



**AGENDA
CITY COUNCIL MEETING
AUGUST 27, 2019**

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

- 1. Call to Order**
- 2. Approval of minutes from August 13, 2019 meeting
Approval of minutes from August 22, 2019 special meeting**
- 3. Approval of agenda**
- 4. Public Comment**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only take action on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. . In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; lwhite@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.*

5. Presentations

A. Police Chief Delong along with Commander Bill Leonard will present Life Saving Awards to Officers Jessey Kennell and Jeff Bond for their Life Saving efforts on a male party.

B. Tyson Ingels from the Colorado Department of Public Health & Environment will give a presentation on the CDPHE perspective on chloramines.

C. Alman Nicodemus and Keisha Bickford from the Moffat County Library will give a presentation regarding the library.

6. Consent Agenda

Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of a renewal for a Hotel & Restaurant Liquor License for Kona Corp. dba Ginos, located at 572 Breeze Street, Craig. No cause shown for denial.

B. Approval of a renewal for a Liquor Store Liquor License for Jimmy D’s, Inc. dba Eastside Liquor located at 539 East Victory Way, Craig. One liquor violation on 10/16/2018.

C. Approval of a Fermented Malt Beverage Liquor License for Dillon Companies LLC. dba City Market #15 located at 505 West Victory Way, Craig. No cause shown for denial.

7. Public Hearing

A. Public Hearing regarding a proposed location of a dog park on city owned land on the east side of town known as East Park Annex in the Craig East subdivision.

B. Public Hearing regarding Ordinance No. 1096 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving retail sales of marijuana and marijuana products in retail marijuana stores in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election.

C. Public Hearing regarding Ordinance No. 1097 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered voters approving retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities, and retail marijuana off-premises storage businesses in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election.

D. Public Hearing regarding Ordinance No. 1098 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of up to 10% on the sales of retail marijuana and marijuana products and an excise tax of up to 5% on the sale or transfer of all unprocessed wholesale marijuana from a retail marijuana cultivation facility to a retail marijuana store or any other retail marijuana business; and setting a ballot measure for the November 5, 2019 coordinated election.

E. Public Hearing regarding Ordinance No. 1099 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors concerning an amendment to the city charter changing the timing of the general municipal election from April of odd years to November of even years; and setting a ballot question for the November 5, 2019 Coordinated Election.

8. Other Business

A. Discussion and possible approval regarding a proposed location of a dog park on city owned land on the east side of town known as East Park Annex in the Craig East subdivision.

B. Ordinance No. 1096 (2019) (**Second Reading**) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving retail sales of marijuana and marijuana products in retail marijuana stores in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election.

C. Ordinance No. 1097 (2019) (**Second Reading**) ~ an ordinance of the city of Craig, Colorado referring a question to the registered voters approving retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities, and retail marijuana off-premises storage businesses in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election.

D. Ordinance No. 1098 (2019) (Second Reading) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of up to 10% on the sales of retail marijuana and marijuana products and an excise tax of up to 5% on the sale or transfer of all unprocessed wholesale marijuana from a retail marijuana cultivation facility to a retail marijuana store or any other retail marijuana business; and setting a ballot measure for the November 5, 2019 coordinated election.

E. Ordinance No. 1099 (2019) (Second Reading) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors concerning an amendment to the city charter changing the timing of the general municipal election from April of odd years to November of odd years; and setting a ballot question for the November 5, 2019 Coordinated Election.

F. Discussion regarding a proposed EPA Community-Wide Assessment Grant Application for the City of Craig and potentially 2 other partners. This is a competitive no-match grant application for \$300,000 to be submitted November 1st of this year. Application fee \$6,500.

G. Resolution No. 16 (2019) ~ a resolution approving the form of the retail marijuana establishment ordinance to be enacted by the city council for the city of Craig if certain referred ballot measures for the November 5, 2019 Coordinated Election are approved by the registered electors.

H. Ordinance No. 1100 (2019) ~ an emergency ordinance approving certain election procedures including using the Uniform Election Code for the conduct the Coordinated Election on November 5, 2019.

9. Staff Reports

A. June and July 2019 Water/Wastewater reports

B. Month-end financial report for July 2019

10. City Manager/City Attorney Reports

11. Council Reports

12. Adjourn

**CITY COUNCIL MEETING
AUGUST 13, 2019
MINUTES**

Mayor Jarrod Ogden brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of August 2019. In addition to Mayor Ogden, those present were Councilmembers Chris Nichols, Andrea Camp, Tony Bohrer, Brian MacKenzie, Paul James and Steven Mazzuca. Staff present were City Manager Peter Brixius, City Attorney Sherman Romney, Chief of Police Jerry Delong, Public Works Director Randy Call, Parks and Recreation Director Dave Pike, Water/Wastewater Director Mark Sollenberger, Building Official Marlin Eckhoff, City Clerk Liz White and Deputy City Clerk Gina Duran. Finance Director Bruce Nelson was absent.

All participated in the Pledge of Allegiance.

Councilman Bohrer moved with a second by Councilman Mazzuca to approve the minutes from the July 23, 2019 meeting. Ayes: 7. Nays: 0. Motion carried.

Councilman Bohrer moved with a second by Councilwoman Camp to approve payments of bills for the month of July 2019 in the amount of \$641,350.90. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Nichols to approve the agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Public Comment was given by Craig residents Jayne Morley, Vicki Huyser and Ken Wergin.

Paul Knowles, Assistant Director from the Museum of Northwest Colorado gave a presentation regarding the museum.

Steve Hilley from the Humane Society of Moffat County gave a presentation on a proposed area for a dog park. A Public Hearing pertaining to the dog park area is scheduled for the next council meeting on August 27th.

Councilman Nichols moved with a second by Councilwoman Camp to approve the Consent Agenda as presented which included approval of a Special Event Permit for the Senior Social Center for an event to take place on August 23, 2019 at the Luttrell Barn located at 411 Emerson Street, Craig. Ayes: 7. Nays: 0. Motion carried.

City Attorney Romney presented for First Reading Ordinance No. 1096 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving retail sales of marijuana and marijuana products in retail marijuana stores in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election. After further discussion, Councilman Nichols moved with a second by Councilman James to approve FIRST READING of Ordinance No. 1096 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving retail sales of marijuana and marijuana products in retail marijuana stores in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

City Attorney Romney presented for First Reading Ordinance No. 1097 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered voters approving retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities, and retail marijuana off-premises storage businesses in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election. After further discussion, Councilman Nichols moved with a second by Councilman James to approve First Reading of Ordinance No. 1097 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered voters approving retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities, and retail marijuana off-premises storage businesses in the city of Craig and setting a ballot question for the November 5, 2019 Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

City Attorney Romney presented for First Reading Ordinance No. 1098 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of 5% on the sales of retail marijuana and marijuana products and an excise tax of 5% on the sale or transfer of all unprocessed wholesale marijuana from a retail marijuana cultivation facility to a retail marijuana store or any other retail marijuana business; and setting a ballot measure for the November 5, 2019 Coordinated Election. After further discussion, Councilman Bohrer moved with a second by Councilman MacKenzie to approve First Reading of Ordinance No. 1098 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors approving the imposition and levy of an additional sales tax of 5% on the sales of retail marijuana and marijuana products and an excise tax of 5% on the sale or transfer of all unprocessed wholesale marijuana from a retail marijuana cultivation facility to a retail marijuana store or any other retail marijuana business; and setting a ballot measure for the November 5, 2019 Coordinated Election with the following changes to the Ordinance: change the funding years for the Moffat County Library and Museum of Northwest Colorado from three years to five years. Ayes: 3. Nays: 4. Motion failed. Councilmembers Nichols, Camp, James and Mazzuca voted in the negative.

A second motion was made Councilman Nichols with a second by Councilman MacKenzie to change Ordinance No. 1098 (2019) to reflect the following changes: the additional sales tax may be imposed of up to 10% and the additional excise tax may be imposed up to 10% and funding of the Moffat County Library and Museum of Northwest Colorado for five years. Council can amend the appropriate tax through resolution. Ayes: 4. Nays: 3. Motion carried. Councilmembers Camp, Mazzuca and James voted in the negative.

City Attorney Romney presented for First Reading Ordinance No. 1099 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors concerning an amendment to the city charter changing the timing of the general municipal election from April of odd years to November of even years; and setting a ballot question for the November 5, 2019 Coordinated Election. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve First Reading Ordinance No. 1099 (2019) ~ an ordinance of the city of Craig, Colorado referring a question to the registered electors concerning an amendment to the city charter changing the timing of the general municipal election from April of odd years to November of even years; and setting a ballot question for the November 5, 2019 Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Call presented for approval Resolution No. 15 (2019) ~ a resolution appropriating funds in the Capital Project Fund to provide funds for Engineering services for the U.S. 40 Sidewalk Improvement Project in the amount of \$176,000.00. After further discussion, Councilwoman Camp moved with a second by Councilman Bohrer to approve Resolution No. 15 (2019) ~ a resolution appropriating funds in the Capital Project Fund to provide funds for Engineering services for the U.S. 40 Sidewalk Improvement Project in the amount of \$176,000.00. Ayes: 7. Nays: 0. Motion carried.

City Attorney Romney presented for approval Resolution No. 16 (2019) ~ a resolution approving the form of the retail marijuana establishment ordinance to be enacted by the city council for the city of Craig if certain referred ballot measures for the November 5, 2019 Coordinated Election are approved by the registered electors. After further discussion, Councilman Nichols moved with a second by Councilwoman Camp to direct City Attorney Romney to change some of the wording in the ordinance to eliminate the setback requirements for the Commercial Downtown District and reduce the setback requirements in all other Zones to 500 feet; property line to property line. The Resolution will be back for discussion and possible approval at the next council meeting. Ayes: 5. Nays: 2. Motion carried. Councilman Bohrer and Mayor Ogden voted in the negative.

City Manager Brixius presented for discussion and possible action a Regional Solar Planning Project Grant Request through DOLA. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to approve the Regional Solar Planning Project Grant request through DOLA. Ayes: 7. Nays: 0. Motion carried.

City Manager Brixius presented for discussion and possible action a Regional Peak Power Shaving Solar Planning Project Grant Request through DOLA. After further discussion, Councilwoman Camp moved with a second by Councilman Bohrer to approve the Regional Peak Power Shaving Solar Planning Project Grant Request from DOLA. Ayes: 7. Nays: 0. Motion carried.

Police Chief Delong gave his monthly police report for July, 2019. He commented on the new Community Service Officer Wacie Laabs, stating he is doing a fantastic job.

Water/Wastewater Director Sollenberger gave council an update on the damage caused by a lightning strike at the Wastewater Treatment Plant.

Public Works Director Call gave council an update on the US 40 Sidewalk Improvement Project. Start date is tentatively August 26, 2019.

City Manager Brixius commented on meetings he attended or will be attending in the near future.

City Attorney Romney offered no comments at this time.

Council members gave updates on meetings and committees they are involved in and meetings they will be attending in the future.

Being no further business, Councilman Nichols moved with a second by Councilman Bohrer to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.

**CITY COUNCIL MEETING
AUGUST 22, 2019
MINUTES**

Mayor Jarrod Ogden brought to order at 7:30 a.m. a special meeting of the Craig City Council for the month of August 2019. In addition to Mayor Ogden, those present were Councilmembers Chris Nichols, Andrea Camp, Tony Bohrer, Brian MacKenzie, Paul James and Steven Mazzuca. Staff present were City Manager Peter Brixius, City Attorney Sherman Romney, Finance Director Bruce Nelson, Chief of Police Jerry Delong, Public Works Director Randy Call, Parks and Recreation Director Dave Pike, Water/Wastewater Director Mark Sollenberger, Building Official Marlin Eckhoff, City Clerk Liz White.

All participated in the Pledge of Allegiance.

Councilwoman Camp moved with a second by Councilman Bohrer to approve IGA between the city of Craig and Moffat County for the November 5, 2019 Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

Being no further business, Councilman Nichols moved with a second by Councilwoman Camp to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.

Submit to Local Licensing Authority

**GINOS
 572 BREEZE ST
 Craig CO 81625**

Fees Due		
Renewal Fee	500.00	
Storage Permit	\$100 X	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

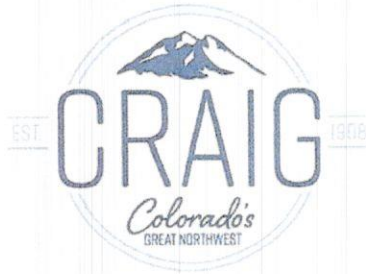
Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name KONA CORP			Doing Business As Name (DBA) GINOS		
Liquor License # 03-03978	License Type Hotel & Restaurant (city)	Sales Tax License # 31175516	Expiration Date 11/20/2019	Due Date 10/06/2019	
Business Address 572 BREEZE ST Craig CO 81625				Phone Number 9708246323	
Mailing Address 572 BREEZE ST Craig CO 81625			Email JoeBelcher31@gmail.com		
Operating Manager Joe Belcher	Date of Birth 6-27-79	Home Address 139 W 8th St Craig CO 81625		Phone Number 307-350-0584	
1. Do you have legal possession of the premises at the street address above? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease					
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
3. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
6. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Affirmation & Consent					
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.					
Type or Print Name of Applicant/Authorized Agent of Business GINOS				Title Owner	
Signature Joe Belcher				Date 8-13-19	
Report & Approval of City or County Licensing Authority					
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.					
Therefore this application is approved.					
Local Licensing Authority For				Date	
Signature		Title		Attest	



300 West 4th Street, Craig, CO 81625 (970) 826-2000

POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Kona Corp
Address: 572 Breeze St.
Craig, CO 81625
Trade Name: Ginos
Phone Number: 970-824-6323
Location of Premises: 572 Breeze St.
Type of License: Hotel and Restaurant
Action Date: 08/27/2019

Liquor Code Violations-past year: NONE

Comments: NO REASONS FOR DENIAL

[Signature]
Investigator

08-15-19
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Kona Corp
Address: 572 Breeze Street
Craig, CO 81625
Trade Name: Ginos
Phone Number: 970-824-6323
Location of Premises: 572 Breeze Street
Type of License: Hotel & Restaurant
Action Date: 08/27/2019
Meeting Time: 6:30 p.m.

The required inspection of the above named premises was performed on the 22 day of August, 2019.

The premises meets all requirements: Yes X No _____

Comments:


Building Official

8-22-19
Date

**RETAIL LIQUOR OR 3.2 BEER
LICENSE RENEWAL APPLICATION**

EASTSIDE LIQUOR
539 E VICTORY WY
CRAIG CO 81625-1853

Fees Due	
Renewal Fee	227.50
Storage Permit \$100 x <u>1</u>	<u>100.00</u>
Optional Premise \$100 x _____	_____
Related Resort \$160 x _____	<u>327.50</u>
Amount Due/Paid	

Make check payable to: **Colorado Department of Revenue**.
The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name JIMMY D'S INC		DBA EASTSIDE LIQUOR		
Liquor License # 28-51895-0000	License Type Liquor Store (city)	Sales Tax License # 28518950000	Expiration Date 09/17/2019	Due Date 08/03/2019
Operating Manager RYAN DURAN	Date of Birth 4/21/1980	Home Address 3092 W. 6TH ST		
Manager Phone Number 970-629-5272		Email Address RYAN.EASTSIDELO@GMAIL.COM		
Street Address 539 EAST VICTORY WAY CRAIG CO 81625-1853				Phone Number 9708260071
Mailing Address 539 E VICTORY WY CRAIG CO 81625-1853				
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____</p> <p>11. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>				

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business RYAN D. DURAN	Title OWNER
Signature 	Date 6/26/19

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For		Date
Signature	Title	Attest



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Jimmy D's Inc
Address: 539 East Victory Way
Craig, CO 81625
Trade Name: Eastside Liquor
Phone Number: 970-826-0071
Location of Premises: 539 East Victory Way
Type of License: Retail Liquor Store
Action Date: 08/27/2019

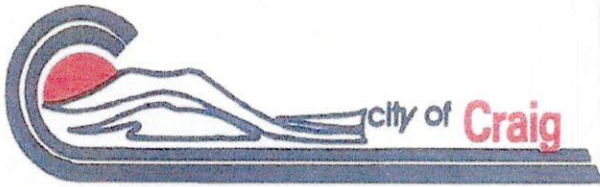
The required inspection of the above named premises was performed on the 22 day of August, 2019.

The premises meets all requirements: Yes X No

Comments:

Mark Ellis
Building Official

8-22-19
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Jimmy D's Inc
Address: 539 E. Victory Way
Craig, CO 81625
Trade Name: Eastside Liquor
Phone Number: 970-826-0071
Location of Premises: 539 E. Victory Way
Type of License: Retail Liquor Store
Action Date: 08/27/2019

Liquor Code Violations-past year: 1 - EMPLOYEE OF EASTSIDE
LIQUOR SOLD TO UNDER-AGE PERSON ON 10-16-2018
DURING STATE LIQUOR COMPLIANCE CHECK

Comments:

SEE ATTACHED

William J. Hurd
Investigator

08-08-2019
Date

DR 8400 (Revised 08/01/18)
 COLORADO DEPARTMENT OF REVENUE
 LIQUOR ENFORCEMENT DIVISION
 SUBMIT TO LOCAL LICENSING AUTHORITY

RETAIL LIQUOR OR ~~3.2 BEER~~ LICENSE RENEWAL APPLICATION

CITY MARKET #15
 PO BOX 305103
 NASHVILLE TN 37230-5103

Fees Due	
Renewal Fee	96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$160 x _____	_____
Amount Due/Paid	96.25

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

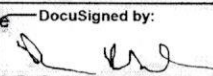
RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name DILLON COMPANIES LLC		DBA CITY MARKET #15		
Liquor License # 01-10779-0131	License Type Fermented Malt Beverage Off (city)	Sales Tax License # 01107790131	Expiration Date 10/04/2019	Due Date 08/20/2019
Operating Manager GEORGENA MACK	Date of Birth 04/22/1976	Home Address PO BOX 418 CRAIG, CO 81626		
Manager Phone Number 970-629-9795	Email Address BUSINESS.LICENSE@KROGER.COM			
Street Address 505 WEST VICTORY WAY CRAIG CO 81625-2929				Phone Number 9708246515
Mailing Address PO BOX 305103 NASHVILLE TN 37230-5103				

- Do you have legal possession of the premises at the street address above? ☒ YES ☐ NO
 Is the premises owned or rented? ☒ Owned ☐ Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ YES ☒ NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ YES ☒ NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.
☒ YES ☐ NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☒ YES ☐ NO

AFFIRMATION & CONSENT

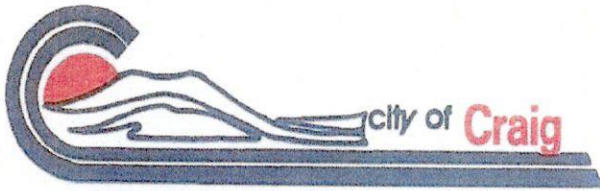
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business DENNIS GIBSON	Title VICE PRESIDENT
Signature  DocuSigned by:	Date 6/19/2019

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest



300 West 4th Street, Craig, CO 81625 (970) 826-2000

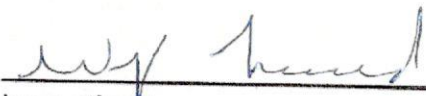
POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Dillon Companies, Inc.
Address: 505 West Victory Way
Craig, CO 81625
Trade Name: City Market #15
Phone Number: 824-6515
Location of Premises: 505 W. Victory Way
Type of License: FMB off Premises
Action Date: 08/27/2019

Liquor Code Violations-past year: NO VIOLATIONS

Comments: NO REASON FOR DENIAL


Investigator
Chief's Initials: _____

08-08-2019
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Dillon Companies Inc
Address: P.O. Box 418
Craig, CO 81626
Trade Name: City Market #15
Phone Number: 970-824-6515
Location of Premises: 505 West Victory Way
Type of License: FMB off Premises
Action Date: 08/27/2019

The required inspection of the above named premises was performed on the 22 day of August, 2019.

The premises meets all requirements: Yes X No

Comments:

Mark Edwards
Building Official

8-22-19
Date

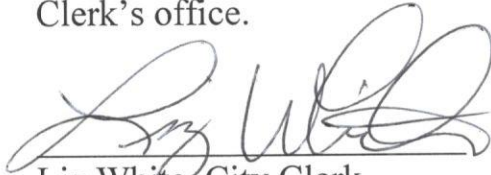
LEGAL NOTICE

Notice of Public Hearing

Date: **August 27, 2019**
Time: **6:30 p.m.**
Location: **City Hall-Council Chambers**
Address: **300 West 4th Street, Craig, CO 81625**
Topic: **Dog Park**

The City of Craig, together with the Humane Society of Moffat County, proposes to build and establish a Dog Park on city owned land on the east side of town known as: East Park Annex in Craig East subdivision (located between the Cemetery and Jeffcoat Drive).

The notification list of affected property owners is derived from current records of the City of Craig Utility Billing Office. As those records are not always current, please feel free to notify your neighbors of this meeting date so all may have the opportunity to participate. Interested parties may appear and speak on the matter at the public meeting and/or file written comments with the City Clerk's office.


Liz White, City Clerk



Published: August 21 and 23, 2019.

ORDINANCE NO. 1096 (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO REFERRING A QUESTION TO THE REGISTERED ELECTORS APPROVING RETAIL SALES OF MARIJUANA AND MARIJUANA PRODUCTS IN RETAIL MARIJUANA STORES IN THE CITY OF CRAIG AND SETTING A BALLOT QUESTION FOR THE NOVEMBER 5, 2019 COORDINATED ELECTION.

RECITALS

WHEREAS, Colorado electors approved the adoption of Amendment 64 at the general election held on November 6, 2012, thereby adding Article XVIII, Section 16 entitled Personal Use and Regulation of Marijuana to the Colorado Constitution; and

WHEREAS, Amendment 64 provides for the state licensing and regulation of recreational marijuana establishments, including retail marijuana stores; and

WHEREAS, Amendment 64 allows a locality to prohibit the sale of marijuana through retail stores through enactment of an ordinance, which the City of Craig did when it enacted Ordinances 1030 (2013) and 1038 (2014); and

WHEREAS, the City Council of the City of Craig is of the opinion that the City Council should refer a ballot question to the registered electors residing within the City of Craig at the November 5, 2019 coordinated election concerning approval of retail marijuana stores in the City of Craig; and

WHEREAS, upon approval of the ballot question if approved by the registered electors the City Council for the City of Craig will adopt an ordinance enacting the City's Retail Marijuana Establishment Ordinance by adopting Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments" and repealing Chapter 5.60 entitled "Marijuana, Operation of Commercial Marijuana Establishments Prohibited" of the Craig Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG AS FOLLOWS:

1. The question of the approval of retail marijuana stores in the City of Craig is authorized for referral to the Craig City Clerk for inclusion on the ballot for the coordinated election to be held on Tuesday, November 5, 2019, which shall be submitted for approval by the registered electors in the City of Craig. The measure referred by this Ordinance shall automatically take effect upon certification of the City Clerk, or Moffat County Clerk, as may be necessary, that a majority of the registered electors voting at that election have approved the measure.

2. The ballot issue shall be substantially as follows:

BALLOT ISSUE (Number to be determined):

SHALL THE CITY OF CRAIG ALLOW RETAIL SALES OF
MARIJUANA AND MARIJUANA PRODUCTS IN MARIJUANA
RETAIL STORES BEGINNING FEBRUARY 1, 2020?

YES _____ NO _____

3. The City Council may submit additional ballot issues or other measures to appear on the ballot of the regular election by the adoption of appropriate resolutions or ordinances as required by law.
4. Upon passage of the measure, the City staff shall adopt an ordinance, and thereafter amend such ordinance, enacting the City's Retail Marijuana Establishment Ordinance by adopting Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments" and repealing Chapter 5.60 entitled "Marijuana, Operation of Commercial Marijuana Establishments Prohibited". Such ordinance shall be substantially in the form considered by the City Council prior to this ordinance and may be amended after initial adoption from time to time.
5. The officers and employees of the City are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this ordinance. Upon approval on second reading, the City Clerk shall certify the ballot content to the Moffat County Clerk for inclusion on the ballot for the November 5, 2019 coordinated election.
6. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.
7. This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.
8. The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS
_____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY
OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING
THIS _____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE
CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1097 (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO REFERRING A QUESTION TO THE REGISTERED VOTERS APPROVING RETAIL MARIJUANA CULTIVATION BUSINESSES, RETAIL MARIJUANA MANUFACTURING BUSINESSES, RETAIL MARIJUANA TEST FACILITIES, AND RETAIL MARIJUANA OFF-PREMISES STORAGE BUSINESSES IN THE CITY OF CRAIG AND SETTING A BALLOT QUESTION FOR THE NOVEMBER 5, 2019 COORDINATED ELECTION.

RECITALS

WHEREAS, Colorado voters approved the adoption of Amendment 64 at the general election held on November 6, 2012, thereby adding Article XVIII, Section 16 entitled Personal Use and Regulation of Marijuana to the Colorado Constitution; and

WHEREAS, Amendment 64 provides for the state licensing and regulation of recreational marijuana establishments, including retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities and retail marijuana off-premises storages businesses; and

WHEREAS, Amendment 64 allows a locality to prohibit the sale of marijuana through retail stores through enactment of an ordinance, which the City of Craig did when it enacted Ordinances 1030 (2013) and 1038 (2014); and

WHEREAS, the City Council of the City of Craig is of the opinion that the City Council should refer a ballot question to the registered voters residing within the City of Craig at the November 5, 2019 coordinated election concerning approval of retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities and retail marijuana off-premises storages businesses in the City of Craig; and

WHEREAS, upon approval of the ballot question if approved by the registered voters the City Council for the City of Craig will adopt an ordinance enacting the City's Retail Marijuana Establishment Ordinance by adopting Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments" and repealing Chapter 5.60 entitled "Marijuana, Operation of Commercial Marijuana Establishments Prohibited" of the Craig Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG AS FOLLOWS:

1. The question of the approval of retail marijuana cultivation businesses, retail marijuana manufacturing businesses, retail marijuana test facilities and retail marijuana off-premises storages businesses in the City of Craig is authorized for referral to the Craig City Clerk for inclusion on the ballot for the coordinated election to be held on Tuesday, November 5, 2019, which shall be submitted for approval by the registered electors in the City of Craig. The measure referred by this Ordinance

shall automatically take effect upon certification of the Moffat County Clerk that a majority of the registered electors voting at that election have approved the measure.

2. The ballot issue shall be substantially as follows:

BALLOT ISSUE (Number to be determined):

SHALL THE CITY OF CRAIG ALLOW RETAIL MARIJUANA CULTIVATION BUSINESSES, RETAIL MARIJUANA MANUFACTURING BUSINESSES, RETAIL MARIJUANA TEST FACILITIES, AND RETAIL MARIJUANA OFF-PREMISES STORAGE BUSINESSES BEGINNING FEBRUARY 1, 2020?

YES _____ NO _____

3. The City Council may submit additional ballot issues or other measures to appear on the ballot of the regular election by the adoption of appropriate resolutions or ordinances as required by law.
4. Upon passage of the measure, the City staff shall adopt an ordinance, and thereafter amend such ordinance, enacting the City's Retail Marijuana Establishment Ordinance by adopting Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments" and repealing Chapter 5.60 entitled "Marijuana, Operation of Commercial Marijuana Establishments Prohibited". Such ordinance shall be substantially in the form considered by the City Council prior to this ordinance and may be amended after initial adoption from time to time.
5. The officers and employees of the City are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this ordinance.
6. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.
7. This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.
8. The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.
9. Upon approval on second reading, the City Clerk shall certify the ballot content to the Moffat County Clerk for inclusion on the ballot for the November 5, 2019 coordinated election.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS
____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY
OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING
THIS ____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE
CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1098 (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO REFERRING A QUESTION TO THE REGISTERED ELECTORS APPROVING THE IMPOSITION AND LEVY OF AN ADDITIONAL SALES TAX OF UP TO 10% ON THE SALES OF RETAIL MARIJUANA AND MARIJUANA PRODUCTS AND AN EXCISE TAX OF UP TO 5% ON THE SALE OR TRANSFER OF ALL UNPROCESSED WHOLESALE MARIJUANA FROM A RETAIL MARIJUANA CULTIVATION FACILITY TO A RETAIL MARIJUANA STORE OR ANY OTHER RETAIL MARIJUANA BUSINESS; AND SETTING A BALLOT MEASURE FOR THE NOVEMBER 5, 2019 COORDINATED ELECTION.

RECITALS

WHEREAS, the City of Craig (the “City”) is a Colorado home rule city duly organized and existing under the laws of the State of Colorado;

WHEREAS, the members of the City Council of the City (the “City Council”) have been duly elected and qualified:

WHEREAS, Article X, Section 20 of the Colorado Constitution, also referred to as the Taxpayer’s Bill of Rights (“TABOR”) requires voter approval for any new tax, any increase in any tax rate, the creation of any debt extension of an expiring tax and the spending of certain funds above limits established by TABOR;

WHEREAS, the Craig City Council is referring two measures for the coordinated election on November 5, 2019, one of which would authorize the establishment and operation of retail marijuana stores and one of which would authorized marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana testing facilities and marijuana warehousing facilities, if passed by the registered electors of the City of Craig;

WHEREAS, the City Council determines that if approved by the voters that there should be additional sales tax revenues derived from the retail marijuana businesses above that which is already authorized and collected pursuant to Section 29-2-102, C.R.S. and Articles 26 and 28.2 of Title 39, C.R.S.;

WHEREAS, the City Council proposes an additional sales tax in the amount of up to ten (10%) percent on the sale of retail marijuana and retail marijuana products by retail marijuana stores within the City Craig;

WHEREAS, the City Council finds and determines that it is appropriate to submit to the registered electors of the City of Craig, Colorado, at the coordinated election to be held on November 5, 2019, a question concerning whether the City of Craig shall levy an additional sales tax of up to (10%) percent on the sale of retail marijuana and marijuana products within the City of Craig;

WHEREAS, upon passage of the measure by the registered electors of the City of Craig, the City Council at their sole discretion will levy the exact level between zero and 10% of the additional sales tax by ordinance, which ordinance can be changed by the City Council or a future City Council as may be expedient;

WHEREAS, subsection (2)(a) of Section 29-2-114, C.R.S., provides that in addition to any sales tax imposed pursuant to Section 29-2-102, C.R.S. and Articles 26 and 28.2 of Title 39, C.R.S., and in addition to the excise tax imposed pursuant to Article 28.8 of Title 39, C.R.S., each municipality in the state is authorized to levy, collect and enforce a municipal excise tax on the first sale or transfer of unprocessed retail marijuana by a retail marijuana cultivation facility pursuant to contract price as determined by the department of revenue; and

WHEREAS, said municipal excise tax is imposed at the time when the retail marijuana cultivation facility first sells or transfers unprocessed retail marijuana from the retail cultivation facility to a retail marijuana store, another retail cultivation facility, a retail marijuana manufacturing facility or to any other marijuana business; and

WHEREAS, said municipal excise tax imposed by any municipality may not exceed five percent (5%) of the average market rate, as determined by the Colorado Department of Revenue pursuant to Section 39-28.8-114(2)(a) C.R.S., of the unprocessed retail marijuana; and

WHEREAS, any municipal excise tax cannot be collected, administered or enforced by the Colorado Department of Revenue, but shall instead be collected, administered and enforced by the municipality imposing the tax; and

WHEREAS, no municipal excise tax shall be levied pursuant to the provisions of subsection (2)(a) of Section 29-2-114, C.R.S. until the proposal has been referred to and approved by the eligible electors of the municipality in accordance with the provisions of Article 10 of Title 31, C.R.S., and may be submitted to the eligible electors of the municipality on the date of a regular municipal election; and

WHEREAS, TABOR requires that the City submit ballot issues, as defined in TABOR, to the City's registered electors on specified election days before an action can be taken on such ballot issues;

WHEREAS, a coordinated election as will occur on November 5, 2019, is one of the election dates at which TABOR ballot issues may be submitted to the registered electors of the City pursuant to TABOR;

WHEREAS, the City Council of the City of Craig is of the opinion that the City Council should refer to the registered electors at the November 5, 2019 coordinated election a TABOR ballot issue the imposition and levy of an additional sales tax of up to 10% on the sale of retail marijuana and marijuana products in the City of Craig and an excise tax of up to 5% on the sale or transfer of all unprocessed wholesale marijuana produced in the City by a retail marijuana

cultivation facility to a retail marijuana store or any other retail marijuana business, for the purposes specified in this ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG AS FOLLOWS:

1. The question of the increase in sales and imposition of use tax is authorized for referral to the Craig City Clerk for inclusion on the ballot for the general election to be held on Tuesday, November 5, 2019, which shall be submitted for approval by the registered electors in the City of Craig. The measure referred by this Ordinance shall automatically take effect upon certification of the City Clerk, or Moffat County Clerk, as may be necessary, that a majority of the registered electors voting at that election have approved the establishment of the District.
2. The ballot issue shall be substantially as follows:

BALLOT MEASURE (number to be determined):

SHALL CITY OF CRAIG TAXES BE INCREASED BY \$200,000.00 ANNUALLY IN THE FIRST FULL FISCAL YEAR BEGINNING JANUARY 1, 2021 AND SUCH AMOUNTS COLLECTED IN FUTURE YEARS BY IMPOSING AN ADDITIONAL SALES TAX ON THE PRICE PAID ON THE SALE OF RETAIL MARIJUANA AND MARIJUANA PRODUCTS WITH THE RATE OF SUCH ADDITIONAL SALES TAX BEING ALLOWED TO BE DECREASED OR INCREASED BY THE CITY COUNCIL WITHOUT FURTHER VOTER APPROVAL SO LONG AS THE RATE DOES NOT EXCEED 10% AND AN EXCISE TAX ON THE SALE OR TRANSFER OF ALL UNPROCESSED MARIJUANA FROM A RETAIL MARIJUANA CULTIVATION FACILITY TO A RETAIL MARIJUANA STORE OR ANY OTHER RETAIL MARIJUANA BUSINESS WITH THE RATE OF SUCH EXCISE TAX BEING ALLOWED TO BE DECREASED OR INCREASED BY THE CITY COUNCIL WITHOUT FURTHER VOTER APPROVAL SO LONG AS THE RATE DOES NOT EXCEED 5%; AND WITH THE RESULTING TAX REVENUE BEING ALLOWED TO BE COLLECTED AND SPENT NOTWITHSTANDING ANY LIMITATIONS CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO

CONSTITUTION OR ANY OTHER SPENDING, REVENUE
RAISING, OR OTHER LIMITATIONS PROVIDED BY LAW;
WITH THE TAX REVENUES FROM THE ADDITIONAL SALES
TAX AND EXCISE TAX BEING COMMITTED AND USED BY
THE CITY TO FUND THE EXISTING MOFFAT COUNTY
LIBRARY (CRAIG BRANCH) AND EXISTING MUSEUM OF
NORTHWEST COLORADO IN CRAIG FOR FIVE (5) BUDGET
YEARS?

YES _____ NO _____

- 3. The City Council may submit additional ballot issues or other measures to appear on the ballot of the regular election by the adoption of appropriate ordinances as required by law.
- 4. The deadline for any pro or con statements regarding this TABOR ballot measure shall be submitted to the City Clerk no later than September 20, 2019.
- 5. Upon passage of the measure, the City staff shall propose an ordinance to modify the Craig Municipal Code to reflect the rate change to the sales tax provisions and the implementation of the use tax on vehicles. Such ordinance shall be approved by the City Council.
- 6. The officers and employees of the City are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this ordinance. Upon approval on second reading, the City Clerk shall certify the ballot content to the Moffat County Clerk for inclusion on the ballot for the November 5, 2019 coordinated election.
- 7. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.
- 8. This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.
- 9. The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS _____
DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG,
COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS
_____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY OF
CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1099 (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO REFERRING A QUESTION TO THE REGISTERED ELECTORS CONCERNING AN AMENDMENT TO THE CITY CHARTER CHANGING THE TIMING OF THE GENERAL MUNICIPAL ELECTION FROM APRIL OF ODD YEARS TO NOVEMBER OF ODD YEARS; AND SETTING A BALLOT QUESTION FOR THE NOVEMBER 5, 2019 COORDINATED ELECTION.

RECITALS

WHEREAS, the City General Election occurs every two years at which time the voters elect the Mayor to two year terms and open City Council seats based on four year terms, as well as any referred or initiated measures on the ballot; and

WHEREAS, the increasing complexity of the election process to comply with all legal requirements makes it more and more unlikely for the City to conduct its own elections without the involvement of the Moffat County Clerk with direction from the Colorado Secretary of State's office; including the fact that these elections are now conducted as mail-in elections and utilize the advanced equipment and operations in the conduct of the election and the counting and tabulation of the ballots, utilizing the expertise and equipment of the County Clerk's office; and

WHEREAS, the costs of conducting the general City election in April are significant when the City election is conducted by the Moffat County Clerk on behalf of the City; whereas the costs of participating with other entities in the coordinated November election are significantly less; and

WHEREAS, the City Council of the City of Craig is of the opinion that the City Council should refer a ballot question to the registered electors residing within the City of Craig at the November 5, 2019 coordinated election concerning changing the Craig City Charter to move the general City election from the first Tuesday in April to the first Tuesday in November beginning November 2021 and each odd year thereafter; and

WHEREAS, upon approval of the ballot question if approved by the registered electors the City Council for the City of Craig will adopt an ordinance addressing the conduct of the first November election in 2021 as far as the terms of the Mayor and Council members with the change in the time of the general City election.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG AS FOLLOWS:

1. The question concerning changing the Craig City Charter to move the general City election from the first Tuesday in April to the first Tuesday in November beginning November 2021 and each odd year thereafter in the City of Craig is authorized for referral to the Craig City Clerk for inclusion on the ballot for the coordinated election

to be held on Tuesday, November 5, 2019, which shall be submitted for approval by the registered electors in the City of Craig. The measure referred by this Ordinance shall automatically take effect upon certification of the City Clerk, or Moffat County Clerk, as may be necessary, that a majority of the registered electors voting at that election have approved the measure.

2. The ballot issue shall be substantially as follows:

BALLOT ISSUE (number to be determined):

SHALL THE HOME RULE CHARTER FOR THE CITY OF CRAIG, COLORADO, ARTICLE VI, SECTION 2 BE AMENDED TO CHANGE THE GENERAL CITY ELECTION FROM THE FIRST TUESDAY OF APRIL ON ODD YEARS TO THE FIRST TUESDAY OF NOVEMBER ON ODD YEARS BEGINNING IN NOVEMBER 2021 AND BIENNUALLY THEREAFTER?

YES _____ NO _____

3. The City Council may submit additional ballot issues or other measures to appear on the ballot of the regular election by the adoption of appropriate resolutions or ordinances as required by law.
4. Upon passage of the measure, the City staff shall addressing the conduct of the first November election as far as the terms of the Mayor and Council members with the change in the time of the general City election.
5. The officers and employees of the City are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this ordinance. Upon approval on second reading, the City Clerk shall certify the ballot content to the Moffat County Clerk for inclusion on the ballot for the November 5, 2019 coordinated election.
6. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.
7. This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.
8. The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS _____
DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG,
COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS
_____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY OF
CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

August 6, 2019

Peter Brixius
City Manager
300 W. 4th Street
Craig, CO 81625
via phone: 970-826-2023

Re: Proposal for EPA Brownfield Community-Wide Assessment Grant Application;
City of Craig, Colorado

Dear Mr. Brixius,

Based upon my previous conversation with you about pursuing United States Environmental Protection Agency (USEPA) Brownfield Assessment Grants, I have prepared this proposal outlining our professional services involving preparation of a FY2020 Community-Wide Brownfield Assessment Grant application for submittal to the USEPA. Under cover of this letter, we have included our scope of services, time schedule, fee, and contract terms and conditions.

The purpose of this EPA brownfield assessment grant is to assess environmental conditions of public and/or private property located within Craig's jurisdictional limits. The EPA Assessment Grant would be submitted by the City of Craig, CO, as a *community-wide* assessment grant proposal. To re-emphasize our previous discussion, a grant award will provide the financial means to assist the City and local development projects by providing the funds to conduct due diligence and redevelopment planning activities.

Our team appreciates the fact that community development requires a comprehensive approach. Ayres Associates frequently leverages USEPA Brownfield Grant assistance to help communities successfully secure additional funds for associated initiatives. We see the Brownfield Program as being a foundation for future efforts and grants that could fund broader planning efforts in Craig.

This proposal and agreement for services involves applying for an EPA Brownfield Community Wide Assessment Grant, with an application submission date anticipated in November 2019. Actual date of the submission will be announced at the discretion of the EPA. Actual date of potential award of the grant is at the discretion of the EPA, however, it is reasonable to assume that the EPA Grant program would announce to the City whether your grant will be funded by mid to late-May 2020.

If you find our agreement acceptable, please countersign and return the agreement to my attention as soon as possible. Please call me at (970) 797-3595 if you have any questions or concerns.

Respectfully,

Ayres Associates Inc



Matthew J. Ashby, AICP-CUD
Urban Planner

Enclosure: Scope of Services
Contract Terms and Conditions

SCOPE OF SERVICES

Environmental Protection Agency (EPA) Assessment Grant Program

Scope of Work

EPA's investment in the Brownfields Program has resulted in many accomplishments, including leveraging more than \$6.5 billion in Brownfield cleanup and redevelopment funding from the private and public sectors. This program has created approximately 61,000 new jobs, leveraging several dollars for every dollar expended by EPA. The momentum generated by the EPA Brownfields Redevelopment Program is leaving an enduring legacy. The Brownfields Program has provided guidance and incentives to many municipalities across the nation in support of economic revitalization. The EPA Brownfield Program continues to look into the future by expanding the types of properties it addresses, forming new partnerships, and undertaking new initiatives to help revitalize communities across the nation.

The City of Craig, CO is submitting an EPA Community Wide Assessment Brownfield Grant application in the amount of \$300,000. The City/ will use the requested Assessment Grant funds to support Brownfield redevelopment in the City where redevelopment reduces threats to health, welfare, and the environment; creates new jobs, taxes, and economic activity for your community; and eliminates blight. These assessment funds can also be used to support projects that result in creation, protection, and restoration of community waterways (Yampa River), mitigate flooding, and expand green space and public access points within the City limits.

Ayres Associates will prepare and submit an EPA Assessment Grant application as described below.

- Obtain the necessary paperwork and applicant eligibility requirements from the City.
- Prepare a formal description of the City and its urban in-fill objectives and discuss in depth the nature and magnitude of the environmental, social and economic injustice present in Craig.
- Describe in detail how sites will be selected for assessment, including access issues for private landowners, site inventory, and prioritization efforts by the City or other development end-users.
- Identify the City's community need(s) and prepare a written description of the City's ability to identify additional resources and its ability to manage federal funds as required by EPA.
- Prepare an estimated project budget.
- Describe the sustainable reuse of the City's potential redevelopment areas.
- Identify and describe the "reduction of threats to human health and the environment" associated with the potential project redevelopment sites with the City.
- Identify and describe the "planned reuse" of potential project sites.
- Identify use of existing and potential green space within the City's proposed redevelopment areas.
- Describe and coordinate community involvement practices as they pertain to the overall project.
- Prepare and submit the final application documents required under the "Competition for the FY2020 National Brownfields Site Assessment Grant Program," which is anticipated to be due for submittal in the fall of 2019.
- Describe all general demographic data.
- Prepare applicable mandatory attachments.

City Responsibilities

The City will ***not*** be required to supply a cost share (match) for the EPA Assessment Grant; however, you will be required to identify other leveraged funding sources or potential sources of funding for completion of related development projects conducted with use of the EPA Assessment funding, including other State infrastructure and/or redevelopment grants and/or in-kind labor and expense that the City will expend in working on this redevelopment initiative.

Respond promptly to Ayres Associates requests for supporting information to accompany the grant request.

Provide Ayres Associates success stories of the City's previous urban infill and Brownfield Redevelopment projects.

Utilize www.Grants.Gov to upload the final grant application package prior to the deadline. To successfully upload the grant, the City needs an active DUNS number, an active System for Award Management (SAM) account in www.sam.gov, to be registered in www.grants.gov, and have a staff designated as your organization's Authorized Organization Representative (AOR). If any are outstanding, the registration for all the above items may take a month or more to complete. Registration is free.

Time Schedule

The EPA Assessment grant is anticipated to require submission in the fall of 2019. Actual award of the grant is at the discretion of the funding agency. However, it is reasonable to assume that notification of an award will be sometime in late spring 2020 (mid-May).

Additional Services

Should the City be awarded the grant, the EPA will request that the City file several federal forms related to the grant award and agreement, as well as a work plan that, in general, describes the proposed uses of the funding. The work plan need not go into detail on the actual project sites; just generalities for the proposed expenditures of the funding (e.g. number of anticipated Phase 1 ESAs, Phase 2 ESAs, Remedial Action Plans, etc.). If the City is successful in getting the grant award, the paperwork (form submittals) and work plan development and submittal must occur during the summer months of 2020. It has been Ayres Associates experience with many other communities in which we assisted in the EPA grant process that those municipalities have engaged Ayres Associates to prepare the work plan and fill out the necessary federal forms. We can and will assist the City in completion of these forms. Once the EPA cooperative agreement is executed by both parties, the programmatic costs associated with the grant can reimburse expenses to the City if specifically accounted for in the assessment grant work plan.

Ayres Associates has a long history of working with communities in assessing and remediating urban properties using EPA Assessment and EPA Cleanup and RLF Grants. We are prepared and qualified to assist the City of Craig in applying for and implementing future EPA Cleanup Grants and EPA RLF Grants and Loans in the future.

Fee

We will perform the above services for a lump sum fee of \$6,500.

To offset the overall cost to the City for preparation of the grant application, the City may elect to take responsibility for the following tasks in exchange for an associated reduction in Ayres Associates fees. Please check the box next to the items the City will take responsibility for. Should the City take responsibility for each of five (5) tasks below, Ayres will perform the above services for a lump sum fee of \$5,000.

- ☐ Provide available Sanborn Fire Insurance Maps to Ayres Associates to help identify potential Brownfield sites (\$250.00);
- ☐ Complete SF-424A Form and W-9 Form required for application (\$250.00);
- ☐ Define the local project team and provide bios and summaries for staff who will be involved in the project (\$250.00);
- ☐ Solicit and obtain the required support letter from State authority (Colorado Department of Public Health and Environment [CDPHE]) for inclusion with application (\$250.00);
- ☐ Provide details regarding prior grants the City has won and administered (\$250.00);

- ☐ Identify and provide details regarding local, state, tribal and governmental project partners to include in the grant narrative. Example may include local Chamber of Commerce, County Department of Public Health and Environment, CDPHE, CDOT, DOLA, local Redevelopment Authority, etc. (\$250.00).

Contract Terms and Conditions

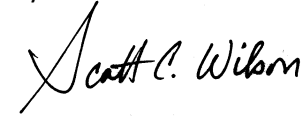
Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

Acceptance

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

Proposed by Consultant:

Ayres Associates Inc



Scott C. Wilson, PSS

VP - Environmental Services

Accepted by:

Peter Brixius, City Manager

Signature

Attachments: Contract Terms and Conditions

Date: August 6, 2019

Date

**AYRES ASSOCIATES
CONTRACT TERMS AND CONDITIONS**

1. Performance of Services: Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

2. Billing and Payment: Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

3. Access to Site: Owner shall furnish right-of-entry on the project site for Consultant and, if Owner does not own the site, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

4. Location of Utilities: Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

5. Hazardous Materials: In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.

6. Insurance: Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

7. Limitation of Professional Liability: Owner agrees to limit Consultant's professional liability to an amount of \$50,000 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000 for increased consideration of ten percent (10%) of the total fee or \$500, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.

8. Opinions of Probable Costs: Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

9. Construction Review: Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

10. Construction Observation: On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

11. Standard of Performance: The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and

conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. Ownership of Documents: All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Owner for any other purpose without the prior written consent of Consultant.

13. Electronic Files: Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

14. Termination of Services: This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

15. Controlling Law: This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

16. Assignment of Rights: Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants, as Consultant may deem appropriate to assist in the performance of services hereunder.

17. Third Party Benefits: This contract does not create any benefits for any third party.

18. Dispute Resolution: Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

19. Exclusion of Special, Indirect, Consequential, and Liquidated Damages: Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

20. Amendments: This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

RESOLUTION NO. 16 (2019)

A RESOLUTION APPROVING THE FORM OF THE RETAIL MARIJUANA ESTABLISHMENT ORDINANCE TO BE ENACTED BY THE CITY COUNCIL FOR THE CITY OF CRAIG IF CERTAIN REFERRED BALLOT MEASURES FOR THE NOVEMBER 5, 2019 ELECTION ARE APPROVED BY THE REGISTERED ELECTORS.

WHEREAS, by passing Ordinance 1096 and 10978 the City Council for the City of Craig will refer two measures to the voters in the November 5, 2019 election, the first being whether the City should allow retail marijuana stores and secondly, whether the City should allow retail marijuana grow operations, manufacturing operations, lab testing facilities and carrier depot facility; and

WHEREAS, the City Council has deemed it appropriate to propose the form of the retail marijuana establishment ordinance prior to the election so that voters will have the opportunity to be informed of the specific regulations that the City will enact after approval; and

WHEREAS, upon passage of both referred measures by the registered electors of the City of Craig at the November 5, 2019 election, the City Council will move without necessary delay to enact the attached ordinance to provide the necessary procedural and substantive requirements for the licensing and regulation of retail marijuana establishments; and

WHEREAS, in the event that one measure passes and the other fails, then the City Council directs the City Attorney to modify the attached form of ordinance to comply with the mandate of the registered voters such that the approved type or types of retail marijuana businesses are properly regulated by the form of ordinance to be enacted by the City Council, and

WHEREAS, the City Council reserves the right to modify the terms of its ordinance in the future as may be expedient to stay current with best practices in the oversight and regulation of retail marijuana establishments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO:

The City Council determines that the attached form of ordinance shall be enacted without unnecessary delay upon approval of both measures referred by Ordinance 1096 and 1097 to the registered electors at the November 5, 2019 election. The City Council will approve a modified form of the attached ordinance in the event that one but not the other referred measure is approved at the election. Such modified version of the ordinance shall not change the substance and particulars of the attached ordinance as it pertains to the forms of retail marijuana business or businesses approved in the election.

READ AND APPROVED THIS _____ DAY OF _____ 2019 BY THE
CITY COUNCIL FOR THE CITY OF, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. ____ (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO ENACTING THE CITY'S RETAIL MARIJUANA ESTABLISHMENT ORDINANCE BY ADOPTING CHAPTER 5.70 ENTITLED "MARIJUANA, OPERATION OF RETAIL MARIJUANA ESTABLISHMENTS" AND REPEALING CHAPTER 5.60 ENTITLED "MARIJUANA, OPERATION OF COMMERCIAL MARIJUANA ESTABLISHMENTS PROHIBITED" OF THE CRAIG MUNICIPAL CODE.

WHEREAS, Section 16 of Article XVIII of the Colorado Constitution (the "Recreational Marijuana Amendment" also known as Amendment 64) permits the personal use of marijuana by persons age twenty-one (21) years of age and older under Colorado law; and

WHEREAS, to enact and enforce the provisions of Article XVIII of the Colorado Constitution, the General Assembly enacted the Colorado Retail Marijuana Code, Article 12 of Title 44, C.R.S. ("the Colorado Retail Marijuana Code"); and

WHEREAS, in addition, the Colorado Department of Revenue adopted retail marijuana rules ("Retail Marijuana Rules") and the Colorado Retail Marijuana Code and the Retail Marijuana Rules authorize counties and municipalities to determine whether to permit, as a matter of State law, certain retail marijuana business establishments within their jurisdictions; and

WHEREAS, as permitted under the Recreational Marijuana Amendment, the City of Craig's electors voting at the November 5, 2019 general election authorized the establishment and operation of retail marijuana stores, retail cultivation facilities, retail marijuana manufacturing facilities, and retail marijuana testing facilities subject to regulations and requirements adopted by the Craig City Council as necessary for the proper licensing and administration of such retail marijuana business facilities; and

WHEREAS, the Craig City Council hereby desires to adopt licensing procedures, rules and regulations governing retail marijuana business establishments; and

WHEREAS, by enacting this Ordinance, the City does not intend to encourage or promote the establishment of any business or operation, or the commitment of any act, that constitutes or may constitute a violation of State or federal law. As of the date of the enactment of this Ordinance, the use, possession, distribution, and sale of marijuana remains illegal under federal law and those who engage in such activities do so at their own risk of criminal prosecution.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO:

The Craig Municipal Code is amended by the adoption of a new Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments", as follows:

CHAPTER 5.70

Marijuana, Operation of Retail Marijuana Establishments

570.010 Purpose. The City Council intends to regulate the use, acquisition, production and distribution of recreational marijuana in a manner consistent with the Recreational Marijuana Amendment and in accordance with the Colorado Retail Marijuana Code and regulations adopted by the State of Colorado thereunder.

- A. The Colorado Retail Marijuana Code, Article 12 of Title 44, C.R.S., imposes statewide regulations pertaining to the cultivation, manufacture, distribution and sale of retail marijuana and for the licensing of retail marijuana business establishments. Such legislation also permits local licensing of such establishments. However, the State law is not intended to, and does not, address the local impacts of marijuana operations, making it appropriate for local regulation of marijuana establishments.
- B. The use, distribution, cultivation, production, possession and transportation of marijuana remains illegal under federal law, and marijuana is still classified as a "Level 1 Controlled Substance" under federal law. Nothing within this Ordinance is intended to promote or condone the production, use, sale or distribution of retail or recreational marijuana other than in compliance with applicable local and State law and the Colorado Constitution.
- C. This Ordinance is not intended to regulate medical marijuana businesses which are governed by a separate City Ordinance.
- D. This Ordinance is to be construed to protect the interest of the public over marijuana business interests. Operation of a retail marijuana business establishment is a revocable privilege and not a right within the City. There is no property right for an individual to have a business to sell marijuana within the City of Craig.
- E. The purpose of this Ordinance is to implement the Recreational Marijuana Amendment in a manner consistent with Title 44 of Article 12, C.R.S., to protect the health, safety and welfare of the residents of the City by prescribing the time, place and manner in which retail marijuana businesses may be operated within the City. In addition, the purpose of this Ordinance is to:
 - (1) Provide for the safe sale of retail recreational marijuana to persons legally permitted to obtain, possess and use marijuana for recreational purposes in accordance with the Recreational Marijuana Amendment;
 - (2) Protect public health and safety through reasonable limitations on business

operations as they relate to noise, air quality, food safety, public safety, security for the businesses and their personnel, and other health and safety concerns;

- (3) Impose fees in an amount sufficient to cover the direct and indirect cost to the City of licensing and regulating retail marijuana establishments;
- (4) Allow retail marijuana stores, retail marijuana cultivation facilities, retail marijuana product manufacturing facilities and retail marijuana testing facilities to operate in compliance with this Ordinance; and
- (5) Facilitate the implementation of the Recreational Marijuana Amendment without going beyond the authority granted by such Amendment.

5.70.020 Definitions. The following words and phrases used in this Ordinance shall have the following meanings unless the context clearly indicates otherwise:

Applicant means a person who has submitted an application to the Craig Local Licensing Authority pursuant to this Ordinance to operate a retail marijuana establishment, which application has not been approved or denied by the Authority.

Advertised, Advertising or Advertisement means the act of drawing the public's attention, whether through print, signs, telephonic, electronic, wireless or digital means, to a retail marijuana establishment or retail marijuana testing facility in order to promote the sale, cultivation, or testing of marijuana by the business.

Business Manager means the individual(s) designated by the owner of a retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, or retail marijuana testing facility who are registered with the City as the person(s) responsible for all operations of the business during the owner's absence from the business premises.

Character and Record includes all aspects of a person's character and record, including but not limited to, moral character; criminal record including serious traffic offenses; record of previous sanctions against liquor licenses, gambling licenses, retail marijuana licenses, or medical marijuana licenses, which the person owns, in whole or in part, and which the person serves as a principal, manager or employee; education, training, experience; civil judgments entered against the person; truthfulness, honesty; and financial responsibility. The conviction of any person for any offense, shall not, in itself, be grounds for a finding of a bad character and record if such person demonstrates that he/she has been rehabilitated in accordance with Section 24-5-101, C.R.S. In the event the Local Licensing Authority considers information concerning the criminal history of a person, the Local Licensing Authority shall also consider any information provided by an applicant regarding such criminal history records, including but not limited to, evidence of rehabilitation, character references and educational achievements, especially those items pertaining to the period of time between the last criminal conviction and the time of consideration of a license application.

Co-Located Marijuana Business means a medical marijuana center that has a license pursuant to City Ordinance that is permitted by the owner of the building and all applicable laws, to divide the licensed medical marijuana business to allow for both a medical marijuana center and a retail marijuana store as a separate business premises with separate licenses from the City within the same footprint and owned by the same person(s) or entity.

Colorado Retail Marijuana Code shall mean Article 12 of Title 44, C.R.S., as the same may be hereafter amended, and any rules or regulations promulgated thereunder.

Good cause, for purpose of denial of an initial, renewal, or reinstatement of a license application, or for the imposition of disciplinary action against an existing licensee shall mean:

- (1) The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms and conditions of this Ordinance or provisions of the Colorado Retail Marijuana Code, any rules promulgated pursuant thereto, or any other supplemental relevant State or local law, rules or regulations; or
- (2) The licensee or applicant has failed to comply with any special terms or conditions that were placed upon its license pursuant to an order of the State Licensing Authority or the Craig Local Licensing Authority; or
- (3) The licensee or applicant has a bad character and record; or
- (4) The licensee's licensed premises has been operated in a manner that adversely affects the public health, safety or welfare of the neighborhood in which the establishment is located.

Good moral character means having a personal history that demonstrates honesty, fairness, and respect for the rights of others and the law, pursuant to Colorado Marijuana Enforcement Division regulations.

License means to grant a license pursuant to the Colorado Retail Marijuana Code and this Ordinance for a retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, or retail marijuana testing facility.

Licensed Premises means the premises specified in an application for a license pursuant to this Ordinance and the Colorado Retail Marijuana Code that is owned by or in possession of the licensee and within which the licensee is authorized to distribute, sell, cultivate, or manufacture marijuana products, or test retail marijuana in accordance with the provisions of the Colorado Retail Marijuana Code.

Licensee shall mean the retail marijuana establishment named on the retail marijuana establishment license, and all individuals named in the initial retail marijuana establishment license application, or individuals later submitted to and approved by the City, including without limitation, owners, business managers, financiers, and individuals owning any part of an entity

that holds a financial or other ownership interest in the retail marijuana establishment.

Local Licensing Authority shall mean the Craig Local Licensing Authority which shall consist of the members of the Craig City Council.

Marijuana for the purposes of this Ordinance shall have the same meaning as set forth in the Recreational Marijuana Amendment or as may be more fully defined in any applicable State or local law or regulation.

Marijuana Accessories shall have the same meaning as such term is defined in the Recreational Marijuana Amendment.

Marijuana Business shall mean any medical marijuana business as defined by City Ordinance or retail marijuana establishment as defined in this Ordinance.

Medical Marijuana shall have the same meaning as set forth in Section 14 of Article XVIII of the Colorado Constitution.

Medical Marijuana Business shall include medical marijuana centers, medical marijuana infused products manufacturers, and medical marijuana optional premises cultivation operations as defined in the Colorado Medical Marijuana Code, Article 11 of Title 44, C.R.S.

Operating Fees means fees that may be charged by the City for costs including but not limited to inspection, administration, and enforcement of regulations governing retail marijuana establishments authorized pursuant to subsection 16(5)(f) of Article XVIII of the Colorado Constitution, the Colorado Retail Marijuana Code, the rules adopted pursuant thereto, and this Ordinance.

Place Open to the General Public shall mean any property owned, leased or used by a public entity, any place of private property open to the public, common areas of buildings, public parks, vehicles, streets, sidewalks, trails, those portions of any public or private property upon which the public has an expressed or implied license to enter or remain, and any place visible from such places. Places open to the general public shall not include any private residential property regardless of whether it can be seen from a place open to the public.

Preschool means a facility that provides preschool programs and services to a school district under the Colorado Preschool Program Act to a majority of the children who attend or are enrolled in that facility.

Residential Childcare Facility shall have the same meaning as set forth in Section 26-6-102(8), C.R.S.

Recreational Marijuana means any marijuana intended for recreational use which meets all of the requirements for recreational marijuana contained in this Ordinance, the Recreational Marijuana Amendment, and any other applicable State or local law.

Retail Marijuana means all parts of the plant of the genus cannabis (hereafter the plant) rather growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or its resin including marijuana concentrate, that is cultivated, manufactured, distributed, or sold by a licensed retail marijuana store. Retail marijuana does not include industrial hemp, nor does it include fiber produced from stalks, oil or cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other products.

Retail Marijuana Carrier Depot Facility means a business location for the temporary storage of retail marijuana and marijuana products while in transit from one legal retail marijuana business to another.

Retail Marijuana Cultivation Facility has the same meaning as “marijuana cultivation facility” as defined in Section 16(2)(h) of Article XVIII of the State Constitution.

Retail Marijuana Establishment means a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana products manufacturer, or a retail marijuana testing facility.

Retail Marijuana Products Manufacturer has the same meaning as “marijuana product manufacturing facility” as defined in Section 16(2)(j) of Article XVIII of the State Constitution.

Retail Marijuana Store has the same meaning as defined in Section 16(2)(n) of Article XVIII of the State Constitution.

Retail Marijuana Testing Facility means “marijuana testing facility” as defined in Section 16(2)(l) of Article XVIII of the State Constitution that is licensed pursuant to the Colorado Retail Marijuana Code.

School means a public or private licensed preschool, or a public, private or charter elementary, middle, junior high or high school, vocational school, secondary school, community college, or other institution of higher education.

State Licensing Authority means the authority created for the purpose of regulating and controlling the licensing of the cultivation, manufacture, distribution, and sale of retail marijuana in Colorado, pursuant to Section 44-12-201, C.R.S. of the Colorado Retail Marijuana Code.

5.70.030 License Required for Retail Marijuana Establishments. It shall be unlawful to operate a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana product manufacturing facility, or a retail marijuana testing facility within the City of Craig without first obtaining a City license to operate pursuant to this Ordinance, and having a validly issued license in good standing from the State of Colorado, and having paid all applicable fees. Any person violating this Section shall be punished by a fine of up to one thousand dollars (\$1,000.00), or by imprisonment in the Moffat County jail for a period of up to one hundred eighty (180) days, or by both such fine and imprisonment. Each day that a violation continues shall be considered a separate and distinct offense.

5.70.040 Composition of Local Licensing Authority. The Craig City Council is hereby designated as the Craig Local Licensing Authority. The City Council may by resolution, delegate its authority or a portion of such authority set forth in this Ordinance to a new committee or other designee to act as the Local Licensing Authority.

5.70.050 Functions and Powers of Local Licensing Authority.

- A. The Local Licensing Authority shall have the duty and authority pursuant to the Colorado Retail Marijuana Code and this Ordinance to grant or deny an application described in this Ordinance and to levy penalties against a licensee in the manner provided by law.
- B. The Local Licensing Authority shall consider applications for new business premises, transfer of ownership, change of location, licensed premises modification, changes in tradename and any other appropriate application.
- C. The Local Licensing Authority shall have the power to promulgate rules and regulations concerning the procedure for hearings before the Local Licensing Authority.
- D. The Local Licensing Authority shall have the power to require any applicant or licensee to furnish such information to the Authority as may be reasonably necessary in order for the Authority to perform the duties and functions authorized by this Ordinance.
- E. The Local Licensing Authority shall have the power to administer oaths and issue subpoenas to require the presence of persons and the production of papers, books and records at any hearing which the Authority is authorized to conduct. Any subpoena shall be served in the same manner as a subpoena issued by a district court of the State. The Municipal Judge shall have the power and authority to enforce such subpoena.

5.70.060 Limitation on the Number of Licenses That May Be Issued Within the City. A maximum of three (3) retail marijuana store licenses, three (3) retail marijuana cultivation facilities, three (3) retail marijuana product manufacturing facility licenses, three (3) retail marijuana testing facility licenses and three (3) marijuana carrier depot licenses shall be issued by the Craig Local Licensing Authority. An application for renewal of an existing retail marijuana establishment license shall receive a preference over an application for a new retail marijuana establishment license if the existing business has substantially met all of the requirements of this Ordinance and the Colorado Retail Marijuana Code during the previous license term and is in good standing.

5.70.070 Issuance of Initial Licenses. On or before December 1, 2019, the City Clerk shall publish a notice that the City is accepting applications for retail marijuana establishment licenses. Said notice shall establish a deadline for the City's acceptance of such applications.

The City Clerk shall initially review such applications for completeness. In the event the City Clerk finds that an application is incomplete, the City Clerk shall notify the applicant in writing of the application deficiencies and allow the applicant to correct such deficiencies within fifteen (15) days from the date of receiving such notice. The City Clerk shall then forward the applications to the Craig Local Licensing Authority for further processing and review. The Local Licensing Authority shall then finally determine the sufficiency of the license applications and the eligibility of the applicants to hold a retail marijuana establishment license. If more valid license applications of the same classification are received by the Local Licensing Authority than authorized by this Ordinance, and the Local Licensing Authority is not permitted to approve all of the sufficient applications reviewed because of the limitations set forth in Section 5.70.060, the Local Licensing Authority shall establish a date and time for selecting by lot the priority of the sufficient applications permitted by this Section. The Local Licensing Authority shall then proceed to issue the licenses applied for to the successful applicants.

5.70.080 Permitted Locations. All retail marijuana establishment licenses shall be issued for a specific location which shall be designated as the licensed premises. Retail marijuana establishment licenses shall not be permitted in any Residential Zone District. Retail marijuana stores shall only be permitted in the Mixed Use (M-1 and M-2), Community Commercial (C-2), Commercial Downtown (CD), Light Industrial (I-1) and Heavy Industrial (I-2) Zone Districts. Retail cultivation facilities, retail marijuana product manufacturing facilities, retail marijuana testing facilities and retail marijuana carrier depot facilities shall only be allowed in the Mixed Use (M-1), Community Commercial (C-2), Light Industrial (I-1), Heavy Industrial (I-2) and Agricultural Zone Districts.

5.70.090 Buffering Requirements. Retail marijuana establishments must satisfy the following minimum distance requirements from the described uses below. Prior to issuing a retail marijuana establishment license, the Local Licensing Authority shall confirm that the proposed licensed premises boundaries meet the buffering requirements.

- A. Distance from Schools. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from schools, as measured from the nearest property boundary of such school uses to the boundaries of the proposed licensed premises.
- B. Distance from Residential Childcare Facilities. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from licensed residential childcare facilities, as measured from the nearest property boundary of such uses to the boundaries of the proposed licensed premises.
- D. Distance from Parks. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from any public park, as measured from the nearest property boundary of such parks to the boundary of the licenses premises.
- E. Distance from Residential Properties Retail marijuana establishments shall be located a minimum of five hundred feet (500') from any residential property, as measured from the nearest property boundary of such residential property to the

boundary of the licenses premises. This requirement shall not apply to non-conforming uses of residences within non-residential zones.

- F. Once the retail marijuana establishment license is issued, the City will not preclude a school, residential child care facility or park from locating within a buffer zone. A retail marijuana establishment may then continue to operate at its present location. If a sensitive use later locates within the applicable buffer zone, however, the licensee does so at its own risk, and the issued license provides no protection or indemnification against enforcement of federal or other applicable laws prohibiting the operation of a retail marijuana establishment near a school or residential childcare facility.
- G. No retail marijuana establishment shall be located in a movable or mobile vehicle or structure and no retail marijuana products shall be delivered in the City unless such delivery is specifically permitted by Colorado law.

5.70.100 General Licensing Conditions.

- A. Except as specifically provided herein, the issuance of a license for a retail marijuana establishment by the City shall be subject to compliance with all provisions of Section 44-12-309, C.R.S.
- B. The license requirements set forth in this Ordinance shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other federal, State or local law, including by way of example, a retail sales license, an occupation tax license, an excise tax license, a retail food establishment license, or any applicable zoning, land use or building permits.
- C. The issuance of a license pursuant to this Ordinance does not create a defense, exception or provide immunity to any person in regard to any potential criminal liability a person may have for the production, distribution or possession of marijuana.
- D. A separate license shall be required for each location from which a retail marijuana establishment is operated. A separate license shall be required for each specific business or business entity, for each geographical location and for each co-located retail marijuana establishment.
- E. The submission of an application for the issuance of a license under this Ordinance from the City shall act as acknowledgement and agreement by the applicant or the licensee that the sale of marijuana continues to be subject to the control and jurisdiction of the federal government and actions taken by the federal government under the federal laws and regulations may limit or invalidate any license issued by the City or the licensee's ability to own or operate a retail marijuana establishment in the City.

5.70.110 License Application Requirements.

- A. Start Date. The Local Licensing Authority shall receive and process all applications for retail marijuana establishment licenses beginning on December 16, 2019.
- B. Application Materials. An application for a retail marijuana establishment license shall be made on forms provided by the City Clerk for such purposes. The applicant shall use the application to demonstrate its compliance with the provisions of this Ordinance and other applicable laws, rules or regulations. In addition to general information required of standard applications, the application shall require the following information:
1. Name and address of the owner or owners of the proposed retail marijuana establishment and whose name the license is proposed to be issued.
 - a. If the proposed owner is a corporation, then the application shall include the name and address of all officers and directors of the corporation, and of any person holding any financial interest in the corporation, whether as a result of the issuance of stock, instruments of indebtedness, or otherwise, including disclosure information pertaining to bank, savings and loan associations or other commercial lender which has loaned funds to the applicant.
 - b. If the proposed owner is a partnership, association or limited liability company, the application shall include the name and address of all partners, members, managers or persons holding any financial interest in the partnership, association or limited liability company, including those holding an interest as the result of instruments of indebtedness or otherwise including disclosure of information pertaining to a bank, savings and loan association, or other commercial lender which has loaned funds to the applicant.
 - c. If the owner is not a natural person, the application shall include copies of the organizational documents for all entities identified in the application and the contact information for the person that is authorized to represent the entity or entities.
 2. Name and address of the proposed business manager(s) of the retail marijuana establishment, if the business manager is proposed to be someone other than the owner, or if the owner is an entity rather than a natural person.
 3. A statement indicating whether any of the named owners, members, business managers, parties with a financial interest, or persons named on the application have been:

- a. Denied an application for a medical marijuana business license or retail marijuana establishment license pursuant to any state or local licensing law, rule or regulation, or had such license suspended or revoked.
 - b. Denied an application for a liquor license pursuant to Article 3 or 4 of Title 44, C.R.S., or by any similar state or local licensing law, rule, regulation or had such license suspended or revoked.
 - c. Convicted, entered a plea nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any charge related to possession, use, or possession with intent to distribute narcotics, drugs or controlled substances.
 - d. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any charge related to driving or operating a motor vehicle while under the influence or while impaired by alcohol or controlled substances.
 - e. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any felony.
 - f. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to a serious traffic offense which means any driving offense carrying eight (8) points or greater under Section 42-2-127, C.R.S. or the substantial equivalent of such events in any other state.
3. Proof that the Applicant will have ownership or legal possession of the premises proposed for the retail marijuana establishment for the term of the proposed license. If the premises is not owned by the applicant, such proof of possession shall include a signed statement from the landlord or owner of the premises consenting to the use of the property for the purposes of operating a retail marijuana establishment. If the property is subject to a declaration of covenants and restrictions and an owners' association, a signed statement from the owners' association consenting to the use of the property for a retail marijuana establishment shall be provided.
4. Proof of Insurance as follows:
 - a. Workers compensation insurance to cover obligations imposed by

the Workers Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of work related to the operation of the retail marijuana establishment and

- b. Comprehensive general liability insurance with minimum single limits of one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) aggregate, applicable to all premises and operations.
5. An operating plan for the proposed retail marijuana establishment including the following information:
- a. A description of the products and services to be sold or provided by the retail marijuana establishment.
 - b. A dimensioned floor plan of the proposed premises clearly labeled, showing:
 - i. the layout of the structure and the floorplan in which the retail marijuana establishment will be located including information sufficient to prove compliance with ventilation, security and other structural requirements contained therein;
 - ii. the principle uses of the floor area depicted on the floorplan including but not limited to storage areas, retail sales areas and restricted areas where marijuana will be stored and located; and
 - iii. areas where any services other than the cultivation, distribution or sale of retail marijuana is proposed to occur on the licensed premises.
6. For a retail marijuana testing facility or retail marijuana products manufacturing facility, a plan that specifies all means to be used for extraction, heating, washing, or otherwise changing the form of the marijuana plant, or the testing of any marijuana, and verification of compliance with all applicable State and local laws for ventilation and safety measures for each process.
7. The maximum amount of retail marijuana or retail marijuana products that may be on the business premises at any one time.
8. A security plan indicating how the applicant will comply with the requirements of this Ordinance and any other applicable law, rule or

regulation. The applicant may submit the portions of such security plan which include trade secrets or specialized security arrangements confidentially. The City will not disclose the documents appropriately submitted under the Colorado Open Records Act, Sections 24-72-201 *et. seq.*, C.R.S. if they constitute confidential trade secrets or specialized security arrangements to any party other than law enforcement agencies, unless compelled to do so by court order. Any document that the applicant considers eligible for protection under the Colorado Open Records Act shall be clearly marked as confidential and the reasons for such confidentiality shall be stated on the document.

9. A lighting plan showing the illumination of the outside area of the retail marijuana establishment for security purposes.
11. A vicinity map drawn to scale, indicating within a radius of one-quarter (1/4) mile from the boundaries of the property upon which the retail marijuana establishment is to be located, the proximity of the property to any school, residential childcare facility, public park, residence or to any other facility identified in this Ordinance that requires a distance separation from licensed retail marijuana establishments.
12. A statement that the applicants have satisfactorily completed all background checks as required by the State of Colorado and the results of such background checks.
13. A plan for disposal of any retail marijuana or product that is not sold or is contaminated in a manner that protects any portion thereof from being possessed or ingested by a person or animal.
14. A plan for ventilation that describes the ventilating systems that will be used to prevent any odor of marijuana from extending beyond the premises of the business. Carbon filtration is strongly encouraged by the City.
15. A description of all toxic, flammable or other materials regulated by the federal or State government that would have authority over the business if it was not a retail marijuana establishment, that will be used, kept or created at the retail marijuana establishment and the location where such materials will be stored.
16. An application for a retail marijuana establishment license shall be accompanied by the application fee, operational fee, criminal background fee, together with any other applicable fees that may be established by resolution of the City Council.
17. An existing Medical Marijuana establishment located within the city at the

time of the adoption of this ordinance may apply for a retail marijuana establishment license and shall be granted a preference in consideration by the Local Licensing Authority of applications over other applicants for a retail marijuana license provided that the application is complete pursuant to Sections 5.70.100, 5.70.110 and 5.70.150, and that the applicant otherwise meets all requirements for the license in Sections 5.70.080 and 5.70.090. No fees shall be waived for such application.

5.70.120 Inspection Required. An inspection of the proposed retail marijuana establishment by the City and the fire protection district shall be required prior to issuance of a license. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any retail marijuana or marijuana products, and prior to the opening of the business to the public. The purpose of the inspection is to verify that the business facilities are constructed and can be operated in accordance with the application submitted, the applicable requirements of this Ordinance, and any other applicable law, rule or regulation such as building codes.

5.70.130 Issuance of License. The Craig Local Licensing Authority shall not issue a retail marijuana establishment license until the inspection, background checks, and all other information available to the City have been found to verify that the applicant:

- A. Has submitted a full and complete application;
 - 1. Has made improvements to the business premises consistent with the application;
 - 2. Is prepared to operate the business with the owners and business managers as set forth in the application, all in compliance with the provisions of this Ordinance and any other applicable law, rule or regulation;
 - 3. Has paid all required fees; and
 - 4. Is otherwise in compliance with all other provisions of this Ordinance and any other applicable ordinances of the City of Craig and the Colorado Retail Marijuana Code.

5.70.140 Release of Information. Any signature on an application for the issuance, transfer or modification of a license for a retail marijuana establishment or for a change in business manager or other amendment to the license shall constitute a release for purposes of allowing the City to conduct investigations regarding the personal histories and character of all interested parties and shall constitute a consent to the release of any information obtained by the City through such process as a public record under the Colorado Open Records Act, including, but not limited to, criminal history reports conducted by the City or any other authorized agency and all financial disclosures obtained by the City or any other entity.

5.70.150 License Fees and Charges. Applicants for new retail marijuana

establishment licenses or existing licensees shall pay the following fees:

New application for retail marijuana store	\$5,000.00
New license for retail marijuana cultivation facility	\$4,000.00
New license for retail marijuana manufacturing facility	\$4,000.00
New license for retail marijuana testing facility	\$3,000.00
New license for retail marijuana carrier depot facility	\$3,000.00
Renewal of existing retail marijuana establishment license	\$2,500.00
Annual Operating Fee	\$2,000.00
Change in Direct Beneficial Interest Owners (Change of Ownership Structure)	\$2,500.00
Transfer of Ownership	\$5,000.00

The fees above apply to each license issued, and a business with multiple locations in the City must pay separate fees for each location. The appropriate fees must be paid in conjunction with any application or request before the City will process or act upon forms submitted. Except as indicated above, all fees are non-refundable in the entirety. No fees previously paid by a licensee in connection with a license shall be refunded if the licensee's license is subsequently suspended or revoked.

5.70.160 Persons Prohibited as Licensees and Business Managers.

The criteria for determination of those persons who are not eligible to receive a retail marijuana establishment license or to act as a business manager of such an establishment shall be as provided in this Ordinance and in Sections 44-12-305 and 306, C.R.S. The local licensing authority may rely upon the results of the criminal investigation conducted by the state licensing authority prior to issuance of the state license.

5.70.170 Issuance or Denial of Approval.

- A. In determining whether to issue an approval of an application for possible granting of a license in accordance with Section 7, the Local Licensing Authority may consider the following:
1. Whether the application is complete and signed by the applicant;
 2. Whether the applicant has paid the application fee and the annual operating fee;

3. Whether the application complies with all of the requirements of this Ordinance, the Colorado Retail Marijuana Code, and rules promulgated by the State Licensing Authority;
 4. Whether the application contains any material misrepresentations;
 5. Whether the proposed retail marijuana establishment complies with the City's zoning ordinance. The Local Licensing Authority shall make specific findings of fact with respect to whether the building in which the proposed retail marijuana business will be located conforms to the distance requirements set forth in Section 9 of this Ordinance;
 6. The facts and evidence adduced as a result of the investigation by the state licensing authority as well as any other facts and any other pertinent matters affecting the qualifications of the applicant for the conduct of the type of business proposed;
- B. The Local Licensing Authority may deny the approval of an application for good cause as defined in Colorado Retail Marijuana Code.
 - C. The Local Licensing Authority may impose reasonable conditions upon any license approval or renewal issued pursuant to this Ordinance.
 - D. After the initial granting of a retail marijuana business license, if such license becomes available for issuance to another licensee, the City Clerk shall publish the availability of the license and assign priority by lot to each completed application approved by the Local Licensing Authority received within thirty (30) days following action of the Local Licensing Authority.
 - E. No person, person associated with a business entity, or business entity shall own, operate, manage, control or hold any interest in more than one (1) retail marijuana establishment in the City. Retail cultivation license approval shall not be subject to this limit if the licensee holds or has successfully applied for a retail marijuana store license.
 - F. The Local Licensing Authority shall issue its decision approving or denying the application within thirty (30) days following completion of the application investigation by City staff. The decision shall be in writing, shall state the reasons for the decision, and a copy of the decision shall be mailed by certified mail to the applicant at the address shown on the application.
 - G. The City Clerk shall not issue a certificate of approval nor notify the State Licensing Authority of an approval until the applicant has been issued a license by the Local Licensing Authority in accordance with the applicant's priority by lot.

5.70.180 Contents and Display of Approval. The approved licensee shall post the certificate of approval by the Local Licensing Authority in a conspicuous location on the premises. A retail marijuana establishment approval shall contain the following information:

A. Type of Approval:

1. Type of approval;
2. The name of the licensee;
3. The date of issuance of the approval;
4. The street address at which the licensee is authorized to operate the retail marijuana establishment;
5. Any conditions of approval imposed upon the license by the Local Licensing Authority;
6. The date of expiration of the approval; and
7. The signature of the City Clerk.

5.70.190 Transfer of Ownership/Changes in Ownership Structure.

- A. A license granted under the provisions of this Ordinance is not transferrable except as provided in this Section, but this Section does not prevent a change of location as provided in Section 20.
- B. For a transfer of ownership, a license holder shall apply to the State Licensing Authority on forms prepared and furnished by the State Licensing Authority. Upon receipt of an application for transfer of ownership, the State Licensing Authority shall submit, within seven (7) days, a copy of the application to the Local Licensing Authority to determine whether the transfer complies with local restrictions on transfer of ownership. In determining whether to permit a transfer of ownership, the State Licensing Authority shall consider only the requirements of Article 12 of Title 44, C.R.S., any rules promulgated by the State Licensing Authority and any local restrictions. The Local Licensing Authority may hold a hearing on the application for a transfer of ownership. However, the Local Licensing Authority shall not hold a hearing pursuant to this subsection until the Local Licensing Authority has posted a notice of hearing in the manner described in Section 44-12-302(1), C.R.S. on the licensed premises for a period of ten (10) days and has provided notice of the hearing to the applicant at least ten (10) days prior to the hearing. The Local Licensing Authority shall then approve or reject the proposed transfer of ownership.

- C. Changes in direct beneficial interest owners or a change in ownership structure that do not result in a person increasing that person's interest from less than ten percent (10%) to more than ten percent (10%) shall be reported to the Local Licensing Authority and may be approved administratively by the City Clerk.

5.70.200 Change of Location.

- A. A licensee may move its permanent location to another location in the City, but it shall be unlawful to cultivate, manufacture, distribute, or sell retail marijuana at any such place until permission to do so is granted by the Local Licensing Authority and the State Licensing Authority.
- B. In permitting a change of location, the Local Licensing Authority shall consider all reasonable restrictions that are or may be placed on the new location and any such new location shall comply with all requirements of this Ordinance, the City's Zoning Ordinance, the Colorado Retail Marijuana Code, and rules promulgated by the State Licensing Authority.
- C. The Local Licensing Authority shall not authorize a change of location until the applicant produces a license issued and granted by the State Licensing Authority covering the period for which the change of location is sought.

5.70.210 Suspension or Revocation of a License.

- A. A license approval granted pursuant to this Ordinance may be suspended or revoked by the Local Licensing Authority or a hearing officer appointed by the Local Licensing Authority after a hearing for the following reasons:
 - 1. Fraud, misrepresentation, or a false statement of material fact contained in the license application;
 - 2. Any violation of a City ordinance or State law pertaining to the operation of a retail marijuana establishment or a medical marijuana business, including regulations adopted by the State Licensing Authority, for the possession or distribution of marijuana or manufacturing of retail marijuana products;
 - 3. A violation of any of the terms and conditions of its license;
 - 4. A violation of any of the provisions of this Ordinance.
 - 5. Failure to pay sales taxes, occupation taxes, excise taxes or operational fees to the State of Colorado or the City of Craig when due and owing.
- B. In deciding whether a retail marijuana establishment license should be suspended or revoked, and in deciding whether to impose conditions in the event of a

suspension, the Local Licensing Authority shall consider:

1. The nature and severity of the violation;
 2. Corrective action, if any, taken by the licensee;
 3. Prior violation(s), if any, by the licensee;
 4. The likelihood of a reoccurrence of the violation;
 5. The circumstances of the violation;
 6. Whether the violation was willful; and
 7. Previous sanctions if any imposed on the licensee.
- C. The provisions of Part 6 of the Colorado Retail Marijuana Code shall govern proceedings for the suspension or revocation of a license granted pursuant to this Ordinance. The Local Licensing Authority may not impose a fine in lieu of a suspension as authorized under the provisions of the Colorado Retail Marijuana Code.

5.70.220 Operational Requirements.

- A. Retail marijuana stores may only be open to the public between the hours of 9:00 a.m. and 10:00 p.m. daily, and no sale or other distribution of marijuana may occur upon the premises outside of those hours. A licensed cultivation facility or its contracted agent may deliver marijuana and marijuana products to retail stores on any day and at any time during normal business hours of 9:00 a.m. and 10 p.m. Retail marijuana cultivation facilities, retail marijuana product manufacturing facilities and retail marijuana testing facilities may conduct business operations on the licensed premises at any time.
- B. A retail marijuana establishment shall be operated and maintained strictly in accordance with the license application.
- C. All retail marijuana establishments shall collect and remit all applicable State, County and City sales taxes, occupation taxes, excise taxes or other lawfully imposed tax in a timely manner.
- D. No marijuana or products containing marijuana shall be smoked, eaten or otherwise consumed or ingested within the retail marijuana establishment.
- E. No person under twenty-one (21) years of age shall be allowed within the business premises of a retail marijuana establishment. No person shall be allowed entry into the business premises without showing a valid photo identification in

accordance with the requirements of the Colorado Retail Marijuana Code.

- F. Any and all possession, storage, display or sales or other distribution of marijuana and testing of marijuana shall occur only within the restricted area of a retail marijuana establishment or retail marijuana testing facility and shall not be visible from the exterior of the business.
- G. Each licensee shall manage the licensed premises himself or herself or employ a separate business manager on the premises. The licensee shall report any change in business manager to the City within seven (7) days after the change.
- H. For all retail marijuana establishments, the odor of marijuana must not be perceptible at the exterior of the building containing the licensed premises or at any adjoining use of the property. Retail marijuana cultivation facilities must implement appropriate ventilation and filtration systems to satisfy this odor nuisance standard. Retail marijuana stores, retail marijuana product manufacturing facilities, and retail marijuana testing facilities are not required to install filtration equipment on the licensed premises but must satisfy these odor threshold requirements. While the City does not mandate any particular equipment specifications with regard to filtration, all retail marijuana establishments are strongly encouraged to adopt best management practices with regard to implementing state of the art technologies in mitigating marijuana odor, such as air scrubbers and charcoal filtration systems.
- I. Retail marijuana product manufacturing facilities and retail marijuana testing facilities shall include appropriate ventilation systems to mitigate noxious gases or other fumes used or created as a part of the production.
- J. Outdoor cultivation, preparation or purchasing of marijuana or marijuana products is strictly prohibited.
- K. Areas in which marijuana is grown in retail marijuana cultivation facilities shall be equipped with green lights, or an equivalent means of illumination, to enable access and inspection during dark cycles.
- L. A retail marijuana store may not sell more than one (1) ounce of retail marijuana or its equivalent in retail marijuana products including retail marijuana concentrate, except for non-edible, non-psychoactive retail marijuana products, including ointments, lotions, balms and other non-transdermal topical products to the same person within a twenty-four (24) hour period. The licensee shall develop a tracking system to ensure that this requirement is complied with.
- M. Prior to initiating a sale, the employee of a retail marijuana store making the sale shall verify that the purchaser has a valid photo identification card showing the purchaser is twenty-one (21) years of age or older. If a person under twenty-one (21) years of age presents a fraudulent proof of age, any action relying on the

fraudulent proof of age shall not be grounds for the revocation or suspension of any license issued under this Ordinance. If a retail marijuana store licensee or employee has reasonable cause to believe that a person is under twenty-one (21) years of age and is exhibiting fraudulent proof of age in an attempt to obtain any retail marijuana or marijuana infused products, the licensee or employees are authorized to confiscate such fraudulent proof of age, if possible, and shall, within seventy-two (72) hours after the confiscation, remit the same to a State or local law enforcement agency. The failure to confiscate such fraudulent proof of age or to remit the same to a State or local law enforcement agency within seventy-two (72) hours after the confiscation does not constitute a criminal offense. If a retail marijuana store licensee or employee believes that a person is under twenty-one (21) years of age and is exhibiting fraudulent proof of age in an attempt to obtain any retail marijuana or retail marijuana infused products, the licensee or employee or any peace officer, acting in good faith and upon probable cause based upon reasonable grounds therefor, may detain and question such person in a reasonable manner for the purpose of ascertaining whether a person is guilty of any unlawful act regarding the purchase of retail marijuana. The questioning of a person by the licensee or an employee does not render the licensee or the employee civilly or criminally liable for slander, false arrest, false imprisonment, malicious prosecution, or unlawful detention.

- N. The retail marijuana establishment shall not maintain any quantity of marijuana within the licensed premises in excess of the amount stated on the license application to the City.
- O. Any sale of retail marijuana shall be made in person, directly to the purchaser, within the restricted area of the retail marijuana establishment. No sale shall be made by a telephone, internet or other means of remote purchase. Delivery shall occur only in person to the purchaser at the time of purchase within the restricted area of the retail marijuana establishment.
- P. It shall be unlawful for any retail marijuana establishment to employ any person who is not at least twenty-one (21) years of age. All business managers and employees of any licensee shall possess a valid occupational license and identification badge issued by the State of Colorado.
- Q. All retail marijuana sold or otherwise distributed by the licensee shall be packaged and labeled in a manner that advises the purchaser that it contains marijuana, specifies the amount of marijuana in the product, and that the marijuana is intended for use solely by a person lawfully entitled to possess retail marijuana. The label shall be in compliance with all applicable requirements of the State of Colorado.
- R. All retail marijuana testing facilities shall operate in compliance with all applicable State laws and regulations adopted pursuant to such laws including but not limited to Section 44-12-105, C.R.S.

- S. Retail marijuana stores are encouraged to provide customers with the contact information for local drug abuse treatment centers as well as educational materials regarding the hazards of substance abuse.
- T. No firearms, knives, or other weapons shall be permitted in a retail marijuana store except those carried by sworn peace officers, those persons having concealed weapons permits, and those carried by security personnel hired by the retail marijuana establishment.
- U. Marijuana shall not be consumed or used on the premises of a retail marijuana store and it shall be unlawful for a retail marijuana store licensee to allow marijuana to be consumed upon its licensed premises. In the case of a retail marijuana store located in a structure with a legal secondary unit or other legal dwelling unit, the dwelling unit shall not be considered part of the retail marijuana store premises if access to the dwelling unit is prohibited to the retail marijuana store customers.
- V. The Craig City Police or other appropriate City employee shall report to the City Clerk all violations of this Ordinance and other applicable State and local laws and the City Clerk shall maintain a record of each license issued and record the reports of the violations in such records.

5.70.230 Requirements Relating to Monitoring and Security of Restricted Areas and Inventory.

- A. All components of the security plan submitted with the application, as it may be amended, shall be in good working order, monitored and secured twenty-four (24) hours per day. A separate security system is required for each business. A security plan must include, at a minimum, the following security measures:
 - 1. *Cameras.* Retail marijuana establishments shall include and use color security cameras to monitor and record all areas of the premises (excluding restrooms), including all areas where persons may gain or attempt to gain access to marijuana or cash maintained by the retail marijuana establishment. Cameras shall record all potential areas of ingress or egress to the business with sufficient detail to identify facial features and clothing. Recordings from security cameras shall be maintained by the licensee for a minimum of forty (40) days in a location in the City or through a service over a network that provides on-demand access, commonly referred to as a “cloud”.
 - 2. *Storage.* The retail marijuana establishment shall install and use a safe room or safe anchored to a wall or floor for storage of any inventory, processed marijuana and cash on the premises when the business is closed to the public. Safe rooms shall be incorporated into the building structure

and shall have solid core doors with commercial grade locks and shall be visible through the surveillance camera system. For retail marijuana products that must be kept refrigerated or frozen, the business may lock the refrigerated container or freezer in a manner authorized by the City in place of the use of a safe so long as the container is affixed to the building structure and visible through the surveillance camera system.

3. *Alarm system.* The retail marijuana establishment shall install and use an alarm system that is monitored by a company that is staffed twenty-four (24) hours a day, seven (7) days a week. The security plan submitted to the City shall identify the company monitoring the alarm system, including contact information. Any modification relative the company monitoring the alarm system shall be reported to the City within seventy-two (72) hours.

5.70/240 Signage and Advertising.

- A. A retail marijuana establishment may not advertise in a manner that is misleading, deceptive, false or is designed to appeal to minors.
- B. Except as otherwise provided in this Section, it shall be unlawful for any person licensed under this Ordinance or any other person to advertise any retail marijuana establishment or any retail marijuana infused product anywhere within the City where the advertisement is in plain view of, or in, a place open to the general public, including advertising and using any of the following media: any billboard or other outdoor general advertising device; any sign mounted on a vehicle; any handheld or other portable sign; or any hand bill, leaflet or flyer directly handed to any person in a public place, left upon a motor vehicle, or posted upon any public or private property. The prohibition set forth in this Section shall not apply to:
 1. Any sign located on the licensed premises of a retail marijuana establishment which exists solely for the purpose of identifying the location of the premises and which otherwise complies with this Ordinance and any other applicable City laws and regulations; or
 2. Any advertisement contained within a newspaper, magazine, or other periodical of general circulation within the City or on the internet.
- C. No retail marijuana establishments shall distribute or allow the distribution of any marijuana without charge within a retail marijuana establishment or at any other place in the City for purposes of promotion, advertising, or any other similar purpose.

5.70/250 Right of Entry-Records to be Maintained and Inspection Procedures.

- A. Each licensee of a retail marijuana establishment shall keep and maintain a complete set of books of accounting, invoices, copies of orders and sales, shipping receipts, bills of lading, correspondence, and all other records necessary to fully document the business transactions of such licensee. The licensee shall also maintain records which verify that the amount of marijuana within the retail marijuana establishment does not exceed the amount allowed. All such records shall be open at all times during business hours for inspection and examination by the City Police or his duly authorized representatives. The City may require the licensee to furnish such information as it considers necessary for the proper administration of this Ordinance. The records shall clearly show the source, amount, price and dates of all retail marijuana received or purchased, and the amount, price, and dates for all retail marijuana sold.
- B. By accepting the retail marijuana establishment license, licensee consents to the disclosure of the information required by this Section.
- C. The City may require an audit of the books of account and records of the retail marijuana establishment as it may deem necessary. Such audit shall be made by an auditor selected by the City, who shall have access to all books and records of such licensee. The expense of any audit determined to be necessary by the City shall be paid by the City; provided, however, should the audit reflect a failure of the licensee, in whole or in part, to timely remit all sales taxes, occupation taxes or excise taxes due to the City, the expense of the audit shall be paid by the licensee.
- D. The acceptance of a retail marijuana establishment license from the City constitutes consent by the licensee, owners, business managers and employees of such business to permit the Mayor, City Police, or their representatives to conduct routine inspections of the licensed retail marijuana establishment to assure that the retail marijuana establishment and the premises are being operated and maintained in accordance with the terms set forth in the application and that all operations in the premises remain in compliance with this Ordinance, the Colorado Retail Marijuana Code, and any rules or regulations promulgated thereunder.
- E. All retail marijuana establishments shall be required to obtain applicable State and City licenses and shall collect and remit all applicable State, County and City sales taxes, occupation taxes and excise taxes in a timely manner. The retail marijuana business license and sales tax license for the business shall be conspicuously posted in the business.

5.70.260 Compliance with Other Applicable Laws.

Except as may be otherwise provided in this Ordinance, or rules or interpretations adopted by the City, any law or regulation adopted by the State of Colorado governing the cultivation, production, possession, distribution or testing of marijuana for retail or recreational

use shall also apply to retail marijuana establishments licensed within the City. Provided, however, if a State law or regulation permits what this Ordinance prohibits, this Ordinance shall control.

5.70.270 Violations; Penalty.

- A. Any person, other than a licensee of a retail marijuana establishment, who violates any provision of this Ordinance shall be deemed guilty of a municipal offense and may be punished by a fine not to exceed one thousand dollars (\$1,000.00), imprisonment for a period not to exceed one hundred eighty (180) days, or by both such fine and imprisonment.
- B. Any licensee of a retail marijuana establishment who violates any provisions of this Ordinance shall be subject to civil penalties of up to one thousand dollars (\$1,000.00) for each day during which such violation occurs or continues. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. Following notice and hearing, the Local Licensing Authority may impose such civil penalties.

5.70.280 Conflicting Ordinances Repealed. All ordinances or parts of ordinances of the City of Craig in conflict herewith are hereby expressly repealed. Chapter 5.60 entitled "Marijuana, Operation of Commercial Marijuana Establishments Prohibited" is repealed in its entirety.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the City Council of the City of Craig, Colorado, held on _____, 20____.

CITY OF CRAIG, COLORADO

By: _____
Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

INTRODUCED, READ, PASSED AND ADOPTED ON SECOND READING AFTER A PUBLIC HEARING at a regular meeting of the City Council of the City of Craig, Colorado, held on _____, 20____.

CITY OF CRAIG, COLORADO

By: _____
Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1100 (2019)

AN EMERGENCY ORDINANCE APPROVING CERTAIN ELECTION PROCEDURES INCLUDING USING THE UNIFORM ELECTION CODE FOR THE CONDUCT OF THE COORDINATED ELECTION ON NOVEMBER 5, 2019

RECITALS:

WHEREAS, the upcoming coordinated election in which the City of Craig, Colorado will participate shall be held on November 5, 2019, at which time there will be four (4) referred measures to be voted upon by the registered electors of the City of Craig;

WHEREAS, the City has in recent previous elections contracted with the Moffat County Clerk to assist in conducting the coordinated election, and the City will be doing the same for the November 5, 2019 coordinated election;

WHEREAS, at a Special Meeting on August 22, 2019, the City Council approved by motion an Intergovernmental Agreement for 2019 Coordinated Election with the Clerk and Recorder for Moffat County, Colorado, outlining the terms between the Moffat County Clerk and Recorder and the City Clerk for the City of Craig, which agreement has been executed and submitted to the Moffat County Clerk and Recorder;

WHEREAS, when the City joins a coordinated election with Moffat County each November and during past recent general municipal elections, the elections have been conducted by the Moffat County Clerk pursuant to the Uniform Election Code set forth in Title 1 of the Colorado Revised Statutes;

WHEREAS, the Charter for the City of Craig states that “General or Special municipal elections shall be governed by the Colorado Municipal Election Code as now existing or as hereafter amended or modified, except as otherwise provided in this Charter *or as the Council may provide by ordinance not in conflict with this Charter* (emphasis added) City Charter, Article VI, Section 3;

WHEREAS, according to the wording of such charter provision the City Council may by ordinance determine whether the circumstances of a particular election warrant the use of the Colorado Municipal Election Code as found in Title 31, Article 10, or whether to make an exception and use the Uniform Election Code, as set out in Title 1 of the Colorado Revised Statutes;

WHEREAS, the City Council determines that the November 5, 2019 general municipal election should be conducted according to the Uniform Election Code so that the election can be conducted by the Moffat County Clerk and in the same manner as the last several combined elections and last municipal elections, which were all conducted by the Moffat County Clerk;

WHEREAS, the City Council determines that a special emergency exists due to the late stage of receiving the IGA from the Moffat County Clerk, and that such emergency could not have been anticipated by the City of Craig, and that the proper conducting of the coordinated election is necessary for the preservation of the public peace, health and safety;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRAIG,
COLORADO, AS FOLLOWS:**

1. The upcoming general municipal election to be held on November 5, 2019 will be conducted under the Uniform Election Code as codified in Title 1 of the Colorado Revised Statutes. This emergency ordinance shall not affect the operation and conduct of any future elections.
2. The Intergovernmental Agreement for the 2019 Coordinated Election is hereby ratified as approved by motion at a special meeting on August 22, 2019.

EFFECTIVE DATE: Upon passage by a unanimous vote of the quorum of the City Council present at this special City Council meeting and shall take effect immediately upon passage. The ordinance shall be published and printed as approved.

READ AND APPROVED THIS _____ DAY OF AUGUST 2019 BY THE CITY
COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarred Ogden, Mayor

ATTEST:

Liz White, City Clerk

Water Department
June, 2019
Monthly Report

Operational

1. The plant operated throughout the month and complied with all state and federal requirements for water quality and reporting.
2. All distribution system flows and pressure needs, for both fire protection and the water customers, were met.

Maintenance and Improvements

1. The staff performed all required preventative maintenance during the month.
2. Elkhead work by the staff this month consisted of routine maintenance and inspections.
3. Coblaco worked throughout the month on the Roundbottom Tank Repair & Improvement Project. The tank's interior painting was completed, and the exterior was sand blasted by the end of the month. The exterior painting is scheduled to be completed by the 4th of July, and then the tank will be disinfected, refilled, tested, and put back in service probably around the 8th of July.
4. A small group of children toured the water plant earlier this month at the request of a local resident. The staff, as always, enjoyed explaining the water treatment process to everyone on the tour.
5. The staff completed various compliance required reports during the month of June.
6. The staff completed surveying the commercial properties for the Cross Connection Control Program this month, and has started surveying the multi-family properties. Once these surveys have been done the state's CCC Regulation surveying requirement will be 100% completed.
7. The staff continued working with SGM this month on present and future water and wastewater improvement projects, and programs. The UDF plan was finalized by the end of the month, with staff planning on performing the 1st series of UDF in July.
8. The staff continued to assist or work with other city departments, vendors, customers, and contractors as needed. The staff also worked on building and grounds maintenance, and equipment repair.

Distribution System Operation/Maintenance

1. There were 104 line locates requested and completed this month. This required approximately 78.0 man-hours to complete.
2. All work orders, meter readings, meter tech appointments, distribution of nonpayment door hangers, nonpayment water service shut offs, and service line inspections requested or scheduled were completed.

3. Miscellaneous water department work by the staff this month included; completed 32 final meter reads, completed 34 service turn offs/ons, and repaired 22 meters/MXU's.
4. The staff continued to work on the annual fire hydrant maintenance, and replacement program throughout the month. Four fire hydrants were exercised this month.
5. The staff repaired 2 water main breaks during the month. These repairs required approximately 12 hours to complete.
6. The staff also worked on the annual valve maintenance and replacement program during the month. They exercised 12 valves this month.
7. The staff worked on a couple of small distribution system projects during the month. This work included – setting up temporary overland water service to the Traveler Inn until a water main break on Hwy 40 could be repaired, and completing the 2nd quarter inspections on all of the water storage tanks.
8. The staff was able to perform their regularly scheduled work on the distribution system, bulk water sales stations, and equipment maintenance during the month. They were able to assist contractors, other city departments, and complete all emergency assignments as required.

Water Production Statistics

Effluent Total Flow	60,954,000 gallons	Total Chemical Cost	\$14,447.05
Backwash Total Flow	1,836,375 gallons	Total Chemical Cost/MG	\$ 230.08
Total Flow	62,790,375 gallons	Alum & Ash Cost/Mg	\$ 137.79

(Backwash Flow % of Total = (3.01%))

The Craig Municipal Water Treatment Plant utilizes water rights for municipal use. These included direct flow diversions from the following:

Craig Irrigation Ditch
Fortification Creek Ditch

Deep Cut Ditch
Craig Water Supply System

Water Department
July, 2019
Monthly Report

Operational

1. The plant operated throughout the month and complied with all state and federal requirements for water quality and reporting.
2. All distribution system flows and pressure needs, for both fire protection and the water customers, were met.

Maintenance and Improvements

1. The staff performed all required preventative maintenance during the month.
2. Elkhead work by the staff this month consisted of routine maintenance and inspections.
3. Coblaco finished the Roundbottom Tank exterior painting this month, and the tank was returned to full service.
4. The staff continued with surveying multi-family residential properties this month as part of the city's CCC program, which was mandated by CDPHE's "CCC Regulation".
5. The staff worked with SGM on the UDF program, and on surveying work for the sludge line replacement project.
6. At the end of the month, one of the water plant staff took and passed the highest-level state water operator certification exam.
7. The staff continued to assist or work with other city departments, vendors, customers, and contractors as needed. The staff also worked on building and grounds maintenance, and equipment repair.

Distribution System Operation/Maintenance

1. There were 100 line locates requested and completed this month. This required approximately 75.0 man-hours to complete.
2. All work orders, meter readings, meter tech appointments, distribution of nonpayment door hangers, nonpayment water service shut offs, and service line inspections requested or scheduled were completed.
3. Miscellaneous water department work by the staff this month included; completed 17 final meter reads, completed 23 service turn offs/ons, and repaired 12 meters/MXU's.
4. The staff continued to work on the annual fire hydrant repair, maintenance, and replacement program throughout the month. One fire hydrant was repaired, and 12 fire hydrants were flushed during the month.
5. The staff repaired 1 water main break during the month. This repair required approximately 4 hours to complete.
6. The staff also worked on the annual valve maintenance and replacement program during the month. They exercised 200 valves this month.

7. The staff worked on a couple of small water distribution system projects during the month. This work included – installing a new curb stop riser, and starting to get cost estimates for this department's 2020 budget requests.
8. The staff was able to perform their regularly scheduled work on the distribution system, bulk water sales stations, and equipment maintenance during the month. They were able to assist contractors, other city departments, and complete all emergency assignments as required.

Water Production Statistics

Effluent Total Flow	93,682,000 gallons	Total Chemical Cost	\$22,001.08
Backwash Total Flow	2,269,375 gallons	Total Chemical Cost/MG	\$ 229.29
Total Flow	95,951,375 gallons	Alum & Ash Cost/Mg	\$ 130.94

(Backwash Flow % of Total = (2.42%))

The Craig Municipal Water Treatment Plant utilizes water rights for municipal use. These included direct flow diversions from the following:

Craig Irrigation Ditch
Fortification Creek Ditch

Deep Cut Ditch
Craig Water Supply System

Monthly Report

Wastewater

June 2019

A. Treatment – Operation:

1. Operated treatment plant to comply with State and Federal regulations.
2. Performed daily, weekly, and monthly maintenance as recommended in the manufacturer's manuals.
3. Treated average of 934,000 gallons/day of wastewater.
4. Received and treated 5,550 gallons of hauled waste.

B. Collection – Operation:

1. 52 man hours used to perform 104 line locates.
2. 24 man hours used to hydraulically clean 3,575 feet (0.68 miles) of sewer main as part of routine (every 5 weeks) maintenance.
3. 108 man hours used to hydraulically clean 32,930 feet (6.24 miles) of sewer main as part of an annual cleaning program.

C. Collection – Correction

1. 1 man hour used to respond to a local plumber reporting a possible sewer main backup at 808 Russell St. The main was inspected and found to be flowing well. Determined to be homeowner's issue.
2. 1 man hour used to respond to a local plumber reporting a possible sewer main backup at 363 Rose St. The main was inspected and found to not be flowing well. The main was hydraulically cleaned and a minor obstruction was found. No damage to home was reported.

D. Other:

1. Assisted other departments, local plumbers, and contractors as needed.
2. Analyzed Maybell's Wastewater Plant monthly samples.

**Water Department
July, 2019
Monthly Report**

Operational

1. The plant operated throughout the month and complied with all state and federal requirements for water quality and reporting.
2. All distribution system flows and pressure needs, for both fire protection and the water customers, were met.

Maintenance and Improvements

1. The staff performed all required preventative maintenance during the month.
2. Elkhead work by the staff this month consisted of routine maintenance and inspections.
3. Coblaco finished the Roundbottom Tank exterior painting this month, and the tank was returned to full service.
4. The staff continued with surveying multi-family residential properties this month as part of the city's CCC program, which was mandated by CDPHE's "CCC Regulation".
5. The staff worked with SGM on the UDF program, and on surveying work for the sludge line replacement project.
6. At the end of the month, one of the water plant staff took and passed the highest-level state water operator certification exam.
7. The staff continued to assist or work with other city departments, vendors, customers, and contractors as needed. The staff also worked on building and grounds maintenance, and equipment repair.

Distribution System Operation/Maintenance

1. There were 100 line locates requested and completed this month. This required approximately 75.0 man-hours to complete.
2. All work orders, meter readings, meter tech appointments, distribution of nonpayment door hangers, nonpayment water service shut offs, and service line inspections requested or scheduled were completed.
3. Miscellaneous water department work by the staff this month included; completed 17 final meter reads, completed 23 service turn offs/ons, and repaired 12 meters/MXU's.
4. The staff continued to work on the annual fire hydrant repair, maintenance, and replacement program throughout the month. One fire hydrant was repaired, and 12 fire hydrants were flushed during the month.
5. The staff repaired 1 water main break during the month. This repair required approximately 4 hours to complete.
6. The staff also worked on the annual valve maintenance and replacement program during the month. They exercised 200 valves this month.

7. The staff worked on a couple of small water distribution system projects during the month. This work included – installing a new curb stop riser, and starting to get cost estimates for this department's 2020 budget requests.
8. The staff was able to perform their regularly scheduled work on the distribution system, bulk water sales stations, and equipment maintenance during the month. They were able to assist contractors, other city departments, and complete all emergency assignments as required.

Water Production Statistics

Effluent Total Flow	93,682,000 gallons	Total Chemical Cost	\$22,001.08
Backwash Total Flow	2,269,375 gallons	Total Chemical Cost/MG	\$ 229.29
Total Flow	95,951,375 gallons	Alum & Ash Cost/Mg	\$ 130.94

(Backwash Flow % of Total = (2.42%))

The Craig Municipal Water Treatment Plant utilizes water rights for municipal use. These included direct flow diversions from the following:

Craig Irrigation Ditch
Fortification Creek Ditch

Deep Cut Ditch
Craig Water Supply System



REVENUE COMPARISONS

AS OF JULY 31, 2019

COUNTYWIDE SALES TAX

CITY SALES TAX

WATER SALES

SEWER SALES

CONSTRUCTION DUMPSTERS

REFUSE COLLECTION FEES

REFUSE LANDFILL FEES

CITY OF CRAIG COUNTYWIDE SALES TAX

MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50% YEAR 2017 ACTUAL	37.50% YEAR 2018 ACTUAL	37.50% YEAR 2019 BUDGETED	37.50% YEAR 2019 ACTUAL	% CHANGE RECEIVED 2019/2018
----------------------	-------------------------------	------------------------------	-------------------------------	-------------------------------	---------------------------------	-------------------------------	-----------------------------------

JAN	FEB	MAR	\$91,220.09	\$100,423.25	\$100,450.00	\$107,952.87	7.50%
FEB	MAR	APR	\$84,759.24	\$94,676.33	\$94,600.00	\$108,802.40	14.92%
MAR	APR	MAY	\$95,391.80	\$106,581.45	\$106,600.00	\$109,858.29	3.07%
APR	MAY	JUN	\$104,935.76	\$107,382.50	\$107,400.00	\$113,479.47	5.68%
MAY	JUN	JUL	\$108,837.75	\$323,284.35	\$124,650.00	\$123,393.46	-1.40%
JUN	JUL	AUG	\$112,649.51	\$120,208.53	\$120,200.00	\$132,424.65	10.16%
JUL	AUG	SEP	\$120,798.26	\$125,596.29	\$125,600.00		
AUG	SEP	OCT	\$121,057.07	\$121,906.34	\$121,900.00		
SEP	OCT	NOV	\$107,808.75	\$122,594.10	\$122,600.00		
OCT	NOV	DEC	\$115,911.33	\$132,073.42	\$118,000.00		
NOV	DEC	JAN	\$119,866.30	\$124,842.20	\$116,000.00		
DEC	JAN	FEB	\$123,462.08	\$129,655.11	\$120,000.00		

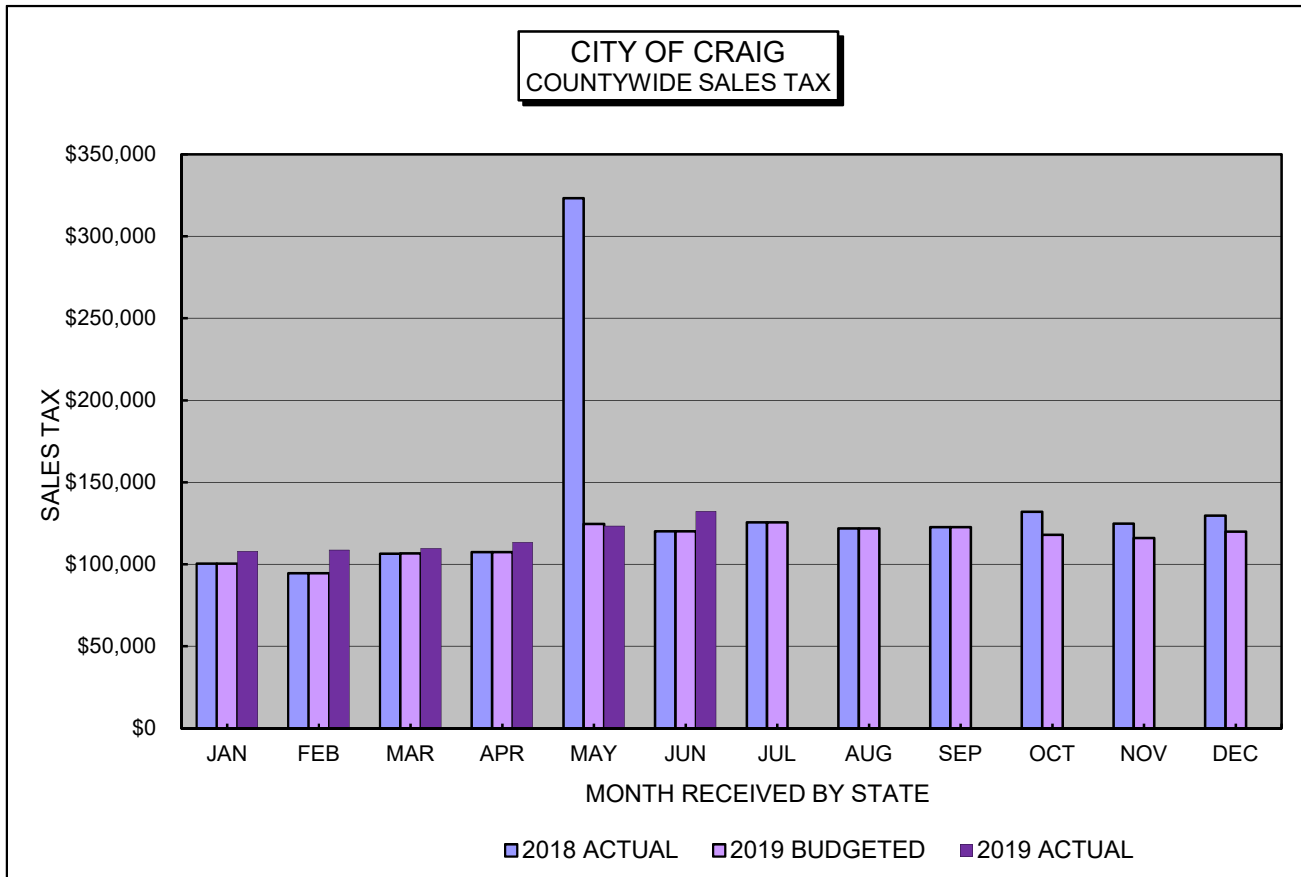
TOTAL YEAR-TO-DATE	\$1,306,697.94	\$1,609,223.87	\$1,378,000.00	\$695,911.14
--------------------	----------------	----------------	----------------	--------------

Actual vs Actual

Y-T-D Percentage Change	-0.01%	21.30%	-18.37%
Y-T- D Dollar Change			(\$156,645.27)

Budget vs Actual

Y-T-D Percentage Change	6.42%
Y-T- D Dollar Change	\$42,011.14



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

CITY OF CRAIG CITY SALES TAX

MONTH OF SALES	MONTH RECEIVED BY CITY	2.25%	2.25%/4.0%	4.00%	4.00%	% CHANGE RECEIVED 2019/2018	2019 ACTUAL vs BUDGETED
		YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL		
JAN	FEB	\$254,628.92	\$263,126.31	\$467,780.11	\$441,794.56	67.90%	-5.56%
FEB	MAR	\$233,539.46	\$250,436.70	\$445,220.80	\$427,870.57	70.85%	-3.90%
MAR	APR	\$260,106.85	\$282,357.88	\$501,969.56	\$487,231.17	72.56%	-2.94%
APR	MAY	\$290,457.30	\$283,716.50	\$504,384.89	\$470,971.32	66.00%	-6.62%
MAY	JUN	\$303,867.62	\$345,760.12	\$588,880.00	\$553,613.45	60.11%	-5.99%
JUN	JUL	\$312,766.14	\$316,820.24	\$563,235.98	\$575,721.52	81.72%	2.22%
JUL	AUG	\$324,111.81	\$517,194.55	\$527,356.34	\$559,171.00	8.12%	6.03%
AUG	SEP	\$332,397.29	\$555,922.11	\$555,893.36			
SEP	OCT	\$291,501.08	\$476,642.76	\$538,634.87			
OCT	NOV	\$316,393.24	\$555,381.16	\$543,150.00			
NOV	DEC	\$315,388.68	\$613,696.86	\$485,000.00			
DEC	JAN	\$323,088.80	\$633,093.27	\$517,000.00			

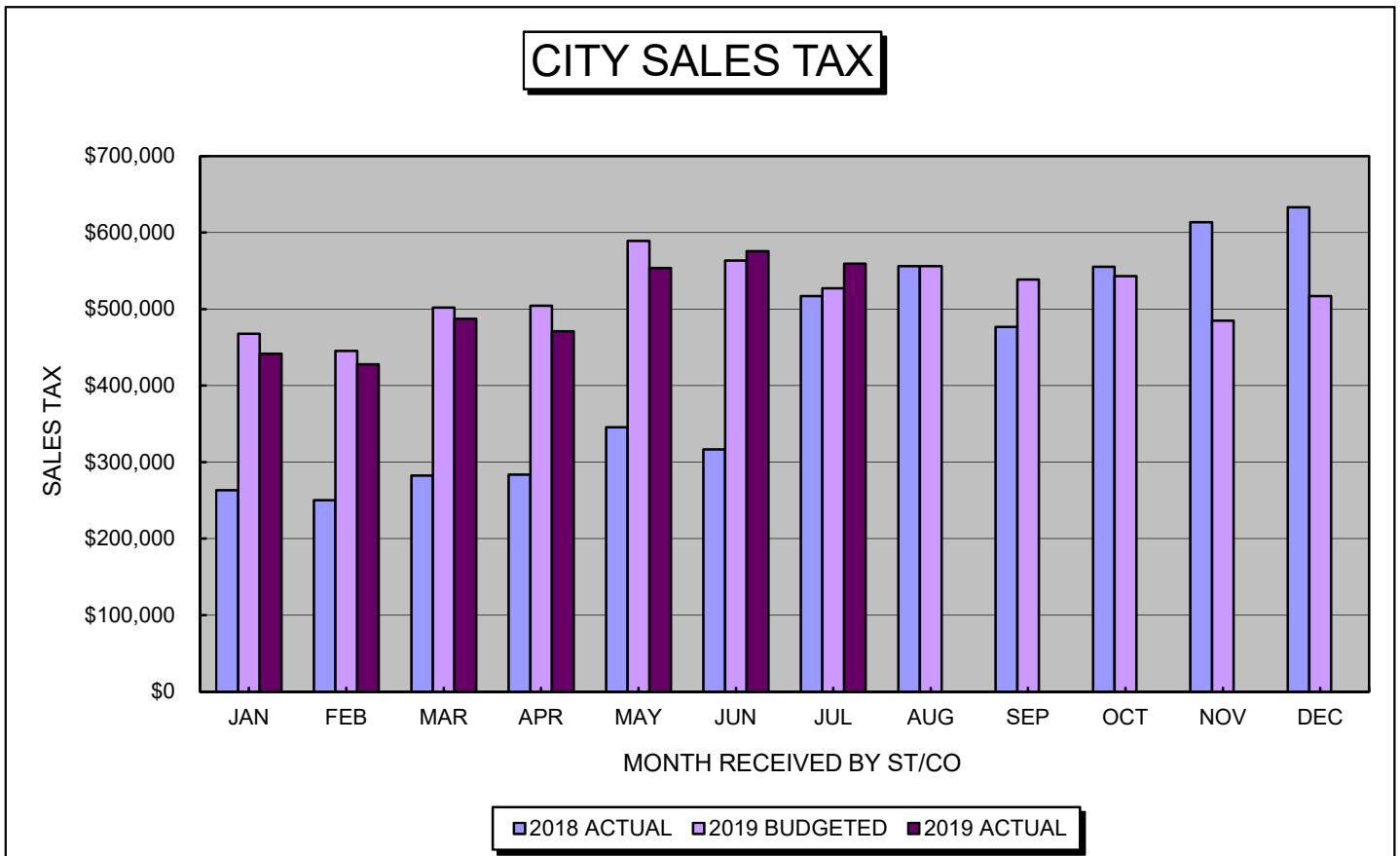
TOTAL YEAR-TO-DATE	\$3,558,247.19	\$5,094,148.46	\$6,238,505.91	\$3,516,373.59
--------------------	----------------	----------------	----------------	----------------

Actual vs Actual

Y-T-D Percentage Change	-1.51%	38.51%	55.63%
Y-T- D Dollar Change			\$1,256,961.29

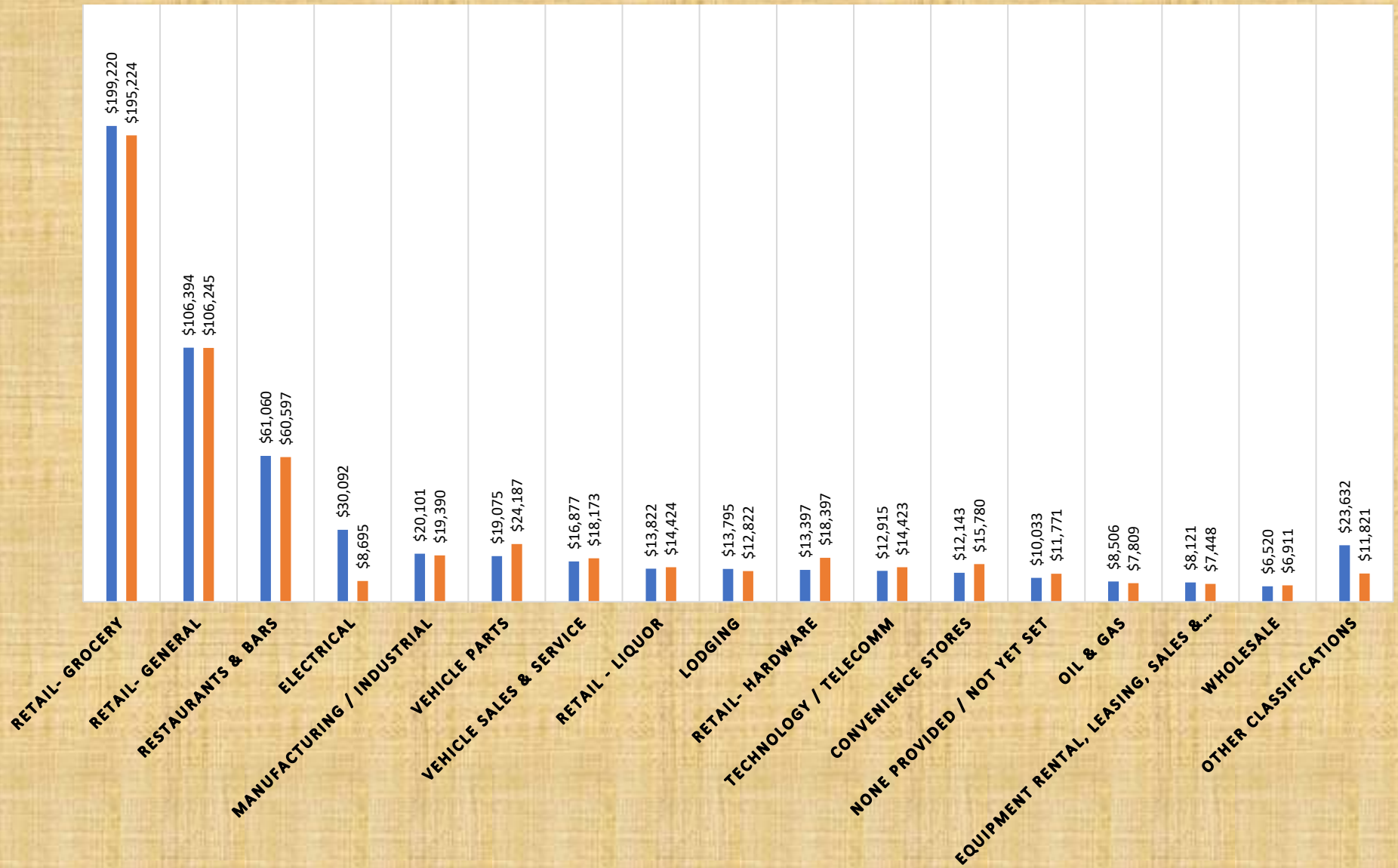
Actual vs Budgeted

Y-T-D Percentage Change			-2.29%
Y-T- D Dollar Change			(\$82,454.09)



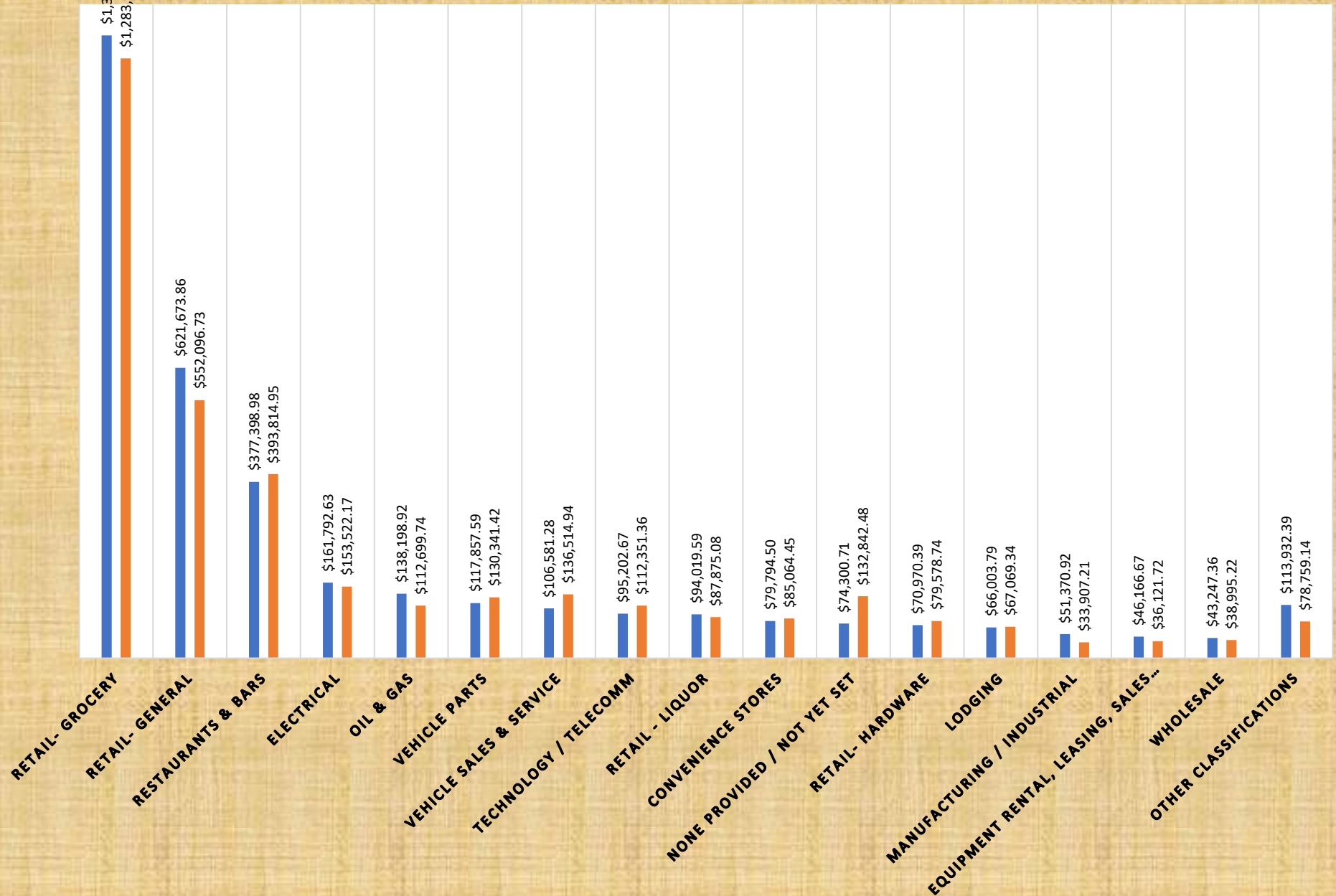
2019 VS 2018 JUNE CITY SALES TAXES

■ 2019 ■ 2018



2019 VS 2018 JANUARY - JUNE CITY SALES TAXES

■ 2019 ■ 2018



\$28.50	\$28.50	\$28.50	\$29.10
\$2.90/1,000 gals.	\$2.90/1,000 gals.	\$2.90/1,000 gals.	\$2.95/1,000 gals.

TOTAL YEAR-TO-DATE	\$2,891,775.75	\$2,978,283.10	\$3,020,394.90	\$1,546,746.72
--------------------	----------------	----------------	----------------	----------------

Y-T-D Percentage Change	6.91%	8.65%	1.44%	-10.47%
Y-T- D Dollar Change				(\$180,819.55)

Y-T-D Percentage Change	-12.22%
Y-T- D Dollar Change	(\$215,370.88)



CITY OF CRAIG
WASTEWATER FUND
REVENUES FROM SEWER FEES

MONTH OF SALES	\$28.00 \$1.40/th. gal.	\$31.00 \$1.55/th. gal.	\$31.00 \$1.55/th. gal.	\$31.95 \$1.60/th. gal.	
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$140,015.82	\$140,461.25	\$144,675.09	\$145,448.12	3.55%
FEB	\$137,505.27	\$139,744.55	\$143,936.89	\$143,988.13	3.04%
MAR	\$140,697.65	\$141,018.53	\$145,249.09	\$145,595.74	3.25%
APR	\$139,891.99	\$139,992.07	\$144,191.83	\$147,153.45	5.12%
MAY	\$143,694.11	\$148,895.27	\$153,362.13	\$150,969.20	1.39%
JUN	\$145,020.66	\$145,943.24	\$150,321.54	\$149,139.60	2.19%
JUL	\$149,040.76	\$149,570.96	\$154,058.09	\$153,021.17	2.31%
AUG	\$146,146.50	\$148,385.19	\$152,836.75		
SEP	\$156,662.36	\$155,041.01	\$154,500.00		
OCT	\$141,691.17	\$145,530.63	\$146,260.00		
NOV	\$141,017.24	\$140,722.63	\$144,200.00		
DEC	\$139,725.96	\$138,202.60	\$143,170.00		

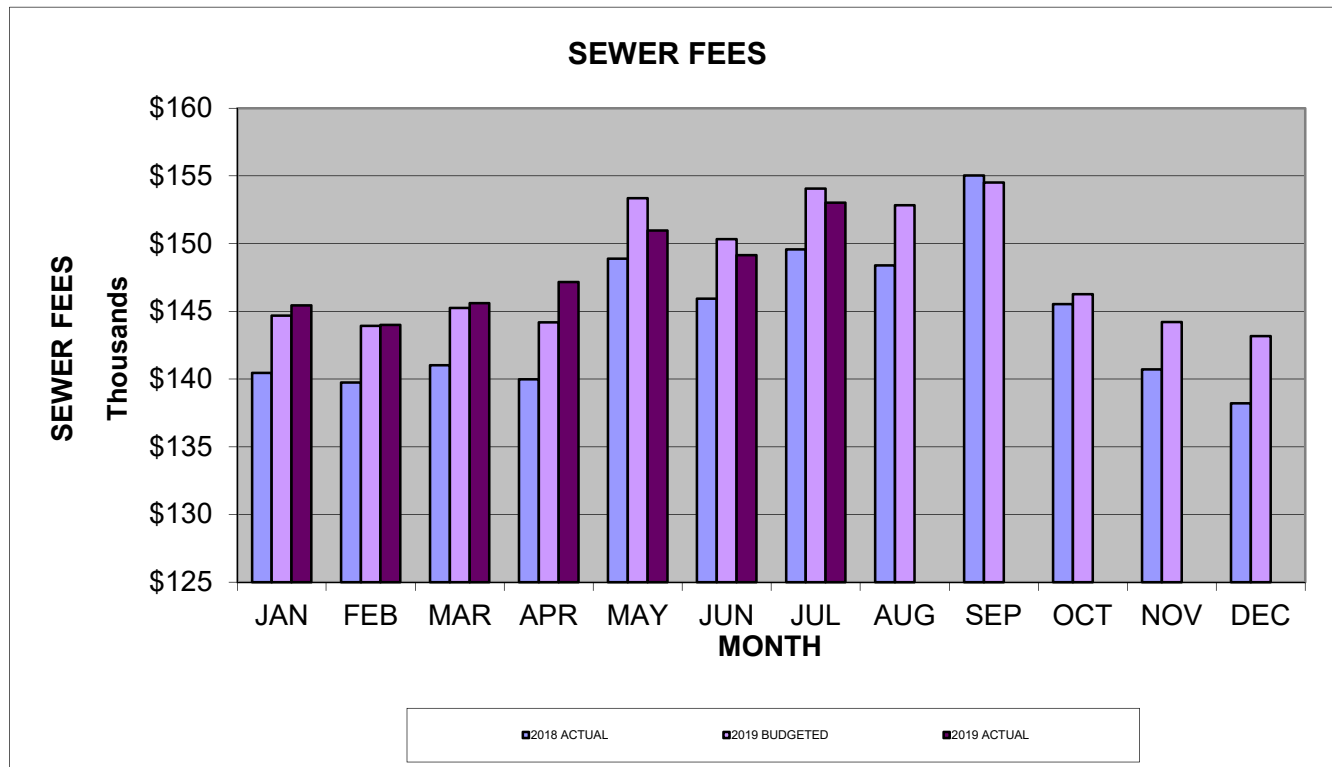
TOTAL YEAR-TO-DATE	\$1,721,109.49	\$1,733,507.93	\$1,776,761.39	\$1,035,315.41
--------------------	----------------	----------------	----------------	----------------

Actual vs Actual

Y-T-D Percentage Change	23.32%	10.84%	2.50%	2.95%
Y-T- D Dollar Change				\$29,689.54

Actual vs Budgeted

Y-T-D Percentage Change	-0.05%
Y-T- D Dollar Change	(\$479.24)



CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM CONSTRUCTION DUMPSTERS

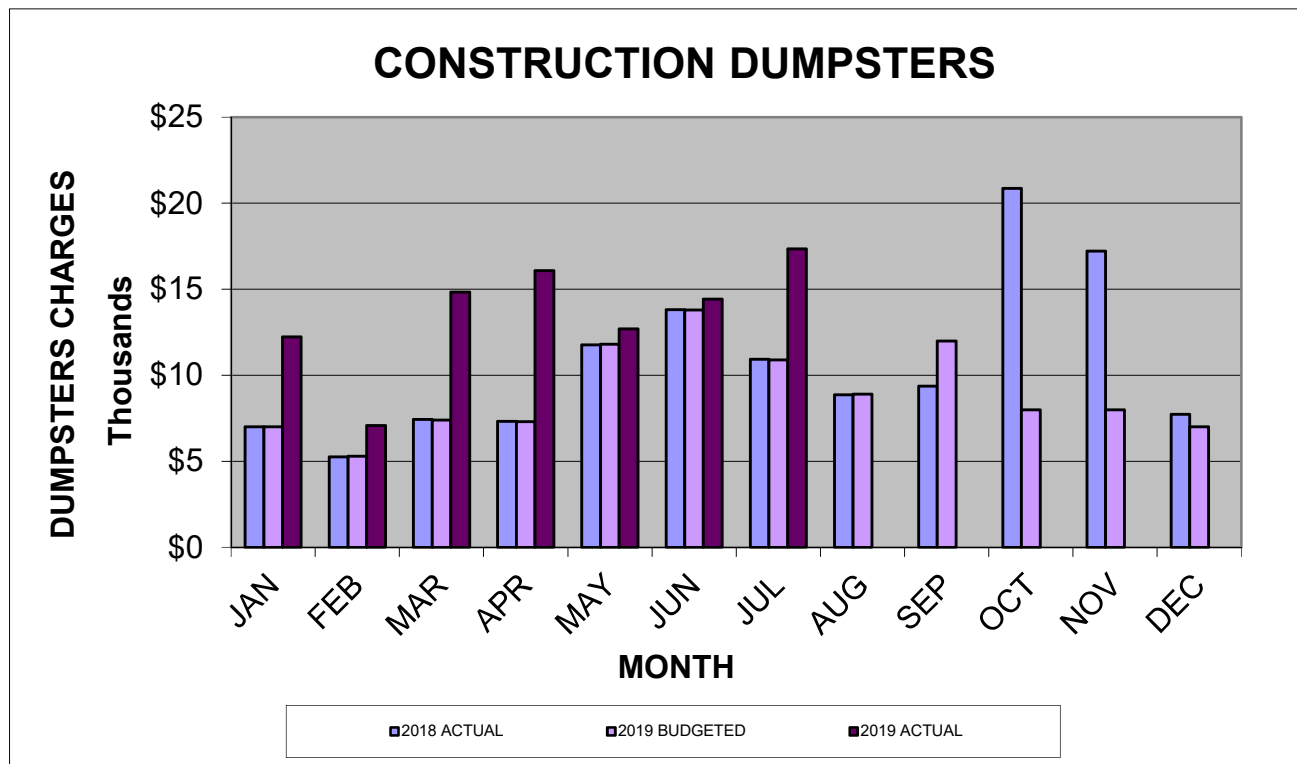
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$7,055.92	\$6,999.10	\$7,000.00	\$12,230.66	74.75%
FEB	\$5,778.25	\$5,263.20	\$5,300.00	\$7,076.51	34.45%
MAR	\$38,447.05	\$7,440.30	\$7,400.00	\$14,842.71	99.49%
APR	\$22,182.00	\$7,329.90	\$7,300.00	\$16,083.80	119.43%
MAY	\$12,127.34	\$11,773.45	\$11,800.00	\$12,704.00	7.90%
JUN	\$6,582.00	\$13,811.56	\$13,800.00	\$14,431.16	4.49%
JUL	\$15,673.77	\$10,934.48	\$10,900.00	\$17,356.91	58.74%
AUG	\$12,570.20	\$8,868.58	\$8,900.00		
SEP	\$13,267.13	\$9,363.60	\$12,000.00		
OCT	\$15,150.72	\$20,865.71	\$8,000.00		
NOV	\$13,789.90	\$17,226.16	\$8,000.00		
DEC	\$8,152.40	\$7,733.76	\$7,000.00		
TOTAL YEAR-TO-DATE	\$170,776.68	\$127,609.80	\$107,400.00	\$94,725.75	

Actual vs Actual

Y-T-D Percentage Ch	8.89%	-6.82%	-15.84%	49.05%
Y-T- D Dollar Change				\$31,173.76

Actual vs Budgeted

Y-T-D Percentage Change	49.17%
Y-T- D Dollar Change	\$31,225.75



CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM COLLECTION FEES

\$11.00 \$11.00 \$11.00 \$11.00

MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$51,644.91	\$51,017.14	\$51,000.00	\$52,001.45	1.93%
FEB	\$50,393.96	\$50,885.27	\$50,900.00	\$51,969.05	2.13%
MAR	\$75,671.86	\$77,139.74	\$77,100.00	\$80,224.96	4.00%
APR	\$51,622.49	\$52,019.56	\$52,000.00	\$52,364.97	0.66%
MAY	\$52,406.29	\$52,106.99	\$52,100.00	\$53,167.94	2.04%
JUN	\$76,594.44	\$78,400.84	\$78,400.00	\$81,622.52	4.11%
JUL	\$52,327.83	\$51,205.46	\$51,200.00	\$51,564.56	0.70%
AUG	\$52,110.95	\$51,750.24	\$51,750.00		
SEP	\$78,250.70	\$80,499.47	\$76,550.00		
OCT	\$52,168.46	\$52,242.87	\$53,000.00		
NOV	\$51,835.96	\$52,008.08	\$53,000.00		
DEC	\$76,844.90	\$79,440.44	\$75,000.00		
TOTAL YEAR-TO-DATE	\$721,872.75	\$728,716.10	\$722,000.00	\$422,915.45	

Actual vs Actual

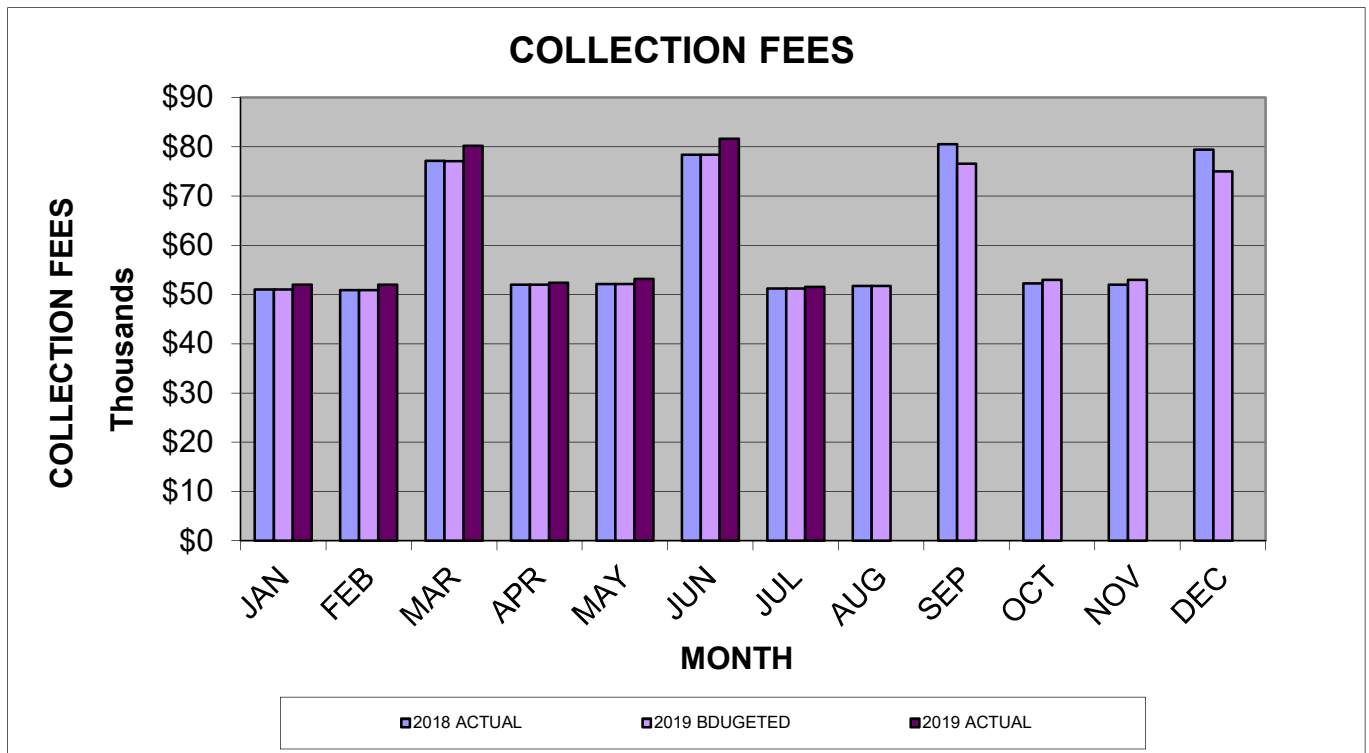
Y-T-D Percentage Change 4.66% 0.57% -0.92% 2.46%

Y-T- D Dollar Change \$10,140.45

Actual vs Budgeted

Y-T-D Percentage Change 2.48%

Y-T- D Dollar Change \$10,215.45



**CITY OF CRAIG
SOLID WASTE FUND
REVENUES FROM LANDFILL FEES**

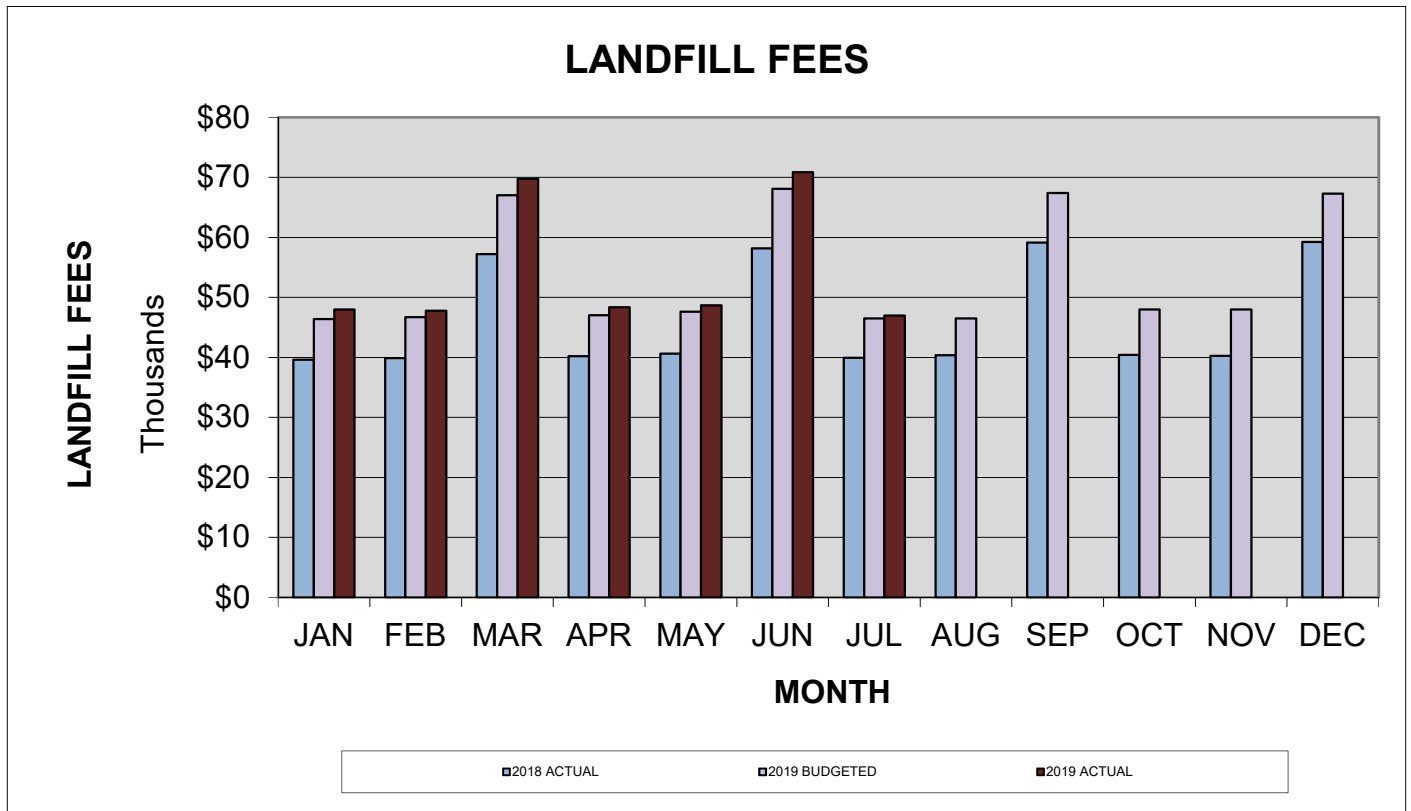
MONTH OF SALES	\$9.00	\$9.00	\$9.00	\$11.00	
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$40,494.93	\$39,603.59	46,400.00	\$47,995.97	21.19%
FEB	\$40,047.39	\$39,851.76	46,700.00	\$47,784.87	19.91%
MAR	\$56,392.97	\$57,213.99	67,000.00	\$69,749.01	21.91%
APR	\$40,463.87	\$40,165.15	47,000.00	\$48,334.74	20.34%
MAY	\$41,497.26	\$40,642.03	47,600.00	\$48,670.34	19.75%
JUN	\$56,838.06	\$58,155.80	68,100.00	\$70,838.66	21.81%
JUL	\$39,634.98	\$39,949.23	46,500.00	\$46,961.90	17.55%
AUG	\$40,546.19	\$40,329.09	46,500.00		
SEP	\$57,678.13	\$59,102.33	67,400.00		
OCT	\$40,475.52	\$40,424.34	48,000.00		
NOV	\$40,640.42	\$40,265.39	48,000.00		
DEC	\$56,967.23	\$59,213.74	67,300.00		
TOTAL YEAR-TO-DATE	\$551,676.95	\$554,916.44	\$646,500.00	\$380,335.49	

Actual vs Actual

Y-T-D Percentage Change	3.46%	0.48%	16.50%	20.52%
Y-T- D Dollar Change				\$64,753.94

Actual vs Budgeted

Y-T-D Percentage Change				2.99%
Y-T- D Dollar Change				\$11,035.49





FINANCIAL SUMMARY

AS OF JULY 31, 2019

GENERAL FUND - Summary

GENERAL FUND - Detail Revenue

CAPITAL PROJECTS FUND – Summary

ACET FUND - Summary

WATER FUND - Summary

WASTEWATER FUND - Summary

SOLOD WASTE FUND - Summary

MEDICAL BENEFITS FUND - Summary

INVESTMENTS OF CITY FUNDS

CITY OF CRAIG 2019 BUDGET GENERAL FUND BUDGET SUMMARY				
DESCRIPTION	Revised 2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved-Tabor Act	262,046		288,369	
Restricted Funds				
Zoning Lieu of Land	42,000		42,000	
County R&B	0		0	
Conservation Trust	0		0	
Unreserved-Undesignated	3,971,693		5,247,616	
TOTAL Beginning Fund Balance	4,275,739		5,577,985	
REVENUES:				
Taxes	9,225,675	921,941	5,593,189	60.6%
Licenses & Permits	100,100	18,671	73,354	73.3%
Intergovernmental	890,860	46,920	291,224	32.7%
Charges for Services	274,690	48,072	204,639	74.5%
Fines & Costs	60,500	4,349	26,814	44.3%
Miscellaneous	103,100	15,358	107,349	104.1%
Contributions	70,000	0	0	0.0%
Others	0	0	0	#DIV/0!
TOTAL Revenues	10,724,925	1,055,311	6,296,569	58.7%
EXPENDITURES:				
41 COUNCIL	228,630	15,278	128,910	56.4%
42 LEGAL	120,000	7,978	64,411	53.7%
43 JUDICIAL	113,120	8,659	63,510	56.1%
44 ADMINISTRATION	300,415	26,078	195,808	65.2%
45 CITY CLERK/PERSONNEL	224,120	14,391	133,689	59.7%
46 PUBLIC WORKS	70,615	6,038	48,436	68.6%
47 GENERAL SERVICES	66,400	1,920	29,423	44.3%
48 FINANCE/ACCOUNTING	417,540	23,819	185,911	44.5%
49 COMMUNITY DEVELOPMENT	171,055	12,799	93,783	54.8%
50 BUILDING MAINTENANCE	82,070	3,639	35,539	43.3%
51 POLICE	3,220,890	236,639	1,716,128	53.3%
64 ROAD & BRIDGE	2,306,770	308,546	1,276,427	55.3%
70 PARKS & RECREATION	1,627,720	159,659	923,661	56.7%
75 CENTER OF CRAIG	30,200	957	11,605	38.4%
90 CAPITAL OUTLAY	1,571,845	89,663	337,678	21.5%
80 DEBT SERVICE	0	0	0	0.0%
TRANSFERS	0	0	0	0.0%
TOTAL Expenditures	10,551,390	916,063	5,244,919	49.7%
SOURCES OF FUNDS VS EXPENDITURES	173,535		1,051,650	
ENDING FUND BALANCE:				
Restricted				
Tabor Act	269,196		157,348	
Zoning Lieu of Land	42,000		42,000	
Conservation Trust	0		0	
Unreserved-Undesignated	4,138,078		6,430,288	
TOTAL Ending Fund Balance	4,449,274		6,629,635	
Fund Bal -Unresv/Undesign (12/31/2019)			5,421,151	
Minus: RESERVE			2,244,886	25%
SURPLUS			3,176,265	35%

CITY OF CRAIG 2019 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY					
Acct No	Account Description	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
GENERAL FUND					
TAXES					
10-31-10000	PROPERTY TAXES	1,194,175	230,756	1,053,713	88.2%
10-31-11000	PROPERTY TAXES DELINQUE	0	0	(50)	#DIV/0!
10-31-20000	SPEC OWNERSHIP TAX	100,000	8,364	62,695	62.7%
10-31-30000	COUNTY SALES TAX	1,378,000	0	695,911	50.5%
10-31-40000	CIGARETTE TAX	20,000	1,553	7,976	39.9%
10-31-50000	CITY SALES TAX	6,238,500	559,171	3,516,374	56.4%
10-31-50001	SALES TAX - PENAL/INT	0	4,608	10,542	#DIV/0!
10-31-55000	SPEC EVENTS SALES TAX	0	158	1,600	#DIV/0!
10-31-60000	UTILITY BUSINESS TAX	295,000	117,218	244,053	82.7%
10-31-90000	INT & PEN ON PROPERTY T	0	113	375	#DIV/0!
	TAXES Totals:	9,225,675	921,941	5,593,189	60.6%
LICENSES & PERMITS					
10-32-12000	LICENSE/FEEs LIQUOR	6,000	104	3,576	59.6%
10-32-12100	LICENSE/FEEs BUSINESS F	100	0	15	15.0%
10-32-12200	LICENSE/FEEs PLANNING F	2,000	100	1,350	67.5%
10-32-12300	LICENSE/FEEs BLDG PERMI	50,000	8,013	38,864	77.7%
10-32-12301	LICENSES/FEEs COUNTY	40,000	9,508	22,273	55.7%
10-32-12400	LICENSE/FEEs ANIMAL	1,500	116	808	53.9%
10-32-12500	REMITTANCE FEES SALES TAX	0	100	582	#DIV/0!
10-32-12501	LICENSE/FEEs - SPEC EVNTS	0	0	240	#DIV/0!
10-32-12502	LICENSE FEES-SALES TAX	0	720	5,275	#DIV/0!
10-32-20000	OTHER PERMITS	500	10	370	74.0%
	LICENSES & PERMITS Totals:	100,100	18,671	73,354	73.3%
INTERGOVERNEMENTAL					
10-33-00000	INTERGOVERNMENTAL	0	0	0	0.0%
10-33-10000	GRANTS	7,000	0	8,500	0.0%
10-33-10800	GRANTS AGNC	0	0	0	#DIV/0!
10-33-13000	GRANTS OTHER	27,890	0	5,000	17.9%
10-33-13100	GRANTS POL UNICOP	0	0	0	0.0%
10-33-13200	GRANTS STATE	0	0	0	#DIV/0!
10-33-13300	GRANTS GOCO	150,000	0	0	0.0%
10-33-13400	GRANTS REDI	0	0	13,653	#DIV/0!
10-33-13500	GRANTS USDA SENIORS	0	0	0	#DIV/0!
10-33-13900	GRANTS JAG	0	0	0	#DIV/0!
10-33-16200	GRANTS ENERGY IMPACT	0	0	5,217	#DIV/0!
10-33-16300	GRANTS MISC COMM PROGRA	0	0	15,000	#DIV/0!
10-33-20000	MINERAL LEASE FUNDS	150,000	0	0	0.0%
10-33-30000	VIN INSP FEES	1,200	40	520	43.3%
10-33-40000	DARE PROG-RESTR	0	0	0	#DIV/0!
10-33-53600	INT GOVT HWY USERS TAX	304,770	28,334	152,581	50.1%
10-33-53700	INT GOVT CONSERVATION T	85,000	0	58,383	68.7%
10-33-53800	INT GOVT MV REGISTRATIO	45,000	18,546	32,371	71.9%
10-33-60000	SEVERANCE TAXES	120,000	0	0	0.0%
10-33-70000	COUNTY R&B	0	0	0	0.0%
10-33-90000	PAYMENT IN LIEU OF TAXE	0	0	0	0.0%
	INTERGOVERNMENTAL Totals:	890,860	46,920	291,224	32.7%
CHARGES FOR SERVICES					
10-34-40000	POOL CLEARING	0	(1,074)	460	#DIV/0!
10-34-49000	CHARGES POLICE SECURITY	0	0	0	#DIV/0!
10-34-49100	CHARGES SXO REGISTRATION	1,200	100	1,000	83.3%
10-34-49252	CODE BOOKS	0	0	0	#DIV/0!
10-34-50000	PARKS & REC	0	0	0	#DIV/0!
10-34-54000	PARKS & REC MISCELLANEO	0	26	1,136	#DIV/0!
10-34-54100	PARKS & REC TRAILBUSTER	0	0	0	#DIV/0!

CITY OF CRAIG 2019 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY					
Acct No	Account Description	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
10-34-54200	PARKS & REC AAU BASKETB	0	0	0	#DIV/0!
10-34-60000	MISC PARK FEES	3,500	0	6,089	174.0%
10-34-64366	ASPHALT PATCHING	0	0	3,867	#DIV/0!
10-34-74300	POOL ADMISSIONS	47,650	22,049	32,582	68.4%
10-34-74400	POOL PRIVATE PARTY	1,000	(25)	125	12.5%
10-34-74500	POOL SWIM LESSONS	16,750	1,106	12,576	75.1%
10-34-74600	POOL PASSES	13,870	1,450	12,595	90.8%
10-34-74700	POOL PUNCH PASSES	100	460	800	800.0%
10-34-74800	POOL FITNESS	2,000	347	1,641	82.1%
10-34-74900	POOL COMM ED	4,050	0	2,423	59.8%
10-34-75000	POOL CONCESSIONS	27,000	10,873	18,017	66.7%
10-34-75100	POOL LOCKER FEES	80	0	0	0.0%
10-34-75200	POOL SODA MACHINE	0	0	0	#DIV/0!
10-34-75300	POOL STAFF UNIFORMS	600	325	869	144.8%
10-34-95400	RECREATION PROGRAM FEES	3,050	872	2,077	68.1%
10-34-95450	RECREATION SENIOR PROGRA	20,000	(594)	8,085	40.4%
10-34-95500	RECREATION CONCESSIONS	0	0	0	#DIV/0!
10-34-95600	RECREATION YOUTH SPORTS	37,400	4,717	36,761	98.3%
10-34-95700	RECREATION ADULT SPORTS	11,440	0	5,040	44.1%
10-34-95800	RECREATION SPECIAL EVEN	81,000	7,315	54,872	67.7%
10-34-95900	RECREATION SPONSOR FEES	4,000	125	3,625	90.6%
	CHARGES FOR SVC Totals:	274,690	48,072	204,639	74.5%
FINES & COSTS					
10-35-00000	FINES AND COSTS	60,000	4,349	26,314	43.9%
10-35-10000	DRUG SURCHARGE	0	0	0	0.0%
10-35-51571	RESTITUTION/ANIMAL CONTRO	0	0	0	0.0%
10-35-52000	CODE ENFORCEMENT - FINES/C	500	0	500	100.0%
	FINES & COSTS Totals	60,500	4,349	26,814	44.3%
MISCELLANEOUS					
10-36-00000	MISCELLANEOUS	15,000	1,326	12,214	81.4%
10-36-16000	INTEREST CHECKING	100	1,164	8,173	8172.9%
10-36-16100	INTEREST INVESTMENTS	65,000	11,129	72,046	110.8%
10-36-20000	RENTS & ROYALTIES	23,000	1,738	14,916	64.9%
10-36-50000	CONT DOWNTOWN REDEVELOP	0	0	0	#DIV/0!
	MISCELLANEOUS Totals:	103,100	15,358	107,349	104.1%
CONTRIBUTIONS					
10-37-00000	CONTRIB FROM OTHER GOV	70,000	0	0	0.0%
10-37-10000	CONTRIB PRIVATE	0	0	0	#DIV/0!
10-37-71700	CONTRIBUTION - 911 BOARD	0	0	0	#DIV/0!
	CONTRIBUTIONS Totals:	70,000	0	0	0.0%
OTHER					
10-39-10000	SALE OF ASSETS	0	0	0	#DIV/0!
10-39-20000	BOND PROCEEDS	0	0	0	#DIV/0!
10-39-99000	REIMBURSEMENT OF EXPENSE	0	0	0	#DIV/0!
	OTHER Totals:	0	0	0	0.0%
GENERAL FUND Totals:		10,724,925	1,055,311	6,296,569	58.7%

CITY OF CRAIG 2019 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Unreserved-Undesignated	719,369		659,931	
TOTAL Beginning Fund Balance	719,369		659,931	
REVENUES:				
20-31-10000 Property Taxes	140,525	27,154	123,995	88.2%
20-31-11000 Property Taxes Delinquent	0	0	(755)	#DIV/0!
20-31-20000 Spec Ownship Taxes	8,000	984	6,991	87.4%
20-31-90000 Int & Pen on Property Taxes	40	13	18	46.2%
20-33-10000 Grants	930,000	0	0	0.0%
20-36-00000 Miscellaneous	0	0	0	#DIV/0!
20-36-16100 Interest Investments	2,000	938	8,534	426.7%
20-36-16110 Interest on Spec Asses.	0	0	0	#DIV/0!
20-39-75000 Transfers In	0	0	0	#DIV/0!
TOTAL Revenues	1,080,565	29,089	138,784	88.2%
EXPENDITURES:				
20-81-56100 Treasurers Fees County	2,800	543	1,741	62.2%
20-81-93116 Capital Enigeering	0	0	0	
20-81-95000 Capital Construction	386,825	9,840	229,886	59.4%
20-81-96000 Capital Constr. - CDOT	930,000	0	0	
20-81-96000 Capital Constr. - Safe Routes	0	0	0	#DIV/0!
20-81-96100 Capital Enigeering	176,000	0	57,037	32.4%
TOTAL Expenditures	1,495,625	10,383	288,665	19.3%
SOURCES OF FUNDS VS EXPENDITURES	(415,060)		(149,881)	
ENDING FUND BALANCE:				
Unreserved-Undesignated	304,309		510,050	
TOTAL Ending Fund Balance	304,309		510,050	

CITY OF CRAIG 2019 BUDGET ACET FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Unreserved-Undesignated	162,667		183,292	
TOTAL Beginning Fund Balance	162,667		183,292	
REVENUES:				
21-33-13900 Grants	0	0	0	#DIV/0!
21-35-00000 Fines and Costs	500	0	565	112.9%
21-35-20000 Forfeitures	0	0	0	#DIV/0!
21-36-00000 Miscellaneous	0	0	81	#DIV/0!
21-36-16100 Interest Investments	2,500	259	1,965	78.6%
21-37-00000 Contributions Government	18,700	0	17,424	93.2%
TOTAL Revenues	21,700	259	20,035	92.3%
EXPENDITURES:				
ACET Personal Services	0	0	0	0.0%
ACET Supplies	17,000	0	748	4.4%
ACET Purchased Services	42,290	1,933	12,690	30.0%
ACET Fixed Charges	12,000	0	6,000	50.0%
ACET Other	3,000	0	3,000	100.0%
ACET Capital Outlay	0	0	3,753	#DIV/0!
TOTAL Expenditures	74,290	1,933	26,190	35.3%
SOURCES OF FUNDS VS EXPENDITURES	(52,590)		(6,156)	
ENDING FUND BALANCE:				
Restricted (State/Federal Forfeiture Funds)			39,894	
Unreserved-Undesignated	110,077		137,242	
TOTAL Ending Fund Balance	110,077		177,136	

CITY OF CRAIG 2019 BUDGET WATER FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved for Debt	430,100		430,100	
Uspendable Inventory	260,313		296,912	
Unreserved-Undesignated	2,251,468		3,320,882	
TOTAL Beginning Fund Balance	2,941,881		4,047,894	
REVENUES:				
50-34-49100 CHARGES METERED WATER	3,020,400	300,825	1,546,747	51.2%
50-34-49200 CHARGES UNMETERED WATER	75,000	10,547	44,644	59.5%
50-34-49300 CHARGES RECONNECT	0	0	0	#DIV/0!
50-34-49400 CHARGES TAP FEES & PERM	0	0	4,270	#DIV/0!
50-34-49500 CHARGES SALE OF WATER M	1,000	0	540	54.0%
50-36-00000 MISCELLANEOUS	45,000	1,243	22,153	49.2%
50-36-16100 INTEREST INVESTMENTS	20,000	6,544	43,645	218.2%
50-36-20000 RENTS & ROYALTIES	0	0	0	#DIV/0!
50-36-30000 LATE PAYMENT FEE	68,000	4,980	35,537	52.3%
50-37-00000 CONTRIB FROM OTHER GOV	0	0	0	#DIV/0!
50-39-10000 SALE OF ASSETS	0	0	0	#DIV/0!
50-39-20000 BOND PROCEEDS	3,200,000	0	0	0.0%
50-39-40000 GRANT	1,000,000	130,982	370,982	37.1%
TOTAL Revenues	7,429,400	455,120	2,068,517	27.8%
EXPENDITURES:				
EXPENDITURES:				
Personal Services	1,086,320	87,664	629,747	58.0%
Supplies	187,650	24,409	83,092	44.3%
Purchased Services	919,500	34,231	339,865	37.0%
Elkhead Reservoir	0	0	0	#DIV/0!
Fixed Charges	64,350	15,516	48,955	76.1%
Debt Service	391,000	0	390,990	100.0%
Capital Outlay	6,229,000	22,765	648,838	10.4%
TOTAL Expenditures	8,877,820	184,586	2,141,487	24.1%
SOURCES OF FUNDS VS EXPENDITURES	(1,448,420)		(72,971)	
ENDING FUND BALANCE:				
Reserved for Debt	500,000		500,000	
Uspendable Inventory&CompAbsence			260,313	
Unreserved-Undesignated	993,461		3,214,610	
TOTAL Ending Fund Balance	1,493,461		3,974,923	
Fund Bal -Unresv/Undesign (12/31/2019)			1,872,462	
Minus: RESERVE			564,455	25%
SURPLUS			1,308,007	58%

CITY OF CRAIG 2019 BUDGET WASTEWATER FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved for Debt	0		0	
Uspendable Inventory&CompAbsence	14,468		45,152	
Unreserved-Undesignated	1,411,543		1,676,799	
TOTAL Beginning Fund Balance	1,426,011		1,721,951	
REVENUES:				
60-34-49400 CHARGES TAP FEES & PER	0	0	4,780	#DIV/0!
60-34-49600 CHARGES SEWER FEES	1,776,750	153,021	1,035,315	58.3%
60-34-49700 SEPTAGE FEES	60,000	119	7,094	11.8%
60-36-00000 MISCELLANEOUS	9,000	0	(39)	-0.4%
60-36-16100 INTEREST INVESTMENTS	15,000	3,430	24,003	160.0%
60-36-20000 RENTS & ROYALTIES	0	0	0	#DIV/0!
60-37-00000 CONTRIB FROM OTHER GOV	0	0	0	#DIV/0!
60-39-10000 SALE OF ASSETS	0	0	0	#DIV/0!
60-39-40000 GRANT	200,000	0	0	0.0%
TOTAL Revenues	2,060,750	156,570	1,071,153	52.0%
EXPENDITURES:				
EXPENDITURES:				
Personal Services	763,130	69,541	503,527	66.0%
Supplies	61,250	4,898	30,165	49.2%
Purchased Services	567,700	19,124	177,582	31.3%
Fixed Charges	29,025	7,037	24,466	84.3%
Debt Service	0	0	0	#DIV/0!
Other (Transfers)	0	0	0	#DIV/0!
Capital Outlay	745,400	63,879	94,739	12.7%
TOTAL Expenditures	2,166,505	164,478	830,479	38.3%
SOURCES OF FUNDS VS EXPENDITURES	(105,755)		240,675	
ENDING FUND BALANCE:				
Reserved for Debt Service	0		0	
Uspendable Inventory&CompAbsence	0		14,468	
Unreserved-Undesignated	1,320,256		1,948,158	
TOTAL Ending Fund Balance	1,320,256		1,962,626	
Fund Bal -Unresv/Undesign (12/31/2019)			1,571,044	
Minus: RESERVE			355,276	25%
SURPLUS			1,215,768	86%

CITY OF CRAIG 2019 BUDGET SOLID WASTE FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved for Debt	0		0	
Unreserved-Undesignated	1,578,212		1,689,056	
TOTAL Beginning Fund Balance	1,578,212		1,689,056	
REVENUES:				
70-34-49710 CONSTRUCTION DUMPSTERS	107,400	17,357	94,726	88.2%
70-34-49800 CHARGES SOLID WASTE FE	722,000	51,565	422,915	58.6%
70-34-49900 CHARGES LANDFILL	646,500	46,962	380,335	58.8%
70-36-00000 MISCELLANEOUS	8,000	618	39,078	488.5%
70-36-10000 RECYCLABLE ELECTRONICS	2,000	435	6,339	316.9%
70-36-16100 INTEREST INVESTMENTS	0	3,485	23,730	#DIV/0!
70-36-30000 LATE PAYMENT FEE	6,000	390	3,915	65.3%
70-39-40000 GRANT	0	0	0	#DIV/0!
TOTAL Revenues	1,491,900	120,812	971,039	65.1%
EXPENDITURES:				
EXPENDITURES:				
Personal Services	678,100	50,798	366,610	54.1%
Supplies	110,750	4,805	40,347	36.4%
Purchased Services	515,400	55,927	260,990	50.6%
Fixed Charges	19,800	4,249	12,847	64.9%
Debt Service	0	0	0	#DIV/0!
Other (Transfers)	0	0	0	#DIV/0!
Capital Outlay	339,000	0	0	0.0%
TOTAL Expenditures	1,663,050	115,780	680,794	40.9%
SOURCES OF FUNDS VS EXPENDITURES	(171,150)		290,245	
ENDING FUND BALANCE:				
Reserved for Debt	0		0	
Unreserved-Undesignated	1,407,062		1,979,301	
TOTAL Ending Fund Balance	1,407,062		1,979,301	
Fund Bal -Unresv/Undesign (12/31/2019)			1,517,906	
Minus: RESERVE			331,013	25%
SURPLUS			1,186,894	90%

CITY OF CRAIG 2019 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF JULY	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserve for Unreported/Unpaid Claims				
Unreserved-Undesignated	309,801		365,731	
TOTAL Beginning Fund Balance	309,801		365,731	
REVENUES:				
80-35-10000 Employer Contributions	2,042,420	153,531	1,130,091	55.3%
80-35-20000 Employee Contributions	227,000	14,316	107,812	47.5%
80-35-30000 Reimbursements	0	0	0	#DIV/0!
80-36-00000 Miscellaneous	0	0	0	0.0%
80-36-10000 Interest	0	9	54	#DIV/0!
80-36-16100 Interest Investments	0	0	0	0.0%
80-39-70000 Transfer In	0	0	0	0.0%
TOTAL Revenues	2,269,420	167,855	1,237,956	54.5%
EXPENDITURES:				
80-90-85100 Expense Insurance Premiums	2,180,750	166,803	1,178,963	54.1%
80-90-85200 Expense Administration	7,000	112	797	11.4%
80-90-85800 Expense Claims Paid	63,000	3,820	23,212	36.8%
80-90-85900 Expense Other	0	0	0	0.0%
80-90-86000 Expense Deductible/Buyout	19,000	0	1,500	100.0%
TOTAL Expenditures	2,269,750	170,735	1,204,471	53.1%
SOURCES OF FUNDS VS EXPENDITURES	(330)		33,485	
ENDING FUND BALANCE:				
Reserve for Unreported/Unpaid Claims	0		0	
Unreserved-Undesignated	309,471		399,216	
TOTAL Ending Fund Balance	309,471		399,216	



Summary Statement

July 2019

City of Craig

300 West 4th Street
Craig, CO 81625-2713

COLOTRUST PLUS+

Average Monthly Yield: 2.38%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0573-7004 General - 7004	12,437,662.74	127,140.70	0.00	25,400.36	177,969.91	12,545,498.86	12,590,203.80
Total	12,437,662.74	127,140.70	0.00	25,400.36	177,969.91	12,545,498.86	12,590,203.80



Statement Period: 07/01/2019 To 07/31/2019

Account Number: CORE XX-XXXXXX47-02

1675 Broadway, Suite 500
Denver, CO 80202

(303) 296-6340
(800) 541-2953
FAX: (303) 658-3136
www.csafe.org/

CRAIG, CITY OF - CORE
BRUCE NELSON
300 WEST 4TH STREET
CRAIG, CO 81625
U.S.A.

Statement Summary

Beginning Balance	\$185,931.32		
Purchases	\$0.00	7 Day Average	2.39 %
Shares Purchased		Monthly Average	2.43 %
Redemptions	\$0.00	YTD Interest	\$1,720.14
Shares Redeemed			
Interest Distributed	\$384.24		
Month End Balance	\$186,315.56		
Month End Shares Owned	93,157.78		

Transaction Summary

Date	Type	Amount	Shares	Market Value
------	------	--------	--------	--------------

Net Transactions: \$0.00