



**COUNCIL MEETING
SEPTEMBER 9, 2025
MINUTES**

Mayor Nichols brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of September 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp, and Luke Tucker. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Assistant City Attorney Garry Rhoden, Police Chief Michael Cochran, Finance Director Mindy Elliott, City Clerk Katie Carmody, Public Works Director Danny Paul, Building Official Marlin Eckhoff, and GIS/Technology Tech John Meinhart.

All participated in the Pledge of Allegiance.

City Clerk Katie Carmody took councilmember roll call. Those present were Mayor Nichols, and Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp and Luke Tucker.

Councilwoman Gottschall moved with a second by Councilwoman Camp to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on August 26, 2025, and the approval of bills through September 4, 2025, in the amount of \$1,084,647.36. Ayes: 7. Nays: 0. Motion carried.

Councilman Looper moved with a second by Councilman Jackson to approve the September 9, 2025, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

There were no presentations scheduled.

City Manager Peter Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon.

The floor was now open for public comment.

There was no public comment.

There being no public comment, Mayor Nichols closed the Regular Session and moved into Public Hearing at 6:55 p.m.

Building Official Marlin Eckhoff presented on the replat of Craig View, Lots 37-42, Block 31 located at 455 E. 7th Street, which will vacate a portion of an alley and dedicate a public easement.

There was no public comment.

There being no public comment, Mayor Nichols closed the Public Hearing and moved back into Regular Session at 7:00 p.m.

Building Official Marlin Eckhoff presented for discussion and approval **(First Reading)** of Ordinance No. 1168 (2025) ~ An Ordinance of the City of Craig vacating a portion of a City of Craig alley right of way in Block 31 of the Craig View Addition. Councilman Duran moved with a second by Councilman Jackson to approve the **(First Reading)** of Ordinance No. 1168 (2025) ~ An Ordinance of the City of Craig vacating a portion of a City of Craig alley right of way in Block 31 of the Craig View Addition. Ayes: 7. Nays: 0. Motion carried.

Ann Dodd, representing the Augusta Willihan Chapter National Society Daughters of the American Revolution, presented for discussion and approval of a Constitution Week Proclamation proclaiming the week of September 17, 2025, to September 23, 2025, as Constitution Week. After further discussion, Councilman Looper moved with a second by Councilwoman Camp to approve the Constitution Week Proclamation proclaiming the week of September 17, 2025, to September 23, 2025, as Constitution Week. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Danny Paul presented for discussion and approval the Award of Bid for the Road Master Plan to MDS Technologies, Inc. in the amount of \$29,050.00. After further discussion Councilman Looper moved with a second by Councilwoman Gottschall to approve the Award of Bid for the Road Master Plan to MDS Technologies, Inc. in the amount of \$29,050.00. Ayes: 7. Nays: 0. Motion carried.

City Manager Peter Brixius presented for discussion and approval Resolution No. 27 (2025) ~ A Resolution Amending Resolution No. 23 (2025), to Clarify and Correct the Sources of Funding for the Acquisition of the Craig Business Park Property. After further discussion Councilwoman Camp moved with a second by Councilman Duran to approve Resolution No. 27 (2025) ~ A Resolution Amending Resolution No. 23 (2025), to Clarify and Correct the Sources of Funding for the Acquisition of the Craig Business Park Property. Ayes: 7. Nays: 0. Motion carried.

City Clerk Katie Carmody presented for discussion and approval the Notice of Election for the 2025 Coordinated Election on November 4, 2025. After further discussion Councilman Duran moved with a second by Councilman Tucker to approve the Notice of Election for the 2025 Coordinated Election on November 4, 2025. Ayes: 7. Nays: 0. Motion carried.

There were no requests for future agenda items.

Police Chief Michael Cochran presented the Police Report for August 2025.

Public Works Director Danny Paul presented the Public Works report for August 2025.

Being no further business, Councilman Looper moved with a second by Councilwoman Camp to adjourn the September 9, 2025, meeting at 7:37 p.m. Ayes: 7. Nays: 0. Motion carried.