



**COUNCIL MEETING
NOVEMBER 26, 2024
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of November 2024. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, and Andrea Camp. Councilman Randy Looper joined via Zoom at 7:30 P.M. Staff present were City Manager Peter Brixius, Finance Director Mindy Elliott, Water and Wastewater Director Carl Ray, Chief Mike Cochran and Building Official Marlin Eckhoff. City Attorney Heather Cannon joined via Zoom.

All participated in the Pledge of Allegiance.

Finance Director Mindy Elliott took councilmember roll call. Councilman Tucker was absent. Councilman Jackson moved with a second by Councilwoman Camp to excuse the absence of Councilman Tucker. Ayes: 5. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Jackson to approve the Consent Agenda as presented which included the approval of the minutes from the special council meeting on November 7, 2024, the regular council meeting on November 12, 2024, the approval of bills through November 22, 2024, in the amount of \$213,339.05 and approval of a Letter of Interest from Chris Jones to serve another term as a representative for the Moffat County Local Marketing District. Ayes: 5. Nays: 0. Motion carried.

Councilman Jackson moved with a second by Councilman Duran to approve the November 26, 2024, agenda as presented. Ayes: 5. Nays: 0. Motion carried.

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

No public comment was given.

Mayor Nichols closed the Regular Session and opened Public Hearing.

Ordinance No. 1159 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning Sales Tax to change registration language to licensing for sales tax accounts.

Finance Director Elliott gave a brief overview of the ordinance.

The floor was now open for public comment.

No public comment was given.

Being no further public comment, the Public Hearing was closed, and Mayor Nichols returned to Regular Session.

Finance Director Elliott presented for approval the (Second Reading) of Ordinance No. 1159 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning Sales Tax to change registration language to licensing for sales tax accounts. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the (Introduction and First Reading) of Ordinance No. 1159 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning Sales Tax to change registration language to licensing for sales tax accounts. Ayes: 5. Nays: 0. Motion carried.

Building Official Marlin Eckhoff presented for approval the (Introduction and First Reading) of Ordinance No. 1160 (2024) ~ Craig City Council consideration for an Ordinance revising Title 13, Chapter 32, Title 15, Chapters 4 and 6, and Title 16, Chapters 1 and 3 of the Craig Municipal Code for Purposes of Affordable Housing Needs. Councilman Looper joined via Zoom at 7:00 P.M. After further discussion, Councilman Jackson moved with a second by Councilwoman Camp to approve the (Introduction and First Reading) of Ordinance No. 1160 (2024) ~ Craig City Council consideration for an Ordinance revising Title 13, Chapter 32, Title 15, Chapters 4 and 6, and Title 16, Chapters 1 and 3 of the Craig Municipal Code for Purposes of Affordable Housing Needs. Ayes: 5. Nays: 1. Motion Carried.

Building Official Marlin Eckhoff presented for approval the (Introduction and First Reading) of Ordinance No. 1161 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending section 16.03.060 of the Craig Land Use Code concerning non-conforming uses and buildings. After further discussion, Councilman Jackson moved with a second by Councilwoman Gottschall to approve the (Introduction and First Reading) of Ordinance No. 1161 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending section 16.03.060 of the Craig Land Use Code concerning non-conforming uses and buildings. Ayes: 6. Nays: 0. Motion Carried.

City Manager Brixius presented for approval Resolution No. 23 (2024) ~ a resolution appropriating additional sums of funds in the various funds in the amount of \$79,983 and for the purpose as set forth below, for the City of Craig, Colorado, for the 2024 Budget year. After further discussion, Councilwoman Camp moved with a second by Councilman Jackson to approve Resolution No. 23 (2024) ~ a resolution appropriating additional sums of funds in the various funds in the amount of \$79,983 and for the purpose as set forth below, for the City of Craig, Colorado, for the 2024 Budget year. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval to submit a Department of Local Affairs Energy Impact and Mineral Assistance Fund Tier I grant application for the Raw Water Control Valve project in the amount of \$270,020.00. After further discussion, Councilman Duran moved with a second by Councilwoman Gottschall to approve to submit a Department of Local Affairs Energy Impact and Mineral Assistance Fund Tier I grant application for the Raw Water Control Valve project in the amount of \$270,020.00. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval to submit a Department of Local Affairs Energy Impact and Mineral Assistance Fund Tier II grant application for the 10th Street Water Line Replacement project in the amount of \$1,109,520.00. After further discussion,

Councilman Duran moved with a second by Councilman Jackson to submit a Department of Local Affairs Energy Impact and Mineral Assistance Fund Tier II grant application for the 10th Street Water Line Replacement project in the amount of \$1,109,520.00. Ayes: 6. Nays: 0. Motion carried.

Finance Director Elliott presented for approval to appoint Bruce Nelson as Interim City Clerk until December 3, 2024. After further discussion, Councilwoman Camp moved with a second by Councilman Jackson to appoint Bruce Nelson as Interim City Clerk until December 3, 2024. Ayes: 6. Nays: 0. Motion carried.

Finance Director Elliott gave the Finance report for October 2024.

Water and Wastewater Director Ray gave the Water and Wastewater reports for October 2024.

Police Chief Michael Cochran presented the Police Report for the month of October 2024.

Closing remarks: Councilman Duran wished everyone a Happy Thanksgiving.

Being no further business, Councilman Jackson moved with a second by Councilman Duran to adjourn the November 26, 2024, meeting. Ayes: 6. Nays: 0. Motion carried.