



**AMENDED AGENDA
CITY COUNCIL MEETING
NOVEMBER 26, 2019**

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

- 1. Call to Order**
- 2. Approval of minutes from November 12, 2019 meeting**
- 3. Approval of agenda**
- 4. Public Comment**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only take action on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. . In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; lwhite@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.*

5. Presentations

- A. Gina Duran and Melanie Kilpatrick will present the new City of Craig website.**

B. Kaitlyn Vaux, Project Coordinator for Trout Unlimited will give a presentation on the proposed lower Elkhead Creek Restoration Project.

C. Janean Barva along with Jessica Bertram and Katie Grobe from Moffat County Department of Human Services will give a presentation regarding Employment First Workfare.

6. Consent Agenda

Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Renewal of a Tavern Liquor License for J W Snack’s LLC dba J W Snack’s Gulf Coast Bar & B-Que located at 210 East Victory Way, Craig. No cause shown for denial.

B. Renewal of a Hotel & Restaurant Liquor License for Fiesta Jalisco Numero Catorce dba Fiesta Jalisco located 410 Ranney Street, Craig. No cause shown for denial.

C. Renewal of a Tavern Liquor License for O P Bar N Grill Inc. dba O P Bar N Grill located at 534 East Victory Way, Craig. No cause shown for denial.

7. Public Hearing-NONE

8. Other Business

A. (SECOND READING) Ordinance No. 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020 and set a hearing date of November 12, 2019.

B. (FIRST READING) Ordinance No. 1103 (2019) ~ an ordinance of the city of Craig, Colorado enacting the city’s retail marijuana establishment ordinance by adopting Chapter 5.70 entitled

“Marijuana, Operation of Retail Marijuana Establishments” and repealing Chapter 5.60 entitled “Marijuana, Operation of Commercial Marijuana Establishments Prohibited” of the Craig Municipal Code.

C. (FIRST READING) Ordinance No. 1104 (2019) ~ an ordinance for the city of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code to exclude collection of sales tax for leased vehicles, motor vehicles and off highway vehicles.

D. (FIRST READING) Ordinance No. 1105 ~ an ordinance amending Sections 13.16.010 of the Craig Municipal Code to increase the Water and Wastewater rates to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds.

E. Discussion and possible action to fill vacant city council seat.

F. Discussion and possible action on the replacement of the Board Appointments and Council Committees due to the vacated seat of a City Council member.

G. Resolution No. 19 (2019) ~ a resolution approving the Moffat County Local Marketing District (“MCLMD”) Operating Plan for the year 2020.

H. Award of bid for a Three Line Message Board for the Road & Bridge department in the amount of \$17,274.00 from Safety and Construction Supply.

I. Award of bid for a Hydro-Vac Trailer plus a Water Valve & Hydrant Valve Exerciser for the Water department in the amount of \$57,095.00 from Ten Point Sales and Marketing.

J. Award of bid for Wayfinding Signs from Platinum Signs in the amount of \$50,010.00.

K. Discussion and Action to approve the submission of the Department of Local Affairs Energy Impact Assistance Grant for Phase 1 of the Sludge Handling Improvements Project in 2020. This application is planned to be submitted on December 2nd. The engineers estimate of the project is \$1,051,494.78 and the grant will require a 50% match from the Wastewater Enterprise Fund.

9. Staff Reports

A. October 2019 Water/Wastewater reports-NONE
Reports will be given at the **December 10th council meeting.**

B. Month-end financial report for October 2019

10. City Manager/City Attorney Reports

11. Council Reports

12. Executive session pursuant to C.R.S. Section 24-6-402(4)(a) concerning the purchase of real property; C.R.S. Section 24-6-402(4)(e)(I) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators; and C.R.S. Section 24-6-402(4)(b) conference with the City Attorney for purposes of receiving legal advice on specific legal questions.

13. Adjourn

**CITY COUNCIL MEETING
NOVEMBER 12, 2019
MINUTES**

Mayor Jarrod Ogden brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of November 2019. In addition to Mayor Ogden, those present were Councilmembers Chris Nichols, Andrea Camp, Paul James and Steven Mazzuca. Councilmember Tony Bohrer entered the council meeting at 6:36 p.m. Staff present were City Manager Peter Brixius, City Attorney Sherman Romney, Finance Director Bruce Nelson, Chief of Police Jerry Delong, Public Works Director Randy Call, Parks and Recreation Director Dave Pike, Water/Wastewater Director Mark Sollenberger, Building Official Marlin Eckhoff and City Clerk Liz White.

All participated in the Pledge of Allegiance.

Councilman James moved with a second by Councilwoman Camp to approve the minutes from the October 22, 2019 meeting. Ayes: 5. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman James to approve payments of bills for the month of October 2019 in the amount of \$1,194,816.65. Ayes: 5. Nays: 0. Motion carried.

Councilman Nichols moved with a second by Councilman Mazzuca to approve the agenda as presented. Ayes: 5. Nays: 0. Motion carried.

Public Comment was given by Craig residents Vicki Huyser and Ken Wergin.

Craig Middle School Students presented to council their solutions to the plastics problem and a Lego Robotics project involving the lack of entertainment for the kids in our town. The students' presentations were well received with enthusiasm by council, staff and residents.

Mayor Ogden presented the Consent Agenda to council. He asked that the Item 7A and 7B be combined for approval and table Item 7C, pending further information from City Attorney Romney. Councilman Nichols moved with a second by Councilman Mazzuca to combine Item 7A and 7B for approval which includes a Special Events License for Boys & Girls Club of Northwest Colorado for an event to take place on December 7, 2019 from 3:00 p.m. to midnight at 1324 East Highway 40, Craig and a renewal a Hotel and Restaurant Liquor License for Ocean Pearl Craig, LLC dba Ocean Pearl Craig located at 441 West Victory Way, Craig. No cause shown for denial. Ayes: 6. Nays: 0. Motion carried. Councilman Nichols moved with a second by Councilman James to table Item 7C which is the renewal of a Hotel and Restaurant Liquor License for Fiesta Jalisco Numero Catorce LLC dba Fiesta Jalisco located at 410 Ranney Street, Craig pending further information from City Attorney Romney. Ayes: 6. Nays: 0. Motion carried.

Mayor Ogden opened the Public Hearing with regard to Ordinance No. 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020.

The floor was then open for public comment. Comments were given by Vicki Huyser. Being no further comments, Mayor Ogden closed the Public Hearing.

Finance Director Nelson presented for First Reading Ordinance 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020. After further discussion, Councilman Nichols moved with a second by Councilman Bohrer to approve First Reading of Ordinance No. 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020 with the following amendment - an addition of \$25,000.00 to be added to the general fund under a council line item which will be used for education of our youth for substance abuse. Ayes: 6. Nays: 0. Motion carried.

City Attorney Romney presented for Introduction Ordinance No. 1103 (2019) ~ an ordinance of the city of Craig, Colorado enacting the city's retail marijuana establishment ordinance by adopting Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments" and repealing Chapter 5.60 entitled "Marijuana, Operation of Commercial Marijuana Establishments Prohibited" of the Craig Municipal Code. Since this was an introduction only, no motions were presented or made.

City Attorney Romney presented Resolution No. 19 ((2019) ~ a resolution approving the Moffat County Local Marketing District ("MCLMD") Operating Plan for the year 2020. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to table Resolution No. 19 ((2019) ~ a resolution approving the Moffat County Local Marketing District ("MCLMD") Operating Plan for the year 2020 until council received further financial information from the county. Ayes: 6. Nays: 0. Motion carried.

Finance Director Nelson presented for Introduction Ordinance No. 1104 (2019) ~ an ordinance for the city of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code to exclude collection of sales tax for leased vehicles, motor vehicles and off highway vehicles. Since this was an introduction only, no motions were presented or made.

City Manager Brixius presented for Introduction Ordinance No. 1105 (2019) ~ an ordinance amending Sections 13.16.010 of the Craig Municipal Code to increase the Water and Wastewater rates to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds. Since this was an introduction only, no motions were presented or made.

Mayor Ogden discussed with council the reappointment of Randy Looper to a three year term as city representative to the Moffat County Local Marketing District. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to appoint Randy Looper as city representative to the Moffat County Local Marketing District for a three year term. Ayes: 6. Nays: 0. Motion carried.

Mayor Ogden presented for discussion the two Letters of Interest for the city representative to the Moffat County Local Marketing District to fill the vacant seat made by Luke Tucker who resigned on 10/17/19. After further discussion, Councilman Bohrer moved with a second by Councilman James to appoint Justin Kawcak to finish the term of Luke Tucker set to expire on September 2020. Ayes: 6. Nays: 0. Motion carried.

Mayor Ogden discussed with council the vacant council seat. After further discussion, Councilman Bohrer moved with a second by Councilman Mazzuca to interview all candidates for the vacant position and set a date and time which is still to be determined. Ayes: 6. Nays: 0. Motion carried.

Police Chief DeLong gave his monthly police report for October 2019. He also commented on the cadets at the academy noting that they will graduate on December 6, 2019 and will be sworn in at the December 10, 2019 council meeting.

City Manager Peter Brixius updated the group on meetings he attended or will be attending in the near future. He also commented on the current recycling costs and what options that are currently available for recycling in this area. He feels a recycling survey in a future water bill would give the city some insight on what the community wants for recycling.

City Attorney Romney had no comments at this time.

Following some brief reports and comments by council, Councilman Bohrer moved with a second by Councilman Mazzuca to retire to executive session. Ayes: 6. Nays: 0. Motion carried.

Following their return to open session, Councilman Bohrer moved with a second by Councilman Mazzuca to adjourn the meeting. Ayes: 6. Nays: 0. Motion carried.

Lower Elkhead Creek Restoration Project, Phase 1

Overview and Goals

Elkhead Creek is a large tributary to the Yampa River northeast of the town of Craig, with a drainage area of approximately 225 square miles. Since the late 19th century, Elkhead Creek's adjacent valley floor has been used for livestock grazing and hay production. In 1974, Elkhead Reservoir was constructed as an earthen-fill dam with a total capacity of 13,700-acre feet (AF) of water for industrial and recreational use. In 2006, the reservoir was enlarged for human supply and endangered fish flow management, which required raising the height of the dam 25 feet and created approximately 12,000 AF of new storage.

Lower Elkhead Creek – approximately nine miles in length from the Elkhead Reservoir dam outlet down to the confluence with the Yampa River – has experienced high to severe erosion and channel incision. Its transition from a healthy floodplain-connected creek to an incised, disconnected one is evident by steep vertical banks, lack of a riparian corridor and a water table 3-5 feet lower than it historically used to be. Landowners have been actively seeking solutions to improve the creek's ecosystem and maintain agricultural ways of life. A comprehensive plan that addresses the entirety of lower Elkhead Creek and all landowners' concerns is needed.

The goals of the proposed Lower Elkhead Creek Restoration Project are to 1) promote floodplain connectivity, 2) reestablish a native riparian corridor, 3) increase system resiliency to flooding, drought, and human activity, and 4) create healthier working lands in the Elkhead Creek valley. Phase 1 of this project (refer to attached maps) will focus on the first five miles of the creek directly downstream of the reservoir. By restoring more than 30 acres of riverine and riparian habitat, Phase 1 restoration efforts will help to a) stabilize the creek channel, b) protect and encourage local agriculture, c) provide tangible benefits to wildlife, and d) improve watershed health. Restoration efforts would include bank regrading, structural bank reinforcement (e.g., rock, logs, etc.), strategic planting of native riparian vegetation and adjusted land management.

On behalf of concerned landowners, Trout Unlimited (TU) is seeking support for Phase 1 restoration work on lower Elkhead Creek. TU works to conserve, protect and restore coldwater fisheries and their watersheds, and partners with landowners interested in improving agricultural operations and aquatic habitat. Phase 1 of the lower Elkhead Creek Restoration Project is expected to cost approximately \$1.5 million, and project supporters include:

- Natural Resources Conservation Service
- U.S. Fish and Wildlife Service
- Colorado Parks and Wildlife
- Yampa/White/Green Basin Roundtable
- Colorado Water Conservation Board
- Colorado River Water Conservation District
- Tri-State Generation and Transmission Association, Inc.
- Nature Conservancy

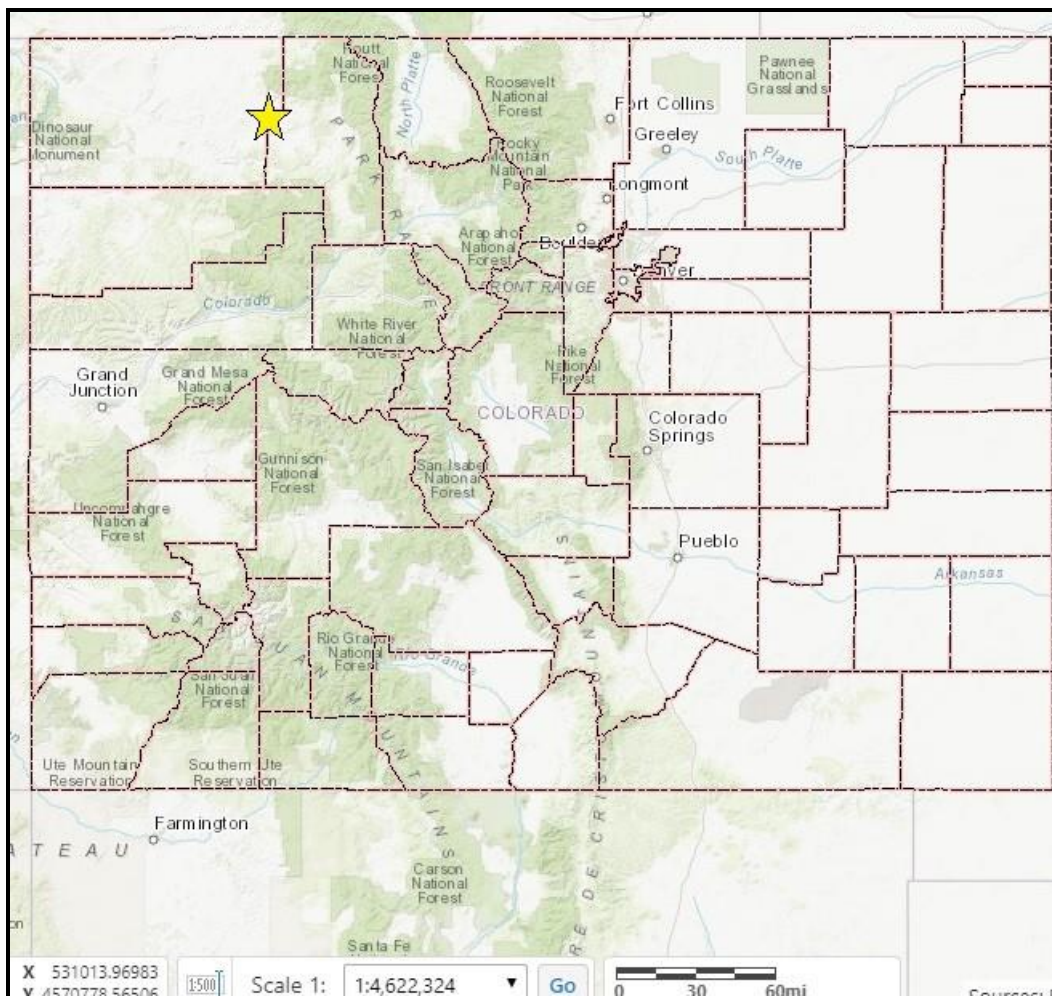


Photo 1. Location of Phase 1 project area within the state of Colorado.

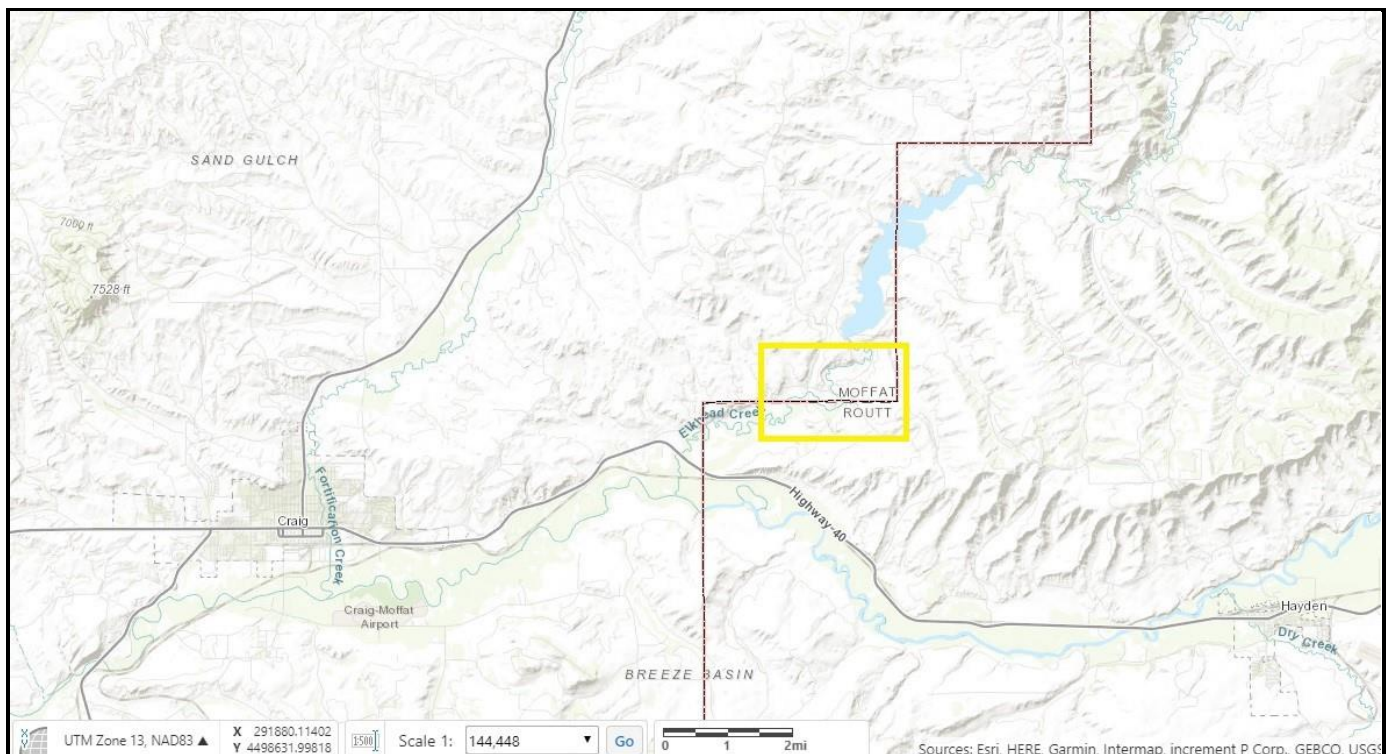


Photo 2. Location of Phase 1 project area, relative to the towns of Craig and Hayden, CO.

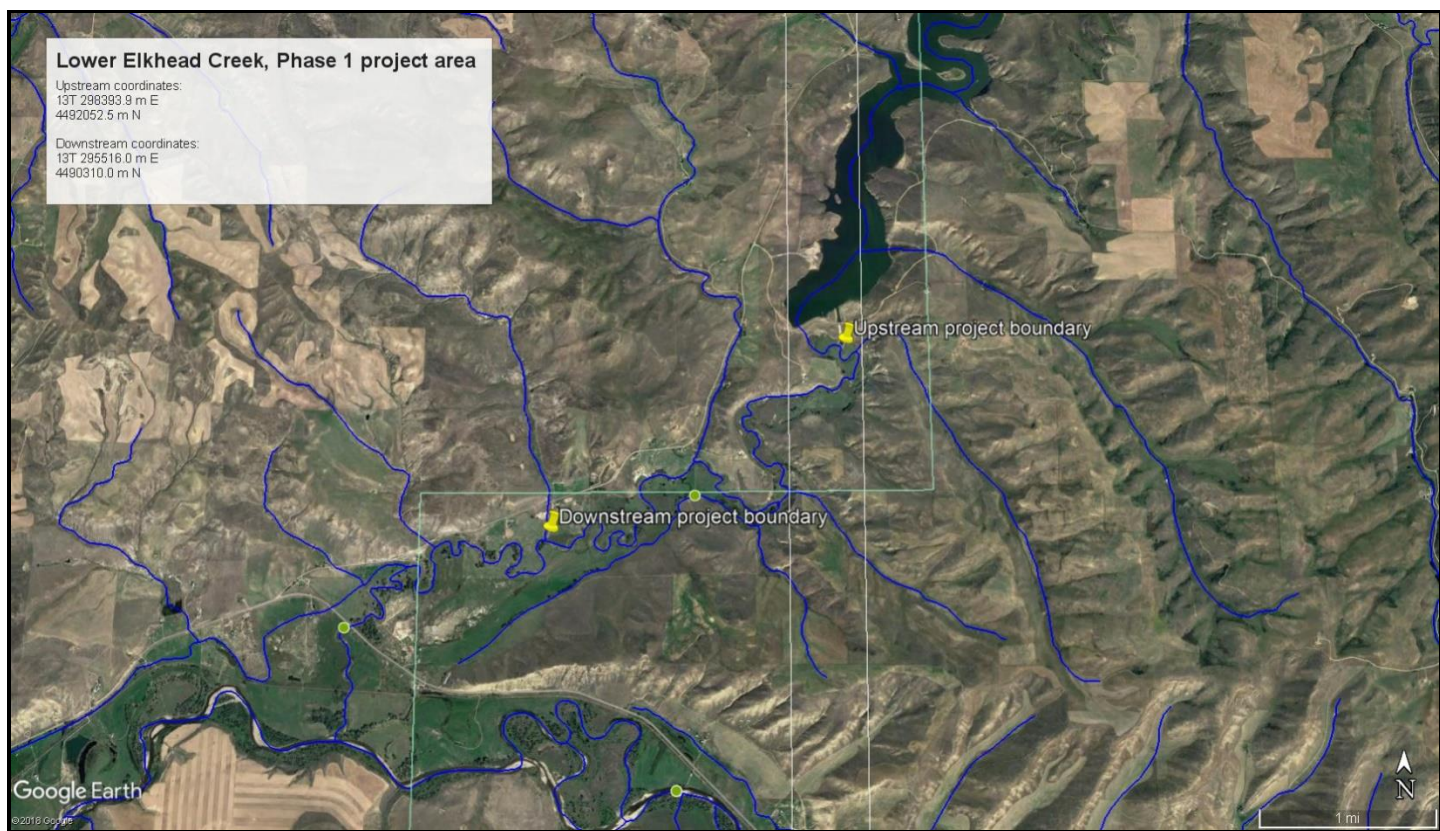
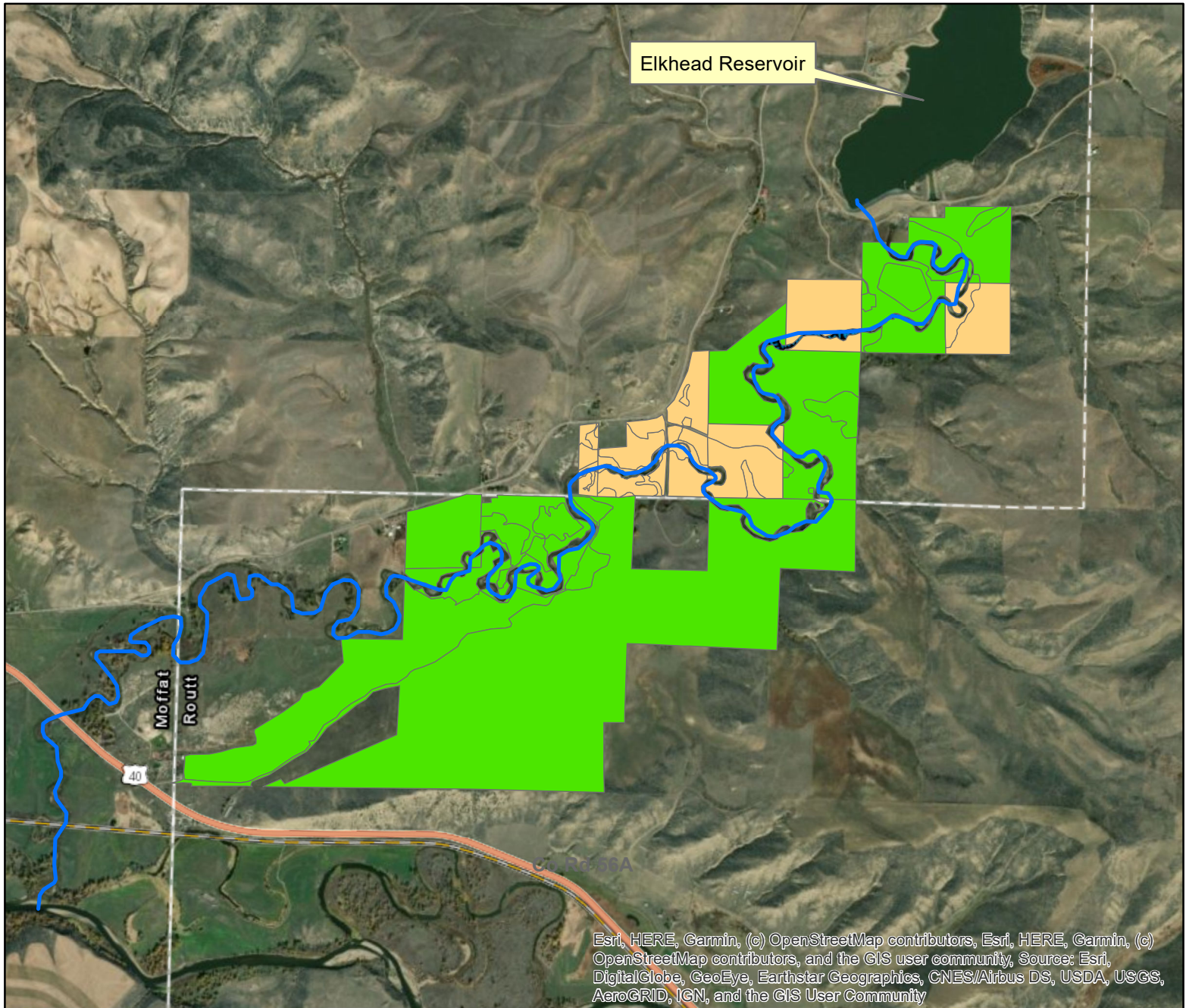


Photo 3. Upstream and downstream coordinates of the Phase 1 project area.

Lower Elkhead Creek Restoration Project Phase 1

Date: 09/25/19
Counties: Moffat and Routt



Legend

- Surveyed
- Unsurveyed
- Elkhead Creek

N



0 0.25 0.5 1 Miles

Evidence of excessive bank erosion and habitat degradation on lower Elkhead Creek (photos taken with permission from private landowners, Spring 2018).



1. Steep vertical banks and floodplain disconnection.



2. Continued bank erosion and loss of bank stabilizing vegetation.



3. Looking upstream at the Elkhead Reservoir spillway and adjacent agricultural land.



4. Excessive erosion putting existing irrigation infrastructure at risk.

Yampa/White/Green BRT

Application: Project Budget Timeline

Section 3 of 3

Please fill out the following budget and budget timeline table. For the Basin/State SWRF Grant desired date please indicated when you would like your grant application heard by the CWCB board (please review the CWCB WSRF grant guidelines for these dates). For the matching funds please indicate the latest date a matching grant will be awarded.

BUDGET / GRANT TIMELINE			
Item:	Amount:	Desired Date:	% of Total Project
Basin WSRF Grant Amount	\$50,000	November 2019	3.5%
State WSRF Grant Amount	\$150,000	February 2020	10.4%
Matching Funds	\$1,130,000	July 2020	80.0%
In - kind Match	\$119,000	NA	
Project Total:	\$1,449,000	July 2020	100%

Please fill out the matching funds table and add rows as needed. This table should list all matching cash provided by applicant, partners and other grants. The desired approval date column should list when the applicant will know if the funds are approved by other grantors. The final column should list if the funds are already secured, in process of being secured or will be requested after the Roundtables approval of funds.

Matching Funds/Grant and Timeline			
Matching Fund/Grant Entity	Amount	Desired Approval Date:	Funds Secured/In process/Requested after Roundtable approval
Applicant:	\$5,000	September 2019	Secured
NRCS	\$700,000 (\$45k secured)	May 2020 - May 2021	In progress
U.S. Fish & Wildlife Service (Partners Program)	\$5,000	December 2019	Secured
CWCB Watershed Restoration grant program	\$100,000	March 2020	In progress
CPW Wetlands grant program	\$150,000	October 2019	In progress
Tri-State	TBD	November 2019	In progress
Colorado River Water Conservation District	\$5,000	December 2019	In progress
City of Craig	TBD	December 2019	In progress
The Nature Conservancy	TBD	December 2019	In progress
Private landowners	\$65,000	May 2020	In progress
TOTAL:	\$1,130,000		

Please fill out the In-kind Matching fund table describing who, amount and what the in-kind match is.

In-kind Match and Timeline		
In-kind Matching Entity	Amount	Description

Enter Title of Project Under File Tab/Title Enter Title of Project Under File Tab/Title

Yampa/White/Green BRT

Applicant:		Pre- and post-project monitoring activities, organizing demonstration project field days and outreach, etc.
	\$4,000	
Private landowners	\$9,000	Riparian vegetation harveting and/or establishment, fence building
NRCS	\$105,000	Field work, surveying, engineered design work
TOTAL:	\$119,000	

Submit to Local Licensing Authority

J W SNACK'S GULF COAST BAR & B-QUE
210 EAST VICTORY WAY
Craig CO 81625-1916

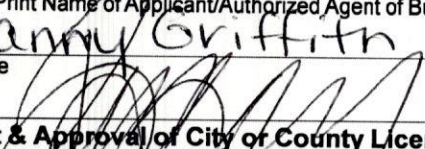
Fees Due		
Renewal Fee	500.00	
Storage Permit	\$100 X	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name J W SNACK'S LLC			Doing Business As Name (DBA) J W SNACK'S GULF COAST BAR & B-QUE		
Liquor License # 26-63052-0000	License Type Tavern (city)	Sales Tax License # 26630520000	Expiration Date 12/15/2019	Due Date 10/31/2019	
Business Address 210 EAST VICTORY WAY Craig CO 81625-1916				Phone Number 9708260468	
Mailing Address 210 EAST VICTORY WAY Craig CO 81625-1916			Email UWSNACKS@msn.com		
Operating Manager Danny Griffith	Date of Birth 12/5/58	Home Address 589 Tucker St Craig CO 81625		Phone Number 970-629-1224	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease					
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
3. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
6. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.					
Type or Print Name of Applicant/Authorized Agent of Business Danny Griffith				Title Owner	
Signature 				Date 10/28/19	
Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved.					
Local Licensing Authority For				Date	
Signature		Title		Attest	



300 West 4th Street, Craig, CO 81625 (970) 826-2000

POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: JW Snack's LLC
Address: 210 E. Victory Way
Craig, CO 81625
Trade Name: JW Snack's Gulf Coast Bar & B-Que
Phone Number: 826-0468
Location of Premises: 210 E. Victory Way
Type of License: Tavern
Action Date: 11/12/2019

Liquor Code Violations-past year: 0 - NONE

Comments: NO REASON FOR DENIAL.

William J. Leonard
Investigator
LEONARD 135

11-06-2019
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: JW Snack's, LLC
Address: 210 E. Victory Way
Craig, CO 81625
Trade Name: JW Snack's Gulf Coast Bar & B-Que
Phone Number: 970-826-0468
Location of Premises: 210 E. Victory Way
Type of License: Tavern
Action Date: 11/12/19
Meeting Time: 6:30 p.m.

The required inspection of the above named premises was performed on the 13 day of November, 2019.

The premises meets all requirements: Yes X No

Comments:

11-8-19 ① Needs Grease Hood and fire extinguishers certified.
② Needs Emergency/Exit light on east wall repaired.
completed 11-13-19

Mark El
Building Official

11-13-19
Date

Submit to Local Licensing Authority

**FIESTA JALISCO
410 RANNEY ST
Craig CO 81625**

Fees Due		
Renewal Fee	500.00	Paid 500.00
Storage Permit	\$100 X	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name FIESTA JALISCO NUMERO CATORCE LLC			Doing Business As Name (DBA) FIESTA JALISCO	
Liquor License # 06-33114-0000	License Type Hotel & Restaurant (city)	Sales Tax License # 06331140000	Expiration Date 11/14/2019	Due Date 09/30/2019
Business Address 410 RANNEY ST CRAIG CO 81625-2725				Phone Number 9708247103
Mailing Address 410 RANNEY ST Craig CO 81625			Email	
Operating Manager Diana L Lopez Leon	Date of Birth 9/18/1996	Home Address 925 W 1st ST #108 Craig CO 81625		Phone Number 970-824-7103
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
6. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.				
Type or Print Name of Applicant/Authorized Agent of Business Diana L Lopez Leon				Title MANAGER
Signature <i>Diana Lopez</i>				Date 10-15-19
Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved.				
Local Licensing Authority For				Date
Signature		Title		Attest



300 West 4th Street, Craig, CO 81625 (970) 826-2000


POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Fiesta Jalisco Numero Catorce LLC
Address: 410 Ranney St.
Craig, CO 81625
Trade Name: Fiesta Jalisco
Phone Number: 970-826-0500
Location of Premises: 410 Ranney St.
Type of License: Hotel and Restaurant
Action Date: 11/12/2019

Liquor Code Violations-past year: _____

Comments: No cause shown for denial


Investigator

10-22-19
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Fiesta Jalisco Numero Catorce LLC
Address: 410 Ranney St.
Craig, CO 81625
Trade Name: Fiesta Jalisco
Phone Number: 970-826-0500
Location of Premises: 410 Ranney St.
Type of License: Hotel and Restaurant
Action Date: 11/12/2019
Meeting Time: 6:30 p.m.

The required inspection of the above named premises was performed on the 8 day of November, 2019.

The premises meets all requirements: Yes X No

Comments:

Mark Ell
Building Official

11-8-19
Date

Submit to Local Licensing Authority

**O P BAR N GRILL
536 EAST VICTORY WAY
Craig CO 81625**

Fees Due		
Renewal Fee	500.00	
Storage Permit	\$100 X	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name O P BAR N GRILL INC THE		Doing Business As Name (DBA) O P BAR N GRILL		
Liquor License # 26-35967-0000	License Type Tavern (city)	Sales Tax License # 26359670000	Expiration Date 12/25/2019	Due Date 11/10/2019
Business Address 534 EAST VICTORY WAY Craig CO 81625-1854				Phone Number 9708248918
Mailing Address 536 EAST VICTORY WAY Craig CO 81625			Email	
Operating Manager Delbert Knez	Date of Birth 11-27-55	Home Address 536 E. Victory Way		Phone Number 970 629-8689
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
6. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.				
Type or Print Name of Applicant/Authorized Agent of Business The O.P. Bar & Grill Inc. Diana L Knez				Title Owner
Signature Diana L Knez				Date 11-12-19
Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved.				
Local Licensing Authority For				Date
Signature		Title		Attest



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: O P Bar N Grill, Inc
Address: 534 East Victory Way

Trade Name: O P Bar N Grill
Phone Number: 970-824-8918
Location of Premises: 534 East Victory Way
Type of License: Tavern (city)

Action Date: 11/26/19
Meeting Time: 6:30 p.m.

The required inspection of the above named premises was performed on the 20 day of November, 2019.

The premises meets all requirements: Yes X No

Comments:

Marki Ehl
Building Official

11-20-19
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: O P Bar N Grill, Inc.
Address: 534 East Victory Way

Trade Name: O P Bar N Grill
Phone Number: 970-824-8918
Location of Premises: 534 East Victory Way
Type of License: Tavern (city)
Action Date: 11/26/19
Meeting Time: 6:30 p.m.

Liquor Code Violations-past year: *None*

Comments: *No reason for denial*

WJ Leonard #135
Investigator

11-15-2019
Date

ORDINANCE NO. 1102 (2019)

AN ORDINANCE ADOPTING THE 2020 BUDGET AND SETTING APPROPRIATIONS FOR THE REVENUES AND EXPENDITURES, AND MAKING AND FIXING THE AMOUNT OF PROPERTY TAX LEVIES, FOR THE CITY OF CRAIG, COLORADO FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020.

Whereas, annually, in compliance with state law and the Charter of the City, the City Council must establish a budget, make and fix the amount of property tax levies, recognize revenues and appropriate the same for public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1: This Ordinance shall be referred to as the “Annual Appropriation Ordinance” for 2020.

Section 2: For the purposes of meeting the needs of the citizens of the community and providing appropriate municipal services, the budget, attached hereto and made a part hereof by reference, is hereby adopted as the 2020 Budget for the City of Craig.

Section 3: To provide sufficient revenues for such purposes, the City does hereby make and fix a total property tax mill levy of 18.996 mills to be assessed on each dollar of assessed valuation on taxable property within the corporate limits of the City of Craig to be divided as follows: 16.996 mills for the general fund of the City and 2.000 mills for the capital projects fund of the City.

Section 4: The Finance Director is hereby authorized to certify the adopted mill levy to the County Treasurer as required by state law.

Section 5: That the City expects and does hereby recognize total revenues and carryover reserves of \$37,904,128 from all sources which includes internal fund transfer of \$2,364,650 and hereby authorizes and appropriates the expenditure of such funds in the amount of \$23,898,150 which includes internal fund transfers of \$2,364,650 and for the purposes set forth, in the 2020 Budget, with all additional revenues and carryovers in the amount of \$14,005,978 be deposited in the appropriate reserves. Funds are budgeted by City Council at the Fund level and the City Manager is authorized to transfer by line item within a fund.

Section 6: This Ordinance shall become effective January 1, 2020, after publication and final passage by the City Council.

Section 7: A Public Hearing on the Ordinance was held on November 12, 2019 at the regular council meeting for public comment as required by the Charter.

Section 8: If any subsection, sentence, clause, or phase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 9: The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 10. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general warfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING by the City Council of the City of Craig, at its regular meeting held on the 12th day of November, 2019.

Jarrold Ogden, Mayor

ATTEST:

Liz White, City Clerk

READ, APPROVED AND PASSED ON SECOND READING by the City Council of the City of Craig, at its regular meeting held on the 26th day of November, 2019.

Jarrold Ogden, Mayor

ATTEST:

Liz White, City Clerk



PROPOSED

2020

ANNUAL BUDGET

2nd READING – 11/26/19



**CITY OF CRAIG
COLORADO
2020 MUNICIPAL BUDGET**

CITY MANAGER

Peter Brixius

MAYOR

Jared Ogden

COUNCIL MEMBERS

**Tony Bohrer
Andrea Camp
Chris Nichols
Paul James
Steven Mazzuca**

DEPARTMENT HEADS

**Bruce M. Nelson, Finance Director
Liz White, City Clerk/Personnel Director
Jerry DeLong, Chief of Police
Randy Call, Public Works Director
Dave Pike, Park/Recreation Director
Mark Sollenberger, Water/Wastewater Superintendent**

**CITY OF CRAIG
PROPOSED 2020 ANNUAL BUDGET**

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**CITY OF CRAIG
FISCAL YEAR 2020
EXECUTIVE SUMMARY**

The City of Craig Municipal Budget for fiscal year 2020 is hereby submitted in accordance with the “Local Government Budget Law” of the State of Colorado and the Craig Municipal Charter. The budget sets forth projections of City revenues and expenditures for the period January 1, 2020 through December 31, 2020.

The Municipal Budget establishes expenditure limits for all departments and operations, and reflects the goals, priorities and policies established by the Craig City Council for 2019.

In 2019 Federal Mineral Lease Payments and Severance Payments continued to lag historical values prior to 2016 which is expected based on the activity of the Oil & Gas industry in Moffat County, but reported with renewed vigor as payments well exceeded expectations. Sales tax revenue increases closely reflected projections made for 2019 as a result of a citizen approved 1.75% rate increase passed on November 7, 2017 and are expected to provide predictable revenue production in 2020’s budget.

Revenue Source Comparisons

DIRECT PAYMENTS		
Fiscal Year	Severance	FML
2020 Bud.	\$280,000	\$300,000
2019	\$476,440	\$503,440
2018	\$238,620	\$299,670
2017	\$206,382	\$581,085
2016	\$182,146	\$637,846
2015	\$520,512	\$574,849
2014	\$530,449	\$913,081
2013	\$359,973	\$756,991
2012	\$534,162	\$919,067
2011	\$387,877	\$1,006,660
2010	\$273,619	\$989,031
2009	\$875,862	\$1,107,757

CITY SALES TAX			
Monthly	2019 Budget	2019 Actual	2020 Budget
Jan	\$467,780	\$441,795	\$441,795
Feb	\$445,221	\$427,871	\$429,871
Mar	\$501,970	\$487,231	\$491,231
Apr	\$504,385	\$470,971	\$476,971
May	\$588,880	\$553,613	\$561,613
Jun	\$563,236	\$575,722	\$583,722
Jul	\$527,356	\$559,171	\$567,171
Aug	\$555,893	\$571,754	\$579,754
Sep	\$538,635	\$584,199	\$592,199
Oct-Est.	\$543,150	\$560,000	\$568,000
Nov-Est.	\$485,000	\$616,000	\$624,000
Dec-Est.	\$517,000	\$635,000	\$643,000

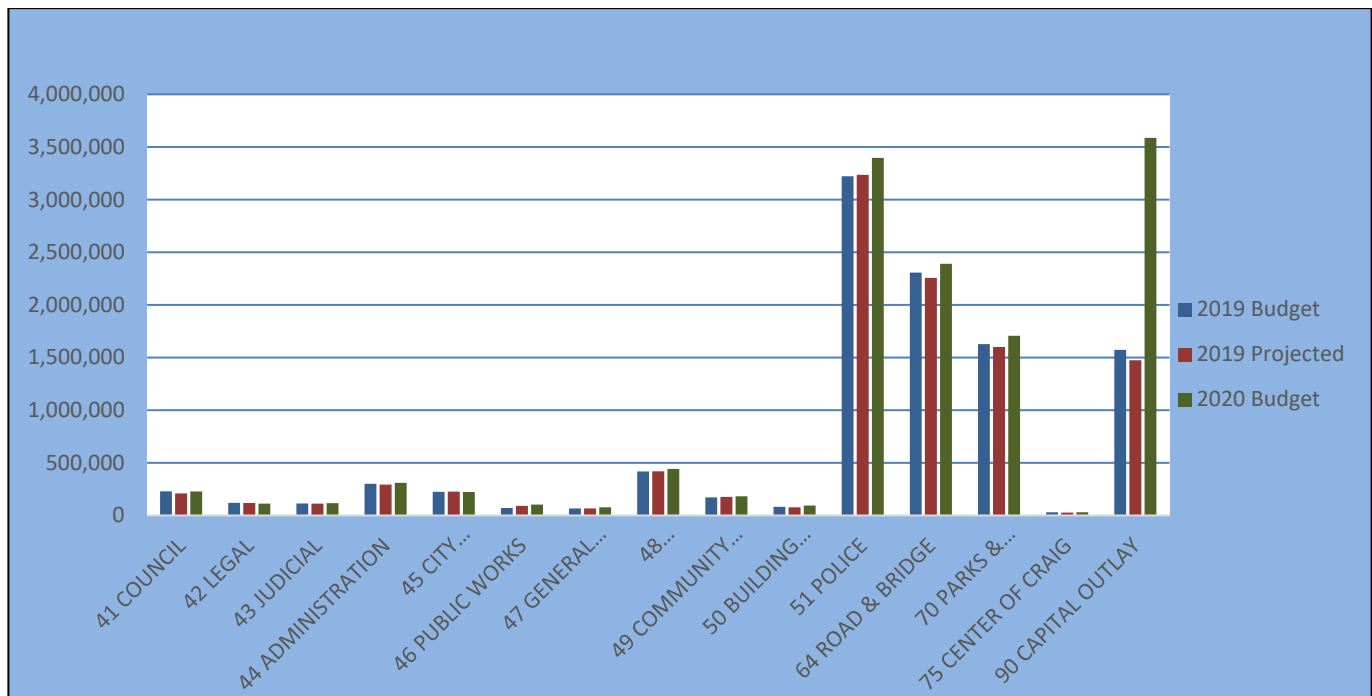
The 2020 budget takes a reasoned, but aggressive approach to economic development, community amenity improvements and investment in planning activities. With the passage of the increase in city sales tax rate the City is meeting its promised obligation to invest in recreation and business development. City staff will continue to look for fiscal efficiencies in every department as we develop, bid and execute various projects. The General Fund will continue to provide a similar level of services and ongoing infrastructure development. Forecasted operating fund balances for the end of 2020 allow for a minimum reserve of 25% and projected ending General Fund balance reserve of 66%.

General Fund

The General Fund **Budgeted Revenues** through the end of 2020 are projected at **\$12,411,090** which is \$483,805 more than the **2019 projected performance of \$11,927,285**. The increased revenue performance year-over-year in 2019 can be largely attributed to the Sales Tax increase which took effect July 1, 2018 and the greater than expected direct payment receipts from FML and severance.

BUDGETED AND HISTORICAL GENERAL FUND PERFORMANCE			
Fiscal Year	Revenues	Expenses	Capital Outlay
2020 Bud.	\$12,411,090	\$9,405,570	\$3,586,200
2019 Est.	\$11,927,285	\$8,901,704	\$1,473,650
2018	\$10,371,792	\$8,131,254	\$1,396,319
2017	\$8,390,908	\$7,658,850	\$718,338
2016	\$8,809,022	\$8,045,624	\$854,127
2015	\$8,892,765	\$8,231,314	\$539,721
2014	\$9,020,264	\$8,717,373	\$633,440
2013	\$8,083,064	\$9,031,638	\$1,007,174
2012	\$9,614,802	\$8,058,136	\$1,092,813
2011	\$9,078,267	\$7,807,777	\$1,168,119
2010	\$9,751,305	\$7,856,966	\$1,284,223
2009	\$10,080,803	\$8,178,833	\$1,775,537

The General Fund **projected expenditures** through the end of 2019 are forecast to be **\$8,901,704** which is almost \$78,000 less than budgeted for 2019 and \$503,966 less than currently budgeted for 2020. Expected carryover for a number of projects into 2020 include the Water Treatment and Distribution project, Breeze Park project improvements, Victory Way and 4th Street transition project landscaping, possibly the City/CDOT shared use path and CDOT ADA ramp construction.



As previously mentioned, the City strives to maintain a General Fund balance reserve of at least **25%** of operating costs. Projected reserves at the end of 2020 are 66% of O&M. The total ending fund balance for 2020 is reported to be **\$6,581,974**.

With the passage of a ballot measure allowing for the sale of recreational marijuana in our City, we could see additional sales tax revenues at a level initially projected at **\$200,000**. The level of service, number of operations and the amount of time needed to establish these retail centers will ultimately determine revenues generated from these operations.

Water, Wastewater, and Solid Waste Enterprise Funds

Both the water and wastewater utility will be incorporating rate increases as initially established and approved by the council in 2018 and for each of the next 5 years of 2% and 3% respectively per year.

The Water Utility is expected to generate revenues of \$6,775,400 from operations during 2019. \$3,700,000 represents income from grants and loans. The 2019 O&M and capital expense budget is expected to be \$6,695,350 of which include capital projects for the Round Bottom Tank and water improvement project. Revenues in 2020 are projected at \$3,135,400 and O&M and capital expense is projected at \$3,394,820.

The Wastewater Utility (WWU) is expected to generate revenues in 2019 of \$1,721,951. The 2019 O&M and capital expense budget is expected to come in at \$1,841,140. In 2020, revenues are projected at \$1,311,543 and total expense of \$2,588,600. The sludge line replacement project continues to be a significant need and the first phase of the project is slated for 2020 at a cost of \$1.1 million. As a result of capital projects in 2020, reserves for the wastewater fund will decline by ½ to just under \$900,000 which still allows for a reserve balance equal to 64% of O&M costs. In order to complete the capital project needs for 2021, the WWU may need to consider a low interest loan to finish the sludge line replacement project in 2021 in order to maintain a reasonable reserve balance.

In 2020 the Solid Waste Utility is expected to generate revenues of \$1,629,800 from operations. The 2020 O&M and capital expense budget is expected to be \$1,620,050 with the anticipated purchase of a new truck for the enterprise.

Capital Projects Fund

The Capital Projects fund budget revenues and expenses drops dramatically in 2020 as we are not carrying the \$930,000 shared use project into 2020 and results in total expenses of \$153,000 for the replacement of curb, gutters and sidewalks. Future expense will be required in order to complete the shared use path from Riford Road to Wicks Avenue.

ACET Fund (All Crimes Enforcement Taskforce)

The ACET Fund is set up to provide joint funding from participating governmental agencies to combat crime in this region. The total expected contributions for 2020 is projected to increase to \$85,500 with operations budget set at \$89,370. The fund balance reserve will be used to make up the difference between 2020 contributions and the operations budget.

Northwest Colorado Museum Budget Summary

The 2020 budget will contain a new budget summary for this establishment and ownership will transfer from Moffat County to the City of Craig anticipated by January of 2020. The budget reflects a \$300,000 transfer from the General Fund in order to maintain museum operations. Total revenues are projected at \$351,400 and total O&M is projected at \$329,280. Museum cash reserves at the time of the transfer are projected at **\$189,859**.



Medical Benefits Fund

The Medical Benefits Fund is an intergovernmental fund that reflects the cost of providing medical, dental, eye care, and life insurance to all city employees. The fund looks to draw down reserves by almost \$30,000 in 2020. In future years, employer and employee contributions should generally provide for these benefits in total. Reserves can and will be used on occasion to soften the impact of dramatic premium and plan changes or benefit deductible changes, but eventually will have to be balanced.

Basis of Budgetary Accounting

The General Fund and Special Revenue Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting, when the related fund liability is incurred. Enterprise Funds are accounted for using accrual basis of accounting, revenues and expenditures are recognized when incurred.

Budget Summary

The total combined expenses for all funds are \$23,849,640 with total anticipated fund balance reserve being \$13,980,838.

In summary, the City Council continues to address the slow economic recovery in a prudent and fiscally responsible manner. Their assistance and leadership in preparation of this budget is appreciated.

Staff is commended for the professionalism they applied when preparing draft department budgets, and their continued understanding of the difficult economic conditions the community faces is appreciated.

Budget Strategy and Objectives

Fiscal year 2019's positive projection of activities and achievements may have started and continue in fiscal 2020 what may be considered one of the most pivotal budget cycles in the history of our City. The daunting nature of the economic storm clouds on our horizon are in a word, foreboding. The construct of the 2020 budget has been both aggressive and deliberate in the formation of its goals and outcomes. Many of the capital projects are intended to further a much longer-term economic vision for the City of Craig.

The 2020 Budget is a compilation of effort that reflects the vision of the City Council as they represent the Citizens of Craig and the contributions of administrative staff, department leaders and the skillful preparation of Finance Director Bruce Nelson. The budget not only addresses the City's financial stability regarding the management of projected revenues and expenses, it also addresses the completion of projects that are essential to maintaining our infrastructure and service delivery to the community. The city department directors, administrative staff and finance specialists proposed their operating and capital budgets for 2020 resulting in investments in equipment, machinery and facilities necessary to deliver expected services, infrastructure improvements and projects during the fiscal year. These expenditures have been reviewed by the oversight of the Mayor and City Council through a process of deliberation and evaluation.

The 2020 Budget also addresses current and prior council commitments made to the community and its voters in many areas. Final 2020 outcomes include investments in economic development, city amenity improvements for the health of its citizens, businesses and entrepreneurs and sound and secure management of the city's reserves as stipulated by the State of Colorado. Some of the areas of focus and investment for 2020 include the following:

2020 Proposed Projects, Potentially Grant Funded

- ****Economic Development \$200,000** – Includes Local Business Development Grant Awards
 - ****General Fund DOLA Carryover – Cowork/Innovation Center Planning and Imp. Grant \$26,000**
 - ****General Fund DOLA – Regional Solar Planning Project \$266,700**
 - ****General Fund EPA – Brownfield Project Assessment Grant \$300,000**
 - Yampa Ave. Sidewalk Improvements – 500 Blk. \$200,000 Potential Grant Funding for this Project
 - Colorado Northwest Museum Funding \$300,000
 - ****Craig/Moffat Regional Housing Assessment Study**
 - Park Expansion Land Purchase \$250,000
- ** Denotes Projects to be All or Partially Funded with Grant Awards/Applications to be Submitted or have been Awarded**

Other Department Expenses & Capital Expenditures

- Personnel - General Fund PD – Incremental Staff Addition - Patrol Officer = \$87,300
 - Personnel - Compensation Increase COLA – All Funds / 3% = \$163,827
 - General Fund PD Vehicles = \$156,000
 - General Fund R&B Vehicles = \$507,500
 - General Fund R&B Overlay and Stormwater \$330,000
 - General Fund P&R Diversion Park Eng. \$125,000 ******
 - General Fund P&R Wave Pool Imp. \$180,000
 - Skatepark Planning & Construction \$400,000
- **TOTAL = \$1,862,327**

Enterprise Funds

- Water Fund Barclay Tank Repairs = \$170,000
 - Water Fund Water Plant Components = \$430,000 – 3 Projects
 - **Wastewater Fund Collection Sys. Enhancement \$50,000 ********
 - **Wastewater Fund Collection Sys. = \$400,000 ********
 - **Wastewater Fund Sludge Line = \$1,100,000 ********
 - Solid Waste International w/Hooks Lift System = \$195,000
- **Total = \$2,345,000**

**** Denotes Grant Funded Requests Pertaining to this Project**

The 2020 Budget is intended to achieve a fiscal spending road map that will provide funding for the tactical and strategic initiatives required to maintain and improve our infrastructure and advance our economic development efforts.

As we look to develop a data driven economy to help us target our precious financial investments more effectively, further plan development will be incorporated into these efforts that include:

- Regional Housing Assessment Study to assist in identifying how best to target developers' efforts to satisfy workforce housing, senior housing, resident campus housing needs. Also discovering the need for ownership vs. rental housing and the migratory impact to our housing stock
- Ongoing development of business tracking that incorporates an understanding of trends among our small businesses and needed support to overcome some of the impediments to growth.
- Digital and Social Marketing efforts to target a location neutral workforce and attraction to key events and sites in the Craig area.
- Opportunity Zone Prospectus and marketing plan approach.

As a community, we need to be effectively gathering and disseminating information in real-time to prevent missing key opportunities for business growth and development. We hope to also plan our activities in a way that will improve the attractiveness of our City to our residents and visitors. Our mindset must be poised to ensure that every dollar spent corrects real problems and furthers our economic future.

This paragraph dealing with downtown revitalization has not changed much from last year's discussion. Ongoing efforts to revitalize our downtown continues to be an important topic as we look at community aesthetics, entertainment venues for citizens, visitors and college students, downtown blight and maintenance of streets and walks. Data and architectural drawings produced from a 2014 study will be utilized for possible future downtown development along with our business development grant for capital acquisition and site enhancement.

In 2020 expect the Craig City Council and staff to take on a heightened level of effort in supporting the coordination with LMD, DBA, CNCC, MCTA, the Craig City Chamber of Commerce and other philanthropic organizations. This effort by the City Council recognizes that the City is establishing Economic Development as a budgetary and resource mission to grow and diversify our economy, and while historically always an active partner with ED efforts, the City will work to expand its role to help drive results through its collaborations and City resources.

A key 2018 development was the completion of the Parks and Recreation Master Planning process. That plan will now take on an important role in establishing the future amenities the City would like to target for development in future years. While the development of a Craig Recreation Center is the #1 survey response from the community, bi-modal Trail development and river access and development is considered key to recreational sites and activities that the residents and visitors would most likely want improved.

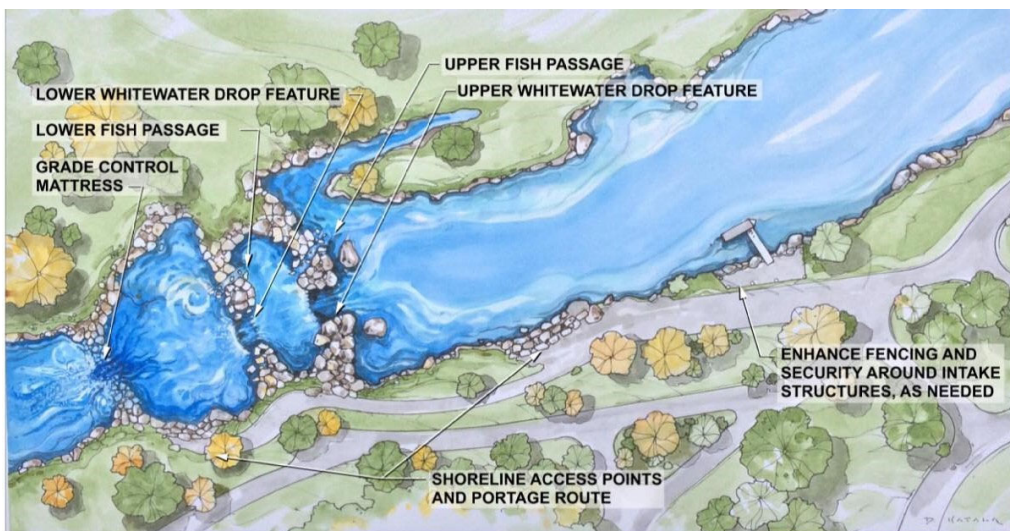
Engineering dollars are proposed for 2020 to complete the planning for river access and the whitewater enhancements proposed. Bimodal trails development activities will become a more prominent planning effort in 2020 with the City Council, CDOT and Moffat County. Connecting recreational destinations with suitable trails will be the hub of this planning activity as we pursue future funding options.

Ongoing support from the City Council is driving activity and planning efforts to bring about aesthetic improvements along our major arteries throughout Craig and especially to the downtown business district. The City has refined our list of project considerations for the Transportation Planning Region (TPR) for 2020 and future years to include a number of trail projects. In 2019 site improvements related to east and west bound traffic transitions to and from 4th Street and East and West Victory Way were the target of aesthetic and pedestrian improvement. Unfortunately, we were unable to complete this effort and plan to do so in 2020.



To-date, CDOT discussions related to multi-modal transportation from Fortification Creek to Ranney Street have included elimination of one west bound lane through this portion of our community making the addition of a multi-modal traffic lane possible along Victory way to Ranney Street and south to Loudy-Simpson. The discussion has expanded to include another alternative for East Victory Way to include potential consideration of a 2-way street through the core downtown area. This change will require discussions and public participation in order to ensure that all aspects of such a proposal are considered.

The Parks and Recreation Master Planning process is gaining more traction as a result of the formation of the Joint Services Work Group. Undertaking discussions about how to create efficiencies that would allow improvements to Loudy-Simpson Park, an asset that the community feels the City of Craig and Moffat County needs to focus on for the benefit of our economic diversification planning is one of many discussion points be further planned for.



The culmination of 2 years of ongoing effort related to the build-out of a gigabyte to the door fiber network for residents and commercial customers is partially a reality in 2019 and should be much more robust during the first half of 2020. Yampa Valley Electric Association, a member-owned cooperative, has taken on the construction of this significant project as a benefit to city and county and their members. They are now deploying a fiber broadband distribution network largely by utilizing their existing electric service infrastructure within parts of the City of Craig. This buildout will allow the City and other anchor institutions to develop their own Wide Area Networks (WAN) in 2020 by integrating their remote locations. Planning for the City WAN is currently underway.

Also recognized are the economic challenges that lie ahead for our city and county. Our area relies heavily on the primary private sector employment created by several coal mining operations and two coal fired power plants.

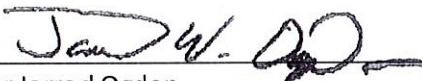
These operations are under continual threat of litigation and regulatory created burdens. This clean and low-cost source of electric power for the citizens of Moffat County and our great nation is in danger of being forced out of business unless there is significant governmental intervention. Scheduled closing of Unit #1 of the Tri-state power plant in 2025 is expected with future shutdowns likely and sooner than expected. Mining operations at Trapper will cease by 2026 and reclamation efforts will continue at that site for 3-4 years beyond that date. Hayden Station is expected to phase out all operations beginning in 2025 through 2034. Colowyo and Twenty Mile will be impacted by these power plant closures.

The City is also seeing the result of regulatory changes to the Clean Water Act and lowering of regulatory limits for chemical parameters related to the Safe Drinking Water Act. In addition, discharge limits from our wastewater processing facilities are continually revised, reaching instrumentation limits of detection and below. While we agree with improvements to potable water and the quality of our effluent discharge, minor changes can and do amount to millions in modifications to our processes. In 2020 we will complete the disinfection and distribution improvements to water treatment at a cost of over \$3.3 million and begin the phasing of sewage sludge lines projected to cost over \$2.1 million over the next couple of years. This level of financed improvements will continue over the next 10 years which has necessitated the completion of the recent rate study in 2018 along with council's passage of the first of 5 consecutive water rate increases between 2019 and 2023.

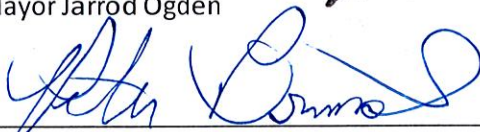
From an operational standpoint during 2019, the City Council is particularly interested in finding solutions for more efficacy in government as it relates to fiscal improvements, operational integrity and aesthetic improvements throughout the community, especially as it relates to blight in our residential and commercial areas. Many in Craig are also focused on the future essential opportunities for our youth in terms of recreational development, jobs and education. The 2020 budget addresses a number of these goals.

Within the 2020 Budget, a 3% compensation Cost-of-Living increase is incorporated for employees of the City and medical benefits were primarily the same as 2019 with a marginal 2% increase passed through from CEBT.

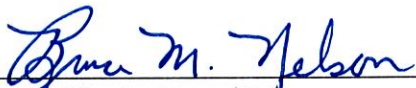
Finally, significant revenues will be sought through grants in 2019 to support capital project improvement as mentioned previously, and if successful on all fronts would total approximately \$1,300,000. Currently, we will be seeking this funding through the Department of Local Affairs, GOCO, LMD and the Associated Governments of Northwest Colorado.



Mayor Jarrod Ogden



City Manager Peter Brixius



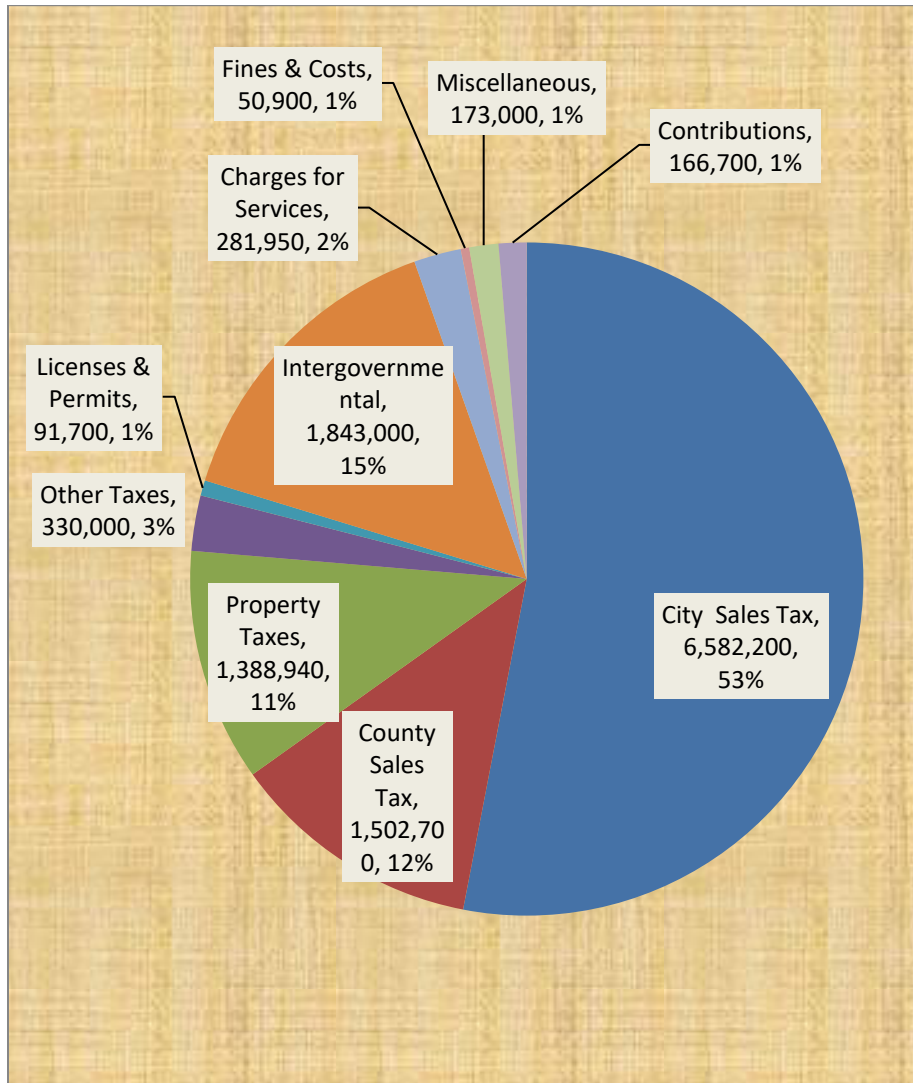
Finance Director Bruce Nelson

CITY OF CRAIG 2020 BUDGET COMBINED STATEMENT OF ALL FUNDS						
DESCRIPTION	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
GENERAL FUND						
41 COUNCIL	214,787	197,603	228,630	209,080	227,730	(900)
42 LEGAL	96,541	101,196	120,000	117,310	111,360	(8,640)
43 JUDICIAL	49,473	90,223	113,120	111,710	115,790	2,670
44 ADMINISTRATION	232,466	353,963	300,415	291,895	308,780	8,365
45 CITY CLERK/PERSONNEL	241,814	238,159	224,120	225,690	222,670	(1,450)
46 PUBLIC WORKS	69,456	79,077	70,615	89,945	103,400	32,785
47 GENERAL SERVICES	7,054	12,054	66,400	66,400	76,400	10,000
48 FINANCE/ACCOUNTING	290,749	299,034	417,540	419,440	442,340	24,800
49 COMMUNITY DEVELOPMENT	101,039	142,258	171,055	176,080	182,110	11,055
50 BUILDING MAINTENANCE	57,921	50,275	82,070	76,080	94,280	12,210
51 POLICE	3,064,859	3,107,785	3,220,890	3,235,656	3,395,530	174,640
64 ROAD & BRIDGE	1,975,445	2,049,243	2,306,770	2,256,305	2,389,330	82,560
70 PARKS & RECREATION	1,230,011	1,383,263	1,627,720	1,599,713	1,705,750	78,030
75 CENTER OF CRAIG	27,234	19,703	30,200	26,400	30,200	0
90 CAPITAL OUTLAY	699,715	1,159,494	1,571,845	1,473,650	3,286,200	1,714,355
80 DEBT SERVICE	0	0	0	0	0	0
TRANSFERS	0	8,628	0	0	300,000	300,000
GENERAL FUND	8,358,565	9,291,959	10,551,390	10,375,354	12,991,870	2,440,480
WATER FUND	2,641,435	3,307,322	8,877,820	6,695,350	3,394,820	(5,483,000)
WASTEWATER FUND	1,497,881	1,370,444	2,166,505	1,841,140	3,003,360	836,855
SOLID WASTE FUND	1,333,102	1,533,111	1,663,050	1,590,390	1,620,050	(43,000)
CAPITAL PROJECTS FUND	166,088	367,589	1,495,625	1,550,400	153,000	(1,342,625)
ACET FUND	54,146	43,464	74,290	58,930	89,370	15,080
MEDICAL BENEFITS FUND	1,958,735	2,014,014	2,269,750	2,103,200	2,316,400	46,650
MUSEUM FUND	0	0	0	0	329,280	329,280
TOTAL OTHER FUNDS	7,651,387	8,635,943	16,547,040	13,839,410	10,906,280	(5,640,760)
TOTAL CITY OF CRAIG	16,009,951	17,927,902	27,098,430	24,214,764	23,898,150	(3,200,280)

GENERAL FUND

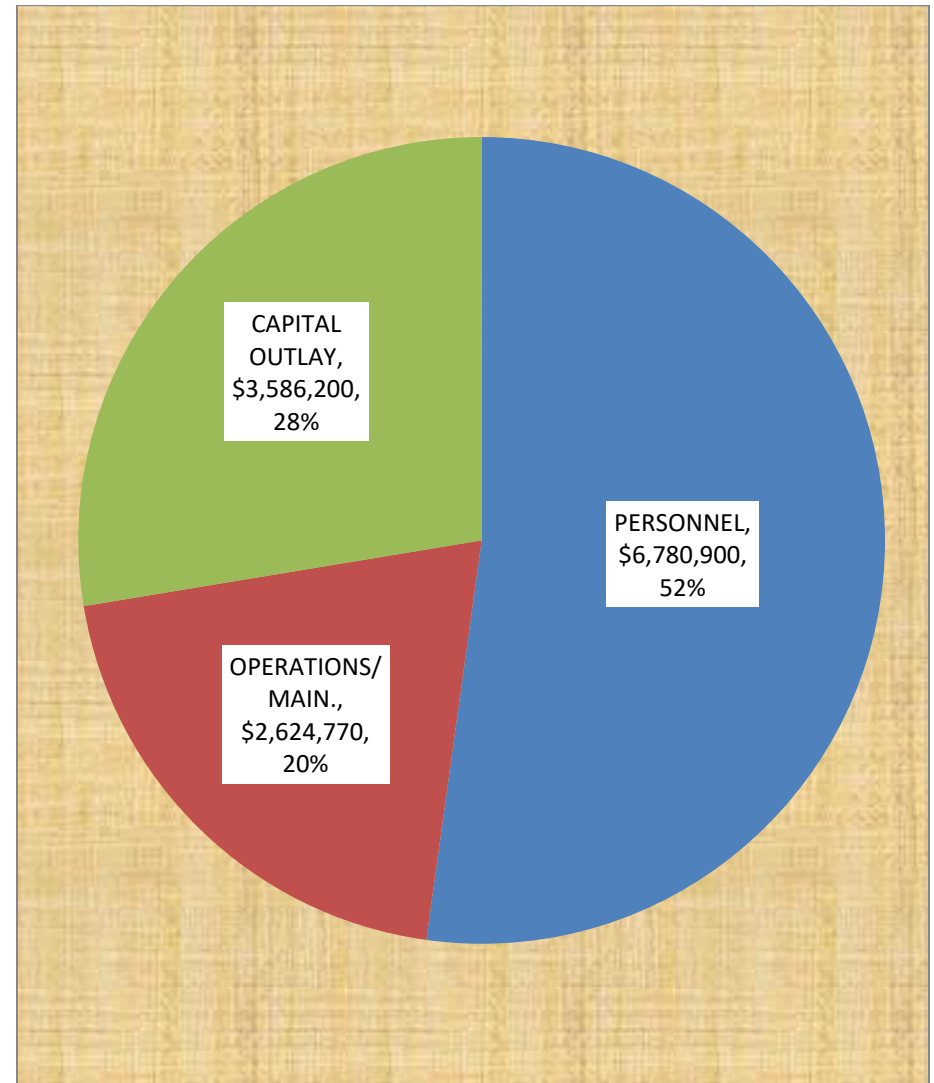
CITY OF CRAIG 2020 BUDGET GENERAL FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Proposed	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Reserved-Tabor Act	241,369	254,691	262,046	288,369	267,051	
Unspendable (Inventory&CompAbsence)				12,838		
Restricted Funds						
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000	
County R&B	0	0	0	0	0	
Conservation Trust	0	0	0	0	0	
Unreserved-Undesignated	4,430,893	4,449,914	3,971,693	5,247,616	6,833,703	
TOTAL Beginning Fund Balance	4,714,262	4,746,605	4,275,739	5,590,823	7,142,754	
REVENUES:						
Taxes	6,546,068	8,346,346	9,225,675	9,606,875	9,803,840	578,165
Licenses & Permits	115,249	164,239	100,100	95,430	91,700	(8,400)
Intergovernmental	1,303,572	1,131,148	890,860	1,673,230	1,843,000	952,140
Charges for Services	216,278	292,376	274,690	263,850	281,950	7,260
Fines & Costs	53,924	42,187	60,500	44,900	50,900	(9,600)
Miscellaneous	83,063	198,722	103,100	173,000	173,000	69,900
Contributions	72,754	195,674	70,000	70,000	166,700	96,700
Others	0	1,100	0	0	0	0
TOTAL Revenues	8,390,908	10,371,792	10,724,925	11,927,285	12,411,090	1,686,165
O&M EXPENDITURES						
41 COUNCIL	214,787	197,603	228,630	209,080	227,730	(900)
42 LEGAL	96,541	101,196	120,000	117,310	111,360	(8,640)
43 JUDICIAL	49,473	90,223	113,120	111,710	115,790	2,670
44 ADMINISTRATION	232,466	353,963	300,415	291,895	308,780	8,365
45 CITY CLERK/PERSONNEL	241,814	238,159	224,120	225,690	222,670	(1,450)
46 PUBLIC WORKS	69,456	79,077	70,615	89,945	103,400	32,785
47 GENERAL SERVICES	7,054	12,054	66,400	66,400	76,400	10,000
48 FINANCE/ACCOUNTING	290,749	299,034	417,540	419,440	442,340	24,800
49 COMMUNITY DEVELOPMENT	101,039	142,258	171,055	176,080	182,110	11,055
50 BUILDING MAINTENANCE	57,921	50,275	82,070	76,080	94,280	12,210
51 POLICE	3,064,859	3,107,785	3,220,890	3,235,656	3,395,530	174,640
64 ROAD & BRIDGE	1,975,445	2,048,243	2,306,770	2,256,305	2,389,330	82,560
70 PARKS & RECREATION	1,230,011	1,383,053	1,627,720	1,599,713	1,705,750	78,030
75 CENTER OF CRAIG	27,234	19,703	30,200	26,400	30,200	0
80 DEBT SERVICE	0	0	0	0	0	0
99 CENTER OF CRAIG	0	0	0	0	0	0
TOTAL O&M Expenditures	7,658,850	8,131,254	8,979,545	8,901,704	9,405,670	426,125
TOTAL REVENUES LESS O&M EXPENDITURES	732,058	2,240,537	1,745,380	3,025,581	3,005,420	
CAPITAL OUTLAY AND TRANSFERS						
90 CAPITAL OUTLAY	699,715	1,159,494	1,571,845	1,473,650	3,286,200	1,714,355
TRANSFERS to Museum Fund		236,825	0	0	300,000	300,000
TOTAL CAPITAL OUTLAY & TRANSFERS	699,715	1,396,319	1,571,845	1,473,650	3,586,200	2,014,355
TOTAL O&M EXPENDITURES & CAP. OUTLAY	8,358,565	9,527,574	10,551,390	10,375,354	12,991,870	2,440,480
REVENUES VS TOTAL EXPENDITURES	32,343	844,218	173,535	1,551,931	(580,780)	
ENDING FUND BALANCE:						
Reserved-Tabor Act	254,691	254,691	269,386	267,051	282,170	
Restricted Funds						
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000	
County R&B	0	0	0	0	0	
Conservation Trust	0	0	0	0	0	
Reserved for Operations 25%					2,351,418	25%
Unreserved-Undesignated	4,449,914	5,294,132	4,137,888	6,833,703	3,886,387	41%
TOTAL Ending Fund Balance	4,746,605	5,590,823	4,449,274	7,142,754	6,561,974	

GENERAL FUND 2020 Proposed Revenues



\$12,411,090

GENERAL FUND 2020 Proposed Expenses



\$12,991,870

CITY OF CRAIG 2020 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY							
Acct No	Account Description	2017 Actual	2018 Actual	Revised 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
GENERAL FUND							
TAXES							
10-31-10000	PROPERTY TAXES	1,251,283	1,193,110	1,194,175	1,194,175	1,276,940	82,765
10-31-11000	PROPERTY TAXES DELINQUE	83	-161	0	0	0	0
10-31-20000	SPEC OWNERSHIP TAX	111,561	111,045	100,000	112,000	112,000	12,000
10-31-30000	COUNTY SALES TAX	1,306,699	1,609,675	1,378,000	1,487,800	1,502,700	124,700
10-31-40000	CIGARETTE TAX	19,656	16,368	20,000	12,000	10,000	-10,000
10-31-45000	MARIJUANA STATE SALES TAX	0	0	0	0	25,000	
10-31-50000	CITY SALES TAX	3,558,277	5,093,458	6,238,500	6,483,000	6,559,300	320,800
10-31-50001	SALES TAX - PENAL/INT	0	20,900	0	20,900	20,900	20,900
10-31-55000	SPEC EVENTS SALES TAX	0	925	0	2,000	2,000	2,000
10-31-60000	UTILITY BUSINESS TAX	292,843	296,314	295,000	295,000	295,000	0
10-31-90000	INT & PEN ON PROPERTY T	5,665	4,711	0	0	0	0
	TAXES Totals:	6,546,068	8,346,346	9,225,675	9,606,875	9,803,840	553,165
LICENSES & PERMITS							
10-32-12000	LICENSE/FEEES LIQUOR	6,068	4,877	6,000	6,900	6,500	500
10-32-12100	LICENSE/FEEES BUSINESS F	240	360	100	30	100	0
10-32-12200	LICENSE/FEEES PLANNING F	3,000	4,450	2,000	2,000	2,000	0
10-32-12300	LICENSE/FEEES BLDG PERMI	61,464	99,690	50,000	50,000	50,000	0
10-32-12301	LICENSE/FEEES COUNTY	42,291	38,700	40,000	25,000	30,000	-10,000
10-32-12400	LICENSE/FEEES ANIMAL	1,426	1,472	1,500	1,400	1,400	-100
10-32-12500	REMITTANCE FEES SALES TAX	0	522	0	1,000	1,000	1,000
10-32-12501	LICENSE/FEEES SPEC EVT S.T.	0	510	0	400	0	0
10-32-12502	LICENSE/FEEES SALES TAX	0	12,150	0	8,000	0	0
10-32-20000	OTHER PERMITS	760	1,507	500	700	700	200
	LICENSES & PERMITS Totals:	115,249	164,239	100,100	95,430	91,700	-8,400
INTERGOVERNEMENTAL							
10-33-00000	GRAND OLDE WEST DAYS	0	0	0	0	0	0
10-33-10000	GRANTS	2,553	1,975	7,000	8,500	200,000	193,000
10-33-10800	GRANTS LEGACY	0	0	0	0	0	0
10-33-13000	GRANTS OTHER	53,160	0	27,890	5,000	90,000	62,110
10-33-13100	GRANTS POL UNICOP	0	0	0	0	0	0
10-33-13200	GRANTS STATE (Broadband)	16,000	0	0	0	0	0
10-33-13300	GRANTS GOCO	0	0	150,000	150,000	0	-150,000
10-33-13400	GRANTS CDOT	0	32,347	0	13,650	0	0
10-33-13500	GRANTS DOLA - CO-WORK SP	0	0	0	0	21,000	21,000
10-33-13501	GRANTS DOLA - STUDY	0	0	0	0	25,000	25,000
10-33-13502	GRANTS DOLA - Solar Planning	0	0	0	0	200,000	200,000
10-33-13900	GRANTS EPA	0	0	0	0	300,000	300,000
10-33-16200	GRANTS ENERGY IMPACT	2,516	33,280	0	5,200	0	0
10-33-16300	GRANTS MISC COMM PROGRA	0	0	0	15,000	0	0
10-33-20000	MINERAL LEASE FUNDS	581,085	299,664	150,000	503,440	300,000	150,000
10-33-30000	VIN INSP FEES	1,430	1,265	1,200	1,000	1,000	-200
10-33-40000	DARE PROG-RESTR	0	0	0	0	0	0
10-33-53600	INT GOVT HWY USERS TAX	309,545	401,401	304,770	370,000	301,000	-3,770
10-33-53700	INT GOVT CONSERVATION T	87,405	90,338	85,000	90,000	90,000	5,000
10-33-53800	INT GOVT MV REGISTRATIO	43,495	32,258	45,000	35,000	35,000	-10,000
10-33-60000	SEVERANCE TAXES	206,382	238,620	120,000	476,440	280,000	160,000
10-33-70000	COUNTY R&B	0	0	0	0	0	0
10-33-90000	PAYMENT IN LIEU OF TAXE	0	0	0	0	0	0
	INTERGOVERNMENTAL Totals:	1,303,572	1,131,148	890,860	1,673,230	1,843,000	952,140
CHARGES FOR SERVICES							
10-34-40000	SALES - MERCHANDISE	74	1,631	0	0	0	0
10-34-49000	CHARGES POLICE SECURITY	0	0	0	0	0	0
10-34-49100	CHARGES SXO REGIST. FEE	1,775	1,816	1,200	1,200	1,200	
10-34-49252	CODE BOOKS	0	0	0	0	0	0
10-34-50000	PARKS & REC	0	0	0	0	0	0
10-34-54000	PARKS & REC MISCELLANEO	-72	2,256	0	1,500	0	0
10-34-54100	PARKS & REC TRAILBUSTER	0	0	0	0	0	0
10-34-54200	PARKS & REC AAU BASKETB	0	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY							
Acct No	Account Description	2017 Actual	2018 Actual	Revised 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
10-34-60000	MISC PARK FEES	3,180	4,894	3,500	7,000	4,700	1,200
10-34-64366	ASPHALT PATCHING	1,443	542	0	4,000	0	0
10-34-74300	POOL ADMISSIONS	40,394	53,535	47,650	42,000	47,625	-25
10-34-74400	POOL PRIVATE PARTY	1,800	1,175	1,000	1,000	1,000	0
10-34-74500	POOL SWIM LESSONS	16,363	17,440	16,750	16,750	16,750	0
10-34-74600	POOL PASSES	13,119	15,940	13,870	13,000	12,965	-905
10-34-74700	POOL PUNCH PASSES	202	245	100	700	600	500
10-34-74800	POOL FITNESS	3,257	2,669	2,000	2,000	2,000	0
10-34-74900	POOL COMM ED	3,156	2,289	4,050	3,500	3,415	-635
10-34-75000	POOL CONCESSIONS	25,852	27,532	27,000	25,000	25,000	-2,000
10-34-75100	POOL LOCKER FEES	76	42	80	0	0	-80
10-34-75200	POOL SODA MACHINE	0	0	0	0	0	0
10-34-75300	POOL STAFF UNIFORMS	1,123	450	600	800	800	200
10-34-95400	RECREATION PROGRAM FEES	12,468	23,402	3,050	1,200	3,050	0
10-34-95450	RECREATION SENIOR PROG.	0	0	20,000	20,000	20,000	0
10-34-95500	RECREATION CONCESSIONS	610	0	0	0	0	0
10-34-95600	RECREATION YOUTH SPORTS	44,053	44,054	37,400	41,100	46,625	9,225
10-34-95700	RECREATION ADULT SPORTS	9,711	8,145	11,440	7,350	11,440	0
10-34-95800	RECREATION SPECIAL EVEN	33,738	80,071	81,000	71,500	81,000	0
10-34-95900	RECREATION SPONSOR FEES	3,955	4,250	4,000	4,250	3,780	-220
	CHARGES FOR SVC Totals:	216,278	292,376	274,690	263,850	281,950	7,260
FINES & COSTS							
10-35-00000	FINES AND COSTS	53,474	41,311	60,000	44,000	50,000	-10,000
10-35-10000	DRUG SURCHARGE	0	0	0	0	0	0
10-35-51571	RESTITUTION/ANIMAL CONTR	0	0	0	0	0	0
10-35-52000	CODE ENFORCEMENT - FINES	450	877	500	900	900	400
	FINES & COSTS Totals	53,924	42,187	60,500	44,900	50,900	-9,600
MISCELLANEOUS							
10-36-00000	MISCELLANEOUS	16,846	91,441	15,000	15,000	15,000	0
10-36-16000	INTEREST CHECKING	169	957	100	15,000	15,000	14,900
10-36-16100	INTEREST INVESTMENTS	43,253	83,050	65,000	120,000	120,000	55,000
10-36-20000	RENTS & ROYALTIES	22,795	23,273	23,000	23,000	23,000	0
10-36-50000	CONT DOWNTOWN REDEVEL	0	0	0			0
	MISCELLANEOUS Totals:	83,063	198,722	103,100	173,000	173,000	69,900
CONTRIBUTIONS							
10-37-00000	CONTRIB FROM OTHER GOV	69,689	192,674	70,000	70,000	166,700	96,700
10-37-10000	CONTRIB PRIVATE	3,065	3,000	0	0	0	0
10-37-71700	CONTRIBUTION - 911 BOARD	0	0	0	0	0	0
	CONTRIBUTIONS Totals:	72,754	195,674	70,000	70,000	166,700	96,700
OTHER							
10-39-10000	SALE OF ASSETS	0	1,100	0	0	0	0
10-39-20000	BOND PROCEEDS	0	0	0	0	0	0
10-39-99000	TRANSFERS IN	0	0	0	0	0	0
	OTHER Totals:	0	1,100	0	0	0	0
GENERAL FUND Totals:		8,390,908	10,371,792	10,724,925	11,927,285	12,411,090	1,661,165

CITY OF CRAIG COUNTYWIDE SALES TAX

MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50% YEAR 2017 ACTUAL	37.50% YEAR 2018 ACTUAL	37.50% YEAR 2019 BUDGETED	37.50% YEAR 2019 PROJECTED	37.50% YEAR 2020 BUDGETED	% CHANGE RECEIVED 2019/2018	ESTIMATED % CHANGE in SALES
JAN	FEB	MAR	\$91,220.09	\$100,423.25	\$100,450.00	\$107,952.87	\$107,952.87	7.50%	8.98%
FEB	MAR	APR	\$84,759.24	\$94,676.33	\$94,600.00	\$108,802.40	\$109,202.40	14.92%	2.23%
MAR	APR	MAY	\$95,391.80	\$106,581.45	\$106,600.00	\$109,858.29	\$110,658.29	3.07%	
APR	MAY	JUN	\$104,935.76	\$107,382.50	\$107,400.00	\$113,479.47	\$114,679.47	5.68%	
MAY	JUN	JUL	\$108,837.75	\$323,284.35	\$124,650.00	\$123,393.46	\$124,953.46	-61.83%	
JUN	JUL	AUG	\$112,649.51	\$120,208.53	\$120,200.00	\$132,424.65	\$133,985.00	10.16%	
JUL	AUG	SEP	\$120,798.26	\$125,596.29	\$125,600.00	\$131,190.00	\$132,750.00	4.45%	
AUG	SEP	OCT	\$121,057.07	\$121,906.34	\$121,900.00	\$136,712.88	\$138,272.88	12.15%	
SEP	OCT	NOV	\$107,808.75	\$122,594.10	\$122,600.00	\$128,000.00	\$129,560.00	4.41%	
OCT	NOV	DEC	\$115,911.33	\$132,073.42	\$118,000.00	\$135,000.00	\$136,560.00	2.22%	
NOV	DEC	JAN	\$119,866.30	\$124,842.20	\$116,000.00	\$128,000.00	\$129,560.00	2.53%	
DEC	JAN	FEB	\$123,462.08	\$129,655.11	\$120,000.00	\$133,000.00	\$134,560.00	2.58%	

TOTAL YEAR-TO-DATE

\$1,306,697.94 \$1,609,223.87 \$1,378,000.00 \$1,487,814.02 \$1,502,694.37

*includes Marijuana Sales
\$14,880

Actual vs Actual

Y-T-D Percentage Change
Y-T- D Dollar Change

-0.01%

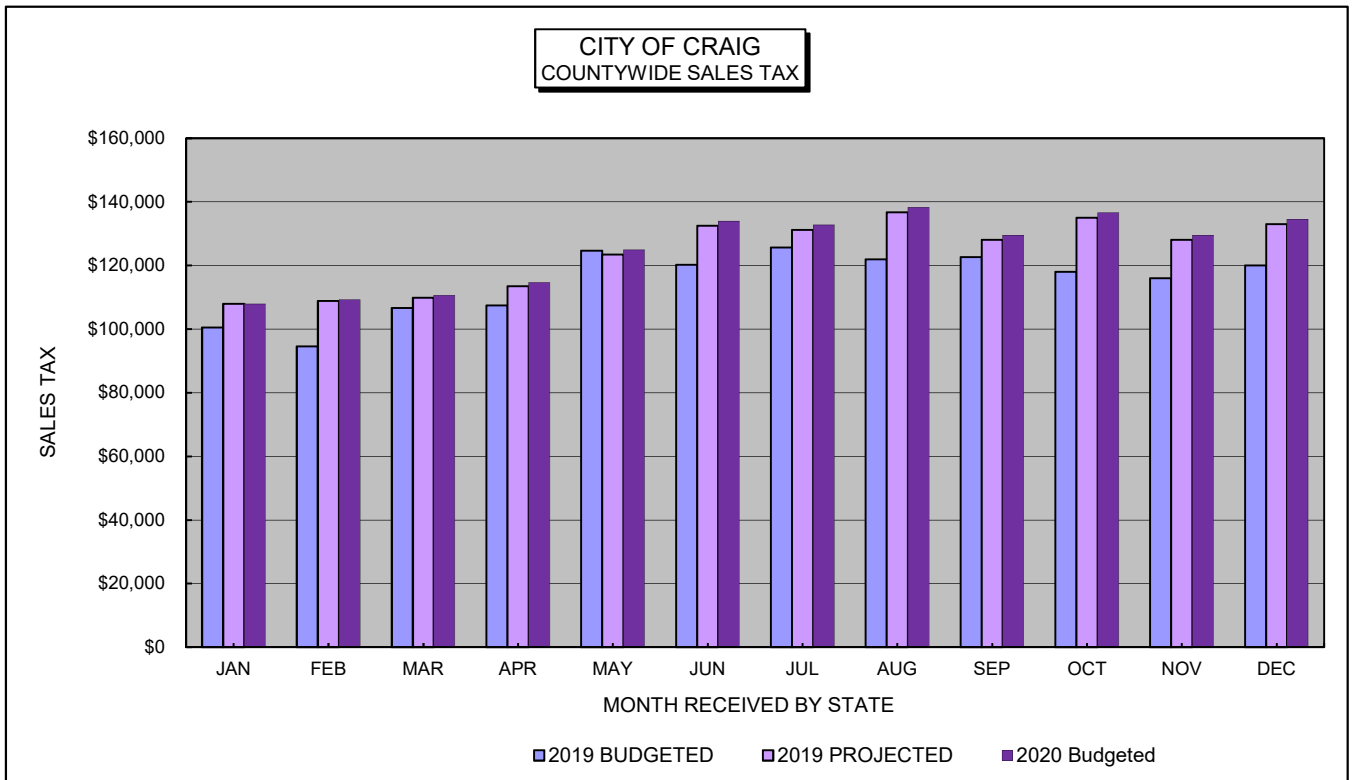
21.30%

-7.54%
(\$121,409.85)

Budget vs Actual

Y-T-D Percentage Change
Y-T- D Dollar Change

7.97%
\$109,814.02



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

CITY OF CRAIG CITY SALES TAX

MONTH OF SALES	MONTH RECEIVED BY CITY	2.25%	2.25%/4.0%	4.00%	4.00%	4.00%	% CHANGE RECEIVED 2019/2018	2019 ACTUAL vs BUDGETED
		YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 PROECTED	YEAR 2020 BUDGETED		
JAN	FEB	\$254,628.92	\$263,126.31	\$467,780.11	\$441,794.56	\$441,794.56	67.90%	-5.56%
FEB	MAR	\$233,539.46	\$250,436.70	\$445,220.80	\$427,870.57	\$429,870.57	70.85%	-3.90%
MAR	APR	\$260,106.85	\$282,357.88	\$501,969.56	\$487,231.17	\$491,231.17	72.56%	-2.94%
APR	MAY	\$290,457.30	\$283,716.50	\$504,384.89	\$470,971.32	\$476,971.32	66.00%	-6.62%
MAY	JUN	\$303,867.62	\$345,760.12	\$588,880.00	\$553,613.45	\$561,613.45	60.11%	-5.99%
JUN	JUL	\$312,766.14	\$316,820.24	\$563,235.98	\$575,721.52	\$583,721.52	81.72%	2.22%
JUL	AUG	\$324,111.81	\$517,194.55	\$527,356.34	\$559,171.00	\$567,171.00	8.12%	6.03%
AUG	SEP	\$332,397.29	\$555,922.11	\$555,893.36	\$571,754.39	\$579,754.39	2.85%	2.85%
SEP	OCT	\$291,501.08	\$476,642.76	\$538,634.87	\$584,199.00	\$592,199.00	22.57%	8.46%
OCT	NOV	\$316,393.24	\$555,381.16	\$543,150.00	\$560,000.00	\$568,000.00	0.83%	
NOV	DEC	\$315,388.68	\$613,696.86	\$485,000.00	\$616,000.00	\$624,000.00	0.38%	
DEC	JAN	\$323,088.80	\$633,093.27	\$517,000.00	\$635,000.00	\$643,000.00	0.30%	

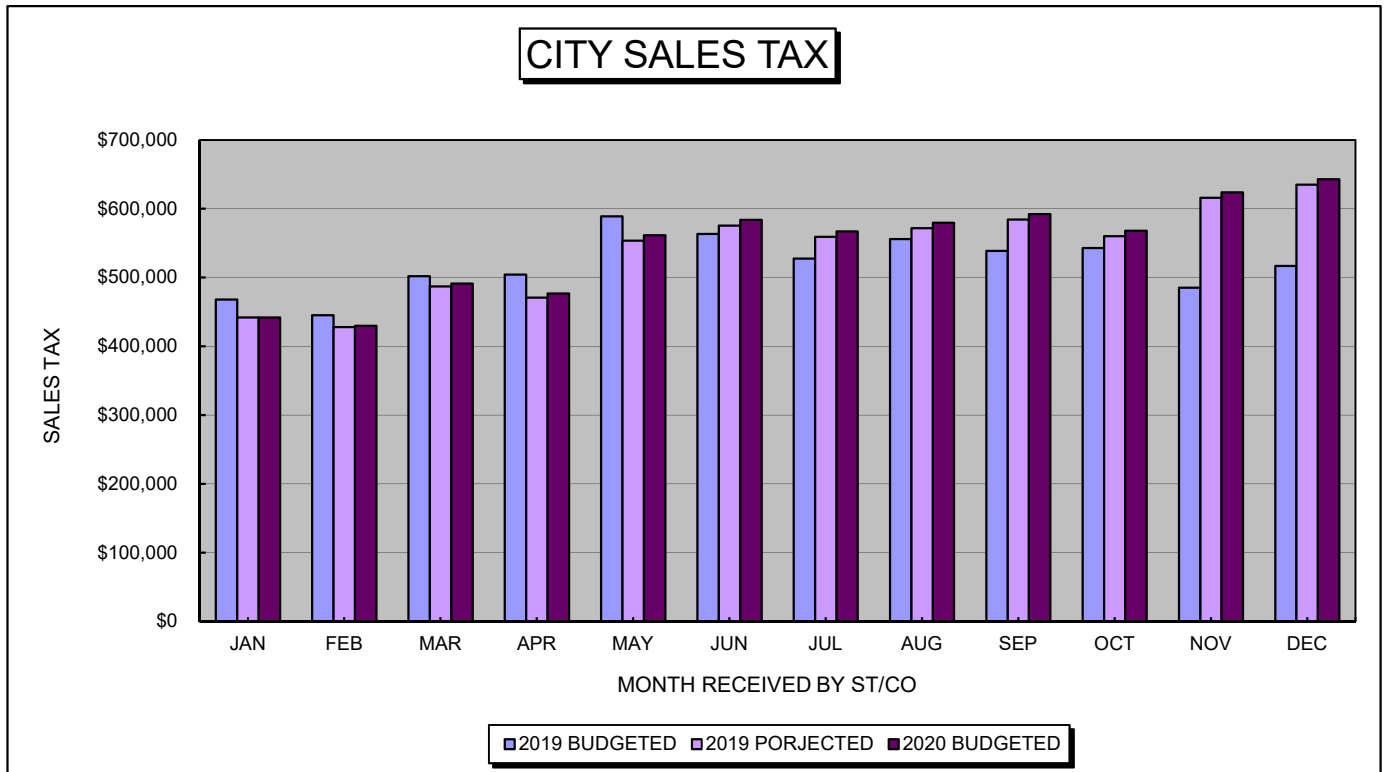
TOTAL YEAR-TO-DATE \$3,558,247.19 \$5,094,148.46 \$6,238,505.91 \$6,483,326.98 \$6,559,326.98 *includes Marijuana Sales
\$76,000

Actual vs Actual

Y-T-D Percentage Change -1.51% 38.51% 27.27%
Y-T- D Dollar Change \$1,389,178.52

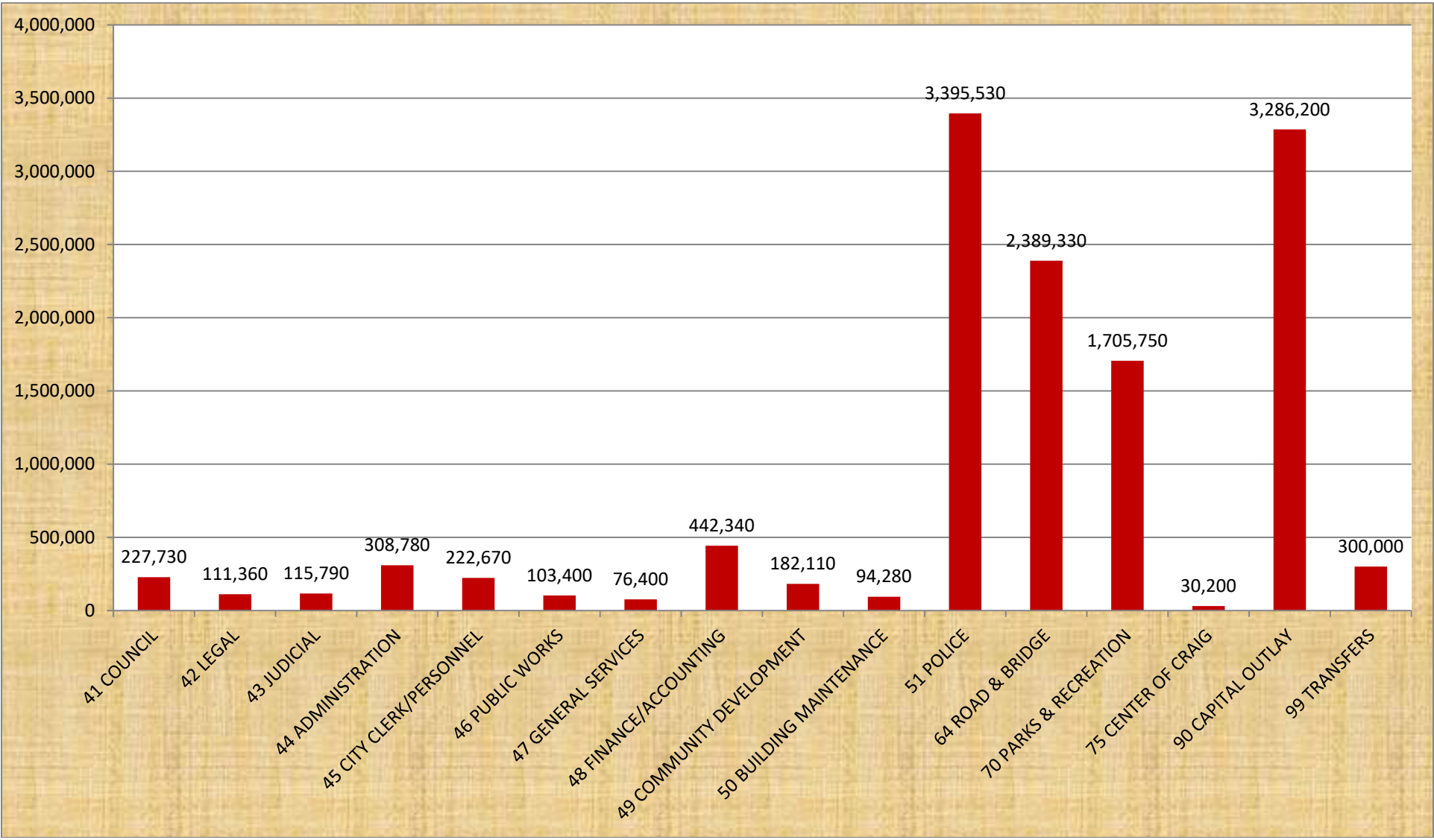
Actual vs Budgeted

Y-T-D Percentage Change 3.92%
Y-T- D Dollar Change \$244,821.07



CITY OF CRAIG 2020 BUDGET SUMMARY OF GENERAL FUND BY CATEGORY						
DESCRIPTION	2017 Actual	2018 Actual	Revised 2019 Budget	2019 Projected	2020 Budget	20Proposed VS 19 Budget
TOTAL PERSONNEL EXPENDITURES	5,955,885	6,153,140	6,443,430	6,556,275	\$6,780,900	337,470
TOTAL OPERATING EXPENDITURES	1,702,965	1,969,487	2,536,115	2,345,429	\$2,624,770	88,655
TOTAL CAPITAL EXPENDITURES	699,715	1,159,494	1,571,845	1,473,650	\$3,586,200	2,014,355
TOTAL EXPENDITURES	8,358,565	9,282,121	10,551,390	10,375,354	12,991,870	2,440,480
DEPARTMENTS						
PERSONAL EXPENDITURES						
41 COUNCIL	167,398	177,085	175,130	177,980	175,130	0
42 LEGAL	700	0	0	82,590	107,090	107,090
43 JUDICIAL	46,560	86,987	109,640	109,300	110,730	1,090
44 ADMINISTRATION	184,624	283,952	219,570	220,580	232,760	13,190
45 CITY CLERK/PERSONNEL	188,069	189,090	160,820	166,390	171,070	10,250
46 PUBLIC WORKS	59,528	64,727	45,930	73,010	69,020	23,090
47 GENERAL SERVICES	0	0	0	0	0	0
48 FINANCE/ACCOUNTING	206,016	182,378	287,440	295,940	301,940	14,500
49 COMMUNITY DEVELOPMENT	90,059	129,113	125,840	131,250	135,070	9,230
50 BUILDING MAINTENANCE	0	0	0	0	0	0
51 POLICE	2,690,072	2,618,942	2,687,440	2,740,005	2,814,830	127,390
64 ROAD & BRIDGE	1,432,263	1,454,135	1,536,750	1,472,430	1,526,490	-10,260
70 PARKS & RECREATION	890,595	966,730	1,094,870	1,086,800	1,136,770	41,900
75 CENTER OF CRAIG	0	0	0	0	0	0
TOTAL PERSONAL EXPENDITURES	5,955,885	6,153,140	6,443,430	6,556,275	6,780,900	337,470
DEPARTMENTS						
OPERATING EXPENDITURES						
41 COUNCIL	47,389	20,518	53,500	31,100	52,600	-900
42 LEGAL	95,841	101,196	120,000	34,720	4,270	-115,730
43 JUDICIAL	2,913	3,236	3,480	2,410	5,060	1,580
44 ADMINISTRATION	47,843	70,011	80,845	71,315	76,020	-4,825
45 CITY CLERK/PERSONNEL	53,745	49,069	63,300	59,300	51,600	-11,700
46 PUBLIC WORKS	9,928	14,350	24,685	16,935	34,380	9,695
47 GENERAL SERVICES	7,054	12,054	66,400	66,400	76,400	10,000
48 FINANCE/ACCOUNTING	84,733	116,656	130,100	123,500	140,400	10,300
49 COMMUNITY DEVELOPMENT	10,980	13,145	45,215	44,830	47,040	1,825
50 BUILDING MAINTENANCE	57,921	50,275	82,070	76,080	94,280	12,210
51 POLICE	374,787	488,844	533,450	495,651	580,700	47,250
64 ROAD & BRIDGE	543,181	594,107	770,020	783,875	862,840	92,820
70 PARKS & RECREATION	339,416	416,323	532,850	512,913	568,980	36,130
75 CENTER OF CRAIG	27,234	19,703	30,200	26,400	30,200	0
80 DEBT SERVICE	0	0	0	0	0	0
TOTAL OPERATING EXPENDITURES	1,702,965	1,969,487	2,536,115	2,345,429	2,624,770	88,655
DEPARTMENTS						
CAPITAL EXPENDITURES						
41 COUNCIL	147,319	252,737	326,225	307,210	1,422,200	1,095,975
42 LEGAL	0	0	0	0	0	0
43 JUDICIAL	0	0	0	0	0	0
44 ADMINISTRATION	0	0	0	0	0	0
45 CITY CLERK/PERSONNEL	0	0	0	0	0	0
46 PUBLIC WORKS	0	0	4,500	0	0	-4,500
47 GENERAL SERVICES	0	0	0	0	0	0
48 FINANCE/ACCOUNTING	0	0	0	0	0	0
49 COMMUNITY DEVELOPMENT	0	0	0	0	25,000	25,000
50 BUILDING MAINTENANCE	22,950	22,950	57,520	0	0	-57,520
51 POLICE	23,753	0	0	0	176,000	176,000
64 ROAD & BRIDGE	312,917	664,954	727,150	784,250	837,500	110,350
70 PARKS & RECREATION	192,777	199,553	456,450	382,190	812,500	356,050
75 CENTER OF CRAIG	0	19,300	0	0	13,000	13,000
TRANSFERS	0	0	0	0	300,000	300,000
TOTAL CAPITAL EXPENDITURES	699,715	1,159,494	1,571,845	1,473,650	3,586,200	2,014,355
TOTAL GENERAL FUND EXPENDITURES	8,358,565	9,282,121	10,551,390	10,375,354	12,991,870	2,440,480

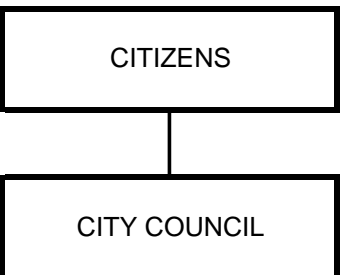
GENERAL FUND 2020 PROPOSED EXPENSES



\$12,991,870

CITY COUNCIL

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - COUNCIL

Personal Services	167,398	177,085	175,130	177,980	175,130
Supplies	3,475	514	4,200	1,700	4,200
Purchased Services	23,813	20,004	27,300	27,400	33,400
Fixed Charges	0	0	0	0	0
Other	20,101	0	22,000	2,000	15,000
TOTAL	214,787	197,603	228,630	209,080	227,730

PERSONNEL SUMMARY - COUNCIL

FULL-TIME:

Mayor	1.0	1.0	1.0	1.0	1.0
Mayor, ProTem	1.0	1.0	1.0	1.0	1.0
Council Members	5.0	5.0	5.0	5.0	5.0
TOTAL FULL-TIME	7.0	7.0	7.0	7.0	7.0

SVC PUBL,SUBSC,DUES

Craig Chamber of Commerce	7,500	7,500	7,000	7,000	10,000
Colorado Municipal League	6,410	6,410	6,550	6,513	6,600
AGNC	3,700	3,700	3,700	3,700	3,700
Club 20	700	700	700	700	700
Nation League of Cities	0	0	0	0	0
	18,310	18,310	17,950	17,913	21,000

CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND
COUNCIL**

10-41-11100	SALARIES REG	17,189	17,991	18,000	18,600	18,000
10-41-14200	BENEFITS WRKCOMP	29	29	30	30	30
10-41-14300	BENEFITS HEALTH	149,640	158,508	155,400	158,510	155,400
10-41-14500	BENEFITS MEDICARE	102	105	260	160	260
10-41-14700	BENEFITS EELIFE	0	0	320	0	320
10-41-14800	BENEFITS FICA	438	451	1,120	680	1,120
10-41-21200	SUPPLIES SMALL EQUIP	3,248	400	4,000	1,500	4,000
10-41-21400	SUPPLIES OFFICE	227	114	200	200	200
10-41-31100	SVC POSTAGE	0	0	0	0	0
10-41-32100	SVC PRINTING	35	0	0	500	500
10-41-33200	SVC LEGAL NOTICE	1,367	874	1,200	2,000	2,000
10-41-33300	SVC PUBL,SUBSC,DUES	18,309	15,930	18,000	18,000	21,000
10-41-34700	SVC TELEPHONE	536	572	600	900	900
10-41-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-41-37900	SVC MTG EXPENSE	3,131	2,327	2,500	4,000	4,000
10-41-38100	SVC TRNING/EDUC	435	301	5,000	2,000	5,000
10-41-73200	COM PRG OTHER EXPENSE	20,101	0	22,000	2,000	15,000
10-41-73300	COM PRG OTHER	0	0	0		

COUNCIL Totals:

214,787	197,603	228,630	209,080	227,730
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CAPITAL

10-41-91000	COUNCIL LAND PURCHASE	0	0	0	0	250,000
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	102,287	153,578			
10-41-96001	COUNCIL HAZMAT			6,000	6,000	0
10-41-96002	COUNCIL M/C AIRPORT			44,500	44,500	44,500
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS					4,000
10-41-96006	COUNCIL EDP LOCAL GRANTS			195,000	195,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			0	0	300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			0	0	26,000
10-41-96009	COUNCIL DOLA - Solar Plan. Project					266,700
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS					200,000
10-41-96011	COUNCIL MUSEUM (See Transfers)					0
10-41-96012	COUNCIL HOUSING ASSES. STUDY					50,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.					25,000
10-41-96100	COUNCIL PROJECTS MISC.	5,032	134	24,725	3,030	0
10-41-96200	COUNCIL PROJECTS REDI GRANT	0	70,275	0	2,680	0
10-41-97000	COUNCIL PROGRAMS HUMAN	40,000	28,750	40,000	40,000	40,000

COUNCIL Totals:

147,319	252,737	326,225	307,210	1,422,200
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MOFFAT COUNTY
VISITOR CENTER
CRAIG-CHAMBER.COM

August 24, 2019

Greetings Craig City Council,

As a community champion the Craig Chamber is proud of our continued partnership with the City of Craig. This has been an exceptional year with our mutual support of the NACO teams, a renewed regional approach, tax rebate partnership and our shared intention of making Craig a resilient and diverse success. We appreciate your commitment to moving our community forward in a positive direction.

We are requesting 2020 City general funding in the amount of \$10,000. We are also asking to continue the tax rebate Spree dollar program in 2020 with a budget of \$15,000.

The Craig Chamber & Moffat County Visitor Center helps provide access to the business community, services that benefit the city and its departments and is a resource for economic and community development strategies and implementation. An active and sustainable chamber of commerce is in the best interest of our community. The Craig Chamber of Commerce has served Craig for over 70 years.

In 2020, the Chamber will continue implementation of the Moffat County Business Opportunity Toolkit throughout our community for the purpose of business expansion, business recruitment and community pride. One signature program that we will be continuing is the BEST certified customer service and soft skills training program. This program helps businesses train quality employees who are ready to give superior customer service, be productive team members as well as be ambassadors for our local area. It was great to have a city employee be part of our first class. We are also excited about the success of our community pride initiative LOVE Moffat County. We are using this platform to encourage residents to love our area and take pride in its future. It is also a great way to engage visiting leaders in our community and show them we are working towards positive change.

The Spree Dollar Tax Rebate program which began in 2018 has been a successful way to enhance our shop local program and encourage residents to spend dollars here. This program will be better marketed and have a longer timeframe this year and we expect to give \$15,000 back this year. Keeping this program consistent will increase its success.

As a partner with MCTA we are looking forward to the Craft 201 program with the Colorado Tourism Office. The Chamber will serve as a champion and help create a tangible and strategic marketing plan. The mentoring and strategic support from this program will make a huge impact on our visitor center and MCTA's marketing approach.

In addition to the community support we provide, the City and its departments take advantage of and benefit from many chamber services, such as:

- Shop local programs – Home Grown program and Spree Dollars with \$147,490 sold in 2018, providing \$5899.60 in city tax revenue
- Access to the Chamber's eblast, social media and events calendar.
- The ability to connect with the community and give an annual State of the City report during the Chamber's annual State of the Community event
- Enhanced online listings and special marketing for your events
- Legislative- help educate the community
- U.S. Chamber membership – and all affiliated benefits

Programs and services supported by member investment include:

- Operation of the Moffat County Visitor Center and sportsman information center
- Only local source for resident & non-resident OHV, snowmobile & wood-cutting permits and state park passes
- Information services for residents and visitors
- Maintain and display the Marcia Car, for the benefit of visitors and all of Moffat County
- Continuing to expand Charter Channel 191 to promote local events, to include more videos of Moffat County attractions, meetings and issues.
- Moffat County's most extensive website for detailing area recreation, business, visitor and relocation opportunities
- Co- Champion Craft 201- Colorado Rural Academy for Tourism
- Yampa Valley Regional Airport display including video feed with Channel 191 , interactive kiosk and brochure display.

Craig Chamber of Commerce & Moffat County Visitor Center

2020 Bullet Point Goals:

- Participate in the City's NACO REDI Team
- Support the City's Economic Development Committee & Co-Work Space Committee
- Co-Champion CRAFT 210 with MCTA creating a strategic tourism marketing plan with economic
- Continue improving the Chamber's and Moffat County Visitor Center's new website, which is mobile friendly, engaging and the most extensive website for detailing area recreation, business, visitor and relocation opportunities.
- The Chamber with its partners will continue implementation of the Moffat County Business Opportunity Toolkit including disbursement of rack cards and expanded business training services.
- We will enhance our Home Grown & Spree Buck programs to keep spending local.
- We will continue to participate in local and regional economic development committees and initiatives and support the creation of a co-work facility.
- Serve as the local SBDC center, assisting local small businesses and entrepreneurs. We will connect them to resources like Startup Colorado.
- Residents will report an increased awareness of local issues and events via the Chamber's calendar, eblast system, Channel 191 and community guide.

- Increase in Marcia Car visitors.
- Continue participating in Wayfinding committee

The Craig Chamber of Commerce and Moffat County Visitor appreciates your consideration and is grateful for your many years of support. We commend you on your progress this year. The grant initiative to help local businesses is innovative and it's wonderful to see some of the transformations! Thank you each for your public service and dedication to our community.

Please reach out if you have any questions.

Sincerely,

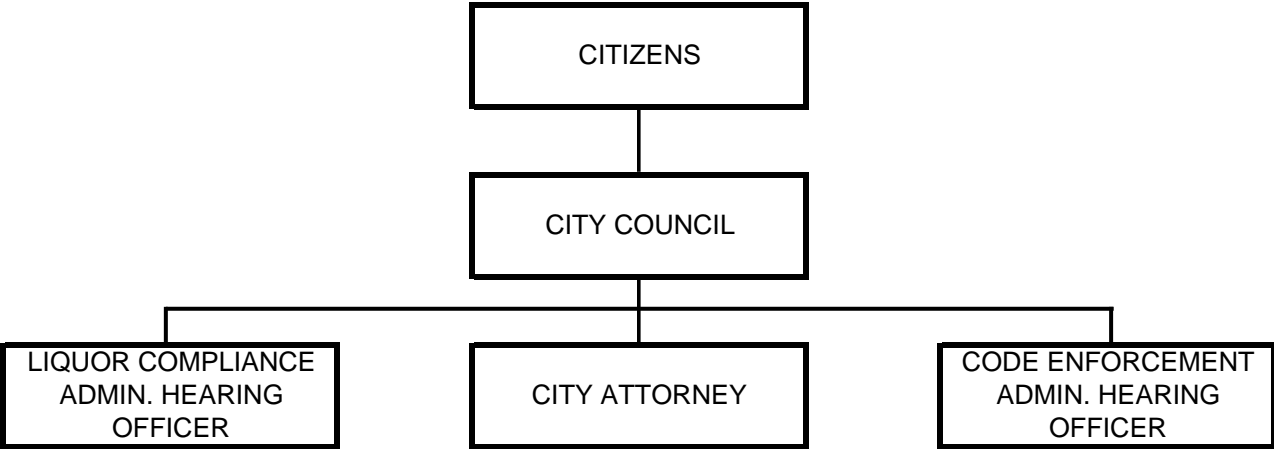
A handwritten signature in cursive script, appearing to read "Holloway".

Jennifer Holloway M.S.

Executive Director, Craig Chamber of Commerce & Moffat County Visitor Center

360 East Victory Way Craig CO 81625 970.824.5689

LEGAL
ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - LEGAL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - LEGAL

Personal Services	700	0	0	82,590	107,090
Supplies	0	6	100	50	1,600
Purchased Services	95,841	101,190	119,900	34,670	2,670
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	96,541	101,196	120,000	117,310	111,360

PERSONNEL SUMMARY - LEGAL

FULL-TIME:

City Attorney *	0.0	0.0	0.0	0.0	0.4
Summer Assistant	0.0	0.0	0.0	0.0	0.0
TOTAL FULL-TIME	0.0	0.0	0.0	0.0	0.4

CITY OF CRAIG 2020 BUDGET GENERAL FUND - LEGAL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

LEGAL

10-42-11100	SALARIES REG	700	0	0	58,380	77,890
10-42-12100	SALARIES PT	0	0	0	0	0
10-42-14100	BENEFITS UNEMP	0	0	0	0	390
10-42-14200	BENEFITS WRKCOMP	0	0	0	60	120
10-42-14300	BENEFITS HEALTH	0	0	0	17,540	17,540
10-42-14500	BENEFITS MEDICARE	0	0	0	670	1,130
10-42-14600	BENEFITS EEPP	0	0	0	5,540	9,350
10-42-14700	BENEFITS EELIFE	0	0	0	400	670
10-42-14800	BENEFITS FICA	0	0	0	0	0
10-44-21200	SUPPLIES SMALL EQUIP	0	0	0	0	1,500
10-42-21400	SUPPLIES OFFICE	0	6	100	50	100
10-42-22900	SUPPLIES OPERATING	0	0	0	0	0
10-42-31100	SVC POSTAGE	6	3	0	20	20
10-42-32100	SVC PRINTING	0	0	0	0	0
10-42-33100	SVC LGL NOTICE	0	0	0	0	0
10-42-33300	SVC PUBL,SUBSC,DUES	0	0	250	250	250
10-42-34700	SVC TELEPHONE	290	286	290	400	400
10-42-35200	SVC LEGAL SVC/EXP	0	0	1,000	1,000	1,000
10-42-35800	SVC OTHER PROF SVC	94,888	100,503	117,360	32,000	0
10-42-35900	SVC SPECIAL PROGRAMS	0	0	0	0	0
10-42-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-42-37900	SVC MTG EXPENSE	0	0	0	0	0
10-42-38100	SVC TRNING/EDUC	657	398	1,000	1,000	1,000
10-42-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

LEGAL Totals:	96,541	101,196	120,000	117,310	111,360
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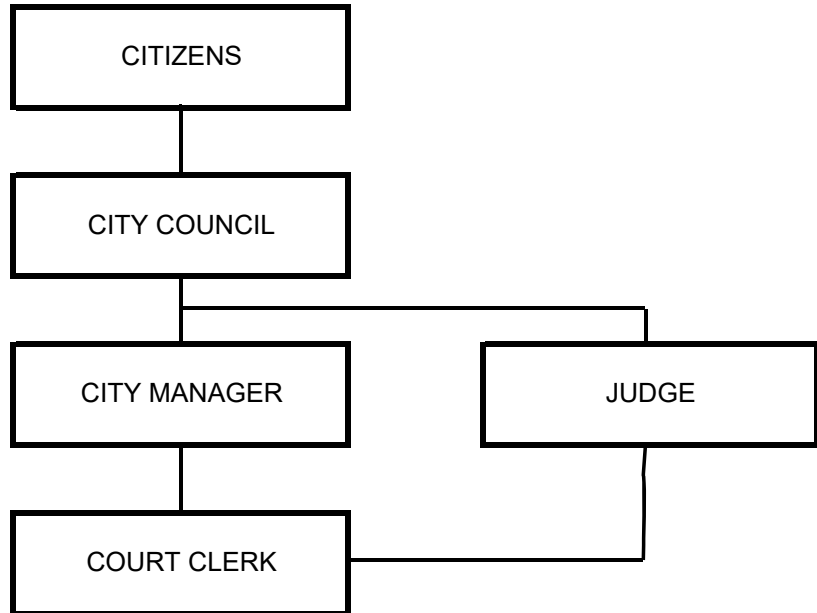
CAPITAL

10-42-94400	LEGAL EQUIPMENT COMPUTER	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0

LEGAL Totals:	0	0	0	0	0
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JUDICIAL

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - JUDICIAL					
SUMMARY	2017 Budget	2018 Budget	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - JUDICIAL

Personal Services	46,560	86,987	109,640	109,300	110,730
Supplies	649	589	300	300	2,300
Purchased Services	2,264	2,647	3,180	2,110	2,760
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	49,473	90,223	113,120	111,710	115,790

PERSONNEL SUMMARY - JUDICIAL

FULL-TIME:

Municipal Judge	1.00	1.00	1.00	1.00	1.00
Admin. Tech./Court Clerk	0.10	0.10	0.50	0.75	0.75
TOTAL FULL-TIME	1.10	1.10	1.50	1.75	1.75

SEASONAL/PART-TIME

Deputy Judge	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	0.00	0.00	0.00	0.00	0.00
TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00

GRAND TOTAL	2.10	2.10	2.50	2.75	2.75
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - JUDICIAL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

JUDICIAL

10-43-11100	SALARIES REG	3,109	28,813	40,960	41,640	41,880
10-43-12100	SALARIES PT	0	0	2,000	0	2,000
10-43-12200	SALARIES OT	0	1,236	0	1,120	0
10-43-12400	SALARIES JUDGE	17,992	17,992	20,000	20,000	20,000
10-43-14100	BENEFITS UNEMP	0	0	200	0	210
10-43-14200	BENEFITS WRKCOMP	35	75	90	60	70
10-43-14300	BENEFITS HEALTH	23,657	33,539	38,850	38,850	38,850
10-43-14500	BENEFITS MEDICARE	299	662	910	910	930
10-43-14600	BENEFITS EEPF	373	3,606	4,880	5,090	5,030
10-43-14700	BENEFITS EELIFE	0	0	380	390	390
10-43-14800	BENEFITS FICA	1,094	1,063	1,370	1,240	1,370
10-43-21200	SUPPLIES SMALL EQUIP	0	0	0	0	2,000
10-43-21400	SUPPLIES OFFICE	431	574	300	300	300
10-43-22900	SUPPLIES OPERATING	218	15	0	0	0
10-43-31100	SVC POSTAGE	412	222	400	300	300
10-43-32100	SVC PRINTING	0	780	250	300	300
10-43-33100	SVC LGL NOTICE	0	0	0	0	0
10-43-33300	SVC PUBL,SUBSC,DUES	10	40	40	40	40
10-43-34700	SVC TELEPHONE	290	286	290	300	450
10-43-35200	SVC LEGAL SVC/EXP	0	150	0	0	0
10-43-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-43-38100	SVC TRNING/EDUC	81	0	1,000	0	500
10-43-39700	SVC MAINT. CONTRACTS	1,471	1,170	1,200	1,170	1,170
10-43-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

JUDICIAL Totals:	49,473	90,223	113,120	111,710	115,790
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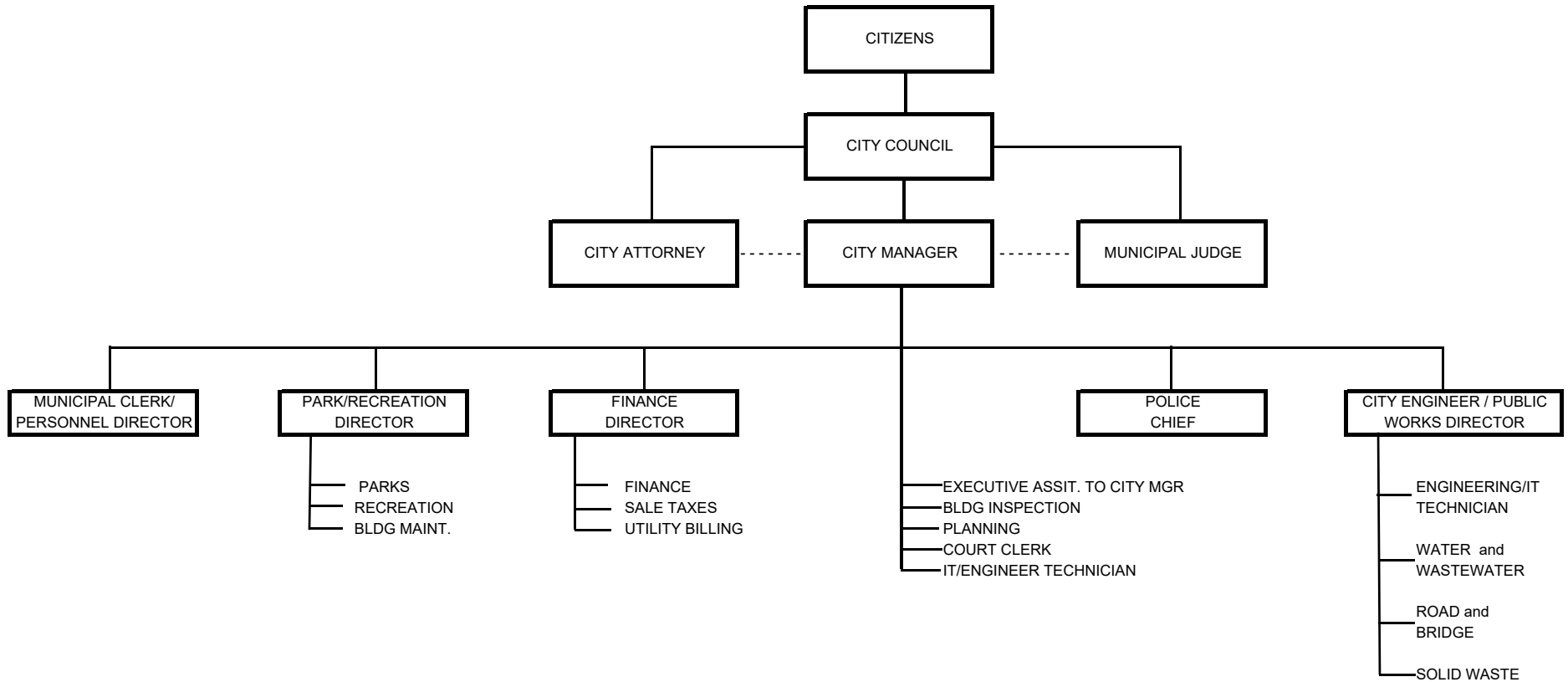
CAPITAL

10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
10-43-94500	JUD EQUIPMENT OFFICE	0	0	0	0	0
10-43-94600	JUD EQUIPMENT SOFTWARE	0	0	0	0	0

JUDICIAL Totals:	0	0	0	0	0
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ADMINISTRATION

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - COUNCIL

Personal Services	167,398	177,085	175,130	177,980	175,130
Supplies	3,475	514	4,200	1,700	4,200
Purchased Services	23,813	20,004	27,300	27,400	33,400
Fixed Charges	0	0	0	0	0
Other	20,101	0	22,000	2,000	15,000
TOTAL	214,787	197,603	228,630	209,080	227,730

PERSONNEL SUMMARY - COUNCIL

FULL-TIME:

Mayor	1.0	1.0	1.0	1.0	1.0
Mayor, ProTem	1.0	1.0	1.0	1.0	1.0
Council Members	5.0	5.0	5.0	5.0	5.0
TOTAL FULL-TIME	7.0	7.0	7.0	7.0	7.0

SVC PUBL,SUBSC,DUES

Craig Chamber of Commerce	7,500	7,500	7,000	7,000	10,000
Colorado Municipal League	6,410	6,410	6,550	6,513	6,600
AGNC	3,700	3,700	3,700	3,700	3,700
Club 20	700	700	700	700	700
Nation League of Cities	0	0	0	0	0
	18,310	18,310	17,950	17,913	21,000

CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND
COUNCIL**

10-41-11100	SALARIES REG	17,189	17,991	18,000	18,600	18,000
10-41-14200	BENEFITS WRKCOMP	29	29	30	30	30
10-41-14300	BENEFITS HEALTH	149,640	158,508	155,400	158,510	155,400
10-41-14500	BENEFITS MEDICARE	102	105	260	160	260
10-41-14700	BENEFITS EELIFE	0	0	320	0	320
10-41-14800	BENEFITS FICA	438	451	1,120	680	1,120
10-41-21200	SUPPLIES SMALL EQUIP	3,248	400	4,000	1,500	4,000
10-41-21400	SUPPLIES OFFICE	227	114	200	200	200
10-41-31100	SVC POSTAGE	0	0	0	0	0
10-41-32100	SVC PRINTING	35	0	0	500	500
10-41-33200	SVC LEGAL NOTICE	1,367	874	1,200	2,000	2,000
10-41-33300	SVC PUBL,SUBSC,DUES	18,309	15,930	18,000	18,000	21,000
10-41-34700	SVC TELEPHONE	536	572	600	900	900
10-41-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-41-37900	SVC MTG EXPENSE	3,131	2,327	2,500	4,000	4,000
10-41-38100	SVC TRNING/EDUC	435	301	5,000	2,000	5,000
10-41-73200	COM PRG OTHER EXPENSE	20,101	0	22,000	2,000	15,000
10-41-73300	COM PRG OTHER	0	0	0		

COUNCIL Totals:

214,787	197,603	228,630	209,080	227,730
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CAPITAL

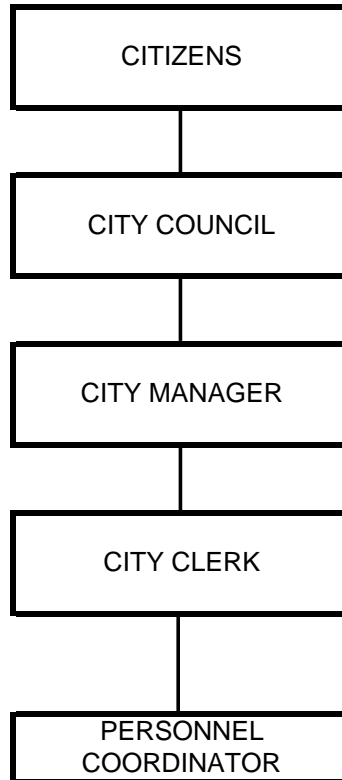
10-41-91000	COUNCIL LAND PURCHASE	0	0	0	0	250,000
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	102,287	153,578			
10-41-96001	COUNCIL HAZMAT			6,000	6,000	0
10-41-96002	COUNCIL M/C AIRPORT			44,500	44,500	44,500
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS					4,000
10-41-96006	COUNCIL EDP LOCAL GRANTS			195,000	195,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			0	0	300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			0	0	26,000
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS					200,000
10-41-96011	COUNCIL MUSEUM (See Transfers)					0
10-41-96012	COUNCIL HOUSING ASSES. STUDY					50,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.					25,000
10-41-96100	COUNCIL PROJECTS MISC.	5,032	134	24,725	3,030	0
10-41-96200	COUNCIL PROJECTS REDI GRAN	0	70,275	0	2,680	0
10-41-97000	COUNCIL PROGRAMS HUMAN	40,000	28,750	40,000	40,000	40,000

COUNCIL Totals:

147,319	252,737	326,225	307,210	1,155,500
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CITY CLERK/PERSONNEL

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - CLERK/PERSONNEL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - CITY CLERK/PERSONNEL

Personal Services	188,069	189,090	160,820	166,390	171,070
Supplies	2,200	4,527	5,000	3,900	9,500
Purchased Services	51,492	44,543	57,800	55,400	41,600
Fixed Charges	52	0	500	0	500
Other	0	0	0	0	0
TOTAL	241,814	238,159	224,120	225,690	222,670

PERSONNEL SUMMARY - CITY CLERK/ PERSONNEL

FULL-TIME:

City Clerk/Personnel Director	0.79	0.79	0.79	0.79	0.79
Personnel Coordinator	0.79	0.79	0.79	0.79	0.79
TOTAL FULL-TIME	1.58	1.58	1.58	1.58	1.58

CITY OF CRAIG 2020 BUDGET GENERAL FUND - CLERK/PERSONNEL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND
CLERK/PERSONNEL**

10-45-11100	SALARIES REG	132,843	134,430	109,320	114,690	118,230
10-45-12200	SALARIES OT	66	0	0	0	0
10-45-14100	BENEFITS UNEMP	0	0	550	0	590
10-45-14200	BENEFITS WRKCOMP	222	212	150	150	180
10-45-14300	BENEFITS HEALTH	36,689	35,999	35,080	35,080	35,080
10-45-14500	BENEFITS MEDICARE	1,891	1,920	1,590	1,640	1,720
10-45-14600	BENEFITS EEP	15,949	16,072	13,120	13,770	14,190
10-45-14700	BENEFITS EELIFE	410	457	1,010	1,060	1,080
10-45-21200	SUPPLIES SMALL EQUIP	379	2,872	2,000	2,000	6,000
10-45-21400	SUPPLIES OFFICE	1,248	1,199	1,500	1,500	2,000
10-45-22900	SUPPLIES OPERATING	574	455	1,500	400	1,500
10-45-31100	SVC POSTAGE	354	140	500	800	500
10-45-32100	SVC PRINTING	1,165	1,090	1,000	1,000	1,000
10-45-33100	SVC LGL NOTICE	154	79	2,000	1,000	2,000
10-45-33300	SVC PUBL,SUBSC,DUES	8,221	9,532	8,500	8,500	8,500
10-45-33700	SVC ADVERTISING	25	0	500	300	500
10-45-33800	SVC ELECTION EXP	29,146	0	30,000	30,000	10,000
10-45-34700	SVC TELEPHONE	870	858	1,000	1,000	1,000
10-45-35800	SVC OTHER PROF SVC	0	21,441	0	0	0
10-45-35900	SVC SPECIAL PROGRAMS	8,965	9,040	9,500	9,500	9,500
10-45-36200	SVC RPR/MAINT-EQUIP	0	23	300	300	300
10-45-37900	SVC MTG EXPENSE	30	670	500	500	500
10-45-38100	SVC TRNING/EDUC	2,071	1,381	2,500	2,500	6,300
10-45-38300	SVC CITY-WIDE TRNING	491	289	1,500	0	1,500
10-45-52100	FXD CHG BONDS/LICENSES	52	0	500	0	500

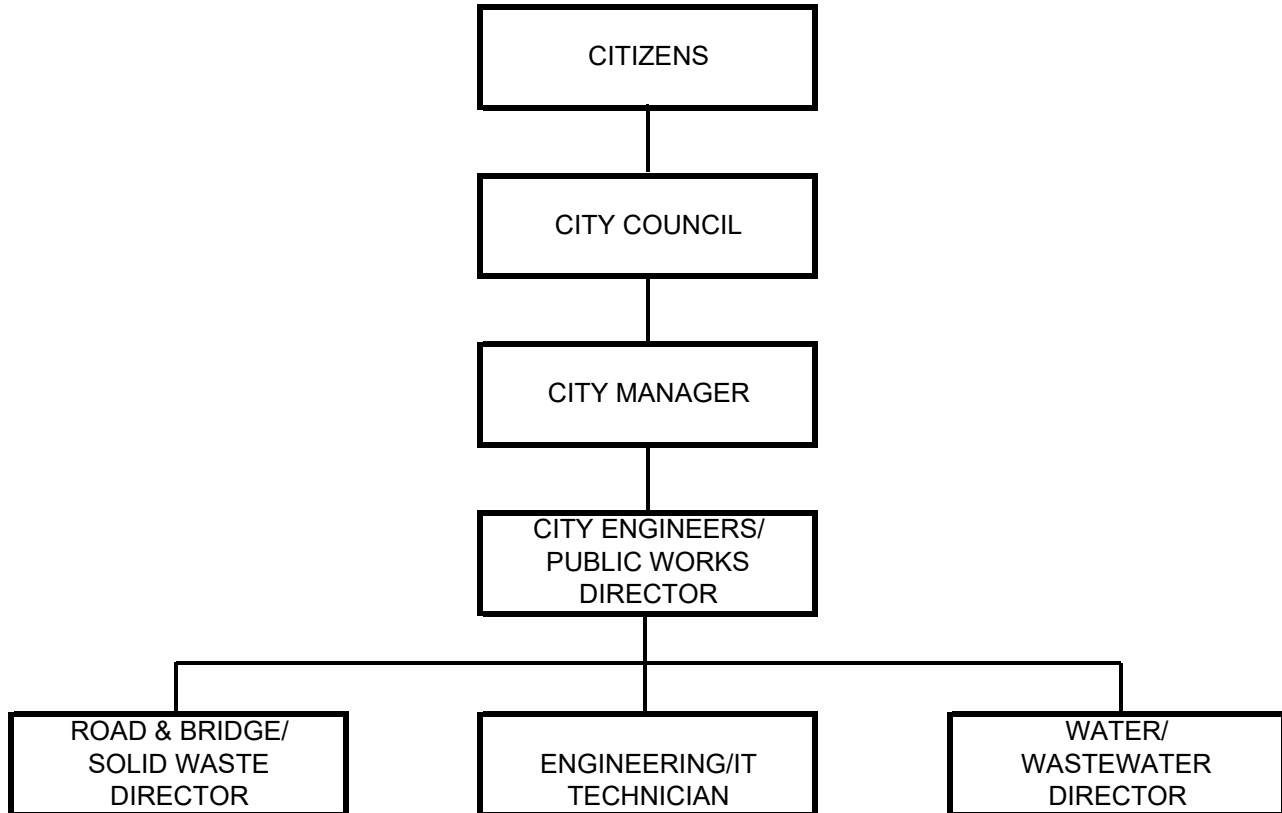
CLERK/PERSONNEL Totals:	241,814	238,159	224,120	225,690	222,670
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CAPITAL

10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	0
10-45-94500	CLK/PRS EQUIPMENT OFFIC	0	0	0	0	0
10-45-94600	CLK/PRS EQUIPMENT SOFTW	0	0	0	0	0

CLERK/PERSONNEL Totals:	0	0	0	0	0
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PUBLIC WORKS



CITY OF CRAIG 2020 BUDGET GENERAL FUND - PUBLIC WORKS					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - PUBLIC WORKS

Personal Services	59,528	64,727	45,930	73,010	69,020
Supplies	1,253	873	3,100	1,600	7,750
Purchased Services	4,961	8,869	16,775	10,525	21,750
Fixed Charges	3,713	4,607	4,810	4,810	4,880
Other	0	0	0	0	0
TOTAL	69,456	79,077	70,615	89,945	103,400

PERSONNEL SUMMARY - PUBLIC WORKS

FULL-TIME:

Public Works Director	0.00	0.00	0.00	0.00	0.12
Engineering/IT Technician	0.40	0.40	0.40	0.40	0.40
TOTAL FULL-TIME	0.40	0.40	0.40	0.40	0.52

CITY OF CRAIG 2020 BUDGET GENERAL FUND - PUBLIC WORKS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND
PUBLIC WORKS**

10-46-11100	SALARIES REG	41,812	45,729	31,820	55,050	48,970
10-46-12100	SALARIES PT	0	0	0	0	0
10-46-12200	SALARIES OT	0	0	0	0	0
10-46-14100	BENEFITS UNEMP	0	0	160	0	250
10-46-14200	BENEFITS WRKCOMP	975	1,485	500	850	1,220
10-46-14300	BENEFITS HEALTH	11,114	11,374	8,880	11,550	11,550
10-46-14500	BENEFITS MEDICARE	436	468	460	810	710
10-46-14600	BENEFITS EEP	5,017	5,488	3,820	4,270	5,880
10-46-14700	BENEFITS EELIFE	173	183	290	480	440
10-46-14800	BENEFITS FICA	0	0	0	0	0
10-46-21200	SUPPLIES SMALL EQUIP	0	0	0	0	4,500
10-46-21300	SUPPLIES DUPLICATING	1,032	650	1,000	1,000	1,500
10-46-21400	SUPPLIES OFFICE	106	0	600	200	600
10-46-22200	SUPPLIES PHOTO	0	0	0	0	0
10-46-22900	SUPPLIES OPERATING	0	114	250	100	250
10-46-23100	SUPPLIES GAS,OIL,FUEL	115	110	450	300	900
10-46-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-46-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-46-23900	SUPPLIES TIRES	0	0	800	0	0
10-46-31100	SVC POSTAGE	0	12	25	25	50
10-46-32100	SVC PRINTING	33	0	0	0	200
10-46-33100	SVC LGL NOTICE	0	0	0	0	0
10-46-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	1,000
10-46-34700	SVC TELEPHONE	1,009	1,008	1,000	1,000	2,000
10-46-35500	SVC ENGINEERING SVC	1,930	6,050	12,500	7,000	12,500
10-46-35800	SVC OTHER PROF SVC	1,500	1,746	2,500	2,500	2,500
10-46-36100	SVC RPR/MNT-VEHICLES	0	0	250	0	500
10-46-36200	SVC RPR/MAINT-EQUIP	490	52	500	0	
10-46-36700	SVC RPR/MAINT-RADIOS	0	0	0	0	
10-46-37900	SVC MTG EXPENSE	0	0	0	0	1,000
10-46-38100	SVC TRNG/EDUC	0	0	0	0	1,000
10-46-39700	SVC MAINT. CONTRACTS	0	0	0	0	1,000
10-46-51200	FXD CHG VEH INS	291	339	580	580	650
10-46-51300	FXD CHG LIAB INS	3,423	4,268	4,230	4,230	4,230
10-46-51400	FXD CHG OTHER INS	0	0	0	0	0
10-46-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-46-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

PUBLIC WORKS Totals:

69,456	79,077	70,615	89,945	103,400
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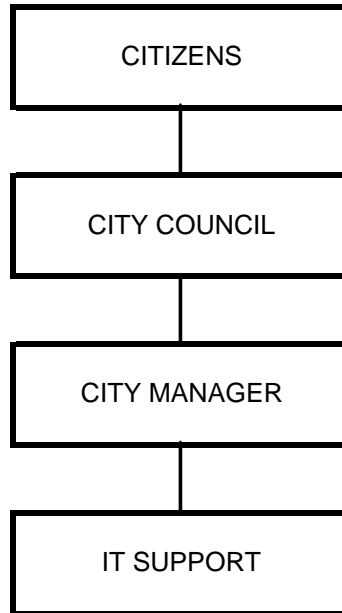
CAPITAL

10-46-94200	PW EQUIPMENT VEH/ATTACH	0	0	0	0	0
10-46-94300	PW EQUIPMENT COMMUNICAT	0	0	0	0	0
10-46-94400	PW EQUIPMENT COMPUTER	0	0	4,500	0	0
10-46-94500	PW EQUIPMENT OFFICE	0	0	0	0	0
10-46-94600	PW EQUIPMENT SOFTWARE	0	0	0	0	0
10-46-94700	PW EQUIPMENT OTHER	0	0	0	0	0

PUBLIC WORKS Totals:

0	0	4,500	0	0
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GENERAL SERVICES



CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - GENERAL SERVICES

Personal Services	0	0	0	0	0
Supplies	0	0	0	0	0
Purchased Services	7,054	12,054	66,400	66,400	76,400
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	7,054	12,054	66,400	66,400	76,400

CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

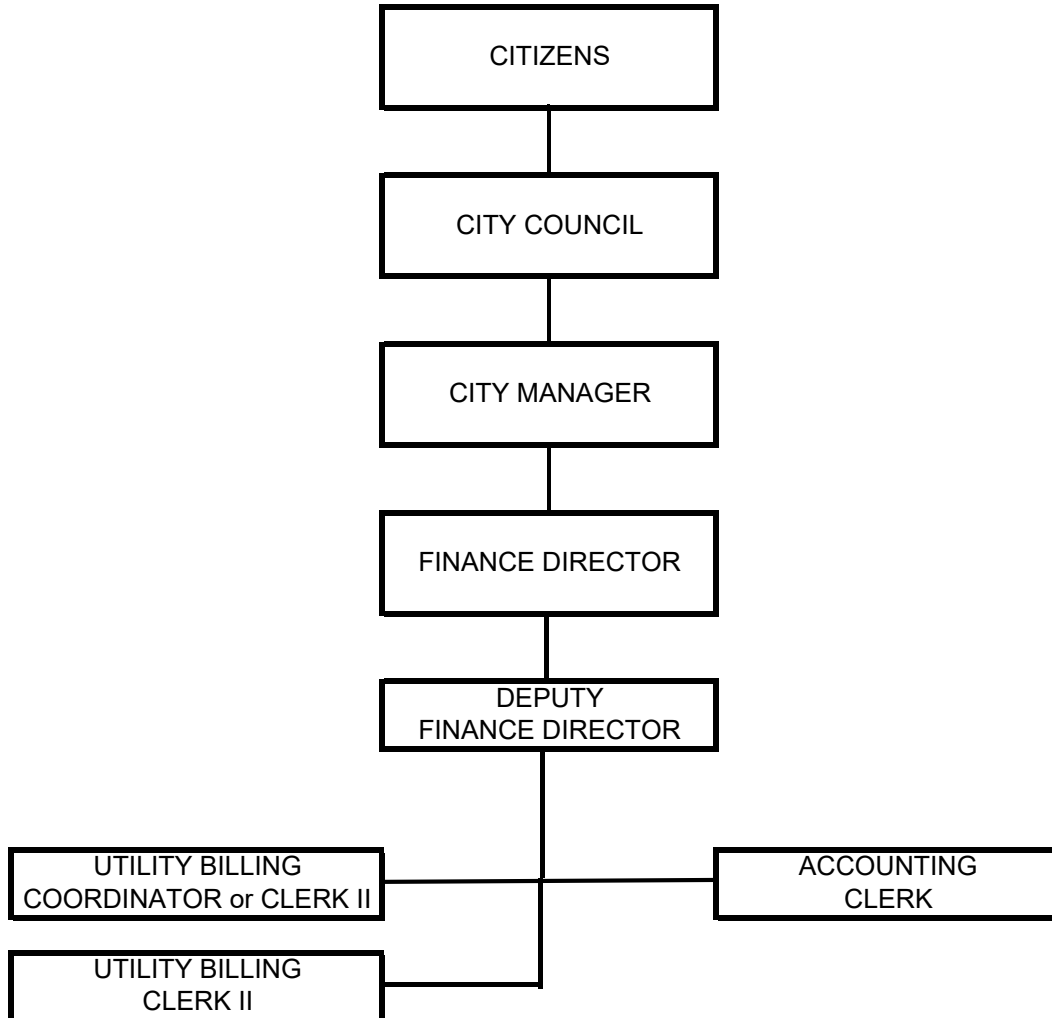
GENERAL FUND

GENERAL SERVICES

10-47-35700	SVC I.T (INFO TECH)	4,037	5,481	43,000	43,000	43,000
10-47-35800	SVC OTHER PROF SVC	1,970	5,200	5,500	5,500	5,500
10-47-39700	SVC MAINT. CONTRACTS	1,047	1,372	17,900	17,900	27,900
10-47-81200	CLEARING OFFICE SUPPLIES	0	0	0	0	0
10-47-81400	CLEARING INSURANCE	0	0	0	0	0
10-47-90000	GRANTS SAFE HAVENS	0	0	0	0	0
10-47-90710	PARK&REC CLEARING	0	0	0	0	0

GENERAL SERVICES Totals:		7,054	12,054	66,400	66,400	76,400
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FINANCE



CITY OF CRAIG 2020 BUDGET GENERAL FUND - FINANCE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - FINANCE

Personal Services	206,016	182,378	287,440	295,940	301,940
Supplies	8,254	20,168	19,200	17,500	18,000
Purchased Services	50,501	69,275	79,900	78,000	88,400
Fixed Charges	25,978	27,213	31,000	28,000	34,000
Other	0	0	0	0	0
TOTAL	290,749	299,034	417,540	419,440	442,340

PERSONNEL SUMMARY - FINANCE

FULL-TIME:

Finance Director	0.79	0.79	0.79	0.79	0.79
Deputy Finance Director	0.00	0.79	0.79	0.79	0.79
Acctg./Data Proc. Supervisor	0.79	0.79	0.79	0.79	0.79
Utility Coordinator	0.00	0.00	0.00	0.00	0.00
Utility Clerk	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	1.58	2.37	2.37	2.37	2.37

CITY OF CRAIG 2020 BUDGET GENERAL FUND - FINANCE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

FINANCE

10-48-11100	SALARIES REG	151,276	136,484	204,430	212,760	216,740
10-48-12100	SALARIES PT	0	0	0	0	0
10-48-12200	SALARIES OT	0	0	0	0	0
10-48-14100	BENEFITS UNEMP	0	0	1,020	0	1,090
10-48-14200	BENEFITS WRKCOMP	252	199	270	280	330
10-48-14300	BENEFITS HEALTH	34,181	26,607	52,620	52,620	52,620
10-48-14500	BENEFITS MEDICARE	1,349	1,614	2,970	3,090	3,140
10-48-14600	BENEFITS EEPF	18,093	16,318	24,530	25,540	26,010
10-48-14700	BENEFITS EELIFE	865	1,156	1,600	1,650	2,010
10-48-14800	BENEFITS FICA	0	0	0	0	0
10-48-21100	SUPPLIES STATIONARY/FOR	-597	1,415	4,000	1,500	2,000
10-48-21200	SUPPLIES SMALL EQUIP	3,183	9,489	6,000	6,000	6,000
10-48-21300	SUPPLIES DUPLICATING	1,674	923	1,200	2,000	2,000
10-48-21400	SUPPLIES OFFICE	1,402	3,645	3,000	3,000	3,000
10-48-22900	SUPPLIES OPERATING	2,591	4,695	5,000	5,000	5,000
10-48-31100	SVC POSTAGE	1,584	3,382	3,500	2,500	3,500
10-48-32100	SVC PRINTING	902	59	500	500	500
10-48-33100	SVC LGL NOTICE	0	0	0	0	0
10-48-33300	SVC PUBL,SUBSC,DUES	294	793	2,000	2,000	2,000
10-48-33700	SVC ADVERTISING	0	2,512	0	0	0
10-48-34700	SVC TELEPHONE	2,695	2,664	3,000	3,000	3,000
10-48-35400	SVC AUDITING	19,300	20,020	23,000	21,000	25,000
10-48-35500	SVC SALES TAX	0	10,548	0	0	0
10-48-35800	SVC OTHER PROF SVC	347	334	10,000	10,000	15,000
10-48-36200	SVC RPR/MAINT-EQUIP	0	347	400	0	400
10-48-37900	SVC MTG EXPENSE	287	82	500	1,000	1,000
10-48-38100	SVC TRNING/EDUC	41	1,049	7,000	8,000	8,000
10-48-39700	SVC MAINT. CONTRACTS	25,052	27,486	30,000	30,000	30,000
10-48-52100	FXD CHG BONDS/LICENSES	296	0	4,000	0	4,000
10-48-56100	FXD CHG TREAS FEES/CNTY	25,682	27,213	27,000	28,000	30,000

FINANCE Totals:	290,749	299,034	417,540	419,440	442,340
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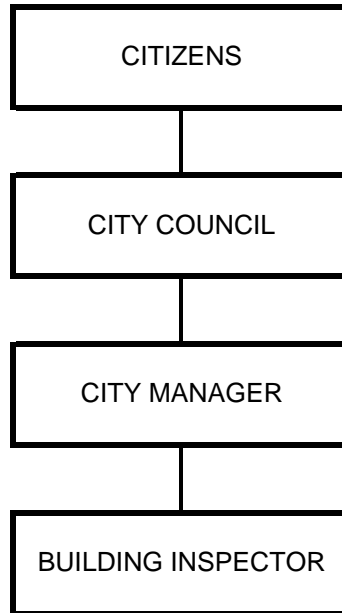
CAPITAL

10-48-94300	FIN EQUIPMENT COMMUNICA	0	0	0	0	0
10-48-94400	FIN EQUIPMENT COMPUTER	0	0	0	0	0
10-48-94500	FIN EQUIPMENT OFFICE	0	0	0	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	0	0	0

FINANCE Totals:	0	0	0	0	0
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COMMUNITY DEVELOPMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - COMMUNITY DEVELOPMENT

Personal Services	90,059	129,113	125,840	131,250	135,070
Supplies	1,538	4,435	4,930	4,480	5,230
Purchased Services	5,254	3,722	5,900	5,500	5,900
Fixed Charges	4,188	4,988	4,385	4,850	5,910
Other	0	0	30,000	30,000	30,000
TOTAL	101,039	142,258	171,055	176,080	182,110

PERSONNEL SUMMARY - COMMUNITY DEVELOPMENT

FULL-TIME:

Building Inspector	1.00	1.00	1.00	1.00	1.00
Admin. Technican/Court Clerk	0.25	0.25	0.50	0.50	0.25
Executive Asst. to C. Manager	0.25	0.25	0.00	0.00	0.00
TOTAL FULL-TIME	1.50	1.50	1.50	1.50	1.25

CITY OF CRAIG 2020 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

COMMUNITY DEVELOPMENT

10-49-11100	SALARIES REG	57,260	83,897	84,450	85,580	87,030
10-49-12100	SALARIES PT	0	0	0	0	0
10-49-12200	SALARIES OT	1,930	2,401	0	4,000	5,000
10-49-14100	BENEFITS UNEMP	0	0	420	0	440
10-49-14200	BENEFITS WRKCOMP	980	1,283	1,120	1,180	1,790
10-49-14300	BENEFITS HEALTH	21,634	29,617	27,750	27,750	27,750
10-49-14500	BENEFITS MEDICARE	819	1,190	1,230	1,250	1,260
10-49-14600	BENEFITS EEPP	7,103	10,356	10,140	10,760	11,050
10-49-14700	BENEFITS EELIFE	334	371	730	730	750
10-49-14800	BENEFITS FICA	0	0	0	0	0
10-49-21000	SUPPLIES MAPS	0	0	0	0	0
10-49-21300	SUPPLIES DUPLICATING	0	0	100	0	100
10-49-21400	SUPPLIES OFFICE	448	1,694	600	600	600
10-49-22200	SUPPLIES PHOTO	0	0	0	0	0
10-49-22700	SUPPLIES TRAINING	40	77	300	300	300
10-49-23100	SUPPLIES GAS,OIL,FUEL	1,050	1,079	1,800	1,500	1,800
10-49-23200	SUPPLIES VEHICLE	0	0	50	0	50
10-49-23400	SUPPLIES SMALL TOOLS	0	41	80	80	380
10-49-23900	SUPPLIES TIRES	0	780	0	0	0
10-49-25200	SUPPLIES CODE BOOKS/RESA	0	763	2,000	2,000	2,000
10-49-31100	SVC POSTAGE	330	293	400	400	400
10-49-32100	SVC PRINTING	266	0	100	100	100
10-49-33100	SVC LGL NOTICE	124	297	500	100	500
10-49-33300	SVC PUBL,SUBSC,DUES	215	161	100	100	100
10-49-34700	SVC TELEPHONE	1,321	861	1,200	1,200	1,200
10-49-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-49-36100	SVC RPR/MNT-VEHICLES	176	341	500	500	500
10-49-36200	SVC RPR/MAINT-EQUIP	4	0	100	100	100
10-49-37900	SVC MTG EXPENSE	0	0	0	0	0
10-49-38100	SVC TRNING/EDUC	2,818	1,768	3,000	3,000	3,000
10-49-39800	SVC ANNEXATION COSTS	0	0	0	0	0
10-49-51200	FXD CHG VEH INS	2,906	3,389	2,800	3,420	4,110
10-49-51300	FXD CHG LIAB INS	1,283	1,599	1,585	1,430	1,800
10-49-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-49-71100	COM PRG WEED/MOSQUITO CN	0	0	0	0	0
10-49-71400	COM PRG DEMO COST	0	0	30,000	30,000	30,000

COMMUNITY DEVELOP. Totals:	101,039	142,258	171,055	176,080	182,110
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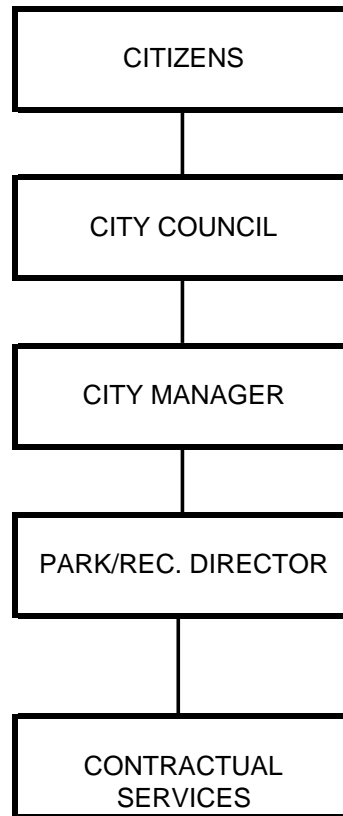
CAPITAL

10-49-94200	CMN-DV EQUIPMENT VEH/AT	0	0	0	0	25,000
10-49-94300	CMN-DV EQUIPMENT COMMUN	0	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	0	0	0
10-49-94500	CMN-DV EQUIPMENT OFFICE	0	0	0	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	0

COMMUNITY DEVELOP. Totals:	0	0	0	0	25,000
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BUILDING MAINTENANCE

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - BUILDING MAINTENANCE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - BUILDING MAINTENANCE

Personal Services	0	0	0	0	0
Supplies	115	1,934	3,000	3,000	5,000
Purchased Services	56,027	46,508	76,450	70,980	86,980
Fixed Charges	1,779	1,833	2,620	2,100	2,300
Other	0	0	0	0	0
TOTAL	57,921	50,275	82,070	76,080	94,280

PERSONNEL SUMMARY - BUILDING MAINTENANCE

FULL-TIME:					
Building Maint. Technician	0.0	0.0	0.0	0.0	0.0
Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL FULL-TIME	0.0	0.0	0.0	0.0	0.0
SEASONAL/PART-TIME					
Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - BUILDING MAINTENANCE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

BUILDING MAINTENANCE

10-50-11100	SALARIES REG	0	0	0	0	0
10-50-12100	SALARIES PT	0	0	0	0	0
10-50-12200	SALARIES OT	0	0	0	0	0
10-50-14100	BENEFITS UNEMP	0	0	0	0	0
10-50-14200	BENEFITS WRKCOMP	0	0	0	0	0
10-50-14300	BENEFITS HEALTH	0	0	0	0	0
10-50-14500	BENEFITS MEDICARE	0	0	0	0	0
10-50-14600	BENEFITS EEPF	0	0	0	0	0
10-50-14700	BENEFITS EELIFE	0	0	0	0	0
10-50-14800	BENEFITS FICA	0	0	0	0	0
10-50-21200	SUPPLIES SMALL EQUIP	0	0	0	0	2,000
10-50-21400	SUPPLIES OFFICE	0	0	0	0	0
10-50-22300	SUPPLIES JANITORIAL	115	1,934	3,000	3,000	3,000
10-50-22500	SUPPLIES CLOTH/UNIF	0	0	0	0	0
10-50-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-50-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	0
10-50-33700	SVC ADVERTISING	0	529	300	300	300
10-50-34100	SVC UTIL-ELECTRIC	14,482	11,462	18,000	14,000	18,000
10-50-34500	SVC UTIL-GAS	4,563	5,159	7,000	7,500	7,500
10-50-34700	SVC TELEPHONE	445	469	450	480	480
10-50-35800	SVC OTHER PROF SVC	28,520	25,650	31,700	31,700	41,700
10-50-36200	SVC RPR/MAINT-EQUIP	3,240	411	7,000	6,000	7,000
10-50-36300	SVC RPR/MAINT	2,781	1,303	5,500	5,500	5,500
10-50-36400	SVC RPR/MAINT-BLDGS	1,997	1,525	5,500	5,500	5,500
10-50-38100	SVC TRNING/EDUC	0	0	1,000	0	1,000
10-50-39700	SVC MAINT. CONTRACTS	0	0	0	0	0
10-50-51100	FXD CHG BLDG INS	1,779	1,833	2,100	2,100	2,300
10-50-51200	FXD CHG VEH INS	0	0	520	0	0
10-50-51300	FXD CHG LIAB INS	0	0	0	0	0
10-50-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-50-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

BUILDING MAINTENANCE Totals:	57,921	50,275	82,070	76,080	94,280
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CAPITAL

10-50-92100	BDG-MNT BUILDINGS	22,950	22,950	0	0	0
10-50-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
10-50-94200	BDG-MNT EQUIPMENT VEH/A	0	0	0	0	0
10-50-94700	BDG-MNT EQUIPMENT OTHER	0	0	57,520	0	0

BUILDING MAINTENANCE Totals:	22,950	22,950	57,520	0	0
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Craig Police Department

Community Members
City Council
City Manager

Chief of Police

Captain

Chaplains

Patrol Section
*(3 Sergeants &
10 Officers)*

Records Section
*(1 Records Manager & 1
Records Technician)*

**Community Service
Section**
(2 CSO's)

**Public Information
Internal Affairs**
(assigned as needed)

**Investigations
Sergeant**

ACET Task Force
1 Officer

Investigations
(1 Investigator)

Investigations
*(1 DV/SA
Investigator-2018)*

School Resource
(2 Officers)

Evidence
*(1 Investigative
Technician)*
11/26/19

CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - POLICE

Personal Services	2,690,072	2,618,942	2,687,440	2,740,005	2,814,830
Supplies	52,451	131,263	99,315	89,600	99,850
Purchased Services	219,530	248,420	313,100	289,450	317,600
Fixed Charges	102,806	109,161	121,035	116,601	163,250
Other	0	0	0	0	0
TOTAL	3,064,859	3,107,785	3,220,890	3,235,656	3,395,530

PERSONNEL SUMMARY - POLICE

FULL-TIME:

Police Chief	1.0	1.0	1.0	1.0	1.0
Captain	1.0	1.0	1.0	1.0	1.0
Lieutenant	0.0	0.0	0.0	0.0	0.0
Detective	1.0	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0	4.0
Reg. Drug Task Force Officer	1.0	1.0	1.0	1.0	1.0
Det./Domestic Violence Officer	0.0	1.0	1.0	1.0	1.0
Juvenile Officer	0.0	0.0	0.0	0.0	0.0
Officer	10.0	10.0	10.0	10.0	11.0
School Resource Officer	2.0	2.0	2.0	2.0	2.0
Evidence Technician	1.0	1.0	1.0	1.0	1.0
Records Manager	1.0	1.0	1.0	1.0	1.0
Records Technician	1.0	1.0	1.0	1.0	1.0
Code Enforcement	0.0	0.0	0.0	0.0	0.0
Animal Control Officer	0.0	0.0	0.0	0.0	0.0
Com. Serv. / Animal Cont. Officer	2.0	2.0	2.0	2.0	2.0
TOTAL FULL-TIME	25.0	26.0	26.0	26.0	27.0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2018 Projected	2019 Budget
SEASONAL/PART-TIME					
Animal Control Officer	0.0	0.0	0.0	0.0	0.0
Officer	0.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
GRAND TOTAL	25.0	26.0	26.0	26.0	27.0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

POLICE

10-51-11100	SALARIES REG	1,722,053	1,656,862	1,687,930	1,741,325	1,773,850
10-51-12100	SALARIES PT	1,420	395	1,000	1,000	1,000
10-51-12200	SALARIES OT	107,155	121,994	105,000	105,000	105,000
10-51-14100	BENEFITS UNEMP	0	0	8,970	0	9,400
10-51-14200	BENEFITS WRKCOMP	63,673	62,924	50,630	51,580	57,140
10-51-14300	BENEFITS HEALTH	543,387	532,129	577,200	577,200	599,400
10-51-14500	BENEFITS MEDICARE	23,190	22,222	26,020	26,790	27,260
10-51-14600	BENEFITS EEP	219,445	213,463	215,150	221,570	225,460
10-51-14700	BENEFITS EELIFE	9,660	8,929	15,470	15,470	16,250
10-51-14800	BENEFITS FICA	88	24	70	70	70
10-51-21200	SUPPLIES SMALL EQUIP	5,394	66,208	24,465	20,000	25,000
10-51-21400	SUPPLIES OFFICE	1,668	2,716	5,000	4,000	5,000
10-51-22500	SUPPLIES CLOTH/UNIF	4,925	6,393	8,600	8,000	8,600
10-51-22600	SUPPLIES FIREARMS	4,167	9,580	12,000	11,500	12,000
10-51-22700	SUPPLIES TRAINING	101	36	250	100	250
10-51-22900	SUPPLIES OPERATING	5,576	8,971	9,000	9,000	9,000
10-51-23100	SUPPLIES GAS,OIL,FUEL	28,437	32,091	35,000	33,000	35,000
10-51-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-51-23900	SUPPLIES TIRES	2,184	5,270	5,000	4,000	5,000
10-51-31100	SVC POSTAGE	916	1,142	1,000	950	1,000
10-51-31700	SVC TOWING	3,716	3,430	4,000	3,500	4,000
10-51-32100	SVC PRINTING	0	2,679	3,500	3,000	3,500
10-51-32400	SVC DUPL/PAPER/TONER	659	1,487	3,000	2,500	3,000
10-51-33300	SVC PUBL,SUBSC,DUES	3,694	3,353	5,500	4,000	5,500
10-51-33700	SVC ADVERTISING	1,596	4,430	2,000	2,750	2,500
10-51-34700	SVC TELEPHONE	18,031	18,367	23,400	19,000	23,400
10-51-35100	SVC MEDICAL SVC	1,215	1,301	6,500	2,500	6,500
10-51-35300	SVC LAB TESTING	5,260	4,171	8,000	6,500	8,000
10-51-35800	SVC OTHER PROF SVC	139,771	132,484	160,000	155,000	160,000
10-51-35900	SVC SPECIAL PROGRAMS	2,645	1,100	2,500	2,000	2,500
10-51-36100	SVC RPR/MNT-VEHICLES	14,092	10,207	14,000	14,000	14,000
10-51-36200	SVC RPR/MAINT-EQUIP	127	86	2,000	500	2,500
10-51-36400	SVC RPR/MAINT-BLDGS	136	132	2,000	500	2,000
10-51-36700	SVC RPR/MAINT-RADIOS	370	0	0	0	0
10-51-37900	SVC MTG EXPENSE	55	21	1,200	250	1,200
10-51-38100	SVC TRNING/EDUC	9,776	31,141	35,000	33,000	35,000
10-51-39700	SVC MAINT. CONTRACTS	17,472	32,888	39,500	39,500	43,000
10-51-51200	FXD CHG VEH INS	10,450	12,188	10,070	12,320	14,790
10-51-51300	FXD CHG LIAB INS	20,339	25,363	25,135	22,650	28,560
10-51-51400	FXD CHG OTHER INS	0	0	0	0	0
10-51-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-51-53100	FXD RENT	30,288	27,975	30,000	30,000	45,000
10-51-57000	FXD CHG ANIMAL ASSIST PR	583	0	0	0	0
10-51-57100	FXD CHG ANIMAL CONTROL	33,437	32,929	40,000	39,000	40,000
10-51-57200	FXD CHG VIN INSPECTION	117	49	500	300	500
10-51-57300	FXD CHG DARE PROGRAM	665	517	2,000	1,500	2,000
10-51-57400	FXD CHG DRUG INTER-TEAM	433	0	1,000	500	6,400
10-51-57500	FXD CHG REG DRUG ENF. TA	3,331	3,331	3,330	3,331	16,000
10-51-57600	FXD CHG MISC COMM PROGRA	1,747	742	4,000	2,000	4,000

CITY OF CRAIG 2018 BUDGET GENERAL FUND - POLICE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

10-51-71100	COM PRG NUISANCE ABATEMEN	1,416	6,068	5,000	5,000	6,000
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POLICE Totals:

3,064,859	3,107,785	3,220,890	3,235,656	3,395,530
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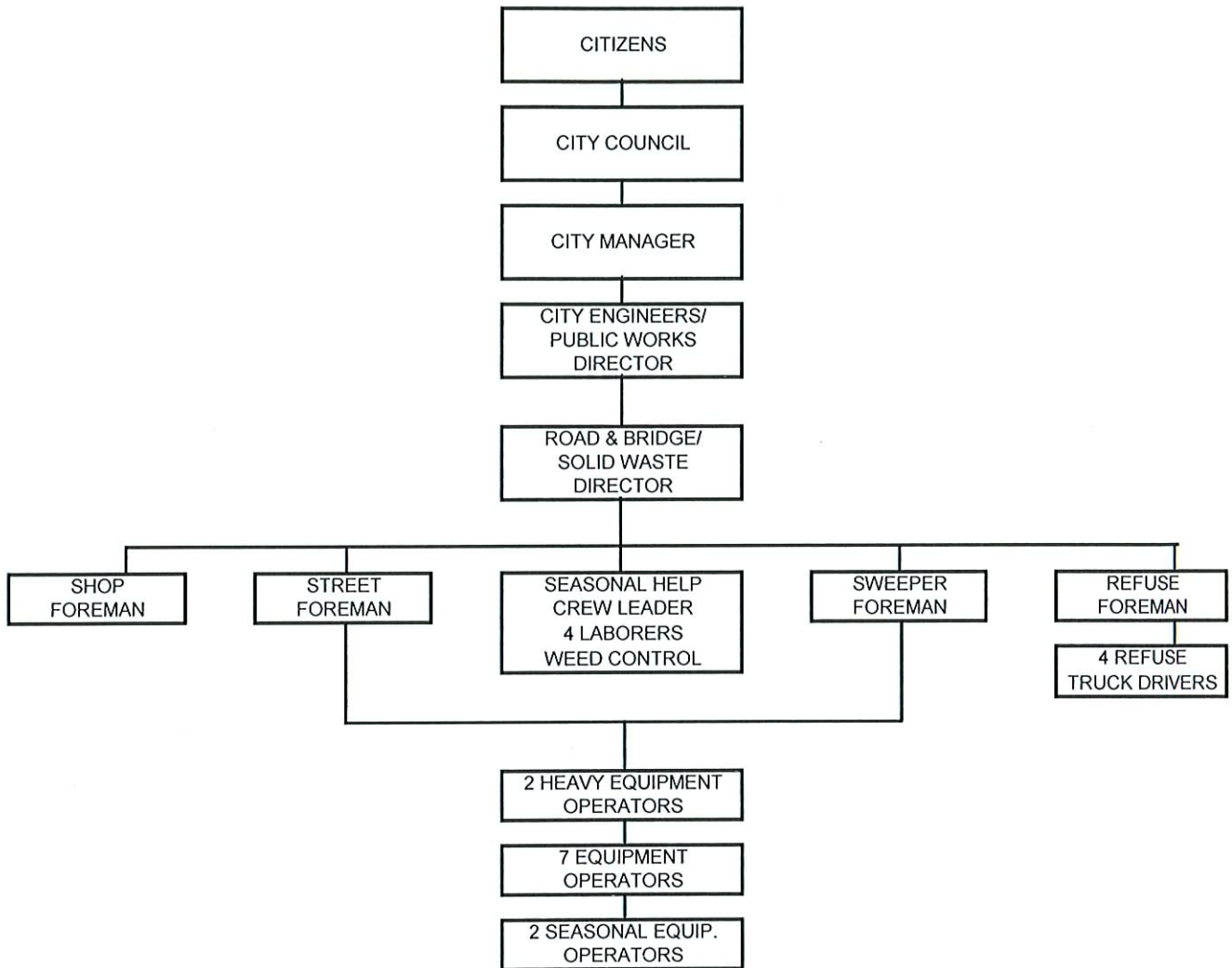
CAPITAL

10-51-93400	PD IMPRV	0	0	0	0	0
10-51-94200	PD EQUIPMENT VEH/ATTACH	23,753	0	0	0	156,000
10-51-94300	PD EQUIPMENT COMMUNICAT	0	0	0	0	0
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	0
10-51-94500	PD EQUIPMENT OFFICE	0	0	0	0	0
10-51-94600	PD EQUIPMENT SOFTWARE	0	0	0	0	20,000
10-51-94700	PD EQUIPMENT OTHER	0	0	0	0	0

POLICE Totals:

23,753	0	0	0	176,000
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ROAD & BRIDGE



CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - ROAD & BRIDGE

Personal Services	1,432,263	1,454,135	1,536,750	1,472,430	1,526,490
Supplies	107,166	154,418	160,850	137,050	171,600
Purchased Services	407,965	406,379	576,650	612,525	649,050
Fixed Charges	28,050	33,310	32,520	34,300	42,190
Other	0	0	0	0	0
TOTAL	1,975,445	2,048,243	2,306,770	2,256,305	2,389,330

PERSONNEL SUMMARY - ROAD & BRIDGE

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.00
Street Foreman	1.00	1.00	1.00	1.00	1.00
Sweeper Foreman	1.00	1.00	1.00	1.00	1.00
Shop Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00	2.00
Light Equipment Operator	7.00	7.00	7.00	7.00	7.00
Public Works Director	0.00	0.00	0.00	0.00	0.13
Sr. Equipment Mechanic	1.46	0.73	0.73	0.73	0.73
Parts Purchase Clerk	1.00	1.00	1.00	1.00	1.00
TOTAL FULL-TIME	15.96	15.23	15.23	15.23	14.86

SEASONAL/PART-TIME

Temporary Crew Supervisor	0.50	0.50	0.50	0.50	0.50
Light Equipment Operator	1.50	1.50	1.50	1.50	1.50
Laborers	1.00	1.00	1.00	1.00	1.00
TOTAL SEASONAL/PT-TIME	3.00	3.00	3.00	3.00	3.00
GRAND TOTAL	18.96	18.23	18.23	18.23	17.86

CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND
ROAD & BRIDGE

10-64-11100	SALARIES REG	851,898	881,464	902,810	863,240	893,170
10-64-12100	SALARIES PT	63,803	29,602	66,000	66,000	66,000
10-64-12200	SALARIES OT	16,051	35,220	35,000	35,000	35,000
10-64-14100	BENEFITS UNEMP	2,200	0	5,010	0	4,960
10-64-14200	BENEFITS WRKCOMP	51,942	55,822	50,230	47,410	59,280
10-64-14300	BENEFITS HEALTH	321,894	323,369	338,110	327,010	329,900
10-64-14500	BENEFITS MEDICARE	11,113	11,150	14,560	13,980	14,420
10-64-14600	BENEFITS EEP	103,758	109,749	112,540	107,790	111,380
10-64-14700	BENEFITS EELIFE	5,443	5,795	8,400	7,900	8,280
10-64-14800	BENEFITS FICA	4,160	1,964	4,090	4,100	4,100
10-64-21200	SUPPLIES SMALL EQUIP	260	49,147	11,500	9,000	21,000
10-64-21400	SUPPLIES OFFICE	1,170	1,510	1,750	1,600	1,750
10-64-22100	SUPPLIES CHEMICALS	90	1,658	2,200	1,300	2,000
10-64-22300	SUPPLIES JANITORIAL	611	521	650	600	600
10-64-22500	SUPPLIES CLOTH/UNIF	18,153	17,601	18,500	17,250	17,500
10-64-22900	SUPPLIES OPERATING	569	691	750	700	750
10-64-23100	SUPPLIES GAS,OIL,FUEL	135,088	161,504	65,000	60,000	65,000
10-64-23109	SUPPLIES GAS,OIL,FUEL CLEAR	-95,812	-125,432	0	0	0
10-64-23200	SUPPLIES VEHICLE	13,761	11,369	9,500	1,200	12,000
10-64-23400	SUPPLIES SMALL TOOLS	674	1,006	3,000	2,250	3,000
10-64-23500	SUPPLIES STREET	1,696	3,103	3,500	3,250	3,500
10-64-23600	SUPPLIES TRAFFIC SVC	23,354	21,408	24,500	23,000	24,500
10-64-23700	SUPPLIES SNOW REMOVAL	4,247	2,266	7,500	4,900	7,500
10-64-23900	SUPPLIES TIRES	3,304	8,066	12,500	12,000	12,500
10-64-31100	SVC POSTAGE	119	121	350	150	350
10-64-32100	SVC PRINTING	618	1,054	1,000	1,225	1,200
10-64-33100	SVC LGL NOTICE	105	165	2,500	1,000	2,000
10-64-33300	SVC PUBL,SUBSC,DUES	1,269	1,651	1,500	1,200	1,600
10-64-34100	SVC UTIL-ELECTRIC	10,167	6,957	11,500	7,500	11,500
10-64-34300	SVC UTIL-STRT LIGHTS	109,371	102,875	115,000	110,000	115,000
10-64-34400	SVC UTIL-TRAF LIGHTS	2,655	2,852	3,500	3,000	3,500
10-64-34500	SVC UTIL-GAS	4,509	4,832	6,500	5,000	6,500
10-64-34700	SVC TELEPHONE	9,739	9,792	11,000	10,000	11,100
10-64-35100	SVC MEDICAL SVC	1,517	2,033	2,500	750	2,500
10-64-35700	SVC I.T (INFO TECH)	20	0	800	400	800
10-64-35800	SVC OTHER PROF SVC	2,233	6,384	10,000	6,000	10,000
10-64-36100	SVC RPR/MNT-VEHICLES	94,487	86,182	42,500	40,000	42,500
10-64-36109	SVC RPR/MNT-VEHICLES CLEAR	-78,382	-60,166	0	0	0
10-64-36200	SVC RPR/MAINT-EQUIP	21,987	23,332	40,000	32,000	38,000
10-64-36300	SVC RPR/MAINT	5,508	0	3,500	2,500	3,000
10-64-36400	SVC RPR/MAINT-BLDGS	3,324	5,256	5,000	3,500	5,000
10-64-36510	REPAIR-R-O-W WEEDS	5,749	6,690	8,500	65,000	7,000
10-64-36600	SVC RPR/MAINT-STREETS	181,287	185,794	265,000	290,000	342,500
10-64-36610	SVC RPR/MAINT-STREETS D	3,940	223	5,000	4,000	5,000
10-64-36700	SVC RPR/MAINT-RADIOS	100	416	2,500	800	1,000
10-64-36900	SVC RPR/MAINT-SWEEPER	23,883	15,809	25,000	21,000	25,000
10-64-37900	SVC MTG EXPENSE	585	185	500	300	500
10-64-38100	SVC TRNG/EDUC	3,175	2,041	4,000	1,200	4,000
10-64-39500	SVC LF-FEES	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
10-64-39600	SVC EQUIP RENTAL	0	379	4,000	1,000	4,000
10-64-39700	SVC MAINT. CONTRACTS	0	1,520	5,000	5,000	5,500
10-64-51100	FXD CHG BLDG INS	1,414	1,458	1,670	1,650	1,830
10-64-51200	FXD CHG VEH INS	16,890	19,698	16,800	20,540	24,670
10-64-51300	FXD CHG LIAB INS	9,747	12,154	12,050	10,860	13,690
10-64-51500	FXD CHG DED DAMAGES	0	0	2,000	1,250	2,000
	ROAD & BRIDGE Totals:	1,975,445	2,048,243	2,306,770	2,256,305	2,389,330
CAPITAL						
10-64-92200	R&B BUILDINGS OPERATION	0	0	0	0	0
10-64-93100	R&B IMPRV	0	0	0	0	0
10-64-93115	R&B IMPRV ROW	0	0	25,000	0	0
10-64-93116	R&B IMPRV ENGINEERING	0	0	0	0	0
10-64-93117	R&B IMPRV OVERLAYS	0	246,342	250,000	275,000	250,000
10-64-93118	R&B IMPRV ALLEYS	0	0	20,000	5,000	20,000
10-64-93300	R&B IMPRV DRAINAGE	0	41,342	60,000	25,000	60,000
10-64-93500	R&B IMPRV OTHER	25,874	0	0	150,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	159,961	5,060	2,900	0	0
10-64-94200	R&B EQUIPMENT VEH/ATTAC	127,081	372,209	319,250	319,250	507,500
10-64-94300	R&B EQUIPMENT COMMUNICA	0	0	0	0	0
10-64-94400	R&B EQUIPMENT COMPUTER	0	0	0	0	0
10-64-94500	R&B EQUIPMENT OFFICE	0	0	0	0	0
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	0	0	0
10-64-94700	R&B EQUIPMENT OTHER	0	0	50,000	10,000	0
10-64-96000	R&B PROJECTS ECON DEV	0	0	0	0	0
	ROAD & BRIDGE Totals:	312,917	664,954	727,150	784,250	837,500

2020 REPAIR AND MAINTENANCE OF STREETS & DRAINAGE

PATCHING \$100,000

Patching is done on streets that are scheduled to be chip sealed, have an overlay, and on any other failures or potholes around town.

CRACK SEALING \$12,500

Crack sealing to be done in 2020 will include all the streets that will be chip sealed. Crack filling is done to keep moisture from getting under the asphalt. The moisture and frost are what cause most of the asphalt damage we see in Craig. This is the single most important process that we do to extend the life of the pavement.

CHIP SEAL \$205,000

Chip sealing is a process where we put a hot emulsion on the streets, then cover it with 3/8-inch pea gravel. This seals the street and also gives it a 3/8-inch wearing surface at 1/10th the cost of an overlay. Chip seals extend the pavement life by about 4 to 6 years depending on the conditions of the pavement when sealed. Attached is a list of streets planned for 2015.

GRAVEL STREETS & ALLEYS \$15,000

The gravel streets and alleys in town also need to be maintained. At least once a year and after major rainstorms, we replace gravel where needed. They are also graded often over the summer to keep them passable.

Magnesium Chloride \$0.00

Magnesium chloride can be sprayed on the streets to prevent dust and lower maintenance costs. The streets would have a harder surface and not need to be graded as often.

DRAINAGE MAINTENANCE \$10,000

Small projects that need to be done, only one is done per year. The drainage systems include:

2020 CHIP SEAL

Street Name	Description	Length	Width	Sq Yd	Tons	\$ Chips	Gal.	\$ Oil	Total \$
Barclay	10th to Sandrock	481	31	1657	23	\$290	497	\$1,317	\$1,607
Barclay	6th to 7th	626	26	1808	25	\$316	543	\$1,438	\$1,754
Barclay	7th to 8th	622	30	2073	29	\$363	622	\$1,648	\$2,011
Barclay	8th to 10th	953	31	3283	46	\$574	985	\$2,610	\$3,184
Barclay	Highway 40 to 6th	626	40	2782	39	\$487	835	\$2,212	\$2,699
Breeze	Hillside Terrace to 12th	511	32	1817	25	\$318	545	\$1,444	\$1,762
Bryan Way	13th Street to 11th	1670	30	5567	78	\$974	1670	\$4,426	\$5,400
Cedar Court	1st Street to End	370	36	1480	21	\$259	444	\$1,177	\$1,436
Clay Avenue	Start to 3rd	884	34.5	3389	47	\$593	1017	\$2,694	\$3,287
Commerce	1st to 3rd	875	44	4278	60	\$749	1283	\$3,401	\$4,149
Commerce	End to 1st	445	34.5	1706	24	\$299	512	\$1,356	\$1,655
Crescent Drive	Highway 40 to Wickes	3529	25	9803	137	\$1,715	2941	\$7,793	\$9,509
Crescent Drive	First Entrance	95	64	676	9	\$118	203	\$537	\$655
Crescent Drive	Second Entrance	85	64	604	8	\$106	181	\$481	\$586
Crescent Drive	Third Entrance	81	64	576	8	\$101	173	\$458	\$559
Doyan	1st to 3rd	1232	35.5	4860	68	\$850	1458	\$3,863	\$4,714
Doyan	Bridge to 1st	30	24.5	82	1	\$14	25	\$65	\$79
Doyan	Begin to Bridge	1718	31	5918	83	\$1,036	1775	\$4,704	\$5,740
Essex Court	Riford to End	491	33	1800	25	\$315	540	\$1,431	\$1,746
Exmoor Circle	Riford to Exmoor	807	32	2869	40	\$502	861	\$2,281	\$2,783
Exmoor Place	Exmoor to End	141	30	470	7	\$82	141	\$374	\$456
Exmoor Road	Riford to 9th	745	31.5	2608	37	\$456	782	\$2,073	\$2,529
Exmoor Road	Westridge to Riford	880	33.5	3276	46	\$573	983	\$2,604	\$3,177
Finley Lane	9th to Alta Vista (East)	910	20.5	2073	29	\$363	622	\$1,648	\$2,011
Finley Lane	9th to Alta Vista (West)	910	19	1921	27	\$336	576	\$1,527	\$1,863
Fourth Street	Lincoln to Bridge	540	37	2220	31	\$389	666	\$1,765	\$2,153
Fourth Street	Bridge to Bellaire	280	39.5	1229	17	\$215	369	\$977	\$1,192
Haughey Road	Ashley Road to Old 40	3430	24	9147	128	\$1,601	2744	\$7,272	\$8,872
Hillside Terrace	School to Breeze	297	27.5	908	13	\$159	272	\$721	\$880
Hospital Loop	9th Street to City Limits	2218	36	8872	124	\$1,553	2662	\$7,053	\$8,606
Hospital Loop	City Limits to Structure	370	36	1480	21	\$259	444	\$1,177	\$1,436
Hospital Loop	Structure to CR 7	317	36	1268	18	\$222	380	\$1,008	\$1,230
Ledford	Schrader to 9th	634	32	2254	32	\$394	676	\$1,792	\$2,187
Lenox Road	Park Court to End	325	32.5	1174	16	\$205	352	\$933	\$1,138
Lincoln	6th to 7th	634	30	2113	30	\$370	634	\$1,680	\$2,050
Lincoln	Highway 40 to 6th	634	36	2536	36	\$444	761	\$2,016	\$2,460
Lincoln	3rd to 4th	420	33	1540	22	\$270	462	\$1,224	\$1,494
Lincoln	End to 3rd	216	29	696	10	\$122	209	\$553	\$675
Ninth Street	CR 7 to Structure	53	48	283	4	\$49	85	\$225	\$274
Ninth Street	Structure to City Limits	317	48	1691	24	\$296	507	\$1,344	\$1,640
Ninth Street	City Limits to End	1267	48	6757	95	\$1,183	2027	\$5,372	\$6,555
Ninth Street	Finley to Green	1884	39	8164	114	\$1,429	2449	\$6,490	\$7,919
Park Court	Riford Ct. to End	763	32	2713	38	\$475	814	\$2,157	\$2,632
Ranney	9th to Sandrock	580	32.5	2094	29	\$367	628	\$1,665	\$2,032
Ranney	8th to 9th	680	32	2418	34	\$423	725	\$1,922	\$2,345
Ridge Road	12th to Alta Vista	475	32	1689	24	\$296	507	\$1,343	\$1,638
Riford Court	Riford to End	473	33	1734	24	\$304	520	\$1,379	\$1,682
Riverview	3rd to Highway 40	1260	35	4900	69	\$858	1470	\$3,896	\$4,753
Rose	4th to 10th	3752	169	70454	986	\$12,329	21136	\$56,011	\$68,341
Russell	8th-9th	660	32	2347	33	\$411	704	\$1,866	\$2,276
Sandrock Drive	Pershing to Ranney	350	20	778	11	\$136	233	\$618	\$754
Sandrock Drive	Ranney to School	1075	33	3942	55	\$690	1183	\$3,134	\$3,823

2020 CHIP SEAL

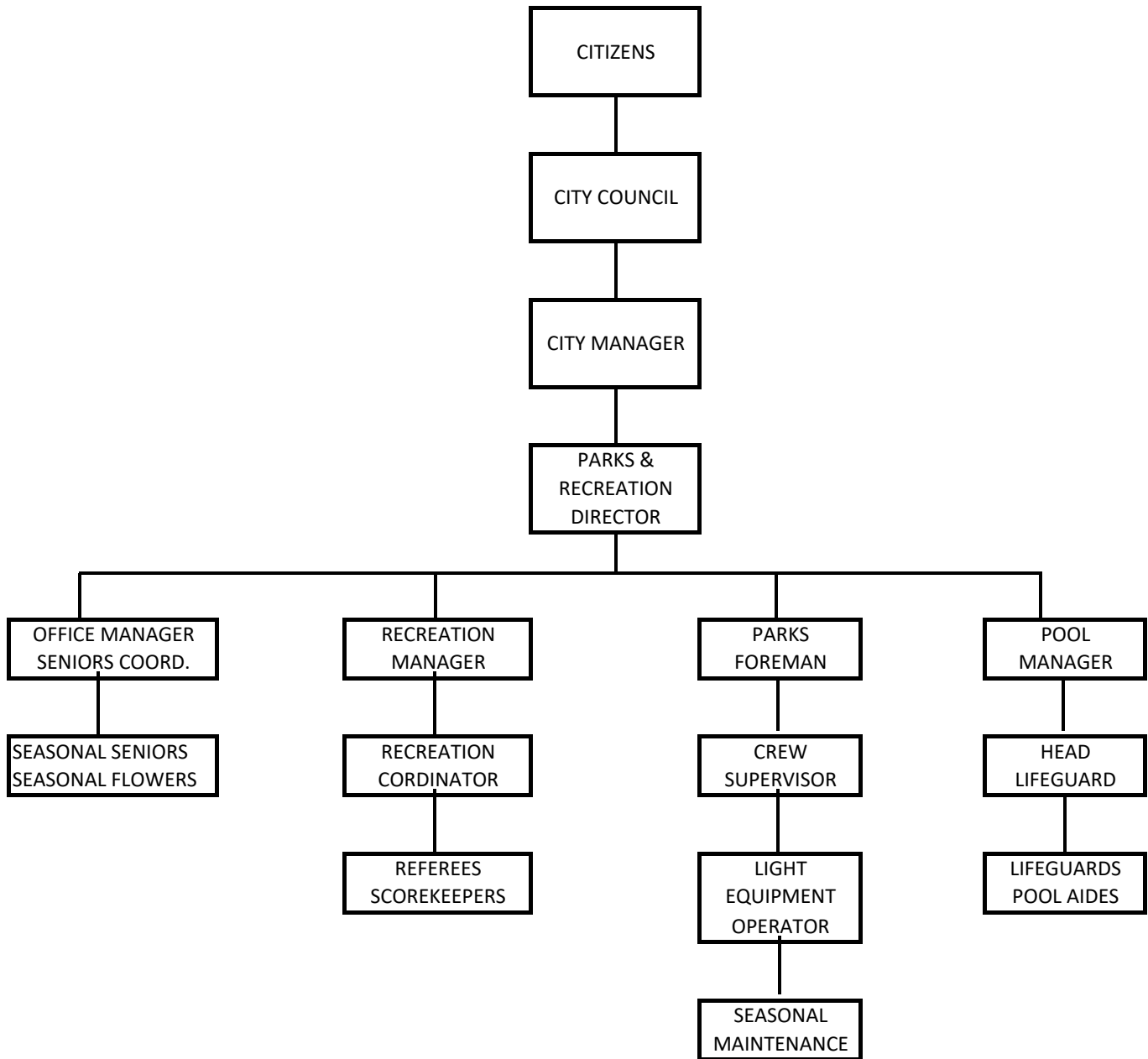
Street Name	Description	Length	Width	Sq Yd	Tons	\$ Chips	Gal.	\$ Oil	Total \$
School	Hillside Terrace to 12th	495	31.5	1733	24	\$303	520	\$1,377	\$1,681
School	10th to Sandrock	581	27	1743	24	\$305	523	\$1,386	\$1,691
School	8th to 10th	992	27	2976	42	\$521	893	\$2,366	\$2,887
School	Sandrock to End	100	26	289	4	\$51	87	\$230	\$280
Schrader Ave	Finley to Ledford	1200	32	4267	60	\$747	1280	\$3,392	\$4,139
Sixth Street	Rose to Washington	153	31.5	536	7	\$94	161	\$426	\$519
Sixth Street	Tucker to Rose	337	32	1198	17	\$210	359	\$953	\$1,162
Sixth Street	Yampa to Tucker	660	40.5	2970	42	\$520	891	\$2,361	\$2,881
Tenth Street	Rose to Bridge to Wash	333	35	1295	18	\$227	389	\$1,030	\$1,256
Third Street	Highway 13 to Riverview	1376	35	5351	75	\$936	1605	\$4,254	\$5,191
Third Street	Woodbury to Mack Lane	1313	35.5	5179	73	\$906	1554	\$4,117	\$5,024
Third Street	3rd to Width Change	500	35.5	1972	28	\$345	592	\$1,568	\$1,913
Third Street	Riverview to Woodbury	1325	34	5006	70	\$876	1502	\$3,979	\$4,855
Tucker St	4th to 7th	1750	107	20806	291	\$3,641	6242	\$16,540	\$20,181
Twelfth Street	Barclay to Highway 13	1088	32	3868	54	\$677	1161	\$3,075	\$3,752
Washington	7th to Width Change	300	36.5	1217	17	\$213	365	\$967	\$1,180
Washington	Width Change to 8th	357	27	1071	15	\$187	321	\$851	\$1,039
Washington	8th to 9th	651	27	1953	27	\$342	586	\$1,553	\$1,894
Washington	9th to End	266	27	798	11	\$140	239	\$634	\$774
Westridge Court	Westridge to End	355	32.5	1282	18	\$224	385	\$1,019	\$1,243
Wickes Avenue	Crescent to End	1525	40	6778	95	\$1,186	2033	\$5,388	\$6,574
Ninth Street	Breeze to Yampa	370	32	1316	18	\$226	395	\$963	\$1,189
Ninth Street	School to Breeze	296	13	428	6	\$73	128	\$313	\$386
		11.35	59944		4015	\$50,184	86041	\$227,898	<u>\$278,082</u>

OVERLAY

Russell	4th to 9th	2518	117	32734	458	\$5,728	9820	\$26,024	\$31,752
Birch		851	32	3026	42	\$530	908	\$2,405	\$2,935
Apple		1026	32	3648	51	\$638	1094	\$2,900	\$3,539
Rose	7th to 8th	686	27	2058	29	\$360	617	\$1,636	\$1,996
9th Street	Yampa to Rose	997	37	4099	57	\$717	1230	\$3,259	\$3,976
Seventh Street	Yampa-Ashley	5634	22	13772	193	\$2,410	4132	\$10,949	\$13,359

PARK AND RECREATION

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - PARK & RECREATION

Personal Services	890,595	966,730	1,094,870	1,086,800	1,136,770
Supplies	182,932	221,884	268,770	259,198	278,255
Purchased Services	128,777	162,028	222,345	214,315	245,105
Fixed Charges	15,085	18,998	22,435	18,900	26,320
Other	12,621	13,413	19,300	20,500	19,300
TOTAL	1,230,011	1,383,053	1,627,720	1,599,713	1,705,750

PERSONNEL SUMMARY - PARK & RECREATION

FULL-TIME:

Park & Recreation Director	1.00	1.00	1.00	1.00	1.00
Park Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	1.00	1.00	2.00	2.00	2.00
Pool Manager	1.00	1.00	1.00	1.00	1.00
Recreation Facilitator	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Aqua/Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Assistant Pool Manager	0.000	0.000	0.000	0.000	0.000
TOTAL FULL-TIME	7.00	7.00	8.00	8.00	8.00

SEASONAL/PART-TIME

Laborers	3.50	3.50	3.50	3.50	3.50
Lifeguards, Pool Aides	4.80	4.80	4.80	4.80	4.80
Umps, Refs, etc.	1.47	1.47	1.47	1.47	1.47
TOTAL SEASONAL/PT-TIME	9.77	9.77	9.77	9.77	9.77
GRAND TOTAL	16.77	16.77	17.77	17.77	17.77

CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND
PARK/REC - PARK

10-71-11100	SALARIES REG	306,143	346,622	379,700	380,900	384,260
10-71-12100	SALARIES PT	79,955	73,677	86,520	86,520	92,310
10-71-12200	SALARIES OT	15,706	24,158	18,500	20,000	20,500
10-71-14100	BENEFITS UNEMP	0	26	2,430	0	2,490
10-71-14200	BENEFITS WRKCOMP	13,780	15,417	13,770	13,420	14,070
10-71-14300	BENEFITS HEALTH	96,813	109,213	133,200	133,200	133,200
10-71-14500	BENEFITS MEDICARE	5,645	6,281	7,030	6,990	7,210
10-71-14600	BENEFITS EEP	37,864	43,409	47,780	47,460	48,570
10-71-14700	BENEFITS EELIFE	2,217	1,983	3,510	3,430	3,550
10-71-14800	BENEFITS FICA	5,161	5,128	5,370	5,370	5,730
10-71-21200	SUPPLIES SMALL EQUIP	4,204	9,885	9,100	11,135	13,000
10-71-21400	SUPPLIES OFFICE	1,597	876	900	900	900
10-71-22100	SUPPLIES CHEMICALS	12,296	12,480	17,000	12,000	17,000
10-71-22300	SUPPLIES JANITORIAL	1,300	1,371	1,500	2,500	3,000
10-71-22500	SUPPLIES CLOTH/UNIF	950	1,571	1,150	3,500	1,450
10-71-22900	SUPPLIES OPERATING	1,274	2,942	5,900	2,150	5,900
10-71-23100	SUPPLIES GAS,OIL,FUEL	10,303	14,678	18,500	18,500	18,500
10-71-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-71-23400	SUPPLIES SMALL TOOLS	1,404	1,405	1,700	1,700	1,700
10-71-23900	SUPPLIES TIRES	1,542	1,292	3,500	3,500	3,500
10-71-31100	SVC POSTAGE	985	1,020	1,200	1,200	1,200
10-71-32100	SVC PRINTING	2,873	5,525	6,350	6,350	6,350
10-71-33100	SVC LGL NOTICE	83	96	600	400	600
10-71-33300	SVC PUBL,SUBSC,DUES	621	725	800	800	1,040
10-71-33700	SVC ADVERTISING	543	519	1,700	2,400	1,700
10-71-34100	SVC UTIL-ELECTRIC	8,647	8,768	9,000	9,000	9,000
10-71-34500	SVC UTIL-GAS	2,620	3,606	5,500	6,000	5,500
10-71-34700	SVC TELEPHONE	4,801	5,824	5,950	6,000	7,150
10-71-35100	SVC MEDICAL SVC	220	0	500	500	500
10-71-35700	SVC I.T (INFO TECH)	0	0	420	420	420
10-71-35800	SVC OTHER PROF SVC	7,148	7,340	4,830	8,000	8,350
10-71-36100	SVC RPR/MNT-VEHICLES	4,402	7,809	8,500	8,500	8,500
10-71-36200	SVC RPR/MAINT-EQUIP	4,498	5,035	8,000	9,500	8,000
10-71-36300	SVC RPR/MAINT	13,372	16,205	16,900	16,900	16,500
10-71-36303	SVC RPR/MAINT BALL PRK	11,846	17,108	17,000	17,000	17,000
10-71-36304	SVC RPR/MAINT TREES	2,522	7,683	21,000	21,000	28,500
10-71-36329	SVC RPR/MAINT TRAILS	2,000	3,536	2,000	3,000	3,000
10-71-36332	SVC RPR/MAINT DOWNTOWN	3,411	2,535	6,500	4,000	6,500
10-71-36400	SVC RPR/MAINT-BLDGS	1,617	2,514	6,000	4,000	6,000
10-71-36700	SVC RPR/MAINT-RADIOS	0	0	0		0
10-71-37900	SVC MTG EXPENSE	507	369	400	400	400
10-71-38100	SVC TRNING/EDUC	2,476	3,166	6,000	6,000	6,300
10-71-38300	SVC CITY-WIDE TRNING	347	0	400	400	400
10-71-39600	SVC EQUIP RENTAL	376	915	3,600	3,600	3,600
10-71-51100	FXD CHG BLDG INS	470	484	555	550	610
10-71-51200	FXD CHG VEH INS	5,165	7,964	6,580	8,050	9,660
10-71-51300	FXD CHG LIAB INS	4,451	5,550	5,500	500	6,250
10-71-51500	FXD CHG DED DAMAGES	0	0	4,800	4,800	4,800
10-71-53100	FXD CHG RENTS	5,000	5,000	5,000	5,000	5,000

CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

10-71-71100	COM PRG WEED/MOSQUITO C	8,662	8,627	14,000	14,000	14,000
10-71-71200	COM PRG PLANTERS-CITY	3,959	4,787	5,300	6,500	5,300
10-71-71500	COM PRG FIREWORKS	0	0	0	0	0
10-71-71600	COM PRG - GOWD	0	0	0	0	0
10-71-71700	COM PRG - 100TH YEAR	0	0	0	0	0
10-71-72900	COM PRG ELKHEAD RSVR CO	0	0	0	0	0

PARK/REC - PARK Totals:	701,776	805,124	931,945	927,945	968,970
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CAPITAL

10-71-91000	PRKS LAND PURCHASE	0	0	0	0	0
10-71-92300	PRKS BUILDINGS	0	0	0	0	0
10-71-93116	PRKS IMPRV ENGINEERING	0	66,560	10,450	10,450	125,000
10-71-93400	PRKS IMPRV	125,351	20,110	200,000	225,000	33,500
10-71-93411	PRKS IMPRV WOODBURY	0	0	80,000	0	0
10-71-93412	PRKS IMPRV SKATE PARK	0	0	0	0	400,000
10-71-93413	PRKS IMPRV BEAUTIFY	0	0	0	0	0
10-71-93430	PRKS IMPRV PARK EQUIP	0	11,199	19,000	15,340	0
10-71-93431	PRKS IMPRV SHOP EQUIP	0	0	0	0	0
10-71-93500	PRKS IMPRV OTHER	10,000	90,077	45,000	55,000	50,000
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	0
10-71-94200	PRKS EQUIPMENT VEH/ATTA	36,326	0	71,000	71,000	24,000
10-71-94300	PRKS EQUIPMENT COMMUNIC	0	0	0	0	0
10-71-94400	PRKS EQUIPMENT COMPUTER	0	0	0	0	0
10-71-94500	PRKS EQUIPMENT OFFICE	0	0	0	0	0
10-71-94700	PRKS EQUIPMENT OTHER	0	0	0	0	0

PARK/REC - PARK Totals:	171,677	187,946	425,450	376,790	632,500
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

PARK/RECR - POOL

10-72-11100	SALARIES REG	51,619	43,306	59,630	62,730	63,120
10-72-12100	SALARIES PT	106,822	123,876	134,500	134,500	145,200
10-72-12200	SALARIES OT	4,041	6,377	8,000	5,500	8,000
10-72-14100	BENEFITS UNEMP	0	0	1,010	0	1,080
10-72-14200	BENEFITS WRKCOMP	6,524	7,054	6,460	6,530	6,920
10-72-14300	BENEFITS HEALTH	20,262	16,540	22,200	22,200	22,200
10-72-14500	BENEFITS MEDICARE	2,353	2,520	2,930	2,950	3,140
10-72-14600	BENEFITS EEP	6,336	5,923	8,120	8,190	8,540
10-72-14700	BENEFITS EELIFE	214	166	560	560	590
10-72-14800	BENEFITS FICA	6,824	7,700	8,340	8,340	9,000
10-72-21200	SUPPLIES SMALL EQUIP	10,083	5,123	7,125	7,125	12,400
10-72-21400	SUPPLIES OFFICE	377	416	550	550	550
10-72-22100	SUPPLIES CHEMICALS	16,846	17,052	17,500	19,000	17,500
10-72-22300	SUPPLIES JANITORIAL	2,105	1,250	3,000	3,000	3,000
10-72-22500	SUPPLIES CLOTH/UNIF	1,680	1,663	2,525	2,200	2,080
10-72-22900	SUPPLIES OPERATING	1,674	1,671	1,400	1,400	2,000
10-72-25300	SUPPLIES CONCESSION	15,138	14,680	17,900	17,000	17,600
10-72-25400	SUPPLIES COMM. EDUCATIO	4,265	2,024	6,000	4,000	4,470
10-72-31100	SVC POSTAGE	0	23	300	300	300
10-72-32100	SVC PRINTING	2,468	3,915	4,900	3,000	6,250
10-72-33300	SVC PUBL,SUBSC,DUES	264	228	250	250	250
10-72-33700	SVC ADVERTISING	2,127	2,770	2,600	2,000	2,600
10-72-34100	SVC UTIL-ELECTRIC	10,270	10,069	15,000	11,500	15,000
10-72-34500	SVC UTIL-GAS	11,489	12,204	23,000	18,000	22,000
10-72-34700	SVC TELEPHONE	2,003	2,137	1,900	1,600	1,260
10-72-35700	SVC I.T (INFO TECH)	0	0	420	420	420
10-72-35800	SVC OTHER PROF SVC	4,223	4,798	6,550	5,500	8,540
10-72-36200	SVC RPR/MAINT-EQUIP	4,775	4,999	5,500	11,200	5,500
10-72-36300	SVC RPR/MAINT	761	1,560	1,200	1,200	1,200
10-72-36400	SVC RPR/MAINT-BLDGS	920	2,182	4,000	4,500	4,000
10-72-36500	SVC RPR/MAINT-POOLS	7,318	7,222	6,000	6,000	6,000
10-72-38100	SVC TRNING/EDUC	980	1,962	1,950	1,950	2,350
10-72-38300	SVC CITY-WIDE TRNING	422	0	600	600	400
10-72-39600	SVC EQUIP RENTAL	0	0	200	200	200

PARK/RECR - POOL Totals:

305,184	311,410	382,120	373,995	403,660
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CAPITAL

10-72-92300	POOL BUILDINGS	0	0	0	0	0
10-72-93116	POOL IMPRV ENGINEERING	0	0	0	0	0
10-72-93400	POOL IMPRV	0	0	0	0	60,000
10-72-93414	POOL IMPRV POOL	21,100	11,607	10,000	5,400	120,000
10-72-94100	POOL EQUIPMENT SHOP-MAI	0	0	0	0	0
10-72-94300	POOL EQUIPMENT COMMUNIC	0	0	0	0	0
10-72-94500	POOL EQUIPMENT OFFICE	0	0	0	0	0
10-72-94700	POOL EQUIPMENT OTHER	0	0	0	0	0

PARK/RECR - POOL Totals:

21,100	11,607	10,000	5,400	180,000
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND

PARK/RECR - RECREATION

10-73-11100	SALARIES REG	53,341	59,747	59,170	62,080	64,000
10-73-12100	SALARIES PT	29,165	27,622	39,360	32,200	47,000
10-73-12200	SALARIES OT	4,377	3,549	4,000	6,500	6,000
10-73-14100	BENEFITS UNEMP	0	0	520	0	590
10-73-14200	BENEFITS WRKCOMP	3,423	3,655	3,280	3,110	3,690
10-73-14300	BENEFITS HEALTH	21,634	21,874	22,200	22,200	22,200
10-73-14500	BENEFITS MEDICARE	1,260	1,280	1,490	1,470	1,700
10-73-14600	BENEFITS EEP	6,771	7,548	12,300	7,880	8,400
10-73-14700	BENEFITS EELIFE	308	341	550	570	590
10-73-14800	BENEFITS FICA	2,038	1,737	2,440	2,000	2,920
10-73-21200	SUPPLIES SMALL EQUIP	1,426	1,162	10,275	8,000	8,550
10-73-21400	SUPPLIES OFFICE	1,055	346	1,100	800	1,100
10-73-22405	SUPPLIES OPER SUP REC P	11,702	22,300	2,250	2,593	3,350
10-73-22406	SUPPLIES OPER SUP YOUTH	23,761	25,835	35,895	34,195	36,895
10-73-22407	SUPPLIES OPER SUP ADULT	736	656	2,350	1,700	2,160
10-73-22408	SUPPLIES OPER SUP SPEC	56,963	80,956	81,400	82,500	81,400
10-73-22409	SUPPLIES OPER SENIORS	0	0	20,000	19,000	20,000
10-73-22500	SUPPLIES CLOTH/UNIF	250	250	250	250	250
10-73-25300	SUPPLIES CONCESSION	0	0	0	0	0
10-73-31100	SVC POSTAGE	15	0	500	200	500
10-73-32100	SVC PRINTING	2,105	4,562	6,000	4,500	6,000
10-73-33300	SVC PUBL,SUBSC,DUES	122	176	800	650	800
10-73-33700	SVC ADVERTISING	0	0	1,000	350	1,000
10-73-35800	SVC OTHER PROF SVC	1,801	1,827	3,625	2,625	11,125
10-73-38100	SVC TRNING/EDUC	798	1,097	2,900	2,400	2,900

PARK/RECR - RECR Totals:	223,051	266,519	313,655	297,773	333,120
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CAPITAL

10-73-94100	REC EQUIPMENT SHOP-MAIN	0	0	0	0	0
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	0	0	0	0
10-73-94400	REC EQUIPMENT COMPUTER	0	0	21,000	0	0

PARK/RECR - RECR Totals:	0	0	21,000	0	0
			21,000		-21,000

TOTAL PARK/RECR- OPERATION	1,230,011	1,383,053	1,627,720	1,599,713	1,705,750
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TOTAL PARK/REC - CAPITAL	192,777	199,553	456,450	382,190	812,500
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - CENTER OF CRAIG					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - CENTER OF CRAIG

Personal Services	0	0	0	0	0
Supplies	1,709	1,453	4,300	2,000	4,300
Purchased Services	25,525	18,250	25,900	24,400	25,900
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	27,234	19,703	30,200	26,400	30,200

PERSONNEL SUMMARY - CENTER OF CRAIG

SEASONAL/PART-TIME

Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - CENTER OF CRAIG						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

CENTER OF CRAIG

10-75-11100	SALARIES REG	0	0	0	0	0
10-75-12100	SALARIES PT	0	0	0	0	0
10-75-14100	BENEFITS UNEMP	0	0	0	0	0
10-75-14200	BENEFITS WRKCOMP	0	0	0	0	0
10-75-14300	BENEFITS HEALTH	0	0	0	0	0
10-75-14500	BENEFITS MEDICARE	0	0	0	0	0
10-75-14600	BENEFITS EEP	0	0	0	0	0
10-75-14700	BENEFITS EELIFE	0	0	0	0	0
10-75-14800	BENEFITS FICA	0	0	0	0	0
10-75-21400	SUPPLIES OFFICE	0	0	0	0	0
10-75-22200	SUPPLIES PHOTO	0	0	0	0	0
10-75-22900	SUPPLIES OPERATING	1,709	1,453	4,300	2,000	4,300
10-75-25300	SUPPLIES CONCESSION	0	0	0	0	0
10-75-31100	SVC POSTAGE	0	0	0	0	0
10-75-33600	SVC DUES	0	0	0	0	0
10-75-33700	SVC ADVERTISING	0	0	0	0	0
10-75-34100	SVC UTIL-ELECTRIC	5,016	3,745	5,500	4,000	5,500
10-75-34200	SVC UTIL-WATER	0	0	0	0	0
10-75-34500	SVC UTIL-GAS	3,611	4,268	6,000	6,000	6,000
10-75-34700	SVC TELEPHONE	1,380	1,384	1,500	1,500	1,500
10-75-35800	SVC OTHER PROF SVC	8,631	7,200	8,900	8,900	8,900
10-75-36300	SVC RPR/MAINT	6,887	1,653	4,000	4,000	4,000
10-75-37900	SVC MTG EXPENSE	0	0	0	0	0
10-75-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-75-72600	COM PRG SPECIAL EVENTS	0	0	0	0	0

CENTER OF CRAIG Totals:	27,234	19,703	30,200	26,400	30,200
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CAPITAL

10-75-92300	BUILDINGS	0	19,300	0	0	8,000
10-75-93500	IMPRV OTHER	0	0	0	0	5,000
10-75-94700	EQUIPMENT OTHER	0	0	0	0	0

CENTER OF CRAIG Totals:	27,234	39,003	30,200	26,400	43,200
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GENERAL FUND

CAPITAL

CITY OF CRAIG
2020 BUDGET
GENERAL FUND CAPITAL PROJECTS

Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
GENERAL FUND						
COUNCIL						
10-41-91000	COUNCIL LAND PURCHASE	0	0	0	0	250,000
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	102,287	153,578			
10-41-96001	COUNCIL HAZMAT			6,000	6,000	0
10-41-96002	COUNCIL M/C AIRPORT			44,500	44,500	44,500
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS			0	0	4,000
10-41-96006	COUNCIL EDP LOCAL GRANTS			195,000	195,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			0	0	300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			0	0	26,000
10-41-96009	COUNCIL DOLA - Solar Plan. Project					266,700
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS			0	0	200,000
10-41-96011	COUNCIL MUSEUM (See Transfers)			0	0	0
10-41-96012	COUNCIL HOUSING ASSES. STUDY			0	0	50,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.			0	0	25,000
10-41-96100	COUNCIL PROJECTS MISC.	5,032	134	24,725	3,030	0
10-41-96200	COUNCIL PROJECTS Redi Grant	0	70,275	0	2,680	0
10-41-97000	COUNCIL PROGRAMS HUMAN	40,000	28,750	40,000	40,000	40,000
COUNCIL Totals:		147,319	252,737	326,225	307,210	1,422,200
LEGAL						
10-42-94400	LEGAL EQUIPMENT COMPUTE	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0
LEGAL Totals:		0	0	0	0	0
JUDICAL						
10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
10-43-94500	JUD EQUIPMENT OFFICE	0	0	0	0	0
10-43-94600	JUD EQUIPMENT SOFTWARE	0	0	0	0	0
JUDICAL Totals:		0	0	0	0	0
ADMINISTRATION						
10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
10-44-93500	ADMIN IMPRV OTHER	0	0	0	0	0
10-44-94300	ADMIN EQUIPMENT COMMUNI	0	0	0	0	0
10-44-94400	ADMIN EQUIPMENT COMPUTE	0	0	0	0	0
10-44-94500	ADMIN EQUIPMENT OFFICE	0	0	0	0	0
10-44-94600	ADMIN EQUIPMENT SOFTWARE	0	0	0	0	0
10-44-96100	ADMIN PROJECTS MISC.	0	0	0	0	0
ADMINISTRATION Totals:		0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
CITY CLERK/PERSONNEL						
10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	0
10-45-94500	CLK/PRS EQUIPMENT OFFIC	0	0	0	0	0
10-45-94600	CLK/PRS EQUIPMENT SOFTW	0	0	0	0	0
CLERK/PERSONNEL Totals:		0	0	0	0	0
PUBLIC WORKS						
10-46-94200	PW EQUIPMENT VEH/ATTACH	0	0	0	0	0
10-46-94300	PW EQUIPMENT COMMUNICAT	0	0	0	0	0
10-46-94400	PW EQUIPMENT COMPUTER	0	0	4,500	0	0
10-46-94500	PW EQUIPMENT OFFICE	0	0	0	0	0
10-46-94600	PW EQUIPMENT SOFTWARE	0	0	0	0	0
10-46-94700	PW EQUIPMENT OTHER	0	0	0	0	0
PUBLIC WORKS Totals:		0	0	4,500	0	0
FINANCE						
10-48-94300	FIN EQUIPMENT COMMUNICA	0	0	0	0	0
10-48-94400	FIN EQUIPMENT COMPUTER	0	0	0	0	0
10-48-94500	FIN EQUIPMENT OFFICE	0	0	0	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	0	0	0
FINANCE Totals:		0	0	0	0	0
COMMUNITY DEVELOPMENT						
10-49-94200	CMN-DV EQUIPMENT VEH/AT	0	0	0	0	25,000
10-49-94300	CMN-DV EQUIPMENT COMMUN	0	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	0	0	0
10-49-94500	CMN-DV EQUIPMENT OFFICE	0	0	0	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	0
COMMUNITY DEVELOP. Totals:		0	0	0	0	25,000
BUILDING MAINTENANCE						
10-50-92100	BDG-MNT BUILDINGS	22,950	22,950	0	0	0
10-50-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
10-50-94200	BDG-MNT EQUIPMENT VEH/A	0	0	0	0	0
10-50-94700	BDG-MNT EQUIPMENT OTHER	0	0	57,520	0	0
BUILDING MAINTENANCE Totals:		22,950	22,950	57,520	0	0
POLICE						
10-51-93400	PD IMPRV	0	0	0	0	0
10-51-94200	PD EQUIPMENT VEH/ATTACH	23,753	0	0	0	156,000
10-51-94300	PD EQUIPMENT COMMUNICAT	0	0	0	0	0
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	0
10-51-94500	PD EQUIPMENT OFFICE	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
10-51-94600	PD EQUIPMENT SOFTWARE	0	0	0	0	20,000
10-51-94700	PD EQUIPMENT OTHER	0	0	0	0	0
POLICE Totals:		23,753	0	0	0	176,000
ROAD & BRIDGE						
10-64-92200	R&B BUILDINGS OPERATION	0	0	0	0	0
10-64-93100	R&B IMPRV	0	0	0	0	0
10-64-93115	R&B IMPRV ROW	0	0	25,000	0	0
10-64-93116	R&B IMPRV ENGINEERING	0	0	0	0	0
10-64-93117	R&B IMPRV OVERLAYS	0	246,342	250,000	275,000	250,000
10-64-93118	R&B IMPRV ALLEYS	0	0	20,000	5,000	20,000
10-64-93300	R&B IMPRV WR DIST SYS	0	41,342	60,000	25,000	60,000
10-64-93500	R&B IMPRV OTHER	25,874	0	0	150,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	159,961	5,060	2,900	0	0
10-64-94200	R&B EQUIPMENT VEH/ATTAC	127,081	372,209	319,250	319,250	507,500
10-64-94300	R&B EQUIPMENT COMMUNICA	0	0	0	0	0
10-64-94400	R&B EQUIPMENT COMPUTER	0	0	0	0	0
10-64-94500	R&B EQUIPMENT OFFICE	0	0	0	0	0
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	0	0	0
10-64-94700	R&B EQUIPMENT OTHER	0	0	50,000	10,000	0
10-64-96000	R&B PROJECTS ECON DEV	0	0	0	0	0
ROAD & BRIDGE Totals:		312,917	664,954	727,150	784,250	837,500
PARK & RECREATION - PARK						
10-71-91000	PRKS LAND PURCHASE	0	0	0	0	0
10-71-92300	PRKS BUILDINGS	0	0	0	0	0
10-71-93116	PRKS IMPRV ENGINEERING	0	66,560	10,450	10,450	125,000
10-71-93400	PRKS IMPRV	125,351	20,110	200,000	225,000	33,500
10-71-93411	PRKS IMPRV WOODBURY	0	0	80,000	0	0
10-71-93412	PRKS IMPRV SKATE PARK	0	0	0	0	400,000
10-71-93413	PRKS IMPRV BEAUTIFY	0	0	0	0	0
10-71-93430	PRKS IMPRV PARK EQUIP	0	11,199	19,000	15,340	0
10-71-93431	PRKS IMPRV SHOP EQUIP	0	0	0	0	0
10-71-93500	PRKS IMPRV OTHER	10,000	90,077	45,000	55,000	50,000
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	0
10-71-94200	PRKS EQUIPMENT VEH/ATTA	36,326	0	71,000	71,000	24,000
10-71-94300	PRKS EQUIPMENT COMMUNIC	0	0	0	0	0
10-71-94400	PRKS EQUIPMENT COMPUTER	0	0	0	0	0
10-71-94500	PRKS EQUIPMENT OFFICE	0	0	0	0	0
10-71-94700	PRKS EQUIPMENT OTHER	0	0	0	0	0
PARK/REC - PARK Totals:		171,677	187,946	425,450	376,790	632,500
PARK & RECREATION - POOL						
10-72-92300	POOL BUILDINGS	0	0	0	0	0
10-72-93116	POOL IMPRV ENGINEERING	0	0	0	0	0
10-72-93400	POOL IMPRV	0	0	0	0	60,000
10-72-93414	POOL IMPRV POOL	21,100	11,607	10,000	5,400	120,000

CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
10-72-94100	POOL EQUIPMENT SHOP-MAI	0	0	0	0	0
10-72-94300	POOL EQUIPMENT COMMUNIC	0	0	0	0	0
10-72-94500	POOL EQUIPMENT OFFICE	0	0	0	0	0
10-72-94700	POOL EQUIPMENT OTHER	0	0	0	0	0
PARK/RECR - POOL Totals:		21,100	11,607	10,000	5,400	180,000
PARK & RECREATION - RECREATION						
10-73-94100	REC EQUIPMENT SHOP-MAIN	0	0	0	0	0
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	0	0	0	0
10-73-94400	REC EQUIPMENT COMPUTER	0	0	21,000	0	0
PARK/RECR - RECR Totals:		0	0	21,000	0	0
GRAND TOTAL Park & Recreation		192,777	199,553	456,450	382,190	812,500
CENTER OF CRAIG						
10-75-92300	BUILDINGS	0	19,300	0	0	8,000
10-75-93500	IMPRV OTHER	0	0	0	0	5,000
10-75-94700	EQUIPMENT OTHER	0	0	0	0	0
CENTER OF CRAIG Totals:		0	19,300	0	0	13,000
GRAND TOTALS - CAPITAL OUTLAY		699,715	1,159,494	1,571,845	1,473,650	3,286,200

**CITY OF CRAIG
2020 GENERAL FUND CAPITAL PROJECTS & ITEMS**

COUNCIL

Projects:

HAZMAT	\$0	
Moffat/Craig Airport	\$44,500	
YVR Airport	\$15,000	
Fireworks	\$4,000	
Festival of Trees	\$1,000	
EDP Local Grant Program	\$200,000	
EPjA-BrownField Grant	\$300,000	
Co-Work Space Grant	\$26,000	
Land Acquisition	\$250,000	
Solar Planning Prj. Grant	\$266,700	
Downtown Sidewalks	\$200,000	
Museum (See Transfers)	\$0	
Housing Assess. Study	\$50,000	
Substance Abuse ED.	\$25,000	
Human Resource Council	\$40,000	
		\$1,422,200

COMMUNITY DEVELOPMENT

Equipment:

Vehcile (1)	\$25,000	
		\$25,000

POLICE

Equipment:

Vehcile (4)	\$156,000	
New Software of Records	\$20,000	
		\$176,000

ROAD/BRIDGE

Projects:

Overlays	\$250,000	
Alleys	\$20,000	
Drainage	\$60,000	
		\$330,000

Equipment

Wanco Message Board	\$17,500	
Sweeper	\$250,000	
Water Truck	\$240,000	
		\$507,500

PARK/RECREATION

Projects:

Yampa River Diversion Park	\$125,000	
Loudy Simpson Improvements	\$25,000	
Tennis Court Light Replacement	\$8,500	
Trails - Concrete Surfacing	\$50,000	
Skate Park	\$400,000	
Pool Sand Filters	\$60,000	
Resurface Wave Pool	\$120,000	
		\$788,500

Equipment

Enclosed Utility Trailer	\$5,000	
Ball Field Maintainer	\$19,000	
		\$24,000

CENTER OF CRAIG

Projects:

Refinish Chapel Floor	\$8,000	
Replace Vinyl Floor Upstairs	\$5,000	
		\$13,000

TOTAL 2020 GENERAL FUND CAPITAL ITEMS	\$3,286,200
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Moffat County Hazmat Team
419 Yampa Ave. Craig, CO 81625
Phone: 970-824-5914 Fax: 970-824-5115 e-mail: aa.mercer@craigfirerescue.org

August 26, 2019

Attn: Bruce Nelson
City of Craig
300 W. 4th St.
Craig, CO 81625

Re: 2020 Hazmat Budget

Dear Mr. Nelson:

As the Craig Rural Fire Protection District initiated budgetary process for 2020, an annual operational needs assessment was conducted with regard to the Moffat County Hazmat Team. That assessment revealed the team would not require financial contributions from the City of Craig or Moffat County for the 2020 fiscal year.

The district is pleased to submit a “no request” letter for the 2020 fiscal year.

Please feel free to contact me if you should need anything further.

Sincerely,

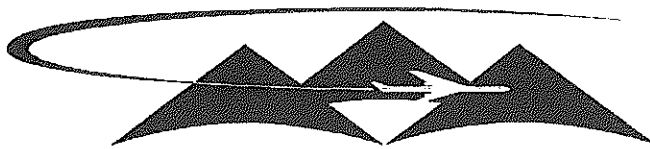
K.C. Hume, Chief
Craig Rural Fire Protection District
Moffat County HazMat Team
Craig Fire/Rescue

**FUND 06-AIRPORT
REVENUE**

06-		2017 Actual	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
9000-4505	SALES TAX	0	5,398	1,446	1,500	1,500
9000-4512	EXCISE	8,398	8,790	4,600	5,000	5,000
	Sales Taxes:	8,398	14,188	6,046	6,500	6,500
9100-4843	FEDERAL GRANT	118,762	20,233	0	0	0
9100-4603	FEDERAL MISC	0	50,000	0	0	0
9200-4848	STATE GRANT	4,068	1,124	0	0	0
9500-4853	CITY OF CRAIG REV	27,021	27,245	44,610	45,187	44,810
	Intergovernmental:	149,852	98,602	44,610	45,187	44,810
9500-4802	RENTS	14,833	17,000	16,597	17,000	17,000
	Charges for Services:	14,833	17,000	16,597	17,000	17,000
9500-4830	SALE OF ASSETS	125	0	0	0	0
9500-4840	MISC REVENUE	177	352	0	0	0
9800-4550	INSURANCE DAMAGE	3,972	0	0	0	0
	Miscellaneous:	4,274	352	0	0	0
9500-4801	INTEREST EARNED	808	755	700	1,500	1,500
	Interest:	808	755	700	1,500	1,500
9901-4360	TRANSFER IN FROM GENERAL	29,406	47,640	44,610	45,187	44,810
	Transfer In:	29,406	47,640	44,610	45,187	44,810
	Total Revenue:	207,571	178,536	112,563	115,373	114,621

FUND 06-AIRPORT
EXPENDITURES

	2017	2018	2019	2019	2020
	Actual	Actual	Budget	Estimate	Budget
06-0100-					
38-6000 AIRPORT MGR-PLANNER	12,505	31,383	31,383	31,623	31,383
00-6038 LONGEVITY	520	1,305	1,300	1,315	1,300
00-6060 FRINGE BENEFITS	5,260	12,503	12,347	12,829	12,347
00-6364 RETIREMENT	782	1,961	1,961	1,976	1,961
Personnel Expenditures:	19,067	47,152	46,991	47,743	46,991
00-6079 PROF SERV OTHER	11,322	13,725	18,000	18,000	18,000
00-6100 OPERATING SUPPLIES	713	570	600	1,000	1,000
00-6103 TELEPHONE	0	0	1,000	1,000	1,000
00-6104 UTILITIES	4,894	5,399	6,630	6,630	6,630
00-6110 INSURANCE	1,727	1,681	1,800	1,800	1,800
00-6120 MAINTENANCE CONTRACTS	3,900	1,650	3,600	3,600	3,600
00-6123 REPAIRS EQUIP/MAINT.	5,150	110	2,000	2,000	2,000
00-6250 IMPROVEMENTS	4,094	4,243	5,000	5,000	5,000
00-6317 WEED CONTROL	1,050	0	2,500	2,500	2,500
00-6349 MISCELLANEOUS	402	615	300	300	300
00-6350 TREASURER FEES	2,049	1,563	800	800	800
Operating Expenditures:	35,300	29,556	42,230	42,630	42,630
00-6228 CAPITAL OUTLAY	102,160	55,777	0	0	0
Capital Expenditures:	102,160	55,777	0	0	0
Total Expenditures:	156,526	132,485	89,221	90,373	89,621



**YAMPA VALLEY
REGIONAL AIRPORT**
STEAMBOAT SPRINGS • HAYDEN • CRAIG

Board of County Commissioners
M. Elizabeth Melton, Chair / Timothy Corrigan / Douglas B. Monger

Airport Director
Kevin A. Booth

August 23, 2019

Peter Brixius
City Manager
City of Craig
300 West Fourth
Craig, Co. 81625

Re: City of Craig Contribution Request from Yampa Valley Regional Airport

Dear Mr. Brixius,

As part of your 2020 budget preparation I formally request a \$15,000 contribution from the City of Craig for terminal expansion at the Yampa Valley Regional Airport (YVRA).

In 2018 YVRA experienced a 4% increase in enplanements, mainly due to the addition of JetBlue; this increase followed a 10% decrease in enplanements in 2017. The projection for 2019 is a 5% increase in enplanements; 2020 enplanements based on projected airline agreements and programming is a decrease of 4%. This 2019-2020 ski season JetBlue is returning to our team with direct flight service to Ft. Lauderdale and Boston; JetBlue's curtailment of the Long Beach flight decreases the number of direct flight cities from 15 to 14; this is still more than any of our mountain resort competitors.

YVRA provides the first and last impression of the Yampa Valley for our passengers travelling for leisure and for business; to accommodate and retain new airlines like JetBlue and attract additional airline partners in the future YVRA invests in infrastructure improvements like last year's apron expansion and next year's terminal expansion. The terminal expansion will support increased passenger numbers and bolster the local economy, but YVRA's limited cash reserves won't allow us to make all the needed changes without contributions from the local community. State and federal funding constructs can leverage a \$15,000 contribution to produce \$300,000 of construction funding.

The City's contribution is a sound economic investment and will provide great dividends to the Craig community and the entire Yampa Valley. I appreciate your consideration of this request. Please contact me if you have any questions, or if any additional applications or information is needed.

Best regards,

Kevin A. Booth
Airport Director, Yampa Valley Regional Airport

Enclosure- Economic Impact of YVRA

Economic Impact of YVRA

YVRA is the only commercial service airport serving Northwest Colorado and provides access to year-round activities throughout the Yampa Valley. YVRA currently has service from Alaska, American, Delta, JetBlue and United with flights to/from Atlanta, Boston, Chicago, Dallas/Fort Worth, Denver, Ft. Lauderdale, Houston, Los Angeles, Minneapolis, Newark, San Francisco, San Diego, Seattle, and Washington D.C. With its non-stop flights connecting Hayden and the Valley to many parts of the world, Yampa Valley Regional Airport continues to be the transportation heartbeat of the Valley and the gateway of choice to Northwest Colorado.

- YVRA employed 475 people during the winter 2018/2019 season.
- 17% percent of the people employed by YVRA and its tenant organizations live in Craig, a total of 79 people in 2018.
- More than \$14M in annual local and state taxes are linked to the operation of YVRA
- 204,748 passengers used the airport in 2018 and 217,752 are estimated for 2019
- More than 70% of the destination skiers and winter vacation travelers arrive to the Valley every year through YVRA
- According to the 2013 CDOT Economic Impact Study (study is updated every 5 years):
 - Annual direct economic impact of YVRA is \$62.3 M
 - General aviation visitor impact is \$25.6M
 - Commercial service impact is \$211.4M
 - \$14.1M in annual local and state taxes are linked to YVRA operations
- YVRA's total economic contribution to the community is estimated at \$299.3M with 3,034 jobs and an annual payroll of \$104.9M

From: Kristen Vigil <Kristen@unitedwaymoffat.org>
Sent: Friday, August 23, 2019 9:39 AM
To: Bruce Nelson <bnelson@ci.craig.co.us>; Peter Brixius <pbrixius@ci.craig.co.us>
Subject: Festival of Trees Chamber Mixer

Hello,

I serve on the Festival of Trees committee. In the past, Festival of Trees has put on the joint County and City Chamber Mixer in December (this year we are planning on December 12th). I am writing to confirm that the the City would still like to have the event this year; additionally, I understand that Corrie Ponikvar normally contacts you to request funding for the event in the amount of \$1000.

Please let me know if the City of Craig desires to support this event again and if you need any additional information from me.

Thank you,

Kristen Vigil

Executive Director

Moffat County United Way

Ph: (970) 824-6222

[Facebook](#)



Moffat County United Way

ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2019)

STATUS	DESIGNATION	AMOUNT
Committed	Wayfinding	\$ 62,800.00
Committed	Business Grants	\$ 81,017.31
Committed	OZ Technical Assistance	\$ 19,000.00
Committed	Shop Local Chamber Program	\$ 15,000.00
Awarded	DOLA REDI Grant Portion	\$ 6,000.00
TOTAL		\$ 183,817.31

2019 EDC BUDGET REVISED \$ 195,000.00
CURRENT REMAINING FUNDS \$ 11,182.69

ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2020)

STATUS	DESIGNATION	AMOUNT
Proposed	Gateway Signage (Est. \$30/sq.ft. - Signage = 60 sq.ft.)	\$ 40,000.00
Proposed	Business Grants	\$ 85,000.00
Proposed	City of Craig Digital Marketing Plan Implementation	\$ 20,000.00
Proposed	Shop Local Chamber Program	\$ 15,000.00
Awarded	DOLA REDI Grant Portion (Innovation Space) Carry-Over	\$ 6,000.00
Proposed	Newsletter/Advertising/Direct Marketing	\$ 15,000.00
Misc.	Misc. (Exhibiting/Tradeshow, Website Improvements, Education, Professional Services, Dues/Subscriptions)	\$14,000.00
TOTAL		\$ 195,000.00

2020 EDC BUDGET \$ 195,000.00
CURRENT REMAINING FUNDS \$ -

Moffat County Human Resource Council
%Moffat County United Way
P. O. Box 995
Craig, CO 81626
970-824-6222

August 16, 2019

Mr. Peter Brixius
City of Craig Manager
300 West 4th Street
Craig, CO 81625

Dear Peter:

Please find enclosed the Moffat County Human Resource Council request for 2020 funding.

The City funded the Human Resource Council (HRC) in the amount of \$40,000 for the 2019 fiscal year. The HRC and the funded agencies greatly appreciate all the support the City of Craig has given to us since our inception.

We are submitting a budget request of \$40,000 to the City of Craig council members. This year, we are requesting equal funding amounts from both the City and the County.

As our economy changes, more demand is placed on our agencies to provide services. Agencies are responding to needs of the community members. The Community Budget Center and Love, INC receive many requests for rental and utility assistance; Open Heart Advocates responds to urgent needs during crises. Some of the other agencies also impacted are Northwest Colorado Health, the Boys and Girls Club, and Horizons, just to name a few. This past year, multiple non-profits saw a decrease in donations from the community in addition to state, federal and private foundation funding cuts. The funding from the City and County is important and impactful in order to continue to provide much-needed local services.

The HRC is very grateful to the City Council for the funding assistance they give to the non-profit and community agencies that are working so hard to make a difference in the lives of our residents. Please contact me if I may be of further assistance.

Sincerely,



Kristen Vigil
Executive Director

**City of Craig
Application for Funding
2020 Budget**

1. **Name of Organization:** Moffat County Human Resource Council
2. **Contract Person:** Kristen Vigil, Executive Director, Moffat County United Way
3. **Address:** P. O. Box 995, 552 Breeze Street, Craig, CO 81626
4. **Telephone Number:** 970-824-6222
5. **Dollar amount of funding request:** \$40,000
6. **Please summarize briefly the purpose and goals of this organization:** The Human Resource Council (HRC) is a group of agency representatives and individuals with a vested interest in local community health and human service affairs. The purpose is to provide support funding and information to its members, collaboratively seek financial support, act as a collective voice, coordinate services to avoid duplication and increase awareness regarding community health and human service needs and activities. This collaboration also limits the number of asks from non-profits directly to the City and County. Without this system in place, each non-profit would go before the City and County requesting funding.
7. **If your request is approved for funding by the City of Craig in 2020, detail specifically how the funding will be used:** The Human Resource Council will allocate the funding to the community agencies who request to be funded by the HRC. These agencies provide a broad range of services to residents in our community. The services range from program support for agencies like Horizons, Mental Health services, youth and senior activities, support for low-income families, and parenting classes.
8. **How many people were served by this organization last year?** The HRC collectively funded 19 agencies with the funding from the City and County along with collaborative efforts and information provided year round. Many residents were served by the agencies in 2019. (See attached spreadsheet) Resident numbers served ranged from the specialized services for a small number of people through Horizons Specialized Services to youth activities provided by the Boys and Girls Club where enrollment reached several hundred.
9. **Of these people, approximately how many were City of Craig/Moffat County residents? Please identify the residence of those that are not City of Craig/Moffat County residents.** 100%

- 10. What other sources of funding does your organization have? Please include any fees that you charge for your services.** The HRC receives a \$50.00 annual fee from each HRC member; this fee is used to offset meeting expenses. United Way is not reimbursed for administrative costs associated with the HRC. The Moffat County United Way Board of Directors believes the HRC offers a great benefit to the non-profit agencies in our community. The HRC receives funding from Moffat County and the City of Craig. Last year \$20,000 of the agency funding was provided by the County and \$40,000 by the City of Craig. All of the agencies funded by the HRC are funded by other funding sources ranging from community fundraising, foundation grants, state and federal funding.
- 11. Has City of Craig funded your organization in the past? If so, in what amounts?** Yes. The amount received for 2019 was \$40,000. Thank you very much!
- 12. If your organization receives funding from City of Craig in 2020, can you identify any positive impact on the City's other expenditures; i.e., a reduction in law enforcement costs, general government costs, enhancement of other services, etc.?** The Human Resource Council's collaborative effort makes it possible for the agencies to communicate easily about shared services, avoid duplication and discuss and work on community issues. By sharing services and information all of the agencies services are enhanced which then enhance services provided by the City of Craig. Many of the agencies funded by the HRC collaborate with the Craig Police Department, Moffat County Sheriff's Department, Moffat County Social Services, Memorial Regional Health, City Parks and Recreation Department, and other city departments. Many of the services provided by HRC agencies are services that would have to be provided by our local government if these agencies were not in existence. The HRC believes that as a collective group of agencies we have a direct positive impact on the City's other expenditures. The non-profits funded through HRC work hard every day to serve Moffat County residents. Many of the families they serve are low-income and they struggle to make ends meet. In the last 10 years the number of children who qualify for free or reduced lunch has nearly doubled, showing the importance of our non-profits and their ability to work together through the Human Resource Council.

Thank you in advance for the opportunity to work with the City of Craig. This year was very successful year and our success would not have been possible without the support of the City of Craig's resources. Please call me if you need further assistance or explanations.

**Moffat County HRC funding
information**

Organization Name	2014 Funded	2015 Funded	2016 Funded	2017 Request	2017 Funded	2018 Request	2018 Funded	Additional 2018 Funding	2019 Request	2019 Funded	Stipulations/Comments
Advocates-Open Heart	0	0	2,000	5,000	0	5,000	1,000	0	5,000	2,000	
Bear River Young Life	3,500	5,000	3,500	5,000	3,000	4,000	1,000	500	3,000	1,500	
Boys & Girls Club of Craig	3,100	4,000	3,000	4,000	4,000	4,000	0	2,000	4,000	2,000	
Community Impact Program	3,200	4,000	5,000	5,000	5,000	5,000	0	0	5,000	3,000	
Community Budget Center	3,900	9,600	14,000	17,000	17,000	18,000	11,000	1,500	18,000	13,000	
Connections 4 Kids	0	3,000	5,000	5,000	5,000	5,000	3,000	0	5,000	3,000	
Craig Concert Association	2,300	2,300	2,000	3,000	2,000	3,000	0	0	2,000		
Needy Assistance Program				2,000	1,000	1,500	1,500	0			
Eagles Nest Preschool			2,500	5,000	2,000	0	0	0			
Freedom Hooves	500	500	1,000	0	0	5,000	1,000	500	5,000	1,500	
Friends of MC Education	2,800	2,800	0	5,000	0	0	0	0			
Grand Futures	0	0	0	500	0	5,000	0	0	5,000	2,000	
Horizons	12,000	12,000	5,000	10,000	5,000	5,000	5,000	0	5,000	4,500	
Humane So. Of Moffat County				3,000	3,000	6,000	1,000	0	5,250	2,000	
Integrated Community						5,000	0	0			
Love, Inc	3,900	7,000	7,000	9,000	8,000	8,000	5,000	750	8,000	6,500	
MRH/Home Hospice									5,100	2,000	
Mind Springs/Craig Mental Health	5,000	0	3,000	3,000	3,000	3,000	3,000	0	3,000	2,500	
M C Human Service Volunteers	2,000	5,000	0	ABOVE	Above	Above	Above	Above			
Moffat County Youth United Way	5,800	5,000	5,000	5,000	5,000	5,000	3,000	500	5,000	4,500	
N W Colo Center for Independence	0	0	0	3,500	0	0	0	0			
N W Colo Dental Coalition	3,900	5,000	0	0	0	0	0	0			
N W Colo Legal Services	5,500	5,500	5,500	5,500	5,500	5,500	2,000	500	5,500	2,500	
N W CO Health			4,000	5,000	4,000	5,000	0	0	3,500	2,000	
N W Rocky Mountain CASA	0	3,300	3,000	0	0	0	0	0			
REPS (Reaching Everyone Preventing Suicide)			3,000	9,000	3,000	3,000	3,000	0	5,000	2,500	
Senior Social Center									5,000	1,000	
United Way 211	3,000	1,000	1,000	0	0	0	0	0			
Yampa Valley Sustainability				5,000	0	0	0	0			
Yampa Valley Pregnancy Center			3,000	3,500	3,500	3,500	2,000	500	2,500	2,000	
Festival of Trees		2,000	2,000	2,000	2,000	2,000	0	0			
Emergency Fund	7,100	3,000	500		0			2,000			
Total	80,000	80,000	80,000	120,000	81,000	106,500	42,500	8,750	104,850	60,000	0



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>Community Development</u>	<u>10-49-942</u>

CAPITAL ITEM	NEW	REPLACEMENT
Pickup		XXX

DESCRIPTION OF NEED
Replace the Community Development vehicle.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? To keep dependable vehicles in service
--

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Continue to drive these vehicles and pay for the repairs

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2020	March 1, 2020

Estimated Cost:	\$ 25,000.00
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$ 25,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>POLICE</u>	<u>10-51-942</u>

CAPITAL ITEM	NEW	REPLACEMENT
4 new Police vehicles		XXX

DESCRIPTION OF NEED

Replace 4 police vehicles that have over 90,000 miles on them that are 10 to 11 years old. These vehicles have been identified by the city mechanics to be replaced because of the cost to operate.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? To keep dependable vehicles in service

OTHER RELATED COSTS? SAVINGS?

The total cost of the vehicles will include the extended warranty, all new attachments and graphics

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will continue to drive these vehicles and pay for the repairs

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2020	March 1, 2020

Estimated Cost:	\$ 156,000.00
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$ 156,000.00
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>POLICE</u>	<u>10-51-946</u>

CAPITAL ITEM	NEW	REPLACEMENT
New Records Management Software		XXX

DESCRIPTION OF NEED

Our current software is over 15 years old. Since we have had this software, improvements have been made to make this software web-based which will improve the efficiency of the police department

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? Replace outdated software over a 4 year period.

OTHER RELATED COSTS? SAVINGS?

Since the Sheriff's Office and the PD use the same system this will be a joint venture between us. With a web-based system the officers will be able to research cases and complete cases anywhere there is connectivity. If either agency is unable to obtain funding this expense will not occur.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will continue to use our current system.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2020	March 1, 2020

Estimated Cost:	\$ 20,000.00
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$ 20,000.00
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Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64--93117</u>

CAPITAL ITEM	NEW	REPLACEMENT
Annual Overlays		

DESCRIPTION OF NEED

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

By overlaying failing streets each year, we are able to provide the citizens with a safe, durable, and cost effective street network.

OTHER RELATED COSTS? SAVINGS?

It is more cost effective to overlay than to let a street fail and have to reconstruct it.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE June 2020	ESTIMATED START DATE July 2020	REQUIRED DELIVERY DATE September 2020	
FUNDING NEEDS	MONTH	\$ ESTIMATE	% COMPLETED
Russell 4th - 9th	July	\$250,000	100%
Birch	July		
Apple	July		
Rose 7th - 8th	July		
9th Street Yampa - Rose	July		
7th Street Yampa - Ashley	July		
SOURCE OF FUNDING			
CITY OF CRAIG:	GRANT	OTHER	TOTAL
\$250,000			\$250,000



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-93118</u>
CAPITAL PROJECT	NEW	REPLACEMENT
Alleys	X	X

DESCRIPTION OF NEED

Gravel alleys that have never had gravel in Craig View and Mount View.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

By developing alternate access to properties, we are providing the citizens with a safe and durable street network.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	ESTIMATED START DATE	REQUIRED DELIVERY DATE
Work done by City crew	Mar-20	November 2020
FUNDING NEEDS	MONTH	\$ ESTIMATE
		\$20,000

CITY OF CRAIG:	SOURCE OF FUNDING	TOTAL
	GRANT	
	OTHER	
\$20,000		\$20,000



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-93300</u>
CAPITAL ITEM	NEW	REPLACEMENT
Drainage		X

DESCRIPTION OF NEED
 8th street to Washington Creek

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
 Maintaining a safe, durable, and cost effective city street network.

OTHER RELATED COSTS? SAVINGS?
 Prevents flooding, street and/or property damage.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	ESTIMATED START DATE	REQUIRED DELIVERY DATE
Work done by City crew	Apr-20	May 2020
FUNDING NEEDS	MONTH	\$ ESTIMATE
		\$60,000

SOURCE OF FUNDING		
CITY OF CRAIG:	GRANT	OTHER
\$60,000		
		TOTAL
		\$60,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Message Boards	X	X

DESCRIPTION OF NEED

Replacing a 2009 Message Board (1-04)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

High Maintenance, Loosing Charecters

OTHER RELATED COSTS? SAVINGS?

None

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

Would have to keep purchasing Charecters at a High price

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

March 2019

SOURCE OF FUNDING

<u>CITY OF CRAIG:</u>	<u>GRANT</u>	<u>OTHER</u>	<u>TOTAL</u>
\$17,500			\$17,500



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Sweeper	X	X

DESCRIPTION OF NEED

Replaces a 2009 Elgin Sweeper (1391)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Attempt to Install a 10 year vehicle and equipment replacement program and maintain a comprehensive street maintenance program to optimize use of maintenance dollars.

OTHER RELATED COSTS? SAVINGS?

None

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

Trying to keep this sweeper running for another year and finding the parts for it.

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

March 20

SOURCE OF FUNDING

<u>CITY OF CRAIG:</u>	<u>GRANT</u>	<u>OTHER</u>	<u>TOTAL</u>
\$250,000			\$250,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Water Truck	X	X

DESCRIPTION OF NEED

Replaces a 95 GMC Etnyre Water Truck (1-62)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Attempt to Install a 10 year vehicle and equipment replacement program and maintain a comprehensive street maintenance program to optimize use of maintenance dollars.

OTHER RELATED COSTS? SAVINGS?

None

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

Try and keep it running good enough for another year and finding the parts for it.

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

March 2020

SOURCE OF FUNDING

<u>CITY OF CRAIG:</u>	<u>GRANT</u>	<u>OTHER</u>	<u>TOTAL</u>
\$240,000			\$240,000

Road and Bridge Capital Replacement Plan Vehicles, Equipment, and Attachments

ID No.	DESCRIPTION	PRICE	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1-01	2008 Wanco Message Board	14,900										
1-02	2008 Wanco Message Board	14,900										
1-03	00 Ford Explorer	0										
103a	2000 Ford Explorer	0										
1-04	2009 Wanco Message Board	16,350	17,500									
1-05	2009 Wanco Message Board	16,350		17,750								
1-10	06 Chev Bucket Truck(16)	52,500									74,000	
1-15	18 RAM 3500 4X4	30,667									41,000	
1-15p	08 8' Boss V Plow	6,952									10,000	
1-16	2019 Ford F350	37,000										47,000
1-17	2011 Dodge 4x4 1/2 T	26,856			31,285							
1-18	2012 F350 FB	43,312			43,312							
1-19	2014 Dodge 1T PU	23,754					28,000					
1-19p	2014 Boss 8' plow	6,000					60,500					
1-21	2018 Dodge Ram 3500	41,114									51,000	
1-21e	Tommy-lift for pickup	3,200									6,200	
1-20b	Duraco Vertical Oil Tank	19,732							w/n			
1-22	11 Chevy 1T UT	28,162				28,500						
1-22a	89 Battery Booster	2,795							w/n			
1-23	2011 Dodge 4x4 1T FB	33,666			37,000							
1-24	11 Chevy 1T Flatbed	29,896				32,000						
1-25	2015 Cat CB24B Roller	38,000							44,000			
1-26	00 Cat AP200B Laydown	46,100		135,000								
126T	01 Load King Trailer	8,982							w/n			
1-30	2000 CAT 140H Grader	124,911			348,000							
1-31	2003 CAT 140H Grader	194,255				360,000						
1-32	2012 Cat 924H Loader	144,321								210,000		
1-32a	Balderson Hitch	4,013										
1-33	2005 CAT 938G Loader	150,485				165,535						
1-33b	Plow	14,000							19,000			
1-33c	93 Balderson Forks	4,000							w/n			
1-33d	93 Balderson Arm	2,620							w/n			
1-34	09 CAT 450E Backhoe	146,191					150,000					
1-34a	98 NPK Compactor	6,400							w/n			
1-35	79 JD300 Tractor	23,526										
1-35a	06 Land Pride Mower	10,698							w/n			
1-36	2014 Elgi Pelican P Sweeper	190,440					200,000					
1-37	10 Allianz Vac Sweeper	225,403			247,000							
1-38	2018 Elgin Pelican	231,559									280,000	
1-39	2019 Elgin Pelican 3 wheel	248,184										295,000
1391	09 Elgin Sweeper	181,852	250,000									
1-40	2012 Int'l Dumptruck	97,248		120,000								
1-40s	2011 Swenson Sander	9,010		10,000								
1-40p	2011 Henke Snow Plow	8,041		9,500								
1-41	2014 Int'l Dumptruck	117,110					122,000					
1-41s	2013 Swenson Sander	9,886					10,500					
1-41p	2013 Henke Snowplow	7,545					9,800					
1-42	2013 Int'l Dumptruck	101,371			120,000							
1-42s	2012 Swenson Sander	9,010			9,500							

Road and Bridge Capital Replacement Plan Vehicles, Equipment, and Attachments

ID No.	DESCRIPTION	PRICE	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1-42p	2012 Henke Snow Plow	8,096			9,000							
1-43	2012 Int'l Dumptruck	97,248		117,000								
1-43s	2011 Swenson Sander	9,010		9,500								
1-43p	2011 Henke Snow Plow	8,041		9,000								
1-44	2018 Freight Dumptruck	135,166									145,166	
1-44s	2017 Swenson Sanders	11,815									14,800	
1-44p	2017 Henke Snowplows	8,072									10,000	
1-45	2013Int'l Dumptruck	101,371			117,000							
1-45s	2012 Swenson Sander	9,010			9,500							
1-45p	2012 Henke Snow Plow	8,096			9,000							
1-46	05 Chevy 1T	26,000					28,000					
146a	13 BHS-160-30 Emulsion Spry	22,507						31,000				
1-47	2018 Intl Dumptruck	117,795									127,795	
147s	2017 Swenson Sanders	13,695									16,000	
147p	2017 Henke Snowplows	8,072									10,000	
1-48e	14 Sullair AC	14,950							19,000			
1-49	13 Line Lazer 3900 Painter	4,999										
1491	08 Line Lazer 3900 Painter	5,245										
1-50	13 Kubota Tractor	41,600							51,000			
1-50a	93 Alamo Mower	5,050										
1-52	13 Kut Kwick Slope Mower	60,482							70,000			
1-54	2013 Craftco Super Shot	39,897				43,000			49,000			
1-55	2019 Doosen C185WDO	20,000									35,000	
1-56	07 ASV100 Skid Steer	55,009					60,500					
1-57	00 Airman Mini Excavator	8,500		75,000								
1-58	91 Trailer (Painter)	450										
1-59	79 Maxey FB Trailer	6,000										
1-60	91 Maxey Tilt Trailer	4,000										
1-61	99 Maxey Tilt Trailer	5,350										
1-62	95 GMC Etnyre Water	94,064	240,000									
1-65	91 Fair Snow Blower	46,000										
1-66	2012 Int'l w/Etnyre Distrib	165,049							180,000			
1-67	92 Rammax Comp.	28,000										
1-69	11 Frghtliner/Etnyre Water	188,863						195,000				
1-75	99 WBHS Chip Spreader	125,700										
1-76	2000 MF4235 Tractor 4WD	33,900			95,000							
176-m	2017 JD Rotary Cutter	20,567								23,567		
1-77	2018 Cat CW16 Roller	86,779									101,000	
1-78	2005 I/R PT125R Roller	57,723		115,000								
	07 Bobcat Asphalt Planer	9,991					10,990					
1-80	2018 Hydro Excavator	69,050								89,000		
	SUBTOTAL	4,584,479										
	TOTAL		507,500	617,751	1,075,599	629,038	680,294	228,030	180,006	322,574	704,769	295,009



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-93116</u>

CAPITAL ITEM	NEW	REPLACEMENT
Yampa River Diversion park	XX	

DESCRIPTION OF NEED
Seed money for grant opportunities to begin engineering and construction of the white water park.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$125,000.00
Trade-in:	
Freight	Included

TOTAL REQUEST:	\$125,000.00	GRANT FUNDING: \$90,000
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-934</u>

CAPITAL ITEM	NEW	REPLACEMENT
Loudy Simpson Improvements		XX

DESCRIPTION OF NEED
Joint Services project with Moffat County (yet to be determined).

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$25,000.00
Trade-in:	
Freight	Included

TOTAL REQUEST:	\$25,000.00
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-93400</u>

CAPITAL ITEM	NEW	REPLACEMENT
Tennis Court Light Replacement		XX

DESCRIPTION OF NEED
 Our tennis court light fixtures are extremely old and impossible to get parts for. We can replace the existing fixtures with LED's and save money on utilities.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE Winter 2020	REQUIRED DELIVERY DATE Spring/Summer 2020
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Estimated Cost:	\$8,500.00
Trade-in:	
Freight	Included

TOTAL REQUEST:	\$8,500.00
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-93412</u>

CAPITAL ITEM	NEW	REPLACEMENT
New Skate Park		XX

DESCRIPTION OF NEED
 We still have not replaced the skate park ramps that were removed over 3 years ago from East Park. **Total expenditure of \$400,000 is contingent on \$200,000 in grant funds.**

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$400,000.00
Trade-in:	
Freight	Included
TOTAL REQUEST:	\$400,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
Ridgeview Trail Concrete	XX	

DESCRIPTION OF NEED
Continue replacing approximately 850 feet of crusher fines on the Ridgeview Trail with concrete (Oxley property).

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$50,000.00
Trade-in:	
Freight	Included

TOTAL REQUEST:	\$50,000.00
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Enclosed Utility Trailer	XX	

DESCRIPTION OF NEED

We rent a utility trailer every year to haul our flowers and shrubs from GJ & Vernal. In addition we have to fabricate shelves to accommodate all the plants. Way better to have our own which will also provide us transportation for our new (used) 30' x 30" special events tent

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

Continue renting.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE

Winter 2020

REQUIRED DELIVERY DATE

Spring/Summer 2020

Estimated Cost:	\$5,000.00
Trade-in:	
Freight	Included

TOTAL REQUEST:	\$5,000.00
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Smithco Three Wheel Ball Field Maintainer	XX	

DESCRIPTION OF NEED
We have used a combination of a Gator & Little Rascal drag for several years. The Little Rascal's power take off finally gave out this year.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?
Use a mat drag and gator.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$19,000.00
Trade-in:	
Freight	Included
TOTAL REQUEST:	\$19,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-72-934</u>

CAPITAL ITEM	NEW	REPLACEMENT
(2) High Rate Sand Filters (Lap Pool)		XX

DESCRIPTION OF NEED
Original filters are rusted through (cast iron). We have repaired them a number of times.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Hope for the best.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$60,000.00
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$60,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-72-93414</u>

CAPITAL ITEM	NEW	REPLACEMENT
Resurface Wave Pool		XX

DESCRIPTION OF NEED
The Wave Pool was last resurfaced in 2009.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$120,000.00
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$120,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>CENTER OF CRAIG</u>	<u>10-75-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
Refinish Chapel Floor		XX

DESCRIPTION OF NEED
Last refinish in 1997.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$8,000.00
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$8,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>CENTER OF CRAIG</u>	<u>10-75-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
Replace Vinyl Flooring upstairs		XX

DESCRIPTION OF NEED
Old surface wearing

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$5,000.00
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$5,000.00

CAPITAL PROJECT FUND

CITY OF CRAIG 2020 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Unreserved-Undesignated	452,472	454,464	454,465	659,930	198,105	
TOTAL Beginning Fund Balance	452,472	454,464	454,465	659,930	198,105	
REVENUES:						
20-31-10000 Property Taxes	147,244	140,399	140,525	140,525	150,260	9,735
20-31-11000 Property Taxes Delinquent	125	(19)	0	0	0	0
20-31-20000 Spec Ownship Taxes	13,128	11,894	8,000	8,000	8,000	0
20-31-90000 Int & Pen on Property Taxes	552	1,728	40	50	50	10
20-33-10000 Grants	0	173,900	930,000	930,000	0	(930,000)
20-36-00000 Miscellaneous	1,000	0	0	0	0	0
20-36-16100 Interest Investments	6,031	8,329	2,000	10,000	5,000	3,000
20-36-16110 Interest on Spec Asses.	0	0	0	0	0	0
Transfer In		236,825	236,825	0	0	(236,825)
TOTAL Revenues	168,080	573,055	1,317,390	1,088,575	163,310	(1,154,080)
EXPENDITURES:						
20-81-56100 Treasurers Fees County	2,952	2,813	2,800	2,800	3,000	200
20-81-95000 Capital Construction	156,912	101,232	386,825	391,740	150,000	(236,825)
20-81-96000 Capital Const - CDOT	0	0	930,000	1,032,400	0	(930,000)
20-81-96100 Engineering- CDOT	0	82,824	176,000	123,460	0	0
20-81-96000 Capital Const - Safe Routes	6,224	180,720	0	0	0	0
TOTAL Expenditures	166,088	367,589	1,495,625	1,550,400	153,000	(1,166,625)
REVENUES VS EXPENDITURES	1,992	205,466	(178,235)	(461,825)	10,310	
ENDING FUND BALANCE:						
Unreserved-Undesignated	454,464	659,930	276,230	198,105	208,415	
TOTAL Ending Fund Balance	454,464	659,930	276,230	198,105	208,415	

ACET

FUND

**CITY OF CRAIG
2020 BUDGET
ACET FUND BUDGET SUMMARY**

DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Unreserved-Undesignated	214,578	189,985	162,667	181,583	143,228	
TOTAL Beginning Fund Balance	214,578	189,985	162,667	181,583	143,228	
REVENUES:						
21-33-13900 Grants	0	0	0	0	0	0
21-35-00000 Fines and Costs	494	12,078	500	565	500	0
21-35-20000 Forfeitures	0	0	0	0	0	0
21-36-00000 Miscellaneous	8,071	139	0	80	0	0
21-36-16100 Interest Investments	2,314	3,397	2,500	2,500	2,500	0
21-37-00000 Contributions Government	18,674	19,448	18,700	17,430	82,500	63,800
TOTAL Revenues	29,553	35,062	21,700	20,575	85,500	63,800
EXPENDITURES:						
JAG Grant Expense	0	0	0	0	0	0
ACET Personal Services	0	0	0	0	0	0
ACET Supplies	14,336	7,186	17,000	16,250	17,000	0
ACET Purchased Services	29,010	26,278	42,290	27,680	31,370	(10,920)
ACET Fixed Charges	7,800	10,000	12,000	12,000	12,000	0
ACET Other	3,000	0	3,000	3,000	25,000	22,000
ACET Capital Outlay	0	0	0	0	4,000	4,000
TOTAL Expenditures	54,146	43,464	74,290	58,930	89,370	15,080
REVENUES VS EXPENDITURES	(24,593)	(8,403)	(52,590)	(38,355)	(3,870)	
ENDING FUND BALANCE:						
Restricted	39,984	36,231	39,984	39,984	39,984	
Unreserved-Undesignated	150,001	145,351	70,093	103,244	99,374	
TOTAL Ending Fund Balance	189,985	181,582	110,077	143,228	139,358	

CITY OF CRAIG 2020 BUDGET ACET FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
ACET FUND						
ACET						
21-87-21200	SUPPLIES SMALL EQUIP	11,758	4,852	10,000	10,000	10,000
21-87-21400	SUPPLIES OFFICE	525	1,674	2,000	1,750	2,000
21-87-22900	SUPPLIES OPERATING	2,054	660	5,000	4,500	5,000
21-87-31100	GMN SVC POSTAGE	118	256	500	400	500
21-87-33300	SVC PUBL,SUBSC,DUES	1,800	100	4,800	4,500	9,190
21-87-34100	GMN SVC UTIL-ELECTRIC	1,497	1,270	1,500	1,400	1,500
21-87-34200	GMN SVC UTIL-WATER	667	827	840	830	840
21-87-34500	GMN SVC UTIL-GAS	0	0	0	0	0
21-87-34700	SVC TELEPHONE	7,643	6,025	8,000	5,300	5,760
21-87-35800	GMN SVC OTHER PROF SVC	14,082	11,017	15,000	4,000	1,080
21-87-36100	SVC RPR/MNT-VEHICLES	1,664	553	2,000	750	1,500
21-87-36200	GMN SVC RPR/MAINT-EQUIP	43	3,192	2,150	3,500	3,500
21-87-36400	GMN SVC REPAIR/MAINT-BLDG	0	0	0	0	0
21-87-38100	SVC TRNING/EDUC	1,496	3,038	7,500	7,000	7,500
21-87-53100	GMN FXD CHG RENTS/LEASES	7,800	10,000	12,000	12,000	12,000
21-87-77100	CONF	3,000	0	3,000	3,000	25,000
21-87-94200	ACET EQUIPMENT VEH/ATTAC	0	0	0	3,000	4,000
21-87-94300	ACET EQUIPMENT COMMUNICA	0	0	0	0	0
21-87-94700	ACET EQUIPMENT - OTHER	0	0	0	4,000	0
ACET FUND Totals:		54,146	43,464	74,290	65,930	89,370

2020 ACET Budget

PERSONNEL (Each agency is responsible for their assigned TFO Salary/Benefits)

Craig PD			
Regular Paid Salary		\$61,340.00	\$94,969.00
Regular Salary Benefits		\$33,629.00	
Moffat Co Sheriff's Office			
Regular Paid Salary		\$58,796.00	\$88,663.00
Regular Salary Benefits		\$29,867.00	
Routt Co Sheriff's Office			
Regular Paid Salary		\$89,215.32	\$106,294.44
Regular Salary Benefits		\$17,079.12	
Steamboat Springs PD			
Regular Paid Salary		\$54,538.00	\$77,337.00
Regular Salary Benefits		\$22,799.00	

PERSONNEL TOTAL: \$367,263.44

SUPPLIES AND OPERATING

Office Supplies	21-87-21400	\$2,000.00		
Operating Supplies	21-87-22900	\$5,000.00		
Subscriptions	21-87-33300	\$3,000.00	Cellbrite	yearly License Renewal
		\$2,630.00	Callyo	yearly License Renewal
		\$1,758.00	Axon	4 licenses and evidence storage
		\$1,800.00	Covert Tracker	\$600.00 x 3 Trackers
Postage	21-87-31100	\$500.00	PO Box Rental	220/yr
			Postage	280/yr
Telephone	21-87-34700	\$5,760.00	Optium (internet)	
			Optium (phone)	160/mo = 1920/yr
			AT&T (5 phones)	330/mo = 3960/yr
Other Prof Services	21-87-35800	\$1,080.00	Western Security	90/mo = 1,080/yr
Svc repair/ Mnt Vehicles	21-87-3610	\$1,500.00		
Repair Maint./Equip	21-87-36200	\$3,500.00	Repair of Equipment	291/mo = 3500/yr
Utilities (Electric)	21-87-34100	\$1,500.00	Electric	125/mo = 1500/yr
Utilities (Water)	21-87-34200	\$840.00	Water/Sewage	70/mo = 840/yr
Rents/Leases	21-87-53100	\$12,000.00	Rent	1000/mo = 12000/yr
Equipment Vehicles	21-87-9420	\$4,000.00	Rental/Exchange Vehicles	
SUPPLIES AND OPERATING TOTAL:		\$46,868.00		

TRAVEL/TRAINING

Travel	21-87-38100	\$2,500.00	
Training	21-87-38100	\$5,000.00	
TRAVEL/TRAINING TOTAL:		\$7,500.00	

CONFIDENTIAL FUNDS

Confidential Funds	21-87-77100	\$25,000.00	
CONFIDENTIAL FUNDS TOTAL:		\$25,000.00	

EQUIPMENT

Equipment		\$10,000.00	
EQUIPMENT TOTAL:		\$10,000.00	

GRAND TOTAL **\$89,368.00** Without Personnel
\$456,631.44 With Personnel

AGENCY CONTRIBUTION BREAKDOWN

Moffat Co DA	21-37-00000	\$8,000.00
Routt County	21-37-00000	\$8,000.00
Hayden PD	21-37-00000	\$2,500.00
Steamboat Springs PD	21-37-00000	\$16,000.00
Craig PD	21-37-00000	\$16,000.00
Moffat SO	21-37-00000	\$16,000.00
Routt SO	21-37-00000	\$16,000.00

\$82,500.00

2nd Reading - 11/26/19

MUSEUM FUND

CITY OF CRAIG 2020 BUDGET MUSEUM FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Unspendable (Inventory&CompAbsence)	0	0	0	0	25,052	
Reserved for Operations 25%	0	0	0	0		
Resticted Mineral Leases	0	0	0	0	164,807	
Unreserved-Undesignated	0	0	0	0	0	
TOTAL Beginning Fund Balance	0	0	0	0	189,859	
REVENUES:						
29-33-10000 Grants	0	0	0	0	0	0
29-33-20000 Rents & Royalties	0	0	0	0	10,000	10,000
29-34-74300 Museum Admissions	0	0	0	0	11,000	
29-34-75000 Museum Concessions	0	0	0	0	15,000	
29-36-00000 Miscellaneous	0	0	0	0	400	400
29-36-16100 Interest Investments	0	0	0	0	0	0
29-37-10000 Contributions Private	0	0	0	0	15,000	15,000
29-39-10000 Sale of Assets	0	0	0	0	0	0
29-39-99000 Transfer In	0	0	0	0	300,000	300,000
TOTAL Revenues	0	0	0	0	351,400	325,400
EXPENDITURES:						
Personal Services	0	0	0	0	259,060	259,060
Supplies	0	0	0	0	30,420	30,420
Purchased Services	0	0	0	0	38,750	38,750
Fixed Charges	0	0	0	0	1,050	1,050
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	
TOTAL Expenditures	0	0	0	0	329,280	329,280
REVENUES VS EXPENDITURES	0	0	0	0	22,120	
ENDING FUND BALANCE:						
Unspendable (Inventory&CompAbsence)					25,025	
Resticted Mineral Leases					164,807	
Reserved for Operations 25%						25%
Unreserved-Undesignated	0	0	0	0	22,147	7%
TOTAL Ending Fund Balance	0	0	0	0	211,979	

CITY OF CRAIG 2020 BUDGET MUSEUM FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - BUILDING MAINTENANCE

Personal Services	0	0	0	0	259,060
Supplies	0	0	0	0	30,420
Purchased Services	0	0	0	0	38,750
Fixed Charges	0	0	0	0	1,050
Other	0	0	0	0	0
TOTAL	0	0	0	0	329,280

PERSONNEL SUMMARY - BUILDING MAINTENANCE

FULL-TIME:

Museum Director	0.0	0.0	0.0	0.0	1.0
Assistant Museum Director	0.0	0.0	0.0	0.0	1.0
TOTAL FULL-TIME	0.0	0.0	0.0	0.0	2.0

SEASONAL/PART-TIME

Registrar/Technician	0.0	0.0	0.0	0.0	0.7
Assistant Registrar/Technician	0.0	0.0	0.0	0.0	1.1
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	1.8
GRAND TOTAL	0.0	0.0	0.0	0.0	3.8

CITY OF CRAIG 2020 BUDGET MUSEUM FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

MUSEUM FUND

MUSEUM

29-83-11100	SALARIES REG	0	0	0	0	134,900
29-83-12100	SALARIES PT	0	0	0	0	55,520
29-83-12200	SALARIES OT	0	0	0	0	0
29-83-14100	BENEFITS UNEMP	0	0	0	0	950
29-83-14200	BENEFITS WRKCOMP	0	0	0	0	290
29-83-14300	BENEFITS HEALTH	0	0	0	0	44,400
29-83-14500	BENEFITS MEDICARE	0	0	0	0	2,760
29-83-14600	BENEFITS EEPF	0	0	0	0	16,190
29-83-14700	BENEFITS EELIFE	0	0	0	0	600
29-83-14800	BENEFITS FICA	0	0	0	0	3,450
29-83-21200	SUPPLIES SMALL EQUIP	0	0	0	0	0
29-83-21300	SUPPLIES DUPLICATING	0	0	0	0	2,420
29-83-22500	SUPPLIES DISPLAY	0	0	0	0	10,000
29-83-22900	SUPPLIES OPERATING	0	0	0	0	6,000
29-83-23500	SUPPLIES CONCESSIONS	0	0	0	0	12,000
29-83-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	10,000
29-83-33700	SVC ADVERTISING	0	0	0	0	8,000
29-83-34100	SVC UTIL-ELECTRIC	0	0	0	0	5,000
29-83-34500	SVC UTIL-GAS	0	0	0	0	2,650
29-83-34700	SVC TELEPHONE	0	0	0	0	3,000
29-83-35800	SVC OTHER PROF SVC	0	0	0	0	1,100
29-83-36400	SVC RPR/MAINT-BLDGS	0	0	0	0	8,000
29-83-38100	SVC TRNING/EDUC	0	0	0	0	1,000
29-83-39700	SVC MAINT. CONTRACTS	0	0	0	0	0
29-83-51100	FXD CHG BLDG INS	0	0	0	0	1,000
29-83-51300	FXD CHG LIAB INS	0	0	0	0	50
29-83-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

BUILDING MAINTENANCE Totals:	0	0	0	0	329,280
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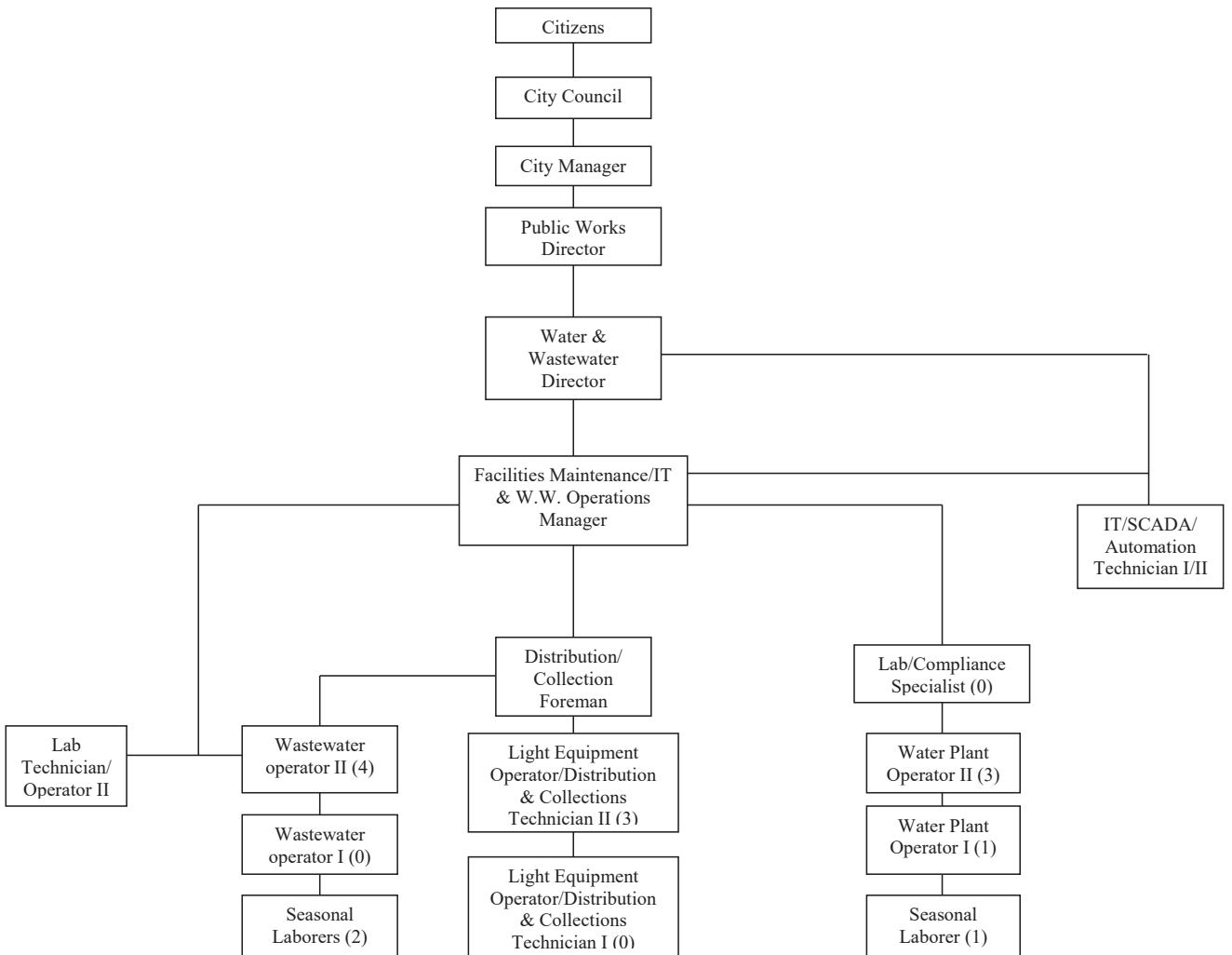
CAPITAL

29-83-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
29-83-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
29-83-94700	BDG-MNT EQUIPMENT OTHER	0	0	0	0	0

BUILDING MAINTENANCE Totals:	0	0	0	0	0
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WATER FUND

WATER & WASTEWATER Organizational Chart



CITY OF CRAIG 2020 BUDGET WATER FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Reserved for Debt	500,000	500,000	430,100	430,100	430,100	
Unspendable (Inventory&CompAbsence)	267,691	260,313	260,313	296,912	260,313	
Reserved for Operations 25%	674,927	641,331	867,199	623,287	672,288	
Unreserved-Undesignated	1,752,671	2,385,352	1,384,269	2,697,595	2,765,244	
TOTAL Beginning Fund Balance	3,195,289	3,786,996	2,941,881	4,047,894	4,127,944	
REVENUES:						
50-34-49100 Charges Metered Water	2,891,776	2,978,283	3,020,400	2,779,100	2,852,400	(168,000)
50-34-49200 Charges Unmetered Water	98,205	109,618	75,000	90,000	90,000	15,000
50-34-49400 Charges Capital Inv. Fees	15,200	31,000	0	12,800	0	0
50-34-49500 Charges Water Meters	1,431	3,465	1,000	1,500	1,000	0
50-36-00000 Miscellaneous	111,190	69,445	45,000	40,000	40,000	(5,000)
50-36-16100 Interest Investments	30,911	72,867	20,000	90,000	90,000	70,000
50-36-20000 Rents & Royalties	0	0	0	0	0	0
50-36-30000 Late Payment Fees	69,429	64,011	68,000	62,000	62,000	(6,000)
50-37-00000 Contributions Governments	0	0	0	0	0	0
50-39-10000 Sale of Assets	0	0	0	0	0	0
50-39-20000 Direct Loan	0	0	3,200,000	2,400,000	0	(3,200,000)
50-39-40000 Grants	0	260,000	1,000,000	1,300,000	0	(1,000,000)
TOTAL Revenues	3,218,142	3,557,690	7,429,400	6,775,400	3,135,400	(4,294,000)
EXPENDITURES:						
EXPENDITURES:						
Personal Services	1,085,511	1,054,079	1,086,320	1,142,000	1,186,050	99,730
Supplies	175,514	162,290	187,650	177,150	188,150	500
Purchased Services	786,425	738,598	879,500	874,650	811,650	(67,850)
Elkhead Reservoir	40,942	7,102	40,000	40,000	40,000	0
Fixed Charges	54,952	59,138	64,350	64,350	73,920	9,570
Debt Service	421,979	471,941	391,000	391,000	405,050	14,050
Other (Transfers)	0	0	0	0	0	0
Capital Outlay	76,113	803,433	6,229,000	4,006,200	690,000	(5,539,000)
TOTAL Expenditures	2,641,435	3,296,581	8,877,820	6,695,350	3,394,820	(5,483,000)
REVENUES VS EXPENDITURES	576,707	261,109	(1,448,420)	80,050	(259,420)	
ENDING FUND BALANCE:						
Reserved for Debt	500,000	500,000	500,000	430,100	430,100	
Unspendable (Inventory&CompAbsence)	260,313	260,313		260,313	260,313	
Reserved for Operations 25%	641,331	641,331	0	672,288	574,943	25%
Unreserved-Undesignated	2,370,352	2,646,461	993,461	2,765,244	2,603,169	117%
TOTAL Ending Fund Balance	3,771,996	4,048,105	1,493,461	4,127,944	3,868,524	

**CITY OF CRAIG
WATER FUND
REVENUES FROM WATER SALES**

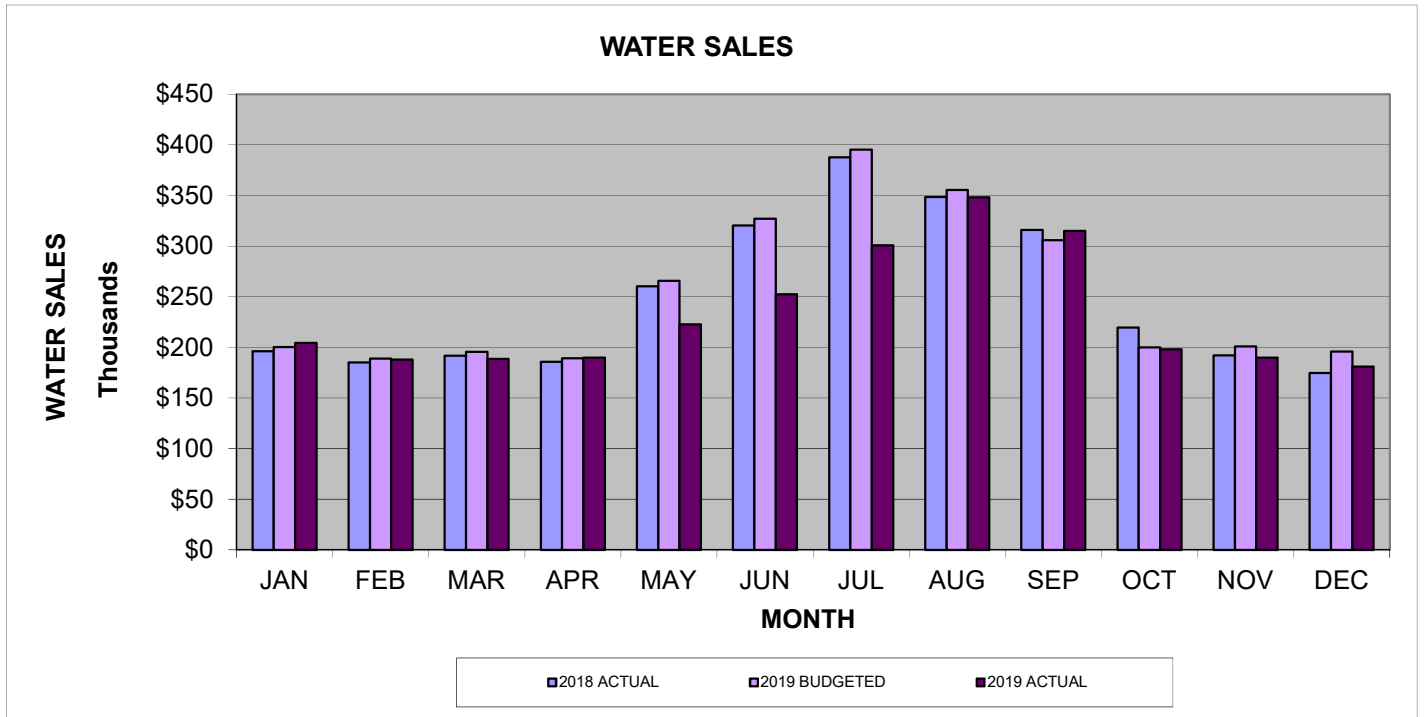
MONTH OF SALES					2%	2%	% CHANGES 2019/2018
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED		
	\$28.50 \$2.90/1,000 gals.	\$28.50 \$2.90/1,000 gals.	\$28.50 \$2.90/1,000 gals.	\$29.10 \$2.95/1,000 gals.	\$29.70 \$3.00/1,000 gals.		
JAN	\$191,956.84	\$196,223.26	\$200,147.73	\$204,324.89	\$208,411.39		4.13%
FEB	\$184,430.63	\$185,223.54	\$188,928.01	\$188,073.45	\$191,834.92		1.54%
MAR	\$189,845.36	\$191,826.51	\$195,663.04	\$188,604.34	\$192,376.43		-1.68%
APR	\$193,889.14	\$185,620.96	\$189,333.38	\$189,984.45	\$193,784.14		2.35%
MAY	\$213,119.26	\$260,499.20	\$265,709.18	\$222,626.57	\$227,079.10		-14.54%
JUN	\$300,492.36	\$320,545.75	\$326,956.67	\$252,308.10	\$275,000.00		-21.29%
JUL	\$405,976.37	\$387,627.05	\$395,379.59	\$300,824.92	\$306,841.42		-22.39%
AUG	\$320,745.82	\$348,605.20	\$355,577.30	\$348,377.29	\$355,344.84		-0.07%
SEP	\$323,528.37	\$315,908.57	\$306,000.00	\$315,000.00	\$321,300.00		-0.29%
OCT	\$195,586.12	\$219,596.91	\$199,920.00	\$198,000.00	\$201,960.00		-9.83%
NOV	\$187,366.84	\$192,075.43	\$200,940.00	\$190,000.00	\$193,800.00		-1.08%
DEC	\$184,838.64	\$174,530.72	\$195,840.00	\$181,000.00	\$184,620.00		3.71%
TOTAL YEAR-TO-DATE	\$2,891,775.75	\$2,978,283.10	\$3,020,394.90	\$2,779,124.01	\$2,852,352.23		

Actual vs Actual

Y-T-D Percentage Change	6.91%	8.65%	1.44%	-6.69%	2.63%
Y-T- D Dollar Change				(\$199,159.09)	\$73,228.22

Actual vs Budgeted

Y-T-D Percentage Change				-7.99%	2.63%
Y-T- D Dollar Change				(\$241,270.89)	\$73,228.22



Section 3: Water Rates

Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

Table 4: Water - Financial Plan Projections

Description	2019	2020	2021	2022	2023
Revenue Adjustment	2.0%	2.0%	2.0%	2.0%	2.0%
Ending Balance (\$ millions)	\$2.67	\$2.61	\$2.93	\$2.95	\$2.44
Target Reserves (\$ millions)	1.34	1.35	1.37	1.39	1.41
Over/(Under Target) (\$ millions)	1.33	1.26	1.56	1.56	1.03
Debt service coverage	2.50	1.77	1.75	1.73	1.70
Capital Improvement Program Funded (\$ millions)	\$5.29	\$0.89	\$0.10	\$0.73	\$1.12

RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

Table 5: Water - Comparison of Current and Proposed Monthly Rates

Item	Current	2019 Proposed
Inside City		
Service Charge, \$ per bill	\$28.50	\$29.07
Volume Rate, \$ per 1,000 gallons	2.90	2.96
Outside City		
Service Charge, \$ per bill	\$50.00	\$51.00
Volume Rate, \$ per 1,000 gallons	2.90	2.96

CITY OF CRAIG 2020 BUDGET WATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - WATER FUND

Personal Services	1,085,511	1,054,079	1,086,320	1,142,000	1,186,050
Supplies	175,514	162,290	187,650	177,150	188,150
Purchased Services	827,367	745,700	919,500	914,650	851,650
Fixed Charges	54,952	59,138	64,350	64,350	73,920
Debt Service	421,979	471,941	391,000	391,000	405,050
Other	0	0	0	0	0
Capital Outlay	76,113	803,433	6,229,000	4,006,200	690,000
TOTAL	2,641,435	3,296,581	8,877,820	6,695,350	3,394,820

PERSONNEL SUMMARY - WATER FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Crew Supervisor	0.00	0.00	0.00	0.00	0.00
Water Production Supervisor	0.00	0.00	0.00	0.00	0.00
IT/SCADA/Automation Tech	0.00	0.00	1.00	1.00	1.00
Plant Operator II	2.00	2.00	2.00	2.00	2.00
Plant Operator I	2.00	2.00	2.00	2.00	2.00
Dist. Foreman/Tech II	1.00	1.00	1.00	1.00	1.00
Plant Technician I	0.00	0.00	0.00	0.00	0.00
Dist. Tech ii/HEO	1.00	1.00	1.00	1.00	1.00
Dist. Tech/LEO	2.00	2.00	2.00	2.00	2.00
Maint. Supr./WW Manager	0.25	0.25	0.25	0.25	0.25
Meter Rder/Customer Ser. Tech.	1.00	1.00	0.00	0.00	0.00
LEGAL					
City Attorney	0.00	0.00	0.00	0.00	0.04
ADMINISTRATION					
City Manager	0.07	0.07	0.07	0.07	0.07
CITY CLERK/PERSONNEL					
City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

CITY OF CRAIG 2020 BUDGET WATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
FINANCE					
Finance Director	0.07	0.07	0.07	0.07	0.07
Deputy Finance Director	0.00	0.00	0.07	0.07	0.07
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.07
Utility Coordinator	0.60	0.60	0.60	0.60	0.60
Utility Bill Clerk	0.60	0.60	0.60	0.60	0.60
PUBLIC WORKS					
Public Works Director	0.00	0.00	0.00	0.00	0.25
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30
ROAD & BRIDGE					
Sr. Equipment Mechanic	0.18	0.18	0.09	0.09	0.09
TOTAL FULL-TIME	11.78	11.78	11.76	11.76	12.05
SEASONAL/PART-TIME					
Laborer	1.00	1.00	1.00	1.00	1.00
TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
GRAND TOTAL	12.78	12.78	12.76	12.76	13.05

CITY OF CRAIG 2020 BUDGET WATER FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

WATER FUND

50-65-11100	SALARIES REG	693,429	681,225	683,200	727,100	757,600
50-65-12100	SALARIES PT	4,592	0	8,000	8,000	8,000
50-65-12200	SALARIES OT	21,219	15,389	12,000	12,000	12,000
50-65-14100	BENEFITS UNEMP	0	2,600	3,520	0	3,890
50-65-14200	BENEFITS WRKCOMP	20,426	21,514	18,080	18,850	25,230
50-65-14300	BENEFITS HEALTH	246,832	238,068	261,080	268,180	268,180
50-65-14500	BENEFITS MEDICARE	9,157	9,168	10,200	10,990	11,280
50-65-14600	BENEFITS EEP	86,101	82,897	83,430	89,530	92,350
50-65-14700	BENEFITS EELIFE	3,471	3,217	6,310	6,600	7,020
50-65-14800	BENEFITS FICA	285	0	500	750	500
50-65-21400	SUPPLIES OFFICE	2,087	5,484	5,500	5,500	8,500
50-65-22100	SUPPLIES CHEMICALS	136,189	118,110	140,000	130,000	135,000
50-65-22119	SUPPLIES CHEMICALS LAB	15,585	14,234	15,000	15,000	15,000
50-65-22300	SUPPLIES JANITORIAL	640	966	650	650	650
50-65-22500	SUPPLIES CLOTH/UNIF	2,417	2,398	3,000	3,000	3,000
50-65-22900	SUPPLIES OPERATING	3,991	3,749	4,000	4,000	4,000
50-65-23100	SUPPLIES GAS,OIL,FUEL	10,198	12,824	14,000	13,000	13,000
50-65-23200	SUPPLIES VEHICLE	586	529	500	500	500
50-65-23400	SUPPLIES SMALL TOOLS	1,810	974	2,500	2,500	5,500
50-65-23900	SUPPLIES TIRES	2,012	3,022	2,500	3,000	3,000
50-65-31100	SVC POSTAGE	5,269	5,739	5,800	6,000	6,000
50-65-32100	SVC PRINTING	3,144	4,196	3,750	4,200	4,200
50-65-33100	SVC LGL NOTICE	1,091	194	500	500	500
50-65-33300	SVC PUBL,SUBSC,DUES	1,851	1,592	2,000	2,000	2,000
50-65-33700	SVC ADVERTISING	2,492	5,896	1,000	1,500	1,500
50-65-33900	SVC WATER RIGHTS	2,325	2,325	2,500	2,500	2,500
50-65-34100	SVC UTIL-ELECTRIC	186,656	177,478	210,000	200,000	200,000
50-65-34500	SVC UTIL-GAS	21,842	26,141	25,000	26,000	26,000
50-65-34700	SVC TELEPHONE	8,139	8,017	8,250	8,250	8,250
50-65-35300	SVC LAB TESTING	8,895	23,021	18,000	18,000	18,000
50-65-35700	SVC I.T (INFO TECH)	0	0	0	0	0
50-65-35800	SVC OTHER PROF SVC	48,541	76,342	50,000	50,000	60,000
50-65-36100	SVC RPR/MNT-VEHICLES	8,303	6,355	4,500	8,500	8,500
50-65-36200	SVC RPR/MAINT-EQUIP	86,116	33,689	75,000	75,000	30,000
50-65-36220	SVC RPR/MAINT-EQUIP WR Plant	37,164	77,205	80,000	80,000	70,000
50-65-36221	SVC RPR/MAINT-EQUIP WR Distr.	44,374	38,630	105,000	105,000	85,000
50-65-36222	SVC RPR/MAINT-EQUIP WR Stora	142,719	46,813	35,000	35,000	25,000
50-65-36223	SVC RPR/MAINT-EQUIP WR Meter	51,813	82,299	65,000	65,000	75,000
50-65-36300	SVC RPR/MAINT	1,697	1,251	3,500	3,500	6,500
50-65-36400	SVC RPR/MAINT-BLDGS	6,946	4,822	6,000	6,000	6,000
50-65-36424	SVC RPR/MAINT-BLDGS OLD	10,991	7,415	4,000	4,000	4,000
50-65-36428	SVC RPR/MAINT-BLDGS PUMP	20,737	3,534	50,000	50,000	50,000
50-65-36433	SVC RPR/MAINT-BLDGS NEW	6,713	8,376	8,000	9,000	8,000
50-65-36440	SVC RPR/MAINT-BLDGS ELKH	40,942	7,102	40,000	40,000	40,000
50-65-36600	SVC RPR/MAINT-STREETS	40,193	55,945	45,000	45,000	45,000
50-65-36700	SVC RPR/MAINT-RADIOS	0	0	500	500	500
50-65-37000	SVC RPR/MAINT-MISCELLANE	4,041	2,836	4,000	4,000	4,000
50-65-37900	SVC MTG EXPENSE	0	0	200	200	200
50-65-38100	SVC TRNING/EDUC	9,502	9,514	14,000	12,000	12,000
50-65-39500	SVC LF-FEES	0	0	500	500	500
50-65-39600	SVC EQUIP RENTAL	205	656	500	500	500
50-65-39900	SVC PAYMENT IN-LIEU-OF-T	24,665	28,317	52,000	52,000	52,000

CITY OF CRAIG 2020 BUDGET WATER FUND						
Acct No	Account Description	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget
50-65-51100	FXD CHG BLDG INS	41,748	43,052	49,310	48,460	53,840
50-65-51200	FXD CHG VEH INS	4,691	5,471	4,520	5,530	6,630
50-65-51300	FXD CHG LIAB INS	8,513	10,615	10,520	10,360	13,450
50-65-51400	FXD CHG OTHER INS	0	0	0	0	0
50-65-51500	FXD CHG DED DAMAGES	0	0	0	0	0
50-65-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
50-65-61000	LEASE PRINCIPAL-LOAN	285,264	292,453	301,840	301,840	323,600
50-65-62000	LEASE INTEREST-LOAN	92,300	119,762	89,160	89,160	81,450
50-65-64000	LEASE ADMIN FEES	44,415	24,226	0	0	0
50-65-65000	LEASE AGRMNT	0	35,500	0	0	0
50-65-75000	OTHER TRANSFERS OUT	0	0	0	0	0
50-65-77000	CONF CONTINGENCY	0	0	0	0	0
Water Operational Expenses Totals		2,565,323	2,493,147	2,648,820	2,689,150	2,704,820
CAPITAL						
50-65-91000	LAND PURCHASE	0	0	0	0	0
50-65-92200	BUILDINGS OPERATIONAL	0	0	2,800,000	1,750,000	0
50-65-93116	IMPRV ENGINEERING	0	234,124	350,000	670,000	0
50-65-93300	IMPRV WR DIST SYS	0	525,418	2,400,000	1,000,000	35,000
50-65-93334	IMPRV WR DIST SYS INDUST	0	0	570,000	475,000	170,000
50-65-93335	IMPRV WR DIST SYS N YAMP	0	0	0	0	0
50-65-93500	IMPRV OTHER	0	0	46,500	46,200	40,000
50-65-93600	IMPRV MASTER PLAN	61,113	2,374	0	0	0
50-65-94200	EQUIPMENT VEH/ATTACHMENT	0	0	50,000	50,000	0
50-65-94300	EQUIPMENT COMMUNICATIONS	0	0	0	0	0
50-65-94400	EQUIPMENT COMPUTER	0	0	0	0	0
50-65-94500	EQUIPMENT OFFICE	0	0	0	0	0
50-65-94600	EQUIPMENT SOFTWARE	0	0	12,500	0	0
50-65-94700	EQUIPMENT OTHER	0	26,518	0	0	430,000
50-65-95100	CAP WATER ELKHEAD RESVR	15,000	15,000	0	15,000	15,000
50-65-95200	CAP WATER DIV STRUCTURE	0	0	0	0	0
Water Capital Totals:		76,113	803,433	6,229,000	4,006,200	690,000
TOTAL WATER FUND		2,641,435	3,296,581	8,877,820	6,695,350	3,394,820

EXHIBIT C
DRINKING WATER REVOLVING FUND
DISADVANTAGED COMMUNITIES LOAN PROGRAM
LOAN REPAYMENT SCHEDULE

CITY OF CRAIG, ACTING BY AND THROUGH ITS WATER ACTIVITY ENTERPRISE , COLORADO

Loan Number: #W19F422

On or before the first of each date, commencing on November 1, 2020, the
Governmental Agency shall pay the amount set forth below:

LOAN DATE:	----
LOAN AMOUNT:	\$3,200,000
INTEREST RATE:	0.500%
TERM (YEARS):	20

INTEREST DATE: 10/01/20

PAYMENT DATES	PAYMENT	PRINCIPAL	REMAINING PRINCIPAL	CALCULATED INTEREST
			\$3,200,000.00	
11/1/2020	\$14,027.76	\$12,694.43	\$3,187,305.57	\$1,333.33
5/1/2021	\$85,876.68	\$77,908.42	\$3,109,397.15	\$7,968.26
11/1/2021	\$85,876.68	\$78,103.19	\$3,031,293.96	\$7,773.49
5/1/2022	\$85,876.68	\$78,298.45	\$2,952,995.51	\$7,578.23
11/1/2022	\$85,876.68	\$78,494.19	\$2,874,501.32	\$7,382.49
5/1/2023	\$85,876.68	\$78,690.43	\$2,795,810.89	\$7,186.25
11/1/2023	\$85,876.68	\$78,887.15	\$2,716,923.74	\$6,989.53
5/1/2024	\$85,876.68	\$79,084.37	\$2,637,839.37	\$6,792.31
11/1/2024	\$85,876.68	\$79,282.08	\$2,558,557.29	\$6,594.60
5/1/2025	\$85,876.68	\$79,480.29	\$2,479,077.00	\$6,396.39
11/1/2025	\$85,876.68	\$79,678.99	\$2,399,398.01	\$6,197.69
5/1/2026	\$85,876.68	\$79,878.18	\$2,319,519.83	\$5,998.50
11/1/2026	\$85,876.68	\$80,077.88	\$2,239,441.95	\$5,798.80
5/1/2027	\$85,876.68	\$80,278.08	\$2,159,163.87	\$5,598.60
11/1/2027	\$85,876.68	\$80,478.77	\$2,078,685.10	\$5,397.91
5/1/2028	\$85,876.68	\$80,679.97	\$1,998,005.13	\$5,196.71
11/1/2028	\$85,876.68	\$80,881.67	\$1,917,123.46	\$4,995.01
5/1/2029	\$85,876.68	\$81,083.87	\$1,836,039.59	\$4,792.81
11/1/2029	\$85,876.68	\$81,286.58	\$1,754,753.01	\$4,590.10
5/1/2030	\$85,876.68	\$81,489.80	\$1,673,263.21	\$4,386.88
11/1/2030	\$85,876.68	\$81,693.52	\$1,591,569.69	\$4,183.16
5/1/2031	\$85,876.68	\$81,897.76	\$1,509,671.93	\$3,978.92
11/1/2031	\$85,876.68	\$82,102.50	\$1,427,569.43	\$3,774.18
5/1/2032	\$85,876.68	\$82,307.76	\$1,345,261.67	\$3,568.92
11/1/2032	\$85,876.68	\$82,513.53	\$1,262,748.14	\$3,363.15
5/1/2033	\$85,876.68	\$82,719.81	\$1,180,028.33	\$3,156.87
11/1/2033	\$85,876.68	\$82,926.61	\$1,097,101.72	\$2,950.07
5/1/2034	\$85,876.68	\$83,133.93	\$1,013,967.79	\$2,742.75
11/1/2034	\$85,876.68	\$83,341.76	\$930,626.03	\$2,534.92
5/1/2035	\$85,876.68	\$83,550.11	\$847,075.92	\$2,326.57
11/1/2035	\$85,876.68	\$83,758.99	\$763,316.93	\$2,117.69
5/1/2036	\$85,876.68	\$83,968.39	\$679,348.54	\$1,908.29
11/1/2036	\$85,876.68	\$84,178.31	\$595,170.23	\$1,698.37
5/1/2037	\$85,876.68	\$84,388.75	\$510,781.48	\$1,487.93
11/1/2037	\$85,876.68	\$84,599.73	\$426,181.75	\$1,276.95
5/1/2038	\$85,876.68	\$84,811.23	\$341,370.52	\$1,065.45
11/1/2038	\$85,876.68	\$85,023.25	\$256,347.27	\$853.43
5/1/2039	\$85,876.68	\$85,235.81	\$171,111.46	\$640.87
11/1/2039	\$85,876.68	\$85,448.90	\$85,662.56	\$427.78
5/1/2040	\$85,876.72	\$85,662.56	\$0.00	\$214.16
Total	\$3,363,218.32	\$3,200,000.00		\$163,218.32

City of Craig Colorado

CWRPDA Loan Refinance

January 29, 2018 Closing

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
01/29/2018	-	-	-	-	-	-
08/01/2018	147,078.30	2.980%	48,416.69	195,494.99	195,494.99	-
12/31/2018	-	-	-	-	-	195,494.99
02/01/2019	149,801.82	2.980%	45,693.17	195,494.99	195,494.99	-
08/01/2019	152,033.87	2.980%	43,461.12	195,494.99	195,494.99	-
12/31/2019	-	-	-	-	-	390,989.98
02/01/2020	154,299.17	2.980%	41,195.82	195,494.99	195,494.99	-
08/01/2020	156,598.23	2.980%	38,896.76	195,494.99	195,494.99	-
12/31/2020	-	-	-	-	-	390,989.98
02/01/2021	158,931.54	2.980%	36,563.45	195,494.99	195,494.99	-
08/01/2021	161,299.62	2.980%	34,195.37	195,494.99	195,494.99	-
12/31/2021	-	-	-	-	-	390,989.98
02/01/2022	163,702.99	2.980%	31,792.00	195,494.99	195,494.99	-
08/01/2022	166,142.16	2.980%	29,352.83	195,494.99	195,494.99	-
12/31/2022	-	-	-	-	-	390,989.98
02/01/2023	168,617.68	2.980%	26,877.31	195,494.99	195,494.99	-
08/01/2023	171,130.08	2.980%	24,364.91	195,494.99	195,494.99	-
12/31/2023	-	-	-	-	-	390,989.98
02/01/2024	173,679.92	2.980%	21,815.07	195,494.99	195,494.99	-
08/01/2024	176,267.75	2.980%	19,227.24	195,494.99	195,494.99	-
12/31/2024	-	-	-	-	-	390,989.98
02/01/2025	178,894.14	2.980%	16,600.85	195,494.99	195,494.99	-
08/01/2025	181,559.67	2.980%	13,935.33	195,495.00	195,495.00	-
12/31/2025	-	-	-	-	-	390,989.99
02/01/2026	184,264.91	2.980%	11,230.09	195,495.00	195,495.00	-
08/01/2026	187,010.45	2.980%	8,484.54	195,494.99	195,494.99	-
12/31/2026	-	-	-	-	-	390,989.99
02/01/2027	189,796.91	2.980%	5,698.08	195,494.99	195,494.99	-
08/01/2027	192,624.88	2.980%	2,870.11	195,494.99	195,494.99	-
12/31/2027	-	-	-	-	-	390,989.98
Total	\$3,213,734.09	-	\$500,670.74	\$3,714,404.83	\$3,714,404.83	-



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Water	Water	50-65-93300

Capital Project: Water System Leak Detection Survey **New** X **Ongoing**

Description: This is a system wide inspection of the city's underground water distribution system looking for water leaks that have not surfaced using advanced electronic equipment.

Which goal is addressed with this project? How? Continues following the city's Master Plan for inspection, repair, and maintenance of the city's underground water distribution system infrastructure. It also follows normal industry and regulatory standards for this type of inspection.

Other related costs? Savings? Finding water leaks in the distribution system early should reduce repair costs overall. It should also reduce the liability on the city and fixing leaks before they get worse and cause increased damages. Also repairing leaks reduces the cost to produce it of course.

Est Bid Date: Mar-20

Est Start Date: Jun-20

Est Compl Date: Aug-20

Funding Needs:	Month	\$ Est	% Compl
	<u>June</u>	<u>\$17,500</u>	<u>50%</u>
	<u>August</u>	<u>\$17,500</u>	<u>100%</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Sources of Fund:

City \$35,000 **Grant** N/A **Other** N/A **Total** \$35,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Water	Water	50-65-93334

Capital Project: Small Barclay Tank Repair & Improvement **New** X **Ongoing**

Description: This is a repair and improvements project for 1 of the water system's eight water storage tanks. This tank was listed in the August 2018 sanitary survey by CDPHE as a significant deficiency that needed to be corrected. Also, SGM's structural engineer's inspection, which are required every 5 years as part of CDPHE's storage tank regulations also indicated repairs were needed.

Which goal is addressed with this project? How? Making repairs to this water storage tank addresses both sanitary and structural deficiencies that need to be corrected for overall protection of the water quality in the distribution system.

Other related costs? Savings? None

Est Bid Date: Feb-20

Est Start Date: May-20

Est Compl Date: Oct-20

Funding Needs:	Month	\$ Est	% Compl
	<u>June</u>	<u>\$42,500</u>	<u>25%</u>
	<u>July</u>	<u>\$42,500</u>	<u>50%</u>
	<u>September</u>	<u>\$42,500</u>	<u>75%</u>
	<u>November</u>	<u>\$42,500</u>	<u>100%</u>

Sources of Fund:

City \$170,000 **Grant** N/A **Other** N/A **Total** \$170,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Water	Water	50-65-93500

Capital Project: Building Security Access Improvements **New** X **Ongoing**

Description: This project will replace the existing door locks at all buildings at the water plant and convert them to a card key system for better access and control at this facility. This project was budgeted to be done in 2019, but a more critical security item had to be replaced first, so tis project is being moved to 2020 at city council's request.

Which goal is addressed with this project? How? This project addresses deficiencies found during Homeland Security's audit of the water and wastewater plants security protocols. It also addresses converting facility access systems to a more uniform method like other local government agencies such as Moffat county, school district, and TMH hospital facilities.

Other related costs? Savings? None, just allows for more secure critical facilities.

Est Bid Date: Apr-20

Est Start Date: Jun-20

Est Compl Date: Aug-20

Funding Needs:	Month	\$ Est	% Compl
	<u>June</u>	<u>\$20,000</u>	<u>50%</u>
	<u>August</u>	<u>\$20,000</u>	<u>100%</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Sources of Fund:

City \$40,000 **Grant** N/A **Other** N/A **Total** \$40,000



CAPITAL ITEM

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Water	Water	50-65-94700

Capital Item: WTP Automation Equipment Upgrade **New** **Replacement** X

Description of Need: Replaces all of the outdated automation and control equipment in the water plant that is used by the SCADA system to control all facets of the plant operations. Much of this equipment is obsolete, parts are unavailable or are very expensive and difficult to find because it is 20 years old.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure before it fails.

Other related costs? Savings? Overall it is imparitive to have functional and reliable automation equipment since it controls so much of the water plant operations. Spare parts are no longer available and if processes fail, water quality can be adversely affected along with compliance with CDPHE regulations including both monitoring and water quality.

What alternative is there should funding not be available? None, just hope it continues to work.

Est Bid Date:	<u>Mar-20</u>	Req Delivery Date:	<u>June-20</u>
Est Cost:	<u>\$135,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>included</u>		
Training:	<u>included</u>		
TOTAL REQ.	<u>\$135,000.00</u>		



CAPITAL ITEM

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Water	Water	50-65-94700

Capital Item: (1) MCC Panel **New** **Replacement** X

Description of Need: Replaces 1 of two MCC panels at the water plant that is in excess of 50 years old. This MCC Panel is obsolete, inefficient and does not meet present day electrical codes.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure before it fails.

Other related costs? Savings? Overall energy efficiency will be greatly improved with a new MCC Panel that utilizes the latest design standards.

What alternative is there should funding not be available? None, just hope it continues to work.

Est Bid Date:	<u>Mar-20</u>	Req Delivery Date:	<u>June-20</u>
Est Cost:	<u>\$250,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>included</u>		
Training:	<u>N/A</u>		
TOTAL REQ.	<u>\$250,000.00</u>		

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund: Water	Department: Water	Department Code: 50-65-94700
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Capital Project: (1) High Service Pump Rebuild **New** _____ **Ongoing** X

Description: This project is an ongoing project to rebuild all 5 of the water plant's 5 high service pumps, and includes modifications that are needed to allow for mechanical seals. This is the only remaining pump that has not been done in the last 5 years. These pumps send the finished water to the distribution system so they all need to be reliable and available during peak demand season.

<p>Which goal is addressed with this project? How?</p> <p>Infrastructure repair and upgrades are being addressed with this project.</p>	<p><u>Infrastructure repair and upgrades are</u></p>
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Other related costs? Savings? Rebuilding pumps approximately every 15 years improve their
electrical efficiency and reliability.

Est Bid Date: Jun-20

Est Start Date: Sep-20

Est Compl Date: Nov-20

Funding Needs:	Month	\$ Est	% Compl
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November	\$45,000	100%
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Sources of Fund:

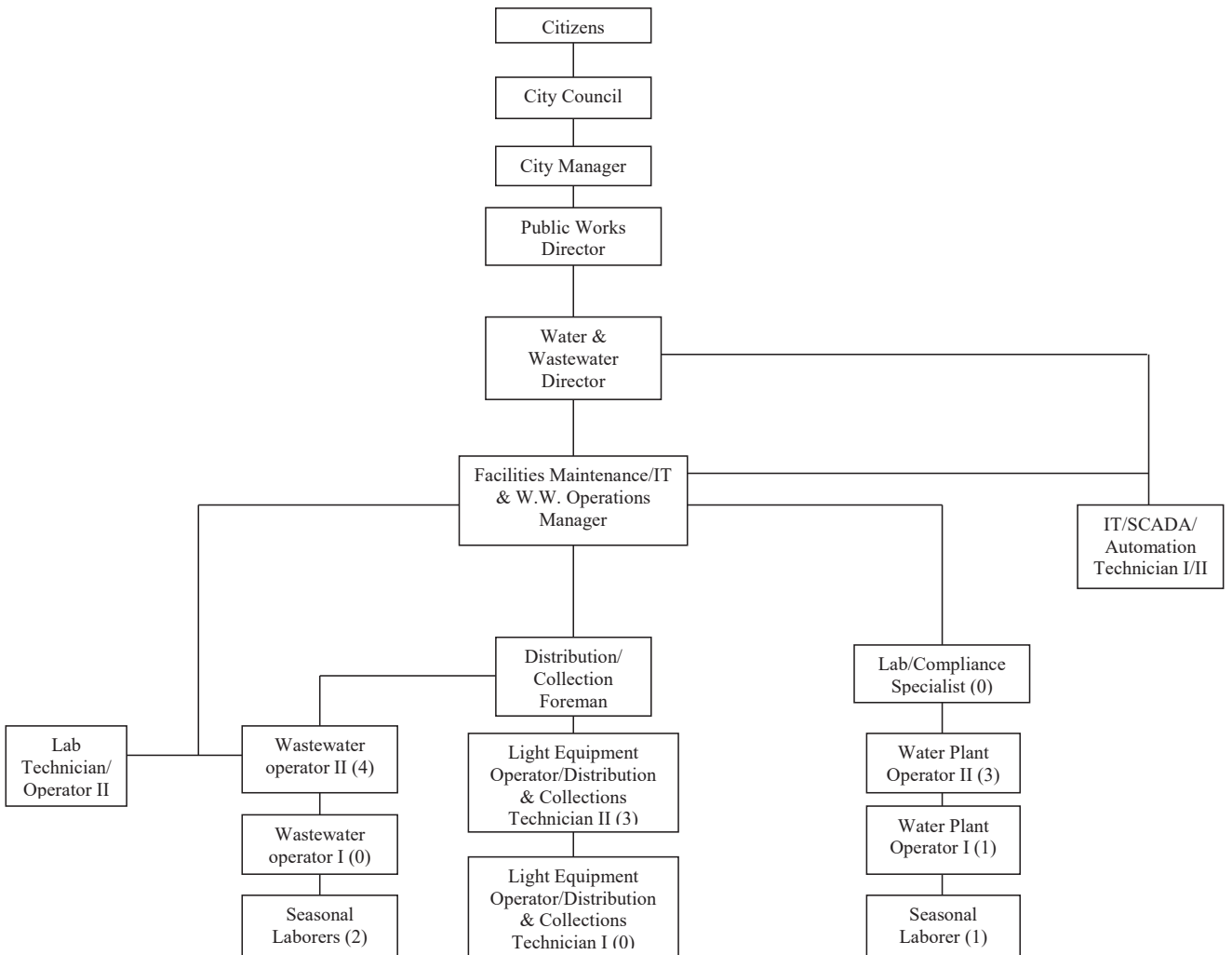
City	\$45,000	Grant	N/A	Other	N/A	Total	\$45,000
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Water Department
10 Year Capital Improvement Projection

Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
PROJECTS:										
Water Main Replacement Program		250,000			250,000	250,000	250,000	250,000	250,000	250,000
Misc. Engineering Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Remote Chlorine Monitoring Station										
Pump Station Pump Replacement Program	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Distribution Minimum Cl2 Compliance/Dove	3,420,000									
EQUIPMENT:										
Vacuum Tank/Hydraulic System Trailer	50,000									
Replace Obsolete Automation Equipment		135,000								
Replace/Upgrade MCC0		250,000								
Replace Waste Pump #1		80,000								
Replace Waste Pump #2			80,000							
West Tank Painting & Improvements				650,000						
MCC Panel Upgrades				550,000						
Emergency Generator Replace/Upgrade			1,600,000							
South Glen Erie Tank Improvements/Painting								500,000		
North Glen Erie Tank Improvements/Painting			500,000							
Small Barclay Tank Improvements/Painting		170,000								
3/4 Ton Pickup 4-40 (2009)			35,000							
Filter Media Replacement							450,000			
Dump Truck 4-44 (2004)					225,000					
3/4 Ton Pickup w/plow 4-07 (2011)					35,000					
3/4 Ton Pickup 4-46 (2011)					35,000					
3/4 Ton Pickup 4-05 (2011)					30,000					
Steamer 4-52 (1996)					18,000					
3/4 Ton Pickup 4-02 (2012)				35,000						
John Deere Backhoe 4-01 (2007)				165,000						
3/4 Ton Pickup 4-08 (2013)							28,000			
3/4 Ton Pickup 4-38 (2013)							35,000			
Bobcat Telehandler 4-51 (2007)										100,000
Bobcat Skid steer (2012)									60,000	
Annual Totals	3,545,000	960,000	2,290,000	1,475,000	668,000	325,000	838,000	825,000	385,000	425,000

WASTEWATER FUND

WATER & WASTEWATER Organizational Chart



CITY OF CRAIG 2020 BUDGET WASTEWATER FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Reserved for Debt	90,950	90,950	0	0	0	
Unspendable (Inventory& CompAbsence)	2,613	14,468	14,468	45,152	0	
Reserved for Operations 25%	272,873	278,494	356,851	331,773	256,851	
Unreserved-Undesignated	615,280	929,474	1,054,692	1,345,026	1,054,692	
TOTAL Beginning Fund Balance	981,716	1,313,386	1,426,011	1,721,951	1,311,543	
REVENUES:						
60-34-49400 Charges Capital Inv. Fees	4,780	14,340	0	14,340	0	0
60-34-49600 Charges Sewer Fees	1,721,109	1,733,508	1,776,750	1,776,300	1,829,600	52,850
60-34-49700 Septage Fees	87,197	19,890	60,000	13,000	13,000	(47,000)
60-36-00000 Miscellaneous	4,070	8,132	9,000	4,000	4,000	(5,000)
60-36-16100 Interest Investments	12,395	30,262	15,000	42,000	42,000	27,000
60-36-20000 Rents & Royalties	0	0	0	0	0	0
60-37-00000 Contributions Governments	0	0	0	0	0	0
60-39-10000 Sale of Fixed Assets	0	0	0	0	0	0
60-39-40000 Grants	0	0	200,000	200,000	700,000	500,000
TOTAL Revenues	1,829,551	1,806,132	2,060,750	2,049,640	2,588,600	527,850
EXPENDITURES:						
EXPENDITURES:						
Personal Services	755,678	805,314	763,130	815,350	843,160	80,030
Supplies	48,521	41,659	61,250	64,750	64,250	3,000
Purchased Services	284,173	451,909	567,700	614,550	466,050	(101,650)
Fixed Charges	25,605	28,211	29,025	29,590	34,900	5,875
Debt Service	0	0	0	0	0	0
Other	0	0	0	0	0	0
Capital Outlay	383,904	34,232	745,400	316,900	1,595,000	849,600
TOTAL Expenditures	1,497,881	1,361,325	2,166,505	1,841,140	3,003,360	836,855
REVENUES VS EXPENDITURES	331,670	444,807	(105,755)	208,500	(414,760)	
ENDING FUND BALANCE:						
Reserved for Debt Service	90,950	90,950	0	0	0	
Unspendable (Inventory& CompAbsence)	14,468	14,468	14,468			
Reserved for Operations 25%	278,494	331,773	354,026	381,060	352,090	25%
Unreserved-Undesignated	929,474	1,321,001	951,762	1,549,391	544,693	39%
TOTAL Ending Fund Balance	1,313,386	1,758,193	1,320,256	1,930,451	896,783	

**CITY OF CRAIG
WASTEWATER FUND
REVENUES FROM SEWER FEES**

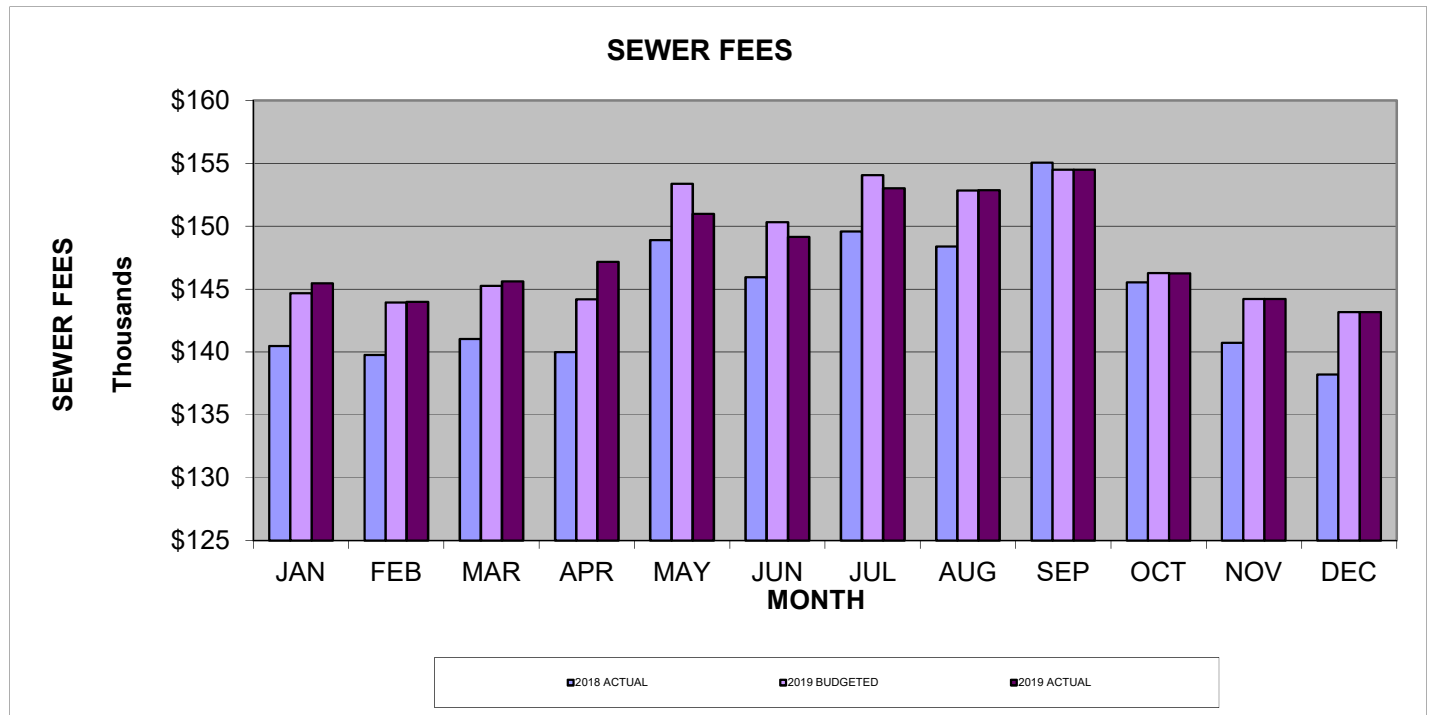
	\$28.00 \$1.40/th. gal.	\$31.00 \$1.55/th. gal.	\$31.00 \$1.55/th. gal.	\$31.95 \$1.60/th. gal.	\$32.90 \$1.60/th. gal.	
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	% CHANGE 2019/2018
JAN	\$140,015.82	\$140,461.25	\$144,675.09	\$145,448.12	\$149,811.56	3.55%
FEB	\$137,505.27	\$139,744.55	\$143,936.89	\$143,988.13	\$148,307.77	3.04%
MAR	\$140,697.65	\$141,018.53	\$145,249.09	\$145,595.74	\$149,963.61	3.25%
APR	\$139,891.99	\$139,992.07	\$144,191.83	\$147,153.45	\$151,568.05	5.12%
MAY	\$143,694.11	\$148,895.27	\$153,362.13	\$150,969.20	\$155,498.28	1.39%
JUN	\$145,020.66	\$145,943.24	\$150,321.54	\$149,139.60	\$153,613.79	2.19%
JUL	\$149,040.76	\$149,570.96	\$154,058.09	\$153,021.17	\$157,611.81	2.31%
AUG	\$146,146.50	\$148,385.19	\$152,836.75	\$152,850.00	\$157,435.50	3.01%
SEP	\$156,662.36	\$155,041.01	\$154,500.00	\$154,500.00	\$159,135.00	-0.35%
OCT	\$141,691.17	\$145,530.63	\$146,260.00	\$146,250.00	\$150,637.50	0.49%
NOV	\$141,017.24	\$140,722.63	\$144,200.00	\$144,200.00	\$148,526.00	2.47%
DEC	\$139,725.96	\$138,202.60	\$143,170.00	\$143,170.00	\$147,465.10	3.59%
TOTAL YEAR-TO-DATE	\$1,721,109.49	\$1,733,507.93	\$1,776,761.39	\$1,776,285.41	\$1,829,573.97	

Actual vs Actual

Y-T-D Percentage Change	23.32%	10.84%	2.50%	107.50%
Y-T- D Dollar Change				\$920,230.50

Actual vs Budgeted

Y-T-D Percentage Change	101.45%
Y-T- D Dollar Change	\$894,548.85



Section 4: Wastewater Rates

Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

Table 6: Wastewater - Financial Plan Projections

Description	2019	FY20	FY21	FY22	FY23
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%
Ending Balance (\$ millions)	\$1.52	\$1.90	\$1.98	\$2.06	\$2.17
Target Reserves (\$ millions)	0.36	0.38	0.47	0.49	0.50
Over/(Under Target) (\$ millions)	1.15	1.52	1.51	1.57	1.67
Debt Service Coverage	N/A	N/A	4.69	4.77	4.87
Capital Improvement Program Funded (\$ millions)	\$0.51	\$2.04	\$0.39	\$0.46	\$0.43

RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

Table 7: Wastewater – Comparison of Current and Proposed Rates

Description	Current	2019 Proposed
Residential		
Service Charge, \$ per bill	\$31.00	\$31.93
Volume Rate, \$ per kgal [a]	N/A	N/A
Commercial		
Service Charge, \$ per unit	\$31.00	\$31.93
Volume Rate, \$ per kgal [1]	1.55	1.60
Septage, \$ per gallon		
Septage – In County	\$0.157	\$0.170
Septage – Out County	0.310	0.320
Grease Trap (Apr – Aug)	0.310	0.319
Grease Trap (Sep – Mar)	0.617	\$0.636

[1] Assessed on billed volume in excess of 12,000 gallons per month

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - WASTEWATER FUND

Personal Services	755,678	805,314	763,130	815,350	843,160
Supplies	48,521	41,659	61,250	64,750	64,250
Purchased Services	284,173	451,909	567,700	614,550	466,050
Fixed Charges	25,605	28,211	29,025	29,590	34,900
Debit Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	383,904	34,232	745,400	316,900	1,595,000
TOTAL	1,497,881	1,361,325	2,166,505	1,841,140	3,003,360

PERSONNEL SUMMARY - WASTEWATER FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Maint. Supervisor/WW	0.75	0.75	0.75	0.75	0.75
Plant Operator II	2.00	2.00	3.00	2.00	3.00
Plant Operator I	2.00	2.00	1.00	2.00	1.00
Treatment/Collection Manager	0.00	0.00	0.00	0.00	0.00
Lab Technician	1.00	1.00	1.00	1.00	1.00

LEGAL

City Attorney	0.00	0.00	0.00	0.00	0.04
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ADMINISTRATION

City Manager	0.07	0.07	0.07	0.07	0.07
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CITY CLERK/PERSONNEL

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

FINANCE

Finance Director	0.07	0.07	0.07	0.07	0.07
Deputy Finance Director	0.00	0.07	0.07	0.07	0.07
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.07
Utility Coordinator	0.10	0.10	0.10	0.10	0.10
Utility Bill Clerk	0.10	0.10	0.10	0.10	0.10

PUBLIC WORKS

Public Works Director	0.00	0.00	0.00	0.00	0.25
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
ROAD & BRIDGE					
Sr. Equipment Mechanic	0.18	0.09	0.09	0.18	0.09
TOTAL FULL-TIME	7.28	7.26	7.26	7.35	7.55
SEASONAL/PART-TIME					
Laborer	2.00	2.00	2.00	2.00	2.00
TOTAL SEASONAL/PT-TIME	2.00	2.00	2.00	2.00	2.00
GRAND TOTAL	9.28	9.26	9.26	9.35	9.55

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

WASTEWATER FUND

60-66-11100	SALARIES REG	487,590	527,610	485,940	527,300	551,470
60-66-12100	SALARIES PT	2,270	6,384	12,000	12,000	12,000
60-66-12200	SALARIES OT	20,891	18,026	17,000	17,000	17,000
60-66-14100	BENEFITS UNEMP	0	0	2,580	0	2,900
60-66-14200	BENEFITS WRKCOMP	14,471	15,933	11,450	11,930	12,080
60-66-14300	BENEFITS HEALTH	160,004	162,790	161,170	168,280	168,280
60-66-14500	BENEFITS MEDICARE	5,770	6,218	7,470	8,070	8,420
60-66-14600	BENEFITS EEPF	61,498	64,869	60,360	65,320	65,220
60-66-14700	BENEFITS EELIFE	3,044	3,088	4,410	4,700	5,040
60-66-14800	BENEFITS FICA	141	396	750	750	750
60-66-21400	SUPPLIES OFFICE	510	4,815	4,500	4,500	8,000
60-66-22100	SUPPLIES CHEMICALS	18,122	7,816	17,500	17,500	15,000
60-66-22119	SUPPLIES CHEMICALS LAB	12,673	4,505	12,000	12,000	8,000
60-66-22300	SUPPLIES JANITORIAL	555	369	750	750	750
60-66-22500	SUPPLIES CLOTH/UNIF	5,184	5,844	5,000	6,000	6,000
60-66-22900	SUPPLIES OPERATING	2,140	2,949	3,000	3,500	4,000
60-66-23100	SUPPLIES GAS,OIL,FUEL	6,420	12,649	14,000	14,000	14,000
60-66-23200	SUPPLIES VEHICLE	113	120	500	500	500
60-66-23400	SUPPLIES SMALL TOOLS	1,446	1,849	2,000	3,000	5,000
60-66-23900	SUPPLIES TIRES	1,359	742	2,000	3,000	3,000
60-66-31100	SVC POSTAGE	4,938	5,455	5,500	5,500	5,500
60-66-32100	SVC PRINTING	2,964	3,500	3,200	3,500	3,500
60-66-33100	SVC LGL NOTICE	0	0	100	100	100
60-66-33300	SVC PUBL,SUBSC,DUES	587	15	500	500	500
60-66-33700	SVC ADVERTISING	1,728	337	300	350	350
60-66-34100	SVC UTIL-ELECTRIC	113,720	131,472	125,000	130,000	130,000
60-66-34500	SVC UTIL-GAS	2,565	2,927	3,000	3,500	3,500
60-66-34700	SVC TELEPHONE	4,971	7,400	6,000	7,000	7,500
60-66-35300	SVC LAB TESTING	15,521	16,225	17,000	17,000	18,000
60-66-35700	SVC I.T (INFO TECH)	0	0	0	0	0
60-66-35800	SVC OTHER PROF SVC	29,467	58,092	60,000	90,000	70,000
60-66-36100	SVC RPR/MNT-VEHICLES	8,949	12,950	20,000	15,000	15,000
60-66-36200	SVC RPR/MAINT-EQUIP	32,924	148,766	120,000	140,000	50,000
60-66-36300	SVC RPR/MAINT	768	3,331	4,000	4,000	9,000
60-66-36400	SVC RPR/MAINT-BLDGS	9,551	6,511	35,000	30,000	10,000
60-66-36425	SVC RPR/MAINT-BLDGS TRE	49,413	23,766	80,000	80,000	70,000
60-66-36426	SVC RPR/MAINT-BLDGS COL	3,711	16,485	75,000	75,000	60,000
60-66-36600	SVC RPR/MAINT-STREETS	0	1,244	4,000	4,000	4,000
60-66-36700	SVC RPR/MAINT-RADIOS	0	0	500	500	500
60-66-37900	SVC MTG EXPENSE	50	0	100	100	100
60-66-38100	SVC TRNING/EDUC	1,578	3,781	7,000	7,000	7,000
60-66-39500	SVC LF-FEES	0	0	500	500	500
60-66-39600	SVC EQUIP RENTAL	770	9,653	1,000	1,000	1,000
60-66-39900	SVC PAYMENT IN-LIEU-OF-	0	0	0	0	0
60-66-51100	FXD CHG BLDG INS	16,052	16,553	17,500	17,200	19,100
60-66-51200	FXD CHG VEH INS	3,139	3,661	3,600	4,400	5,290
60-66-51300	FXD CHG LIAB INS	6,413	7,997	7,925	7,990	10,510
60-66-51500	FXD CHG DED DAMAGES	0	0	0	0	0
60-66-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
60-66-52300 FXD CHG REFUNDS	0	0	0	0	0
60-66-54100 DEPRECIATION EXPENSE	200,972	233,748	0	0	0
60-66-61000 LEASE PRINCIPAL-LOAN	0	0	0	0	0
60-66-62000 LEASE INTEREST-LOAN	0	0	0	0	0
60-66-64000 LEASE ADMIN FEES	0	0	0	0	0
60-66-65000 LEASE AGRMNT	0	0	0	0	0
60-66-77000 BAD DEBT EXPENSE	0	0	0	0	0
Wastewater Oper. Exp.Totals:	1,314,949	1,560,841	1,421,105	1,524,240	1,408,360
CAPITAL					
60-66-91000 LAND PURCHASE	0	0	0	0	0
60-66-92200 BUILDINGS OPERATIONAL	0	0	0	0	0
60-66-93116 IMPRV ENGINEERING	0	0	0	0	50,000
60-66-93300 IMPRV WW COLLECTION SYS	0	0	400,000	100,000	400,000
60-66-93500 IMPRV OTHER	0	0	47,000	46,900	100,000
60-66-93600 IMPRV MASTER PLAN	4,220	0	67,700	25,000	0
60-66-94100 EQUIPMENT SHOP-MAINT	0	0	0	0	0
60-66-94200 EQUIPMENT VEH/ATTACHMEN	379,684	0	80,000	120,000	0
60-66-94300 EQUIPMENT COMMUNICATION	0	0	0	0	0
60-66-94400 EQUIPMENT COMPUTER	0	0	0	0	0
60-66-94500 EQUIPMENT OFFICE	0	0	0	0	0
60-66-94600 EQUIPMENT SOFTWARE	0	0	0	0	0
60-66-94700 EQUIPMENT OTHER	0	26,518	0	0	45,000
60-66-94800 EQUIPMENT SLUDGE PONDS	0	7,714	150,700	25,000	1,000,000
60-66-95000 CAP CONSTRUCTION	0	0	0	0	0
Wastewater Capital Totals:	383,904	34,232	745,400	316,900	1,595,000
TOTAL WASTEWATER FUND	1,698,853	1,595,073	2,166,505	1,841,140	3,003,360



Schedule C-2

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund: Wastewater	Department: Wastewater	Department Code: 60-66-93116
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Capital Project: Engineering for East 7th Street **New** X **Ongoing** _____

Description: This project will enable development of lots on the north and south of east 7th street.

Which goal is addressed with this project? How? Expand Infrastructure

Other related costs? Savings? _____

Est Bid Date: _____

Est Start Date: _____

Est Compl Date: _____

Funding Needs:	Month	\$ Est	% Compl
	<u>April</u>	<u>\$50,000</u>	<u>100%</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Sources of Fund:

City <u>\$50,000</u>	Grant <u>N/A</u>	Other <u>N/A</u>	Total <u>\$50,000</u>
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CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-93300

Capital Project: Sewer Main Replacement **New** **Ongoing** X

Description: Sewer Main replacement program for various areas of the sewer collection system.

Which goal is addressed with this project? How? Replaces substandard sewer mains and appurtenances that exist in various areas of the sewer collection system. This replaces broken, cracked, or otherwise damaged sewer mains where sewer flow is leaking, or being blocked. Continues to follow RTW Eng. 2000 Wastewater Master Plan & SGM Eng. 2015 Plan Update recommendations.

Other related costs? Savings? Will attempt to get a matching DOLA grant to aid in replacing more of these areas in 2020. If unsuccessful in acquiring the grant we will scale back the scope of this project and accomplish what we can with the funds the city can supply.

Est Bid Date: January '20

Est Start Date: June '20

Est Compl Date: October '120

Funding Needs:	Month	\$ Est	% Compl
	<u>March</u>	<u>\$200,000</u>	<u>50%</u>
	<u>October</u>	<u>\$200,000</u>	<u>100%</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Sources of Fund:

City \$200,000 **Grant** \$200,000 **Other** N/A **Total** \$400,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-93500

Capital Project: Building Security Access Improvements **New** X **Ongoing**

Description: This project will replace the existing door locks at all buildings at the wastewater plant and convert them to a card key system for better access and control at this facility. This project was budgeted to be done in 2019, but a more critical security item needed replaced first, so this project is being moved to 2020 at city council's request.

Which goal is addressed with this project? How? This project addresses deficiencies found during Homeland Security's audit of the water and wastewater plants security protocols. It also addresses converting facility access systems to a more uniform method like other local government agencies such as Moffat county, school district, and TMH hospital facilities.

Other related costs? Savings? None, just allows for more secure critical facilities.

Est Bid Date: Apr-20

Est Start Date: Jun-20

Est Compl Date: Aug-20

Funding Needs:	Month	\$ Est	% Compl
	<u>June</u>	<u>\$20,000</u>	<u>50%</u>
	<u>August</u>	<u>\$20,000</u>	<u>100%</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Sources of Fund:

City \$40,000 **Grant** N/A **Other** N/A **Total** \$40,000



CAPITAL ITEM

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-93500

Capital Item: WWTP Aluminum Handrail **New** **Replacement** X

Description of Need: Replaces all the aluminum handrail around the various treatment processes at the wastewater plant that have become unstable, bent, broken, or otherwise dangerous. This will protect the staff as well as anyone who visits the wastewater plant from potentially falling into sewage.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure and provides for safety of everyone at the wastewater treatment plant.

Other related costs? Savings? If someone were to fall as a result of the poor conditioned aluminum railing the resulting workmans comp or insurance claim would far exceed the cost to replace this railing now.

What alternative is there should funding not be available? None, just hope there isn't an accident.

Est Bid Date:	<u>Apr-20</u>	Req Delivery Date:	<u>July-20</u>
Est Cost:	<u>\$60,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>included</u>		
Training:	<u>N/A</u>		
TOTAL REQ.	<u>\$60,000.00</u>		

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund: Wastewater	Department: Wastewater	Department Code: 60-66-94700
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Capital Project: (1) Recirculation Pump #3 Rebuild **New** X **Ongoing**

Description: This project is to rebuild the #3 Recirculation pump at the wastewater plant's oxidation ditch that has failed. This is the primary pump for the south ditch, and without it there is no redundancy of pumps available for this ditch, which limits capacity of the treatment plant.

Which goal is addressed with this project? How? Infrastructure repair is being addressed
with this project.

Other related costs? Savings? Rebuilding pumps approximately every 10 - 15 years improve their electrical efficiency and reliability. A new pump would be very costly, because Worthington no longer exists. It would have to be specifically designed and fabricated to fit the existing buildings footprint.

Est Bid Date: Jan-20

Est Start Date: Feb-20

Est Compl Date: Apr-20

Funding Needs:	Month	\$ Est	% Compl
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April	\$45,000	100%
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Sources of Fund:

City	\$45,000	Grant	N/A	Other	N/A	Total	\$45,000
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CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-94800

New X Ongoing

Capital Project: Phase I - Install of Northern portion of 6" Sludge Line To Sludge Ponds

Description: Replaces the northern portion of the existing 4" sludge line from the wastewater plant to the sludge ponds.

Which goal is addressed with this project? How? This increases the discharge capacity of the treatment plant to the sludge ponds. This also follows RTW's master plan and SGM's master plan update for sewer system infrastructure improvements and upgrade projects sequencing. This also should help reduce pressures in this line , and provide better electrical motor and pump efficiency.

Other related costs? Savings? Materials could be purchased by the city with excavation and installation being completed by a contractor. A matching DOLA grant will be applied for to help finance this project.

Est Bid Date: May-20

Est Start Date: Jul-20

Est Compl Date: Oct-20

Funding Needs:	Month	\$ Est	% Compl
	<u>August</u>	<u>\$500,000</u>	<u>50%</u>
	<u>September</u>	<u>\$500,000</u>	<u>50%</u>
	<u>October</u>	<u> </u>	<u> </u>
	<u>November</u>	<u> </u>	<u> </u>

Sources of Fund:

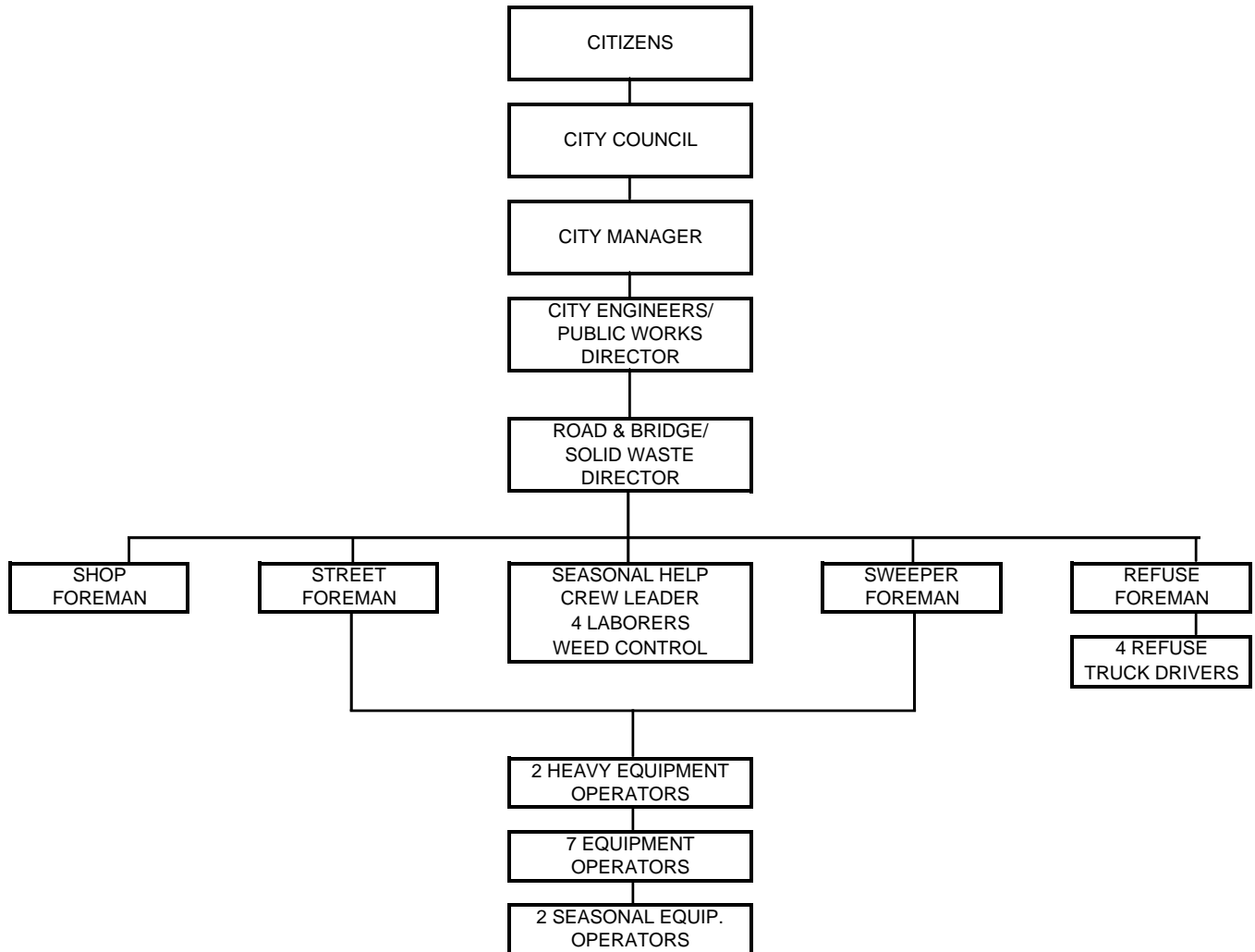
City \$500,000 Grant \$500,000 N/A Total \$1,000,000

Wastewater Department
10 Year Capital Improvement Projection

Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
PROJECTS:										
Additional Engineering Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
7th Street Engineering		50,000								
Sewer Main Replacement Program	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Construct a 200k gallon Eq Basin		2,250,000								
Additional Clarifier plus covers on existing clarifiers									1,080,000	
Isolate Electrical Room from Pretreatment Area and Replace MCCs			750,000							
Replace Existing Sludge Line		1,000,000	1,000,000							
Additional Land for Biosolids Application							1,800,000			
Replace grit elevator with grit washer								254,000		
Replace mechanical bar screen and add screenings washer										436,000
EQUIPMENT:										
Replace/Upgrade Emergency Pumping Equipment		125,000								
Replace All Handrails at the Wastewater Treatment Plant		60,000								
Replace Aeration MCC			300,000							
Add Standby Generator for Aeration			350,000							
Sewer Cleaning Truck 5-35 (2004)						500,000				
3/4 Ton Pickup 5-31 (2015)									30,000	
1 Ton Pickup 5-32 (2010)				40,000						
3/4 Ton Pickup w/plow 5-30 (2011)					35,000					
Steamer 4-52 (1996) 1/2 Water & 1/2 Wastewater				25,000						
3/4 Ton Pickup 4-02 (2012)						30,000				
Video Inspection Truck (2003)					350,000					
High Crop Tractor	80,000									
Yearly Totals	355,000	3,760,000	2,675,000	340,000	660,000	805,000	2,075,000	529,000	1,385,000	461,000

SOLID WASTE FUND

SOLID WASTE



CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Reserved for Debt	0	0	0	0	0	
Unreserved-Undesignated	1,593,651	1,745,144	1,578,212	1,689,056	1,736,116	
TOTAL Beginning Fund Balance	1,593,651	1,745,144	1,578,212	1,689,056	1,736,116	
REVENUES:						
70-34-49710 Construction Dumpsters	170,777	127,610	107,400	165,550	163,600	56,200
70-34-49800 Charges Solid Waste Fees	721,873	728,716	722,000	715,500	736,800	14,800
70-34-49900 Charges Landfill Fees	551,677	554,916	646,500	662,900	662,900	16,400
70-36-00000 Miscellaneous	7,552	13,666	8,000	40,000	8,000	0
70-36-10000 Recyclable Electronics	7,209	6,092	2,000	6,500	6,500	4,500
70-36-16100 Interest Investments	18,337	35,870	0	40,000	45,000	45,000
70-36-30000 Late Payment Fees	7,170	6,822	6,000	7,000	7,000	1,000
70-39-00000 Gain/Loss on Fixed Assets	0	0	0	0	0	0
TOTAL Revenues	1,484,595	1,473,693	1,491,900	1,637,450	1,629,800	137,900
EXPENDITURES:						
EXPENDITURES:						
Personal Services	669,625	663,141	678,100	664,480	713,190	35,090
Supplies	89,769	84,396	110,750	99,100	112,750	2,000
Purchased Services	405,851	426,461	515,400	468,000	521,000	5,600
Fixed Charges	16,507	19,889	19,800	19,810	24,110	4,310
Debt Service	0	0	0	0	0	0
Other (Transfers)	0	0	0	0	0	0
Capital Outlay	151,349	339,224	339,000	339,000	249,000	(90,000)
TOTAL Expenditures	1,333,102	1,533,111	1,663,050	1,590,390	1,620,050	(43,000)
REVENUES VS EXPENDITURES	151,493	(59,418)	(171,150)	47,060	9,750	
ENDING FUND BALANCE:						
Reserved for Debt	0	0	0	0	0	
Reserved for Operations 25%					1,371,050	25%
Unreserved-Undesignated	1,745,144	1,685,726	1,407,062	1,736,116	374,816	27%
TOTAL Ending Fund Balance	1,745,144	1,685,726	1,407,062	1,736,116	1,745,866	

CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM CONSTRUCTION DUMPSTERS

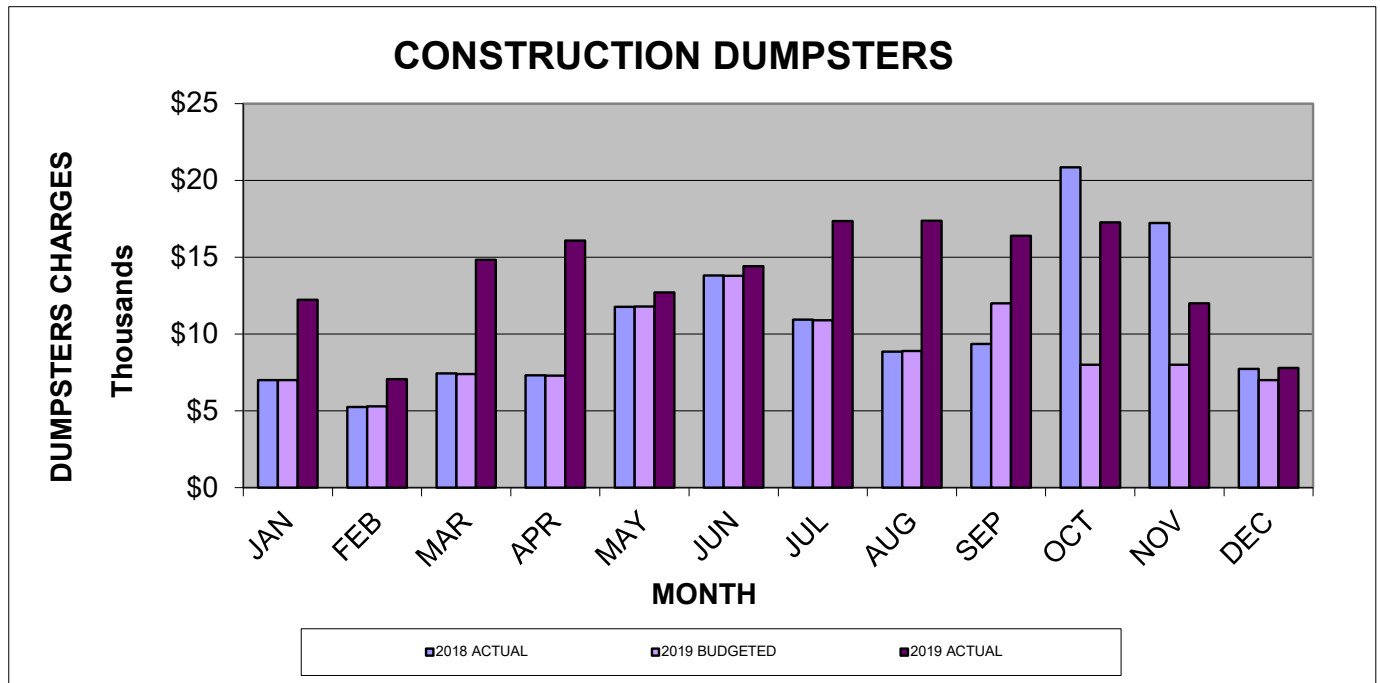
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	% CHANGE 2019/2018
JAN	\$7,055.92	\$6,999.10	\$7,000.00	\$12,230.66	\$12,000.00	74.75%
FEB	\$5,778.25	\$5,263.20	\$5,300.00	\$7,076.51	\$7,000.00	34.45%
MAR	\$38,447.05	\$7,440.30	\$7,400.00	\$14,842.71	\$14,000.00	99.49%
APR	\$22,182.00	\$7,329.90	\$7,300.00	\$16,083.80	\$16,000.00	119.43%
MAY	\$12,127.34	\$11,773.45	\$11,800.00	\$12,704.00	\$12,000.00	7.90%
JUN	\$6,582.00	\$13,811.56	\$13,800.00	\$14,431.16	\$13,800.00	4.49%
JUL	\$15,673.77	\$10,934.48	\$10,900.00	\$17,356.91	\$16,000.00	58.74%
AUG	\$12,570.20	\$8,868.58	\$8,900.00	\$17,367.61	\$17,000.00	95.83%
SEP	\$13,267.13	\$9,363.60	\$12,000.00	\$16,391.71	\$16,000.00	75.06%
OCT	\$15,150.72	\$20,865.71	\$8,000.00	\$17,268.16	\$17,000.00	-17.24%
NOV	\$13,789.90	\$17,226.16	\$8,000.00	\$12,000.00	\$15,000.00	-30.34%
DEC	\$8,152.40	\$7,733.76	\$7,000.00	\$7,800.00	\$7,800.00	0.86%
TOTAL YEAR-TO-DATE	\$170,776.68	\$127,609.80	\$107,400.00	\$165,553.23	\$163,600.00	

Actual vs Actual

Y-T-D Percentage Ch	8.89%	-6.82%	-15.84%	214.64%
Y-T- D Dollar Change				\$112,935.72

Actual vs Budgeted

Y-T-D Percentage Change	214.74%
Y-T- D Dollar Change	\$112,953.23



CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM COLLECTION FEES

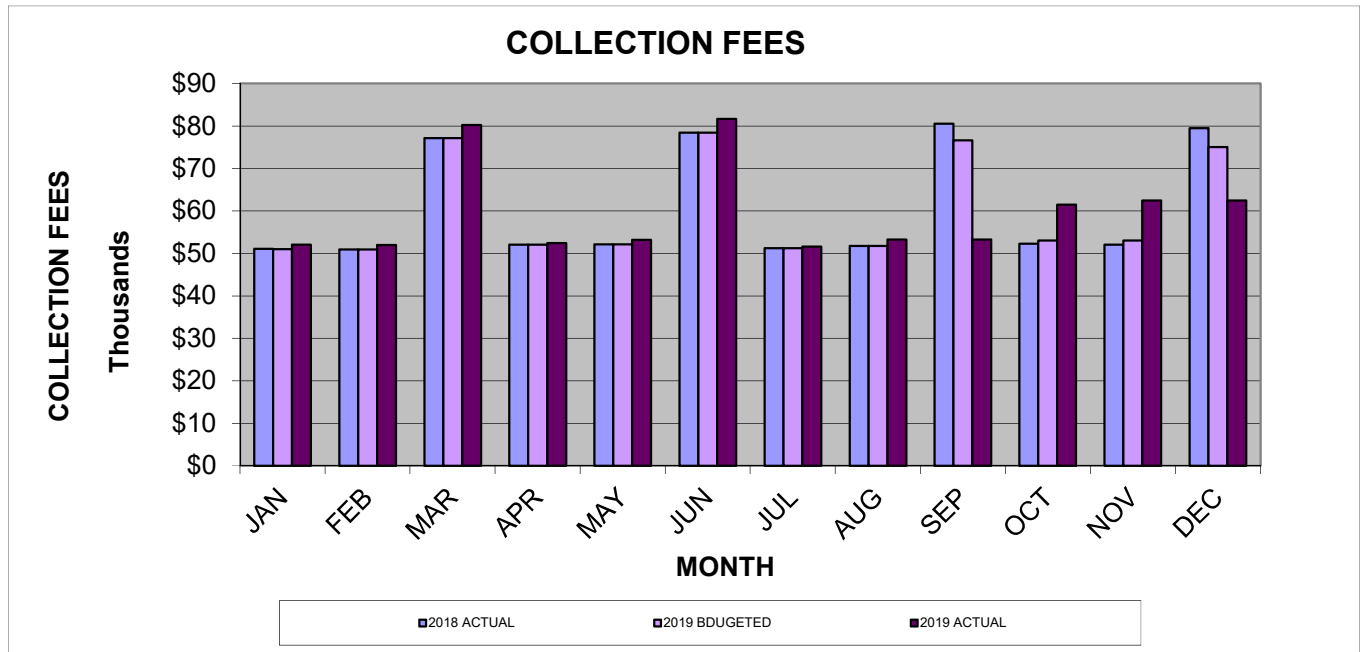
	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	% CHANGE 2019/2018
JAN	\$51,644.91	\$51,017.14	\$51,000.00	\$52,001.45	\$61,400.00	1.93%
FEB	\$50,393.96	\$50,885.27	\$50,900.00	\$51,969.05	\$61,400.00	2.13%
MAR	\$75,671.86	\$77,139.74	\$77,100.00	\$80,224.96	\$61,400.00	4.00%
APR	\$51,622.49	\$52,019.56	\$52,000.00	\$52,364.97	\$61,400.00	0.66%
MAY	\$52,406.29	\$52,106.99	\$52,100.00	\$53,167.94	\$61,400.00	2.04%
JUN	\$76,594.44	\$78,400.84	\$78,400.00	\$81,622.52	\$61,400.00	4.11%
JUL	\$52,327.83	\$51,205.46	\$51,200.00	\$51,564.56	\$61,400.00	0.70%
AUG	\$52,110.95	\$51,750.24	\$51,750.00	\$53,200.00	\$61,400.00	2.80%
SEP	\$78,250.70	\$80,499.47	\$76,550.00	\$53,200.00	\$61,400.00	-33.91%
OCT	\$52,168.46	\$52,242.87	\$53,000.00	\$61,400.00	\$61,400.00	17.53%
NOV	\$51,835.96	\$52,008.08	\$53,000.00	\$62,400.00	\$61,400.00	19.98%
DEC	\$76,844.90	\$79,440.44	\$75,000.00	\$62,400.00	\$61,400.00	-21.45%
TOTAL YEAR-TO-DATE	\$721,872.75	\$728,716.10	\$722,000.00	\$715,515.45	\$736,800.00	

Actual vs Actual

Y-T-D Percentage Change	4.66%	0.57%	-0.92%	-1.81%
Y-T- D Dollar Change				(\$13,200.65)

Actual vs Budgeted

Y-T-D Percentage Change				-0.90%
Y-T- D Dollar Change				(\$6,484.55)



**CITY OF CRAIG
SOLID WASTE FUND
REVENUES FROM LANDFILL FEES**

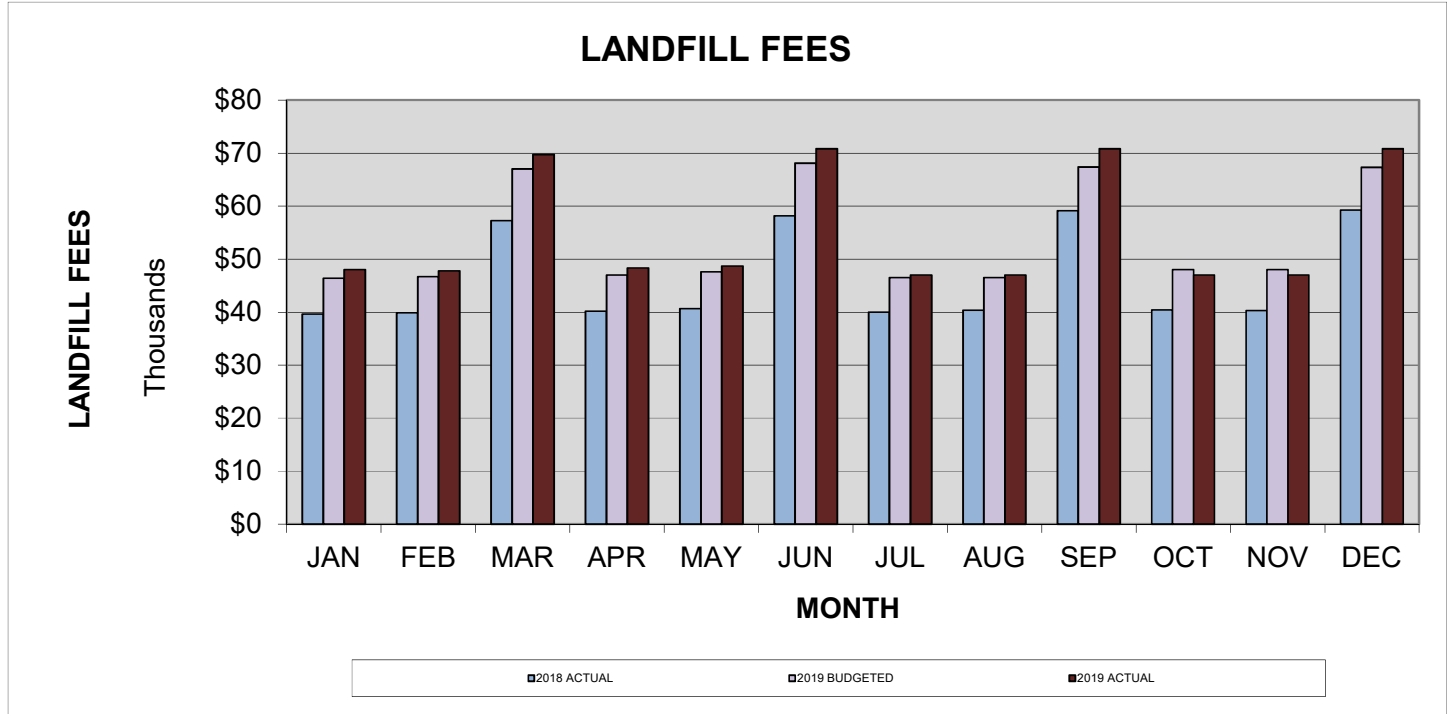
	\$9.00	\$9.00	\$9.00	\$11.00	\$11.00	
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 ACTUAL	% CHANGE 2019/2018
JAN	\$40,494.93	\$39,603.59	46,400.00	\$47,995.97	\$47,995.97	21.19%
FEB	\$40,047.39	\$39,851.76	46,700.00	\$47,784.87	\$47,784.87	19.91%
MAR	\$56,392.97	\$57,213.99	67,000.00	\$69,749.01	\$69,749.01	21.91%
APR	\$40,463.87	\$40,165.15	47,000.00	\$48,334.74	\$48,334.74	20.34%
MAY	\$41,497.26	\$40,642.03	47,600.00	\$48,670.34	\$48,670.34	19.75%
JUN	\$56,838.06	\$58,155.80	68,100.00	\$70,838.66	\$70,838.66	21.81%
JUL	\$39,634.98	\$39,949.23	46,500.00	\$46,961.90	\$46,961.90	17.55%
AUG	\$40,546.19	\$40,329.09	46,500.00	\$47,000.00	\$47,000.00	
SEP	\$57,678.13	\$59,102.33	67,400.00	\$70,800.00	\$70,800.00	
OCT	\$40,475.52	\$40,424.34	48,000.00	\$47,000.00	\$47,000.00	
NOV	\$40,640.42	\$40,265.39	48,000.00	\$47,000.00	\$47,000.00	
DEC	\$56,967.23	\$59,213.74	67,300.00	\$70,800.00	\$70,800.00	
TOTAL YEAR-TO-DATE	\$551,676.95	\$554,916.44	\$646,500.00	\$662,935.49	\$662,935.49	

Actual vs Actual

Y-T-D Percentage Change	3.46%	0.48%	16.50%	140.51%
Y-T- D Dollar Change				\$387,303.17

Actual vs Budgeted

Y-T-D Percentage Change	105.37%
Y-T- D Dollar Change	\$340,135.49



CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

FINANCIAL SUMMARY - SOLID WASTE FUND

Personal Services	669,625	663,141	678,100	664,480	713,190
Supplies	89,769	84,396	110,750	99,100	112,750
Purchased Services	405,851	426,461	515,400	468,000	521,000
Fixed Charges	16,507	19,889	19,800	19,810	24,110
Debit Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	151,349	339,224	339,000	339,000	249,000
TOTAL	1,333,102	1,533,111	1,663,050	1,590,390	1,620,050

PERSONNEL SUMMARY - SOLID WASTE FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.00
Refuse Foreman	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	4.00	4.00	4.00	4.00	4.00

LEGAL

City Attorney	0.07	0.00	0.00	0.00	0.04
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ADMINISTRATION

City Manager	0.07	0.07	0.07	0.07	0.07
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CITY CLERK/PERSONNEL

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

FINANCE

Finance Director	0.07	0.07	0.07	0.07	0.07
Deputy Finance Director	0.00	0.07	0.07	0.07	0.07
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.07
Utility Coordinator	0.30	0.30	0.30	0.30	0.30
Utility Bill Clerk	0.30	0.30	0.30	0.30	0.30

PUBLIC WORKS

Public Works Director	0.00	0.00	0.00	0.00	0.25
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ROAD & BRIDGE

Sr. Equipment Mechanic	0.18	0.09	0.09	0.09	0.09
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TOTAL FULL-TIME	6.70	6.61	6.61	6.61	6.40
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SEASONAL/PART-TIME

Laborer	0.00	0.00	0.00	0.00	0.00
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TOTAL SEASONAL/PT-TIME	0.00	0.00	0.00	0.00	0.00
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GRAND TOTAL	6.70	6.61	6.61	6.61	6.40
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CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

SOLID WASTE FUND

70-67-11100	SALARIES REG	389,863	395,047	403,450	399,310	436,770
70-67-12100	SALARIES PT	16,105	23,540	18,500	18,500	10,000
70-67-12200	SALARIES OT	18,152	21,132	20,000	20,000	6,000
70-67-14100	BENEFITS UNEMP	27,868	487	2,210	0	2,270
70-67-14200	BENEFITS WRKCOMP	24,492	28,699	25,140	22,640	28,600
70-67-14300	BENEFITS HEALTH	136,021	137,132	146,750	142,750	164,950
70-67-14500	BENEFITS MEDICARE	4,526	4,475	6,410	6,350	6,570
70-67-14600	BENEFITS EEP	49,549	48,899	50,820	50,330	53,620
70-67-14700	BENEFITS EELIFE	2,014	2,192	3,670	3,450	4,030
70-67-14800	BENEFITS FICA	1,034	1,537	1,150	1,150	380
70-67-21200	SUPPLIES SMALL EQUIP	0	0	1,800	550	1,800
70-67-21400	SUPPLIES OFFICE	270	228	600	600	600
70-67-22100	SUPPLIES CHEMICALS	0	0	400	200	400
70-67-22300	SUPPLIES JANITORIAL	127	57	250	150	250
70-67-22500	SUPPLIES CLOTH/UNIF	4,117	4,547	5,200	4,850	5,200
70-67-22900	SUPPLIES OPERATING	25	57	250	100	250
70-67-23100	SUPPLIES GAS,OIL,FUEL	53,015	63,986	70,000	70,000	72,000
70-67-23200	SUPPLIES VEHICLE	254	171	750	550	750
70-67-23400	SUPPLIES SMALL TOOLS	60	172	1,500	600	1,500
70-67-23900	SUPPLIES TIRES	31,901	15,178	30,000	21,500	30,000
70-67-31100	SVC POSTAGE	5,177	5,495	6,000	5,800	6,000
70-67-32100	SVC PRINTING	4,166	3,584	4,200	4,200	4,200
70-67-33100	SVC LGL NOTICE	121	541	600	350	600
70-67-33300	SVC PUBL,SUBSC,DUES	212	180	800	500	800
70-67-33700	SVC ADVERTISING	2,937	3,150	4,000	4,500	4,500
70-67-34100	SVC UTIL-ELECTRIC	1,611	1,514	2,500	2,200	2,500
70-67-34500	SVC UTIL-GAS	2,614	2,309	3,200	3,600	3,600
70-67-34700	SVC TELEPHONE	3,344	2,504	2,000	2,500	2,500
70-67-35100	SVC MEDICAL SVC	202	865	750	500	750
70-67-35700	SVC I.T (INFO TECH)	0	0	0	0	0
70-67-35800	SVC OTHER PROF SVC	816	46	4,800	3,000	4,000
70-67-36100	SVC RPR/MNT-VEHICLES	43,902	35,758	50,000	60,000	55,000
70-67-36200	SVC RPR/MAINT-EQUIP	202	496	650	350	650
70-67-36300	SVC RPR/MAINT	0	0	3,000	0	3,000
70-67-36400	SVC RPR/MAINT-BLDGS	1,079	0	5,000	2,500	5,000
70-67-36700	SVC RPR/MAINT-RADIOS	412	0	500	250	500
70-67-36800	SVC CONTAINERS	1,422	2,886	6,000	2,500	6,000
70-67-37900	SVC MTG EXPENSE	0	0	500	0	500
70-67-38100	SVC TRNING/EDUC	0	0	500	250	500
70-67-38200	SVC RECYCLING EXP	10,059	7,235	15,000	10,000	15,000
70-67-39500	SVC LF-FEES	327,576	359,899	405,000	365,000	405,000
70-67-39600	SVC EQUIP RENTAL	0	0	400	0	400
70-67-39900	SVC PAYMENT IN-LIEU-OF-	0	0	0	0	0
70-67-51100	FXD CHG BLDG INS	1,105	1,139	1,305	1,290	1,420
70-67-51200	FXD CHG VEH INS	5,656	6,596	5,450	6,670	8,000
70-67-51300	FXD CHG LIAB INS	9,747	12,154	12,045	10,850	13,690
70-67-51400	FXD CHG OTHER INS	0	0	0	0	0
70-67-51500	FXD CHG DED DAMAGES	0	0	1,000	1,000	1,000
70-67-60500	LEASE PRINCIPAL LEASE	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
70-67-62000	LEASE INTEREST-LOAN	0	0	0	0	0
70-67-75000	OTHER TRANSFERS OUT	0	0	0	0	0
Solid Waste Oper. Exp. Totals:		1,181,753	1,193,887	1,324,050	1,251,390	1,371,050
CAPITAL						
70-67-92200	BUILDINGS OPERATIONAL	0	0	0	0	0
70-67-93500	IMPRV OTHER	0	0	0	0	0
70-67-94100	EQUIPMENT SHOP-MAINT	0	0	0	0	0
70-67-94200	EQUIPMENT VEH/ATTACHMEN	135,776	297,059	285,000	285,000	195,000
70-67-94300	EQUIPMENT COMMUNICATION	0	0	0	0	0
70-67-94400	EQUIPMENT COMPUTER	0	0	0	0	0
70-67-94500	EQUIPMENT OFFICE	0	0	0	0	0
70-67-94600	EQUIPMENT SOFTWARE	0	0	0	0	0
70-67-94700	EQUIPMENT OTHER	15,573	42,165	54,000	54,000	54,000
Solid Waste Capital Totals:		151,349	339,224	339,000	339,000	249,000
TOTAL SOLID WASTE FUND		1,333,102	1,533,111	1,663,050	1,590,390	1,620,050



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Solid Waste</u>	<u>70-67-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
International w/Hooks Lift System	X	X

DESCRIPTION OF NEED

Replaces a 2002 International w/Hooks Lift Sytem (2-02)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

It is the goal of the Solid Waste Department to provide reliable, convenient and costeffective residential and commercial trash removal services. An equipment replacement plan based on a 5 year rotation is an important step in this process.

OTHER RELATED COSTS? SAVINGS?

The older the truck gets, the more down time it experiences. Repairs tend to increase in costs.
 The primary truck that is iin use now will become the backup truck.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We would have to use what equipment is available.

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

September 2020

SOURCE OF FUNDING

<u>CITY OF CRAIG:</u>	<u>GRANT</u>	<u>OTHER</u>	<u>TOTAL</u>
\$195,000			\$195,000



Schedule C-1
CAPITAL ITEM
Budget Request
Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>Enterprise</u>	<u>Solid Waste</u>	<u>70-67-94700</u>

CAPITAL ITEM	NEW	REPLACEMENT
90 gallon cans, 300 gallon cans, assorted dumpsters	X	X

DESCRIPTION OF NEED

Our services are increasing and containers wear out. Vandalism and accidents also account for losses.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Maintain appearance and condition of containers and replace, if necessary. Provide reliable trash removal services.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

If we run out of containers, we may have to turn down new accounts.

ESTIMATED BID DATE:	REQUIRED DELIVERY DATE:
September 2020	October 2020

ESTIMATED COST:	\$54,000.00
FREIGHT:	\$ -
INSTALLATION:	\$ -
TRAINING:	\$ -
TOTAL REQUEST:	\$54,000.00

MEDICAL FUND

CITY OF CRAIG 2020 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
BEGINNING FUND BALANCE:						
Reserve for Unreported/Unpaid Claims	0	0	0	0	0	
Unreserved-Undesignated	222,816	300,281	309,801	365,729	402,729	
TOTAL Beginning Fund Balance	222,816	300,281	309,801	365,729	402,729	
REVENUES:						
80-35-10000 Employer Contributions	1,846,572	1,865,990	2,042,420	1,953,120	2,064,650	22,230
80-35-20000 Employee Contributions	189,582	181,565	227,000	187,000	222,000	(5,000)
80-35-30000 Reimbursements	0	0	0	0	0	0
80-36-00000 Miscellaneous	0	31,836	0	0	0	0
80-36-10000 Interest	44	71	0	80	100	100
80-36-16100 Interest Investments	0	0	0	0	0	0
80-39-70000 Transfer In	0	0	0	0	0	0
TOTAL Revenues	2,036,199	2,079,462	2,269,420	2,140,200	2,286,750	17,330
EXPENDITURES:						
80-90-85100 Expense Insurance Premiums	1,902,548	1,974,959	2,180,750	2,047,200	2,213,400	32,650
80-90-85200 Expense Administration	6,274	4,010	7,000	2,000	2,000	(5,000)
80-90-85800 Expense Claims Paid	49,913	35,045	63,000	40,000	65,000	2,000
80-90-86000 Deductible Reimbursement	0	0	19,000	6,000	28,000	9,000
Health Ins opt-out				8,000	8,000	
TOTAL Expenditures	1,958,735	2,014,014	2,269,750	2,103,200	2,316,400	38,650
REVENUES VS EXPENDITURES	77,465	65,448	(330)	37,000	(29,650)	
ENDING FUND BALANCE:						
Reserve for Unreported/Unpaid Claims	0	0	0	0	0	
Unreserved-Undesignated	300,281	365,729	309,471	402,729	373,079	
TOTAL Ending Fund Balance	300,281	365,729	309,471	402,729	373,079	

TOTAL OF ALL FUNDS

PERSONNEL SERVICES & POSITIONS

CITY OF CRAIG
PERSONNEL SERVICES
YEAR 2020

					3.00%	0.50%	Was \$22,200 \$22,200	12%	0.0145	0.006 0.00014	0.062			
POSITION TITLE	Full-time EFT's	12/31/2019	Survey/Merit	1/1/2020	C.O.L.A.	TOTAL	Unemploy. Insurance	Workmens Comp.	Health Benefit Insurance	Pension	Medicare	3.75 LTD/Life Ins	FICA Tax	TOTAL COMPEN.
COUNCIL	7.00	18,000	0	18,000	0	18,000	0	27	155,400	0	261	315	1,116	175,119
LEGAL	0.40	0	0	75,840	2,275	78,115	391	117	17,538	9,374	1,133	666	0	107,333
JUDICIAL	1.75	62,654	0	62,654	1,220	63,873	209	66	38,850	5,025	926	391	1,364	110,704
ADMINISTRATION	1.79	156,598	7,470	164,068	4,706	168,774	808	242	39,738	19,389	2,343	1,457	0	232,750
PERSONNEL/CLERK	1.58	107,899	6,888	114,786	3,444	118,230	591	177	35,076	14,188	1,714	1,078	0	171,054
PUBLIC WORKS	0.52	45,280	1,591	47,544	1,426	48,970	245	1,221	11,544	5,876	710	435	0	69,001
FINANCE	2.37	189,121	21,300	210,421	6,313	216,734	1,084	324	52,614	26,008	3,143	2,004	0	301,911
COMMUNITY DEVELOPMENT	1.25	81,109	3,378	89,487	2,535	92,022	435	1,789	27,750	11,043	1,262	753	0	135,053
POLICE	27.00	1,769,832	58,625	1,828,457	51,386	1,879,842	9,399	57,134	599,400	225,461	27,258	16,246	62	2,814,802
PARK/RECREATION	8.00	774,270	41,219	815,489	14,894	830,383	4,152	24,678	177,600	65,505	12,041	4,717	17,640	1,136,715
ROAD/BRIDGE	15.36	1,015,477	(47,321)	968,156	26,015	994,171	4,956	59,274	329,892	111,380	14,415	8,273	4,092	1,526,453
TOTAL GENERAL	67.02	4,220,239	93,149	4,394,901	114,213	4,509,114	22,269	145,047	1,485,402	493,249	65,205	36,335	24,274	6,780,895
TOTAL BEFORE COLA						4,378,841	21,624	140,844	1,485,402	483,256	63,316	35,360	23,433	6,632,077
COLA for General Fund						114,213	130,273	646	4,203	0	9,993	1,889	975	148,818
WATER	12.05	735,024	20,506	755,530	22,066	777,596	3,888	25,229	268,176	92,351	11,275	7,023	496	1,186,034
WASTEWATER	7.55	547,844	16,559	564,403	16,062	580,465	2,902	12,074	168,276	68,216	8,417	5,042	744	846,137
SOLID WASTE	7.90	508,721	(67,368)	441,353	11,419	452,772	2,264	28,600	164,946	53,613	6,565	4,024	372	713,156
GRAND TOTAL	94.50	6,011,828	62,846	6,156,187	163,760	6,319,947	31,324	210,950	2,086,800	707,428	91,462	52,424	25,886	9,526,221
GRAND TOTAL BEFORE COLA						6,120,152	30,331	202,478	2,064,600	687,593	88,565	50,622	25,820	9,270,161
COLA for All Funds						163,760	199,795	993	8,472	22,200	19,835	1,802	66	256,060

**CITY OF CRAIG
EMPLOYEE STEP SYSTEM
AS OF JANUARY 01, 2020**

Employment Cost Index (State&Local Gov)

			MARKET Survey	MARKET Survey+ECI	MARKET ANNUAL PLUS	MARKET ANNUAL 80%					MARKET ANNUAL 100%	10 YR MARK ANNUAL 110%	MARKET ANNUAL 115%
			ECI June 2018 1.90%		ECI June 2019 3.00%	Start 80%	Step 1 84%	Step 2 88%	Step 3 92%	Step 4 96%	Step 5 100%	Step 10 110%	Step 15 115%
Positions	Department	POSITION TITLES											
1	Administration	Executive Assistant to City Manager	50,124	51,076	52,609	42,087	44,191	46,296	48,400	50,504	52,609	57,870	60,500
1	Administration	Administrative Technician	45,937	46,810	48,214	38,571	40,500	42,428	44,357	46,286	48,214	53,036	55,446
1	Clerk/Personnel	City Clerk/Personnel Director	82,656	84,226	86,753	69,403	72,873	76,343	79,813	83,283	86,753	95,429	99,766
1	Clerk/Personnel	Human Resources Coordinator	57,760	58,857	60,623	48,499	50,923	53,348	55,773	58,198	60,623	66,685	69,717
1	Com Dev	Building Inspector	66,560	67,825	69,859	55,888	58,682	61,476	64,271	67,065	69,859	76,845	80,338
1	Finance	Finance Director	98,754	100,630	103,649	82,919	87,065	91,211	95,357	99,503	103,649	114,014	119,197
1	Finance	Deputy Finance Director	88,000	89,672	92,362	73,890	77,584	81,279	84,973	88,668	92,362	101,598	106,216
0	Finance	Senior/Sales Tax Accountant	75,155	76,583	78,880	63,104	66,260	69,415	72,570	75,725	78,880	86,768	90,712
1	Finance	Acctg-Data Proc./Utility Billing Supv.	50,190	51,144	52,678	42,142	44,249	46,357	48,464	50,571	52,678	57,946	60,580
1	Finance	Utility Billing Coordinator	49,021	49,952	51,451	41,161	43,219	45,277	47,335	49,393	51,451	56,596	59,169
1	Finance	Utility Billing Clerk II	44,512	45,358	46,718	37,375	39,244	41,112	42,981	44,850	46,718	51,390	53,726
1	Park	Crew Supervisor	48,092	49,006	50,476	40,381	42,400	44,419	46,438	48,457	50,476	55,524	58,047
1	Park/Rec	Parks & Recreation Director	101,189	103,112	106,205	84,964	89,212	93,460	97,709	101,957	106,205	116,825	122,136
1	Park/Rec	Foreman	60,465	61,614	63,462	50,770	53,308	55,847	58,385	60,924	63,462	69,808	72,982
1	Park/Rec	Sports/Recreation Manager	54,644	55,682	57,353	45,882	48,176	50,470	52,764	55,059	57,353	63,088	65,956
1	Park/Rec	Aquatics Manager	54,644	55,682	57,353	45,882	48,176	50,470	52,764	55,059	57,353	63,088	65,956
2	Park/Rec	Light Equipment Operator	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283
1	Park/Rec	Administrative Technician	43,053	43,871	45,187	36,150	37,957	39,765	41,572	43,380	45,187	49,706	51,965
1	Police	Chief of Police	102,452	104,399	107,531	86,024	90,326	94,627	98,928	103,229	107,531	118,284	123,660
1	Police	Police Commander	80,702	82,235	84,702	67,762	71,150	74,538	77,926	81,314	84,702	93,173	97,408
4	Police	Police Sergeant	72,596	73,975	76,195	60,956	64,003	67,051	70,099	73,147	76,195	83,814	87,624
16	Police	Police Officer	56,268	57,337	59,057	47,246	49,608	51,970	54,333	56,695	59,057	64,963	67,916
1	Police	Records Supervisor	54,457	55,492	57,156	45,725	48,011	50,298	52,584	54,870	57,156	62,872	65,730
1	Police	Civilian Investigative Technician	52,382	53,377	54,979	43,983	46,182	48,381	50,580	52,779	54,979	60,476	63,225
2	Police	Community Service Officer (Animal Control)	45,849	46,720	48,122	38,497	40,422	42,347	44,272	46,197	48,122	52,934	55,340
1	Police	Records Technician	41,370	42,156	43,421	34,737	36,473	38,210	39,947	41,684	43,421	47,763	49,934
1	Public Works	Public Works Director/City Engineer	104,487	106,472	109,666	87,733	92,120	96,506	100,893	105,280	109,666	120,633	126,116
1	Public Works	Engineering/IT Technician	51,605	52,585	54,163	43,330	45,497	47,663	49,830	51,997	54,163	59,579	62,288
1	Refuse	Foreman	60,465	61,614	63,462	50,770	53,308	55,847	58,385	60,924	63,462	69,808	72,982
5	Refuse	Light Equipment Operator	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283
3	Road/Bridge	Foreman	60,465	61,614	63,462	50,770	53,308	55,847	58,385	60,924	63,462	69,808	72,982
1	Road/Bridge	Mechanic	54,205	55,235	56,892	45,514	47,789	50,065	52,341	54,616	56,892	62,581	65,426
2	Road/Bridge	Crew Supervisor	48,092	49,006	50,476	40,381	42,400	44,419	46,438	48,457	50,476	55,524	58,047
2	Road/Bridge	Heavy Equipment Operator	48,092	49,006	50,476	40,381	42,400	44,419	46,438	48,457	50,476	55,524	58,047
6	Road/Bridge	Light Equipment Operator	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283
1	Road/Bridge	Parts/Purchasing Clerk	43,053	43,871	45,187	36,150	37,957	39,765	41,572	43,380	45,187	49,706	51,965
2	Wastewater	Plant Operator II	56,805	57,884	59,621	47,697	50,081	52,466	54,851	57,236	59,621	65,583	68,564
2	Wastewater	Plant Operator I	41,662	42,454	43,727	34,982	36,731	38,480	40,229	41,978	43,727	48,100	50,286
1	Water	Water Distribution Foreman/Tech II	60,645	61,797	63,651	50,921	53,467	56,013	58,559	61,105	63,651	70,016	73,199
1	Water	Lab Technician / Plant Operator II	59,592	60,724	62,546	50,037	52,539	55,040	57,542	60,044	62,546	68,801	71,928
2	Water	Plant Operator II	59,592	60,724	62,546	50,037	52,539	55,040	57,542	60,044	62,546	68,801	71,928
4	Water	Heavy Equipment Operator/Water Dist. Tech II	48,635	49,559	51,046	40,837	42,879	44,920	46,962	49,004	51,046	56,150	58,703
1	Water	Light Equipment Operator/Distribution Tech I	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283
1	Water	Plant Operator I	41,662	42,454	43,727	34,982	36,731	38,480	40,229	41,978	43,727	48,100	50,286
1	Water/WW	Water/Wastewater Director	101,292	103,217	106,313	85,050	89,303	93,555	97,808	102,061	106,313	116,944	122,260
1	Water/WW	W/WW Maintenance/IT/Operations Manager	86,181	87,818	90,453	72,362	75,981	79,599	83,217	86,835	90,453	99,498	104,021
1	Water/WW	W/WW Maintenance/IT Specialist	59,375	60,503	62,318	49,855	52,347	54,840	57,333	59,825	62,318	68,550	71,666

ORDINANCE NO. 1103 (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO ENACTING THE CITY'S RETAIL MARIJUANA ESTABLISHMENT ORDINANCE BY ADOPTING CHAPTER 5.70 ENTITLED "MARIJUANA, OPERATION OF RETAIL MARIJUANA ESTABLISHMENTS" AND REPEALING CHAPTER 5.60 ENTITLED "MARIJUANA, OPERATION OF COMMERCIAL MARIJUANA ESTABLISHMENTS PROHIBITED" OF THE CRAIG MUNICIPAL CODE.

WHEREAS, Section 16 of Article XVIII of the Colorado Constitution (the "Recreational Marijuana Amendment" also known as Amendment 64) permits the personal use of marijuana by persons age twenty-one (21) years of age and older under Colorado law; and

WHEREAS, to enact and enforce the provisions of Article XVIII of the Colorado Constitution, the General Assembly enacted the Colorado Retail Marijuana Code, Article 12 of Title 44, C.R.S. ("the Colorado Retail Marijuana Code"); and

WHEREAS, in addition, the Colorado Department of Revenue adopted retail marijuana rules ("Retail Marijuana Rules") and the Colorado Retail Marijuana Code and the Retail Marijuana Rules authorize counties and municipalities to determine whether to permit, as a matter of State law, certain retail marijuana business establishments within their jurisdictions; and

WHEREAS, as permitted under the Recreational Marijuana Amendment, the City of Craig's electors voting at the November 5, 2019 general election authorized the establishment and operation of retail marijuana stores, retail cultivation facilities, retail marijuana manufacturing facilities, and retail marijuana testing facilities subject to regulations and requirements adopted by the Craig City Council as necessary for the proper licensing and administration of such retail marijuana business facilities; and

WHEREAS, the Craig City Council hereby desires to adopt licensing procedures, rules and regulations governing retail marijuana business establishments; and

WHEREAS, by enacting this Ordinance, the City does not intend to encourage or promote the establishment of any business or operation, or the commitment of any act, that constitutes or may constitute a violation of State or federal law. As of the date of the enactment of this Ordinance, the use, possession, distribution, and sale of marijuana remains illegal under federal law and those who engage in such activities do so at their own risk of criminal prosecution.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO:

The Craig Municipal Code is amended by the adoption of a new Chapter 5.70 entitled "Marijuana, Operation of Retail Marijuana Establishments", as follows:

CHAPTER 5.70

Marijuana, Operation of Retail Marijuana Establishments

570.010 Purpose. The City Council intends to regulate the use, acquisition, production and distribution of recreational marijuana in a manner consistent with the Recreational Marijuana Amendment and in accordance with the Colorado Retail Marijuana Code and regulations adopted by the State of Colorado thereunder.

- A. The Colorado Retail Marijuana Code, Article 12 of Title 44, C.R.S., imposes statewide regulations pertaining to the cultivation, manufacture, distribution and sale of retail marijuana and for the licensing of retail marijuana business establishments. Such legislation also permits local licensing of such establishments. However, the State law is not intended to, and does not, address the local impacts of marijuana operations, making it appropriate for local regulation of marijuana establishments.
- B. The use, distribution, cultivation, production, possession and transportation of marijuana remains illegal under federal law, and marijuana is still classified as a “Level 1 Controlled Substance” under federal law. Nothing within this Ordinance is intended to promote or condone the production, use, sale or distribution of retail or recreational marijuana other than in compliance with applicable local and State law and the Colorado Constitution.
- C. This Ordinance is not intended to regulate medical marijuana businesses which are governed by a separate City Ordinance.
- D. This Ordinance is to be construed to protect the interest of the public over marijuana business interests. Operation of a retail marijuana business establishment is a revocable privilege and not a right within the City. There is no property right for an individual to have a business to sell marijuana within the City of Craig.
- E. The purpose of this Ordinance is to implement the Recreational Marijuana Amendment in a manner consistent with Title 44 of Article 12, C.R.S., to protect the health, safety and welfare of the residents of the City by prescribing the time, place and manner in which retail marijuana businesses may be operated within the City. In addition, the purpose of this Ordinance is to:
 - (1) Provide for the safe sale of retail recreational marijuana to persons legally permitted to obtain, possess and use marijuana for recreational purposes in accordance with the Recreational Marijuana Amendment;
 - (2) Protect public health and safety through reasonable limitations on business operations as they relate to noise, air quality, food safety, public safety, security for the businesses and their personnel, and other health and safety concerns;

- (3) Impose fees in an amount sufficient to cover the direct and indirect cost to the City of licensing and regulating retail marijuana establishments;
- (4) Allow retail marijuana stores, retail marijuana cultivation facilities, retail marijuana product manufacturing facilities and retail marijuana testing facilities to operate in compliance with this Ordinance; and
- (5) Facilitate the implementation of the Recreational Marijuana Amendment without going beyond the authority granted by such Amendment.

5.70.020 Definitions. The following words and phrases used in this Ordinance shall have the following meanings unless the context clearly indicates otherwise:

Applicant means a person who has submitted an application to the Craig Local Licensing Authority pursuant to this Ordinance to operate a retail marijuana establishment, which application has not been approved or denied by the Authority.

Advertised, Advertising or Advertisement means the act of drawing the public's attention, whether through print, signs, telephonic, electronic, wireless or digital means, to a retail marijuana establishment or retail marijuana testing facility in order to promote the sale, cultivation, or testing of marijuana by the business.

Business Manager means the individual(s) designated by the owner of a retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, or retail marijuana testing facility who are registered with the City as the person(s) responsible for all operations of the business during the owner's absence from the business premises.

Character and Record includes all aspects of a person's character and record, including but not limited to, moral character; criminal record including serious traffic offenses; record of previous sanctions against liquor licenses, gambling licenses, retail marijuana licenses, or medical marijuana licenses, which the person owns, in whole or in part, and which the person serves as a principal, manager or employee; education, training, experience; civil judgments entered against the person; truthfulness, honesty; and financial responsibility. The conviction of any person for any offense, shall not, in itself, be grounds for a finding of a bad character and record if such person demonstrates that he/she has been rehabilitated in accordance with Section 24-5-101, C.R.S. In the event the Local Licensing Authority considers information concerning the criminal history of a person, the Local Licensing Authority shall also consider any information provided by an applicant regarding such criminal history records, including but not limited to, evidence of rehabilitation, character references and educational achievements, especially those items pertaining to the period of time between the last criminal conviction and the time of consideration of a license application.

Co-Located Marijuana Business means a medical marijuana center that has a license pursuant to City Ordinance that is permitted by the owner of the building and all applicable laws, to divide the licensed medical marijuana business to allow for both a medical marijuana center and a retail marijuana store as a separate business premises with separate licenses from the City within

the same footprint and owned by the same person(s) or entity.

Colorado Retail Marijuana Code shall mean Article 12 of Title 44, C.R.S., as the same may be hereafter amended, and any rules or regulations promulgated thereunder.

Good cause, for purpose of denial of an initial, renewal, or reinstatement of a license application, or for the imposition of disciplinary action against an existing licensee shall mean:

- (1) The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms and conditions of this Ordinance or provisions of the Colorado Retail Marijuana Code, any rules promulgated pursuant thereto, or any other supplemental relevant State or local law, rules or regulations; or
- (2) The licensee or applicant has failed to comply with any special terms or conditions that were placed upon its license pursuant to an order of the State Licensing Authority or the Craig Local Licensing Authority; or
- (3) The licensee or applicant has a bad character and record; or
- (4) The licensee's licensed premises has been operated in a manner that adversely affects the public health, safety or welfare of the neighborhood in which the establishment is located.

Good moral character means having a personal history that demonstrates honesty, fairness, and respect for the rights of others and the law, pursuant to Colorado Marijuana Enforcement Division regulations.

License means to grant a license pursuant to the Colorado Retail Marijuana Code and this Ordinance for a retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, or retail marijuana testing facility.

Licensed Premises means the premises specified in an application for a license pursuant to this Ordinance and the Colorado Retail Marijuana Code that is owned by or in possession of the licensee and within which the licensee is authorized to distribute, sell, cultivate, or manufacture marijuana products, or test retail marijuana in accordance with the provisions of the Colorado Retail Marijuana Code.

Licensee shall mean the retail marijuana establishment named on the retail marijuana establishment license, and all individuals named in the initial retail marijuana establishment license application, or individuals later submitted to and approved by the City, including without limitation, owners, business managers, financiers, and individuals owning any part of an entity that holds a financial or other ownership interest in the retail marijuana establishment.

Local Licensing Authority shall mean the Craig Local Licensing Authority which shall consist of the members of the Craig City Council.

Marijuana for the purposes of this Ordinance shall have the same meaning as set forth in the Recreational Marijuana Amendment or as may be more fully defined in any applicable State or local law or regulation.

Marijuana Accessories shall have the same meaning as such term is defined in the Recreational Marijuana Amendment.

Marijuana Business shall mean any medical marijuana business as defined by City Ordinance or retail marijuana establishment as defined in this Ordinance.

Medical Marijuana shall have the same meaning as set forth in Section 14 of Article XVIII of the Colorado Constitution.

Medical Marijuana Business shall include medical marijuana centers, medical marijuana infused products manufacturers, and medical marijuana optional premises cultivation operations as defined in the Colorado Medical Marijuana Code, Article 11 of Title 44, C.R.S.

Operating Fees means fees that may be charged by the City for costs including but not limited to inspection, administration, and enforcement of regulations governing retail marijuana establishments authorized pursuant to subsection 16(5)(f) of Article XVIII of the Colorado Constitution, the Colorado Retail Marijuana Code, the rules adopted pursuant thereto, and this Ordinance.

Place Open to the General Public shall mean any property owned, leased or used by a public entity, any place of private property open to the public, common areas of buildings, public parks, vehicles, streets, sidewalks, trails, those portions of any public or private property upon which the public has an expressed or implied license to enter or remain, and any place visible from such places. Places open to the general public shall not include any private residential property regardless of whether it can be seen from a place open to the public.

Preschool means a facility that provides preschool programs and services to a school district under the Colorado Preschool Program Act to a majority of the children who attend or are enrolled in that facility.

Recreational Marijuana means any marijuana intended for recreational use which meets all of the requirements for recreational marijuana contained in this Ordinance, the Recreational Marijuana Amendment, and any other applicable State or local law.

Retail Marijuana means all parts of the plant of the genus cannabis (hereafter the plant) rather growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or its resin including marijuana concentrate, that is cultivated, manufactured, distributed, or sold by a licensed retail marijuana store. Retail marijuana does not include industrial hemp, nor does it include fiber produced from stalks, oil or cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other products.

Retail Marijuana Carrier Depot Facility means a business location for the temporary storage of retail marijuana and marijuana products while in transit from one legal retail marijuana business to another.

Retail Marijuana Cultivation Facility has the same meaning as “marijuana cultivation facility” as defined in Section 16(2)(h) of Article XVIII of the State Constitution.

Retail Marijuana Establishment means a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana products manufacturer, or a retail marijuana testing facility.

Retail Marijuana Products Manufacturer has the same meaning as “marijuana product manufacturing facility” as defined in Section 16(2)(j) of Article XVIII of the State Constitution.

Retail Marijuana Store has the same meaning as defined in Section 16(2)(n) of Article XVIII of the State Constitution.

Retail Marijuana Testing Facility means “marijuana testing facility” as defined in Section 16(2)(l) of Article XVIII of the State Constitution that is licensed pursuant to the Colorado Retail Marijuana Code.

School means a public or private licensed preschool, or a public, private or charter elementary, middle, junior high or high school, vocational school, secondary school, community college, or other institution of higher education.

State Licensing Authority means the authority created for the purpose of regulating and controlling the licensing of the cultivation, manufacture, distribution, and sale of retail marijuana in Colorado, pursuant to Section 44-12-201, C.R.S. of the Colorado Retail Marijuana Code.

5.70.030 License Required for Retail Marijuana Establishments. It shall be unlawful to operate a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana product manufacturing facility, or a retail marijuana testing facility within the City of Craig without first obtaining a City license to operate pursuant to this Ordinance, and having a validly issued license in good standing from the State of Colorado, and having paid all applicable fees. Any person violating this Section shall be punished by a fine of up to one thousand dollars (\$1,000.00), or by imprisonment in the Moffat County jail for a period of up to one hundred eighty (180) days, or by both such fine and imprisonment. Each day that a violation continues shall be considered a separate and distinct offense.

5.70.040 Composition of Local Licensing Authority. The Craig City Council is hereby designated as the Craig Local Licensing Authority. The City Council may by resolution, delegate its authority or a portion of such authority set forth in this Ordinance to a new committee or other designee to act as the Local Licensing Authority.

5.70.050 Functions and Powers of Local Licensing Authority.

A. The Local Licensing Authority shall have the duty and authority pursuant to the

Colorado Retail Marijuana Code and this Ordinance to grant or deny an application described in this Ordinance and to levy penalties against a licensee in the manner provided by law.

- B. The Local Licensing Authority shall consider applications for new business premises, transfer of ownership, change of location, licensed premises modification, changes in tradename and any other appropriate application.
- C. The Local Licensing Authority shall have the power to promulgate rules and regulations concerning the procedure for hearings before the Local Licensing Authority.
- D. The Local Licensing Authority shall have the power to require any applicant or licensee to furnish such information to the Authority as may be reasonably necessary in order for the Authority to perform the duties and functions authorized by this Ordinance.
- E. The Local Licensing Authority shall have the power to administer oaths and issue subpoenas to require the presence of persons and the production of papers, books and records at any hearing which the Authority is authorized to conduct. Any subpoena shall be served in the same manner as a subpoena issued by a district court of the State. The Municipal Judge shall have the power and authority to enforce such subpoena.

5.70.060 Limitation on the Number of Licenses That May Be Issued Within the City.

A maximum of three (3) retail marijuana store licenses shall be issued by the Craig Local Licensing Authority. An application for renewal of an existing medical marijuana establishment license shall receive a preference over an application for a new retail marijuana establishment license if the existing business has substantially met all of the requirements of this Ordinance and the Colorado Retail Marijuana Code during the previous license term and is in good standing.

5.70.070 Issuance of Initial Licenses. The City Clerk shall publish a notice that the City is accepting applications for retail marijuana establishment licenses. Said notice shall establish a deadline for the City's acceptance of such applications. The City Clerk shall initially review such applications for completeness. In the event the City Clerk finds that an application is incomplete, the City Clerk shall notify the applicant in writing of the application deficiencies and allow the applicant to correct such deficiencies within fifteen (15) days from the date of receiving such notice. The City Clerk shall then forward the applications to the Craig Local Licensing Authority for further processing and review. The Local Licensing Authority shall then finally determine the sufficiency of the license applications and the eligibility of the applicants to hold a retail marijuana establishment license. If more valid license applications of the same classification are received by the Local Licensing Authority than authorized by this Ordinance, and the Local Licensing Authority is not permitted to approve all of the sufficient applications reviewed because of the limitations set forth in Section 5.70.060, the Local Licensing Authority shall establish a cutoff date and time for selecting the priority of the applications based on the time when the applications are determined sufficient by the City Clerk. The Local Licensing Authority shall then proceed to

review and determine whether to issue the licenses applied for to the successful applicants.

5.70.080 Permitted Locations. All retail marijuana establishment licenses shall be issued for a specific location which shall be designated as the licensed premises. Retail marijuana establishment licenses shall not be permitted in any Residential Zone District. Retail marijuana stores shall only be permitted in the Mixed Use (M-1 and M-2), Community Commercial (C-2), Commercial Downtown (CD), Light Industrial (I-1) and Heavy Industrial (I-2) Zone Districts. Retail cultivation facilities, retail marijuana product manufacturing facilities, retail marijuana testing facilities and retail marijuana carrier depot facilities shall only be allowed in the Mixed Use (M-1), Community Commercial (C-2), Light Industrial (I-1), Heavy Industrial (I-2) and Agricultural zone districts.

5.70.090 Buffering Requirements. Retail marijuana establishments must satisfy the following minimum distance requirements from the described uses below. Prior to issuing a retail marijuana establishment license, the Local Licensing Authority shall confirm that the proposed licensed premises boundaries meet the buffering requirements.

- A. Distance from Schools. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from schools, as measured from the nearest property boundary of such school uses to the boundaries of the proposed licensed premises.
- B. Distance from Commercial Childcare Facilities. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from licensed commercial childcare facilities, as measured from the nearest property boundary of such uses to the boundaries of the proposed licensed premises.
- C. Distance from Parks. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from any public park, as measured from the nearest property boundary of such parks to the boundary of the licenses premises.
- D. Distance from Residential Properties Retail marijuana establishments shall be located a minimum of one hundred feet (100') from any residential property in Mixed Use (MU-1 and MU-2) zones, as measured from the nearest property boundary of such residential property to the boundary of the licenses premises. There shall be no buffering requirement from any residential property in or adjacent to Community Commercial (C-2), Light Industrial (L-1) and Heavy Industrial (I-2) zones. No retail marijuana dispensary shall be in a building containing residential units or containing a pediatrician office.
- E. Exemption from Buffering Requirements. There shall be no buffering requirements of any kind for retail marijuana stores located within the Commercial Downtown zone.

Retail Marijuana Facilities				
Zoning Districts	Setbacks (Lot Line to Lot Line)			
	Schools	Commercial Childcare Facilities	Parks	Residential Properties
*Commercial C-2	500'	500'	500'	*
*Commercial Downtown CD				*
*Light Industrial I1	500'	500'	500'	*
*Heavy Industrial I2	500'	500'	500'	*
Mixed Use MU1	500'	500'	500'	100'
Mixed Use MU2	500'	500'	500'	100'
Retail Cultivation Facilities				
Zoning Districts	Setbacks (Lot Line to Lot Line)			
	Schools	Residential Childcare Facilities	Parks	Residential Properties
*Commercial C-2	500'	500'	500'	*
*Light Industrial I1	500'	500'	500'	*
*Heavy Industrial I2	500'	500'	500'	*
Mixed Use MU1	500'	500'	500'	100'
Agriculture	500'	500'	500'	100'
<i>*Indicates no Residential Setback Requirements for Zoning Districts where Single Family Homes are not a Permitted Use</i>				

- F. Once the retail marijuana establishment license is issued, the City will not preclude a school, commercial child care facility or park from locating within a buffer zone. A retail marijuana establishment may then continue to operate at its present location. If a sensitive use later locates within the applicable buffer zone, however, the licensee continues so at its own risk, and the issued license provides no protection or indemnification against enforcement of federal or other applicable laws prohibiting the operation of a retail marijuana establishment near a school or commercial childcare facility.
- G. No retail marijuana establishment shall be located in a movable or mobile vehicle or structure and no retail marijuana products shall be delivered in the City unless such delivery is specifically permitted by Colorado law.

5.70.100 General Licensing Conditions.

- A. Except as specifically provided herein, the issuance of a license for a retail marijuana establishment by the City shall be subject to compliance with all provisions of Section 44-12-309, C.R.S.
- B. The license requirements set forth in this Ordinance shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other federal, State or local law, including by way of example, a retail sales license, an occupation tax license, an excise tax license, a retail food establishment license, or

any applicable zoning, land use or building permits.

- C. The issuance of a license pursuant to this Ordinance does not create a defense, exception or provide immunity to any person in regard to any potential criminal liability a person may have for the production, distribution or possession of marijuana.
- D. A separate license shall be required for each location from which a retail marijuana establishment is operated. A separate license shall be required for each specific business or business entity, for each geographical location and for each co-located retail marijuana establishment.
- E. The submission of an application for the issuance of a license under this Ordinance from the City shall act as acknowledgement and agreement by the applicant or the licensee that the sale of marijuana continues to be subject to the control and jurisdiction of the federal government and actions taken by the federal government under the federal laws and regulations may limit or invalidate any license issued by the City or the licensee's ability to own or operate a retail marijuana establishment in the City.

5.70.110 License Application Requirements.

- A. Start Date. The Local Licensing Authority shall receive and process all applications for retail marijuana establishment licenses beginning on January 2, 2020.
- B. Application Materials. An application for a retail marijuana establishment license shall be made on forms provided by the City Clerk for such purposes. The applicant shall use the application to demonstrate its compliance with the provisions of this Ordinance and other applicable laws, rules or regulations. In addition to general information required of standard applications, the application shall require the following information:
 - 1. Name and address of the owner or owners of the proposed retail marijuana establishment and whose name the license is proposed to be issued.
 - a. If the proposed owner is a corporation, then the application shall include the name and address of all officers and directors of the corporation, and of any person holding any financial interest in the corporation, whether as a result of the issuance of stock, instruments of indebtedness, or otherwise, including disclosure information pertaining to bank, savings and loan associations or other commercial lender which has loaned funds to the applicant.
 - b. If the proposed owner is a partnership, association or limited liability company, the application shall include the name and address of all partners, members, managers or persons holding any

financial interest in the partnership, association or limited liability company, including those holding an interest as the result of instruments of indebtedness or otherwise including disclosure of information pertaining to a bank, savings and loan association, or other commercial lender which has loaned funds to the applicant.

- c. If the owner is not a natural person, the application shall include copies of the organizational documents for all entities identified in the application and the contact information for the person that is authorized to represent the entity or entities.
2. Name and address of the proposed business manager(s) of the retail marijuana establishment, if the business manager is proposed to be someone other than the owner, or if the owner is an entity rather than a natural person.
3. A statement indicating whether any of the named owners, members, business managers, parties with a financial interest, or persons named on the application have been:
 - a. Denied an application for a medical marijuana business license or retail marijuana establishment license pursuant to any state or local licensing law, rule or regulation, or had such license suspended or revoked.
 - b. Denied an application for a liquor license pursuant to Article 3 or 4 of Title 44, C.R.S., or by any similar state or local licensing law, rule, regulation or had such license suspended or revoked.
 - c. Convicted, entered a plea nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any charge related to possession, use, or possession with intent to distribute narcotics, drugs or controlled substances.
 - d. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any charge related to driving or operating a motor vehicle while under the influence or while impaired by alcohol or controlled substances.
 - e. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any felony.
 - f. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to a serious traffic offense which means any driving

offense carrying eight (8) points or greater under Section 42-2-127, C.R.S. or the substantial equivalent of such events in any other state.

4. Proof that the Applicant will have ownership or legal possession of the premises proposed for the retail marijuana establishment for the term of the proposed license. If the premises is not owned by the applicant, such proof of possession shall include a signed statement from the landlord or owner of the premises consenting to the use of the property for the purposes of operating a retail marijuana establishment. If the property is subject to a declaration of covenants and restrictions and an owners' association, a signed statement from the owners' association consenting to the use of the property for a retail marijuana establishment shall be provided.
5. Proof of Insurance as follows:
 - a. Workers compensation insurance to cover obligations imposed by the Workers Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of work related to the operation of the retail marijuana establishment and
 - b. Comprehensive general liability insurance with minimum single limits of one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) aggregate, applicable to all premises and operations.
6. An operating plan for the proposed retail marijuana establishment including the following information:
 - a. A description of the products and services to be sold or provided by the retail marijuana establishment.
 - b. A dimensioned floor plan of the proposed premises clearly labeled, showing:
 - i. the layout of the structure and the floorplan in which the retail marijuana establishment will be located including information sufficient to prove compliance with ventilation, security and other structural requirements contained therein;
 - ii. the principle uses of the floor area depicted on the floorplan including but not limited to storage areas, retail sales areas and restricted areas where marijuana will be stored and located; and
 - iii. areas where any services other than the cultivation,

distribution or sale of retail marijuana is proposed to occur on the licensed premises.

7. For a retail marijuana testing facility or retail marijuana products manufacturing facility, a plan that specifies all means to be used for extraction, heating, washing, or otherwise changing the form of the marijuana plant, or the testing of any marijuana, and verification of compliance with all applicable State and local laws for ventilation and safety measures for each process.
8. The maximum amount of retail marijuana or retail marijuana products that may be on the business premises at any one time.
9. A security plan indicating how the applicant will comply with the requirements of this Ordinance and any other applicable law, rule or regulation. The applicant may submit the portions of such security plan which include trade secrets or specialized security arrangements confidentially. The City will not disclose the documents appropriately submitted under the Colorado Open Records Act, Sections 24-72-201 *et. seq.*, C.R.S. if they constitute confidential trade secrets or specialized security arrangements to any party other than law enforcement agencies, unless compelled to do so by court order. Any document that the applicant considers eligible for protection under the Colorado Open Records Act shall be clearly marked as confidential and the reasons for such confidentiality shall be stated on the document.
10. A lighting plan showing the illumination of the outside area of the retail marijuana establishment for security purposes.
11. A vicinity map drawn to scale, indicating within a radius of one-quarter (1/4) mile from the boundaries of the property upon which the retail marijuana establishment is to be located, the proximity of the property to any school, commercial childcare facility, public park, residence or to any other facility identified in this Ordinance that requires a distance separation from licensed retail marijuana establishments.
12. A statement that the applicants have satisfactorily completed all background checks as required by the State of Colorado and the results of such background checks.
13. A plan for disposal of any retail marijuana or product that is not sold or is contaminated in a manner that protects any portion thereof from being possessed or ingested by a person or animal.
14. A plan for ventilation that describes the ventilating systems that will be used to prevent any odor of marijuana from extending beyond the premises of

the business. Carbon filtration is strongly encouraged by the City.

15. A description of all toxic, flammable or other materials regulated by the federal or State government that would have authority over the business if it was not a retail marijuana establishment, that will be used, kept or created at the retail marijuana establishment and the location where such materials will be stored.
16. An application for a retail marijuana establishment license shall be accompanied by the application fee, operational fee, criminal background fee, together with any other applicable fees that may be established by resolution of the City Council.
17. An existing Medical Marijuana establishment located within the city at the time of the adoption of this ordinance may apply for a retail marijuana establishment license and shall be granted a preference in consideration by the Local Licensing Authority of applications over other applicants for a retail marijuana license provided that the application is complete pursuant to Sections 5.70.100, 5.70.110 and 5.70.150, and that the applicant otherwise meets all requirements for the license in Sections 5.70.080 and 5.70.090. No fees shall be waived for such application.

5.70.120 Inspection Required. An inspection of the proposed retail marijuana establishment by the City and the fire protection district shall be required prior to issuance of a license. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any retail marijuana or marijuana products, and prior to the opening of the business to the public. The purpose of the inspection is to verify that the business facilities are constructed and can be operated in accordance with the application submitted, the applicable requirements of this Ordinance, and any other applicable law, rule or regulation such as building codes.

5.70.130 Issuance of License. The Craig Local Licensing Authority shall not issue a retail marijuana establishment license until the inspection, background checks, and all other information available to the City have been found to verify that the applicant:

- A. Has submitted a full and complete application;
 1. Has made improvements to the business premises consistent with the application;
 2. Is prepared to operate the business with the owners and business managers as set forth in the application, all in compliance with the provisions of this Ordinance and any other applicable law, rule or regulation;
 3. Has paid all required fees; and

4. Is otherwise in compliance with all other provisions of this Ordinance and any other applicable ordinances of the City of Craig and the Colorado Retail Marijuana Code.

5.70.140 Release of Information. Any signature on an application for the issuance, transfer or modification of a license for a retail marijuana establishment or for a change in business manager or other amendment to the license shall constitute a release for purposes of allowing the City to conduct investigations regarding the personal histories and character of all interested parties and shall constitute a consent to the release of any information obtained by the City through such process as a public record under the Colorado Open Records Act, including, but not limited to, criminal history reports conducted by the City or any other authorized agency and all financial disclosures obtained by the City or any other entity.

5.70.150 License Fees and Charges. Applicants for new retail marijuana establishment licenses or existing licensees shall pay the following fees:

New application for retail marijuana store	\$5,000.00
New license for retail marijuana cultivation facility	\$4,000.00
New license for retail marijuana manufacturing facility	\$4,000.00
New license for retail marijuana testing facility	\$3,000.00
New license for retail marijuana carrier depot facility	\$3,000.00
Renewal of existing retail marijuana establishment license	\$2,500.00
Annual Operating Fee	\$2,000.00
Change in Direct Beneficial Interest Owners (Change of Ownership Structure)	\$2,500.00
Transfer of Ownership	\$5,000.00

The fees above apply to each license issued, and a business with multiple locations in the City must pay separate fees for each location. The appropriate fees must be paid in conjunction with any application or request before the City will process or act upon forms submitted. Except as indicated above, all fees are non-refundable in the entirety. No fees previously paid by a licensee in connection with a license shall be refunded if the licensee's license is subsequently suspended or revoked.

5.70.160 Persons Prohibited as Licensees and Business Managers.

The criteria for determination of those persons who are not eligible to receive a retail marijuana establishment license or to act as a business manager of such an establishment shall be

as provided in this Ordinance and in Sections 44-12-305 and 306, C.R.S. The local licensing authority may rely upon the results of the criminal investigation conducted by the state licensing authority prior to issuance of the state license.

5.70.170 Issuance or Denial of Approval.

- A. In determining whether to issue an approval of an application for possible granting of a license in accordance with Section 7, the Local Licensing Authority may consider the following:
 - 1. Whether the application is complete and signed by the applicant;
 - 2. Whether the applicant has paid the application fee and the annual operating fee;
 - 3. Whether the application complies with all of the requirements of this Ordinance, the Colorado Retail Marijuana Code, and rules promulgated by the State Licensing Authority;
 - 4. Whether the application contains any material misrepresentations;
 - 5. Whether the proposed retail marijuana establishment complies with the City's zoning ordinance. The Local Licensing Authority shall make specific findings of fact with respect to whether the building in which the proposed retail marijuana business will be located conforms to the distance requirements set forth in Section 9 of this Ordinance;
 - 6. The facts and evidence adduced as a result of the investigation by the state licensing authority as well as any other facts and any other pertinent matters affecting the qualifications of the applicant for the conduct of the type of business proposed;
- B. The Local Licensing Authority may deny the approval of an application for good cause as defined in Colorado Retail Marijuana Code.
- C. The Local Licensing Authority may impose reasonable conditions upon any license approval or renewal issued pursuant to this Ordinance.
- D. After the initial granting of a retail marijuana business license, if such license becomes available for issuance to another licensee, the City Clerk shall publish the availability of the license and assign priority by lot to each completed application approved by the Local Licensing Authority received within thirty (30) days following action of the Local Licensing Authority.
- E. No person, person associated with a business entity, or business entity shall own, operate, manage, control or hold any interest in more than one (1) retail marijuana

establishment in the City. Retail cultivation license approval shall not be subject to this limit if the licensee holds or has successfully applied for a retail marijuana store license.

- F. The Local Licensing Authority shall issue its decision approving or denying the application within thirty (30) days following completion of the application investigation by City staff. The decision shall be in writing, shall state the reasons for the decision, and a copy of the decision shall be mailed by certified mail to the applicant at the address shown on the application.
- G. The City Clerk shall not issue a certificate of approval nor notify the State Licensing Authority of an approval until the applicant has been issued a license by the Local Licensing Authority in accordance with the applicant's priority by lot.

5.70.180 Contents and Display of Approval. The approved licensee shall post the certificate of approval by the Local Licensing Authority in a conspicuous location on the premises. A retail marijuana establishment approval shall contain the following information:

- A. Type of Approval:
 - 1. Type of approval;
 - 2. The name of the licensee;
 - 3. The date of issuance of the approval;
 - 4. The street address at which the licensee is authorized to operate the retail marijuana establishment;
 - 5. Any conditions of approval imposed upon the license by the Local Licensing Authority;
 - 6. The date of expiration of the approval; and
 - 7. The signature of the City Clerk.

5.70.190 Transfer of Ownership/Changes in Ownership Structure.

- A. A license granted under the provisions of this Ordinance is not transferrable except as provided in this Section, but this Section does not prevent a change of location as provided in Section 20.
- B. For a transfer of ownership, a license holder shall apply to the State Licensing Authority on forms prepared and furnished by the State Licensing Authority. Upon receipt of an application for transfer of ownership, the State Licensing Authority shall submit, within seven (7) days, a copy of the application to the Local Licensing

Authority to determine whether the transfer complies with local restrictions on transfer of ownership. In determining whether to permit a transfer of ownership, the State Licensing Authority shall consider only the requirements of Article 12 of Title 44, C.R.S., any rules promulgated by the State Licensing Authority and any local restrictions. The Local Licensing Authority may hold a hearing on the application for a transfer of ownership. However, the Local Licensing Authority shall not hold a hearing pursuant to this subsection until the Local Licensing Authority has posted a notice of hearing in the manner described in Section 44-12-302(1), C.R.S. on the licensed premises for a period of ten (10) days and has provided notice of the hearing to the applicant at least ten (10) days prior to the hearing. The Local Licensing Authority shall then approve or reject the proposed transfer of ownership.

- C. Changes in direct beneficial interest owners or a change in ownership structure that do not result in a person increasing that person's interest from less than ten percent (10%) to more than ten percent (10%) shall be reported to the Local Licensing Authority and may be approved administratively by the City Clerk.

5.70.200 Change of Location.

- A. A licensee may move its permanent location to another location in the City, but it shall be unlawful to cultivate, manufacture, distribute, or sell retail marijuana at any such place until permission to do so is granted by the Local Licensing Authority and the State Licensing Authority.
- B. In permitting a change of location, the Local Licensing Authority shall consider all reasonable restrictions that are or may be placed on the new location and any such new location shall comply with all requirements of this Ordinance, the City's Zoning Ordinance, the Colorado Retail Marijuana Code, and rules promulgated by the State Licensing Authority.
- C. The Local Licensing Authority shall not authorize a change of location until the applicant produces a license issued and granted by the State Licensing Authority covering the period for which the change of location is sought.

5.70.210 Suspension or Revocation of a License.

- A. A license approval granted pursuant to this Ordinance may be suspended or revoked by the Local Licensing Authority or a hearing officer appointed by the Local Licensing Authority after a hearing for the following reasons:
 - 1. Fraud, misrepresentation, or a false statement of material fact contained in the license application;
 - 2. Any violation of a City ordinance or State law pertaining to the operation

of a retail marijuana establishment or a medical marijuana business, including regulations adopted by the State Licensing Authority, for the possession or distribution of marijuana or manufacturing of retail marijuana products;

3. A violation of any of the terms and conditions of its license;
 4. A violation of any of the provisions of this Ordinance.
 5. Failure to pay sales taxes, occupation taxes, excise taxes or operational fees to the State of Colorado or the City of Craig when due and owing.
- B. In deciding whether a retail marijuana establishment license should be suspended or revoked, and in deciding whether to impose conditions in the event of a suspension, the Local Licensing Authority shall consider:
1. The nature and severity of the violation;
 2. Corrective action, if any, taken by the licensee;
 3. Prior violation(s), if any, by the licensee;
 4. The likelihood of a reoccurrence of the violation;
 5. The circumstances of the violation;
 6. Whether the violation was willful; and
 7. Previous sanctions if any imposed on the licensee.
- C. The provisions of Part 6 of the Colorado Retail Marijuana Code shall govern proceedings for the suspension or revocation of a license granted pursuant to this Ordinance. The Local Licensing Authority may not impose a fine in lieu of a suspension as authorized under the provisions of the Colorado Retail Marijuana Code.

5.70.220 Operational Requirements.

- A. Retail marijuana stores may only be open to the public between the hours of 9:00 a.m. and 10:00 p.m. daily, and no sale or other distribution of marijuana may occur upon the premises outside of those hours. A licensed cultivation facility or its contracted agent may deliver marijuana and marijuana products to retail stores on any day and at any time during normal business hours of 9:00 a.m. and 10 p.m. Retail marijuana cultivation facilities, retail marijuana product manufacturing facilities and retail marijuana testing facilities may conduct business operations on the licensed premises at any time.

- B. A retail marijuana establishment shall be operated and maintained strictly in accordance with the license application.
- C. All retail marijuana establishments shall collect and remit all applicable State, County and City sales taxes, occupation taxes, excise taxes or other lawfully imposed tax in a timely manner.
- D. No marijuana or products containing marijuana shall be smoked, eaten or otherwise consumed or ingested within the retail marijuana establishment.
- E. No person under twenty-one (21) years of age shall be allowed within the business premises of a retail marijuana establishment. No person shall be allowed entry into the business premises without showing a valid photo identification in accordance with the requirements of the Colorado Retail Marijuana Code.
- F. Any and all possession, storage, display or sales or other distribution of marijuana and testing of marijuana shall occur only within the restricted area of a retail marijuana establishment or retail marijuana testing facility and shall not be visible from the exterior of the business.
- G. Each licensee shall manage the licensed premises himself or herself or employ a separate business manager on the premises. The licensee shall report any change in business manager to the City within seven (7) days after the change.
- H. For all retail marijuana establishments, the odor of marijuana must not be perceptible at the exterior of the building containing the licensed premises or at any adjoining use of the property. Retail marijuana cultivation facilities must implement appropriate ventilation and filtration systems to satisfy this odor nuisance standard. Retail marijuana stores, retail marijuana product manufacturing facilities, and retail marijuana testing facilities are not required to install filtration equipment on the licensed premises but must satisfy these odor threshold requirements. While the City does not mandate any particular equipment specifications with regard to filtration, all retail marijuana establishments must adopt best management practices with regard to implementing state of the art technologies in mitigating marijuana odor, such as air scrubbers and charcoal filtration systems.
- I. Retail marijuana product manufacturing facilities and retail marijuana testing facilities shall include appropriate ventilation systems to mitigate noxious gases or other fumes used or created as a part of the production.
- J. Outdoor cultivation, preparation or purchasing of marijuana or marijuana products is strictly prohibited.
- K. Areas in which marijuana is grown in retail marijuana cultivation facilities shall be equipped with green lights, or an equivalent means of illumination, to enable access and inspection during dark cycles.

- L. A retail marijuana store may not sell more than one (1) ounce of retail marijuana or its equivalent in retail marijuana products including retail marijuana concentrate, except for non-edible, non-psychoactive retail marijuana products, including ointments, lotions, balms and other non-transdermal topical products to the same person within a twenty-four (24) hour period. The licensee shall develop a tracking system to ensure that this requirement is complied with.
- M. Prior to initiating a sale, the employee of a retail marijuana store making the sale shall verify that the purchaser has a valid photo identification card showing the purchaser is twenty-one (21) years of age or older. If a person under twenty-one (21) years of age presents a fraudulent proof of age, any action relying on the fraudulent proof of age shall not be grounds for the revocation or suspension of any license issued under this Ordinance. If a retail marijuana store licensee or employee has reasonable cause to believe that a person is under twenty-one (21) years of age and is exhibiting fraudulent proof of age in an attempt to obtain any retail marijuana or marijuana infused products, the licensee or employees are authorized to confiscate such fraudulent proof of age, if possible, and shall, within seventy-two (72) hours after the confiscation, remit the same to a State or local law enforcement agency. The failure to confiscate such fraudulent proof of age or to remit the same to a State or local law enforcement agency within seventy-two (72) hours after the confiscation does not constitute a criminal offense. If a retail marijuana store licensee or employee believes that a person is under twenty-one (21) years of age and is exhibiting fraudulent proof of age in an attempt to obtain any retail marijuana or retail marijuana infused products, the licensee or employee or any peace officer, acting in good faith and upon probable cause based upon reasonable grounds therefor, may detain and question such person in a reasonable manner for the purpose of ascertaining whether a person is guilty of any unlawful act regarding the purchase of retail marijuana. The questioning of a person by the licensee or an employee does not render the licensee or the employee civilly or criminally liable for slander, false arrest, false imprisonment, malicious prosecution, or unlawful detention.
- N. The retail marijuana establishment shall not maintain any quantity of marijuana within the licensed premises in excess of the amount stated on the license application to the City.
- O. Any sale of retail marijuana shall be made in person, directly to the purchaser, within the restricted area of the retail marijuana establishment. No sale shall be made by a telephone, internet or other means of remote purchase. Delivery shall occur only in person to the purchaser at the time of purchase within the restricted area of the retail marijuana establishment.
- P. It shall be unlawful for any retail marijuana establishment to employ any person who is not at least twenty-one (21) years of age. All business managers and employees of any licensee shall possess a valid occupational license and identification badge issued by the State of Colorado.

- Q. All retail marijuana sold or otherwise distributed by the licensee shall be packaged and labeled in a manner that advises the purchaser that it contains marijuana, specifies the amount of marijuana in the product, and that the marijuana is intended for use solely by a person lawfully entitled to possess retail marijuana. The label shall be in compliance with all applicable requirements of the State of Colorado.
- R. All retail marijuana testing facilities shall operate in compliance with all applicable State laws and regulations adopted pursuant to such laws including but not limited to Section 44-12-105, C.R.S.
- S. Retail marijuana stores are encouraged to provide customers with the contact information for local drug abuse treatment centers as well as educational materials regarding the hazards of substance abuse.
- T. No firearms, knives, or other weapons shall be permitted in a retail marijuana store except those carried by sworn peace officers, those persons having concealed weapons permits, and those carried by security personnel hired by the retail marijuana establishment.
- U. Marijuana shall not be consumed or used on the premises of a retail marijuana store and it shall be unlawful for a retail marijuana store licensee to allow marijuana to be consumed upon its licensed premises. In the case of a retail marijuana store located in a structure with a legal secondary unit or other legal dwelling unit, the dwelling unit shall not be considered part of the retail marijuana store premises if access to the dwelling unit is prohibited to the retail marijuana store customers.
- V. The Craig City Police or other appropriate City employee shall report to the City Clerk all violations of this Ordinance and other applicable State and local laws and the City Clerk shall maintain a record of each license issued and record the reports of the violations in such records.

5.70.230 Requirements Relating to Monitoring and Security of Restricted Areas and Inventory.

- A. All components of the security plan submitted with the application, as it may be amended, shall be in good working order, monitored and secured twenty-four (24) hours per day. A separate security system is required for each business. A security plan must include, at a minimum, the following security measures:
 - 1. *Cameras.* Retail marijuana establishments shall include and use color security cameras to monitor and record all areas of the premises (excluding restrooms), including all areas where persons may gain or attempt to gain access to marijuana or cash maintained by the retail marijuana establishment. Cameras shall record all potential areas of ingress or egress to the business with sufficient detail to identify facial features and clothing. Recordings from security cameras shall be maintained by the licensee for a

minimum of forty (40) days in a location in the City or through a service over a network that provides on-demand access, commonly referred to as a “cloud”.

2. *Storage.* The retail marijuana establishment shall install and use a safe room or safe anchored to a wall or floor for storage of any inventory, processed marijuana and cash on the premises when the business is closed to the public. Safe rooms shall be incorporated into the building structure and shall have solid core doors with commercial grade locks and shall be visible through the surveillance camera system. For retail marijuana products that must be kept refrigerated or frozen, the business may lock the refrigerated container or freezer in a manner authorized by the City in place of the use of a safe so long as the container is affixed to the building structure and visible through the surveillance camera system.
3. *Alarm system.* The retail marijuana establishment shall install and use an alarm system that is monitored by a company that is staffed twenty-four (24) hours a day, seven (7) days a week. The security plan submitted to the City shall identify the company monitoring the alarm system, including contact information. Any modification relative the company monitoring the alarm system shall be reported to the City within seventy-two (72) hours.

5.70.240 Signage and Advertising.

- A. A retail marijuana establishment may not advertise in a manner that is misleading, deceptive, false or is designed to appeal to minors.
- B. Except as otherwise provided in this Section, it shall be unlawful for any person licensed under this Ordinance or any other person to advertise any retail marijuana establishment or any retail marijuana infused product anywhere within the City where the advertisement is in plain view of, or in, a place open to the general public, including advertising and using any of the following media: any billboard or other outdoor general advertising device; any sign mounted on a vehicle; any handheld or other portable sign; or any hand bill, leaflet or flyer directly handed to any person in a public place, left upon a motor vehicle, or posted upon any public or private property. The prohibition set forth in this Section shall not apply to:
 1. Any sign located on the licensed premises of a retail marijuana establishment which exists solely for the purpose of identifying the location of the premises and which otherwise complies with this Ordinance and any other applicable City laws and regulations; or
 2. Any advertisement contained within a newspaper, magazine, or other periodical of general circulation within the City or on the internet.
- C. No retail marijuana establishments shall distribute or allow the distribution of any

marijuana without charge within a retail marijuana establishment or at any other place in the City for purposes of promotion, advertising, or any other similar purpose.

5.70.250 Right of Entry-Records to be Maintained and Inspection Procedures.

- A. Each licensee of a retail marijuana establishment shall keep and maintain a complete set of books of accounting, invoices, copies of orders and sales, shipping receipts, bills of lading, correspondence, and all other records necessary to fully document the business transactions of such licensee. The licensee shall also maintain records which verify that the amount of marijuana within the retail marijuana establishment does not exceed the amount allowed. All such records shall be open at all times during business hours for inspection and examination by the City Police or his duly authorized representatives. The City may require the licensee to furnish such information as it considers necessary for the proper administration of this Ordinance. The records shall clearly show the source, amount, price and dates of all retail marijuana received or purchased, and the amount, price, and dates for all retail marijuana sold.
- B. By accepting the retail marijuana establishment license, licensee consents to the disclosure of the information required by this Section.
- C. The City may require an audit of the books of account and records of the retail marijuana establishment as it may deem necessary. Such audit shall be made by an auditor selected by the City, who shall have access to all books and records of such licensee. The expense of any audit determined to be necessary by the City shall be paid by the City; provided, however, should the audit reflect a failure of the licensee, in whole or in part, to timely remit all sales taxes, occupation taxes or excise taxes due to the City, the expense of the audit shall be paid by the licensee.
- D. The acceptance of a retail marijuana establishment license from the City constitutes consent by the licensee, owners, business managers and employees of such business to permit the Mayor, City Police, or their representatives to conduct routine inspections of the licensed retail marijuana establishment to assure that the retail marijuana establishment and the premises are being operated and maintained in accordance with the terms set forth in the application and that all operations in the premises remain in compliance with this Ordinance, the Colorado Retail Marijuana Code, and any rules or regulations promulgated thereunder.
- E. All retail marijuana establishments shall be required to obtain applicable State and City licenses and shall collect and remit all applicable State, County and City sales taxes, occupation taxes and excise taxes in a timely manner. The retail marijuana business license and sales tax license for the business shall be conspicuously posted in the business.

5.70.260 Compliance with Other Applicable Laws.

Except as may be otherwise provided in this Ordinance, or rules or interpretations adopted by the City, any law or regulation adopted by the State of Colorado governing the cultivation, production, possession, distribution or testing of marijuana for retail or recreational use shall also apply to retail marijuana establishments licensed within the City. Provided, however, if a State law or regulation permits what this Ordinance prohibits, this Ordinance shall control.

5.70.270 Violations; Penalty.

- A. Any person, other than a licensee of a retail marijuana establishment, who violates any provision of this Ordinance shall be deemed guilty of a municipal offense and may be punished by a fine not to exceed one thousand dollars (\$1,000.00), imprisonment for a period not to exceed one hundred eighty (180) days, or by both such fine and imprisonment.
- B. Any licensee of a retail marijuana establishment who violates any provisions of this Ordinance shall be subject to civil penalties of up to one thousand dollars (\$1,000.00) for each day during which such violation occurs or continues. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. Following notice and hearing, the Local Licensing Authority may impose such civil penalties.

5.70.280 Conflicting Ordinances Repealed. All ordinances or parts of ordinances of the City of Craig in conflict herewith are hereby expressly repealed. Chapter 5.60 entitled “Marijuana, Operation of Commercial Marijuana Establishments Prohibited” is repealed in its entirety.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the City Council of the City of Craig, Colorado, held on _____, 20____.

CITY OF CRAIG, COLORADO

By: _____
Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

INTRODUCED, READ, PASSED AND ADOPTED ON SECOND READING AFTER A PUBLIC HEARING at a regular meeting of the City Council of the City of Craig, Colorado, held on _____, 20____.

CITY OF CRAIG, COLORADO

By: _____
Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1104 (2019)

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO
AMENDING A PORTION OF CHAPTER 3.16 OF THE CRAIG MUNICIPAL CODE TO
EXCLUDE COLLECTION OF SALES TAX FOR LEASED VEHICLES, MOTOR
VEHICLES AND OFF HIGHWAY VEHICLES**

WHEREAS, since the voters approved a measure at the November 2017 election the City of Craig excludes the collection of City sales tax for all purchases of Vehicles, Motor Vehicles and Off Highway Vehicles (OHV) as defined by state statute within the City of Craig;

WHEREAS, the definition of “sale” as adopted by City to implement the voter-approved 2017 measure clearly states that vehicle leases are excluded from any City sales tax (see C.M.C. 3.04.020 (65));

WHEREAS, this ordinance shall clarify that the vehicle exclusion from City sales tax applies to the lease, and not just sale of vehicles, motor vehicles and OHVs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO:

Section 1: Section 3.16.040 (F) of Chapter 3.16 (Sales Tax) is hereby amended and replaced in full to read as follows:

3.16.040 Exclusions

F. Vehicles, Motor Vehicle and Off-Highway Vehicle Exclusion: Sales and leases of vehicles as defined by Section 42-1-102(112) C.R.S., motor vehicles as defined by Section 42-1-102(58), C.R.S., and off-highway vehicles as defined by Section 42-6-102 (11.5), C.R.S. shall be excluded from all city sales tax.

Section 2. All ordinances heretofore passed and adopted by the City Council of the City of Craig, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

Section 3. If any section, subsection, clause, phrase or provision of this Ordinance, or the application thereof to any person or circumstance, shall to any extent, be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Ordinance, or the application thereof to any person or circumstance, shall remain in full force and effect, and shall be in no way affected, impaired, voided, or invalidated.

Section 4. The City Council hereby finds, determines and declares that this Ordinance is necessary for the preservation of the public peace, health and safety.

Section 5. The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 6. This Ordinance shall take effect immediately upon the expiration of ten (10) days from and after its publication following final passage, as provided in Article 2, Section 14 of the City of Craig Home Rule Charter.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS ____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED AND ADOPTED AFTER PUBLIC HEARING ON SECOND READING THIS ____ DAY OF _____, 201____ BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1105 (2019)

AN ORDINANCE AMENDING SECTIONS 13.48.010 AND 13.16.010 OF THE CRAIG MUNICIPAL CODE TO INCREASE THE WATER AND WASTEWATER RATES TO PROVIDE SUFFICIENT REVENUES TO MAINTAIN THE BALANCE OF WATER AND WASTEWATER ENTERPRISE FUNDS.

WHEREAS, the City Council has determined that an incremental increase in user fees for the water and wastewater enterprises is necessary in order to keep up with inflationary pressures and to maintain the health of the enterprise funds;

AND WHEREAS, the City Council determines that it is in the best interest of the City of Craig and necessary for the preservation of the general welfare of the people of the City of Craig to maintain the health of the Water and Wastewater enterprise funds.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO:

Section 1. Water Rate Schedule. Section 13.48.010A. of the Craig Municipal Code is hereby amended as follows:

A. The following water rates shall be charged by the city and are payable on or before the twentieth day of each month. These fees shall be assessed for each residential dwelling unit with service and each commercial or industrial unit with service.

1. Within the corporate limits of the city: ~~\$29.40~~ **\$29.70** monthly service fee per dwelling unit, ~~\$2.95~~ **\$3.00** per 1,000 gallons of water used.
2. Outside the corporate limits of the city: ~~\$51.00~~ **\$52.00** service fee per dwelling unit, ~~\$2.95~~ **\$3.00** per 1,000 gallons of water used.
3. Water Dispensed at the bulk water stations will be at the rate of ~~\$9.80~~ **\$10.00** per one thousand (1,000) gallons.
4. The monthly rates provided for above shall become effective **January 1, 2019 2020.**

Section 2. Sewer Rental Schedule. Section 13.16.010 of the Craig Municipal Code is hereby amended as follows:

The following sewer rentals shall be charged by the city and are payable on or before the twentieth day of each month. The rentals shall be charged for the use of the sanitary sewer system of the city and for all property or premises connected therewith.

- A. Residential Units. Each residential unit shall pay ~~\$31.95~~ **\$32.95** per month. Each individual apartment and trailer shall be considered a single residential unit.
- B. Commercial Business. Commercial structures shall pay ~~\$31.95~~ **\$32.95** per month minimum, plus \$1.60 per one thousand (1,000) gallons of water used over twelve thousand (12,000) gallons minimum, as determined from water meter readings.
- C. Septage tank waste charges in-county is ~~\$0.162~~ **\$0.167** per gallon, and out-of-county is ~~\$0.320~~ **\$0.330** per gallon.
- D. Grease trap waste received in April to August is ~~\$0.320~~ **\$0.330** per gallon and

received in September to March is ~~\$0.636~~ **\$0.655** per gallon. The city does not accept grease trap waste from out of county.

- E. The rates provided for above shall become effective January 1, ~~2019~~ **2020**.
- F. (No changes)

Section 3. If any subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 5. This ordinance shall be effective immediately upon passage.

Section 6. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS _____ DAY OF _____, 2019, BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED AND ADOPTED ON SECOND READING THIS _____ DAY OF _____, 2019, BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

Section 3: Water Rates

Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

Table 4: Water - Financial Plan Projections

Description	2019	2020	2021	2022	2023
Revenue Adjustment	2.0%	2.0%	2.0%	2.0%	2.0%
Ending Balance (\$ millions)	\$2.67	\$2.61	\$2.93	\$2.95	\$2.44
Target Reserves (\$ millions)	1.34	1.35	1.37	1.39	1.41
Over/(Under Target) (\$ millions)	1.33	1.26	1.56	1.56	1.03
Debt service coverage	2.50	1.77	1.75	1.73	1.70
Capital Improvement Program Funded (\$ millions)	\$5.29	\$0.89	\$0.10	\$0.73	\$1.12

RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

Table 5: Water - Comparison of Current and Proposed Monthly Rates

Item	Current	2019 Proposed
Inside City		
Service Charge, \$ per bill	\$28.50	\$29.07
Volume Rate, \$ per 1,000 gallons	2.90	2.96
Outside City		
Service Charge, \$ per bill	\$50.00	\$51.00
Volume Rate, \$ per 1,000 gallons	2.90	2.96

Section 4: Wastewater Rates

Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

Table 6: Wastewater - Financial Plan Projections

Description	2019	FY20	FY21	FY22	FY23
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%
Ending Balance (\$ millions)	\$1.52	\$1.90	\$1.98	\$2.06	\$2.17
Target Reserves (\$ millions)	0.36	0.38	0.47	0.49	0.50
Over/(Under Target) (\$ millions)	1.15	1.52	1.51	1.57	1.67
Debt Service Coverage	N/A	N/A	4.69	4.77	4.87
Capital Improvement Program Funded (\$ millions)	\$0.51	\$2.04	\$0.39	\$0.46	\$0.43

RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

Table 7: Wastewater – Comparison of Current and Proposed Rates

Description	Current	2019 Proposed
Residential		
Service Charge, \$ per bill	\$31.00	\$31.93
Volume Rate, \$ per kgal [a]	N/A	N/A
Commercial		
Service Charge, \$ per unit	\$31.00	\$31.93
Volume Rate, \$ per kgal [1]	1.55	1.60
Septage, \$ per gallon		
Septage – In County	\$0.157	\$0.170
Septage – Out County	0.310	0.320
Grease Trap (Apr – Aug)	0.310	0.319
Grease Trap (Sep – Mar)	0.617	\$0.636

[1] Assessed on billed volume in excess of 12,000 gallons per month

RESOLUTION NO. 19 (2019)

A RESOLUTION APPROVING THE MOFFAT COUNTY LOCAL MARKETING DISTRICT ("MCLMD") OPERATING PLAN FOR THE YEAR 2020.

WHEREAS, pursuant to Colorado Revised Statutes 29-25-110, an operating plan for the Moffat County Local Marketing District (henceforth called MCLMD) is required to be approved or disapproved by December 5, 2019 for the next fiscal year, which will be for the year commencing January 1, 2020 and ending on December 31, 2020; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. Section 29-25-108(1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed an operating plan and its proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur as required by C.R.S. Section 29-25-110; and

WHEREAS, the Operating Plan must be approved or disapproved by the City of Craig, the Town of Dinosaur and by Moffat County within thirty days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5, 2019, and

WHEREAS, the City of Craig City Council is acting as a member of the combination of local governments required to approve or disapprove the operating plan of the MCLMD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO:

The 2020 Operating Plan of the Moffat County Local Marketing District is hereby approved and adopted.

READ AND APPROVED THIS _____ DAY OF NOVEMBER 2019 BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

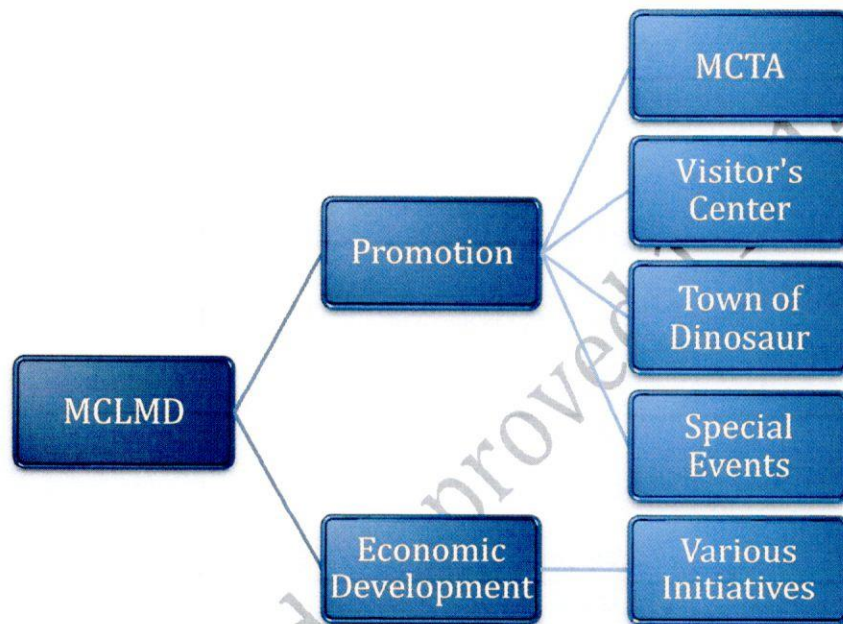
Liz White, City Clerk

MCLMD

2020 Strategic Plan

Mission

The Moffat County Local Marketing District (MCLMD) will support, enhance and encourage initiatives that promote Moffat County as a premier recreation / tourism destination; and create economic diversification, development and stability.



Background

The MCLMD board continues to maintain its key stakeholder partnerships with Moffat County Tourism Association (MCTA), Craig Chamber of Commerce, City of Craig, Moffat County, and the Town of Dinosaur.

All of these entities are vested in the future success of Moffat County. As the reality of a reduced presence of coal generated energy sets in; it is imperative that the aforementioned entities recognize the urgency of creating and sustaining a diverse economy and expedite efforts to achieve this paradigm shift. As MCLMD plans for 2020 and beyond, we understand the urgency and plan to aggressively pursue those strategies and initiatives that will strengthen our economy and tourism industry.

MCLMD continues to maintain a consistent income stream. It is imperative that we leverage this past, present, and future income stream to fund projects and strategies that will provide long term tangible results. MCLMD and its income stream cannot act alone. For Moffat County to successfully transition to its next economic reality; all partners must work together to maximize the investment of time, money, and community resources.

MCLMD is limited in how it can spend its money. This limitation creates a perfect opportunity for the municipal entities to transform their investment in promotion and economic development into projects that are tangible and deliverable to the citizens of Moffat County. As we turn the page of the past and write Moffat County's future, all stakeholders need to understand that creativity and ingenuity, not history and bureaucracy, will be the cornerstones of Moffat County's future success.

2020 Strategic Plan

The 2020 Strategic Plan continues to focus on our Cornerstone Projects while also assisting in the funding of events to draw tourists to Moffat County. The MCLMD will continue to uphold the will of the voters to implement a plan to diversify and develop the Moffat County economy, and to effectively promote its physical attributes. We expect that the Ex Officio Board be constructive and critical in its review of this plan. The MCLMD will use this feedback to evaluate the strengths and weaknesses of this plan.

For 2020, the MCLMD strategic plan will be focused on four areas. Those areas include, 1.) Economic Development; 2.) Community Marketing; 3.) Cornerstone Projects; and 4.) Signature Event Support. This plan will be governed by C.R.S. 29-25-101. This plan will also be governed by collaboration between MCLMD, MCTA, and the Visitor's Center (both Craig and Dinosaur) and other governmental entities as necessary. Input will also be solicited from the Craig Chamber of Commerce and Downtown Business Association to collaborate on other projects that will promote Moffat County and develop its economy.

Economic Development

1. Moffat County faces the reality that three major employers will have shut down operations or significantly scaled back their operations within the next ten years. Depending on the political climate, this reality could be expedited. MCLMD will support any efforts to identify alternative uses for our natural resources or industries that can capitalize on the infrastructure already created by such entities. MCLMD will also assist in other strategies designed to diversify and stabilize our local economy.

Community Marketing and Signature Events

1. MCLMD sees the need for an effective promotion of Moffat County, not only for recreation but also to attract businesses. The opportunity to promote various economic opportunity zones is time sensitive and MCLMD wants to assist in anyway possible to expedite a prospectus for investors.
2. MCLMD will allocate funds to support the signature events held in Moffat County. These funds will be allocated with stipulations that each event will be evaluated based on its role in community development, number of visitors attracted, and how the event correlates to Moffat County's future vision. Special events should enhance community development.
3. Provide financial support to the Moffat County Visitor's Center subject to a review of a detailed and complete financial information regarding operating expenses and revenues.
4. Identify and develop easily instituted tracking mechanisms to measure impact of special events in increasing visitor traffic to Moffat County.
5. Based on natural resources, identify new signature event capitalizing on outdoor recreation (hang-gliding, mountain biking, ATV, etc.)
6. Provide a consistent and predictable funding process for event funding. This entails having two grant request / allocation periods. The first period will be held in November and the second period held in April. Requests for funding must be received by the 31st of October and 31st of March. No other event funding requests will be accepted during the year unless extraordinary circumstances exist as determined by a majority of the MCLMD Board of Directors.

Cornerstone Projects for 2020

1. **Recreation Center Support** – Provide financial support to assist in the initial plan drawings and efforts to educate the community on the financial and social impact of the recreation center on the community and its individuals.
 2. **Wayfinding Signage** – Financial support for the county wide effort to increase signage our local attractions.
-

3. **Community Marketing** – Financially support efforts to unify and modernize the advertising of Moffat County to potential business owners and new citizens.
4. **Economic Development** – Provide financial support for economic development initiatives as presented by various local organizations.
5. **Town of Dinosaur Project Development and Strategic Support** – Set aside line item reserve to fund any projects or support any activities that fulfill the 2020 LMD objectives as previously mentioned.

2020 Budget Strategy

Based on the 2020 strategic plan and objectives listed above, the LMD Board proposes to amend the budget to reflect the following allocation strategy.

- Estimated 2020 Lodging Tax Revenue: \$250,000
- Additionally the MCLMD earmarks \$250,000 of its historical revenue for new and emerging initiative/projects surfacing in 2020 requiring investment from MCLMD. This creates a possible total expenditure budget of \$500,000.
- Signature Events - \$50,000
- MCTA Allocation – 10% (estimated \$25,000)
- Moffat County Visitor's Center - \$25,000
- Cornerstone Projects – \$300,000
- Broadband Initiative Support - \$100,000

While this strategy references 2020, it is the intent of the LMD to provide annual, consistent funding to MCTA, and the Moffat County Visitor's Center. The LMD Board hopes this annual commitment will allow other stakeholders (e.g. the County and City) to partner with LMD to address the capital components of projects supporting the LMD vision. By offering these annual commitments, it is not LMD's intent or expectation that Moffat County, the City of Craig, and the Town of Dinosaur abandon past support for economic development, tourism, and promotion. To rely solely on LMD to support these activities would be short sighted for a community aggressively pursuing future strategies to improve and stabilize economic conditions and the quality of life.

Memo

To: City Council
Peter Brixius, City Manager
From: Randy Call, Public Works Director
Date: November 26, 2019
Subject: Full-Size Three Line Pull behind Pickup Message Board

Bids were opened on November 20, 2019, for a Full-Size Three Line Pull behind Pickup Message Board.

We sent out 8 bids and received 3 back. National Barricade & Sign Co. in the amount of \$18,482.00, Summit Safety Solutions in the amount of \$17,475.00, and Safety & Construction Supply Inc. in the amount of \$17,274.00. Please see the enclosed Message Board tab sheet for the details on the bid information.

We would like to recommend that the City of Craig purchase the Full-Size Three Line Pull behind Pickup Message Board from Safety & Construction Supply Inc. for a total amount of \$17,274.00.

If you have any questions or concerns, please feel free to contact me at 824-4463.

Full-Size Three Line pull behind Pickup Message Board

BIDDING COMPANY	Make & Model	Warranty	Delivery	Specifications	Price
Safety & Construction Supply Inc.	WANCO 2019 WTLMB(A)	12 MONTHS PARTS, LABOR AND SERVICE CALLS	21 DAYS	MEETS	\$17,274.00
Summit Safety Solutions	American Signal Co. Model CMS- T331	12 MONTHS PARTS, LABOR AND SERVICE CALLS	35 days	MEETS	\$17,475.00
National Barricade & Sign Co	WANCO 2019 WTMMB-A	12 MONTHS PARTS, LABOR AND SERVICE CALLS	30 DAYS	MEETS	\$18,482.00

Memo

To: City Administration/City Council

From: Mark Sollenberger/Water & Wastewater Director

Date: November 21, 2019

Re: Valve Turner/Pressure Washer/Vacuum Trailer Bid Award Recommendation

This memo is to recommend that the city council award the bid to replace the existing Water Department's Valve Turner/Vacuum Trailer, which is an approved capital replacement budget item for 2019. There is \$50,000.00 budgeted to replace this essential piece of equipment. Many of the components are over 2 decades old and require continuous maintenance, or are failing completely. Originally it was anticipated to reuse the existing valve turner articulating arm, however during the year this valve turning component also started to require constant maintenance. By replacing this piece of equipment entirely it will be more reliable, and will allow the staff to use one trailer for all functions concerning valve maintenance, emergency shutdowns for water main repairs, and distribution maintenance. This includes the Uni-Direction Flushing Program which is necessary when converting to chloramines as a secondary disinfection. A hot water pressure washer was included in the design for use during winter water breaks so the steamer trailer would no longer be needed.

Eight bid packets were sent out to various vendors who could supply this type of equipment, however there was only one bid received on time (2:00pm on 11-20-19). Another bid from Intermountain Sales did arrive about 10 minutes after the bid opening deadline, so it was rejected. Even so the amount was still higher than the bid received from Ten Point Sales. Since Ten Point's bid amount is slightly more than what was budgeted, I propose the additional funds (\$7,095.00) come out of the regular water distribution O&M account, where I feel there are enough funds to cover this slightly higher equipment cost, along with the extended warranty.

My recommendation is to award the bid for the replacement Valve Turner/Pressure Washer/Vacuum Trailer to Ten Point Sales & Marketing LLC with the total bid, including extended warranty, of \$ 57,095.00. Additionally, all funds for this equipment purchase will need to be carried over to the 2020 budget since the delivery date is estimated to be around March 1, 2020. I have included the only bid we received on time, and a bid tab below for your review. Thank you in advance for considering this request.

<u>Vendor</u>	<u>Bid</u>	<u>Extended Warranty</u>	<u>Total Bid</u>
Ten Point Sales	\$54,160.00	\$ 2,935.00	\$57,095.00
Intermountain Sales	(This bid arrived late by about 10 minutes and was rejected)		



Ten Point

Sales and Marketing, LLC

Hurco

Billing Address

City of Craig
300 W. 4th Street
Craig, CO 81625 United States
(970) 824-2964


Shipping Address

City of Craig
300 W. 4th Street
Craig, CO 81625 United States
(970) 824-2964

Quote Info


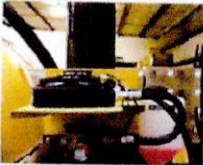

Date: 11/18/19
Quote #: 00746
Terms: Terms: Payment Due Upon
Equipment Delivery or Start
up Freight: Charges will apply
Contact: Chuck Ball
Phone: 303-990-6059
Fax: 303-233-0117
Email: cball@tenpoinsales.com


Hurco - Vac Units

						\$34,000.00	
Qty	UOM	Part #	Description	Image	Unit	Extended	
1	ea	VAC300G	300 Gallon 37 HP Kohler Gas Vacuum. Standard Equipment: Engine Power / Controls GAS: 37HP Gasoline Engine. Kohler Command Pro. Electrical Power: 12 Volt system. 12 Volt Battery. Hydraulic System: 9 GPM @ 2250 PSI. Debris Holding Tank: 300 gallon holding capacity. Vacuum Pump: 495 CFM @ 14 Hg. Gardner Denver Legend R Series Blower. Pressure Washer Pump: 4.8 GPM at 3000 PSI. Capacity: 95 gallon water tank. 7000 lb Bull Dog trailer jack. 3" Pintle Hitch with safety chains. Approximate Weight Overall & Dimensions: 204" long x 79" wide x 98" height to top of strobe light. 12" ground clearance. GVWR - 4600 lbs. Payload capacity - 14000 lbs. Tongue weight - 550 lbs Notes: See attached sheet for detailed trailer specifications.		\$34,000.00	\$34,000.00	

VAC250G Additional Trailer Options

						\$9,710.00	
Qty	UOM	Part #	Description	Image	Unit	Extended	

1	ea	VAC-HWH	Hot Water Heater for VAC300G		\$7,875.00	\$7,875.00
1	ea	VAC-AUX	Additional Auxiliary Port and Thermostatically Controlled Oil Cooler for VAC300G. Notes:		\$960.00	\$960.00
1		VAC-HE	Hydraulic Heater / Cooler for VAC300G		\$875.00	\$875.00

Hurco - Booms						\$8,550.00	
Qty	UOM	Part #	Description	Image	Unit	Extended	
1	ea	SD400	Spin Doctor SD400 Boom with Standard 400 Head. Includes a complete 4 Section Valve Wrench and Head Storage Cover. Does not include Extended Reach or Hydrant Wrench. Notes: Range of Motion from a stationary point: <ul style="list-style-type: none"> • Reach 0 feet to 13 feet with ER – 32" to 10' without ER • Approximately 270 degrees of motion with ER - 180° without ER • Head is self leveling with a release that allows for alignment of valve wrench when valve is not in perfect vertical alignment. • Head rotates approximately 22 degrees side to side and 30 degrees front to back to allow for alignment of valve wrench when the valve is not in a perfect vertical position. • Valve wrench is adjustable to allow for a comfortable working height of Spin Doctor head. (Comfortable height is waist level). Power controller: <ul style="list-style-type: none"> • 50 to 400 ft. lbs. of torque. 		\$6,750.00	\$6,750.00	

1 ea

ERG3

Spin Doctor Extended Reach
Option - Not an option for
ERB800.

Notes: ER

- Extends Spin Doctor an additional 4 feet and range of motion in excess of 270 degrees.
- Constructed of High Carbon Steel structural tube.
- Pivot point bosses are DOM tube, precision bored and faced.
- All pivot points are fitted with grease zerk for lubricating.
- All Pivot pins are constructed from Stress Relieved Round and Zinc Plated.
- All Stress points are braced.
- All pivot points can be locked into position or unlocked for floating motion.
- Hydraulic steel lines on boom for durability and cooling.
- Hitch mount is standard class III receiver.
- Three (3) mounting configurations: Rear receiver, Front receiver, or Trailer mount.



\$1,800.00

\$1,800.00

Sub-Total**\$52,260.00****Shipping Charge****\$1,900.00****Grand Total****\$54,160.00****Quote Expires: 12/31/2019**

Ten Point Sales & Marketing, LLC.
4880 Robb Street Unit#3
Wheat Ridge, CO 80033

Don't forget to check out our website for other manufacturers we proudly represent! www.tenpointsales.com
Please sign and return if you want to turn this quotation into an order.

Printed Name

Signature

Date

Specifications

VAC300 GAS OR DIESEL

POWER / CONTROLS

- Engine
- Controls
- Electrical Power
- Hydraulic System

POWER / CONTROLS

DIESEL: Caterpillar C2.2 Industrial Diesel Engine. Highly Regulated. 49.6 bhp. 27.0 bkW. 3000 rpm. I4, 4-Stroke. Ample powered to perform all activities simultaneously at noted performance. EPA (US) Tier 4 Interim, Stage IIA (EU) emissions requirements.

GAS: 37HP Gasoline Engine, Kohler Command Pro. V-twin cylinder, 4-cycle. Ample powered to perform all activities simultaneously at noted performance. Meets EPA and CARB Emissions Standards.

Curbside Panel. Digital tachometer/ engine hour meter, vacuum gauge, spoils rear door switch, water pump switch, strobe light switch, work light switch, low water bypass switch, Spin Doctor / Aux Switch, engine control panel Model LOFA EP250

12 Volt system. 12 Volt Battery.

9 GPM @ 2250 PSI. Direct coupled hydraulic pump. Temperature / oil level gauge, pressure gauge, spin on filter, 15 gallon reservoir.

SPOILS

- Debris Holding Tank
- Dumping

SPOILS

300 gallon holding capacity. Top hinged fully opening dump door with twin hydraulic lift cylinders. Door is locked using a 4 point spider positive locking system. Compressible rear door O-ring. Vacuum breaker factory preset and certified at 14 Hg. 4 inch rear door dump valve. 4 inch steel suction tube with 4 inch gate valve. 32 degree angle fixed pitch debris tank for self unloading. No mechanical lift will be allowed. 4 inch drain valve to dump liquids without opening rear door.

VACUUM

- Vacuum Pump
- Filtration
- Hose and Wands

VACUUM

495 CFM @ 14 Hg. Gardner Denver Legend R Series Blower. Dual Belt Driven. 80 db silencer muffler. HICFM available for diesel - 845 CFM @ 14" Hg (referred to as 1000 CFM)

19 - 5 micron filtration tubes. Grain dust rated. Washable. High velocity heavy material dropout debris tank with 3 inch quick drain valve.

25 feet of 3 inch hose with quick connect ball and socket connection on both ends. Hose end increases at suction tube to 4 inch to help prevent clogging. 3 inch suction tube with PVC extension, 8 feet long.

WATER

- Pressure Washer Pump
- Capacity
- Hose and Wands

WATER

4.8 GPM at 3000 PSI. Clutch operated, single belt drive, Cat Pump pressure sensitive regulating unloader valve. Y-strainer water filter element. 6 gallon antifreeze tank with 2 position selector valve.

95 gallon water tank.

50 feet high pressure hose on manual hose reel with positive lock for travel. 3 foot wash down wand and 8 foot emulsifying wand. High pressure quick disconnects.

TRAILER / LIGHTING

- Trailer Frame
- Lighting / Reflectors
- Approximate Weight and Dimensions

TRAILER / LIGHTING

Power System Skid Frame is constructed of 4" x 1-5/8" 5.4 lbs structural steel channel. All spliced joints are reinforced with a splice plate. Frame deck is 7 ga. steel. Power System plate is mounted on anti-vibration mounts. 2 - 7000 lb Dexter Torflex axles with electric brakes. 285.16 load range E tires and wheels. Battery operated electric breakaway brake system. 7000 lb Bull Dog trailer jack. Acid wash and baked on Powder Coat finish. Non-skid surface on fenders. 2-5/16 standard Ball Hitch with safety chains. Pintle hitch available.

DOT approved LED lights with environmentally sealed connectors. DOT Red and White safety striping and side marker lights. Provides all legally required lighting and reflectors for trailers under 80" wide. 12 volt DOT compliant amber strobe light. 2 swiveling work lights.

Overall - 204" long x 79" wide x 98" height to top of strobe light. 12" ground clearance.

GVWR - 4600 lbs. Payload capacity - 14000 lbs. Tongue weight - 550 lbs

ADDITIONAL OPTIONS

- Tool Box
- Arrow Board
- Wands
- Heat Exchanger
- Hot Water Heater
- Auxiliary Hydraulics
- Hydraulic Tools

ADDITIONAL OPTIONS

Heavy Duty locking polished diamond plate tool box.

Programmable arrow board with controller

Additional sized pressure washer wands and suction wands

Thermostatic Controlled fan cooled heat exchanger / cooler and temperature gauge.

Diesel fired. 12 volt burner. 340,000 BTU. 9 GPM @ 4000 PSI capable.

Auxiliary power tool circuit

Various hydraulic tools available. Contact Hurco for information.

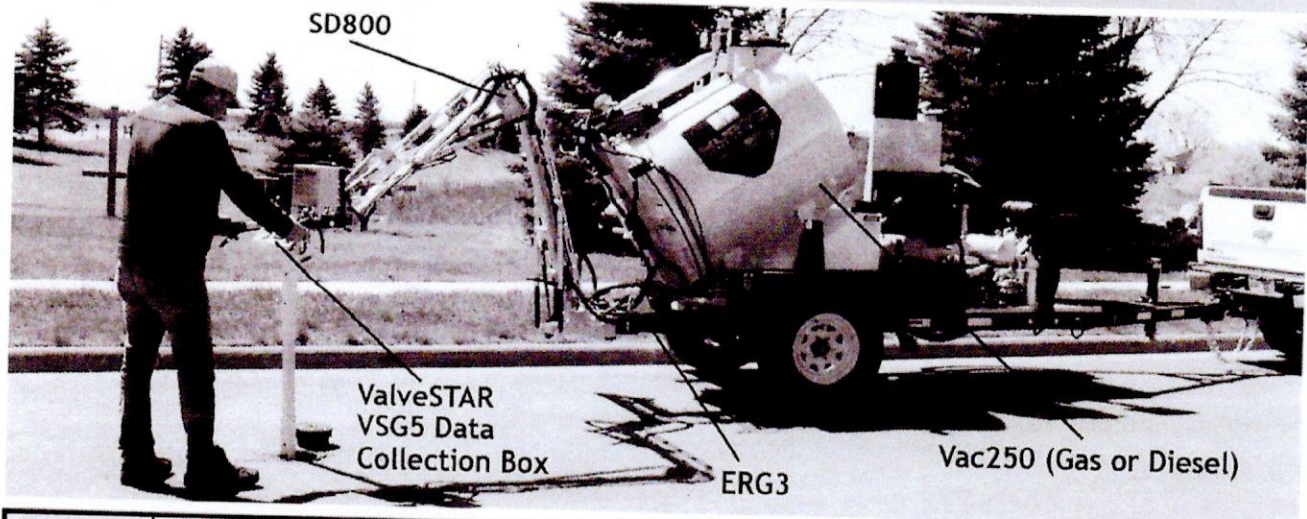
Additional options may be available; please contact us with any requests.

Visit our website for more information, or call us for a demonstration!

 **HURCO**
TECHNOLOGIES, INC.
HURCOTECH.COM
1-800-888-1436

Performance

Spin Doctor™ Features and Options



Performance	SD400	SD800	ERB800
Capacity	Operates all valves 4" - 60"	Operates all valves 4" - 60"	Operates all valves 4" - 60"
Speed	0 - 60, depending on hydraulic supply flow	0 - 60, depending on hydraulic supply flow 5 - 30 with ValveSTAR in Auto Mode	0 - 60, depending on hydraulic supply flow 5 - 30 with ValveSTAR in Auto Mode
Torque	0 - 400 ft lbs	0 - 800 ft lbs	0 - 800 ft lbs
Range	Approximately 270 degrees with Extended Reach, 180 degrees without	Approximately 270 degrees with Extended Reach, 180 degrees without	Approximately 270 degrees
Reach	Horizontal: 13' with ER; 9' without Vertical: 4' below surface, 7' above surface	Horizontal: 13' with ER; 9' without Vertical: 4' below surface, 7' above surface	Horizontal: 13' Vertical: 4'
Alignment	Self leveling head to allow for connection to valve not perfectly straight	Self leveling head to allow for connection to valve not perfectly straight	Self leveling head to allow for connection to valve not perfectly straight
Head Tilt	90 degrees side to side 22 degrees front to back	90 degrees side to side 22 degrees front to back	22 degrees side to side 22 degrees front to back
ValveSTAR Capable	No	Yes - Can still run in manual mode when equipped with ValveSTAR option	Yes - Can still run in manual mode when equipped with ValveSTAR option

Features

- All booms come with a **LIFETIME WARRANTY** for failure due to torque
- All valve exercisers are capable of being mounted by truck, trailer, or vacuum. Slides into any standard 2" receiver hitch.
- Supplied with valve key to operate standard AWWA 2" nut. Telescopic 4' to 9' range, with 3' extension pieces available.
- Unique vertical range allows for valve exercisers to easily reach valves on a hill or in a ditch.
- Vertically positioned SD400 and SD800 allow for reaching over fences and bushes without damaging them.
- When equipped with the ValveStar or ValveStar Auto, the SD800 and ERB800 can still function in manual mode for emergency situations, or when there is a computer failure.

Optional Equipment

- **ValveStar** - Allows for capturing all exercising data. Uses IMS software to create work orders, store data, and create detailed reports, (included with ValveStar).
- **ValveStar Auto** - Works in conjunction with the ValveStar to allow for hands free exercising.
- **Power Pack** - Available in 6.5HP for the SD400, or 14HP for any of the options.
- **Trailer** - Small trailer unit to contain all of your valve exercising equipment.
- **Vacuum** - Utility vacuum to allow for an all in one system for cleaning and maintaining valves.
- **Slick Stick** - Loosens corrosion on valve stems


HURCO
 TECHNOLOGIES, INC.
HURCOtech.com
1-800-888-1436

WARRANTY

WARRANTY INFORMATION
ON VALVE & VAC
COMPONENTS



HURCO
TECHNOLOGIES, INC.®

HURCO VALVE & VAC WARRANTY PERIODS

COMPONENT	WARRANTY	BRAND	MODEL
Valve Exerciser	12 month warranty. LIFETIME warranty on failure due to torque.	Hurco Technologies	SD400, SD800, ERB800
Trailer	12 month warranty on trailer frame and components not listed below.	Hurco Technologies	VAC250, SDT
Engine - Diesel	24 months or 2000 hours, whichever occurs first (with the first 12 months at unlimited hours). 12 month extended option available.	Caterpillar	C2.2 Industrial
Engine - Gasoline	36 months	Kohler	CH940
Hydraulic System	12 months	Salami	2PE11.3-R82S2-1
Vacuum Pump / Blower	24 months from shipment or 18 months from installation	Gardner Denver	SUT-4LVR-BHC / GACLDRA
Pressure Washer Pump	12 months	Giant	P319R
Tires	36 months	Hercules	Power STR 63964
Safety Tape	7 year	3M	Diamond Grade Conspicuity Reflective Tape PN67533
Handheld	12 month	Trimble	Yuma 2

Extended warranty available. Contact Hurco for details.

Warranty claims must run through the stated brand in order to avoid possibly voiding any warranty. Should a warranty issue arise, we will gladly assist you with getting in contact with the correct people to ensure it is handled properly. Detailed warranty information is available at www.hurcotech.com.

DEMONSTRATIONS,
VIDEOS & MORE

HURCOTECH.com

409 ENTERPRISE STREET - HARRISBURG, SD 57032 - 800-888-1434 - INFO@HURCOTECH.COM

**Ten Point***Sales and Marketing, LLC*

Hurco Technologies

Billing Address

City of Craig
300 West 4th Street
Craig, CO 81625 United States
1-970-824-4463

Shipping Address

City of Craig
300 West 4th Street
Craig, CO 81625 United States
1-970-824-4463

Quote Info

Date: 11/19/19
Quote #: 00747
Terms: Terms: Payment due upon
Equipment Delivery or Start
up Freight: Charges will apply
Contact: Chuck Ball
Phone: 303-990-6059
Fax: 303-233-0117
Email: cball@tenpoinsales.com

Extended Warranty

Qty	UOM	Part #	Description	Image	Unit	Extended
1	ea	VAC300G-W	Annual Extended Warranty - Vacuum Unit Only - Trailer Frame and Components		\$2,400.00	\$2,400.00
1	ea	SD400-W	Annual Extended Warranty for SD400 Spin Doctor Boom - Lifetime warranty on failure due to torque. Extended warranty on hydraulic system		\$535.00	\$535.00

Sub-Total**\$2,935.00****Grand Total****\$2,935.00****Quote Expires: 12/31/2019**

Ten Point Sales & Marketing, LLC.
4880 Robb Street Unit#3
Wheat Ridge, CO 80033

Don't forget to check out our website for other manufacturers we proudly represent! www.tenpoinsales.com
Please sign and return if you want to turn this quotation into an order.

Printed Name

Signature

Date

Memo

To: Craig City Council
From: David Pike, Parks & Recreation Director
cc: Peter Brixius, Craig City Manager
Date: November 22, 2019
Re: Wayfinding Signs

Recently we solicited proposals for wayfinding sign fabrication and installation. We received four proposals, one of which was incomplete and was not considered.

The following is a summary of the proposals.

E3 Signs:

Fabrication	\$35,000.00
Installation	<u>\$14,800.00</u>
Total	\$49,800.00

5 year warranty

Platinum Signs:

Fabrication	\$32,240.00
Installation	<u>\$17,770.00</u>
Total	\$50,010.00

5 year warranty

Jones Signs:

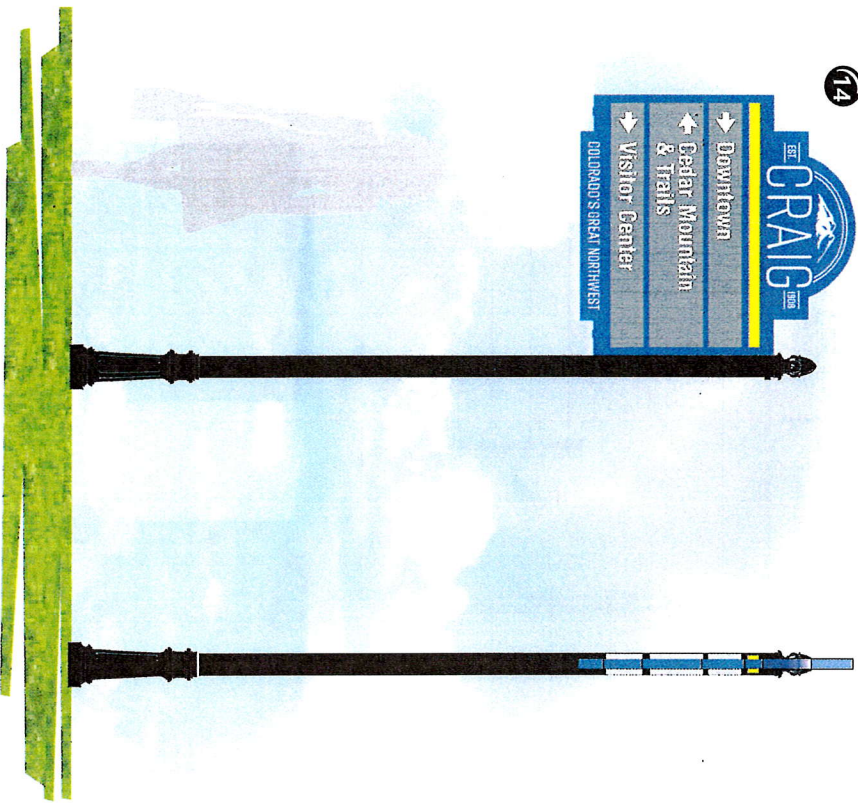
Fabrication	\$64,516.06
Installation	<u>\$20,220.20</u>
Total	\$84,736.26

1 year warranty

Per our request for proposals the city reserves the right to award the contract to other than the lowest cost proposal if deemed to be in the best interest of the city. In this case the wayfinding sign committee agreed that, although not the low bid, Platinum Signs provided the best design (removable sign components).

At this time I am recommending that we award the Wayfinding Sign Project to Platinum Signs in the amount of \$50,010.00. Budgeted amount for this project is \$62,800.00.

14



1



2



3



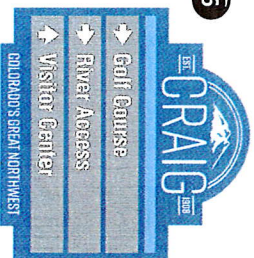
4



5



6



7



8



9



Platinum
Sign

www.PlatinumSign.com
2916 I-708 Grand Junction CO
Phone: 970-248-9677
Fax: 970-248-5444

A Family TRADE Since 1915

Reviewed: _____

Client Approval/Date: _____

Landscaping Approval/Date: _____

Approved By: _____

Project Manager: Mike Buckwelder

Drawn By: Mike Buckwelder

Underwriters: _____

Estimated to use all, unless otherwise noted, to the City of Craig, Colorado, for the purpose of the project shown on this drawing. The project is shown on this drawing and is not to be used for any other purpose without the written permission of the City of Craig, Colorado.



Job Number: _____

Date: 11-18-19

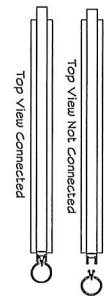
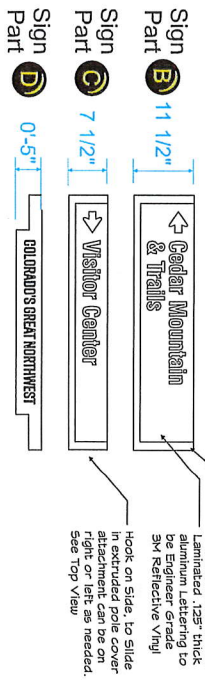
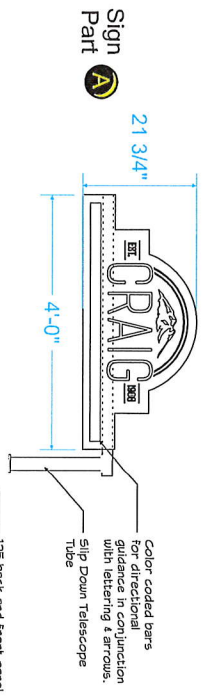
Sheet Number: 1 of 2

Design: Northwest

This original drawing is provided as a portable plan and is not to be exhibited, copied or reproduced without the written permission of Platinum Sign Company, Inc. or its authorized agents/PSCL



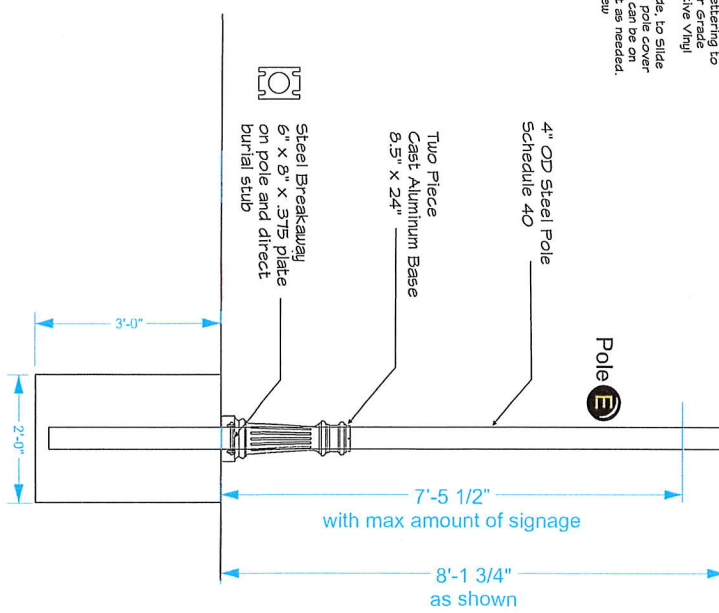
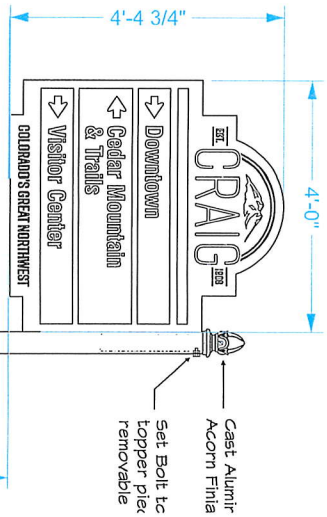
Modular Units
Uniform Size



Steel Pipe with nut welded in bottom. As shown, easily changed to work with multiple size panels

- 1) 3 Large panels
- 2) 2 Small panels up to 5 Small panels
- 3) 1 Large panel with 3 Small panels
- 4) 2 Large Panels with 2 Small panels

Illustration shows how pole is adjusted to fit different combinations as needed.



www.PlatinumSign.com
2916 I-708 Grand Junction CO
Phone: 970-248-9677
Fax: 970-248-5444

Approved: _____
Date: _____
Client Approval/Date: _____
Landlord Approval/Date: _____

Account Rep: _____
Project Manager: Mike Blackwelder
Designed By: Mike Blackwelder
Underwritten by: Underwriters Inc. (95)
All structural drawings to comply with U.S. & CANADIAN building codes and standards and approved by all states.



Job Number: _____
Date: 11-19-19
Sheet Number: 2 of 2
This original is provided as planned and is not to be copied or reprinted without the permission of the Platinum Sign Company, Inc. authorized sign.

City of Craig

Sludge Handling Improvements & Engineers Opinion

of Cost



Vicinity Map

Scope of Work

Phase 1 - Base Contract

Replace existing sludge pumps and perform necessary tie-ins. Replace existing 4 " PVC Sludge line from WWTF to UPRR ROW (South End) with 6" HDPE pipe. Bore under Yampa River and UPRR ROW.

Alternative "A"

Base contract plus replace existing 4 " PVC Sludge line to edge of leased county land with 6" HDPE pipe.

Alternative " B"

Base contract plus replace existing 4 " PVC Sludge line through leased county land to edge of private land with 6" HDPE pipe.

Phase 2

Replace existing 4" PVC Sludge line from last completed point of Phase 1 to Creek 139 with 6 " HDPE pipe.

Phase 3 (Not included in sheet set)

Replace existing 4 " PVC Sludge line from Creek 139 to Sludge Drying Facilities with 6" HDPE pipe.

Preliminary Cost Estimation for Northern Portion of Craig Sluge Line Replacement

Item	Quantity		Unit Cost				Notes
Railroad Crossing							
18" STL casing	300 ft	18 in	\$	10.00 /lf/in	\$	54,000.00	SUBC says \$150-\$250/lf
8" HDPE	300 ft	8 in	\$	10.00 /lf/in	\$	24,000.00	
bore	300 ft	1	\$	200.00	\$	60,000.00	
bore pit		52 cy	\$	25.00 cy	\$	1,296.30	
River Crossing							
8" HDPE	400 ft	8 in	\$	10.00 /lf/in	\$	32,000.00	SUBC says \$150-\$250/lf
bore	400 ft	1	\$	200.00	\$	80,000.00	
bore pit		52 cy	\$	25.00 cy	\$	1,296.30	
Construction on Island							
8" HDPE	550 ft	8 in	\$	10.00 /lf/in	\$	44,000.00	assume 20' reveg. width
excavation	550 ft	6 ft	\$	50.00 cy	\$	18,333.33	
revegetation		0.25 ac	\$	6,535.00 /ac	\$	1,650.25	
capture pit	2	39 cy	\$	25.00 cy	\$	1,944.44	
Sludge Line (WWTF to River, River through Loudy Simpson Park)							
8" HDPE	2800 ft	8 in	\$	10.00 /lf/in	\$	224,000.00	~1,900ft North of river, 900ft South of RR
excavation	2800 ft	6 ft	\$	30.00 cy	\$	56,000.00	assume 20' reveg. width
revegetation		1.3 ac	\$	6,535.00 /ac	\$	8,401.29	
import bedding	2904 cy		\$	20.00 cy	\$	58,074.07	
system tie-ins	2 ea		\$	2,500.00 LS	\$	5,000.00	at plant, at end Phase 1
Site restoration	1 ls		\$	5,000.00 LS	\$	5,000.00	At WWTF - Sidewalk, landscape, etc.
Sludge Pumps							
pumps		2	\$	7,500.00 ea	\$	15,000.00	(City to re-use exisiting 40 HP units) contractor to demo, install, plumb and run control conduits for I/O - City SCADA
VFD		0	\$	7,500.00 ea	\$	-	
install		1	\$	25,000.00 LS	\$	25,000.00	
Pipeline Structures							
Blowoff		0	\$	10,000.00 ea	\$	-	(City does not want/use)
Air Release		2	\$	10,000.00 ea	\$	20,000.00	assume in MH
Subtotal					\$	734,995.98	
Owner Expenses							
Sludge Hauling		7 wk	\$	3,000.00 /wk	\$	21,000.00	3 day/wk @ \$1,000/day
Geotech Services		1	\$	10,000.00 LS	\$	10,000.00	QA/QC during construction
General Conditions							
Mob/demob				LS	\$	50,000.00	
Dewatering				LS	\$	15,000.00	
Supervision				8%	\$	58,799.68	
O&P				10%	\$	73,499.60	
Bonds				2%	\$	14,699.92	
Contingency				10%	\$	73,499.60	

SUBC says \$150-\$250/lf

SUBC says \$150-\$250/lf

assume 20' reveg. width

~1,900ft North of river, 900ft South of RR

assume 20' reveg. width

at plant, at end Phase 1

At WWTF - Sidewalk, landscape, etc.

(City to re-use exisiting 40 HP units)
contractor to demo, install, plumb and run
control conduits for I/O - City SCADA

(City does not want/use)
assume in MH

3 day/wk @ \$1,000/day
QA/QC during construction



REVENUE COMPARISONS

AS OF OCTOBER 31, 2019

COUNTYWIDE SALES TAX

CITY SALES TAX

WATER SALES

SEWER SALES

CONSTRUCTION DUMPSTERS

REFUSE COLLECTION FEES

REFUSE LANDFILL FEES

CITY OF CRAIG COUNTYWIDE SALES TAX

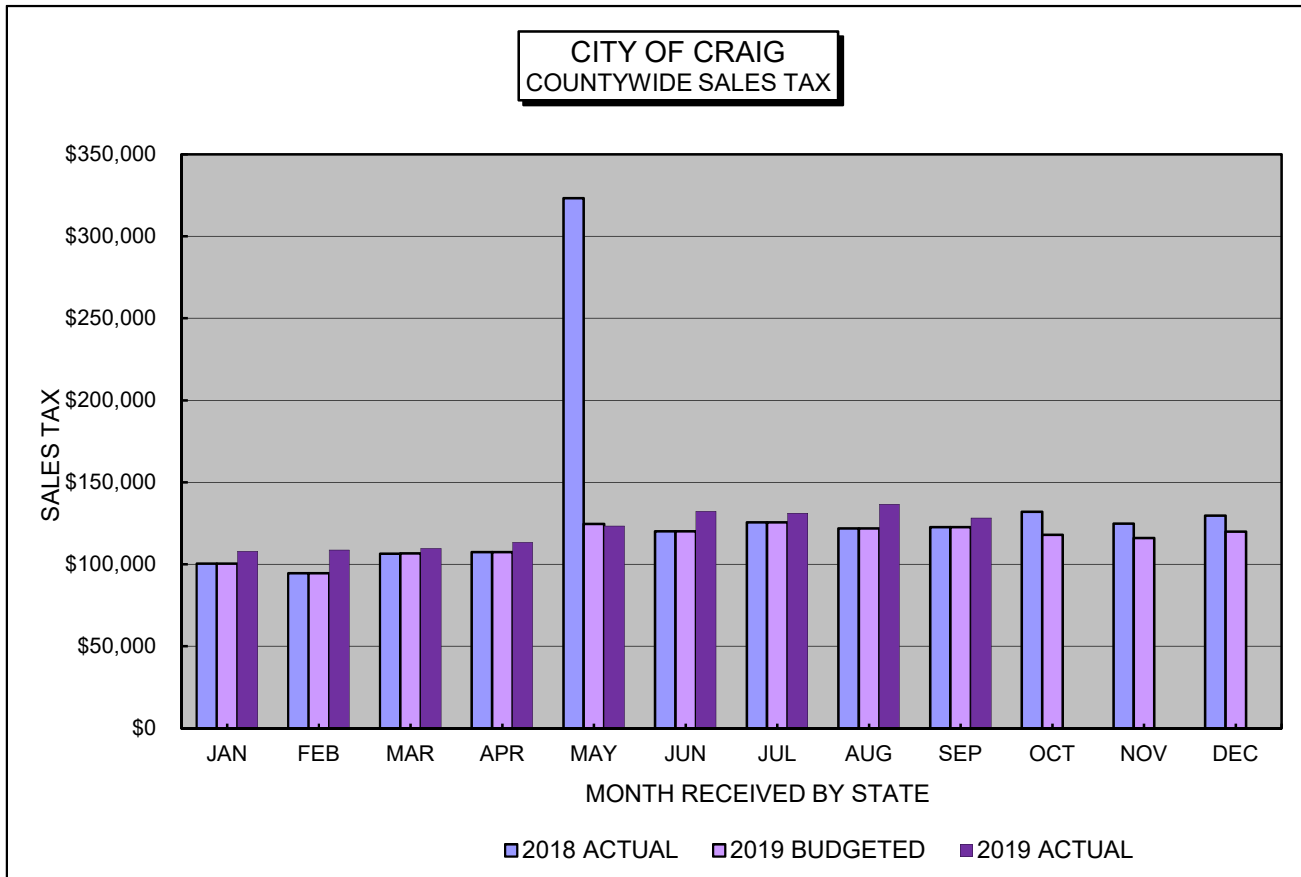
MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50% YEAR 2017 ACTUAL	37.50% YEAR 2018 ACTUAL	37.50% YEAR 2019 BUDGETED	37.50% YEAR 2019 ACTUAL	% CHANGE RECEIVED 2019/2018
JAN	FEB	MAR	\$91,220.09	\$100,423.25	\$100,450.00	\$107,952.87	7.50%
FEB	MAR	APR	\$84,759.24	\$94,676.33	\$94,600.00	\$108,802.40	14.92%
MAR	APR	MAY	\$95,391.80	\$106,581.45	\$106,600.00	\$109,858.29	3.07%
APR	MAY	JUN	\$104,935.76	\$107,382.50	\$107,400.00	\$113,479.47	5.68%
MAY	JUN	JUL	\$108,837.75	\$323,284.35	\$124,650.00	\$123,393.46	-1.40%
JUN	JUL	AUG	\$112,649.51	\$120,208.53	\$120,200.00	\$132,424.65	10.16%
JUL	AUG	SEP	\$120,798.26	\$125,596.29	\$125,600.00	\$131,190.00	4.45%
AUG	SEP	OCT	\$121,057.07	\$121,906.34	\$121,900.00	\$136,712.88	12.15%
SEP	OCT	NOV	\$107,808.75	\$122,594.10	\$122,600.00	\$128,384.60	4.72%
OCT	NOV	DEC	\$115,911.33	\$132,073.42	\$118,000.00		
NOV	DEC	JAN	\$119,866.30	\$124,842.20	\$116,000.00		
DEC	JAN	FEB	\$123,462.08	\$129,655.11	\$120,000.00		
TOTAL YEAR-TO-DATE			\$1,306,697.94	\$1,609,223.87	\$1,378,000.00	\$1,092,198.62	

Actual vs Actual

Y-T-D Percentage Change	-0.01%	21.30%	-10.67%
Y-T- D Dollar Change			(\$130,454.52)

Budget vs Actual

Y-T-D Percentage Change	6.66%
Y-T- D Dollar Change	\$68,198.62



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

CITY OF CRAIG CITY SALES TAX

MONTH OF SALES	MONTH RECEIVED BY CITY	2.25%	2.25%/4.0%	4.00%	4.00%	% CHANGE RECEIVED 2019/2018	2019 ACTUAL vs BUDGETED
		YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL		
JAN	FEB	\$254,628.92	\$263,126.31	\$467,780.11	\$441,794.56	67.90%	-5.56%
FEB	MAR	\$233,539.46	\$250,436.70	\$445,220.80	\$427,870.57	70.85%	-3.90%
MAR	APR	\$260,106.85	\$282,357.88	\$501,969.56	\$487,231.17	72.56%	-2.94%
APR	MAY	\$290,457.30	\$283,716.50	\$504,384.89	\$470,971.32	66.00%	-6.62%
MAY	JUN	\$303,867.62	\$345,760.12	\$588,880.00	\$553,613.45	60.11%	-5.99%
JUN	JUL	\$312,766.14	\$316,820.24	\$563,235.98	\$575,721.52	81.72%	2.22%
JUL	AUG	\$324,111.81	\$517,194.55	\$527,356.34	\$559,171.00	8.12%	6.03%
AUG	SEP	\$332,397.29	\$555,922.11	\$555,893.36	\$571,754.39	2.85%	2.85%
SEP	OCT	\$291,501.08	\$476,642.76	\$538,634.87	\$595,167.15	24.87%	10.50%
OCT	NOV	\$316,393.24	\$555,381.16	\$543,150.00	\$613,819.00	10.52%	13.01%
NOV	DEC	\$315,388.68	\$613,696.86	\$485,000.00			
DEC	JAN	\$323,088.80	\$633,093.27	\$517,000.00			

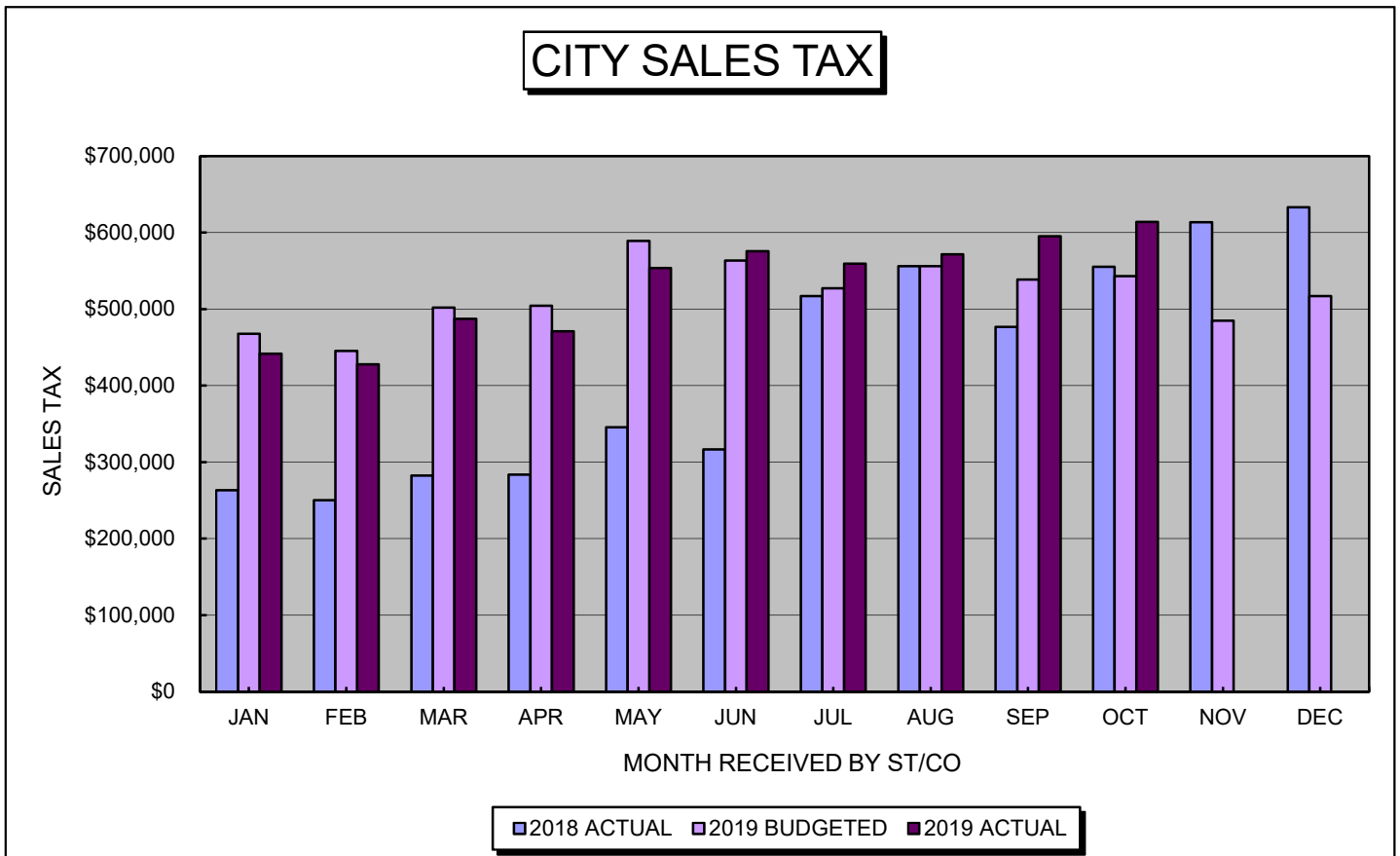
TOTAL YEAR-TO-DATE	\$3,558,247.19	\$5,094,148.46	\$6,238,505.91	\$5,297,114.13
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Actual vs Actual

Y-T-D Percentage Change	-1.51%	38.51%	37.68%
Y-T- D Dollar Change			\$1,449,755.80

Actual vs Budgeted

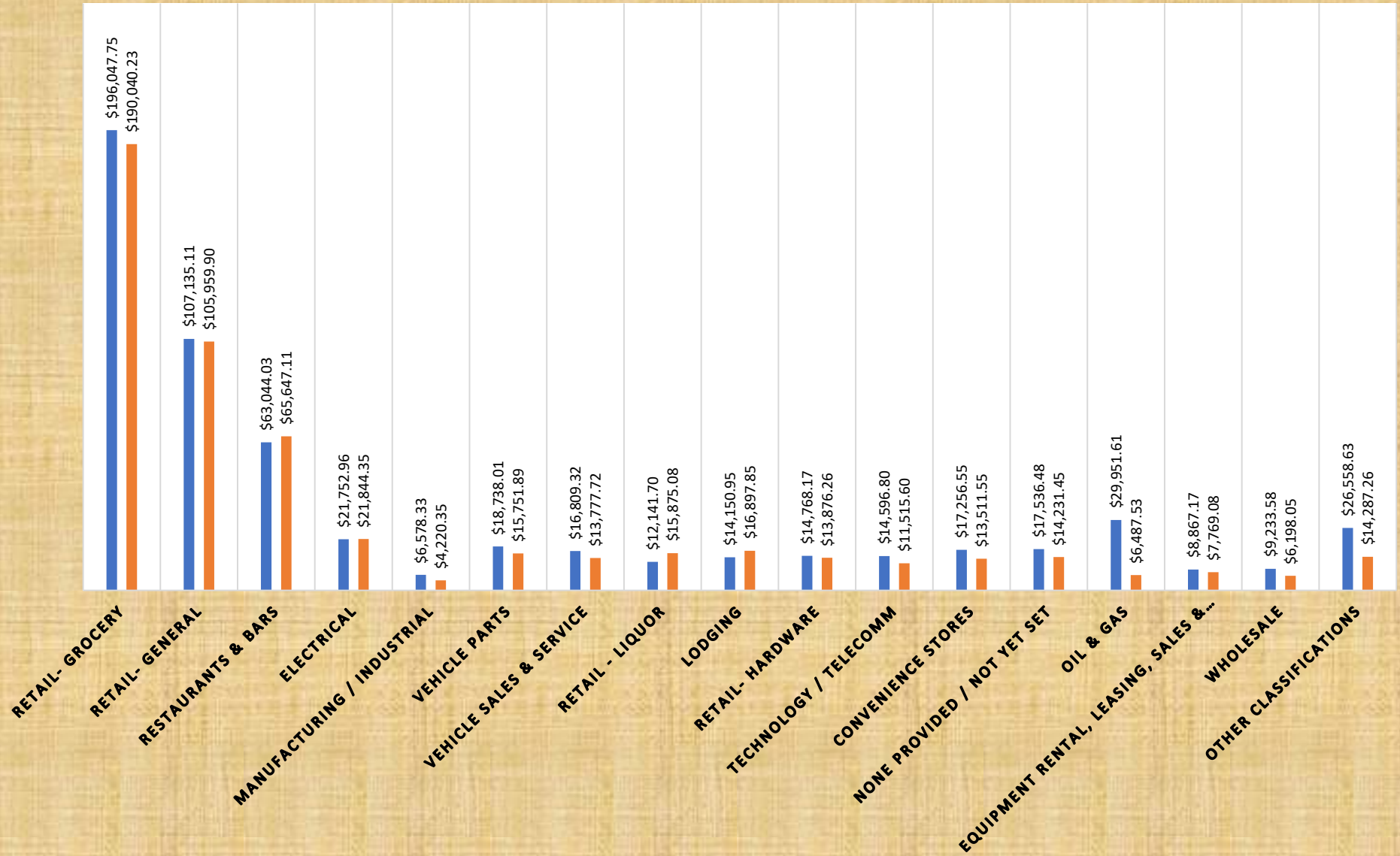
Y-T-D Percentage Change	1.16%
Y-T- D Dollar Change	\$60,608.22



2019 VS 2018 OCTOBER CITY SALES TAXES 2019

\$595,167 VS 2018 \$537,891

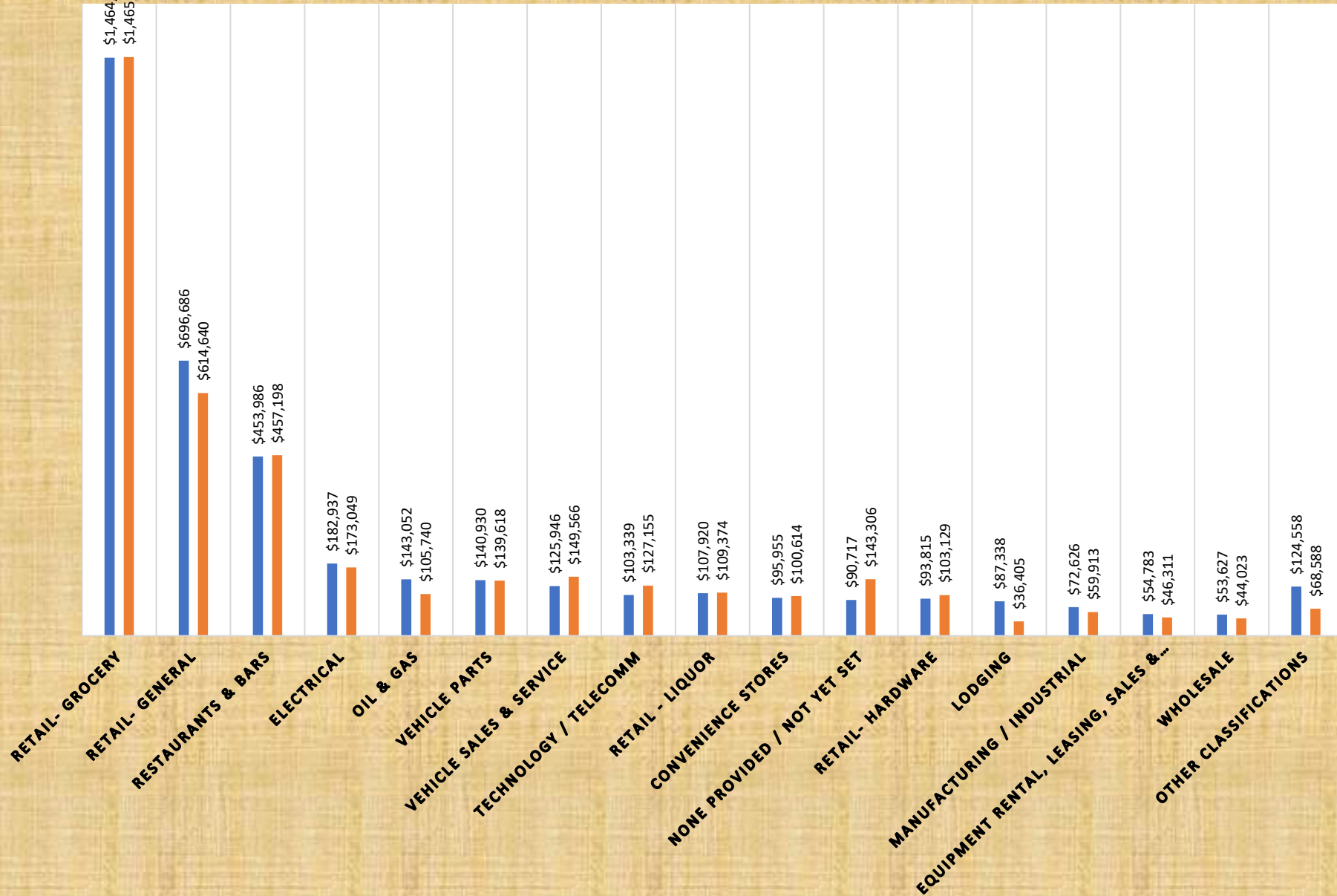
■ 2019 ■ 2018



2019 VS 2018 JANUARY - OCTOBER CITY SALES TAXES

2019 \$4,688,178 VS 2018 \$4,422,393

■ 2019 ■ 2018



CITY OF CRAIG
WATER FUND
REVENUES FROM WATER SALES

\$28.50 \$28.50 \$28.50 \$29.10
 \$2.90/1,000 gals. \$2.90/1,000 gals. \$2.90/1,000 gals. \$2.95/1,000 gals.

MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGES 2019/2018
JAN	\$191,956.84	\$196,223.26	\$200,147.73	\$204,324.89	4.13%
FEB	\$184,430.63	\$185,223.54	\$188,928.01	\$188,073.45	1.54%
MAR	\$189,845.36	\$191,826.51	\$195,663.04	\$188,604.34	-1.68%
APR	\$193,889.14	\$185,620.96	\$189,333.38	\$189,984.45	2.35%
MAY	\$213,119.26	\$260,499.20	\$265,709.18	\$222,626.57	-14.54%
JUN	\$300,492.36	\$320,545.75	\$326,956.67	\$252,308.10	-21.29%
JUL	\$405,976.37	\$387,627.05	\$395,379.59	\$300,824.92	-22.39%
AUG	\$320,745.82	\$348,605.20	\$355,577.30	\$348,377.29	-0.07%
SEP	\$323,528.37	\$315,908.57	\$306,000.00	\$363,233.39	14.98%
OCT	\$195,586.12	\$219,596.91	\$199,920.00	\$247,658.43	12.78%
NOV	\$187,366.84	\$192,075.43	\$200,940.00		
DEC	\$184,838.64	\$174,530.72	\$195,840.00		

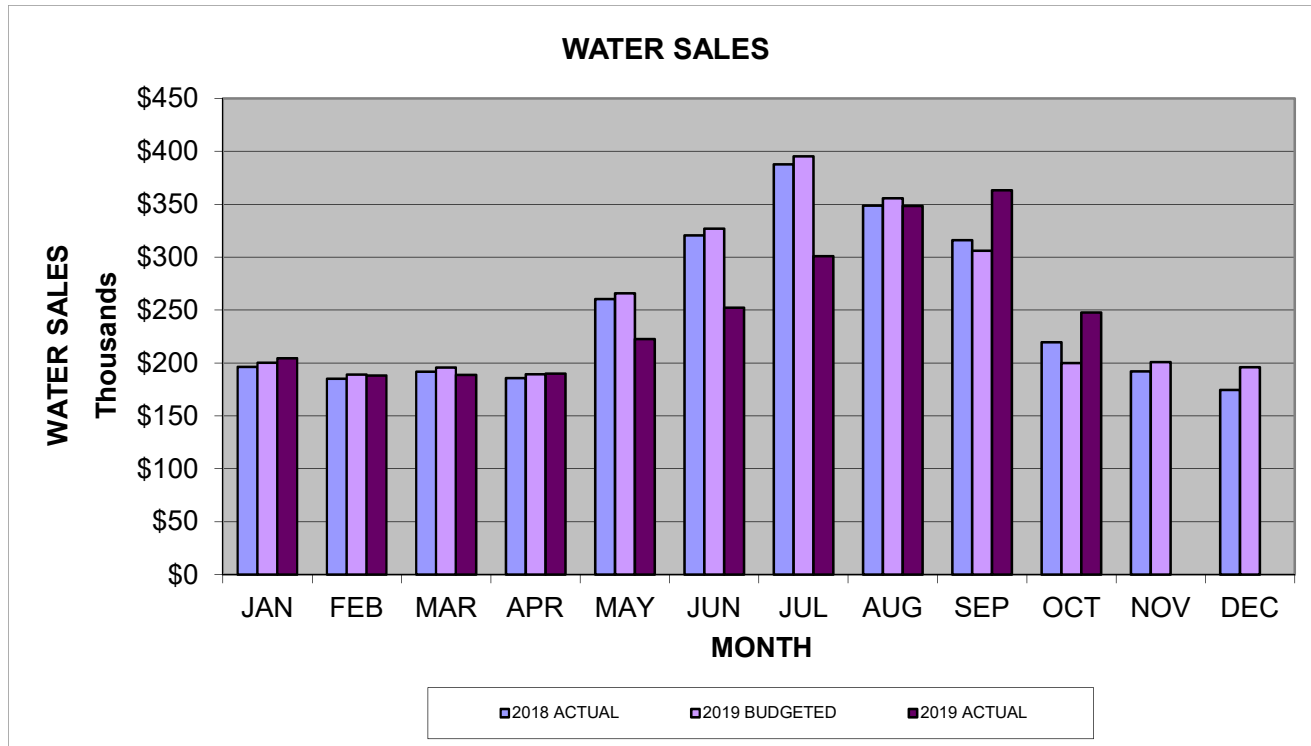
TOTAL YEAR-TO-DATE	\$2,891,775.75	\$2,978,283.10	\$3,020,394.90	\$2,506,015.83
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Actual vs Actual

Y-T-D Percentage Change	6.91%	8.65%	1.44%	-4.05%
Y-T- D Dollar Change				(\$105,661.12)

Actual vs Budgeted

Y-T-D Percentage Change	-4.48%
Y-T- D Dollar Change	(\$117,599.07)



CITY OF CRAIG
WASTEWATER FUND
REVENUES FROM SEWER FEES

MONTH OF SALES	\$28.00 \$1.40/th. gal.	\$31.00 \$1.55/th. gal.	\$31.00 \$1.55/th. gal.	\$31.95 \$1.60/th. gal.	
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$140,015.82	\$140,461.25	\$144,675.09	\$145,448.12	3.55%
FEB	\$137,505.27	\$139,744.55	\$143,936.89	\$143,988.13	3.04%
MAR	\$140,697.65	\$141,018.53	\$145,249.09	\$145,595.74	3.25%
APR	\$139,891.99	\$139,992.07	\$144,191.83	\$147,153.45	5.12%
MAY	\$143,694.11	\$148,895.27	\$153,362.13	\$150,969.20	1.39%
JUN	\$145,020.66	\$145,943.24	\$150,321.54	\$149,139.60	2.19%
JUL	\$149,040.76	\$149,570.96	\$154,058.09	\$153,021.17	2.31%
AUG	\$146,146.50	\$148,385.19	\$152,836.75	\$155,241.31	4.62%
SEP	\$156,662.36	\$155,041.01	\$154,500.00	\$168,250.19	8.52%
OCT	\$141,691.17	\$145,530.63	\$146,260.00	\$155,798.53	7.06%
NOV	\$141,017.24	\$140,722.63	\$144,200.00		
DEC	\$139,725.96	\$138,202.60	\$143,170.00		

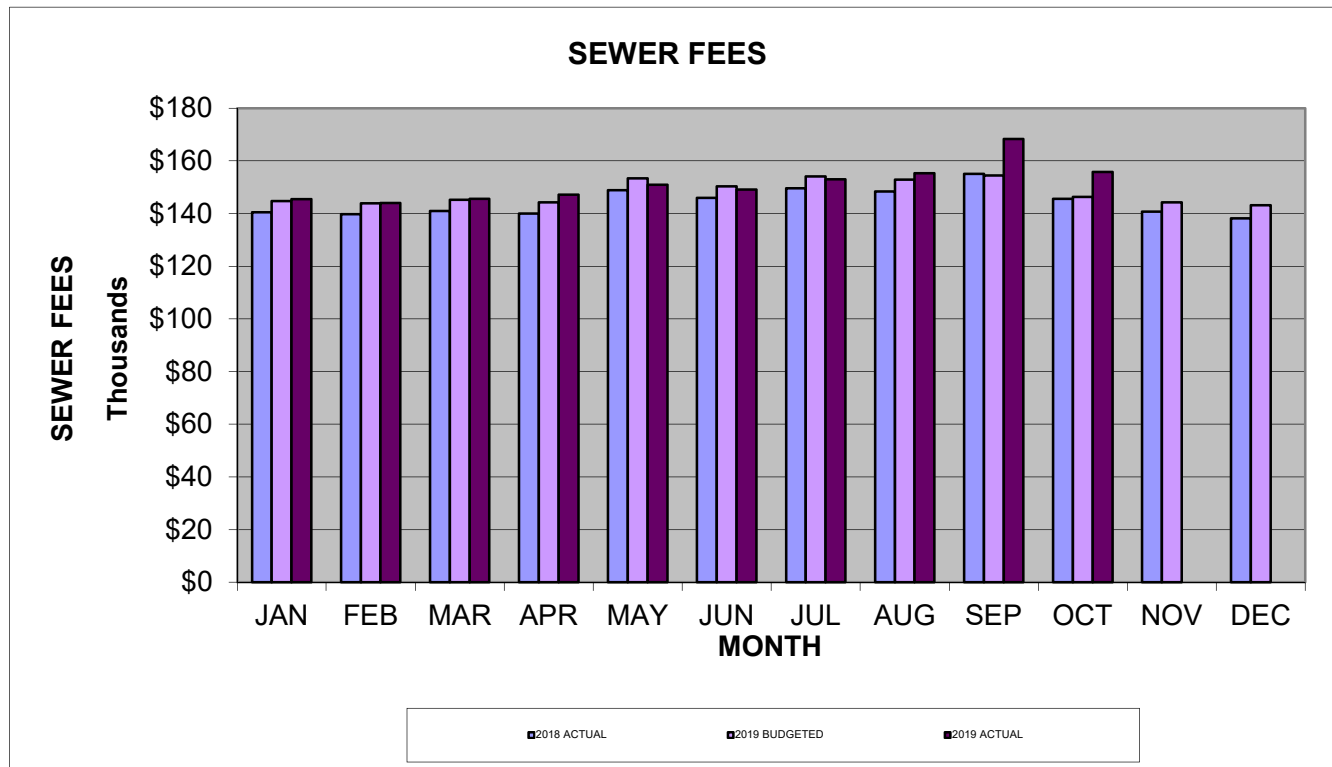
TOTAL YEAR-TO-DATE	\$1,721,109.49	\$1,733,507.93	\$1,776,761.39	\$1,514,605.44
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Actual vs Actual

Y-T-D Percentage Change	23.32%	10.84%	2.50%	4.13%
Y-T- D Dollar Change				\$60,022.74

Actual vs Budgeted

Y-T-D Percentage Change	1.69%
Y-T- D Dollar Change	\$25,214.05



CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM CONSTRUCTION DUMPSTERS

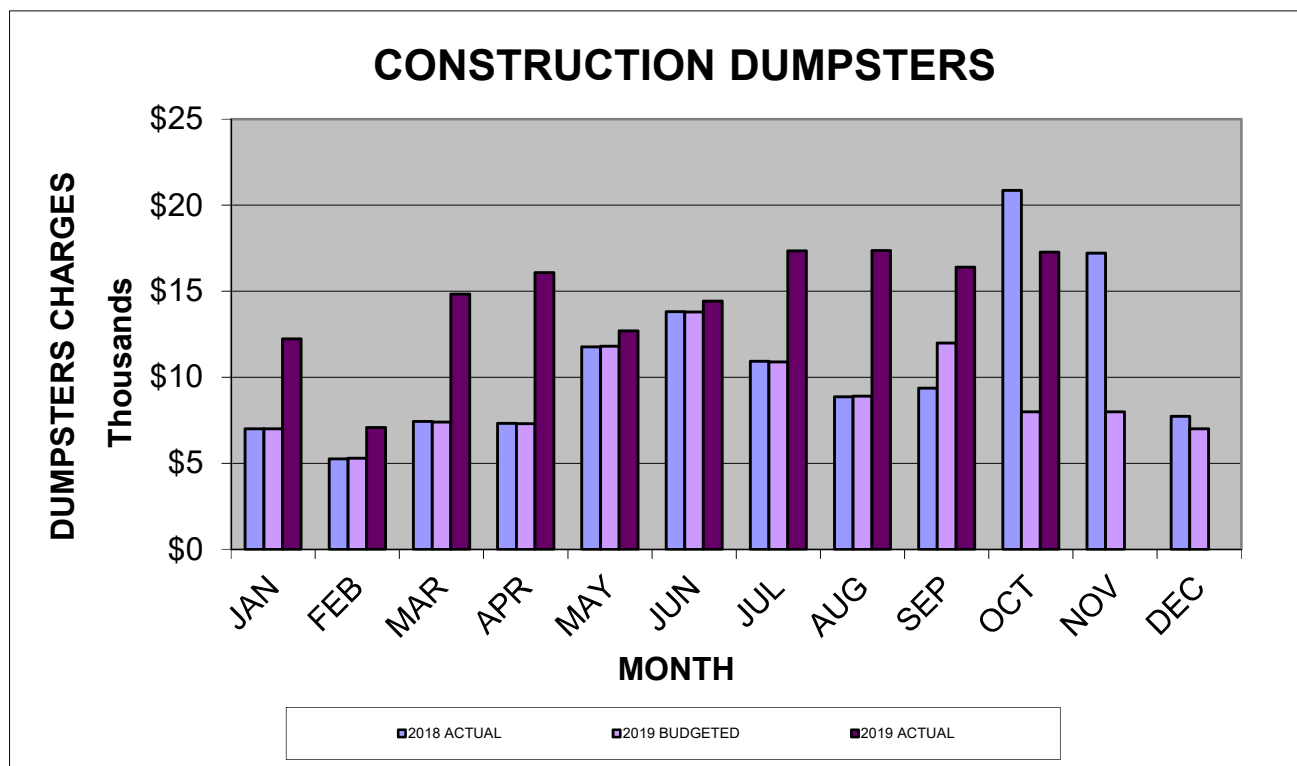
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$7,055.92	\$6,999.10	\$7,000.00	\$12,230.66	74.75%
FEB	\$5,778.25	\$5,263.20	\$5,300.00	\$7,076.51	34.45%
MAR	\$38,447.05	\$7,440.30	\$7,400.00	\$14,842.71	99.49%
APR	\$22,182.00	\$7,329.90	\$7,300.00	\$16,083.80	119.43%
MAY	\$12,127.34	\$11,773.45	\$11,800.00	\$12,704.00	7.90%
JUN	\$6,582.00	\$13,811.56	\$13,800.00	\$14,431.16	4.49%
JUL	\$15,673.77	\$10,934.48	\$10,900.00	\$17,356.91	58.74%
AUG	\$12,570.20	\$8,868.58	\$8,900.00	\$17,367.61	95.83%
SEP	\$13,267.13	\$9,363.60	\$12,000.00	\$16,391.71	75.06%
OCT	\$15,150.72	\$20,865.71	\$8,000.00	\$17,268.16	-17.24%
NOV	\$13,789.90	\$17,226.16	\$8,000.00		
DEC	\$8,152.40	\$7,733.76	\$7,000.00		
TOTAL YEAR-TO-DATE	\$170,776.68	\$127,609.80	\$107,400.00	\$145,753.23	

Actual vs Actual

Y-T-D Percentage Ch	8.89%	-6.82%	-15.84%	41.99%
Y-T- D Dollar Change				\$43,103.35

Actual vs Budgeted

Y-T-D Percentage Change	57.74%
Y-T- D Dollar Change	\$53,353.23

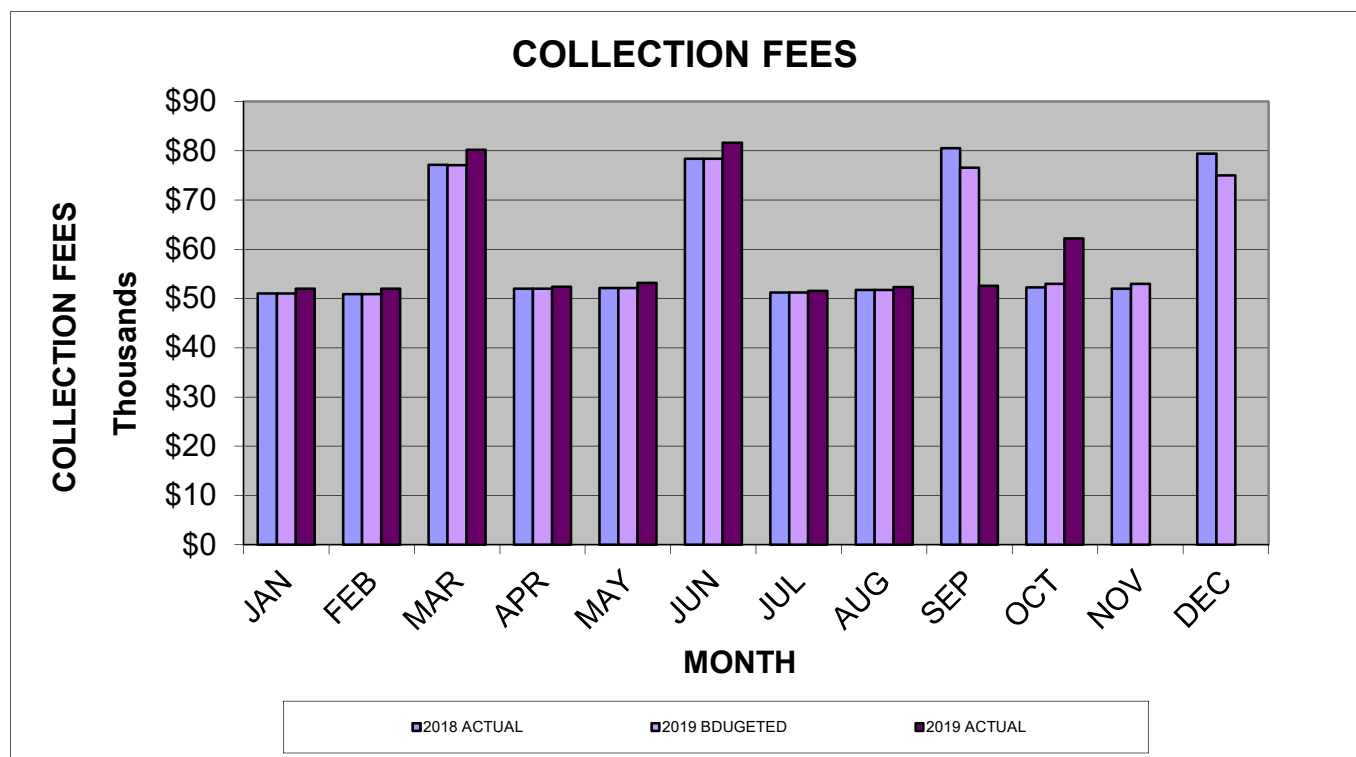


\$11.00	\$11.00	\$11.00	\$11.00
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TOTAL YEAR-TO-DATE	\$721,872.75	\$728,716.10	\$722,000.00	\$590,042.84
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Y-T-D Percentage Change	4.66%	0.57%	-0.92%	-1.21%
Y-T- D Dollar Change				(\$7,224.74)

Y-T-D Percentage Change	-0.67%
Y-T- D Dollar Change	(\$3,957.16)



**CITY OF CRAIG
SOLID WASTE FUND
REVENUES FROM LANDFILL FEES**

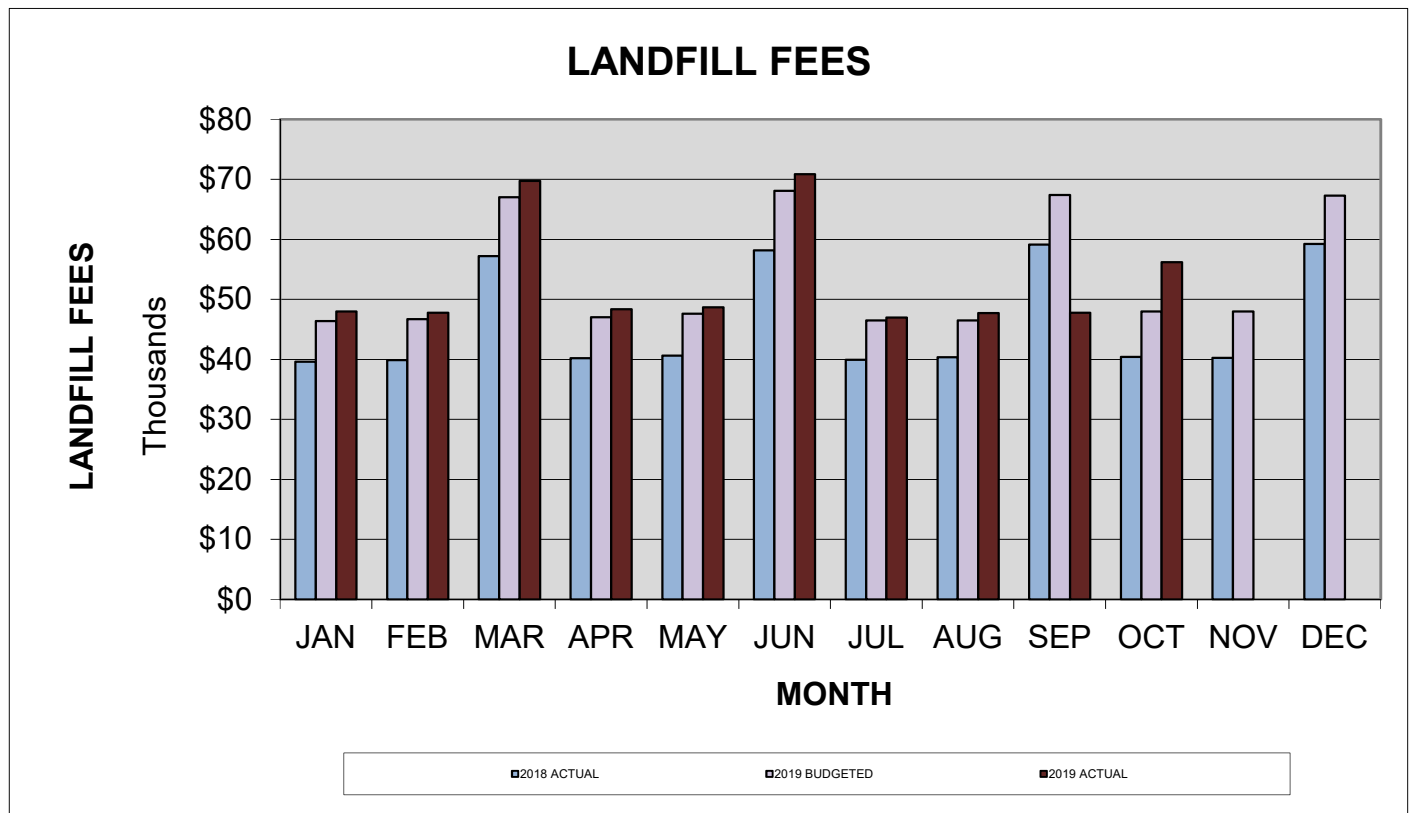
	\$9.00	\$9.00	\$9.00	\$11.00	
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	% CHANGE 2019/2018
JAN	\$40,494.93	\$39,603.59	46,400.00	\$47,995.97	21.19%
FEB	\$40,047.39	\$39,851.76	46,700.00	\$47,784.87	19.91%
MAR	\$56,392.97	\$57,213.99	67,000.00	\$69,749.01	21.91%
APR	\$40,463.87	\$40,165.15	47,000.00	\$48,334.74	20.34%
MAY	\$41,497.26	\$40,642.03	47,600.00	\$48,670.34	19.75%
JUN	\$56,838.06	\$58,155.80	68,100.00	\$70,838.66	21.81%
JUL	\$39,634.98	\$39,949.23	46,500.00	\$46,961.90	17.55%
AUG	\$40,546.19	\$40,329.09	46,500.00	\$47,695.83	18.27%
SEP	\$57,678.13	\$59,102.33	67,400.00	\$47,779.93	-19.16%
OCT	\$40,475.52	\$40,424.34	48,000.00	\$56,179.12	38.97%
NOV	\$40,640.42	\$40,265.39	48,000.00		
DEC	\$56,967.23	\$59,213.74	67,300.00		
TOTAL YEAR-TO-DATE	\$551,676.95	\$554,916.44	\$646,500.00	\$531,990.37	

Actual vs Actual

Y-T-D Percentage Change	3.46%	0.48%	16.50%	16.81%
Y-T- D Dollar Change				\$76,553.06

Actual vs Budgeted

Y-T-D Percentage Change	0.15%
Y-T- D Dollar Change	\$790.37





FINANCIAL SUMMARY

AS OF OCTOBER 31, 2019

GENERAL FUND - Summary

GENERAL FUND - Detail Revenue

CAPITAL PROJECTS FUND – Summary

ACET FUND - Summary

WATER FUND - Summary

WASTEWATER FUND - Summary

SOLOD WASTE FUND - Summary

MEDICAL BENEFITS FUND - Summary

INVESTMENTS OF CITY FUNDS

CITY OF CRAIG 2019 BUDGET GENERAL FUND BUDGET SUMMARY				
DESCRIPTION	Revised 2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved-Tabor Act	262,046		288,369	
Restricted Funds				
Zoning Lieu of Land	42,000		42,000	
County R&B	0		0	
Conservation Trust	0		0	
Unreserved-Undesignated	3,971,693		5,247,616	
TOTAL Beginning Fund Balance	4,275,739		5,577,985	
REVENUES:				
Taxes	9,225,675	662,587	7,929,960	86.0%
Licenses & Permits	100,100	13,672	107,767	107.7%
Intergovernmental	890,860	39,900	1,459,235	163.8%
Charges for Services	274,690	4,446	257,091	93.6%
Fines & Costs	60,500	4,836	37,989	62.8%
Miscellaneous	103,100	17,236	156,096	151.4%
Contributions	70,000	0	0	0.0%
Others	0	0	0	#DIV/0!
TOTAL Revenues	10,724,925	742,677	9,948,137	92.8%
EXPENDITURES:				
41 COUNCIL	228,630	16,046	175,994	77.0%
42 LEGAL	120,000	7,978	93,330	77.8%
43 JUDICIAL	113,120	9,158	92,777	82.0%
44 ADMINISTRATION	300,415	20,671	275,770	91.8%
45 CITY CLERK/PERSONNEL	224,120	14,721	183,437	81.8%
46 PUBLIC WORKS	70,615	6,023	69,613	98.6%
47 GENERAL SERVICES	66,400	0	36,629	55.2%
48 FINANCE/ACCOUNTING	417,540	25,460	274,908	65.8%
49 COMMUNITY DEVELOPMENT	171,055	15,678	138,138	80.8%
50 BUILDING MAINTENANCE	82,070	1,516	45,521	55.5%
51 POLICE	3,220,890	228,326	2,519,454	78.2%
64 ROAD & BRIDGE	2,306,770	124,913	1,841,809	79.8%
70 PARKS & RECREATION	1,627,720	81,289	1,299,267	79.8%
75 CENTER OF CRAIG	30,200	815	16,882	55.9%
90 CAPITAL OUTLAY	1,571,845	252,150	1,019,815	64.9%
80 DEBT SERVICE	0	0	0	0.0%
TRANSFERS	0	0	0	0.0%
TOTAL Expenditures	10,551,390	804,746	8,083,344	76.6%
SOURCES OF FUNDS VS EXPENDITURES	173,535		1,864,793	
ENDING FUND BALANCE:				
Restricted				
Tabor Act	269,196		242,500	
Zoning Lieu of Land	42,000		42,000	
Conservation Trust	0		0	
Unreserved-Undesignated	4,138,078		7,158,278	
TOTAL Ending Fund Balance	4,449,274		7,442,778	
Fund Bal -Unresv/Undesign (12/31/2019)			5,421,151	
Minus: RESERVE			2,244,886	25%
SURPLUS			3,176,265	35%

CITY OF CRAIG 2019 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY					
Acct No	Account Description	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
GENERAL FUND					
TAXES					
10-31-10000	PROPERTY TAXES	1,194,175	32,785	1,146,251	96.0%
10-31-11000	PROPERTY TAXES DELINQUE	0	137	70	#DIV/0!
10-31-20000	SPEC OWNERSHIP TAX	100,000	12,001	96,401	96.4%
10-31-30000	COUNTY SALES TAX	1,378,000	0	1,092,199	79.3%
10-31-40000	CIGARETTE TAX	20,000	0	10,781	53.9%
10-31-50000	CITY SALES TAX	6,238,500	613,819	5,297,114	84.9%
10-31-50001	SALES TAX - PENAL/INT	0	1,969	16,682	#DIV/0!
10-31-55000	SPEC EVENTS SALES TAX	0	273	3,289	#DIV/0!
10-31-60000	UTILITY BUSINESS TAX	295,000	0	263,230	89.2%
10-31-90000	INT & PEN ON PROPERTY T	0	1,603	3,943	#DIV/0!
	TAXES Totals:	9,225,675	662,587	7,929,960	86.0%
LICENSES & PERMITS					
10-32-12000	LICENSE/FEEs LIQUOR	6,000	913	5,265	87.8%
10-32-12100	LICENSE/FEEs BUSINESS F	100	0	15	15.0%
10-32-12200	LICENSE/FEEs PLANNING F	2,000	0	1,350	67.5%
10-32-12300	LICENSE/FEEs BLDG PERMI	50,000	4,197	56,697	113.4%
10-32-12301	LICENSES/FEEs COUNTY	40,000	6,779	33,843	84.6%
10-32-12400	LICENSE/FEEs ANIMAL	1,500	28	974	65.0%
10-32-12500	REMITTANCE FEES SALES TAX	0	101	768	#DIV/0!
10-32-12501	LICENSE/FEEs - SPEC EVNTS	0	0	240	#DIV/0!
10-32-12502	LICENSE FEES-SALES TAX	0	120	6,495	#DIV/0!
10-32-20000	OTHER PERMITS	500	1,535	2,120	424.0%
	LICENSES & PERMITS Totals:	100,100	13,672	107,767	107.7%
INTERGOVERNEMENTAL					
10-33-00000	INTERGOVERNMENTAL	0	0	0	0.0%
10-33-10000	GRANTS	7,000	0	8,500	0.0%
10-33-10800	GRANTS AGNC	0	0	0	#DIV/0!
10-33-13000	GRANTS OTHER	27,890	0	5,000	17.9%
10-33-13100	GRANTS POL UNICOP	0	0	0	0.0%
10-33-13200	GRANTS STATE	0	0	0	#DIV/0!
10-33-13300	GRANTS GOCO	150,000	0	0	0.0%
10-33-13400	GRANTS REDI	0	0	13,653	#DIV/0!
10-33-13500	GRANTS USDA SENIORS	0	0	0	#DIV/0!
10-33-13900	GRANTS JAG	0	0	0	#DIV/0!
10-33-16200	GRANTS ENERGY IMPACT	0	0	5,217	#DIV/0!
10-33-16300	GRANTS MISC COMM PROGRA	0	0	15,000	#DIV/0!
10-33-20000	MINERAL LEASE FUNDS	150,000	0	508,443	339.0%
10-33-30000	VIN INSP FEES	1,200	250	1,190	99.2%
10-33-40000	DARE PROG-RESTR	0	0	0	#DIV/0!
10-33-53600	INT GOVT HWY USERS TAX	304,770	27,944	300,196	98.5%
10-33-53700	INT GOVT CONSERVATION T	85,000	0	81,519	95.9%
10-33-53800	INT GOVT MV REGISTRATIO	45,000	11,706	44,077	97.9%
10-33-60000	SEVERANCE TAXES	120,000	0	476,440	397.0%
10-33-70000	COUNTY R&B	0	0	0	0.0%
10-33-90000	PAYMENT IN LIEU OF TAXE	0	0	0	0.0%
	INTERGOVERNMENTAL Totals:	890,860	39,900	1,459,235	163.8%
CHARGES FOR SERVICES					
10-34-40000	POOL CLEARING	0	0	90	#DIV/0!
10-34-49000	CHARGES POLICE SECURITY	0	0	0	#DIV/0!
10-34-49100	CHARGES SXO REGISTRATION	1,200	75	1,425	118.8%
10-34-49252	CODE BOOKS	0	0	0	#DIV/0!
10-34-50000	PARKS & REC	0	0	0	#DIV/0!
10-34-54000	PARKS & REC MISCELLANEO	0	0	1,132	#DIV/0!
10-34-54100	PARKS & REC TRAILBUSTER	0	0	0	#DIV/0!

CITY OF CRAIG 2019 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY					
Acct No	Account Description	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
10-34-54200	PARKS & REC AAU BASKETB	0	0	0	#DIV/0!
10-34-60000	MISC PARK FEES	3,500	500	6,889	196.8%
10-34-64366	ASPHALT PATCHING	0	561	4,428	#DIV/0!
10-34-74300	POOL ADMISSIONS	47,650	1,267	48,951	102.7%
10-34-74400	POOL PRIVATE PARTY	1,000	0	1,445	144.5%
10-34-74500	POOL SWIM LESSONS	16,750	0	19,886	118.7%
10-34-74600	POOL PASSES	13,870	0	12,595	90.8%
10-34-74700	POOL PUNCH PASSES	100	0	860	860.0%
10-34-74800	POOL FITNESS	2,000	0	1,878	93.9%
10-34-74900	POOL COMM ED	4,050	0	2,423	59.8%
10-34-75000	POOL CONCESSIONS	27,000	0	24,440	90.5%
10-34-75100	POOL LOCKER FEES	80	0	40	50.3%
10-34-75200	POOL SODA MACHINE	0	0	0	#DIV/0!
10-34-75300	POOL STAFF UNIFORMS	600	0	986	164.3%
10-34-95400	RECREATION PROGRAM FEES	3,050	0	2,077	68.1%
10-34-95450	RECREATION SENIOR PROGRA	20,000	1,660	15,664	78.3%
10-34-95500	RECREATION CONCESSIONS	0	0	0	#DIV/0!
10-34-95600	RECREATION YOUTH SPORTS	37,400	228	42,393	113.3%
10-34-95700	RECREATION ADULT SPORTS	11,440	30	8,992	78.6%
10-34-95800	RECREATION SPECIAL EVEN	81,000	0	56,372	69.6%
10-34-95900	RECREATION SPONSOR FEES	4,000	125	4,125	103.1%
	CHARGES FOR SVC Totals:	274,690	4,446	257,091	93.6%
FINES & COSTS					
10-35-00000	FINES AND COSTS	60,000	4,836	37,121	61.9%
10-35-10000	DRUG SURCHARGE	0	0	0	0.0%
10-35-51571	RESTITUTION/ANIMAL CONTRO	0	0	0	0.0%
10-35-52000	CODE ENFORCEMENT - FINES/C	500	0	868	173.5%
	FINES & COSTS Totals	60,500	4,836	37,989	62.8%
MISCELLANEOUS					
10-36-00000	MISCELLANEOUS	15,000	2,215	16,762	111.7%
10-36-16000	INTEREST CHECKING	100	1,815	13,038	13038.5%
10-36-16100	INTEREST INVESTMENTS	65,000	10,894	105,302	162.0%
10-36-20000	RENTS & ROYALTIES	23,000	2,313	20,994	91.3%
10-36-50000	CONT DOWNTOWN REDEVELOP	0	0	0	#DIV/0!
	MISCELLANEOUS Totals:	103,100	17,236	156,096	151.4%
CONTRIBUTIONS					
10-37-00000	CONTRIB FROM OTHER GOV	70,000	0	0	0.0%
10-37-10000	CONTRIB PRIVATE	0	0	0	#DIV/0!
10-37-71700	CONTRIBUTION - 911 BOARD	0	0	0	#DIV/0!
	CONTRIBUTIONS Totals:	70,000	0	0	0.0%
OTHER					
10-39-10000	SALE OF ASSETS	0	0	0	#DIV/0!
10-39-20000	BOND PROCEEDS	0	0	0	#DIV/0!
10-39-99000	REIMBURSEMENT OF EXPENSE	0	0	0	#DIV/0!
	OTHER Totals:	0	0	0	0.0%
GENERAL FUND Totals:		10,724,925	742,677	9,948,137	92.8%

CITY OF CRAIG 2019 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Unreserved-Undesignated	719,369		659,931	
TOTAL Beginning Fund Balance	719,369		659,931	
REVENUES:				
20-31-10000 Property Taxes	140,525	3,858	134,885	96.0%
20-31-11000 Property Taxes Delinquent	0	16	(731)	#DIV/0!
20-31-20000 Spec Ownship Taxes	8,000	1,412	11,344	141.8%
20-31-90000 Int & Pen on Property Taxes	40	189	464	1160.1%
20-33-10000 Grants	930,000	0	0	0.0%
20-36-00000 Miscellaneous	0	0	0	#DIV/0!
20-36-16100 Interest Investments	2,000	344	10,101	505.0%
20-36-16110 Interest on Spec Asses.	0	0	0	#DIV/0!
20-39-75000 Transfers In	0	0	0	#DIV/0!
TOTAL Revenues	1,080,565	5,819	156,063	96.0%
EXPENDITURES:				
20-81-56100 Treasurers Fees County	2,800	79	1,964	70.1%
20-81-93116 Capital Enigeering	0	0	0	
20-81-95000 Capital Construction	386,825	785	273,849	70.8%
20-81-96000 Capital Constr. - CDOT	930,000	240,116	240,291	
20-81-96000 Capital Constr. - Safe Routes	0	0	0	#DIV/0!
20-81-96100 Capital Enigeering	176,000	10,710	88,269	50.2%
TOTAL Expenditures	1,495,625	251,689	604,372	40.4%
SOURCES OF FUNDS VS EXPENDITURES	(415,060)		(448,309)	
ENDING FUND BALANCE:				
Unreserved-Undesignated	304,309		211,622	
TOTAL Ending Fund Balance	304,309		211,622	

CITY OF CRAIG 2019 BUDGET ACET FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Unreserved-Undesignated	162,667		183,292	
TOTAL Beginning Fund Balance	162,667		183,292	
REVENUES:				
21-33-13900 Grants	0	0	0	#DIV/0!
21-35-00000 Fines and Costs	500	17	695	139.0%
21-35-20000 Forfeitures	0	0	0	#DIV/0!
21-36-00000 Miscellaneous	0	0	81	#DIV/0!
21-36-16100 Interest Investments	2,500	222	2,649	106.0%
21-37-00000 Contributions Government	18,700	0	17,424	93.2%
TOTAL Revenues	21,700	240	20,849	96.1%
EXPENDITURES:				
ACET Personal Services	0	0	0	0.0%
ACET Supplies	17,000	0	895	5.3%
ACET Purchased Services	42,290	(104)	18,245	43.1%
ACET Fixed Charges	12,000	0	9,000	75.0%
ACET Other	3,000	0	3,085	102.8%
ACET Capital Outlay	0	0	3,753	#DIV/0!
TOTAL Expenditures	74,290	(104)	34,978	47.1%
SOURCES OF FUNDS VS EXPENDITURES	(52,590)		(14,129)	
ENDING FUND BALANCE:				
Restricted (State/Federal Forfeiture Funds)			39,894	
Unreserved-Undesignated	110,077		129,269	
TOTAL Ending Fund Balance	110,077		169,163	

CITY OF CRAIG 2019 BUDGET WATER FUND BUDGET SUMMARY					
DESCRIPTION	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD	
BEGINNING FUND BALANCE:					
Reserved for Debt	430,100		430,100		
Uspendable Inventory	260,313		296,912		
Unreserved-Undesignated	2,251,468		3,320,882		
TOTAL Beginning Fund Balance	2,941,881		4,047,894		
REVENUES:					
50-34-49100 CHARGES METERED WATER	3,020,400	247,658	2,506,016	83.0%	
50-34-49200 CHARGES UNMETERED WATER	75,000	8,763	77,873	103.8%	
50-34-49300 CHARGES RECONNECT	0	0	0	#DIV/0!	
50-34-49400 CHARGES TAP FEES & PERM	0	0	50,570	#DIV/0!	
50-34-49500 CHARGES SALE OF WATER M	1,000	0	540	54.0%	
50-36-00000 MISCELLANEOUS	45,000	2,398	29,427	65.4%	
50-36-16100 INTEREST INVESTMENTS	20,000	5,917	68,288	341.4%	
50-36-20000 RENTS & ROYALTIES	0	0	0	#DIV/0!	
50-36-30000 LATE PAYMENT FEE	68,000	5,293	51,491	75.7%	
50-37-00000 CONTRIB FROM OTHER GOV	0	0	0	#DIV/0!	
50-39-10000 SALE OF ASSETS	0	0	0	#DIV/0!	
50-39-20000 BOND PROCEEDS	3,200,000	0	0	0.0%	
50-39-40000 GRANT	1,000,000	82,846	453,827	45.4%	
50-39-41000 GRANTS OTHER	0	0	1,723		
TOTAL Revenues	7,429,400	352,876	3,239,754	43.6%	
EXPENDITURES:					
EXPENDITURES:					
Personal Services	1,086,320	82,582	925,957	85.2%	
Supplies	187,650	9,827	129,889	69.2%	
Purchased Services	919,500	35,669	482,318	52.5%	
Elkhead Reservoir	0	0	15,000	#DIV/0!	
Fixed Charges	64,350	15,516	64,470	100.2%	
Debt Service	391,000	0	390,990	100.0%	
Capital Outlay	6,229,000	254,036	1,259,156	20.2%	
TOTAL Expenditures	8,877,820	397,629	3,267,780	36.8%	
SOURCES OF FUNDS VS EXPENDITURES	(1,448,420)		(28,026)		
ENDING FUND BALANCE:					
Reserved for Debt	500,000		500,000		
Uspendable Inventory&CompAbsence			260,313		
Unreserved-Undesignated	993,461		3,259,555		
TOTAL Ending Fund Balance	1,493,461		4,019,868		
Fund Bal -Unresv/Undesign (12/31/2019)			1,872,462		
Minus: RESERVE			564,455	25%	
SURPLUS			1,308,007	58%	

CITY OF CRAIG 2019 BUDGET WASTEWATER FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved for Debt	0		0	
Uspendable Inventory&CompAbsence	14,468		45,152	
Unreserved-Undesignated	1,411,543		1,676,799	
TOTAL Beginning Fund Balance	1,426,011		1,721,951	
REVENUES:				
60-34-49400 CHARGES TAP FEES & PER	0	0	4,780	#DIV/0!
60-34-49600 CHARGES SEWER FEES	1,776,750	155,799	1,514,605	85.2%
60-34-49700 SEPTAGE FEES	60,000	794	9,524	15.9%
60-36-00000 MISCELLANEOUS	9,000	(23)	(62)	-0.7%
60-36-16100 INTEREST INVESTMENTS	15,000	3,004	33,190	221.3%
60-36-20000 RENTS & ROYALTIES	0	0	0	#DIV/0!
60-37-00000 CONTRIB FROM OTHER GOV	0	0	0	#DIV/0!
60-39-10000 SALE OF ASSETS	0	0	0	#DIV/0!
60-39-40000 GRANT	200,000	0	0	0.0%
TOTAL Revenues	2,060,750	159,574	1,562,038	75.8%
EXPENDITURES:				
EXPENDITURES:				
Personal Services	763,130	66,016	739,895	97.0%
Supplies	61,250	3,312	40,601	66.3%
Purchased Services	567,700	34,290	350,736	61.8%
Fixed Charges	29,025	7,037	31,503	108.5%
Debt Service	0	0	0	#DIV/0!
Other (Transfers)	0	0	0	#DIV/0!
Capital Outlay	745,400	14,725	147,340	19.8%
TOTAL Expenditures	2,166,505	125,379	1,310,074	60.5%
SOURCES OF FUNDS VS EXPENDITURES	(105,755)		251,963	
ENDING FUND BALANCE:				
Reserved for Debt Service	0		0	
Uspendable Inventory&CompAbsence	0		14,468	
Unreserved-Undesignated	1,320,256		1,959,446	
TOTAL Ending Fund Balance	1,320,256		1,973,914	
Fund Bal -Unresv/Undesign (12/31/2019)			1,571,044	
Minus: RESERVE			355,276	25%
SURPLUS			1,215,768	86%

CITY OF CRAIG 2019 BUDGET SOLID WASTE FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserved for Debt	0		0	
Unreserved-Undesignated	1,578,212		1,689,056	
TOTAL Beginning Fund Balance	1,578,212		1,689,056	
REVENUES:				
70-34-49710 CONSTRUCTION DUMPSTERS	107,400	17,268	145,753	135.7%
70-34-49800 CHARGES SOLID WASTE FE	722,000	62,200	590,043	81.7%
70-34-49900 CHARGES LANDFILL	646,500	56,179	531,990	82.3%
70-36-00000 MISCELLANEOUS	8,000	394	42,690	533.6%
70-36-10000 RECYCLABLE ELECTRONICS	2,000	201	7,037	351.8%
70-36-16100 INTEREST INVESTMENTS	0	2,804	32,325	#DIV/0!
70-36-30000 LATE PAYMENT FEE	6,000	150	5,340	89.0%
70-39-40000 GRANT	0	0	0	#DIV/0!
TOTAL Revenues	1,491,900	139,196	1,355,178	90.8%
EXPENDITURES:				
EXPENDITURES:				
Personal Services	678,100	49,412	545,406	80.4%
Supplies	110,750	18,966	72,109	65.1%
Purchased Services	515,400	6,306	397,988	77.2%
Fixed Charges	19,800	4,249	17,096	86.3%
Debt Service	0	0	0	#DIV/0!
Other (Transfers)	0	0	0	#DIV/0!
Capital Outlay	339,000	0	164,317	48.5%
TOTAL Expenditures	1,663,050	78,934	1,196,916	72.0%
SOURCES OF FUNDS VS EXPENDITURES	(171,150)		158,262	
ENDING FUND BALANCE:				
Reserved for Debt	0		0	
Unreserved-Undesignated	1,407,062		1,847,318	
TOTAL Ending Fund Balance	1,407,062		1,847,318	
Fund Bal -Unresv/Undesign (12/31/2019)			1,517,906	
Minus: RESERVE			331,013	25%
SURPLUS			1,186,894	90%

CITY OF CRAIG 2019 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY				
DESCRIPTION	2019 Budget	MONTH OF OCTOBER	2019 ACTUAL YTD	PERCENT YTD
BEGINNING FUND BALANCE:				
Reserve for Unreported/Unpaid Claims				
Unreserved-Undesignated	309,801		365,731	
TOTAL Beginning Fund Balance	309,801		365,731	
REVENUES:				
80-35-10000 Employer Contributions	2,042,420	156,048	1,596,557	78.2%
80-35-20000 Employee Contributions	227,000	13,822	149,652	65.9%
80-35-30000 Reimbursements	0	0	0	#DIV/0!
80-36-00000 Miscellaneous	0	0	0	0.0%
80-36-10000 Interest	0	9	79	#DIV/0!
80-36-16100 Interest Investments	0	0	0	0.0%
80-39-70000 Transfer In	0	0	0	0.0%
TOTAL Revenues	2,269,420	169,878	1,746,288	76.9%
EXPENDITURES:				
80-90-85100 Expense Insurance Premiums	2,180,750	167,651	1,685,843	77.3%
80-90-85200 Expense Administration	7,000	118	1,150	16.4%
80-90-85800 Expense Claims Paid	63,000	3,299	32,068	50.9%
80-90-85900 Expense Other	0	0	0	0.0%
80-90-86000 Expense Deductible/Buyout	19,000	500	4,250	100.0%
TOTAL Expenditures	2,269,750	171,568	1,723,310	75.9%
SOURCES OF FUNDS VS EXPENDITURES	(330)		22,978	
ENDING FUND BALANCE:				
Reserve for Unreported/Unpaid Claims	0		0	
Unreserved-Undesignated	309,471		388,709	
TOTAL Ending Fund Balance	309,471		388,709	



Summary Statement

October 2019

City of Craig

300 West 4th Street
Craig, CO 81625-2713

COLOTRUST PLUS+

Average Monthly Yield:

2.07%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0573-7004 General - 7004	12,901,225.94	138,224.05	0.00	22,848.11	248,349.04	13,020,465.23	13,062,298.10
Total	12,901,225.94	138,224.05	0.00	22,848.11	248,349.04	13,020,465.23	13,062,298.10



Statement Period: 10/01/2019 To 10/31/2019
Account Number: CORE XX-XXXXX47-02

1675 Broadway, Suite 500
Denver, CO 80202

(303) 296-6340
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FAX: (303) 658-3136
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CRAIG, CITY OF - CORE
BRUCE NELSON
300 WEST 4TH STREET
CRAIG, CO 81625
U.S.A.

Statement Summary

Beginning Balance	\$187,021.12		
Purchases	\$0.00	7 Day Average	2.08 %
Shares Purchased		Monthly Average	2.12 %
Redemptions	\$0.00	YTD Interest	\$2,763.44
Shares Redeemed			
Interest Distributed	\$337.74		
Month End Balance	\$187,358.86		
Month End Shares Owned	93,679.43		

Transaction Summary

Date	Type	Amount	Shares	Market Value
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Net Transactions: \$0.00