



# Memorandum

**To:** City Council  
**CC:** Peter Brixius, City Manager  
**From:** Ryan Dennison, Parks & Recreation Director  
**Date:** 10/6/2025

**Subject:** Appointment Recommendations to the Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board provides support to staff in planning, implementing, and improving park and recreation services for the City of Craig. Volunteers serving on the Advisory Board are essential partners in ensuring high-quality recreational opportunities and facilities for our community.

**Recommendation:**

Staff respectfully recommend the appointment of the following individuals:

Member at Large (Two-Year Term):

- Ashley Kawcak
- Jenny Earls

Alternate Members (Three-Year Term, Non-Voting):

- Louise Thomas
- June O'Neill

**Conclusion:**

The continued service and dedication of community volunteers on the Parks & Recreation Advisory Board are important to the success of the department's programs and services. If approved, staff look forward to working with approved appointees and the valuable contributions they will provide. Feel free to contact me with any questions or concerns.

Respectfully,

Ryan Dennison



## CRAIG PARKS, RECREATION, OPEN SPACE, AND TRAILS ADVISORY BOARD APPLICATION FORM

DATE: 9/27/25 NAME: Ashley Kawcak  
ADDRESS: 3425 Riford Court Craig, CO 81625  
EMAIL: ashley.kawcak@gmail.com PHONE: 9702613245

The Parks & Recreation Advisory Board (PRAB) acts in an advisory capacity to assist in planning of recreation activities and helps promote long range programs for the development of the City's parks, recreation, and trails system. The advisory board is comprised of five voting and two alternate community members from within Moffat County.

If interested in applying, please complete this application form and submit via one of the following options: email to [abaker@cityofcraig.org](mailto:abaker@cityofcraig.org), mail to City Hall with ATTN: Craig Parks & Recreation Department @ 300 W. 4<sup>th</sup> Street, or deliver in person to the Parks & Recreation Department at the above address.

- Why are you interested in serving on the Parks & Recreation Advisory Board?

I am interested in serving on this board because so many of the activities, parks, and trails are frequently used and loved by my family. I feel that I can bring a positive and impactful perspective to the group. The growth and success of these programs is very important to our community and I hope to be part of the longevity of them.

- Meetings are held on the second Wednesday of each month at Noon. Are you able to commit to one meeting per month? YES ☒ NO ☐
- Board terms are two and three years. What term are you applying for? 2 YEARS ☒ 3 YEARS ☒
- Would you be interested in serving on the board as an alternate (non-voting member)? Alternate appointments are for three years. YES ☒ NO ☐
- The Parks & Recreation Department offers vibrant programing and special events that enhance our community. In doing so, many volunteers are needed to facilitate these programs. Are you able to volunteer, if needed, in various roles to assist within Parks & Recreation programming? (Ex. Whittle the Wood Rendezvous, Where the Hell's Maybell Bicycle Ride, Gym Supervision etc.) YES ☒ NO ☐



## CRAIG PARKS, RECREATION, OPEN SPACE, AND TRAILS ADVISORY BOARD APPLICATION FORM

DATE: 9/23/25 NAME: Jenny Earls  
ADDRESS: 370 Stout St., Craig, CO 81625  
EMAIL: jearls@northwestcoloradohealth.org PHONE: 970.629.9615

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- Why are you interested in serving on the Parks & Recreation Advisory Board?

I was born and raised in Craig and have enjoyed participating in many Parks and Recreation activities throughout my life—from T-ball and youth basketball to adult water aerobics and spending time in our parks with friends and family. These experiences have not only shaped my connection to this community, but also deepened my appreciation for the role Parks and Rec plays in bringing people together. I regularly attend local events and strongly believe in supporting community initiatives that foster a sense of belonging and togetherness.



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## CRAIG PARKS, RECREATION, OPEN SPACE, AND TRAILS ADVISORY BOARD APPLICATION FORM

DATE: 9/17/25 NAME: Louise Thomas  
ADDRESS: 725 Braclay Street  
EMAIL: rightbrain50@gmail.com PHONE: 303.437.8175

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- Why are you interested in serving on the Parks & Recreation Advisory Board?

As a recent citizen of Craig, I've been getting to know the area with the help of my daughter and grandchildren. For the past 20 years I lived in Denver, but over the course of my life, I've been to many wonderful outdoor places in CO, WY and UT and elsewhere. Parks and recreational spaces were my family's destinations of choice, be it for bike riding, dirt biking, fishing, hiking, swimming, boating, etc. I see having the availability of quality outdoor space to be essential to any sized community. Perhaps I can bring a fresh perspective to your organization as one seeing some of these places for the first time.

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## CRAIG PARKS, RECREATION, OPEN SPACE, AND TRAILS ADVISORY BOARD APPLICATION FORM

DATE: 9/25/25 NAME: June O'Neill  
ADDRESS: 638 Barclay Street  
EMAIL: junewoneill@gmail.com PHONE: 267-481-2229

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- Why are you interested in serving on the Parks & Recreation Advisory Board?

I am interested in serving on the Advisory Board because I believe caring for our public parks and common spaces is vital to a strong, healthy community. Each of us has a responsibility to help protect and maintain the resources our taxes support—whether by picking up trash, treating playground equipment with care, reporting safety issues, or serving on the Advisory Board. I also bring many years of experience working with special events and programs through the Parks & Recreation Department in Philadelphia.

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