



**COUNCIL MEETING
NOVEMBER 25, 2025
MINUTES**

Mayor Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of November 2025. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp, and Luke Tucker. Staff present were City Manager Peter Brixius, Assistant City Attorney Garry Rhoden, Finance Director Mindy Elliott, City Clerk Katie Carmody, Public Works Director Danny Paul, Parks and Recreation Director Ryan Dennison, and GIS/Technology Tech John Meinhart. Joining via Zoom City Attorney Heather Cannon.

All participated in the Pledge of Allegiance.

City Clerk Katie Carmody took councilmember roll call. Those present were Mayor Nichols and Councilmembers Michelle Gottschall, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp, and Luke Tucker.

Councilman Duran moved with a second by Councilwoman Gottschall to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on November 11, 2025, the approval of the minutes from the special council meeting on November 18, 2025, and the approval of bills through November 20, 2025, in the amount of \$515,766.22. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Gottschall moved with a second by Councilwoman Camp to approve the November 25, 2025, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Mayor Nichols presented to outgoing Councilmembers Andrea Camp and Jesse James Jackson. Councilmembers Andrea Camp and Jesse James Jackson stepped down from the dais.

Mayor Nichols presented the Oath of Office to Jnl Linsacum and Joe Herod. Councilmembers Jnl Linsacum and Joe Herod took their seats at the dais.

Steve Hinkemeyer presented the Yampa/White/Green Basin Round Table update.

City Manager Peter Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will participate in soon. There was one disclosure of a potential conflict from Councilman Duran regarding Item 7F.

There was no Public Hearing scheduled.

Mayor Nichols opened the discussion and nomination process for an Assistant Mayor as required by the Home Rule Charter for the City of Craig, Colorado Article II – City Council, Section 4. – Mayor. Mayor Nichols moved with a second by Councilman Herod to nominate Councilmember Duran as Assistant Mayor for the City of Craig, Colorado required by the Home Rule Charter for the City of Craig, Colorado Article II – City Council, Section 4. – Mayor. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Danny Paul presented for discussion and approval (**Introduction and First Reading**) Ordinance No. 1174 (2025) ~ An Ordinance of the City of Craig amending Title 3, Chapter 3.08 of the Craig Municipal Code to update purchasing and procurement regulations and establish the City of Craig Purchasing and Procurement Policy as adopted by Resolution No. 36 (2025). After further discussion, Councilwoman Gottschall moved with a second by Councilman Tucker to approve (**Introduction and First Reading**) Ordinance No. 1174 (2025) ~ An Ordinance of the City of Craig amending Title 3, Chapter 3.08 of the Craig Municipal Code to update purchasing and procurement regulations and establish the City of Craig Purchasing and Procurement Policy as adopted by Resolution No. 36 (2025). Ayes: 7. Nays: 0. Motion carried.

Parks and Recreation Director Ryan Dennison presented for discussion and approval a contract with James Williams to provide entertainment services for the 2026 Wittle the Wood Rendezvous not to exceed \$20,000.00. After further discussion Councilman Duran moved with a second by Councilman Tucker to approve the contract with James Williams to provide entertainment services for the 2026 Wittle the Wood Rendezvous not to exceed \$20,000.00. Ayes: 7. Nays: 0. Motion carried.

City Manager Peter Brixius presented for discussion and nomination of City Council members as a Director and an Alternate Director to the Board of Directors for the Yampa Valley Transportation Authority. After further discussion, Councilwoman Gottschall moved with a second by Councilman Herod to nominate Councilman Looper as a Director to the Board of Directors for the Yampa Valley Transportation Authority. Ayes: 7. Nays: 0. Motion carried. After continued discussion, Councilman Tucker moved with a second by Councilman Looper to nominate Councilwoman Linsacum as an Alternate Director to the Board of Directors for the Yampa Valley Transportation Authority. Ayes: 7. Nays: 0. Motion carried.

Finance Director Mindy Elliott presented for discussion and approval (**Introduction and First Reading**) Ordinance No. 1175 (2025) ~ An Ordinance to Levy and Establish the Percentage Rate for Additional Sales Tax on the Sale of Retail Marijuana and Marijuana Products in the City of Craig, Colorado for and during the Period Beginning the First Day of January 2026. After further discussion, Councilwoman Gottschall moved with a second by Councilman Tucker to approve (**Introduction and First Reading**) Ordinance No. 1175 (2025) ~ An Ordinance to Levy and Establish the Percentage Rate for Additional Sales Tax on the Sale of Retail Marijuana and Marijuana Products in the City of Craig, Colorado for and during the Period Beginning the First Day of January 2026 at a rate of 3%. Ayes: 7. Nays: 0. Motion carried.

Councilman Duran recused himself and exited the dais due to a conflict of interest of the next agenda item.

Public Works Director Danny Paul presented for discussion and approval the Yampa Valley Golf Course Flood Mitigation plan and staff recommendation. After further discussion, Councilman Looper moved with a second by Councilman Herod to approve the Yampa Valley Golf Course Flood Mitigation plan and staff recommendation. Ayes: 6. Nays: 0. Abstained: 1. Motion carried.

Councilman Duran entered the chamber and seated himself on the dais.

There were discussions related to the MARCIA Train Car and speeding on Mack Lane.

Parks and Recreation Director Ryan Dennison presented the Center of Craig usage report for 2025.

The floor was now open for public comment.

There was no public comment.

There were no closing remarks or informational items presented.

Being no further business, Councilman Looper moved with a second by Councilman Tucker to adjourn the November 25, 2025, meeting at 8:08 p.m. Ayes: 7. Nays: 0. Motion carried.