

**AGENDA  
CITY COUNCIL MEETING  
APRIL 23, 2019**

**5:30 pm ~ Councilmembers Social**

**6:30 pm ~ Council Meeting**

*Please note that action (including final action) may be taken on any or all of the following items:*

**Pledge of Allegiance**

- 1. Call to Order**
- 2. Municipal Judge Heather Cannon will administer the oath of office to newly elected Mayor Jarrod Ogden and newly elected Councilmembers Steven Mazzuca, Paul James and Brian MacKenzie.**
- 3. Election of Mayor Pro-tem.**
- 4. Presentation of plaques to outgoing councilmembers.**
- 5. Appointment of Board Liaisons and Committee Assignments by Mayor Ogden**
- 6. Approval of minutes from April 9, 2019 meeting**
- 7. Approval of agenda**
- 8. Public Comment regarding agenda items and consent agenda**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. This Public Comment time is set aside for citizens to address the City Council on matters that are listed on this Council Meeting agenda. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** If your comments concern an item that is **not** on this agenda, please address the council during the public comment period at the end of the agenda. Comments should be limited to matters within the jurisdiction of the City. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies.*

## **9. Presentations**

**A.** Corey Wagner, Sergeant from the Craig Police Department will present to council for approval a Proclamation proclaiming the month of May as “Human Trafficking Awareness Month.”

**B.** Denna Schnackenberg, Craig resident will present information to council regarding marijuana distribution in our community.

## **10. Consent Agenda**

*Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.*

**A.** Melody Villard from the Grand Old West Days Committee will present to council for approval a Special Events Permit for a beer garden during Grand Old West Days to be held at the Moffat County Fairgrounds Indoor Arena area on May 24<sup>th</sup> and 25<sup>th</sup>, 2019.

**B.** Robert Schenck from the Northwest Colorado Chapter of Parrotheads will present to council for approval a Special Events Permit for a beer garden during the Moffat County Fair to be held on August 8<sup>th</sup> and 9<sup>th</sup> at the Moffat County Fairgrounds.

## **11. Public Hearing**

## **12. Other Business**

**A.** Resolution No. 8 (2019) ~ a resolution appropriating additional funds in the General Fund under the Road/Bridge department to provide funds for roadside landscaping and sidewalk projects.

**B.** Approval of low bid for Asphalt Work for 2019 for the Road & Bridge department to Elam Construction in the amount of \$300,937.75.

**C.** Approval of bid for Weed Spraying for 2019 for the Parks and Recreation department.

**13. Staff Reports**

A. March 2019 Water/Wastewater report

B. Month-end financial report for March 2019

**14. City Manager/City Attorney Reports**

**15. Public Comment**

**16. Council Reports**

**17. Adjourn**

## 2019 City Council Committee & Board Appointments

### CITY COMMITTEES

Finance & Government	Joe Bird	Andrea Camp	
Public Safety	Tony Bohrer	Chris Nichols	
Planning & Development / Parks & Recreation	Derek Duran	Jarrold Ogden	
Personnel	Andrea Camp	Chris Nichols	
Economic	Tony Bohrer	Andrea Camp	Chris Nichols
Joint Services	Chris Nichols	Derek Duran	Peter Brixius

### BOARD APPOINTMENTS

	PRIMARY	BACKUP
Associated Governments of NW Colorado	John Ponikvar	Peter Brixius
Board of Appeals	Chris Nichols	Jarrold Ogden
Chamber of Commerce	Chris Nichols	Andrea Camp
Club 20	John Ponikvar	Derek Duran
Colorado Municipal League	John Ponikvar	Peter Brixius
CNCC	Derek Duran	Andrea Camp
Colorado River District	John Ponikvar	
Community Evaluation/Crisis Intervention Team	Tony Bohrer	Police Chief
County Commissioners	John Ponikvar	Peter Brixius
Downtown Business Association	John Ponikvar	Andrea Camp
Human Resources Council	John Ponikvar	Andrea Camp
Local Emergency Planning Committee	Chris Nichols	Tony Bohrer
Local Marketing District	Andrea Camp	Tony Bohrer
Moffat County Airport Board	Jarrold Ogden	Derek Duran
Moffat County School District	Andrea Camp	Joe Bird
Moffat County Tourism Association	Joe Bird	Tony Bohrer
Yampa Valley Airport Commission	Chris Nichols	

**CITY COUNCIL MEETING  
APRIL 9, 2019  
MINUTES**

Mayor John Ponikvar brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of April 2019. In addition to Mayor Ponikvar, those present were Councilmembers Chris Nichols, Andrea Camp, Derek Duran, Jarrod Ogden Tony Bohrer and Joe Bird. Staff present were City Manager Peter Brixius, Finance Director Bruce Nelson, City Attorney Sherman Romney, Chief of Police Jerry Delong, Water/Wastewater Director Mark Sollenberger, Parks and Recreation Director Dave Pike, Public Works Director Randy Call, Building Official Marlin Eckhoff and Deputy City Clerk Gina Duran.

All participated in the Pledge of Allegiance.

Councilman Bird moved with a second by Councilman Ogden to approve the minutes from the March 26, 2019 meeting. Ayes: 7. Nays: 0. Motion carried.

Councilman Ogden moved with a second by Councilwoman Camp to approve payments of bills for the month of March 2019 in the amount of \$389,200.60. Ayes: 7. Nays: 0. Motion carried.

Councilman Nichols moved with a second by Councilman Ogden to approve the April 9, 2019 Agenda as presented. Ayes: 7. Nays: 0. Motion carried.

There were no public comments given at this time.

The Moffat County Middle School 6th grade engineering class did a presentation on the problem with plastics. Cristina Vanzo thanked the council members and staff for allowing them to present at this evening's City Council Meeting. Taylem Hume and Gracey Cox gave a presentation on a solution to the lack of recycling in Craig Colorado. Travis Lefevre did a presentation on the waste problems in Haiti and made suggestions on what we could do to help. Adyson Pankey and Alizea Montano presented the problem of Styrofoam lunch trays being used in Moffat County schools. Following the presentations there were comments, recommendations and solutions made by City Manager Brixius, Councilman Ogden and other council members.

Parks & Recreation Director Pike introduced an update to Resolution No. 9 (2019) ~ a resolution to approve Resolution No. 9 supporting the Grant Application for a Local Parks and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund and the completion of Breeze Park Development Project Phase II. This update is being done to add Parks & Recreation Director Pike and City Manger Brixius to the signing authority for the grant that the City of Craig has been awarded. Councilman Bohrer moved with a second by Councilman Ogden. Ayes: 7. Nays: 0. Motion carried.

City Attorney Romney discussed the YVEA Fiber Easement and authorization for the Mayor to sign on behalf of the City. Romney does not see any problems with proceeding with this. Attorney Romney informed Council that he will work with YVEA to have them come and present to council in a future meeting. After some discussions, Councilwoman Camp motioned with a second by

Councilman Bohrer to approve the YVEA Fiber Easement and Authorization for the Mayor to sign on behalf of the City of Craig as presented. Ayes: 7. Nays: 0. Motion carried.

Police Chief Delong provided the February and March 2019 Police Reports to City Council. Mayor Ponikvar commented that the police department has been doing a great job and are very active and proactive. Chief Delong informed Council that they are currently dealing with the world-famous birds (Turkey Vultures) that are back and trying to get them back to county lines where they need to be. Chief Delong also mentioned that they are continuing with their recruitment efforts.

City Manager Brixius thanked Mayor Ponikvar, Councilman Duran and Councilman Bird and it has been a pleasure serving with you and for you. Also excited to work with the new council members. Discussed the mandatory pre-bid meeting with SGM, bids are due on April 24, 2019. Engineering on Chloramine Boosters is still in progress. Brixius informed council that we received a new estimate on the project. The low estimate is at 4.357 million & the high estimate is 4.8 million, budgeted 5.3 million for the project. Mini Grant post cards and Facebook information has been sent out & posted. There was a discussion about some serious sewer line breaks that have occurred recently. We will be looking at replacing some lines soon.

City Attorney Romney gave a follow up on the election. Next meeting, we will be swearing in new council members and Mayor. Gave a thank you to everyone involved in the election for doing a great job.

Public comment was given by Ken Wergin thanking Dave Pike and board for the work they did to put together the master plan. He also thanked the street sweeping crew for doing a fantastic job and thanked the council who are leaving and looked forward to the new council. Dave Wallace commented on the 6<sup>th</sup> grade presentation and what a great job they did. Vicki Hyser commented on old and new council. Jan Rogers happy to be able to attend a City Council meeting and would like to see us use re-usable water bottles in the future. Bill Barva commented about the upcoming weather and hopes that we are prepared to get kids and family members home safe.

Council members gave updates on meetings and committees they are involved in. Councilman Nichols also commented on the street cleanup crew on what a great job they are doing. Also appreciates all the hard work City Manager Brixius and the rest of city staff are doing. Councilman Ogden thanked everyone for their support. Councilwoman Camp talked about the Trash tag Challenge that Country Living Realty is participating in. Councilman Bird gave his appreciation to council & the city staff for 8 wonderful years. Mayor Ponikvar also commented on how the council members are like family and will truly miss everyone. All council members commented on how much they have enjoyed working with one another and look forward to seeing what the new members will bring to the table.

Being no further business, Councilman Bird moved with a second by Councilman Ogden to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.

## **PROCLAMATION**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRAIG PROCLAIMING THE MONTH OF MAY, HUMAN TRAFFICKING AWARENESS MONTH**

Human trafficking, or modern day slavery, is an affront to human dignity. What is human trafficking? According to Colorado Revised Statutes, human trafficking is the obtaining, by any means, of another person for the purpose of coercing the other person to perform labor or sexual services. As President Trump stated in his 2018 and 2019 proclamations,

Human Traffickers prey on their victims by promising a life of hope and greater opportunity, while delivering only enslavement. Instead of delivering people to better lives, traffickers unjustifiably profit from the labor and toil of their victims, who they force – through violence and intimidation- to work in brothels and factories, on farms and fishing vessels, in private homes, and in countless industries. These crimes often remain hidden because victims are reluctant to seek help for a variety of reasons, including language barriers, fear of traffickers and law enforcement, and lack of trust.

While most people view human trafficking as the kidnapping of young girls for sexual slavery, the fact is, sexual servitude accounts for about 22% of human trafficking. The majority of human trafficking is labor trafficking where people are forced to perform labor services under abusive circumstances and without due compensation. The most common type of trafficker is actually a family member or intimate partner. The victims are not just immigrants, but they are from all races, genders, ages, and from all economic levels. We are not immune; we have seen human trafficking victims here in our own community.

Each of us has a moral obligation to become aware and educated in human trafficking to fight this evil. This is especially important for those who are most likely to encounter the victims of human trafficking such as healthcare providers, educators, law enforcement, social services providers, truck drivers, transportation and agricultural professionals. By becoming familiar with the signs of human trafficking, we can save and salvage lives.

Now therefore, the City of Craig, hereby proclaims the month of May as Human Trafficking awareness month and urge all citizens to actively support education about human trafficking and aid in combatting this crime.

The foregoing Resolution was duly adopted at a regular meeting of the City Council on the 23<sup>th</sup> day of April, 2019.

In witness whereof, I have hereunto set my hand and caused to be affixed, the great seal of the City of Craig.

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Jarrold Ogden, Mayor

## Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be Nonprofit**  
and One of the Following (See back for details.)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic                              | <input type="checkbox"/> Philanthropic Institution           |
| <input type="checkbox"/> Fraternal         | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter    | <input type="checkbox"/> Political Candidate                 |
| <input type="checkbox"/> Patriotic         | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political         | <input type="checkbox"/> Religious Institution                 |  |

<b>LIAB</b> Type of Special Event Applicant is Applying for:	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <b>Grand Olde West Days DBA Grand Old West Days</b>	State Sales Tax Number (Required) <b>02785354</b>
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2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>P.O. Box 1143 Craig, CO 81626</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <b>Mc Fairgrounds 640 E. Victory Way Craig CO 81625</b>
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Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
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4. Pres./Sec'y of Org. or Political Candidate			
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5. Event Manager <b>Melody Villard</b>	<b>7/5/74</b>	<b>679 Haughey Rd Craig CO 81625</b>	<b>970-326-6368</b>
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6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. Is premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	From	To	Date	From	To	Date	From	To
<b>Fri May 24th 2019</b>	<b>7:00 p.m.</b>	<b>12:00 a.m.</b>	<b>Sat May 25th 2019</b>	<b>5:00 p.m.</b>	<b>11:00 p.m.</b>			

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <b>Melody Villard</b>	Title <b>GOWD - Event Coordinator</b>	Date <b>18 Apr 19</b>
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### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
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Signature	Title	Date
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**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

(Instructions on Reverse Side)



## Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic                              | <input type="checkbox"/> Philanthropic Institution           |
| <input type="checkbox"/> Fraternal         | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter    | <input type="checkbox"/> Political Candidate                 |
| <input type="checkbox"/> Patriotic         | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political         | <input type="checkbox"/> Religious Institution                 |  |

LIAB Type of Special Event Applicant is Applying for:

- 2110 ☒ Malt, Vinous And Spirituous Liquor \$25.00 Per Day  
2170 ☐ Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day

DO NOT WRITE IN THIS SPACE

Liquor Permit Number

1. Name of Applicant Organization or Political Candidate

Northwest Colorado Chapter of Parrotheads

State Sales Tax Number (Required)

80-0469169

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP)

PO Box 1536  
Craig CO 81626

3. Address of Place to Have Special Event (include street, city/town and ZIP)

Moffat County Fairgrounds  
640 E Victory Way  
Craig CO 81625

Name

Date of Birth

Home Address (Street, City, State, ZIP)

Phone Number

4. Pres/Secy of Org. or Political Candidate

Robert Schenck

4-25-76

1223 County Rd 200 Craig CO 81625

970-230-2001

5. Event Manager

Robert Schenck

4-25-76

1223 County Rd 200 Craig CO 81625

970-230-2001

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?

☒ NO ☐ YES HOW MANY DAYS?

7. Is premises now licensed under state liquor or beer code?

☒ NO ☐ YES TO WHOM?

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☐ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
Aug 8 2014	4	To	11:30 P.m.	Aug 9 2014	4	To	11:30 P.m.								

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature

*[Signature]*

Title

President / Captain

Date

4-18-19

### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)

- ☐ City  
☐ County

Telephone Number of City/County Clerk

Signature

Title

Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

### Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$ .

(Instructions on Reverse Side)

RESOLUTION No. 8 (2019)

**A RESOLUTION APPROPRIATING ADDITIONAL FUNDS IN THE GENERAL FUND UNDER THE ROAD/BRIDGE DEPARTMENT TO PROVIDE FUNDS FOR ROADSIDE LANDSCAPING AND SIDEWALKS PROJECT**

WHEREAS, the City Charter (Art. VII, Sec. 15) provides for the appropriating of excess revenues exceeding budget estimates for expenditures during the budget year; and

WHEREAS, the City has excess revenues that are unrestricted and unappropriated in the General Fund; and

WHEREAS, the City Council is desirous to modify and amend the 2019 Budget to provide for funds for roadside landscaping and sidewalks; and

AND WHEREAS, this contingency could not have been reasonably foreseen at the time of the adoption of the budget.

NOW, THEREFORE, be it resolved by the City Council of the City of Craig, Colorado that the unrestricted and unappropriated excess revenues in the General Fund in the amount of \$150,000.00 is hereby appropriated and shall be made available for said purposes, and that the 2019 Annual Appropriation Ordinance is amended in the General Fund under Road/Bridge – Other Improvements (10-64-93500) is hereby increased from \$0.00 to \$150,000.00 for roadside landscaping and sidewalks.

**INTRODUCED, READ AND ADOPTED** by the City Council of the City of Craig, Colorado, at a regular meeting held on the 23rd day of April, 2019.

x \_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

x \_\_\_\_\_  
Liz White, City Clerk



**To:** City Council  
Peter Brixius City Manager

**From:** Randy Call, Public Works Director

**Date:** April 23, 2019

**Re:** Award Bid for 2019 Asphalt Work/Parks Trail

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On Thursday, April 17, 2019 we opened bids for the 2019 Asphalt Work. We received (2) bids. Please see the attached Bid tabulation sheet. The low bid was from Elam Construction in the amount of \$300,937.75. The 2019 Asphalt Overlay Bid plus the Bid for Parks Trail both came in under Budget.

We would like to recommend that we award the 2019 Asphalt Overlay Bid/Parks Trail to Elam Construction in the amount of \$300,937.75.

If you have any question you can contact me @ 970-824-4463.



23-Apr-19

City of Craig  
2019 Asphalt Tab Sheet  
Bid Tabulation Sheet

Item	Qty	Unit	Elam Construction, Inc.		United Companies	
			Unit Price	Total	Unit Price	Total
<b>Asphalt Work</b>						
Overlay of HBP-2 inch	2249	tons	\$ 97.00	\$ 218,153.00	\$ 108.00	\$ 242,892.00
Manhole Adjustment	12	each	\$ 104.00	\$ 1,248.00	\$ 114.00	\$ 1,368.00
Valve Box Adjustment	14	each	\$ 79.00	\$ 1,106.00	\$ 81.00	\$ 1,134.00
Polypropylene Protective Membrane	0	S.Y.	\$ -	\$ -	\$ -	\$ -
Oil (AC-10 under membrane)	0	Gal	\$ -	\$ -	\$ -	\$ -
Oil (SS-1) Tack	4049	Gal	\$ 2.00	\$ 8,098.00	\$ 2.00	\$ 8,098.00
Full Width Milling	20,243	S.Y.	\$ 2.25	\$ 45,546.75	\$ 2.60	\$ 52,631.80
Total Base Bid				\$ 274,151.75		\$ 306,123.80
Alternate Bid #1 Parks Trail						
Install new HBP-3 inch	194	tons	\$ 118.00	\$ 22,892.00	\$ 132.00	\$ 25,608.00
2-Triangles	33	tons	\$ 118.00	\$ 3,894.00	\$ 230.00	\$ 7,590.00
Total Alternate #1 Bid				\$ 26,786.00		\$ 33,198.00
GRAND TOTAL				\$ 300,937.75		\$ 339,321.80

# Memo

**To:** Craig City Council  
**From:** David Pike, Parks & Recreation Director  
**cc:** Peter Brixius, Craig City Manager  
**Date:** April 19, 2019  
**Re:** Weed Spraying Services

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Recently we solicited proposals for weed spraying services. We received two proposals, one from Osborn Industries and the other from Outlaw Environmental. Both are local companies.

We asked them to provide chemical prices per acre for turf grass, open space and bare ground. In addition we asked for application prices per hour for each service. The following is a summary of those prices.

**Osborn Industries:**

Turf Grass per acre	\$ <u>17.92</u>	(low bid)
Turf Grass Application per hour	\$ <u>65.00</u>	(low bid)
Bare Ground per acre	\$ <u>80.93</u>	(Piper Bare Ground)
Bare Ground Application per hour	\$ <u>65.00</u>	(low bid)
Open Space per acre	\$ <u>30.00</u>	(low bid)
Open Space Application per hour	\$ <u>65.00</u>	(same)

**Outlaw Environmental:**

Turf Grass per acre	\$ <u>50.00</u>	
Turf Grass Application per hour	\$ <u>75.00</u>	
Bare Ground per acre	\$ <u>75.00</u>	(low bid)
Bare Ground Application per hour	\$ <u>75.00</u>	
Open Space per acre	\$ <u>40.00</u>	
Open Space Application per hour	\$ <u>65.00</u>	(same)

The vast majorities of the grounds that we treat are either open space or turf grass. Consequently the savings on the bare ground prices that Outlaw Environmental is offering does not offset the higher prices for turf grass and open space.

At this time I am recommending that we award the weed spraying services to Osborn Industries.

**Water Department**  
**March, 2019**  
**Monthly Report**

**Operational**

1. The plant operated throughout the month and complied with all state and federal requirements for water quality and reporting.
2. All distribution system flows and pressure needs, for both fire protection and the water customers, were met.

**Maintenance and Improvements**

1. The staff performed all required preventative maintenance during the month.
2. Elkhead work by the staff this month consisted of routine maintenance and inspections.
3. The staff started working with Ambient H<sub>2</sub>O on the installation, start up, and O&M training for the new process turbidimeters this month.
4. The DOLA grant hearing was held in Golden this month. The city applied for a \$1M grant for the water plant and distribution system improvement project to meet CDPHE's April 1, 2020 compliance extension deadline for the 0.2mg/l minimum disinfectant residual requirement.
5. The staff continued working on surveying commercial properties for compliance with the city and state's Cross Connection Control Program regulations.
6. The staff continued this month with taking training classes and seminars to comply with the state water and wastewater certification continuing educational requirements.
7. The staff worked with SGM on various water and wastewater projects throughout the month. This work included continuing to assist with the design efforts for the minimum chlorine residual compliance project (which included excavating a test hole so that soil tests could be done by SGM's subcontractor Geotech for the proposed bleeder valve vault location off of Pineridge Drive), the sewer lagoon sludge line replacement project design, and developing the Unidirectional Flushing Program.
8. The staff continued to assist or work with other city departments, vendors, customers, and contractors as needed. The staff also worked on building and grounds maintenance, and equipment repair.

**Distribution System Operation/Maintenance**

1. There were 38 line locates requested and completed this month. This required approximately 28.5 man-hours to complete.
2. All work orders, meter readings, meter tech appointments, distribution of nonpayment door hangers, nonpayment water service shut offs, and service line inspections requested or scheduled were completed.

3. Miscellaneous water department work by the staff this month included; completed 8 final meter reads, completed 26 service turn offs/ons, and repaired 5 meters/MXU's.
4. The staff continued the valve exercising program this month with 17 valves being exercised.
5. The staff repaired 1 water main break during the month. This repair required approximately 6 hours to complete.
6. The staff completed the 1<sup>st</sup> quarter storage tank inspections, and two staff members attended a 2 day gas monitoring and detection class in Grand Junction this month.
7. The staff was able to perform their regularly scheduled work on the distribution system, bulk water sales stations, and equipment maintenance during the month. They were able to assist contractors, other city departments, and complete all emergency assignments as required.

### **Water Production Statistics**

Effluent Total Flow	24,587,000 gallons	Total Chemical Cost	\$ 3,190.95
Backwash Total Flow	675,297 gallons	Total Chemical Cost/MG	\$ 126.31
Total Flow	25,262,297 gallons	Alum & Ash Cost/Mg	\$ 75.20

(Backwash Flow % of Total = (2.67%))

The Craig Municipal Water Treatment Plant utilizes water rights for municipal use. These included direct flow diversions from the following:

Craig Irrigation Ditch  
Fortification Creek Ditch

Deep Cut Ditch  
Craig Water Supply System

## **Monthly Report**

Wastewater

March 2019

### **A. Treatment – Operation:**

1. Operated treatment plant to comply with State and Federal regulations.
2. Performed daily, weekly, and monthly maintenance as recommended in the manufacturer's manuals.
3. Treated average of 971,000 gallons/day of wastewater.
4. Received and treated 1,475 gallons of hauled waste.

### **B. Collection – Operation:**

1. 5 man hours used to perform 10 line locates.
2. 24 man hours used to hydraulically clean 3,575 feet of sewer main as part of routine (every 5 weeks) maintenance.
3. 53 man hours used to hydraulically clean 13,145 feet of sewer main as part of an annual cleaning program.

### **C. Collection – Correction**

1. 4 man hours used to correct a backup at 525 Legion St. that was created while doing normal routine maintenance in this area. As the operator was cleaning the line, no obstructions were encountered. However, as the jet nozzle and hose were brought back, the force main in this line sent a large amount of water at the same time and caused a piece of broken clay pipe and a small root ball to lodge and create a backup at the above address. Water entered the house through a basement drain and basement toilet. Once the jet head was able to be removed, flow returned to normal and the water in the basement was able to drain. The operators took photos, vacuumed and mopped up all the water they could in the basement. A report was sent to Liz White for insurance purposes.
2. 1 man hour used to respond to a backup complaint at 1067 School St. Homeowner stated that toilets and floor drain were not draining. The main was inspected and found to be flowing well, but operators cleaned it for good measure and no obstructions were encountered. Determined to be homeowner's issue.

### **D. Other:**

1. Assisted other departments, local plumbers, and contractors as needed.
2. Analyzed Maybell's Wastewater Plant monthly samples.





# REVENUE COMPARISONS

AS OF MARCH 31, 2019

COUNTYWIDE SALES TAX

CITY SALES TAX

WATER SALES

SEWER SALES

CONSTRUCTION DUMPSTERS

REFUSE COLLECTION FEES

REFUSE LANDFILL FEES

# CITY OF CRAIG COUNTYWIDE SALES TAX

MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50%	37.50%	37.50%	37.50%	% CHANGE RECEIVED 2019/2018
			YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	
JAN	FEB	MAR	\$91,220.09	\$100,423.25	\$100,450.00	\$107,952.87	7.50% 14.92%
FEB	MAR	APR	\$84,759.24	\$94,676.33	\$94,600.00	\$108,802.40	
MAR	APR	MAY	\$95,391.80	\$106,581.45	\$106,600.00		
APR	MAY	JUN	\$104,935.76	\$107,382.50	\$107,400.00		
MAY	JUN	JUL	\$108,837.75	\$323,284.35	\$124,650.00		
JUN	JUL	AUG	\$112,649.51	\$120,208.53	\$120,200.00		
JUL	AUG	SEP	\$120,798.26	\$125,596.29	\$125,600.00		
AUG	SEP	OCT	\$121,057.07	\$121,906.34	\$121,900.00		
SEP	OCT	NOV	\$107,808.75	\$122,594.10	\$122,600.00		
OCT	NOV	DEC	\$115,911.33	\$132,073.42	\$118,000.00		
NOV	DEC	JAN	\$119,866.30	\$124,842.20	\$116,000.00		
DEC	JAN	FEB	\$123,462.08	\$129,655.11	\$120,000.00		

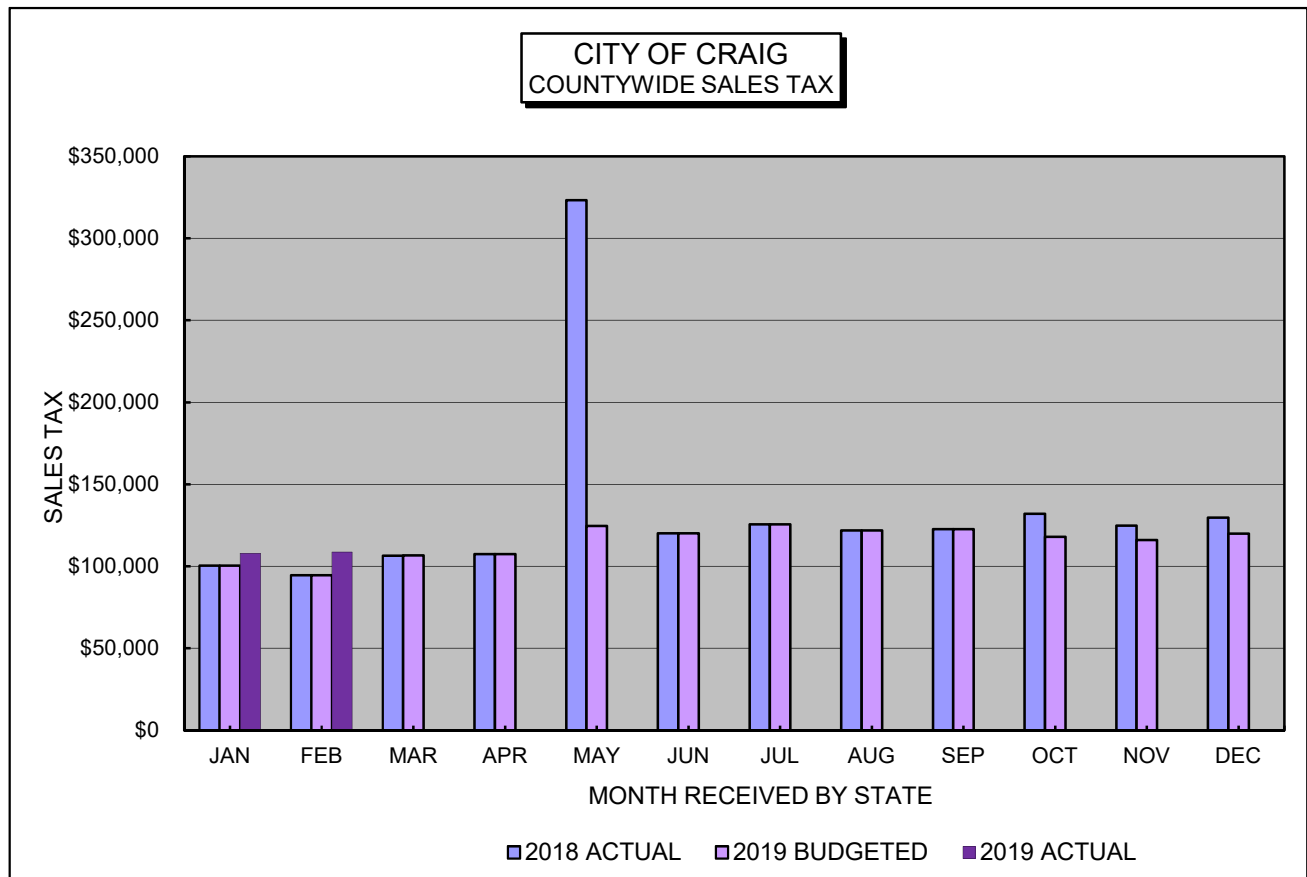
TOTAL YEAR-TO-DATE	\$1,306,697.94	\$1,609,223.87	\$1,378,000.00	\$216,755.27
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### Actual vs Actual

Y-T-D Percentage Change	-0.01%	21.30%	11.10%
Y-T- D Dollar Change			\$21,655.69

### Budget vs Actual

Y-T-D Percentage Change	11.13%
Y-T- D Dollar Change	\$21,705.27



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

# CITY OF CRAIG CITY SALES TAX

MONTH OF SALES	MONTH RECEIVED BY CITY	2.25%	2.25%/4.0%	4.00%	4.00%	% CHANGE RECEIVED 2019/2018	ESTIMATED % CHANGE in SALES
		YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL		

JAN	FEB	\$254,628.92	\$263,126.31	\$467,780.11	\$441,794.56
FEB	MAR	\$233,539.46	\$250,436.70	\$445,220.80	\$426,998.38
MAR	APR	\$260,106.85	\$282,357.88	\$501,969.56	\$480,000.00
APR	MAY	\$290,457.30	\$283,716.50	\$504,384.89	
MAY	JUN	\$303,867.62	\$345,760.12	\$588,880.00	
JUN	JUL	\$312,766.14	\$316,820.24	\$563,235.98	
JUL	AUG	\$324,111.81	\$517,194.55	\$527,356.34	
AUG	SEP	\$332,397.29	\$555,922.11	\$555,893.36	
SEP	OCT	\$291,501.08	\$476,642.76	\$538,634.87	
OCT	NOV	\$316,393.24	\$555,381.16	\$543,150.00	
NOV	DEC	\$315,388.68	\$613,696.86	\$485,000.00	
DEC	JAN	\$323,088.80	\$633,093.27	\$517,000.00	

67.90%  
70.50%  
70.00%

**-2.80%**  
**2.00%**

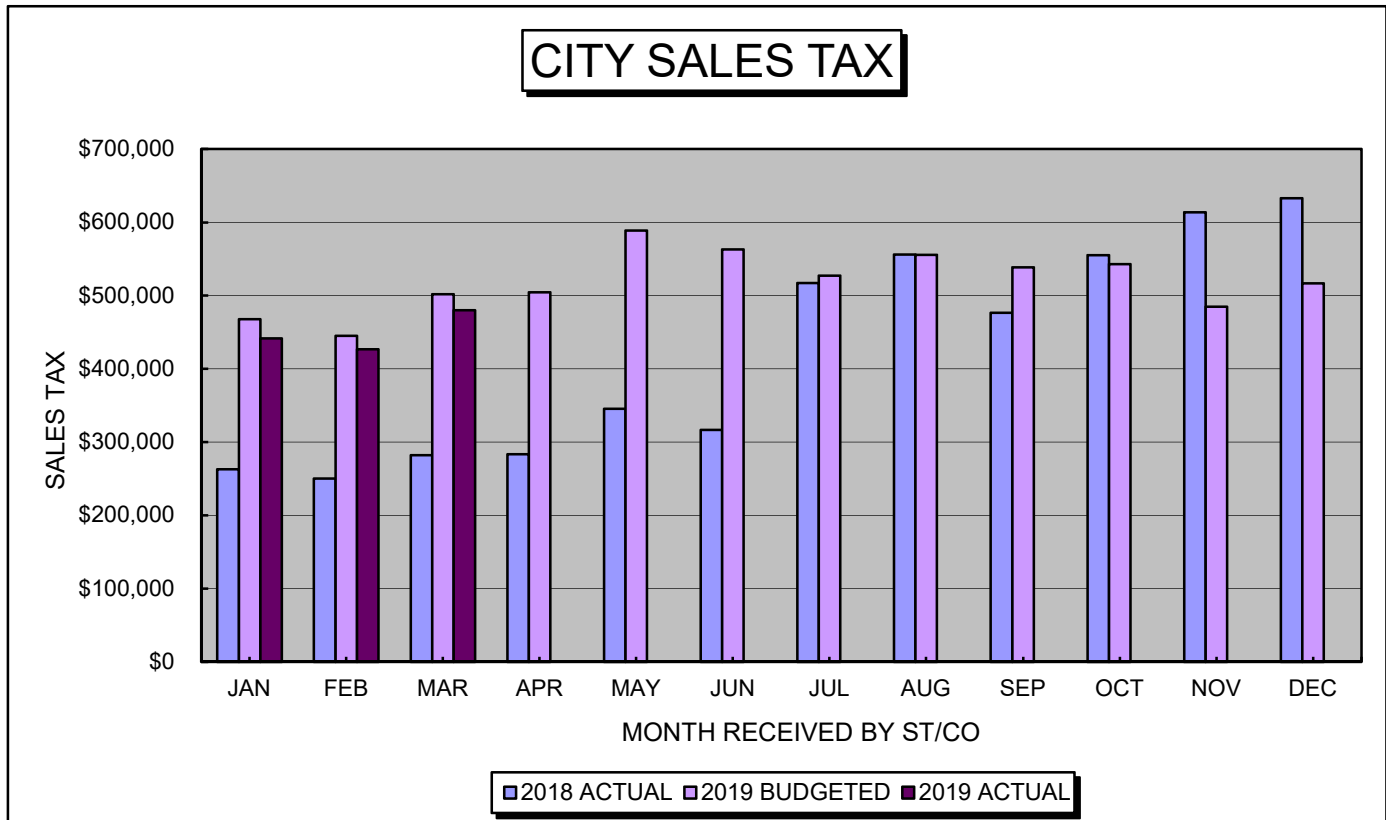
TOTAL YEAR-TO-DATE	\$3,558,247.19	\$5,094,148.46	\$6,238,505.91	\$1,348,792.94
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## Actual vs Actual

Y-T-D Percentage Change	-1.51%	38.51%	69.46%
Y-T- D Dollar Change			\$552,872.05

## Actual vs Budgeted

Y-T-D Percentage Change	-4.68%
Y-T- D Dollar Change	(\$66,177.53)



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

**CITY OF CRAIG**  
**WATER FUND**  
**REVENUES FROM WATER SALES**

\$28.50                      \$28.50                      \$28.50                      \$29.10  
 \$2.90/1,000 gals.   \$2.90/1,000 gals.   \$2.90/1,000 gals.   \$2.95/1,000 gals.

MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGES 2019/2018
<b>JAN</b>	\$191,956.84	<b>\$196,223.26</b>	<b>\$200,147.73</b>	<b>\$204,324.89</b>	<b>4.13%</b>
<b>FEB</b>	\$184,430.63	<b>\$185,223.54</b>	<b>\$188,928.01</b>	<b>\$188,073.45</b>	<b>1.54%</b>
<b>MAR</b>	\$189,845.36	<b>\$191,826.51</b>	<b>\$195,663.04</b>	<b>\$188,604.34</b>	<b>-1.68%</b>
APR	\$193,889.14	\$185,620.96	\$189,333.38		
MAY	\$213,119.26	\$260,499.20	\$265,709.18		
JUN	\$300,492.36	\$320,545.75	\$326,956.67		
JUL	\$405,976.37	\$387,627.05	\$395,379.59		
AUG	\$320,745.82	\$348,605.20	\$355,577.30		
SEP	\$323,528.37	\$315,908.57	\$306,000.00		
OCT	\$195,586.12	\$219,596.91	\$199,920.00		
NOV	\$187,366.84	\$192,075.43	\$200,940.00		
DEC	\$184,838.64	\$174,530.72	\$195,840.00		

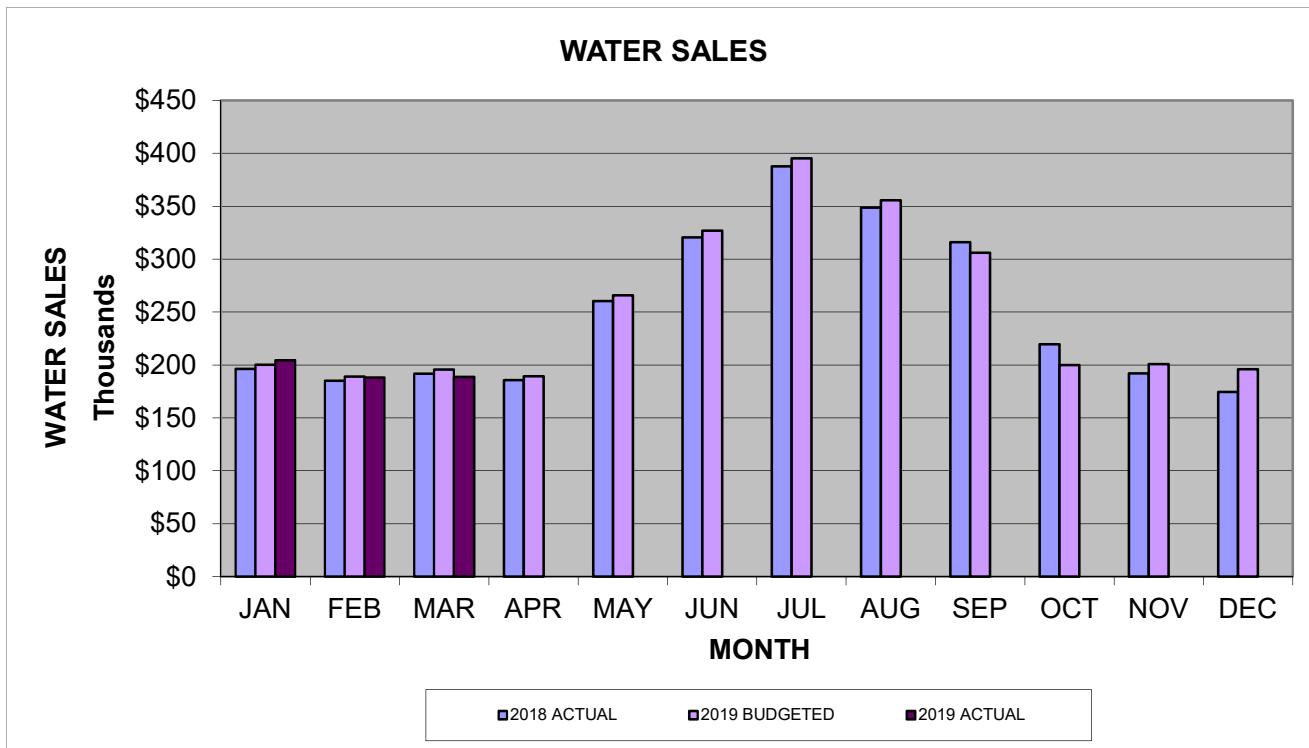
TOTAL YEAR-TO-DATE	<b>\$2,891,775.75</b>	<b>\$2,978,283.10</b>	<b>\$3,020,394.90</b>	<b>\$581,002.68</b>
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Actual vs Actual

Y-T-D Percentage Change	6.91%	8.65%	1.44%	1.35%
Y-T- D Dollar Change				\$7,729.37

Actual vs Budgeted

Y-T-D Percentage Change	-0.64%
Y-T- D Dollar Change	(\$3,736.10)



**CITY OF CRAIG  
WASTEWATER FUND  
REVENUES FROM SEWER FEES**

MONTH OF SALES	\$28.00 \$1.40/th. gal.	\$31.00 \$1.55/th. gal.	\$31.00 \$1.55/th. gal.	\$31.95 \$1.60/th. gal.	
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$140,015.82	<b>\$140,461.25</b>	<b>\$144,675.09</b>	<b>\$145,448.12</b>	<b>3.55%</b>
FEB	\$137,505.27	<b>\$139,744.55</b>	<b>\$143,936.89</b>	<b>\$143,988.13</b>	<b>3.04%</b>
MAR	\$140,697.65	<b>\$141,018.53</b>	<b>\$145,249.09</b>	<b>\$145,595.74</b>	<b>3.25%</b>
APR	\$139,891.99	\$139,992.07	\$144,191.83		
MAY	\$143,694.11	\$148,895.27	\$153,362.13		
JUN	\$145,020.66	\$145,943.24	\$150,321.54		
JUL	\$149,040.76	\$149,570.96	\$154,058.09		
AUG	\$146,146.50	\$148,385.19	\$152,836.75		
SEP	\$156,662.36	\$155,041.01	\$154,500.00		
OCT	\$141,691.17	\$145,530.63	\$146,260.00		
NOV	\$141,017.24	\$140,722.63	\$144,200.00		
DEC	\$139,725.96	\$138,202.60	\$143,170.00		

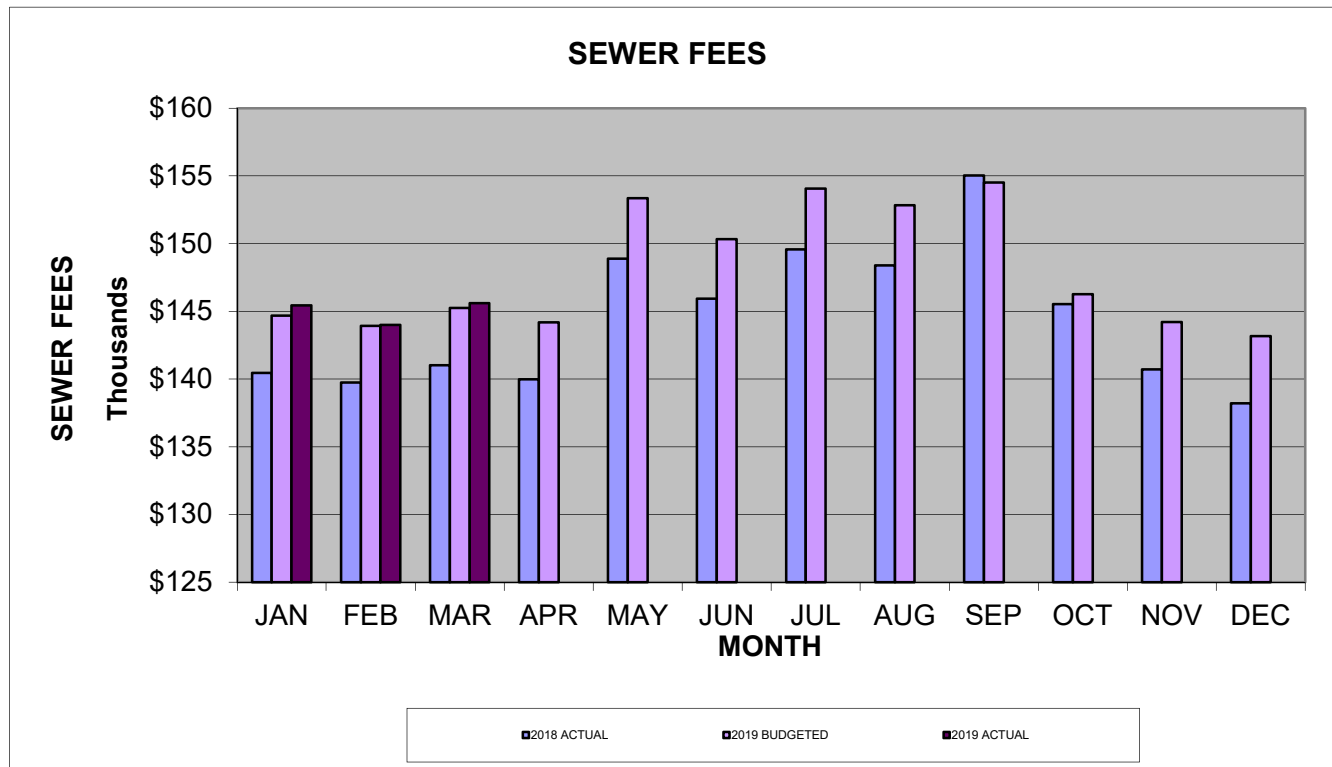
TOTAL YEAR-TO-DATE	<b>\$1,721,109.49</b>	<b>\$1,733,507.93</b>	<b>\$1,776,761.39</b>	<b>\$435,031.99</b>
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Actual vs Actual

Y-T-D Percentage Change	23.32%	10.84%	2.50%	3.28%
Y-T- D Dollar Change				\$154,826.19

Actual vs Budgeted

Y-T-D Percentage Change				0.27%
Y-T- D Dollar Change				\$1,170.93



CITY OF CRAIG  
**SOLID WASTE FUND**  
 REVENUES FROM CONSTRUCTION DUMPSTERS

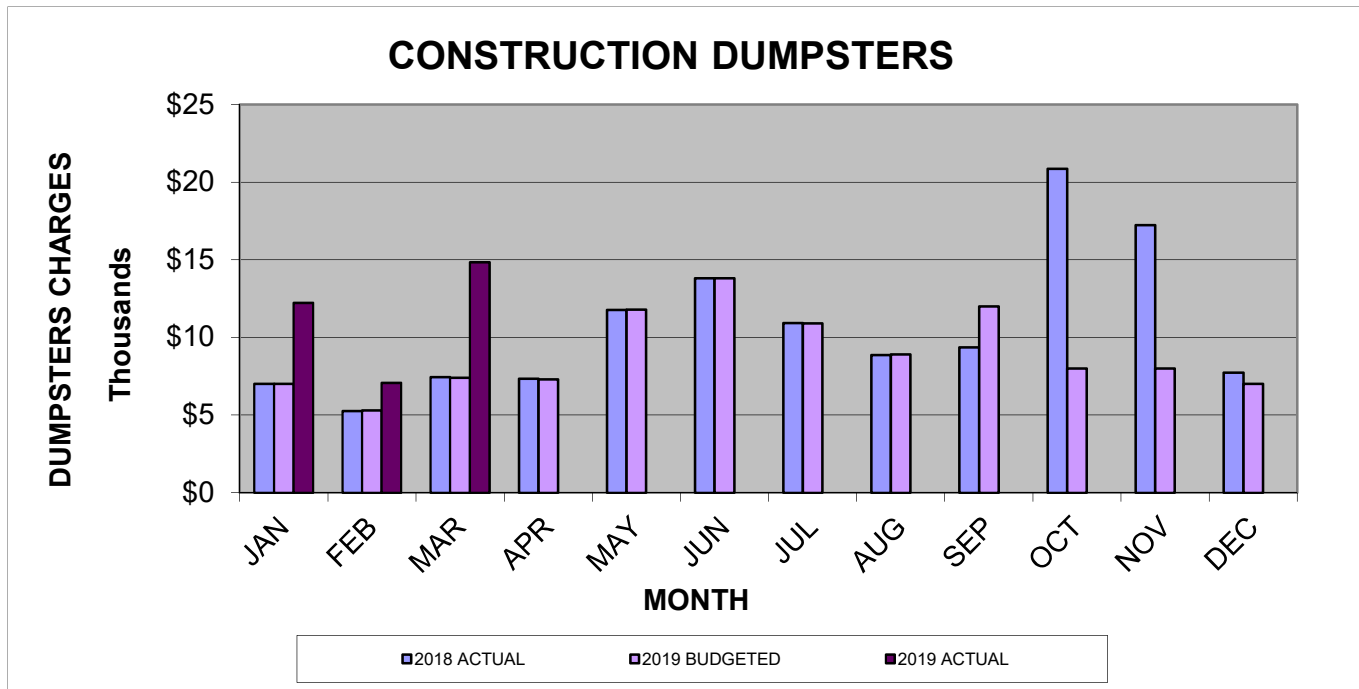
MONTH OF SALES	MONTH BILLED	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	JAN	\$7,055.92	<b>\$6,999.10</b>	<b>\$7,000.00</b>	<b>\$12,230.66</b>	<b>74.75%</b>
FEB	FEB	\$5,778.25	<b>\$5,263.20</b>	<b>\$5,300.00</b>	<b>\$7,076.51</b>	<b>34.45%</b>
MAR	MAR	\$38,447.05	<b>\$7,440.30</b>	<b>\$7,400.00</b>	<b>\$14,842.71</b>	<b>99.49%</b>
APR	APR	\$22,182.00	\$7,329.90	\$7,300.00		
MAY	MAY	\$12,127.34	\$11,773.45	\$11,800.00		
JUN	JUN	\$6,582.00	\$13,811.56	\$13,800.00		
JUL	JUL	\$15,673.77	\$10,934.48	\$10,900.00		
AUG	AUG	\$12,570.20	\$8,868.58	\$8,900.00		
SEP	SEP	\$13,267.13	\$9,363.60	\$12,000.00		
OCT	OCT	\$15,150.72	\$20,865.71	\$8,000.00		
NOV	NOV	\$13,789.90	\$17,226.16	\$8,000.00		
DEC	DEC	\$8,152.40	\$7,733.76	\$7,000.00		
TOTAL YEAR-TO-DATE		<b>\$170,776.68</b>	<b>\$127,609.80</b>	<b>\$107,400.00</b>	<b>\$34,149.88</b>	

Actual vs Actual

Y-T-D Percentage Change	8.89%	-6.82%	-15.84%	73.33%
Y-T- D Dollar Change				\$14,447.28

Actual vs Budgeted

Y-T-D Percentage Change	73.35%
Y-T- D Dollar Change	\$14,449.88



\$11.00	\$11.00	\$11.00	\$11.00
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Actual vs Actual				
Y-T-D Percentage Change	4.66%	0.57%	-0.92%	2.88%
Y-T- D Dollar Change				\$5,153.31
Actual vs Budgeted				
Y-T-D Percentage Change				2.90%
Y-T- D Dollar Change				\$5,195.46



**CITY OF CRAIG  
SOLID WASTE FUND  
REVENUES FROM LANDFILL FEES**

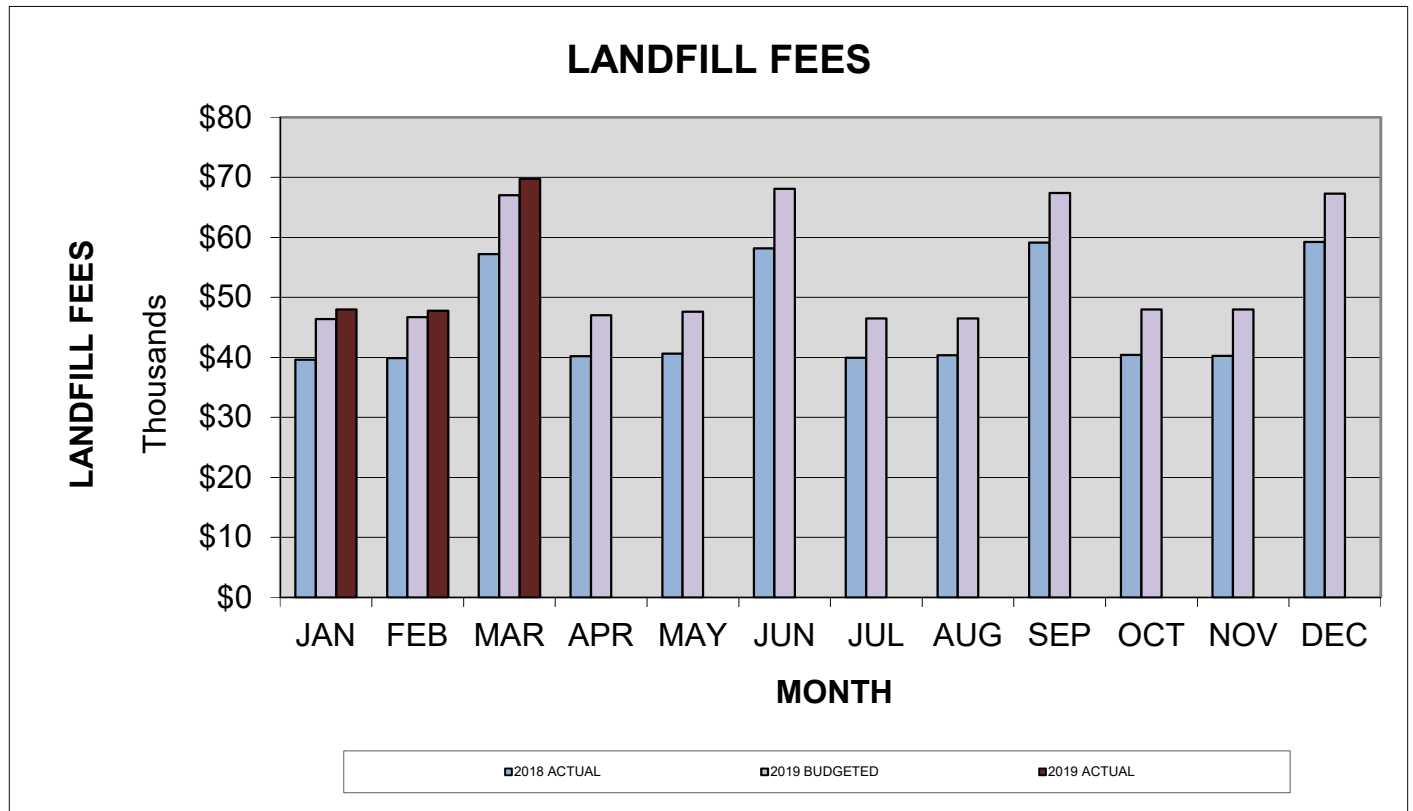
MONTH OF SALES	\$9.00	\$9.00	\$9.00	\$11.00	
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$40,494.93	<b>\$39,603.59</b>	<b>46,400.00</b>	<b>\$47,995.97</b>	<b>21.19%</b>
FEB	\$40,047.39	<b>\$39,851.76</b>	<b>46,700.00</b>	<b>\$47,784.87</b>	<b>19.91%</b>
MAR	\$56,392.97	<b>\$57,213.99</b>	<b>67,000.00</b>	<b>\$69,749.01</b>	<b>21.91%</b>
APR	\$40,463.87	\$40,165.15	47,000.00		
MAY	\$41,497.26	\$40,642.03	47,600.00		
JUN	\$56,838.06	\$58,155.80	68,100.00		
JUL	\$39,634.98	\$39,949.23	46,500.00		
AUG	\$40,546.19	\$40,329.09	46,500.00		
SEP	\$57,678.13	\$59,102.33	67,400.00		
OCT	\$40,475.52	\$40,424.34	48,000.00		
NOV	\$40,640.42	\$40,265.39	48,000.00		
DEC	\$56,967.23	\$59,213.74	67,300.00		
TOTAL YEAR-TO-DATE	<b>\$551,676.95</b>	<b>\$554,916.44</b>	<b>\$646,500.00</b>	<b>\$165,529.85</b>	

Actual vs Actual

Y-T-D Percentage Change	3.46%	0.48%	16.50%	21.12%
Y-T- D Dollar Change				\$28,860.51

Actual vs Budgeted

Y-T-D Percentage Change				3.39%
Y-T- D Dollar Change				\$5,429.85







## FINANCIAL SUMMARY

AS OF MARCH 31, 2019

GENERAL FUND - Summary

GENERAL FUND - Detail Revenue

CAPITAL PROJECTS FUND – Summary

ACET FUND - Summary

WATER FUND - Summary

WASTEWATER FUND - Summary

SOLOD WASTE FUND - Summary

MEDICAL BENEFITS FUND - Summary

INVESTMENTS OF CITY FUNDS

CITY OF CRAIG 2019 BUDGET GENERAL FUND BUDGET SUMMARY				
DESCRIPTION	Revised 2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Reserved-Tabor Act	262,046		286,231	
Restricted Funds				
Zoning Lieu of Land	42,000		42,000	
County R&B	0		0	
Conservation Trust	0		0	
Unreserved-Undesignated	3,971,693		5,204,572	
<b>TOTAL Beginning Fund Balance</b>	<b>4,275,739</b>		<b>5,532,803</b>	
<b>REVENUES:</b>				
Taxes	9,225,675	811,821	1,923,713	20.9%
Licenses & Permits	100,100	3,993	20,200	20.2%
Intergovernmental	862,970	60,704	101,428	11.8%
Charges for Services	274,690	16,349	26,441	9.6%
Fines & Costs	60,500	4,675	11,220	18.5%
Miscellaneous	103,100	4,095	29,415	28.5%
Contributions	70,000	0	0	0.0%
Others	0	0	0	#DIV/0!
<b>TOTAL Revenues</b>	<b>10,697,035</b>	<b>901,637</b>	<b>2,112,416</b>	<b>19.7%</b>
<b>EXPENDITURES:</b>				
41 COUNCIL	228,630	15,335	63,274	27.7%
42 LEGAL	120,000	9,823	29,270	24.4%
43 JUDICIAL	113,120	10,818	27,785	24.6%
44 ADMINISTRATION	300,415	37,777	84,764	28.2%
45 CITY CLERK/PERSONNEL	224,120	21,379	55,524	24.8%
46 PUBLIC WORKS	70,615	8,526	22,205	31.4%
47 GENERAL SERVICES	66,400	1,346	18,132	27.3%
48 FINANCE/ACCOUNTING	417,540	33,541	72,330	17.3%
49 COMMUNITY DEVELOPMENT	171,055	18,547	41,448	24.2%
50 BUILDING MAINTENANCE	82,070	3,534	12,654	15.4%
51 POLICE	3,220,890	312,932	828,121	25.7%
64 ROAD & BRIDGE	2,306,770	193,064	448,194	19.4%
70 PARKS & RECREATION	1,627,720	113,964	255,441	15.7%
75 CENTER OF CRAIG	30,200	1,641	4,316	14.3%
90 CAPITAL OUTLAY	1,482,125	10,020	53,770	3.6%
80 DEBT SERVICE	0	0	0	0.0%
TRANSFERS	0	0	0	0.0%
<b>TOTAL Expenditures</b>	<b>10,461,670</b>	<b>792,247</b>	<b>2,017,225</b>	<b>19.3%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>235,365</b>		<b>95,191</b>	
<b>ENDING FUND BALANCE:</b>				
Restricted				
Tabor Act	269,196		60,517	
Zoning Lieu of Land	42,000		42,000	
Conservation Trust	0		0	
Unreserved-Undesignated	4,199,908		5,525,477	
<b>TOTAL Ending Fund Balance</b>	<b>4,511,104</b>		<b>5,627,994</b>	

CITY OF CRAIG 2019 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY					
Acct No	Account Description	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>GENERAL FUND</b>					
<b>TAXES</b>					
10-31-10000	PROPERTY TAXES	1,194,175	313,943	335,664	28.1%
10-31-11000	PROPERTY TAXES DELINQUE	0	0	29	#DIV/0!
10-31-20000	SPEC OWNERSHIP TAX	100,000	16,575	18,614	18.6%
10-31-30000	COUNTY SALES TAX	1,378,000	0	216,755	15.7%
10-31-40000	CIGARETTE TAX	20,000	1,275	2,638	13.2%
10-31-50000	CITY SALES TAX	6,238,500	480,000	1,348,793	21.6%
10-31-50001	SALES TAX - PENAL/INT	0	0	963	#DIV/0!
10-31-55000	SPEC EVENTS SALES TAX	0	27	255	#DIV/0!
10-31-60000	UTILITY BUSINESS TAX	295,000	0	0	0.0%
10-31-90000	INT & PEN ON PROPERTY T	0	0	1	#DIV/0!
	<b>TAXES Totals:</b>	<b>9,225,675</b>	<b>811,821</b>	<b>1,923,713</b>	<b>20.9%</b>
<b>LICENSES &amp; PERMITS</b>					
10-32-12000	LICENSE/FEEs LIQUOR	6,000	0	1,825	30.4%
10-32-12100	LICENSE/FEEs BUSINESS F	100	0	0	0.0%
10-32-12200	LICENSE/FEEs PLANNING F	2,000	0	100	5.0%
10-32-12300	LICENSE/FEEs BLDG PERMI	50,000	2,671	13,795	27.6%
10-32-12301	LICENSES/FEEs COUNTY	40,000	1,228	3,032	7.6%
10-32-12400	LICENSE/FEEs ANIMAL	1,500	80	320	21.4%
10-32-12500	REMITTANCE FEEs SALES TAX	0	0	78	#DIV/0!
10-32-12501	LICENSE/FEEs - SPEC EVNTS	0	0	240	#DIV/0!
10-32-12502	LICENSE FEEs-SALES TAX	0	0	795	#DIV/0!
10-32-20000	OTHER PERMITS	500	15	15	3.0%
	<b>LICENSES &amp; PERMITS Totals:</b>	<b>100,100</b>	<b>3,993</b>	<b>20,200</b>	<b>20.2%</b>
<b>INTERGOVERNEMENTAL</b>					
10-33-00000	INTERGOVERNMENTAL	0	0	0	0.0%
10-33-10000	GRANTS	7,000	0	0	0.0%
10-33-10800	GRANTS AGNC	0	0	0	#DIV/0!
10-33-13000	GRANTS OTHER	0	0	0	#DIV/0!
10-33-13100	GRANTS POL UNICOP	0	0	0	0.0%
10-33-13200	GRANTS STATE	0	0	0	#DIV/0!
10-33-13300	GRANTS GOCO	150,000	0	0	0.0%
10-33-13400	GRANTS REDI	0	1,233	13,653	#DIV/0!
10-33-13500	GRANTS USDA SENIORS	0	0	0	#DIV/0!
10-33-13900	GRANTS JAG	0	0	0	#DIV/0!
10-33-16200	GRANTS ENERGY IMPACT	0	0	0	#DIV/0!
10-33-16300	GRANTS MISC COMM PROGRA	0	0	0	#DIV/0!
10-33-20000	MINERAL LEASE FUNDS	150,000	0	0	0.0%
10-33-30000	VIN INSP FEEs	1,200	60	180	15.0%
10-33-40000	DARE PROG-RESTR	0	0	0	#DIV/0!
10-33-53600	INT GOVT HWY USERS TAX	304,770	26,044	54,229	17.8%
10-33-53700	INT GOVT CONSERVATION T	85,000	33,367	33,367	39.3%
10-33-53800	INT GOVT MV REGISTRATIO	45,000	0	0	0.0%
10-33-60000	SEVERANCE TAXES	120,000	0	0	0.0%
10-33-70000	COUNTY R&B	0	0	0	0.0%
10-33-90000	PAYMENT IN LIEU OF TAXE	0	0	0	0.0%
	<b>INTERGOVERNMENTAL Totals:</b>	<b>862,970</b>	<b>60,704</b>	<b>101,428</b>	<b>11.8%</b>
<b>CHARGES FOR SERVICES</b>					
10-34-40000	POOL CLEARING	0	0	0	#DIV/0!
10-34-49000	CHARGES POLICE SECURITY	0	0	0	#DIV/0!
10-34-49100	CHARGES SXO REGISTRATION	1,200	100	450	37.5%
10-34-49252	CODE BOOKS	0	0	0	#DIV/0!
10-34-50000	PARKS & REC	0	0	0	#DIV/0!
10-34-54000	PARKS & REC MISCELLANEO	0	0	0	#DIV/0!
10-34-54100	PARKS & REC TRAILBUSTER	0	0	0	#DIV/0!

CITY OF CRAIG 2019 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY					
Acct No	Account Description	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
10-34-54200	PARKS & REC AAU BASKETB	0	0	0	#DIV/0!
10-34-60000	MISC PARK FEES	3,500	20	20	0.6%
10-34-64366	ASPHALT PATCHING	0	0	0	#DIV/0!
10-34-74300	POOL ADMISSIONS	47,650	0	0	0.0%
10-34-74400	POOL PRIVATE PARTY	1,000	0	0	0.0%
10-34-74500	POOL SWIM LESSONS	16,750	2,540	5,590	33.4%
10-34-74600	POOL PASSES	13,870	0	0	0.0%
10-34-74700	POOL PUNCH PASSES	100	0	0	0.0%
10-34-74800	POOL FITNESS	2,000	95	95	4.8%
10-34-74900	POOL COMM ED	4,050	1,020	1,170	28.9%
10-34-75000	POOL CONCESSIONS	27,000	0	0	0.0%
10-34-75100	POOL LOCKER FEES	80	0	0	0.0%
10-34-75200	POOL SODA MACHINE	0	0	0	#DIV/0!
10-34-75300	POOL STAFF UNIFORMS	600	0	0	0.0%
10-34-95400	RECREATION PROGRAM FEES	3,050	892	892	29.3%
10-34-95450	RECREATION SENIOR PROGRA	20,000	1,856	1,856	9.3%
10-34-95500	RECREATION CONCESSIONS	0	0	0	#DIV/0!
10-34-95600	RECREATION YOUTH SPORTS	37,400	8,763	10,595	28.3%
10-34-95700	RECREATION ADULT SPORTS	11,440	330	5,040	44.1%
10-34-95800	RECREATION SPECIAL EVEN	81,000	734	734	0.9%
10-34-95900	RECREATION SPONSOR FEES	4,000	0	0	0.0%
	CHARGES FOR SVC Totals:	274,690	16,349	26,441	9.6%
FINES & COSTS					
10-35-00000	FINES AND COSTS	60,000	4,675	10,720	17.9%
10-35-10000	DRUG SURCHARGE	0	0	0	0.0%
10-35-51571	RESTITUTION/ANIMAL CONTRO	0	0	0	0.0%
10-35-52000	CODE ENFORCEMENT - FINES/C	500	0	500	100.0%
	FINES & COSTS Totals	60,500	4,675	11,220	18.5%
MISCELLANEOUS					
10-36-00000	MISCELLANEOUS	15,000	872	2,853	19.0%
10-36-16000	INTEREST CHECKING	100	1,063	2,298	2298.1%
10-36-16100	INTEREST INVESTMENTS	65,000	0	18,937	29.1%
10-36-20000	RENTS & ROYALTIES	23,000	2,160	5,326	23.2%
10-36-50000	CONT DOWNTOWN REDEVELOP	0	0	0	#DIV/0!
	MISCELLANEOUS Totals:	103,100	4,095	29,415	28.5%
CONTRIBUTIONS					
10-37-00000	CONTRIB FROM OTHER GOV	70,000	0	0	0.0%
10-37-10000	CONTRIB PRIVATE	0	0	0	#DIV/0!
10-37-71700	CONTRIBUTION - 911 BOARD	0	0	0	#DIV/0!
	CONTRIBUTIONS Totals:	70,000	0	0	0.0%
OTHER					
10-39-10000	SALE OF ASSETS	0	0	0	#DIV/0!
10-39-20000	BOND PROCEEDS	0	0	0	#DIV/0!
10-39-99000	REIMBURSEMENT OF EXPENSE	0	0	0	#DIV/0!
	OTHER Totals:	0	0	0	0.0%
GENERAL FUND Totals:		10,697,035	901,637	2,112,416	19.7%

CITY OF CRAIG 2019 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Unreserved-Undesignated	306,544		659,925	
<b>TOTAL Beginning Fund Balance</b>	<b>306,544</b>		<b>659,925</b>	
<b>REVENUES:</b>				
20-31-10000 Property Taxes	140,525	36,943	39,499	28.1%
20-31-11000 Property Taxes Delinquent	0	(739)	(735)	#DIV/0!
20-31-20000 Spec Ownship Taxes	8,000	1,951	2,190	27.4%
20-31-90000 Int & Pen on Property Taxes	40	0	0	0.4%
20-33-10000 Grants	930,000	0	0	0.0%
20-36-00000 Miscellaneous	0	0	0	#DIV/0!
20-36-16100 Interest Investments	2,000	1,357	3,959	198.0%
20-36-16110 Interest on Spec Asses.	0	0	0	#DIV/0!
20-39-75000 Transfers In	0	0	0	#DIV/0!
<b>TOTAL Revenues</b>	<b>1,080,565</b>	<b>39,512</b>	<b>44,913</b>	<b>28.1%</b>
<b>EXPENDITURES:</b>				
20-81-56100 Treasurers Fees County	2,800	0	51	1.8%
20-81-93116 Capital Enigeering	0	0	0	
20-81-95000 Capital Construction	386,825	0	0	0.0%
20-81-96000 Capital Constr. - CDOT	930,000	0	0	
20-81-96000 Capital Constr. - Safe Routes	0	0	0	#DIV/0!
20-81-96100 Capital Enigeering	0	5,443	34,735	#DIV/0!
<b>TOTAL Expenditures</b>	<b>1,319,625</b>	<b>5,443</b>	<b>34,787</b>	<b>2.6%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>(239,060)</b>		<b>10,127</b>	
<b>ENDING FUND BALANCE:</b>				
Unreserved-Undesignated	67,484		670,052	
<b>TOTAL Ending Fund Balance</b>	<b>67,484</b>		<b>670,052</b>	

CITY OF CRAIG 2019 BUDGET ACET FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Unreserved-Undesignated	162,667		184,225	
<b>TOTAL Beginning Fund Balance</b>	<b>162,667</b>		<b>184,225</b>	
<b>REVENUES:</b>				
21-33-13900 Grants	0	0	0	#DIV/0!
21-35-00000 Fines and Costs	500	0	44	8.8%
21-35-20000 Forfeitures	0	0	0	#DIV/0!
21-36-00000 Miscellaneous	0	0	0	#DIV/0!
21-36-16100 Interest Investments	2,500	0	575	23.0%
21-37-00000 Contributions Government	18,700	0	3,331	17.8%
<b>TOTAL Revenues</b>	<b>21,700</b>	<b>0</b>	<b>3,950</b>	<b>18.2%</b>
<b>EXPENDITURES:</b>				
ACET Personal Services	0	0	0	0.0%
ACET Supplies	17,000	693	752	4.4%
ACET Purchased Services	42,290	922	4,728	11.2%
ACET Fixed Charges	12,000	0	3,000	25.0%
ACET Other	3,000	0	0	0.0%
ACET Capital Outlay	0	0	3,753	#DIV/0!
<b>TOTAL Expenditures</b>	<b>74,290</b>	<b>1,616</b>	<b>12,233</b>	<b>16.5%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>(52,590)</b>		<b>(8,282)</b>	
<b>ENDING FUND BALANCE:</b>				
Restricted (State/Federal Forfeiture Funds)			39,894	
Unreserved-Undesignated	110,077		136,049	
<b>TOTAL Ending Fund Balance</b>	<b>110,077</b>		<b>175,943</b>	

CITY OF CRAIG 2019 BUDGET WATER FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Reserved for Debt	430,100		430,100	
Uspendable Inventory&CompAbsence	260,313		260,313	
Unreserved-Undesignated	2,251,468		3,445,702	
<b>TOTAL Beginning Fund Balance</b>	<b>2,941,881</b>		<b>4,136,115</b>	
<b>REVENUES:</b>				
50-34-49100 CHARGES METERED WATER	3,020,400	188,604	581,003	19.2%
50-34-49200 CHARGES UNMETERED WATER	75,000	4,778	13,648	18.2%
50-34-49300 CHARGES RECONNECT	0	0	0	#DIV/0!
50-34-49400 CHARGES TAP FEES & PERM	0	0	0	#DIV/0!
50-34-49500 CHARGES SALE OF WATER M	1,000	0	0	0.0%
50-36-00000 MISCELLANEOUS	45,000	200	9,711	21.6%
50-36-16100 INTEREST INVESTMENTS	20,000	0	14,678	73.4%
50-36-20000 RENTS & ROYALTIES	0	0	0	#DIV/0!
50-36-30000 LATE PAYMENT FEE	68,000	5,085	15,819	23.3%
50-37-00000 CONTRIB FROM OTHER GOV	0	0	0	#DIV/0!
50-39-10000 SALE OF ASSETS	0	0	0	#DIV/0!
50-39-20000 BOND PROCEEDS	3,200,000	0	0	0.0%
50-39-40000 GRANT	1,000,000	0	187,299	18.7%
<b>TOTAL Revenues</b>	<b>7,429,400</b>	<b>198,667</b>	<b>822,158</b>	<b>11.1%</b>
<b>EXPENDITURES:</b>				
<b>EXPENDITURES:</b>				
Personal Services	1,086,320	121,681	288,587	26.6%
Supplies	187,650	802	9,177	4.9%
Purchased Services	919,500	48,075	129,754	14.1%
Elkhead Reservoir	0	0	0	#DIV/0!
Fixed Charges	64,350	15,516	33,439	52.0%
Debt Service	391,000	0	195,495	50.0%
Capital Outlay	6,229,000	0	71,031	1.1%
<b>TOTAL Expenditures</b>	<b>8,877,820</b>	<b>186,074</b>	<b>727,482</b>	<b>8.2%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>(1,448,420)</b>		<b>94,676</b>	
<b>ENDING FUND BALANCE:</b>				
Reserved for Debt	500,000		500,000	
Uspendable Inventory&CompAbsence			260,313	
Unreserved-Undesignated	993,461		3,470,478	
<b>TOTAL Ending Fund Balance</b>	<b>1,493,461</b>		<b>4,230,791</b>	

CITY OF CRAIG 2019 BUDGET WASTEWATER FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Reserved for Debt	0		0	
Uspendable Inventory&CompAbsence	14,468		14,468	
Unreserved-Undesignated	1,411,543		1,726,228	
<b>TOTAL Beginning Fund Balance</b>	<b>1,426,011</b>		<b>1,740,696</b>	
<b>REVENUES:</b>				
60-34-49400 CHARGES TAP FEES & PER	0	0	0	#DIV/0!
60-34-49600 CHARGES SEWER FEES	1,776,750	145,596	435,032	24.5%
60-34-49700 SEPTAGE FEES	60,000	1,818	2,786	4.6%
60-36-00000 MISCELLANEOUS	9,000	0	(39)	-0.4%
60-36-16100 INTEREST INVESTMENTS	15,000	0	6,700	44.7%
60-36-20000 RENTS & ROYALTIES	0	0	0	#DIV/0!
60-37-00000 CONTRIB FROM OTHER GOV	0	0	0	#DIV/0!
60-39-10000 SALE OF ASSETS	0	0	0	#DIV/0!
60-39-40000 GRANT	200,000	0	0	0.0%
<b>TOTAL Revenues</b>	<b>2,060,750</b>	<b>147,414</b>	<b>444,479</b>	<b>21.6%</b>
<b>EXPENDITURES:</b>				
<b>EXPENDITURES:</b>				
Personal Services	763,130	98,809	228,533	29.9%
Supplies	61,250	3,184	10,281	16.8%
Purchased Services	567,700	26,600	73,740	13.0%
Fixed Charges	29,025	7,037	17,429	60.0%
Debt Service	0	0	0	#DIV/0!
Other (Transfers)	0	0	0	#DIV/0!
Capital Outlay	745,400	0	0	0.0%
<b>TOTAL Expenditures</b>	<b>2,166,505</b>	<b>135,630</b>	<b>329,982</b>	<b>15.2%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>(105,755)</b>		<b>114,497</b>	
<b>ENDING FUND BALANCE:</b>				
Reserved for Debt Service	0		0	
Uspendable Inventory&CompAbsence	0		14,468	
Unreserved-Undesignated	1,320,256		1,840,725	
<b>TOTAL Ending Fund Balance</b>	<b>1,320,256</b>		<b>1,855,193</b>	



CITY OF CRAIG 2019 BUDGET SOLID WASTE FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Reserved for Debt	0		0	
Unreserved-Undesignated	1,578,212		1,726,349	
<b>TOTAL Beginning Fund Balance</b>	<b>1,578,212</b>		<b>1,726,349</b>	
<b>REVENUES:</b>				
70-34-49710 CONSTRUCTION DUMPSTERS	107,400	14,843	34,150	31.8%
70-34-49800 CHARGES SOLID WASTE FE	722,000	80,225	184,195	25.5%
70-34-49900 CHARGES LANDFILL	646,500	69,749	165,530	25.6%
70-36-00000 MISCELLANEOUS	8,000	17,517	17,537	219.2%
70-36-10000 RECYCLABLE ELECTRONICS	2,000	118	390	19.5%
70-36-16100 INTEREST INVESTMENTS	0	0	6,593	#DIV/0!
70-36-30000 LATE PAYMENT FEE	6,000	495	1,980	33.0%
70-39-40000 GRANT	0	0	0	#DIV/0!
<b>TOTAL Revenues</b>	<b>1,491,900</b>	<b>182,947</b>	<b>410,375</b>	<b>27.5%</b>
<b>EXPENDITURES:</b>				
<b>EXPENDITURES:</b>				
Personal Services	678,100	69,384	169,098	24.9%
Supplies	110,750	5,929	15,234	13.8%
Purchased Services	515,400	4,901	68,676	13.3%
Fixed Charges	19,800	4,249	8,597	43.4%
Debt Service	0	0	0	#DIV/0!
Other (Transfers)	0	0	0	#DIV/0!
Capital Outlay	339,000	0	0	0.0%
<b>TOTAL Expenditures</b>	<b>1,663,050</b>	<b>84,463</b>	<b>261,606</b>	<b>15.7%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>(171,150)</b>		<b>148,769</b>	
<b>ENDING FUND BALANCE:</b>				
Reserved for Debt	0		0	
Unreserved-Undesignated	1,407,062		1,875,118	
<b>TOTAL Ending Fund Balance</b>	<b>1,407,062</b>		<b>1,875,118</b>	

CITY OF CRAIG 2019 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF MARCH	2019 ACTUAL YTD	PERCENT YTD
<b>BEGINNING FUND BALANCE:</b>				
Reserve for Unreported/Unpaid Claims				
Unreserved-Undesignated	309,801		372,730	
<b>TOTAL Beginning Fund Balance</b>	<b>309,801</b>		<b>372,730</b>	
<b>REVENUES:</b>				
80-35-10000 Employer Contributions	2,042,420	151,853	452,203	22.1%
80-35-20000 Employee Contributions	227,000	14,519	44,694	19.7%
80-35-30000 Reimbursements	0	0	0	#DIV/0!
80-36-00000 Miscellaneous	0	0	0	0.0%
80-36-10000 Interest	0	7	22	#DIV/0!
80-36-16100 Interest Investments	0	0	0	0.0%
80-39-70000 Transfer In	0	0	0	0.0%
<b>TOTAL Revenues</b>	<b>2,269,420</b>	<b>166,379</b>	<b>496,919</b>	<b>21.9%</b>
<b>EXPENDITURES:</b>				
80-90-85100 Expense Insurance Premiums	2,180,750	168,067	502,437	23.0%
80-90-85200 Expense Administration	7,000	123	337	4.8%
80-90-85800 Expense Claims Paid	63,000	7,563	10,804	17.1%
80-90-85900 Expense Other	0	0	0	0.0%
<b>TOTAL Expenditures</b>	<b>2,250,750</b>	<b>175,753</b>	<b>513,578</b>	<b>22.8%</b>
<b>SOURCES OF FUNDS VS EXPENDITURES</b>	<b>18,670</b>		<b>(16,659)</b>	
<b>ENDING FUND BALANCE:</b>				
Reserve for Unreported/Unpaid Claims	0		0	
Unreserved-Undesignated	328,471		356,071	
<b>TOTAL Ending Fund Balance</b>	<b>328,471</b>		<b>356,071</b>	



## Summary Statement

March 2019

City of Craig

300 West 4th Street  
Craig, CO 81625-2713

### COLOTRUST PLUS+

Average Monthly Yield: 2.58%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0573-7004 General - 7004	11,886,652.88	108,433.45	0.00	26,213.73	75,558.23	11,984,527.43	12,021,300.06
Total	11,886,652.88	108,433.45	0.00	26,213.73	75,558.23	11,984,527.43	12,021,300.06



## Account Statement

March 2019

City of Craig

300 West 4th Street  
Craig, CO 81625-2713

**COLOTRUST PLUS+      CO-01-0573-7004**

### Summary

Average Monthly Yield: 2.58%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
CO-01-0573-7004	General - 7004	11,886,652.88	108,433.45	0.00	26,213.73	11,984,527.43	12,021,300.06

### Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
03/01/2019	Beginning Balance			11,886,652.88	
03/08/2019	Contribution	106,923.58			COT12704615
03/08/2019	Contribution	1,509.87			COT12704616
03/31/2019	Income Earned For The Period	26,213.73			
03/31/2019	Ending Balance			12,021,300.06	



## Daily Rates

March 2019

### COLOTRUST PLUS+

Date	Dividend Rate	Daily Yield
01-Mar-19	0.000070825	2.59%
02-Mar-19	0.000070825	2.59%
03-Mar-19	0.000070825	2.59%
04-Mar-19	0.000070825	2.59%
05-Mar-19	0.000070591	2.58%
06-Mar-19	0.000070551	2.58%
07-Mar-19	0.000070551	2.58%
08-Mar-19	0.000070732	2.58%
09-Mar-19	0.000070732	2.58%
10-Mar-19	0.000070732	2.58%
11-Mar-19	0.000070663	2.58%
12-Mar-19	0.000070551	2.58%
13-Mar-19	0.000070551	2.58%
14-Mar-19	0.000070551	2.58%
15-Mar-19	0.000070551	2.58%
16-Mar-19	0.000070551	2.58%
17-Mar-19	0.000070551	2.58%
18-Mar-19	0.000070551	2.58%
19-Mar-19	0.000070551	2.58%
20-Mar-19	0.000070551	2.58%
21-Mar-19	0.000070551	2.58%
22-Mar-19	0.000070470	2.57%
23-Mar-19	0.000070470	2.57%
24-Mar-19	0.000070470	2.57%
25-Mar-19	0.000070334	2.57%
26-Mar-19	0.000070277	2.57%
27-Mar-19	0.000070278	2.57%
28-Mar-19	0.000070305	2.57%
29-Mar-19	0.000070551	2.58%
30-Mar-19	0.000070551	2.58%
31-Mar-19	0.000070551	2.58%



Statement Period: 03/01/2019 To 03/31/2019

Account Number: CORE XX-XXXXXX47-02

1675 Broadway, Suite 500  
Denver, CO 80202

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CRAIG, CITY OF - CORE  
BRUCE NELSON  
300 WEST 4TH STREET  
CRAIG, CO 81625  
U.S.A.

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#### Statement Summary

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Beginning Balance				
Purchases	\$184,595.41	7 Day Average	2.61 %	
Shares Purchased	92,297.71	Monthly Average	2.61 %	
Redemptions	\$0.00	YTD Interest	\$158.58	
Shares Redeemed				
Interest Distributed	\$158.58			
Month End Balance	\$184,754.00			
Month End Shares Owned	92,377.00			

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#### Transaction Summary

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Date	Type	Amount	Shares	Market Value
03/20/2019	Additional Subscription	\$184,595.41	92,297.71	\$184,595.41
			Net Transactions:	\$184,595.41