



**COUNCIL MEETING
SEPTEMBER 23, 2025
MINUTES**

Mayor Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of September 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, and Luke Tucker. Staff present were City Attorney Heather Cannon, Finance Director Mindy Elliott, City Clerk Katie Carmody, Public Works Director Danny Paul, Parks and Recreation Director Ryan Dennison, Museum Director Dan Davidson, Economic Development Manager Shannon Scott, and GIS/Technology Tech John Meinhart.

All participated in the Pledge of Allegiance.

City Clerk Katie Carmody took councilmember roll call. Those present were Mayor Nichols, and Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, and Luke Tucker.

Councilwoman Gottschall moved with a second by Councilman Looper to excuse the absence of Councilwoman Camp from the meeting. Ayes: 6. Nays: 0. Motion carried.

Councilman Duran moved with a second by Councilman Jackson to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on September 9, 2025, the approval of bills through September 18, 2025, in the amount of \$637,156.00, and the approval of the Economic Development Advisory Committee's (EDAC) recommendation to re-appoint Committee Chair, Chris Jones, Committee Vice-Chair Sasha Nelson, and Member at Large, Debbie Fitch for additional 3-year terms to serve on EDAC. Ayes: 6. Nays: 0. Motion carried.

Councilman Jackson moved with a second by Councilman Looper to approve the September 23, 2025, agenda as presented. Ayes: 6. Nays: 0. Motion carried.

Rebekah Greenwood presented an update on the Senior Social Center's programming and happenings.

Michaela Booco-Smith and Cathrine Blevins presented the Advocates – Crisis, Trauma, and Survivor Services (ACTSS) 2025 budget.

Steph Einfeld from Northwest Colorado Health presented on the Home Services Sustainability Campaign.

There was no City Manager report.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon.

The floor was now open for public comment.

Alvin Arnaud gave a public comment.

There being no additional public comment, Mayor Nichols closed the Regular Session and moved into Public Hearing at 7:53 p.m.

Public Works Director Danny Paul presented on the replat of Craig View, Lots 37-42, Block 31 located at 455 E. 7th Street, which will vacate a portion of an alley and dedicate a public easement.

Bertha Garcia gave a public comment.

There being no additional public comment, Mayor Nichols closed the Public Hearing and moved back into Regular Session at 7:58 p.m.

Public Works Director Danny Paul presented for discussion and approval (**Second Reading**) of Ordinance No. 1168 (2025) ~ An Ordinance of the City of Craig vacating a portion of a City of Craig alley right of way in Block 31 of the Craig View Addition. Councilman Duran moved with a second by Councilman Jackson to approve the (**Second Reading**) of Ordinance No. 1168 (2025) ~ An Ordinance of the City of Craig vacating a portion of a City of Craig alley right of way in Block 31 of the Craig View Addition. Ayes: 6. Nays: 0. Motion carried.

City Attorney Heather Cannon presented for discussion and approval of Resolution No. 28 (2025) ~ A Resolution to extend Ordinance No. 1166 (2025) ~ an Ordinance of the City of Craig imposing a moratorium on the submission, acceptance, processing, and approval of applications for the establishment of business that cultivates, processes, or dispenses, Natural Medicine or the establishment of any business, occupation, or operation for Healing Centers for an additional 6 months to March 23, 2026. After further discussion, Councilman Jackson moved with a second by Councilman Looper to approve Resolution No. 28 (2025) ~ A Resolution to extend Ordinance No. 1166 (2025) ~ an Ordinance of the City of Craig imposing a moratorium on the submission, acceptance, processing, and approval of applications for the establishment of business that cultivates, processes, or dispenses, Natural Medicine or the establishment of any business, occupation, or operation for Healing Centers for an additional 6 months to March 23, 2026. Ayes: 6. Nays: 0. Motion carried.

Parks and Recreation Director Ryan Dennison presented for discussion and approval of a sole source for design and engineering services to Ayres & Associates in the amount of \$50,616.14 for the Woodbury Pickleball Project. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve the sole source for design and engineering services to Ayres & Associates in the amount of \$50,616.14 for the Woodbury Pickleball Project. Ayes: 6. Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval of Resolution No. 29 (2025) ~ A Resolution to appropriate funds in the General Fund for the Pickleball Court Design Work. After further discussion, Councilman Duran moved with a second by Councilman Looper to approve Resolution No. 29 (2025) ~ A Resolution to appropriate funds in the General Fund for the Pickleball Court Design Work. Ayes: 6. Nays: 0. Motion carried.

Parks and Recreation Director Ryan Dennison presented for discussion and approval of a letter of Support for the development of a New Community Skatepark. After further discussion,

Councilwoman Gottschall moved with a second by Councilman Jackson to approve the Letter of Support for the development of a New Community Skatepark. Ayes: 6. Nays: 0. Motion carried.

Museum Director Dan Davidson presented for discussion and approval of Resolution No. 30 (2025) ~ A Resolution of the City of Craig authorizing the execution of an oil and gas lease between the City of Craig for the benefit of the Museum of Northwest Colorado and Zenergy, Inc. After further discussion, Councilman Tucker moved with a second by Councilwoman Gottschall to approve Resolution No. 30 (2025) ~ A Resolution of the City of Craig authorizing the execution of an oil and gas lease between the City of Craig for the benefit of the Museum of Northwest Colorado and Zenergy, Inc. Ayes: 6. Nays: 0. Motion carried.

City Clerk Katie Carmody presented for discussion and nomination of a City Council member as a liaison to the ACTSS Board. After further discussion Councilman Duran moved with a second by Councilman Jackson to nominate Councilwoman Gottschall as a City Council member liaison to the ACTSS Board. Ayes: 6. Nays: 0. Motion carried.

There was discussion regarding additional Council participation in the Yampa Valley RTA meetings, the Mountain Rail meetings, and the Northwest Colorado Innovation Center (NCIC) meetings.

Economic Development Manager Shannon Scott presented the Economic Development Third Quarter Report for 2025.

Finance Director Mindy Elliott presented the Finance Report for August 2025.

Being no further business, Councilman Tucker moved with a second by Councilman Duran to adjourn the September 23, 2025, meeting at 8:49 p.m. Ayes: 6. Nays: 0. Motion carried.