



**AGENDA  
CITY COUNCIL MEETING  
JULY 09, 2019**

**5:30 pm ~ Workshop-REDI Grant support from USDA**

**6:30 pm ~ Council Meeting**

*Please note that action (including final action) may be taken on any or all of the following items:*

**Pledge of Allegiance**

- 1. Call to Order**
- 2. Approval of minutes from June 25, 2019 meeting**
- 3. Approval of June 2019 bills**
- 4. Approval of agenda**
- 5. Public Comment**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only take action on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. . In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; [lwhite@ci.craig.co.us](mailto:lwhite@ci.craig.co.us) or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.*

**6. Presentations**

- A. James Rae, CPA from the Adams Group will present to council the 2018 Audit Report for the City of Craig.

## **7. Consent Agenda**

*Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.*

- A. Approval of a renewal for a Fermented Malt Beverage Liquor License for NPC International, Inc. dba Pizza Hut #4834 located at 1070 West Victory Way, Craig. No cause shown for denial.

## **8. Public Hearing-Ordinances No. 1086-1095**

## **9. Other Business**

- A. **(SECOND READING)** Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”.
- B. **(SECOND READING)** Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code.
- C. **(SECOND READING)** Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code.
- D. **(SECOND READING)** Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code.
- E. **(SECOND READING)** Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical Code.
- F. **(SECOND READING)** Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code.

- G. (SECOND READING)** Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code.
- H. (SECOND READING)** Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code.
- I. (SECOND READING)** Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code.
- J. (SECOND READING)** Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservation Code.
- K.** Award of bid to low bidder for the Painting of Building at 1710 Yampa Avenue from Duran's Paint Service in the amount of \$9,850.00.
- L.** Consideration and appointment of members of the Charter Review committee.
- M.** Consideration and Possible Motion on issues related to the proposed ordinance permitting marijuana businesses which will be passed if the voters approve them in the November election.

## **10. Staff Reports**

- A. June 2019 monthly Police report

## **11. City Manager/City Attorney Reports**

## **12. Council Reports**

## **13. Adjourn**



**AMENDED AGENDA**  
**CITY COUNCIL MEETING**  
**JULY 09, 2019**

**5:30 pm ~ Workshop-REDI Grant support from USDA**

**6:30 pm ~ Council Meeting**

*Please note that action (including final action) may be taken on any or all of the following items:*

**Pledge of Allegiance**

- 1. Call to Order**
- 2. Approval of minutes from June 25, 2019 meeting**
- 3. Approval of June 2019 bills**

**4. Approval of agenda with the addition of 9M**

**5. Public Comment**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only take action on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. . In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; [lwhite@ci.craig.co.us](mailto:lwhite@ci.craig.co.us) or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.*

**6. Presentations**

- A. James Rae, CPA from the Adams Group will present to council the 2018 Audit Report for the City of Craig.

## **7. Consent Agenda**

*Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.*

- A. Approval of a renewal for a Fermented Malt Beverage Liquor License for NPC International, Inc. dba Pizza Hut #4834 located at 1070 West Victory Way, Craig. No cause shown for denial.

## **8. Public Hearing-Ordinances No. 1086-1095**

## **9. Other Business**

- A. **(SECOND READING)** Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”.
- B. **(SECOND READING)** Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code.
- C. **(SECOND READING)** Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code.
- D. **(SECOND READING)** Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code.
- E. **(SECOND READING)** Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical Code.
- F. **(SECOND READING)** Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code.

- G. (SECOND READING)** Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code.
- H. (SECOND READING)** Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code.
- I. (SECOND READING)** Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code.
- J. (SECOND READING)** Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservation Code.
- K.** Award of bid to low bidder for the Painting of Building at 1710 Yampa Avenue from Duran's Paint Service in the amount of \$9,850.00.
- L.** Consideration and appointment of members of the Charter Review committee.
- M.** Discussion and possible motion on issues related to Article 6 of the Craig City Charter involving elections.
- N.** Consideration and Possible Motion on issues related to the proposed ordinance permitting marijuana businesses which will be passed if the voters approve them in the November election.

## **10. Staff Reports**

- A.** June 2019 monthly Police report

## **11. City Manager/City Attorney Reports**

## **12. Council Reports**

## **13. Adjourn**

**CITY COUNCIL MEETING  
JUNE 25, 2019  
MINUTES**

Mayor Jarrod Ogden brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of June 2019. In addition to Mayor Ogden those present were Councilmembers Chris Nichols, Andrea Camp, Tony Bohrer, Brian MacKenzie, Paul James and Steven Mazzuca. Staff present were City Manager Peter Brixius, Finance Director Bruce Nelson, City Attorney Sherman Romney, Chief of Police Jerry Delong, Public Works Director Randy Call, Water/Wastewater Director Mark Sollenberger, Parks and Recreation Director Dave Pike, Building Official Marlin Eckhoff and City Clerk Liz White.

All participated in the Pledge of Allegiance.

Councilman Bohrer moved with a second by Councilwoman Camp to approve the minutes from the June 11, 2019 meeting. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Nichols to approve the agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Public Comment was given from residents Jayne Morley and Ken Wergin giving thanks to code enforcement and for the road work being done on Ranney Street.

Clint Moyer, Resident Engineer and Cole Riesling, Project Engineer from CDOT gave an update regarding the Handicap Ramp project.

Councilman Nichols moved with a second by Councilman James to approve the Consent Agenda as presented. The Consent Agenda consisted of a renewal of a Liquor Store Liquor License for Dark Horse Liquors, Inc. dba Dark Horse Liquors located at 1520 West Victory Way, Craig and a renewal of a Tavern Liquor License and an Application for Modification of Premises for Mathers' Bar, Inc. dba Mathers' located at 420 Yampa Avenue, Craig. No cause for denial for either location. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Call presented to council for approval an award of bid for a sewer line replacement on Pershing Street from Anson Excavating in the amount of \$51,707.05. After further discussion, Councilwoman Camp moved with a second by Councilman Bohrer to approve the low bid from Anson Excavating for a sewer line replacement on Pershing Street in the amount of \$51,707.05. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Call presented to council for approval an award for low bid for the US 40 Sidewalk Improvement Project from KSK, LLC in the amount of \$1,032,400. The price includes Schedule A in the amount of \$933,000 and Schedule B for \$99,400. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to approve low bid for the US 40 Sidewalk Improvement Project from KSK, LLC in the amount of \$1,032,400. The price includes Schedule A in the amount of \$933,000 and Schedule B for \$99,400. Ayes: 7. Nays: 0. Motion carried.

Councilman Nichols presented for approval Resolution No. 12 (2019) ~ Compact Between and Amongst Colorado Counties for Freedom, Energy and Electricity Production, Mining and Agriculture. After further discussion, Councilman Bohrer moved with a second by Councilman MacKenzie to approve the Compact Between and Amongst Colorado Counties for Freedom, Energy and Electricity Production, Mining and Agriculture Ayes: 7. Nays: 0. Motion carried.

City Manager Brixius presented for approval Resolution No. 13 (2019) ~ a resolution supporting the creation of a CNCC and CCCS partnership for community economic development. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve Resolution No. 13 (2019) ~ a resolution supporting the creation of a CNCC and CCCS partnership for community economic development. Ayes: 2. Nays: 4. Abstain: 1. Motion failed. Councilmembers Bohrer, James, Mazzuca and Mayor Ogden voted in the negative. Councilman MacKenzie abstained from the vote. A second motion was presented by Councilman Bohrer with a second by Councilman Mazzuca to table Resolution No. 13 and bring back a revised version for discussion and possible action at the next council meeting. Ayes: 6. Nays: 0. Abstain: 1. Motion carried. Councilman MacKenzie abstained from the vote.

Building Official Eckhoff presented for First Reading Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”. After further discussion, Councilman James moved with a second by Councilman Bohrer to approve First Reading of Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve First Reading of Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code. After further discussion, Councilman Bohrer moved with a second by Councilman James to approve First Reading of Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve First Reading of Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical

Code. After further discussion, Councilman Mazzuca moved with a second by Councilman MacKenzie to approve First Reading of Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code. After further discussion, Councilman Bohrer moved with a second by Councilman James to approve First Reading of Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code. After further discussion, Councilman Mazzuca moved with a second by Councilman Bohrer to approve First Reading of Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code. After further discussion, Councilman Nichols moved with a second by Councilwoman Camp to approve First Reading of Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code. After further discussion, Councilman Bohrer moved with a second by Councilman James to approve First Reading of Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservative Code. After further discussion, Councilman James moved with a second by Councilman Mazzuca to approve First Reading of Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservative Code. Ayes: 7. Nays: 0. Motion carried.

Water/Wastewater Director Sollenberger presented to council approval an award for low bid for painting the exterior of buildings at the wastewater plant from Bear River Paint & Finish in the amount of \$23,775.00. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the low bid for painting the exterior of buildings at the wastewater plant from Bear River Paint & Finish in the amount of \$23,775.00. Ayes: 7. Nays: 0. Motion carried.

Water/Wastewater Director Sollenberger gave his monthly water/wastewater report for the month of May 2019.

Finance Director Nelson gave his month-end financial report for May 2019.

Parks and Recreation Director Pike gave council an update on Whittle the Wood.

City Manager Brixius offered comments with regard to the car show and Whittle the Wood. Kudos went out to city staff members for their hard work during these events. He also gave comments regarding the RFP for audio-visual for council chambers that was extended through June 28, 2019 and First Amendment Challenges that are going on nationally.

City Attorney Romney offered comments regarding the creation of the Charter Review Committee.

At this time, City Council discussed various meetings and events in which they participated in or that will take place soon.

Being no further business, Councilman Nichols moved with a second by Councilwoman Camp to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.

CITY OF CRAIG  
COUNCIL REPORTS

July 9, 2019

Attached is the Scheduled Payment Report for Month and  
Year to date totals ending:

June 30, 2019

Paid bills amount to	\$ 506,663.42
Payables	522,403.48
 TOTAL	 <u>\$1,029,066.90</u>

Detail of the Monthly Expenditures is contained in the  
attached pages.

## Report Criteria:

Summary report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice Detail.GL Period = 0619

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
<b>100</b>							
3B ENTERPRISES LLC	17217	ROAD BASE	06/06/2019	546.96	.00		50-65-36600
3B ENTERPRISES LLC	17218	ROAD BASE	06/06/2019	411.29	.00		10-64-36600
3B ENTERPRISES LLC	17219	WASHED ROCK	06/06/2019	272.03	.00		10-64-36600
3B ENTERPRISES LLC	17220	WASHED ROCK	06/06/2019	135.16	.00		10-64-36600
3B ENTERPRISES LLC	17302	ROAD BASE	06/19/2019	500.85	.00		10-64-36600
3B ENTERPRISES LLC	17303	ROAD BASE	06/19/2019	163.80	.00		10-64-36600
Total 100:				2,030.09	.00		
<b>717974</b>							
40&8 VETERANS ORGAN	06142019	RANGE FEE	06/14/2019	50.00	50.00	06/14/2019	10-51-22500
Total 717974:				50.00	50.00		
<b>715198</b>							
A & E TIRE INC	573046-00	RETORQUE WHEELS	06/04/2019	8.00	.00		10-71-23900
A & E TIRE INC	573174-00	RETORQUE WHEELS	06/04/2019	17.00	.00		60-66-23900
Total 715198:				25.00	.00		
<b>210</b>							
ACTION SERVICES, INC.	06212019	BUSINESS GRANT	06/21/2019	7,500.00	7,500.00	06/21/2019	10-41-96000
Total 210:				7,500.00	7,500.00		
<b>717766</b>							
ADAMS GROUP LLC, TH	32116	AUDIT	06/26/2019	6,993.06	.00		10-48-35400
Total 717766:				6,993.06	.00		
<b>716354</b>							
ADVANCED COPIER SOL	3936	MONTHLY BILLING	06/03/2019	61.64	.00		10-48-39700
Total 716354:				61.64	.00		
<b>714939</b>							
ADVANCED INFOSYSTE	14802	UTILITY BILLING	06/06/2019	2,182.42	.00		60-66-32100
Total 714939:				2,182.42	.00		
<b>380</b>							
AIRGAS USA LLC	9089344478	CARBON DIOXIDE	05/31/2019	137.48	.00		10-72-22100
AIRGAS USA LLC	9089596157	CARBON DIOXIDE	06/07/2019	165.00	.00		10-72-22100
AIRGAS USA LLC	9089649602	CARBON DIOXIDE	06/10/2019	42.63	.00		50-65-36221
AIRGAS USA LLC	9089844543	CARBON DIOXIDE	06/14/2019	258.00	.00		10-72-22100
AIRGAS USA LLC	9090144890	GLOVES	06/21/2019	280.00	.00		60-66-22900
AIRGAS USA LLC	9090177765	SUPPLIES	06/25/2019	110.00	.00		10-71-22900
AIRGAS USA LLC	9090177766	PARTS	06/25/2019	12.70	.00		10-71-36200
AIRGAS USA LLC	9090177767	SUPPLIES	06/25/2019	20.14	.00		10-71-36200
AIRGAS USA LLC	9090177768	PARTS	06/25/2019	15.82	.00		10-71-36200
AIRGAS USA LLC	9090225710	CARBON DIOXIDE	06/24/2019	72.00	.00		10-72-22100

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
AIRGAS USA LLC	9090225711	WELDER	06/25/2019	945.00	.00		50-65-36433
AIRGAS USA LLC	9962475128	CYLINDER RENTAL	05/31/2019	37.30	.00		50-65-39600
Total 380:				2,096.07	.00		
<b>717929</b>							
ALL NATURAL OF YAMPA	074906	CLEANING	06/30/2019	1,587.50	1,587.50	07/05/2019	10-75-35800
Total 717929:				1,587.50	1,587.50		
<b>717991</b>							
ALL SPORTS AMERICA	1057928	FOOTBALL JERSEYS	06/24/2019	375.76	375.76	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057929	FOOTBALL JERSEYS	06/24/2019	464.83	464.83	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057931	FOOTBALL JERSEYS	06/24/2019	375.76	375.76	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057932	FOOTBALL JERSEYS	06/24/2019	464.83	464.83	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057935	FOOTBALL JERSEYS	06/24/2019	375.76	375.76	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057936	FOOTBALL JERSEYS	06/24/2019	464.83	464.83	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057937	FOOTBALL JERSEYS	06/24/2019	375.76	375.76	06/28/2019	10-73-22406
ALL SPORTS AMERICA	1057938	FOOTBALL JERSEYS	06/24/2019	464.83	464.83	06/28/2019	10-73-22406
Total 717991:				3,362.36	3,362.36		
<b>717039</b>							
ALWAYS MOUNTAIN TIME	11906102213	ADVERTISEMENT	06/16/2019	500.00	.00		10-73-22408
ALWAYS MOUNTAIN TIME	11906102214	ADVERTISEMENT	06/16/2019	400.00	.00		10-73-22408
ALWAYS MOUNTAIN TIME	11906102215	ADVERTISEMENT	06/16/2019	500.00	.00		10-73-22408
ALWAYS MOUNTAIN TIME	11906102235	ADVERTISEMENT	06/16/2019	100.00	.00		10-73-22408
Total 717039:				1,500.00	.00		
<b>715632</b>							
AMERICAN LEGION POS	06282019	FLAGS	06/28/2019	138.00	138.00	06/28/2019	10-50-36300
Total 715632:				138.00	138.00		
<b>1200</b>							
AMERICAN LINEN	LGRA2235267	SHIRT SERVICE	06/03/2019	103.07	.00		60-66-22500
AMERICAN LINEN	LGRA2235284	SHIRT SERVICE	06/03/2019	27.47	.00		10-64-22500
AMERICAN LINEN	LGRA2235285	SHIRT SERVICE	06/03/2019	204.29	.00		10-64-22500
AMERICAN LINEN	LGRA2235286	SHIRT SERVICE	06/03/2019	61.14	.00		70-67-22500
AMERICAN LINEN	LGRA2238111	SHIRT SERVICE	06/10/2019	104.72	.00		60-66-22500
AMERICAN LINEN	LGRA2238118	FLOOR MATS	06/10/2019	99.21	.00		10-50-35800
AMERICAN LINEN	LGRA2238131	SHIRT SERVICE	06/10/2019	27.47	.00		10-64-22500
AMERICAN LINEN	LGRA2238132	SHIRT SERVICE	06/10/2019	195.90	.00		10-64-22500
AMERICAN LINEN	LGRA2238133	SHIRT SERVICE	06/10/2019	61.14	.00		70-67-22500
AMERICAN LINEN	LGRA2240942	SHIRT SERVICE	06/17/2019	95.92	.00		60-66-22500
AMERICAN LINEN	LGRA2240959	SHIRT SERVICE	06/17/2019	27.47	.00		10-64-22500
AMERICAN LINEN	LGRA2240960	SHIRT SERVICE	06/17/2019	204.29	.00		10-64-22500
AMERICAN LINEN	LGRA2240961	SHIRT SERVICE	06/17/2019	61.14	.00		70-67-22500
AMERICAN LINEN	LGRA2243770	SHIRT SERVICE	06/24/2019	95.92	.00		60-66-22500
AMERICAN LINEN	LGRA2243777	FLOOR MATS	06/24/2019	99.21	.00		10-50-35800
AMERICAN LINEN	LGRA2243790	SHIRT SERVICE	06/24/2019	27.47	.00		10-64-22500
AMERICAN LINEN	LGRA2243791	SHIRT SERVICE	06/24/2019	195.90	.00		10-64-22500
AMERICAN LINEN	LGRA2243792	SHIRT SERVICE	06/24/2019	61.14	.00		70-67-22500
Total 1200:				1,752.87	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
<b>1225</b>							
AMERICAN PUBLIC WOR	19870-2019	RENEWAL	06/04/2019	340.00	.00		10-64-33300
Total 1225:				340.00	.00		
<b>1270</b>							
APPLIED INDUSTRIAL TE	7016379513	HOSE ASSEMBLY	05/30/2019	31.66	.00		10-64-36100
APPLIED INDUSTRIAL TE	7016422193	PARTS	06/05/2019	72.23	.00		10-71-36200
Total 1270:				103.89	.00		
<b>1920</b>							
ATMOS ENERGY	0129830MAY19	MONTHLY SVC	06/17/2019	558.25	558.25	06/28/2019	50-65-34500
ATMOS ENERGY	04E089815MAY19	MONTHLY SVC	06/18/2019	113.66	113.66	06/28/2019	50-65-34500
ATMOS ENERGY	10M785834MAY19	MONTHLY SVC	06/17/2019	29.09	29.09	06/28/2019	60-66-34500
ATMOS ENERGY	1123787MAY19	MONTHLY SVC	06/10/2019	1,861.80	1,861.80	06/21/2019	10-72-34500
ATMOS ENERGY	12T959710MAY19	MONTHLY SVC	06/07/2019	341.83	341.83	06/21/2019	10-75-34500
ATMOS ENERGY	12T959717MAY19	MONTHLY SVC	06/17/2019	62.24	62.24	06/28/2019	60-66-34500
ATMOS ENERGY	13W936387MAY19	MONTHLY SVC	06/06/2019	27.95	27.95	06/14/2019	10-64-34500
ATMOS ENERGY	14Y791190MAY19	MONTHLY SVC	06/05/2019	77.13	77.13	06/14/2019	70-67-34500
ATMOS ENERGY	14Y815036MAY19	MONTHLY SVC	06/06/2019	57.71	57.71	06/14/2019	10-71-34500
ATMOS ENERGY	15D067978MAY19	MONTHLY SVC	06/05/2019	325.28	325.28	06/14/2019	10-71-34500
ATMOS ENERGY	6590990MAY19	MONTHLY SVC	06/05/2019	117.73	117.73	06/14/2019	10-64-34500
ATMOS ENERGY	9732464MAY19	MONTHLY SVC	06/18/2019	100.57	100.57	06/28/2019	50-65-34500
ATMOS ENERGY	G0017922MAY19	MONTHLY SVC	06/10/2019	3,281.78	3,281.78	06/21/2019	10-72-34500
ATMOS ENERGY	R084516MAY19	MONTHLY SVC	06/05/2019	453.37	453.37	06/14/2019	10-50-34500
ATMOS ENERGY	T671245MAY19	MONTHLY SVC	06/05/2019	148.59	148.59	06/14/2019	50-65-34500
ATMOS ENERGY	W816385MAY19	MONTHLY SVC	06/05/2019	52.54	52.54	06/14/2019	10-64-34500
Total 1920:				7,609.52	7,609.52		
<b>2010</b>							
AUTO RADIATOR SERVIC	20565	CLEAN & FLUSH	06/03/2019	85.00	.00		10-64-36100
AUTO RADIATOR SERVIC	20570	REPLACEMENT	06/07/2019	1,063.75	.00		10-64-36100
Total 2010:				1,148.75	.00		
<b>705089</b>							
AXON ENTERPRISE, INC.	SI-1593371	LICENSE & STORAGE	05/29/2019	1,758.00	1,758.00	06/28/2019	21-87-35800
Total 705089:				1,758.00	1,758.00		
<b>2650</b>							
BAKER & ASSOCIATES	18078-02	LINE STAKES	06/10/2019	3,405.00	3,405.00	06/21/2019	10-46-35500
Total 2650:				3,405.00	3,405.00		
<b>714989</b>							
BAKER, ALICIA	06112019	2019 CLOTHING ALLOWA	06/11/2019	200.00	200.00	06/14/2019	10-71-22500
Total 714989:				200.00	200.00		
<b>3643</b>							
BEAR CREEK ANIMAL HO	97427	BOARD/DISPOSAL	06/04/2019	2,940.00	2,940.00	06/14/2019	10-51-57100
Total 3643:				2,940.00	2,940.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
<b>706216</b>							
BECK, DIXIE	06072019	PER DIEM	06/07/2019	265.44	265.44	06/07/2019	10-51-38100
Total 706216:				265.44	265.44		
<b>717986</b>							
BERKY BRATS	06192019	WTW FOOD VENDOR CO	06/19/2019	40.00	40.00	06/21/2019	10-73-22408
Total 717986:				40.00	40.00		
<b>3661</b>							
BIG "O" TIRES	006241-78366	TUBE	06/17/2019	11.32	.00		50-65-23900
BIG "O" TIRES	006241-78515	TUBE	06/26/2019	13.00	.00		50-65-23900
Total 3661:				24.32	.00		
<b>717773</b>							
BIG MIKE'S PORK N WIN	06192019	WTW FOOD VOUCHERS	06/19/2019	230.00	230.00	06/21/2019	10-73-22408
Total 717773:				230.00	230.00		
<b>717788</b>							
BLIZZARD BROADCASTI	19060213	WTW ADV	06/30/2019	500.00	.00		10-72-33700
BLIZZARD BROADCASTI	19060214	WTW ADV	06/30/2019	300.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060215	WTW ADV	06/30/2019	300.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060216	WTW ADV	06/30/2019	300.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060217	WTW ADV	06/30/2019	300.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060218	WTW ADV	06/30/2019	100.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060219	WTW ADV	06/30/2019	300.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060220	WTW ADV	06/30/2019	300.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060221	WTW ADV	06/30/2019	100.00	.00		10-73-22408
BLIZZARD BROADCASTI	19060222	WTW ADV	06/30/2019	100.00	.00		10-73-22408
Total 717788:				2,600.00	.00		
<b>717975</b>							
BMI	06112019	ANNUAL LICENSING FEE	06/11/2019	250.00	250.00	06/14/2019	10-71-33300
Total 717975:				250.00	250.00		
<b>717767</b>							
BORTHICK, KYLE	06052019	WTW BAND	06/05/2019	1,500.00	1,500.00	06/07/2019	10-73-22408
Total 717767:				1,500.00	1,500.00		
<b>4040</b>							
BOYKO SUPPLY	157908	PAPER SUPPLIES	06/05/2019	52.54	.00		50-65-36433
BOYKO SUPPLY	157994	SUPPLIES	06/25/2019	2,271.65	.00		10-71-22300
BOYKO SUPPLY	158158	SUPPLIES	06/12/2019	94.34	.00		10-71-36300
BOYKO SUPPLY	158210	CLEANING SUPPLIES	06/14/2019	245.11	.00		10-50-22300
BOYKO SUPPLY	158247	SUPPLIES	06/14/2019	64.43	.00		60-66-22300
BOYKO SUPPLY	158724	JANITORIAL SUPPLIES	06/26/2019	72.00	.00		10-71-22300
Total 4040:				2,800.07	.00		
<b>717618</b>							
BRAUN, KENNETH G JR	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
BRAUN, KENNETH G JR	061019	WTW 2019 1ST PLACE	06/10/2019	1,000.00	1,000.00	06/10/2019	10-73-22408

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 717618:				1,175.00	1,175.00		
<b>717984</b>							
BRAY, PAULETTE	06192019	PROGRAM REFUND	06/19/2019	170.00	170.00	06/21/2019	10-34-95400
Total 717984:				170.00	170.00		
<b>717828</b>							
BRIXIUS, PETER	06142019	PER DIEM	06/14/2019	48.00	48.00	06/14/2019	10-44-38100
BRIXIUS, PETER	06282019	MILEAGE REIMBURSEME	06/28/2019	100.25	100.25	06/28/2019	10-44-38100
Total 717828:				148.25	148.25		
<b>717954</b>							
BULLDOG TOWING & RE	2013	TOWING	06/04/2019	125.00	125.00	06/07/2019	10-51-31700
BULLDOG TOWING & RE	2019	TOWING	06/20/2019	125.00	.00		10-51-31700
Total 717954:				250.00	125.00		
<b>715562</b>							
CANDLEWOOD SUITES C	16281	LODGING-WTW	06/25/2019	395.00	395.00	06/28/2019	10-73-22408
CANDLEWOOD SUITES C	16283	LODGING-WTW	06/25/2019	395.00	395.00	06/28/2019	10-73-22408
CANDLEWOOD SUITES C	16286	LODGING-WTW	06/25/2019	395.00	395.00	06/28/2019	10-73-22408
CANDLEWOOD SUITES C	16287	LODGING-WTW	06/25/2019	395.00	395.00	06/28/2019	10-73-22408
Total 715562:				1,580.00	1,580.00		
<b>716113</b>							
CARELLI'S	0279853	WTW FOOD	06/18/2019	179.70	179.70	06/21/2019	10-73-22408
Total 716113:				179.70	179.70		
<b>717308</b>							
CARTER, MATT	06142019	2019 CLOTHING ALLOWA	06/14/2019	250.00	250.00	06/14/2019	10-64-22500
Total 717308:				250.00	250.00		
<b>5200</b>							
CASELLE INC	95507	SUPPORT	06/01/2019	1,880.00	1,880.00	06/07/2019	10-48-39700
Total 5200:				1,880.00	1,880.00		
<b>705250</b>							
CDPHE/LSD	06062019	LAB STATE CERTIFICATI	06/06/2019	998.30	998.30	06/28/2019	50-65-35300
Total 705250:				998.30	998.30		
<b>5280</b>							
CDW GOVERNMENT, INC	SSJ1472	APC SMART UPS	06/18/2019	380.94	.00		50-65-36200
Total 5280:				380.94	.00		
<b>5565</b>							
CENTURYLINK	1471103830	MONTHLY SERVICE	06/23/2019	26.12	26.12	07/05/2019	60-66-34700
CENTURYLINK	1744JUN19	MONTHLY SERVICE	06/13/2019	41.91	41.91	06/28/2019	10-50-34700
CENTURYLINK	2964JUN19	MONTHLY SERVICE	06/13/2019	77.06	77.06	06/28/2019	50-65-34700
CENTURYLINK	4463JUN19	MONTHLY SERVICE	06/13/2019	205.24	205.24	06/28/2019	10-64-34700

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
CENTURYLINK	5111JUN19	MONTHLY SERVICE	06/13/2019	175.61	175.61	06/28/2019	60-66-34700
CENTURYLINK	6026JUN19	MONTHLY SERVICE	06/13/2019	136.44	136.44	06/28/2019	10-75-34700
CENTURYLINK	6340JUN19	MONTHLY SERVICE	06/13/2019	275.88	275.88	06/28/2019	50-65-34700
Total 5565:				938.26	938.26		
<b>715331</b>							
CHALLENGER TEAMWEA	1029256	EQUIPMENT	05/31/2019	264.10	264.10	06/14/2019	10-73-22406
Total 715331:				264.10	264.10		
<b>5750</b>							
CHAMBER OF COMMERC	18427	MIXER - FESTIVAL OF TR	12/27/2018	100.00	100.00	06/28/2019	10-41-73200
CHAMBER OF COMMERC	18495	PULSE SURVEY	05/02/2019	30.00	30.00	06/14/2019	10-41-96000
Total 5750:				130.00	130.00		
<b>5770</b>							
CHAOS INK	11931	HATS	06/18/2019	750.65	750.65	07/05/2019	10-73-22406
CHAOS INK	11963	SHIRTS	06/26/2019	4,734.95	4,734.95	06/28/2019	10-73-22408
Total 5770:				5,485.60	5,485.60		
<b>716920</b>							
CHARTER COMMUNICATI	99225062619	MONTHLY SERVICE	06/26/2019	159.79	159.79	07/05/2019	21-87-34700
Total 716920:				159.79	159.79		
<b>6023</b>							
CITY OF CRAIG	06212019	JUNE EXPENSE REIMBU	06/21/2019	5,003.24	5,003.24	06/21/2019	50-65-36200
CITY OF CRAIG	06282019	JUNE EXPENSE REIMBU	06/28/2019	7,979.44	7,979.44	07/05/2019	10-44-37900
Total 6023:				12,982.68	12,982.68		
<b>717008</b>							
CLERK'S PETTY CASH-B	06052019	WTW PETTY CASH	06/05/2019	3,000.00	3,000.00	06/07/2019	10-1055
Total 717008:				3,000.00	3,000.00		
<b>717949</b>							
COBLACO SERVICES INC	J000627	PAY APP 2 ROUND BOTT	05/31/2019	179,582.00	179,582.00	06/14/2019	50-65-93334
COBLACO SERVICES INC	J000676	PAY APP 3 ROUND BOTT	06/28/2019	170,063.88	.00		50-65-93334
Total 717949:				349,645.88	179,582.00		
<b>717898</b>							
COCHRAN, MICHAEL	06212019	PER DIEM	06/21/2019	169.00	169.00	06/21/2019	10-51-38100
Total 717898:				169.00	169.00		
<b>717932</b>							
COLORADO CERTIFIED I	251	PROFESSIONAL SERVIC	06/27/2019	2,025.00	.00		10-49-71400
Total 717932:				2,025.00	.00		
<b>62420</b>							
COLORADO MOUNTAIN	367138-06052019	RETAIL	06/13/2019	894.00	.00		10-44-33700
COLORADO MOUNTAIN	367269-06012019	INTERNET	06/30/2019	195.00	.00		10-44-33700

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
COLORADO MOUNTAIN	415623-06052019	RETAIL	06/13/2019	238.33	.00		10-44-33700
COLORADO MOUNTAIN	421824-06012019	INTERNET	06/30/2019	240.00	.00		10-44-33700
COLORADO MOUNTAIN	430417-05312019	CLASSIFIED LEGAL	06/13/2019	100.78	.00		10-64-33100
COLORADO MOUNTAIN	430590-06052019	INTERNET	06/30/2019	888.00	.00		10-44-33700
COLORADO MOUNTAIN	431541-06012019	INTERNET	06/30/2019	390.00	.00		10-44-33700
COLORADO MOUNTAIN	436594-06282019	RETAIL	06/30/2019	430.00	.00		10-44-33700
COLORADO MOUNTAIN	441387-06212019	CLASSIFIED LEGAL	06/30/2019	46.63	.00		10-71-33700
COLORADO MOUNTAIN	441395-06212019	CLASSIFIED LEGAL	06/30/2019	46.63	.00		10-64-33100
COLORADO MOUNTAIN	445998-06282019	CLASSIFIED LEGAL	06/30/2019	29.34	.00		10-41-33200
COLORADO MOUNTAIN	446006-06282019	CLASSIFIED LEGAL	06/30/2019	30.93	.00		10-41-33200
COLORADO MOUNTAIN	446019-06282019	CLASSIFIED LEGAL	06/30/2019	30.40	.00		10-41-33200
COLORADO MOUNTAIN	446033-06282019	CLASSIFIED LEGAL	06/30/2019	31.46	.00		10-41-33200
COLORADO MOUNTAIN	446039-06282019	CLASSIFIED LEGAL	06/30/2019	30.40	.00		10-41-33200
COLORADO MOUNTAIN	446046-06282019	CLASSIFIED LEGAL	06/30/2019	30.40	.00		10-41-33200
COLORADO MOUNTAIN	446064-06282019	CLASSIFIED LEGAL	06/30/2019	28.82	.00		10-41-33200
COLORADO MOUNTAIN	446091-06282019	CLASSIFIED LEGAL	06/30/2019	30.40	.00		10-41-33200
COLORADO MOUNTAIN	446105-06282019	CLASSIFIED LEGAL	06/30/2019	30.40	.00		10-41-33200
COLORADO MOUNTAIN	446112-06282019	CLASSIFIED LEGAL	06/30/2019	30.40	.00		10-41-33200
Total 62420:				3,772.32	.00		
<b>6643</b>							
COLORADO WEST, INC	55076	ICE	06/21/2019	440.00	.00		10-73-22408
Total 6643:				440.00	.00		
<b>6650</b>							
CONSOLIDATED ELECTR	1534-534622	PARTS	06/03/2019	5.22	.00		50-65-36200
CONSOLIDATED ELECTR	1534-534697	PARTS	06/06/2019	194.12	.00		60-66-36300
CONSOLIDATED ELECTR	1534-534698	LAMP	06/06/2019	90.35	.00		10-73-22408
CONSOLIDATED ELECTR	1534-534700	LAMP	06/06/2019	17.52	.00		10-73-22408
CONSOLIDATED ELECTR	1534-534712	TOOLS	06/06/2019	48.07	.00		10-71-23400
CONSOLIDATED ELECTR	1534-534719	LAMP	06/10/2019	85.52	.00		10-73-22408
CONSOLIDATED ELECTR	1534-534744	PARTS	06/10/2019	18.57	.00		60-66-22119
CONSOLIDATED ELECTR	1534-534745	PARTS	06/10/2019	133.15	.00		10-73-22408
CONSOLIDATED ELECTR	1534-534789	PARTS	06/13/2019	206.70	.00		60-66-36300
CONSOLIDATED ELECTR	1534-534803	PARTS	06/13/2019	117.05	.00		10-73-22408
CONSOLIDATED ELECTR	1534-535017	PARTS	06/27/2019	137.39	.00		10-71-36300
Total 6650:				1,053.66	.00		
<b>6658</b>							
COOK CHEVROLET INC	20094	WHEEL LIFT	05/30/2019	85.00	.00		10-51-31700
Total 6658:				85.00	.00		
<b>6659</b>							
COOK FORD INC	108060	GRILLE	06/04/2019	120.20	.00		10-64-36100
COOK FORD INC	108068	FILTER	06/05/2019	7.84	.00		10-64-36100
COOK FORD INC	108070	HEATER HOSE	06/05/2019	150.75	.00		10-64-36100
Total 6659:				278.79	.00		
<b>6670</b>							
COPY SHOP COMPUTER	1636	METER USAGE	05/23/2019	617.61	617.61	06/28/2019	10-44-39700
Total 6670:				617.61	617.61		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
<b>717670</b>							
CORE & MAIN LP	K714652	PARTS	06/17/2019	510.00	.00		50-65-36223
Total 717670:				510.00	.00		
<b>717976</b>							
COX, TRINA	06102019	PROGRAM REFUND	06/10/2019	100.00	100.00	06/14/2019	10-34-74500
Total 717976:				100.00	100.00		
<b>6945</b>							
CRAIG STEEL	24150	SUPPLIES	06/13/2019	198.00	.00		10-71-36200
Total 6945:				198.00	.00		
<b>717152</b>							
CRAIG SUPER CAR WAS	2025MAY19	CAR WASH	06/04/2019	131.01	131.01	06/21/2019	10-51-36100
Total 717152:				131.01	131.01		
<b>717744</b>							
CROWN TECHNOLOGY L	10920	SUPPLIES	06/03/2019	2,472.28	.00		10-64-23600
Total 717744:				2,472.28	.00		
<b>701519</b>							
CRUM ELECTRIC SUPPL	2090048-00	ANTENNA	06/17/2019	293.44	.00		50-65-36433
CRUM ELECTRIC SUPPL	2090048-01	PARTS	06/25/2019	502.24	.00		50-65-36433
CRUM ELECTRIC SUPPL	2092137-00	HANDHELD PROGRAMM	06/24/2019	147.54	.00		50-65-36200
CRUM ELECTRIC SUPPL	2097291-00	PARTS	06/27/2019	52.60	.00		60-66-36425
CRUM ELECTRIC SUPPL	2097328-00	SIEMENS PLC	06/27/2019	3,379.50	.00		60-66-36425
Total 701519:				4,375.32	.00		
<b>717609</b>							
CUTTING EDGE TREE SE	06172019	TREE REMOVAL	06/17/2019	12,105.00	12,105.00	06/21/2019	10-71-36304
Total 717609:				12,105.00	12,105.00		
<b>26410</b>							
DANA KEPNER COMPAN	1497424	METER	06/14/2019	2,281.07	.00		50-65-36223
DANA KEPNER COMPAN	1498599	REPAIR CLAMPS	06/26/2019	300.43	.00		50-65-36221
DANA KEPNER COMPAN	1498787	REPAIR CLAMPS	06/27/2019	300.43	.00		50-65-36221
Total 26410:				2,881.93	.00		
<b>704050</b>							
DEER PARK INN & SUITE	100	HOTEL	06/04/2019	539.70	539.70	06/07/2019	10-73-22408
Total 704050:				539.70	539.70		
<b>705691</b>							
DENVER INDUSTRIAL SA	170841	CRACK FILLER	06/06/2019	6,435.00	.00		10-64-36600
Total 705691:				6,435.00	.00		
<b>705383</b>							
DEX MEDIA EAST	120356004JUN19	ADVERTISEMENT	06/03/2019	190.15	190.15	06/14/2019	70-67-33700

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 705383:				190.15	190.15		
<b>717990</b>							
DINO CRUSHED ICE	06192019	WTW FOOD VENDOR CO	06/19/2019	10.00	10.00	06/21/2019	10-73-22408
Total 717990:				10.00	10.00		
<b>717987</b>							
DIPPIN DOTS	06192019	WTW FOOD VENDOR CO	06/19/2019	10.00	10.00	06/21/2019	10-73-22408
Total 717987:				10.00	10.00		
<b>7815</b>							
DPC INDUSTRIES, INC.	737001319-19	CHEMICAL	04/15/2019	3,600.00	.00		10-72-22100
DPC INDUSTRIES, INC.	737002293-19	CHEMICAL	06/11/2019	2,639.99	.00		10-72-22100
Total 7815:				6,239.99	.00		
<b>717969</b>							
DULNUAN, FERNANDO J	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717969:				175.00	175.00		
<b>717206</b>							
ELKHEAD SUPPLY INC	25107	WIRE WHEEL	06/11/2019	27.01	.00		70-67-36800
Total 717206:				27.01	.00		
<b>701525</b>							
EMBROIDERY SHOPPE	7967	ENGRAVING	06/03/2019	53.00	53.00	06/07/2019	10-51-35900
Total 701525:				53.00	53.00		
<b>717967</b>							
ERNIE LLC	06052019	WTW BAND LEFTOVER S	06/05/2019	15,000.00	15,000.00	06/07/2019	10-73-22408
Total 717967:				15,000.00	15,000.00		
<b>717992</b>							
FAIS DO-DO BISTRO	2	WTW CARVER DINNER	06/24/2019	524.80	524.80	06/28/2019	10-73-22408
Total 717992:				524.80	524.80		
<b>13050</b>							
FASTENAL COMPANY	COSTE49422	PARTS	05/20/2019	6.20	.00		50-65-36221
FASTENAL COMPANY	COSTE49446	PARTS	05/23/2019	23.96	.00		60-66-36425
FASTENAL COMPANY	COSTE49452	PARTS	05/23/2019	1.18	.00		60-66-36425
FASTENAL COMPANY	COSTE49522	SPRAY PAINT	05/31/2019	117.36	117.36	06/14/2019	10-64-23500
FASTENAL COMPANY	COSTE49537	PARTS	06/04/2019	25.92	.00		60-66-36425
FASTENAL COMPANY	COSTE49596	EYEWEAR	06/11/2019	20.43	.00		10-64-22500
FASTENAL COMPANY	COSTE49616	PARTS	06/14/2019	34.99	.00		60-66-36426
FASTENAL COMPANY	COSTE49626	EYEWEAR	06/14/2019	61.28	.00		10-64-22500
Total 13050:				291.32	117.36		
<b>706463</b>							
FERGUSON ENTERPRIS	6504433	TEMP SENSOR	06/11/2019	120.55	.00		10-72-36500

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 706463:				120.55	.00		
<b>717669</b>							
FORTERRA	2724	MANHOLES	06/24/2019	5,098.10	.00		60-66-93300
Total 717669:				5,098.10	.00		
<b>716075</b>							
FRONTIER STATION, INC	15425	TURF GRASS	06/25/2019	147.50	.00		10-71-36300
Total 716075:				147.50	.00		
<b>717993</b>							
FROSS, HEATHER	06212019	PROGRAM REFUND	06/21/2019	50.00	50.00	06/28/2019	10-34-74500
Total 717993:				50.00	50.00		
<b>15325</b>							
GALLS, LLC	012912294	TACTICAL	06/07/2019	20.80	.00		10-51-22500
GALLS, LLC	012968713	HOLSTERS	06/14/2019	529.80	.00		10-51-22500
Total 15325:				550.60	.00		
<b>717999</b>							
GAME TIME	0115368	PLAYGROUND EQUIPME	06/11/2019	3,494.44	.00		10-71-93400
Total 717999:				3,494.44	.00		
<b>4325</b>							
GCR TIRES & SERVICE	755-50901	TIRES	06/25/2019	1,101.00	.00		70-67-23900
Total 4325:				1,101.00	.00		
<b>717799</b>							
GIOVONNI CONSTRUCTI	1011	PAY APP 5 WOODBURY	06/08/2019	94,636.34	94,636.34	06/21/2019	20-81-95000
Total 717799:				94,636.34	94,636.34		
<b>702016</b>							
GONZALES, BRYAN	06112019	PER DIEM	06/11/2019	139.00	139.00	06/11/2019	21-87-38100
Total 702016:				139.00	139.00		
<b>717643</b>							
GONZALEZ, GUADALUPE	06032019	TR-2017-0070 D MARTIN	06/03/2019	80.00	80.00	06/07/2019	10-35-00000
Total 717643:				80.00	80.00		
<b>717225</b>							
GORECKI, DAMON	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717225:				175.00	175.00		
<b>16400</b>							
GRAINGER	9190045261	TRIPOD	05/30/2019	87.14	.00		10-64-23500
GRAINGER	9200774868	PARTS	06/10/2019	292.46	.00		50-65-36200
GRAINGER	9214701584	MOTOR	06/24/2019	560.20	.00		60-66-36425

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 16400:				939.80	.00		
<b>717934</b>							
GRAND FUTURES PREV	105	MOVIE EQUIPMENT	06/24/2019	265.00	265.00	06/28/2019	10-73-21200
Total 717934:				265.00	265.00		
<b>16490</b>							
GRAND JUNCTION PETE	165185	PARTS	06/04/2019	871.53	.00		10-64-36100
GRAND JUNCTION PETE	165356	IDLER	06/13/2019	189.72	.00		10-64-36100
GRAND JUNCTION PETE	165816	RADIATOR HOSE	06/24/2019	129.44	.00		10-64-36100
GRAND JUNCTION PETE	CM165185	CREDIT	06/21/2019	155.85-	.00		10-64-36100
GRAND JUNCTION PETE	CM165669	CREDIT	06/21/2019	93.19-	.00		10-64-36100
Total 16490:				941.65	.00		
<b>16500</b>							
GRAND JUNCTION PIPE	1010880	PARTS	06/20/2019	351.12	.00		60-66-36426
GRAND JUNCTION PIPE	1012959	PARTS	06/19/2019	2,242.19	.00		60-66-93300
GRAND JUNCTION PIPE	1012959-1	PARTS	06/26/2019	960.62	.00		60-66-93300
GRAND JUNCTION PIPE	1015454	PARTS	06/19/2019	675.08	.00		10-71-36300
GRAND JUNCTION PIPE	1019197	PARTS	06/27/2019	310.33	.00		10-71-36300
Total 16500:				4,539.34	.00		
<b>717918</b>							
GREATAMERICA FINANCI	24981747	COPIER PAYMENT	06/12/2019	164.84	164.84	06/28/2019	10-71-32100
Total 717918:				164.84	164.84		
<b>716258</b>							
GREEN, CHAD	06052019	WTW AUCTIONEER	06/05/2019	100.00	100.00	06/07/2019	10-73-22408
Total 716258:				100.00	100.00		
<b>717970</b>							
HALL, NATHAN	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717970:				175.00	175.00		
<b>717605</b>							
HARDLINE EQUIPMENT L	42191012	FILTER	06/21/2019	228.15	.00		10-64-36100
Total 717605:				228.15	.00		
<b>717253</b>							
HATTEN ENTERPRISES L	10070	LAWN CARE	06/19/2019	180.00	.00		10-51-71100
HATTEN ENTERPRISES L	10107	DISPOSAL	06/25/2019	322.07	.00		10-51-31700
Total 717253:				502.07	.00		
<b>716340</b>							
HERRING, LAURIE	06062019	REIMBURSE EXPENSE	06/06/2019	.00	.00		10-73-22409
HERRING, LAURIE	06142019	PER DIEM	06/14/2019	.00	.00		10-73-22409
Total 716340:				.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
717972							
HIGH RISE TREE CARE S	06032019	STUMPS FOR WTW	06/03/2019	4,373.00	4,373.00	06/07/2019	10-73-22408
Total 717972:				4,373.00	4,373.00		
717334							
HILL PETROLEUM	262630	DYED DIESEL	06/12/2019	674.83	.00		60-66-23100
HILL PETROLEUM	262790	DYED DIESEL	06/12/2019	809.79	.00		60-66-23100
HILL PETROLEUM	263671	FUEL	06/18/2019	14,518.70	.00		10-64-23100
Total 717334:				16,003.32	.00		
717963							
HIPPLEY, SHANDI	06012019	PROGRAM REFUND	06/01/2019	225.00	225.00	06/07/2019	10-34-74600
Total 717963:				225.00	225.00		
705095							
IDENTITY GRAPHICS LLC	11686	POST CARDS	06/17/2019	87.00	87.00	06/21/2019	10-71-32100
IDENTITY GRAPHICS LLC	11708	BANNER	06/06/2019	70.00	70.00	06/14/2019	10-73-22408
IDENTITY GRAPHICS LLC	11757	VEHICLE LOGO	06/11/2019	119.00	119.00	06/21/2019	10-64-36100
IDENTITY GRAPHICS LLC	11802	ALUMINUM SIGNS	06/24/2019	25.50	.00		10-73-22408
Total 705095:				301.50	276.00		
20950							
INDUSTRIAL HEALTH SE	118552	NON-DOT	05/31/2019	1,204.00	1,204.00	06/28/2019	10-51-35300
Total 20950:				1,204.00	1,204.00		
22200							
INTERSTATE BATTERIES	990994097	SLA1116	06/18/2019	81.90	.00		50-65-36200
INTERSTATE BATTERIES	990994103	SLA1079	06/19/2019	45.90	.00		50-65-36200
Total 22200:				127.80	.00		
23408							
JACKSON'S OFFICE SUP	10433159	FOLDERS	05/24/2019	13.99	.00		10-49-21400
JACKSON'S OFFICE SUP	10433322	FOLDERS	06/03/2019	114.95	.00		10-48-21400
JACKSON'S OFFICE SUP	10433326	PAPER	06/03/2019	72.99	.00		50-65-37000
JACKSON'S OFFICE SUP	10433383	BINDER	06/05/2019	11.97	.00		10-51-22900
JACKSON'S OFFICE SUP	10433414	LEGAL PAD	06/06/2019	13.99	.00		10-49-21400
JACKSON'S OFFICE SUP	10433415	BINDER	06/06/2019	49.92	.00		10-44-21400
JACKSON'S OFFICE SUP	10433416	SCISSORS	06/06/2019	43.17	.00		10-71-21400
JACKSON'S OFFICE SUP	10433439	TAPE	06/06/2019	38.34	.00		10-72-21400
JACKSON'S OFFICE SUP	10433448	PRINTER	06/07/2019	179.99	.00		70-67-21200
JACKSON'S OFFICE SUP	10433539	INK	06/11/2019	34.99	.00		70-67-21400
JACKSON'S OFFICE SUP	10433540	COURT FORMS	06/11/2019	122.50	.00		10-43-21400
JACKSON'S OFFICE SUP	10433583	BINDER	06/12/2019	5.59	.00		10-44-21400
JACKSON'S OFFICE SUP	10433597	PENS	06/12/2019	7.98	.00		10-71-21400
JACKSON'S OFFICE SUP	10433602	BRACKETS	06/12/2019	11.96	.00		10-73-21400
JACKSON'S OFFICE SUP	10433624	PAPER	06/13/2019	40.99	.00		70-67-21400
JACKSON'S OFFICE SUP	10433625	ENVELOPES	06/13/2019	14.99	.00		70-67-21400
JACKSON'S OFFICE SUP	10433772	PRINTING	06/19/2019	5.98	.00		10-73-21400
JACKSON'S OFFICE SUP	10433783	INDEX CARDS	06/20/2019	14.07	.00		10-48-22900
JACKSON'S OFFICE SUP	10433871	FOLDERS	06/24/2019	46.17	.00		50-65-21400
JACKSON'S OFFICE SUP	10433898	RECEIPT BOOK	06/25/2019	10.29	.00		10-49-21400
JACKSON'S OFFICE SUP	10433914	MARKERS	06/25/2019	43.53	.00		10-73-21400

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
JACKSON'S OFFICE SUP	10433963	FOLDERS	06/27/2019	40.90	.00		10-48-21400
JACKSON'S OFFICE SUP	10433969	INK	06/27/2019	44.98	.00		10-51-32400
JACKSON'S OFFICE SUP	10433970	LABELS	06/27/2019	161.52	.00		10-51-21400
JACKSON'S OFFICE SUP	10433983	BUSINESS CARDS	06/27/2019	80.00	.00		10-44-21100
Total 23408:				1,225.75	.00		
<b>717977</b>							
JOHNSON, CARLA	06072019	WTW VENDOR REFUND	06/07/2019	200.00	200.00	06/14/2019	10-34-95800
Total 717977:				200.00	200.00		
<b>25055</b>							
JUSTICE SYSTEMS, INC	86200	SOFTWARE MAINTENAN	06/21/2019	1,170.00	.00		10-43-39700
Total 25055:				1,170.00	.00		
<b>706182</b>							
JW SNACKS LLC	06182019	WTW CARVER BBQ	06/18/2019	458.00	458.00	06/21/2019	10-73-22408
Total 706182:				458.00	458.00		
<b>717978</b>							
KETCHUM, TYLOR	06112019	WTW ENTERTAINMENT	06/11/2019	900.00	900.00	06/14/2019	10-73-22408
Total 717978:				900.00	900.00		
<b>715978</b>							
KLECKLER, JOAN	06042019	PROGRAM REFUND	06/04/2019	82.00	82.00	06/07/2019	10-34-95400
Total 715978:				82.00	82.00		
<b>6015</b>							
KROGER CO	092944	FOOD	06/11/2019	145.40	.00		10-73-22408
KROGER CO	117705	FOOD	06/25/2019	98.94	.00		10-41-37900
KROGER CO	182591	FOOD	06/05/2019	59.73	.00		10-51-35900
KROGER CO	222521	FOOD	06/13/2019	112.85	.00		10-73-22408
KROGER CO	233365	FOOD	06/20/2019	20.85	.00		10-72-25400
KROGER CO	256416	BEVERAGES	06/13/2019	122.26	.00		10-73-22408
KROGER CO	372026	WATER	06/15/2019	9.95	.00		10-73-22408
KROGER CO	436895	MISCELLANEOUS	06/15/2019	59.98	.00		10-73-22408
Total 6015:				629.96	.00		
<b>716755</b>							
KUT KWICK CORPORATI	055364	SHAFT/BEARINGS	06/28/2019	488.04	.00		10-64-36200
Total 716755:				488.04	.00		
<b>30078</b>							
LAUNDRY, THE	60591	FLOOR MATS	06/09/2019	48.00	.00		10-75-35800
LAUNDRY, THE	60683	FLOOR MATS	06/24/2019	48.00	.00		10-75-35800
Total 30078:				96.00	.00		
<b>714969</b>							
LAWSON PRODUCTS, IN	9306786885	FUSES	06/11/2019	24.26	.00		10-64-23200

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 714969:				24.26	.00		
<b>717619</b>							
LOS TORRES	06192019	WTW FOOD VENDER CO	06/19/2019	180.00	180.00	06/21/2019	10-73-22408
Total 717619:				180.00	180.00		
<b>717985</b>							
LOUGEE, CYNDEE	06172019	PROGRAM REFUND	06/17/2019	60.00	60.00	06/21/2019	10-34-74500
Total 717985:				60.00	60.00		
<b>717224</b>							
LOVE, BONGO	06062019	WTW CARVER PER DIEM	06/06/2019	175.00	175.00	06/07/2019	10-73-22408
LOVE, BONGO	060819	WTW 2019 3RD PLACE	06/10/2019	500.00	500.00	06/10/2019	10-73-22408
Total 717224:				675.00	675.00		
<b>717261</b>							
LOYA, JUAN	06102019	PROGRAM REFUND	06/10/2019	50.00	50.00	06/14/2019	10-34-74500
Total 717261:				50.00	50.00		
<b>717399</b>							
LYON, ROBERT	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717399:				175.00	175.00		
<b>717983</b>							
MADSEN FABRICATION I	1065	POOL PART	05/29/2019	212.50	212.50	06/21/2019	10-72-36500
Total 717983:				212.50	212.50		
<b>31265</b>							
MASTERWORKS MECHA	4915M	FAUCET PUSH BUTTON	06/04/2019	412.20	412.20	06/07/2019	10-72-36400
MASTERWORKS MECHA	66974P	PLUMBING SERVICE	06/07/2019	329.47	329.47	06/21/2019	10-50-36400
MASTERWORKS MECHA	67224P	GARBAGE DISPOSAL	06/21/2019	264.40	264.40	07/05/2019	10-50-36400
MASTERWORKS MECHA	67244M	FAUCET PUSH BUTTON	06/21/2019	170.80	170.80	07/05/2019	10-72-36400
Total 31265:				1,176.87	1,176.87		
<b>717968</b>							
MAZZUCA, STEVEN	06052019	WTW BAND	06/05/2019	.00	.00		10-73-22408
Total 717968:				.00	.00		
<b>716362</b>							
MCKEY CHIROPRACTIC	053119	UA J ATKIN	05/31/2019	20.00	.00		50-65-35800
MCKEY CHIROPRACTIC	060319	UA T BAKER	06/03/2019	20.00	.00		10-71-35800
MCKEY CHIROPRACTIC	060519	UA C WAGNER	06/05/2019	20.00	.00		10-51-35100
MCKEY CHIROPRACTIC	061019	DOT T SLAIGHT	06/10/2019	120.00	.00		50-65-35800
MCKEY CHIROPRACTIC	061119	UA Z WHITE	06/11/2019	20.00	.00		70-67-35100
MCKEY CHIROPRACTIC	061219	UA D CAUDELL	06/12/2019	20.00	.00		10-51-35100
Total 716362:				220.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
31500							
MEADOW GOLD DAIRIES	1119735	CONCESSION	06/03/2019	251.58	251.58	06/07/2019	10-72-25300
MEADOW GOLD DAIRIES	1122401	CONCESSION	06/10/2019	591.00	591.00	06/14/2019	10-72-25300
MEADOW GOLD DAIRIES	1124912	CONCESSION	06/17/2019	471.20	471.20	06/21/2019	10-72-25300
MEADOW GOLD DAIRIES	1127443	CONCESSION	06/24/2019	282.48	282.48	06/28/2019	10-72-25300
Total 31500:				1,596.26	1,596.26		
717725							
MITEL CLOUD SERVICES	31615083	MONTHLY SERVICE	06/05/2019	841.68	841.68	06/14/2019	10-71-34700
Total 717725:				841.68	841.68		
31201							
MJK SALES & FEED INC	276590	SUPPLIES	05/20/2019	71.96	.00		10-50-36300
MJK SALES & FEED INC	277572	PARTS	06/03/2019	89.73	.00		10-71-21200
MJK SALES & FEED INC	277585	DEHUMIDIFIER	06/03/2019	229.99	.00		50-65-36428
MJK SALES & FEED INC	277589	SUPPLIES	06/03/2019	10.86	.00		50-65-36221
MJK SALES & FEED INC	277597	PAINT SUPPLIES	06/03/2019	19.14	.00		10-71-36303
MJK SALES & FEED INC	277650	SUPPLIES	06/04/2019	6.59	.00		10-71-36303
MJK SALES & FEED INC	277657	FLEX SEAL	06/04/2019	12.99	.00		50-65-36400
MJK SALES & FEED INC	277666	PARTS	06/04/2019	46.55	.00		50-65-36433
MJK SALES & FEED INC	277681	CONCRETE MIX	06/04/2019	19.92	.00		50-65-36433
MJK SALES & FEED INC	277732	TRIMMER LINE	06/05/2019	36.99	.00		10-71-36300
MJK SALES & FEED INC	277780	PAINT SUPPLIES	06/05/2019	8.44	.00		60-66-36300
MJK SALES & FEED INC	277788	PARTS	06/05/2019	14.15	.00		10-72-36500
MJK SALES & FEED INC	277806	CONCRETE MIX	06/05/2019	6.64	.00		50-65-36433
MJK SALES & FEED INC	277825	PARTS	06/05/2019	22.56	.00		60-66-36300
MJK SALES & FEED INC	277835	PARTS	06/05/2019	14.48	.00		60-66-36300
MJK SALES & FEED INC	277862	RETURNS	06/06/2019	20.37-	.00		10-72-22900
MJK SALES & FEED INC	277863	FASTENERS	06/06/2019	16.12	.00		60-66-36300
MJK SALES & FEED INC	277864	PARTS	06/06/2019	2.99	.00		10-72-36300
MJK SALES & FEED INC	277867	TOOLS	06/06/2019	19.24	.00		60-66-36300
MJK SALES & FEED INC	277881	MULCH	06/06/2019	52.93	.00		10-71-36300
MJK SALES & FEED INC	277883	PARTS	06/06/2019	159.70	.00		60-66-36300
MJK SALES & FEED INC	277921	SUPPLIES	06/06/2019	1.39	.00		60-66-36200
MJK SALES & FEED INC	277922	FASTENERS	06/06/2019	22.97	.00		50-65-36221
MJK SALES & FEED INC	277945	PARTS	06/06/2019	34.50	.00		60-66-36300
MJK SALES & FEED INC	277966	PARTS	06/07/2019	1.18	.00		60-66-36300
MJK SALES & FEED INC	277975	PARTS	06/07/2019	44.25	.00		70-67-23400
MJK SALES & FEED INC	277976	MASK	06/07/2019	55.86	.00		60-66-36426
MJK SALES & FEED INC	277980	SHOVEL	06/07/2019	121.97	.00		60-66-23400
MJK SALES & FEED INC	278016	PARTS	06/07/2019	3.49	.00		60-66-36300
MJK SALES & FEED INC	278178	PAINT SUPPLIES	06/10/2019	82.68	.00		60-66-36426
MJK SALES & FEED INC	278237	SUPPLIES	06/10/2019	5.99	.00		60-66-36426
MJK SALES & FEED INC	278252	GLOVES	06/11/2019	29.94	.00		50-65-36222
MJK SALES & FEED INC	278253	PARTS	06/11/2019	9.84	.00		60-66-36300
MJK SALES & FEED INC	278320	PARTS	06/11/2019	16.54	.00		60-66-36300
MJK SALES & FEED INC	278338	TOOLS	06/11/2019	2.99	.00		50-65-36433
MJK SALES & FEED INC	278443	PARTS	06/13/2019	8.59	.00		60-66-36300
MJK SALES & FEED INC	278502	TOPSOIL	06/13/2019	42.94	.00		10-71-36300
MJK SALES & FEED INC	278508	FASTENERS	06/13/2019	3.18	.00		60-66-36300
MJK SALES & FEED INC	278520	PARTS	06/13/2019	5.99	.00		50-65-36433
MJK SALES & FEED INC	278522	PARTS	06/13/2019	5.99	.00		50-65-36433
MJK SALES & FEED INC	278535	PAINT SUPPLIES	06/14/2019	24.42	.00		60-66-36300
MJK SALES & FEED INC	278562	FASTENERS	06/14/2019	5.11	.00		50-65-36223
MJK SALES & FEED INC	278566	SUPPLIES	06/14/2019	18.58	.00		60-66-36200
MJK SALES & FEED INC	278596	PAINT SUPPLIES	06/14/2019	654.08	.00		10-73-22408

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
MJK SALES & FEED INC	278599	SUPPLIES	06/14/2019	4.59	.00		60-66-36200
MJK SALES & FEED INC	278626	ROPE	06/15/2019	14.58	.00		10-73-22408
MJK SALES & FEED INC	278718	CULVERT	06/17/2019	299.80	.00		10-64-36610
MJK SALES & FEED INC	278751	SUPPLIES	06/17/2019	4.59	.00		60-66-36200
MJK SALES & FEED INC	278759	SUPPLIES	06/17/2019	39.98	.00		10-71-36303
MJK SALES & FEED INC	278770	SUPPLIES	06/17/2019	12.50	.00		60-66-22900
MJK SALES & FEED INC	278795	GLOVES	06/18/2019	14.99	.00		60-66-22900
MJK SALES & FEED INC	278801	PAINT SUPPLIES	06/18/2019	8.99	.00		50-65-36400
MJK SALES & FEED INC	278839	FASTENERS	06/18/2019	5.94	.00		50-65-36424
MJK SALES & FEED INC	278850	PROPANE	06/18/2019	93.88	.00		50-65-23100
MJK SALES & FEED INC	278862	PARTS	06/18/2019	101.78	.00		10-73-22408
MJK SALES & FEED INC	278869	SUPPLIES	06/18/2019	55.15	.00		50-65-36424
MJK SALES & FEED INC	278888	SUPPLIES	06/19/2019	15.98	.00		50-65-36400
MJK SALES & FEED INC	278905	PARTS	06/19/2019	110.41	.00		50-65-36424
MJK SALES & FEED INC	278972	PARTS	06/20/2019	6.78	.00		10-71-36200
MJK SALES & FEED INC	278994	SUPPLIES	06/20/2019	15.98	.00		50-65-36424
MJK SALES & FEED INC	278995	SUPPLIES	06/20/2019	23.97	.00		50-65-36424
MJK SALES & FEED INC	278999	PARTS	06/20/2019	9.99	.00		60-66-36400
MJK SALES & FEED INC	279017	PARTS	06/20/2019	329.99	.00		10-71-21200
MJK SALES & FEED INC	279045	SUPPLIES	06/20/2019	9.99	.00		60-66-23400
MJK SALES & FEED INC	279054	SUPPLIES	06/21/2019	20.97	.00		50-65-22300
MJK SALES & FEED INC	279111	SUPPLIES	06/21/2019	20.97	.00		50-65-36200
MJK SALES & FEED INC	279223	GLOVES	06/24/2019	42.57	.00		60-66-22900
MJK SALES & FEED INC	279245	PARTS	06/24/2019	27.98	.00		10-71-36300
MJK SALES & FEED INC	279254	SUPPLIES	06/24/2019	19.77	.00		50-65-36400
MJK SALES & FEED INC	279293	425 GALLON TANK	06/25/2019	480.99	.00		10-64-21200
MJK SALES & FEED INC	279298	PARTS	06/25/2019	17.65	.00		10-71-36300
MJK SALES & FEED INC	279300	PAINT SUPPLIES	06/25/2019	23.29	.00		50-65-36424
MJK SALES & FEED INC	279319	PARTS	06/25/2019	12.58	.00		10-72-36400
MJK SALES & FEED INC	279322	PARTS	06/25/2019	3.59	.00		10-72-36400
MJK SALES & FEED INC	279330	TOOLS	06/25/2019	965.73	.00		60-66-23400
MJK SALES & FEED INC	279349	FASTENERS	06/25/2019	9.72	.00		50-65-36424
MJK SALES & FEED INC	279355	TOOLS	06/25/2019	4.59	.00		60-66-36426
MJK SALES & FEED INC	279358	WEATHERSTRIP	06/25/2019	17.98	.00		60-66-36200
MJK SALES & FEED INC	279401	OIL	06/26/2019	22.45	.00		10-64-23100
MJK SALES & FEED INC	279406	SUPPLIES	06/26/2019	9.99	.00		50-65-36424
MJK SALES & FEED INC	279407	CHAIN LOOP	06/26/2019	31.99	.00		10-71-36303
MJK SALES & FEED INC	279408	PARTS	06/26/2019	4.98	.00		60-66-36425
MJK SALES & FEED INC	279503	TOPSOIL	06/27/2019	35.75	.00		50-65-36300
MJK SALES & FEED INC	279525	TOPSOIL	06/27/2019	76.92	.00		50-65-36300
MJK SALES & FEED INC	279561	PARTS	06/28/2019	40.98	.00		50-65-36424
MJK SALES & FEED INC	279591	PARTS	06/28/2019	15.00	.00		50-65-36424
MJK SALES & FEED INC	279634	PARTS	06/28/2019	78.98	.00		50-65-36221
MJK SALES & FEED INC	279669	TOOLS	06/29/2019	105.42	.00		50-65-36400
MJK SALES & FEED INC	279723	TOOLS	06/30/2019	61.55	.00		50-65-23400
Total 31201:				5,369.14	.00		
<b>32612</b>							
MOFFAT COUNTY ACCO	01-003385	LOUDY SIMPSON PARK	06/06/2019	260.00	.00		10-73-22406
MOFFAT COUNTY ACCO	16-009150	PHONE BILLING	06/06/2019	135.51	.00		10-51-34700
Total 32612:				395.51	.00		
<b>32614</b>							
MOFFAT COUNTY CLERK	05292019	2018 RAM JG421687	05/29/2019	10.98	10.98	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151134	LIEN RELEASE	03/11/2019	39.00	39.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151151	LIEN STATEMENT	03/12/2019	13.00	13.00	06/21/2019	10-48-56100

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
MOFFAT COUNTY CLERK	151178	AGREEMENT	03/15/2019	23.00	23.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151249	LIEN RELEASE	03/25/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151375	LIEN STATEMENT	04/09/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151376	LIEN STATEMENT	04/09/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151377	LIEN RELEASE	04/09/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151378	LIEN STATEMENT	04/09/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151433	PLAT COPY	04/15/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151596	LIEN RELEASE	05/06/2019	26.00	26.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151648	LIEN RELEASE	05/13/2019	13.00	13.00	06/21/2019	10-48-56100
MOFFAT COUNTY CLERK	151686	LIEN RELEASE	05/16/2019	13.00	13.00	06/21/2019	10-48-56100
Total 32614:				215.98	215.98		
<b>717243</b>							
MOFFAT COUNTY FFA	123461	FLOWERS	06/14/2019	21.00	21.00	06/14/2019	10-71-71200
Total 717243:				21.00	21.00		
<b>717030</b>							
MOON ENTERPRISES	271	WTW HAULING	06/04/2019	437.50	437.50	06/07/2019	10-73-22408
Total 717030:				437.50	437.50		
<b>717691</b>							
MOSER LLC	5005	FRENCH DRAIN	05/20/2019	240.00	.00		10-72-36500
MOSER LLC	5099	PORTABLE TOILET SERV	06/07/2019	420.00	.00		10-71-35800
MOSER LLC	5139	PORTABLE TOILET SERV	06/13/2019	2,100.00	.00		10-73-22408
Total 717691:				2,760.00	.00		
<b>717029</b>							
MOUNTAINSIDE PRODUC	8221	WTW	06/10/2019	11,995.00	11,995.00	06/21/2019	10-73-22408
Total 717029:				11,995.00	11,995.00		
<b>717980</b>							
MRH WORKWELL	220	NEW HIRE PHYSICAL	06/03/2019	140.00	140.00	06/14/2019	10-51-35100
Total 717980:				140.00	140.00		
<b>717483</b>							
MUNICIPAL CODE CORP	329945	PAGES	06/11/2019	207.00	207.00	06/21/2019	10-45-33300
Total 717483:				207.00	207.00		
<b>32925</b>							
MUNICIPAL TREATMENT	182775	SERVICE	06/03/2019	910.55	.00		60-66-36200
Total 32925:				910.55	.00		
<b>32980</b>							
MURDOCHS RANCH & H	151430	SUPPLIES	06/04/2019	16.99	.00		10-71-22100
MURDOCHS RANCH & H	151440	TOOLS	06/05/2019	79.98	.00		10-71-36303
MURDOCHS RANCH & H	151449	PARTS	06/06/2019	99.35	.00		10-71-36200
MURDOCHS RANCH & H	151451	CHAIN OIL	06/06/2019	94.95	.00		10-73-22408
MURDOCHS RANCH & H	151453	HITCH PIN	06/06/2019	7.99	.00		10-71-36100
MURDOCHS RANCH & H	151477	SOFTWOOD SHAVINGS	06/11/2019	13.98	.00		10-73-22408
MURDOCHS RANCH & H	151483	STRAW	06/13/2019	79.90	.00		10-73-22408

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
MURDOCHS RANCH & H	151509	RATCHET STRAP	06/18/2019	72.96	.00		10-73-22408
MURDOCHS RANCH & H	151510	GROUND CLEAR	06/18/2019	85.98	.00		60-66-36300
MURDOCHS RANCH & H	151512	RATCHET STRAP	06/19/2019	39.98	.00		10-71-36300
MURDOCHS RANCH & H	151517	TOOLS	06/20/2019	19.99	.00		10-71-23400
MURDOCHS RANCH & H	151518	MOWER	06/20/2019	279.95	.00		10-71-21200
MURDOCHS RANCH & H	151519	CREDIT	06/20/2019	279.95-	.00		10-71-21200
MURDOCHS RANCH & H	151532	GALVANIZED CAP	06/23/2019	2.79	.00		50-65-36221
MURDOCHS RANCH & H	151533	SHEARS	06/24/2019	21.98	.00		10-71-36300
MURDOCHS RANCH & H	151534	BAT HOUSE	06/24/2019	39.98	.00		50-65-36400
MURDOCHS RANCH & H	151538	BLADES	06/25/2019	29.97	.00		10-64-36200
MURDOCHS RANCH & H	151541	TOOLS	06/25/2019	289.89	.00		60-66-23400
MURDOCHS RANCH & H	151546	NYLON LINE	06/26/2019	43.96	.00		10-64-36200
MURDOCHS RANCH & H	151549	CREDIT	06/26/2019	33.99-	.00		10-71-36303
MURDOCHS RANCH & H	151554	TOOLS	06/27/2019	116.88	.00		60-66-36300
MURDOCHS RANCH & H	151569	SPRINKLER	06/30/2019	39.99	.00		50-65-36300
Total 32980:				1,163.50	.00		
<b>717994</b>							
NAJERA, ASHLEY	06212019	PROGRAM REFUND	06/21/2019	40.00	40.00	06/28/2019	10-34-95600
Total 717994:				40.00	40.00		
<b>716451</b>							
NATCHEZ SHOOTERS SU	8507223	5.56 NATO 55GR FMJ 100	06/11/2019	1,799.84	.00		10-51-22600
Total 716451:				1,799.84	.00		
<b>704872</b>							
NCL OF WISCONSIN, INC	424807	THERMOMETER	06/19/2019	45.10	.00		50-65-22119
Total 704872:				45.10	.00		
<b>36047</b>							
NEWARK element14	31704012	SPRAY PAINT	06/18/2019	30.43	.00		50-65-36400
Total 36047:				30.43	.00		
<b>717981</b>							
NICHOLS, CHRIS	06142019	PER DIEM	06/14/2019	272.04	272.04	06/14/2019	10-41-38100
Total 717981:				272.04	272.04		
<b>36052</b>							
NORTHWEST AUTO GLA	11289	WINDOW REPLACEMENT	06/10/2019	211.19	.00		60-66-36100
Total 36052:				211.19	.00		
<b>36600</b>							
ORKIN EXTERMINATING	184817621	MONTHLY SVC	06/10/2019	122.41	.00		10-50-35800
Total 36600:				122.41	.00		
<b>717230</b>							
OUNSWORTH, JAMES M	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
OUNSWORTH, JAMES M	060919	WTW 2019 2ND PLACE	06/10/2019	750.00	750.00	06/10/2019	10-73-22408

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 717230:				925.00	925.00		
<b>717763</b>							
PARK, JUSTINE	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717763:				175.00	175.00		
<b>717053</b>							
PEAK SERVICES INC	118096	REPAIR	06/20/2019	1,955.07	1,955.07	06/28/2019	50-65-36200
Total 717053:				1,955.07	1,955.07		
<b>39175</b>							
PEPSI-COLA	35116560	CONCESSION	06/17/2019	327.93	.00		10-72-25300
PEPSI-COLA	37046308	CONCESSION	06/03/2019	252.62	.00		10-72-25300
PEPSI-COLA	42207258	CONCESSION	06/24/2019	414.86	.00		10-72-25300
Total 39175:				995.41	.00		
<b>715269</b>							
PETROLEUM EQUIPMEN	5624	SERVICE	06/13/2019	829.60	.00		10-64-23100
Total 715269:				829.60	.00		
<b>39835</b>							
PITNEY BOWES INC.	1013149697	METER	06/10/2019	180.00	180.00	06/14/2019	10-48-39700
Total 39835:				180.00	180.00		
<b>717219</b>							
PLANTORIUM GREENHO	17341	BASKETS	06/02/2019	1,397.30	1,397.30	06/07/2019	10-50-36300
Total 717219:				1,397.30	1,397.30		
<b>717148</b>							
POLLARD WATER	0140821	SHUTOFF KEY	06/10/2019	57.84	.00		50-65-36223
POLLARD WATER	0140825	CURB KEY	06/07/2019	57.50	.00		50-65-36223
Total 717148:				115.34	.00		
<b>717889</b>							
PROVELOCITY	22687	IT SERVICES	06/01/2019	1,920.00	1,920.00	06/07/2019	10-47-35700
Total 717889:				1,920.00	1,920.00		
<b>717982</b>							
QUALITY INN & SUITES	06182019	WTW ROOMS	06/18/2019	2,760.00	2,760.00	06/21/2019	10-73-22408
Total 717982:				2,760.00	2,760.00		
<b>717604</b>							
REED, ANGELA L	06202019	INSTRUCTOR FEE FOR C	06/20/2019	1,000.00	1,000.00	06/21/2019	10-73-22405
Total 717604:				1,000.00	1,000.00		
<b>57955</b>							
RICHARD C WIHERA PSY	81862	PROF SVC	06/24/2019	125.00	125.00	07/05/2019	10-51-35800

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 57955:				125.00	125.00		
<b>716002</b>							
RIMMER, NORM	06072019	PER DIEM	06/07/2019	215.00	215.00	06/07/2019	10-51-38100
Total 716002:				215.00	215.00		
<b>715935</b>							
ROCKY MOUNTAIN MAC	02-25636	SHARPEN CHAIN	06/04/2019	75.00	75.00	06/07/2019	10-71-36300
ROCKY MOUNTAIN MAC	02-26081	OIL	06/13/2019	59.96	59.96	06/21/2019	10-73-22408
ROCKY MOUNTAIN MAC	02-26679	SPARK PLUGS	06/26/2019	11.97	.00		10-64-36200
ROCKY MOUNTAIN MAC	02-26730	OIL	06/27/2019	30.24	.00		10-64-23100
Total 715935:				177.17	134.96		
<b>716978</b>							
ROLAND, WILLIAM	06142019	PER DIEM	06/14/2019	336.00	336.00	06/14/2019	10-51-38100
Total 716978:				336.00	336.00		
<b>715857</b>							
ROMNEY, SHERMAN	06172019	PER DIEM	06/17/2019	264.20	264.20	06/21/2019	10-42-38100
Total 715857:				264.20	264.20		
<b>717971</b>							
RUST, LARRY	06062019	WTW TOUR MGR FOR LE	06/06/2019	150.00	150.00	06/07/2019	10-73-22408
Total 717971:				150.00	150.00		
<b>46803</b>							
SAFETY-KLEEN CORP.	79709894	SOLVENT SERVICE	05/31/2019	268.85	268.85	06/14/2019	10-64-23100
Total 46803:				268.85	268.85		
<b>717995</b>							
SAMPSON, KATHRYN	06272019	PROGRAM REFUND	06/27/2019	50.00	50.00	07/05/2019	10-34-74500
Total 717995:				50.00	50.00		
<b>46820</b>							
SAMUELSON TRUE VALU	146793	HOSE BIB	05/09/2019	11.99	.00		10-71-36300
SAMUELSON TRUE VALU	148737	PARTS	05/31/2019	89.76	89.76	06/14/2019	10-64-23500
SAMUELSON TRUE VALU	148912	HOSE	06/03/2019	24.99	.00		10-71-36300
SAMUELSON TRUE VALU	148926	HOSE	06/03/2019	49.99	.00		10-71-71200
SAMUELSON TRUE VALU	148963	GLOSS PEBBLE	06/03/2019	38.74	.00		10-71-36303
SAMUELSON TRUE VALU	148982	PARTS	06/03/2019	18.44	.00		10-71-36300
SAMUELSON TRUE VALU	149137	GLOVES	06/05/2019	9.99	.00		10-46-22900
SAMUELSON TRUE VALU	149345	SOLDER	06/06/2019	19.99	.00		10-71-36200
SAMUELSON TRUE VALU	149346	PARTS	06/06/2019	10.75	.00		10-73-22408
SAMUELSON TRUE VALU	149347	PARTS	06/06/2019	86.24	.00		10-73-22408
SAMUELSON TRUE VALU	149437	SUPPLIES	06/07/2019	14.97	.00		50-65-36400
SAMUELSON TRUE VALU	149707	KEYS CUT	06/10/2019	11.16	.00		10-71-36400
SAMUELSON TRUE VALU	149841	PAINT	06/11/2019	6.49	.00		10-71-22900
SAMUELSON TRUE VALU	149934	PARTS	06/12/2019	3.16	.00		50-65-36433
SAMUELSON TRUE VALU	150033	PARTS	06/13/2019	18.70	.00		60-66-36300
SAMUELSON TRUE VALU	150129	TORCH KIT	06/14/2019	139.98	.00		50-65-23400

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
SAMUELSON TRUE VALU	150178	PAINT	06/14/2019	174.96	.00		10-73-22408
SAMUELSON TRUE VALU	150403	SUPPLIES	06/17/2019	29.99	.00		10-71-36300
SAMUELSON TRUE VALU	150568	PARTS	06/19/2019	11.20	.00		10-73-22408
SAMUELSON TRUE VALU	1506461	RENTAL	06/19/2019	275.00	.00		10-73-22408
SAMUELSON TRUE VALU	150657	DUCT TAPE	06/20/2019	9.49	.00		10-71-22900
SAMUELSON TRUE VALU	151239	PARTS	06/26/2019	55.45	.00		10-72-36500
SAMUELSON TRUE VALU	151255	CORNER BRACE	06/26/2019	21.45	.00		10-71-36400
SAMUELSON TRUE VALU	151278	CEMENT MIX	06/26/2019	69.30	.00		10-71-36300
SAMUELSON TRUE VALU	151408	FELT PAPER	06/27/2019	140.65	.00		10-64-23500
SAMUELSON TRUE VALU	151425	CEMENT MIX	06/27/2019	6.35	.00		10-71-36300
Total 46820:				1,349.18	89.76		
<b>717556</b>							
SAUER, ANNIE	06212019	PROGRAM REFUND	06/21/2019	10.00	10.00	06/28/2019	10-34-74500
Total 717556:				10.00	10.00		
<b>716954</b>							
SCHMUESER GORDON	2013-520.001-50	PROFESSIONAL SERVIC	06/28/2019	581.00	581.00	07/05/2019	60-66-35800
SCHMUESER GORDON	2013-520.014-6	ROUNDBOTTOM TANK R	04/25/2019	423.50	423.50	06/21/2019	50-65-93334
SCHMUESER GORDON	2013-520.014-8	ROUNDBOTTOM TANK R	06/26/2019	4,251.06	4,251.06	06/28/2019	50-65-93334
SCHMUESER GORDON	2013-520.015-8	WWTF SLUDGE LINE	06/28/2019	1,407.00	1,407.00	07/05/2019	60-66-94800
SCHMUESER GORDON	2013-520.016-11	PAY APP 11 - WATER SYS	06/25/2019	9,229.51	9,229.51	06/28/2019	50-65-93116
Total 716954:				15,892.07	15,892.07		
<b>47225</b>							
SEVERSON SUPPLY CO I	19841	DIAMOND BLADE	06/04/2019	154.29	.00		10-64-36200
Total 47225:				154.29	.00		
<b>700907</b>							
SGS ACCUTEST INC	521-60110236	LAB ANALYSIS	06/11/2019	102.56	.00		50-65-35300
SGS ACCUTEST INC	521-60110399	LAB ANALYSIS	06/18/2019	470.66	.00		50-65-35300
Total 700907:				573.22	.00		
<b>717925</b>							
SHANNON CHEMICAL CO	37234	CHEMICALS	06/11/2019	5,694.48	.00		50-65-22100
Total 717925:				5,694.48	.00		
<b>717792</b>							
SIGNATURE PUBLIC FUN	500117001061919	BOND PAYMENT	06/19/2019	195,494.99	.00		50-65-62000
Total 717792:				195,494.99	.00		
<b>717927</b>							
SIMINOE, DAVE	06112019	PER DIEM	06/11/2019	139.00	139.00	06/11/2019	21-87-38100
Total 717927:				139.00	139.00		
<b>717617</b>							
SRHOLEZ, JOSEPH	06052019	WTWCARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717617:				175.00	175.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
717785							
ST. JOHNS ORTHODOX C	06192019	WTW FOOD VOUCHERS	06/19/2019	110.00	110.00	06/21/2019	10-73-22408
Total 717785:				110.00	110.00		
48300							
STANDARD INSURANCE	751510JUL19	PREMIUM	06/17/2019	2,454.59	2,454.59	06/28/2019	70-67-14700
Total 48300:				2,454.59	2,454.59		
48500							
STANDARD PLUMBING S	JRFH76	SUPPLIES	06/10/2019	13.16	.00		50-65-36221
STANDARD PLUMBING S	JTMP80	PARTS	06/25/2019	13.33	.00		60-66-36426
STANDARD PLUMBING S	JTPR63	PARTS	06/26/2019	3.26	.00		60-66-36425
STANDARD PLUMBING S	JTVD17	SEALANT	06/28/2019	12.99	.00		50-65-36223
Total 48500:				42.74	.00		
715659							
STRATTON, JERAMIE CH	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 715659:				175.00	175.00		
715054							
SUNDROP FRAMING	06282019	BUSINESS GRANT	06/28/2019	3,381.00	3,381.00	06/28/2019	10-41-96000
Total 715054:				3,381.00	3,381.00		
50115							
T & H PARTS INC	574466	PARTS	06/03/2019	10.88	.00		10-64-36100
T & H PARTS INC	574650	PARTS	06/03/2019	48.91	.00		10-71-36200
T & H PARTS INC	574700	FILTERS	06/04/2019	63.76	.00		10-64-36100
T & H PARTS INC	574751	WIPER BLADE	06/04/2019	42.28	.00		10-71-36100
T & H PARTS INC	574808	PARTS	06/04/2019	13.90	.00		10-64-36100
T & H PARTS INC	574810	PARTS	06/04/2019	3.73	.00		10-64-23200
T & H PARTS INC	574847	SUPPLIES	06/04/2019	119.12	.00		10-64-23100
T & H PARTS INC	574861	FILTERS	06/04/2019	113.52	.00		10-64-36100
T & H PARTS INC	574933	BATTERY	06/05/2019	58.64	.00		10-71-36100
T & H PARTS INC	574935	FILTERS	06/05/2019	1.31-	.00		10-64-36900
T & H PARTS INC	574962	FILTERS	06/05/2019	29.57	.00		10-64-36900
T & H PARTS INC	574987	BATTERY	06/05/2019	103.98	.00		10-71-36100
T & H PARTS INC	575009	FILTERS	06/05/2019	94.14	.00		10-64-23200
T & H PARTS INC	575032	UVEX GLASSES	06/05/2019	119.44	.00		10-71-22900
T & H PARTS INC	575062	PARTS	06/05/2019	32.99	.00		60-66-36200
T & H PARTS INC	575071	PARTS	06/05/2019	28.72	.00		10-64-36100
T & H PARTS INC	575139	FILTERS	06/06/2019	55.49	.00		10-64-23200
T & H PARTS INC	575170	BELT	06/06/2019	8.90	.00		10-64-36200
T & H PARTS INC	575190	BELT	06/06/2019	8.91	.00		10-64-36200
T & H PARTS INC	575255	SUPPLIES	06/06/2019	199.15	.00		10-64-23100
T & H PARTS INC	575269	PARTS	06/06/2019	3.76	.00		60-66-36200
T & H PARTS INC	575314	SUPPLIES	06/06/2019	145.26	.00		10-64-23100
T & H PARTS INC	575381	FILTERS	06/07/2019	10.01	.00		10-64-36100
T & H PARTS INC	575544	CAR WASH	06/07/2019	6.92	.00		50-65-23200
T & H PARTS INC	575572	LAMP	06/07/2019	65.41	.00		10-64-36100
T & H PARTS INC	575593	LAMP	06/07/2019	65.41-	.00		10-64-36100
T & H PARTS INC	575618	FILTERS	06/08/2019	90.71	.00		10-64-23200
T & H PARTS INC	575838	PARTS	06/10/2019	59.95	.00		60-66-23200
T & H PARTS INC	576071	PARTS	06/11/2019	63.74	.00		10-64-36100

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
T & H PARTS INC	576086	SUPPLIES	06/11/2019	4.58	.00		10-71-36300
T & H PARTS INC	576143	FILTERS	06/11/2019	128.02	.00		10-64-23200
T & H PARTS INC	576518	TOOLS	06/12/2019	21.38	.00		10-64-36100
T & H PARTS INC	576605	FILTERS	06/13/2019	22.95	.00		10-71-36200
T & H PARTS INC	576606	RADIATOR	06/13/2019	26.49	.00		10-64-23400
T & H PARTS INC	576618	LIGHT	06/13/2019	72.31	.00		10-64-36100
T & H PARTS INC	576986	SUPPLIES	06/14/2019	9.60	.00		50-65-36221
T & H PARTS INC	577501	FILTERS	06/18/2019	161.59	.00		10-64-23200
T & H PARTS INC	577582	GREASE	06/18/2019	95.78	.00		60-66-23100
T & H PARTS INC	577755	TOOLS	06/19/2019	11.49	.00		50-65-36221
T & H PARTS INC	577776	PARTS	06/19/2019	9.48	.00		10-64-36100
T & H PARTS INC	578037	FILTERS	06/20/2019	30.74	.00		10-64-23100
T & H PARTS INC	578108	FILTERS	06/20/2019	46.60	.00		10-64-36100
T & H PARTS INC	578264	FILTERS	06/21/2019	40.07	.00		10-64-36100
T & H PARTS INC	578375	ATF	06/21/2019	199.15	.00		10-64-36100
T & H PARTS INC	578609	PARTS	06/24/2019	5.67	.00		10-64-36200
T & H PARTS INC	578647	OIL	06/24/2019	8.49	.00		50-65-23100
T & H PARTS INC	578767	FILTERS	06/24/2019	48.26	.00		10-64-36100
T & H PARTS INC	578776	OIL	06/24/2019	18.38	.00		50-65-36221
T & H PARTS INC	578977	PUTTY	06/25/2019	8.49	.00		60-66-36200
T & H PARTS INC	579091	DOOR LATCH	06/26/2019	85.04	.00		10-64-36100
T & H PARTS INC	579099	FILTERS	06/26/2019	27.84	.00		10-71-36200
T & H PARTS INC	579120	DOOR HANDLE	06/26/2019	8.99	.00		10-64-36100
T & H PARTS INC	579164	PARTS	06/26/2019	6.18	.00		10-64-36200
T & H PARTS INC	579209	PARTS	06/26/2019	.81	.00		10-64-36200
T & H PARTS INC	579268	PARTS	06/26/2019	33.99	.00		10-71-36200
T & H PARTS INC	579333	FREON	06/27/2019	53.44	.00		10-71-36200
T & H PARTS INC	579334	FILTERS	06/27/2019	58.24	.00		10-64-36100
T & H PARTS INC	579454	LAMP	06/27/2019	11.44	.00		10-64-36100
T & H PARTS INC	579576	BELTS	06/28/2019	42.10	.00		10-64-36100
T & H PARTS INC	579718	FILTERS	06/28/2019	6.99	.00		10-64-36100
Total 50115:				2,839.65	.00		
<b>717674</b>							
TARGET SPECIALTY PRO	PI0981078	TURF FUEL	06/05/2019	4,054.00	.00		10-71-22100
TARGET SPECIALTY PRO	PI0982599	TURF FUEL	06/07/2019	750.00	.00		10-71-22100
Total 717674:				4,804.00	.00		
<b>717989</b>							
TEXAS TWISTER DRINK	06192019	WTW FOOD VENDOR CO	06/19/2019	30.00	30.00	06/21/2019	10-73-22408
Total 717989:				30.00	30.00		
<b>50118</b>							
THATCHER COMPANY IN	1472034	TFLOC	06/26/2019	4,320.00	.00		50-65-22100
Total 50118:				4,320.00	.00		
<b>717131</b>							
THUNDER ROLLS BOWLI	06192019	WTW FOOD VENDOR CO	06/19/2019	90.00	90.00	06/21/2019	10-73-22408
Total 717131:				90.00	90.00		
<b>706410</b>							
TOWN OF HAYDEN	2025JUN19	UTILITIES	06/26/2019	68.86	68.86	07/05/2019	21-87-34200

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
Total 706410:				68.86	68.86		
<b>716958</b>							
TRANS-UNION RISK & AL	407761JUN19	MONTHLY SVC	06/01/2019	97.10	.00		10-51-33300
Total 716958:				97.10	.00		
<b>50925</b>							
TRANSWEST TRUCKS	4P51510	CREDIT	05/03/2019	270.24-	.00		10-64-36100
TRANSWEST TRUCKS	4P52001	FILTERS	05/16/2019	200.00	.00		10-64-23200
TRANSWEST TRUCKS	4P52937	FILTERS	06/06/2019	105.32	.00		10-64-23200
TRANSWEST TRUCKS	4P53985.02	PARTS	06/27/2019	9,390.60	.00		10-64-36100
Total 50925:				9,425.68	.00		
<b>717344</b>							
TRI STATE OIL RECLAME	0216680	OIL	06/26/2019	60.00	.00		70-67-38200
Total 717344:				60.00	.00		
<b>715817</b>							
ULINE INC	109552305	SUPPLIES	06/13/2019	132.40	.00		10-51-22900
Total 715817:				132.40	.00		
<b>717732</b>							
UNCC	21060265	RTL TRANSMISSIONS	06/30/2019	143.42	.00		60-66-35800
Total 717732:				143.42	.00		
<b>53830</b>							
UNION TELEPHONE COM	70087276JUN19	MONTHLY SVC	06/17/2019	217.05	.00		10-49-34700
UNION TELEPHONE COM	70089904JUN19	MONTHLY SVC	06/03/2019	1,146.65	.00		10-51-34700
Total 53830:				1,363.70	.00		
<b>717624</b>							
UNITED COMPANIES	1295456	ASPHALT	06/05/2019	1,757.40	.00		10-64-36600
UNITED COMPANIES	1295682	ASPHALT	06/06/2019	1,197.50	.00		10-64-36600
UNITED COMPANIES	1296351	ASPHALT	06/10/2019	487.01	.00		10-64-36600
UNITED COMPANIES	1296818	ASPHALT	06/12/2019	805.01	.00		10-64-36600
UNITED COMPANIES	1297247	ASPHALT	06/13/2019	813.82	.00		10-64-36600
UNITED COMPANIES	1298227	ASPHALT	06/19/2019	1,203.10	.00		10-64-36600
UNITED COMPANIES	1298463	ASPHALT	06/20/2019	1,204.70	.00		10-64-36600
UNITED COMPANIES	1299063	ASPHALT	06/24/2019	1,782.23	.00		10-64-36600
UNITED COMPANIES	1299223	ASPHALT	06/25/2019	1,209.51	.00		10-64-36600
Total 717624:				10,460.28	.00		
<b>53850</b>							
UNITED SPLY OF THE RO	216468	GLOVES	06/18/2019	24.18	.00		60-66-22300
Total 53850:				24.18	.00		
<b>716055</b>							
UPS	W28068229	SHIPPING	06/01/2019	23.19	23.19	06/14/2019	60-66-36200
UPS	W28068239	SHIPPING	06/08/2019	29.10	29.10	06/21/2019	60-66-36200

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
UPS	W28068249	SHIPPING	06/15/2019	18.41	18.41	06/28/2019	60-66-35300
UPS	W28068259	SHIPPING	06/22/2019	81.71	81.71	07/05/2019	50-65-22119
Total 716055:				152.41	152.41		
<b>717111</b>							
US MULE INC	563	PARTS	06/27/2019	15.51	.00		10-64-36100
US MULE INC	96	PARTS	06/05/2019	7.89	.00		10-64-36100
Total 717111:				23.40	.00		
<b>714946</b>							
US POSTMASTER	154628	POSTAGE	06/04/2019	1,351.83	1,351.83	06/14/2019	50-65-31100
Total 714946:				1,351.83	1,351.83		
<b>53815</b>							
US TRACTOR & HARVES	P40423	PARTS	06/03/2019	15.46	.00		60-66-36300
US TRACTOR & HARVES	P40672	FILTERS	06/11/2019	13.50	.00		10-64-36100
Total 53815:				28.96	.00		
<b>717234</b>							
VALENTINE, JAMES JOS	06052019	WTW CARVER PER DIEM	06/05/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717234:				175.00	175.00		
<b>55200</b>							
VERIZON WIRELESS	9832349686	MONTHLY SVC	06/18/2019	454.34	454.34	07/05/2019	60-66-34700
VERIZON WIRELESS	9832868441	MONTHLY SVC	06/25/2019	72.67	72.67	07/05/2019	10-71-34700
Total 55200:				527.01	527.01		
<b>55405</b>							
VICTORY MOTORS OF C	06032019	19 RAM 652045	06/03/2019	22,940.00	22,940.00	06/07/2019	10-71-94200
VICTORY MOTORS OF C	46498	RETRAXONEMX	06/11/2019	1,299.00	.00		10-64-36100
VICTORY MOTORS OF C	46527	FUEL	06/12/2019	352.80	.00		10-64-36100
VICTORY MOTORS OF C	46636	CREDIT	06/21/2019	352.80-	.00		10-64-36100
VICTORY MOTORS OF C	46674	ROTORS	06/25/2019	213.90	.00		10-64-36100
Total 55405:				24,452.90	22,940.00		
<b>717772</b>							
VILLARD, MELODY	06192019	WTW SITE MANAGEMEN	06/19/2019	240.00	240.00	06/21/2019	10-71-35800
Total 717772:				240.00	240.00		
<b>717175</b>							
VOTACALL	119934	HARDWARE	06/01/2019	60.79	60.79	06/14/2019	10-64-34700
Total 717175:				60.79	60.79		
<b>717232</b>							
WAITS, ROBERTA C	06062019	WTW CARVER PER DIEM	06/06/2019	175.00	175.00	06/07/2019	10-73-22408
Total 717232:				175.00	175.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
717837							
WAL-MART	06242019	L HERNANDEZ-CORDOV	06/24/2019	17.39	17.39	06/28/2019	10-35-00000
WAL-MART	06252019	J ZIEGLER TR-2019-0076	06/25/2019	10.00	10.00	06/28/2019	10-35-00000
Total 717837:				27.39	27.39		
57218							
WAL-MART BUSINESS	915500114090	FOOD	06/04/2019	23.15	.00		10-51-35900
WAL-MART BUSINESS	9156002825686	SUPPLIES	06/05/2019	136.34	.00		10-51-35900
WAL-MART BUSINESS	915600354449	SUPPLIES	06/05/2019	5.50	.00		10-73-21400
WAL-MART BUSINESS	915600656727	OFFICE SUPPLIES	06/05/2019	52.62	.00		10-72-25400
WAL-MART BUSINESS	9157000237853	SUPPLIES	06/06/2019	9.97	.00		10-51-22900
WAL-MART BUSINESS	916100292135	SUPPLIES	06/10/2019	7.88	.00		10-72-22900
WAL-MART BUSINESS	916100700877	OFFICE SUPPLIES	06/10/2019	26.46	.00		10-71-21400
WAL-MART BUSINESS	916100792922	FOOD	06/10/2019	74.55	.00		10-73-22408
WAL-MART BUSINESS	916300001940	SUPPLIES	06/12/2019	28.40	.00		60-66-22900
WAL-MART BUSINESS	916300298923	FOOD	06/12/2019	122.07	.00		10-73-22408
WAL-MART BUSINESS	916400404284	BEVERAGES	06/13/2019	54.73	.00		10-73-22408
WAL-MART BUSINESS	916400461708	FOOD	06/13/2019	159.62	.00		10-73-22408
WAL-MART BUSINESS	916800679218	SUPPLIES	06/17/2019	10.05	.00		10-51-22900
WAL-MART BUSINESS	916800791047	FLASH DRIVE	06/17/2019	12.94	.00		21-87-21400
WAL-MART BUSINESS	917200354210	PAPER SUPPLIES	06/21/2019	105.50	.00		50-65-22300
WAL-MART BUSINESS	917200591086	FLASH DRIVE	06/21/2019	40.44	.00		50-65-21400
WAL-MART BUSINESS	917600316395	MOUSE	06/25/2019	12.88	.00		10-48-22900
WAL-MART BUSINESS	917800507364	SUPPLIES	06/27/2019	25.35	.00		10-72-22900
WAL-MART BUSINESS	917800763850	COFFEE	06/27/2019	40.16	.00		10-51-22900
WAL-MART BUSINESS	917800886462	SUPPLIES	06/27/2019	54.92	.00		10-51-22600
WAL-MART BUSINESS	918100806845	SUPPLIES	06/30/2019	130.19	.00		50-65-22300
Total 57218:				1,133.72	.00		
717988							
WALMER, NICHOLAS	06192019	WTW FOOD VENDOR CO	06/19/2019	60.00	60.00	06/21/2019	10-73-22408
Total 717988:				60.00	60.00		
715340							
WANCO, INC	32423	MOTHERBOARD	06/24/2019	1,337.00	.00		10-64-36200
Total 715340:				1,337.00	.00		
701456							
WESTERN SECURITY LL	600476	MONITORING SERVICES	05/30/2019	90.00	.00		21-87-35800
WESTERN SECURITY LL	600514	MONITORING SERVICES	05/30/2019	255.00	.00		10-50-35800
Total 701456:				345.00	.00		
705372							
WILLIAMS EQUIPMENT	21304	PARTS	06/06/2019	2,990.00	.00		60-66-36426
WILLIAMS EQUIPMENT	21324	TIGER TAILS	06/24/2019	148.00	.00		60-66-36100
Total 705372:				3,138.00	.00		
717979							
WOOD, HANNAH	06072019	PROGRAM REFUND	06/07/2019	60.00	60.00	06/14/2019	10-34-74800
Total 717979:				60.00	60.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
<b>62025</b>							
XEROX CORPORATION	097196893	METER USAGE	06/08/2019	334.63	.00		10-51-39700
Total 62025:				334.63	.00		
<b>62415</b>							
YAMPA VALLEY ELECTRI	107366	ROUNDBOTTOM TANK R	06/21/2019	3,131.51	3,131.51	06/28/2019	50-65-93300
YAMPA VALLEY ELECTRI	107380	WEST TANK POWER INS	06/27/2019	9,562.46	9,562.46	07/05/2019	50-65-93300
YAMPA VALLEY ELECTRI	50840JUN19	MONTHLY SVC	06/27/2019	1,200.43	1,200.43	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	54179JUN19	MONTHLY SVC	06/27/2019	42.52	42.52	07/05/2019	10-64-34100
YAMPA VALLEY ELECTRI	55665JUN19	MONTHLY SVC	06/27/2019	46.28	46.28	07/05/2019	10-64-34400
YAMPA VALLEY ELECTRI	57032JUN19	MONTHLY SVC	06/27/2019	8,816.42	8,816.42	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	57033JUN19	MONTHLY SVC	06/27/2019	13,578.48	13,578.48	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	57039JUN19	MONTHLY SVC	06/27/2019	376.60	376.60	07/05/2019	10-72-34100
YAMPA VALLEY ELECTRI	57620JUN19	MONTHLY SVC	06/27/2019	86.31	86.31	07/05/2019	10-64-34300
YAMPA VALLEY ELECTRI	57678JUN19	MONTHLY SVC	06/27/2019	47.31	47.31	07/05/2019	10-64-34400
YAMPA VALLEY ELECTRI	57694JUN19	MONTHLY SVC	06/27/2019	34.82	34.82	07/05/2019	70-67-34100
YAMPA VALLEY ELECTRI	58022JUN19	MONTHLY SVC	06/27/2019	39.52	39.52	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	58023JUN19	MONTHLY SVC	06/27/2019	74.25	74.25	07/05/2019	10-64-34400
YAMPA VALLEY ELECTRI	58294JUN19	MONTHLY SVC	06/27/2019	33.96	33.96	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	58630JUN19	MONTHLY SVC	06/27/2019	39.61	39.61	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	59126JUN19	MONTHLY SVC	06/27/2019	53.89	53.89	07/05/2019	10-64-34100
YAMPA VALLEY ELECTRI	59149JUN19	MONTHLY SVC	06/27/2019	40.46	40.46	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	59545JUN19	MONTHLY SVC	06/27/2019	49.19	49.19	07/05/2019	10-64-34400
YAMPA VALLEY ELECTRI	60024JUN19	MONTHLY SVC	06/27/2019	279.81	279.81	07/05/2019	10-75-34100
YAMPA VALLEY ELECTRI	60025JUN19	MONTHLY SVC	06/27/2019	993.25	993.25	07/05/2019	10-72-34100
YAMPA VALLEY ELECTRI	60027JUN19	MONTHLY SVC	06/27/2019	630.79	630.79	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	60029JUN19	MONTHLY SVC	06/27/2019	250.12	250.12	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	60038JUN19	MONTHLY SVC	06/27/2019	1,331.79	1,331.79	07/05/2019	10-50-34100
YAMPA VALLEY ELECTRI	60047JUN19	MONTHLY SVC	06/27/2019	76.56	76.56	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	60050JUN19	MONTHLY SVC	06/27/2019	464.57	464.57	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	60057JUN19	MONTHLY SVC	06/27/2019	252.43	252.43	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	60072JUN19	MONTHLY SVC	06/27/2019	49.87	49.87	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	60137JUN19	MONTHLY SVC	06/27/2019	42.77	42.77	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	60139JUN19	MONTHLY SVC	06/27/2019	38.15	38.15	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	60170JUN19	MONTHLY SVC	06/27/2019	91.08	91.08	07/05/2019	21-87-34100
YAMPA VALLEY ELECTRI	60185JUN19	MONTHLY SVC	06/27/2019	42.00	42.00	07/05/2019	10-64-34400
YAMPA VALLEY ELECTRI	60201JUN19	MONTHLY SVC	06/27/2019	33.45	33.45	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	60695JUN19	MONTHLY SVC	06/27/2019	49.87	49.87	07/05/2019	10-64-34100
YAMPA VALLEY ELECTRI	61504JUN19	MONTHLY SVC	06/27/2019	124.81	124.81	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	62404JUN19	MONTHLY SVC	06/27/2019	42.52	42.52	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	62449JUN19	MONTHLY SVC	06/27/2019	34.13	34.13	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	62457JUN19	MONTHLY SVC	06/27/2019	67.84	67.84	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	63378JUN19	MONTHLY SVC	06/27/2019	33.88	33.88	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	63391JUN19	MONTHLY SVC	06/27/2019	33.54	33.54	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	63393JUN19	MONTHLY SVC	06/27/2019	34.29	34.29	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	63421JUN19	MONTHLY SVC	06/27/2019	33.62	33.62	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	63572JUN19	MONTHLY SVC	06/27/2019	68.09	68.09	07/05/2019	10-64-34100
YAMPA VALLEY ELECTRI	63711JUN19	MONTHLY SVC	06/27/2019	57.14	57.14	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	64192JUN19	MONTHLY SVC	06/27/2019	68.09	68.09	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	65153JUN19	MONTHLY SVC	06/27/2019	696.75	696.75	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	65158JUN19	MONTHLY SVC	06/27/2019	697.24	697.24	07/05/2019	10-64-34100
YAMPA VALLEY ELECTRI	65162JUN19	MONTHLY SVC	06/27/2019	222.32	222.32	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	65175JUN19	MONTHLY SVC	06/27/2019	1,083.33	1,083.33	07/05/2019	60-66-34100
YAMPA VALLEY ELECTRI	65382JUN19	MONTHLY SVC	06/27/2019	70.49	70.49	07/05/2019	50-65-34100
YAMPA VALLEY ELECTRI	65414JUN19	MONTHLY SVC	06/27/2019	179.64	179.64	07/05/2019	10-71-34100
YAMPA VALLEY ELECTRI	65415JUN19	MONTHLY SVC	06/27/2019	87.08	87.08	07/05/2019	70-67-34100
YAMPA VALLEY ELECTRI	65492JUN19	MONTHLY SVC	06/27/2019	64.07	64.07	07/05/2019	60-66-34100

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct #
YAMPA VALLEY ELECTRI	STREETLIGHTSJU	MONTHLY SVC	06/27/2019	9,416.79	9,416.79	07/05/2019	10-64-34300
Total 62415:				54,996.19	54,996.19		
Grand Totals:				1,029,066.90	506,663.42		

Dated: \_\_\_\_\_

City Council: \_\_\_\_\_

City Finance Director: \_\_\_\_\_

Report Criteria:

- Summary report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Period = 0619

**CITY OF CRAIG**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2018**

DRAFT

## TABLE OF C O N T E N T S

Independent Auditors' Report	A1 – A2
Management's Discussion and Analysis	B1 – B7
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	C1
Statement of Activities	C2
FUND FINANCIAL STATEMENTS	
<u>Government Funds</u>	
Governmental Funds - Balance Sheet	C3
Reconciliation of the Balance Sheet to the Statement of Net Position	C4
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	C5
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	C6
<u>Proprietary Funds</u>	
Statement of Net Position – Proprietary Funds	C7
Statement of Revenues, Expenses and Changes in Fund Net Position – Proprietary Funds	C8
Statement of Cash Flows – Proprietary Funds	C9
NOTES TO THE BASIC FINANCIAL STATEMENTS	D1- D13
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues – Budget and Actual – General Fund	E1
Schedule of Expenditures – Budget and Actual – General Fund	E2

## TABLE OF CONTENTS - (CONTINUED)

### SUPPLEMENTARY INFORMATION

Combining Balance Sheet-Non-major Governmental Funds	F1
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances- Non-major Governmental Funds	F2
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – ACET Fund	F3
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – Capital Projects Fund	F4
Schedule of Revenues, Expenditures, and Changes in Net Position – Budget (Non-GAAP Basis) and Actual with Reconciliation to GAAP Basis – Proprietary Funds	
Water Fund	F5
Wastewater Fund	F6
Sanitation Fund	F7
Comparative Statement of Net Position – Medical Benefit Fund	F8
Schedule of Revenues, Expenditures, and Changes in Net Position – Budget and Actual – Medical Benefit Fund	F9
Statement of Cash Flows – Medical Benefit Fund	F10

### OTHER SUPPLEMENTARY INFORMATION – STATE COMPLIANCE

Local Highway Finance Report	G1-G2
------------------------------	-------

## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the City Council  
City of Craig  
Craig, Colorado

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Craig, Colorado, (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Craig as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages B1 to B7 and E1 to E2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining nonmajor fund financial statements, budgetary comparison information and the Local Highway Finance Report are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements, budgetary comparison information and the Local Highway Finance report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

June 13, 2019  
Denver, Colorado

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**CITY OF CRAIG**  
**Management's Discussion and Analysis (MD&A)**  
**DECEMBER 31, 2018**

**INTRODUCTION**

Our discussion and analysis of the City of Craig financial performance provides an overview of the City's financial activities for the fiscal year ended December 31, 2018. It should be read in conjunction with the City's financial statements, which follow this section.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, issued June 1999; and GASB Statement No. 37, *Basic Financial Statement – and Management Discussion and Analysis – for State and Local Governments: Omnibus*, an amendment to GASB Statement No. 21 and No. 34, issued in June 2001.

**FINANCIAL HIGHLIGHTS**

- ❑ The City's General Fund and the business-type activities were able to maintain or increase fund reserves.
- ❑ Total net position was \$45,625,002 at December 31, 2018 which was up by \$2,934,334 from December 31, 2017.
- ❑ The City was able to maintain the same level of services and increase revenues while expenses remained relatively unchanged.
- ❑ The increase in revenues was driven by a sales tax rate increase which was approved by the citizens of the City in November of 2017 with an effective date of July 1, 2018.

**OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements and 3) notes to financial statements. Other supplementary information is also included at the end of the report.

**Government-Wide Financial Statements.**

The government-wide statements are designed to provide readers with a broad overview of the City's finances using the accrual basis of accounting, the basis of accounting used by most private-sector companies.

The statement of net position presents information on all of the City's assets and liabilities. The difference between the assets and liabilities is report as net position. Over time, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively.

The statement of activities presents information reflecting how the City's net position has changed during the fiscal year just ended. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, park and recreation, public safety and public works. The business-type activities of the City include water, wastewater and solid waste.

**Fund Financial Statements.** Traditional users of the City's financial statements will find the fund financial statement presentation more familiar. The focus is now on major funds rather than fund types.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. A major fund should generally meet both of the following Criteria: 1) total assets, liabilities, revenues, or expenditures/expenses are at least 10% of the corresponding total (assets, liabilities, etc.) for that fund type (i.e. governmental or enterprise funds) and 2) total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to report those same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, the fund financial statements are prepared on the modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are recognized when the related fund liability is incurred, with the exception of long-term debt and similar long-term items which are recorded when due. Therefore, the focus of the governmental fund financial statements is on near-term inflows and outflows of spendable resources as well as on the balance of spendable resources available at the end of the fiscal year.

Since the focus of the governmental funds is on near-term resources, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the governmental-wide financial statements. To facilitate this comparison, reconciliations are provided for both the governmental fund balance sheet and the governmental statement of revenues, expenditures, and changes in fund balances.

The City adopts an annual appropriated budget for all of its governmental funds. A budgetary comparison statement has been provided to demonstrate compliance with this budget.

**Proprietary funds.** The City maintains two different types of proprietary funds, enterprise and internal service funds. The proprietary fund financial statements are prepared on the accrual basis of accounting. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water, wastewater and solid waste operations. The City uses an internal service fund to account for its medical benefits insurance program.

The City adopts an annual appropriated budget for all of its proprietary funds. A budgetary comparison statement has been provided to demonstrate compliance with this budget.

**Notes to the Financial Statements.** The notes to the financial statements are considered an integral part of the basic financial statements since they provide additional information needed to gain a full understanding of the data provided in both the governmental-wide and fund financial statements.

### **Financial Analysis of the City as a Whole**

As noted earlier, net position may serve over time as a useful indicator a government's financial position. In the case of the City of Craig, assets exceeded liabilities by \$45,625,002 at the close of the most recent fiscal year.

### **Net Position**

By far the largest portion of the City's net position (76.23%) reflect its investment in capital assets (e.g., land, buildings, machinery and equipment), less any debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets in reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

**Figure 1**  
**City of Craig**  
**Net Position**  
**(in thousands)**

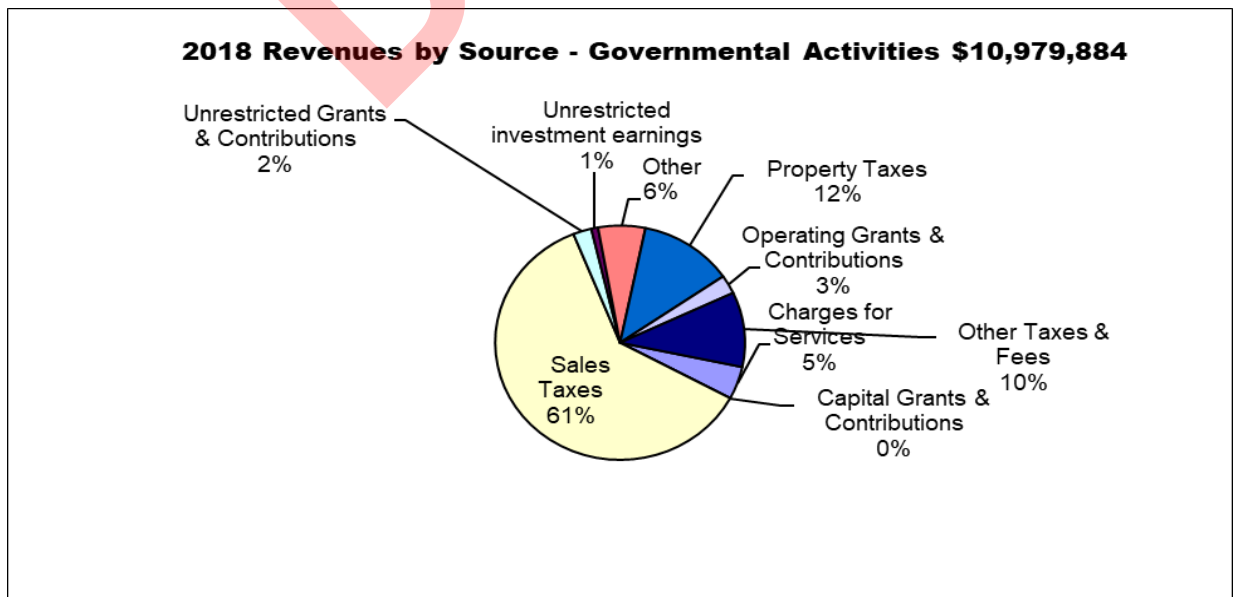
	Governmental Activities		Business-type Activities		Total		Total % Change
	2017	2018	2017	2018	2017	2018	
Current & other assets	7,596	8,663	6,918	7,724	14,514	16,387	12.90%
Capital assets	11,913	12,587	21,907	22,190	33,820	34,777	2.83%
<b>Total Assets</b>	<b>19,509</b>	<b>21,250</b>	<b>28,825</b>	<b>29,914</b>	<b>48,334</b>	<b>51,164</b>	<b>5.86%</b>
Other liabilities	662	665	624	461	1,286	1,126	-12.44%
Long-term liabilities	11	12	3,006	3,067	3,017	3,079	2.06%
<b>Total Liabilities</b>	<b>673</b>	<b>677</b>	<b>3,630</b>	<b>3,528</b>	<b>4,303</b>	<b>4,205</b>	<b>-2.28%</b>
Deferred Inflows of Resources:							
Unavailable property tax	1,340	1,335	0	0	1,340	1,335	-0.37%
<b>Net Position:</b>							
Net investment in capital assets	11,890	12,575	18,610	19,124	30,500	31,699	3.93%
Restricted	255	288	0	0	255	288	12.94%
Unrestricted	5,351	6,375	6,585	7,262	11,936	13,637	14.25%
<b>Total Net Position</b>	<b>17,496</b>	<b>19,238</b>	<b>25,195</b>	<b>26,386</b>	<b>42,691</b>	<b>45,624</b>	<b>6.87%</b>

A portion of the City's net position (only 0.60%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$13,637,666 may be used to meet the City's ongoing obligations to its citizens and creditors.

#### CHANGES IN NET POSITION

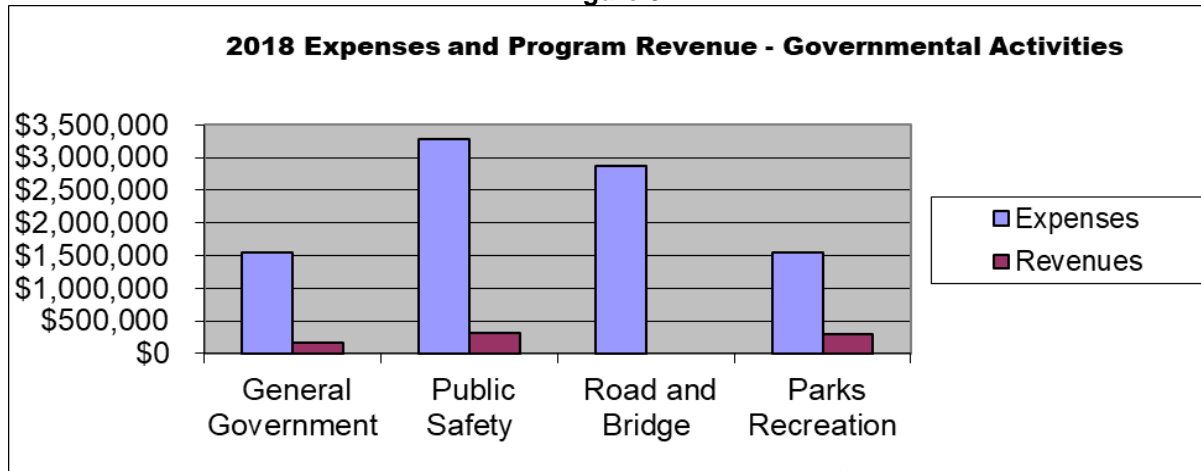
Sales taxes accounts for approximately 61% of all revenues for the governmental activities.

**Figure 2**



The program revenue for governmental activities offsets only a small share of the cost of services. The total cost of governmental activities increased by 2.8%. (See Figure 4.)

**Figure 3**



The City's governmental activities revenues increased by 27.9%. (See Figure 4.)

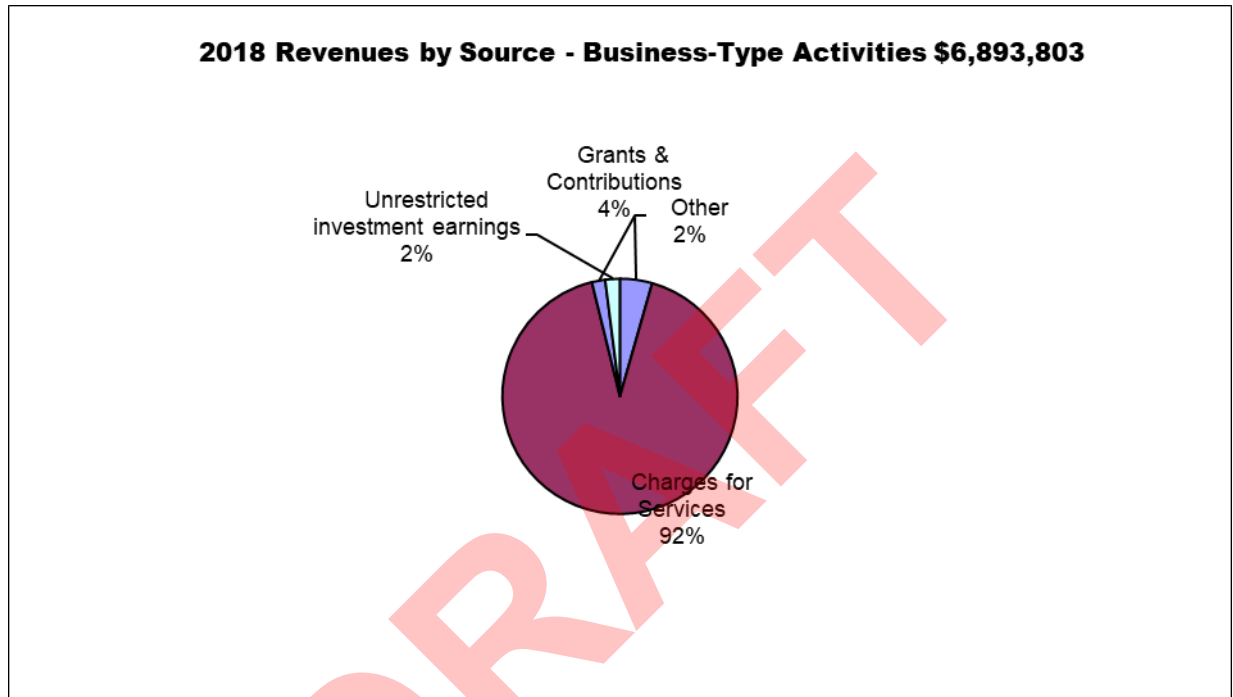
**Figure 4**  
(in thousands)

	Governmental Activities		Business-type Activities		Total		Total % Change
	2017	2018	2017	2018	2017	2018	
<b>Revenues</b>							
Program Revenues							
Charges for Services	381	495	6,319	6,324	6,700	6,819	1.78%
Operating Grants & Contributions	159	284	0	260	159	544	242.14%
Capital Grants & Contributions	92	0	20	45	112	45	-59.82%
General Revenues							
Sales Taxes	4,865	6,704	0	0	4,865	6,704	37.80%
Property Taxes	1,399	1,335	0	0	1,399	1,335	-4.57%
Other Taxes & Fees	1,002	1,134	0	0	1,002	1,134	13.17%
Unrestricted investment earnings	52	96	62	139	114	235	106.14%
Other	637	696	132	126	769	822	6.89%
<b>Total Revenues</b>	<b>8,587</b>	<b>10,744</b>	<b>6,533</b>	<b>6,894</b>	<b>15,120</b>	<b>17,638</b>	<b>16.65%</b>
<b>Expenses</b>							
General Government	1,454	1,550	0	0	1,454	1,550	6.60%
Public Safety	3,180	3,274	0	0	3,180	3,274	2.96%
Road & Bridge	3,052	2,632	0	0	3,052	2,632	-13.76%
Parks & Recreation	1,300	1,544	0	0	1,300	1,544	18.77%
Water	0	0	2,732	2,762	2,732	2,762	1.10%
Wastewater	0	0	1,322	1,570	1,322	1,570	18.76%
Solid Waste	0	0	1,267	1,370	1,267	1,370	8.13%
<b>Total Expenses</b>	<b>8,986</b>	<b>9,000</b>	<b>5,321</b>	<b>5,702</b>	<b>14,307</b>	<b>14,702</b>	<b>2.76%</b>
<b>Increase in net position</b>	<b>(399)</b>	<b>1,744</b>	<b>1,212</b>	<b>1,192</b>	<b>813</b>	<b>2,936</b>	<b>261.13%</b>
<b>Net position - Beginning</b>	<b>17,894</b>	<b>17,495</b>	<b>23,982</b>	<b>25,194</b>	<b>41,876</b>	<b>42,689</b>	<b>1.94%</b>
<b>Net Position - Ending</b>	<b>17,495</b>	<b>19,239</b>	<b>25,194</b>	<b>26,386</b>	<b>42,689</b>	<b>45,625</b>	<b>6.88%</b>

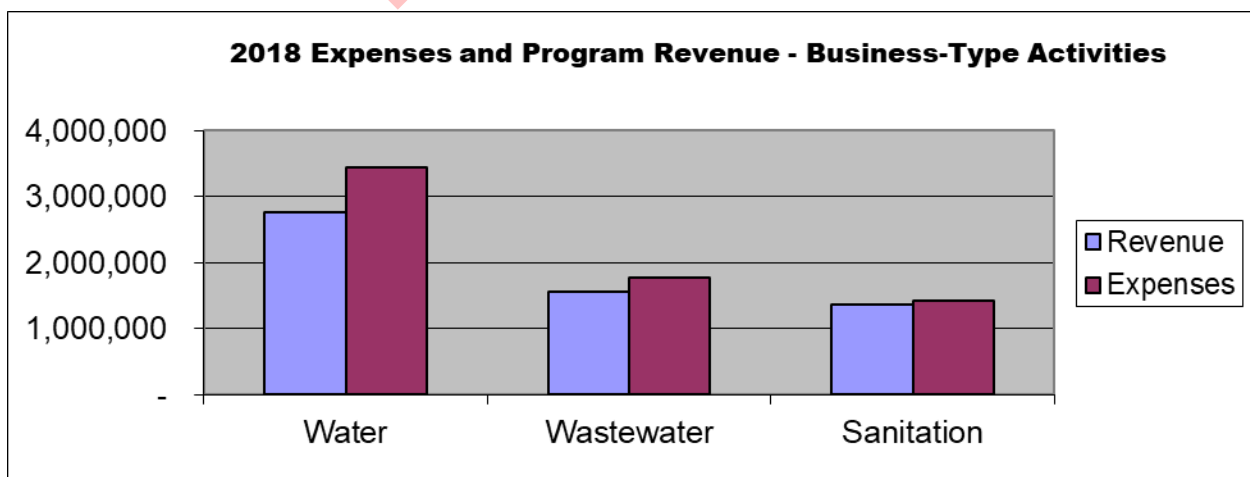
The City's total revenues were \$17,636,862. Charges for services account for 38.1% of all revenues.

- **Governmental Activities.** Governmental activities increased the City's net position by \$1,742,696.
- **Business-type Activities.** Business-type activities increased the City's net position by \$1,191,638.

**Figure 5**



**Figure 6**



## FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted previously, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unrestricted fund balance of the general fund was \$5,302,454, while the total fund balance equaled \$5,590,823.

**Proprietary funds.** The City's proprietary funds provide the same type of information found in the governmental-wide financial statements, but in more detail.

Net Position of the Water, Wastewater and Solid Waste Fund at the end of the year amount to \$18,651,965, \$5,655,388 and \$2,320,407, respectively. Other factors concerning the finances of these funds have already been addressed in the discussion of the City's Business-type activities.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets.** The City's investments in capital assets for its governmental and business-type activities as of December 31, 2018, amounts to \$34,777,923 (net of accumulated depreciation). The investment in capital assets includes land, buildings and system, improvements, machinery and equipment, park facilities, roads, highways and bridges.

**Figure 7**  
**Capital Assets**  
**(thousands)**

	Governmental Activities		Business-type Activities		Total		Total % Change
	2017	2018	2017	2018	2017	2018	
LAND	1,310	1,310	1,719	1,719	3,029	3,029	0.00%
BUILDINGS/IMPROVEMENTS	46,527	47,270	37,576	38,149	84,103	85,419	1.56%
MACHINERY AND EQUIPMENT	6,555	6,731	4,675	4,928	11,230	11,659	3.82%
WORK IN PROGRESS	0	156	0	285	0	441	0.00%
TOTALS AT HISTORICAL COST	54,392	55,467	43,970	45,081	98,362	100,548	2.22%
TOTAL ACCUM. DEPRECIATION	(42,478)	(42,879)	(22,063)	(22,891)	(64,541)	(65,770)	1.90%
NET CAPITAL ASSETS	11,914	12,588	21,907	22,190	33,821	34,778	2.83%

## BUDGETARY HIGHLIGHTS

- In general, all anticipated revenues were realized and actual expenses being less than their budgets, resulted in better outcome than originally anticipated.

### Long-Term Debt

**Figure 8**  
**City of Craig**  
**Outstanding Debt**  
**(thousands)**

	Governmental Activities		Business-type Activities		Total	
	2017	2018	2017	2018	2017	2018
Note Payable - Roof	23	0	0	0	23	0
Note Payable - Revize	0	12	0	0	0	12
Note Payable Colorado Water	0	0	3,297	0	3,297	0
Series 2018 Bonds	0	0	0	3,067	0	3,067
	<u>23</u>	<u>12</u>	<u>3,297</u>	<u>3,067</u>	<u>3,320</u>	<u>3,079</u>

## ECONOMIC FACTORS

- The local economic climate continues to remain flat in 2018.
- The sales tax increase provided a substantial increase in revenues in 2018.
- When budgeting for 2019, the City took into consideration the local economy and has been able to continue to provide the same level of services.

These and other factors were considered when the City prepared its 2019 budget.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, 300 West 4<sup>th</sup> Street, City of Craig, Colorado, 81625.

## **BASIC FINANCIAL STATEMENTS**

**CITY OF CRAIG**  
**STATEMENT OF NET POSITION**  
**December 31, 2018**

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 6,036,380	\$ 6,982,407	\$ 13,018,787
Receivables, net of allowance for uncollectibles:			
Property tax	1,334,700	-	1,334,700
Accounts	1,037,359	640,803	1,678,162
Internal balances	241,627	(241,627)	-
Prepaid expense	164	-	164
Inventory	12,674	342,064	354,738
Capital assets not being depreciated	1,465,370	2,004,151	3,469,521
Capital assets, net of accumulated depreciation	11,122,190	20,186,212	31,308,402
Total assets	<u>21,250,464</u>	<u>29,914,010</u>	<u>51,164,474</u>
<b>LIABILITIES</b>			
Accounts payable	130,716	248,757	379,473
Accrued payroll	157,793	70,221	228,014
Accrued interest payable	-	38,078	38,078
Long-term liabilities:			
Due within one year	5,200	301,836	307,036
Due in more than one year	383,186	2,868,985	3,252,171
Total liabilities	<u>676,895</u>	<u>3,527,877</u>	<u>4,204,772</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue-property taxes	1,334,700	-	1,334,700
Total deferred Inflows of Resources			
<b>NET POSITION</b>			
Net investment in capital assets	12,199,174	19,123,707	31,322,881
Restricted for TABOR			
Emergency reserves	288,369	-	288,369
Unrestricted	6,751,326	7,262,426	14,013,752
Total net position	<u>\$ 19,238,869</u>	<u>\$ 26,386,133</u>	<u>\$ 45,625,002</u>

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2018**

<b>Functions/Programs</b>	<b>Program Revenues</b>				<b>Net (Expense) Revenue and Changes to Net Position</b>		
	<b>Expenses</b>	<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
Primary government:							
Governmental activities:							
General government	\$ 1,550,222	\$ 164,238	\$ -	\$ -	\$ (1,385,984)	\$ -	\$ (1,385,984)
Public safety	3,274,551	41,164	283,756	-	(2,949,631)	-	(2,949,631)
Road and bridge	2,631,790	-	-	-	(2,631,790)	-	(2,631,790)
Parks and recreation	1,543,800	289,931	-	-	(1,253,869)	-	(1,253,869)
Total government activities	<u>\$ 9,000,363</u>	<u>\$ 495,333</u>	<u>\$ 283,756</u>	<u>\$ -</u>	<u>\$ (8,221,274)</u>	<u>\$ -</u>	<u>\$ (8,221,274)</u>
Business-type activities							
Water	2,761,621	3,151,972	260,000	31,000	-	681,351	681,351
Wastewater	1,569,957	1,753,396	-	14,340	-	197,779	197,779
Sanitation	1,370,587	1,418,065	-	-	-	47,478	47,478
Total business-type activities	<u>5,702,165</u>	<u>6,323,433</u>	<u>260,000</u>	<u>45,340</u>	<u>-</u>	<u>926,608</u>	<u>926,608</u>
	<u>\$ 14,702,528</u>	<u>\$ 6,818,766</u>	<u>\$ 543,756</u>	<u>\$ 45,340</u>	<u>\$ (8,221,274)</u>	<u>\$ 926,608</u>	<u>\$ (7,294,666)</u>
General revenues							
Taxes							
Sales and use tax					6,704,058	-	6,704,058
Property tax, levied for general purposes					1,335,057	-	1,335,057
Specific ownership tax					122,939	-	122,939
Franchise tax					296,314	-	296,314
Severance tax					238,620	-	238,620
Transportation tax					433,659	-	433,659
Other taxes					41,979	-	41,979
Mineral lease revenue					299,664	-	299,664
Investment earnings					95,733	138,999	234,732
Grants and contributions not restricted to specific programs					261,540	-	261,540
Miscellaneous					134,407	126,031	260,438
Total general revenues					<u>9,963,970</u>	<u>265,030</u>	<u>10,229,000</u>
Change in net position					1,742,696	1,191,638	2,934,334
Net position - Beginning					<u>17,496,173</u>	<u>25,194,495</u>	<u>42,690,668</u>
Net position - Ending					<u>\$ 19,238,869</u>	<u>\$ 26,386,133</u>	<u>\$ 45,625,002</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**December 31, 2018**

	<u>General</u>	<u>Non-Major Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 4,846,403	\$ 841,002	\$ 5,687,405
Receivables, net			
Property tax	1,194,175	140,525	1,334,700
Accounts	1,003,302	2,221	1,005,523
Prepaid expenses	164	-	164
Inventories	12,674	-	12,674
Total assets	<u>\$ 7,056,718</u>	<u>\$ 983,748</u>	<u>\$ 8,040,466</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 113,927	\$ 1,709	\$ 115,636
Accrued payroll	157,793	-	157,793
Total liabilities	<u>271,720</u>	<u>1,709</u>	<u>273,429</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable property tax	1,194,175	140,525	1,334,700
Total deferred inflows of resources	<u>1,194,175</u>	<u>140,525</u>	<u>1,334,700</u>
<b>FUND BALANCES</b>			
Nonspendable	12,838	-	12,838
Restricted for			
TABOR emergency reserve	288,369	-	288,369
Assigned to			
Public safety	-	181,583	181,583
Capital projects	-	659,931	659,931
Unassigned	5,289,616	-	5,289,616
Total fund balances	<u>5,590,823</u>	<u>841,514</u>	<u>6,432,337</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u>\$ 7,056,718</u>	<u>\$ 983,748</u>	<u>\$ 8,040,466</u>

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO  
RECONCILIATION OF THE BALANCE SHEET TO THE,  
STATEMENT OF NET POSITION  
FOR THE YEAR ENDED DECEMBER 31, 2018**

Total Fund Balances of Governmental Funds \$ 6,432,337

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Capital assets	55,466,651	
Accumulated depreciation	<u>(42,879,091)</u>	12,587,560

Long-term liabilities, including accrued compensated absences, are not due and payable in the current period and, therefore, are not reported in the funds.

Compensated absences	(376,086)
Debt for the acquisition of fixed assets	(12,300)

Internal service funds are used by management for medical benefits. The assets and liabilities of the internal service funds are included in governmental activities in the Statement of Net Position.

607,358

Net Position of Governmental Activities

\$ 19,238,869

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2018**

	<u>General</u>	<u>Non-Major Funds</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>			
Taxes	\$ 8,986,366	\$ 154,002	\$ 9,140,368
Licenses and permits	164,238	-	164,238
Intergovernmental revenue	683,800	193,418	877,218
Charges for services	289,931	-	289,931
Fines and forfeitures	41,164	-	41,164
Investment earnings	84,007	11,726	95,733
Miscellaneous	122,260	12,147	134,407
Total revenues	<u>10,371,766</u>	<u>371,293</u>	<u>10,743,059</u>
<b>EXPENDITURES</b>			
Current			
General government	1,331,358	2,813	1,334,171
Judicial	90,223	-	90,223
Public safety	3,115,912	43,464	3,159,376
Road and bridge	2,189,160	-	2,189,160
Community development	142,393	-	142,393
Parks and recreation	1,402,968	-	1,402,968
Capital outlay	1,019,572	364,776	1,384,348
Total expenditures	<u>9,291,586</u>	<u>411,053</u>	<u>9,702,639</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	1,080,180	(39,760)	1,040,420
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	236,825	236,825
Transfers out	(236,825)	-	(236,825)
Total other financing sources (uses)	<u>(236,825)</u>	<u>236,825</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	843,355	197,065	1,040,420
<b>FUND BALANCES - BEGINNING</b>	<u>4,747,468</u>	<u>644,449</u>	<u>5,391,917</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 5,590,823</u>	<u>\$ 841,514</u>	<u>\$ 6,432,337</u>

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
OF GOVERNMENTAL FUNDS TO THE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2018**

Net Changes in Fund Balances of Governmental Funds \$ 1,040,420

Amounts reported for governmental activities in the statement of net position are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation during the year.

Capital outlay	1,384,348	
Depreciation expense	<u>( 710,138)</u>	674,210

Payments of debt principal are considered changes in long-term liabilities. These are the principal payments during the year.

28,150

Proceeds of long-term debt \$ (17,500)

Changes in accrued compensated absences are considered changes in long-term liabilities. This is the change in compensated absences during the year.

(29,249)

Internal service funds are used by management for medical benefits. The net income of certain activities of the internal service fund are reported with governmental activities on the Statement of Activities.

46,665

Change in Net Position of Governmental Activities \$ 1,742,696

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**December 31, 2018**

	<b>Enterprise Funds</b>				
	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Sanitation Fund</b>	<b>Total</b>	<b>Internal Service Fund</b>
<b>Assets</b>					
Current assets					
Cash and Cash equivalents	\$ 3,756,773	\$ 1,618,986	\$ 1,606,648	\$ 6,982,407	\$ 348,975
Receivables, net of allowance for uncollectibles	292,143	173,539	175,121	640,803	31,836
Due from other funds	-	2,390	-	2,390	-
Inventory	296,912	45,152	-	342,064	-
Total current assets	4,345,828	1,840,067	1,781,769	7,967,664	380,811
Non-current assets					
Non-depreciable capital assets	1,746,321	257,830	-	2,004,151	-
Depreciable capital assets, net	15,924,406	3,630,455	631,351	20,186,212	-
Total non-current assets	17,670,727	3,888,285	631,351	22,190,363	-
Total Assets	22,016,555	5,728,352	2,413,120	30,158,027	380,811
<b>Liabilities</b>					
Current liabilities					
Accounts payable	180,794	28,718	39,245	248,757	15,080
Accrued payroll	29,871	21,962	18,388	70,221	-
Accrued interest payable	38,078	-	-	38,078	-
Due to other funds	2,390	-	-	2,390	-
Compensated absences	46,801	22,284	35,080	104,165	-
Notes payable - current	301,836	-	-	301,836	-
Total current liabilities	599,770	72,964	92,713	765,447	15,080
Long-term liabilities					
Notes payable non-current	2,764,820	-	-	2,764,820	-
Total Liabilities	3,364,590	72,964	92,713	3,530,267	15,080
<b>NET POSITION</b>					
Net invested in capital assets	14,604,071	3,888,285	631,351	19,123,707	-
Unrestricted	4,047,894	1,767,103	1,689,056	7,504,053	365,731
Total Net Position	\$18,651,965	\$ 5,655,388	\$ 2,320,407	\$26,627,760	\$ 365,731
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds				(241,627)	
<b>Net Position of Business Type Activities</b>				<u>\$26,386,133</u>	

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF REVENUES, EXPENSES**  
**AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2018**

	<b>Enterprise Funds</b>				
	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Sanitation Fund</b>	<b>Total</b>	<b>Internal Service Fund</b>
Operating Revenues					
Charges for services	\$ 3,151,972	\$ 1,753,396	\$ 1,418,065	\$ 6,323,433	\$ 2,047,555
Intergovernmental	260,000	-	-	260,000	-
Miscellaneous	72,850	33,423	19,758	126,031	31,836
Total Operating Revenues	<u>3,484,822</u>	<u>1,786,819</u>	<u>1,437,823</u>	<u>6,709,464</u>	<u>2,079,391</u>
Operating Expenses					
Salaries	693,285	552,020	439,719	1,685,024	-
Employee benefits	357,464	253,294	223,421	834,179	39,055
Depreciation	553,970	233,748	130,543	918,261	-
Repairs and maintenance	390,586	222,171	36,254	649,011	-
Utilities	211,636	141,799	6,327	359,762	-
Landfill fees	-	-	359,899	359,899	-
Chemicals	132,344	12,321	-	144,665	-
Insurance and bonds	59,138	28,211	19,889	107,238	1,974,959
Supplies	44,701	29,337	126,618	200,656	-
Other purchased services	157,792	97,056	23,935	278,783	-
Miscellaneous	-	-	3,982	3,982	-
Total Operating Expenses	<u>2,600,916</u>	<u>1,569,957</u>	<u>1,370,587</u>	<u>5,541,460</u>	<u>2,014,014</u>
Operating Income	<u>883,906</u>	<u>216,862</u>	<u>67,236</u>	<u>1,168,004</u>	<u>65,377</u>
Non-operating Revenues (Expenses)					
Investment earnings	72,867	30,262	35,870	138,999	71
Interest expense	(119,762)	-	-	(119,762)	-
Lease fees	(59,726)	-	-	(59,726)	-
Total Non-operating Revenues	<u>(106,621)</u>	<u>30,262</u>	<u>35,870</u>	<u>(40,489)</u>	<u>71</u>
Income Before Contributions and Transfers	777,285	247,124	103,106	1,127,515	65,448
Capital Contributions (tap fees)	31,000	14,340	-	45,340	-
Change in Net Position	<u>808,285</u>	<u>261,464</u>	<u>103,106</u>	<u>1,172,855</u>	<u>65,448</u>
Total Net Position - Beginning	<u>17,843,680</u>	<u>5,393,924</u>	<u>2,217,301</u>	<u>25,454,905</u>	<u>300,283</u>
Total Net Position - Ending	<u>\$ 18,651,965</u>	<u>\$ 5,655,388</u>	<u>\$ 2,320,407</u>	<u>\$26,627,760</u>	<u>\$ 365,731</u>
<b>Change in Net Position of Enterprise Funds</b>					
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds				1,172,855	
				18,783	
<b>Change in Net Position of Business Type Activities</b>				<u>\$ 1,191,638</u>	

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2018**

	<b>Enterprise Funds</b>			
	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Sanitation Fund</b>	<b>Internal Service Fund</b>
<b>Cash Flows from Operating Activities</b>				
Cash received from customers and others	\$ 3,087,684	\$ 1,744,282	\$ 1,409,950	\$ 6,241,916
Cash paid for goods and services	(895,827)	(549,264)	(563,495)	(2,008,586)
Cash paid to employees	(1,043,691)	(796,892)	(653,991)	-
Other cash receipts	329,445	33,423	19,758	(1,978,969)
<b>Net Cash Provided by Operating Activities</b>	<u>1,477,611</u>	<u>431,549</u>	<u>212,222</u>	<u>48,621</u>
<b>Cash Flows from Capital and Related Financing Activities</b>				
Acquisition and construction of capital assets	(870,515)	(41,495)	(289,737)	-
Capital grants and contributions	31,000	14,340	-	-
Principal paid on capital debt	(230,340)	-	-	-
Interest paid on capital debt	(114,963)	-	-	-
Lease fees	(59,726)	-	-	-
<b>Net Cash Used by Capital and Related Financing Activity</b>	<u>(1,244,544)</u>	<u>(27,155)</u>	<u>(289,737)</u>	<u>-</u>
<b>Cash Flows from Investing Activities</b>				
Interest on investment	72,867	30,262	35,870	71
<b>Net Cash Provided by Investing Activities</b>	<u>72,867</u>	<u>30,262</u>	<u>35,870</u>	<u>71</u>
<b>Net Change in Cash and Cash Equivalents</b>	305,934	434,656	(41,645)	48,692
<b>Cash and Cash Equivalents - Beginning</b>	<u>3,450,839</u>	<u>1,184,330</u>	<u>1,648,293</u>	<u>300,283</u>
<b>Cash and Cash Equivalents - Ending</b>	<u>\$ 3,756,773</u>	<u>\$ 1,618,986</u>	<u>\$ 1,606,648</u>	<u>\$ 348,975</u>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities</b>				
Operating income (loss)	\$ 883,906	\$ 216,862	\$ 67,236	\$ 65,377
<b>Adjustments to reconcile operating income (loss) to net cash provided by operating activities</b>				
Depreciation	553,970	233,748	130,543	-
(Increase) decrease in accounts receivable	(67,693)	(9,114)	(8,115)	(31,836)
(Increase) decrease in inventory	7,949	(13,239)	-	-
Increase (decrease) in accounts payable	92,421	(5,130)	13,409	15,080
Increase (decrease) in accrued payroll	4,805	3,583	1,937	-
Increase (decrease) in compensated absences	2,253	4,839	7,212	-
<b>Total Adjustments</b>	<u>593,705</u>	<u>214,687</u>	<u>144,986</u>	<u>(16,756)</u>
<b>Net Cash Provided by Operating Activities</b>	<u>\$ 1,477,611</u>	<u>\$ 431,549</u>	<u>\$ 212,222</u>	<u>\$ 48,621</u>

The accompanying notes are an integral part of these financial statements.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Craig, Colorado (the “City”), is a home Rule City (a municipal corporation, as defined by Colorado Revised Statutes). An elected Mayor and City Council are responsible for setting policy, appointing administrative personnel and adopting an annual budget in accordance with state statutes. The City provides the following services: public safety, public works, culture and recreation facilities and activities, water and wastewater services, and sanitation services.

The City’s financial statements are prepared in accordance with generally accepted accounting principles (“GAAP”). The Governmental Accounting Standards Board (“GASB”) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established by GAAP used by the City are discussed below.

**Reporting Entity**

The reporting entity consists of (a) the primary government; i.e., the City, and (b) organizations for which the City is financially accountable. The City is considered financially accountable for legally separate organizations if it is able to appoint a voting majority of an organization’s governing body and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the City. Consideration is also given to other organizations, which are fiscally dependent; i.e., unable to adopt a budget, levy taxes, or issue debt without approval by the City. Organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete are also included in the reporting entity.

**Component Units** - The accompanying financial statements present the primary government and the following blended component unit (an entity for which the government is considered to be financially accountable).

**The Center of Craig** – The Center services all citizens of the City and is governed by a board appointed by the City Council. The City has pledged to support the entity in its operations for providing meeting and activity space for citizens and organizations of the City. The Center of Craig is reported as a part of the General Fund. The Center does not issue separate financial statements.

**Joint Ventures** - The Craig/Moffat County Airport joint operations was created for the purposes of operating an airport for the benefit of the citizens of Craig and unincorporated Moffat County. The City provides a small amount of funding for on-going airport operations. The Airport is included in the financial statements of Moffat County. At December 31, 2017, which is the date the latest information is available, the Airport fund’s fund balance was approximately 36% of expenditures.

**Government-Wide and Fund Financial Statements**

The City’s basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City’s major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The City’s public safety, public works, and culture and recreation are classified as governmental activities. The City’s water, wastewater, and sanitation services are classified as business type activities.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government-Wide Financial Statements - In the government-wide Statement of Net Position, both the governmental and business-type activities columns are (a) presented on a consolidated basis by column, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts, net investment in capital assets; restricted net position; and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the City's functions and business-type activities (public safety, highways and streets, utilities, etc.). The functions are also supported by general government revenues (sales and property taxes, and other taxes, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, operating and capital grants. Program revenues must be directly associated with the function (police, roads, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. For the most part, the effect of interfund activity has been removed from these statements.

The net costs (by function or business-type activity) are normally covered by general revenue (sales and property taxes, investment earnings, etc.).

The government-wide focus is on the sustainability of the City as an entity and the change in the City's net position resulting from the current year's activities.

Fund Financial Statements - The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

The fund focus is on current available resources and budget compliance.

The City reports the following governmental funds.

The General Fund is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.

The ACET Fund accounts for the activities of ACET and the Criminal Justice Grant.

The Capital Projects Fund accounts for taxes set aside for construction or replacement of curbs, gutters and drainage on streets.

The City reports the following proprietary or business-type funds:

The Water Fund accounts for the delivery of water to the citizens of the City.

The Wastewater Fund accounts for sewer service to the citizens of the City.

The Sanitation Fund accounts for waste collection and disposal for the citizens of the City.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements (Continued)

The Internal Service Fund accounts for medical benefits provided to City employees.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus refers to whether financial statements measure changes in current resources only (current financial focus) or changes in both current and long-term resources (long-term economic focus). Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements. Financial statement presentation refers to classification of revenues by source and expenses by function.

Long-term Economic Focus and Accrual Basis - Both governmental and business-type activities in the government-wide financial statements and the proprietary fund financial statements use the long-term economic focus and are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Current Financial Focus and Modified Accrual Basis - The government fund financial statements use the current financial focus and are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (within 60 days after December 31). Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt, if any, is recognized when due.

Financial Statement Presentation - Amounts reported as program revenues include 1) charges to customers for goods and services provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Financial Statement Accounts

Cash and Cash Equivalents - Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the City.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Statement Accounts (Continued)

Investments – Investments are stated at fair value. The change in fair value of investments is recognized as an increase or decrease to investment assets and investment income. The City's investment in C-SAFE is carried at amortized cost. The City's investments in C-SAFE and COLOTRUST Plus+ are reported at net asset value (NAV).

Receivables – Receivables are reported net of an allowance for uncollectible accounts. As of December 31, 2018, the City had an allowance of \$6,670 in governmental activities and \$3,982 in business-type activities.

Property Taxes – Property taxes are assessed in one year as a lien on the property, but are not collected by the governmental units until the subsequent year. In accordance with generally accepted accounting principles, the assessed but uncollected property taxes have been recorded as a receivable and as unearned revenue.

Interfund Receivables and Payables – Balances at year-end between funds are reported as "due to / from other funds" in the fund financial statements. Balances are expected to be repaid within one year. Any residual balances not eliminated between the governmental and business-type activities are reported as "internal balances" in the government-wide financial statements.

Inventory – Inventories are recorded at average cost.

Capital Assets – Capital assets, which include land, buildings, equipment, vehicles, and infrastructure assets (only infrastructure acquired after January 1, 2000), are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial cost of \$5,000 or more and an estimated useful life in excess of two years. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Capital outlay for projects is capitalized as projects are constructed. Interest incurred during the construction phase is capitalized as part of the value of the assets constructed in the business-type activities.

Capital assets, excluding land and construction in progress, are depreciated using the straight-line method over the following estimated useful lives.

<u>Description</u>	<u>Estimated Lives</u>
Infrastructure	20 – 50 years
Buildings and improvements	10 – 50 years
Furniture and fixtures	10 years
Vehicles	4 – 8 years
Other equipment	5 – 10 years
Computer equipment	5 years

Compensated Absences – Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered, and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Statement Accounts (Continued)

Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the City's past experience of making termination payments.

All compensated absence liabilities include salary-related payments, where applicable.

The total compensated absence liability is reported on the government-wide financial statements. Governmental funds report the compensated absence liability at the fund reporting level only when due.

Deferred Inflows of Resources – In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has one type of item that qualifies for reporting in this category. The item, unavailable property tax revenue, is deferred and recognized as an inflow of resources in the period that the amounts become available and earned.

Fund Balance – The City classifies governmental fund balances as follows:

*Non-spendable* – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements.

*Restricted* - includes fund balance amounts that are constrained for specific purposes which are externally imposed by provider, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.

*Committed* – includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority which is the City Council. Commitments are established by City Council resolution.

*Assigned* – includes spendable fund balance amounts that are intended to be used for specific purposes that are neither considered restricted nor committed. Fund balance may be assigned by the City Council or its management designee.

*Unassigned* – includes residual positive fund balance within the General Fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those specific purposes.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The City requires restricted amounts to be spent first when both restricted and unrestricted fund balance are available unless there are legal documents/contracts that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the City first uses committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The City does not have a formal minimum fund balance policy. However, the City's budget includes a calculation of a targeted reserve positions and management reports the targeted amounts annually to City Council.

Use of Estimates – The preparation of financial statements in conformity with GAAP requires the City's management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgets are adopted on a basis consistent with generally accepted accounting principles, except for the proprietary funds. Annual appropriations are adopted for all funds. Expenditures may not legally exceed appropriations at the fund level. All appropriations lapse at year end.

As required by Colorado Statutes and the Home Rule Charter, the City followed the required timetable noted below in preparing, approving, and enacting its budget for 2018.

For the 2018 budget year, prior to August 25, 2017, the County Assessor sent to the City an assessed valuation of all taxable property within the City's boundaries.

The Mayor, or other qualified person appointed by the Council, submitted to the Council, on or before October 15, 2017, a recommended budget which detailed the necessary property taxes needed along with other available revenues to meet the City's operating requirements.

Prior to December 15, 2017, a public hearing was held for the budget, the Council certified to the County Commissioners a levy rate that derived the necessary property taxes as computed in the proposed budget, and the Council adopted the proposed budget and an appropriating resolution that legally appropriated expenditures for the upcoming year.

After adoption of the budget resolution, the City may make the following changes: a) it may transfer appropriated money between funds; b) approve supplemental appropriations to the extent of revenues in excess of estimated revenues in the budget; c) approve emergency appropriations; and d) reduce appropriations for which originally estimated revenues are insufficient.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Taxes levied in one year are collected in the succeeding year. Thus, taxes certified in 2017 were collected in 2018 and taxes certified in 2018 will be collected in 2019. Taxes are due on January 1<sup>st</sup> in the year of collection; however, they may be paid in either one installment (no later than April 30<sup>th</sup>) or two equal installments (no later than February 28<sup>th</sup> and June 15<sup>th</sup>) without interest or penalty. Taxes that are not paid within the prescribed time bear interest at the rate of one percent (1%) per month until paid. Unpaid amounts and the accrued interest thereon become delinquent on June 16<sup>th</sup>.

TABOR Amendment

In November 1992, Colorado voters amended Article X of the Colorado Constitution by adding Section 20; commonly known as the Taxpayer's Bill of Rights ("TABOR"). TABOR contains revenue, spending, tax and debt limitations that apply to the State of Colorado and local governments. TABOR requires, with certain exceptions, advance voter approval for any new tax, tax rate increase, mill levy above that for the prior year, extension of any expiring tax, or tax policy change directly causing a net tax revenue gain to any local government.

Except for refinancing bonded debt at a lower interest rate or adding new employees to existing pension plans, TABOR requires advance voter approval for the creation of any multiple-fiscal year debt or other financial obligation unless adequate present cash reserves are pledged irrevocably and held for payments in all future fiscal years.

TABOR also requires local governments to establish an emergency reserve to be used for declared emergencies only. The reserve is calculated at 3% of fiscal year spending. Fiscal year spending excludes bonded debt service and enterprise spending. The City has reserved \$288,369, which is the approximate required reserve at December 31, 2018.

On November 7, 2000, voters within the City approved the collection, retention and expenditure of all revenues and other funds collected during 2000 and each subsequent year without raising any additional taxes.

The City's management believes it is in compliance with the financial provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of its provisions, including the interpretation of how to calculate fiscal year spending limits, will require judicial interpretation.

NOTE 3 - CASH AND INVESTMENTS

The City's deposits are entirely covered by federal depository insurance ("FDIC") or by collateral held under Colorado's Public Deposit Protection Act ("PDPA"). The FDIC insures the City for \$250,000 of the City's deposits at each financial institution. Deposit balances over \$250,000 are collateralized as required by PDPA by pledging amounts at least equal to 102% of the uninsured deposits. The carrying amount of the City's demand deposits was \$1,243,103 at year end with a bank balance of \$1,471,288. Of the bank balance, \$943,435 was covered by FDIC insurance, \$522,955 was covered by the PDPA, and \$4,898 represented amounts collected by the City's credit card vendor that were uninsured and uncollateralized.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 3 - CASH AND INVESTMENTS Continued

The City's investment policy permits investments in the following type of obligations:

- U.S. Treasury Obligations (maximum maturity of 60 months)
- Federal Instrumentality Securities (maximum maturity of 60 months)
- FDIC-insured Certificates of Deposit (maximum maturity of 18 months)
- Prime Commercial Paper (maximum maturity of 9 months)
- Local Government Investment Pools
- Money Market Mutual Funds
- Securities specifically approved by the City Council

Investment Pool represents investments in COLOTRUST Plus+ and C-SAFE. The Pools investment strategies focus on safety, liquidity, legality, and yield. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. The fair value of the pool is determined by the pool's share price. The State Securities Commissioner administers and enforces all State statutes governing the pools. The pools operate similarly to a money market fund and each share is equal in value to \$1.00. At December 31, 2018, the City's investments in COLOTRUST Plus+ and C-SAFE were \$11,583,105 and \$183,616.

Fair Value Hierarchy. The city categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. As all of its investments are measured at NAV, the City has no investments required to be reported under the fair value hierarchy.

*Interest Rate Risk* – As a means of limiting its exposure to interest rate risk, the City diversifies its investments by security type and institution, and limits holdings in any one type of investment with any one issuer. The City coordinates its investment maturities to closely match cash flow needs and restricts the maximum investment term to less than five years from the purchase date. At December 31, COLOTRUST Plus+ had a weighted average maturity of 41 days to reset and 61 days to final maturity. CSAFE had a weighted average maturity of 20.66 days to final maturity.

*Credit Risk* – State law and City policy limit investments to those authorized by State statutes including U.S. agencies and 2a7-like pools. The City's general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments. The investments all carry a S&P Rating of AAAM.

*Concentration of Credit Risk* – The City diversifies its investments by security type and institution. Financial institutions holding City funds must provide the City with a statement of collateral in the form of a listing of securities pledged, and a copy of the certificate from the Banking Authority that states that the institution is an eligible public depository. Colorado's PDPA requirement noted above mitigates concentration of credit risk.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 3 - CASH AND INVESTMENTS Continued

A reconciliation of deposits and investments to the financial statement captions is as follows:

Deposits and Investments

Deposits	\$ 1,243,103
Cash on hand	8,963
Investment pools	<u>11,766,721</u>
	<u>\$ 13,018,787</u>

	<u>Cash Equivalents</u>	<u>Investments</u>	<u>Total</u>
Governmental funds	\$ 615,147	\$ 5,421,233	\$ 6,036,380
Proprietary funds	<u>636,919</u>	<u>6,345,488</u>	<u>6,982,407</u>
Total	<u>\$ 1,252,066</u>	<u>\$ 11,766,721</u>	<u>\$ 13,018,787</u>

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2018 was as follows:

	<u>Balance 1/1/2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance 12/31/2018</u>
<u>Governmental Activities:</u>				
<u>Capital assets not being depreciated</u>				
Land	\$ 1,309,762	\$ 0	\$ 0	\$ 1,309,762
Construction in progress	<u>0</u>	<u>155,608</u>	<u>0</u>	<u>155,608</u>
Total not being depreciated	<u>1,309,762</u>	<u>155,608</u>	<u>0</u>	<u>1,465,370</u>
<u>Capital assets being depreciated</u>				
Infrastructure	42,397,658	731,336	(11,020)	43,117,974
Buildings and improvements	4,129,292	23,300	0	4,152,592
Vehicles and equipment	<u>6,554,682</u>	<u>474,104</u>	<u>(298,071)</u>	<u>6,730,715</u>
Total capital assets being depreciated	<u>53,081,632</u>	<u>1,228,740</u>	<u>(309,091)</u>	<u>54,001,281</u>
<u>Accumulated depreciation</u>				
Infrastructure	(33,743,234)	(382,465)	11,020	(34,114,579)
Buildings and improvements	(2,667,313)	(115,571)	0	(2,782,884)
Vehicles and equipment	<u>(6,067,497)</u>	<u>(212,202)</u>	<u>298,071</u>	<u>(5,981,628)</u>
Total accumulated depreciation	<u>(42,478,044)</u>	<u>(710,138)</u>	<u>309,091</u>	<u>(42,879,091)</u>
Depreciable capital assets, net	<u>10,603,588</u>	<u>518,602</u>	<u>0</u>	<u>11,122,190</u>
Governmental Activities Capital Assets, Net	<u>\$11,913,350</u>	<u>\$ 674,210</u>	<u>\$ 0</u>	<u>\$12,587,560</u>

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 4 - CAPITAL ASSETS (CONTINUED)

	<u>Balance</u> <u>1/1/2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>12/31/2018</u>
<u>Business-type Activities:</u>				
<u>Capital assets not being depreciated</u>				
Land	\$ 1,719,009	\$ 0	\$ 0	\$ 1,719,009
Construction in progress	<u>0</u>	<u>285,142</u>	<u>0</u>	<u>285,142</u>
Total not being depreciated	<u>1,719,009</u>	<u>285,142</u>	<u>0</u>	<u>2,004,151</u>
<u>Capital assets being depreciated</u>				
Buildings and improvements	37,575,519	573,586	0	38,149,105
Vehicles and equipment	<u>4,675,226</u>	<u>343,019</u>	<u>(90,240)</u>	<u>4,928,005</u>
Total capital assets being depreciated	<u>42,250,745</u>	<u>916,605</u>	<u>(90,240)</u>	<u>43,077,110</u>
<u>Accumulated depreciation</u>				
Buildings and improvements	(18,357,848)	(711,853)	0	(19,069,701)
Vehicles and equipment	<u>(3,705,029)</u>	<u>(206,408)</u>	<u>90,240</u>	<u>(3,821,197)</u>
Total accumulated depreciation	<u>(22,062,877)</u>	<u>(918,261)</u>	<u>90,240</u>	<u>(22,890,898)</u>
Depreciable capital assets, net	<u>20,187,868</u>	<u>(1,656)</u>	<u>0</u>	<u>20,186,212</u>
Business-type activities				
Capital Assets, Net	<u>\$21,906,877</u>	<u>\$ 283,486</u>	<u>\$ 0</u>	<u>\$22,190,363</u>

Depreciation expense was charged to functions of the primary government as follows

Governmental activities	
General government	\$ 124,071
Public safety	19,881
Road and bridge	452,160
Parks and recreation	<u>114,026</u>
Total depreciation expense government activities	<u>\$ 710,138</u>
Business-type activities	
Water	\$ 553,970
Wastewater	233,748
Sanitation	<u>130,543</u>
Total depreciation expense Business-type activities	<u>\$ 918,261</u>

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Business-type activities owed governmental activities \$241,627 at December 31, 2018 as a result of internal service fund activity of the enterprise funds being consolidated into the governmental activities. At December 31, 2018 the Water Fund owed the Wastewater Fund \$2,390.

The general fund transferred \$236,825 to the capital projects fund for the year ended December 31, 2018, to pay for certain curb and gutter improvements.

NOTE 6 - LONG-TERM DEBT

	<u>1/1/2018</u>	<u>Additions</u>	<u>Payments</u>	<u>Amount Due 12/31/2018</u>	<u>In One Year</u>
<u>Governmental Activities</u>					
Roof repair Loan	\$ 22,950	\$ 0	\$ 22,950	\$ 0	\$ 0
Revize	0	17,500	5,200	12,300	5,200
Compensated absences	<u>346,837</u>	<u>242,515</u>	<u>213,266</u>	<u>376,086</u>	<u>125,362</u>
Total	<u>\$ 369,787</u>	<u>\$ 260,015</u>	<u>\$ 241,416</u>	<u>\$ 388,386</u>	<u>\$ 130,562</u>
<u>Business Activities</u>					
Note payable Colorado Water	\$ 3,296,996	\$ 0	\$ 3,296,996	\$ 0	\$ 0
2018 Series note	0	3,213,734	147,078	3,066,656	301,836
Compensated absences	<u>89,860</u>	<u>77,628</u>	<u>63,323</u>	<u>104,165</u>	<u>34,722</u>
Total	<u>\$ 3,386,856</u>	<u>\$ 3,291,362</u>	<u>\$ 3,507,397</u>	<u>\$ 3,170,821</u>	<u>\$ 336,558</u>

For the year ended December 31, 2018, the City paid \$119,762 in interest.

*Colorado Water Resources and Power Development Authority Note 2006* – In 2006, the City entered into an agreement with the Colorado Water Resources and Power Development Authority. The City's participation related to the Authority's 2006 Series A, Clean Water Revenue Bond Issue, to finance improvements to the City's water system. The improvements are financed by a 20-year note in the amount of \$6,056,378, payable in annual installments of varying amounts.

In 2018, the City refunded the 2006 note and issued a Series 2018 note in the amount of \$3,213,734, payable in semi-annual installments of varying amounts. The note carries interest of 2.98% and matures in 2027. The note is subject to a prepayment penalty of 2% of the outstanding principal amount.

The City entered into an agreement with the Boys and Girls Club of Craig who rents certain real property. The City has agreed to reimburse the not-for-profit for its share of roof repairs paying totaling \$22,950. That payment was made in 2018.

The City entered into an agreement with Revize, LLC for various web services and technological support. The agreement carries no interest and requires payment of \$5,200 in 2019, \$5,200 in 2020, and \$1,900 in 2021.

*Debt Service Requirements*

The following outlines the debt service requirements for the Series 2018 note.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 6 - LONG-TERM DEBT (Continued)

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 301,836	\$ 89,154	\$ 390,990
2020	310,897	80,093	390,990
2021	320,231	70,759	390,990
2022	329,845	61,145	390,990
2023	339,748	51,242	390,990
2024-2027	<u>1,464,099</u>	<u>99,861</u>	<u>1,563,960</u>
	<u>\$ 3,066,656</u>	<u>\$ 452,254</u>	<u>\$3,518,910</u>

*Accrued Compensated Absences* - Earned but unused vacation and sick benefits amounted to \$376,086 in governmental activities and \$104,165 in business-type activities at December 31, 2018.

During the year ended December 31, 2018, the following changes occurred in long-term liabilities:

NOTE 7 - PENSION PLANS

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. This plan permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are to be held in trust for the exclusive benefit of the plan participants and their beneficiaries.

The accrual basis of accounting is used for the plan. Revenues are recognized when earned and expenditures are recognized when incurred. Investments are recorded at market value.

Plan investment purchases are determined by the plan participant and therefore, the plan's investment concentration varies between participants. The City has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor. The City is neither the trustee nor the administrator for the plan.

Deferred Compensation Plan – Section 401(a)

The City participates in a defined contribution retirement plan covering all full-time employees. The plan is administrated by ICMA Retirement Corporation and the City has no fiduciary responsibility for the plan. The city contributes 12% of the compensation and the employees contribute 6%. Plan contributions for the year ended December 31, 2018 were \$650,683 for the City and \$325,476 for the employees. The plan vests at a rate of 20% per year and is fully vested after five years. As of December 31, 2018, the plan had 53 employees fully vested and 26 non-vested employees. City Council has the authority to establish and amend the benefit terms and contributing rates. Unvested City contributions for employees who leave employment before five years are used to reduce the City's current period contribution requirement.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7 - PENSION PLANS (Continued)

No forfeitures were used to reduce the City's contributions in 2018. The current balance in the forfeiture account is \$185,124.

NOTE 8 - COMMITMENT AND CONTINGENCIES

The City has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could result in a request for reimbursement to the grantor agency for costs disallowed under terms of the grant. Based on prior experience, the City believes such disallowances, if any, will be immaterial.

The City has entered into employment contracts with certain City staff. These employment contracts are of varying length and include termination payments of different amounts.

The City has an engineering contract for the water system and plant improvements totaling \$493,590. At December 31, 2018, \$327,419 remains unexpended.

NOTE 9 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and general liability. The City carries commercial and trust coverage for these risks and does not expect claims to exceed their coverage.

NOTE 10 - INTERGOVERNMENTAL AGREEMENT

On October 21, 2014, the City entered into an agreement with the Colorado River Water Conservation District (CRWCD). The agreement specifies the allocation of expenses for the operation, maintenance, repair and replacement of Elkhead Reservoir. Recreation facility and management expenses at Elkhead Reservoir shall be allocated 50% to the City and 50% to CRWCD. All other operation, maintenance, repair and replacement costs shall be allocated 51.75% to the City and 48.25% to CRWCD. The City received reimbursement of 2018 operating expenses of \$26,121.

NOTE 11 - RELATED PARTY TRANSACTIONS

The City from time to time in the normal course of business executes transactions with local businesses which in some cases may be owned by members of the City Council as well as provide utility services to those members and businesses. The City believes that transaction when they arise are handled in a manner which is consistent with its normal procurement policies.

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES - BUDGET AND ACTUAL**  
**GENERAL FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	2018			2017
	Original Budget	Final Budget	Actual	Final Budget Variance Positive (Negative) Actual
<b>REVENUES</b>				
Taxes				
General property taxes	\$ 1,198,500	\$ 1,198,500	\$ 1,192,949	\$ (5,551)
Highway user taxes	304,770	304,770	401,401	96,631
Specific ownership taxes	87,700	87,700	111,045	23,345
Sales tax	6,075,100	6,075,100	6,704,058	628,958
Franchise tax	295,000	295,000	296,314	1,314
Severance tax	180,000	180,000	238,620	58,620
Interest and penalties	-	-	25,611	25,611
Cigarette taxes	20,000	20,000	16,368	(3,632)
Total taxes	8,161,070	8,161,070	8,986,366	825,296
Licenses and permits				
Building permits	90,000	90,000	138,390	48,390
Miscellaneous	9,600	9,600	25,848	16,248
Total licenses and permits	99,600	99,600	164,238	64,638
Intergovernmental revenues				
Motor vehicle tax	45,000	45,000	32,258	(12,742)
State grants	128,980	128,980	261,540	132,560
Mineral lease	300,000	300,000	299,664	(336)
State lottery	85,000	85,000	90,338	5,338
Public safety grants	-	-	-	-
Total intergovernmental revenues	558,980	558,980	683,800	124,820
Charges for services				
Recreation program fees	135,750	135,750	168,072	32,322
Swimming pool fees	112,050	112,050	121,317	9,267
Concessions	-	-	542	542
Total charges for services	247,800	247,800	289,931	42,131
Fines and forfeitures	61,000	61,000	41,164	(19,836)
Investment Earnings	27,100	27,100	84,007	56,907
Miscellaneous				
Rents and royalties	23,000	23,000	23,273	273
Miscellaneous	40,450	40,450	98,987	58,537
Total Miscellaneous	63,450	63,450	122,260	58,810
Total Revenues	\$ 9,219,000	\$ 9,219,000	\$ 10,371,766	\$ 1,152,766

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL**  
**GENERAL FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>			<b>Variance with</b>	<b>2017</b>
	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Final Budget Positive (Negative)</b>	<b>Actual</b>
<b>EXPENDITURES</b>					
General government					
City council	\$ 204,265	\$ 204,265	\$ 197,602	\$ 6,663	\$ 214,787
Administration	213,465	293,465	353,964	(60,499)	232,467
Engineering	65,040	82,040	91,129	(9,089)	76,510
Finances	379,567	379,567	299,033	80,534	290,749
Clerk and personnel	235,190	240,190	238,159	2,031	241,815
Building maintenance	81,620	81,620	50,275	31,345	57,922
City attorney	112,640	112,640	101,196	11,444	96,541
Total general government	<u>1,291,787</u>	<u>1,393,787</u>	<u>1,331,358</u>	<u>62,429</u>	<u>1,210,791</u>
Judicial					
Municipal	99,830	102,830	90,223	12,607	49,471
Total judicial	<u>99,830</u>	<u>102,830</u>	<u>90,223</u>	<u>12,607</u>	<u>49,471</u>
Public safety					
Police	<u>3,249,235</u>	<u>3,304,035</u>	<u>3,115,912</u>	<u>188,123</u>	<u>3,065,278</u>
Total public safety	<u>3,249,235</u>	<u>3,304,035</u>	<u>3,115,912</u>	<u>188,123</u>	<u>3,065,278</u>
Road and bridge	<u>2,334,045</u>	<u>2,344,745</u>	<u>2,189,160</u>	<u>155,585</u>	<u>2,141,333</u>
Community Development	<u>110,095</u>	<u>130,095</u>	<u>142,393</u>	<u>(12,298)</u>	<u>101,123</u>
Parks and Recreation					
General operations	785,665	796,865	805,335	(8,470)	700,756
Pool complex	364,505	377,255	311,410	65,845	306,053
Center of Craig	30,200	30,200	19,703	10,497	27,234
Recreation programs	248,665	254,665	266,520	(11,855)	222,991
Total parks and recreation	<u>1,429,035</u>	<u>1,458,985</u>	<u>1,402,968</u>	<u>56,017</u>	<u>1,257,034</u>
Capital outlay	<u>484,170</u>	<u>1,321,170</u>	<u>1,019,572</u>	<u>301,598</u>	<u>532,825</u>
Total Expenditures	<u>\$ 8,998,197</u>	<u>\$ 10,055,647</u>	<u>\$ 9,291,586</u>	<u>\$ 764,061</u>	<u>\$ 8,357,855</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers out	<u>-</u>	<u>(236,825)</u>	<u>(236,825)</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ (236,825)</u>	<u>\$ (236,825)</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

DRAFT

**SUPPLEMENTARY INFORMATION**

**CITY OF CRAIG, COLORADO  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
December 31, 2018**

	<u>ACET</u>	<u>Capital Projects</u>	<u>Total Nonmajor Governmental Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 183,223	\$ 657,779	\$ 841,002
Receivables, net			
Property tax	-	140,525	140,525
Accounts	69	2,152	2,221
Total assets	<u>\$ 183,292</u>	<u>\$ 800,456</u>	<u>\$ 983,748</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 1,709	\$ -	\$ 1,709
Total liabilities	<u>1,709</u>	<u>-</u>	<u>1,709</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable property tax	-	140,525	140,525
Total deferred inflows of resources	<u>-</u>	<u>140,525</u>	<u>140,525</u>
<b>FUND BALANCES</b>			
Assigned to			
Public safety	181,583	-	181,583
Capital projects	-	659,931	659,931
Total fund balances	<u>181,583</u>	<u>659,931</u>	<u>841,514</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u>\$ 183,292</u>	<u>\$ 800,456</u>	<u>\$ 983,748</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**COMBINING SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2018**

	<b>ACET</b>	<b>Capital Projects</b>	<b>Total Nonmajor Governmental Funds</b>
<b>Revenues</b>			
Property taxes	\$ -	\$ 142,108	\$ 142,108
Specific ownership taxes	-	11,894	11,894
Grants	19,518	173,900	193,418
Investment earnings	3,397	8,329	11,726
Miscellaneous	12,147	-	12,147
Total revenues	<u>35,062</u>	<u>336,231</u>	<u>371,293</u>
<b>Expenditures</b>			
Public Safety	43,464	-	43,464
Treasurer's fees	-	2,813	2,813
Capital outlay	-	364,776	364,776
Total expenditures	<u>43,464</u>	<u>367,589</u>	<u>411,053</u>
Deficiency of revenues over over expenditures	(8,402)	(31,358)	(39,760)
Other financing sources (uses)			
Transfers in	-	236,825	236,825
Net change in fund balance	(8,402)	205,467	197,065
Fund Balances - Beginning	189,985	454,464	644,449
Fund Balances - Ending	<u>\$ 181,583</u>	<u>\$ 659,931</u>	<u>\$ 841,514</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL**  
**ACET FUND**

**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>			<b>2017</b>
	<b>Original and Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
<b>Revenues</b>				
Intergovernmental	\$ 17,425	\$ 19,518	\$ 2,093	\$ 18,696
Investment earnings	1,200	3,397	2,197	2,314
Miscellaneous	500	12,147	11,647	8,543
Total revenues	<u>19,125</u>	<u>35,062</u>	<u>15,937</u>	<u>29,553</u>
<b>Expenditures</b>				
Public safety	<u>78,170</u>	<u>43,464</u>	<u>34,706</u>	<u>54,147</u>
Total expenditures	<u>78,170</u>	<u>43,464</u>	<u>34,706</u>	<u>54,147</u>
Net change in fund balance	<u>\$ (59,045)</u>	<u>(8,402)</u>	<u>\$ 50,643</u>	<u>(24,594)</u>
Fund Balances - Beginning		189,985		214,579
Fund Balances - Ending		<u>\$ 181,583</u>		<u>\$ 189,985</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL**  
**CAPITAL PROJECTS FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>				<b>2017</b>
	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
<b>Revenues</b>					
Property taxes	\$ 141,075	\$ 141,075	\$ 142,108	\$ 1,033	\$ 147,921
Specific ownership taxes	8,800	8,800	11,894	3,094	13,128
Intergovernmental	930,000	930,000	173,900	(756,100)	-
Investment earnings	2,000	2,000	8,329	6,329	6,031
Total revenues	<u>1,081,875</u>	<u>1,081,875</u>	<u>336,231</u>	<u>(745,644)</u>	<u>167,080</u>
<b>Expenditures</b>					
Treasurer's fees	2,800	2,800	2,813	(13)	2,952
Capital outlay	<u>1,052,090</u>	<u>1,462,825</u>	<u>364,776</u>	<u>1,098,049</u>	<u>162,136</u>
Total expenditures	<u>1,054,890</u>	<u>1,465,625</u>	<u>367,589</u>	<u>1,098,036</u>	<u>165,088</u>
Excess (deficiency) of revenues over over expenditures	<u>26,985</u>	<u>(383,750)</u>	<u>(31,358)</u>	<u>352,392</u>	<u>1,992</u>
Other financing sources (uses)					
Transfers in	<u>473,650</u>	<u>236,825</u>	<u>236,825</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ 500,635</u>	<u>\$ (146,925)</u>	<u>205,467</u>	<u>\$ 352,392</u>	<u>1,992</u>
Fund Balances - Beginning			<u>454,464</u>		<u>452,472</u>
Fund Balances - Ending			<u>\$ 659,931</u>		<u>\$ 454,464</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET (NON-GAAP BASIS) AND**  
**ACTUAL WITH RECONCILIATION TO GAAP BASIS**  
**WATER FUND**

**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	2018				2017
	Original Budget	Final Budget	Actual	Final Budget Variance Positive (Negative)	Actual
<b>Revenues</b>					
Charges for services	\$ 3,082,000	\$ 3,082,000	\$ 3,151,972	\$ 69,972	\$ 3,059,410
Meter sales	1,000	1,000	3,405	2,405	1,431
Tap fees	-	-	31,000	31,000	12,810
Investment earnings	3,000	3,000	72,867	69,867	30,911
Intergovernmental	250,000	250,000	260,000	10,000	-
Miscellaneous	45,000	45,000	69,445	24,445	111,190
Total revenues	3,381,000	3,381,000	3,588,689	207,689	3,215,752
<b>Expenditures</b>					
Salaries	685,280	685,280	693,285	(8,005)	719,240
Employee benefits	377,490	377,490	357,464	20,026	366,272
Repairs and maintenance	1,077,000	1,167,000	390,586	776,414	389,547
Utilities	257,500	257,500	211,636	45,864	216,637
Chemicals	150,000	150,000	132,344	17,656	151,774
Insurance and bonds	64,350	64,350	59,138	5,212	54,952
Supplies	50,650	50,650	44,701	5,949	56,516
Other purchased services	150,250	175,250	157,792	17,458	107,980
Capital outlay	1,124,000	1,324,000	870,269	453,731	143,150
Interest expense	88,270	88,270	119,762	(31,492)	88,802
Lease fees	48,500	48,500	59,726	(11,226)	44,415
Debt principal	285,270	285,270	230,340	54,930	285,264
Total expenditures	4,358,560	4,673,560	3,327,043	1,346,517	2,624,549
Change in net position - budget basis	\$ (977,560)	\$ (1,292,560)	261,646	\$ 1,554,206	591,203
Reconciliation to GAAP basis					
Depreciation			(553,970)		(558,099)
Debt principal			230,340		285,264
Capital outlay			870,269		143,510
Change in net position - GAAP basis			808,285		461,518
Net Position - Beginning			17,843,680		17,382,162
Net Position - Ending			<u>\$ 18,651,965</u>		<u>\$ 17,843,680</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET (NON-GAAP BASIS) AND**  
**ACTUAL WITH RECONCILIATION TO GAAP BASIS**  
**WATERWASTE FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	2018				2017
	Original Budget	Final Budget	Actual	Final Budget Variance Positive (Negative)	Actual
Revenues					
Charges for services	\$ 1,773,000	\$ 1,773,000	1,753,396	\$ (19,604)	\$ 1,808,306
Tap fees	-	-	14,340	14,340	7,170
Investment earnings	7,000	7,000	30,262	23,262	12,395
Miscellaneous	9,000	9,000	33,423	24,423	4,070
Total revenues	1,789,000	1,789,000	1,831,421	42,421	1,831,941
Expenditures					
Salaries	499,450	499,450	552,020	(52,570)	510,751
Employee benefits	230,590	230,590	253,294	(22,704)	244,928
Repairs and maintenance	211,500	286,500	222,171	64,329	109,441
Utilities	153,300	153,300	141,799	11,501	121,256
Chemicals	27,500	27,500	12,321	15,179	33,277
Insurance and bonds	29,910	29,910	28,211	1,699	9,552
Supplies	49,750	49,750	29,337	20,413	17,727
Other purchased services	61,200	86,200	97,056	(10,856)	73,655
Capital outlay	1,674,000	1,674,000	41,495	1,632,505	379,684
Total expenditures	2,937,200	3,037,200	1,377,704	1,659,496	1,500,271
Change in net position - budget basis	\$ (1,148,200)	\$ (1,248,200)	453,717	\$ 1,701,917	331,670
Reconciliation to GAAP basis					
Depreciation			(233,748)		(200,972)
Capital outlay			41,495		379,684
Change in net position - GAAP basis			261,464		510,382
Net Position - Beginning			5,393,924		4,883,542
Net Position - Ending			\$ 5,655,388		\$ 5,393,924

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET (NON-GAAP BASIS) AND**  
**ACTUAL WITH RECONCILIATION TO GAAP BASIS**  
**SANITATION FUND**

**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>				<b>2017</b>
	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
<b>Revenues</b>					
Charges for services	\$ 1,407,600	\$ 1,407,600	\$ 1,418,065	\$ 10,465	\$ 1,451,497
Miscellaneous revenue	10,000	10,000	19,758	9,758	14,761
Interest income	-	-	35,870	35,870	18,337
Total revenues	<u>1,417,600</u>	<u>1,417,600</u>	<u>1,473,693</u>	<u>56,093</u>	<u>1,484,595</u>
<b>Expenditures</b>					
Salaries	437,810	437,810	439,719	(1,909)	424,120
Employee benefits	230,030	230,030	223,421	6,609	217,636
Repairs and maintenance	59,400	59,400	36,254	23,146	45,595
Utilities	11,000	11,000	6,327	4,673	7,569
Landfill fees	350,000	350,000	359,899	(9,899)	327,576
Insurance and bonds	18,800	18,800	19,889	(1,089)	16,508
Supplies	162,750	447,750	126,618	321,132	106,158
Other purchased services	38,550	38,550	23,935	14,615	24,295
Miscellaneous	-	-	3,982	(3,982)	-
Total expenditures	<u>1,308,340</u>	<u>1,593,340</u>	<u>1,240,044</u>	<u>353,296</u>	<u>1,169,457</u>
Change in net position - budget basis	<u>\$ 109,260</u>	<u>\$ (175,740)</u>	233,649	<u>\$ 409,389</u>	315,138
Reconciliation to GAAP basis					
Depreciation			(130,543)		(97,954)
Change in net position - GAAP basis			103,106		217,184
Net Position - Beginning			2,217,301		2,000,117
Net Position - Ending			<u>\$ 2,320,407</u>		<u>\$ 2,217,301</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**COMPARATIVE STATEMENT OF NET POSITION**  
**INTERNAL SERVICES - MEDICAL BENEFIT FUND**  
**December 31, 2018 and 2017**

	<u>2018</u>	<u>2017</u>
Assets		
Cash and cash equivalents	\$ 348,975	\$ 300,283
Receivables	31,836	-
Total Assets	<u>380,811</u>	<u>300,283</u>
Liabilities and Net Position		
Liabilities		
Accounts payable	15,080	-
Total Liabilities	<u>15,080</u>	<u>-</u>
Net position		
Unrestricted	<u>\$ 365,731</u>	<u>\$ 300,283</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET AND ACTUAL**  
**INTERNAL SERVICES - MEDICAL BENEFIT FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>			<b>2017</b>
	<b>Original and Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
Operating revenues				
Charges for services	\$ 2,092,000	\$ 2,047,555	\$ (44,445)	\$ 2,036,154
Other	-	31,836	31,836	-
Total revenues	<u>2,092,000</u>	<u>2,079,391</u>	<u>(12,609)</u>	<u>2,036,154</u>
Operating expenses				
Insurance premiums	2,036,810	1,974,959	61,851	1,902,546
Claims incurred	50,500	35,045	15,455	49,913
Administrative fees	2,200	4,010	(1,810)	6,274
Total operating expenses	<u>2,089,510</u>	<u>2,014,014</u>	<u>75,496</u>	<u>1,958,733</u>
Operating income	<u>2,490</u>	<u>65,377</u>	<u>62,887</u>	<u>77,421</u>
Non-operating revenues				
Investment earnings	-	71	71	44
Total non-operating revenues	<u>-</u>	<u>71</u>	<u>71</u>	<u>44</u>
Change in net position	<u>\$ 2,490</u>	<u>65,448</u>	<u>\$ 62,958</u>	<u>77,465</u>
Net Position - Beginning		<u>300,283</u>		<u>222,818</u>
Net Position -Ending		<u>\$ 365,731</u>		<u>\$ 300,283</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF CASH FLOWS**  
**INTERNAL SERVICES - MEDICAL BENEFIT FUND**  
**December 31, 2018 and 2017**

	<u><b>2018</b></u>	<u><b>2017</b></u>
Cash Flows from Operating Activities		
Cash received from users	\$ 2,047,555	\$ 2,036,154
Cash paid on claims	(19,965)	(49,913)
Cash paid for premiums and administration	(1,978,969)	(1,908,820)
Net Cash Provided by Operating Activities	<u>48,621</u>	<u>77,421</u>
Cash Flows from Investing Activities		
Interest received	<u>71</u>	<u>44</u>
Net Cash Provided by Investing Activities	<u>71</u>	<u>44</u>
Net change in cash and cash equivalents	48,692	77,465
Cash and Cash Equivalents - Beginning	<u>300,283</u>	<u>222,818</u>
Cash and Cash Equivalents - Ending	<u><u>\$ 348,975</u></u>	<u><u>\$ 300,283</u></u>
Reconciliation of Operating Income to		
Net Cash Provided by Operating Activities		
Operating income	\$ 65,377	\$ 77,421
Change in accounts receivable	(31,836)	\$ -
Change in accounts payable	<u>15,080</u>	<u>-</u>
Net Cash Provided by Operating Activities	<u><u>\$ 48,621</u></u>	<u><u>\$ 77,421</u></u>

The accompanying notes are an integral part of these financial statements.

**OTHER SUPPLEMENTARY INFORMATION**  
**STATE COMPLIANCE**

DRAFT

The public report burden for this information collection is estimated to average 380 hours annually.

<b>LOCAL HIGHWAY FINANCE REPORT</b>		City or County: <b>CITY OF CRAIG</b>	
		YEAR ENDING : December 2018	
CITY OF CRAIG		Prepared By: Phone:	Bruce M. Nelson 970-826-2007

I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE				
ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

II. RECEIPTS FOR ROAD AND STREET PURPOSES		III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES	
ITEM	AMOUNT	ITEM	AMOUNT
<b>A. Receipts from local sources:</b>		<b>A. Local highway disbursements:</b>	
1. Local highway-user taxes		1. Capital outlay (from page 2)	828,106
a. Motor Fuel (from Item I.A.5.)		2. Maintenance:	1,866,712
b. Motor Vehicle (from Item I.B.5.)		3. Road and street services:	
c. Total (a.+b.)		a. Traffic control operations	21,408
2. General fund appropriations	1,841,418	b. Snow and ice removal	2,266
3. Other local imposts (from page 2)	261,186	c. Other	
4. Miscellaneous local receipts (from page 2)	8,329	d. Total (a. through c.)	23,674
5. Transfers from toll facilities		4. General administration & miscellaneous	
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety	
a. Bonds - Original Issues		6. Total (1 through 5)	2,718,492
b. Bonds - Refunding Issues		<b>B. Debt service on local obligations:</b>	
c. Notes		1. Bonds:	
d. Total (a. + b. + c.)	0	a. Interest	
7. Total (1 through 6)	2,110,933	b. Redemption	
<b>B. Private Contributions</b>		c. Total (a. + b.)	0
<b>C. Receipts from State government (from page 2)</b>	607,559	2. Notes:	
<b>D. Receipts from Federal Government (from page 2)</b>	0	a. Interest	
<b>E. Total receipts (A.7 + B + C + D)</b>	2,718,492	b. Redemption	
		c. Total (a. + b.)	0
		3. Total (1.c + 2.c)	0
		<b>C. Payments to State for highways</b>	
		<b>D. Payments to toll facilities</b>	
		<b>E. Total disbursements (A.6 + B.3 + C + D)</b>	2,718,492

IV. LOCAL HIGHWAY DEBT STATUS (Show all entries at par)				
	Opening Debt	Amount Issued	Redemptions	Closing Debt
<b>A. Bonds (Total)</b>				0
1. Bonds (Refunding Portion)				
<b>B. Notes (Total)</b>				0

V. LOCAL ROAD AND STREET FUND BALANCE					
	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
	0	2,718,492	2,718,492	0	0

**Notes and Comments:**

<b>LOCAL HIGHWAY FINANCE REPORT</b>		STATE: Colorado	
		YEAR ENDING (mm/yy): December 2018	

II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL			
ITEM	AMOUNT	ITEM	AMOUNT
<b>A.3. Other local imposts:</b>		<b>A.4. Miscellaneous local receipts:</b>	
a. Property Taxes and Assessments	140,399	a. Interest on investments	8,329
b. Other local imposts:		b. Traffic Fines & Penalties	
1. Sales Taxes		c. Parking Garage Fees	
2. Infrastructure & Impact Fees		d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	120,787	g. Other Misc. Receipts	
6. Total (1. through 5.)	120,787	h. Other	
c. Total (a. + b.)	261,186	i. Total (a. through h.)	8,329
	(Carry forward to page 1)		(Carry forward to page 1)

ITEM	AMOUNT	ITEM	AMOUNT
<b>C. Receipts from State Government</b>		<b>D. Receipts from Federal Government</b>	
1. Highway-user taxes	401,401	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations	32,258	d. Federal Transit Admin	
d. Other (Specify) - Grant CDOT	173,900	e. U.S. Corps of Engineers	
e. Other (Specify)		f. Other Federal	
f. Total (a. through e.)	206,158	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	607,559	3. Total (1. + 2.g)	
			(Carry forward to page 1)

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL			
	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
<b>A.1. Capital outlay:</b>			
a. Right-Of-Way Costs			0
b. Engineering Costs		47,218	47,218
c. Construction:			
(1). New Facilities			0
(2). Capacity Improvements			0
(3). System Preservation		493,843	493,843
(4). System Enhancement & Operation		287,045	287,045
(5). Total Construction (1) + (2) + (3) + (4)	0	780,888	780,888
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	0	828,106	828,106
			(Carry forward to page 1)

**Notes and Comments:**



**AGENDA  
CITY COUNCIL MEETING  
JULY 09, 2019**

**5:30 pm ~ Workshop-REDI Grant support from USDA**

**6:30 pm ~ Council Meeting**

*Please note that action (including final action) may be taken on any or all of the following items:*

**Pledge of Allegiance**

- 1. Call to Order**
- 2. Approval of minutes from June 25, 2019 meeting**
- 3. Approval of June 2019 bills**
- 4. Approval of agenda**
- 5. Public Comment**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only take action on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. . In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; [lwhite@ci.craig.co.us](mailto:lwhite@ci.craig.co.us) or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.*

**6. Presentations**

- A. James Rae, CPA from the Adams Group will present to council the 2018 Audit Report for the City of Craig.

## **7. Consent Agenda**

*Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.*

- A. Approval of a renewal for a Fermented Malt Beverage Liquor License for NPC International, Inc. dba Pizza Hut #4834 located at 1070 West Victory Way, Craig. No cause shown for denial.

## **8. Public Hearing-Ordinances No. 1086-1095**

## **9. Other Business**

- A. **(SECOND READING)** Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”.
- B. **(SECOND READING)** Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code.
- C. **(SECOND READING)** Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code.
- D. **(SECOND READING)** Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code.
- E. **(SECOND READING)** Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical Code.
- F. **(SECOND READING)** Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code.

- G. (SECOND READING)** Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code.
- H. (SECOND READING)** Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code.
- I. (SECOND READING)** Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code.
- J. (SECOND READING)** Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservation Code.
- K.** Award of bid to low bidder for the Painting of Building at 1710 Yampa Avenue from Duran's Paint Service in the amount of \$9,850.00.
- L.** Consideration and appointment of members of the Charter Review committee.
- M.** Consideration and Possible Motion on issues related to the proposed ordinance permitting marijuana businesses which will be passed if the voters approve them in the November election.

## **10. Staff Reports**

- A. June 2019 monthly Police report

## **11. City Manager/City Attorney Reports**

## **12. Council Reports**

## **13. Adjourn**

**CITY COUNCIL MEETING  
JUNE 25, 2019  
MINUTES**

Mayor Jarrod Ogden brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of May 2019. In addition to Mayor Ogden those present were Councilmembers Chris Nichols, Andrea Camp, Tony Bohrer, Brian MacKenzie, Paul James and Steven Mazzuca. Staff present were City Manager Peter Brixius, Finance Director Bruce Nelson, City Attorney Sherman Romney, Chief of Police Jerry Delong, Public Works Director Randy Call, Water/Wastewater Director Mark Sollenberger, Parks and Recreation Director Dave Pike, Building Official Marlin Eckhoff and City Clerk Liz White.

All participated in the Pledge of Allegiance.

Councilman Bohrer moved with a second by Councilwoman Camp to approve the minutes from the June 11, 2019 meeting. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Nichols to approve the agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Public Comment was given from residents Jayne Morley and Ken Wergin giving thanks to code enforcement and for the road work being done on Ranney Street.

Clint Moyer, resident engineer and Cole Riesling, project engineer from CDOT gave an update regarding the Handicap Ramp project.

Councilman Nichols moved with a second by Councilman James to approve the Consent Agenda as presented. The Consent Agenda consisted of a renewal of a Liquor Store Liquor License for Dark Horse Liquors, Inc. dba Dark Horse Liquors located at 1520 West Victory Way, Craig and a renewal of a Tavern Liquor License and an Application for Modification of Premises for Mathers' Bar, Inc. dba Mathers' located at 420 Yampa Avenue, Craig. No cause for denial for either location. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Call presented to council for approval an award of bid for a sewer line replacement on Pershing Street from Anson Excavating in the amount of \$51,707.05. After further discussion, Councilwoman Camp moved with a second by Councilman Bohrer to approve the low bid from Anson Excavating for a sewer line replacement on Pershing Street in the amount of \$51,707.05. Ayes: 7. Nays: 0. Motion carried.

Public Works Director Call presented to council for approval an award for low bid for the US 40 Sidewalk Improvement Project from KSK, LLC in the amount of \$1,032,400. The price includes Schedule A in the amount of \$933,000 and Schedule B for \$99,400. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to approve low bid for the US 40 Sidewalk Improvement Project from KSK, LLC in the amount of \$1,032,400. The price includes Schedule A in the amount of \$933,000 and Schedule B for \$99,400. Ayes: 7. Nays: 0. Motion carried.

Councilman Nichols presented for approval Resolution No. 12 (2019) ~ Compact Between and Amongst Colorado Counties for Freedom, Energy and Electricity Production, Mining and Agriculture. After further discussion, Councilman Bohrer moved with a second by Councilman MacKenzie to approve the Compact Between and Amongst Colorado Counties for Freedom, Energy and Electricity Production, Mining and Agriculture Ayes: 7. Nays: 0. Motion carried.

City Manager Brixius presented for approval Resolution No. 13 (2019) ~ a resolution supporting the creation of a CNCC and CCCS partnership for community economic development. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve Resolution No. 13 (2019) ~ a resolution supporting the creation of a CNCC and CCCS partnership for community economic development. Ayes: 2. Nays: 4. Abstain: 1. Motion failed. Councilmembers Bohrer, James, Mazzuca and Mayor Ogden voted in the negative. Councilman MacKenzie abstained from the vote. A second motion was presented by Councilman Bohrer with a second by Councilman Mazzuca to table Resolution No. 13 and bring back a revised version for discussion and possible action at the next council meeting. Ayes: 6. Nays: 0. Abstain: 1. Motion carried. Councilman MacKenzie abstained from the vote.

Building Official Eckhoff presented for First Reading Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”. After further discussion, Councilman James moved with a second by Councilman Bohrer to approve First Reading of Ordinance No. 1086 (2019) ~ an ordinance amending Chapter 15.02 of the Craig Municipal Code concerning the adoption of updated code versions and repealing Chapter 15.08 entitled “National Electrical Code”. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve First Reading of Ordinance No. 1087 (2019) ~ an ordinance amending Chapter 15.04 of the Craig Municipal Code concerning the International Building Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code. After further discussion, Councilman Bohrer moved with a second by Councilman James to approve First Reading of Ordinance No. 1088 (2019) ~ an ordinance adopting a new Chapter 15.06 of the Craig Municipal Code concerning the International Residential Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve First Reading of Ordinance No. 1089 (2019) ~ an ordinance adopting a new Chapter 15.07 of the Craig Municipal Code concerning the International Existing Building Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical

Code. After further discussion, Councilman Mazzuca moved with a second by Councilman MacKenzie to approve First Reading of Ordinance No. 1090 (2019) ~ an ordinance amending Chapter 15.12 of the Craig Municipal Code concerning the International Mechanical Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code. After further discussion, Councilman Bohrer moved with a second by Councilman James to approve First Reading of Ordinance No. 1091 (2019) ~ an ordinance amending Chapter 15.14 of the Craig Municipal Code concerning the International Fuel Gas Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code. After further discussion, Councilman Mazzuca moved with a second by Councilman Bohrer to approve First Reading of Ordinance No. 1092 (2019) ~ an ordinance amending Chapter 15.16 of the Craig Municipal Code concerning the International Plumbing Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code. After further discussion, Councilman Nichols moved with a second by Councilwoman Camp to approve First Reading of Ordinance No. 1093 (2019) ~ an ordinance amending Chapter 15.18 of the Craig Municipal Code concerning the International Property Maintenance Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code. After further discussion, Councilman Bohrer moved with a second by Councilman James to approve First Reading of Ordinance No. 1094 (2019) ~ an ordinance amending Chapter 15.22 of the Craig Municipal Code concerning the International Manufactured Home Installation Code. Ayes: 7. Nays: 0. Motion carried.

Building Official Eckhoff presented for First Reading Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservative Code. After further discussion, Councilman James moved with a second by Councilman Mazzuca to approve First Reading of Ordinance No. 1095 (2019) ~ an ordinance amending Chapter 15.20 of the Craig Municipal Code concerning the International Energy Conservative Code. Ayes: 7. Nays: 0. Motion carried.

Water/Wastewater Director Sollenberger presented to council approval an award for low bid for painting the exterior of buildings at the wastewater plant from Bear River Paint & Finish in the amount of \$23,775.00. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the low bid for painting the exterior of buildings at the wastewater plant from Bear River Paint & Finish in the amount of \$23,775.00. Ayes: 7. Nays: 0. Motion carried.

Water/Wastewater Director Sollenberger gave his monthly water/wastewater report for the month of May 2019.

Finance Director Nelson gave his month-end financial report for May 2019.

Parks and Recreation Director Pike gave council an update on Whittle the Wood.

City Manager Brixius offered comments with regard to the car show and Whittle the Wood. Kudos went out to city staff members for their hard work during these events. He also gave comments regarding the RFP for audio-visual for council chambers that was extended through June 28, 2019 and First Amendment Challenges that are going on nationally.

City Attorney Romney offered comments regarding the creation of the Charter Review Committee.

At this time, City Council discussed various meetings and events in which they participated in or that will take place soon.

Being no further business, Councilman Nichols moved with a second by Councilwoman Camp to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.

**CITY OF CRAIG**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2018**

DRAFT

## TABLE OF C O N T E N T S

Independent Auditors' Report	A1 – A2
Management's Discussion and Analysis	B1 – B7
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	C1
Statement of Activities	C2
FUND FINANCIAL STATEMENTS	
<u>Government Funds</u>	
Governmental Funds - Balance Sheet	C3
Reconciliation of the Balance Sheet to the Statement of Net Position	C4
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	C5
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	C6
<u>Proprietary Funds</u>	
Statement of Net Position – Proprietary Funds	C7
Statement of Revenues, Expenses and Changes in Fund Net Position – Proprietary Funds	C8
Statement of Cash Flows – Proprietary Funds	C9
NOTES TO THE BASIC FINANCIAL STATEMENTS	D1- D13
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues – Budget and Actual – General Fund	E1
Schedule of Expenditures – Budget and Actual – General Fund	E2

## TABLE OF CONTENTS - (CONTINUED)

### SUPPLEMENTARY INFORMATION

Combining Balance Sheet-Non-major Governmental Funds	F1
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances- Non-major Governmental Funds	F2
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – ACET Fund	F3
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – Capital Projects Fund	F4
Schedule of Revenues, Expenditures, and Changes in Net Position – Budget (Non-GAAP Basis) and Actual with Reconciliation to GAAP Basis – Proprietary Funds	
Water Fund	F5
Wastewater Fund	F6
Sanitation Fund	F7
Comparative Statement of Net Position – Medical Benefit Fund	F8
Schedule of Revenues, Expenditures, and Changes in Net Position – Budget and Actual – Medical Benefit Fund	F9
Statement of Cash Flows – Medical Benefit Fund	F10

### OTHER SUPPLEMENTARY INFORMATION – STATE COMPLIANCE

Local Highway Finance Report	G1-G2
------------------------------	-------

## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the City Council  
City of Craig  
Craig, Colorado

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Craig, Colorado, (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Craig as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages B1 to B7 and E1 to E2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining nonmajor fund financial statements, budgetary comparison information and the Local Highway Finance Report are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements, budgetary comparison information and the Local Highway Finance report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

June 13, 2019  
Denver, Colorado

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**CITY OF CRAIG**  
**Management's Discussion and Analysis (MD&A)**  
**DECEMBER 31, 2018**

**INTRODUCTION**

Our discussion and analysis of the City of Craig financial performance provides an overview of the City's financial activities for the fiscal year ended December 31, 2018. It should be read in conjunction with the City's financial statements, which follow this section.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, issued June 1999; and GASB Statement No. 37, *Basic Financial Statement – and Management Discussion and Analysis – for State and Local Governments: Omnibus*, an amendment to GASB Statement No. 21 and No. 34, issued in June 2001.

**FINANCIAL HIGHLIGHTS**

- ❑ The City's General Fund and the business-type activities were able to maintain or increase fund reserves.
- ❑ Total net position was \$45,625,002 at December 31, 2018 which was up by \$2,934,334 from December 31, 2017.
- ❑ The City was able to maintain the same level of services and increase revenues while expenses remained relatively unchanged.
- ❑ The increase in revenues was driven by a sales tax rate increase which was approved by the citizens of the City in November of 2017 with an effective date of July 1, 2018.

**OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements and 3) notes to financial statements. Other supplementary information is also included at the end of the report.

**Government-Wide Financial Statements.**

The government-wide statements are designed to provide readers with a broad overview of the City's finances using the accrual basis of accounting, the basis of accounting used by most private-sector companies.

The statement of net position presents information on all of the City's assets and liabilities. The difference between the assets and liabilities is report as net position. Over time, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively.

The statement of activities presents information reflecting how the City's net position has changed during the fiscal year just ended. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, park and recreation, public safety and public works. The business-type activities of the City include water, wastewater and solid waste.

**Fund Financial Statements.** Traditional users of the City's financial statements will find the fund financial statement presentation more familiar. The focus is now on major funds rather than fund types.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. A major fund should generally meet both of the following Criteria: 1) total assets, liabilities, revenues, or expenditures/expenses are at least 10% of the corresponding total (assets, liabilities, etc.) for that fund type (i.e. governmental or enterprise funds) and 2) total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to report those same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, the fund financial statements are prepared on the modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are recognized when the related fund liability is incurred, with the exception of long-term debt and similar long-term items which are recorded when due. Therefore, the focus of the governmental fund financial statements is on near-term inflows and outflows of spendable resources as well as on the balance of spendable resources available at the end of the fiscal year.

Since the focus of the governmental funds is on near-term resources, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the governmental-wide financial statements. To facilitate this comparison, reconciliations are provided for both the governmental fund balance sheet and the governmental statement of revenues, expenditures, and changes in fund balances.

The City adopts an annual appropriated budget for all of its governmental funds. A budgetary comparison statement has been provided to demonstrate compliance with this budget.

**Proprietary funds.** The City maintains two different types of proprietary funds, enterprise and internal service funds. The proprietary fund financial statements are prepared on the accrual basis of accounting. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water, wastewater and solid waste operations. The City uses an internal service fund to account for its medical benefits insurance program.

The City adopts an annual appropriated budget for all of its proprietary funds. A budgetary comparison statement has been provided to demonstrate compliance with this budget.

**Notes to the Financial Statements.** The notes to the financial statements are considered an integral part of the basic financial statements since they provide additional information needed to gain a full understanding of the data provided in both the governmental-wide and fund financial statements.

### **Financial Analysis of the City as a Whole**

As noted earlier, net position may serve over time as a useful indicator a government's financial position. In the case of the City of Craig, assets exceeded liabilities by \$45,625,002 at the close of the most recent fiscal year.

### **Net Position**

By far the largest portion of the City's net position (76.23%) reflect its investment in capital assets (e.g., land, buildings, machinery and equipment), less any debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets in reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

**Figure 1**  
**City of Craig**  
**Net Position**  
**(in thousands)**

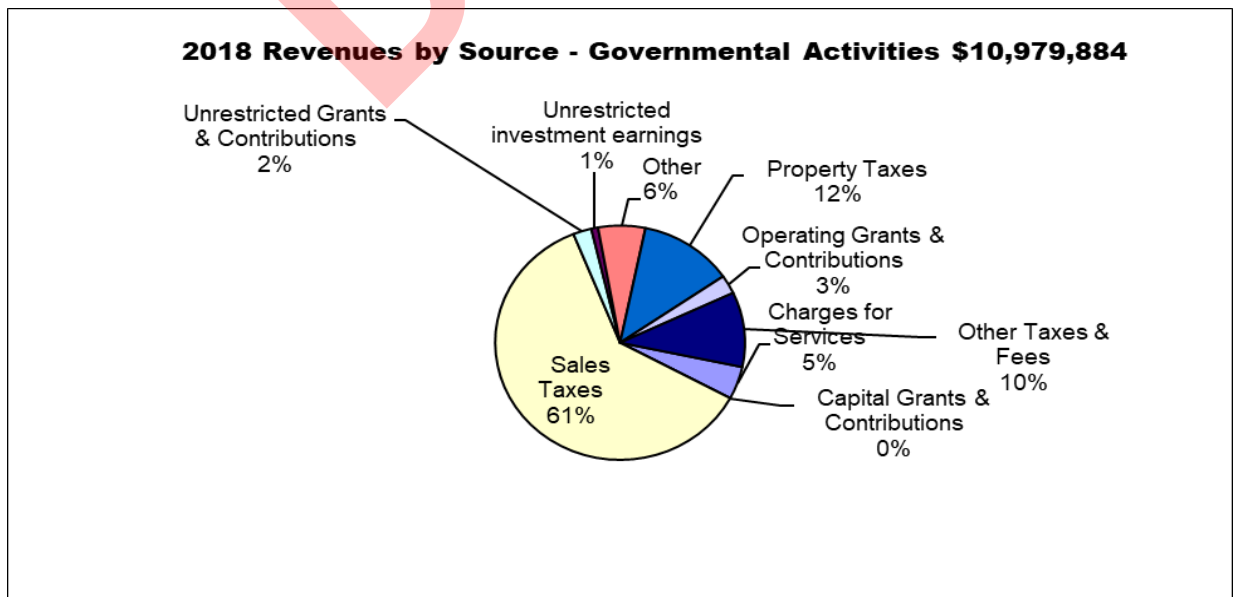
	Governmental Activities		Business-type Activities		Total		Total % Change
	2017	2018	2017	2018	2017	2018	
Current & other assets	7,596	8,663	6,918	7,724	14,514	16,387	12.90%
Capital assets	11,913	12,587	21,907	22,190	33,820	34,777	2.83%
<b>Total Assets</b>	<b>19,509</b>	<b>21,250</b>	<b>28,825</b>	<b>29,914</b>	<b>48,334</b>	<b>51,164</b>	<b>5.86%</b>
Other liabilities	662	665	624	461	1,286	1,126	-12.44%
Long-term liabilities	11	12	3,006	3,067	3,017	3,079	2.06%
<b>Total Liabilities</b>	<b>673</b>	<b>677</b>	<b>3,630</b>	<b>3,528</b>	<b>4,303</b>	<b>4,205</b>	<b>-2.28%</b>
Deferred Inflows of Resources:							
Unavailable property tax	1,340	1,335	0	0	1,340	1,335	-0.37%
<b>Net Position:</b>							
Net investment in capital assets	11,890	12,575	18,610	19,124	30,500	31,699	3.93%
Restricted	255	288	0	0	255	288	12.94%
Unrestricted	5,351	6,375	6,585	7,262	11,936	13,637	14.25%
<b>Total Net Position</b>	<b>17,496</b>	<b>19,238</b>	<b>25,195</b>	<b>26,386</b>	<b>42,691</b>	<b>45,624</b>	<b>6.87%</b>

A portion of the City's net position (only 0.60%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$13,637,666 may be used to meet the City's ongoing obligations to its citizens and creditors.

#### CHANGES IN NET POSITION

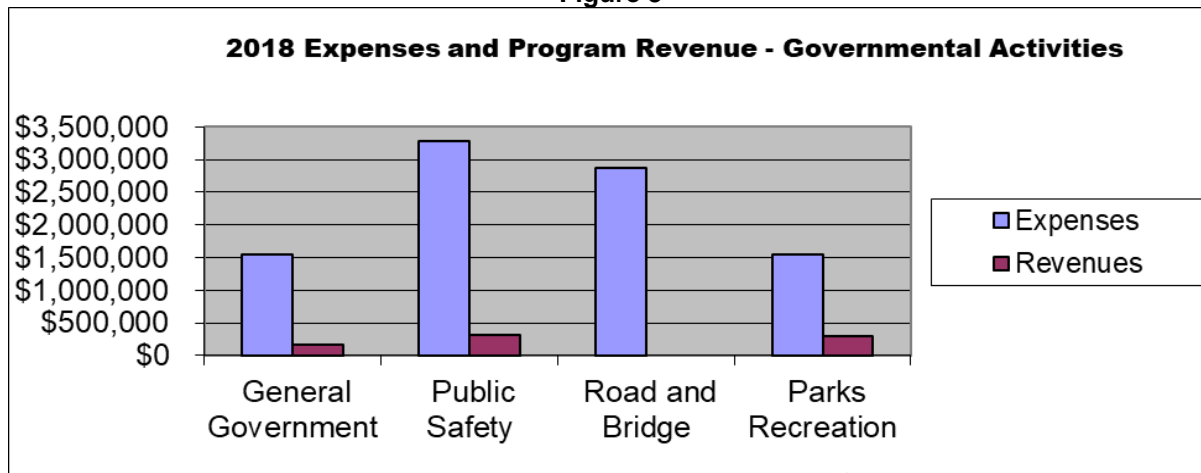
Sales taxes accounts for approximately 61% of all revenues for the governmental activities.

**Figure 2**



The program revenue for governmental activities offsets only a small share of the cost of services. The total cost of governmental activities increased by 2.8%. (See Figure 4.)

**Figure 3**



The City's governmental activities revenues increased by 27.9%. (See Figure 4.)

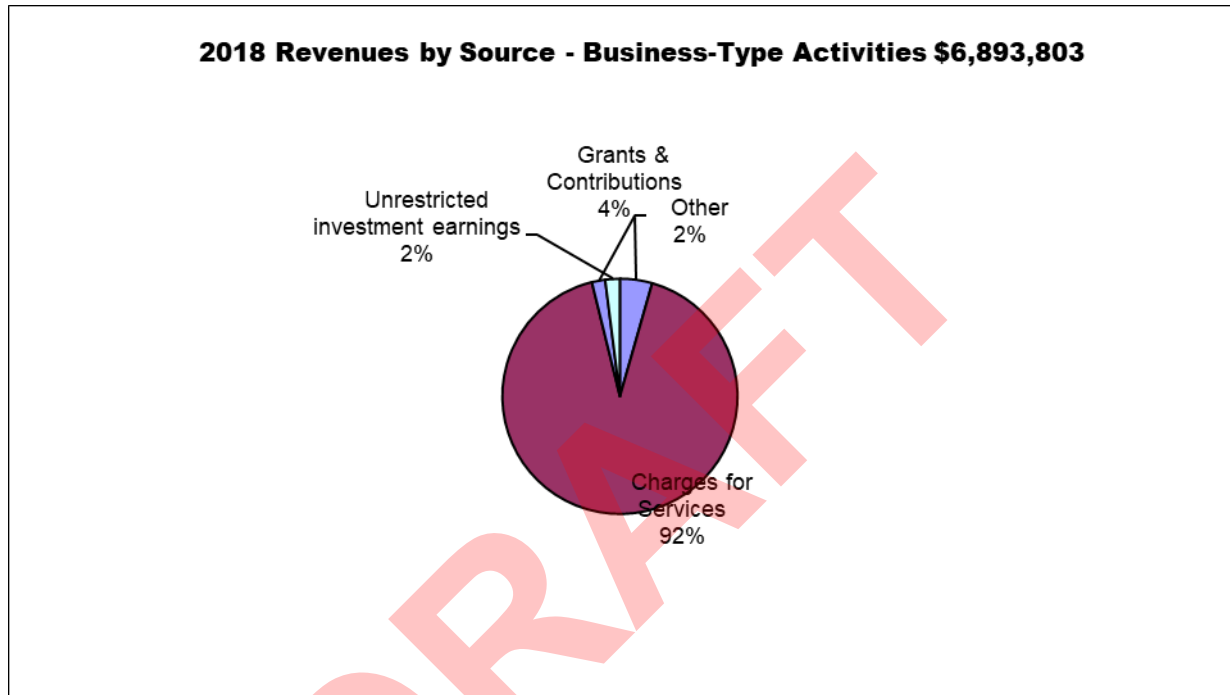
**Figure 4**  
(in thousands)

	Governmental Activities		Business-type Activities		Total		Total % Change
Revenues	2017	2018	2017	2018	2017	2018	
Program Revenues							
Charges for Services	381	495	6,319	6,324	6,700	6,819	1.78%
Operating Grants & Contributions	159	284	0	260	159	544	242.14%
Capital Grants & Contributions	92	0	20	45	112	45	-59.82%
General Revenues							
Sales Taxes	4,865	6,704	0	0	4,865	6,704	37.80%
Property Taxes	1,399	1,335	0	0	1,399	1,335	-4.57%
Other Taxes & Fees	1,002	1,134	0	0	1,002	1,134	13.17%
Unrestricted investment earnings	52	96	62	139	114	235	106.14%
Other	637	696	132	126	769	822	6.89%
<b>Total Revenues</b>	<b>8,587</b>	<b>10,744</b>	<b>6,533</b>	<b>6,894</b>	<b>15,120</b>	<b>17,638</b>	<b>16.65%</b>
Expenses							
General Government	1,454	1,550	0	0	1,454	1,550	6.60%
Public Safety	3,180	3,274	0	0	3,180	3,274	2.96%
Road & Bridge	3,052	2,632	0	0	3,052	2,632	-13.76%
Parks & Recreation	1,300	1,544	0	0	1,300	1,544	18.77%
Water	0	0	2,732	2,762	2,732	2,762	1.10%
Wastewater	0	0	1,322	1,570	1,322	1,570	18.76%
Solid Waste	0	0	1,267	1,370	1,267	1,370	8.13%
<b>Total Expenses</b>	<b>8,986</b>	<b>9,000</b>	<b>5,321</b>	<b>5,702</b>	<b>14,307</b>	<b>14,702</b>	<b>2.76%</b>
Increase in net position	(399)	1,744	1,212	1,192	813	2,936	261.13%
Net position - Beginning	17,894	17,495	23,982	25,194	41,876	42,689	1.94%
<b>Net Position - Ending</b>	<b>17,495</b>	<b>19,239</b>	<b>25,194</b>	<b>26,386</b>	<b>42,689</b>	<b>45,625</b>	<b>6.88%</b>

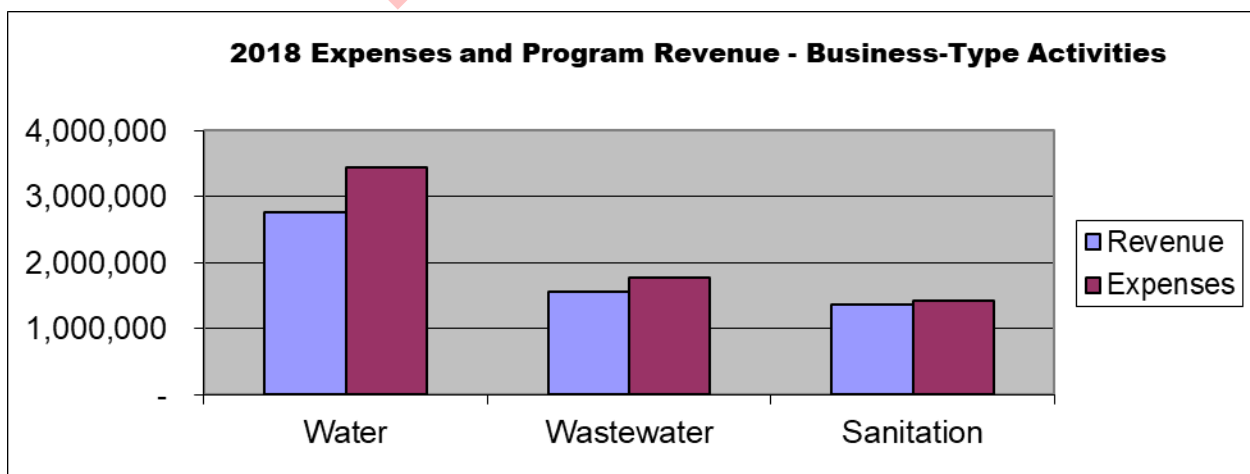
The City's total revenues were \$17,636,862. Charges for services account for 38.1% of all revenues.

- **Governmental Activities.** Governmental activities increased the City's net position by \$1,742,696.
- **Business-type Activities.** Business-type activities increased the City's net position by \$1,191,638.

**Figure 5**



**Figure 6**



## FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted previously, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unrestricted fund balance of the general fund was \$5,302,454, while the total fund balance equaled \$5,590,823.

**Proprietary funds.** The City's proprietary funds provide the same type of information found in the governmental-wide financial statements, but in more detail.

Net Position of the Water, Wastewater and Solid Waste Fund at the end of the year amount to \$18,651,965, \$5,655,388 and \$2,320,407, respectively. Other factors concerning the finances of these funds have already been addressed in the discussion of the City's Business-type activities.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets.** The City's investments in capital assets for its governmental and business-type activities as of December 31, 2018, amounts to \$34,777,923 (net of accumulated depreciation). The investment in capital assets includes land, buildings and system, improvements, machinery and equipment, park facilities, roads, highways and bridges.

**Figure 7**  
**Capital Assets**  
**(thousands)**

	Governmental Activities		Business-type Activities		Total		Total % Change
	2017	2018	2017	2018	2017	2018	
LAND	1,310	1,310	1,719	1,719	3,029	3,029	0.00%
BUILDINGS/IMPROVEMENTS	46,527	47,270	37,576	38,149	84,103	85,419	1.56%
MACHINERY AND EQUIPMENT	6,555	6,731	4,675	4,928	11,230	11,659	3.82%
WORK IN PROGRESS	0	156	0	285	0	441	0.00%
TOTALS AT HISTORICAL COST	54,392	55,467	43,970	45,081	98,362	100,548	2.22%
TOTAL ACCUM. DEPRECIATION	(42,478)	(42,879)	(22,063)	(22,891)	(64,541)	(65,770)	1.90%
NET CAPITAL ASSETS	11,914	12,588	21,907	22,190	33,821	34,778	2.83%

## BUDGETARY HIGHLIGHTS

- In general, all anticipated revenues were realized and actual expenses being less than their budgets, resulted in better outcome than originally anticipated.

## Long-Term Debt

**Figure 8**  
**City of Craig**  
**Outstanding Debt**  
**(thousands)**

	Governmental Activities		Business-type Activities		Total	
	2017	2018	2017	2018	2017	2018
Note Payable - Roof	23	0	0	0	23	0
Note Payable - Revize	0	12	0	0	0	12
Note Payable Colorado Water	0	0	3,297	0	3,297	0
Series 2018 Bonds	0	0	0	3,067	0	3,067
	<u>23</u>	<u>12</u>	<u>3,297</u>	<u>3,067</u>	<u>3,320</u>	<u>3,079</u>

## ECONOMIC FACTORS

- The local economic climate continues to remain flat in 2018.
- The sales tax increase provided a substantial increase in revenues in 2018.
- When budgeting for 2019, the City took into consideration the local economy and has been able to continue to provide the same level of services.

These and other factors were considered when the City prepared its 2019 budget.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, 300 West 4<sup>th</sup> Street, City of Craig, Colorado, 81625.

## **BASIC FINANCIAL STATEMENTS**

**CITY OF CRAIG**  
**STATEMENT OF NET POSITION**  
**December 31, 2018**

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 6,036,380	\$ 6,982,407	\$ 13,018,787
Receivables, net of allowance for uncollectibles:			
Property tax	1,334,700	-	1,334,700
Accounts	1,037,359	640,803	1,678,162
Internal balances	241,627	(241,627)	-
Prepaid expense	164	-	164
Inventory	12,674	342,064	354,738
Capital assets not being depreciated	1,465,370	2,004,151	3,469,521
Capital assets, net of accumulated depreciation	11,122,190	20,186,212	31,308,402
Total assets	<u>21,250,464</u>	<u>29,914,010</u>	<u>51,164,474</u>
<b>LIABILITIES</b>			
Accounts payable	130,716	248,757	379,473
Accrued payroll	157,793	70,221	228,014
Accrued interest payable	-	38,078	38,078
Long-term liabilities:			
Due within one year	5,200	301,836	307,036
Due in more than one year	383,186	2,868,985	3,252,171
Total liabilities	<u>676,895</u>	<u>3,527,877</u>	<u>4,204,772</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue-property taxes	1,334,700	-	1,334,700
Total deferred Inflows of Resources			
<b>NET POSITION</b>			
Net investment in capital assets	12,199,174	19,123,707	31,322,881
Restricted for TABOR			
Emergency reserves	288,369	-	288,369
Unrestricted	6,751,326	7,262,426	14,013,752
Total net position	<u>\$ 19,238,869</u>	<u>\$ 26,386,133</u>	<u>\$ 45,625,002</u>

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2018**

<b>Functions/Programs</b>	<b>Program Revenues</b>				<b>Net (Expense) Revenue and Changes to Net Position</b>		
	<b>Expenses</b>	<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
Primary government:							
Governmental activities:							
General government	\$ 1,550,222	\$ 164,238	\$ -	\$ -	\$ (1,385,984)	\$ -	\$ (1,385,984)
Public safety	3,274,551	41,164	283,756	-	(2,949,631)	-	(2,949,631)
Road and bridge	2,631,790	-	-	-	(2,631,790)	-	(2,631,790)
Parks and recreation	1,543,800	289,931	-	-	(1,253,869)	-	(1,253,869)
Total government activities	<u>\$ 9,000,363</u>	<u>\$ 495,333</u>	<u>\$ 283,756</u>	<u>\$ -</u>	<u>\$ (8,221,274)</u>	<u>\$ -</u>	<u>\$ (8,221,274)</u>
Business-type activities							
Water	2,761,621	3,151,972	260,000	31,000	-	681,351	681,351
Wastewater	1,569,957	1,753,396	-	14,340	-	197,779	197,779
Sanitation	1,370,587	1,418,065	-	-	-	47,478	47,478
Total business-type activities	<u>5,702,165</u>	<u>6,323,433</u>	<u>260,000</u>	<u>45,340</u>	<u>-</u>	<u>926,608</u>	<u>926,608</u>
	<u>\$ 14,702,528</u>	<u>\$ 6,818,766</u>	<u>\$ 543,756</u>	<u>\$ 45,340</u>	<u>\$ (8,221,274)</u>	<u>\$ 926,608</u>	<u>\$ (7,294,666)</u>
General revenues							
Taxes							
Sales and use tax					6,704,058	-	6,704,058
Property tax, levied for general purposes					1,335,057	-	1,335,057
Specific ownership tax					122,939	-	122,939
Franchise tax					296,314	-	296,314
Severance tax					238,620	-	238,620
Transportation tax					433,659	-	433,659
Other taxes					41,979	-	41,979
Mineral lease revenue					299,664	-	299,664
Investment earnings					95,733	138,999	234,732
Grants and contributions not restricted to specific programs					261,540	-	261,540
Miscellaneous					134,407	126,031	260,438
Total general revenues					<u>9,963,970</u>	<u>265,030</u>	<u>10,229,000</u>
Change in net position					1,742,696	1,191,638	2,934,334
Net position - Beginning					<u>17,496,173</u>	<u>25,194,495</u>	<u>42,690,668</u>
Net position - Ending					<u>\$ 19,238,869</u>	<u>\$ 26,386,133</u>	<u>\$ 45,625,002</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**December 31, 2018**

	<u>General</u>	<u>Non-Major Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 4,846,403	\$ 841,002	\$ 5,687,405
Receivables, net			
Property tax	1,194,175	140,525	1,334,700
Accounts	1,003,302	2,221	1,005,523
Prepaid expenses	164	-	164
Inventories	12,674	-	12,674
Total assets	<u>\$ 7,056,718</u>	<u>\$ 983,748</u>	<u>\$ 8,040,466</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 113,927	\$ 1,709	\$ 115,636
Accrued payroll	157,793	-	157,793
Total liabilities	<u>271,720</u>	<u>1,709</u>	<u>273,429</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable property tax	1,194,175	140,525	1,334,700
Total deferred inflows of resources	<u>1,194,175</u>	<u>140,525</u>	<u>1,334,700</u>
<b>FUND BALANCES</b>			
Nonspendable	12,838	-	12,838
Restricted for			
TABOR emergency reserve	288,369	-	288,369
Assigned to			
Public safety	-	181,583	181,583
Capital projects	-	659,931	659,931
Unassigned	5,289,616	-	5,289,616
Total fund balances	<u>5,590,823</u>	<u>841,514</u>	<u>6,432,337</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u>\$ 7,056,718</u>	<u>\$ 983,748</u>	<u>\$ 8,040,466</u>

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO  
RECONCILIATION OF THE BALANCE SHEET TO THE,  
STATEMENT OF NET POSITION  
FOR THE YEAR ENDED DECEMBER 31, 2018**

Total Fund Balances of Governmental Funds \$ 6,432,337

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Capital assets	55,466,651	
Accumulated depreciation	<u>(42,879,091)</u>	12,587,560

Long-term liabilities, including accrued compensated absences, are not due and payable in the current period and, therefore, are not reported in the funds.

Compensated absences	(376,086)
Debt for the acquisition of fixed assets	(12,300)

Internal service funds are used by management for medical benefits. The assets and liabilities of the internal service funds are included in governmental activities in the Statement of Net Position.

607,358

Net Position of Governmental Activities

\$ 19,238,869

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2018**

	<u>General</u>	<u>Non-Major Funds</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>			
Taxes	\$ 8,986,366	\$ 154,002	\$ 9,140,368
Licenses and permits	164,238	-	164,238
Intergovernmental revenue	683,800	193,418	877,218
Charges for services	289,931	-	289,931
Fines and forfeitures	41,164	-	41,164
Investment earnings	84,007	11,726	95,733
Miscellaneous	122,260	12,147	134,407
Total revenues	<u>10,371,766</u>	<u>371,293</u>	<u>10,743,059</u>
<b>EXPENDITURES</b>			
Current			
General government	1,331,358	2,813	1,334,171
Judicial	90,223	-	90,223
Public safety	3,115,912	43,464	3,159,376
Road and bridge	2,189,160	-	2,189,160
Community development	142,393	-	142,393
Parks and recreation	1,402,968	-	1,402,968
Capital outlay	1,019,572	364,776	1,384,348
Total expenditures	<u>9,291,586</u>	<u>411,053</u>	<u>9,702,639</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	1,080,180	(39,760)	1,040,420
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	236,825	236,825
Transfers out	(236,825)	-	(236,825)
Total other financing sources (uses)	<u>(236,825)</u>	<u>236,825</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	843,355	197,065	1,040,420
<b>FUND BALANCES - BEGINNING</b>	<u>4,747,468</u>	<u>644,449</u>	<u>5,391,917</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 5,590,823</u>	<u>\$ 841,514</u>	<u>\$ 6,432,337</u>

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
OF GOVERNMENTAL FUNDS TO THE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2018**

Net Changes in Fund Balances of Governmental Funds \$ 1,040,420

Amounts reported for governmental activities in the statement of net position are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation during the year.

Capital outlay	1,384,348	
Depreciation expense	<u>( 710,138)</u>	674,210

Payments of debt principal are considered changes in long-term liabilities. These are the principal payments during the year.

28,150

Proceeds of long-term debt \$ (17,500)

Changes in accrued compensated absences are considered changes in long-term liabilities. This is the change in compensated absences during the year.

(29,249)

Internal service funds are used by management for medical benefits. The net income of certain activities of the internal service fund are reported with governmental activities on the Statement of Activities.

46,665

Change in Net Position of Governmental Activities \$ 1,742,696

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**December 31, 2018**

	<b>Enterprise Funds</b>				
	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Sanitation Fund</b>	<b>Total</b>	<b>Internal Service Fund</b>
<b>Assets</b>					
Current assets					
Cash and Cash equivalents	\$ 3,756,773	\$ 1,618,986	\$ 1,606,648	\$ 6,982,407	\$ 348,975
Receivables, net of allowance for uncollectibles	292,143	173,539	175,121	640,803	31,836
Due from other funds	-	2,390	-	2,390	-
Inventory	296,912	45,152	-	342,064	-
Total current assets	4,345,828	1,840,067	1,781,769	7,967,664	380,811
Non-current assets					
Non-depreciable capital assets	1,746,321	257,830	-	2,004,151	-
Depreciable capital assets, net	15,924,406	3,630,455	631,351	20,186,212	-
Total non-current assets	17,670,727	3,888,285	631,351	22,190,363	-
Total Assets	22,016,555	5,728,352	2,413,120	30,158,027	380,811
<b>Liabilities</b>					
Current liabilities					
Accounts payable	180,794	28,718	39,245	248,757	15,080
Accrued payroll	29,871	21,962	18,388	70,221	-
Accrued interest payable	38,078	-	-	38,078	-
Due to other funds	2,390	-	-	2,390	-
Compensated absences	46,801	22,284	35,080	104,165	-
Notes payable - current	301,836	-	-	301,836	-
Total current liabilities	599,770	72,964	92,713	765,447	15,080
Long-term liabilities					
Notes payable non-current	2,764,820	-	-	2,764,820	-
Total Liabilities	3,364,590	72,964	92,713	3,530,267	15,080
<b>NET POSITION</b>					
Net invested in capital assets	14,604,071	3,888,285	631,351	19,123,707	-
Unrestricted	4,047,894	1,767,103	1,689,056	7,504,053	365,731
Total Net Position	\$18,651,965	\$ 5,655,388	\$ 2,320,407	\$26,627,760	\$ 365,731
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds				(241,627)	
<b>Net Position of Business Type Activities</b>				<u>\$26,386,133</u>	

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF REVENUES, EXPENSES**  
**AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2018**

	<b>Enterprise Funds</b>				
	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Sanitation Fund</b>	<b>Total</b>	<b>Internal Service Fund</b>
Operating Revenues					
Charges for services	\$ 3,151,972	\$ 1,753,396	\$ 1,418,065	\$ 6,323,433	\$ 2,047,555
Intergovernmental	260,000	-	-	260,000	-
Miscellaneous	72,850	33,423	19,758	126,031	31,836
Total Operating Revenues	<u>3,484,822</u>	<u>1,786,819</u>	<u>1,437,823</u>	<u>6,709,464</u>	<u>2,079,391</u>
Operating Expenses					
Salaries	693,285	552,020	439,719	1,685,024	-
Employee benefits	357,464	253,294	223,421	834,179	39,055
Depreciation	553,970	233,748	130,543	918,261	-
Repairs and maintenance	390,586	222,171	36,254	649,011	-
Utilities	211,636	141,799	6,327	359,762	-
Landfill fees	-	-	359,899	359,899	-
Chemicals	132,344	12,321	-	144,665	-
Insurance and bonds	59,138	28,211	19,889	107,238	1,974,959
Supplies	44,701	29,337	126,618	200,656	-
Other purchased services	157,792	97,056	23,935	278,783	-
Miscellaneous	-	-	3,982	3,982	-
Total Operating Expenses	<u>2,600,916</u>	<u>1,569,957</u>	<u>1,370,587</u>	<u>5,541,460</u>	<u>2,014,014</u>
Operating Income	<u>883,906</u>	<u>216,862</u>	<u>67,236</u>	<u>1,168,004</u>	<u>65,377</u>
Non-operating Revenues (Expenses)					
Investment earnings	72,867	30,262	35,870	138,999	71
Interest expense	(119,762)	-	-	(119,762)	-
Lease fees	(59,726)	-	-	(59,726)	-
Total Non-operating Revenues	<u>(106,621)</u>	<u>30,262</u>	<u>35,870</u>	<u>(40,489)</u>	<u>71</u>
Income Before Contributions and Transfers	777,285	247,124	103,106	1,127,515	65,448
Capital Contributions (tap fees)	31,000	14,340	-	45,340	-
Change in Net Position	<u>808,285</u>	<u>261,464</u>	<u>103,106</u>	<u>1,172,855</u>	<u>65,448</u>
Total Net Position - Beginning	<u>17,843,680</u>	<u>5,393,924</u>	<u>2,217,301</u>	<u>25,454,905</u>	<u>300,283</u>
Total Net Position - Ending	<u>\$ 18,651,965</u>	<u>\$ 5,655,388</u>	<u>\$ 2,320,407</u>	<u>\$26,627,760</u>	<u>\$ 365,731</u>
<b>Change in Net Position of Enterprise Funds</b>					
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds				1,172,855	
				18,783	
<b>Change in Net Position of Business Type Activities</b>				<u>\$ 1,191,638</u>	

The accompanying notes are an integral part of these financials statements.

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2018**

	<b>Enterprise Funds</b>			
	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Sanitation Fund</b>	<b>Internal Service Fund</b>
<b>Cash Flows from Operating Activities</b>				
Cash received from customers and others	\$ 3,087,684	\$ 1,744,282	\$ 1,409,950	\$ 6,241,916
Cash paid for goods and services	(895,827)	(549,264)	(563,495)	(2,008,586)
Cash paid to employees	(1,043,691)	(796,892)	(653,991)	(2,494,574)
Other cash receipts	329,445	33,423	19,758	382,626
<b>Net Cash Provided by Operating Activities</b>	<b>1,477,611</b>	<b>431,549</b>	<b>212,222</b>	<b>2,121,382</b>
<b>Cash Flows from Capital and Related Financing Activities</b>				
Acquisition and construction of capital assets	(870,515)	(41,495)	(289,737)	(1,201,747)
Capital grants and contributions	31,000	14,340	-	45,340
Principal paid on capital debt	(230,340)	-	-	(230,340)
Interest paid on capital debt	(114,963)	-	-	(114,963)
Lease fees	(59,726)	-	-	(59,726)
<b>Net Cash Used by Capital and Related Financing Activity</b>	<b>(1,244,544)</b>	<b>(27,155)</b>	<b>(289,737)</b>	<b>(1,561,436)</b>
<b>Cash Flows from Investing Activities</b>				
Interest on investment	72,867	30,262	35,870	138,999
<b>Net Cash Provided by Investing Activities</b>	<b>72,867</b>	<b>30,262</b>	<b>35,870</b>	<b>138,999</b>
<b>Net Change in Cash and Cash Equivalents</b>	<b>305,934</b>	<b>434,656</b>	<b>(41,645)</b>	<b>698,945</b>
<b>Cash and Cash Equivalents - Beginning</b>	<b>3,450,839</b>	<b>1,184,330</b>	<b>1,648,293</b>	<b>6,283,462</b>
<b>Cash and Cash Equivalents - Ending</b>	<b>\$ 3,756,773</b>	<b>\$ 1,618,986</b>	<b>\$ 1,606,648</b>	<b>\$ 6,982,407</b>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities</b>				
Operating income (loss)	\$ 883,906	\$ 216,862	\$ 67,236	\$ 1,168,004
<b>Adjustments to reconcile operating income (loss) to net cash provided by operating activities</b>				
Depreciation	553,970	233,748	130,543	918,261
(Increase) decrease in accounts receivable	(67,693)	(9,114)	(8,115)	(84,922)
(Increase) decrease in inventory	7,949	(13,239)	-	(5,290)
Increase (decrease) in accounts payable	92,421	(5,130)	13,409	100,700
Increase (decrease) in accrued payroll	4,805	3,583	1,937	10,325
Increase (decrease) in compensated absences	2,253	4,839	7,212	14,304
<b>Total Adjustments</b>	<b>593,705</b>	<b>214,687</b>	<b>144,986</b>	<b>953,378</b>
<b>Net Cash Provided by Operating Activities</b>	<b>\$ 1,477,611</b>	<b>\$ 431,549</b>	<b>\$ 212,222</b>	<b>\$ 2,121,382</b>

The accompanying notes are an integral part of these financial statements.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Craig, Colorado (the “City”), is a home Rule City (a municipal corporation, as defined by Colorado Revised Statutes). An elected Mayor and City Council are responsible for setting policy, appointing administrative personnel and adopting an annual budget in accordance with state statutes. The City provides the following services: public safety, public works, culture and recreation facilities and activities, water and wastewater services, and sanitation services.

The City’s financial statements are prepared in accordance with generally accepted accounting principles (“GAAP”). The Governmental Accounting Standards Board (“GASB”) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established by GAAP used by the City are discussed below.

**Reporting Entity**

The reporting entity consists of (a) the primary government; i.e., the City, and (b) organizations for which the City is financially accountable. The City is considered financially accountable for legally separate organizations if it is able to appoint a voting majority of an organization’s governing body and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the City. Consideration is also given to other organizations, which are fiscally dependent; i.e., unable to adopt a budget, levy taxes, or issue debt without approval by the City. Organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete are also included in the reporting entity.

**Component Units** - The accompanying financial statements present the primary government and the following blended component unit (an entity for which the government is considered to be financially accountable).

**The Center of Craig** – The Center services all citizens of the City and is governed by a board appointed by the City Council. The City has pledged to support the entity in its operations for providing meeting and activity space for citizens and organizations of the City. The Center of Craig is reported as a part of the General Fund. The Center does not issue separate financial statements.

**Joint Ventures** - The Craig/Moffat County Airport joint operations was created for the purposes of operating an airport for the benefit of the citizens of Craig and unincorporated Moffat County. The City provides a small amount of funding for on-going airport operations. The Airport is included in the financial statements of Moffat County. At December 31, 2017, which is the date the latest information is available, the Airport fund’s fund balance was approximately 36% of expenditures.

**Government-Wide and Fund Financial Statements**

The City’s basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City’s major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The City’s public safety, public works, and culture and recreation are classified as governmental activities. The City’s water, wastewater, and sanitation services are classified as business type activities.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government-Wide Financial Statements - In the government-wide Statement of Net Position, both the governmental and business-type activities columns are (a) presented on a consolidated basis by column, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts, net investment in capital assets; restricted net position; and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the City's functions and business-type activities (public safety, highways and streets, utilities, etc.). The functions are also supported by general government revenues (sales and property taxes, and other taxes, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, operating and capital grants. Program revenues must be directly associated with the function (police, roads, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. For the most part, the effect of interfund activity has been removed from these statements.

The net costs (by function or business-type activity) are normally covered by general revenue (sales and property taxes, investment earnings, etc.).

The government-wide focus is on the sustainability of the City as an entity and the change in the City's net position resulting from the current year's activities.

Fund Financial Statements - The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

The fund focus is on current available resources and budget compliance.

The City reports the following governmental funds.

The General Fund is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.

The ACET Fund accounts for the activities of ACET and the Criminal Justice Grant.

The Capital Projects Fund accounts for taxes set aside for construction or replacement of curbs, gutters and drainage on streets.

The City reports the following proprietary or business-type funds:

The Water Fund accounts for the delivery of water to the citizens of the City.

The Wastewater Fund accounts for sewer service to the citizens of the City.

The Sanitation Fund accounts for waste collection and disposal for the citizens of the City.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements (Continued)

The Internal Service Fund accounts for medical benefits provided to City employees.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus refers to whether financial statements measure changes in current resources only (current financial focus) or changes in both current and long-term resources (long-term economic focus). Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements. Financial statement presentation refers to classification of revenues by source and expenses by function.

Long-term Economic Focus and Accrual Basis - Both governmental and business-type activities in the government-wide financial statements and the proprietary fund financial statements use the long-term economic focus and are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Current Financial Focus and Modified Accrual Basis - The government fund financial statements use the current financial focus and are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (within 60 days after December 31). Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt, if any, is recognized when due.

Financial Statement Presentation - Amounts reported as program revenues include 1) charges to customers for goods and services provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Financial Statement Accounts

Cash and Cash Equivalents - Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the City.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Statement Accounts (Continued)

Investments – Investments are stated at fair value. The change in fair value of investments is recognized as an increase or decrease to investment assets and investment income. The City's investment in C-SAFE is carried at amortized cost. The City's investments in C-SAFE and COLOTRUST Plus+ are reported at net asset value (NAV).

Receivables – Receivables are reported net of an allowance for uncollectible accounts. As of December 31, 2018, the City had an allowance of \$6,670 in governmental activities and \$3,982 in business-type activities.

Property Taxes – Property taxes are assessed in one year as a lien on the property, but are not collected by the governmental units until the subsequent year. In accordance with generally accepted accounting principles, the assessed but uncollected property taxes have been recorded as a receivable and as unearned revenue.

Interfund Receivables and Payables – Balances at year-end between funds are reported as "due to / from other funds" in the fund financial statements. Balances are expected to be repaid within one year. Any residual balances not eliminated between the governmental and business-type activities are reported as "internal balances" in the government-wide financial statements.

Inventory – Inventories are recorded at average cost.

Capital Assets – Capital assets, which include land, buildings, equipment, vehicles, and infrastructure assets (only infrastructure acquired after January 1, 2000), are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial cost of \$5,000 or more and an estimated useful life in excess of two years. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Capital outlay for projects is capitalized as projects are constructed. Interest incurred during the construction phase is capitalized as part of the value of the assets constructed in the business-type activities.

Capital assets, excluding land and construction in progress, are depreciated using the straight-line method over the following estimated useful lives.

<u>Description</u>	<u>Estimated Lives</u>
Infrastructure	20 – 50 years
Buildings and improvements	10 – 50 years
Furniture and fixtures	10 years
Vehicles	4 – 8 years
Other equipment	5 – 10 years
Computer equipment	5 years

Compensated Absences – Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered, and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Statement Accounts (Continued)

Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the City's past experience of making termination payments.

All compensated absence liabilities include salary-related payments, where applicable.

The total compensated absence liability is reported on the government-wide financial statements. Governmental funds report the compensated absence liability at the fund reporting level only when due.

Deferred Inflows of Resources – In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has one type of item that qualifies for reporting in this category. The item, unavailable property tax revenue, is deferred and recognized as an inflow of resources in the period that the amounts become available and earned.

Fund Balance – The City classifies governmental fund balances as follows:

*Non-spendable* – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements.

*Restricted* - includes fund balance amounts that are constrained for specific purposes which are externally imposed by provider, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.

*Committed* – includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority which is the City Council. Commitments are established by City Council resolution.

*Assigned* – includes spendable fund balance amounts that are intended to be used for specific purposes that are neither considered restricted nor committed. Fund balance may be assigned by the City Council or its management designee.

*Unassigned* – includes residual positive fund balance within the General Fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those specific purposes.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The City requires restricted amounts to be spent first when both restricted and unrestricted fund balance are available unless there are legal documents/contracts that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the City first uses committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The City does not have a formal minimum fund balance policy. However, the City's budget includes a calculation of a targeted reserve positions and management reports the targeted amounts annually to City Council.

Use of Estimates – The preparation of financial statements in conformity with GAAP requires the City's management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgets are adopted on a basis consistent with generally accepted accounting principles, except for the proprietary funds. Annual appropriations are adopted for all funds. Expenditures may not legally exceed appropriations at the fund level. All appropriations lapse at year end.

As required by Colorado Statutes and the Home Rule Charter, the City followed the required timetable noted below in preparing, approving, and enacting its budget for 2018.

For the 2018 budget year, prior to August 25, 2017, the County Assessor sent to the City an assessed valuation of all taxable property within the City's boundaries.

The Mayor, or other qualified person appointed by the Council, submitted to the Council, on or before October 15, 2017, a recommended budget which detailed the necessary property taxes needed along with other available revenues to meet the City's operating requirements.

Prior to December 15, 2017, a public hearing was held for the budget, the Council certified to the County Commissioners a levy rate that derived the necessary property taxes as computed in the proposed budget, and the Council adopted the proposed budget and an appropriating resolution that legally appropriated expenditures for the upcoming year.

After adoption of the budget resolution, the City may make the following changes: a) it may transfer appropriated money between funds; b) approve supplemental appropriations to the extent of revenues in excess of estimated revenues in the budget; c) approve emergency appropriations; and d) reduce appropriations for which originally estimated revenues are insufficient.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Taxes levied in one year are collected in the succeeding year. Thus, taxes certified in 2017 were collected in 2018 and taxes certified in 2018 will be collected in 2019. Taxes are due on January 1<sup>st</sup> in the year of collection; however, they may be paid in either one installment (no later than April 30<sup>th</sup>) or two equal installments (no later than February 28<sup>th</sup> and June 15<sup>th</sup>) without interest or penalty. Taxes that are not paid within the prescribed time bear interest at the rate of one percent (1%) per month until paid. Unpaid amounts and the accrued interest thereon become delinquent on June 16<sup>th</sup>.

TABOR Amendment

In November 1992, Colorado voters amended Article X of the Colorado Constitution by adding Section 20; commonly known as the Taxpayer's Bill of Rights ("TABOR"). TABOR contains revenue, spending, tax and debt limitations that apply to the State of Colorado and local governments. TABOR requires, with certain exceptions, advance voter approval for any new tax, tax rate increase, mill levy above that for the prior year, extension of any expiring tax, or tax policy change directly causing a net tax revenue gain to any local government.

Except for refinancing bonded debt at a lower interest rate or adding new employees to existing pension plans, TABOR requires advance voter approval for the creation of any multiple-fiscal year debt or other financial obligation unless adequate present cash reserves are pledged irrevocably and held for payments in all future fiscal years.

TABOR also requires local governments to establish an emergency reserve to be used for declared emergencies only. The reserve is calculated at 3% of fiscal year spending. Fiscal year spending excludes bonded debt service and enterprise spending. The City has reserved \$288,369, which is the approximate required reserve at December 31, 2018.

On November 7, 2000, voters within the City approved the collection, retention and expenditure of all revenues and other funds collected during 2000 and each subsequent year without raising any additional taxes.

The City's management believes it is in compliance with the financial provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of its provisions, including the interpretation of how to calculate fiscal year spending limits, will require judicial interpretation.

NOTE 3 - CASH AND INVESTMENTS

The City's deposits are entirely covered by federal depository insurance ("FDIC") or by collateral held under Colorado's Public Deposit Protection Act ("PDPA"). The FDIC insures the City for \$250,000 of the City's deposits at each financial institution. Deposit balances over \$250,000 are collateralized as required by PDPA by pledging amounts at least equal to 102% of the uninsured deposits. The carrying amount of the City's demand deposits was \$1,243,103 at year end with a bank balance of \$1,471,288. Of the bank balance, \$943,435 was covered by FDIC insurance, \$522,955 was covered by the PDPA, and \$4,898 represented amounts collected by the City's credit card vendor that were uninsured and uncollateralized.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 3 - CASH AND INVESTMENTS Continued

The City's investment policy permits investments in the following type of obligations:

- U.S. Treasury Obligations (maximum maturity of 60 months)
- Federal Instrumentality Securities (maximum maturity of 60 months)
- FDIC-insured Certificates of Deposit (maximum maturity of 18 months)
- Prime Commercial Paper (maximum maturity of 9 months)
- Local Government Investment Pools
- Money Market Mutual Funds
- Securities specifically approved by the City Council

Investment Pool represents investments in COLOTRUST Plus+ and C-SAFE. The Pools investment strategies focus on safety, liquidity, legality, and yield. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. The fair value of the pool is determined by the pool's share price. The State Securities Commissioner administers and enforces all State statutes governing the pools. The pools operate similarly to a money market fund and each share is equal in value to \$1.00. At December 31, 2018, the City's investments in COLOTRUST Plus+ and C-SAFE were \$11,583,105 and \$183,616.

Fair Value Hierarchy. The city categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. As all of its investments are measured at NAV, the City has no investments required to be reported under the fair value hierarchy.

*Interest Rate Risk* – As a means of limiting its exposure to interest rate risk, the City diversifies its investments by security type and institution, and limits holdings in any one type of investment with any one issuer. The City coordinates its investment maturities to closely match cash flow needs and restricts the maximum investment term to less than five years from the purchase date. At December 31, COLOTRUST Plus+ had a weighted average maturity of 41 days to reset and 61 days to final maturity. CSAFE had a weighted average maturity of 20.66 days to final maturity.

*Credit Risk* – State law and City policy limit investments to those authorized by State statutes including U.S. agencies and 2a7-like pools. The City's general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments. The investments all carry a S&P Rating of AAAM.

*Concentration of Credit Risk* – The City diversifies its investments by security type and institution. Financial institutions holding City funds must provide the City with a statement of collateral in the form of a listing of securities pledged, and a copy of the certificate from the Banking Authority that states that the institution is an eligible public depository. Colorado's PDPA requirement noted above mitigates concentration of credit risk.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 3 - CASH AND INVESTMENTS Continued

A reconciliation of deposits and investments to the financial statement captions is as follows:

Deposits and Investments

Deposits	\$ 1,243,103
Cash on hand	8,963
Investment pools	<u>11,766,721</u>
	<u>\$ 13,018,787</u>

	<u>Cash</u> <u>Equivalents</u>	<u>Investments</u>	<u>Total</u>
Governmental funds	\$ 615,147	\$ 5,421,233	\$ 6,036,380
Proprietary funds	<u>636,919</u>	<u>6,345,488</u>	<u>6,982,407</u>
Total	<u>\$ 1,252,066</u>	<u>\$ 11,766,721</u>	<u>\$ 13,018,787</u>

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2018 was as follows:

	<u>Balance</u> <u>1/1/2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>12/31/2018</u>
<u>Governmental Activities:</u>				
<u>Capital assets not being</u>				
<u>depreciated</u>				
Land	\$ 1,309,762	\$ 0	\$ 0	\$ 1,309,762
Construction in progress	<u>0</u>	<u>155,608</u>	<u>0</u>	<u>155,608</u>
Total not being depreciated	<u>1,309,762</u>	<u>155,608</u>	<u>0</u>	<u>1,465,370</u>
<u>Capital assets being depreciated</u>				
Infrastructure	42,397,658	731,336	(11,020)	43,117,974
Buildings and improvements	4,129,292	23,300	0	4,152,592
Vehicles and equipment	<u>6,554,682</u>	<u>474,104</u>	<u>(298,071)</u>	<u>6,730,715</u>
Total capital assets being depreciated	<u>53,081,632</u>	<u>1,228,740</u>	<u>(309,091)</u>	<u>54,001,281</u>
<u>Accumulated depreciation</u>				
Infrastructure	(33,743,234)	(382,465)	11,020	(34,114,579)
Buildings and improvements	(2,667,313)	(115,571)	0	(2,782,884)
Vehicles and equipment	<u>(6,067,497)</u>	<u>(212,202)</u>	<u>298,071</u>	<u>(5,981,628)</u>
Total accumulated depreciation	<u>(42,478,044)</u>	<u>(710,138)</u>	<u>309,091</u>	<u>(42,879,091)</u>
Depreciable capital assets, net	<u>10,603,588</u>	<u>518,602</u>	<u>0</u>	<u>11,122,190</u>
Governmental Activities				
Capital Assets, Net	<u>\$11,913,350</u>	<u>\$ 674,210</u>	<u>\$ 0</u>	<u>\$12,587,560</u>

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 4 - CAPITAL ASSETS (CONTINUED)

	<u>Balance</u> <u>1/1/2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>12/31/2018</u>
<u>Business-type Activities:</u>				
<u>Capital assets not being depreciated</u>				
Land	\$ 1,719,009	\$ 0	\$ 0	\$ 1,719,009
Construction in progress	<u>0</u>	<u>285,142</u>	<u>0</u>	<u>285,142</u>
Total not being depreciated	<u>1,719,009</u>	<u>285,142</u>	<u>0</u>	<u>2,004,151</u>
<u>Capital assets being depreciated</u>				
Buildings and improvements	37,575,519	573,586	0	38,149,105
Vehicles and equipment	<u>4,675,226</u>	<u>343,019</u>	<u>(90,240)</u>	<u>4,928,005</u>
Total capital assets being depreciated	<u>42,250,745</u>	<u>916,605</u>	<u>(90,240)</u>	<u>43,077,110</u>
<u>Accumulated depreciation</u>				
Buildings and improvements	(18,357,848)	(711,853)	0	(19,069,701)
Vehicles and equipment	<u>(3,705,029)</u>	<u>(206,408)</u>	<u>90,240</u>	<u>(3,821,197)</u>
Total accumulated depreciation	<u>(22,062,877)</u>	<u>(918,261)</u>	<u>90,240</u>	<u>(22,890,898)</u>
Depreciable capital assets, net	<u>20,187,868</u>	<u>(1,656)</u>	<u>0</u>	<u>20,186,212</u>
Business-type activities				
Capital Assets, Net	<u>\$21,906,877</u>	<u>\$ 283,486</u>	<u>\$ 0</u>	<u>\$22,190,363</u>

Depreciation expense was charged to functions of the primary government as follows

Governmental activities	
General government	\$ 124,071
Public safety	19,881
Road and bridge	452,160
Parks and recreation	<u>114,026</u>
Total depreciation expense government activities	<u>\$ 710,138</u>
Business-type activities	
Water	\$ 553,970
Wastewater	233,748
Sanitation	<u>130,543</u>
Total depreciation expense Business-type activities	<u>\$ 918,261</u>

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Business-type activities owed governmental activities \$241,627 at December 31, 2018 as a result of internal service fund activity of the enterprise funds being consolidated into the governmental activities. At December 31, 2018 the Water Fund owed the Wastewater Fund \$2,390.

The general fund transferred \$236,825 to the capital projects fund for the year ended December 31, 2018, to pay for certain curb and gutter improvements.

NOTE 6 - LONG-TERM DEBT

	<u>1/1/2018</u>	<u>Additions</u>	<u>Payments</u>	<u>Amount Due 12/31/2018</u>	<u>In One Year</u>
<u>Governmental Activities</u>					
Roof repair Loan	\$ 22,950	\$ 0	\$ 22,950	\$ 0	\$ 0
Revize	0	17,500	5,200	12,300	5,200
Compensated absences	<u>346,837</u>	<u>242,515</u>	<u>213,266</u>	<u>376,086</u>	<u>125,362</u>
Total	<u>\$ 369,787</u>	<u>\$ 260,015</u>	<u>\$ 241,416</u>	<u>\$ 388,386</u>	<u>\$ 130,562</u>
<u>Business Activities</u>					
Note payable Colorado Water	\$ 3,296,996	\$ 0	\$ 3,296,996	\$ 0	\$ 0
2018 Series note	0	3,213,734	147,078	3,066,656	301,836
Compensated absences	<u>89,860</u>	<u>77,628</u>	<u>63,323</u>	<u>104,165</u>	<u>34,722</u>
Total	<u>\$ 3,386,856</u>	<u>\$ 3,291,362</u>	<u>\$ 3,507,397</u>	<u>\$ 3,170,821</u>	<u>\$ 336,558</u>

For the year ended December 31, 2018, the City paid \$119,762 in interest.

*Colorado Water Resources and Power Development Authority Note 2006* – In 2006, the City entered into an agreement with the Colorado Water Resources and Power Development Authority. The City's participation related to the Authority's 2006 Series A, Clean Water Revenue Bond Issue, to finance improvements to the City's water system. The improvements are financed by a 20-year note in the amount of \$6,056,378, payable in annual installments of varying amounts.

In 2018, the City refunded the 2006 note and issued a Series 2018 note in the amount of \$3,213,734, payable in semi-annual installments of varying amounts. The note carries interest of 2.98% and matures in 2027. The note is subject to a prepayment penalty of 2% of the outstanding principal amount.

The City entered into an agreement with the Boys and Girls Club of Craig who rents certain real property. The City has agreed to reimburse the not-for-profit for its share of roof repairs paying totaling \$22,950. That payment was made in 2018.

The City entered into an agreement with Revize, LLC for various web services and technological support. The agreement carries no interest and requires payment of \$5,200 in 2019, \$5,200 in 2020, and \$1,900 in 2021.

*Debt Service Requirements*

The following outlines the debt service requirements for the Series 2018 note.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 6 - LONG-TERM DEBT (Continued)

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 301,836	\$ 89,154	\$ 390,990
2020	310,897	80,093	390,990
2021	320,231	70,759	390,990
2022	329,845	61,145	390,990
2023	339,748	51,242	390,990
2024-2027	<u>1,464,099</u>	<u>99,861</u>	<u>1,563,960</u>
	<u>\$ 3,066,656</u>	<u>\$ 452,254</u>	<u>\$3,518,910</u>

*Accrued Compensated Absences* - Earned but unused vacation and sick benefits amounted to \$376,086 in governmental activities and \$104,165 in business-type activities at December 31, 2018.

During the year ended December 31, 2018, the following changes occurred in long-term liabilities:

NOTE 7 - PENSION PLANS

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. This plan permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are to be held in trust for the exclusive benefit of the plan participants and their beneficiaries.

The accrual basis of accounting is used for the plan. Revenues are recognized when earned and expenditures are recognized when incurred. Investments are recorded at market value.

Plan investment purchases are determined by the plan participant and therefore, the plan's investment concentration varies between participants. The City has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor. The City is neither the trustee nor the administrator for the plan.

Deferred Compensation Plan – Section 401(a)

The City participates in a defined contribution retirement plan covering all full-time employees. The plan is administrated by ICMA Retirement Corporation and the City has no fiduciary responsibility for the plan. The city contributes 12% of the compensation and the employees contribute 6%. Plan contributions for the year ended December 31, 2018 were \$650,683 for the City and \$325,476 for the employees. The plan vests at a rate of 20% per year and is fully vested after five years. As of December 31, 2018, the plan had 53 employees fully vested and 26 non-vested employees. City Council has the authority to establish and amend the benefit terms and contributing rates. Unvested City contributions for employees who leave employment before five years are used to reduce the City's current period contribution requirement.

CITY OF CRAIG  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
DECEMBER 31, 2018

NOTE 7 - PENSION PLANS (Continued)

No forfeitures were used to reduce the City's contributions in 2018. The current balance in the forfeiture account is \$185,124.

NOTE 8 - COMMITMENT AND CONTINGENCIES

The City has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could result in a request for reimbursement to the grantor agency for costs disallowed under terms of the grant. Based on prior experience, the City believes such disallowances, if any, will be immaterial.

The City has entered into employment contracts with certain City staff. These employment contracts are of varying length and include termination payments of different amounts.

The City has an engineering contract for the water system and plant improvements totaling \$493,590. At December 31, 2018, \$327,419 remains unexpended.

NOTE 9 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and general liability. The City carries commercial and trust coverage for these risks and does not expect claims to exceed their coverage.

NOTE 10 - INTERGOVERNMENTAL AGREEMENT

On October 21, 2014, the City entered into an agreement with the Colorado River Water Conservation District (CRWCD). The agreement specifies the allocation of expenses for the operation, maintenance, repair and replacement of Elkhead Reservoir. Recreation facility and management expenses at Elkhead Reservoir shall be allocated 50% to the City and 50% to CRWCD. All other operation, maintenance, repair and replacement costs shall be allocated 51.75% to the City and 48.25% to CRWCD. The City received reimbursement of 2018 operating expenses of \$26,121.

NOTE 11 - RELATED PARTY TRANSACTIONS

The City from time to time in the normal course of business executes transactions with local businesses which in some cases may be owned by members of the City Council as well as provide utility services to those members and businesses. The City believes that transaction when they arise are handled in a manner which is consistent with its normal procurement policies.

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES - BUDGET AND ACTUAL**  
**GENERAL FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	2018			2017
	Original Budget	Final Budget	Actual	Final Budget Variance Positive (Negative) Actual
<b>REVENUES</b>				
Taxes				
General property taxes	\$ 1,198,500	\$ 1,198,500	\$ 1,192,949	\$ (5,551)
Highway user taxes	304,770	304,770	401,401	96,631
Specific ownership taxes	87,700	87,700	111,045	23,345
Sales tax	6,075,100	6,075,100	6,704,058	628,958
Franchise tax	295,000	295,000	296,314	1,314
Severance tax	180,000	180,000	238,620	58,620
Interest and penalties	-	-	25,611	25,611
Cigarette taxes	20,000	20,000	16,368	(3,632)
Total taxes	8,161,070	8,161,070	8,986,366	825,296
Licenses and permits				
Building permits	90,000	90,000	138,390	48,390
Miscellaneous	9,600	9,600	25,848	16,248
Total licenses and permits	99,600	99,600	164,238	64,638
Intergovernmental revenues				
Motor vehicle tax	45,000	45,000	32,258	(12,742)
State grants	128,980	128,980	261,540	132,560
Mineral lease	300,000	300,000	299,664	(336)
State lottery	85,000	85,000	90,338	5,338
Public safety grants	-	-	-	-
Total intergovernmental revenues	558,980	558,980	683,800	124,820
Charges for services				
Recreation program fees	135,750	135,750	168,072	32,322
Swimming pool fees	112,050	112,050	121,317	9,267
Concessions	-	-	542	542
Total charges for services	247,800	247,800	289,931	42,131
Fines and forfeitures	61,000	61,000	41,164	(19,836)
Investment Earnings	27,100	27,100	84,007	56,907
Miscellaneous				
Rents and royalties	23,000	23,000	23,273	273
Miscellaneous	40,450	40,450	98,987	58,537
Total Miscellaneous	63,450	63,450	122,260	58,810
Total Revenues	\$ 9,219,000	\$ 9,219,000	\$ 10,371,766	\$ 1,152,766

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL**  
**GENERAL FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>			<b>Variance with</b>	<b>2017</b>
	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Final Budget Positive (Negative)</b>	<b>Actual</b>
<b>EXPENDITURES</b>					
General government					
City council	\$ 204,265	\$ 204,265	\$ 197,602	\$ 6,663	\$ 214,787
Administration	213,465	293,465	353,964	(60,499)	232,467
Engineering	65,040	82,040	91,129	(9,089)	76,510
Finances	379,567	379,567	299,033	80,534	290,749
Clerk and personnel	235,190	240,190	238,159	2,031	241,815
Building maintenance	81,620	81,620	50,275	31,345	57,922
City attorney	112,640	112,640	101,196	11,444	96,541
Total general government	<u>1,291,787</u>	<u>1,393,787</u>	<u>1,331,358</u>	<u>62,429</u>	<u>1,210,791</u>
Judicial					
Municipal	99,830	102,830	90,223	12,607	49,471
Total judicial	<u>99,830</u>	<u>102,830</u>	<u>90,223</u>	<u>12,607</u>	<u>49,471</u>
Public safety					
Police	<u>3,249,235</u>	<u>3,304,035</u>	<u>3,115,912</u>	<u>188,123</u>	<u>3,065,278</u>
Total public safety	<u>3,249,235</u>	<u>3,304,035</u>	<u>3,115,912</u>	<u>188,123</u>	<u>3,065,278</u>
Road and bridge	<u>2,334,045</u>	<u>2,344,745</u>	<u>2,189,160</u>	<u>155,585</u>	<u>2,141,333</u>
Community Development	<u>110,095</u>	<u>130,095</u>	<u>142,393</u>	<u>(12,298)</u>	<u>101,123</u>
Parks and Recreation					
General operations	785,665	796,865	805,335	(8,470)	700,756
Pool complex	364,505	377,255	311,410	65,845	306,053
Center of Craig	30,200	30,200	19,703	10,497	27,234
Recreation programs	248,665	254,665	266,520	(11,855)	222,991
Total parks and recreation	<u>1,429,035</u>	<u>1,458,985</u>	<u>1,402,968</u>	<u>56,017</u>	<u>1,257,034</u>
Capital outlay	<u>484,170</u>	<u>1,321,170</u>	<u>1,019,572</u>	<u>301,598</u>	<u>532,825</u>
Total Expenditures	<u>\$ 8,998,197</u>	<u>\$ 10,055,647</u>	<u>\$ 9,291,586</u>	<u>\$ 764,061</u>	<u>\$ 8,357,855</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers out	<u>-</u>	<u>(236,825)</u>	<u>(236,825)</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ (236,825)</u>	<u>\$ (236,825)</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

DRAFT

**SUPPLEMENTARY INFORMATION**

**CITY OF CRAIG, COLORADO  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
December 31, 2018**

	<u>ACET</u>	<u>Capital Projects</u>	<u>Total Nonmajor Governmental Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 183,223	\$ 657,779	\$ 841,002
Receivables, net			
Property tax	-	140,525	140,525
Accounts	69	2,152	2,221
Total assets	<u>\$ 183,292</u>	<u>\$ 800,456</u>	<u>\$ 983,748</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 1,709	\$ -	\$ 1,709
Total liabilities	<u>1,709</u>	<u>-</u>	<u>1,709</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable property tax	-	140,525	140,525
Total deferred inflows of resources	<u>-</u>	<u>140,525</u>	<u>140,525</u>
<b>FUND BALANCES</b>			
Assigned to			
Public safety	181,583	-	181,583
Capital projects	-	659,931	659,931
Total fund balances	<u>181,583</u>	<u>659,931</u>	<u>841,514</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u>\$ 183,292</u>	<u>\$ 800,456</u>	<u>\$ 983,748</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**COMBINING SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2018**

	<b>ACET</b>	<b>Capital Projects</b>	<b>Total Nonmajor Governmental Funds</b>
<b>Revenues</b>			
Property taxes	\$ -	\$ 142,108	\$ 142,108
Specific ownership taxes	-	11,894	11,894
Grants	19,518	173,900	193,418
Investment earnings	3,397	8,329	11,726
Miscellaneous	12,147	-	12,147
Total revenues	<u>35,062</u>	<u>336,231</u>	<u>371,293</u>
<b>Expenditures</b>			
Public Safety	43,464	-	43,464
Treasurer's fees	-	2,813	2,813
Capital outlay	-	364,776	364,776
Total expenditures	<u>43,464</u>	<u>367,589</u>	<u>411,053</u>
Deficiency of revenues over over expenditures	(8,402)	(31,358)	(39,760)
Other financing sources (uses)			
Transfers in	-	236,825	236,825
Net change in fund balance	(8,402)	205,467	197,065
Fund Balances - Beginning	189,985	454,464	644,449
Fund Balances - Ending	<u>\$ 181,583</u>	<u>\$ 659,931</u>	<u>\$ 841,514</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL**  
**ACET FUND**

**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>			<b>2017</b>
	<b>Original and Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
<b>Revenues</b>				
Intergovernmental	\$ 17,425	\$ 19,518	\$ 2,093	\$ 18,696
Investment earnings	1,200	3,397	2,197	2,314
Miscellaneous	500	12,147	11,647	8,543
Total revenues	<u>19,125</u>	<u>35,062</u>	<u>15,937</u>	<u>29,553</u>
<b>Expenditures</b>				
Public safety	<u>78,170</u>	<u>43,464</u>	<u>34,706</u>	<u>54,147</u>
Total expenditures	<u>78,170</u>	<u>43,464</u>	<u>34,706</u>	<u>54,147</u>
Net change in fund balance	<u>\$ (59,045)</u>	<u>(8,402)</u>	<u>\$ 50,643</u>	<u>(24,594)</u>
Fund Balances - Beginning		189,985		214,579
Fund Balances - Ending		<u>\$ 181,583</u>		<u>\$ 189,985</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL**  
**CAPITAL PROJECTS FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>				<b>2017</b>
	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
<b>Revenues</b>					
Property taxes	\$ 141,075	\$ 141,075	\$ 142,108	\$ 1,033	\$ 147,921
Specific ownership taxes	8,800	8,800	11,894	3,094	13,128
Intergovernmental	930,000	930,000	173,900	(756,100)	-
Investment earnings	2,000	2,000	8,329	6,329	6,031
Total revenues	<u>1,081,875</u>	<u>1,081,875</u>	<u>336,231</u>	<u>(745,644)</u>	<u>167,080</u>
<b>Expenditures</b>					
Treasurer's fees	2,800	2,800	2,813	(13)	2,952
Capital outlay	<u>1,052,090</u>	<u>1,462,825</u>	<u>364,776</u>	<u>1,098,049</u>	<u>162,136</u>
Total expenditures	<u>1,054,890</u>	<u>1,465,625</u>	<u>367,589</u>	<u>1,098,036</u>	<u>165,088</u>
Excess (deficiency) of revenues over over expenditures	<u>26,985</u>	<u>(383,750)</u>	<u>(31,358)</u>	<u>352,392</u>	<u>1,992</u>
Other financing sources (uses)					
Transfers in	<u>473,650</u>	<u>236,825</u>	<u>236,825</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ 500,635</u>	<u>\$ (146,925)</u>	<u>205,467</u>	<u>\$ 352,392</u>	<u>1,992</u>
Fund Balances - Beginning			<u>454,464</u>		<u>452,472</u>
Fund Balances - Ending			<u>\$ 659,931</u>		<u>\$ 454,464</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET (NON-GAAP BASIS) AND**  
**ACTUAL WITH RECONCILIATION TO GAAP BASIS**  
**WATER FUND**

**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	2018				2017
	Original Budget	Final Budget	Actual	Final Budget Variance Positive (Negative)	Actual
<b>Revenues</b>					
Charges for services	\$ 3,082,000	\$ 3,082,000	\$ 3,151,972	\$ 69,972	\$ 3,059,410
Meter sales	1,000	1,000	3,405	2,405	1,431
Tap fees	-	-	31,000	31,000	12,810
Investment earnings	3,000	3,000	72,867	69,867	30,911
Intergovernmental	250,000	250,000	260,000	10,000	-
Miscellaneous	45,000	45,000	69,445	24,445	111,190
Total revenues	3,381,000	3,381,000	3,588,689	207,689	3,215,752
<b>Expenditures</b>					
Salaries	685,280	685,280	693,285	(8,005)	719,240
Employee benefits	377,490	377,490	357,464	20,026	366,272
Repairs and maintenance	1,077,000	1,167,000	390,586	776,414	389,547
Utilities	257,500	257,500	211,636	45,864	216,637
Chemicals	150,000	150,000	132,344	17,656	151,774
Insurance and bonds	64,350	64,350	59,138	5,212	54,952
Supplies	50,650	50,650	44,701	5,949	56,516
Other purchased services	150,250	175,250	157,792	17,458	107,980
Capital outlay	1,124,000	1,324,000	870,269	453,731	143,150
Interest expense	88,270	88,270	119,762	(31,492)	88,802
Lease fees	48,500	48,500	59,726	(11,226)	44,415
Debt principal	285,270	285,270	230,340	54,930	285,264
Total expenditures	4,358,560	4,673,560	3,327,043	1,346,517	2,624,549
Change in net position - budget basis	\$ (977,560)	\$ (1,292,560)	261,646	\$ 1,554,206	591,203
Reconciliation to GAAP basis					
Depreciation			(553,970)		(558,099)
Debt principal			230,340		285,264
Capital outlay			870,269		143,510
Change in net position - GAAP basis			808,285		461,518
Net Position - Beginning			17,843,680		17,382,162
Net Position - Ending			<u>\$ 18,651,965</u>		<u>\$ 17,843,680</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET (NON-GAAP BASIS) AND**  
**ACTUAL WITH RECONCILIATION TO GAAP BASIS**  
**WATERWASTE FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	2018				2017
	Original Budget	Final Budget	Actual	Final Budget Variance Positive (Negative)	Actual
Revenues					
Charges for services	\$ 1,773,000	\$ 1,773,000	1,753,396	\$ (19,604)	\$ 1,808,306
Tap fees	-	-	14,340	14,340	7,170
Investment earnings	7,000	7,000	30,262	23,262	12,395
Miscellaneous	9,000	9,000	33,423	24,423	4,070
Total revenues	1,789,000	1,789,000	1,831,421	42,421	1,831,941
Expenditures					
Salaries	499,450	499,450	552,020	(52,570)	510,751
Employee benefits	230,590	230,590	253,294	(22,704)	244,928
Repairs and maintenance	211,500	286,500	222,171	64,329	109,441
Utilities	153,300	153,300	141,799	11,501	121,256
Chemicals	27,500	27,500	12,321	15,179	33,277
Insurance and bonds	29,910	29,910	28,211	1,699	9,552
Supplies	49,750	49,750	29,337	20,413	17,727
Other purchased services	61,200	86,200	97,056	(10,856)	73,655
Capital outlay	1,674,000	1,674,000	41,495	1,632,505	379,684
Total expenditures	2,937,200	3,037,200	1,377,704	1,659,496	1,500,271
Change in net position - budget basis	\$ (1,148,200)	\$ (1,248,200)	453,717	\$ 1,701,917	331,670
Reconciliation to GAAP basis					
Depreciation			(233,748)		(200,972)
Capital outlay			41,495		379,684
Change in net position - GAAP basis			261,464		510,382
Net Position - Beginning			5,393,924		4,883,542
Net Position - Ending			\$ 5,655,388		\$ 5,393,924

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET (NON-GAAP BASIS) AND**  
**ACTUAL WITH RECONCILIATION TO GAAP BASIS**  
**SANITATION FUND**

**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>				<b>2017</b>
	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
<b>Revenues</b>					
Charges for services	\$ 1,407,600	\$ 1,407,600	\$ 1,418,065	\$ 10,465	\$ 1,451,497
Miscellaneous revenue	10,000	10,000	19,758	9,758	14,761
Interest income	-	-	35,870	35,870	18,337
Total revenues	<u>1,417,600</u>	<u>1,417,600</u>	<u>1,473,693</u>	<u>56,093</u>	<u>1,484,595</u>
<b>Expenditures</b>					
Salaries	437,810	437,810	439,719	(1,909)	424,120
Employee benefits	230,030	230,030	223,421	6,609	217,636
Repairs and maintenance	59,400	59,400	36,254	23,146	45,595
Utilities	11,000	11,000	6,327	4,673	7,569
Landfill fees	350,000	350,000	359,899	(9,899)	327,576
Insurance and bonds	18,800	18,800	19,889	(1,089)	16,508
Supplies	162,750	447,750	126,618	321,132	106,158
Other purchased services	38,550	38,550	23,935	14,615	24,295
Miscellaneous	-	-	3,982	(3,982)	-
Total expenditures	<u>1,308,340</u>	<u>1,593,340</u>	<u>1,240,044</u>	<u>353,296</u>	<u>1,169,457</u>
Change in net position - budget basis	<u>\$ 109,260</u>	<u>\$ (175,740)</u>	233,649	<u>\$ 409,389</u>	315,138
Reconciliation to GAAP basis					
Depreciation			(130,543)		(97,954)
Change in net position - GAAP basis			103,106		217,184
Net Position - Beginning			2,217,301		2,000,117
Net Position - Ending			<u>\$ 2,320,407</u>		<u>\$ 2,217,301</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**COMPARATIVE STATEMENT OF NET POSITION**  
**INTERNAL SERVICES - MEDICAL BENEFIT FUND**  
**December 31, 2018 and 2017**

	<u>2018</u>	<u>2017</u>
Assets		
Cash and cash equivalents	\$ 348,975	\$ 300,283
Receivables	31,836	-
Total Assets	<u>380,811</u>	<u>300,283</u>
Liabilities and Net Position		
Liabilities		
Accounts payable	15,080	-
Total Liabilities	<u>15,080</u>	<u>-</u>
Net position		
Unrestricted	<u>\$ 365,731</u>	<u>\$ 300,283</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**SCHEDULE OF REVENUES , EXPENDITURES, AND CHANGES IN**  
**NET POSITION BUDGET AND ACTUAL**  
**INTERNAL SERVICES - MEDICAL BENEFIT FUND**  
**For the Year Ended December 31, 2018**  
**(With Comparative Actual Amounts for 2017)**

	<b>2018</b>			<b>2017</b>
	<b>Original and Final Budget</b>	<b>Actual</b>	<b>Final Budget Variance Positive (Negative)</b>	<b>Actual</b>
Operating revenues				
Charges for services	\$ 2,092,000	\$ 2,047,555	\$ (44,445)	\$ 2,036,154
Other	-	31,836	31,836	-
Total revenues	<u>2,092,000</u>	<u>2,079,391</u>	<u>(12,609)</u>	<u>2,036,154</u>
Operating expenses				
Insurance premiums	2,036,810	1,974,959	61,851	1,902,546
Claims incurred	50,500	35,045	15,455	49,913
Administrative fees	2,200	4,010	(1,810)	6,274
Total operating expenses	<u>2,089,510</u>	<u>2,014,014</u>	<u>75,496</u>	<u>1,958,733</u>
Operating income	<u>2,490</u>	<u>65,377</u>	<u>62,887</u>	<u>77,421</u>
Non-operating revenues				
Investment earnings	-	71	71	44
Total non-operating revenues	<u>-</u>	<u>71</u>	<u>71</u>	<u>44</u>
Change in net position	<u>\$ 2,490</u>	<u>65,448</u>	<u>\$ 62,958</u>	<u>77,465</u>
Net Position - Beginning		<u>300,283</u>		<u>222,818</u>
Net Position -Ending		<u>\$ 365,731</u>		<u>\$ 300,283</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF CRAIG, COLORADO**  
**STATEMENT OF CASH FLOWS**  
**INTERNAL SERVICES - MEDICAL BENEFIT FUND**  
**December 31, 2018 and 2017**

	<u><b>2018</b></u>	<u><b>2017</b></u>
Cash Flows from Operating Activities		
Cash received from users	\$ 2,047,555	\$ 2,036,154
Cash paid on claims	(19,965)	(49,913)
Cash paid for premiums and administration	(1,978,969)	(1,908,820)
Net Cash Provided by Operating Activities	<u>48,621</u>	<u>77,421</u>
Cash Flows from Investing Activities		
Interest received	<u>71</u>	<u>44</u>
Net Cash Provided by Investing Activities	<u>71</u>	<u>44</u>
Net change in cash and cash equivalents	48,692	77,465
Cash and Cash Equivalents - Beginning	<u>300,283</u>	<u>222,818</u>
Cash and Cash Equivalents - Ending	<u><u>\$ 348,975</u></u>	<u><u>\$ 300,283</u></u>
Reconciliation of Operating Income to		
Net Cash Provided by Operating Activities		
Operating income	\$ 65,377	\$ 77,421
Change in accounts receivable	(31,836)	\$ -
Change in accounts payable	<u>15,080</u>	<u>-</u>
Net Cash Provided by Operating Activities	<u><u>\$ 48,621</u></u>	<u><u>\$ 77,421</u></u>

The accompanying notes are an integral part of these financial statements.

**OTHER SUPPLEMENTARY INFORMATION**  
**STATE COMPLIANCE**

DRAFT

The public report burden for this information collection is estimated to average 380 hours annually.

<b>LOCAL HIGHWAY FINANCE REPORT</b>		City or County: <b>CITY OF CRAIG</b>	
		YEAR ENDING : December 2018	
CITY OF CRAIG		Prepared By: Phone:	Bruce M. Nelson 970-826-2007

I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE				
ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

II. RECEIPTS FOR ROAD AND STREET PURPOSES		III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES	
ITEM	AMOUNT	ITEM	AMOUNT
<b>A. Receipts from local sources:</b>		<b>A. Local highway disbursements:</b>	
1. Local highway-user taxes		1. Capital outlay (from page 2)	828,106
a. Motor Fuel (from Item I.A.5.)		2. Maintenance:	1,866,712
b. Motor Vehicle (from Item I.B.5.)		3. Road and street services:	
c. Total (a.+b.)		a. Traffic control operations	21,408
2. General fund appropriations	1,841,418	b. Snow and ice removal	2,266
3. Other local imposts (from page 2)	261,186	c. Other	
4. Miscellaneous local receipts (from page 2)	8,329	d. Total (a. through c.)	23,674
5. Transfers from toll facilities		4. General administration & miscellaneous	
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety	
a. Bonds - Original Issues		6. Total (1 through 5)	2,718,492
b. Bonds - Refunding Issues		<b>B. Debt service on local obligations:</b>	
c. Notes		1. Bonds:	
d. Total (a. + b. + c.)	0	a. Interest	
7. Total (1 through 6)	2,110,933	b. Redemption	
<b>B. Private Contributions</b>		c. Total (a. + b.)	0
<b>C. Receipts from State government (from page 2)</b>	607,559	2. Notes:	
<b>D. Receipts from Federal Government (from page 2)</b>	0	a. Interest	
<b>E. Total receipts (A.7 + B + C + D)</b>	2,718,492	b. Redemption	
		c. Total (a. + b.)	0
		3. Total (1.c + 2.c)	0
		<b>C. Payments to State for highways</b>	
		<b>D. Payments to toll facilities</b>	
		<b>E. Total disbursements (A.6 + B.3 + C + D)</b>	2,718,492

IV. LOCAL HIGHWAY DEBT STATUS (Show all entries at par)				
	Opening Debt	Amount Issued	Redemptions	Closing Debt
<b>A. Bonds (Total)</b>				0
1. Bonds (Refunding Portion)				
<b>B. Notes (Total)</b>				0

V. LOCAL ROAD AND STREET FUND BALANCE					
	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
	0	2,718,492	2,718,492	0	0

**Notes and Comments:**

<b>LOCAL HIGHWAY FINANCE REPORT</b>		STATE: Colorado	
		YEAR ENDING (mm/yy): December 2018	

II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL			
ITEM	AMOUNT	ITEM	AMOUNT
<b>A.3. Other local imposts:</b>		<b>A.4. Miscellaneous local receipts:</b>	
a. Property Taxes and Assessments	140,399	a. Interest on investments	8,329
b. Other local imposts:		b. Traffic Fines & Penalties	
1. Sales Taxes		c. Parking Garage Fees	
2. Infrastructure & Impact Fees		d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	120,787	g. Other Misc. Receipts	
6. Total (1. through 5.)	120,787	h. Other	
c. Total (a. + b.)	261,186	i. Total (a. through h.)	8,329
	(Carry forward to page 1)		(Carry forward to page 1)

ITEM	AMOUNT	ITEM	AMOUNT
<b>C. Receipts from State Government</b>		<b>D. Receipts from Federal Government</b>	
1. Highway-user taxes	401,401	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations	32,258	d. Federal Transit Admin	
d. Other (Specify) - Grant CDOT	173,900	e. U.S. Corps of Engineers	
e. Other (Specify)		f. Other Federal	
f. Total (a. through e.)	206,158	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	607,559	3. Total (1. + 2.g)	
			(Carry forward to page 1)

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL			
	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
<b>A.1. Capital outlay:</b>			
a. Right-Of-Way Costs			0
b. Engineering Costs		47,218	47,218
c. Construction:			
(1). New Facilities			0
(2). Capacity Improvements			0
(3). System Preservation		493,843	493,843
(4). System Enhancement & Operation		287,045	287,045
(5). Total Construction (1) + (2) + (3) + (4)	0	780,888	780,888
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	0	828,106	828,106
			(Carry forward to page 1)

**Notes and Comments:**

**RETAIL LIQUOR OR 3.2 BEER  
LICENSE RENEWAL APPLICATION**

PIZZA HUT #4834  
720 W 20TH ST  
PITTSBURG KS 66762-2844

Fees Due	
Renewal Fee	96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: **Colorado Department of Revenue**. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>NPC INTERNATIONAL INC</b>		DBA <b>PIZZA HUT #4834</b>		
Liquor License # <b>26-15754-0023</b>	License Type <b>Fermented Malt Beverage On (city)</b>	Sales Tax License # <b>26157540023</b>	Expiration Date <b>08/30/2019</b>	Due Date <b>07/16/2019</b>
Operating Manager <b>Seth Inness</b>	Date of Birth <b>11-18-85</b>	Home Address <b>105 County Rd 73 Craig, CO 81625</b>		
Manager Phone Number <b>970-620-6178</b>		Email Address		
Street Address <b>1070 W VICTORY WY CRAIG CO 81625-2940</b>				Phone Number <b>9708246531</b>
Mailing Address <b>720 W 20TH ST PITTSBURG KS 66762-2844</b>				
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <b>12-31-20</b></p> <p>41. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:</b> If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>				

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Title

Signature

Date

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

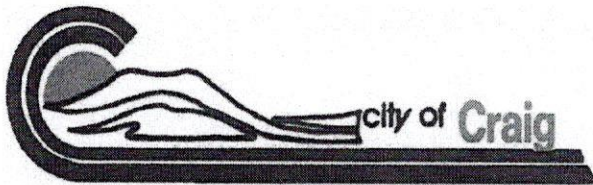
Local Licensing Authority For

Date

Signature

Title

Attest



300 West 4<sup>th</sup> Street, Craig, CO 81625 (970) 826-2000

## POLICE INVESTIGATION REPORT

# LIQUOR LICENSE APPLICATION & RENEWAL

**Name of Applicant:** NPC International Inc  
**Address:** 720 W 20<sup>th</sup> Street  
Pittsburgh, KS 66762-2844  
**Trade Name:** Pizza Hut #4834  
**Phone Number:** 970-824-6531  
**Location of Premises:** 1070 West Victory Way, Craig, CO 81625  
**Type of License:** Fermented Malt Beverage (on premises)  
**Action Date:** 06/25/2019  
**Meeting Time:** 6:30 p.m.

**Liquor Code Violations-past year:** NO VIOLATIONS

**Comments:** NO REASON FOR DENIAL

William J. Fennell  
Investigator

06-19-19  
Date



300 West 4<sup>th</sup> Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

## LIQUOR LICENSE APPLICATION & RENEWAL

**Name of Applicant:** NPC International Inc  
**Address:** 720 W 20<sup>th</sup> Street  
Pittsburgh, KS 66762-2844  
**Trade Name:** Pizza Hut #4834  
**Phone Number:** 970-824-6531  
**Location of Premises:** 1070 West Victory Way, Craig, CO 81625  
**Type of License:** Fermented Malt Beverage (on premises)  
**Action Date:** 06/25/2019  
**Meeting Time:** 6:30 p.m.

The required inspection of the above named premises was performed on the 2 day of JULY, 2019.

The premises meets all requirements: Yes X No       

**Comments:**

6-19-19 - needs Hood certified - Completed 7-1-19

Martin Ehl  
Building Official

7-8-19  
Date

## ORDINANCE 1086 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.02 OF THE CRAIG MUNICIPAL CODE CONCERNING THE ADOPTION OF UPDATED CODE VERSIONS, AND REPEALING CHAPTER 15.08 ENTITLED “NATIONAL ELECTRICAL CODE”

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.02 of the Craig Municipal Code entitled “Procedure for Adoption of Updated Code Versions” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.02

##### Procedure for Adoption of Updated Code Versions

###### 15.02.010 - Procedure established.

The procedure for adoption of updated versions of any uniform code used by the city in this Title 15 shall be as set forth in this Chapter 15.02 as follows:

- A. ~~The city must adopt by ordinance new updated versions of all codes with any additions, deletions or modifications thereto within one (1) year of the date of publication of the new codes.~~ **In order for the Building Official to enforce any edition of the code, it must be specifically adopted by ordinance.**
- B. Prior to adoption by ordinance the city should allow review and comment by the city building official, the board of appeals and the public. Any additions, deletions or modifications to the updated version of a model code should be made only upon a strong showing that the proposed change to the model code serves an important public purpose.

###### ~~15.02.020 – Effective date of unadopted code.~~

~~In the event that an updated version of a model code has not been adopted by ordinance by the date one (1) year from publication of such update, the city building official shall enforce such updated code as if the code had been passed by ordinance.~~

###### ~~15.02.030 – Present edition of codes.~~

~~A. This chapter does not itself change any of the currently adopted codes until such codes are specifically changed by ordinance.~~

~~B. All codes already adopted by reference to a specifically dated version shall remain adopted as the specifically referenced version. All codes presently adopted by reference to the current version shall remain adopted as the current version until a new updated version is specifically adopted in accordance with the procedure set out in Chapter 15.02.~~

Section 2. REPEAL OF CHAPTER 15.08: Chapter 15.08 entitled “National Electrical Code” is repealed in its entirety.

Section 3. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 4. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 5. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City’s authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1087 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.04 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL BUILDING CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.04 of the Craig Municipal Code entitled “International Building Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.04

##### International Building Code

15.04.010 - Document adopted; copies on file.

Pursuant to Title 31, Article 16, Sections 201 through 208, C.R.S., there is adopted as the building code of the city, by reference thereto, the International Building Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three (3)~~ **two (2)** copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations. **IBC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

15.04.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.04.030 through 15.04.065.

15.04.030 - Additions or modifications; moving of buildings.

For a permit to move a building through or across any public street, alley or highway, a fifty-dollar fee shall be required. Before issuance of a moving permit, the following requirements shall be met:

- A. No dwelling shall be moved until it meets the minimum area and sanitary requirements set forth in the zoning ordinance codified in Title 16 of this code. It shall be the duty of the building official to establish the fact that minimum area and sanitary requirements have been met.
- B. No building, dwelling or structure shall be moved until it complies structurally with the requirements set forth in this code for new buildings. It shall be the duty of the building official to establish the fact that structural requirements have been met.
- C. No dwelling shall be moved until the owner agrees in writing that all zoning requirements will be complied with fully, pertaining to use, area and height of that district into which movement is requested. It shall be the duty of the zoning administrator to secure this statement.
- D. No dwelling shall be moved until three (3) days after the building inspector has been presented with a written report establishing the fact that the appraised value of the dwelling to be moved equals or exceeds the average appraised value of all dwellings on each side of the street within the city block in which the owner wishes to move the dwelling. All appraisals shall be made by members of the National Real Estate Brokerage Association and in strict accordance with the standards established by this organization. The cost of such appraisal shall be borne by the owner requesting a moving permit. It shall be the duty of the building inspector to assure himself or herself that an authentic, written appraisal has been received before any permit shall be issued.
- E. No building, dwelling or structure shall be moved until the owner thereof supplies the city clerk with the gross overall width of the vehicle performing the movement, the route to be followed and the time of movement.
- F. No permit shall be issued until after all public utilities have been notified and a police escort has been provided.
- G. No permit shall be issued until Subsections A through F of this section have been fully complied with and/or until payment for such permit has been received.
- H. None of the requirements of this section shall apply to the moving of tool houses owned and moved by licensed contractors to construction sites within the corporate limits for use as tool shed only.
- I. After such structure shall have been moved, the same shall be subject to all applicable inspections as set forth in Section 109 and/or Section R109 of the International Building Code and/or International Residential Code, current editions, and the same shall not be occupied until such inspections have been made and the applicable certificates of occupancy or compliance are issued.

#### 15.04.040 - Additions or modifications; demolition of buildings.

- A. A permit will be required for the demolition of a structure. In demolishing any structure or part thereof, one (1) story at a time shall be completely removed. No material shall be placed upon the floor of any building in the course of demolition. Substantial protection for the public, to be approved by the building inspector, shall be provided when demolishing any building within ten (10) feet of a public thoroughfare. No material which has been removed from a building in the course of demolition shall be stored on any street, alley or other public way. When any building has been demolished, the person, firm or corporation who has

performed the work shall immediately clear the adjacent streets, alleys and other public ways of all rubbish, refuse and loose material resulting from such demolition.

- B. The wrecking contractor shall fill all excavations level with the adjoining grade or enclose the excavation with a substantial, tight board fence not less than five (5) feet high extending around the excavation on all sides.
- C. The fee for a demolition permit in all zoning districts shall be one hundred dollars (\$100.00).

#### 15.04.043 - Additions or modifications; snow loads.

##### A. Snow Loads.

1. Snow loads, full or unbalanced, shall be considered in place of loads set forth in the International Building Code ~~Table 1607.1~~ **Section 1608** and International Residential Code Figure ~~R-305.2(1)~~ **R-301.2(6)** where such loading will result in larger members or connections.
2. Potential accumulations of snow at valleys, parapets, roof structures and offsets in roofs of uneven configuration shall be considered. Snow loads for the city shall be forty (40) pounds.
3. Any remodeling of existing buildings that may affect the roof load shall be certified or have recommendation for snow load by an architect or engineer registered by the state.

##### B. Standardization Tables. The standardization tables shall be in the building code standards.

#### 15.04.045 - Section 105.2.

Chapters 1 of the International Building Code and International Residential Code are amended by the repeal and reenactment of Sections 105.2 and R105.2 to read as follows:

**“Section 105.2 Work Exempt from Permit.** A building permit shall not be required for the following:

"1. Unattached accessory structures, ~~one hundred twenty (120)~~ **two hundred (200)** square feet or less, used for tools, storage or playhouses and similar uses, for residential dwellings only. **This includes both site-built and pre-fabricated structures which are delivered as one unit.**

"2. Walks, sidewalk repairs and driveways not more than thirty (30) inches above grade, and not over any basement or story below.

"3. Painting and wallpapering, tiling, carpeting, cabinets, counter tops and similar finish work.

"4. Paneling when no structural alterations are being done to alter the occupancy or construction of the building. This applies to single-family dwellings only.

"5. Window awnings on residential buildings only.

"6. Temporary motion picture, television and theater stage sets and scenery.

"7. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than twenty-four (24) inches (610 mm) deep, do not exceed five thousand (5,000) gallons (18,925 L) and are installed entirely above ground.

"8. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.

"9. Residential and commercial overhead garage door installations when no structural alterations are required to openings.

"10. Installation of replacement windows when no structural alterations are required to openings.

"11. Swings and other playground equipment accessory to detached one- and two-family dwellings.

"12. Movable cases, counters and partitions not over five (5) feet nine (9) inches high."

15.04.049 - Additions; permit issuance.

A. No permit shall be issued to any person to do or to cause to be done any work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked contractor's license as required by the city or as otherwise provided in this section.

B. Any permit required by this chapter may be issued to any person to do any work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally purchase all material and shall personally perform all labor in connection therewith.

**Exceptions:**

**1. Property owners who are the bona fide owner of a one or two-family dwelling which they use as a rental property and is not their primary residence, may acquire building permits for the following:**

**1.1. Including, but not limited to roofing, siding, decks, covered porches/patios, interior framing, drywall and accessory buildings without living quarters, provided that the owner shall personally acquire the permit, purchase all material and shall personally perform all labor in connection therewith.**

**2. Property owners shall not acquire the following permits for a property that is not their primary residence.**

**2.1. Plumbing, Mechanical, and Electrical permits.**

**2.1. Building permits for a new residence/dwelling, or one which would add living space to an existing structure.**

**Note: This exception applies to one and two-family dwellings only, all commercial properties require a properly licensed contractor to acquire the permit and perform the work.**

15.04.050 - Additions; permit fees.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on a building, structure or associated systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work.
- C. Regular building permit fees shall be based upon project valuation exclusive of the cost of real property. Determination of the value of a project may be based upon the table below, or upon credible documentation of actual costs, provided by the permit applicant.

**Table 15.04.050(1)**

**Project Valuation / Square Foot Construction Costs\* 2018**

Occupancy/Use Group**	Type of Construction								
	1A	1B	2A	2B	3A	3B	4	5A	5B
<b>A, Assembly</b>									
A-1, theaters with stage	\$244.21	\$236.18	\$230.55	\$221.01	\$207.82	\$201.82	\$214.02	\$189.83	\$182.71
A-1, theaters without stage	223.45	215.42	209.80	200.25	187.31	181.32	193.26	169.33	162.21
A-2, nightclubs	190.08	184.73	180.34	172.99	163.33	158.82	166.99	147.83	142.92
A-2, restaurants , bars, banquet halls	189.08	183.73	178.34	171.99	161.33	157.82	165.99	145.83	141.92
A-3, churches	224.47	216.44	210.82	201.27	189.73	183.73	194.28	171.74	164.62
A-3, general, community halls, libraries, museums	188.77	180.74	174.11	165.57	151.59	146.63	158.58	133.64	127.52
A-4, arenas	222.45	214.42	207.80	199.25	185.31	180.32	192.26	167.33	161.21
<b>B, Business</b>	195.88	188.76	182.90	173.98	159.08	153.13	167.31	139.76	133.67
<b>E, Educational</b>	207.44	200.32	195.11	186.22	173.62	164.85	179.83	151.63	147.30
<b>F, Factory and Industrial</b>									
F-1, moderate hazard	115.30	109.99	103.87	99.84	89.72	85.56	95.69	73.79	69.57

[illegible]

S-1, moderate hazard	106.85	101.54	95.43	91.40	81.50	77.33	87.25	65.57	61.34
S-2, low hazard	105.85	100.54	95.43	90.40	81.50	76.33	86.25	65.57	60.34
<b>U, Utility, miscellaneous</b>	83.66	79.00	74.06	70.37	63.47	59.32	67.24	50.19	47.80

\* For shell-only buildings deduct 20%

N.P. = not permitted

Unfinished basements (all use groups) = \$20.35; semi-finished basements = \$26.65

Value of roofing per square foot calculated at ~~\$.90 for asphalt~~ or ~~\$1.70 for Propanel~~.

\*\* From ~~2006~~ **2018** International Building Code with city amendments

**Table 15.04.050(2)**  
**Building Permit Fees**

Value	Permit Fee	Plan Check	Total
\$ 500.00	\$ 23.50	\$ 15.28	\$ 38.78
600.00	26.55	17.26	43.81
700.00	29.60	19.24	48.84
800.00	32.65	21.22	53.87
900.00	35.70	23.20	58.90
1,000.00	38.75	25.19	63.94
1,100.00	41.80	27.17	68.97
1,200.00	44.85	29.15	74.00
1,300.00	47.90	31.14	79.04
1,400.00	50.95	33.12	84.07
1,500.00	54.00	35.10	89.10
1,600.00	57.05	37.08	94.13
1,700.00	60.10	39.07	99.17
1,800.00	63.15	41.05	104.20
1,900.00	66.20	43.03	109.23
2,000.00	69.25	45.18	114.43
3,000.00	83.25	54.11	137.36
4,000.00	97.25	63.21	160.46

5,000.00	111.25	72.31	183.56
6,000.00	125.25	81.41	206.66
7,000.00	139.25	90.51	229.76
8,000.00	153.25	99.61	252.86
9,000.00	167.25	108.71	275.96
10,000.00	181.25	117.81	299.06
11,000.00	195.25	126.91	322.16
12,000.00	209.25	136.01	345.26
13,000.00	223.25	145.11	368.36
14,000.00	237.25	154.21	391.46
15,000.00	251.25	163.31	414.56
16,000.00	265.25	172.41	437.66
17,000.00	279.25	181.51	460.76
18,000.00	293.25	190.61	483.86
19,000.00	307.25	199.71	506.96
20,000.00	321.25	208.81	530.06
21,000.00	335.25	217.91	553.16
22,000.00	349.25	227.01	576.26
23,000.00	363.25	236.11	599.36
24,000.00	377.25	245.21	622.46
25,000.00	391.25	254.31	645.56
26,000.00	401.85	261.20	663.05
27,000.00	411.95	267.77	679.72
28,000.00	422.05	274.33	696.38
29,000.00	432.15	280.90	713.05
30,000.00	442.25	287.63	729.88
31,000.00	452.35	294.03	746.38
32,000.00	462.45	300.59	763.04
33,000.00	472.55	307.16	779.71
34,000.00	482.65	313.72	796.37
35,000.00	492.75	320.29	813.04
36,000.00	502.85	326.85	829.70

37,000.00	512.95	333.42	846.37
38,000.00	523.05	340.28	863.33
39,000.00	533.15	346.55	879.70
40,000.00	543.25	353.11	896.36
41,000.00	553.35	359.68	913.03
42,000.00	563.45	366.24	929.69
43,000.00	573.55	372.81	946.36
44,000.00	583.65	379.50	963.15
45,000.00	593.75	385.94	979.69
46,000.00	603.85	392.50	996.35
47,000.00	613.95	399.08	1,013.03
48,000.00	624.05	405.63	1,029.68
49,000.00	634.15	412.20	1,046.35
50,000.00	644.25	418.76	1,063.01
51,000.00	650.75	422.99	1,073.74
52,000.00	657.75	427.54	1,085.29
53,000.00	664.75	432.09	1,096.84
54,000.00	671.75	436.64	1,108.39
55,000.00	678.75	441.19	1,119.94
56,000.00	685.75	445.74	1,131.49
57,000.00	692.75	450.29	1,143.04
58,000.00	699.75	454.84	1,154.59
59,000.00	706.75	459.39	1,166.14
60,000.00	713.75	463.94	1,177.69
61,000.00	720.75	468.49	1,189.24
62,000.00	727.75	473.04	1,200.79
63,000.00	734.75	477.59	1,212.34
64,000.00	741.75	482.14	1,223.89
65,000.00	748.75	486.69	1,235.44
66,000.00	755.75	491.24	1,246.99
67,000.00	762.75	495.79	1,258.54
68,000.00	769.75	500.34	1,270.09

69,000.00	776.75	504.89	1,281.64
70,000.00	783.75	509.44	1,293.19
71,000.00	790.75	513.99	1,304.74
72,000.00	797.75	518.54	1,316.29
73,000.00	804.75	523.09	1,327.84
74,000.00	811.75	527.64	1,339.39
75,000.00	818.75	532.19	1,350.94
76,000.00	825.75	536.74	1,362.49
77,000.00	832.75	541.29	1,374.04
78,000.00	839.75	545.84	1,385.59
79,000.00	846.75	550.39	1,397.14
80,000.00	853.75	554.94	1,408.69
81,000.00	860.75	559.49	1,420.24
82,000.00	867.75	564.04	1,431.79
83,000.00	874.75	568.59	1,443.34
84,000.00	881.75	573.14	1,454.89
85,000.00	888.75	577.69	1,466.44
86,000.00	895.75	582.24	1,477.99
87,000.00	902.75	586.79	1,489.54
88,000.00	909.75	591.34	1,501.09
89,000.00	916.75	595.89	1,512.64
90,000.00	923.75	600.44	1,524.19
91,000.00	930.75	604.99	1,535.74
92,000.00	937.75	609.54	1,547.29
93,000.00	944.75	614.09	1,558.84
94,000.00	951.75	618.64	1,570.39
95,000.00	958.75	623.19	1,581.94
96,000.00	965.75	627.74	1,593.49
97,000.00	972.75	632.29	1,605.04
98,000.00	979.75	636.84	1,616.59
99,000.00	986.75	641.39	1,628.14
100,000.00	993.75	645.94	1,639.69

Over 100,000.00	993.75 plus \$5.60/\$1,000	65% of permit fee	As calculated
Over 500,000.00	3,233.75 plus \$4.75/ \$1,000 over \$500 k		
Over 1,000,000.00	5,608.75 plus \$3.15/ \$1,000 over \$1 million		
Manufactured housing permit fee			
Single-wide units	145.00		
Double-wide units	220.00		

#### 15.04.065 - Deletions.

Section 113 (Board of Appeals) of the International Building Code and Section R112 of the International Residential Code are deleted and are not adopted as part of the code.

#### 15.04.070 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Building Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### ~~15.04.085 - Safety.~~

~~The city council finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

**Section 2. EFFECTIVE DATE:** This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

**Section 3. PUBLICATION BY SUMMARY:** The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

**Section 4. PUBLIC PURPOSE:** The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1088 (2019)

### AN ORDINANCE ADOPTING A NEW CHAPTER 15.06 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL RESIDENTIAL CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.06 of the Craig Municipal Code entitled “International Residential Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.06

#### International Residential Code

##### 15.06.010 - Document adopted; copies on file.

Pursuant to Title 31, Article 16, Sections 201 through 208, C.R.S., there is adopted as the building code for one and two family dwellings of the city, by reference thereto, the International Residential Code, 2018 edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which two (2) copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations.

##### 15.06.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.06.030 through 15.06.065.

##### 15.06.030 - Modifications; Title

IRC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.

##### 15.06.040 - Additions or modifications; demolition of buildings.

- A. A permit will be required for the demolition of a structure. In demolishing any structure or part thereof, one (1) story at a time shall be completely removed. No material shall be placed upon the floor of any building in the course of demolition. Substantial protection for the public, to be approved by the building inspector, shall be provided when demolishing any building within ten (10) feet of a public thoroughfare. No material which has been removed from a building in the course of demolition shall be stored on any street, alley or other public way. When any building has been demolished, the person, firm or corporation who has performed the work shall immediately clear the adjacent streets, alleys and other public ways of all rubbish, refuse and loose material resulting from such demolition.
- B. The wrecking contractor shall fill all excavations level with the adjoining grade or enclose the excavation with a substantial, tight board fence not less than five (5) feet high extending around the excavation on all sides.
- C. The fee for a demolition permit in all zoning districts shall be one hundred dollars (\$100.00).

#### 15.06.043 - Additions or modifications; snow loads.

- A. Snow Loads.
  - 1. Snow loads, full or unbalanced, shall be considered in place of loads set forth in the International Residential Code Figure R-301.2(6), where such loading will result in larger members or connections.
  - 2. Potential accumulations of snow at valleys, parapets, roof structures and offsets in roofs of uneven configuration shall be considered. Snow loads for the city shall be forty (40) pounds.
  - 3. Any remodeling of existing buildings that may affect the roof load shall be certified or have recommendation for snow load by an architect or engineer registered by the state.
- B. Standardization Tables. The standardization tables shall be in the building code standards.

#### 15.04.045 - Section 105.2.

Chapters 1 of the International Building Code and International Residential Code are amended by the repeal and reenactment of Sections 105.2 and R105.2 to read as follows:

**"Section 105.2 Work Exempt from Permit.** A building permit shall not be required for the following:

"1. Unattached accessory structures, two hundred (200) square feet or less, used for tools, storage or playhouses and similar uses. This includes both site-built and pre-fabricated structures which are delivered as one unit.

"2. Walks, sidewalk repairs and driveways not more than thirty (30) inches above grade, and not over any basement or story below.

"3. Painting and wallpapering, tiling, carpeting, cabinets, counter tops and similar finish work.

"4. Paneling when no structural alterations are being done to alter the occupancy or construction of the building. This applies to single-family dwellings only.

"5. Window awnings on residential buildings only.

"6. Temporary motion picture, television and theater stage sets and scenery.

"7. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than twenty-four (24) inches (610 mm) deep, do not exceed five thousand (5,000) gallons (18,925 L) and are installed entirely above ground.

"8. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.

"9. Residential and commercial overhead garage door installations when no structural alterations are required to openings.

"10. Installation of replacement windows when no structural alterations are required to openings.

"11. Swings and other playground equipment accessory to detached one- and two-family dwellings.

"12. Movable cases, counters and partitions not over five (5) feet nine (9) inches high."

"13. Decks not exceeding two (200) hundred square feet in area, that are more than thirty (30) inches above grade at any point, and are not attached to the dwelling.

#### 15.06.049 Exceptions:

1. Property owners who are the bona fide owner of a one or two-family dwelling which they use as a rental property and is not their primary residence, may acquire building permits for the following:

1.1. Including, but not limited to roofing, siding, decks, covered porches/patios, interior framing, drywall and accessory buildings without living quarters, provided that the owner shall personally acquire the permit, purchase all material and shall personally perform all labor in connection therewith.

2. Property owners shall not acquire the following permits for a property that is not their primary residence.

2.1. Plumbing, Mechanical, and Electrical permits.

2.1. Building permits for a new residence/dwelling, or one which would add living space to an existing structure.

Note: This exception applies to one and two-family dwellings only, all commercial properties require a properly licensed contractor to acquire the permit and perform the work.

#### 15.06.050 - Additions; permit fees.

A. A permit shall not be valid until all fees have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

- B. Any person who commences any work on a building, structure or associated systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work.
- C. See section 15.04.049 of this code for valuation information and permit fee schedule.

(Ord. 967 §1, 2007)

15.06.065 - Deletions.

- 1. **IRC Section R112** (Board of Appeals) is deleted and is not adopted as part of the code.
- 2. **IRC Section R302.13** (Fire protection of floors) is deleted and not adopted as part of the code.
- 3. **IRC Section R313** (Automatic Fire Sprinkler Systems) is deleted and not adopted as part of this code.
- 4. **IRC Section N1102.4.1.2 (R402.4.1.2)** (Testing) is deleted and not adopted as part of this code.
- 5. **IRC Section N1102.4.4 (R402.4.4)** (Rooms containing fuel burning appliances) is deleted and not adopted as part of this code.

15.06.066 - Modifications

- 1. **IRC Table R-301.2(1).** Table R-301.2(1) is filled to provide the following:

<u>Roof snow load (non-reducible):</u>	<u>40 LB</u>	<u>.</u>
<u>Wind speed:</u>	<u>90 mph</u>	<u>.</u>
<u>Seismic design category:</u>	<u>B</u>	<u>.</u>
<u>Weathering:</u>	<u>Severe</u>	<u>.</u>
<u>Frost line depth:</u>	<u>48 inches</u>	<u>.</u>
<u>Termite:</u>	<u>None</u>	<u>.</u>
<u>Winter design temp:</u>	<u>1 degree</u>	<u>.</u>
<u>Ice barrier underlayment required:</u>	<u>Yes</u>	<u>.</u>
<u>Flood hazards:</u>	<u>FIRM 1984</u>	<u>.</u>
<u>Air freezing index:</u>	<u>2307</u>	<u>.</u>
<u>Mean annual temperature:</u>	<u>41.8</u>	<u>.</u>

- 2. **IRC Section R312.1.1** (Where required) is modified as follows:

Guards shall be provided for those portions of open-sided walking surfaces, including stairs, ramps,  
and landings, that are located more than 30 inches measured vertically to the floor or grade below  
~~at any point within 36 inches horizontally to the edge of the open side,~~ insect screening shall not be

considered as a guard.

**3. IRC Section G2417.4.1** (Test pressure) is modified by changing 3 psig to 10 psig.

15.06.070 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Residential Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1089 (2019)

### AN ORDINANCE ADOPTING A NEW CHAPTER 15.07 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL EXISTING BUILDING CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.07 of the Craig Municipal Code entitled “International Existing Building Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.07

#### International Existing Building Code

##### 15.07.010 - Document adopted; copies on file.

There is adopted as the existing building code of the city, by reference thereto, the International Existing Building Code, 2018 edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which two (2) copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations.

##### 15.07.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.07.030 through 15.07.065.

##### 15.07.030 - Modifications; Title

IEBC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.

#### 15.04.040 - Additions or modifications; moving of buildings.

For a permit to move a building through or across any public street, alley or highway, a fifty-dollar fee shall be required. Before issuance of a moving permit, the following requirements shall be met:

- A. No dwelling shall be moved until it meets the minimum area and sanitary requirements set forth in the zoning ordinance codified in Title 16 of this code. It shall be the duty of the building official to establish the fact that minimum area and sanitary requirements have been met.
- B. No building, dwelling or structure shall be moved until it complies structurally with the requirements set forth in this code for new buildings. It shall be the duty of the building official to establish the fact that structural requirements have been met.
- C. No dwelling shall be moved until the owner agrees in writing that all zoning requirements will be complied with fully, pertaining to use, area and height of that district into which movement is requested. It shall be the duty of the zoning administrator to secure this statement.
- D. No dwelling shall be moved until three (3) days after the building inspector has been presented with a written report establishing the fact that the appraised value of the dwelling to be moved equals or exceeds the average appraised value of all dwellings on each side of the street within the city block in which the owner wishes to move the dwelling. All appraisals shall be made by members of the National Real Estate Brokerage Association and in strict accordance with the standards established by this organization. The cost of such appraisal shall be borne by the owner requesting a moving permit. It shall be the duty of the building inspector to assure himself or herself that an authentic, written appraisal has been received before any permit shall be issued.
- E. No building, dwelling or structure shall be moved until the owner thereof supplies the city clerk with the gross overall width of the vehicle performing the movement, the route to be followed and the time of movement.
- F. No permit shall be issued until after all public utilities have been notified and a police escort has been provided.
- G. No permit shall be issued until Subsections A through F of this section have been fully complied with and/or until payment for such permit has been received.
- H. None of the requirements of this section shall apply to the moving of tool houses owned and moved by licensed contractors to construction sites within the corporate limits for use as tool shed only.
- I. After such structure shall have been moved, the same shall be subject to all applicable inspections as set forth in Section 109 and/or Section R109 of the International Building Code and/or International Residential Code, current editions, and the same shall not be occupied until such inspections have been made and the applicable certificates of occupancy or compliance are issued.

15.04.050 - Additions or modifications; demolition of buildings.

- A. A permit will be required for the demolition of a structure. In demolishing any structure or part thereof, one (1) story at a time shall be completely removed. No material shall be placed upon the floor of any building in the course of demolition. Substantial protection for the public, to be approved by the building inspector, shall be provided when demolishing any building within ten (10) feet of a public thoroughfare. No material which has been removed from a building in the course of demolition shall be stored on any street, alley or other public way. When any building has been demolished, the person, firm or corporation who has performed the work shall immediately clear the adjacent streets, alleys and other public ways of all rubbish, refuse and loose material resulting from such demolition.
- B. The wrecking contractor shall fill all excavations level with the adjoining grade or enclose the excavation with a substantial, tight board fence not less than five (5) feet high extending around the excavation on all sides.
- C. The fee for a demolition permit in all zoning districts shall be one hundred dollars (\$100.00).

15.04.060 - Additions or modifications; snow loads.

- A. Snow Loads.
  - 1. Snow loads, full or unbalanced, shall be considered in place of loads set forth in the International Building Code Table 1607.1 and International Residential Code Figure R305.2(1), where such loading will result in larger members or connections.
  - 2. Potential accumulations of snow at valleys, parapets, roof structures and offsets in roofs of uneven configuration shall be considered. Snow loads for the city shall be forty (40) pounds.
  - 3. Any remodeling of existing buildings that may affect the roof load shall be certified or have recommendation for snow load by an architect or engineer registered by the state.
- B. Standardization Tables. The standardization tables shall be in the building code standards.

15.04.070 - Additions; permit issuance.

- A. No permit shall be issued to any person to do or to cause to be done any work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked contractor's license as required by the city or as otherwise provided in this section.
- B. Any permit required by this chapter may be issued to any person to do any work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall

personally purchase all material and shall personally perform all labor in connection therewith.

Exceptions:

1. Property owners who are the bona fide owner of a single- family residence which they use as a rental property and is not their primary residence may acquire building permits for the following provided that they personally purchase all material and personally perform all labor in connection therewith.

1.1. Building permits including, but not limited to roofing, siding, decks, covered porches, accessory buildings without living quarters, interior framing, and drywall.

2. Property owners shall not acquire the following permits for a property used as a rental:

2.2. Plumbing, Mechanical, and Electrical permits.

2.3. Building permits for a new residence/dwelling, or one which would add living space to an existing structure.

Note: This exception applies to single family dwellings only, all commercial properties require a properly licensed contractor to acquire the permit and perform the work.

#### 15.04.080 - Additions; permit fees.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on a building, structure or associated systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work.
- C. Regular building permit fees shall be based upon project valuation exclusive of the cost of real property. Determination of the value of a project shall be based upon credible documentation of actual costs, provided by the permit applicant.

Value of roofing per square foot calculated at \$1.70

**Table 15.04.080**  
**Building Permit Fees**

Value	Permit Fee	Plan Check	Total
\$ 500.00	\$ 23.50	\$ 15.28	\$ 38.78
600.00	26.55	17.26	43.81

700.00	29.60	19.24	48.84
800.00	32.65	21.22	53.87
900.00	35.70	23.20	58.90
1,000.00	38.75	25.19	63.94
1,100.00	41.80	27.17	68.97
1,200.00	44.85	29.15	74.00
1,300.00	47.90	31.14	79.04
1,400.00	50.95	33.12	84.07
1,500.00	54.00	35.10	89.10
1,600.00	57.05	37.08	94.13
1,700.00	60.10	39.07	99.17
1,800.00	63.15	41.05	104.20
1,900.00	66.20	43.03	109.23
2,000.00	69.25	45.18	114.43
3,000.00	83.25	54.11	137.36
4,000.00	97.25	63.21	160.46
5,000.00	111.25	72.31	183.56
6,000.00	125.25	81.41	206.66
7,000.00	139.25	90.51	229.76
8,000.00	153.25	99.61	252.86

9,000.00	167.25	108.71	275.96
10,000.00	181.25	117.81	299.06
11,000.00	195.25	126.91	322.16
12,000.00	209.25	136.01	345.26
13,000.00	223.25	145.11	368.36
14,000.00	237.25	154.21	391.46
15,000.00	251.25	163.31	414.56
16,000.00	265.25	172.41	437.66
17,000.00	279.25	181.51	460.76
18,000.00	293.25	190.61	483.86
19,000.00	307.25	199.71	506.96
20,000.00	321.25	208.81	530.06
21,000.00	335.25	217.91	553.16
22,000.00	349.25	227.01	576.26
23,000.00	363.25	236.11	599.36
24,000.00	377.25	245.21	622.46
25,000.00	391.25	254.31	645.56
26,000.00	401.85	261.20	663.05
27,000.00	411.95	267.77	679.72
28,000.00	422.05	274.33	696.38

29,000.00	432.15	280.90	713.05
30,000.00	442.25	287.63	729.88
31,000.00	452.35	294.03	746.38
32,000.00	462.45	300.59	763.04
33,000.00	472.55	307.16	779.71
34,000.00	482.65	313.72	796.37
35,000.00	492.75	320.29	813.04
36,000.00	502.85	326.85	829.70
37,000.00	512.95	333.42	846.37
38,000.00	523.05	340.28	863.33
39,000.00	533.15	346.55	879.70
40,000.00	543.25	353.11	896.36
41,000.00	553.35	359.68	913.03
42,000.00	563.45	366.24	929.69
43,000.00	573.55	372.81	946.36
44,000.00	583.65	379.50	963.15
45,000.00	593.75	385.94	979.69
46,000.00	603.85	392.50	996.35
47,000.00	613.95	399.08	1,013.03
48,000.00	624.05	405.63	1,029.68

49,000.00	634.15	412.20	1,046.35
50,000.00	644.25	418.76	1,063.01
51,000.00	650.75	422.99	1,073.74
52,000.00	657.75	427.54	1,085.29
53,000.00	664.75	432.09	1,096.84
54,000.00	671.75	436.64	1,108.39
55,000.00	678.75	441.19	1,119.94
56,000.00	685.75	445.74	1,131.49
57,000.00	692.75	450.29	1,143.04
58,000.00	699.75	454.84	1,154.59
59,000.00	706.75	459.39	1,166.14
60,000.00	713.75	463.94	1,177.69
61,000.00	720.75	468.49	1,189.24
62,000.00	727.75	473.04	1,200.79
63,000.00	734.75	477.59	1,212.34
64,000.00	741.75	482.14	1,223.89
65,000.00	748.75	486.69	1,235.44
66,000.00	755.75	491.24	1,246.99
67,000.00	762.75	495.79	1,258.54
68,000.00	769.75	500.34	1,270.09

69,000.00	776.75	504.89	1,281.64
70,000.00	783.75	509.44	1,293.19
71,000.00	790.75	513.99	1,304.74
72,000.00	797.75	518.54	1,316.29
73,000.00	804.75	523.09	1,327.84
74,000.00	811.75	527.64	1,339.39
75,000.00	818.75	532.19	1,350.94
76,000.00	825.75	536.74	1,362.49
77,000.00	832.75	541.29	1,374.04
78,000.00	839.75	545.84	1,385.59
79,000.00	846.75	550.39	1,397.14
80,000.00	853.75	554.94	1,408.69
81,000.00	860.75	559.49	1,420.24
82,000.00	867.75	564.04	1,431.79
83,000.00	874.75	568.59	1,443.34
84,000.00	881.75	573.14	1,454.89
85,000.00	888.75	577.69	1,466.44
86,000.00	895.75	582.24	1,477.99
87,000.00	902.75	586.79	1,489.54
88,000.00	909.75	591.34	1,501.09

89,000.00	916.75	595.89	1,512.64
90,000.00	923.75	600.44	1,524.19
91,000.00	930.75	604.99	1,535.74
92,000.00	937.75	609.54	1,547.29
93,000.00	944.75	614.09	1,558.84
94,000.00	951.75	618.64	1,570.39
95,000.00	958.75	623.19	1,581.94
96,000.00	965.75	627.74	1,593.49
97,000.00	972.75	632.29	1,605.04
98,000.00	979.75	636.84	1,616.59
99,000.00	986.75	641.39	1,628.14
100,000.00	993.75	645.94	1,639.69
Over 100,000.00	993.75 plus \$5.60/\$1,000	65% of permit fee	As calculated
Over 500,000.00	3,233.75 plus \$4.75/ \$1,000 over \$500 k		
Over 1,000,000.00	5,608.75 plus \$3.15/ \$1,000 over \$1 million		

--	--	--	--

#### 15.04.090 - Deletions.

Section 112 “Board of Appeals” of the International Existing Building Code is deleted and is not adopted as part of the code.

#### 15.04.100 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Existing Building Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City’s authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jared Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1090 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.12 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL MECHANICAL CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.12 of the Craig Municipal Code entitled “International Mechanical Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.12

##### International Mechanical Code

###### 15.12.010 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is adopted as the mechanical code of the city, by reference thereto, the International Mechanical Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all applicable appendices of such codes and regulations.

###### 15.12.015 – Additions; Modifications

The adopted International Mechanical Code is subject to the following additions:

- A. No permit shall be issued to any person to do or to cause to be done any mechanical work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked mechanical license as required by the city or as otherwise provided in this section.
- B. Any permit required by this chapter may be issued to any person to do any mechanical work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and

such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally purchase all material and shall personally perform all labor in connection therewith.

**C. IMC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

15.12.020 - Additions; permit fees.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on any mechanical systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work. NOTE: "Emergency repairs" are not subject to these penalties; however, a permit for such work must be obtained in a timely manner, and required inspections must still be passed. When in question, the determination of "emergency" status will be decided by the authority having jurisdiction. Any person who refuses to stop work and obtain required permits, when so directed by the authority having jurisdiction, will be subject to more serious civil and/or criminal penalties as set forth in Section 15.12.025 below.
- C. The fees for mechanical work shall be as indicated in the Table 15.12.020 below.

**Table 15.12.020  
Schedule of Mechanical Permit Fees**

<i>Issuance</i>		
1.	For the issuance of each mechanical permit	\$ 25.00
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finaled	10.00
<i>Unit fee schedule (in addition to items 1 &amp; 2 above):</i>		
<b>Furnaces</b>		
1.	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU	17.00
2.	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 BTU	21.00
3.	For the installation or relocation of each floor furnace, including vent	17.00
4.	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	17.00
<b>Appliance Vents</b>		
1.	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	8.50
<b>Repairs or Additions</b>		

1.	For the repair of, alteration of or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the International Mechanical Code	16.00
<b>Boilers, Compressors and Absorption Systems</b>		
1.	For the installation or relocation of each boiler or compressor up to and including 3 horsepower (10.6 kW). or each absorption system up to and including 100,000 BTU	17.00
2.	over 3 to 15 horsepower or over 100,000 BTU, including 500,000 BTU	31.00
3.	over 15 to 30 horsepower or over 500,000 BTU, including 1,000,000 BTU	43.00
4.	over 30 to 50 horsepower or over 1,000,000 BTU, including 1,750,000 BTU	64.00
5.	over 50 horsepower or over 1,750,000 BTU	106.00
<b>Air Handlers</b>		
1.	For each air-handling unit up to and including 10,000 cfm (4,719 L/s) including ducts attached thereto.*	12.00
2.	For each air-handling unit over 10,000 cfm	21.00
<b>Evaporative Coolers</b>		
1.	For each evaporative cooler other than portable type (swamp cooler)	12.00
<b>Ventilation and Exhaust</b>		
1.	For each ventilation fan connected to a single duct	\$ 8.00
2.	For each ventilation system which is not a portion of any heating or AC system	12.00
3.	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	12.00
<b>Miscellaneous</b>		
1.	For each appliance or piece of equipment regulated by the International Mechanical Code but not classified in other appliance categories, or for which no other fee is listed in the table e.g. ducts	12.00
2.	Gas piping:	
	one to five outlets	20.00
	each additional outlet	1.00
3.	Inserts, stoves and fireplaces (classified under Furnaces #1)	17.00
4.	Roof top unit:	
	if Duo Pac, charge for compressor and furnace according to BTUs	
	if Cooling, charge for compressor according to BTUs	
	if Heating, charge for furnace according to BTUs	

5.	In-Floor (radiant) heating system:	
	Charge for boiler according to BTUs	

\* Note: this fee does not apply to an air-handling unit which is a portion of a factory assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the International Mechanical Code.

#### 15.12.025 - Penalties.

The following penalties set forth in full shall apply to this chapter:

- A. It is unlawful for a person to violate any of the provisions stated or adopted in this chapter.
- B. Every person convicted of a violation of any provisions stated or adopted in this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### 15.12.030 - Validity.

If any part or parts of this chapter are for any reason held invalid, such decision shall not affect the validity of the remaining portions of this chapter. The city council declares that it would have passed the ordinance codified herein and each part or parts thereof, irrespective of the fact that any one (1) part or parts are declared invalid.

#### 15.12.035 - Interpretation.

Article and section headings of this chapter and adopted International Mechanical Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions of any article or section thereof.

#### 15.12.040 - Short title.

This chapter may be known and cited as the "International Mechanical Code."

#### ~~15.12.050 - Safety.~~

~~The city council finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1091 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.14 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL FUEL GAS CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.14 of the Craig Municipal Code entitled “International Fuel Gas Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.14

#### International Fuel Gas Code

##### 15.14.010 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is adopted as the fuel gas code of the city, by reference thereto, the International Fuel Gas Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all applicable appendices of such codes and regulations.

##### 15.14.015 – Additions; **modifications**

The adopted International Fuel Gas Code is subject to the following **additions and modifications**.

- A. No permit shall be issued to any person to do or cause to be done any fuel gas piping installation or maintenance work regulated by this chapter, except to a person holding a valid,

unexpired and unrevoked mechanical or plumbing license as required by the city or as otherwise provided in this section.

- B. Any permit required by this chapter may be issued to any person to do any fuel gas piping work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally purchase all material and shall personally perform all labor in connection therewith.

**C. IFGC Section 406.4.1 (Test pressure) is amended by changing 3 psig to 10 psig.**

**D. IFGC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

#### 15.14.020 – Additions; fee schedule.

- A. A permit shall not be valid until the fees prescribed in Chapter 15.16 of this title have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on any fuel gas piping system before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work. NOTE: "Emergency repairs" are not subject to these penalties; however, a permit for such work must be obtained in a timely manner, and required inspections must still be passed. When in question, the determination of "emergency" status will be decided by the authority having jurisdiction. Any person who refuses to stop work and obtain required permits, when so directed by the authority having jurisdiction, will be subject to more serious civil and/or criminal penalties as set forth in Section 15.14.025 below.
- C. The fees for fuel gas piping work shall be as indicated in Section 15.16.065, Table 15.16.065, of this title.

#### 15.14.025 - Penalties.

The following penalties set forth in full shall apply to this chapter:

- A. It is unlawful for a person to violate any of the provisions stated or adopted in this chapter.
- B. Every person convicted of a violation of any provisions stated or adopted in this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### 15.14.030 - Validity.

If any part or parts of this chapter are for any reason held invalid, such decision shall not affect the validity of the remaining portions of this chapter. The city council declares that it would have passed the ordinance codified herein and each part or parts thereof, irrespective of the fact that any one (1) part or parts are declared invalid.

#### 15.14.035 - Interpretation.

Article and section headings of this chapter and the adopted International Fuel Gas Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions of any article or section thereof.

#### 15.14.040 - Short title.

This chapter may be known and cited as the "International Fuel Gas Code."

#### ~~15.14.045 - Safety.~~

~~The city council finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1092 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.16 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL PLUMBING CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.16 of the Craig Municipal Code entitled “International Plumbing Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.16

#### International Plumbing Code

##### 15.16.025 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is adopted as the plumbing code of the city, by reference thereto, the International Plumbing Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three (3)~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out in length.

##### **15.16.028- Modifications; Title**

**IPC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

##### 15.16.030 - Modification to Chapter 11, Section 1101, Paragraph 1101.2.

There is added to Chapter 11, "Storm Drainage," Section 1101, General, Paragraph 1101.2, "~~Where Required~~" "**Disposal,**" a paragraph to be known as 1101.2.1 as follows:

"1101.2.1 All rain, surface or subsurface water drainage systems shall be installed by a licensed contractor, inspected by the Administrative Authority, Section 103, Authority, and as-built drawings of such system shall be given to the community development department, with the exception of gutters and downspouts for residential structures only."

15.16.035 - Modification to Chapter 7, Section 708, Cleanouts, Paragraph 708.3.5.

Chapter 7, Section 708, Cleanouts, Paragraph ~~708.3.5~~ **708.1.3**, "Building Drain and Building Sewer Junction," is amended to read as follows:

"708.3.5 Building Drain and Building Sewer Junction. There shall be a cleanout near the junction of the building drain and the building sewer. *The cleanout shall be outside the building wall and shall be brought up to the finished ground level.* An approved two-way cleanout is ~~allowed~~ **required** at this location to serve as a required cleanout for both the building drain and the building sewer. *The cleanout at the junction of the building drain and building sewer and outside the wall, shall be required regardless of the location of system soil stacks within the structure perimeter.* The minimum size of the cleanout at the junction of the building drain and building sewer shall comply with Section ~~708.7~~ **708.1.5.**" **Perimeter drains, gutters and downspouts are not allowed to connect to the sanitary sewer.**

15.16.040 - Modification to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph ~~605.15~~ **605.12**, Copper Tubing **Pipe**.

There is added to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph ~~605.15~~, **605.12** Copper Tubing Pipe, the following:

"All connections on water service lines from main to meter shall be flared or approved compression fittings with the exception of connections above ground or above slabs which may be soldered."

15.16.045 - Modifications to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph 605.3, Water Service Piping.

There is added to Chapter 6, Section 605, Materials, Joints and Connections, Paragraphs 605.3.2, 605.3.3 and 605.3.4, to be known as (a), (b) and (c), as follows:

"605.3.2(a) All water service supply piping extending from the main to the ~~water meter~~ shall be ~~type K copper tubing~~. **curb stop shall be minimum one (1) inch type K copper tubing. All supply piping extending from the curb stop to the water meter shall be minimum one (1) inch type K copper tubing, or one and one quarter (1 ¼) inch HDPE pipe. If HDPE is used, an approved tracer wire must be attached to the service line in accordance with the City of Craig Public Works Manual.**

"605.3.3(b) Existing nonconforming piping may remain until it is altered, repaired or replaced, at which time it must be replaced with type K copper tubing **or HDPE pipe** as set forth in (a) above. Written disclosure of such nonconforming piping shall be given by property owners to prospective buyers.

"605.3.4(c) When alteration, repair or replacement of a water meter which is installed in a pit is necessary, the meter shall be relocated either under or within the structure being served by water. The pit shall be removed and filled."

15.16.050 - Modification to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph 605.7, Valves.

There is added to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph 605.7, Valves, a paragraph known as 605.7.1, as follows:

"605.7.1 A curb stop shall be located on the property line, and the riser (McDonalds, Mueller or comparable as approved by the city) shall protrude at least to grade or higher, but not exceed two (2) inches above grade. A curb stop shall not be covered or filled with any substance that restricts its accessibility."

15.16.060 - Additions.

The adopted International Plumbing Code is subject to the following additions:

- A. No permit shall be issued to any person to do or to cause to be done any plumbing or drainage work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked master plumber's license and registration as required by the city or as otherwise provided in this section. Any permit required by this chapter may be issued to any person to do any plumbing or drainage work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally perform all labor in connection therewith.
- B. The city requires as-built drawings for all changes or new installations in sewer or water locations. These drawings shall be given to a representative of the respective department affected.
- C. ~~Tapping of a water or sewer main shall be done by a licensed plumber under the direct supervision of a qualified agent of the respective city department.~~ **the City of Craig, unless authorized by the Water Department, tapping of sewer mains shall be done by a licensed plumber and inspected by a City of Craig representative prior to burial.**
- D. Water and sewer mains shall be installed by a licensed utility contractor, **and be inspected by a City of Craig representative prior to burial. An approved tracer wire shall be installed on all water and sewer mains in accordance with the City of Craig Public Works Manual.**

**E.** ~~Sewer and water service lines from the tap to the structure shall be installed by a plumber licensed in the city and the state. and be inspected~~ **The City of Craig shall tap all water mains and install type K-copper from the main to the curb stop. All water service lines from the curb stop to the structure shall be installed by a plumber licensed in the city and the state. All water and sewer service lines shall be inspected by a City of Craig representative prior to burial. An approved tracer wire shall be installed on all non-metallic water and sewer service lines in accordance with the City of Craig Public Works Manual.**

**F.** The city requires that winterizing of homes and businesses shall be done using nontoxic means, by a licensed plumbing contractor or a homeowner, if in his or her own residence. A meter reading shall be taken and submitted to the city's utility billing department.

**G. Backflow prevention: See Section 13.36.055 of this code "Backflow and Cross-Connection Standards."**

15.16.065 - Additions; plumbing permit fee schedule.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on any plumbing systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work. NOTE: "Emergency repairs" are not subject to these penalties; however, a permit for such work must be obtained in a timely manner, and required inspections must still be passed. When in question, the determination of "emergency" status will be decided by the authority having jurisdiction. Any person who refuses to stop work and obtain required permits, when so directed by the authority having jurisdiction, will be subject to more serious civil and/or criminal penalties as set forth in Section 15.16.070 below.
- C. The fees for the plumbing work shall be as indicated in Table 15.16.065 (below).

**Table 15.16.065**  
**Schedule of Plumbing Permit Fees**

<i>Issuance</i>		
1.	For the issuance of each plumbing permit	\$25.00
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	15.00
<i>Unit Fee Schedule (in addition to items 1 &amp; 2 above)</i>		

1	For each plumbing fixture on 1 trap or a set of fixtures on 1 trap	8.00
2.	For each building sewer and each trailer park sewer	18.00
3.	Rainwater systems - per drain (inside building)	8.00
4.	For each water heater and/or vent	8.00
5.	For each gas piping system of 1 to 5 outlets	20.00
6.	For each additional gas piping system outlet, per outlet	1.00
7.	For each industrial waste pretreatment interceptor including its trap	10.00
8.	For each installation, alteration or repair of water piping and/or water treating equipment	8.00
9.	For each repair or alteration of drainage or vent piping, each fixture	8.00
10.	For each lawn sprinkler system on any 1 meter, including backflow devices	8.00
11.	For atmospheric-type vacuum breakers:	
	1 to 5 fixtures	5.00
	over 5, each	1.00
12.	For each backflow protective device other than atmospheric-type vacuum breakers:	
	2 inch (51 mm) diameter and smaller	10.00
	over 2 inch (55 mm) diameter	20.00
13.	For each graywater system	40.00
14.	For initial installation and testing for a reclaimed water system	30.00
15.	For each annual cross-connection testing of a reclaimed water system (excluding initial test)	30.00

16.	For each medical gas piping system serving 1 to 5 inlets/outlets for specific gas	50.00
17.	For each additional medical gas inlet/outlet	5.00

#### 15.16.070 - Penalties.

The following penalties, set forth in full, shall apply to this chapter:

- A. It is unlawful for a person to violate any of the provisions stated or adopted in this chapter.
- B. Every person convicted of a violation of any provisions stated or adopted in this chapter shall be guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### 15.16.075 - Validity.

If any part or parts of this chapter are for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this chapter. The city council declares that it would have passed the ordinance codified herein and each part or parts thereof irrespective of the fact that any one (1) part or parts are declared invalid.

#### 15.16.085 - Interpretation.

Article and section headings of this chapter and the adopted International Plumbing Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.

#### 15.16.090 - Short title.

This chapter may be known and cited as the "International Plumbing Code."

#### ~~15.16.095 - Safety.~~

~~The city council declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1093 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.18 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL PROPERTY MAINTENANCE CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.18 of the Craig Municipal Code entitled “International Property Maintenance Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.18

#### International Property Maintenance Code

##### 15.18.010 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is hereby adopted as the property maintenance code of the city, by reference thereto, the International Property Maintenance Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out in length.

##### **15.18.015- Modifications**

**IPMC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

15.18.020 - Deletions.

Section 111 "Means of Appeal" of the International Property Maintenance Code is hereby deleted and not adopted as part of the code.

~~15.18.030 - Modification to Chapters 2 and 6.~~

~~Chapters 2 and 6 of the International Property Maintenance Code are amended by the removal of references to the ICC Electrical Code and replaced by "NFPA 70, National Electrical Code (NEC) 2005 edition." (Ord. 967 §1, 2007)~~

15.18.040 - Penalty.

Any person or persons violating any provisions of this chapter or of the International Property Maintenance Code shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

15.18.050 - Validity.

If any provision of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this chapter are declared to be severable.

15.18.055 - Interpretation.

Article and section headings of this chapter and the adopted International Property Maintenance Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions of any article or section thereof.

15.18.060 - Short title.

This chapter may be known and cited as the "International Property Maintenance Code."

~~15.18.065 - Safety.~~

~~The city council hereby finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1094 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.22 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL MANUFACTURED HOME INSTALLATION CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.22 of the Craig Municipal Code entitled “International Manufactured Home Installation Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.22

##### Manufactured Home Installation Code

###### 15.22.010 - Short title.

This chapter may be known and cited as the "Manufactured Home Installation Code."

###### 15.22.020 - Installation standards.

###### A. **HUD Manufactured Homes (U.S. Department of Housing and Urban Development).**

###### 1. **Single Wide**

~~All HUD Single Wide~~ manufactured homes shall be **allowed in MU-1 and RMH zones only, and may** be installed on an engineered foundation ~~(required in the RLD, RMD or RHD Districts and permitted in the RMH Districts)~~ or with piers, tie-downs and skirting ~~(permitted only in the RMH Districts)~~. **in conformance with the manufacturers installation instructions. If the manufacturers installation instructions are unavailable, the home shall be installed in conformance with the Manufactured Homes and Factory Built**

**Housing Installation Handbook, 2016 edition, published by the Colorado Department of Local Affairs.**

~~B. Manufactured homes shall be installed as recommended in the manufacturer's installation instructions. If the manufacturer's installation instructions are lost or unavailable, the manufactured home shall be installed in conformance with the American National Standard for Manufactured Home Installations (ANSI A225.1), 1994 edition, adopted in Section 15.22.030.~~

**C. 2. Multiple Section Units**

**HUD double or triple wide manufactured homes are allowed in the RLD, RMD, RHD, MU-1, MU-2, Agricultural, RR, and RMH zones, if the home meets all of the following criteria:**

- 1. Is a minimum of twenty-four (24) feet wide and thirty-six (36) feet long.**
- 2. Is permanently affixed to and installed on an engineered foundation at the entire perimeter of the dwelling.**
- 3. Has a pitched roof of at least 3:12 pitch with a minimum twelve (12) inch eave overhang. The roof must be covered with shingles, tile, metal roofing (pro-panel), or standing seam.**

If the **HUD** manufactured home is installed on an engineered foundation, the engineered foundation shall be constructed as required under **the adopted edition of** the International Building Code **and/or the International Residential Code.**

**3. No HUD/Mobile home over 25 years old may be erected, moved or placed on any site, lot or tract in the City of Craig.**

**B. IRC Modular Homes**

**1. IRC Modular Homes shall be allowed in any zone which permit's single family detached dwellings as a principal use. IRC Modular Homes must be installed in conformance with the manufactures installation instructions. If the manufacturers instructions are unavailable, the home shall be installed in conformance with the Manufactured Homes and Factory Built Housing Installation Handbook, 2016 edition, published by the Colorado Department of Local Affairs.**

**2. IRC Modular Homes shall be installed on an engineered foundation designed and constructed under the adopted editions of the International Building Code and/or the International Residential Code, by a Colorado State licensed engineer.**

**15.22.030 - Adoption of the American National Standard for Manufactured Home Installations: Manufactured Homes and Factory Built Housing Installation Handbook.**

Pursuant to authority conferred by Title 31, Article 16, Sections 201 through 208, C.R.S., there is hereby adopted the ~~American National Standard for Manufactured Home Installations (ANSI A225.1), 1994 edition, published by the National Conference of States on Building Codes and Standards, Inc., 505 Huntmar Park Drive, Suite 210, Herndon, Virginia 22070,~~ **Manufactured Homes and Factory Built Housing Installation Handbook, 2016 edition, published by the**

**Colorado Department of Local Affairs, 1313 Sherman Street, room 320, Denver CO, 80203,** of which ~~three (3)~~ **two (2)** copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. ~~There is further adopted Annex A, C, D, E, G and H of the standard and such annexes shall constitute a part of the mandatory provisions of the standard.~~

15.22.040 - Modifications; fees.

~~The American National Standard for Manufactured Home Installations (ANSI A225.1), 1994 edition, is subject to the following additions, deletions and amendments:~~

- ~~A. The electrical provisions of Annex H are hereby deleted in their entirety.~~
- ~~B. The roof load zone map, Figure 3-1(a), Annex H, shall be amended as follows: Roof load shall be a minimum forty (40) pounds per square foot in the RLD, RMD and RHD zoning districts.~~
- A.** No manufactured home shall be installed in the city unless a separate permit for each installation has first been obtained from the building official. The provisions of Section 15.04.049 (permit issuance) shall apply. ~~Application for installation of manufactured homes in the RLD, RMD and RHD zoning districts shall be accompanied by a site plan and a soils report/foundation design by a state-registered professional engineer.~~ The fee for each permit for manufactured home installation shall be one hundred ~~twenty-five~~ **forty-five** dollars (~~\$125.00~~) (**\$145.00**) (for single-wide units) and two hundred ~~twenty~~ **forty-five** dollars (~~\$200.00~~) (**\$220**) (for multiple-section units); however, additional fees shall be charged for water and sewer taps, engineered foundation systems and structural additions as provided in this code.

15.22.050 - Limitation.

This chapter shall apply only to installation, and not to the modification, repair or remodeling, of a manufactured home which shall be governed by the International Building Code, **International Residential Code**, the International Plumbing Code, the International Mechanical Code and/or the International Fuel Gas Code.

15.22.060 - Occupancy.

No manufactured home shall be occupied until all of the zoning and building requirements of this code are completed, with the following exceptions:

- A. Skirting shall be completed within thirty (30) days from the date of initial installation (reference Section 16.12.020).
- B. Storage shed (required in mobile home parks only) shall be in place ninety (90) days from the date of initial installation.

The chief building official is hereby authorized to prepare and distribute a checklist of the requirements that must be completed before occupancy.

15.22.070 - Violations; penalty.

Any person or persons violating any of the provisions of this chapter or of the standard, adopted as set forth in this chapter, shall be fined in the sum not to exceed one thousand dollars

(\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1095 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.20 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL ENERGY CONSERVATION CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.20 of the Craig Municipal Code entitled “International Energy Conservation Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.20 - International Energy Conservation Code

Sections: 15.20.010 - Document adopted; copies on file.

Pursuant to Title 31, Article 16, Sections 201 through 208, C.R.S., there is adopted as the energy code of the city, by reference thereto, the International Energy Conservation Code, 2018 edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which two (2) copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations.

(Ord. 967 §1, 2007; Ord. 858 §3, 1997; Ord. 765 §3, 1990; Ord. 673 (part), 1985; Ord. 792 §3, 1992)

15.20.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.20.030 through 15.20.050.

(Ord. 967 §1, 2007; Ord. 673 (part), 1985)

15.20.030 - Deletions

1. **IECC Section R402.4.1.2** (Testing) Is deleted and not adopted as part of this code.

2. **IECC Section R402.4.4** (Rooms containing fuel-burning appliances) Is deleted and not adopted as part of this code.

(Ord. 967 §1, 2007; Ord. 765 §5, 1990)

(Ord. 967 §1, 2007; Ord. 858 §7, 1997; Ord. 765 §8, 1990; Ord. 673 (part), 1986; Ord. 792 §7, 1992)

15.20.050 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Energy Conservation Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

(Ord. 967 §1, 2007; Ord. 673 (part), 1986)

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

# Memo

**To:** City Council  
Peter Brixius, City Manager  
**From:** Randy Call, Public Works Director  
**Date:** July 9, 2019  
**Subject:** Award of Painting of Metal Building @ 1710 N Yampa Ave.

---

Bids were opened on July 3, 2019 for the Painting of Metal Building @ 1710 N. Yampa Ave.

We received 2 bids back, M2 Management in the amount of \$27,280.00 and Duran's Paint Service in the amount of \$9,850.00.

We would like to recommend that the City of Craig award the bid to Duran's Paint Service for the amount of \$9,850.00.

If you have any questions or concerns, please feel free to contact me at 824-4463.

**Liz White**

---

**From:** Kristina Gustafson <Kristina.Gustafson@outlook.com>  
**Sent:** Friday, June 14, 2019 1:03 PM  
**To:** Liz White  
**Subject:** Charter committee

Hello,  
I am interested in applying for a position on the charter committee as a community member. What type of information is needed to apply?

Thanks  
Kristina Gustafson  
Kristina.gustafson@outlook.com

Get [Outlook for Android](#)

Warning! this email originated from outside of the organization

**Liz White**

---

**From:** Samantha Verburg <mrsverb23@gmail.com>  
**Sent:** Friday, June 14, 2019 1:13 PM  
**To:** Liz White  
**Subject:** Samantha

Hi liz,

I would be interested in a spot on the charter committee. I have lived in Craig most of my life and I am raising my family here. I work at State Farm and have been there for 3 years. I think committee sounds like a great way for me to learn more about what happens with the way my town is governed and be a part of the change. Please let me know if you have any questions.

Thank you,  
Samantha Verburg

Warning! this email originated from outside of the organization

**Liz White**

---

**From:** Kevin Kernen <kkernen@extinguishersolutions.net>  
**Sent:** Monday, June 17, 2019 10:25 AM  
**To:** Liz White  
**Subject:** Charter Review

Hello,

I am interested in serving on the charter review committee. I have spoke with Paul James, Tony Bohrer, and Sherman Romney about responsibilities of the review. I feel I would be a good candidate for the position after speaking with them.

Thank you,  
Kevin Kernen  
970-326-7612



P: (970) 756-0012 Shop: 405 Breeze Street Craig, Colorado 81625

Warning! this email originated from outside of the organization

6/20/2019

City of Craig Charter Review

To whom it may concern,

I am interested in serving on the charter review committee.

Thank you,

Kevin Kernen

970-326-7612

 6/20/2019

**Liz White**

---

**From:** barbara woodward <barbw41@yahoo.com>  
**Sent:** Monday, June 17, 2019 3:31 PM  
**To:** Liz White  
**Subject:** City Council

My name is Barbara Woodward, I'm interested in being a part of the council, we've been living here in Craig for about 5 yrs now with our youngest son and his wife. I work at Walmart and my husband is retired. We really love this little town. I would like being apart of growing this town sharing ideas on different things to do for the kids the tourists just little things like that.

Thank you Hope to hear from you soon  
Barbara Woodward

Warning! this email originated from outside of the organization

## Liz White

---

**From:** darksoulpsycho . <psychoslash@gmail.com>  
**Sent:** Thursday, June 27, 2019 12:16 PM  
**To:** Liz White  
**Subject:** Craig city charter Derrick gorbet

Hello Liz,

My name is Derrick Gorbet. I'm sorry I am composing this so late. I lost the email for a time. But I am interested in helping with the draft of the craig city charter if this project is still available. I am excited to help show my service to the town as well as help keep it relevant for generations to come. My phone number is 9707011763 talk or text is fine.

Thank you,

Derrick Gorbet

Warning! this email originated from outside of the organization

## Liz White

---

**From:** Vicki Huyser <vickihuyser@aol.com>  
**Sent:** Tuesday, July 02, 2019 10:59 AM  
**To:** Liz White  
**Subject:** City Charter Review Committee

Vicki Huyser  
600 Taylor Street  
Craig, CO 81625  
(970) 824-1170

Liz White, City Clerk  
300 W. 4th Street  
Craig, CO 81625

July 2, 2019

I am submitting this letter to express my interest in joining the City Charter Review Committee. I have been a City of Craig resident for 15 years.

I am civic minded, and work well as a team member. I have the ability to listen to all sides, research as necessary, and make fair minded decisions. Additionally, I excel in eating dessert.

While I understand the need for government, I also recognize the importance of balance between government and the people. I feel I will be a good representative for the community members of the City of Craig.

Thank you for your consideration.

Vicki Huyser  
Warning! this email originated from outside of the organization

## MEMO

DATE: July 3, 2019

TO: Mayor and City Council Members

FROM: Sherman Romney, City Attorney

RE: ISSUES FOR DISCUSSION AND ACTION CONCERNING  
PROPOSED RETAIL MARIJUANA ORDINANCE

Thank you each for your participation in the recent workshop addressing the proposed retail marijuana ordinance. During the discussion at the workshop, we came up with a number of issues that would require additional discussion and possible City Council action during a regular City Council meeting. I suggest that each of these items, as well as any others that you may wish to discuss, should be the subject of a motion before the City Council, followed by discussion and then a vote on that particular motion. After the Council has passed these motions, I will make changes to the proposed ordinance. Here are the issues that we need to resolve:

1. Should the ballot question include warehousing or carrier depots as a separate type of recreational marijuana business?
2. Should the ballot contain one question to approve retail sales, grow operations, manufacturing, laboratory and possibly carrier depot businesses?
3. Should the ballot contain more than one question for the four (or five) types of businesses? How many questions?
4. Should there be an additional ballot question for revenues in the form of additional sales tax or a per transaction fee on retail sales?
5. Should there be an additional ballot question for revenues in the form of excise taxes on grow operations and/or manufacturing businesses for product sold into the wholesale market?
6. Should the ballot revenue question (s) dedicate or require the funds be used for particular purposes such as enforcement, education or recreation?
7. Should there be any sunset provisions as part of any ballot questions?
8. Should there be a limit on the number of licenses granted for each type of marijuana business? If so, what are the numbers of each license to be granted?
9. What zoning areas are appropriate for each type of license?
10. What setback requirements are appropriate between a marijuana business and hospitals, schools, parks, childcare facility or residence?
11. What should be the hours of operation for a retail marijuana business?
12. Should the City conduct a background check on license applicants even though the applicants must also pass a background check performed by the state?
13. Shall a portion of the application fees be returned to an applicant if a license is not granted?
14. Should there be a requirement for retail businesses to use a percentage of locally grown product?

15. Should the ordinance require off-site backup of video surveillance?
16. What limits should there be on the hours of delivery to any retail marijuana store?

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Aguilar							Aguilar Municipal Code
Akron							Akron Municipal Code
Alamosa					5% sales tax on retail sales (not currently allowed)		Alamosa Municipal Code
Alma	✓	✓	✓	✓			Alma Municipal Code
Antonito	✓						Antonito Retail Store
Arriba						Permanent moratorium.	Link to Town Ordinances
Arvada							Arvada Municipal Code
Aspen	✓	✓	✓	✓			Aspen Municipal Code
Ault							Ault Municipal Code, Chapter 9.34
Aurora	✓	✓	✓	✓	5% excise tax, 4% sales tax on retail with authority up to 10%		Aurora Marijuana Enforcement Division
Avon							Avon Municipal Code
Basalt	✓				5% sales tax on retail marijuana		Basalt Municipal Code
Bayfield					\$10 per retail transaction (sales not currently allowed)		Bayfield Municipal Code
Bennett							Bennett Municipal Code
Berthoud	✓				7% sales and excise tax on retail sales		Berthoud Municipal Code (Retail marijuana not yet codified)
Bethune							
Black Hawk	✓				5% sales on retail and medical		Black Hawk Municipal Code
Blanca		✓	✓		5% excise on sale or transfer of unprocessed retail marijuana		in CML files
Blue River							Blue River Municipal Code
Boone							
Boulder	✓	✓	✓	✓	5% excise tax, 3.5% sales tax		Boulder Municipal Code
Bow Mar							Bow Mar Municipal Code
Branson							
Breckenridge	✓	✓	✓		5% excise tax on all sales of marijuana		Breckenridge Municipal Code
Brighton							Brighton Municipal Code
Brookside							Brookside Marijuana Ordinance
Broomfield				✓		Prohibition ordinance to automatically repeal on 2/1/21	Broomfield Municipal Code
Brush							Brush Municipal Code
Buena Vista							Buena Vista Municipal Code
Burlington							Burlington Municipal Code
Calhan							Calhan Zoning Code
Campo							CML Files
Cañon City					5% excise and sales, authority up to 10%	Moratorium with Ordinance 7-2014	Canon City Ordinances
Carbonate							
Carbondale	✓	✓	✓	✓	sales tax 5%, excise tax 5%		Carbondale Municipal Code
Castle Pines							Castle Pines Zoning Ordinance Section 206

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Castle Rock							Castle Rock Municipal Code
Cedaredge							Cedaredge Municipal Code
Centennial							Centennial Municipal Code
Center							
Central City	✓				5% on retail sales		Central City Municipal Code
Cheraw							
Cherry Hills Village							Cherry Hills Municipal Code
Cheyenne Wells							CML Files
Coal Creek							CML Files
Cokedale							
Collbran						Permanent moratorium	Collbran Municipal Code
Colorado Springs							Colorado Springs Municipal Code
Columbine Valley							
Commerce City	✓	✓	✓	✓	7% sales tax, 5% excise tax		Commerce City Municipal Code
Cortez	✓	✓		✓			Cortez Municipal Code
Craig							Craig Municipal Code
Crawford					5% sales with authority up to 10, 5% excise (sales not currently allowed)		Crawford Marijuana Ordinances
Creede							Creede Ordinance 375
Crested Butte	✓		✓	✓			Crested Butte Municipal Code
Crestone	✓				5% sales tax		CML Files
Cripple Creek							Cripple Creek Municipal Code
Crook							
Crowley							
Dacono							Dacono Municipal Code
De Beque	✓	✓	✓	✓	5% excise tax on sale and cultivation		Marijuana Page on De Beque Website
Deer Trail							
Del Norte							Del Norte Municipal Code
Delta					5% excise, 2% sales (sales not currently allowed)		
Denver	✓	✓	✓	✓	5% excise and authorized up to 15%		Delta Municipal Code
Dillon	✓				5% sales tax; 5% excise		Link to Denver's Marijuana Business Licenses Page
Dinosaur	✓	✓	✓	✓	5% excise, 5% sales		Dillon Municipal Code
Dolores						Moratorium through 12/31/19	Dinosaur Ordinance 3
Dove Creek							
Durango	✓			✓	3% sales tax		Durango Municipal Code
Eads							
Eagle	✓	✓	✓	✓	2.5% sales and 2.5% excise each increasing .5%/year up to 5%		Link to Eagle Marijuana Regulations Page
Eaton							Eaton Municipal Code
Eckley							
Edgewater	✓	✓	✓	✓			Edgewater Municipal Code
Elizabeth							Elizabeth Municipal Code
Empire	✓	✓	✓		\$5/transaction		Empire Ordinance 238

Municipal Retail Marijuana Status									
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code		
Englewood	✓				3.5% with authority up to 5%		Englewood Municipal Code		
Erie							Erie Municipal Code		
Estes Park							Estes Park Municipal Code		
Evans							Evans Municipal Code		
Fairplay							Fairplay Municipal Code		
Federal Heights	✓	✓	✓	✓	5% sales tax with authority up to 10%, 5% excise tax with authority up to 10%		Federal Heights Marijuana Ordinance		
Firestone							Firestone Municipal Code		
Flagler							Prohibited (per email)		
Fleming									
Florence				✓	5% excise tax on wholesale	Permanent moratorium except testing	Florence Municipal Code		
Fort Collins	✓	✓	✓	✓			Link to Fort Collins Marijuana Page		
Fort Lupton							Fort Lupton Municipal Code		
Fort Morgan							Fort Morgan Municipal Code		
Fountain							Fountain Municipal Code		
Fowler							Fowler Municipal Code		
Foxfield							Foxfield Municipal Code		
Fraser	✓				5% sales tax		Fraser Municipal Code		
Frederick							Frederick Municipal Code - Chapter 6		
Frisco	✓	✓	✓		5% sales tax		Frisco Taxation Code		
Fruita					5% excise tax		Fruita Ordinance 2013-13		
Garden City	✓	✓	✓	✓			Garden City Municipal Code		
Genoa									
Georgetown	✓		✓		\$5/transaction		Georgetown Municipal Code		
Gilcrest							Gilcrest Municipal Code		
Glendale	✓	✓	✓	✓			Glendale Municipal Code		
Glenwood Springs	✓	✓	✓	✓	sales tax: 5% up to 15%, excise tax: 5%		Glenwood Springs Municipal Code		
Golden							Golden Municipal Code		
Granada									
Granby							Granby Municipal Code - Chapter 16		
Grand Junction				✓			Grand Junction Municipal Code		
Grand Lake							Grand Lake Municipal Code - Chapter 7		
Greeley							Greeley Municipal Code		
Green Mountain Falls									
Greenwood Village							Green Mountain Falls Ordinance 01-2013		
Grover							Greenwood Village Municipal Code		
Gunnison	✓	✓	✓	✓	5% sales tax		Gunnison Municipal Code		
Gypsum							Gypsum Municipal Code		
Hartman									
Haswell									
Haxtun									
Hayden		✓			7.5% excise tax with authority up to 15%		Hayden Municipal Code		

Municipal Retail Marijuana Status									
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code		
Hillrose									
Holly							Holly Marijuana Prohibition Ordinance		
Holyoke							Holyoke Ord. 7-2016		
Hooper									
Hot Sulphur Springs							Hot Sulphur Springs - Ordinance		
Hotchkiss					2% sales tax (up to 10%) in event sales are permitted by election				
Hudson							CML Files		
Hugo							Hudson Land Development Code - Chapter 16		
Idaho Springs	✓	✓					Hugo Ordinance 237		
Ignacio							Idaho Springs Municipal Code		
Iliff							Ignacio Ordinance 308 - Permanent Ban		
Jamestown									
Johnstown						Permanent moratorium	Jamestown Ordinance 2013-01		
Julesburg							Johnstown Ordinance 2016-143		
Keenesburg									
Kersey							Keenesburg Municipal Code		
Klim							Kersey Municipal Code		
Kiowa									
Kit Carson							Kiowa Municipal Code - Chp. 6		
Kremmling									
La Jara									
La Junta									
La Salle							La Junta Municipal Code		
La Veta	✓	✓	✓	✓			CML Files		
Lafayette	✓	✓	✓	✓	sales and excise tax 5%; up to 10%		La Veta Municipal Code		
Lake City							Lafayette Municipal Code		
Lakeside							Lake City Municipal Code		
Lakewood									
Lamar							Lakewood Municipal Code		
Larkspur							Lamar Municipal Code - Chp. 6		
Las Animas	✓	✓	✓	✓			Larkspur Municipal Code		
Leadville	✓	✓	✓	✓	5% excise tax, up to 10%		Approved November 2018 election		
Limon							Leadville Municipal Code		
Littleton							Limon Municipal Code		
Lochbuie					Special 3% sales tax on retail		Littleton Municipal Code - Chp. 21		
Log Lane Village	✓	✓	✓	✓	5% excise tax		Lochbuie Municipal Code		
Lone Tree							Lone Tree Municipal Code		
Longmont	✓				3.5% sales tax; 3% excise tax with authority up to 15%				
Louisville	✓			✓			Longmont Marijuana Ordinance		
Loveland							Louisville Municipal Code		
Lyons	✓	✓	✓	✓	3.5% sales; 5% excise tax; both up to 10%		Loveland Municipal Code - 7.65.20		
							Lyons Municipal Code		

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Manassa							
Mancos	✓	✓	✓	✓	occupation tax up to \$10/transaction		Mancos Municipal Code
Manitou Springs	✓			✓	6%, authority up to 10%	cultivation moratorium through 8/8/18	Manitou Springs Municipal Code
Manzanola							
Marble							Marble Ordinance 8-2014
Mead							Mead Municipal Code
Meeker							Meeker Municipal Code
Merino							
Milliken	✓	✓	✓	✓	occupation tax up to \$10/transaction		Milliken Municipal Code
Minturn							Minturn Municipal Code
Moffat	✓	✓	✓		2% sales tax first year, increasing to 5% in year two		CML Files
Monte Vista					18% excise tax, 18% sales tax		Monte Vista Municipal Code
Montezuma							Montezuma Ordinance 3-2014
Montrose							Montrose Ordinance 2321
Monument							Monument Municipal Code
Morrison							Morrison Municipal Code
Mountain View	✓	✓	✓	✓	5% sales tax		Mountain View Marijuana Ordinance
Mountain Village							CML Files
Mt. Crested Butte							Mt. Crested Butte Chp. 21
Naturita	✓	✓	✓	✓	2% sales tax, with authority up to 10%; excise tax of 5%		
Nederland	✓	✓	✓		3.75% sales tax		Nederland Municipal Code
New Castle							New Castle Municipal Code
Northglenn	✓	✓	✓		4% sales tax, up to 10%		Northglenn Municipal Code
Norwood							CML Files
Nucla							
Nunn		✓			5% excise tax		CML Files
Oak Creek	✓	✓	✓	✓			Oak Creek Municipal Code
Olathe							Olathe Municipal Code, Title IV, Chapter 4
Olney Springs							CML Files
Ophir							
Orchard City					up to 5% sales tax, up to 5% excise tax, up to \$10 occupation tax for each sale transaction		Orchard City July 2017 Minutes
Ordway	✓		✓	✓			Ordway Municipal Code
Otis							Otis Ordinance 173
Ouray					5% with authority up to 10%		Ouray Council Minutes
Ovid							
Pagosa Springs	✓	✓					Pagosa Springs Municipal Code

Municipal Retail Marijuana Status								
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code	
Palisade	✓	✓	✓	✓	5% excise tax; Occupation tax of \$5.00 for each sales transaction that is less than \$100, \$10.00 for each sales transaction between \$100.00 and \$500.00 and \$25.00 for each sales transaction of \$500.00 or more		Link to Palisade Marijuana Information	
Palmer Lake		✓			5% sales tax with authority up to 10% (sales not currently allowed); 5% excise tax with authority up to 10%		Palmer Lake Municipal Code, Section 5.40	
Paoli								
Paonia					excise and sales tax of 5%, both with authority up to 10%		Paonia Ordinance 2017-12	
Parachute	✓	✓	✓	✓	5% excise tax		Parachute Municipal Code	
Parker							Parker Municipal Code	
Peetz							CML Files	
Pierce							CML Files	
Pitkin							CML Files	
Platteville							Platteville Municipal Code	
Poncha Springs					5% sales tax; 5% excise tax (sales not currently allowed)		Poncha Springs Ordinance 2013-1	
Pritchett								
Pueblo	✓	✓	✓	✓	8% excise tax with authority up to 15%		Pueblo Municipal Code	
Ramah								
Rangley								
Raymer								
Red Cliff	✓	✓	✓	✓	5% sales tax, 15% excise tax		CML Files	
Rico	✓	✓	✓	✓	10% sales and 10% excise on unprocessed retail marijuana sold or transferred from cultivation facility to retail facility			
Ridgway	✓	✓	✓	✓			Rico Marijuana Ordinance	
Rifle	✓	✓			5% excise tax		Ridgway Municipal Code	
Rockvale							Rifle Municipal Code	
Rocky Ford	✓				6% sales tax with authority up to 8%		Rocky Ford Municipal Code	
Romeo								
Rye								
Saguache							Saguache Ordinance 2013-1	
Salida	✓						Salida Municipal Code	
San Luis	✓	✓	✓				San Luis Municipal Code	
Sanford								
Sawpit								
Sedgwick	✓	✓	✓	✓	occupation tax of \$5.00/retail transaction; 2% excise tax		In CML files	
Seibert								
Severance							Severance Municipal Code	

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Sheridan					5% excise		Sheridan Municipal Code
Silt	✓	✓	✓	✓	3.5% retail sales		Silt Municipal Code
Silver Cliff							
Silver Plume	✓				4% and no greater than 8%		Silver Plume Ordinance 335/336
Silverthorne	✓	✓			5% excise tax on mj and products		Silverthorne Municipal Code
Silverton	✓	✓	✓	✓	1% sales tax and 3% excise tax		Silverton Municipal Code
Simla							Simla Municipal Code - Chp. 2
Snowmass Village					5% sales tax, up to 15% (sales not currently allowed)	Moratorium through April 2019	
South Fork					5% sales tax		South Fork Ordinance 15-06
Springfield							
Starkville							
Steamboat Springs	✓	✓	✓	✓			Steamboat Springs Municipal Code
Sterling							
Stratton							CML Files
Sugar City							
Superior							Superior Municipal Code
Swink							
Telluride	✓	✓	✓	✓			Telluride Municipal Code
Thornton	✓			✓	5% sales tax		Thornton Municipal Code
Timnath							Timnath Municipal Code
Trinidad	✓	✓	✓	✓	5% sales tax		Trinidad Marijuana Licensing Application
Two Buttes							
Vail							Vail Municipal Code
Victor							Victor Municipal Code
Vilas							
Vona							
Walden							CML Files
Walsenburg	✓	✓	✓	✓	5% excise tax		Link to Walsenburg's Marijuana Page
Walsh							
Ward							
Wellington							In CML files
Westcliffe							Westcliffe Municipal Code
Westminster							Westminster Municipal Code
Wheat Ridge	✓	✓	✓	✓	3.5% sales tax		Wheat Ridge Municipal Code
Wiggins							Wiggins Marijuana Ordinance
Wiley							
Williamsburg							Prohibited by Chapter 2 Article II of Code
Windsor							Windsor Municipal Code
Winter Park							Winter Park Municipal Code
Woodland Park							Woodland Park Municipal Code
Wray							
Yampa							

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
					5% sales tax with authority up to 10 (sales not currently allowed)		
Yuma							Yuma Municipal Code

√	Permitted	
^	Permitted in conjunction with retail store license	
Totals:	74	58
	53	53

# **Craig Police Department**

800 West First Street, Suite 300 ♦ Craig, Colorado 81625  
Administration - (970) 826-2360 ♦ Police Service - (970) 824-8111 ♦ Fax (970) 824-5706

**TO:** *Peter Brixius, City Manager*

**FROM:** *Jerry DeLong, Chief of Police*

**DATE:** *July 3, 2019*

**SUBJECT:** *Activity Report – June 2019*

## **1. Crime and Patrol Summary**

*See attachments. The department responded to 1,109 requests for service during the month of June. Community Service responded to 133 requests for service.*

*For this month, we saw an increase in thefts. We responded to a total of 18 theft cases this month. Several of these thefts were from local businesses. The individuals that were apprehended were cited for theft; or in some cases were arrested. We also had several thefts of bicycles and thefts from vehicles.*

*As in previous months, officers are contacting individuals for different violations and these individuals are being charged with drug related crimes. This month we had eight cases of individuals charged with drug related violations. The majority of the crimes are associated with methamphetamine and methamphetamine drug paraphernalia.*

## **2. Community Service**

*CSOs Josh Wright and Jill Nelson handled the following calls during the month of June.*

- Red tagged seven abandoned vehicles. One vehicle was towed.*
- Thirty-one weed complaints*
- Three code violations*
- Five junk/trash violations*
- No Administrative Warnings were issued*
- Seventeen code citations were issued*

- Four parking warnings were issued
- No parking citations were issued
- Abatements Conducted in 2019; Cost of Abatements \$386.48

*Please see the attached Code Enforcement Activity Reports including the Speed Trailer Log for June.*

### *3. Miscellaneous*

*Daron Brown was offered a conditional offer of employment as a police officer, effective June 3<sup>rd</sup>.*

*Dalton Caudell was offered a conditional offer of employment as a police officer, effective June 18<sup>th</sup>.*

*June 13<sup>th</sup> through 15<sup>th</sup>, personnel assisted with Whittle the Wood Rendezvous.*

### *4. Investigations/SRO Activity – Captain Bill Leonard*

#### *Cop/Kid Fish Day*

*Lots of kids-good weather and over 60 fish caught-Good time had by all involved!*

#### *Whittle The Wood*

*Good crowd. No police related problems.*

#### *Assist Colorado State Parks-Deer attack*

*An elderly female at one of the Sunset Meadows apartment complexes walked out in the backyard with her dog on a leash. As she came around a blind corner, she startled a doe with a new fawn. The doe attacked her and caused serious injuries to the elderly female. We turned this call over to Colorado State Parks and assisted them with their investigation.*

#### *Counterfeit \$100's*

*Patrol recovered over 130 counterfeit 100 dollar bills from a storage shed in Craig. This was linked to an on-going investigation and charges are pending.*

#### *Death Investigation*

*At approximately 1:20 AM on June 16<sup>th</sup>, 2019, Craig Regional Communication Center received a report of a man that was down in street in the 1200 block of Lecuyer Drive. Officers arrived within two minutes and provided medical aid, including the use of an AED. The male was pronounced deceased at the scene. The victim has been identified as 26-year-old Craig resident Francesco Godina. The investigation in to*

*Godina's death continues. At this time, we have no reason to believe that there is a threat to the general public in regards to this investigation.*

#### *Evidence*

*As part of a yearly process of clearing out the evidence room of property that no longer needs held we destroyed over a 100 weapons-including firearms, knives and swords. As part of this process, we were able to donate one older firearm to the Museum.*

#### *Assist Veterans Administration*

*On June 26<sup>th</sup>, the Major Adams Veterans Administration Clinic in Centennial Mall was dedicated. The family of Major Adams asked to display his Medal of Honor during the ceremony. Because of the extreme value of these medals, the Veterans Administration must provide law enforcement during any public event where the medals are displayed. Officer Fritz and I were honored to provide security during this event.*

#### *Hiring Update*

*At the end of June, we hired Craig resident Dalton Caudell to fill our open patrol position. Dalton has lived and worked in the Craig area for approximately two years. Dalton and Daron Hashir will start the Flat-rock Police Academy in Adams County on July 8<sup>th</sup>. We are still doing background investigations in the process to fill our open Community Service Officer position.*

### *School Resource Officer Reports*

#### *SRO Ryan Fritz Activities*

- *Following up on cases while working some patrol shifts*

#### *SRO Nathan Businger Activities*

*Officer Businger worked patrol shifts during the month of June, as well as assisted with Investigations.*

*During patrol shifts, Officer Businger spent extra time completing foot patrols in the city parks, and in Sherwood Forest. Special attention was provided to Craig's youth throughout the city, and school district. Youth were quizzed about drug abuse statistics and health facts discussed in the D.A.R.E. program, and rewarded for correct answers. Officer Businger spent time at Boys & Girls Club during their summer activities.*

- *Assisted patrol officers with various cases*
- *Attended POST Driving SME Meeting in Strasburg, CO on June 7<sup>th</sup>*
- *Continued investigations on reports taken previously*
- *Cleared several reports from the 2018/2019 school year*
- *Report of vandalism behind Moffat County School District maintenance department*
- *Conducted drivers training at Craig Middle School on June 12<sup>th</sup>, and 26<sup>th</sup>*

- Report of sexting between juvenile female, and unknown male with Alabama number
- Assisted with juvenile interviews, case number 19P01015

#### *Investigations-Investigator Norm Rimmer*

*Death investigation – Drug overdose. Currently working this as a Criminal Negligent Homicide. Several search warrants out for this case. Waiting for return data to continue investigation.*

*Working with the Colorado Springs Homeless Outreach team in locating a witness for interview.*

*Possible child abuse referral – Mother had positive urine screen for meth and THC.*

*Waiting on DHS Report with core blood test results from birth.*

*Prepared for and had preliminary hearing for Child Abuse Resulting in Death case.*

*Closed out several open cases and referred investigations to the District Attorney Office for review.*

*Started on two more background investigation on police officer and CSO candidates.*

*Attended week long continual education training/national conference. Internet Crimes Against Children classes.*

*Attended the monthly Child Protection Team Meeting.*

*Attended our monthly Domestic Violence Review and Sexual Assault Response Team Review.*

#### *Investigations-DOMESTIC VIOLENCE/Sexual Assault Investigator Mike Cochran*

*False report of death, multiple charges, continuing follow-up with multiple arrest warrants and search warrant.*

*Cold Sexual Assault from Mesa County DHS – attempts to make contact.*

*Sexual Assault continue follow-up.*

*Impersonation of ICE agent's case*

*Domestic Violence follow up on multiple occasions and interview with DA's office.*

*Domestic Violence follow-up*

*6/24/19 through 06/27/19 Domestic Violence and Homicide class at Denver Police Academy*

*Domestic Violence follow-up*

*Theft x 2 and Harassment*

*Attended Domestic Violence/SART meeting.*

*Attended multiple Domestic Violence Advocates meetings*

## **5. Training**

*June 12<sup>th</sup> -14<sup>th</sup>, ACET Task Force Officer Bryan Gonzales completed Proactive and Undercover Investigations training in Denver, Colorado.*

*June 25<sup>th</sup> through 27<sup>th</sup>, Officer Mike Cochran attended Domestic Violence and Homicide Investigations training in Denver, Colorado.*

*Officers John Meyers, Tracy Mendoza and Junior Gonzalez completed Standardized Field Sobriety Test/Horizontal Gaze Nystagmus Refresher training online.*

*During June department personnel completed numerous CIRSA trainings online.*

*During June sworn personnel completed numerous PoliceOne Academy trainings.*

## **6. Upcoming Events**

*JD:djb*

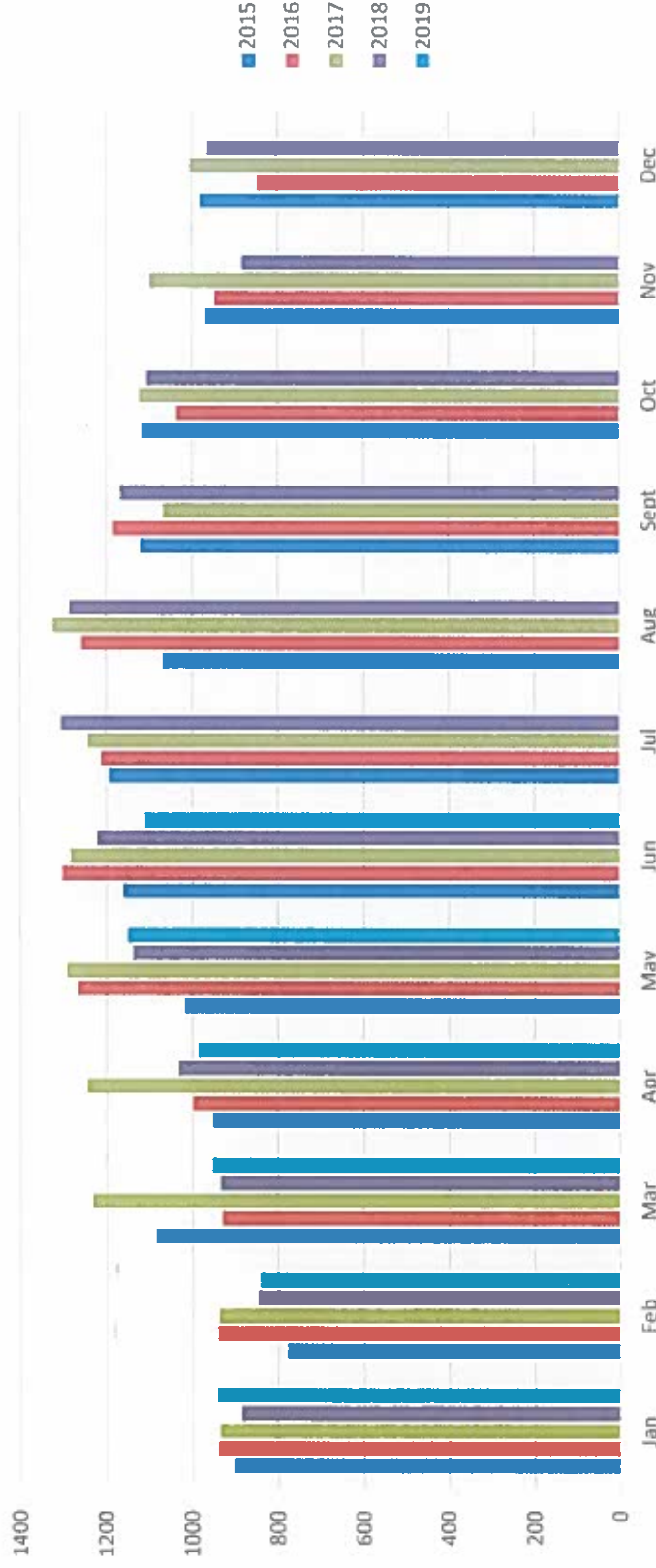
Monthly Calls for Service  
Jun-19

911 Hang-Up	62	Open Door	5
Abandoned Vehicle	9	Parking Complaint	6
Accident - Hit and Run	9	Parole Check	1
Accident - Injury	2	Pedestrian Contact	19
Accident - Property Damage	14	Power/Gas/Phone Incident	3
Agency Assist	132	Property Found/Recovered	17
Alarm	12	Property Lost	3
Animal Complaint	134	Pursuit - Vehicle/Foot	1
Assault	5	REDDI Report	7
Burglary	7	Relay - Routine	1
Capitol Complex Request	1	Road Closed	1
Child Abuse/Neglect	7	Road Rage	3
Civil Problem	50	Security Check	7
Code Enforcement	51	Sex Crime	1
Complaint	23	Shots Fired	4
Controlled Burn	1	Suicide - Attempted	3
Criminal Mischief	4	Suspicious Article/Person/Vehicle	46
Curfew Violation	2	Theft	37
Debris	3	Threat	13
Disorderly Conduct	2	Tow Request	5
Disturbance	37	Traffic Stop	105
Domestic Violence	24	Transport	2
Drug Violation or Incident	13	Trespass	31
Drunk Pedestrian	3	Unattended Death	1
Escort	2	Unknown Problem	3
Extra Patrol Request	13	Vandalism	6
Fire Call	1	Vehicle Recovery	1
Fraud	16	Vehicle Stolen	1
Harassment	11	VIN Inspection	43
Kidnap	1	Warrant	21
Missing Person/Runaway	6	Weapon Violation	2
Motorist Assist	8	Welfare Check	23
Noise Complaint	21	Wildlife	1
		<b>Total</b>	<b>1,109</b>

## Calls for Service

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2015	899	777	1081	950	1015	1160	1193	1066	1120	1113	966	980	12320
2016	939	940	929	998	1265	1302	1213	1257	1183	1035	947	845	12853
2017	936	937	1231	1243	1291	1283	1243	1324	1067	1123	1098	1004	13780
2018	884	845	933	1031	1138	1221	1305	1286	1167	1105	882	962	12759
2019	941	839	952	986	1149	1109							5976

Calls for Service 2015-2019



# Code Enforcement Warnings

WARNINGS BY ADDRESS										Jun-19
ADDRESS	NAME	DATE	VIOLATION			Code Viol	NOTES	Badge	Disposition	
			Junk/Trash	Weeds	Vehicles					
835 Ashley Road	Davis, Valerie	6/21/2019		X			Warning 6/21/19	560	C - 6/28/19	
1915 Baker Drive	Burch, Cody	9/23/2017	X				Admin Citation 5/28/19	561,560		
2045 Baker Drive	Contreras, Fernando	6/3/2019			Multiple		Warning 6/3/19	560		
322 Birch St.	Sattenwhite, Mike	6/19/2019				Dumping on neighbor property	Warning 6/19/19	560	C - 6/27/19	
306 Breeze St.	Alias R Us, LLC	4/6/2017	X	X	Multiple		Municipal Summons 3/16/19	560	Muni court 07/10/19	
600 Breeze St.	Kolbaba, Clint	5/30/2019		X			Admin Warning 5/30/19	560	C - 6/10/19	
801 Breeze St.	Keetaman, Jodi	6/21/2019		X			Warning 6/21/19	560	C - 6/26/19	
838 Breeze St.	Wheeler, Theodore	6/21/2019		X			Warning 6/21/19	560	C - 6/26/19	
908 Colby Circle	Wade, Mark	6/25/2019		X			Warning 6/25/19	560		
936 Colby Circle	Armstrong, Michelle	6/25/2019		X			Warning 6/25/19	560		
625 Colorado	White, Kindra	5/31/2019		X			2nd Citation 6/26/19	560	Abatement Pending	
731 Colorado	Gray, Raymond	6/14/2019		X			Warning 6/14/19	560	C - 6/21/19	
745 Colorado	Warrick, Shane	6/14/2019		X			Admin Warning 6/14/19	560		
753 Colorado	Jahnz, Raymond	6/14/2019		X			Admin Warning 6/14/19	560	C - 6/21/19	
807 Colorado	Bell, Carl	6/14/2019		X			Admin Warning 6/14/19	560		
654 Conner	Sadvar, Justin	6/26/2019		X			Citation 6/26/19	560		
662 Conner	Ages, Dorothy	1/23/2019	X				3rd Admin Citation 1/23/19	561		
2105 Crockett	Musgrave, Cole	6/14/2019		X			Warning 6/14/19	560	C - 6/21/19	
2110 Crockett	Aguirre Sergio	10/4/2018	X				Admin Warning 5/28/19 & written warning 6/3/19	561, 560	C - 6/14/19	
300 Block E. 3rd	Osmund, Tad	7/23/2018	X	X			Warning 7/23/18	560	Ongoing	
601 E. 4th Street	Watson, Kelly	5/8/2019	X		Two	Unsanitary property	Warning 5/8/19	560		
300 Block E. 12th Street		6/17/2019			Brown GMC		Red Tagged 6/17/19	560	T - 6/20/19	
821 Exmoor Rd.	Gustin, Paul	6/10/2019		X			Warning 6/10/19	560	C - 6/27/19	
610 Hockett	Wilson, Jason	6/20/2019	X	X	Motorcycle		Warning 6/20/19	560		
2184 Jeffcoat	Quesada, Gloria	6/21/2019				Hazardous Tree	Warning 6/21/19	560		
2272 Jeffcoat	Dildine, Brian	6/28/2019	X	X	Multiple		Citation 6/28/19	560		
752 Jeremiah	Schulze, Tiffany	6/13/2019		X			Warning 6/13/19	560		
793 Park Court	Dickson, Richard	05/02/18			Multiple		Warning 5/2/18	560	Ongoing	
652 Pershing	Jay & Jay Properties	05/30/19		X			Citation 5/30/19	560		
625 Ranney St.	Jay & Jay Properties	05/30/19	X	X			2nd Citation 6/13/19	560	Complied by abatement	
635 Rose St.	Simones, Lee	06/10/19		X			Warning 6/10/19	560	C - 6/10/19	
768 Rose St.	COBM Properties	05/29/19		X			Admin Warning 5/29/19	560		
888 Rose St.	Doolin, Casey	05/29/19		X			2nd Citation 6/26/19	560	Abatement Pending	
615 Russell		06/17/19			Two Hondas		Red Tagged 6/17/19	560		
700 Russell St.	Reece, Catrenia	05/29/19		X			2nd Citation 6/26/19	560	Abatement Pending	
700 Block School		06/17/19			Trailer		Red Tagged 6/17/19	560	C - 6/21/19	
614 School St	Bivens, Dawn	05/31/19		X			2nd Citation 6/26/19	560	Abatement Pending	
716 School St	Rural Housing Service	05/10/19	X			Dead tree	Citation 6/18/19	560		
731 School St	Ward, Tom	06/04/19		X			Warning 6/4/19	560	C - 6/13/19	

# Code Enforcement Warnings

700 School St	Young, Randy	06/17/19	X	X		Prohibited animals	Warning 6/17/19	560	
850 School St	NCM Holdings	06/14/19		X			Warning 6/14/19	560	C - 6/24/19
939 School St	Almon, Brent	06/04/19		X			Citation 06/18/19	560	
931 Sloan Circle	Jackson, LeeAnn	06/25/19	X				Warning 6/25/19	560	
958 Sloan Circle	Eng, Stanley	06/10/19		X			Citation 6/21/19	560	
343 Taylor	Triple Palm Trust	06/03/19		X			Citation 6/3/19	560	Abatement Pending
527 Taylor	Petersen, Joyce	06/03/19		X			Warning 6/3/19	560	C - 6/10/19
528 Taylor	Kuhl, Hagen	06/03/19		X			Admin Warning 6/3/19	560	C - 6/10/19
565 Taylor	Silver, Bill	06/03/19		X			Warning 6/3/19	560	C - 6/10/19
647 Taylor	Robinson, Samantha	05/07/19		X			2nd citation 6/13/19	560	Complied by abatement
679 Taylor	Ridgeway, Kayla	05/07/19	X				Warning 5/7/19	560	
745 Taylor	Hope, Ollie Bell	05/29/19		X			2nd Citation 6/26/19	560	Abatement Pending
752 Taylor	Tarango, Hilario	05/29/19		X			Admin Warning 5/29/19	560	C - 6/10/19
856 Taylor	Schalor, Luke	05/29/19		X			Citation 5/29/19	560	C - 6/25/19
916 Taylor St	CHFA	05/22/19		X			Warning 5/22/19	560	C - 6/19/19
563 Tucker	Rodriguez Maximiliano	05/28/19			Multiple		Admin Warning 5/28/19	561	
682 Tucker St.	Kitchens, Aaron	06/24/19		X			Citation 6/24/19	560	
694 Tucker St	Najera, Virginia	05/02/19	X		Two		Warning 5/2/19	560	C - 6/1/19
727 Tucker St	Jay & Jay Properties	05/30/19		X			Citation 5/30/19	560	
876 Tucker Street		01/21/19	X				Warning 1/21/19	561	
894 Tucker St	Mack, Shawnel	01/21/19			multiple		Citation 6/26/19	561/560	
605 Victory Way E.	Williams, Juanita	06/04/19		X			Admin Warning 6/13/19	560	
1127 Victory Way E.		05/28/19					Admin Citation 5/28/19	561	
1417 Victory Way E.	Pirnat, Paul	06/24/19		X			Warning 6/24/19	560	C - 6/28/19
441 Victory Way W.	Ocean Pearl	06/03/19		X			Warning 6/3/19	560	C - 6/13/19
505 Victory Way W.	City Market	06/03/19		X			Warning 6/3/19	560	C - 6/13/19
1198 Victory Way W.	Kmart	06/10/19	X				Admin Warning 6/13/19	560	
2000 Victory Way W.	Walmart	06/10/19		X			Warning 6/10/19	560	C - 6/14/19
2905 Victory Way W.	Polgeiter, Jacobus	03/01/18	X				Warning 3/1/18	561	Progress 5/2/18
3897 W 6th St	Hawkins, Melissa	04/05/19				Vehicle Parking	Warning 4/5/19	561	C - 4/15/19
201 W 7th Su700 School	Young, Randy	05/02/19	X				Warning 5/2/19	560	C - 5/12/19
101 W 8th	Bennett, Cameron	06/21/19		X			Warning 6/21/19	560	C - 6/26/19
800 Block Washington	Charchallis, Nick	06/27/19		X			Warning 6/27/19	560	
2200 Block Williams		06/20/19			Black Chev		Red Tagged 6/28/19	560	
335 Woodbury Dr.	Deel, Richard	06/24/19		X			Admin Warning 6/24/19	560	
1527 Yampa	Tomlin, Darrell	05/17/18	X	X			2nd Citation 6/13/18	560	Progress
1671 Yampa	Shingleton, Terry	05/31/19	X	X		Boat/trailer	Warning 5/31/19	560	C - 6/12/19
1675 Yampa	Chastain, Kyler	03/23/19	X		RV		Citation 6/12/19	560	
TOTAL COMMUNITY SERVICE COMPLAINTS HANDLED IN JUNE 2019:									
VIN INSPECTIONS HANDLED IN JUNE 2019:									

TOTAL COMMUNITY SERVICE COMPLAINTS HANDLED YEAR TO DATE:	198
VIN INSPECTIONS HANDLED YEAR TO DATE:	161

Code Enforcement Contacts June 2019

7/3/2019

## Code Enforcement Warnings

[illegible]

## CITATIONS ISSUED

[illegible]

[illegible]

**SPEED TRAILER LOG****June 2019**

<b>Date</b>	<b>Time</b>		<b>Location</b>	<b>Limit</b>	<b>Vehicles</b>	<b>Avg. Speed</b>
	<b>From</b>	<b>To</b>				
6/1/19	0815	1657	300 Blk W 10 <sup>th</sup> St E/B	25	316	15.76
6/3/19	0805	1640	700 Breeze S/B	25	123	12.64
6/4/19	0805	1653	300 Woodbury N/B	25	94	17.15
6/5/19	0920	1655	300 Woodbury S/B	25	219	17.74
6/6/19	0744	1618	300 Woodbury N/B	25	86	15.86
6/7/19	0935	1621	1600 Yampa N/B	40	1272	35.22
6/8/19	0923	1608	1600 Yampa N/B	40	951	36.8
6/10/19	0945	1540	1500 Yampa S/B	40	1042	31.28
6/13/19	0910	1535	1500 Yampa S/B	40	1264	31.76
6/14/19	0845	1530	800 W 9 <sup>th</sup> W/B	25	1217	14.3
6/17/19	0955	1625	700 Ranney S/B	25	128	19.83
6/19/19	0905	1555	800 Barclay S/B	25	153	19.61
6/20/19	0835	1540	400 E 7 <sup>th</sup> E/B	25	665	16.44
6/25/19	0920	1520	700 Pershing S/B	25	189	16.11
6/26/19	0840	1130	400 Washington N/B	25	167	12.55
6/28/19	0915	1515	600 Finley N/B	25	2173	17.93

## ANIMAL CONTROL REPORT

### MONTH OF JUNE 2019

<b>ANIMAL COMPLAINTS HANDLED:</b>		<b>MOCO COMPLAINTS BY CSO</b>	<b>0</b>
ANIMAL CONTROL	80	SUMMONS & COMPLAINTS	4
OFFICERS	53	VIOIOUS DOGS WITH INJURY	1
<b>TOTAL</b>	<b>133</b>	VIOIOUS DOGS W/O INJURY	1

<b>ANIMAL IMPOUNDS:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
CRAIG - Owner Relinquish	4	0	1	0	0	5
CRAIG - Stray	15	1	7	4	1	28
MOCO - Owner Relinquish	1	0	0	3	0	4
MOCO - Stray	5	2	0	1	0	8
<b>TOTAL</b>	<b>25</b>	<b>3</b>	<b>8</b>	<b>8</b>	<b>1</b>	<b>45</b>

<b>IMPOUND DISPOSITION:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
RELEASED TO OWNER	15	1	0	1	0	17
ADOPTED	7	2	4	5	1	19
EUTHANIZED	0	0	4	0	0	4
TRANSFERRED	3	0	0	0	0	3
OTHER	0	0	0	2	0	2
<b>TOTAL</b>	<b>25</b>	<b>3</b>	<b>8</b>	<b>8</b>	<b>1</b>	<b>45</b>

FERAL CATS:

REMARKS:

---

### YEAR TO DATE TOTALS 2019

<b>ANIMAL COMPLAINTS HANDLED:</b>		<b>MOCO COMPLAINTS BY CSO</b>	<b>2</b>
ANIMAL CONTROL	497	SUMMONS & COMPLAINTS	25
OFFICERS	210	VIOIOUS DOGS WITH INJURY	6
<b>TOTAL</b>	<b>707</b>	VIOIOUS DOGS W/O INJURY	6

<b>ANIMAL IMPOUNDS:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
CRAIG - Owner Relinquish	9	0	9	0	2	20
CRAIG - Stray	49	4	33	6	2	94
MOCO - Owner Relinquish	6	0	3	0	0	9
MOCO - Stray	20	7	0	0	0	27
<b>TOTAL</b>	<b>84</b>	<b>11</b>	<b>45</b>	<b>6</b>	<b>4</b>	<b>150</b>

<b>IMPOUND DISPOSITION:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
RELEASED	51	4	0	0	1	56
ADOPTED	29	7	22	5	3	66
EUTHANIZED	4	0	15	0	0	19
TRANSFERRED	0	0	8	1	0	9
OTHER	0	0	0	0	0	0
<b>TOTAL</b>	<b>84</b>	<b>11</b>	<b>45</b>	<b>6</b>	<b>4</b>	<b>150</b>

FERAL CATS: 4

**RETAIL LIQUOR OR 3.2 BEER  
LICENSE RENEWAL APPLICATION**

PIZZA HUT #4834  
720 W 20TH ST  
PITTSBURG KS 66762-2844

Fees Due	
Renewal Fee	96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: **Colorado Department of Revenue**. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.


**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>NPC INTERNATIONAL INC</b>		DBA <b>PIZZA HUT #4834</b>		
Liquor License # <b>26-15754-0023</b>	License Type <b>Fermented Malt Beverage On (city)</b>	Sales Tax License # <b>26157540023</b>	Expiration Date <b>08/30/2019</b>	Due Date <b>07/16/2019</b>
Operating Manager <b>Seth Inness</b>	Date of Birth <b>11-18-85</b>	Home Address <b>105 County Rd 73 Craig, CO 81625</b>		
Manager Phone Number <b>970-620-6178</b>		Email Address		
Street Address <b>1070 W VICTORY WY CRAIG CO 81625-2940</b>				Phone Number <b>9708246531</b>
Mailing Address <b>720 W 20TH ST PITTSBURG KS 66762-2844</b>				
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <b>12-31-20</b></p> <p>41. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:</b> If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>				

**AFFIRMATION & CONSENT**

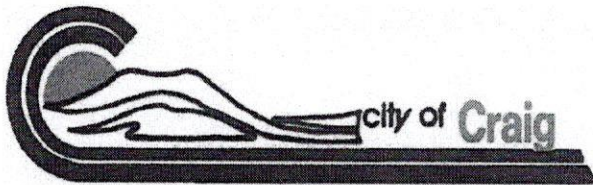
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <b>Troy Cook</b>	Title <b>EVP/LFO</b>
Signature 	Date <b>6-4-19</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For		Date
Signature	Title	Attest



300 West 4<sup>th</sup> Street, Craig, CO 81625 (970) 826-2000

## POLICE INVESTIGATION REPORT

# LIQUOR LICENSE APPLICATION & RENEWAL

**Name of Applicant:** NPC International Inc  
**Address:** 720 W 20<sup>th</sup> Street  
Pittsburgh, KS 66762-2844  
**Trade Name:** Pizza Hut #4834  
**Phone Number:** 970-824-6531  
**Location of Premises:** 1070 West Victory Way, Craig, CO 81625  
**Type of License:** Fermented Malt Beverage (on premises)  
**Action Date:** 06/25/2019  
**Meeting Time:** 6:30 p.m.

**Liquor Code Violations-past year:** NO VIOLATIONS

**Comments:** NO REASON FOR DENIAL

William J. Fennell  
Investigator

06-19-19  
Date



300 West 4<sup>th</sup> Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

## LIQUOR LICENSE APPLICATION & RENEWAL

**Name of Applicant:** NPC International Inc  
**Address:** 720 W 20<sup>th</sup> Street  
Pittsburgh, KS 66762-2844  
**Trade Name:** Pizza Hut #4834  
**Phone Number:** 970-824-6531  
**Location of Premises:** 1070 West Victory Way, Craig, CO 81625  
**Type of License:** Fermented Malt Beverage (on premises)  
**Action Date:** 06/25/2019  
**Meeting Time:** 6:30 p.m.

The required inspection of the above named premises was performed on the 2 day of JULY, 2019.

The premises meets all requirements: Yes X No       

**Comments:**

6-19-19 - needs Hood certified - Completed 7-1-19

Martin Ehl  
Building Official

7-8-19  
Date

## ORDINANCE 1086 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.02 OF THE CRAIG MUNICIPAL CODE CONCERNING THE ADOPTION OF UPDATED CODE VERSIONS, AND REPEALING CHAPTER 15.08 ENTITLED “NATIONAL ELECTRICAL CODE”

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.02 of the Craig Municipal Code entitled “Procedure for Adoption of Updated Code Versions” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.02

##### Procedure for Adoption of Updated Code Versions

###### 15.02.010 - Procedure established.

The procedure for adoption of updated versions of any uniform code used by the city in this Title 15 shall be as set forth in this Chapter 15.02 as follows:

- A. ~~The city must adopt by ordinance new updated versions of all codes with any additions, deletions or modifications thereto within one (1) year of the date of publication of the new codes.~~ **In order for the Building Official to enforce any edition of the code, it must be specifically adopted by ordinance.**
- B. Prior to adoption by ordinance the city should allow review and comment by the city building official, the board of appeals and the public. Any additions, deletions or modifications to the updated version of a model code should be made only upon a strong showing that the proposed change to the model code serves an important public purpose.

###### ~~15.02.020 – Effective date of unadopted code.~~

~~In the event that an updated version of a model code has not been adopted by ordinance by the date one (1) year from publication of such update, the city building official shall enforce such updated code as if the code had been passed by ordinance.~~

###### ~~15.02.030 – Present edition of codes.~~

~~A. This chapter does not itself change any of the currently adopted codes until such codes are specifically changed by ordinance.~~

~~B. All codes already adopted by reference to a specifically dated version shall remain adopted as the specifically referenced version. All codes presently adopted by reference to the current version shall remain adopted as the current version until a new updated version is specifically adopted in accordance with the procedure set out in Chapter 15.02.~~

Section 2. REPEAL OF CHAPTER 15.08: Chapter 15.08 entitled “National Electrical Code” is repealed in its entirety.

Section 3. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 4. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 5. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City’s authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1087 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.04 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL BUILDING CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.04 of the Craig Municipal Code entitled “International Building Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.04

##### International Building Code

15.04.010 - Document adopted; copies on file.

Pursuant to Title 31, Article 16, Sections 201 through 208, C.R.S., there is adopted as the building code of the city, by reference thereto, the International Building Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three (3)~~ **two (2)** copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations. **IBC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

15.04.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.04.030 through 15.04.065.

15.04.030 - Additions or modifications; moving of buildings.

For a permit to move a building through or across any public street, alley or highway, a fifty-dollar fee shall be required. Before issuance of a moving permit, the following requirements shall be met:

- A. No dwelling shall be moved until it meets the minimum area and sanitary requirements set forth in the zoning ordinance codified in Title 16 of this code. It shall be the duty of the building official to establish the fact that minimum area and sanitary requirements have been met.
- B. No building, dwelling or structure shall be moved until it complies structurally with the requirements set forth in this code for new buildings. It shall be the duty of the building official to establish the fact that structural requirements have been met.
- C. No dwelling shall be moved until the owner agrees in writing that all zoning requirements will be complied with fully, pertaining to use, area and height of that district into which movement is requested. It shall be the duty of the zoning administrator to secure this statement.
- D. No dwelling shall be moved until three (3) days after the building inspector has been presented with a written report establishing the fact that the appraised value of the dwelling to be moved equals or exceeds the average appraised value of all dwellings on each side of the street within the city block in which the owner wishes to move the dwelling. All appraisals shall be made by members of the National Real Estate Brokerage Association and in strict accordance with the standards established by this organization. The cost of such appraisal shall be borne by the owner requesting a moving permit. It shall be the duty of the building inspector to assure himself or herself that an authentic, written appraisal has been received before any permit shall be issued.
- E. No building, dwelling or structure shall be moved until the owner thereof supplies the city clerk with the gross overall width of the vehicle performing the movement, the route to be followed and the time of movement.
- F. No permit shall be issued until after all public utilities have been notified and a police escort has been provided.
- G. No permit shall be issued until Subsections A through F of this section have been fully complied with and/or until payment for such permit has been received.
- H. None of the requirements of this section shall apply to the moving of tool houses owned and moved by licensed contractors to construction sites within the corporate limits for use as tool shed only.
- I. After such structure shall have been moved, the same shall be subject to all applicable inspections as set forth in Section 109 and/or Section R109 of the International Building Code and/or International Residential Code, current editions, and the same shall not be occupied until such inspections have been made and the applicable certificates of occupancy or compliance are issued.

#### 15.04.040 - Additions or modifications; demolition of buildings.

- A. A permit will be required for the demolition of a structure. In demolishing any structure or part thereof, one (1) story at a time shall be completely removed. No material shall be placed upon the floor of any building in the course of demolition. Substantial protection for the public, to be approved by the building inspector, shall be provided when demolishing any building within ten (10) feet of a public thoroughfare. No material which has been removed from a building in the course of demolition shall be stored on any street, alley or other public way. When any building has been demolished, the person, firm or corporation who has

performed the work shall immediately clear the adjacent streets, alleys and other public ways of all rubbish, refuse and loose material resulting from such demolition.

- B. The wrecking contractor shall fill all excavations level with the adjoining grade or enclose the excavation with a substantial, tight board fence not less than five (5) feet high extending around the excavation on all sides.
- C. The fee for a demolition permit in all zoning districts shall be one hundred dollars (\$100.00).

#### 15.04.043 - Additions or modifications; snow loads.

##### A. Snow Loads.

- 1. Snow loads, full or unbalanced, shall be considered in place of loads set forth in the International Building Code ~~Table 1607.1~~ **Section 1608** and International Residential Code Figure ~~R-305.2(1)~~ **R-301.2(6)** where such loading will result in larger members or connections.
- 2. Potential accumulations of snow at valleys, parapets, roof structures and offsets in roofs of uneven configuration shall be considered. Snow loads for the city shall be forty (40) pounds.
- 3. Any remodeling of existing buildings that may affect the roof load shall be certified or have recommendation for snow load by an architect or engineer registered by the state.

##### B. Standardization Tables. The standardization tables shall be in the building code standards.

#### 15.04.045 - Section 105.2.

Chapters 1 of the International Building Code and International Residential Code are amended by the repeal and reenactment of Sections 105.2 and R105.2 to read as follows:

**“Section 105.2 Work Exempt from Permit.** A building permit shall not be required for the following:

"1. Unattached accessory structures, ~~one hundred twenty (120)~~ **two hundred (200)** square feet or less, used for tools, storage or playhouses and similar uses, for residential dwellings only. **This includes both site-built and pre-fabricated structures which are delivered as one unit.**

"2. Walks, sidewalk repairs and driveways not more than thirty (30) inches above grade, and not over any basement or story below.

"3. Painting and wallpapering, tiling, carpeting, cabinets, counter tops and similar finish work.

"4. Paneling when no structural alterations are being done to alter the occupancy or construction of the building. This applies to single-family dwellings only.

"5. Window awnings on residential buildings only.

"6. Temporary motion picture, television and theater stage sets and scenery.

"7. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than twenty-four (24) inches (610 mm) deep, do not exceed five thousand (5,000) gallons (18,925 L) and are installed entirely above ground.

"8. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.

"9. Residential and commercial overhead garage door installations when no structural alterations are required to openings.

"10. Installation of replacement windows when no structural alterations are required to openings.

"11. Swings and other playground equipment accessory to detached one- and two-family dwellings.

"12. Movable cases, counters and partitions not over five (5) feet nine (9) inches high."

15.04.049 - Additions; permit issuance.

A. No permit shall be issued to any person to do or to cause to be done any work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked contractor's license as required by the city or as otherwise provided in this section.

B. Any permit required by this chapter may be issued to any person to do any work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally purchase all material and shall personally perform all labor in connection therewith.

**Exceptions:**

**1. Property owners who are the bona fide owner of a one or two-family dwelling which they use as a rental property and is not their primary residence, may acquire building permits for the following:**

**1.1. Including, but not limited to roofing, siding, decks, covered porches/patios, interior framing, drywall and accessory buildings without living quarters, provided that the owner shall personally acquire the permit, purchase all material and shall personally perform all labor in connection therewith.**

**2. Property owners shall not acquire the following permits for a property that is not their primary residence.**

**2.1. Plumbing, Mechanical, and Electrical permits.**

**2.1. Building permits for a new residence/dwelling, or one which would add living space to an existing structure.**

**Note: This exception applies to one and two-family dwellings only, all commercial properties require a properly licensed contractor to acquire the permit and perform the work.**

15.04.050 - Additions; permit fees.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on a building, structure or associated systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work.
- C. Regular building permit fees shall be based upon project valuation exclusive of the cost of real property. Determination of the value of a project may be based upon the table below, or upon credible documentation of actual costs, provided by the permit applicant.

**Table 15.04.050(1)**

**Project Valuation / Square Foot Construction Costs\* 2018**

Occupancy/Use Group**	Type of Construction								
	1A	1B	2A	2B	3A	3B	4	5A	5B
<b>A, Assembly</b>									
A-1, theaters with stage	\$244.21	\$236.18	\$230.55	\$221.01	\$207.82	\$201.82	\$214.02	\$189.83	\$182.71
A-1, theaters without stage	223.45	215.42	209.80	200.25	187.31	181.32	193.26	169.33	162.21
A-2, nightclubs	190.08	184.73	180.34	172.99	163.33	158.82	166.99	147.83	142.92
A-2, restaurants , bars, banquet halls	189.08	183.73	178.34	171.99	161.33	157.82	165.99	145.83	141.92
A-3, churches	224.47	216.44	210.82	201.27	189.73	183.73	194.28	171.74	164.62
A-3, general, community halls, libraries, museums	188.77	180.74	174.11	165.57	151.59	146.63	158.58	133.64	127.52
A-4, arenas	222.45	214.42	207.80	199.25	185.31	180.32	192.26	167.33	161.21
<b>B, Business</b>	195.88	188.76	182.90	173.98	159.08	153.13	167.31	139.76	133.67
<b>E, Educational</b>	207.44	200.32	195.11	186.22	173.62	164.85	179.83	151.63	147.30
<b>F, Factory and Industrial</b>									
F-1, moderate hazard	115.30	109.99	103.87	99.84	89.72	85.56	95.69	73.79	69.57

[illegible]

S-1, moderate hazard	106.85	101.54	95.43	91.40	81.50	77.33	87.25	65.57	61.34
S-2, low hazard	105.85	100.54	95.43	90.40	81.50	76.33	86.25	65.57	60.34
<b>U, Utility, miscellaneous</b>	83.66	79.00	74.06	70.37	63.47	59.32	67.24	50.19	47.80

\* For shell-only buildings deduct 20%

N.P. = not permitted

Unfinished basements (all use groups) = \$20.35; semi-finished basements = \$26.65

Value of roofing per square foot calculated at ~~\$.90 for asphalt~~ or ~~\$1.70 for Propanel~~.

\*\* From ~~2006~~ **2018** International Building Code with city amendments

**Table 15.04.050(2)**  
**Building Permit Fees**

Value	Permit Fee	Plan Check	Total
\$ 500.00	\$ 23.50	\$ 15.28	\$ 38.78
600.00	26.55	17.26	43.81
700.00	29.60	19.24	48.84
800.00	32.65	21.22	53.87
900.00	35.70	23.20	58.90
1,000.00	38.75	25.19	63.94
1,100.00	41.80	27.17	68.97
1,200.00	44.85	29.15	74.00
1,300.00	47.90	31.14	79.04
1,400.00	50.95	33.12	84.07
1,500.00	54.00	35.10	89.10
1,600.00	57.05	37.08	94.13
1,700.00	60.10	39.07	99.17
1,800.00	63.15	41.05	104.20
1,900.00	66.20	43.03	109.23
2,000.00	69.25	45.18	114.43
3,000.00	83.25	54.11	137.36
4,000.00	97.25	63.21	160.46

5,000.00	111.25	72.31	183.56
6,000.00	125.25	81.41	206.66
7,000.00	139.25	90.51	229.76
8,000.00	153.25	99.61	252.86
9,000.00	167.25	108.71	275.96
10,000.00	181.25	117.81	299.06
11,000.00	195.25	126.91	322.16
12,000.00	209.25	136.01	345.26
13,000.00	223.25	145.11	368.36
14,000.00	237.25	154.21	391.46
15,000.00	251.25	163.31	414.56
16,000.00	265.25	172.41	437.66
17,000.00	279.25	181.51	460.76
18,000.00	293.25	190.61	483.86
19,000.00	307.25	199.71	506.96
20,000.00	321.25	208.81	530.06
21,000.00	335.25	217.91	553.16
22,000.00	349.25	227.01	576.26
23,000.00	363.25	236.11	599.36
24,000.00	377.25	245.21	622.46
25,000.00	391.25	254.31	645.56
26,000.00	401.85	261.20	663.05
27,000.00	411.95	267.77	679.72
28,000.00	422.05	274.33	696.38
29,000.00	432.15	280.90	713.05
30,000.00	442.25	287.63	729.88
31,000.00	452.35	294.03	746.38
32,000.00	462.45	300.59	763.04
33,000.00	472.55	307.16	779.71
34,000.00	482.65	313.72	796.37
35,000.00	492.75	320.29	813.04
36,000.00	502.85	326.85	829.70

37,000.00	512.95	333.42	846.37
38,000.00	523.05	340.28	863.33
39,000.00	533.15	346.55	879.70
40,000.00	543.25	353.11	896.36
41,000.00	553.35	359.68	913.03
42,000.00	563.45	366.24	929.69
43,000.00	573.55	372.81	946.36
44,000.00	583.65	379.50	963.15
45,000.00	593.75	385.94	979.69
46,000.00	603.85	392.50	996.35
47,000.00	613.95	399.08	1,013.03
48,000.00	624.05	405.63	1,029.68
49,000.00	634.15	412.20	1,046.35
50,000.00	644.25	418.76	1,063.01
51,000.00	650.75	422.99	1,073.74
52,000.00	657.75	427.54	1,085.29
53,000.00	664.75	432.09	1,096.84
54,000.00	671.75	436.64	1,108.39
55,000.00	678.75	441.19	1,119.94
56,000.00	685.75	445.74	1,131.49
57,000.00	692.75	450.29	1,143.04
58,000.00	699.75	454.84	1,154.59
59,000.00	706.75	459.39	1,166.14
60,000.00	713.75	463.94	1,177.69
61,000.00	720.75	468.49	1,189.24
62,000.00	727.75	473.04	1,200.79
63,000.00	734.75	477.59	1,212.34
64,000.00	741.75	482.14	1,223.89
65,000.00	748.75	486.69	1,235.44
66,000.00	755.75	491.24	1,246.99
67,000.00	762.75	495.79	1,258.54
68,000.00	769.75	500.34	1,270.09

69,000.00	776.75	504.89	1,281.64
70,000.00	783.75	509.44	1,293.19
71,000.00	790.75	513.99	1,304.74
72,000.00	797.75	518.54	1,316.29
73,000.00	804.75	523.09	1,327.84
74,000.00	811.75	527.64	1,339.39
75,000.00	818.75	532.19	1,350.94
76,000.00	825.75	536.74	1,362.49
77,000.00	832.75	541.29	1,374.04
78,000.00	839.75	545.84	1,385.59
79,000.00	846.75	550.39	1,397.14
80,000.00	853.75	554.94	1,408.69
81,000.00	860.75	559.49	1,420.24
82,000.00	867.75	564.04	1,431.79
83,000.00	874.75	568.59	1,443.34
84,000.00	881.75	573.14	1,454.89
85,000.00	888.75	577.69	1,466.44
86,000.00	895.75	582.24	1,477.99
87,000.00	902.75	586.79	1,489.54
88,000.00	909.75	591.34	1,501.09
89,000.00	916.75	595.89	1,512.64
90,000.00	923.75	600.44	1,524.19
91,000.00	930.75	604.99	1,535.74
92,000.00	937.75	609.54	1,547.29
93,000.00	944.75	614.09	1,558.84
94,000.00	951.75	618.64	1,570.39
95,000.00	958.75	623.19	1,581.94
96,000.00	965.75	627.74	1,593.49
97,000.00	972.75	632.29	1,605.04
98,000.00	979.75	636.84	1,616.59
99,000.00	986.75	641.39	1,628.14
100,000.00	993.75	645.94	1,639.69

Over 100,000.00	993.75 plus \$5.60/\$1,000	65% of permit fee	As calculated
Over 500,000.00	3,233.75 plus \$4.75/ \$1,000 over \$500 k		
Over 1,000,000.00	5,608.75 plus \$3.15/ \$1,000 over \$1 million		
Manufactured housing permit fee			
Single-wide units	145.00		
Double-wide units	220.00		

#### 15.04.065 - Deletions.

Section 113 (Board of Appeals) of the International Building Code and Section R112 of the International Residential Code are deleted and are not adopted as part of the code.

#### 15.04.070 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Building Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### ~~15.04.085 - Safety.~~

~~The city council finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

**Section 2. EFFECTIVE DATE:** This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

**Section 3. PUBLICATION BY SUMMARY:** The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

**Section 4. PUBLIC PURPOSE:** The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1088 (2019)

### AN ORDINANCE ADOPTING A NEW CHAPTER 15.06 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL RESIDENTIAL CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.06 of the Craig Municipal Code entitled “International Residential Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.06

##### International Residential Code

15.06.010 - Document adopted; copies on file.

Pursuant to Title 31, Article 16, Sections 201 through 208, C.R.S., there is adopted as the building code for one and two family dwellings of the city, by reference thereto, the International Residential Code, 2018 edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which two (2) copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations.

15.06.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.06.030 through 15.06.065.

15.06.030 - Modifications; Title

IRC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.

15.06.040 - Additions or modifications; demolition of buildings.

- A. A permit will be required for the demolition of a structure. In demolishing any structure or part thereof, one (1) story at a time shall be completely removed. No material shall be placed upon the floor of any building in the course of demolition. Substantial protection for the public, to be approved by the building inspector, shall be provided when demolishing any building within ten (10) feet of a public thoroughfare. No material which has been removed from a building in the course of demolition shall be stored on any street, alley or other public way. When any building has been demolished, the person, firm or corporation who has performed the work shall immediately clear the adjacent streets, alleys and other public ways of all rubbish, refuse and loose material resulting from such demolition.
- B. The wrecking contractor shall fill all excavations level with the adjoining grade or enclose the excavation with a substantial, tight board fence not less than five (5) feet high extending around the excavation on all sides.
- C. The fee for a demolition permit in all zoning districts shall be one hundred dollars (\$100.00).

15.06.043 - Additions or modifications; snow loads.

A. Snow Loads.

- 1. Snow loads, full or unbalanced, shall be considered in place of loads set forth in the International Residential Code Figure R-301.2(6), where such loading will result in larger members or connections.
- 2. Potential accumulations of snow at valleys, parapets, roof structures and offsets in roofs of uneven configuration shall be considered. Snow loads for the city shall be forty (40) pounds.
- 3. Any remodeling of existing buildings that may affect the roof load shall be certified or have recommendation for snow load by an architect or engineer registered by the state.

B. Standardization Tables. The standardization tables shall be in the building code standards.

15.04.045 - Section 105.2.

Chapters 1 of the International Building Code and International Residential Code are amended by the repeal and reenactment of Sections 105.2 and R105.2 to read as follows:

**"Section 105.2 Work Exempt from Permit.** A building permit shall not be required for the following:

"1. Unattached accessory structures, two hundred (200) square feet or less, used for tools, storage or playhouses and similar uses. This includes both site-built and pre-fabricated structures which are delivered as one unit.

"2. Walks, sidewalk repairs and driveways not more than thirty (30) inches above grade, and not over any basement or story below.

"3. Painting and wallpapering, tiling, carpeting, cabinets, counter tops and similar finish work.

"4. Paneling when no structural alterations are being done to alter the occupancy or construction of the building. This applies to single-family dwellings only.

"5. Window awnings on residential buildings only.

"6. Temporary motion picture, television and theater stage sets and scenery.

"7. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than twenty-four (24) inches (610 mm) deep, do not exceed five thousand (5,000) gallons (18,925 L) and are installed entirely above ground.

"8. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.

"9. Residential and commercial overhead garage door installations when no structural alterations are required to openings.

"10. Installation of replacement windows when no structural alterations are required to openings.

"11. Swings and other playground equipment accessory to detached one- and two-family dwellings.

"12. Movable cases, counters and partitions not over five (5) feet nine (9) inches high."

"13. Decks not exceeding two (200) hundred square feet in area, that are more than thirty (30) inches above grade at any point, and are not attached to the dwelling.

#### 15.06.049 Exceptions:

1. Property owners who are the bona fide owner of a one or two-family dwelling which they use as a rental property and is not their primary residence, may acquire building permits for the following:

1.1. Including, but not limited to roofing, siding, decks, covered porches/patios, interior framing, drywall and accessory buildings without living quarters, provided that the owner shall personally acquire the permit, purchase all material and shall personally perform all labor in connection therewith.

2. Property owners shall not acquire the following permits for a property that is not their primary residence.

2.1. Plumbing, Mechanical, and Electrical permits.

2.1. Building permits for a new residence/dwelling, or one which would add living space to an existing structure.

Note: This exception applies to one and two-family dwellings only, all commercial properties require a properly licensed contractor to acquire the permit and perform the work.

#### 15.06.050 - Additions; permit fees.

A. A permit shall not be valid until all fees have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

- B. Any person who commences any work on a building, structure or associated systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work.
- C. See section 15.04.049 of this code for valuation information and permit fee schedule.

(Ord. 967 §1, 2007)

15.06.065 - Deletions.

- 1. **IRC Section R112** (Board of Appeals) is deleted and is not adopted as part of the code.
- 2. **IRC Section R302.13** (Fire protection of floors) is deleted and not adopted as part of the code.
- 3. **IRC Section R313** (Automatic Fire Sprinkler Systems) is deleted and not adopted as part of this code.
- 4. **IRC Section N1102.4.1.2 (R402.4.1.2)** (Testing) is deleted and not adopted as part of this code.
- 5. **IRC Section N1102.4.4 (R402.4.4)** (Rooms containing fuel burning appliances) is deleted and not adopted as part of this code.

15.06.066 - Modifications

- 1. **IRC Table R-301.2(1).** Table R-301.2(1) is filled to provide the following:

<u>Roof snow load (non-reducible):</u>	<u>40 LB</u>	<u>.</u>
<u>Wind speed:</u>	<u>90 mph</u>	<u>.</u>
<u>Seismic design category:</u>	<u>B</u>	<u>.</u>
<u>Weathering:</u>	<u>Severe</u>	<u>.</u>
<u>Frost line depth:</u>	<u>48 inches</u>	<u>.</u>
<u>Termite:</u>	<u>None</u>	<u>.</u>
<u>Winter design temp:</u>	<u>1 degree</u>	<u>.</u>
<u>Ice barrier underlayment required:</u>	<u>Yes</u>	<u>.</u>
<u>Flood hazards:</u>	<u>FIRM 1984</u>	<u>.</u>
<u>Air freezing index:</u>	<u>2307</u>	<u>.</u>
<u>Mean annual temperature:</u>	<u>41.8</u>	<u>.</u>

- 2. **IRC Section R312.1.1** (Where required) is modified as follows:

Guards shall be provided for those portions of open-sided walking surfaces, including stairs, ramps,  
and landings, that are located more than 30 inches measured vertically to the floor or grade below  
~~at any point within 36 inches horizontally to the edge of the open side,~~ insect screening shall not be

considered as a guard.

**3. IRC Section G2417.4.1** (Test pressure) is modified by changing 3 psig to 10 psig.

15.06.070 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Residential Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1089 (2019)

### AN ORDINANCE ADOPTING A NEW CHAPTER 15.07 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL EXISTING BUILDING CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.07 of the Craig Municipal Code entitled “International Existing Building Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.07

#### International Existing Building Code

##### 15.07.010 - Document adopted; copies on file.

There is adopted as the existing building code of the city, by reference thereto, the International Existing Building Code, 2018 edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which two (2) copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations.

##### 15.07.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.07.030 through 15.07.065.

##### 15.07.030 - Modifications; Title

IEBC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.

#### 15.04.040 - Additions or modifications; moving of buildings.

For a permit to move a building through or across any public street, alley or highway, a fifty-dollar fee shall be required. Before issuance of a moving permit, the following requirements shall be met:

- A. No dwelling shall be moved until it meets the minimum area and sanitary requirements set forth in the zoning ordinance codified in Title 16 of this code. It shall be the duty of the building official to establish the fact that minimum area and sanitary requirements have been met.
- B. No building, dwelling or structure shall be moved until it complies structurally with the requirements set forth in this code for new buildings. It shall be the duty of the building official to establish the fact that structural requirements have been met.
- C. No dwelling shall be moved until the owner agrees in writing that all zoning requirements will be complied with fully, pertaining to use, area and height of that district into which movement is requested. It shall be the duty of the zoning administrator to secure this statement.
- D. No dwelling shall be moved until three (3) days after the building inspector has been presented with a written report establishing the fact that the appraised value of the dwelling to be moved equals or exceeds the average appraised value of all dwellings on each side of the street within the city block in which the owner wishes to move the dwelling. All appraisals shall be made by members of the National Real Estate Brokerage Association and in strict accordance with the standards established by this organization. The cost of such appraisal shall be borne by the owner requesting a moving permit. It shall be the duty of the building inspector to assure himself or herself that an authentic, written appraisal has been received before any permit shall be issued.
- E. No building, dwelling or structure shall be moved until the owner thereof supplies the city clerk with the gross overall width of the vehicle performing the movement, the route to be followed and the time of movement.
- F. No permit shall be issued until after all public utilities have been notified and a police escort has been provided.
- G. No permit shall be issued until Subsections A through F of this section have been fully complied with and/or until payment for such permit has been received.
- H. None of the requirements of this section shall apply to the moving of tool houses owned and moved by licensed contractors to construction sites within the corporate limits for use as tool shed only.
- I. After such structure shall have been moved, the same shall be subject to all applicable inspections as set forth in Section 109 and/or Section R109 of the International Building Code and/or International Residential Code, current editions, and the same shall not be occupied until such inspections have been made and the applicable certificates of occupancy or compliance are issued.

15.04.050 - Additions or modifications; demolition of buildings.

- A. A permit will be required for the demolition of a structure. In demolishing any structure or part thereof, one (1) story at a time shall be completely removed. No material shall be placed upon the floor of any building in the course of demolition. Substantial protection for the public, to be approved by the building inspector, shall be provided when demolishing any building within ten (10) feet of a public thoroughfare. No material which has been removed from a building in the course of demolition shall be stored on any street, alley or other public way. When any building has been demolished, the person, firm or corporation who has performed the work shall immediately clear the adjacent streets, alleys and other public ways of all rubbish, refuse and loose material resulting from such demolition.
- B. The wrecking contractor shall fill all excavations level with the adjoining grade or enclose the excavation with a substantial, tight board fence not less than five (5) feet high extending around the excavation on all sides.
- C. The fee for a demolition permit in all zoning districts shall be one hundred dollars (\$100.00).

15.04.060 - Additions or modifications; snow loads.

- A. Snow Loads.
  - 1. Snow loads, full or unbalanced, shall be considered in place of loads set forth in the International Building Code Table 1607.1 and International Residential Code Figure R305.2(1), where such loading will result in larger members or connections.
  - 2. Potential accumulations of snow at valleys, parapets, roof structures and offsets in roofs of uneven configuration shall be considered. Snow loads for the city shall be forty (40) pounds.
  - 3. Any remodeling of existing buildings that may affect the roof load shall be certified or have recommendation for snow load by an architect or engineer registered by the state.
- B. Standardization Tables. The standardization tables shall be in the building code standards.

15.04.070 - Additions; permit issuance.

- A. No permit shall be issued to any person to do or to cause to be done any work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked contractor's license as required by the city or as otherwise provided in this section.
- B. Any permit required by this chapter may be issued to any person to do any work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall

personally purchase all material and shall personally perform all labor in connection therewith.

Exceptions:

1. Property owners who are the bona fide owner of a single- family residence which they use as a rental property and is not their primary residence may acquire building permits for the following provided that they personally purchase all material and personally perform all labor in connection therewith.

1.1. Building permits including, but not limited to roofing, siding, decks, covered porches, accessory buildings without living quarters, interior framing, and drywall.

2. Property owners shall not acquire the following permits for a property used as a rental:

2.2. Plumbing, Mechanical, and Electrical permits.

2.3. Building permits for a new residence/dwelling, or one which would add living space to an existing structure.

Note: This exception applies to single family dwellings only, all commercial properties require a properly licensed contractor to acquire the permit and perform the work.

#### 15.04.080 - Additions; permit fees.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on a building, structure or associated systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work.
- C. Regular building permit fees shall be based upon project valuation exclusive of the cost of real property. Determination of the value of a project shall be based upon credible documentation of actual costs, provided by the permit applicant.

Value of roofing per square foot calculated at \$1.70

**Table 15.04.080**  
**Building Permit Fees**

Value	Permit Fee	Plan Check	Total
\$ 500.00	\$ 23.50	\$ 15.28	\$ 38.78
600.00	26.55	17.26	43.81

700.00	29.60	19.24	48.84
800.00	32.65	21.22	53.87
900.00	35.70	23.20	58.90
1,000.00	38.75	25.19	63.94
1,100.00	41.80	27.17	68.97
1,200.00	44.85	29.15	74.00
1,300.00	47.90	31.14	79.04
1,400.00	50.95	33.12	84.07
1,500.00	54.00	35.10	89.10
1,600.00	57.05	37.08	94.13
1,700.00	60.10	39.07	99.17
1,800.00	63.15	41.05	104.20
1,900.00	66.20	43.03	109.23
2,000.00	69.25	45.18	114.43
3,000.00	83.25	54.11	137.36
4,000.00	97.25	63.21	160.46
5,000.00	111.25	72.31	183.56
6,000.00	125.25	81.41	206.66
7,000.00	139.25	90.51	229.76
8,000.00	153.25	99.61	252.86

9,000.00	167.25	108.71	275.96
10,000.00	181.25	117.81	299.06
11,000.00	195.25	126.91	322.16
12,000.00	209.25	136.01	345.26
13,000.00	223.25	145.11	368.36
14,000.00	237.25	154.21	391.46
15,000.00	251.25	163.31	414.56
16,000.00	265.25	172.41	437.66
17,000.00	279.25	181.51	460.76
18,000.00	293.25	190.61	483.86
19,000.00	307.25	199.71	506.96
20,000.00	321.25	208.81	530.06
21,000.00	335.25	217.91	553.16
22,000.00	349.25	227.01	576.26
23,000.00	363.25	236.11	599.36
24,000.00	377.25	245.21	622.46
25,000.00	391.25	254.31	645.56
26,000.00	401.85	261.20	663.05
27,000.00	411.95	267.77	679.72
28,000.00	422.05	274.33	696.38

29,000.00	432.15	280.90	713.05
30,000.00	442.25	287.63	729.88
31,000.00	452.35	294.03	746.38
32,000.00	462.45	300.59	763.04
33,000.00	472.55	307.16	779.71
34,000.00	482.65	313.72	796.37
35,000.00	492.75	320.29	813.04
36,000.00	502.85	326.85	829.70
37,000.00	512.95	333.42	846.37
38,000.00	523.05	340.28	863.33
39,000.00	533.15	346.55	879.70
40,000.00	543.25	353.11	896.36
41,000.00	553.35	359.68	913.03
42,000.00	563.45	366.24	929.69
43,000.00	573.55	372.81	946.36
44,000.00	583.65	379.50	963.15
45,000.00	593.75	385.94	979.69
46,000.00	603.85	392.50	996.35
47,000.00	613.95	399.08	1,013.03
48,000.00	624.05	405.63	1,029.68

49,000.00	634.15	412.20	1,046.35
50,000.00	644.25	418.76	1,063.01
51,000.00	650.75	422.99	1,073.74
52,000.00	657.75	427.54	1,085.29
53,000.00	664.75	432.09	1,096.84
54,000.00	671.75	436.64	1,108.39
55,000.00	678.75	441.19	1,119.94
56,000.00	685.75	445.74	1,131.49
57,000.00	692.75	450.29	1,143.04
58,000.00	699.75	454.84	1,154.59
59,000.00	706.75	459.39	1,166.14
60,000.00	713.75	463.94	1,177.69
61,000.00	720.75	468.49	1,189.24
62,000.00	727.75	473.04	1,200.79
63,000.00	734.75	477.59	1,212.34
64,000.00	741.75	482.14	1,223.89
65,000.00	748.75	486.69	1,235.44
66,000.00	755.75	491.24	1,246.99
67,000.00	762.75	495.79	1,258.54
68,000.00	769.75	500.34	1,270.09

69,000.00	776.75	504.89	1,281.64
70,000.00	783.75	509.44	1,293.19
71,000.00	790.75	513.99	1,304.74
72,000.00	797.75	518.54	1,316.29
73,000.00	804.75	523.09	1,327.84
74,000.00	811.75	527.64	1,339.39
75,000.00	818.75	532.19	1,350.94
76,000.00	825.75	536.74	1,362.49
77,000.00	832.75	541.29	1,374.04
78,000.00	839.75	545.84	1,385.59
79,000.00	846.75	550.39	1,397.14
80,000.00	853.75	554.94	1,408.69
81,000.00	860.75	559.49	1,420.24
82,000.00	867.75	564.04	1,431.79
83,000.00	874.75	568.59	1,443.34
84,000.00	881.75	573.14	1,454.89
85,000.00	888.75	577.69	1,466.44
86,000.00	895.75	582.24	1,477.99
87,000.00	902.75	586.79	1,489.54
88,000.00	909.75	591.34	1,501.09

89,000.00	916.75	595.89	1,512.64
90,000.00	923.75	600.44	1,524.19
91,000.00	930.75	604.99	1,535.74
92,000.00	937.75	609.54	1,547.29
93,000.00	944.75	614.09	1,558.84
94,000.00	951.75	618.64	1,570.39
95,000.00	958.75	623.19	1,581.94
96,000.00	965.75	627.74	1,593.49
97,000.00	972.75	632.29	1,605.04
98,000.00	979.75	636.84	1,616.59
99,000.00	986.75	641.39	1,628.14
100,000.00	993.75	645.94	1,639.69
Over 100,000.00	993.75 plus \$5.60/\$1,000	65% of permit fee	As calculated
Over 500,000.00	3,233.75 plus \$4.75/ \$1,000 over \$500 k		
Over 1,000,000.00	5,608.75 plus \$3.15/ \$1,000 over \$1 million		

--	--	--	--

#### 15.04.090 - Deletions.

Section 112 “Board of Appeals” of the International Existing Building Code is deleted and is not adopted as part of the code.

#### 15.04.100 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Existing Building Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City’s authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jared Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1090 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.12 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL MECHANICAL CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.12 of the Craig Municipal Code entitled “International Mechanical Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.12

##### International Mechanical Code

###### 15.12.010 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is adopted as the mechanical code of the city, by reference thereto, the International Mechanical Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all applicable appendices of such codes and regulations.

###### 15.12.015 – Additions; Modifications

The adopted International Mechanical Code is subject to the following additions:

- A. No permit shall be issued to any person to do or to cause to be done any mechanical work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked mechanical license as required by the city or as otherwise provided in this section.
- B. Any permit required by this chapter may be issued to any person to do any mechanical work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and

such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally purchase all material and shall personally perform all labor in connection therewith.

**C. IMC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

15.12.020 - Additions; permit fees.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on any mechanical systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work. NOTE: "Emergency repairs" are not subject to these penalties; however, a permit for such work must be obtained in a timely manner, and required inspections must still be passed. When in question, the determination of "emergency" status will be decided by the authority having jurisdiction. Any person who refuses to stop work and obtain required permits, when so directed by the authority having jurisdiction, will be subject to more serious civil and/or criminal penalties as set forth in Section 15.12.025 below.
- C. The fees for mechanical work shall be as indicated in the Table 15.12.020 below.

**Table 15.12.020  
Schedule of Mechanical Permit Fees**

<i>Issuance</i>		
1.	For the issuance of each mechanical permit	\$ 25.00
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finaled	10.00
<b><i>Unit fee schedule (in addition to items 1 &amp; 2 above):</i></b>		
<b>Furnaces</b>		
1.	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU	17.00
2.	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 BTU	21.00
3.	For the installation or relocation of each floor furnace, including vent	17.00
4.	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	17.00
<b>Appliance Vents</b>		
1.	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	8.50
<b>Repairs or Additions</b>		

1.	For the repair of, alteration of or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the International Mechanical Code	16.00
<b>Boilers, Compressors and Absorption Systems</b>		
1.	For the installation or relocation of each boiler or compressor up to and including 3 horsepower (10.6 kW). or each absorption system up to and including 100,000 BTU	17.00
2.	over 3 to 15 horsepower or over 100,000 BTU, including 500,000 BTU	31.00
3.	over 15 to 30 horsepower or over 500,000 BTU, including 1,000,000 BTU	43.00
4.	over 30 to 50 horsepower or over 1,000,000 BTU, including 1,750,000 BTU	64.00
5.	over 50 horsepower or over 1,750,000 BTU	106.00
<b>Air Handlers</b>		
1.	For each air-handling unit up to and including 10,000 cfm (4,719 L/s) including ducts attached thereto.*	12.00
2.	For each air-handling unit over 10,000 cfm	21.00
<b>Evaporative Coolers</b>		
1.	For each evaporative cooler other than portable type (swamp cooler)	12.00
<b>Ventilation and Exhaust</b>		
1.	For each ventilation fan connected to a single duct	\$ 8.00
2.	For each ventilation system which is not a portion of any heating or AC system	12.00
3.	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	12.00
<b>Miscellaneous</b>		
1.	For each appliance or piece of equipment regulated by the International Mechanical Code but not classified in other appliance categories, or for which no other fee is listed in the table e.g. ducts	12.00
2.	Gas piping:	
	one to five outlets	20.00
	each additional outlet	1.00
3.	Inserts, stoves and fireplaces (classified under Furnaces #1)	17.00
4.	Roof top unit:	
	if Duo Pac, charge for compressor and furnace according to BTUs	
	if Cooling, charge for compressor according to BTUs	
	if Heating, charge for furnace according to BTUs	

5.	In-Floor (radiant) heating system:	
	Charge for boiler according to BTUs	

\* Note: this fee does not apply to an air-handling unit which is a portion of a factory assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the International Mechanical Code.

#### 15.12.025 - Penalties.

The following penalties set forth in full shall apply to this chapter:

- A. It is unlawful for a person to violate any of the provisions stated or adopted in this chapter.
- B. Every person convicted of a violation of any provisions stated or adopted in this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### 15.12.030 - Validity.

If any part or parts of this chapter are for any reason held invalid, such decision shall not affect the validity of the remaining portions of this chapter. The city council declares that it would have passed the ordinance codified herein and each part or parts thereof, irrespective of the fact that any one (1) part or parts are declared invalid.

#### 15.12.035 - Interpretation.

Article and section headings of this chapter and adopted International Mechanical Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions of any article or section thereof.

#### 15.12.040 - Short title.

This chapter may be known and cited as the "International Mechanical Code."

#### ~~15.12.050 - Safety.~~

~~The city council finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1091 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.14 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL FUEL GAS CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.14 of the Craig Municipal Code entitled “International Fuel Gas Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.14

#### International Fuel Gas Code

##### 15.14.010 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is adopted as the fuel gas code of the city, by reference thereto, the International Fuel Gas Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all applicable appendices of such codes and regulations.

##### 15.14.015 – Additions; **modifications**

The adopted International Fuel Gas Code is subject to the following **additions and modifications**.

- A. No permit shall be issued to any person to do or cause to be done any fuel gas piping installation or maintenance work regulated by this chapter, except to a person holding a valid,

unexpired and unrevoked mechanical or plumbing license as required by the city or as otherwise provided in this section.

- B. Any permit required by this chapter may be issued to any person to do any fuel gas piping work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings, if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally purchase all material and shall personally perform all labor in connection therewith.

**C. IFGC Section 406.4.1 (Test pressure) is amended by changing 3 psig to 10 psig.**

**D. IFGC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

#### 15.14.020 – Additions; fee schedule.

- A. A permit shall not be valid until the fees prescribed in Chapter 15.16 of this title have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on any fuel gas piping system before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work. NOTE: "Emergency repairs" are not subject to these penalties; however, a permit for such work must be obtained in a timely manner, and required inspections must still be passed. When in question, the determination of "emergency" status will be decided by the authority having jurisdiction. Any person who refuses to stop work and obtain required permits, when so directed by the authority having jurisdiction, will be subject to more serious civil and/or criminal penalties as set forth in Section 15.14.025 below.
- C. The fees for fuel gas piping work shall be as indicated in Section 15.16.065, Table 15.16.065, of this title.

#### 15.14.025 - Penalties.

The following penalties set forth in full shall apply to this chapter:

- A. It is unlawful for a person to violate any of the provisions stated or adopted in this chapter.
- B. Every person convicted of a violation of any provisions stated or adopted in this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### 15.14.030 - Validity.

If any part or parts of this chapter are for any reason held invalid, such decision shall not affect the validity of the remaining portions of this chapter. The city council declares that it would have passed the ordinance codified herein and each part or parts thereof, irrespective of the fact that any one (1) part or parts are declared invalid.

#### 15.14.035 - Interpretation.

Article and section headings of this chapter and the adopted International Fuel Gas Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions of any article or section thereof.

#### 15.14.040 - Short title.

This chapter may be known and cited as the "International Fuel Gas Code."

#### ~~15.14.045 - Safety.~~

~~The city council finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1092 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.16 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL PLUMBING CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.16 of the Craig Municipal Code entitled “International Plumbing Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.16

#### International Plumbing Code

##### 15.16.025 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is adopted as the plumbing code of the city, by reference thereto, the International Plumbing Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three (3)~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out in length.

##### **15.16.028- Modifications; Title**

**IPC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

##### 15.16.030 - Modification to Chapter 11, Section 1101, Paragraph 1101.2.

There is added to Chapter 11, "Storm Drainage," Section 1101, General, Paragraph 1101.2, "~~Where Required~~" "**Disposal,**" a paragraph to be known as 1101.2.1 as follows:

"1101.2.1 All rain, surface or subsurface water drainage systems shall be installed by a licensed contractor, inspected by the Administrative Authority, Section 103, Authority, and as-built drawings of such system shall be given to the community development department, with the exception of gutters and downspouts for residential structures only."

15.16.035 - Modification to Chapter 7, Section 708, Cleanouts, Paragraph 708.3.5.

Chapter 7, Section 708, Cleanouts, Paragraph ~~708.3.5~~ **708.1.3**, "Building Drain and Building Sewer Junction," is amended to read as follows:

"708.3.5 Building Drain and Building Sewer Junction. There shall be a cleanout near the junction of the building drain and the building sewer. *The cleanout shall be outside the building wall and shall be brought up to the finished ground level.* An approved two-way cleanout is ~~allowed~~ **required** at this location to serve as a required cleanout for both the building drain and the building sewer. *The cleanout at the junction of the building drain and building sewer and outside the wall, shall be required regardless of the location of system soil stacks within the structure perimeter.* The minimum size of the cleanout at the junction of the building drain and building sewer shall comply with Section ~~708.7~~ **708.1.5."** **Perimeter drains, gutters and downspouts are not allowed to connect to the sanitary sewer.**

15.16.040 - Modification to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph ~~605.15~~ **605.12**, Copper Tubing **Pipe**.

There is added to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph ~~605.15~~, **605.12** Copper Tubing Pipe, the following:

"All connections on water service lines from main to meter shall be flared or approved compression fittings with the exception of connections above ground or above slabs which may be soldered."

15.16.045 - Modifications to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph 605.3, Water Service Piping.

There is added to Chapter 6, Section 605, Materials, Joints and Connections, Paragraphs 605.3.2, 605.3.3 and 605.3.4, to be known as (a), (b) and (c), as follows:

"605.3.2(a) All water service supply piping extending from the main to the ~~water meter shall be type K copper tubing~~: **curb stop shall be minimum one (1) inch type K copper tubing. All supply piping extending from the curb stop to the water meter shall be minimum one (1) inch type K copper tubing, or one and one quarter (1 ¼) inch HDPE pipe. If HDPE is used, an approved tracer wire must be attached to the service line in accordance with the City of Craig Public Works Manual.**

"605.3.3(b) Existing nonconforming piping may remain until it is altered, repaired or replaced, at which time it must be replaced with type K copper tubing **or HDPE pipe** as set forth in (a) above. Written disclosure of such nonconforming piping shall be given by property owners to prospective buyers.

"605.3.4(c) When alteration, repair or replacement of a water meter which is installed in a pit is necessary, the meter shall be relocated either under or within the structure being served by water. The pit shall be removed and filled."

15.16.050 - Modification to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph 605.7, Valves.

There is added to Chapter 6, Section 605, Materials, Joints and Connections, Paragraph 605.7, Valves, a paragraph known as 605.7.1, as follows:

"605.7.1 A curb stop shall be located on the property line, and the riser (McDonalds, Mueller or comparable as approved by the city) shall protrude at least to grade or higher, but not exceed two (2) inches above grade. A curb stop shall not be covered or filled with any substance that restricts its accessibility."

15.16.060 - Additions.

The adopted International Plumbing Code is subject to the following additions:

- A. No permit shall be issued to any person to do or to cause to be done any plumbing or drainage work regulated by this chapter, except to a person holding a valid, unexpired and unrevoked master plumber's license and registration as required by the city or as otherwise provided in this section. Any permit required by this chapter may be issued to any person to do any plumbing or drainage work regulated by this chapter in a single-family dwelling used exclusively for living purposes, including the usual accessory buildings and quarters in connection with such buildings if that person is the bona fide owner of any such dwelling and accessory buildings and quarters and such premises are occupied by or designed to be occupied by such owner, provided that the owner shall personally perform all labor in connection therewith.
- B. The city requires as-built drawings for all changes or new installations in sewer or water locations. These drawings shall be given to a representative of the respective department affected.
- C. ~~Tapping of a water or sewer main shall be done by a licensed plumber under the direct supervision of a qualified agent of the respective city department.~~ **the City of Craig, unless authorized by the Water Department, tapping of sewer mains shall be done by a licensed plumber and inspected by a City of Craig representative prior to burial.**
- D. Water and sewer mains shall be installed by a licensed utility contractor, **and be inspected by a City of Craig representative prior to burial. An approved tracer wire shall be installed on all water and sewer mains in accordance with the City of Craig Public Works Manual.**

**E.** ~~Sewer and water service lines from the tap to the structure shall be installed by a plumber licensed in the city and the state. and be inspected~~ **The City of Craig shall tap all water mains and install type K-copper from the main to the curb stop. All water service lines from the curb stop to the structure shall be installed by a plumber licensed in the city and the state. All water and sewer service lines shall be inspected by a City of Craig representative prior to burial. An approved tracer wire shall be installed on all non-metallic water and sewer service lines in accordance with the City of Craig Public Works Manual.**

**F.** The city requires that winterizing of homes and businesses shall be done using nontoxic means, by a licensed plumbing contractor or a homeowner, if in his or her own residence. A meter reading shall be taken and submitted to the city's utility billing department.

**G. Backflow prevention: See Section 13.36.055 of this code "Backflow and Cross-Connection Standards."**

15.16.065 - Additions; plumbing permit fee schedule.

- A. A permit shall not be valid until the fees prescribed below have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.
- B. Any person who commences any work on any plumbing systems before obtaining the necessary permits shall be subject to a doubling of the normally imposed permit fee for such work. NOTE: "Emergency repairs" are not subject to these penalties; however, a permit for such work must be obtained in a timely manner, and required inspections must still be passed. When in question, the determination of "emergency" status will be decided by the authority having jurisdiction. Any person who refuses to stop work and obtain required permits, when so directed by the authority having jurisdiction, will be subject to more serious civil and/or criminal penalties as set forth in Section 15.16.070 below.
- C. The fees for the plumbing work shall be as indicated in Table 15.16.065 (below).

**Table 15.16.065**  
**Schedule of Plumbing Permit Fees**

<i>Issuance</i>		
1.	For the issuance of each plumbing permit	\$25.00
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	15.00
<i>Unit Fee Schedule (in addition to items 1 &amp; 2 above)</i>		

1	For each plumbing fixture on 1 trap or a set of fixtures on 1 trap	8.00
2.	For each building sewer and each trailer park sewer	18.00
3.	Rainwater systems - per drain (inside building)	8.00
4.	For each water heater and/or vent	8.00
5.	For each gas piping system of 1 to 5 outlets	20.00
6.	For each additional gas piping system outlet, per outlet	1.00
7.	For each industrial waste pretreatment interceptor including its trap	10.00
8.	For each installation, alteration or repair of water piping and/or water treating equipment	8.00
9.	For each repair or alteration of drainage or vent piping, each fixture	8.00
10.	For each lawn sprinkler system on any 1 meter, including backflow devices	8.00
11.	For atmospheric-type vacuum breakers:	
	1 to 5 fixtures	5.00
	over 5, each	1.00
12.	For each backflow protective device other than atmospheric-type vacuum breakers:	
	2 inch (51 mm) diameter and smaller	10.00
	over 2 inch (55 mm) diameter	20.00
13.	For each graywater system	40.00
14.	For initial installation and testing for a reclaimed water system	30.00
15.	For each annual cross-connection testing of a reclaimed water system (excluding initial test)	30.00

16.	For each medical gas piping system serving 1 to 5 inlets/outlets for specific gas	50.00
17.	For each additional medical gas inlet/outlet	5.00

#### 15.16.070 - Penalties.

The following penalties, set forth in full, shall apply to this chapter:

- A. It is unlawful for a person to violate any of the provisions stated or adopted in this chapter.
- B. Every person convicted of a violation of any provisions stated or adopted in this chapter shall be guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

#### 15.16.075 - Validity.

If any part or parts of this chapter are for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this chapter. The city council declares that it would have passed the ordinance codified herein and each part or parts thereof irrespective of the fact that any one (1) part or parts are declared invalid.

#### 15.16.085 - Interpretation.

Article and section headings of this chapter and the adopted International Plumbing Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.

#### 15.16.090 - Short title.

This chapter may be known and cited as the "International Plumbing Code."

#### ~~15.16.095 - Safety.~~

~~The city council declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1093 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.18 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL PROPERTY MAINTENANCE CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.18 of the Craig Municipal Code entitled “International Property Maintenance Code” shall be amended to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.18

#### International Property Maintenance Code

##### 15.18.010 - Adoption.

Pursuant to Title 31, Chapter 16, Sections 201 through 208, C.R.S., there is hereby adopted as the property maintenance code of the city, by reference thereto, the International Property Maintenance Code, ~~2006~~ **2018** edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which ~~three~~ **two (2)** copies are now filed in the office of the city clerk and may be inspected during regular business hours, the same being adopted as if set out in length.

##### **15.18.015- Modifications**

**IPMC Section 101.1 (Title) is modified by the addition of the term “City of Craig” where indicated.**

15.18.020 - Deletions.

Section 111 "Means of Appeal" of the International Property Maintenance Code is hereby deleted and not adopted as part of the code.

~~15.18.030 - Modification to Chapters 2 and 6.~~

~~Chapters 2 and 6 of the International Property Maintenance Code are amended by the removal of references to the ICC Electrical Code and replaced by "NFPA 70, National Electrical Code (NEC) 2005 edition." (Ord. 967 §1, 2007)~~

15.18.040 - Penalty.

Any person or persons violating any provisions of this chapter or of the International Property Maintenance Code shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

15.18.050 - Validity.

If any provision of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this chapter are declared to be severable.

15.18.055 - Interpretation.

Article and section headings of this chapter and the adopted International Property Maintenance Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions of any article or section thereof.

15.18.060 - Short title.

This chapter may be known and cited as the "International Property Maintenance Code."

~~15.18.065 - Safety.~~

~~The city council hereby finds, declares and determines that this chapter is necessary for the preservation of the public peace, health and safety.~~

Section 2. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 3. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 4. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

## ORDINANCE 1094 (2019)

### AN ORDINANCE AMENDING CHAPTER 15.22 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL MANUFACTURED HOME INSTALLATION CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.22 of the Craig Municipal Code entitled “International Manufactured Home Installation Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

#### Chapter 15.22

##### Manufactured Home Installation Code

###### 15.22.010 - Short title.

This chapter may be known and cited as the "Manufactured Home Installation Code."

###### 15.22.020 - Installation standards.

###### A. **HUD Manufactured Homes (U.S. Department of Housing and Urban Development).**

###### 1. **Single Wide**

~~All HUD Single Wide~~ manufactured homes shall be **allowed in MU-1 and RMH zones only, and may** be installed on an engineered foundation ~~(required in the RLD, RMD or RHD Districts and permitted in the RMH Districts)~~ or with piers, tie-downs and skirting ~~(permitted only in the RMH Districts)~~. **in conformance with the manufacturers installation instructions. If the manufacturers installation instructions are unavailable, the home shall be installed in conformance with the Manufactured Homes and Factory Built**

**Housing Installation Handbook, 2016 edition, published by the Colorado Department of Local Affairs.**

~~B. Manufactured homes shall be installed as recommended in the manufacturer's installation instructions. If the manufacturer's installation instructions are lost or unavailable, the manufactured home shall be installed in conformance with the American National Standard for Manufactured Home Installations (ANSI A225.1), 1994 edition, adopted in Section 15.22.030.~~

**C. 2. Multiple Section Units**

**HUD double or triple wide manufactured homes are allowed in the RLD, RMD, RHD, MU-1, MU-2, Agricultural, RR, and RMH zones, if the home meets all of the following criteria:**

- 1. Is a minimum of twenty-four (24) feet wide and thirty-six (36) feet long.**
- 2. Is permanently affixed to and installed on an engineered foundation at the entire perimeter of the dwelling.**
- 3. Has a pitched roof of at least 3:12 pitch with a minimum twelve (12) inch eave overhang. The roof must be covered with shingles, tile, metal roofing (pro-panel), or standing seam.**

If the **HUD** manufactured home is installed on an engineered foundation, the engineered foundation shall be constructed as required under **the adopted edition of** the International Building Code **and/or the International Residential Code.**

**3. No HUD/Mobile home over 25 years old may be erected, moved or placed on any site, lot or tract in the City of Craig.**

**B. IRC Modular Homes**

**1. IRC Modular Homes shall be allowed in any zone which permit's single family detached dwellings as a principal use. IRC Modular Homes must be installed in conformance with the manufactures installation instructions. If the manufacturers instructions are unavailable, the home shall be installed in conformance with the Manufactured Homes and Factory Built Housing Installation Handbook, 2016 edition, published by the Colorado Department of Local Affairs.**

**2. IRC Modular Homes shall be installed on an engineered foundation designed and constructed under the adopted editions of the International Building Code and/or the International Residential Code, by a Colorado State licensed engineer.**

**15.22.030 - Adoption of the American National Standard for Manufactured Home Installations: Manufactured Homes and Factory Built Housing Installation Handbook.**

Pursuant to authority conferred by Title 31, Article 16, Sections 201 through 208, C.R.S., there is hereby adopted the ~~American National Standard for Manufactured Home Installations (ANSI A225.1), 1994 edition, published by the National Conference of States on Building Codes and Standards, Inc., 505 Huntmar Park Drive, Suite 210, Herndon, Virginia 22070,~~ **Manufactured Homes and Factory Built Housing Installation Handbook, 2016 edition, published by the**

**Colorado Department of Local Affairs, 1313 Sherman Street, room 320, Denver CO, 80203,** of which ~~three (3)~~ **two (2)** copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. ~~There is further adopted Annex A, C, D, E, G and H of the standard and such annexes shall constitute a part of the mandatory provisions of the standard.~~

15.22.040 - Modifications; fees.

~~The American National Standard for Manufactured Home Installations (ANSI A225.1), 1994 edition, is subject to the following additions, deletions and amendments:~~

~~A. The electrical provisions of Annex H are hereby deleted in their entirety.~~

~~B. The roof load zone map, Figure 3-1(a), Annex H, shall be amended as follows: Roof load shall be a minimum forty (40) pounds per square foot in the RLD, RMD and RHD zoning districts.~~

~~C.~~ **A.** No manufactured home shall be installed in the city unless a separate permit for each installation has first been obtained from the building official. The provisions of Section 15.04.049 (permit issuance) shall apply. ~~Application for installation of manufactured homes in the RLD, RMD and RHD zoning districts shall be accompanied by a site plan and a soils report/foundation design by a state-registered professional engineer.~~ The fee for each permit for manufactured home installation shall be one hundred ~~twenty-five~~ **forty-five** dollars (~~\$125.00~~) (**\$145.00**) (for single-wide units) and two hundred ~~twenty~~ **forty-five** dollars (~~\$200.00~~) (**\$220**) (for multiple-section units); however, additional fees shall be charged for water and sewer taps, engineered foundation systems and structural additions as provided in this code.

15.22.050 - Limitation.

This chapter shall apply only to installation, and not to the modification, repair or remodeling, of a manufactured home which shall be governed by the International Building Code, **International Residential Code**, the International Plumbing Code, the International Mechanical Code and/or the International Fuel Gas Code.

15.22.060 - Occupancy.

No manufactured home shall be occupied until all of the zoning and building requirements of this code are completed, with the following exceptions:

A. Skirting shall be completed within thirty (30) days from the date of initial installation (reference Section 16.12.020).

B. Storage shed (required in mobile home parks only) shall be in place ninety (90) days from the date of initial installation.

The chief building official is hereby authorized to prepare and distribute a checklist of the requirements that must be completed before occupancy.

15.22.070 - Violations; penalty.

Any person or persons violating any of the provisions of this chapter or of the standard, adopted as set forth in this chapter, shall be fined in the sum not to exceed one thousand dollars

(\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

ORDINANCE 1095 (2019)

AN ORDINANCE AMENDING CHAPTER 15.20 OF THE CRAIG MUNICIPAL CODE CONCERNING THE INTERNATIONAL ENERGY CONSERVATION CODE

WHEREAS, the City of Craig has adopted rules and regulation concerning building code requirements for all real property located within city limits, which rules and regulations set minimum standards for the design and construction of buildings to ensure the safety and health for people in or about those buildings; and

WHEREAS, building codes are occasionally updated at a national level resulting in the adoption of updated versions of building and other related codes; and

WHEREAS, by this ordinance together with other related ordinances being considered at this time, the City Council updates the building rules and regulations to remain current within this area.

WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1. Chapter 15.20 of the Craig Municipal Code entitled “International Energy Conservation Code” shall be adopted to read in its entirety as follows (note: this is a redline version of the changes to the Craig Municipal Code, with language to be eliminated designated with strikethrough notation and new language shown in red):

Chapter 15.20 - International Energy Conservation Code

Sections: 15.20.010 - Document adopted; copies on file.

Pursuant to Title 31, Article 16, Sections 201 through 208, C.R.S., there is adopted as the energy code of the city, by reference thereto, the International Energy Conservation Code, 2018 edition, published by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, of which two (2) copies are now filed in the office of the city clerk, and which may be inspected during regular business hours, the same being adopted as if set out at length. There is further adopted all appendices of such codes and regulations.

(Ord. 967 §1, 2007; Ord. 858 §3, 1997; Ord. 765 §3, 1990; Ord. 673 (part), 1985; Ord. 792 §3, 1992)

15.20.020 - Additions, modifications and deletions.

The adopted code is subject to the additions, modifications or deletions set forth in Sections 15.20.030 through 15.20.050.

(Ord. 967 §1, 2007; Ord. 673 (part), 1985)

15.20.030 - Deletions

1. **IECC Section R402.4.1.2** (Testing) Is deleted and not adopted as part of this code.

2. **IECC Section R402.4.4** (Rooms containing fuel-burning appliances) Is deleted and not adopted as part of this code.

(Ord. 967 §1, 2007; Ord. 765 §5, 1990)

(Ord. 967 §1, 2007; Ord. 858 §7, 1997; Ord. 765 §8, 1990; Ord. 673 (part), 1986; Ord. 792 §7, 1992)

15.20.050 - Violation; penalty.

Any person or persons violating any of the provisions of this chapter or of the International Energy Conservation Code, adopted as set forth in this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in the sum not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than one hundred eighty (180) days, or by both such fine and imprisonment. Each day that such a violation is permitted to exist shall constitute a separate offense.

(Ord. 967 §1, 2007; Ord. 673 (part), 1986)

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 BY THE CITY COUNCIL OF THE  
CITY OF CRAIG, COLORADO.

\_\_\_\_\_  
Jarrod Ogden, Mayor

ATTEST:

\_\_\_\_\_  
Liz White, City Clerk

# Memo

**To:** City Council  
Peter Brixius, City Manager  
**From:** Randy Call, Public Works Director  
**Date:** July 9, 2019  
**Subject:** Award of Painting of Metal Building @ 1710 N Yampa Ave.

---

Bids were opened on July 3, 2019 for the Painting of Metal Building @ 1710 N. Yampa Ave.

We received 2 bids back, M2 Management in the amount of \$27,280.00 and Duran's Paint Service in the amount of \$9,850.00.

We would like to recommend that the City of Craig award the bid to Duran's Paint Service for the amount of \$9,850.00.

If you have any questions or concerns, please feel free to contact me at 824-4463.

**Liz White**

---

**From:** Kristina Gustafson <Kristina.Gustafson@outlook.com>  
**Sent:** Friday, June 14, 2019 1:03 PM  
**To:** Liz White  
**Subject:** Charter committee

Hello,  
I am interested in applying for a position on the charter committee as a community member. What type of information is needed to apply?

Thanks  
Kristina Gustafson  
Kristina.gustafson@outlook.com

Get [Outlook for Android](#)

Warning! this email originated from outside of the organization

**Liz White**

---

**From:** Samantha Verburg <mrsverb23@gmail.com>  
**Sent:** Friday, June 14, 2019 1:13 PM  
**To:** Liz White  
**Subject:** Samantha

Hi liz,

I would be interested in a spot on the charter committee. I have lived in Craig most of my life and I am raising my family here. I work at State Farm and have been there for 3 years. I think committee sounds like a great way for me to learn more about what happens with the way my town is governed and be a part of the change. Please let me know if you have any questions.

Thank you,  
Samantha Verburg

Warning! this email originated from outside of the organization

**Liz White**

---

**From:** Kevin Kernen <kkernen@extinguishersolutions.net>  
**Sent:** Monday, June 17, 2019 10:25 AM  
**To:** Liz White  
**Subject:** Charter Review

Hello,

I am interested in serving on the charter review committee. I have spoke with Paul James, Tony Bohrer, and Sherman Romney about responsibilities of the review. I feel I would be a good candidate for the position after speaking with them.

Thank you,  
Kevin Kernen  
970-326-7612



P: (970) 756-0012 Shop: 405 Breeze Street Craig, Colorado 81625

Warning! this email originated from outside of the organization

6/20/2019

City of Craig Charter Review

To whom it may concern,

I am interested in serving on the charter review committee.

Thank you,

Kevin Kernen

970-326-7612

 6/20/2019

**Liz White**

---

**From:** barbara woodward <barbw41@yahoo.com>  
**Sent:** Monday, June 17, 2019 3:31 PM  
**To:** Liz White  
**Subject:** City Council

My name is Barbara Woodward, I'm interested in being a part of the council, we've been living here in Craig for about 5 yrs now with our youngest son and his wife. I work at Walmart and my husband is retired. We really love this little town. I would like being apart of growing this town sharing ideas on different things to do for the kids the tourists just little things like that.

Thank you Hope to hear from you soon  
Barbara Woodward

Warning! this email originated from outside of the organization

## Liz White

---

**From:** darksoulpsycho . <psychoslash@gmail.com>  
**Sent:** Thursday, June 27, 2019 12:16 PM  
**To:** Liz White  
**Subject:** Craig city charter Derrick gorbet

Hello Liz,

My name is Derrick Gorbet. I'm sorry I am composing this so late. I lost the email for a time. But I am interested in helping with the draft of the craig city charter if this project is still available. I am excited to help show my service to the town as well as help keep it relevant for generations to come. My phone number is 9707011763 talk or text is fine.

Thank you,

Derrick Gorbet

Warning! this email originated from outside of the organization

## Liz White

---

**From:** Vicki Huyser <vickihuyser@aol.com>  
**Sent:** Tuesday, July 02, 2019 10:59 AM  
**To:** Liz White  
**Subject:** City Charter Review Committee

Vicki Huyser  
600 Taylor Street  
Craig, CO 81625  
(970) 824-1170

Liz White, City Clerk  
300 W. 4th Street  
Craig, CO 81625

July 2, 2019

I am submitting this letter to express my interest in joining the City Charter Review Committee. I have been a City of Craig resident for 15 years.

I am civic minded, and work well as a team member. I have the ability to listen to all sides, research as necessary, and make fair minded decisions. Additionally, I excel in eating dessert.

While I understand the need for government, I also recognize the importance of balance between government and the people. I feel I will be a good representative for the community members of the City of Craig.

Thank you for your consideration.

Vicki Huyser  
Warning! this email originated from outside of the organization

## MEMO

DATE: July 3, 2019

TO: Mayor and City Council Members

FROM: Sherman Romney, City Attorney

RE: ISSUES FOR DISCUSSION AND ACTION CONCERNING  
PROPOSED RETAIL MARIJUANA ORDINANCE

Thank you each for your participation in the recent workshop addressing the proposed retail marijuana ordinance. During the discussion at the workshop, we came up with a number of issues that would require additional discussion and possible City Council action during a regular City Council meeting. I suggest that each of these items, as well as any others that you may wish to discuss, should be the subject of a motion before the City Council, followed by discussion and then a vote on that particular motion. After the Council has passed these motions, I will make changes to the proposed ordinance. Here are the issues that we need to resolve:

1. Should the ballot question include warehousing or carrier depots as a separate type of recreational marijuana business?
2. Should the ballot contain one question to approve retail sales, grow operations, manufacturing, laboratory and possibly carrier depot businesses?
3. Should the ballot contain more than one question for the four (or five) types of businesses? How many questions?
4. Should there be an additional ballot question for revenues in the form of additional sales tax or a per transaction fee on retail sales?
5. Should there be an additional ballot question for revenues in the form of excise taxes on grow operations and/or manufacturing businesses for product sold into the wholesale market?
6. Should the ballot revenue question (s) dedicate or require the funds be used for particular purposes such as enforcement, education or recreation?
7. Should there be any sunset provisions as part of any ballot questions?
8. Should there be a limit on the number of licenses granted for each type of marijuana business? If so, what are the numbers of each license to be granted?
9. What zoning areas are appropriate for each type of license?
10. What setback requirements are appropriate between a marijuana business and hospitals, schools, parks, childcare facility or residence?
11. What should be the hours of operation for a retail marijuana business?
12. Should the City conduct a background check on license applicants even though the applicants must also pass a background check performed by the state?
13. Shall a portion of the application fees be returned to an applicant if a license is not granted?
14. Should there be a requirement for retail businesses to use a percentage of locally grown product?

15. Should the ordinance require off-site backup of video surveillance?
16. What limits should there be on the hours of delivery to any retail marijuana store?

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Aguilar							Aguilar Municipal Code
Akron							Akron Municipal Code
Alamosa					5% sales tax on retail sales (not currently allowed)		Alamosa Municipal Code
Alma	✓	✓	✓	✓			Alma Municipal Code
Antonito	✓						Antonito Retail Store
Arriba						Permanent moratorium.	Link to Town Ordinances
Arvada							Arvada Municipal Code
Aspen	✓	✓	✓	✓			Aspen Municipal Code
Ault							Ault Municipal Code, Chapter 9.34
Aurora	✓	✓	✓	✓	5% excise tax, 4% sales tax on retail with authority up to 10%		Aurora Marijuana Enforcement Division
Avon							Avon Municipal Code
Basalt	✓				5% sales tax on retail marijuana		Basalt Municipal Code
Bayfield					\$10 per retail transaction (sales not currently allowed)		Bayfield Municipal Code
Bennett							Bennett Municipal Code
Berthoud	✓				7% sales and excise tax on retail sales		Berthoud Municipal Code (Retail marijuana not yet codified)
Bethune							
Black Hawk	✓				5% sales on retail and medical		Black Hawk Municipal Code
Blanca		✓	✓		5% excise on sale or transfer of unprocessed retail marijuana		in CML files
Blue River							Blue River Municipal Code
Boone							
Boulder	✓	✓	✓	✓	5% excise tax, 3.5% sales tax		Boulder Municipal Code
Bow Mar							Bow Mar Municipal Code
Branson							
Breckenridge	✓	✓	✓		5% excise tax on all sales of marijuana		Breckenridge Municipal Code
Brighton							Brighton Municipal Code
Brookside							Brookside Marijuana Ordinance
Broomfield				✓		Prohibition ordinance to automatically repeal on 2/1/21	Broomfield Municipal Code
Brush							Brush Municipal Code
Buena Vista							Buena Vista Municipal Code
Burlington							Burlington Municipal Code
Calhan							Calhan Zoning Code
Campo							CML Files
Cañon City					5% excise and sales, authority up to 10%	Moratorium with Ordinance 7-2014	Canon City Ordinances
Carbonate							
Carbondale	✓	✓	✓	✓	sales tax 5%, excise tax 5%		Carbondale Municipal Code
Castle Pines							Castle Pines Zoning Ordinance Section 206

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Castle Rock							Castle Rock Municipal Code
Cedaredge							Cedaredge Municipal Code
Centennial							Centennial Municipal Code
Center							
Central City	✓				5% on retail sales		Central City Municipal Code
Cheraw							
Cherry Hills Village							Cherry Hills Municipal Code
Cheyenne Wells							CML Files
Coal Creek							CML Files
Cokedale							
Collbran						Permanent moratorium	Collbran Municipal Code
Colorado Springs							Colorado Springs Municipal Code
Columbine Valley							
Commerce City	✓	✓	✓	✓	7% sales tax, 5% excise tax		Commerce City Municipal Code
Cortez	✓	✓		✓			Cortez Municipal Code
Craig							Craig Municipal Code
Crawford					5% sales with authority up to 10, 5% excise (sales not currently allowed)		Crawford Marijuana Ordinances
Creede							Creede Ordinance 375
Crested Butte	✓		✓	✓			Crested Butte Municipal Code
Crestone	✓				5% sales tax		CML Files
Cripple Creek							Cripple Creek Municipal Code
Crook							
Crowley							
Dacono							Dacono Municipal Code
De Beque	✓	✓	✓	✓	5% excise tax on sale and cultivation		Marijuana Page on De Beque Website
Deer Trail							
Del Norte							Del Norte Municipal Code
Delta					5% excise, 2% sales (sales not currently allowed)		
Denver	✓	✓	✓	✓	5% excise and authorized up to 15%		Delta Municipal Code
Dillon	✓				5% sales tax; 5% excise		Link to Denver's Marijuana Business Licenses Page
Dinosaur	✓	✓	✓	✓	5% excise, 5% sales		Dillon Municipal Code
Dolores						Moratorium through 12/31/19	Dinosaur Ordinance 3
Dove Creek							
Durango	✓						
Eads				✓	3% sales tax		Durango Municipal Code
Eagle	✓	✓	✓	✓	2.5% sales and 2.5% excise each increasing .5%/year up to 5%		Link to Eagle Marijuana Regulations Page
Eaton							Eaton Municipal Code
Eckley							
Edgewater	✓	✓	✓	✓			Edgewater Municipal Code
Elizabeth							Elizabeth Municipal Code
Empire	✓	✓	✓		\$5/transaction		Empire Ordinance 238

Municipal Retail Marijuana Status									
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code		
Englewood	✓				3.5% with authority up to 5%		Englewood Municipal Code		
Erie							Erie Municipal Code		
Estes Park							Estes Park Municipal Code		
Evans							Evans Municipal Code		
Fairplay							Fairplay Municipal Code		
Federal Heights	✓	✓	✓	✓	5% sales tax with authority up to 10%, 5% excise tax with authority up to 10%		Federal Heights Marijuana Ordinance		
Firestone							Firestone Municipal Code		
Flagler							Prohibited (per email)		
Fleming									
Florence				✓	5% excise tax on wholesale	Permanent moratorium except testing	Florence Municipal Code		
Fort Collins	✓	✓	✓	✓			Link to Fort Collins Marijuana Page		
Fort Lupton							Fort Lupton Municipal Code		
Fort Morgan							Fort Morgan Municipal Code		
Fountain							Fountain Municipal Code		
Fowler							Fowler Municipal Code		
Foxfield							Foxfield Municipal Code		
Fraser	✓				5% sales tax		Fraser Municipal Code		
Frederick							Frederick Municipal Code - Chapter 6		
Frisco	✓	✓	✓		5% sales tax		Frisco Taxation Code		
Fruita					5% excise tax		Fruita Ordinance 2013-13		
Garden City	✓	✓	✓	✓			Garden City Municipal Code		
Genoa									
Georgetown	✓		✓		\$5/transaction		Georgetown Municipal Code		
Gilcrest							Gilcrest Municipal Code		
Glendale	✓	✓	✓	✓			Glendale Municipal Code		
Glenwood Springs	✓	✓	✓	✓	sales tax: 5% up to 15%, excise tax: 5%		Glenwood Springs Municipal Code		
Golden							Golden Municipal Code		
Granada									
Granby							Granby Municipal Code - Chapter 16		
Grand Junction				✓			Grand Junction Municipal Code		
Grand Lake							Grand Lake Municipal Code - Chapter 7		
Greeley							Greeley Municipal Code		
Green Mountain Falls									
Greenwood Village							Green Mountain Falls Ordinance 01-2013		
Grover							Greenwood Village Municipal Code		
Gunnison	✓	✓	✓	✓	5% sales tax		Gunnison Municipal Code		
Gypsum							Gypsum Municipal Code		
Hartman									
Haswell									
Haxtun									
Hayden		✓			7.5% excise tax with authority up to 15%		Hayden Municipal Code		

Municipal Retail Marijuana Status									
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code		
Hillrose									
Holly							Holly Marijuana Prohibition Ordinance		
Holyoke							Holyoke Ord. 7-2016		
Hooper									
Hot Sulphur Springs							Hot Sulphur Springs - Ordinance		
Hotchkiss					2% sales tax (up to 10%) in event sales are permitted by election				
Hudson							CML Files		
Hugo							Hudson Land Development Code - Chapter 16		
Idaho Springs	✓	✓					Hugo Ordinance 237		
Ignacio							Idaho Springs Municipal Code		
Iliff							Ignacio Ordinance 308 - Permanent Ban		
Jamestown									
Johnstown						Permanent moratorium	Jamestown Ordinance 2013-01		
Julesburg							Johnstown Ordinance 2016-143		
Keenesburg									
Kersey							Keenesburg Municipal Code		
Klim							Kersey Municipal Code		
Kiowa									
Kit Carson							Kiowa Municipal Code - Chp. 6		
Kremmling									
La Jara									
La Junta									
La Salle							La Junta Municipal Code		
La Veta	✓	✓	✓	✓			CML Files		
Lafayette	✓	✓	✓	✓	sales and excise tax 5%; up to 10%		La Veta Municipal Code		
Lake City							Lafayette Municipal Code		
Lakeside							Lake City Municipal Code		
Lakewood									
Lamar							Lakewood Municipal Code		
Larkspur							Lamar Municipal Code - Chp. 6		
Las Animas	✓	✓	✓	✓			Larkspur Municipal Code		
Leadville	✓	✓	✓	✓	5% excise tax, up to 10%		Approved November 2018 election		
Limon							Leadville Municipal Code		
Littleton					Special 3% sales tax on retail		Limon Municipal Code		
Lochbuie							Littleton Municipal Code - Chp. 21		
Log Lane Village	✓	✓	✓	✓	5% excise tax		Lochbuie Municipal Code		
Lone Tree							Lone Tree Municipal Code		
Longmont	✓				3.5% sales tax; 3% excise tax with authority up to 15%				
Louisville	✓			✓			Longmont Marijuana Ordinance		
Loveland							Louisville Municipal Code		
Lyons	✓	✓	✓	✓	3.5% sales; 5% excise tax; both up to 10%		Loveland Municipal Code - 7.65.20		
							Lyons Municipal Code		

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Manassa							
Mancos	✓	✓	✓	✓	occupation tax up to \$10/transaction		Mancos Municipal Code
Manitou Springs	✓			✓	6%, authority up to 10%	cultivation moratorium through 8/8/18	Manitou Springs Municipal Code
Manzanola							
Marble							Marble Ordinance 8-2014
Mead							Mead Municipal Code
Meeker							Meeker Municipal Code
Merino							
Milliken	✓	✓	✓	✓	occupation tax up to \$10/transaction		Milliken Municipal Code
Minturn							Minturn Municipal Code
Moffat	✓	✓	✓		2% sales tax first year, increasing to 5% in year two		CML Files
Monte Vista					18% excise tax, 18% sales tax		Monte Vista Municipal Code
Montezuma							Montezuma Ordinance 3-2014
Montrose							Montrose Ordinance 2321
Monument							Monument Municipal Code
Morrison							Morrison Municipal Code
Mountain View	✓	✓	✓	✓	5% sales tax		Mountain View Marijuana Ordinance
Mountain Village							CML Files
Mt. Crested Butte							Mt. Crested Butte Chp. 21
Naturita	✓	✓	✓	✓	2% sales tax, with authority up to 10%; excise tax of 5%		
Nederland	✓	✓	✓		3.75% sales tax		Nederland Municipal Code
New Castle							New Castle Municipal Code
Northglenn	✓	✓	✓		4% sales tax, up to 10%		Northglenn Municipal Code
Norwood							CML Files
Nucla							
Nunn		✓			5% excise tax		CML Files
Oak Creek	✓	✓	✓	✓			Oak Creek Municipal Code
Olathe							Olathe Municipal Code, Title IV, Chapter 4
Olney Springs							CML Files
Ophir							
Orchard City					up to 5% sales tax, up to 5% excise tax, up to \$10 occupation tax for each sale transaction		Orchard City July 2017 Minutes
Ordway	✓		✓	✓			Ordway Municipal Code
Otis							Otis Ordinance 173
Ouray					5% with authority up to 10%		Ouray Council Minutes
Ovid							
Pagosa Springs	✓	✓					Pagosa Springs Municipal Code

Municipal Retail Marijuana Status								
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code	
Palisade	✓	✓	✓	✓	5% excise tax; Occupation tax of \$5.00 for each sales transaction that is less than \$100, \$10.00 for each sales transaction between \$100.00 and \$500.00 and \$25.00 for each sales transaction of \$500.00 or more		Link to Palisade Marijuana Information	
Palmer Lake		✓			5% sales tax with authority up to 10% (sales not currently allowed); 5% excise tax with authority up to 10%		Palmer Lake Municipal Code, Section 5.40	
Paoli								
Paonia					excise and sales tax of 5%, both with authority up to 10%		Paonia Ordinance 2017-12	
Parachute	✓	✓	✓	✓	5% excise tax		Parachute Municipal Code	
Parker							Parker Municipal Code	
Peetz							CML Files	
Pierce							CML Files	
Pitkin							CML Files	
Platteville							Platteville Municipal Code	
Poncha Springs					5% sales tax; 5% excise tax (sales not currently allowed)		Poncha Springs Ordinance 2013-1	
Pritchett								
Pueblo	✓	✓	✓	✓	8% excise tax with authority up to 15%		Pueblo Municipal Code	
Ramah								
Rangley								
Raymer								
Red Cliff	✓	✓	✓	✓	5% sales tax, 15% excise tax		CML Files	
Rico	✓	✓	✓	✓	10% sales and 10% excise on unprocessed retail marijuana sold or transferred from cultivation facility to retail facility			
Ridgway	✓	✓	✓	✓			Rico Marijuana Ordinance	
Rifle	✓	✓			5% excise tax		Ridgway Municipal Code	
Rockvale							Rifle Municipal Code	
Rocky Ford	✓				6% sales tax with authority up to 8%		Rocky Ford Municipal Code	
Romeo								
Rye								
Saguache							Saguache Ordinance 2013-1	
Salida	✓						Salida Municipal Code	
San Luis	✓	✓	✓				San Luis Municipal Code	
Sanford								
Sawpit								
Sedgwick	✓	✓	✓	✓	occupation tax of \$5.00/retail transaction; 2% excise tax		In CML files	
Seibert								
Severance							Severance Municipal Code	

Municipal Retail Marijuana Status						
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date
Sheridan					5% excise	Sheridan Municipal Code
Silt	✓	✓	✓	✓	3.5% retail sales	Silt Municipal Code
Silver Cliff						
Silver Plume	✓				4% and no greater than 8%	Silver Plume Ordinance 335/336
Silverthorne	✓	✓			5% excise tax on mj and products	Silverthorne Municipal Code
Silverton	✓	✓	✓	✓	1% sales tax and 3% excise tax	Silverton Municipal Code
Simla						Simla Municipal Code - Chp. 2
Snowmass Village					5% sales tax, up to 15% (sales not currently allowed)	
South Fork					5% sales tax	South Fork Ordinance 15-06
Springfield						
Starkville						
Steamboat Springs	✓	✓	✓	✓		Steamboat Springs Municipal Code
Sterling						
Stratton						CML Files
Sugar City						
Superior						Superior Municipal Code
Swink						
Telluride	✓	✓	✓	✓		Telluride Municipal Code
Thornton	✓			✓	5% sales tax	Thornton Municipal Code
Timnath						Timnath Municipal Code
Trinidad	✓	✓	✓	✓	5% sales tax	Trinidad Marijuana Licensing Application
Two Buttes						
Vail						Vail Municipal Code
Victor						Victor Municipal Code
Vilas						
Vona						
Walden						CML Files
Walsenburg	✓	✓	✓	✓	5% excise tax	Link to Walsenburg's Marijuana Page
Walsh						
Ward						
Wellington						In CML files
Westcliffe						Westcliffe Municipal Code
Westminster						Westminster Municipal Code
Wheat Ridge	✓	✓	✓	✓	3.5% sales tax	Wheat Ridge Municipal Code
Wiggins						Wiggins Marijuana Ordinance
Wiley						
Williamsburg						Prohibited by Chapter 2 Article II of Code
Windsor						Windsor Municipal Code
Winter Park						Winter Park Municipal Code
Woodland Park						Woodland Park Municipal Code
Wray						
Yampa						

Municipal Retail Marijuana Status							
	Sales	Cultivation	Manufacturing	Testing	Tax Information	Moratorium Expiration Date	Site/Code
Yuma					5% sales tax with authority up to 10 (sales not currently allowed)		Yuma Municipal Code

√	Permitted
^	Permitted in conjunction with retail store license
Totals:	74 58 53 53

# **Craig Police Department**

800 West First Street, Suite 300 ♦ Craig, Colorado 81625  
Administration - (970) 826-2360 ♦ Police Service - (970) 824-8111 ♦ Fax (970) 824-5706

**TO:** *Peter Brixius, City Manager*

**FROM:** *Jerry DeLong, Chief of Police*

**DATE:** *July 3, 2019*

**SUBJECT:** *Activity Report – June 2019*

## **1. Crime and Patrol Summary**

*See attachments. The department responded to 1,109 requests for service during the month of June. Community Service responded to 133 requests for service.*

*For this month, we saw an increase in thefts. We responded to a total of 18 theft cases this month. Several of these thefts were from local businesses. The individuals that were apprehended were cited for theft; or in some cases were arrested. We also had several thefts of bicycles and thefts from vehicles.*

*As in previous months, officers are contacting individuals for different violations and these individuals are being charged with drug related crimes. This month we had eight cases of individuals charged with drug related violations. The majority of the crimes are associated with methamphetamine and methamphetamine drug paraphernalia.*

## **2. Community Service**

*CSOs Josh Wright and Jill Nelson handled the following calls during the month of June.*

- Red tagged seven abandoned vehicles. One vehicle was towed.*
- Thirty-one weed complaints*
- Three code violations*
- Five junk/trash violations*
- No Administrative Warnings were issued*
- Seventeen code citations were issued*

- Four parking warnings were issued
- No parking citations were issued
- Abatements Conducted in 2019; Cost of Abatements \$386.48

*Please see the attached Code Enforcement Activity Reports including the Speed Trailer Log for June.*

### *3. Miscellaneous*

*Daron Brown was offered a conditional offer of employment as a police officer, effective June 3<sup>rd</sup>.*

*Dalton Caudell was offered a conditional offer of employment as a police officer, effective June 18<sup>th</sup>.*

*June 13<sup>th</sup> through 15<sup>th</sup>, personnel assisted with Whittle the Wood Rendezvous.*

### *4. Investigations/SRO Activity – Captain Bill Leonard*

#### *Cop/Kid Fish Day*

*Lots of kids-good weather and over 60 fish caught-Good time had by all involved!*

#### *Whittle The Wood*

*Good crowd. No police related problems.*

#### *Assist Colorado State Parks-Deer attack*

*An elderly female at one of the Sunset Meadows apartment complexes walked out in the backyard with her dog on a leash. As she came around a blind corner, she startled a doe with a new fawn. The doe attacked her and caused serious injuries to the elderly female. We turned this call over to Colorado State Parks and assisted them with their investigation.*

#### *Counterfeit \$100's*

*Patrol recovered over 130 counterfeit 100 dollar bills from a storage shed in Craig. This was linked to an on-going investigation and charges are pending.*

#### *Death Investigation*

*At approximately 1:20 AM on June 16<sup>th</sup>, 2019, Craig Regional Communication Center received a report of a man that was down in street in the 1200 block of Lecuyer Drive. Officers arrived within two minutes and provided medical aid, including the use of an AED. The male was pronounced deceased at the scene. The victim has been identified as 26-year-old Craig resident Francesco Godina. The investigation in to*

*Godina's death continues. At this time, we have no reason to believe that there is a threat to the general public in regards to this investigation.*

#### *Evidence*

*As part of a yearly process of clearing out the evidence room of property that no longer needs held we destroyed over a 100 weapons-including firearms, knives and swords. As part of this process, we were able to donate one older firearm to the Museum.*

#### *Assist Veterans Administration*

*On June 26<sup>th</sup>, the Major Adams Veterans Administration Clinic in Centennial Mall was dedicated. The family of Major Adams asked to display his Medal of Honor during the ceremony. Because of the extreme value of these medals, the Veterans Administration must provide law enforcement during any public event where the medals are displayed. Officer Fritz and I were honored to provide security during this event.*

#### *Hiring Update*

*At the end of June, we hired Craig resident Dalton Caudell to fill our open patrol position. Dalton has lived and worked in the Craig area for approximately two years. Dalton and Daron Hashir will start the Flat-rock Police Academy in Adams County on July 8<sup>th</sup>. We are still doing background investigations in the process to fill our open Community Service Officer position.*

### *School Resource Officer Reports*

#### *SRO Ryan Fritz Activities*

- *Following up on cases while working some patrol shifts*

#### *SRO Nathan Businger Activities*

*Officer Businger worked patrol shifts during the month of June, as well as assisted with Investigations.*

*During patrol shifts, Officer Businger spent extra time completing foot patrols in the city parks, and in Sherwood Forest. Special attention was provided to Craig's youth throughout the city, and school district. Youth were quizzed about drug abuse statistics and health facts discussed in the D.A.R.E. program, and rewarded for correct answers. Officer Businger spent time at Boys & Girls Club during their summer activities.*

- *Assisted patrol officers with various cases*
- *Attended POST Driving SME Meeting in Strasburg, CO on June 7<sup>th</sup>*
- *Continued investigations on reports taken previously*
- *Cleared several reports from the 2018/2019 school year*
- *Report of vandalism behind Moffat County School District maintenance department*
- *Conducted drivers training at Craig Middle School on June 12<sup>th</sup>, and 26<sup>th</sup>*

- Report of sexting between juvenile female, and unknown male with Alabama number
- Assisted with juvenile interviews, case number 19P01015

#### *Investigations-Investigator Norm Rimmer*

*Death investigation – Drug overdose. Currently working this as a Criminal Negligent Homicide. Several search warrants out for this case. Waiting for return data to continue investigation.*

*Working with the Colorado Springs Homeless Outreach team in locating a witness for interview.*

*Possible child abuse referral – Mother had positive urine screen for meth and THC.*

*Waiting on DHS Report with core blood test results from birth.*

*Prepared for and had preliminary hearing for Child Abuse Resulting in Death case.*

*Closed out several open cases and referred investigations to the District Attorney Office for review.*

*Started on two more background investigation on police officer and CSO candidates.*

*Attended week long continual education training/national conference. Internet Crimes Against Children classes.*

*Attended the monthly Child Protection Team Meeting.*

*Attended our monthly Domestic Violence Review and Sexual Assault Response Team Review.*

#### *Investigations-DOMESTIC VIOLENCE/Sexual Assault Investigator Mike Cochran*

*False report of death, multiple charges, continuing follow-up with multiple arrest warrants and search warrant.*

*Cold Sexual Assault from Mesa County DHS – attempts to make contact.*

*Sexual Assault continue follow-up.*

*Impersonation of ICE agent's case*

*Domestic Violence follow up on multiple occasions and interview with DA's office.*

*Domestic Violence follow-up*

*6/24/19 through 06/27/19 Domestic Violence and Homicide class at Denver Police Academy*

*Domestic Violence follow-up*

*Theft x 2 and Harassment*

*Attended Domestic Violence/SART meeting.*

*Attended multiple Domestic Violence Advocates meetings*

## **5. Training**

*June 12<sup>th</sup> -14<sup>th</sup>, ACET Task Force Officer Bryan Gonzales completed Proactive and Undercover Investigations training in Denver, Colorado.*

*June 25<sup>th</sup> through 27<sup>th</sup>, Officer Mike Cochran attended Domestic Violence and Homicide Investigations training in Denver, Colorado.*

*Officers John Meyers, Tracy Mendoza and Junior Gonzalez completed Standardized Field Sobriety Test/Horizontal Gaze Nystagmus Refresher training online.*

*During June department personnel completed numerous CIRSA trainings online.*

*During June sworn personnel completed numerous PoliceOne Academy trainings.*

## *6. Upcoming Events*

*JD:djb*

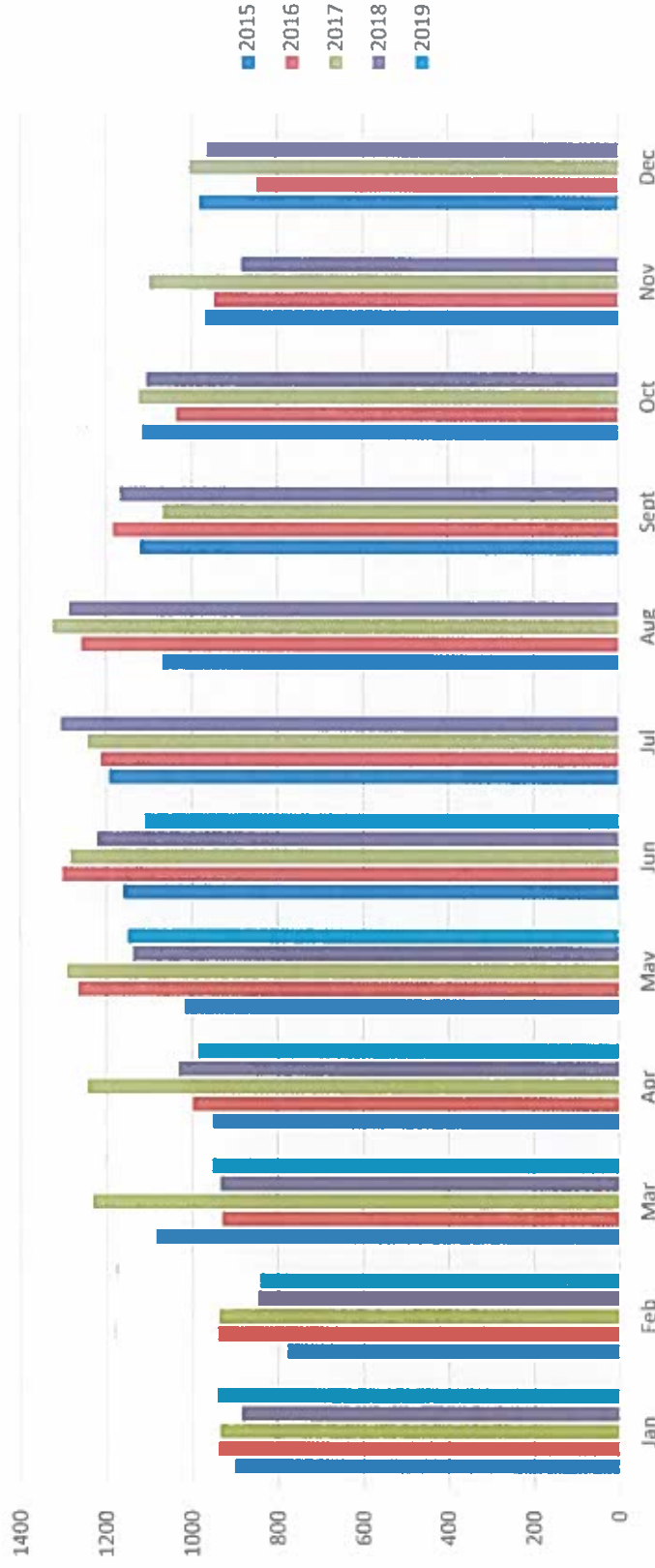
Monthly Calls for Service  
Jun-19

911 Hang-Up	62	Open Door	5
Abandoned Vehicle	9	Parking Complaint	6
Accident - Hit and Run	9	Parole Check	1
Accident - Injury	2	Pedestrian Contact	19
Accident - Property Damage	14	Power/Gas/Phone Incident	3
Agency Assist	132	Property Found/Recovered	17
Alarm	12	Property Lost	3
Animal Complaint	134	Pursuit - Vehicle/Foot	1
Assault	5	REDDI Report	7
Burglary	7	Relay - Routine	1
Capitol Complex Request	1	Road Closed	1
Child Abuse/Neglect	7	Road Rage	3
Civil Problem	50	Security Check	7
Code Enforcement	51	Sex Crime	1
Complaint	23	Shots Fired	4
Controlled Burn	1	Suicide - Attempted	3
Criminal Mischief	4	Suspicious Article/Person/Vehicle	46
Curfew Violation	2	Theft	37
Debris	3	Threat	13
Disorderly Conduct	2	Tow Request	5
Disturbance	37	Traffic Stop	105
Domestic Violence	24	Transport	2
Drug Violation or Incident	13	Trespass	31
Drunk Pedestrian	3	Unattended Death	1
Escort	2	Unknown Problem	3
Extra Patrol Request	13	Vandalism	6
Fire Call	1	Vehicle Recovery	1
Fraud	16	Vehicle Stolen	1
Harassment	11	VIN Inspection	43
Kidnap	1	Warrant	21
Missing Person/Runaway	6	Weapon Violation	2
Motorist Assist	8	Welfare Check	23
Noise Complaint	21	Wildlife	1
		<b>Total</b>	<b>1,109</b>

## Calls for Service

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2015	899	777	1081	950	1015	1160	1193	1066	1120	1113	966	980	12320
2016	939	940	929	998	1265	1302	1213	1257	1183	1035	947	845	12853
2017	936	937	1231	1243	1291	1283	1243	1324	1067	1123	1098	1004	13780
2018	884	845	933	1031	1138	1221	1305	1286	1167	1105	882	962	12759
2019	941	839	952	986	1149	1109							5976

Calls for Service 2015-2019



# Code Enforcement Warnings

WARNINGS BY ADDRESS				VIOLATION				Jun-19		NOTES		Badge	Disposition
ADDRESS	NAME	DATE	Junk/Trash	Weeds	Vehicles	Code Viol							
835 Ashley Road	Davis, Valerie	6/21/2019		X						Warning 6/21/19		560	C - 6/28/19
1915 Baker Drive	Burch, Cody	9/23/2017	X							Admin Citation 5/28/19		561, 560	
2045 Baker Drive	Contreras, Fernando	6/3/2019			Multiple					Warning 6/3/19		560	
322 Birch St.	Satterwhite, Mike	6/19/2019				Dumping on neighbor property				Warning 6/19/19		560	C - 6/27/19
306 Breeze St.	Alias R Us, LLC	4/6/2017	X	X	Multiple					Municipal Summons 3/16/19		560	Muni court 07/10/19
600 Breeze St.	Kolbaba, Clint	5/30/2019		X						Admin Warning 5/30/19		560	C - 6/10/19
801 Breeze St.	Keataman, Jodi	6/21/2019		X						Warning 6/21/19		560	C - 6/26/19
838 Breeze St.	Wheeler, Theodore	6/21/2019		X						Warning 6/21/19		560	C - 6/26/19
908 Colby Circle	Wade, Mark	6/25/2019		X						Warning 6/25/19		560	
936 Colby Circle	Armstrong, Michelle	6/25/2019		X						Warning 6/25/19		560	
625 Colorado	White, Kindra	5/31/2019		X						2nd Citation 6/26/19		560	Abatement Pending
731 Colorado	Gray, Raymond	6/14/2019		X						Warning 6/14/19		560	C - 6/21/19
745 Colorado	Warrick, Shane	6/14/2019		X						Admin Warning 6/14/19		560	
753 Colorado	Jahnz, Raymond	6/14/2019		X						Warning 6/14/19		560	
807 Colorado	Bell, Carl	6/14/2019		X						Admin Warning 6/14/19		560	
654 Conner	Sadvar, Justin	6/26/2019		X						Citation 6/26/19		560	
662 Conner	Ages, Dorothy	1/23/2019	X							3rd Admin Citation 1/23/19		561	
2105 Crockett	Musgrave, Cole	6/14/2019		X						Warning 6/14/19		560	C - 6/21/19
2110 Crockett	Aguirre Sergio	10/4/2018	X							Admin Warning 5/28/19 & written warning 6/3/19		561, 560	C - 6/14/19
300 Block E. 3rd	Osmund, Tad	7/23/2018	X	X						Warning 7/23/18		560	Ongoing
601 E. 4th Street	Watson, Kelly	5/8/2019	X		Two	Unsanitary property				Warning 5/8/19		560	
300 Block E. 12th Street		6/17/2019			Brown GMC					Red Tagged 6/17/19		560	T - 6/20/19
821 Exmoor Rd.	Gustin, Paul	6/10/2019		X						Warning 6/10/19		560	C - 6/27/19
610 Hockett	Wilson, Jason	6/20/2019	X	X	Motorcycle					Warning 6/20/19		560	
2184 Jeffcoat	Quesada, Gloria	6/21/2019				Hazardous Tree				Warning 6/21/19		560	
2272 Jeffcoat	Dildine, Brian	6/28/2019	X	X	Multiple					Citation 6/28/19		560	
752 Jeremiah	Schulze, Tiffany	6/13/2019		X						Warning 6/13/19		560	
793 Park Court	Dickson, Richard	05/02/18			Multiple					Warning 5/2/18		560	Ongoing
652 Pershing	Jay & Jay Properties	05/30/19		X						Citation 5/30/19		560	Complied by abatement
625 Ranney St.	Jay & Jay Properties	05/30/19	X	X						2nd Citation 6/13/19		560	
635 Rose St.	Simones, Lee	06/10/19		X						Warning 6/10/19		560	
768 Rose St.	COBM Properties	05/29/19		X						Admin Warning 5/29/19		560	C - 6/10/19
888 Rose St.	Doolin, Casey	05/29/19		X						2nd Citation 6/26/19		560	Abatement Pending
615 Russell		06/17/19			Two Hondas					Red Tagged 6/17/19		560	
700 Russell St.	Reece, Catrenia	05/29/19		X						2nd Citation 6/26/19		560	Abatement Pending
700 Block School		06/17/19			Trailer					Red Tagged 6/17/19		560	C - 6/21/19
614 School St	Bivens, Dawn	05/31/19		X						2nd Citation 6/26/19		560	Abatement Pending
716 School St	Rural Housing Service	05/10/19	X			Dead tree				Citation 6/18/19		560	
731 School St	Ward, Tom	06/04/19		X						Warning 6/4/19		560	C - 6/13/19

# Code Enforcement Warnings

700 School St	Young, Randy	06/17/19	X	X		Prohibited animals	Warning 6/17/19	560	
850 School St	NCM Holdings	06/14/19		X			Warning 6/14/19	560	C - 6/24/19
939 School St	Almon, Brent	06/04/19		X			Citation 06/18/19	560	
931 Sloan Circle	Jackson, LeeAnn	06/25/19	X				Warning 6/25/19	560	
958 Sloan Circle	Eng, Stanley	06/10/19		X			Citation 6/21/19	560	
343 Taylor	Triple Palm Trust	06/03/19		X			Citation 6/3/19	560	Abatement Pending
527 Taylor	Petersen, Joyce	06/03/19		X			Warning 6/3/19	560	C - 6/10/19
528 Taylor	Kuhl, Hagen	06/03/19		X			Admin Warning 6/3/19	560	C - 6/10/19
565 Taylor	Silver, Bill	06/03/19		X			Warning 6/3/19	560	C - 6/10/19
647 Taylor	Robinson, Samantha	05/07/19		X			2nd citation 6/13/19	560	Complied by abatement
679 Taylor	Ridgeway, Kayla	05/07/19	X				Warning 5/7/19	560	
745 Taylor	Hope, Ollie Bell	05/29/19		X			2nd Citation 6/26/19	560	Abatement Pending
752 Taylor	Tarango, Hilario	05/29/19		X			Admin Warning 5/29/19	560	C - 6/10/19
856 Taylor	Schalor, Luke	05/29/19		X			Citation 5/29/19	560	C - 6/25/19
916 Taylor St	CHFA	05/22/19		X			Warning 5/22/19	560	C - 6/19/19
563 Tucker	Rodriguez Maximiliano	05/28/19			Multiple		Admin Warning 5/28/19	561	
682 Tucker St.	Kitchens, Aaron	06/24/19		X			Citation 6/24/19	560	
694 Tucker St	Najera, Virginia	05/02/19	X		Two		Warning 5/2/19	560	C - 6/1/19
727 Tucker St	Jay & Jay Properties	05/30/19		X			Citation 5/30/19	560	
876 Tucker Street		01/21/19	X				Warning 1/21/19	561	
894 Tucker St	Mack, Shawnel	01/21/19			multiple		Citation 6/26/19	561/560	
605 Victory Way E.	Williams, Juanita	06/04/19		X			Admin Warning 6/13/19	560	
1127 Victory Way E.		05/28/19					Admin Citation 5/28/19	561	
1417 Victory Way E.	Pirnat, Paul	06/24/19		X			Warning 6/24/19	560	C - 6/28/19
441 Victory Way W.	Ocean Pearl	06/03/19		X			Warning 6/3/19	560	C - 6/13/19
505 Victory Way W.	City Market	06/03/19		X			Warning 6/3/19	560	C - 6/13/19
1198 Victory Way W.	Kmart	06/10/19	X				Admin Warning 6/13/19	560	
2000 Victory Way W.	Walmart	06/10/19		X			Warning 6/10/19	560	C - 6/14/19
2905 Victory Way W.	Polgeiter, Jacobus	03/01/18	X				Warning 3/1/18	561	Progress 5/2/18
3897 W 6th St	Hawkins, Melissa	04/05/19				Vehicle Parking	Warning 4/5/19	561	C - 4/15/19
201 W 7th Su700 School	Young, Randy	05/02/19	X				Warning 5/2/19	560	C - 5/12/19
101 W 8th	Bennett, Cameron	06/21/19		X			Warning 6/21/19	560	C - 6/26/19
800 Block Washington	Charchallis, Nick	06/27/19		X			Warning 6/27/19	560	
2200 Block Williams		06/20/19			Black Chev		Red Tagged 6/28/19	560	
335 Woodbury Dr.	Deel, Richard	06/24/19		X			Admin Warning 6/24/19	560	
1527 Yampa	Tomlin, Darrell	05/17/18	X				2nd Citation 6/13/18	560	Progress
1671 Yampa	Shingleton, Terry	05/31/19	X		Boat/trailer		Warning 5/31/19	560	C - 6/12/19
1675 Yampa	Chastain, Kyler	03/23/19	X		RV		Citation 6/12/19	560	
TOTAL COMMUNITY SERVICE COMPLAINTS HANDLED IN JUNE 2019:									
VIN INSPECTIONS HANDLED IN JUNE 2019:									

TOTAL COMMUNITY SERVICE COMPLAINTS HANDLED YEAR TO DATE:	198
VIN INSPECTIONS HANDLED YEAR TO DATE:	161

Code Enforcement Contacts June 2019

7/3/2019

## Code Enforcement Warnings

[illegible]

## CITATIONS ISSUED

[illegible]

[illegible]

**SPEED TRAILER LOG****June 2019**

<b>Date</b>	<b>Time</b>		<b>Location</b>	<b>Limit</b>	<b>Vehicles</b>	<b>Avg. Speed</b>
	<b>From</b>	<b>To</b>				
6/1/19	0815	1657	300 Blk W 10 <sup>th</sup> St E/B	25	316	15.76
6/3/19	0805	1640	700 Breeze S/B	25	123	12.64
6/4/19	0805	1653	300 Woodbury N/B	25	94	17.15
6/5/19	0920	1655	300 Woodbury S/B	25	219	17.74
6/6/19	0744	1618	300 Woodbury N/B	25	86	15.86
6/7/19	0935	1621	1600 Yampa N/B	40	1272	35.22
6/8/19	0923	1608	1600 Yampa N/B	40	951	36.8
6/10/19	0945	1540	1500 Yampa S/B	40	1042	31.28
6/13/19	0910	1535	1500 Yampa S/B	40	1264	31.76
6/14/19	0845	1530	800 W 9 <sup>th</sup> W/B	25	1217	14.3
6/17/19	0955	1625	700 Ranney S/B	25	128	19.83
6/19/19	0905	1555	800 Barclay S/B	25	153	19.61
6/20/19	0835	1540	400 E 7 <sup>th</sup> E/B	25	665	16.44
6/25/19	0920	1520	700 Pershing S/B	25	189	16.11
6/26/19	0840	1130	400 Washington N/B	25	167	12.55
6/28/19	0915	1515	600 Finley N/B	25	2173	17.93

## ANIMAL CONTROL REPORT

### MONTH OF JUNE 2019

<b>ANIMAL COMPLAINTS HANDLED:</b>		<b>MOCO COMPLAINTS BY CSO</b>	
ANIMAL CONTROL	80	SUMMONS & COMPLAINTS	4
OFFICERS	53	VIOIOUS DOGS WITH INJURY	1
TOTAL	133	VIOIOUS DOGS W/O INJURY	1

<b>ANIMAL IMPOUNDS:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
CRAIG - Owner Relinquish	4	0	1	0	0	5
CRAIG - Stray	15	1	7	4	1	28
MOCO - Owner Relinquish	1	0	0	3	0	4
MOCO - Stray	5	2	0	1	0	8
TOTAL	25	3	8	8	1	45

<b>IMPOUND DISPOSITION:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
RELEASED TO OWNER	15	1	0	1	0	17
ADOPTED	7	2	4	5	1	19
EUTHANIZED	0	0	4	0	0	4
TRANSFERRED	3	0	0	0	0	3
OTHER	0	0	0	2	0	2
TOTAL	25	3	8	8	1	45

FERAL CATS:

REMARKS:

---

### YEAR TO DATE TOTALS 2019

<b>ANIMAL COMPLAINTS HANDLED:</b>		<b>MOCO COMPLAINTS BY CSO</b>	
ANIMAL CONTROL	497	SUMMONS & COMPLAINTS	25
OFFICERS	210	VIOIOUS DOGS WITH INJURY	6
TOTAL	707	VIOIOUS DOGS W/O INJURY	6

<b>ANIMAL IMPOUNDS:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
CRAIG - Owner Relinquish	9	0	9	0	2	20
CRAIG - Stray	49	4	33	6	2	94
MOCO - Owner Relinquish	6	0	3	0	0	9
MOCO - Stray	20	7	0	0	0	27
TOTAL	84	11	45	6	4	150

<b>IMPOUND DISPOSITION:</b>	<b>DOGS</b>	<b>PUPPIES</b>	<b>CATS</b>	<b>KITTENS</b>	<b>OTHER</b>	<b>TOTAL</b>
RELEASED	51	4	0	0	1	56
ADOPTED	29	7	22	5	3	66
EUTHANIZED	4	0	15	0	0	19
TRANSFERRED	0	0	8	1	0	9
OTHER	0	0	0	0	0	0
TOTAL	84	11	45	6	4	150

FERAL CATS: 4