



**COUNCIL MEETING
NOVEMBER 12, 2024
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of November 2024. In addition to Mayor Nichols, those present were Councilmembers Michelle Gottschall, Derek Duran, Randy Looper, Andrea Camp and Luke Tucker. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Finance Director Mindy Elliott, Road and Bridge/Solid Waste Director Shane Baker, Water and Wastewater Director Carl Ray and City Clerk Liz White.

All participated in the Pledge of Allegiance.

City Clerk Liz White took councilmember roll call. Councilman Jackson are absent. Councilman Looper moved with a second by Councilwoman Camp to excuse the absence of Councilman Jackson. Ayes: 6. Nays: 0. Motion carried.

Councilman Looper moved with a second by Councilman Tucker to approve the Consent Agenda as presented which included the approval of the minutes from the regular council meeting on October 22, 2024, and the approval of bills through November 8, 2024, in the amount of \$813,897.06. Ayes: 6. Nays: 0. Motion carried.

Councilman Looper moved with a second by Councilman Duran to amend the November 12, 2024, agenda to eliminate Item 8F as an action item, but include it in Item 8G as Exhibit A and delete Item 10 A, Police Report. Ayes: 6. Nays: 0. Motion carried.

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Joann Roberson gave a public comment.

Mayor Nichols closed the Regular Session and opened Public Hearing.

Ordinance No. 1156 (2024) ~ an ordinance amending sections 13.48.010 and 13.16.010 and 13.32.020 of the Craig Municipal Code to increase the Water and Wastewater rates and the Capital Investment Fees to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds.

Finance Director Elliot gave a brief overview of the ordinance.

The floor was now open for public comment.

No public comment was given.

Ordinance No. 1157 (2024) ~ an ordinance amending Sections 8.04.250 of the Craig Municipal Code to increase the Refuse Collection Fee Rates to provide sufficient revenues to maintain the balance of the Solid Waste Enterprise Fund.

Finance Director Elliot gave a brief overview of the ordinance.

The floor was now open for public comment.

No public comment was given.

Ordinance No. 1158 (2024) ~ an ordinance to levy and establish the percentage rate for additional sales tax on the sale of Retail Marijuana and Marijuana products in the City of Craig, Colorado for and during the period beginning the first day of January 2025 and ending the thirty-first day of December 2025.

City Attorney Cannon gave a brief overview of the ordinance.

The floor was now open for public comment.

No public comment was given.

Being no further public comment, the Public Hearing was closed, and Mayor Nichols returned to Regular Session.

Finance Director Elliott presented for approval the (Second Reading) of Ordinance No. 1155 (2024) ~ an ordinance adopting the 2025 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies, for the City of Craig, Colorado for and during the period beginning the first day of January 2025 and ending the thirty-first day of December 2025. After further discussion, Councilwoman Camp moved with a second by Councilman Looper to approve the (Second Reading) of Ordinance No. 1155 (2024) ~ an ordinance adopting the 2025 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies, for the City of Craig, Colorado for and during the period beginning the first day of January 2025 and ending the thirty-first day of December 2025. Ayes: 6. Nays: 0. Motion carried.

Finance Director Elliott presented for approval the (Second Reading) of Ordinance No. 1156 (2024) ~ an ordinance amending sections 13.48.010 and 13.16.010 and 13.32.020 of the Craig Municipal Code to increase the Water and Wastewater rates and the Capital Investment Fees to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds. After further discussion, Councilman Looper moved with a second by Councilman Duran to approve the (Second Reading) of Ordinance No. 1156 (2024) ~ an ordinance amending sections 13.48.010 and 13.16.010 and 13.32.020 of the Craig Municipal Code to increase the Water and Wastewater rates and the Capital Investment Fees to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds. Ayes: 6. Nays: 0. Motion carried.

Finance Director Elliott presented for approval the (Second Reading) of Ordinance No. 1157 (2024) ~ an ordinance amending Sections 8.04.250 of the Craig Municipal Code to increase the Refuse Collection Fee Rates to provide sufficient revenues to maintain the balance of the Solid Waste Enterprise Fund. After further discussion, Councilman Duran moved with a second by Councilwoman Gottschall to approve the (Second Reading) of Ordinance No. 1157 (2024) ~ an ordinance amending Sections 8.04.250 of the Craig Municipal Code to increase the Refuse Collection Fee Rates to provide sufficient revenues to maintain the balance of the Solid Waste Enterprise Fund. Ayes: 6. Nays: 0. Motion carried.

City Attorney Cannon presented for approval the (Second Reading) of Ordinance No. 1158 (2024) ~ an ordinance to levy and establish the percentage rate for additional sales tax on the sale of Retail Marijuana and Marijuana products in the City of Craig, Colorado for and during the period beginning the first day of January 2025 and ending on the thirty-first day of December 2025. After further discussion, Councilwoman Gottschall moved with a second by Councilman Tucker to approve the (Second Reading) of Ordinance No. 1158 (2024) ~ an ordinance to levy and establish the percentage rate for additional sales tax on the sale of Retail Marijuana and Marijuana products in the City of Craig, Colorado for and during the period beginning the first day of January 2025 and ending on the thirty-first day of December 2025. Ayes: 6. Nays: 0. Motion carried.

Finance Director Elliott presented for approval the (Introduction and First Reading) of Ordinance No. 1159 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning Sales Tax to change registration language to licensing for sales tax accounts. After further discussion, Councilwoman Camp moved with a second by Councilman Duran to approve the (Introduction and First Reading) of Ordinance No. 1159 (2024) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code concerning Sales Tax to change registration language to licensing for sales tax accounts. Ayes: 6. Nays: 0. Motion carried.

City Manager Brixius presented for approval Resolution No. 21 (2024) ~ a resolution authorizing a member of the Craig City Council to act on behalf of said Council in negotiations related to the Public Service Company's Just Transition Solicitation hearings at the Public Utilities Commission, including authorization to sign contracts related to such hearings. After further discussion, Councilwoman Camp moved with a second by Councilwoman Gottschall to approve Resolution No. 21 (2024) ~ a resolution authorizing a member of the Craig City Council to act on behalf of said Council in negotiations related to the Public Service Company's Just Transition Solicitation hearings at the Public Utilities Commission, including authorization to sign contracts related to such hearings. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval Resolution No. 22 (2024) ~ a resolution appropriating additional funds in the Water Fund for a raw water control valve for \$270,020.00. After further discussion, Councilman Looper moved with a second by Councilwoman Camp to approve Resolution No. 22 (2024) ~ a resolution appropriating additional funds in the Water Fund for a raw water control valve for \$270,020.00. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval an award of bid for a generator purchase and alternate bid items for the Water Treatment Plant from Smith Power Products in the amount of \$319,220.00. After further discussion, Councilman Looper moved with a second by Councilwoman Camp to approve the award of bid for a generator purchase and alternate bid items for the Water Treatment Plant from Smith Power Products in the amount of \$319,220.00. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval an award of bid for a generator purchase, an ATS and alternate bid items for the Wastewater department from Smith Power Products in the amount of \$175,222.00. After further discussion, Councilwoman Gottschall moved with a second by Councilman Looper to approve the award of bid for a generator purchase an ATS and alternate bid items for the Wastewater department from Smith Power Products in the amount of \$175,222.00. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval an award of bid for (2) two Streaming Current Monitors/Current Detectors from Micrometrix in the amount of \$29,500.00. After further discussion, Councilman Duran moved with a second by Councilwoman Camp to approve the award of bid for the (2) two Streaming Current Monitors/Current Detectors from Micrometrix in the amount of \$29,500.00. Ayes: 6. Nays: 0. Motion carried.

Closing remarks: City Manager Brixius commented on getting the word about upcoming rate increases to inform the public.

Being no further business, Councilwoman Camp moved with a second by Councilman Looper to adjourn the November 12, 2024, meeting. Ayes: 6. Nays: 0. Motion carried.