran moved with a second by Councilman Jackson to approve a major subdivision sketch plan for Frazier East Subdivision, Parcel B 2008-5066, Zoning Parcel 1, 2, 3, and 4. Ayes: 7. Nays: 0. Motion carried.

Councilmembers discussed the March 11, 2025, regular meeting with the absence of Mayor Nichols and Councilman Duran. Councilwoman Camp will preside over the meeting.

Water and Wastewater Director Carl Ray gave the Water and Wastewater reports for January 2025.

Finance Director Mindy Elliott gave the Finance report for December 2024.

Being no further business, Councilman Looper moved with a second by Councilwoman Camp to adjourn the February 11, 2025, meeting at 8:50 p.m. Ayes: 7. Nays: 0. Motion carried.