



**COUNCIL MEETING
MAY 27, 2025
MINUTES**

Mayor Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of May 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse Jackson, Randy Looper, Andrea Camp and Luke Tucker. Staff present were City Manager Peter Brixius, Finance Director Mindy Elliott, GIS/Technology Tech John Meinhart, Road and Bridge Director Shane Baker, Water and Wastewater Director Carl Ray, Melanie Kilpatrick, Executive Assistant to the City Manager, and City Attorney Heather Cannon.

All participated in the Pledge of Allegiance.

Finance Director Mindy Elliott took councilmember roll call. Those present were Mayor Nichols, and Councilmembers Michelle Gottschall, Derek Duran, Jesse Jackson, Randy Looper, Andrea Camp and Luke Tucker.

Councilman Looper moved with a second by Councilman Jackson to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on May 13, 2025 and the approval of bills through May 22, 2025 in the amount of \$402,536.16. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Looper to approve the May 27, 2025, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Michael Swaro, Colorado Parks and Wildlife presented on removal of archery deer hunt surrounding Craig city limits.

Stephanie Einfeld, Northwest Colorado Health, presented on home health and hospice services in the Yampa Valley.

Melanie Kilpatrick, Executive Assistant to the City Manager and Project Manger for the Yampa River Corridor Project, presented an update on the Yampa River Corridor Project/Craig River Park.

City Manager Peter Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon.

The floor was now open for public comment.

Joann Roberson gave a public comment.

No Public Hearing was scheduled.

City Attorney Heather Cannon presented for discussion and approval Resolution No. 6 (2025) ~ a Resolution to appoint an alternate City Clerk in the absence of the City Clerk. After further discussion, Councilman Duran moved with a second by Councilman Looper to approve Resolution No. 6 (2025) ~ a Resolution to appoint an alternate City Clerk in the absence of the City Clerk. Ayes: 7. Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 7 (2025) ~ a Resolution to appropriate \$20,450 in the Solid Waste Fund for Single Use Bag Fee Collections. After further discussion, Councilwoman Gottschall moved with a second by Councilman Jackson to approve Resolution No. 7 (2025) ~ a Resolution to appropriate \$20,450 in the Solid Waste Fund for Single Use Bag Fee Collections. Ayes: 7, Nays: 0. Motion carried.

Road and Bridge Director Shane Baker presented for discussion and approval the Award of Bid for the Used Oil Tank to Eaton Sales and Service in the amount of \$20,450.00. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve the Award of Bid for the Used Oil Tank to Eaton Sales and Service in the amount of \$20,450.00. Ayes: 7. Nays: 0. Motion carried.

City Attorney Heather Cannon presented for discussion and approval a Memorandum of Understanding between the City of Craig and Moffat County for metering of water for the Cemetery. After further discussion, Councilwoman Gottschall moved with a second by Councilman Looper to approve the Memorandum of Understanding between the City of Craig and Moffat County for metering of water for the Cemetery. Ayes: 6. Nays: 1. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 8 (2025) ~ a Resolution to appropriate \$15,337.50 in the Water Fund for property acquisition Parcel Number 065736106002, Legal Description Subd: MOUNT VIEW Lot: 1-19 Block: 16. After further discussion, Councilman Looper moved with a second by Councilman Duran to approve Resolution No. 8 (2025) ~ a Resolution to appropriate \$15,337.50 in the Water Fund for property acquisition Parcel Number 065736106002, Legal Description Subd: MOUNT VIEW Lot: 1-19 Block: 16. Ayes: 7, Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 9 (2025) ~ a Resolution to appropriate \$15,000 in the General Fund for Yampa Valley Regional Airport contribution not accomplished in 2024. After further discussion, Councilwoman Camp moved with a second by Councilman Jackson to approve Resolution No. 9 (2025) ~ a Resolution to appropriate \$15,000 in the General Fund for Yampa Valley Regional Airport contribution not accomplished in 2024. Ayes: 7, Nays: 0. Motion carried.

City Attorney Heather Cannon presented for discussion and approval Resolution No. 10 (2025) ~ an amended Resolution declaring the City of Craig's decision to opt out of the Colorado remote public access to criminal court proceedings. After further discussion, Councilman Tucker moved with a second by Councilman Looper to approve Resolution No. 10 (2025) ~ an amended Resolution declaring the City of Craig's decision to opt out of the Colorado remote public access to criminal court proceedings. Ayes: 7, Nays: 0. Motion carried.

There was a discussion recapping a meeting between the City of Craig and the Craig Press that occurred on Thursday, May 22, 2025.

Finance Director Mindy Elliott presented the April 2025 Financials.

Water and Wastewater Director Carl Ray presented the Water and Wastewater Reports for April 2025.

Being no further business, Councilman Looper moved with a second by Councilwoman Camp to adjourn the May 27, 2025, meeting at 8:14 p.m. Ayes: 7. Nays: 0. Motion carried.