COUNCIL MEETING
AUGUST 26, 2025
MINUTES

Mayor Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of August 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp, and Luke Tucker. Staff present were City Manager Peter Brixius, Assistant City Attorney Garry Rhoden, Police Chief Michael Cochran, Finance Director Mindy Elliott, City Clerk Katie Carmody, Public Works Director Danny Paul, Building Official Marlin Eckhoff, Road and Bridge Director Shane Baker, Economic Development Manager Shannon Scott, and GIS/Technology Tech John Meinhart.

All participated in the Pledge of Allegiance.

City Clerk Katie Carmody took councilmember roll call. Those present were Mayor Nichols, and Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp and Luke Tucker.

Councilman Looper moved with a second by Councilman Jackson to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on August 12, 2025, and the approval of bills through August 21, 2025, in the amount of $944,757.26. Ayes: 7. Nays: 0. Motion carried.

Councilman Jackson moved with a second by Councilman Looper to approve the August 26, 2025, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

There were no presentations scheduled.

City Manager Peter Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon.

The floor was now open for public comment.

Jayne Morley gave a public comment.

Being no additional public comment, Mayor Nichols closed the Regular Session and moved into Public Hearing at 7:13 p.m.

Building Official Marlin Eckhoff presented on the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado. David Dragoo from Colorado Outdoors presented on the Meadows Apartments project. Skip Hudson presented a traffic study as it related to the Meadows Apartments project.

Joanna Roberson presented a public comment against the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado.

Jayne Morely presented a public comment against the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado.

Kyle Miller, on behalf of Memorial Regional Hospital, presented a public comment in favor of the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado.

Harry Blakeman presented a public comment against the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado.

Being no further public comment, Mayor Nichols closed the Public Hearing and moved back into Regular Session at 8:09 p.m.

Building Official Marlin Eckhoff presented for discussion and approval of the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado. After further discussion Councilman Looper moved with a second by Councilman Jackson to approve the Meadows Apartments site plan, Meadowood Lot 2, located at 235 Mack Lane, Craig, Colorado. Ayes: 6. Nays: 1. Motion carried.

Public Works Director Danny Paul presented for discussion and approval Resolution No. 24 (2025) ~ A Resolution of the City of Craig approving a proposal from Wilson Water Group for engineering support to prepare for the diligence filing on the California Park Reservoir water right and appropriating funds from the Water Fund Enterprise. Lisa Brown from Wilson Water Group presented on the request. After further discussion Councilwoman Gottschall moved with a second by Councilman Duran to approve Resolution No. 24 (2025) ~ A Resolution for the City of Craig approving a proposal from Wilson Water Group for engineering support to prepare for the diligence filing on the California Park Reservoir water right and appropriating funds from the Water Fund Enterprise. Ayes: 7. Nays 0. Motion carried.

City Manager Peter Brixius presented for discussion and approval Resolution No. 25 (2025) ~ A Resolution submitting to the eligible electors of the City of Craig a ballot question for the formation of the Yampa Valley Regional Transportation Authority. After further discussion, Councilwoman Camp moved with a second by Councilman Looper to approve Resolution No. (2025) ~ A Resolution submitting to the eligible electors of the City of Craig a ballot question for the formation of the Yampa Valley Regional Transportation Authority. Ayes: 7. Nays 0. Motion carried.

Assistant City Attorney Garry Rhoden presented for discussion and approval (**Second Reading**) Ordinance No. 1167 (2025) ~ an Ordinance of the City of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of up to four (4%) percent on the sales of retail marijuana and marijuana products; and setting a ballot measure for the November 4, 2025, coordinated election. Councilman Duran moved with a second by Councilman Looper to take from the table, restoring the original motion to the floor from the August 12, 2026 regular council meeting, Ordinance No. 1167 (2025) ~ an Ordinance of the City of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of up to four (4%) percent on the sales of retail marijuana and marijuana products; and setting a ballot measure for the November 4, 2025, coordinated election. After further discussion, Councilman Looper moved with a second by Councilwoman Gottschall to approve Ordinance No. 1167 (2025) ~ an Ordinance of the City of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of up to four (4%) percent on the sales of retail marijuana and marijuana products; and setting a ballot measure for the November 4, 2025, coordinated election Ayes: 7. Nays: 0. Motion carried.

City Manager Peter Brixius presented for discussion and approval Resolution No. 23 (2025) ~ A Resolution authorizing the purchase of real property from Frontier Associated Properties, LLC for the purpose of developing a business park, and approving associated documents. After further discussion, Councilman Looper moved with a second by Councilwoman Camp to approve Resolution No. 23 (2025) ~ A Resolution authorizing the purchase of real property from Frontier Associated Properties, LLC for the purpose of developing a business park, and approving associated documents. Ayes: 7. Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 20 (2025) ~ A Resolution to appropriate funds in the general fund for the Craig Business Park purchase. After further discussion, Councilwoman Gottschall moved with a second by Councilman Jackson to approve Resolution No. 20 (2025) ~ A Resolution to appropriate funds in the general fund for the Craig Business Park purchase. Ayes: 7. Nays: 0. Motion carried.

City Manager Peter Brixius presented for discussion and appoint of Board Members representing the City of Craig to the Moffat Economic Development Authority (MEDA). After further discussion, Councilman Tucker moved with a second by Councilman Jackson to appoint Councilman Duran to a one-year term and Economic Development Manager Shannon Scott to a three-year term as Board Members representing the City of Craig to the Moffat Economic Development Authority (MEDA). Ayes: 7. Nays: 0. Motion carried.

Police Chief Michael Cochran presented for discussion and approval a donation to Advocates – Crisis, Trauma & Survivor Services (ACTSS) in the amount of $25,000 to sustain operations until December 31, 2025. After further discussion, Councilman Duran moved with a second by Councilman Tucker to approve the donation to Advocates – Crisis, Trauma & Survivor Services (ACTSS) in the amount of $25,000 to sustain operations until December 31, 2025, with the condition of a 2025 final financial report, a liaison on the Board of Directors of ACTSS in 2026, and quarterly 2026 financial reports. Ayes: 7. Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval Resolution No. 26 (2025) ~ A Resolution to appropriate funds in the General Fund for the donation of $25,000 to Advocates – Crisis, Trauma & Survivor Services (ACTSS). Ayes:7. Nays: 0. Motion carried.

There were no requests for future agenda items.

Road and Bridge Director Shane Baker gave the Road and Bridge and Solid Waste staff reports.

Finance Director Mindy Elliott presented the Financial Report for July 2025.

Being no further business, Councilman Looper moved with a second by Councilwoman Camp to adjourn the August 26, 2025, meeting at 9:26 p.m. Ayes: 7. Nays: 0. Motion carried.