

Memo

To: City Administration/City Council

From: Mark Sollenberger/Water & Wastewater Director

Date: May 24, 2018

Re: Bid award (Materials) for Water Main Replacement Project Alt #1

This memo is to recommend that city council award the "Materials" bid for the Water Main Replacement Project Alternate #1. The bids for the (Alt #1) materials portion of this project were received by 5-22-18. There were four vendors who staff sent bid packets to, with 3 vendors submitting bids for this alternate to the project. The Water Main Replacement Project is a water fund capital budgeted project for 2018, with a total budget amount of \$500,000.00. A matching DOLA grant of \$250,000.00 is helping fund this capital project. After staff's review of the three bids the low bidder was Core & Main with a total cost of \$18,399.50 to supply the materials for Alternate #1 of the water main replacement project. As we discussed at the May 22 council meeting, the total cost of this project would now be \$526,673.43 if the council approves this recommendation. This includes SGM's engineering costs of \$29,504.00. The DOLA grant required a civil engineer to design and/or approve all design work on this project. The city council has already awarded all other bids associated with this project at the May 22, 2018 council meeting. Below is the bid tab for your review.

My recommendation is to award this bid to Core & Main the lowest bidder for the "materials" required for the Water Main Replacement Project Alternate #1 at a total cost of \$18,399.50. Approval of this Alt #1 bid for this project will correct three major problem areas of the water distribution system instead of only two, and the overage (\$ 26,673.43) from the original capital budget amount for the project will be covered by the water fund's O&M distribution system maintenance account. Thank you in advance for considering this request.

<u>Vendor</u>	<u>Total Bid Amount</u>
Core & Main	\$18,399.50
Grand Junction Pipe	\$18,633.28
Dana Kepner	no bid
Grand Junction WinWater	\$ 18,716.49

MEMO

TO: Mayor and City Council Members
FROM: Sherman P. Romney, City Attorney
DATE: June 7, 2018
SUBJECT: Legal Review of Bid Award for Water Main Replacement
Project Alt #1

I have reviewed the bid award memo from Mark Sollenberger, Water and Wastewater Director, dated May 24, 2018. In reviewing the bid memo from a legal standpoint, I give my opinion that the City has followed the formal bid procedures as set forth in the Craig City Charter and in the Craig Municipal Code Section 3.08. Furthermore, the recommendation is to accept the lowest responsible bid which meets the legal bidding requirements.

If you have any questions, please do not hesitate to contact me.