

MEMO

To: City Administration & City Council

From: Mark Sollenberger /Water & Wastewater Director

Date: April 20, 2018

Re: Approval Recommendation for Engineering Services Costs.

The City of Craig has contracted engineering services with SGM Inc. for several years now. They have worked with the water and wastewater departments on health department regulations, and making budgetary recommendations for future capital projects for compliance issues and infrastructure replacement. The staff and SGM have also partially worked on updating the water and wastewater master plans, which were originally developed by RTW Inc. back in 2000. The staff has adequate funds already budgeted in the water and wastewater 2018 capital budget accounts, (\$15,000.00 in the water fund and \$50,000.00 in the wastewater fund), to continue updating these master plans. The staff and SGM have already addressed the updating of the master plans for the treatment plants, and are now concentrating on improvements and repairs that are needed to the water distribution and wastewater collection systems. These types of engineering evaluations and studies are usually required to even be considered for future DOLA grants or SRF loans funding requests by the city for infrastructure repairs or improvements to the water and/or wastewater systems.

It is my recommendation to allow SGM Inc to continue to work on updating both master plans this year for a not to exceed total of \$65,000.00. If you have any questions or concerns, please let me know.