



**COUNCIL MEETING
JULY 22, 2025
MINUTES**

Mayor Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of June 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Andrea Camp, and Luke Tucker. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Finance Director Mindy Elliott, City Clerk Katie Carmody, Public Works Director Danny Paul, Water and Wastewater Director Carl Ray, Economic Development Manager Shannon Scott, Parks and Recreation Director Ryan Dennison, and GIS/Technology Tech John Meinhart. Councilman Randy Looper joined via Zoom at 6:53 p.m.

All participated in the Pledge of Allegiance.

City Clerk Katie Carmody took councilmember roll call. Those present were Mayor Nichols, and Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Andrea Camp and Luke Tucker.

Councilman Duran moved with a second by Councilman Jackson to excuse Councilman Randy Looper from the meeting. Ayes: 6. Nays: 0. Motion carried.

Councilman Camp moved with a second by Councilman Tucker to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on July 8, 2025, and the approval of bills through July 17, 2025, in the amount of \$540,069.25. Ayes: 6. Nays: 0. Motion carried.

Councilman Duran moved with a second by Councilwoman Gottschall to approve the July 22, 2025, agenda as presented. Ayes: 6. Nays: 0. Motion carried.

Sue Eschen and Dana Gregory with the Craig Pickleball Group presented on Craig Pickleball.

City Manager Peter Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon.

The floor was now open for public comment.

No public comment was given.

Economic Development Manager Shannon Scott presented for discussion and approval the Letter of Support for the Energy Worker Penalty Waiver Act. After further discussion Councilman Duran

moved with a second by Councilman Jackson to approve the Letter of Support for the Energy Penalty Waiver Act. Ayes: 7. Nays: 0. Motion carried.

Economic Development Manager Shannon Scott presented for discussion and approval the Award of Bid of the Request for Qualifications for the Master Planner for a 25-acre business park to Antero Group for \$256,000.00. After further discussion Councilwoman Gottschall moved with a second by Councilwoman Camp to approve the Award of Bid of the Request for Qualifications for the Master Planner for a 25-acre business park to Antero Group for \$256,000.00. Ayes: 7. Nays 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 17 (2025) ~ A resolution to loan \$2,404,158.29 from the City of Craig to the Craig Housing Authority to pay off the line of credit to Bank of Colorado in the amount of \$500,000.00 and to pay off the loan to Yampa Valley Community Foundation in the amount of \$1,904,158.29. After further discussion Councilman Duran moved with a second by Councilwoman Camp to approve Resolution No. 17 (2025) ~ A resolution to loan \$2,404,158.29 from the City of Craig to the Craig Housing Authority to pay off the line of credit to Bank of Colorado in the amount of \$500,000.00 and to pay off the loan to Yampa Valley Community Foundation in the amount of \$1,904,158.29. Ayes: 7. Nays: 0. Motion carried.

City Attorney Heather Cannon presented for discussion and approval the Introduction and First Reading of Ordinance No. 1167 ~ An Ordinance of the City of Craig to move to the ballot and ballot language for the Marijuana tax. After further discussion Councilman Duran moved with a second by Councilman Tucker to approve the Introduction and First reading of Ordinance No. 1167 ~ An Ordinance of the City of Craig to move to the ballot and ballot language for the Marijuana tax. Ayes: 7. Nays: 0. Motion carried.

Parks and Recreation Director Ryan Dennison presented for discussion and approval the Award of Bid for the Woodbury Park Baseball Dugout Completion to Jenison Custom Builders in the amount of \$211,500.00. After further discussion Councilman Duran moved with a second by Councilwoman Gottschall to approve the Award of Bid for the Woodbury Park Baseball Dugout Completion to Jenison Custom Builders in the amount of \$211,500.00. Ayes: 7. Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 18 (2025) ~ A resolution to appropriate funds in the General Fund for the Woodbury Park Baseball Dugout completion. After further discussion Councilwoman Camp moved with a second by Councilman Tucker to approve Resolution No. 18 (2025) ~ A resolution to appropriate funds in the General Fund for the Woodbury Park Baseball Dugout completion. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Danny Paul presented for discussion and approval the request for the Water Treatment Plan Dissolved Air Flotation (DAF) Drain Pump sole sourcing. After further discussion Councilwoman Gottschall moved with a second by Councilman Jackson to approve the Water Treatment Plan Dissolved Air Flotation (DAF) Drain Pump sole sourcing. Ayes: 7. Nays: 0. Motion carried.

Councilmembers requested staff research a vacant building ordinance for future consideration.

Finance Director Mindy Elliott presented the financial report for June 2025.

Economic Development Manager Shannon Scott presented the Economic Development Second Quarter report for 2025.

Water and Wastewater Director Carl Ray presented the Water and Wastewater reports for June 2025.

Parks and Recreation Director Ryan Dennison presented the Wittle the Wood report for 2025.

City Clerk Katie Carmody presented the 2025 Coordinated Election report.

Being no further business, Councilwoman Camp moved with a second by Councilman Tucker to adjourn the July 22, 2025, meeting at 8:37 p.m. Ayes: 7. Nays: 0. Motion carried.