



**AMENDED AGENDA
CITY COUNCIL MEETING
NOVEMBER 12, 2019**

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

- 1. Call to Order**
- 2. Approval of minutes from October 22, 2019 meeting**
- 3. Approval of October 2019 bills in the amount of \$1,194,816.65**
- 4. Approval of agenda**
- 5. Public Comment**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only take action on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. . In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; lwhite@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.*

6. Presentations

A. Craig Middle School students will present to council their solutions to the plastics problem and a Lego Robotics project involving the lack of entertainment for the kids in our town.

7. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be handled separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of a Special Events Permit for Boys & Girls Club of Northwest Colorado for an event to take place December 7, 2019 from 3:00 p.m. to midnight at the Boys & Girls Club of Northwest Colorado, 1324 East Highway 40, Craig.

B. Approval of a renewal for a Hotel & Restaurant Liquor License for Ocean Pearl Craig, LLC. dba Ocean Pearl Craig located at 441 West Victory Way, Craig. No cause shown for denial.

C. Approval of a renewal for a Hotel & Restaurant Liquor License for Fiesta Jalisco Numero Catorce LLC dba Fiesta Jalisco located at 410 Ranney Street, Craig. No cause shown for denial.

8. Public Hearing

A. Ordinance No. 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020.

9. Other Business

A. **(FIRST READING)** Ordinance No. 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020.

B. **(INTRODUCTION)** Ordinance No. 1103 (2019) ~ an ordinance of the city of Craig, Colorado enacting the city’s retail marijuana

establishment ordinance by adopting Chapter 5.70 entitled “Marijuana, Operation of Retail Marijuana Establishments” and repealing Chapter 5.60 entitled “Marijuana, Operation of Commercial Marijuana Establishments Prohibited” of the Craig Municipal Code.

C. Resolution No. 19 (2019) ~ a resolution approving the Moffat County Local Marketing District (“MCLMD”) Operating Plan for the year 2020.

D. (INTRODUCTION) Ordinance No. 1104 (2019) ~ an ordinance for the city of Craig, Colorado amending a portion of Chapter 3.16 of the Craig Municipal Code to exclude collection of sales tax for leased vehicles, motor vehicles and off highway vehicles.

E. (INTRODUCTION) Ordinance No. 1105 ~ an ordinance amending Sections 13.16.010 of the Craig Municipal Code to increase the Water and Wastewater rates to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds.

F. Approval to reappoint Randy Looper as city representative to the Local Marketing District for a three year term.

G. Discuss and possible approval for vacant city representative seat for the Local Marketing District.

H. Discussion regarding candidates for the vacant city council seat.

10. Staff Reports

A. October 2019 monthly Police report

11. City Manager/City Attorney Reports

12. Council Reports

13. Executive Session pursuant to C.R.S. § 24-6-402 (4) (f) to discuss personnel matters (City Manager/City Attorney).

14. Adjourn

**CITY COUNCIL MEETING
OCTOBER 22, 2019
MINUTES**

Mayor Jarrod Ogden brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of October 2019. In addition to Mayor Ogden those present were Councilmembers Chris Nichols, Andrea Camp, Tony Bohrer, Paul James and Steven Mazzuca. Staff present were City Manager Peter Brixius, Finance Director Bruce Nelson, City Attorney Sherman Romney, Chief of Police Jerry Delong, Public Works Director Randy Call, Parks and Recreation Director Dave Pike, Water/Wastewater Director Mark Sollenberger, Building Official Marlin Eckhoff and City Clerk Liz White.

All participated in the Pledge of Allegiance.

Councilwoman Camp moved with a second by Councilman Mazzuca to approve the minutes from the October 8, 2019 meeting. Ayes: 6. Nays: 0. Motion carried.

Councilman Bohrer moved with a second by Councilman James to approve the agenda as presented. Ayes: 6. Nays: 0. Motion carried.

Public Comment was given from residents: Jayne Morley, Brent Hunstad, Ken Wergin and Cindy Looper.

Shaun Hadley, owner of Craig Apothecary spoke to council for consideration that his business have a first preference for a retail marijuana license should it pass on November 5, 2019.

Mark Lehman, Senior Park Ranger and Jacob Dewhirst, Park Manager for both Elkhead and Yampa River State Parks presented to council a proposed archery range facility for Elkhead State Park at no cost to the city. Colorado Parks and Wildlife is looking for support from the city for the archery range facility. Council will look at the lease for Elkhead State Park and do a resolution for support at a future council meeting. City Manager Brixius or City Attorney Romney will let Mark Lehman know when this will be up for consideration.

There were no Consent Agenda items at this time.

Mayor Ogden opened the Public Hearing regarding the application for a Medical Marijuana Dispensary for Tumbleweed Craig LLC. Sherri Marzario is the applicant. The proposed location for the dispensary is 316 West Victory Way, Craig. There was no cause shown for denial from the Building or Police department. All paperwork was in order. Public comments were heard from: Mark Smith, Sherri Marzario, Tammie Thompson Booker and Marc Leier who spoke in favor of the application for a medical marijuana dispensary.

Being no further public comment, the Public Hearing was closed.

Mayor Ogden presented to council for approval a Medical Marijuana Dispensary Application from Tumbleweed Dispensary dba Tumbleweed Craig LLC located at 316 West Victory Way, Craig. After further discussion, Councilman Mazzuca moved with a second by Councilwoman Camp to approve the Medical Marijuana Dispensary Application from Tumbleweed Dispensary dba

Tumbleweed Craig LLC located at 316 West Victory Way, Craig. Ayes: 4. Nays: 1. Motion carried. Councilman James abstained from the vote.

Finance Director Nelson presented Resolution No. 18 (2019) ~ a resolution amending special events sales tax licensing fees and procedures within the City of Craig, Colorado. After further discussion, Councilman Nichols moved with a second by Councilman James to approve Resolution No. 18 (2019) ~ a resolution amending special events sales tax licensing fees and procedures within the City of Craig, Colorado with the following amendment: change the refundable deposit from \$500.00 to \$250.00. Ayes: 6. Nays: 0. Motion carried.

Finance Director Nelson presented for introduction Ordinance No. 1102 (2019) ~ an ordinance adopting the 2020 Budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies for the city of Craig, Colorado for and during the period beginning the first day of January 2020 and ending the thirty-first day of December 2020 and set a hearing date of November 12, 2019. Since this was an introduction only, no motions were presented or made.

City Manager Brixius presented for discussion and possible appointment of a new board member to serve on the Local Marketing District to replace Luke Tucker who resigned from his position as city liaison to the Local Marketing District. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to table the discussion and post the vacancy and accept letters of interest from residents and set up interviews for the position. Ayes: 6. Nays: 0. Motion carried.

City Attorney Romney discussed with council the procedure for filling the vacant council seat. After further discussion, Councilman Bohrer moved with a second by Councilman Nichols to post the vacancy, accept letters of interest, set up interviews and hopefully fill the vacant seat by November 26, 2019. Ayes: 6. Nays: 0. Motion carried.

Councilman Nichols moved with a second by Councilman James to table the discussion for filling the board appointments due to a vacated council seat until the November 26, 2019 council meeting. Ayes: 6. Nays: 0. Motion carried.

Water/Wastewater Director Sollenberger gave his monthly Water/Wastewater report for the month of September 2019.

Finance Director Nelson gave his month-end financial report for September 2019.

City Manager Brixius offered various comments on meetings he attended or will be attending.

City Attorney Romney offered no comments at this time.

City Council discussed various meetings and events in which they participated in or that will take place soon.

Being no further business, Councilman Bohrer moved with a second by Councilman Mazzuca to adjourn the meeting. Ayes: 6. Nays: 0. Motion carried.

CITY OF CRAIG
COUNCIL REPORTS

November 12, 2019

Attached is the Scheduled Payment Report for Month and
Year to date totals ending:

October 31, 2019

| | |
|----------------------|---------------------------|
| Paid bills amount to | \$ 984,008.41 |
| Payables | 210,808.24 |
| TOTAL | <u>\$1,194,816.65</u> |

Detail of the Monthly Expenditures is contained in the
attached pages.

Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|------------------|--------------|--------------------|-------------|------------|-------------|
| 100 | | | | | | | |
| 3B ENTERPRISES | 17956 | ROAD BASE | 10/02/2019 | 567.81 | .00 | | 50-65-36600 |
| 3B ENTERPRISES | 17957 | ROAD BASE | 10/02/2019 | 469.55 | .00 | | 50-65-36600 |
| 3B ENTERPRISES | 17958 | ROAD BASE | 10/02/2019 | 615.75 | .00 | | 50-65-36600 |
| 3B ENTERPRISES | 17959 | ROAD BASE | 10/02/2019 | 328.55 | .00 | | 50-65-36600 |
| 3B ENTERPRISES | 18040 | ROAD BASE | 10/16/2019 | 88.41 | .00 | | 10-64-36600 |
| 3B ENTERPRISES | 18041 | ROAD BASE | 10/16/2019 | 348.60 | .00 | | 50-65-36600 |
| Total 100: | | | | 2,418.67 | .00 | | |
| 715198 | | | | | | | |
| A & E TIRE INC | 606656-00 | RETORQUE WHEELS | 10/03/2019 | 45.83 | .00 | | 50-65-23900 |
| A & E TIRE INC | 614534-00 | TIRE | 10/31/2019 | 591.55 | .00 | | 60-66-23900 |
| Total 715198: | | | | 637.38 | .00 | | |
| 704209 | | | | | | | |
| ABILENE AWARDS & LOG | 1135 | PLAQUES | 10/12/2019 | 144.15 | .00 | | 10-73-22406 |
| Total 704209: | | | | 144.15 | .00 | | |
| 718057 | | | | | | | |
| ACTIVE NETWORK LLC | 1014131 | SERVICE COSTS | 09/30/2019 | 7,500.00 | 7,500.00 | 10/18/2019 | 10-73-94400 |
| Total 718057: | | | | 7,500.00 | 7,500.00 | | |
| 235 | | | | | | | |
| ACZ LABORATORIES INC | 54745 | LAB ANALYSIS | 10/02/2019 | 313.60 | .00 | | 60-66-35300 |
| ACZ LABORATORIES INC | 54769 | LAB ANALYSIS | 10/03/2019 | 204.00 | .00 | | 60-66-35300 |
| ACZ LABORATORIES INC | 55003 | LAB ANALYSIS | 10/15/2019 | 204.00 | .00 | | 60-66-35300 |
| ACZ LABORATORIES INC | 55102 | LAB ANALYSIS | 10/18/2019 | 313.60 | .00 | | 60-66-35300 |
| Total 235: | | | | 1,035.20 | .00 | | |
| 718053 | | | | | | | |
| ADAMS, ANNA | 10142019 | PROGRAM REFUND | 10/14/2019 | 20.00 | 20.00 | 10/18/2019 | 10-34-95450 |
| Total 718053: | | | | 20.00 | 20.00 | | |
| 716354 | | | | | | | |
| ADVANCED COPIER SOL | 4593 | MONTHLY BILLING | 10/01/2019 | 88.72 | .00 | | 10-48-39700 |
| Total 716354: | | | | 88.72 | .00 | | |
| 714939 | | | | | | | |
| ADVANCED INFOSYS | 14917 | UTILITY BILLING | 10/03/2019 | 758.86 | .00 | | 50-65-32100 |
| Total 714939: | | | | 758.86 | .00 | | |
| 718055 | | | | | | | |
| AGER ENTERPRISES | 1287 | EQUIPMENT RENTAL | 10/17/2019 | .00 | .00 | | 10-71-93400 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|---------------------|--------------|--------------------|-------------|------------|-------------|
| Total 718055: | | | | .00 | .00 | | |
| 380 | | | | | | | |
| AIRGAS USA LLC | 9093482641 | GLOVES | 09/27/2019 | 28.60 | 28.60 | 10/11/2019 | 50-65-22900 |
| AIRGAS USA LLC | 9094147477 | GLOVES | 10/15/2019 | 236.40 | .00 | | 60-66-22900 |
| AIRGAS USA LLC | 9094644989 | GLOVES | 10/30/2019 | 25.80 | .00 | | 50-65-36223 |
| AIRGAS USA LLC | 9965372391 | CYLINDER RENTAL | 09/30/2019 | 58.48 | 58.48 | 10/11/2019 | 50-65-39600 |
| Total 380: | | | | 349.28 | 87.08 | | |
| 717929 | | | | | | | |
| ALL NATURAL OF YAMPA | 272547 | CLEANING | 10/31/2019 | 1,612.50 | .00 | | 10-50-35800 |
| Total 717929: | | | | 1,612.50 | .00 | | |
| 718056 | | | | | | | |
| ALLEN, ELI | 10142019 | REMIBURSE DUPLICATE | 10/14/2019 | 119.00 | 119.00 | 10/18/2019 | 10-32-12301 |
| Total 718056: | | | | 119.00 | 119.00 | | |
| 717070 | | | | | | | |
| ALTERNATIVE SALES AS | 10212019-DGS | PROTECTOR | 10/21/2019 | 1,872.00 | 1,872.00 | 11/01/2019 | 60-66-36200 |
| Total 717070: | | | | 1,872.00 | 1,872.00 | | |
| 718005 | | | | | | | |
| AMAZON CAPITAL SERVI | 13RW-NX1C-GJMP | OFFICE SUPPLIES | 10/08/2019 | 139.67 | .00 | | 10-48-21200 |
| AMAZON CAPITAL SERVI | 14CL-HNDF-NXPX | CHEMICALS | 10/11/2019 | 60.75 | .00 | | 50-65-22100 |
| AMAZON CAPITAL SERVI | 14P1-V3C9-D369 | INK | 10/30/2019 | 419.95 | .00 | | 10-45-22900 |
| AMAZON CAPITAL SERVI | 1C9M-KDCV-YWK9 | ANTENNA MOUNT | 10/23/2019 | 37.98 | .00 | | 60-66-36425 |
| AMAZON CAPITAL SERVI | 1DV3-4V3K-F7C3 | SPACE HEATER | 10/14/2019 | 59.99 | .00 | | 10-44-21200 |
| AMAZON CAPITAL SERVI | 1FY4-C7L6-3KJ9 | SEALANT | 10/24/2019 | 1,259.70 | .00 | | 10-71-93400 |
| AMAZON CAPITAL SERVI | 1M4Q-99W1-KCKT | ENVELOPES | 10/23/2019 | 73.29 | .00 | | 10-44-21400 |
| AMAZON CAPITAL SERVI | 1MVD-6N1F-6PKC | OFFICE SUPPLIES | 10/31/2019 | 19.98 | .00 | | 10-72-21400 |
| AMAZON CAPITAL SERVI | 1N6D-1W3G-W9XN | SPACE HEATER | 10/28/2019 | 91.97 | .00 | | 10-48-21200 |
| AMAZON CAPITAL SERVI | 1P9Q-TNWR-YNF7 | FOLDERS | 10/08/2019 | 56.90 | .00 | | 10-41-21200 |
| AMAZON CAPITAL SERVI | 1PGQ-LMGQ-4H4Y | INK | 08/28/2019 | 176.49 | 176.49 | 10/11/2019 | 10-45-21400 |
| AMAZON CAPITAL SERVI | 1PP1-K4XG-64CR | OFFICE SUPPLIES | 10/18/2019 | 59.98 | .00 | | 10-71-22900 |
| AMAZON CAPITAL SERVI | 1QWP-K7H4-FCV4 | OFFICE SUPPLIES | 08/28/2019 | 39.90 | 39.90 | 10/11/2019 | 10-41-21400 |
| AMAZON CAPITAL SERVI | 1RQX-R1R1-KYMM | OFFICE SUPPLIES | 10/29/2019 | 52.99 | .00 | | 50-65-21400 |
| AMAZON CAPITAL SERVI | 1X3K-19LX-3L3L | OFFICE SUPPLIES | 10/31/2019 | 15.99 | .00 | | 10-48-21400 |
| Total 718005: | | | | 2,565.53 | 216.39 | | |
| 1200 | | | | | | | |
| AMERICAN LINEN | LGRA2286543 | SHIRT SERVICE | 10/07/2019 | 85.95 | .00 | | 60-66-22500 |
| AMERICAN LINEN | LGRA2286561 | SHIRT SERVICE | 10/07/2019 | 29.47 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2286562 | SHIRT SERVICE | 10/07/2019 | 208.86 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2286563 | SHIRT SERVICE | 10/07/2019 | 61.14 | .00 | | 70-67-22500 |
| AMERICAN LINEN | LGRA2289284 | SHIRT SERVICE | 10/14/2019 | 85.95 | .00 | | 60-66-22500 |
| AMERICAN LINEN | LGRA2289291 | FLOOR MATS | 10/14/2019 | 99.21 | .00 | | 10-50-35800 |
| AMERICAN LINEN | LGRA2289306 | SHIRT SERVICE | 10/14/2019 | 29.47 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2289307 | SHIRT SERVICE | 10/14/2019 | 195.90 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2289308 | SHIRT SERVICE | 10/14/2019 | 61.14 | .00 | | 70-67-22500 |
| AMERICAN LINEN | LGRA2291935 | SHIRT SERVICE | 10/21/2019 | 85.95 | .00 | | 60-66-22500 |
| AMERICAN LINEN | LGRA2291953 | SHIRT SERVICE | 10/21/2019 | 29.47 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2291954 | SHIRT SERVICE | 10/21/2019 | 204.29 | .00 | | 10-64-22500 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-----------------------|----------------|-------------------|--------------|--------------------|-------------|------------|-------------|
| AMERICAN LINEN | LGRA2291955 | SHIRT SERVICE | 10/21/2019 | 61.14 | .00 | | 70-67-22500 |
| AMERICAN LINEN | LGRA2294590 | SHIRT SERVICE | 10/28/2019 | 81.55 | .00 | | 60-66-22500 |
| AMERICAN LINEN | LGRA2294597 | FLOOR MATS | 10/28/2019 | 99.21 | .00 | | 10-50-35800 |
| AMERICAN LINEN | LGRA2294611 | SHIRT SERVICE | 10/28/2019 | 29.47 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2294612 | SHIRT SERVICE | 10/28/2019 | 195.90 | .00 | | 10-64-22500 |
| AMERICAN LINEN | LGRA2294613 | SHIRT SERVICE | 10/28/2019 | 61.14 | .00 | | 70-67-22500 |
| Total 1200: | | | | 1,705.21 | .00 | | |
| 1270 | | | | | | | |
| APPLIED INDUSTRIAL TE | 7017363645 | PARTS | 10/08/2019 | 19.20 | .00 | | 50-65-36221 |
| APPLIED INDUSTRIAL TE | 7017468490 | PARTS | 10/22/2019 | 27.54 | .00 | | 70-67-23400 |
| APPLIED INDUSTRIAL TE | 7017468831 | GATES | 10/22/2019 | 11.87 | .00 | | 10-64-36100 |
| APPLIED INDUSTRIAL TE | 7017491327 | HOSE ASSEMBLY | 10/24/2019 | 23.70 | .00 | | 10-64-36100 |
| APPLIED INDUSTRIAL TE | 7017513163 | HOSE ASSEMBLY | 10/28/2019 | 118.31 | .00 | | 10-64-36100 |
| APPLIED INDUSTRIAL TE | 7017513337 | HOSE ASSEMBLY | 10/28/2019 | 61.92 | .00 | | 50-65-36221 |
| Total 1270: | | | | 262.54 | .00 | | |
| 1920 | | | | | | | |
| ATMOS ENERGY | 0129830SEP19 | MONTHLY SVC | 10/16/2019 | 534.24 | 534.24 | 10/25/2019 | 50-65-34500 |
| ATMOS ENERGY | 04E089815SEP19 | MONTHLY SVC | 10/18/2019 | 164.22 | 164.22 | 10/25/2019 | 50-65-34500 |
| ATMOS ENERGY | 10M785834SEP19 | MONTHLY SVC | 10/16/2019 | 30.07 | 30.07 | 10/25/2019 | 60-66-34500 |
| ATMOS ENERGY | 1123787SEP19 | MONTHLY SVC | 10/09/2019 | 28.02 | 28.02 | 10/18/2019 | 10-72-34500 |
| ATMOS ENERGY | 12T959710SEP19 | MONTHLY SVC | 10/08/2019 | 188.81 | 188.81 | 10/18/2019 | 10-75-34500 |
| ATMOS ENERGY | 12T959717SEP19 | MONTHLY SVC | 10/16/2019 | 52.24 | 52.24 | 10/25/2019 | 60-66-34500 |
| ATMOS ENERGY | 13W936387SEP19 | MONTHLY SVC | 10/03/2019 | 28.02 | 28.02 | 10/18/2019 | 10-64-34500 |
| ATMOS ENERGY | 14Y791190SEP19 | MONTHLY SVC | 10/03/2019 | 30.89 | 30.89 | 10/18/2019 | 70-67-34500 |
| ATMOS ENERGY | 14Y815036SEP19 | MONTHLY SVC | 10/03/2019 | 29.26 | 29.26 | 10/18/2019 | 10-71-34500 |
| ATMOS ENERGY | 15D067978SEP19 | MONTHLY SVC | 10/04/2019 | 38.78 | 38.78 | 10/18/2019 | 10-71-34500 |
| ATMOS ENERGY | 6590990SEP19 | MONTHLY SVC | 10/03/2019 | 33.76 | 33.76 | 10/18/2019 | 10-64-34500 |
| ATMOS ENERGY | 9732464SEP19 | MONTHLY SVC | 10/16/2019 | 76.85 | 76.85 | 10/25/2019 | 50-65-34500 |
| ATMOS ENERGY | G0017922SEP19 | MONTHLY SVC | 10/09/2019 | 63.29 | 63.29 | 10/18/2019 | 10-72-34500 |
| ATMOS ENERGY | R084516SEP19 | MONTHLY SVC | 10/03/2019 | 60.42 | 60.42 | 10/18/2019 | 10-50-34500 |
| ATMOS ENERGY | T671245SEP19 | MONTHLY SVC | 10/04/2019 | 83.81 | 83.81 | 10/18/2019 | 50-65-34500 |
| ATMOS ENERGY | W816385SEP19 | MONTHLY SVC | 10/03/2019 | 28.86 | 28.86 | 10/18/2019 | 10-64-34500 |
| Total 1920: | | | | 1,471.54 | 1,471.54 | | |
| 2300 | | | | | | | |
| AXIS STEEL INC | 61322 | HR ROUND | 10/11/2019 | 4.00 | .00 | | 50-65-36400 |
| AXIS STEEL INC | 61436 | CAMERA SYSTEM WTP | 10/22/2019 | 165.00 | .00 | | 50-65-93500 |
| Total 2300: | | | | 169.00 | .00 | | |
| 705089 | | | | | | | |
| AXON ENTERPRISE, INC. | SI-1620012 | CARTRIDGES | 10/30/2019 | 1,800.00 | .00 | | 10-51-22600 |
| Total 705089: | | | | 1,800.00 | .00 | | |
| 714989 | | | | | | | |
| BAKER, ALICIA | 10302019 | PER DIEM | 10/30/2019 | 26.00 | 26.00 | 11/01/2019 | 10-73-22409 |
| Total 714989: | | | | 26.00 | 26.00 | | |
| 3643 | | | | | | | |
| BEAR CREEK ANIMAL HO | 100602 | BOARD/DISPOSAL | 10/02/2019 | 2,940.00 | .00 | | 10-51-57100 |
| BEAR CREEK ANIMAL HO | 101290 | BOARD/DISPOSAL | 10/30/2019 | 2,940.00 | .00 | | 10-51-57100 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| BEAR CREEK ANIMAL HO | 10182019 | M BOGGS AN-2018-0038 | 10/18/2019 | 15.00 | 15.00 | 10/25/2019 | 10-35-00000 |
| BEAR CREEK ANIMAL HO | 91819 | BOARD/DISPOSAL | 10/08/2019 | 2,940.00 | .00 | | 10-51-57100 |
| Total 3643: | | | | 8,835.00 | 15.00 | | |
| 718051 | | | | | | | |
| BEAR RIVER PAINT AND | 01119 | PAINTING | 10/03/2019 | 23,775.00 | 23,775.00 | 10/11/2019 | 60-66-36400 |
| Total 718051: | | | | 23,775.00 | 23,775.00 | | |
| 701840 | | | | | | | |
| BEARS EARS SPORTSM | 10222019 | ANNUAL FEES | 10/22/2019 | 150.00 | 150.00 | 10/25/2019 | 10-51-33300 |
| Total 701840: | | | | 150.00 | 150.00 | | |
| 706216 | | | | | | | |
| BECK, DIXIE | 10112019 | TRAVEL REIMURSEMENT | 10/11/2019 | 418.56 | 418.56 | 10/11/2019 | 10-51-38100 |
| Total 706216: | | | | 418.56 | 418.56 | | |
| 717788 | | | | | | | |
| BLIZZARD BROADCASTI | 19100345 | ADVERTISING | 10/31/2019 | 132.00 | .00 | | 10-41-96000 |
| Total 717788: | | | | 132.00 | .00 | | |
| 718048 | | | | | | | |
| BOOKER, WILLIAM | 10032019 | TRAVEL REIMBURSEME | 10/03/2019 | 31.00 | 31.00 | 10/04/2019 | 10-71-23100 |
| Total 718048: | | | | 31.00 | 31.00 | | |
| 718063 | | | | | | | |
| BOXWOOD TECHNOLOG | 3478010 | ADVERTISING | 10/29/2019 | 224.00 | .00 | | 10-72-33700 |
| Total 718063: | | | | 224.00 | .00 | | |
| 4040 | | | | | | | |
| BOYKO SUPPLY | 160215 | CLEANING SUPPLIES | 08/12/2019 | 209.74 | 209.74 | 10/18/2019 | 10-75-22900 |
| BOYKO SUPPLY | 162500 | JANITORIAL SUPPLIES | 10/08/2019 | 177.81 | .00 | | 10-50-22300 |
| BOYKO SUPPLY | 162553 | TRASH BAGS | 10/09/2019 | 79.80 | .00 | | 10-64-22300 |
| BOYKO SUPPLY | 162938 | SUPPLIES | 10/21/2019 | 157.52 | .00 | | 10-41-37900 |
| BOYKO SUPPLY | 163006 | SUPPLIES | 10/23/2019 | 14.64 | .00 | | 10-45-22900 |
| BOYKO SUPPLY | 163125 | ICE MELT | 10/28/2019 | 32.50 | .00 | | 50-65-36300 |
| Total 4040: | | | | 672.01 | 209.74 | | |
| 717954 | | | | | | | |
| BULLDOG TOWING & RE | 2131 | TOWING | 10/31/2019 | 125.00 | .00 | | 10-51-31700 |
| Total 717954: | | | | 125.00 | .00 | | |
| 715791 | | | | | | | |
| CALGON CARBON CORP | 90090142 | UV SENSOR | 10/28/2019 | 4,152.70 | .00 | | 50-65-36220 |
| Total 715791: | | | | 4,152.70 | .00 | | |
| 5200 | | | | | | | |
| CASELLE INC | 97906 | SUPPORT | 10/01/2019 | 1,880.00 | 1,880.00 | 10/11/2019 | 10-48-39700 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|---------------------|----------------|-----------------------|--------------|--------------------|-------------|------------|-------------|
| Total 5200: | | | | 1,880.00 | 1,880.00 | | |
| 704745 | | | | | | | |
| CDPHE/WATER QUALITY | 10012019 | ACCOUNT 03-14 ISDS CF | 10/01/2019 | 100.00 | 100.00 | 10/25/2019 | 10-32-12301 |
| Total 704745: | | | | 100.00 | 100.00 | | |
| 5280 | | | | | | | |
| CDW GOVERNMENT, INC | VGM4837 | PROFESSIONAL SERVIC | 10/07/2019 | 1,130.42 | .00 | | 50-65-35800 |
| CDW GOVERNMENT, INC | VGP5817 | SERIAL CARD | 10/08/2019 | 75.40 | .00 | | 50-65-36220 |
| CDW GOVERNMENT, INC | VGX5585 | CAT5 CABLE | 10/08/2019 | 613.62 | .00 | | 50-65-93500 |
| CDW GOVERNMENT, INC | VGX5540 | PROFESSIONAL SERVIC | 10/09/2019 | 212.79 | .00 | | 50-65-35800 |
| CDW GOVERNMENT, INC | VHQ0432 | VIDEO SURVEILLANCE | 10/10/2019 | 11,109.00 | .00 | | 60-66-93500 |
| CDW GOVERNMENT, INC | VHZ5643 | VIDEO SURVEILLANCE | 10/11/2019 | 7,232.00 | .00 | | 50-65-93500 |
| CDW GOVERNMENT, INC | VJD7307 | SPEAKER SYSTEM | 10/14/2019 | 42.78 | .00 | | 50-65-21400 |
| CDW GOVERNMENT, INC | VJF9697 | VIDEO SURVEILLANCE | 10/14/2019 | 26,666.75 | .00 | | 50-65-93500 |
| CDW GOVERNMENT, INC | VKW1554 | CAT5 CABLE | 10/21/2019 | 409.08 | .00 | | 50-65-93500 |
| CDW GOVERNMENT, INC | VLH1093 | SYMANTEC RENEWAL | 10/22/2019 | 324.90 | .00 | | 60-66-35800 |
| Total 5280: | | | | 47,816.74 | .00 | | |
| 5565 | | | | | | | |
| CENTURYLINK | 1479212942 | MONTHLY SERVICE | 10/23/2019 | 23.94 | 23.94 | 11/01/2019 | 60-66-34700 |
| CENTURYLINK | 1744OCT19 | MONTHLY SERVICE | 10/13/2019 | 42.61 | 42.61 | 10/25/2019 | 10-50-34700 |
| CENTURYLINK | 2964OCT19 | MONTHLY SERVICE | 10/13/2019 | 78.76 | 78.76 | 10/25/2019 | 50-65-34700 |
| CENTURYLINK | 4463OCT19 | MONTHLY SERVICE | 10/13/2019 | 211.28 | 211.28 | 10/25/2019 | 10-64-34700 |
| CENTURYLINK | 5111OCT19 | MONTHLY SERVICE | 10/13/2019 | 180.14 | 180.14 | 10/25/2019 | 60-66-34700 |
| CENTURYLINK | 6026OCT19 | MONTHLY SERVICE | 10/13/2019 | 141.54 | 141.54 | 10/25/2019 | 10-75-34700 |
| CENTURYLINK | 6340OCT19 | MONTHLY SERVICE | 10/13/2019 | 259.37 | 259.37 | 10/25/2019 | 50-65-34700 |
| Total 5565: | | | | 937.64 | 937.64 | | |
| 5750 | | | | | | | |
| CHAMBER OF COMMERC | 10312019 | USDA/REDI CONFERENC | 10/31/2019 | 127.71 | 127.71 | 11/01/2019 | 10-44-77000 |
| CHAMBER OF COMMERC | 909 | SPREE BUCKS | 10/08/2019 | 400.00 | .00 | | 10-45-35900 |
| Total 5750: | | | | 527.71 | 127.71 | | |
| 5770 | | | | | | | |
| CHAOS INK | 12382 | SHIRTS | 10/08/2019 | 180.40 | 180.40 | 10/18/2019 | 10-73-22406 |
| Total 5770: | | | | 180.40 | 180.40 | | |
| 716920 | | | | | | | |
| CHARTER COMMUNICATI | 99225092619 | MONTHLY SERVICE | 09/26/2019 | 169.79 | 169.79 | 10/11/2019 | 21-87-34700 |
| CHARTER COMMUNICATI | 99225102619 | MONTHLY SERVICE | 10/26/2019 | 169.79 | 169.79 | 11/08/2019 | 21-87-34700 |
| Total 716920: | | | | 339.58 | 339.58 | | |
| 6012 | | | | | | | |
| CIRSA | 191567 | LIABILITY | 09/23/2019 | 2,500.00 | 2,500.00 | 11/08/2019 | 10-47-81400 |
| CIRSA | 191670 | RUPTURES/BACKUPS | 10/01/2019 | 49,343.33 | 49,343.33 | 10/04/2019 | 60-66-51300 |
| CIRSA | 191906 | VEHICLE LIABILITY | 10/23/2019 | 516.98 | 516.98 | 10/25/2019 | 10-47-81400 |
| Total 6012: | | | | 52,360.31 | 52,360.31 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|-----------------|---------------------|--------------|--------------------|-------------|------------|-------------|
| 6013 | | | | | | | |
| CIRSA WC | W19608 | 4TH QUARTER WORK CO | 10/01/2019 | 44,561.75 | 44,561.75 | 10/04/2019 | 10-47-81400 |
| CIRSA WC | W19689 | WC CLAIMS | 10/16/2019 | 1,072.36 | 1,072.36 | 10/25/2019 | 10-47-81400 |
| Total 6013: | | | | 45,634.11 | 45,634.11 | | |
| 6023 | | | | | | | |
| CITY OF CRAIG | 10182019 | OCTOBER EXPENSE REI | 10/18/2019 | 6,763.17 | 6,763.17 | 10/18/2019 | 10-73-35800 |
| CITY OF CRAIG | 10312019 | OCTOBER EXPENSE REI | 10/31/2019 | 5,872.93 | 5,872.93 | 11/08/2019 | 10-73-22409 |
| Total 6023: | | | | 12,636.10 | 12,636.10 | | |
| 717932 | | | | | | | |
| COLORADO CERTIFIED I | 254 | PROFESSIONAL SERVIC | 07/22/2019 | 2,303.00 | 2,303.00 | 10/25/2019 | 10-49-71400 |
| Total 717932: | | | | 2,303.00 | 2,303.00 | | |
| 62420 | | | | | | | |
| COLORADO MOUNTAIN | 367138-10022019 | RETAIL | 10/10/2019 | 894.00 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 367269-09012019 | INTERNET | 10/03/2019 | 195.00 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 367269-10012019 | INTERNET | 10/31/2019 | 195.00 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 415623-10022019 | RETAIL | 10/10/2019 | 238.34 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 483217-09132019 | INTERNET | 10/03/2019 | 630.00 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 489342-09272019 | CLASSIFIED LEGAL | 10/10/2019 | 30.12 | .00 | | 10-45-33100 |
| COLORADO MOUNTAIN | 492334-10252019 | RETAIL | 10/31/2019 | 770.00 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 492861-10042019 | CLASSIFIED LEGAL | 10/10/2019 | 25.65 | .00 | | 10-64-33100 |
| COLORADO MOUNTAIN | 493756-10072019 | INTERNET | 10/31/2019 | 630.00 | .00 | | 10-44-33700 |
| COLORADO MOUNTAIN | 498247-10162019 | CLASSIFIED LEGAL | 10/24/2019 | 42.02 | .00 | | 10-45-33100 |
| Total 62420: | | | | 3,650.13 | .00 | | |
| 6650 | | | | | | | |
| CONSOLIDATED ELECTR | 1534-537749 | POWER CORD | 10/02/2019 | 10.66 | .00 | | 10-72-36300 |
| CONSOLIDATED ELECTR | 1534-537854 | PARTS | 10/07/2019 | 23.55 | .00 | | 50-65-36223 |
| CONSOLIDATED ELECTR | 1534-537899 | SUPPLIES | 10/09/2019 | 13.07 | .00 | | 70-67-36400 |
| CONSOLIDATED ELECTR | 1534-538107 | LAMP | 10/15/2019 | 89.70 | .00 | | 10-50-36400 |
| CONSOLIDATED ELECTR | 1534-538129 | LAMP | 10/16/2019 | 39.96 | .00 | | 70-67-36400 |
| Total 6650: | | | | 176.94 | .00 | | |
| 6659 | | | | | | | |
| COOK FORD INC | 108662 | BRAKE PADS | 10/01/2019 | 250.32 | .00 | | 10-64-36100 |
| COOK FORD INC | 108668 | CREDIT | 10/01/2019 | 10.16- | .00 | | 10-64-36100 |
| COOK FORD INC | 108694 | LUMBAR | 10/08/2019 | 38.00 | .00 | | 10-64-36100 |
| COOK FORD INC | 108753 | WIPER BLADES | 10/16/2019 | 109.10 | .00 | | 10-64-36100 |
| COOK FORD INC | 108827 | PARTS | 10/30/2019 | 501.28 | .00 | | 10-64-36100 |
| Total 6659: | | | | 888.54 | .00 | | |
| 6670 | | | | | | | |
| COPY SHOP COMPUTER | 1939 | METER USAGE | 10/24/2019 | 482.65 | 482.65 | 11/08/2019 | 10-73-32100 |
| Total 6670: | | | | 482.65 | 482.65 | | |
| 701519 | | | | | | | |
| CRUM ELECTRIC SUPPL | 2112528-00 | EQUIPMENT | 10/28/2019 | 670.53 | .00 | | 60-66-36200 |
| CRUM ELECTRIC SUPPL | 2126951-00 | TOOLS | 10/17/2019 | 46.62 | .00 | | 50-65-23400 |
| CRUM ELECTRIC SUPPL | 2127730-00 | WARRANTY REPLACEME | 10/30/2019 | 31.73 | .00 | | 60-66-36425 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-----------------------|----------------|--------------------|--------------|--------------------|-------------|------------|-------------|
| CRUM ELECTRIC SUPPL | 2127734-00 | WARRANTY REPLACEME | 10/30/2019 | 14.80 | .00 | | 60-66-36425 |
| Total 701519: | | | | 763.68 | .00 | | |
| 6954 | | | | | | | |
| CUMMINS ROCKY MOUN | 48-11880 | MAINTENANCE AGREEM | 10/29/2019 | 801.00 | .00 | | 50-65-36200 |
| CUMMINS ROCKY MOUN | 48-11966 | MAINTENANCE AGREEM | 10/31/2019 | 918.00 | .00 | | 60-66-36200 |
| CUMMINS ROCKY MOUN | 48-11967 | MAINTENANCE AGREEM | 10/31/2019 | 734.00 | .00 | | 50-65-36440 |
| Total 6954: | | | | 2,453.00 | .00 | | |
| 717609 | | | | | | | |
| CUTTING EDGE TREE SE | 10202019 | TREE REMOVAL | 10/20/2019 | 1,100.00 | 1,100.00 | 10/25/2019 | 10-71-36304 |
| Total 717609: | | | | 1,100.00 | 1,100.00 | | |
| 26410 | | | | | | | |
| DANA KEPNER COMPAN | 1505745-00 | METER PARTS | 09/30/2019 | 14,219.36 | 14,219.36 | 10/11/2019 | 50-65-36223 |
| Total 26410: | | | | 14,219.36 | 14,219.36 | | |
| 717538 | | | | | | | |
| DE NORA WATER TECHN | 1133825-2 | FREIGHT ONLY | 05/10/2019 | 16.55 | 16.55 | 10/18/2019 | 50-65-36220 |
| Total 717538: | | | | 16.55 | 16.55 | | |
| 7805 | | | | | | | |
| DELTA RIGGING & TOOLS | 66221 | CROSS CHAIN | 10/28/2019 | 993.00 | .00 | | 10-64-36200 |
| Total 7805: | | | | 993.00 | .00 | | |
| 705383 | | | | | | | |
| DEX MEDIA EAST | 120356004OCT19 | ADVERTISING | 10/03/2019 | 197.30 | 197.30 | 10/25/2019 | 70-67-33700 |
| Total 705383: | | | | 197.30 | 197.30 | | |
| 718060 | | | | | | | |
| DILLDINE, KANDEE | 10242019 | PROGRAM REFUND | 10/24/2019 | 30.00 | 30.00 | 10/25/2019 | 10-34-95700 |
| Total 718060: | | | | 30.00 | 30.00 | | |
| 8660 | | | | | | | |
| DISPLAY SALES | 021103 | DECORATIONS | 10/28/2019 | 4,535.00 | .00 | | 10-71-36332 |
| Total 8660: | | | | 4,535.00 | .00 | | |
| 717829 | | | | | | | |
| DNT ELECTRIC INC | 3731 | ELECTRICAL WORK | 10/09/2019 | 1,061.91 | 1,061.91 | 10/18/2019 | 10-71-36300 |
| Total 717829: | | | | 1,061.91 | 1,061.91 | | |
| 716274 | | | | | | | |
| EITEL, CAROL | 10142019 | PROGRAM REFUND | 10/14/2019 | 69.00 | 69.00 | 10/18/2019 | 10-34-95450 |
| Total 716274: | | | | 69.00 | 69.00 | | |
| 11505 | | | | | | | |
| ELAM CONSTRUCTION, I | 671702 | ASPHALT MIX | 10/01/2019 | 1,078.21 | .00 | | 10-64-36600 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-----------------------|----------------|-----------------------|--------------|--------------------|-------------|------------|-------------|
| ELAM CONSTRUCTION, I | 671721 | ASPHALT MIX | 10/02/2019 | 1,091.35 | .00 | | 10-64-36600 |
| ELAM CONSTRUCTION, I | 672988 | ASPHALT MIX | 10/03/2019 | 1,086.97 | .00 | | 10-64-36600 |
| ELAM CONSTRUCTION, I | PAY APP2 | 2019 OVERLAYS | 10/04/2019 | 33,885.01 | 33,885.01 | 11/08/2019 | 10-64-93117 |
| Total 11505: | | | | 37,141.54 | 33,885.01 | | |
| 717151 | | | | | | | |
| ELEVATED TECHNOLOGI | 19100304 | 4TH QTR CONTRACT | 10/14/2019 | 250.00 | 250.00 | 10/18/2019 | 10-50-35800 |
| Total 717151: | | | | 250.00 | 250.00 | | |
| 717289 | | | | | | | |
| ELLIOTT EQUIPMENT CO | 152142 | 95 GALLON CAN | 07/31/2019 | 6,936.00 | 6,936.00 | 11/08/2019 | 70-67-94700 |
| Total 717289: | | | | 6,936.00 | 6,936.00 | | |
| 12330 | | | | | | | |
| EVIDENT CRIME SCENE | 150213A | TEST KITS | 10/08/2019 | 156.95 | .00 | | 10-51-22900 |
| EVIDENT CRIME SCENE | 150213B | TEST KITS | 10/15/2019 | 184.95 | .00 | | 10-51-22900 |
| Total 12330: | | | | 341.90 | .00 | | |
| 716566 | | | | | | | |
| EXTINGUISHER SOLUTIO | 4205 | 6 YR REFILL & RECHARG | 10/08/2019 | 57.35 | .00 | | 50-65-36440 |
| EXTINGUISHER SOLUTIO | 4209 | 6 YR REFILL & RECHARG | 10/14/2019 | 74.58 | .00 | | 10-51-22900 |
| EXTINGUISHER SOLUTIO | 4221 | FIRE EXTINGUISHER | 10/30/2019 | 56.20 | .00 | | 10-64-36400 |
| Total 716566: | | | | 188.13 | .00 | | |
| 13020 | | | | | | | |
| FARIS MACHINERY COM | G29416 | AIR CYLINDER | 10/17/2019 | 120.70 | .00 | | 10-64-36100 |
| FARIS MACHINERY COM | U01840 | ELGIN PELICAN SWEEPE | 10/02/2019 | 237,684.00 | 237,684.00 | 10/11/2019 | 10-64-94200 |
| Total 13020: | | | | 237,804.70 | 237,684.00 | | |
| 13050 | | | | | | | |
| FASTENAL COMPANY | COSTE50403 | PARTS | 09/24/2019 | 8.09 | 8.09 | 10/11/2019 | 60-66-36200 |
| FASTENAL COMPANY | COSTE50456 | SPRAY PAINT | 09/30/2019 | 25.95 | 25.95 | 10/11/2019 | 50-65-36221 |
| FASTENAL COMPANY | COSTE50477 | FIRST AID | 09/30/2019 | 27.23 | 27.23 | 10/11/2019 | 50-65-36433 |
| FASTENAL COMPANY | COSTE50527 | PARTS | 10/08/2019 | 83.30 | .00 | | 10-64-36100 |
| FASTENAL COMPANY | COSTE50539 | PARTS | 10/11/2019 | 21.44 | .00 | | 50-65-36221 |
| FASTENAL COMPANY | COSTE50555 | PARTS | 10/14/2019 | 121.27 | .00 | | 50-65-93500 |
| FASTENAL COMPANY | COSTE50569 | GLOVES | 10/16/2019 | 119.28 | .00 | | 10-64-22500 |
| Total 13050: | | | | 406.56 | 61.27 | | |
| 13900 | | | | | | | |
| FISHER SCIENTIFIC COM | 0115228 | CREDIT | 10/14/2019 | 200.06 | .00 | | 50-65-22119 |
| FISHER SCIENTIFIC COM | 1956216 | DIGITAL THERMOMETER | 10/28/2019 | 292.13 | .00 | | 50-65-22119 |
| FISHER SCIENTIFIC COM | 8247853 | CHEMICALS | 10/04/2019 | 31.44 | .00 | | 50-65-22119 |
| Total 13900: | | | | 123.51 | .00 | | |
| 718049 | | | | | | | |
| FREDRICKSON, DENNIS | 10072019 | OVERPAYMENT ON ACC | 10/07/2019 | 76.74 | 76.74 | 10/11/2019 | 01-1075 |
| Total 718049: | | | | 76.74 | 76.74 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|---------------------|----------------|-----------------------|--------------|--------------------|-------------|------------|-------------|
| 715879 | | | | | | | |
| FRONT RANGE INTERNE | 1539872 | WEBSITE HOSTING | 10/31/2019 | 215.05 | .00 | | 10-47-39700 |
| Total 715879: | | | | 215.05 | .00 | | |
| 15325 | | | | | | | |
| GALLS, LLC | 013945074 | CLOTHING | 10/11/2019 | 100.50 | .00 | | 10-51-22500 |
| GALLS, LLC | 014037259 | CLOTHING | 10/22/2019 | 168.49 | .00 | | 10-51-22500 |
| GALLS, LLC | 014049321 | CLOTHING | 10/23/2019 | 254.87 | .00 | | 10-51-22500 |
| GALLS, LLC | 014136096 | ACCESSORIES | 10/31/2019 | 195.00 | .00 | | 10-51-22500 |
| Total 15325: | | | | 718.86 | .00 | | |
| 716750 | | | | | | | |
| GARFIELD & HECHT PC | 182901 | PROFESSIONAL SERVIC | 09/30/2019 | 97.50 | 97.50 | 11/01/2019 | 50-65-35800 |
| Total 716750: | | | | 97.50 | 97.50 | | |
| 4325 | | | | | | | |
| GCR TIRES & SERVICE | 755-52545 | FLAT REPAIR | 10/03/2019 | 84.00 | .00 | | 70-67-36100 |
| GCR TIRES & SERVICE | 755-52623 | TIRES | 10/08/2019 | 2,208.10 | .00 | | 70-67-23900 |
| GCR TIRES & SERVICE | 755-52665 | WHEEL SWITCHES | 10/10/2019 | 168.00 | .00 | | 70-67-36100 |
| GCR TIRES & SERVICE | 755-52666 | TIRES | 10/10/2019 | 4,619.28 | .00 | | 70-67-23900 |
| GCR TIRES & SERVICE | 755-52862 | FLAT REPAIR | 10/21/2019 | 31.00 | .00 | | 10-64-36100 |
| GCR TIRES & SERVICE | 755-52947 | STEER TIRES | 10/23/2019 | 1,080.98 | .00 | | 70-67-23900 |
| GCR TIRES & SERVICE | 755-53115 | TIRES | 10/31/2019 | 4,619.28 | .00 | | 70-67-23900 |
| Total 4325: | | | | 12,810.64 | .00 | | |
| 715179 | | | | | | | |
| GE DIGITAL LLC | 17001100012012 | SOFTWARE | 10/07/2019 | 3,723.80 | .00 | | 50-65-35800 |
| Total 715179: | | | | 3,723.80 | .00 | | |
| 717697 | | | | | | | |
| GEIS, GERARD | 10302019 | 2019 CLOTHING ALLOWA | 10/30/2019 | 190.80 | 190.80 | 11/01/2019 | 50-65-22500 |
| Total 717697: | | | | 190.80 | 190.80 | | |
| 717643 | | | | | | | |
| GONZALEZ, GUADALUPE | 10252019 | TR-2017-0070 D MARTIN | 10/25/2019 | 100.00 | 100.00 | 11/01/2019 | 10-35-00000 |
| Total 717643: | | | | 100.00 | 100.00 | | |
| 16400 | | | | | | | |
| GRAINGER | 9305457435 | PARTS | 09/26/2019 | 41.26 | 41.26 | 10/11/2019 | 10-64-36100 |
| GRAINGER | 9308035691 | AXIAL FAN | 09/30/2019 | 597.52 | 597.52 | 10/11/2019 | 60-66-36200 |
| GRAINGER | 9315009572 | PARTS | 10/07/2019 | 13.88 | .00 | | 50-65-36400 |
| GRAINGER | 9322679607 | SUPPLIES | 10/14/2019 | 136.88 | .00 | | 50-65-22900 |
| GRAINGER | 9331814005 | SUPPLIES | 10/22/2019 | 29.60 | .00 | | 50-65-36400 |
| Total 16400: | | | | 819.14 | 638.78 | | |
| 16490 | | | | | | | |
| GRAND JUNCTION PETE | 1656699 | PARTS | 06/14/2019 | 93.19 | .00 | | 10-64-36100 |
| GRAND JUNCTION PETE | 166456 | PARTS | 07/02/2019 | 77.11 | .00 | | 10-64-36100 |
| GRAND JUNCTION PETE | 168473 | PARTS | 08/20/2019 | 266.95 | .00 | | 10-64-36100 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-----------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| Total 16490: | | | | 437.25 | .00 | | |
| 16500 | | | | | | | |
| GRAND JUNCTION PIPE | 1065353 | PARTS | 10/24/2019 | 1,186.08 | .00 | | 10-71-93400 |
| GRAND JUNCTION PIPE | 1065353-1 | PARTS | 10/28/2019 | 20.17 | .00 | | 10-71-93400 |
| GRAND JUNCTION PIPE | 1065366 | PARTS | 10/21/2019 | 196.70 | .00 | | 10-71-93400 |
| Total 16500: | | | | 1,402.95 | .00 | | |
| 717918 | | | | | | | |
| GREATAMERICA FINANCI | 25726113 | COPIER PAYMENT | 10/14/2019 | 164.84 | 164.84 | 11/01/2019 | 10-73-32100 |
| Total 717918: | | | | 164.84 | 164.84 | | |
| 718058 | | | | | | | |
| GROUND ENGINEERING | 196588.0-1 | US 40 SIDEWALK PROJE | 10/16/2019 | 840.00 | 840.00 | 10/25/2019 | 20-81-96000 |
| Total 718058: | | | | 840.00 | 840.00 | | |
| 717253 | | | | | | | |
| HATTEN ENTERPRISES L | 10870 | NON CONSENSUAL TOW | 10/10/2019 | 180.00 | .00 | | 10-51-31700 |
| Total 717253: | | | | 180.00 | .00 | | |
| 718032 | | | | | | | |
| HAWKINS, MELISSA | 10282019 | REST D PRITCHARD CR2 | 10/28/2019 | 55.00 | 55.00 | 11/01/2019 | 10-35-00000 |
| Total 718032: | | | | 55.00 | 55.00 | | |
| 716340 | | | | | | | |
| HERRING, LAURIE | 10022019 | PER DIEM | 10/02/2019 | 51.00 | 51.00 | 10/04/2019 | 10-73-22409 |
| HERRING, LAURIE | 10082019 | TRAVEL REIMBURSEME | 10/08/2019 | 60.00 | 60.00 | 10/11/2019 | 10-73-22409 |
| HERRING, LAURIE | 10182019 | PER DIEM | 10/18/2019 | 25.00 | 25.00 | 10/18/2019 | 10-73-22409 |
| Total 716340: | | | | 136.00 | 136.00 | | |
| 717334 | | | | | | | |
| HILL PETROLEUM | 310833 | DYED WINTERBLEND | 10/24/2019 | 812.52 | .00 | | 60-66-23100 |
| Total 717334: | | | | 812.52 | .00 | | |
| 706497 | | | | | | | |
| HR SPECIALIST | 71100826203 | RENEWAL | 10/18/2019 | 179.00 | 179.00 | 10/18/2019 | 10-45-33300 |
| Total 706497: | | | | 179.00 | 179.00 | | |
| 20932 | | | | | | | |
| IDEXX DISTRIBUTION IN | 3054150199 | LAB SUPPLIES | 10/02/2019 | 108.55 | .00 | | 50-65-22119 |
| IDEXX DISTRIBUTION IN | 3054150209 | LAB SUPPLIES | 10/02/2019 | 1,504.50 | .00 | | 50-65-22119 |
| Total 20932: | | | | 1,613.05 | .00 | | |
| 20950 | | | | | | | |
| INDUSTRIAL HEALTH SE | 119673 | NON-DOT | 09/30/2019 | 172.00 | 172.00 | 10/18/2019 | 10-71-35800 |
| Total 20950: | | | | 172.00 | 172.00 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| 715493 | | | | | | | |
| INGERSOLL RAND CO. | 25017793 | FILTERS | 10/15/2019 | 1,398.89 | .00 | | 50-65-36200 |
| Total 715493: | | | | 1,398.89 | .00 | | |
| 22200 | | | | | | | |
| INTERSTATE BATTERIES | 21323607 | BATTERIES | 10/21/2019 | 139.95 | .00 | | 10-64-36100 |
| INTERSTATE BATTERIES | 990994912 | BATTERIES | 10/17/2019 | 127.95 | .00 | | 10-71-36100 |
| INTERSTATE BATTERIES | 990994947 | BATTERIES | 10/24/2019 | 149.70 | .00 | | 50-65-36200 |
| Total 22200: | | | | 417.60 | .00 | | |
| 23408 | | | | | | | |
| JACKSON'S OFFICE SUP | 10435223 | PRINTING | 08/16/2019 | 485.00 | 485.00 | 10/18/2019 | 10-45-32100 |
| JACKSON'S OFFICE SUP | 10436049 | INK | 09/20/2019 | 1,712.91 | 1,712.91 | 10/18/2019 | 60-66-21400 |
| JACKSON'S OFFICE SUP | 10436366 | OFFICE SUPPLIES | 10/02/2019 | 5.13 | .00 | | 10-51-21400 |
| JACKSON'S OFFICE SUP | 10436370 | ENVELOPES | 10/02/2019 | 16.99 | .00 | | 10-73-21400 |
| JACKSON'S OFFICE SUP | 10436402 | OFFICE SUPPLIES | 10/03/2019 | 8.05 | .00 | | 10-43-21400 |
| JACKSON'S OFFICE SUP | 10436403 | OFFICE SUPPLIES | 10/03/2019 | 22.22 | .00 | | 10-44-21400 |
| JACKSON'S OFFICE SUP | 10436404 | LABELS | 10/03/2019 | 35.97 | .00 | | 10-51-21400 |
| JACKSON'S OFFICE SUP | 10436405 | FOLDERS | 10/03/2019 | 18.83 | .00 | | 10-51-21400 |
| JACKSON'S OFFICE SUP | 10436774 | FOLDERS | 10/17/2019 | 70.96 | .00 | | 10-48-21400 |
| JACKSON'S OFFICE SUP | 10436775 | CALENDAR | 10/17/2019 | 19.99 | .00 | | 10-49-21400 |
| JACKSON'S OFFICE SUP | 10436777 | CALENDAR | 10/17/2019 | 55.97 | .00 | | 10-43-21400 |
| JACKSON'S OFFICE SUP | 10436808 | OFFICE SUPPLIES | 10/17/2019 | 160.00 | .00 | | 10-51-32100 |
| JACKSON'S OFFICE SUP | 10436887 | PENS | 10/22/2019 | 35.88 | .00 | | 10-49-21400 |
| JACKSON'S OFFICE SUP | 10436888 | PENS | 10/22/2019 | 35.88 | .00 | | 10-43-21400 |
| JACKSON'S OFFICE SUP | 10436895 | CALENDAR | 10/22/2019 | 58.54 | .00 | | 50-65-21400 |
| JACKSON'S OFFICE SUP | 10436951 | OFFICE SUPPLIES | 10/24/2019 | 93.95 | .00 | | 10-43-21400 |
| JACKSON'S OFFICE SUP | 10436990 | BUSINESS CARDS | 10/25/2019 | 95.45 | .00 | | 10-49-21400 |
| JACKSON'S OFFICE SUP | 10436992 | FOLDERS | 10/25/2019 | 26.99 | .00 | | 50-65-21400 |
| JACKSON'S OFFICE SUP | 10437046 | PENS | 10/29/2019 | 27.26 | .00 | | 10-51-21400 |
| JACKSON'S OFFICE SUP | 10437047 | BATTERIES | 10/29/2019 | 10.02 | .00 | | 10-51-22900 |
| JACKSON'S OFFICE SUP | 10437066 | INK | 10/30/2019 | 212.70 | .00 | | 10-51-32400 |
| JACKSON'S OFFICE SUP | 10437067 | INK | 10/30/2019 | 97.97 | .00 | | 10-51-32400 |
| JACKSON'S OFFICE SUP | 10437094 | CALENDAR | 10/31/2019 | 184.92 | .00 | | 60-66-21400 |
| Total 23408: | | | | 3,491.58 | 2,197.91 | | |
| 704794 | | | | | | | |
| JOHNSTONE SUPPLY | 1118276 | SUPPLIES | 10/22/2019 | 178.56 | .00 | | 10-75-36300 |
| Total 704794: | | | | 178.56 | .00 | | |
| 6015 | | | | | | | |
| KROGER CO | 102200 | FOOD | 10/01/2019 | 61.50 | .00 | | 10-41-37900 |
| KROGER CO | 110529 | WATER | 10/08/2019 | 7.92 | .00 | | 10-48-22900 |
| KROGER CO | 115764 | FOOD | 10/16/2019 | 20.79 | .00 | | 10-71-22900 |
| KROGER CO | 120896 | SUPPLIES | 10/22/2019 | 34.64 | .00 | | 10-45-22900 |
| KROGER CO | 148333 | FOOD | 10/29/2019 | 12.58 | .00 | | 10-51-37900 |
| KROGER CO | 240755 | FOOD | 10/24/2019 | 31.76 | .00 | | 10-45-35900 |
| Total 6015: | | | | 169.19 | .00 | | |
| 718059 | | | | | | | |
| KSK LLC | PAY APP 1 | US 40 SIDEWALK IMPRO | 09/25/2019 | 239,275.79 | 239,275.79 | 10/25/2019 | 20-81-96000 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|---------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| Total 718059: | | | | 239,275.79 | 239,275.79 | | |
| 718023 | | | | | | | |
| LAABS, WACIE | 10182019 | PER DIEM | 10/18/2019 | 73.00 | 73.00 | 11/01/2019 | 10-51-38100 |
| Total 718023: | | | | 73.00 | 73.00 | | |
| 716629 | | | | | | | |
| LAEHR, GRANT | 10252019 | PER DIEM | 10/25/2019 | 265.00 | 265.00 | 10/25/2019 | 10-51-38100 |
| Total 716629: | | | | 265.00 | 265.00 | | |
| 30078 | | | | | | | |
| LAUNDRY, THE | 61334 | FLOOR MATS | 10/14/2019 | 48.00 | .00 | | 10-75-35800 |
| LAUNDRY, THE | 61427 | FLOOR MATS | 10/26/2019 | 48.00 | .00 | | 10-75-35800 |
| Total 30078: | | | | 96.00 | .00 | | |
| 717056 | | | | | | | |
| LEXIPOL LLC | 31295 | SUBSCRIPTION RENEWA | 10/31/2019 | 7,365.00 | .00 | | 10-51-39700 |
| Total 717056: | | | | 7,365.00 | .00 | | |
| 718052 | | | | | | | |
| LUNA, MARCELO | 10102019 | REIMBURSE FOR SIDEW | 10/10/2019 | 784.82 | 784.82 | 10/11/2019 | 20-81-95000 |
| Total 718052: | | | | 784.82 | 784.82 | | |
| 718062 | | | | | | | |
| MACKENZIE, BRIAN | 10312019 | TRAVEL EXPENSE REIM | 10/31/2019 | 385.94 | 385.94 | 11/01/2019 | 10-41-37900 |
| Total 718062: | | | | 385.94 | 385.94 | | |
| 716917 | | | | | | | |
| MASTER PETROLEUM IN | M103149 | BULK OIL | 10/30/2019 | 4,989.73 | .00 | | 10-64-23100 |
| Total 716917: | | | | 4,989.73 | .00 | | |
| 31265 | | | | | | | |
| MASTERWORKS MECHA | 5238M | THERMOSTAT | 10/22/2019 | 44.88 | .00 | | 10-72-36400 |
| MASTERWORKS MECHA | 5251M | CHEMICALS | 10/24/2019 | 298.80 | .00 | | 10-72-36200 |
| Total 31265: | | | | 343.68 | .00 | | |
| 717123 | | | | | | | |
| MCCANDLESS TRUCK C | P105048691:01 | FILTER | 10/03/2019 | 127.77 | .00 | | 10-64-36100 |
| MCCANDLESS TRUCK C | P105049293:01 | SURGE TANK FOR RADIA | 10/23/2019 | 578.24 | .00 | | 10-64-36100 |
| Total 717123: | | | | 706.01 | .00 | | |
| 716362 | | | | | | | |
| MCKEY CHIROPRACTIC | 10152019 | DOT R DENNISON | 10/15/2019 | 120.00 | .00 | | 10-73-35800 |
| MCKEY CHIROPRACTIC | 101719 | UA W LAABS | 10/17/2019 | 40.00 | .00 | | 10-51-35100 |
| MCKEY CHIROPRACTIC | 10172019 | DOT R HARRIS | 10/17/2019 | 120.00 | .00 | | 70-67-35100 |
| MCKEY CHIROPRACTIC | 10212019 | UA R DURHAM | 10/21/2019 | 55.00 | .00 | | 70-67-35100 |
| MCKEY CHIROPRACTIC | 102219 | UA A BAKER | 10/22/2019 | 20.00 | .00 | | 10-71-35800 |
| MCKEY CHIROPRACTIC | 10222019 | UA R HARRIS | 10/22/2019 | 20.00 | .00 | | 70-67-35100 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|--------------------|--------------|--------------------|-------------|------------|-------------|
| MCKEY CHIROPRACTIC | 10302019 | UA POLICE | 10/30/2019 | 75.00 | .00 | | 10-51-35100 |
| Total 716362: | | | | 450.00 | .00 | | |
| 717725 | | | | | | | |
| MITEL CLOUD SERVICES | 32512084 | MONTHLY SERVICE | 10/05/2019 | 842.34 | 842.34 | 10/18/2019 | 10-71-34700 |
| Total 717725: | | | | 842.34 | 842.34 | | |
| 31201 | | | | | | | |
| MJK SALES & FEED INC | 284327 | PARTS | 09/03/2019 | 14.99 | .00 | | 50-65-36221 |
| MJK SALES & FEED INC | 286127 | PARTS | 10/01/2019 | 14.98 | .00 | | 50-65-36221 |
| MJK SALES & FEED INC | 286171 | SUPPLIES | 10/01/2019 | 26.36 | .00 | | 50-65-22900 |
| MJK SALES & FEED INC | 286176 | SUPPLIES | 10/01/2019 | 10.49 | .00 | | 10-71-36303 |
| MJK SALES & FEED INC | 286180 | SUPPLIES | 10/01/2019 | 8.59 | .00 | | 10-71-36303 |
| MJK SALES & FEED INC | 286216 | SUPPLIES | 10/02/2019 | 16.58 | .00 | | 50-65-36433 |
| MJK SALES & FEED INC | 286234 | CONCRETE MIX | 10/02/2019 | 33.20 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 286240 | GLOVES | 10/02/2019 | 25.55 | .00 | | 50-65-36223 |
| MJK SALES & FEED INC | 286243 | PAINT SUPPLIES | 10/02/2019 | 114.34 | .00 | | 50-65-36400 |
| MJK SALES & FEED INC | 286280 | PARTS | 10/03/2019 | 8.48 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 286355 | PAINT SUPPLIES | 10/04/2019 | 36.51 | .00 | | 50-65-36400 |
| MJK SALES & FEED INC | 286364 | PARTS | 10/04/2019 | 10.99 | .00 | | 50-65-36221 |
| MJK SALES & FEED INC | 286365 | COLORADO ROSE ROCK | 10/04/2019 | 137.67 | .00 | | 10-64-39500 |
| MJK SALES & FEED INC | 286381 | FASTENERS | 10/04/2019 | 5.09 | .00 | | 50-65-36200 |
| MJK SALES & FEED INC | 286511 | SUPPLIES | 10/07/2019 | 8.59 | .00 | | 50-65-36200 |
| MJK SALES & FEED INC | 286557 | DECK BRUSH | 10/07/2019 | 7.59 | .00 | | 50-65-22300 |
| MJK SALES & FEED INC | 286608 | SUPPLIES | 10/08/2019 | 52.94 | .00 | | 50-65-36200 |
| MJK SALES & FEED INC | 286641 | COLORADO ROSE ROCK | 10/08/2019 | 64.79 | .00 | | 10-64-39500 |
| MJK SALES & FEED INC | 286643 | FASTENERS | 10/08/2019 | 9.42 | .00 | | 50-65-36223 |
| MJK SALES & FEED INC | 286690 | SUPPLIES | 10/09/2019 | 10.58 | .00 | | 50-65-36223 |
| MJK SALES & FEED INC | 286704 | PAINT SUPPLIES | 10/09/2019 | 18.36 | .00 | | 50-65-36400 |
| MJK SALES & FEED INC | 286709 | PARTS | 10/09/2019 | 14.57 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 286732 | PARTS | 10/09/2019 | 7.99 | .00 | | 60-66-36400 |
| MJK SALES & FEED INC | 286784 | PARTS | 10/10/2019 | 20.17 | .00 | | 50-65-23100 |
| MJK SALES & FEED INC | 286823 | PARTS | 10/10/2019 | 8.33 | .00 | | 50-65-93500 |
| MJK SALES & FEED INC | 287008 | PARTS | 10/14/2019 | 29.96 | .00 | | 50-65-36221 |
| MJK SALES & FEED INC | 287021 | PARTS | 10/14/2019 | 8.98 | .00 | | 60-66-23400 |
| MJK SALES & FEED INC | 287025 | PARTS | 10/14/2019 | 2.59 | .00 | | 60-66-93500 |
| MJK SALES & FEED INC | 287031 | SUPPLIES | 10/14/2019 | 19.99 | .00 | | 50-65-36200 |
| MJK SALES & FEED INC | 287037 | FASTENERS | 10/14/2019 | 3.99 | .00 | | 60-66-93500 |
| MJK SALES & FEED INC | 287061 | PARTS | 10/15/2019 | 22.57 | .00 | | 60-66-36425 |
| MJK SALES & FEED INC | 287065 | TOOLS | 10/15/2019 | 20.98 | .00 | | 60-66-93500 |
| MJK SALES & FEED INC | 287111 | CRACKED CORN | 10/15/2019 | 12.50 | .00 | | 60-66-36300 |
| MJK SALES & FEED INC | 287119 | PARTS | 10/15/2019 | 9.99 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 287154 | SUPPLIES | 10/16/2019 | 16.73 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 287171 | SUPPLIES | 10/16/2019 | 81.99 | .00 | | 50-65-36300 |
| MJK SALES & FEED INC | 287189 | FASTENERS | 10/16/2019 | 10.88 | .00 | | 60-66-36425 |
| MJK SALES & FEED INC | 287231 | PAINT SUPPLIES | 10/17/2019 | 107.47 | .00 | | 50-65-36300 |
| MJK SALES & FEED INC | 287249 | PARTS | 10/17/2019 | 28.48 | .00 | | 50-65-23200 |
| MJK SALES & FEED INC | 287252 | FASTENERS | 10/17/2019 | 16.69 | .00 | | 50-65-23400 |
| MJK SALES & FEED INC | 287285 | FASTENERS | 10/17/2019 | 20.94 | .00 | | 60-66-22900 |
| MJK SALES & FEED INC | 287287 | SUPPLIES | 10/17/2019 | 26.99 | .00 | | 60-66-36400 |
| MJK SALES & FEED INC | 287338 | KEYS | 10/18/2019 | 5.18 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 287368 | TOOLS | 10/18/2019 | 17.98 | .00 | | 50-65-93500 |
| MJK SALES & FEED INC | 287369 | PARTS | 10/18/2019 | 16.99 | .00 | | 50-65-93500 |
| MJK SALES & FEED INC | 287469 | UTILITY TOTE | 10/21/2019 | 29.98 | .00 | | 10-64-23500 |
| MJK SALES & FEED INC | 287479 | UTILITY TOTE | 10/21/2019 | 14.99 | .00 | | 10-64-23500 |
| MJK SALES & FEED INC | 287525 | PARTS | 10/22/2019 | 27.36 | .00 | | 50-65-36221 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| MJK SALES & FEED INC | 287575 | SUPPLIES | 10/22/2019 | 12.57 | .00 | | 50-65-93500 |
| MJK SALES & FEED INC | 287612 | PARTS | 10/23/2019 | 12.16 | .00 | | 50-65-36200 |
| MJK SALES & FEED INC | 287708 | PARTS | 10/24/2019 | 84.49 | .00 | | 10-71-36300 |
| MJK SALES & FEED INC | 287728 | TOOLS | 10/25/2019 | 29.98 | .00 | | 60-66-36426 |
| MJK SALES & FEED INC | 287794 | FASTENERS | 10/26/2019 | 11.99 | .00 | | 50-65-36200 |
| MJK SALES & FEED INC | 287827 | SUPPLIES | 10/26/2019 | 26.76 | .00 | | 60-66-36426 |
| MJK SALES & FEED INC | 287906 | PARTS | 10/28/2019 | 15.48 | .00 | | 50-65-36221 |
| MJK SALES & FEED INC | 287915 | SUPPLIES | 10/28/2019 | 15.99 | .00 | | 60-66-22300 |
| MJK SALES & FEED INC | 287916 | SUPPLIES | 10/28/2019 | 35.99 | .00 | | 50-65-23400 |
| MJK SALES & FEED INC | 287968 | SUPPLIES | 10/29/2019 | 35.98 | .00 | | 50-65-36221 |
| MJK SALES & FEED INC | 288036 | PARTS | 10/30/2019 | 100.75 | .00 | | 60-66-22300 |
| MJK SALES & FEED INC | 288039 | CREDIT | 10/30/2019 | 94.99- | .00 | | 60-66-22300 |
| MJK SALES & FEED INC | 288041 | WET/DRY VAC | 10/30/2019 | 79.99 | .00 | | 60-66-22300 |
| MJK SALES & FEED INC | 288075 | SUPPLIES | 10/30/2019 | 6.98 | .00 | | 60-66-36400 |
| MJK SALES & FEED INC | 288098 | ICE CLEATS | 10/31/2019 | 19.98 | .00 | | 60-66-22900 |
| MJK SALES & FEED INC | 288101 | SUPPLIES | 10/31/2019 | 79.99 | .00 | | 50-65-36300 |
| MJK SALES & FEED INC | 288127 | PARTS | 10/31/2019 | 20.74 | .00 | | 60-66-36425 |
| MJK SALES & FEED INC | 288135 | SUPPLIES | 10/31/2019 | 7.17 | .00 | | 60-66-36400 |
| Total 31201: | | | | 1,743.35 | .00 | | |
| 32612 | | | | | | | |
| MOFFAT COUNTY ACCO | 01-003430 | RENT | 08/31/2019 | 179.05 | 179.05 | 10/18/2019 | 10-51-53100 |
| MOFFAT COUNTY ACCO | 01-003431 | RENT | 09/30/2019 | 2,554.15 | 2,554.15 | 10/18/2019 | 10-51-53100 |
| MOFFAT COUNTY ACCO | 01-003466 | RENT | 10/31/2019 | 2,554.15 | .00 | | 10-51-53100 |
| MOFFAT COUNTY ACCO | 04-036537 | LANDFILL CHARGES | 10/31/2019 | 40,908.30 | .00 | | 70-67-39500 |
| MOFFAT COUNTY ACCO | 16-009170 | PHONE BILLING | 09/30/2019 | 135.51 | .00 | | 10-51-34700 |
| Total 32612: | | | | 46,331.16 | 2,733.20 | | |
| 32614 | | | | | | | |
| MOFFAT COUNTY CLERK | 10152019 | TITLE & REGISTRATION | 10/15/2019 | 10.98 | .00 | | 10-48-56100 |
| MOFFAT COUNTY CLERK | 10162019 | LIEN RELEASE | 10/16/2019 | 91.00 | .00 | | 10-48-56100 |
| MOFFAT COUNTY CLERK | 10252019 | LIEN STATEMENT | 10/25/2019 | 13.00 | .00 | | 10-48-56100 |
| MOFFAT COUNTY CLERK | 10302019 | REGISTRATION | 10/30/2019 | 11.26 | .00 | | 10-48-56100 |
| Total 32614: | | | | 126.24 | .00 | | |
| 32630 | | | | | | | |
| MOFFAT COUNTY SHERI | 10302019 | NEW SERVER PROJECT | 10/30/2019 | 2,205.00 | .00 | | 10-51-21200 |
| Total 32630: | | | | 2,205.00 | .00 | | |
| 717691 | | | | | | | |
| MOSER LLC | 5697 | PORTABLE TOILET SERV | 10/08/2019 | 224.00 | .00 | | 10-71-35800 |
| MOSER LLC | 5812 | PORTABLE TOILET SERV | 10/30/2019 | 224.00 | .00 | | 10-71-35800 |
| Total 717691: | | | | 448.00 | .00 | | |
| 32925 | | | | | | | |
| MUNICIPAL TREATMENT | 183159 | LINER | 09/25/2019 | 212.33 | 212.33 | 10/11/2019 | 50-65-36200 |
| Total 32925: | | | | 212.33 | 212.33 | | |
| 32980 | | | | | | | |
| MURDOCHS RANCH & H | 151937 | RECIPROCATING BLADE | 10/04/2019 | 17.99 | .00 | | 10-71-36300 |
| MURDOCHS RANCH & H | 151963 | HEATER | 10/11/2019 | 24.99 | .00 | | 50-65-36433 |
| MURDOCHS RANCH & H | 151980 | IRRIGATION | 10/17/2019 | 35.98 | .00 | | 10-71-36300 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-----------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| MURDOCHS RANCH & H | 152030 | TIRE CHAIN | 10/31/2019 | 14.99 | .00 | | 10-71-36200 |
| Total 32980: | | | | 93.95 | .00 | | |
| 36035 | | | | | | | |
| NATIONAL RECREATION | 31888-2019 | MEMBERSHIP RENEWAL | 10/31/2019 | 175.00 | .00 | | 10-71-33300 |
| Total 36035: | | | | 175.00 | .00 | | |
| 36040 | | | | | | | |
| NATIONAL SAFETY COU | 612399-2020 | MEMBERSHIP RENEWAL | 09/23/2019 | 495.00 | 495.00 | 10/11/2019 | 10-64-33300 |
| Total 36040: | | | | 495.00 | 495.00 | | |
| 704872 | | | | | | | |
| NCL OF WISCONSIN, INC | 429367 | LAB SUPPLIES | 09/27/2019 | 80.00 | 80.00 | 10/11/2019 | 50-65-22119 |
| Total 704872: | | | | 80.00 | 80.00 | | |
| 36052 | | | | | | | |
| NORTHWEST AUTO GLA | 11985 | GREEN LAMINATED GLA | 10/08/2019 | 8.45 | .00 | | 50-65-36223 |
| Total 36052: | | | | 8.45 | .00 | | |
| 717488 | | | | | | | |
| NORTHWEST DIESEL SA | 30353 | ALIGNMENT | 10/17/2019 | 142.35 | .00 | | 10-64-36100 |
| Total 717488: | | | | 142.35 | .00 | | |
| 36070 | | | | | | | |
| NUTECH SPECIALTIES IN | 184084 | SUPPLIES | 10/17/2019 | 301.80 | .00 | | 10-64-23200 |
| Total 36070: | | | | 301.80 | .00 | | |
| 36600 | | | | | | | |
| ORKIN EXTERMINATING | 189550708 | MONTHLY SVC | 10/16/2019 | 122.41 | .00 | | 10-50-35800 |
| Total 36600: | | | | 122.41 | .00 | | |
| 717217 | | | | | | | |
| OSBORN INDUSTRIES LL | 1447 | WEED SPRAYING | 10/17/2019 | 979.30 | 979.30 | 10/25/2019 | 10-64-36510 |
| OSBORN INDUSTRIES LL | 1448 | WEED SPRAYING | 10/17/2019 | 337.03 | .00 | | 10-71-71100 |
| Total 717217: | | | | 1,316.33 | 979.30 | | |
| 716887 | | | | | | | |
| PEED, BRIAN | 10242019 | 2019 CLOTHING ALLOWA | 10/24/2019 | 250.00 | 250.00 | 10/25/2019 | 10-64-22500 |
| Total 716887: | | | | 250.00 | 250.00 | | |
| 715269 | | | | | | | |
| PETROLEUM EQUIPMEN | 5668 | COMPLIANCE INSPECTI | 10/28/2019 | 712.50 | .00 | | 10-64-23100 |
| Total 715269: | | | | 712.50 | .00 | | |
| 44625 | | | | | | | |
| RESPOND FIRST AID OF | 045740 | SUPPLIES | 10/01/2019 | 34.85 | .00 | | 10-51-22900 |
| RESPOND FIRST AID OF | 045913 | SUPPLIES | 10/30/2019 | 58.85 | .00 | | 10-64-22900 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|---------------------|-----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| Total 44625: | | | | 93.70 | .00 | | |
| 716935 | | | | | | | |
| RMHA | 10182019 | TRAINING REGISTRATIO | 10/18/2019 | 150.00 | 150.00 | 10/18/2019 | 10-49-38100 |
| Total 716935: | | | | 150.00 | 150.00 | | |
| 715935 | | | | | | | |
| ROCKY MOUNTAIN MAC | 02-41188 | PARTS | 10/02/2019 | 116.98 | .00 | | 50-65-36221 |
| ROCKY MOUNTAIN MAC | 02-41190 | CREDIT | 10/02/2019 | 24.99- | .00 | | 50-65-36221 |
| Total 715935: | | | | 91.99 | .00 | | |
| 46803 | | | | | | | |
| SAFETY-KLEEN CORP. | 80942367 | SOLVENT SERVICE | 09/23/2019 | 268.85 | 268.85 | 10/11/2019 | 10-64-23100 |
| Total 46803: | | | | 268.85 | 268.85 | | |
| 46820 | | | | | | | |
| SAMUELSON TRUE VALU | 156699 | PARTS | 08/21/2019 | 10.99 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 160807 | PARTS | 10/01/2019 | 124.11 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 160872 | SUPPLIES | 10/01/2019 | 49.98 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 160924 | SUPPLIES | 10/02/2019 | 10.99 | .00 | | 10-64-23500 |
| SAMUELSON TRUE VALU | 160938 | SUPPLIES | 10/02/2019 | 10.98 | .00 | | 10-71-22900 |
| SAMUELSON TRUE VALU | 160953 | SUPPLIES | 10/02/2019 | 31.99 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 160977 | TOOLS | 10/02/2019 | 19.99 | .00 | | 50-65-36223 |
| SAMUELSON TRUE VALU | 160998 | SUPPLIES | 10/02/2019 | 30.08 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 161071 | PARTS | 10/03/2019 | 63.96 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 161380 | PARTS | 10/07/2019 | 5.76 | .00 | | 60-66-36425 |
| SAMUELSON TRUE VALU | 161624 | SUPPLIES | 10/09/2019 | 8.49 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 161934 | GLOVES | 10/07/2019 | 14.41 | .00 | | 60-66-22900 |
| SAMUELSON TRUE VALU | 162275 | CEMENT MIX | 10/16/2019 | 38.10 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 162394 | PARTS | 10/17/2019 | 1.00 | .00 | | 50-65-93500 |
| SAMUELSON TRUE VALU | 162403 | TOOLS | 10/17/2019 | 8.78 | .00 | | 50-65-93500 |
| SAMUELSON TRUE VALU | 162419 | BATTERIES | 10/17/2019 | 6.49 | .00 | | 10-71-36300 |
| SAMUELSON TRUE VALU | 162462 | SUPPLIES | 10/18/2019 | 8.98 | .00 | | 10-71-22900 |
| SAMUELSON TRUE VALU | 162490 | SUPPLIES | 10/18/2019 | 19.99 | .00 | | 10-72-22900 |
| SAMUELSON TRUE VALU | 162685 | CAMERA SYSTEM | 10/21/2019 | 14.57 | .00 | | 50-65-93500 |
| SAMUELSON TRUE VALU | 162780 | BATTERIES | 10/22/2019 | 6.49 | .00 | | 10-72-22900 |
| SAMUELSON TRUE VALU | 162795 | BATTERIES | 10/22/2019 | 9.99 | .00 | | 10-72-22900 |
| SAMUELSON TRUE VALU | 162868 | TOOLS | 10/23/2019 | 31.99 | .00 | | 10-71-23400 |
| SAMUELSON TRUE VALU | 162902 | PARTS | 10/23/2019 | 4.99 | .00 | | 10-50-36400 |
| SAMUELSON TRUE VALU | 162905 | PARTS | 10/23/2019 | 14.99 | .00 | | 10-50-36400 |
| SAMUELSON TRUE VALU | 162981 | PARTS | 10/24/2019 | 2.79 | .00 | | 10-72-36400 |
| SAMUELSON TRUE VALU | 163001 | BREEZE PARK | 10/24/2019 | 119.94 | .00 | | 10-71-93400 |
| SAMUELSON TRUE VALU | 163639 | PARTS | 10/31/2019 | .59 | .00 | | 50-65-36223 |
| SAMUELSON TRUE VALU | 16795 | BATTERIES | 10/22/2019 | .00 | .00 | | 10-72-22900 |
| Total 46820: | | | | 671.41 | .00 | | |
| 716954 | | | | | | | |
| SCHMUESER GORDON | 2013-520.001-55 | PROFESSIONAL SERVIC | 10/18/2019 | 912.00 | 912.00 | 11/01/2019 | 60-66-35800 |
| SCHMUESER GORDON | 2013-520.008-19 | US 40 SIDEWALK IMPRO | 10/22/2019 | 10,709.50 | 10,709.50 | 10/25/2019 | 20-81-96100 |
| SCHMUESER GORDON | 2013-520.015-12 | WWTF SLUDGE LINE | 10/18/2019 | 3,588.00 | 3,588.00 | 11/01/2019 | 60-66-94800 |
| SCHMUESER GORDON | 2013-520.019-1 | PROFESSIONAL SERVIC | 10/29/2019 | 2,718.69 | 2,718.69 | 11/01/2019 | 50-65-36222 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| Total 716954: | | | | 17,928.19 | 17,928.19 | | |
| 718050 | | | | | | | |
| SCOFIELD, SHARON | 10072019 | OVERPAYMENT ON ACC | 10/07/2019 | 930.00 | 930.00 | 10/11/2019 | 01-1075 |
| Total 718050: | | | | 930.00 | 930.00 | | |
| 715862 | | | | | | | |
| SEACREST GROUP | 419551.B | CHRONIC WET TESTING | 10/04/2019 | 1,979.00 | .00 | | 60-66-35300 |
| Total 715862: | | | | 1,979.00 | .00 | | |
| 47225 | | | | | | | |
| SEVERSON SUPPLY CO I | 20667-2 | EQUIPMENT RENTAL | 09/10/2019 | 64.00 | 64.00 | 10/25/2019 | 60-66-39600 |
| SEVERSON SUPPLY CO I | 20899 | FILTERS | 10/03/2019 | 126.00 | .00 | | 10-64-36100 |
| SEVERSON SUPPLY CO I | 20965 | ASPHALT BLADE | 10/09/2019 | 397.22 | .00 | | 10-64-36200 |
| Total 47225: | | | | 587.22 | 64.00 | | |
| 700907 | | | | | | | |
| SGS ACCUTEST INC | 521-60114161 | LAB ANALYSIS | 10/18/2019 | 102.56 | .00 | | 50-65-35300 |
| SGS ACCUTEST INC | 52160114524 | LAB ANALYSIS | 10/30/2019 | 1,661.10 | .00 | | 50-65-35300 |
| Total 700907: | | | | 1,763.66 | .00 | | |
| 48200 | | | | | | | |
| SNYDER & COUNTS FEE | 234835 | ROAD SALT | 10/09/2019 | 2,011.56 | .00 | | 10-64-23700 |
| SNYDER & COUNTS FEE | 234841 | ROAD SALT | 10/10/2019 | 2,002.69 | .00 | | 10-64-23700 |
| Total 48200: | | | | 4,014.25 | .00 | | |
| 701511 | | | | | | | |
| SOLLENBERGER, MARK | 10212019 | 2019 CLOTHING ALLOWA | 10/21/2019 | 300.00 | 300.00 | 10/25/2019 | 60-66-22500 |
| Total 701511: | | | | 300.00 | 300.00 | | |
| 716499 | | | | | | | |
| SOUTHERN GLOVE INC. | 120972 | GLOVES | 10/09/2019 | 338.02 | .00 | | 10-64-22500 |
| Total 716499: | | | | 338.02 | .00 | | |
| 716119 | | | | | | | |
| ST. LOUIS, JAMES | 10082019 | PROGRAM REFUND | 10/08/2019 | 45.00 | 45.00 | 10/11/2019 | 10-34-95600 |
| Total 716119: | | | | 45.00 | 45.00 | | |
| 48500 | | | | | | | |
| STANDARD PLUMBING S | KCRY29 | PARTS | 10/01/2019 | 7.99 | .00 | | 50-65-36220 |
| STANDARD PLUMBING S | KDJG04 | SUPPLIES | 10/09/2019 | 5.33 | .00 | | 60-66-36400 |
| STANDARD PLUMBING S | KFVP29 | SUPPLIES | 10/30/2019 | 7.79 | .00 | | 50-65-36223 |
| STANDARD PLUMBING S | KFXL53 | PARTS | 10/31/2019 | 14.62 | .00 | | 50-65-36223 |
| Total 48500: | | | | 35.73 | .00 | | |
| 50115 | | | | | | | |
| T & H PARTS INC | 597674 | OIL | 10/01/2019 | 18.21 | .00 | | 50-65-36221 |
| T & H PARTS INC | 597689 | TOOLS | 10/01/2019 | 7.61 | .00 | | 10-71-23400 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|---------------------|----------------|--------------|--------------|--------------------|-------------|-----------|-------------|
| T & H PARTS INC | 597722 | PARTS | 10/01/2019 | 1.17 | .00 | | 60-66-36200 |
| T & H PARTS INC | 597785 | COOLANT | 10/01/2019 | 248.58 | .00 | | 10-64-36100 |
| T & H PARTS INC | 597786 | PARTS | 10/01/2019 | 4.00 | .00 | | 10-64-36100 |
| T & H PARTS INC | 597990 | LIGHTS | 10/02/2019 | 17.78 | .00 | | 10-64-36100 |
| T & H PARTS INC | 598151 | FILTERS | 10/03/2019 | 80.97 | .00 | | 10-64-36100 |
| T & H PARTS INC | 598392 | SUPPLIES | 10/04/2019 | 56.01 | .00 | | 10-64-36200 |
| T & H PARTS INC | 598471 | LAMP | 10/04/2019 | 12.19 | .00 | | 10-64-36100 |
| T & H PARTS INC | 598837 | ANTIFREEZE | 10/07/2019 | 139.20 | .00 | | 10-72-36400 |
| T & H PARTS INC | 598888 | TOOLS | 10/07/2019 | 77.78 | .00 | | 50-65-23400 |
| T & H PARTS INC | 599111 | TOOLS | 10/08/2019 | 27.99 | .00 | | 50-65-23400 |
| T & H PARTS INC | 599260 | SUPPLIES | 10/09/2019 | 13.29 | .00 | | 10-64-36100 |
| T & H PARTS INC | 599262 | PARTS | 10/09/2019 | 60.78 | .00 | | 10-71-36200 |
| T & H PARTS INC | 599276 | SUPPLIES | 10/09/2019 | 26.58 | .00 | | 10-64-36100 |
| T & H PARTS INC | 599422 | FILTERS | 10/09/2019 | 55.66 | .00 | | 10-64-36100 |
| T & H PARTS INC | 599622 | SUPPLIES | 10/10/2019 | 26.72 | .00 | | 10-71-36100 |
| T & H PARTS INC | 599807 | OIL | 10/11/2019 | 9.22 | .00 | | 50-65-36221 |
| T & H PARTS INC | 600392 | FILTERS | 10/15/2019 | 117.31 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600393 | FILTERS | 10/15/2019 | 107.91 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600394 | FILTERS | 10/15/2019 | 130.67 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600665 | FILTERS | 10/16/2019 | 47.14 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600815 | FILTERS | 10/17/2019 | 44.27 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600844 | PARTS | 10/17/2019 | 5.02 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600876 | LAMP | 10/17/2019 | .82 | .00 | | 50-65-23200 |
| T & H PARTS INC | 600882 | LAMP | 10/17/2019 | 19.01 | .00 | | 10-64-36100 |
| T & H PARTS INC | 600899 | PARTS | 10/17/2019 | 6.64 | .00 | | 50-65-23200 |
| T & H PARTS INC | 600917 | PARTS | 10/17/2019 | 9.12 | .00 | | 50-65-23200 |
| T & H PARTS INC | 600974 | PARTS | 10/17/2019 | 10.38 | .00 | | 10-64-36200 |
| T & H PARTS INC | 601031 | PARTS | 10/18/2019 | 8.84 | .00 | | 10-64-36100 |
| T & H PARTS INC | 601195 | FILTERS | 10/18/2019 | 64.30 | .00 | | 10-64-36100 |
| T & H PARTS INC | 601808 | PARTS | 10/22/2019 | 83.79 | .00 | | 10-64-36100 |
| T & H PARTS INC | 601997 | SUPPLIES | 10/23/2019 | 19.98 | .00 | | 10-71-21200 |
| T & H PARTS INC | 602028 | PARTS | 10/23/2019 | 30.37 | .00 | | 10-64-36100 |
| T & H PARTS INC | 602047 | LENS | 10/23/2019 | 1.56 | .00 | | 10-64-36100 |
| T & H PARTS INC | 602561 | PARTS | 10/25/2019 | 6.64 | .00 | | 10-64-36100 |
| T & H PARTS INC | 602563 | SPRAYER | 10/25/2019 | 113.98 | .00 | | 10-64-23400 |
| T & H PARTS INC | 602615 | WATER MAIN | 10/25/2019 | 13.98 | .00 | | 50-65-36221 |
| T & H PARTS INC | 602867 | PARTS | 10/28/2019 | 16.71 | .00 | | 10-64-36100 |
| T & H PARTS INC | 602980 | PARTS | 10/28/2019 | 33.33 | .00 | | 10-64-36100 |
| T & H PARTS INC | 602999 | BLOWER MOTOR | 10/28/2019 | 77.31 | .00 | | 10-64-36100 |
| T & H PARTS INC | 603166 | SUPPLIES | 10/29/2019 | 4.67 | .00 | | 50-65-23200 |
| T & H PARTS INC | 603232 | SUPPLIES | 10/29/2019 | 224.44 | .00 | | 10-71-36200 |
| T & H PARTS INC | 603244 | CROSS MEMBER | 10/29/2019 | 70.94 | .00 | | 10-71-36200 |
| T & H PARTS INC | 603393 | PARTS | 10/30/2019 | 272.23 | .00 | | 10-64-36100 |
| T & H PARTS INC | 603729 | TOOLS | 10/31/2019 | 35.40 | .00 | | 10-71-23400 |
| T & H PARTS INC | 603859 | TOOLS | 10/31/2019 | 19.38 | .00 | | 10-71-23400 |
| Total 50115: | | | | 2,479.88 | .00 | | |
| 716871 | | | | | | | |
| TECHNICAL MARKETING | S1171069.001 | RED LION | 10/04/2019 | 1,032.14 | .00 | | 60-66-36200 |
| Total 716871: | | | | 1,032.14 | .00 | | |
| 50118 | | | | | | | |
| THATCHER COMPANY IN | 1479802 | CHEMICALS | 10/01/2019 | 2,140.00 | .00 | | 50-65-22100 |
| THATCHER COMPANY IN | 1480275 | TFLOC | 10/01/2019 | 2,880.00 | .00 | | 50-65-22100 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-----------------------|----------------|---------------------|--------------|--------------------|-------------|------------|-------------|
| Total 50118: | | | | 5,020.00 | .00 | | |
| 718054 | | | | | | | |
| TILESTON, EVELYN | 10142019 | PROGRAM REFUND | 10/14/2019 | 35.00 | 35.00 | 10/18/2019 | 10-34-95450 |
| Total 718054: | | | | 35.00 | 35.00 | | |
| 706410 | | | | | | | |
| TOWN OF HAYDEN | 2025OCT19 | UTILITIES | 10/30/2019 | 68.46 | 68.46 | 11/08/2019 | 21-87-34200 |
| Total 706410: | | | | 68.46 | 68.46 | | |
| 716958 | | | | | | | |
| TRANSUNION RISK & ALT | 407761OCT19 | MONTHLY SVC | 10/01/2019 | 31.60 | .00 | | 10-51-33300 |
| Total 716958: | | | | 31.60 | .00 | | |
| 50925 | | | | | | | |
| TRANSWEST TRUCKS | 4P58678 | FILTERS | 10/03/2019 | 37.65 | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P58704 | FILTERS | 10/07/2019 | 128.31 | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P58760 | PARTS | 10/07/2019 | 3,468.18 | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P58999 | FILTERS | 10/10/2019 | 108.07 | .00 | | 10-64-23200 |
| TRANSWEST TRUCKS | 4P59227 | FILTERS | 10/17/2019 | 110.21 | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P59579 | PARTS | 10/23/2019 | 584.55 | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P59656 | CREDIT | 10/23/2019 | 2,319.68- | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P59723 | CREDIT | 10/24/2019 | 14.80- | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P59737 | BLOWER MOTOR | 10/25/2019 | 103.70 | .00 | | 10-64-36100 |
| TRANSWEST TRUCKS | 4P59777 | PARTS | 10/28/2019 | 684.62 | .00 | | 10-64-36100 |
| Total 50925: | | | | 2,890.81 | .00 | | |
| 717344 | | | | | | | |
| TRI STATE OIL RECLAME | 269050 | USED OIL | 10/01/2019 | 75.00 | .00 | | 70-67-38200 |
| Total 717344: | | | | 75.00 | .00 | | |
| 715817 | | | | | | | |
| ULINE INC | 113415322 | NITRILE GLOVES | 10/17/2019 | 355.31 | .00 | | 10-51-22900 |
| Total 715817: | | | | 355.31 | .00 | | |
| 717732 | | | | | | | |
| UNCC | 219100278 | RTL TRANSMISSIONS | 10/31/2019 | 159.04 | .00 | | 50-65-35800 |
| Total 717732: | | | | 159.04 | .00 | | |
| 53830 | | | | | | | |
| UNION TELEPHONE COM | 70087276OCT19 | MONTHLY SVC | 10/17/2019 | 114.17 | .00 | | 10-49-34700 |
| UNION TELEPHONE COM | 70089904OCT19 | MONTHLY SVC | 10/03/2019 | 1,150.38 | .00 | | 10-51-34700 |
| Total 53830: | | | | 1,264.55 | .00 | | |
| 717106 | | | | | | | |
| UNIVERSITY OF COLORA | 158-63100272 | PROFESSIONAL SERVIC | 10/15/2019 | 2,340.00 | 2,340.00 | 10/18/2019 | 10-41-96000 |
| Total 717106: | | | | 2,340.00 | 2,340.00 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|---------------------|----------------|----------------------|--------------|--------------------|-------------|------------|-------------|
| 716055 | | | | | | | |
| UPS | W28068399 | SHIPPING | 09/28/2019 | 141.35 | 141.35 | 10/11/2019 | 50-65-22119 |
| UPS | W28068409 | SHIPPING | 10/05/2019 | 32.90 | 32.90 | 10/18/2019 | 60-66-35300 |
| UPS | W28068419 | SHIPPING | 10/12/2019 | 43.02 | 43.02 | 10/25/2019 | 50-65-35300 |
| UPS | W28068429 | SHIPPING | 10/19/2019 | 52.30 | 52.30 | 11/01/2019 | 10-51-31100 |
| Total 716055: | | | | 269.57 | 269.57 | | |
| 717111 | | | | | | | |
| US MULE INC | 2924 | PARTS | 10/31/2019 | 110.10 | .00 | | 10-64-36100 |
| Total 717111: | | | | 110.10 | .00 | | |
| 714946 | | | | | | | |
| US POSTMASTER | 157348 | POSTAGE | 10/02/2019 | 1,349.22 | 1,349.22 | 10/11/2019 | 70-67-31100 |
| Total 714946: | | | | 1,349.22 | 1,349.22 | | |
| 53815 | | | | | | | |
| US TRACTOR & HARVES | P45220 | SUPPLIES | 10/30/2019 | 172.41 | .00 | | 50-65-36200 |
| Total 53815: | | | | 172.41 | .00 | | |
| 717506 | | | | | | | |
| USA FOOTBALL INC | 134067 | TACKLE CERTIFICATION | 10/10/2019 | 90.00 | .00 | | 10-73-22406 |
| Total 717506: | | | | 90.00 | .00 | | |
| 717696 | | | | | | | |
| VANTAGE POINT CORPO | IC109082 | COMPUTER/LAP TOP | 09/25/2019 | 1,613.07 | 1,613.07 | 10/11/2019 | 10-44-21200 |
| Total 717696: | | | | 1,613.07 | 1,613.07 | | |
| 718041 | | | | | | | |
| VELOCITY CONSTRUCT | 3 | WATER SYSTEM IMPROV | 09/28/2019 | 219,157.40 | 219,157.40 | 10/25/2019 | 50-65-93300 |
| Total 718041: | | | | 219,157.40 | 219,157.40 | | |
| 55200 | | | | | | | |
| VERIZON WIRELESS | 9838858441 | MONTHLY SVC | 09/25/2019 | 73.20 | 73.20 | 10/11/2019 | 10-71-34700 |
| VERIZON WIRELESS | 9840354942 | MONTHLY SVC | 10/18/2019 | 455.73 | 455.73 | 11/01/2019 | 60-66-34700 |
| VERIZON WIRELESS | 9840893995 | MONTHLY SVC | 10/25/2019 | 73.27 | 73.27 | 11/08/2019 | 10-71-34700 |
| Total 55200: | | | | 602.20 | 602.20 | | |
| 715747 | | | | | | | |
| VERMEER SALES & SER | 10031001 | PARTS | 10/09/2019 | 1,228.96 | .00 | | 10-64-36200 |
| Total 715747: | | | | 1,228.96 | .00 | | |
| 55405 | | | | | | | |
| VICTORY MOTORS OF C | 48048 | PARTS | 10/10/2019 | 261.00 | .00 | | 10-64-36100 |
| VICTORY MOTORS OF C | 48105 | RADIATOR HOSE | 10/15/2019 | 59.40 | .00 | | 10-64-36100 |
| Total 55405: | | | | 320.40 | .00 | | |
| 717816 | | | | | | | |
| VIRDEN, BRADY | 10282019 | 2019 CLOTHING ALLOWA | 10/28/2019 | 223.21 | 223.21 | 11/01/2019 | 10-71-22500 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|---------------------|--------------|--------------------|-------------|------------|-------------|
| Total 717816: | | | | 223.21 | 223.21 | | |
| 717175 | | | | | | | |
| VOTACALL | 126576 | HARDWARE | 10/01/2019 | 60.79 | 60.79 | 10/11/2019 | 10-64-34700 |
| Total 717175: | | | | 60.79 | 60.79 | | |
| 718061 | | | | | | | |
| WAGNER CONSTRUCTIO | 1 | SCREENED ROCK | 10/08/2019 | 482.54 | .00 | | 10-64-39500 |
| Total 718061: | | | | 482.54 | .00 | | |
| 57205 | | | | | | | |
| WAGNER EQUIPMENT C | P04C0313372 | PARTS | 10/02/2019 | 93.94 | .00 | | 10-64-36200 |
| WAGNER EQUIPMENT C | P04C0313391 | FILTER | 10/03/2019 | 65.53 | .00 | | 10-64-36200 |
| Total 57205: | | | | 159.47 | .00 | | |
| 57218 | | | | | | | |
| WAL-MART BUSINESS | 927500082110 | OFFICE SUPPLIES | 10/02/2019 | 5.36 | .00 | | 10-73-21400 |
| WAL-MART BUSINESS | 927500221640 | OFFICE SUPPLIES | 10/02/2019 | 26.61 | .00 | | 10-73-21400 |
| WAL-MART BUSINESS | 927600010840 | EXTERNAL HARD DRIVE | 10/03/2019 | 232.76 | .00 | | 10-51-22900 |
| WAL-MART BUSINESS | 928700186556 | SUPPLIES | 10/14/2019 | 110.88 | .00 | | 50-65-22900 |
| WAL-MART BUSINESS | 928700685392 | OFFICE SUPPLIES | 10/14/2019 | 14.88 | .00 | | 10-48-22900 |
| WAL-MART BUSINESS | 929400257792 | FOOD | 10/21/2019 | 102.00 | .00 | | 10-51-22900 |
| WAL-MART BUSINESS | 929500453587 | SUPPLIES | 10/22/2019 | 141.35 | .00 | | 50-65-37000 |
| WAL-MART BUSINESS | 929500763345 | EXTERNAL HARD DRIVE | 10/22/2019 | 94.00 | .00 | | 10-51-21200 |
| WAL-MART BUSINESS | 929500861735 | FOOD | 10/22/2019 | 85.64 | .00 | | 10-72-25400 |
| WAL-MART BUSINESS | 929800467403 | EXTERNAL HARD DRIVE | 10/25/2019 | 94.00 | .00 | | 50-65-36220 |
| Total 57218: | | | | 907.48 | .00 | | |
| 715340 | | | | | | | |
| WANCO, INC | 37293 | RUBBER MOUNTS | 10/11/2019 | 287.50 | .00 | | 10-64-36200 |
| Total 715340: | | | | 287.50 | .00 | | |
| 715846 | | | | | | | |
| WHITE, LIZ | 10112019 | TRAVEL REIMBURSEME | 10/11/2019 | 454.92 | 454.92 | 10/11/2019 | 10-45-38100 |
| Total 715846: | | | | 454.92 | 454.92 | | |
| 705372 | | | | | | | |
| WILLIAMS EQUIPMENT | 21326 | EQUIPMENT | 06/24/2019 | 1,066.89 | .00 | | 10-64-36100 |
| Total 705372: | | | | 1,066.89 | .00 | | |
| 62025 | | | | | | | |
| XEROX CORPORATION | 098410600 | METER USAGE | 10/08/2019 | 333.70 | .00 | | 10-51-39700 |
| Total 62025: | | | | 333.70 | .00 | | |
| 62415 | | | | | | | |
| YAMPA VALLEY ELECTRI | 50840OCT19 | MONTHLY SVC | 10/30/2019 | 907.68 | 907.68 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 54179OCT19 | MONTHLY SVC | 10/30/2019 | 41.41 | 41.41 | 11/08/2019 | 10-64-34100 |
| YAMPA VALLEY ELECTRI | 55665OCT19 | MONTHLY SVC | 10/30/2019 | 50.81 | 50.81 | 11/08/2019 | 10-64-34400 |
| YAMPA VALLEY ELECTRI | 57032OCT19 | MONTHLY SVC | 10/30/2019 | 8,077.79 | 8,077.79 | 11/08/2019 | 60-66-34100 |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|----------------------|----------------|-------------|--------------|--------------------|-------------|------------|-------------|
| YAMPA VALLEY ELECTRI | 57033OCT19 | MONTHLY SVC | 10/30/2019 | 11,109.61 | 11,109.61 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 57039OCT19 | MONTHLY SVC | 10/30/2019 | 139.96 | 139.96 | 11/08/2019 | 10-72-34100 |
| YAMPA VALLEY ELECTRI | 57620OCT19 | MONTHLY SVC | 10/30/2019 | 96.49 | 96.49 | 11/08/2019 | 10-64-34300 |
| YAMPA VALLEY ELECTRI | 57678OCT19 | MONTHLY SVC | 10/30/2019 | 48.42 | 48.42 | 11/08/2019 | 10-64-34400 |
| YAMPA VALLEY ELECTRI | 57694OCT19 | MONTHLY SVC | 10/30/2019 | 36.10 | 36.10 | 11/08/2019 | 70-67-34100 |
| YAMPA VALLEY ELECTRI | 58022OCT19 | MONTHLY SVC | 10/30/2019 | 40.81 | 40.81 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 58023OCT19 | MONTHLY SVC | 10/30/2019 | 75.02 | 75.02 | 11/08/2019 | 10-64-34400 |
| YAMPA VALLEY ELECTRI | 58294OCT19 | MONTHLY SVC | 10/30/2019 | 33.54 | 33.54 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 58630OCT19 | MONTHLY SVC | 10/30/2019 | 38.75 | 38.75 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 59126OCT19 | MONTHLY SVC | 10/30/2019 | 69.80 | 69.80 | 11/08/2019 | 10-64-34100 |
| YAMPA VALLEY ELECTRI | 59149OCT19 | MONTHLY SVC | 10/30/2019 | 40.29 | 40.29 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 59545OCT19 | MONTHLY SVC | 10/30/2019 | 50.73 | 50.73 | 11/08/2019 | 10-64-34400 |
| YAMPA VALLEY ELECTRI | 60024OCT19 | MONTHLY SVC | 10/30/2019 | 457.73 | 457.73 | 11/08/2019 | 10-75-34100 |
| YAMPA VALLEY ELECTRI | 60025OCT19 | MONTHLY SVC | 10/30/2019 | 227.60 | 227.60 | 11/08/2019 | 10-72-34100 |
| YAMPA VALLEY ELECTRI | 60027OCT19 | MONTHLY SVC | 10/30/2019 | 606.99 | 606.99 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 60029OCT19 | MONTHLY SVC | 10/30/2019 | 277.14 | 277.14 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 60038OCT19 | MONTHLY SVC | 10/30/2019 | 1,283.91 | 1,283.91 | 11/08/2019 | 10-50-34100 |
| YAMPA VALLEY ELECTRI | 60047OCT19 | MONTHLY SVC | 10/30/2019 | 60.14 | 60.14 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 60050OCT19 | MONTHLY SVC | 10/30/2019 | 601.44 | 601.44 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 60057OCT19 | MONTHLY SVC | 10/30/2019 | 409.83 | 409.83 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 60072OCT19 | MONTHLY SVC | 10/30/2019 | 41.66 | 41.66 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 60137OCT19 | MONTHLY SVC | 10/30/2019 | 39.18 | 39.18 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 60139OCT19 | MONTHLY SVC | 10/30/2019 | 36.61 | 36.61 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 60170OCT19 | MONTHLY SVC | 10/30/2019 | 65.80 | 65.80 | 11/08/2019 | 21-87-34100 |
| YAMPA VALLEY ELECTRI | 60185OCT19 | MONTHLY SVC | 10/30/2019 | 42.52 | 42.52 | 11/08/2019 | 10-64-34400 |
| YAMPA VALLEY ELECTRI | 60201OCT19 | MONTHLY SVC | 10/30/2019 | 33.45 | 33.45 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 60695OCT19 | MONTHLY SVC | 10/30/2019 | 77.67 | 77.67 | 11/08/2019 | 10-64-34100 |
| YAMPA VALLEY ELECTRI | 61504OCT19 | MONTHLY SVC | 10/30/2019 | 219.07 | 219.07 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 62404OCT19 | MONTHLY SVC | 10/30/2019 | 37.30 | 37.30 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 62449OCT19 | MONTHLY SVC | 10/30/2019 | 34.39 | 34.39 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 62457OCT19 | MONTHLY SVC | 10/30/2019 | 68.01 | 68.01 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 63378OCT19 | MONTHLY SVC | 10/30/2019 | 33.88 | 33.88 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 63391OCT19 | MONTHLY SVC | 10/30/2019 | 33.54 | 33.54 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 63393OCT19 | MONTHLY SVC | 10/30/2019 | 34.38 | 34.38 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 63421OCT19 | MONTHLY SVC | 10/30/2019 | 33.54 | 33.54 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 63572OCT19 | MONTHLY SVC | 10/30/2019 | 33.45 | 33.45 | 11/08/2019 | 10-64-34100 |
| YAMPA VALLEY ELECTRI | 63711OCT19 | MONTHLY SVC | 10/30/2019 | 79.13 | 79.13 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 64192OCT19 | MONTHLY SVC | 10/30/2019 | 62.45 | 62.45 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 65153OCT19 | MONTHLY SVC | 10/30/2019 | 668.60 | 668.60 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 65158OCT19 | MONTHLY SVC | 10/30/2019 | 765.67 | 765.67 | 11/08/2019 | 10-64-34100 |
| YAMPA VALLEY ELECTRI | 65162OCT19 | MONTHLY SVC | 10/30/2019 | 205.90 | 205.90 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 65175OCT19 | MONTHLY SVC | 10/30/2019 | 885.16 | 885.16 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | 65382OCT19 | MONTHLY SVC | 10/30/2019 | 513.76 | 513.76 | 11/08/2019 | 50-65-34100 |
| YAMPA VALLEY ELECTRI | 65414OCT19 | MONTHLY SVC | 10/30/2019 | 151.58 | 151.58 | 11/08/2019 | 10-71-34100 |
| YAMPA VALLEY ELECTRI | 65415OCT19 | MONTHLY SVC | 10/30/2019 | 87.08 | 87.08 | 11/08/2019 | 70-67-34100 |
| YAMPA VALLEY ELECTRI | 65492OCT19 | MONTHLY SVC | 10/30/2019 | 37.47 | 37.47 | 11/08/2019 | 60-66-34100 |
| YAMPA VALLEY ELECTRI | STREETLIGHTSOC | MONTHLY SVC | 10/30/2019 | 9,416.79 | 9,416.79 | 11/08/2019 | 10-64-34300 |
| Total 62415: | | | | 38,520.03 | 38,520.03 | | |
| 717523 | | | | | | | |
| YOURMEMBERSHIP.COM | R45254127 | ADVERTISING | 10/29/2019 | 100.00 | .00 | | 10-71-33700 |
| Total 717523: | | | | 100.00 | .00 | | |
| Grand Totals: | | | | 1,194,816.65 | 984,008.41 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Acct # |
|-------------|----------------|-------------|--------------|--------------------|-------------|-----------|-----------|
|-------------|----------------|-------------|--------------|--------------------|-------------|-----------|-----------|

Dated: _____

City Council: _____

City Finance Director: _____

Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Cowboy Christmas
**Application for a Special Events
Permit**

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be Nonprofit**
and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

| | |
|--|-----------------------------------|
| LIAB Type of Special Event Applicant is Applying for: | DO NOT WRITE IN THIS SPACE |
| 2110 <input type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day | Liquor Permit Number |
| 2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day | |

1. Name of Applicant Organization or Political Candidate
Boys + Girls Clubs of Northwest Colorado State Sales Tax Number (Required)

2. Mailing Address of Organization or Political Candidate
(include street, city/town and ZIP)
*PO Box 1251
Craig, CO 81626*

3. Address of Place to Have Special Event
(include street, city/town and ZIP)
*1324 E. Hwy 40
Craig, CO 81625*

| | | | |
|------|---------------|---|--------------|
| Name | Date of Birth | Home Address (Street, City, State, ZIP) | Phone Number |
|------|---------------|---|--------------|

4. Pres./Sec'y of Org. or Political Candidate
Lester Kaplan *8/6/50* *1710 Angles Drive, SS, CO 80487* *949-285-3455*

5. Event Manager
Dana Duran *11/20/79* *3692 W 6th St. Craig* *824-5878*

6. Has Applicant Organization or Political Candidate been
Issued a Special Event Permit this Calendar Year?
☒ NO ☐ YES HOW MANY DAYS? _____

7. Is premises now licensed under state liquor or beer code?
☒ NO ☐ YES TO WHOM? _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☐ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

| Date | Hours | From | To | Date | Hours | From | To | Date | Hours | From | To | Date | Hours | From | To |
|----------------|-------|------|----|------|-------|------|----|------|-------|------|----|------|-------|------|----|
| <i>12/7/19</i> | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |

Oath of Applicant
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

| | | |
|--------------------------------|------------------------------------|-------------------------|
| Signature <i>Dana Duran</i> | Title <i>Executive Director</i> | Date <i>10/16/19</i> |
|--------------------------------|------------------------------------|-------------------------|

Report and Approval of Local Licensing Authority (City or County)
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

| | | |
|--|--|---------------------------------------|
| Local Licensing Authority (City or County) | <input type="checkbox"/> City <input type="checkbox"/> County | Telephone Number of City/County Clerk |
| Signature | Title | Date |

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

| Liability Information | | | |
|------------------------|----------------|------------|-------|
| License Account Number | Liability Date | State | Total |
| | | | |
| | | -750 (999) | \$. |

(Instructions on Reverse Side)

Submit to Local Licensing Authority

| Fees Due | |
|--|----|
| Renewal Fee | |
| Storage Permit \$100 X _____ | \$ |
| Sidewalk Service Area \$75.00 | \$ |
| Additional Optional Premise Hotel & Restaurant \$100 X _____ | \$ |
| Related Facility - Campus Liquor Complex \$160.00 per facility | \$ |
| Amount Due/Paid | \$ |

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application


Please verify & update all information below

Return to city or county licensing authority by due date

| | | | |
|---|--|--|-------------------------------------|
| Licensee Name <u>OCEAN PEARL CRAIG, LLC</u> | | Doing Business As Name (DBA) <u>OCEAN PEARL CRAIG</u> | |
| Liquor License # <u>4706210</u> | License Type <u>Hotel & Rest Only</u> | Sales Tax License # <u>30881277</u> | Expiration Date <u>08/29/19</u> |
| Business Address <u>441 W Victory Way</u> | | | Phone Number <u>719 824 8888</u> |
| Mailing Address <u>SAME</u> | | Email <u>HY-DANGX@GMAIL.COM</u> | |
| Operating Manager <u>HENRY DANG</u> | Date of Birth <u>09/30/84</u> | Home Address <u>441 W Victory Way</u> | Phone Number <u>323 204 2660</u> |
| 1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>10/31/2020</u> | | | |
| 2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

| | |
|--|-------------------------|
| Type or Print Name of Applicant/Authorized Agent of Business HENRY DANG | Title MANAGER |
| Signature  | Date 11.5.19 |

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

| | | |
|-------------------------------|-------|--------|
| Local Licensing Authority For | | Date |
| Signature | Title | Attest |


Tax Check Authorization, Waiver, and Request to Release Information

I, HENRY DANG am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of OCEAN PEARL CRAIG (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

| | | | |
|--|--|---|-------------------------------|
| Name (Individual/Business) <u>OCEAN PEARL CRAIG</u> | | Social Security Number/Tax Identification Number <u>47-5617390</u> | |
| Address <u>441 W victory way</u> | | | |
| City <u>Craig</u> | | State <u>CO</u> | Zip <u>81625</u> |
| Home Phone Number <u>323 204 2660</u> | | Business/Work Phone Number <u>970 824 8888</u> | |
| Printed name of person signing on behalf of the Applicant/Licensee <u>HENRY DANG</u> | | | |
| Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)  | | | Date signed <u>11-8-19</u> |

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



300 West 4th Street, Craig, CO 81625 (970) 826-2000

POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: OCEAN PEARL CRAIG, LLC
Address: 441 W. Victory Way
Craig, CO 81625
Trade Name: Ocean Pearl Craig
Phone Number: 970-824-8888
Location of Premises: 441 W. Victory Way
Type of License: Hotel & Restaurant
Action Date: 11/12/19

Liquor Code Violations-past year: 0 NONE

Comments: NO REASON FOR DENIAL

William N. Leonard
Investigator
LEONARD - 135

11-06-2019
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Ocean Pearl Craig, LLC
Address: 441 W. Victory Way, Craig, CO

Trade Name: Ocean Pearl Craig
Phone Number: 970-824-8888
Location of Premises: 441 W. Victory Way, Craig, CO
Type of License: Hotel and Restaurant
Action Date: November 12, 2019

The required inspection of the above named premises was performed on the 8 day of November, 2019.

The premises meets all requirements: Yes X No

Comments:

Mark Ell
Building Official

11-8-19
Date

Submit to Local Licensing Authority

**FIESTA JALISCO
410 RANNEY ST
Craig CO 81625**

| Fees Due | | |
|--|-----------------------|-------------|
| Renewal Fee | 500.00 | Paid 500.00 |
| Storage Permit | \$100 X | \$ |
| Sidewalk Service Area | \$75.00 | \$ |
| Additional Optional Premise Hotel & Restaurant | \$100 X | \$ |
| Related Facility - Campus Liquor Complex | \$160.00 per facility | \$ |
| Amount Due/Paid | | \$ |

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

| | | | | |
|---|---|--|--|------------------------------|
| Licensee Name FIESTA JALISCO NUMERO CATORCE LLC | | | Doing Business As Name (DBA) FIESTA JALISCO | |
| Liquor License # 06-33114-0000 | License Type Hotel & Restaurant (city) | Sales Tax License # 06331140000 | Expiration Date 11/14/2019 | Due Date 09/30/2019 |
| Business Address 410 RANNEY ST CRAIG CO 81625-2725 | | | | Phone Number 9708247103 |
| Mailing Address 410 RANNEY ST Craig CO 81625 | | | Email | |
| Operating Manager Diana L Lopez Leon | Date of Birth 9/18/1996 | Home Address 925 W 1st ST #108 Craig CO 81625 | | Phone Number 970-824-7103 |
| 1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease | | | | |
| 2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | |
| 3. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | |
| 4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | |
| 5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | |
| 6. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | |
| Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. | | | | |
| Type or Print Name of Applicant/Authorized Agent of Business Diana L Lopez Leon | | | | Title MANAGER |
| Signature <i>Diana Lopez</i> | | | | Date 10-15-19 |
| Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved. | | | | |
| Local Licensing Authority For | | | | Date |
| Signature | | Title | | Attest |



300 West 4th Street, Craig, CO 81625 (970) 826-2000


POLICE INVESTIGATION REPORT

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Fiesta Jalisco Numero Catorce LLC
Address: 410 Ranney St.
Craig, CO 81625
Trade Name: Fiesta Jalisco
Phone Number: 970-826-0500
Location of Premises: 410 Ranney St.
Type of License: Hotel and Restaurant
Action Date: 11/12/2019

Liquor Code Violations-past year: _____

Comments: No cause shown for denial


Investigator

10-22-19
Date



300 West 4th Street, Craig, CO 81625 (970) 826-2000

BUILDING INSPECTOR APPROVAL

LIQUOR LICENSE APPLICATION & RENEWAL

Name of Applicant: Fiesta Jalisco Numero Catorce LLC
Address: 410 Ranney St.
Craig, CO 81625
Trade Name: Fiesta Jalisco
Phone Number: 970-826-0500
Location of Premises: 410 Ranney St.
Type of License: Hotel and Restaurant
Action Date: 11/12/2019
Meeting Time: 6:30 p.m.

The required inspection of the above named premises was performed on the 8 day of November, 2019.

The premises meets all requirements: Yes X No

Comments:

Mark Ell
Building Official

11-8-19
Date

ORDINANCE NO. 1102 (2019)

AN ORDINANCE ADOPTING THE 2020 BUDGET AND SETTING APPROPRIATIONS FOR THE REVENUES AND EXPENDITURES, AND MAKING AND FIXING THE AMOUNT OF PROPERTY TAX LEVIES, FOR THE CITY OF CRAIG, COLORADO FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020.

Whereas, annually, in compliance with state law and the Charter of the City, the City Council must establish a budget, make and fix the amount of property tax levies, recognize revenues and appropriate the same for public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1: This Ordinance shall be referred to as the “Annual Appropriation Ordinance” for 2020.

Section 2: For the purposes of meeting the needs of the citizens of the community and providing appropriate municipal services, the budget, attached hereto and made a part hereof by reference, is hereby adopted as the 2020 Budget for the City of Craig.

Section 3: To provide sufficient revenues for such purposes, the City does hereby make and fix a total property tax mill levy of 18.996 mills to be assessed on each dollar of assessed valuation on taxable property within the corporate limits of the City of Craig to be divided as follows: 16.996 mills for the general fund of the City and 2.000 mills for the capital projects fund of the City.

Section 4: The Finance Director is hereby authorized to certify the adopted mill levy to the County Treasurer as required by state law.

Section 5: That the City expects and does hereby recognize total revenues and carryover reserves of \$37,452,578 from all sources which includes internal fund transfer of \$2,364,650 and hereby authorizes and appropriates the expenditure of such funds in the amount of \$23,553,120 which includes internal fund transfers of \$2,364,650 and for the purposes set forth, in the 2020 Budget, with all additional revenues and carryovers in the amount of \$13,899,458 be deposited in the appropriate reserves. Funds are budgeted by City Council at the Fund level and the City Manager is authorized to transfer by line item within a fund.

Section 6: This Ordinance shall become effective January 1, 2020, after publication and final passage by the City Council.

Section 7: A Public Hearing on the Ordinance was held on November 12, 2019 at the regular council meeting for public comment as required by the Charter.

Section 8: If any subsection, sentence, clause, or phase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 9: The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 10. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general warfare of the City and its citizens.

INTRODUCED AND READ, by the City Council of the City of Craig, at it's regular meeting held on the 22nd day of October, 2019.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING by the City Council of the City of Craig, at its regular meeting held on the 12th day of November, 2019.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

READ, APPROVED AND PASSED ON SECOND READING by the City Council of the City of Craig, at its regular meeting held on the 26th day of November, 2019.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk



PROPOSED

2020

ANNUAL BUDGET

1ST READING – 11/12/19



**CITY OF CRAIG
COLORADO
2020 MUNICIPAL BUDGET**

CITY MANAGER

Peter Brixius

MAYOR

Jared Ogden

COUNCIL MEMBERS

**Tony Bohrer
Andrea Camp
Chris Nichols
Paul James
Steven Mazzuca**

DEPARTMENT HEADS

**Bruce M. Nelson, Finance Director
Liz White, City Clerk/Personnel Director
Jerry DeLong, Chief of Police
Randy Call, Public Works Director
Dave Pike, Park/Recreation Director
Mark Sollenberger, Water/Wastewater Superintendent**

**CITY OF CRAIG
PROPOSED 2020 ANNUAL BUDGET**

| | |
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| Total of All Funds - Pers. Serv. & Positions | 161 |



**CITY OF CRAIG
FISCAL YEAR 2020
EXECUTIVE SUMMARY**

The City of Craig Municipal Budget for fiscal year 2020 is hereby submitted in accordance with the “Local Government Budget Law” of the State of Colorado and the Craig Municipal Charter. The budget sets forth projections of City revenues and expenditures for the period January 1, 2020 through December 31, 2020.

The Municipal Budget establishes expenditure limits for all departments and operations, and reflects the goals, priorities and policies established by the Craig City Council for 2019.

In 2019 Federal Mineral Lease Payments and Severance Payments continued to lag historical values prior to 2016 which is expected based on the activity of the Oil & Gas industry in Moffat County, but reported with renewed vigor as payments well exceeded expectations. Sales tax revenue increases closely reflected projections made for 2019 as a result of a citizen approved 1.75% rate increase passed on November 7, 2017 and are expected to provide predictable revenue production in 2020’s budget.

Revenue Source Comparisons

| DIRECT PAYMENTS | | |
|-----------------|-----------|-------------|
| Fiscal Year | Severance | FML |
| 2020 Bud. | \$280,000 | \$300,000 |
| 2019 | \$476,440 | \$503,440 |
| 2018 | \$238,620 | \$299,670 |
| 2017 | \$206,382 | \$581,085 |
| 2016 | \$182,146 | \$637,846 |
| 2015 | \$520,512 | \$574,849 |
| 2014 | \$530,449 | \$913,081 |
| 2013 | \$359,973 | \$756,991 |
| 2012 | \$534,162 | \$919,067 |
| 2011 | \$387,877 | \$1,006,660 |
| 2010 | \$273,619 | \$989,031 |
| 2009 | \$875,862 | \$1,107,757 |

| CITY SALES TAX | | | |
|----------------|-------------|-------------|-------------|
| Monthly | 2019 Budget | 2019 Actual | 2020 Budget |
| Jan | \$467,780 | \$441,795 | \$441,795 |
| Feb | \$445,221 | \$427,871 | \$427,871 |
| Mar | \$501,970 | \$487,231 | \$487,231 |
| Apr | \$504,385 | \$470,971 | \$470,971 |
| May | \$588,880 | \$553,613 | \$553,613 |
| Jun | \$563,236 | \$575,722 | \$575,722 |
| Jul | \$527,356 | \$559,171 | \$559,171 |
| Aug | \$555,893 | \$571,754 | \$571,754 |
| Sep | \$538,635 | \$584,199 | \$584,199 |
| Oct-Est. | \$543,150 | \$560,000 | \$560,000 |
| Nov-Est. | \$485,000 | \$616,000 | \$616,000 |
| Dec-Est. | \$517,000 | \$635,000 | \$635,000 |

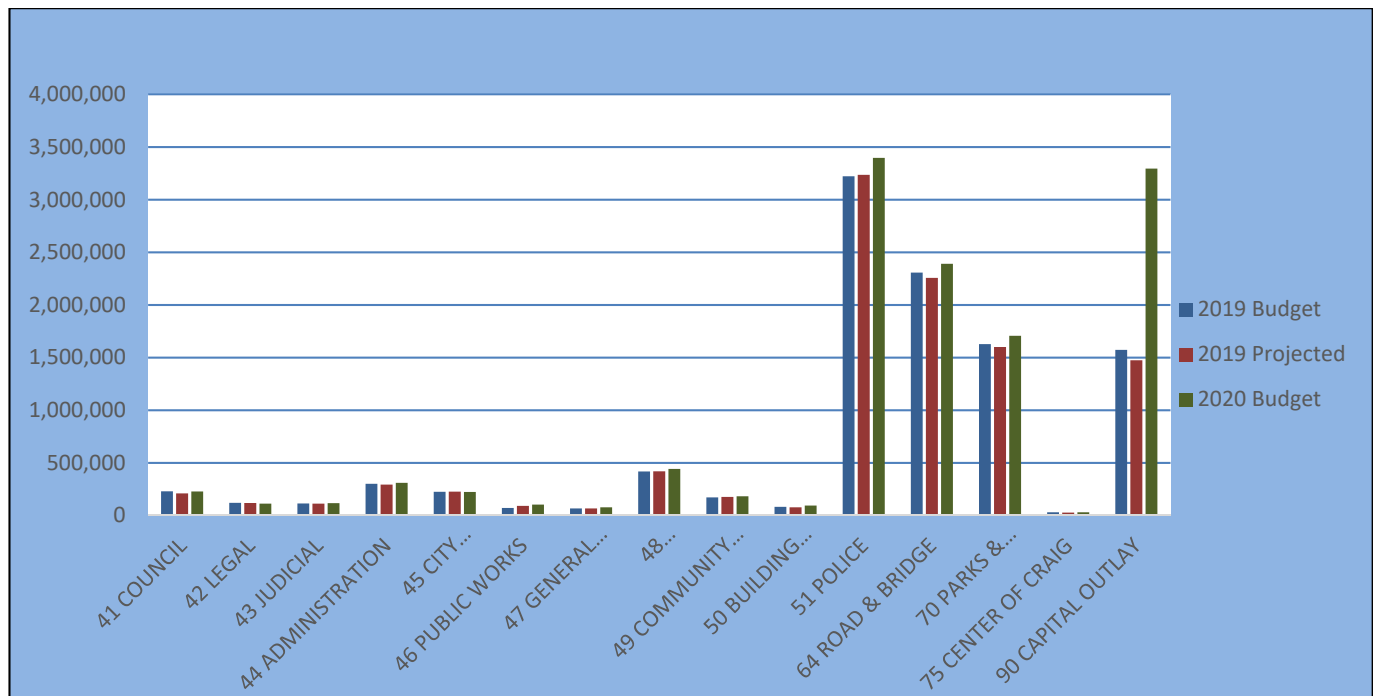
The 2020 budget takes a reasoned, but aggressive approach to economic development, community amenity improvements and investment in planning activities. With the passage of the increase in city sales tax rate the City is meeting its promised obligation to invest in recreation and business development. City staff will continue to look for fiscal efficiencies in every department as we develop, bid and execute various projects. The General Fund will continue to provide a similar level of services and ongoing infrastructure development. Forecasted operating fund balances for the end of 2020 allow for a minimum reserve of 25% and projected ending General Fund balance reserve of 66%.

General Fund

The General Fund **Budgeted Revenues** through the end of 2020 are projected at **\$12,048,190** which is \$120,905 more than the **2019 projected performance of \$11,927,285**. The increased revenue performance year-over-year in 2019 can be largely attributed to the Sales Tax increase which took effect July 1, 2018 and the greater than expected direct payment receipts from FML and severance.

| BUDGETED AND HISTORICAL GENERAL FUND PERFORMANCE | | | |
|--|--------------|-------------|----------------|
| Fiscal Year | Revenues | Expenses | Capital Outlay |
| 2020 Bud. | \$12,048,190 | \$9,405,570 | \$3,294,500 |
| 2019 Est. | \$11,927,285 | \$8,901,704 | \$1,473,650 |
| 2018 | \$10,371,792 | \$8,131,254 | \$1,396,319 |
| 2017 | \$8,390,908 | \$7,658,850 | \$718,338 |
| 2016 | \$8,809,022 | \$8,045,624 | \$854,127 |
| 2015 | \$8,892,765 | \$8,231,314 | \$539,721 |
| 2014 | \$9,020,264 | \$8,717,373 | \$633,440 |
| 2013 | \$8,083,064 | \$9,031,638 | \$1,007,174 |
| 2012 | \$9,614,802 | \$8,058,136 | \$1,092,813 |
| 2011 | \$9,078,267 | \$7,807,777 | \$1,168,119 |
| 2010 | \$9,751,305 | \$7,856,966 | \$1,284,223 |
| 2009 | \$10,080,803 | \$8,178,833 | \$1,775,537 |

The General Fund **projected expenditures** through the end of 2019 are forecast to be **\$8,901,704** which is almost \$78,000 less than budgeted for 2019 and \$426,125 less than currently budgeted for 2020. Expected carryover for a number of projects into 2020 include the Water Treatment and Distribution project, Breeze Park project improvements, Victory Way and 4th Street transition project landscaping, possibly the City/CDOT shared use path and CDOT ADA ramp construction.



As previously mentioned, the City strives to maintain a General Fund balance reserve of at least **25%** of operating costs. Projected reserves at the end of 2020 are 66% of O&M. The total ending fund balance for 2020 is reported to be **\$6,490,774**.

With the passage of a ballot measure allowing for the sale of recreational marijuana in our City, we could see additional sales tax revenues at a level initially projected at **\$200,000**. The level of service, number of operations and the amount of time needed to establish these retail centers will ultimately determine revenues generated from these operations.

Water, Wastewater, and Solid Waste Enterprise Funds

Both the water and wastewater utility will be incorporating rate increases as initially established and approved by the council in 2018 and for each of the next 5 years of 2% and 3% respectively per year.

The Water Utility is expected to generate revenues of \$6,775,400 from operations during 2019. \$3,700,000 represents income from grants and loans. The 2019 O&M and capital expense budget is expected to be \$6,695,350 of which include capital projects for the Round Bottom Tank and water improvement project. Revenues in 2020 are projected at \$3,135,400 and O&M and capital expense is projected at \$3,394,820.

The Wastewater Utility (WWU) is expected to generate revenues in 2019 of \$1,721,951. The 2019 O&M and capital expense budget is expected to come in at \$1,841,140. In 2020, revenues are projected at \$1,311,543 and total expense of \$2,588,600. The sludge line replacement project continues to be a significant need and the first phase of the project is slated for 2020 at a cost of \$1.1 million. As a result of capital projects in 2020, reserves for the wastewater fund will decline by ½ to just under \$900,000 which still allows for a reserve balance equal to 64% of O&M costs. In order to complete the capital project needs for 2021, the WWU may need to consider a low interest loan to finish the sludge line replacement project in 2021 in order to maintain a reasonable reserve balance.

In 2020 the Solid Waste Utility is expected to generate revenues of \$1,580,200 from operations. The 2020 O&M and capital expense budget is expected to be \$1,571,540 with the anticipated purchase of a new truck for the enterprise.

Capital Projects Fund

The Capital Projects fund budget revenues and expenses drops dramatically in 2020 as we are not carrying the \$930,000 shared use project into 2020 and results in total expenses of \$153,000 for the replacement of curb, gutters and sidewalks. Future expense will be required in order to complete the shared use path from Riford Road to Wicks Avenue.

ACET Fund (All Crimes Enforcement Taskforce)

The ACET Fund is set up to provide joint funding from participating governmental agencies to combat crime in this region. The total expected contributions for 2020 is projected to increase to \$85,500 with operations budget set at \$89,370. The fund balance reserve will be used to make up the difference between 2020 contributions and the operations budget.

Northwest Colorado Museum Budget Summary

The 2020 budget will contain a new budget summary for this establishment and ownership will transfer from Moffat County to the City of Craig anticipated by January of 2020. The budget reflects a \$300,000 transfer from the General Fund in order to maintain museum operations. Total revenues are projected at \$336,400 and total O&M is projected at \$324,460. Museum cash reserves at the time of the transfer are projected at **\$189,859**.



Medical Benefits Fund

The Medical Benefits Fund is an intergovernmental fund that reflects the cost of providing medical, dental, eye care, and life insurance to all city employees. The fund looks to draw down reserves by almost \$30,000 in 2020. In future years, employer and employee contributions should generally provide for these benefits in total. Reserves can and will be used on occasion to soften the impact of dramatic premium and plan changes or benefit deductible changes, but eventually will have to be balanced.

Basis of Budgetary Accounting

The General Fund and Special Revenue Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting, when the related fund liability is incurred. Enterprise Funds are accounted for using accrual basis of accounting, revenues and expenditures are recognized when incurred.

Budget Summary

The total combined expenses for all funds are \$23,228,660 with total anticipated fund balance reserve being \$13,697,659.

In summary, the City Council continues to address the slow economic recovery in a prudent and fiscally responsible manner. Their assistance and leadership in preparation of this budget is appreciated.

Staff is commended for the professionalism they applied when preparing draft department budgets, and their continued understanding of the difficult economic conditions the community faces is appreciated.

Budget Strategy and Objectives

Fiscal year 2019's positive projection of activities and achievements may have started and continue in fiscal 2020 what may be considered one of the most pivotal budget cycles in the history of our City. The daunting nature of the economic storm clouds on our horizon are in a word, foreboding. The construct of the 2020 budget has been both aggressive and deliberate in the formation of its goals and outcomes. Many of the capital projects are intended to further a much longer-term economic vision for the City of Craig.

The 2020 Budget is a compilation of effort that reflects the vision of the City Council as they represent the Citizens of Craig and the contributions of administrative staff, department leaders and the skillful preparation of Finance Director Bruce Nelson. The budget not only addresses the City's financial stability regarding the management of projected revenues and expenses, it also addresses the completion of projects that are essential to maintaining our infrastructure and service delivery to the community. The city department directors, administrative staff and finance specialists proposed their operating and capital budgets for 2020 resulting in investments in equipment, machinery and facilities necessary to deliver expected services, infrastructure improvements and projects during the fiscal year. These expenditures have been reviewed by the oversight of the Mayor and City Council through a process of deliberation and evaluation.

The 2020 Budget also addresses current and prior council commitments made to the community and its voters in many areas. Final 2020 outcomes include investments in economic development, city amenity improvements for the health of its citizens, businesses and entrepreneurs and sound and secure management of the city's reserves as stipulated by the State of Colorado. Some of the areas of focus and investment for 2020 include the following:

2020 Proposed Projects, Potentially Grant Funded

- ****Economic Development \$200,000** – Includes Local Business Development Grant Awards
 - ****General Fund DOLA Carryover – Cowork/Innovation Center Planning and Imp. Grant \$26,000**
 - ****General Fund EPA – Brownfield Project Assessment Grant \$300,000**
 - Yampa Ave. Sidewalk Improvements – 500 Blk. \$200,000 Potential Grant Funding for this Project
 - Colorado Northwest Museum Funding \$300,000
 - ****Craig/Moffat Regional Housing Assessment Study**
 - Park Expansion Land Purchase \$250,000
- ** Denotes Projects to be All or Partially Funded with Grant Awards/Applications to be Submitted or have been Awarded**

Other Department Expenses & Capital Expenditures

- Personnel - General Fund PD – Incremental Staff Addition - Patrol Officer = \$87,300
 - Personnel - Compensation Increase COLA – All Funds / 3% = \$163,827
 - General Fund PD Vehicles = \$156,000
 - General Fund R&B Vehicles = \$507,500
 - General Fund R&B Overlay and Stormwater \$330,000
 - General Fund P&R Diversion Park Eng. \$125,000 ******
 - General Fund P&R Wave Pool Imp. \$180,000
 - Skatepark Planning & Construction \$400,000
- TOTAL = \$1,862,327**

Enterprise Funds

- Water Fund Barclay Tank Repairs = \$170,000
 - Water Fund Water Plant Components = \$430,000 – 3 Projects
 - **Wastewater Fund Collection Sys. Enhancement \$50,000 ********
 - **Wastewater Fund Collection Sys. = \$400,000 ********
 - **Wastewater Fund Sludge Line = \$1,100,000 ********
 - Solid Waste International w/Hooks Lift System = \$195,000
- Total = \$2,345,000**

**** Denotes Grant Funded Requests Pertaining to this Project**

The 2020 Budget is intended to achieve a fiscal spending road map that will provide funding for the tactical and strategic initiatives required to maintain and improve our infrastructure and advance our economic development efforts.

As we look to develop a data driven economy to help us target our precious financial investments more effectively, further plan development will be incorporated into these efforts that include:

- Regional Housing Assessment Study to assist in identifying how best to target developers' efforts to satisfy workforce housing, senior housing, resident campus housing needs. Also discovering the need for ownership vs. rental housing and the migratory impact to our housing stock
- Ongoing development of business tracking that incorporates an understanding of trends among our small businesses and needed support to overcome some of the impediments to growth.
- Digital and Social Marketing efforts to target a location neutral workforce and attraction to key events and sites in the Craig area.
- Opportunity Zone Prospectus and marketing plan approach.

As a community, we need to be effectively gathering and disseminating information in real-time to prevent missing key opportunities for business growth and development. We hope to also plan our activities in a way that will improve the attractiveness of our City to our residents and visitors. Our mindset must be poised to ensure that every dollar spent corrects real problems and furthers our economic future.

This paragraph dealing with downtown revitalization has not changed much from last year's discussion. Ongoing efforts to revitalize our downtown continues to be an important topic as we look at community aesthetics, entertainment venues for citizens, visitors and college students, downtown blight and maintenance of streets and walks. Data and architectural drawings produced from a 2014 study will be utilized for possible future downtown development along with our business development grant for capital acquisition and site enhancement.

In 2020 expect the Craig City Council and staff to take on a heightened level of effort in supporting the coordination with LMD, DBA, CNCC, MCTA, the Craig City Chamber of Commerce and other philanthropic organizations. This effort by the City Council recognizes that the City is establishing Economic Development as a budgetary and resource mission to grow and diversify our economy, and while historically always an active partner with ED efforts, the City will work to expand its role to help drive results through its collaborations and City resources.

A key 2018 development was the completion of the Parks and Recreation Master Planning process. That plan will now take on an important role in establishing the future amenities the City would like to target for development in future years. While the development of a Craig Recreation Center is the #1 survey response from the community, bi-modal Trail development and river access and development is considered key to recreational sites and activities that the residents and visitors would most likely want improved.

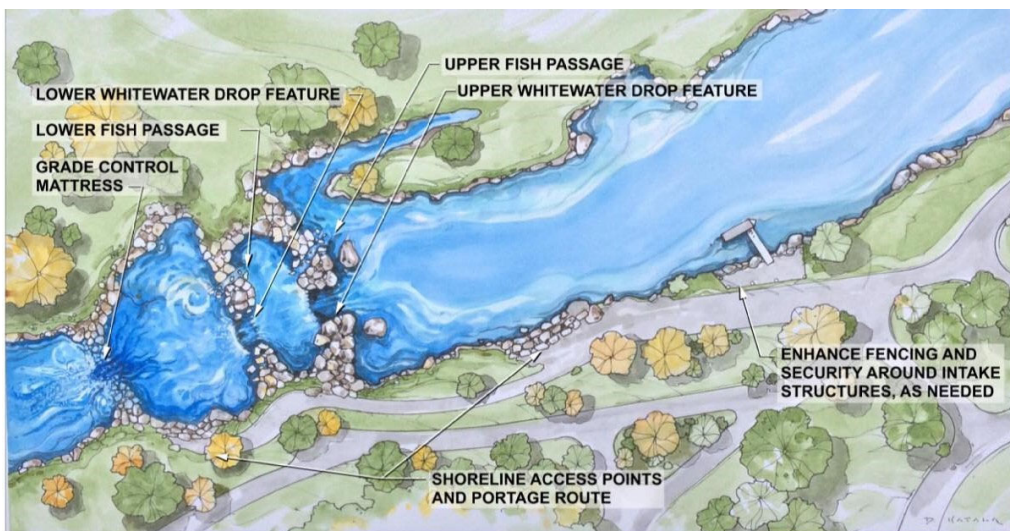
Engineering dollars are proposed for 2020 to complete the planning for river access and the whitewater enhancements proposed. Bimodal trails development activities will become a more prominent planning effort in 2020 with the City Council, CDOT and Moffat County. Connecting recreational destinations with suitable trails will be the hub of this planning activity as we pursue future funding options.

Ongoing support from the City Council is driving activity and planning efforts to bring about aesthetic improvements along our major arteries throughout Craig and especially to the downtown business district. The City has refined our list of project considerations for the Transportation Planning Region (TPR) for 2020 and future years to include a number of trail projects. In 2019 site improvements related to east and west bound traffic transitions to and from 4th Street and East and West Victory Way were the target of aesthetic and pedestrian improvement. Unfortunately, we were unable to complete this effort and plan to do so in 2020.



To-date, CDOT discussions related to multi-modal transportation from Fortification Creek to Ranney Street have included elimination of one west bound lane through this portion of our community making the addition of a multi-modal traffic lane possible along Victory way to Ranney Street and south to Loudy-Simpson. The discussion has expanded to include another alternative for East Victory Way to include potential consideration of a 2-way street through the core downtown area. This change will require discussions and public participation in order to ensure that all aspects of such a proposal are considered.

The Parks and Recreation Master Planning process is gaining more traction as a result of the formation of the Joint Services Work Group. Undertaking discussions about how to create efficiencies that would allow improvements to Loudy-Simpson Park, an asset that the community feels the City of Craig and Moffat County needs to focus on for the benefit of our economic diversification planning is one of many discussion points be further planned for.



The culmination of 2 years of ongoing effort related to the build-out of a gigabyte to the door fiber network for residents and commercial customers is partially a reality in 2019 and should be much more robust during the first half of 2020. Yampa Valley Electric Association, a member-owned cooperative, has taken on the construction of this significant project as a benefit to city and county and their members. They are now deploying a fiber broadband distribution network largely by utilizing their existing electric service infrastructure within parts of the City of Craig. This buildout will allow the City and other anchor institutions to develop their own Wide Area Networks (WAN) in 2020 by integrating their remote locations. Planning for the City WAN is currently underway.

Also recognized are the economic challenges that lie ahead for our city and county. Our area relies heavily on the primary private sector employment created by several coal mining operations and two coal fired power plants.

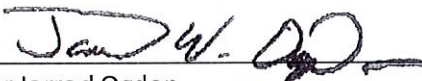
These operations are under continual threat of litigation and regulatory created burdens. This clean and low-cost source of electric power for the citizens of Moffat County and our great nation is in danger of being forced out of business unless there is significant governmental intervention. Scheduled closing of Unit #1 of the Tri-state power plant in 2025 is expected with future shutdowns likely and sooner than expected. Mining operations at Trapper will cease by 2026 and reclamation efforts will continue at that site for 3-4 years beyond that date. Hayden Station is expected to phase out all operations beginning in 2025 through 2034. Colowyo and Twenty Mile will be impacted by these power plant closures.

The City is also seeing the result of regulatory changes to the Clean Water Act and lowering of regulatory limits for chemical parameters related to the Safe Drinking Water Act. In addition, discharge limits from our wastewater processing facilities are continually revised, reaching instrumentation limits of detection and below. While we agree with improvements to potable water and the quality of our effluent discharge, minor changes can and do amount to millions in modifications to our processes. In 2020 we will complete the disinfection and distribution improvements to water treatment at a cost of over \$3.3 million and begin the phasing of sewage sludge lines projected to cost over \$2.1 million over the next couple of years. This level of financed improvements will continue over the next 10 years which has necessitated the completion of the recent rate study in 2018 along with council's passage of the first of 5 consecutive water rate increases between 2019 and 2023.

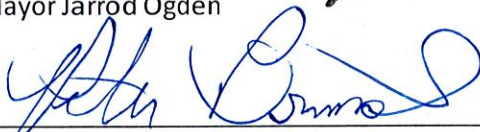
From an operational standpoint during 2019, the City Council is particularly interested in finding solutions for more efficacy in government as it relates to fiscal improvements, operational integrity and aesthetic improvements throughout the community, especially as it relates to blight in our residential and commercial areas. Many in Craig are also focused on the future essential opportunities for our youth in terms of recreational development, jobs and education. The 2020 budget addresses a number of these goals.

Within the 2020 Budget, a 3% compensation Cost-of-Living increase is incorporated for employees of the City and medical benefits were primarily the same as 2019 with a marginal 2% increase passed through from CEBT.

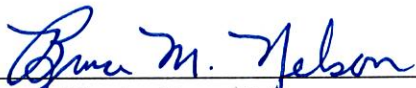
Finally, significant revenues will be sought through grants in 2019 to support capital project improvement as mentioned previously, and if successful on all fronts would total approximately \$1,300,000. Currently, we will be seeking this funding through the Department of Local Affairs, GOCO, LMD and the Associated Governments of Northwest Colorado.



Mayor Jarrod Ogden



City Manager Peter Brixius



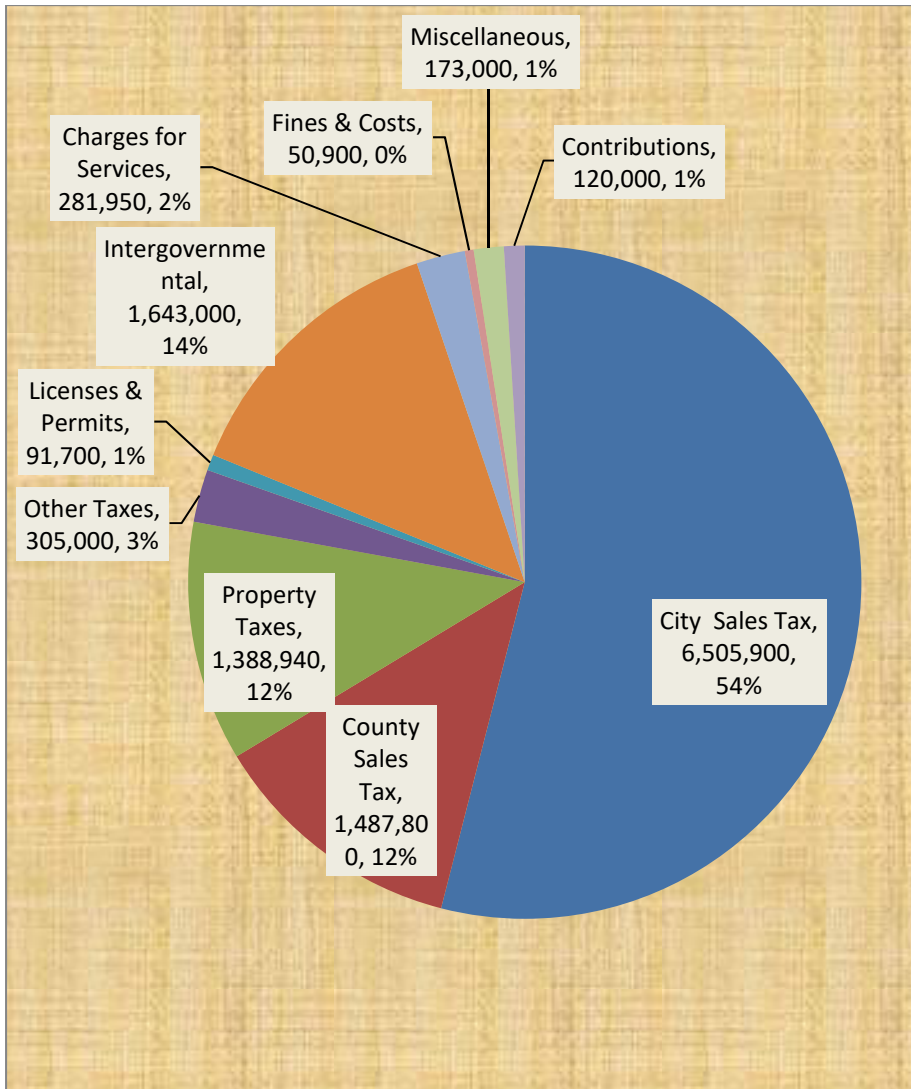
Finance Director Bruce Nelson

| CITY OF CRAIG 2020 BUDGET COMBINED STATEMENT OF ALL FUNDS | | | | | | |
|---|-------------------|-------------------|---------------------------|-------------------|-------------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | 2019 Revised Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| GENERAL FUND | | | | | | |
| 41 COUNCIL | 214,787 | 197,603 | 228,630 | 209,080 | 227,730 | (900) |
| 42 LEGAL | 96,541 | 101,196 | 120,000 | 117,310 | 111,360 | (8,640) |
| 43 JUDICIAL | 49,473 | 90,223 | 113,120 | 111,710 | 115,790 | 2,670 |
| 44 ADMINISTRATION | 232,466 | 353,963 | 300,415 | 291,895 | 308,780 | 8,365 |
| 45 CITY CLERK/PERSONNEL | 241,814 | 238,159 | 224,120 | 225,690 | 222,670 | (1,450) |
| 46 PUBLIC WORKS | 69,456 | 79,077 | 70,615 | 89,945 | 103,400 | 32,785 |
| 47 GENERAL SERVICES | 7,054 | 12,054 | 66,400 | 66,400 | 76,400 | 10,000 |
| 48 FINANCE/ACCOUNTING | 290,749 | 299,034 | 417,540 | 419,440 | 442,340 | 24,800 |
| 49 COMMUNITY DEVELOPMENT | 101,039 | 142,258 | 171,055 | 176,080 | 182,110 | 11,055 |
| 50 BUILDING MAINTENANCE | 57,921 | 50,275 | 82,070 | 76,080 | 94,280 | 12,210 |
| 51 POLICE | 3,064,859 | 3,107,785 | 3,220,890 | 3,235,656 | 3,395,530 | 174,640 |
| 64 ROAD & BRIDGE | 1,975,445 | 2,048,243 | 2,306,770 | 2,256,305 | 2,389,330 | 82,560 |
| 70 PARKS & RECREATION | 1,230,011 | 1,383,053 | 1,627,720 | 1,599,713 | 1,705,750 | 78,030 |
| 75 CENTER OF CRAIG | 27,234 | 19,703 | 30,200 | 26,400 | 30,200 | 0 |
| 90 CAPITAL OUTLAY | 699,715 | 1,159,494 | 1,571,845 | 1,473,650 | 2,994,500 | 1,422,655 |
| 80 DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| TRANSFERS | 0 | 8,628 | 0 | 0 | 300,000 | 300,000 |
| GENERAL FUND | 8,358,565 | 9,290,749 | 10,551,390 | 10,375,354 | 12,700,170 | 2,148,780 |
| WATER FUND | 2,641,435 | 3,296,581 | 8,877,820 | 6,695,350 | 3,394,820 | (5,483,000) |
| WASTEWATER FUND | 1,497,881 | 1,361,325 | 2,166,505 | 1,841,140 | 3,003,360 | 836,855 |
| SOLID WASTE FUND | 1,333,102 | 1,529,782 | 1,663,050 | 1,590,390 | 1,571,540 | (91,510) |
| CAPITAL PROJECTS FUND | 166,088 | 367,589 | 1,495,625 | 1,550,400 | 153,000 | (1,342,625) |
| ACET FUND | 54,146 | 43,464 | 74,290 | 58,930 | 89,370 | 15,080 |
| MEDICAL BENEFITS FUND | 1,958,735 | 2,014,014 | 2,269,750 | 2,103,200 | 2,316,400 | 46,650 |
| MUSEUM FUND | 0 | 0 | 0 | 0 | 324,460 | 324,460 |
| TOTAL OTHER FUNDS | 7,651,387 | 8,612,754 | 16,547,040 | 13,839,410 | 10,528,490 | (6,018,550) |
| TOTAL CITY OF CRAIG | 16,009,951 | 17,903,503 | 27,098,430 | 24,214,764 | 23,228,660 | (3,869,770) |

GENERAL FUND

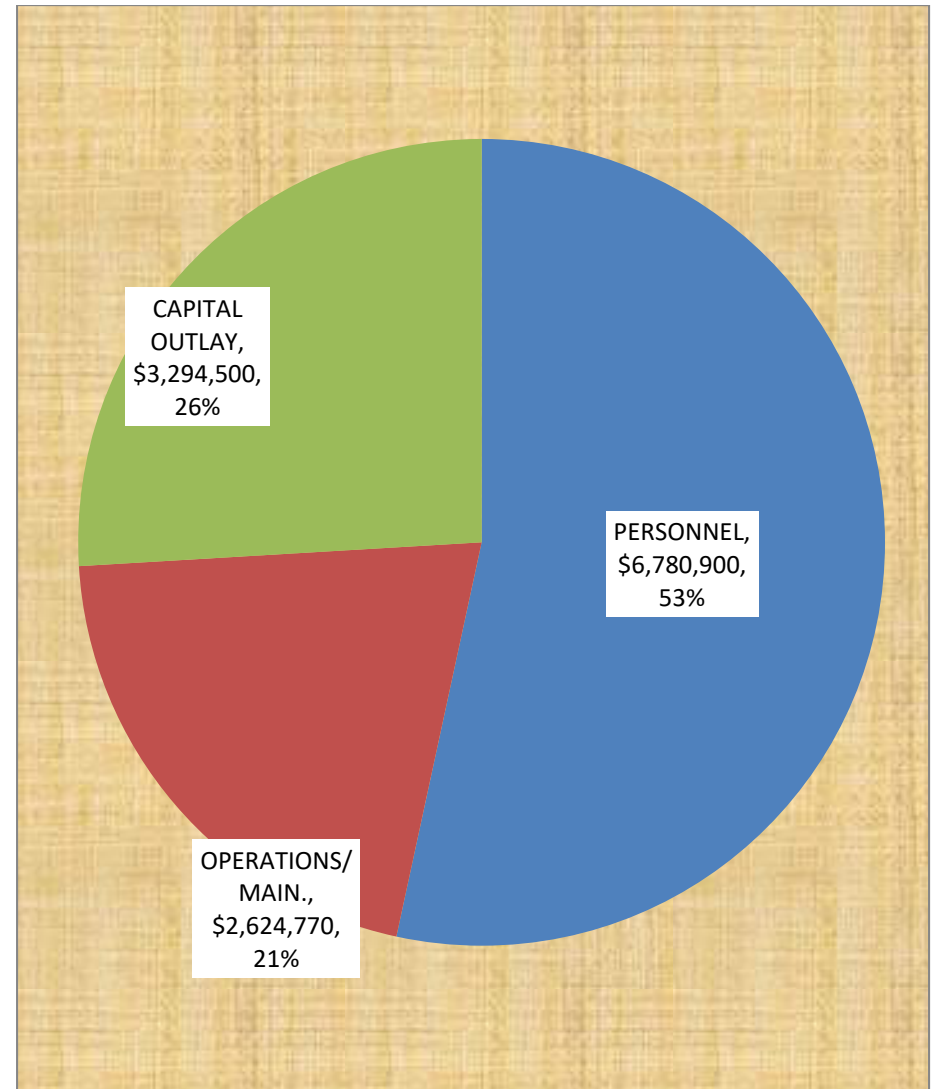
| CITY OF CRAIG 2020 BUDGET GENERAL FUND BUDGET SUMMARY | | | | | | |
|---|------------------|-------------------|---------------------------|-------------------|-------------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Proposed | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Reserved-Tabor Act | 241,369 | 254,691 | 262,046 | 288,369 | 267,051 | |
| Unspendable (Inventory&CompAbsence) | | | | 12,838 | | |
| Restricted Funds | | | | | | |
| Zoning Lieu of Land | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 | |
| County R&B | 0 | 0 | 0 | 0 | 0 | |
| Conservation Trust | 0 | 0 | 0 | 0 | 0 | |
| Unreserved-Undesignated | 4,430,893 | 4,449,914 | 3,971,693 | 5,247,616 | 6,833,703 | |
| TOTAL Beginning Fund Balance | 4,714,262 | 4,746,605 | 4,275,739 | 5,590,823 | 7,142,754 | |
| REVENUES: | | | | | | |
| Taxes | 6,546,068 | 8,346,346 | 9,225,675 | 9,606,875 | 9,687,640 | 461,965 |
| Licenses & Permits | 115,249 | 164,239 | 100,100 | 95,430 | 91,700 | (8,400) |
| Intergovernmental | 1,303,572 | 1,131,148 | 890,860 | 1,673,230 | 1,643,000 | 752,140 |
| Charges for Services | 216,278 | 292,376 | 274,690 | 263,850 | 281,950 | 7,260 |
| Fines & Costs | 53,924 | 42,187 | 60,500 | 44,900 | 50,900 | (9,600) |
| Miscellaneous | 83,063 | 198,722 | 103,100 | 173,000 | 173,000 | 69,900 |
| Contributions | 72,754 | 195,674 | 70,000 | 70,000 | 120,000 | 50,000 |
| Others | 0 | 1,100 | 0 | 0 | 0 | 0 |
| TOTAL Revenues | 8,390,908 | 10,371,792 | 10,724,925 | 11,927,285 | 12,048,190 | 1,323,265 |
| O&M EXPENDITURES | | | | | | |
| 41 COUNCIL | 214,787 | 197,603 | 228,630 | 209,080 | 227,730 | (900) |
| 42 LEGAL | 96,541 | 101,196 | 120,000 | 117,310 | 111,360 | (8,640) |
| 43 JUDICIAL | 49,473 | 90,223 | 113,120 | 111,710 | 115,790 | 2,670 |
| 44 ADMINISTRATION | 232,466 | 353,963 | 300,415 | 291,895 | 308,780 | 8,365 |
| 45 CITY CLERK/PERSONNEL | 241,814 | 238,159 | 224,120 | 225,690 | 222,670 | (1,450) |
| 46 PUBLIC WORKS | 69,456 | 79,077 | 70,615 | 89,945 | 103,400 | 32,785 |
| 47 GENERAL SERVICES | 7,054 | 12,054 | 66,400 | 66,400 | 76,400 | 10,000 |
| 48 FINANCE/ACCOUNTING | 290,749 | 299,034 | 417,540 | 419,440 | 442,340 | 24,800 |
| 49 COMMUNITY DEVELOPMENT | 101,039 | 142,258 | 171,055 | 176,080 | 182,110 | 11,055 |
| 50 BUILDING MAINTENANCE | 57,921 | 50,275 | 82,070 | 76,080 | 94,280 | 12,210 |
| 51 POLICE | 3,064,859 | 3,107,785 | 3,220,890 | 3,235,656 | 3,395,530 | 174,640 |
| 64 ROAD & BRIDGE | 1,975,445 | 2,048,243 | 2,306,770 | 2,256,305 | 2,389,330 | 82,560 |
| 70 PARKS & RECREATION | 1,230,011 | 1,383,053 | 1,627,720 | 1,599,713 | 1,705,750 | 78,030 |
| 75 CENTER OF CRAIG | 27,234 | 19,703 | 30,200 | 26,400 | 30,200 | 0 |
| 80 DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| 99 CENTER OF CRAIG | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL O&M Expenditures | 7,658,850 | 8,131,254 | 8,979,545 | 8,901,704 | 9,405,670 | 426,125 |
| TOTAL REVENUES LESS O&M EXPENDITURES | 732,058 | 2,240,537 | 1,745,380 | 3,025,581 | 2,642,520 | |
| CAPITAL OUTLAY AND TRANSFERS | | | | | | |
| 90 CAPITAL OUTLAY | 699,715 | 1,159,494 | 1,571,845 | 1,473,650 | 2,994,500 | 1,422,655 |
| TRANSFERS to Museum Fund | | 236,825 | 0 | 0 | 300,000 | 300,000 |
| TOTAL CAPITAL OUTLAY & TRANSFERS | 699,715 | 1,396,319 | 1,571,845 | 1,473,650 | 3,294,500 | 1,722,655 |
| TOTAL O&M EXPENDITURES & CAP. OUTLAY | 8,358,565 | 9,527,574 | 10,551,390 | 10,375,354 | 12,700,170 | 2,148,780 |
| REVENUES VS TOTAL EXPENDITURES | 32,343 | 844,218 | 173,535 | 1,551,931 | (651,980) | |
| ENDING FUND BALANCE: | | | | | | |
| Reserved-Tabor Act | 254,691 | 254,691 | 269,386 | 267,051 | 282,170 | |
| Restricted Funds | | | | | | |
| Zoning Lieu of Land | 42,000 | 42,000 | 42,000 | 42,000 | 42,000 | |
| County R&B | 0 | 0 | 0 | 0 | 0 | |
| Conservation Trust | 0 | 0 | 0 | 0 | 0 | |
| Reserved for Operations 25% | | | | | 2,351,418 | 25% |
| Unreserved-Undesignated | 4,449,914 | 5,294,132 | 4,137,888 | 6,833,703 | 3,815,187 | 41% |
| TOTAL Ending Fund Balance | 4,746,605 | 5,590,823 | 4,449,274 | 7,142,754 | 6,490,774 | |

GENERAL FUND 2020 Proposed Revenues



\$12,048,190

GENERAL FUND 2020 Proposed Expenses



\$12,700,170

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY | | | | | | | |
|---|---------------------------------------|------------------|------------------|---------------------------|-------------------|------------------|----------------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | Revised 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| GENERAL FUND | | | | | | | |
| TAXES | | | | | | | |
| 10-31-10000 | PROPERTY TAXES | 1,251,283 | 1,193,110 | 1,194,175 | 1,194,175 | 1,276,940 | 82,765 |
| 10-31-11000 | PROPERTY TAXES DELINQUE | 83 | -161 | 0 | 0 | 0 | 0 |
| 10-31-20000 | SPEC OWNERSHIP TAX | 111,561 | 111,045 | 100,000 | 112,000 | 112,000 | 12,000 |
| 10-31-30000 | COUNTY SALES TAX | 1,306,699 | 1,609,675 | 1,378,000 | 1,487,800 | 1,487,800 | 109,800 |
| 10-31-40000 | CIGARETTE TAX | 19,656 | 16,368 | 20,000 | 12,000 | 10,000 | -10,000 |
| 10-31-50000 | CITY SALES TAX | 3,558,277 | 5,093,458 | 6,238,500 | 6,483,000 | 6,483,000 | 244,500 |
| 10-31-50001 | SALES TAX - PENAL/INT | 0 | 20,900 | 0 | 20,900 | 20,900 | 20,900 |
| 10-31-55000 | SPEC EVENTS SALES TAX | 0 | 925 | 0 | 2,000 | 2,000 | 2,000 |
| 10-31-60000 | UTILITY BUSINESS TAX | 292,843 | 296,314 | 295,000 | 295,000 | 295,000 | 0 |
| 10-31-90000 | INT & PEN ON PROPERTY T | 5,665 | 4,711 | 0 | 0 | 0 | 0 |
| | TAXES Totals: | 6,546,068 | 8,346,346 | 9,225,675 | 9,606,875 | 9,687,640 | 461,965 |
| LICENSES & PERMITS | | | | | | | |
| 10-32-12000 | LICENSE/FEEs LIQUOR | 6,068 | 4,877 | 6,000 | 6,900 | 6,500 | 500 |
| 10-32-12100 | LICENSE/FEEs BUSINESS F | 240 | 360 | 100 | 30 | 100 | 0 |
| 10-32-12200 | LICENSE/FEEs PLANNING F | 3,000 | 4,450 | 2,000 | 2,000 | 2,000 | 0 |
| 10-32-12300 | LICENSE/FEEs BLDG PERMI | 61,464 | 99,690 | 50,000 | 50,000 | 50,000 | 0 |
| 10-32-12301 | LICENSE/FEEs COUNTY | 42,291 | 38,700 | 40,000 | 25,000 | 30,000 | -10,000 |
| 10-32-12400 | LICENSE/FEEs ANIMAL | 1,426 | 1,472 | 1,500 | 1,400 | 1,400 | -100 |
| 10-32-12500 | REMITTANCE FEES SALES TA) | 0 | 522 | 0 | 1,000 | 1,000 | 1,000 |
| 10-32-12501 | LICENSE/FEEs SPEC EVT S.T. | 0 | 510 | 0 | 400 | 0 | 0 |
| 10-32-12502 | LICENSE/FEEs SALES TAX | 0 | 12,150 | 0 | 8,000 | 0 | 0 |
| 10-32-20000 | OTHER PERMITS | 760 | 1,507 | 500 | 700 | 700 | 200 |
| | LICENSES & PERMITS Totals: | 115,249 | 164,239 | 100,100 | 95,430 | 91,700 | -8,400 |
| INTERGOVERNMENTAL | | | | | | | |
| 10-33-00000 | GRAND OLDE WEST DAYS | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-33-10000 | GRANTS | 2,553 | 1,975 | 7,000 | 8,500 | 200,000 | 193,000 |
| 10-33-10800 | GRANTS LEGACY | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-33-13000 | GRANTS OTHER | 53,160 | 0 | 27,890 | 5,000 | 90,000 | 62,110 |
| 10-33-13100 | GRANTS POL UNICOP | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-33-13200 | GRANTS STATE (Broadband) | 16,000 | 0 | 0 | 0 | 0 | 0 |
| 10-33-13300 | GRANTS GOCO | 0 | 0 | 150,000 | 150,000 | 0 | -150,000 |
| 10-33-13400 | GRANTS CDOT | 0 | 32,347 | 0 | 13,650 | 0 | 0 |
| 10-33-13500 | GRANTS DOLA - CO-WORK SP | 0 | 0 | 0 | 0 | 21,000 | 21,000 |
| 10-33-13501 | GRANTS DOLA - STUDY | 0 | 0 | 0 | 0 | 25,000 | 25,000 |
| 10-33-13900 | GRANTS EPA | 0 | 0 | 0 | 0 | 300,000 | 300,000 |
| 10-33-16200 | GRANTS ENERGY IMPACT | 2,516 | 33,280 | 0 | 5,200 | 0 | 0 |
| 10-33-16300 | GRANTS MISC COMM PROGRA | 0 | 0 | 0 | 15,000 | 0 | 0 |
| 10-33-20000 | MINERAL LEASE FUNDS | 581,085 | 299,664 | 150,000 | 503,440 | 300,000 | 150,000 |
| 10-33-30000 | VIN INSP FEES | 1,430 | 1,265 | 1,200 | 1,000 | 1,000 | -200 |
| 10-33-40000 | DARE PROG-RESTR | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-33-53600 | INT GOVT HWY USERS TAX | 309,545 | 401,401 | 304,770 | 370,000 | 301,000 | -3,770 |
| 10-33-53700 | INT GOVT CONSERVATION T | 87,405 | 90,338 | 85,000 | 90,000 | 90,000 | 5,000 |
| 10-33-53800 | INT GOVT MV REGISTRATIO | 43,495 | 32,258 | 45,000 | 35,000 | 35,000 | -10,000 |
| 10-33-60000 | SEVERANCE TAXES | 206,382 | 238,620 | 120,000 | 476,440 | 280,000 | 160,000 |
| 10-33-70000 | COUNTY R&B | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-33-90000 | PAYMENT IN LIEU OF TAXE | 0 | 0 | 0 | 0 | 0 | 0 |
| | INTERGOVERNMENTAL Totals: | 1,303,572 | 1,131,148 | 890,860 | 1,673,230 | 1,643,000 | 752,140 |
| CHARGES FOR SERVICES | | | | | | | |
| 10-34-40000 | SALES - MERCHANDISE | 74 | 1,631 | 0 | 0 | 0 | 0 |
| 10-34-49000 | CHARGES POLICE SECURITY | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-34-49100 | CHARGES SXO REGIST. FEE | 1,775 | 1,816 | 1,200 | 1,200 | 1,200 | 0 |
| 10-34-49252 | CODE BOOKS | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-34-50000 | PARKS & REC | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-34-54000 | PARKS & REC MISCELLANEO | -72 | 2,256 | 0 | 1,500 | 0 | 0 |
| 10-34-54100 | PARKS & REC TRAILBUSTER | 0 | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY | | | | | | | |
|---|--------------------------|----------------|----------------|---------------------------|-------------------|----------------|----------------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | Revised 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| 10-34-54200 | PARKS & REC AAU BASKETB | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-34-60000 | MISC PARK FEES | 3,180 | 4,894 | 3,500 | 7,000 | 4,700 | 1,200 |
| 10-34-64366 | ASPHALT PATCHING | 1,443 | 542 | 0 | 4,000 | 0 | 0 |
| 10-34-74300 | POOL ADMISSIONS | 40,394 | 53,535 | 47,650 | 42,000 | 47,625 | -25 |
| 10-34-74400 | POOL PRIVATE PARTY | 1,800 | 1,175 | 1,000 | 1,000 | 1,000 | 0 |
| 10-34-74500 | POOL SWIM LESSONS | 16,363 | 17,440 | 16,750 | 16,750 | 16,750 | 0 |
| 10-34-74600 | POOL PASSES | 13,119 | 15,940 | 13,870 | 13,000 | 12,965 | -905 |
| 10-34-74700 | POOL PUNCH PASSES | 202 | 245 | 100 | 700 | 600 | 500 |
| 10-34-74800 | POOL FITNESS | 3,257 | 2,669 | 2,000 | 2,000 | 2,000 | 0 |
| 10-34-74900 | POOL COMM ED | 3,156 | 2,289 | 4,050 | 3,500 | 3,415 | -635 |
| 10-34-75000 | POOL CONCESSIONS | 25,852 | 27,532 | 27,000 | 25,000 | 25,000 | -2,000 |
| 10-34-75100 | POOL LOCKER FEES | 76 | 42 | 80 | 0 | 0 | -80 |
| 10-34-75200 | POOL SODA MACHINE | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-34-75300 | POOL STAFF UNIFORMS | 1,123 | 450 | 600 | 800 | 800 | 200 |
| 10-34-95400 | RECREATION PROGRAM FEES | 12,468 | 23,402 | 3,050 | 1,200 | 3,050 | 0 |
| 10-34-95450 | RECREATION SENIOR PROG. | 0 | 0 | 20,000 | 20,000 | 20,000 | 0 |
| 10-34-95500 | RECREATION CONCESSIONS | 610 | 0 | 0 | 0 | 0 | 0 |
| 10-34-95600 | RECREATION YOUTH SPORTS | 44,053 | 44,054 | 37,400 | 41,100 | 46,625 | 9,225 |
| 10-34-95700 | RECREATION ADULT SPORTS | 9,711 | 8,145 | 11,440 | 7,350 | 11,440 | 0 |
| 10-34-95800 | RECREATION SPECIAL EVEN | 33,738 | 80,071 | 81,000 | 71,500 | 81,000 | 0 |
| 10-34-95900 | RECREATION SPONSOR FEES | 3,955 | 4,250 | 4,000 | 4,250 | 3,780 | -220 |
| | CHARGES FOR SVC Totals: | 216,278 | 292,376 | 274,690 | 263,850 | 281,950 | 7,260 |
| FINES & COSTS | | | | | | | |
| 10-35-00000 | FINES AND COSTS | 53,474 | 41,311 | 60,000 | 44,000 | 50,000 | -10,000 |
| 10-35-10000 | DRUG SURCHARGE | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-35-51571 | RESTITUTION/ANIMAL CONTR | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-35-52000 | CODE ENFORCEMENT - FINES | 450 | 877 | 500 | 900 | 900 | 400 |
| | FINES & COSTS Totals | 53,924 | 42,187 | 60,500 | 44,900 | 50,900 | -9,600 |
| MISCELLANEOUS | | | | | | | |
| 10-36-00000 | MISCELLANEOUS | 16,846 | 91,441 | 15,000 | 15,000 | 15,000 | 0 |
| 10-36-16000 | INTEREST CHECKING | 169 | 957 | 100 | 15,000 | 15,000 | 14,900 |
| 10-36-16100 | INTEREST INVESTMENTS | 43,253 | 83,050 | 65,000 | 120,000 | 120,000 | 55,000 |
| 10-36-20000 | RENTS & ROYALTIES | 22,795 | 23,273 | 23,000 | 23,000 | 23,000 | 0 |
| 10-36-50000 | CONT DOWNTOWN REDEVEL | 0 | 0 | 0 | | | 0 |
| | MISCELLANEOUS Totals: | 83,063 | 198,722 | 103,100 | 173,000 | 173,000 | 69,900 |
| CONTRIBUTIONS | | | | | | | |
| 10-37-00000 | CONTRIB FROM OTHER GOV | 69,689 | 192,674 | 70,000 | 70,000 | 120,000 | 50,000 |
| 10-37-10000 | CONTRIB PRIVATE | 3,065 | 3,000 | 0 | 0 | 0 | 0 |
| 10-37-71700 | CONTRIBUTION - 911 BOARD | 0 | 0 | 0 | 0 | 0 | 0 |
| | CONTRIBUTIONS Totals: | 72,754 | 195,674 | 70,000 | 70,000 | 120,000 | 50,000 |
| OTHER | | | | | | | |
| 10-39-10000 | SALE OF ASSETS | 0 | 1,100 | 0 | 0 | 0 | 0 |
| 10-39-20000 | BOND PROCEEDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 10-39-99000 | TRANSFERS IN | 0 | 0 | 0 | 0 | 0 | 0 |
| | OTHER Totals: | 0 | 1,100 | 0 | 0 | 0 | 0 |
| GENERAL FUND Totals: | | 8,390,908 | 10,371,792 | 10,724,925 | 11,927,285 | 12,048,190 | 1,323,265 |

CITY OF CRAIG COUNTYWIDE SALES TAX

| MONTH OF SALES | MONTH RECEIVED BY STATE | MONTH RECEIVED BY CITY | 37.50% YEAR 2017 ACTUAL | 37.50% YEAR 2018 ACTUAL | 37.50% YEAR 2019 BUDGETED | 37.50% YEAR 2019 PROJECTED | 37.50% YEAR 2020 BUDGETED | % CHANGE RECEIVED 2019/2018 | ESTIMATED % CHANGE in SALES |
|----------------------|-------------------------------|------------------------------|-------------------------------|-------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|-----------------------------------|
| JAN | FEB | MAR | \$91,220.09 | \$100,423.25 | \$100,450.00 | \$107,952.87 | \$107,952.87 | 7.50% | 8.98% |
| FEB | MAR | APR | \$84,759.24 | \$94,676.33 | \$94,600.00 | \$108,802.40 | \$108,802.40 | 14.92% | 2.23% |
| MAR | APR | MAY | \$95,391.80 | \$106,581.45 | \$106,600.00 | \$109,858.29 | \$109,858.29 | 3.07% | |
| APR | MAY | JUN | \$104,935.76 | \$107,382.50 | \$107,400.00 | \$113,479.47 | \$113,479.47 | 5.68% | |
| MAY | JUN | JUL | \$108,837.75 | \$323,284.35 | \$124,650.00 | \$123,393.46 | \$123,393.46 | -61.83% | |
| JUN | JUL | AUG | \$112,649.51 | \$120,208.53 | \$120,200.00 | \$132,424.65 | \$132,425.00 | 10.16% | |
| JUL | AUG | SEP | \$120,798.26 | \$125,596.29 | \$125,600.00 | \$131,190.00 | \$131,190.00 | 4.45% | |
| AUG | SEP | OCT | \$121,057.07 | \$121,906.34 | \$121,900.00 | \$136,712.88 | \$136,712.88 | 12.15% | |
| SEP | OCT | NOV | \$107,808.75 | \$122,594.10 | \$122,600.00 | \$128,000.00 | \$128,000.00 | 4.41% | |
| OCT | NOV | DEC | \$115,911.33 | \$132,073.42 | \$118,000.00 | \$135,000.00 | \$135,000.00 | 2.22% | |
| NOV | DEC | JAN | \$119,866.30 | \$124,842.20 | \$116,000.00 | \$128,000.00 | \$128,000.00 | 2.53% | |
| DEC | JAN | FEB | \$123,462.08 | \$129,655.11 | \$120,000.00 | \$133,000.00 | \$133,000.00 | 2.58% | |
| TOTAL YEAR-TO-DATE | | | \$1,306,697.94 | \$1,609,223.87 | \$1,378,000.00 | \$1,487,814.02 | \$1,487,814.37 | | |

Actual vs Actual

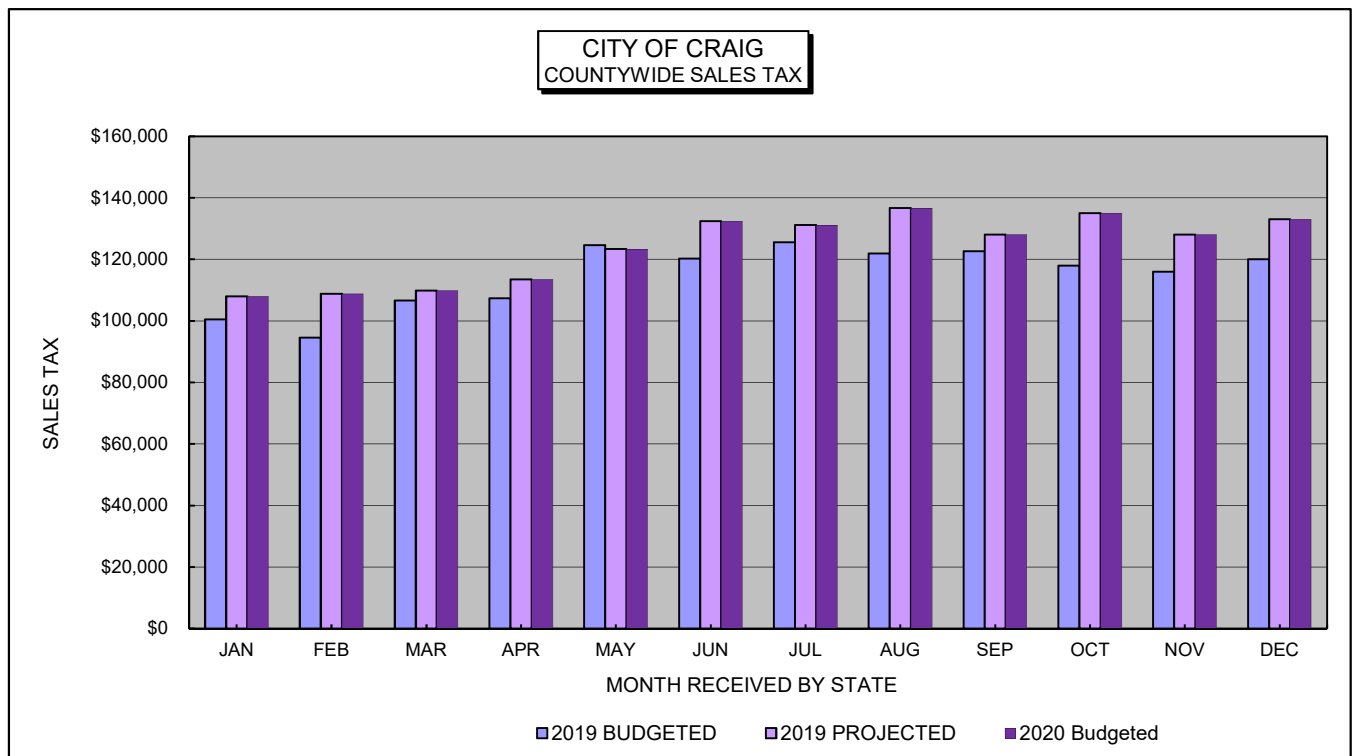
Y-T-D Percentage Change
Y-T- D Dollar Change

-0.01% 21.30% -7.54%
(\$121,409.85)

Budget vs Actual

Y-T-D Percentage Change
Y-T- D Dollar Change

7.97%
\$109,814.02



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

CITY OF CRAIG CITY SALES TAX

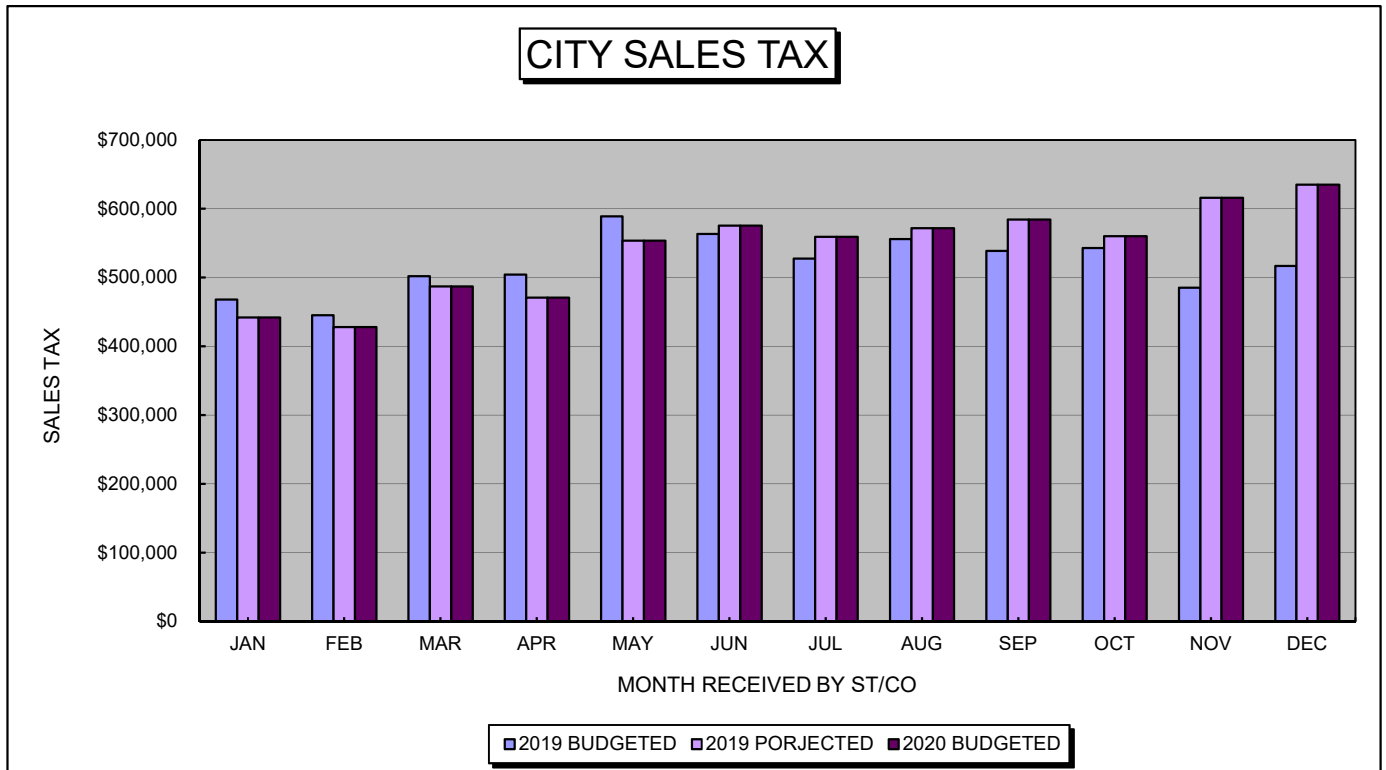
| MONTH OF SALES | MONTH RECEIVED BY CITY | 2.25% | 2.25%/4.0% | 4.00% | 4.00% | 4.00% | % CHANGE RECEIVED 2019/2018 | 2019 ACTUAL vs BUDGETED |
|----------------------|------------------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------------------|-------------------------------|
| | | YEAR 2017 ACTUAL | YEAR 2018 ACTUAL | YEAR 2019 BUDGETED | YEAR 2019 PROECTED | YEAR 2020 BUDGETED | | |
| JAN | FEB | \$254,628.92 | \$263,126.31 | \$467,780.11 | \$441,794.56 | \$441,794.56 | 67.90% | -5.56% |
| FEB | MAR | \$233,539.46 | \$250,436.70 | \$445,220.80 | \$427,870.57 | \$427,870.57 | 70.85% | -3.90% |
| MAR | APR | \$260,106.85 | \$282,357.88 | \$501,969.56 | \$487,231.17 | \$487,231.17 | 72.56% | -2.94% |
| APR | MAY | \$290,457.30 | \$283,716.50 | \$504,384.89 | \$470,971.32 | \$470,971.32 | 66.00% | -6.62% |
| MAY | JUN | \$303,867.62 | \$345,760.12 | \$588,880.00 | \$553,613.45 | \$553,613.45 | 60.11% | -5.99% |
| JUN | JUL | \$312,766.14 | \$316,820.24 | \$563,235.98 | \$575,721.52 | \$575,721.52 | 81.72% | 2.22% |
| JUL | AUG | \$324,111.81 | \$517,194.55 | \$527,356.34 | \$559,171.00 | \$559,171.00 | 8.12% | 6.03% |
| AUG | SEP | \$332,397.29 | \$555,922.11 | \$555,893.36 | \$571,754.39 | \$571,754.39 | 2.85% | 2.85% |
| SEP | OCT | \$291,501.08 | \$476,642.76 | \$538,634.87 | \$584,199.00 | \$584,199.00 | 22.57% | 8.46% |
| OCT | NOV | \$316,393.24 | \$555,381.16 | \$543,150.00 | \$560,000.00 | \$560,000.00 | 0.83% | |
| NOV | DEC | \$315,388.68 | \$613,696.86 | \$485,000.00 | \$616,000.00 | \$616,000.00 | 0.38% | |
| DEC | JAN | \$323,088.80 | \$633,093.27 | \$517,000.00 | \$635,000.00 | \$635,000.00 | 0.30% | |
| TOTAL YEAR-TO-DATE | | \$3,558,247.19 | \$5,094,148.46 | \$6,238,505.91 | \$6,483,326.98 | \$6,483,326.98 | | |

Actual vs Actual

Y-T-D Percentage Change -1.51% 38.51% 27.27%
Y-T- D Dollar Change \$1,389,178.52

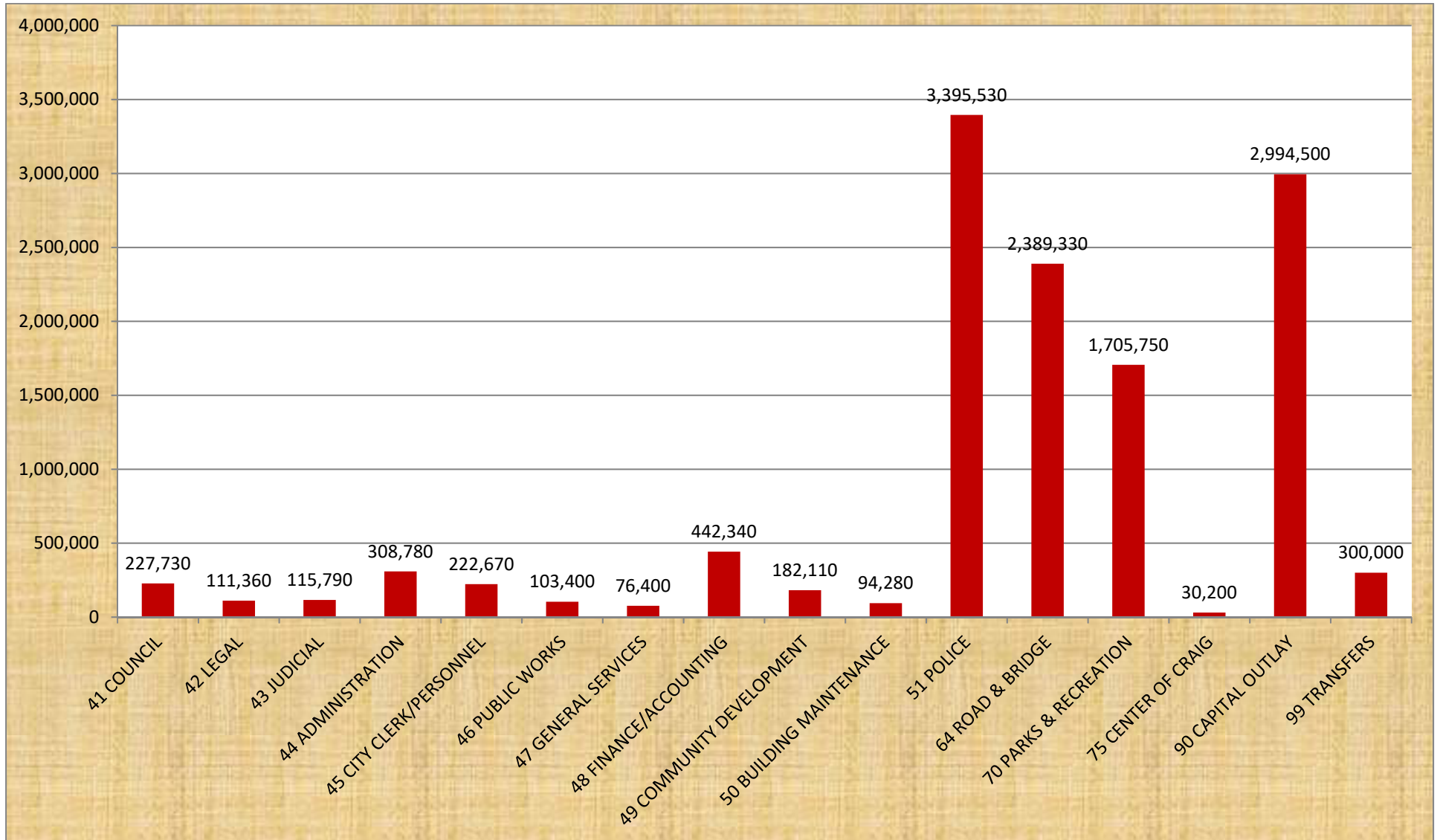
Actual vs Budgeted

Y-T-D Percentage Change 3.92%
Y-T- D Dollar Change \$244,821.07



| CITY OF CRAIG 2020 BUDGET SUMMARY OF GENERAL FUND BY CATEGORY | | | | | | |
|---|------------------|------------------|---------------------------|-------------------|-------------------|-------------------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | Revised 2019 Budget | 2019 Projected | 2020 Budget | 20Proposed VS 19 Budget |
| TOTAL PERSONNEL EXPENDITURES | 5,955,885 | 6,153,140 | 6,443,430 | 6,556,275 | \$6,780,900 | 337,470 |
| TOTAL OPERATING EXPENDITURES | 1,702,965 | 1,969,487 | 2,536,115 | 2,345,429 | \$2,624,770 | 88,655 |
| TOTAL CAPITAL EXPENDITURES | 699,715 | 1,159,494 | 1,571,845 | 1,473,650 | \$3,294,500 | 1,722,655 |
| TOTAL EXPENDITURES | 8,358,565 | 9,282,121 | 10,551,390 | 10,375,354 | 12,700,170 | 2,148,780 |
| DEPARTMENTS | | | | | | |
| PERSONAL EXPENDITURES | | | | | | |
| 41 COUNCIL | 167,398 | 177,085 | 175,130 | 177,980 | 175,130 | 0 |
| 42 LEGAL | 700 | 0 | 0 | 82,590 | 107,090 | 107,090 |
| 43 JUDICIAL | 46,560 | 86,987 | 109,640 | 109,300 | 110,730 | 1,090 |
| 44 ADMINISTRATION | 184,624 | 283,952 | 219,570 | 220,580 | 232,760 | 13,190 |
| 45 CITY CLERK/PERSONNEL | 188,069 | 189,090 | 160,820 | 166,390 | 171,070 | 10,250 |
| 46 PUBLIC WORKS | 59,528 | 64,727 | 45,930 | 73,010 | 69,020 | 23,090 |
| 47 GENERAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 48 FINANCE/ACCOUNTING | 206,016 | 182,378 | 287,440 | 295,940 | 301,940 | 14,500 |
| 49 COMMUNITY DEVELOPMENT | 90,059 | 129,113 | 125,840 | 131,250 | 135,070 | 9,230 |
| 50 BUILDING MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 51 POLICE | 2,690,072 | 2,618,942 | 2,687,440 | 2,740,005 | 2,814,830 | 127,390 |
| 64 ROAD & BRIDGE | 1,432,263 | 1,454,135 | 1,536,750 | 1,472,430 | 1,526,490 | -10,260 |
| 70 PARKS & RECREATION | 890,595 | 966,730 | 1,094,870 | 1,086,800 | 1,136,770 | 41,900 |
| 75 CENTER OF CRAIG | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL PERSONAL EXPENDITURES | 5,955,885 | 6,153,140 | 6,443,430 | 6,556,275 | 6,780,900 | 337,470 |
| DEPARTMENTS | | | | | | |
| OPERATING EXPENDITURES | | | | | | |
| 41 COUNCIL | 47,389 | 20,518 | 53,500 | 31,100 | 52,600 | -900 |
| 42 LEGAL | 95,841 | 101,196 | 120,000 | 34,720 | 4,270 | -115,730 |
| 43 JUDICIAL | 2,913 | 3,236 | 3,480 | 2,410 | 5,060 | 1,580 |
| 44 ADMINISTRATION | 47,843 | 70,011 | 80,845 | 71,315 | 76,020 | -4,825 |
| 45 CITY CLERK/PERSONNEL | 53,745 | 49,069 | 63,300 | 59,300 | 51,600 | -11,700 |
| 46 PUBLIC WORKS | 9,928 | 14,350 | 24,685 | 16,935 | 34,380 | 9,695 |
| 47 GENERAL SERVICES | 7,054 | 12,054 | 66,400 | 66,400 | 76,400 | 10,000 |
| 48 FINANCE/ACCOUNTING | 84,733 | 116,656 | 130,100 | 123,500 | 140,400 | 10,300 |
| 49 COMMUNITY DEVELOPMENT | 10,980 | 13,145 | 45,215 | 44,830 | 47,040 | 1,825 |
| 50 BUILDING MAINTENANCE | 57,921 | 50,275 | 82,070 | 76,080 | 94,280 | 12,210 |
| 51 POLICE | 374,787 | 488,844 | 533,450 | 495,651 | 580,700 | 47,250 |
| 64 ROAD & BRIDGE | 543,181 | 594,107 | 770,020 | 783,875 | 862,840 | 92,820 |
| 70 PARKS & RECREATION | 339,416 | 416,323 | 532,850 | 512,913 | 568,980 | 36,130 |
| 75 CENTER OF CRAIG | 27,234 | 19,703 | 30,200 | 26,400 | 30,200 | 0 |
| 80 DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATING EXPENDITURES | 1,702,965 | 1,969,487 | 2,536,115 | 2,345,429 | 2,624,770 | 88,655 |
| DEPARTMENTS | | | | | | |
| CAPITAL EXPENDITURES | | | | | | |
| 41 COUNCIL | 147,319 | 252,737 | 326,225 | 307,210 | 1,130,500 | 804,275 |
| 42 LEGAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 43 JUDICIAL | 0 | 0 | 0 | 0 | 0 | 0 |
| 44 ADMINISTRATION | 0 | 0 | 0 | 0 | 0 | 0 |
| 45 CITY CLERK/PERSONNEL | 0 | 0 | 0 | 0 | 0 | 0 |
| 46 PUBLIC WORKS | 0 | 0 | 4,500 | 0 | 0 | -4,500 |
| 47 GENERAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| 48 FINANCE/ACCOUNTING | 0 | 0 | 0 | 0 | 0 | 0 |
| 49 COMMUNITY DEVELOPMENT | 0 | 0 | 0 | 0 | 25,000 | 25,000 |
| 50 BUILDING MAINTENANCE | 22,950 | 22,950 | 57,520 | 0 | 0 | -57,520 |
| 51 POLICE | 23,753 | 0 | 0 | 0 | 176,000 | 176,000 |
| 64 ROAD & BRIDGE | 312,917 | 664,954 | 727,150 | 784,250 | 837,500 | 110,350 |
| 70 PARKS & RECREATION | 192,777 | 199,553 | 456,450 | 382,190 | 812,500 | 356,050 |
| 75 CENTER OF CRAIG | 0 | 19,300 | 0 | 0 | 13,000 | 13,000 |
| TRANSFERS | 0 | 0 | 0 | 0 | 300,000 | 300,000 |
| TOTAL CAPITAL EXPENDITURES | 699,715 | 1,159,494 | 1,571,845 | 1,473,650 | 3,294,500 | 1,722,655 |
| TOTAL GENERAL FUND EXPENDITURES | 8,358,565 | 9,282,121 | 10,551,390 | 10,375,354 | 12,700,170 | 2,148,780 |

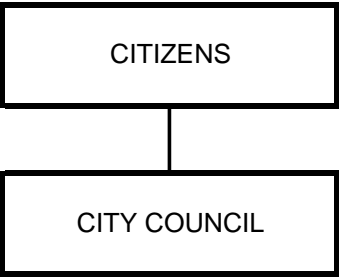
GENERAL FUND 2020 PROPOSED EXPENSES



\$12,700,170

CITY COUNCIL

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - COUNCIL

| | | | | | |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 167,398 | 177,085 | 175,130 | 177,980 | 175,130 |
| Supplies | 3,475 | 514 | 4,200 | 1,700 | 4,200 |
| Purchased Services | 23,813 | 20,004 | 27,300 | 27,400 | 33,400 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 |
| Other | 20,101 | 0 | 22,000 | 2,000 | 15,000 |
| TOTAL | 214,787 | 197,603 | 228,630 | 209,080 | 227,730 |

PERSONNEL SUMMARY - COUNCIL

FULL-TIME:

| | | | | | |
|------------------------|------------|------------|------------|------------|------------|
| Mayor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Mayor, ProTem | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Council Members | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| TOTAL FULL-TIME | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |

SVC PUBL,SUBSC,DUES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| Craig Chamber of Commerce | 7,500 | 7,500 | 7,000 | 7,000 | 10,000 |
| Colorado Municipal League | 6,410 | 6,410 | 6,550 | 6,513 | 6,600 |
| AGNC | 3,700 | 3,700 | 3,700 | 3,700 | 3,700 |
| Club 20 | 700 | 700 | 700 | 700 | 700 |
| Nation League of Cities | 0 | 0 | 0 | 0 | 0 |
| | 18,310 | 18,310 | 17,950 | 17,913 | 21,000 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

**GENERAL FUND
COUNCIL**

| | | | | | | |
|-------------|-----------------------|---------|---------|---------|---------|---------|
| 10-41-11100 | SALARIES REG | 17,189 | 17,991 | 18,000 | 18,600 | 18,000 |
| 10-41-14200 | BENEFITS WRKCOMP | 29 | 29 | 30 | 30 | 30 |
| 10-41-14300 | BENEFITS HEALTH | 149,640 | 158,508 | 155,400 | 158,510 | 155,400 |
| 10-41-14500 | BENEFITS MEDICARE | 102 | 105 | 260 | 160 | 260 |
| 10-41-14700 | BENEFITS EELIFE | 0 | 0 | 320 | 0 | 320 |
| 10-41-14800 | BENEFITS FICA | 438 | 451 | 1,120 | 680 | 1,120 |
| 10-41-21200 | SUPPLIES SMALL EQUIP | 3,248 | 400 | 4,000 | 1,500 | 4,000 |
| 10-41-21400 | SUPPLIES OFFICE | 227 | 114 | 200 | 200 | 200 |
| 10-41-31100 | SVC POSTAGE | 0 | 0 | 0 | 0 | 0 |
| 10-41-32100 | SVC PRINTING | 35 | 0 | 0 | 500 | 500 |
| 10-41-33200 | SVC LEGAL NOTICE | 1,367 | 874 | 1,200 | 2,000 | 2,000 |
| 10-41-33300 | SVC PUBL,SUBSC,DUES | 18,309 | 15,930 | 18,000 | 18,000 | 21,000 |
| 10-41-34700 | SVC TELEPHONE | 536 | 572 | 600 | 900 | 900 |
| 10-41-35800 | SVC OTHER PROF SVC | 0 | 0 | 0 | 0 | 0 |
| 10-41-37900 | SVC MTG EXPENSE | 3,131 | 2,327 | 2,500 | 4,000 | 4,000 |
| 10-41-38100 | SVC TRNING/EDUC | 435 | 301 | 5,000 | 2,000 | 5,000 |
| 10-41-73200 | COM PRG OTHER EXPENSE | 20,101 | 0 | 22,000 | 2,000 | 15,000 |
| 10-41-73300 | COM PRG OTHER | 0 | 0 | 0 | | |

COUNCIL Totals:

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 214,787 | 197,603 | 228,630 | 209,080 | 227,730 |
|----------------|----------------|----------------|----------------|----------------|

CAPITAL

| | | | | | | |
|-------------|--------------------------------|---------|---------|---------|---------|---------|
| 10-41-91000 | COUNCIL LAND PURCHASE | 0 | 0 | 0 | 0 | 250,000 |
| 10-41-92100 | COUNCIL BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-41-94500 | COUNCIL EQUIPMENT OFFIC | 0 | 0 | 0 | 0 | 0 |
| 10-41-96000 | TOTAL COUNCIL ITEMS | 102,287 | 153,578 | | | |
| 10-41-96001 | COUNCIL HAZMAT | | | 6,000 | 6,000 | 0 |
| 10-41-96002 | COUNCIL M/C AIRPORT | | | 44,500 | 44,500 | 44,500 |
| 10-41-96003 | COUNCIL YVR AIRPORT | | | 15,000 | 15,000 | 15,000 |
| 10-41-96004 | COUNCIL Festival of Trees | | | 1,000 | 1,000 | 1,000 |
| 10-41-96005 | COUNCIL FIREWORKS | | | | | 4,000 |
| 10-41-96006 | COUNCIL EDP LOCAL GRANTS | | | 195,000 | 195,000 | 200,000 |
| 10-41-96007 | COUNCIL EPA-BrownFiled GRANT | | | 0 | 0 | 300,000 |
| 10-41-96008 | COUNCIL CO-WORK SPACE GR. | | | 0 | 0 | 26,000 |
| 10-41-96010 | COUNCIL DOWNTOWN SIDEWALKS | | | | | 200,000 |
| 10-41-96011 | COUNCIL MUSEUM (See Transfers) | | | | | 0 |
| 10-41-96012 | COUNCIL HOUSING ASSES. STUDY | | | | | 50,000 |
| 10-41-96100 | COUNCIL PROJECTS MISC. | 5,032 | 134 | 24,725 | 3,030 | 0 |
| 10-41-96200 | COUNCIL PROJECTS REDI GRAN | 0 | 70,275 | 0 | 2,680 | 0 |
| 10-41-97000 | COUNCIL PROGRAMS HUMAN | 40,000 | 28,750 | 40,000 | 40,000 | 40,000 |

COUNCIL Totals:

| | | | | |
|----------------|----------------|----------------|----------------|------------------|
| 147,319 | 252,737 | 326,225 | 307,210 | 1,130,500 |
|----------------|----------------|----------------|----------------|------------------|



MOFFAT COUNTY
VISITOR CENTER
CRAIG-CHAMBER.COM

August 24, 2019

Greetings Craig City Council,

As a community champion the Craig Chamber is proud of our continued partnership with the City of Craig. This has been an exceptional year with our mutual support of the NACO teams, a renewed regional approach, tax rebate partnership and our shared intention of making Craig a resilient and diverse success. We appreciate your commitment to moving our community forward in a positive direction.

We are requesting 2020 City general funding in the amount of \$10,000. We are also asking to continue the tax rebate Spree dollar program in 2020 with a budget of \$15,000.

The Craig Chamber & Moffat County Visitor Center helps provide access to the business community, services that benefit the city and its departments and is a resource for economic and community development strategies and implementation. An active and sustainable chamber of commerce is in the best interest of our community. The Craig Chamber of Commerce has served Craig for over 70 years.

In 2020, the Chamber will continue implementation of the Moffat County Business Opportunity Toolkit throughout our community for the purpose of business expansion, business recruitment and community pride. One signature program that we will be continuing is the BEST certified customer service and soft skills training program. This program helps businesses train quality employees who are ready to give superior customer service, be productive team members as well as be ambassadors for our local area. It was great to have a city employee be part of our first class. We are also excited about the success of our community pride initiative LOVE Moffat County. We are using this platform to encourage residents to love our area and take pride in its future. It is also a great way to engage visiting leaders in our community and show them we are working towards positive change.

The Spree Dollar Tax Rebate program which began in 2018 has been a successful way to enhance our shop local program and encourage residents to spend dollars here. This program will be better marketed and have a longer timeframe this year and we expect to give \$15,000 back this year. Keeping this program consistent will increase its success.

As a partner with MCTA we are looking forward to the Craft 201 program with the Colorado Tourism Office. The Chamber will serve as a champion and help create a tangible and strategic marketing plan. The mentoring and strategic support from this program will make a huge impact on our visitor center and MCTA's marketing approach.

In addition to the community support we provide, the City and its departments take advantage of and benefit from many chamber services, such as:

- Shop local programs – Home Grown program and Spree Dollars with \$147,490 sold in 2018, providing \$5899.60 in city tax revenue
- Access to the Chamber's eblast, social media and events calendar.
- The ability to connect with the community and give an annual State of the City report during the Chamber's annual State of the Community event
- Enhanced online listings and special marketing for your events
- Legislative- help educate the community
- U.S. Chamber membership – and all affiliated benefits

Programs and services supported by member investment include:

- Operation of the Moffat County Visitor Center and sportsman information center
- Only local source for resident & non-resident OHV, snowmobile & wood-cutting permits and state park passes
- Information services for residents and visitors
- Maintain and display the Marcia Car, for the benefit of visitors and all of Moffat County
- Continuing to expand Charter Channel 191 to promote local events, to include more videos of Moffat County attractions, meetings and issues.
- Moffat County's most extensive website for detailing area recreation, business, visitor and relocation opportunities
- Co- Champion Craft 201- Colorado Rural Academy for Tourism
- Yampa Valley Regional Airport display including video feed with Channel 191 , interactive kiosk and brochure display.

Craig Chamber of Commerce & Moffat County Visitor Center

2020 Bullet Point Goals:

- Participate in the City's NACO REDI Team
- Support the City's Economic Development Committee & Co-Work Space Committee
- Co-Champion CRAFT 210 with MCTA creating a strategic tourism marketing plan with economic
- Continue improving the Chamber's and Moffat County Visitor Center's new website, which is mobile friendly, engaging and the most extensive website for detailing area recreation, business, visitor and relocation opportunities.
- The Chamber with its partners will continue implementation of the Moffat County Business Opportunity Toolkit including disbursement of rack cards and expanded business training services.
- We will enhance our Home Grown & Spree Buck programs to keep spending local.
- We will continue to participate in local and regional economic development committees and initiatives and support the creation of a co-work facility.
- Serve as the local SBDC center, assisting local small businesses and entrepreneurs. We will connect them to resources like Startup Colorado.
- Residents will report an increased awareness of local issues and events via the Chamber's calendar, eblast system, Channel 191 and community guide.

- Increase in Marcia Car visitors.
- Continue participating in Wayfinding committee

The Craig Chamber of Commerce and Moffat County Visitor appreciates your consideration and is grateful for your many years of support. We commend you on your progress this year. The grant initiative to help local businesses is innovative and it's wonderful to see some of the transformations! Thank you each for your public service and dedication to our community.

Please reach out if you have any questions.

Sincerely,

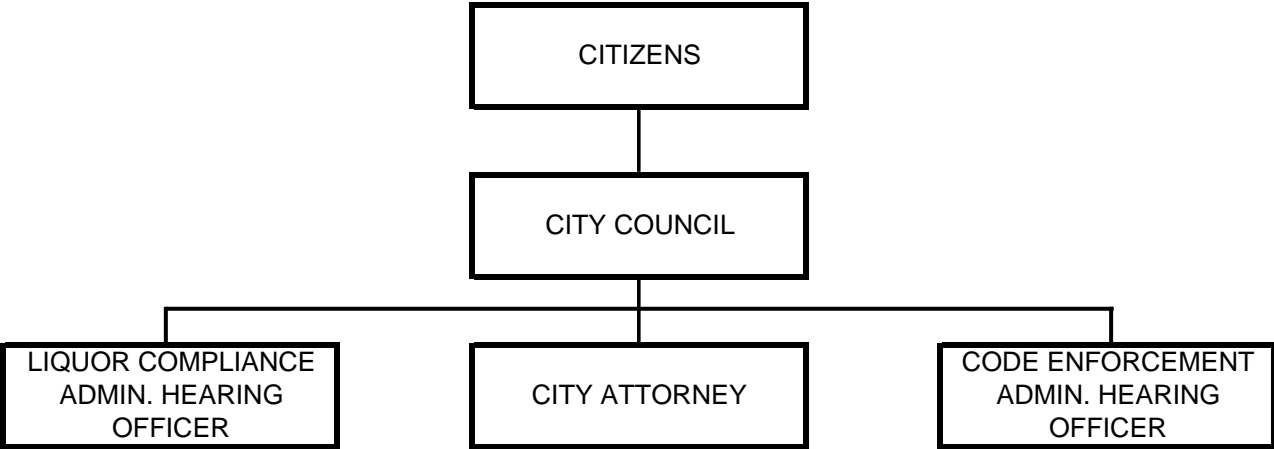
A handwritten signature in cursive script that reads "Holloway".

Jennifer Holloway M.S.

Executive Director, Craig Chamber of Commerce & Moffat County Visitor Center

360 East Victory Way Craig CO 81625 970.824.5689

LEGAL
ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - LEGAL | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - LEGAL

| | | | | | |
|--------------------|---------------|----------------|----------------|----------------|----------------|
| Personal Services | 700 | 0 | 0 | 82,590 | 107,090 |
| Supplies | 0 | 6 | 100 | 50 | 1,600 |
| Purchased Services | 95,841 | 101,190 | 119,900 | 34,670 | 2,670 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 96,541 | 101,196 | 120,000 | 117,310 | 111,360 |

PERSONNEL SUMMARY - LEGAL

FULL-TIME:

| | | | | | |
|------------------------|------------|------------|------------|------------|------------|
| City Attorney * | 0.0 | 0.0 | 0.0 | 0.0 | 0.4 |
| Summer Assistant | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL FULL-TIME | 0.0 | 0.0 | 0.0 | 0.0 | 0.4 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - LEGAL | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

LEGAL

| | | | | | | |
|-------------|------------------------|--------|---------|---------|--------|--------|
| 10-42-11100 | SALARIES REG | 700 | 0 | 0 | 58,380 | 77,890 |
| 10-42-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-42-14100 | BENEFITS UNEMP | 0 | 0 | 0 | 0 | 390 |
| 10-42-14200 | BENEFITS WRKCOMP | 0 | 0 | 0 | 60 | 120 |
| 10-42-14300 | BENEFITS HEALTH | 0 | 0 | 0 | 17,540 | 17,540 |
| 10-42-14500 | BENEFITS MEDICARE | 0 | 0 | 0 | 670 | 1,130 |
| 10-42-14600 | BENEFITS EEPP | 0 | 0 | 0 | 5,540 | 9,350 |
| 10-42-14700 | BENEFITS EELIFE | 0 | 0 | 0 | 400 | 670 |
| 10-42-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-44-21200 | SUPPLIES SMALL EQUIP | 0 | 0 | 0 | 0 | 1,500 |
| 10-42-21400 | SUPPLIES OFFICE | 0 | 6 | 100 | 50 | 100 |
| 10-42-22900 | SUPPLIES OPERATING | 0 | 0 | 0 | 0 | 0 |
| 10-42-31100 | SVC POSTAGE | 6 | 3 | 0 | 20 | 20 |
| 10-42-32100 | SVC PRINTING | 0 | 0 | 0 | 0 | 0 |
| 10-42-33100 | SVC LGL NOTICE | 0 | 0 | 0 | 0 | 0 |
| 10-42-33300 | SVC PUBL,SUBSC,DUES | 0 | 0 | 250 | 250 | 250 |
| 10-42-34700 | SVC TELEPHONE | 290 | 286 | 290 | 400 | 400 |
| 10-42-35200 | SVC LEGAL SVC/EXP | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 10-42-35800 | SVC OTHER PROF SVC | 94,888 | 100,503 | 117,360 | 32,000 | 0 |
| 10-42-35900 | SVC SPECIAL PROGRAMS | 0 | 0 | 0 | 0 | 0 |
| 10-42-36200 | SVC RPR/MAINT-EQUIP | 0 | 0 | 0 | 0 | 0 |
| 10-42-37900 | SVC MTG EXPENSE | 0 | 0 | 0 | 0 | 0 |
| 10-42-38100 | SVC TRNING/EDUC | 657 | 398 | 1,000 | 1,000 | 1,000 |
| 10-42-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|---------------|--------|---------|---------|---------|---------|
| LEGAL Totals: | 96,541 | 101,196 | 120,000 | 117,310 | 111,360 |
|---------------|--------|---------|---------|---------|---------|

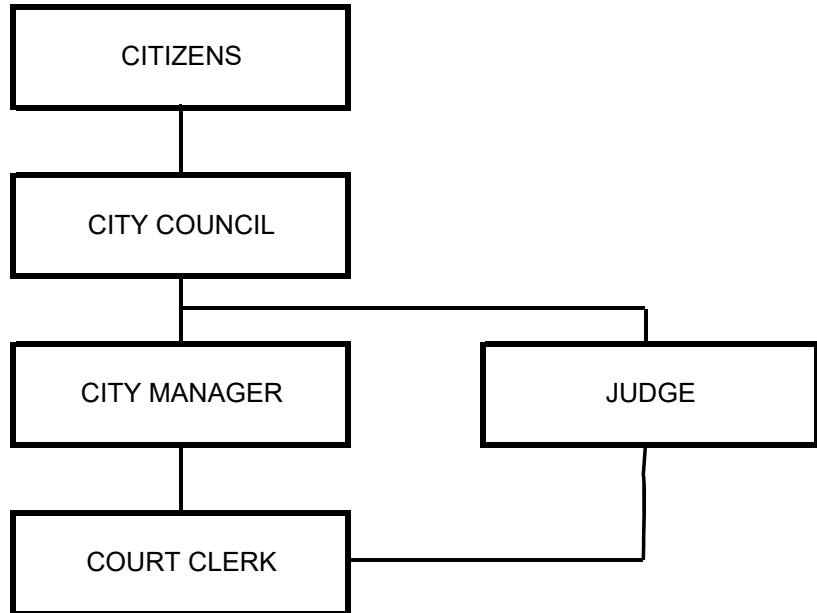
CAPITAL

| | | | | | | |
|-------------|--------------------------|---|---|---|---|---|
| 10-42-94400 | LEGAL EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-42-94500 | LEGAL EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|---------------|---|---|---|---|---|
| LEGAL Totals: | 0 | 0 | 0 | 0 | 0 |
|---------------|---|---|---|---|---|

JUDICIAL

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - JUDICIAL | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Budget | 2018 Budget | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - JUDICIAL

| | | | | | |
|--------------------|---------------|---------------|----------------|----------------|----------------|
| Personal Services | 46,560 | 86,987 | 109,640 | 109,300 | 110,730 |
| Supplies | 649 | 589 | 300 | 300 | 2,300 |
| Purchased Services | 2,264 | 2,647 | 3,180 | 2,110 | 2,760 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 49,473 | 90,223 | 113,120 | 111,710 | 115,790 |

PERSONNEL SUMMARY - JUDICIAL

FULL-TIME:

| | | | | | |
|--------------------------|-------------|-------------|-------------|-------------|-------------|
| Municipal Judge | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin. Tech./Court Clerk | 0.10 | 0.10 | 0.50 | 0.75 | 0.75 |
| TOTAL FULL-TIME | 1.10 | 1.10 | 1.50 | 1.75 | 1.75 |

SEASONAL/PART-TIME

| | | | | | |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| Deputy Judge | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Court Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SEASONAL/PT-TIME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | | | | | |
|--------------------|-------------|-------------|-------------|-------------|-------------|
| GRAND TOTAL | 2.10 | 2.10 | 2.50 | 2.75 | 2.75 |
|--------------------|-------------|-------------|-------------|-------------|-------------|

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - JUDICIAL | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

JUDICIAL

| | | | | | | |
|-------------|------------------------|--------|--------|--------|--------|--------|
| 10-43-11100 | SALARIES REG | 3,109 | 28,813 | 40,960 | 41,640 | 41,880 |
| 10-43-12100 | SALARIES PT | 0 | 0 | 2,000 | 0 | 2,000 |
| 10-43-12200 | SALARIES OT | 0 | 1,236 | 0 | 1,120 | 0 |
| 10-43-12400 | SALARIES JUDGE | 17,992 | 17,992 | 20,000 | 20,000 | 20,000 |
| 10-43-14100 | BENEFITS UNEMP | 0 | 0 | 200 | 0 | 210 |
| 10-43-14200 | BENEFITS WRKCOMP | 35 | 75 | 90 | 60 | 70 |
| 10-43-14300 | BENEFITS HEALTH | 23,657 | 33,539 | 38,850 | 38,850 | 38,850 |
| 10-43-14500 | BENEFITS MEDICARE | 299 | 662 | 910 | 910 | 930 |
| 10-43-14600 | BENEFITS EEPP | 373 | 3,606 | 4,880 | 5,090 | 5,030 |
| 10-43-14700 | BENEFITS EELIFE | 0 | 0 | 380 | 390 | 390 |
| 10-43-14800 | BENEFITS FICA | 1,094 | 1,063 | 1,370 | 1,240 | 1,370 |
| 10-43-21200 | SUPPLIES SMALL EQUIP | 0 | 0 | 0 | 0 | 2,000 |
| 10-43-21400 | SUPPLIES OFFICE | 431 | 574 | 300 | 300 | 300 |
| 10-43-22900 | SUPPLIES OPERATING | 218 | 15 | 0 | 0 | 0 |
| 10-43-31100 | SVC POSTAGE | 412 | 222 | 400 | 300 | 300 |
| 10-43-32100 | SVC PRINTING | 0 | 780 | 250 | 300 | 300 |
| 10-43-33100 | SVC LGL NOTICE | 0 | 0 | 0 | 0 | 0 |
| 10-43-33300 | SVC PUBL,SUBSC,DUES | 10 | 40 | 40 | 40 | 40 |
| 10-43-34700 | SVC TELEPHONE | 290 | 286 | 290 | 300 | 450 |
| 10-43-35200 | SVC LEGAL SVC/EXP | 0 | 150 | 0 | 0 | 0 |
| 10-43-36200 | SVC RPR/MAINT-EQUIP | 0 | 0 | 0 | 0 | 0 |
| 10-43-38100 | SVC TRNING/EDUC | 81 | 0 | 1,000 | 0 | 500 |
| 10-43-39700 | SVC MAINT. CONTRACTS | 1,471 | 1,170 | 1,200 | 1,170 | 1,170 |
| 10-43-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|------------------|--------|--------|---------|---------|---------|
| JUDICIAL Totals: | 49,473 | 90,223 | 113,120 | 111,710 | 115,790 |
|------------------|--------|--------|---------|---------|---------|

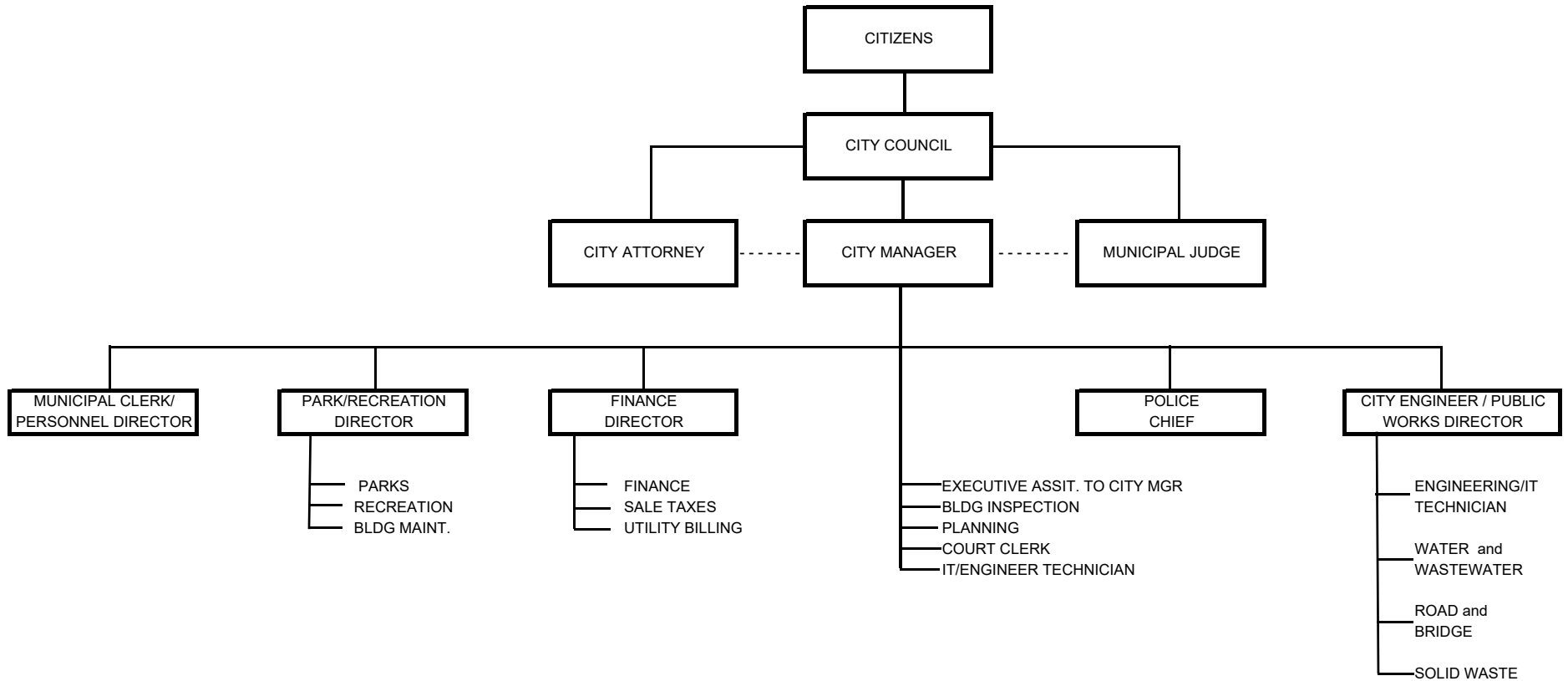
CAPITAL

| | | | | | | |
|-------------|------------------------|---|---|---|---|---|
| 10-43-94400 | JUD EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-43-94500 | JUD EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-43-94600 | JUD EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|------------------|---|---|---|---|---|
| JUDICIAL Totals: | 0 | 0 | 0 | 0 | 0 |
|------------------|---|---|---|---|---|

ADMINISTRATION

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - ADMINISTRATION | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - ADMINISTRATION

| | | | | | |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 184,624 | 283,952 | 219,570 | 220,580 | 232,760 |
| Supplies | 2,865 | 1,634 | 5,400 | 4,900 | 5,400 |
| Purchased Services | 39,463 | 46,846 | 53,630 | 49,600 | 48,800 |
| Fixed Charges | 5,515 | 6,877 | 6,815 | 6,815 | 6,820 |
| Other | 0 | 14,654 | 15,000 | 10,000 | 15,000 |
| TOTAL | 232,466 | 353,963 | 300,415 | 291,895 | 308,780 |

PERSONNEL SUMMARY - ADMINISTRATION

FULL-TIME:

| | | | | | |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| City Manager | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 |
| Executive Asst. to C. Manager | 0.90 | 0.90 | 0.50 | 0.90 | 1.00 |
| Admin. Tech./Court Clerk | 0.90 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FULL-TIME | 2.59 | 1.69 | 1.29 | 1.69 | 1.79 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - ADMINISTRATION | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

**GENERAL FUND
ADMINISTRATION**

| | | | | | | |
|-------------|-------------------------|---------|---------|---------|---------|---------|
| 10-44-11100 | SALARIES REG | 138,845 | 217,406 | 157,230 | 158,210 | 168,780 |
| 10-44-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-44-12200 | SALARIES OT | 0 | 50 | 0 | 0 | 0 |
| 10-44-14100 | BENEFITS UNEMP | 0 | 0 | 750 | 750 | 810 |
| 10-44-14200 | BENEFITS WRKCOMP | 225 | 343 | 200 | 200 | 240 |
| 10-44-14300 | BENEFITS HEALTH | 26,136 | 35,843 | 39,740 | 39,740 | 39,740 |
| 10-44-14500 | BENEFITS MEDICARE | 1,998 | 3,116 | 2,180 | 2,170 | 2,340 |
| 10-44-14600 | BENEFITS EEPF | 16,204 | 25,794 | 18,010 | 18,130 | 19,390 |
| 10-44-14700 | BENEFITS EELIFE | 1,215 | 1,400 | 1,460 | 1,380 | 1,460 |
| 10-44-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-44-21100 | SUPPLIES STATIONARY/FOR | 88 | 60 | 400 | 400 | 400 |
| 10-44-21200 | SUPPLIES SMALL EQUIP | 2,316 | 511 | 3,000 | 3,000 | 3,000 |
| 10-44-21300 | SUPPLIES DUPLICATING | 0 | 0 | 0 | 0 | 0 |
| 10-44-21400 | SUPPLIES OFFICE | 369 | 796 | 1,500 | 1,000 | 1,500 |
| 10-44-22900 | SUPPLIES OPERATING | 92 | 267 | 500 | 500 | 500 |
| 10-44-23200 | SUPPLIES VEHICLE | 0 | 0 | 0 | 0 | 0 |
| 10-44-31100 | SVC POSTAGE | 32 | 13 | 100 | 100 | 100 |
| 10-44-32400 | SVC DUPL/PAPER/TONER | 0 | 0 | 0 | 0 | 0 |
| 10-44-33100 | SVC LGL NOTICE | 0 | 0 | 0 | 0 | 0 |
| 10-44-33300 | SVC PUBL,SUBSC,DUES | 1,650 | 172 | 2,500 | 2,500 | 2,500 |
| 10-44-33700 | SVC ADVERTISING | 20,267 | 20,598 | 22,000 | 22,000 | 25,000 |
| 10-44-34700 | SVC TELEPHONE | 2,115 | 1,819 | 2,230 | 3,000 | 3,000 |
| 10-44-35800 | SVC OTHER PROF SVC | 0 | 225 | 1,000 | 1,000 | 1,000 |
| 10-44-36200 | SVC RPR/MAINT-EQUIP | 0 | 90 | 200 | 0 | 200 |
| 10-44-37100 | SVC JOB RECRUITING | 7,812 | 16,377 | 10,000 | 10,000 | 0 |
| 10-44-37200 | SVC EMP-EXP-AUTO | 0 | 0 | 0 | 0 | 0 |
| 10-44-37900 | SVC MTG EXPENSE | 3,953 | 1,007 | 6,000 | 5,000 | 6,000 |
| 10-44-38100 | SVC TRNG/EDUC | 2,748 | 4,398 | 8,000 | 3,000 | 8,000 |
| 10-44-38300 | SVC CITY-WIDE TRNG | 0 | 0 | 0 | 0 | 0 |
| 10-44-39700 | SVC MAINT. CONTRACTS | 887 | 2,148 | 1,600 | 3,000 | 3,000 |
| 10-44-51300 | FXD CHG LIAB INS | 5,515 | 6,877 | 6,815 | 6,815 | 6,820 |
| 10-44-51400 | FXD CHG OTHER INS | 0 | 0 | 0 | 0 | 0 |
| 10-44-51500 | FXD CHG DED DAMAGES | 0 | 0 | 0 | 0 | 0 |
| 10-44-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |
| 10-44-53100 | FXD CHG RENTS/LEASES | 0 | 0 | 0 | 0 | 0 |
| 10-44-75000 | OTHER TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 |
| 10-44-77000 | CONF CONTINGENCY | 0 | 14,654 | 15,000 | 10,000 | 15,000 |

ADMINISTRATION Totals:

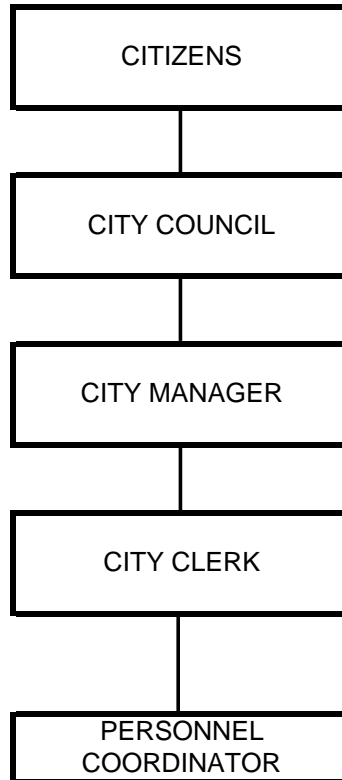
| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 232,466 | 353,963 | 300,415 | 291,895 | 308,780 |
|----------------|----------------|----------------|----------------|----------------|

CAPITAL

| | | | | | | |
|------------------------|--------------------------|----------|----------|----------|----------|----------|
| 10-44-92100 | ADMIN BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-44-93500 | ADMIN IMPRV OTHER | 0 | 0 | 0 | 0 | 0 |
| 10-44-94300 | ADMIN EQUIPMENT COMMUNI | 0 | 0 | 0 | 0 | 0 |
| 10-44-94400 | ADMIN EQUIPMENT COMPUTE | 0 | 0 | 0 | 0 | 0 |
| 10-44-94500 | ADMIN EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-44-94600 | ADMIN EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 10-44-96100 | ADMIN PROJECTS MISC. | 0 | 0 | 0 | 0 | 0 |
| ADMINISTRATION Totals: | | 0 | 0 | 0 | 0 | 0 |

CITY CLERK/PERSONNEL

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - CLERK/PERSONNEL | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - CITY CLERK/PERSONNEL

| | | | | | |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 188,069 | 189,090 | 160,820 | 166,390 | 171,070 |
| Supplies | 2,200 | 4,527 | 5,000 | 3,900 | 9,500 |
| Purchased Services | 51,492 | 44,543 | 57,800 | 55,400 | 41,600 |
| Fixed Charges | 52 | 0 | 500 | 0 | 500 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 241,814 | 238,159 | 224,120 | 225,690 | 222,670 |

PERSONNEL SUMMARY - CITY CLERK/ PERSONNEL

FULL-TIME:

| | | | | | |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| City Clerk/Personnel Director | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 |
| Personnel Coordinator | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 |
| TOTAL FULL-TIME | 1.58 | 1.58 | 1.58 | 1.58 | 1.58 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - CLERK/PERSONNEL | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

**GENERAL FUND
CLERK/PERSONNEL**

| | | | | | | |
|-------------|------------------------|---------|---------|---------|---------|---------|
| 10-45-11100 | SALARIES REG | 132,843 | 134,430 | 109,320 | 114,690 | 118,230 |
| 10-45-12200 | SALARIES OT | 66 | 0 | 0 | 0 | 0 |
| 10-45-14100 | BENEFITS UNEMP | 0 | 0 | 550 | 0 | 590 |
| 10-45-14200 | BENEFITS WRKCOMP | 222 | 212 | 150 | 150 | 180 |
| 10-45-14300 | BENEFITS HEALTH | 36,689 | 35,999 | 35,080 | 35,080 | 35,080 |
| 10-45-14500 | BENEFITS MEDICARE | 1,891 | 1,920 | 1,590 | 1,640 | 1,720 |
| 10-45-14600 | BENEFITS EEP | 15,949 | 16,072 | 13,120 | 13,770 | 14,190 |
| 10-45-14700 | BENEFITS EELIFE | 410 | 457 | 1,010 | 1,060 | 1,080 |
| 10-45-21200 | SUPPLIES SMALL EQUIP | 379 | 2,872 | 2,000 | 2,000 | 6,000 |
| 10-45-21400 | SUPPLIES OFFICE | 1,248 | 1,199 | 1,500 | 1,500 | 2,000 |
| 10-45-22900 | SUPPLIES OPERATING | 574 | 455 | 1,500 | 400 | 1,500 |
| 10-45-31100 | SVC POSTAGE | 354 | 140 | 500 | 800 | 500 |
| 10-45-32100 | SVC PRINTING | 1,165 | 1,090 | 1,000 | 1,000 | 1,000 |
| 10-45-33100 | SVC LGL NOTICE | 154 | 79 | 2,000 | 1,000 | 2,000 |
| 10-45-33300 | SVC PUBL,SUBSC,DUES | 8,221 | 9,532 | 8,500 | 8,500 | 8,500 |
| 10-45-33700 | SVC ADVERTISING | 25 | 0 | 500 | 300 | 500 |
| 10-45-33800 | SVC ELECTION EXP | 29,146 | 0 | 30,000 | 30,000 | 10,000 |
| 10-45-34700 | SVC TELEPHONE | 870 | 858 | 1,000 | 1,000 | 1,000 |
| 10-45-35800 | SVC OTHER PROF SVC | 0 | 21,441 | 0 | 0 | 0 |
| 10-45-35900 | SVC SPECIAL PROGRAMS | 8,965 | 9,040 | 9,500 | 9,500 | 9,500 |
| 10-45-36200 | SVC RPR/MAINT-EQUIP | 0 | 23 | 300 | 300 | 300 |
| 10-45-37900 | SVC MTG EXPENSE | 30 | 670 | 500 | 500 | 500 |
| 10-45-38100 | SVC TRNING/EDUC | 2,071 | 1,381 | 2,500 | 2,500 | 6,300 |
| 10-45-38300 | SVC CITY-WIDE TRNING | 491 | 289 | 1,500 | 0 | 1,500 |
| 10-45-52100 | FXD CHG BONDS/LICENSES | 52 | 0 | 500 | 0 | 500 |

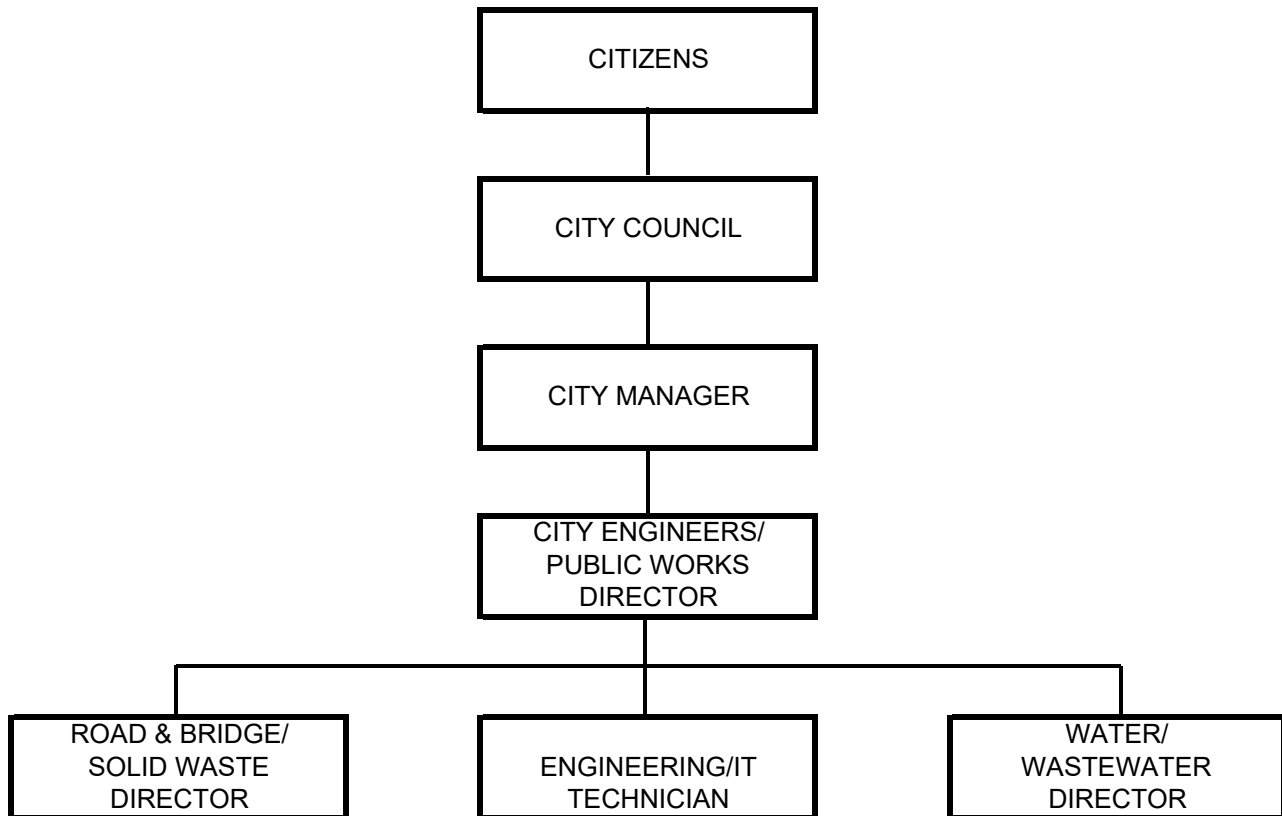
| | | | | | |
|-------------------------|---------|---------|---------|---------|---------|
| CLERK/PERSONNEL Totals: | 241,814 | 238,159 | 224,120 | 225,690 | 222,670 |
|-------------------------|---------|---------|---------|---------|---------|

CAPITAL

| | | | | | | |
|-------------|-------------------------|---|---|---|---|---|
| 10-45-94400 | CLK/PRS EQUIPMENT COMPU | 0 | 0 | 0 | 0 | 0 |
| 10-45-94500 | CLK/PRS EQUIPMENT OFFIC | 0 | 0 | 0 | 0 | 0 |
| 10-45-94600 | CLK/PRS EQUIPMENT SOFTW | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------|---|---|---|---|---|
| CLERK/PERSONNEL Totals: | 0 | 0 | 0 | 0 | 0 |
|-------------------------|---|---|---|---|---|

PUBLIC WORKS



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PUBLIC WORKS | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - PUBLIC WORKS

| | | | | | |
|--------------------|---------------|---------------|---------------|---------------|----------------|
| Personal Services | 59,528 | 64,727 | 45,930 | 73,010 | 69,020 |
| Supplies | 1,253 | 873 | 3,100 | 1,600 | 7,750 |
| Purchased Services | 4,961 | 8,869 | 16,775 | 10,525 | 21,750 |
| Fixed Charges | 3,713 | 4,607 | 4,810 | 4,810 | 4,880 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 69,456 | 79,077 | 70,615 | 89,945 | 103,400 |

PERSONNEL SUMMARY - PUBLIC WORKS

FULL-TIME:

| | | | | | |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| Public Works Director | 0.00 | 0.00 | 0.00 | 0.00 | 0.12 |
| Engineering/IT Technician | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 |
| TOTAL FULL-TIME | 0.40 | 0.40 | 0.40 | 0.40 | 0.52 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PUBLIC WORKS | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

**GENERAL FUND
PUBLIC WORKS**

| | | | | | | |
|-------------|------------------------|--------|--------|--------|--------|--------|
| 10-46-11100 | SALARIES REG | 41,812 | 45,729 | 31,820 | 55,050 | 48,970 |
| 10-46-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-46-12200 | SALARIES OT | 0 | 0 | 0 | 0 | 0 |
| 10-46-14100 | BENEFITS UNEMP | 0 | 0 | 160 | 0 | 250 |
| 10-46-14200 | BENEFITS WRKCOMP | 975 | 1,485 | 500 | 850 | 1,220 |
| 10-46-14300 | BENEFITS HEALTH | 11,114 | 11,374 | 8,880 | 11,550 | 11,550 |
| 10-46-14500 | BENEFITS MEDICARE | 436 | 468 | 460 | 810 | 710 |
| 10-46-14600 | BENEFITS EEP | 5,017 | 5,488 | 3,820 | 4,270 | 5,880 |
| 10-46-14700 | BENEFITS EELIFE | 173 | 183 | 290 | 480 | 440 |
| 10-46-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-46-21200 | SUPPLIES SMALL EQUIP | 0 | 0 | 0 | 0 | 4,500 |
| 10-46-21300 | SUPPLIES DUPLICATING | 1,032 | 650 | 1,000 | 1,000 | 1,500 |
| 10-46-21400 | SUPPLIES OFFICE | 106 | 0 | 600 | 200 | 600 |
| 10-46-22200 | SUPPLIES PHOTO | 0 | 0 | 0 | 0 | 0 |
| 10-46-22900 | SUPPLIES OPERATING | 0 | 114 | 250 | 100 | 250 |
| 10-46-23100 | SUPPLIES GAS,OIL,FUEL | 115 | 110 | 450 | 300 | 900 |
| 10-46-23200 | SUPPLIES VEHICLE | 0 | 0 | 0 | 0 | 0 |
| 10-46-23400 | SUPPLIES SMALL TOOLS | 0 | 0 | 0 | 0 | 0 |
| 10-46-23900 | SUPPLIES TIRES | 0 | 0 | 800 | 0 | 0 |
| 10-46-31100 | SVC POSTAGE | 0 | 12 | 25 | 25 | 50 |
| 10-46-32100 | SVC PRINTING | 33 | 0 | 0 | 0 | 200 |
| 10-46-33100 | SVC LGL NOTICE | 0 | 0 | 0 | 0 | 0 |
| 10-46-33300 | SVC PUBL,SUBSC,DUES | 0 | 0 | 0 | 0 | 1,000 |
| 10-46-34700 | SVC TELEPHONE | 1,009 | 1,008 | 1,000 | 1,000 | 2,000 |
| 10-46-35500 | SVC ENGINEERING SVC | 1,930 | 6,050 | 12,500 | 7,000 | 12,500 |
| 10-46-35800 | SVC OTHER PROF SVC | 1,500 | 1,746 | 2,500 | 2,500 | 2,500 |
| 10-46-36100 | SVC RPR/MNT-VEHICLES | 0 | 0 | 250 | 0 | 500 |
| 10-46-36200 | SVC RPR/MAINT-EQUIP | 490 | 52 | 500 | 0 | |
| 10-46-36700 | SVC RPR/MAINT-RADIOS | 0 | 0 | 0 | 0 | |
| 10-46-37900 | SVC MTG EXPENSE | 0 | 0 | 0 | 0 | 1,000 |
| 10-46-38100 | SVC TRNG/EDUC | 0 | 0 | 0 | 0 | 1,000 |
| 10-46-39700 | SVC MAINT. CONTRACTS | 0 | 0 | 0 | 0 | 1,000 |
| 10-46-51200 | FXD CHG VEH INS | 291 | 339 | 580 | 580 | 650 |
| 10-46-51300 | FXD CHG LIAB INS | 3,423 | 4,268 | 4,230 | 4,230 | 4,230 |
| 10-46-51400 | FXD CHG OTHER INS | 0 | 0 | 0 | 0 | 0 |
| 10-46-51500 | FXD CHG DED DAMAGES | 0 | 0 | 0 | 0 | 0 |
| 10-46-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |

PUBLIC WORKS Totals:

| | | | | |
|---------------|---------------|---------------|---------------|----------------|
| 69,456 | 79,077 | 70,615 | 89,945 | 103,400 |
|---------------|---------------|---------------|---------------|----------------|

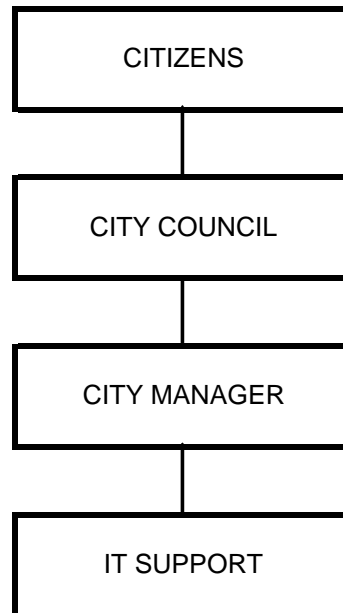
CAPITAL

| | | | | | | |
|-------------|-------------------------|---|---|-------|---|---|
| 10-46-94200 | PW EQUIPMENT VEH/ATTACH | 0 | 0 | 0 | 0 | 0 |
| 10-46-94300 | PW EQUIPMENT COMMUNICAT | 0 | 0 | 0 | 0 | 0 |
| 10-46-94400 | PW EQUIPMENT COMPUTER | 0 | 0 | 4,500 | 0 | 0 |
| 10-46-94500 | PW EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-46-94600 | PW EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 10-46-94700 | PW EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

PUBLIC WORKS Totals:

| | | | | |
|----------|----------|--------------|----------|----------|
| 0 | 0 | 4,500 | 0 | 0 |
|----------|----------|--------------|----------|----------|

GENERAL SERVICES



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - GENERAL SERVICES

| | | | | | |
|--------------------|--------------|---------------|---------------|---------------|---------------|
| Personal Services | 0 | 0 | 0 | 0 | 0 |
| Supplies | 0 | 0 | 0 | 0 | 0 |
| Purchased Services | 7,054 | 12,054 | 66,400 | 66,400 | 76,400 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 7,054 | 12,054 | 66,400 | 66,400 | 76,400 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

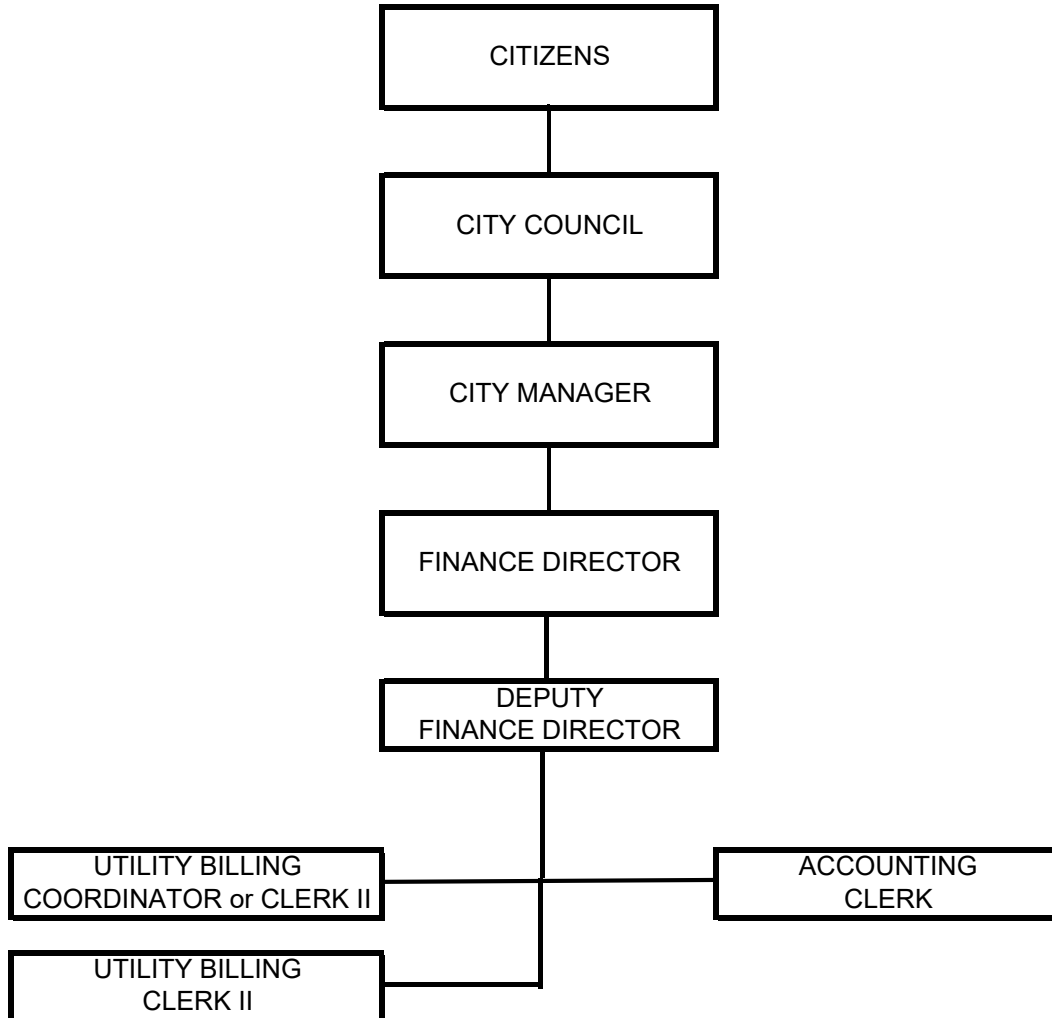
GENERAL FUND

GENERAL SERVICES

| | | | | | | |
|-------------|--------------------------|-------|-------|--------|--------|--------|
| 10-47-35700 | SVC I.T (INFO TECH) | 4,037 | 5,481 | 43,000 | 43,000 | 43,000 |
| 10-47-35800 | SVC OTHER PROF SVC | 1,970 | 5,200 | 5,500 | 5,500 | 5,500 |
| 10-47-39700 | SVC MAINT. CONTRACTS | 1,047 | 1,372 | 17,900 | 17,900 | 27,900 |
| 10-47-81200 | CLEARING OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 |
| 10-47-81400 | CLEARING INSURANCE | 0 | 0 | 0 | 0 | 0 |
| 10-47-90000 | GRANTS SAFE HAVENS | 0 | 0 | 0 | 0 | 0 |
| 10-47-90710 | PARK&REC CLEARING | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|--------------------------|--------------|---------------|---------------|---------------|---------------|
| GENERAL SERVICES Totals: | <u>7,054</u> | <u>12,054</u> | <u>66,400</u> | <u>66,400</u> | <u>76,400</u> |
|--------------------------|--------------|---------------|---------------|---------------|---------------|

FINANCE



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - FINANCE | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - FINANCE

| | | | | | |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 206,016 | 182,378 | 287,440 | 295,940 | 301,940 |
| Supplies | 8,254 | 20,168 | 19,200 | 17,500 | 18,000 |
| Purchased Services | 50,501 | 69,275 | 79,900 | 78,000 | 88,400 |
| Fixed Charges | 25,978 | 27,213 | 31,000 | 28,000 | 34,000 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 290,749 | 299,034 | 417,540 | 419,440 | 442,340 |

PERSONNEL SUMMARY - FINANCE

FULL-TIME:

| | | | | | |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Finance Director | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 |
| Deputy Finance Director | 0.00 | 0.79 | 0.79 | 0.79 | 0.79 |
| Acctg./Data Proc. Supervisor | 0.79 | 0.79 | 0.79 | 0.79 | 0.79 |
| Utility Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FULL-TIME | 1.58 | 2.37 | 2.37 | 2.37 | 2.37 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - FINANCE | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

FINANCE

| | | | | | | |
|-------------|-------------------------|---------|---------|---------|---------|---------|
| 10-48-11100 | SALARIES REG | 151,276 | 136,484 | 204,430 | 212,760 | 216,740 |
| 10-48-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-48-12200 | SALARIES OT | 0 | 0 | 0 | 0 | 0 |
| 10-48-14100 | BENEFITS UNEMP | 0 | 0 | 1,020 | 0 | 1,090 |
| 10-48-14200 | BENEFITS WRKCOMP | 252 | 199 | 270 | 280 | 330 |
| 10-48-14300 | BENEFITS HEALTH | 34,181 | 26,607 | 52,620 | 52,620 | 52,620 |
| 10-48-14500 | BENEFITS MEDICARE | 1,349 | 1,614 | 2,970 | 3,090 | 3,140 |
| 10-48-14600 | BENEFITS EEPF | 18,093 | 16,318 | 24,530 | 25,540 | 26,010 |
| 10-48-14700 | BENEFITS EELIFE | 865 | 1,156 | 1,600 | 1,650 | 2,010 |
| 10-48-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-48-21100 | SUPPLIES STATIONARY/FOR | -597 | 1,415 | 4,000 | 1,500 | 2,000 |
| 10-48-21200 | SUPPLIES SMALL EQUIP | 3,183 | 9,489 | 6,000 | 6,000 | 6,000 |
| 10-48-21300 | SUPPLIES DUPLICATING | 1,674 | 923 | 1,200 | 2,000 | 2,000 |
| 10-48-21400 | SUPPLIES OFFICE | 1,402 | 3,645 | 3,000 | 3,000 | 3,000 |
| 10-48-22900 | SUPPLIES OPERATING | 2,591 | 4,695 | 5,000 | 5,000 | 5,000 |
| 10-48-31100 | SVC POSTAGE | 1,584 | 3,382 | 3,500 | 2,500 | 3,500 |
| 10-48-32100 | SVC PRINTING | 902 | 59 | 500 | 500 | 500 |
| 10-48-33100 | SVC LGL NOTICE | 0 | 0 | 0 | 0 | 0 |
| 10-48-33300 | SVC PUBL,SUBSC,DUES | 294 | 793 | 2,000 | 2,000 | 2,000 |
| 10-48-33700 | SVC ADVERTISING | 0 | 2,512 | 0 | 0 | 0 |
| 10-48-34700 | SVC TELEPHONE | 2,695 | 2,664 | 3,000 | 3,000 | 3,000 |
| 10-48-35400 | SVC AUDITING | 19,300 | 20,020 | 23,000 | 21,000 | 25,000 |
| 10-48-35500 | SVC SALES TAX | 0 | 10,548 | 0 | 0 | 0 |
| 10-48-35800 | SVC OTHER PROF SVC | 347 | 334 | 10,000 | 10,000 | 15,000 |
| 10-48-36200 | SVC RPR/MAINT-EQUIP | 0 | 347 | 400 | 0 | 400 |
| 10-48-37900 | SVC MTG EXPENSE | 287 | 82 | 500 | 1,000 | 1,000 |
| 10-48-38100 | SVC TRNING/EDUC | 41 | 1,049 | 7,000 | 8,000 | 8,000 |
| 10-48-39700 | SVC MAINT. CONTRACTS | 25,052 | 27,486 | 30,000 | 30,000 | 30,000 |
| 10-48-52100 | FXD CHG BONDS/LICENSES | 296 | 0 | 4,000 | 0 | 4,000 |
| 10-48-56100 | FXD CHG TREAS FEES/CNTY | 25,682 | 27,213 | 27,000 | 28,000 | 30,000 |

| | | | | | |
|-----------------|---------|---------|---------|---------|---------|
| FINANCE Totals: | 290,749 | 299,034 | 417,540 | 419,440 | 442,340 |
|-----------------|---------|---------|---------|---------|---------|

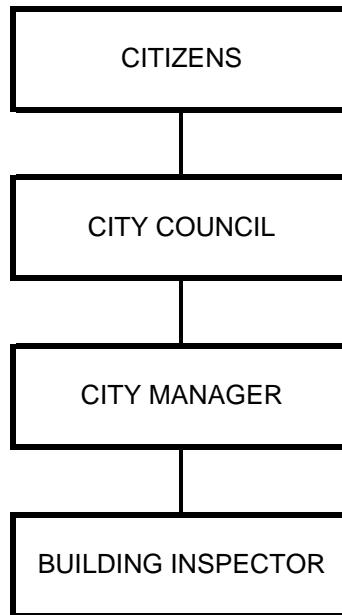
CAPITAL

| | | | | | | |
|-------------|-------------------------|---|---|---|---|---|
| 10-48-94300 | FIN EQUIPMENT COMMUNICA | 0 | 0 | 0 | 0 | 0 |
| 10-48-94400 | FIN EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-48-94500 | FIN EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-48-94600 | FIN EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-----------------|---|---|---|---|---|
| FINANCE Totals: | 0 | 0 | 0 | 0 | 0 |
|-----------------|---|---|---|---|---|

COMMUNITY DEVELOPMENT

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - COMMUNITY DEVELOPMENT

| | | | | | |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 90,059 | 129,113 | 125,840 | 131,250 | 135,070 |
| Supplies | 1,538 | 4,435 | 4,930 | 4,480 | 5,230 |
| Purchased Services | 5,254 | 3,722 | 5,900 | 5,500 | 5,900 |
| Fixed Charges | 4,188 | 4,988 | 4,385 | 4,850 | 5,910 |
| Other | 0 | 0 | 30,000 | 30,000 | 30,000 |
| TOTAL | 101,039 | 142,258 | 171,055 | 176,080 | 182,110 |

PERSONNEL SUMMARY - COMMUNITY DEVELOPMENT

FULL-TIME:

| | | | | | |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| Building Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin. Technican/Court Clerk | 0.25 | 0.25 | 0.50 | 0.50 | 0.25 |
| Executive Asst. to C. Manager | 0.25 | 0.25 | 0.00 | 0.00 | 0.00 |
| TOTAL FULL-TIME | 1.50 | 1.50 | 1.50 | 1.50 | 1.25 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

COMMUNITY DEVELOPMENT

| | | | | | | |
|-------------|--------------------------|--------|--------|--------|--------|--------|
| 10-49-11100 | SALARIES REG | 57,260 | 83,897 | 84,450 | 85,580 | 87,030 |
| 10-49-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-49-12200 | SALARIES OT | 1,930 | 2,401 | 0 | 4,000 | 5,000 |
| 10-49-14100 | BENEFITS UNEMP | 0 | 0 | 420 | 0 | 440 |
| 10-49-14200 | BENEFITS WRKCOMP | 980 | 1,283 | 1,120 | 1,180 | 1,790 |
| 10-49-14300 | BENEFITS HEALTH | 21,634 | 29,617 | 27,750 | 27,750 | 27,750 |
| 10-49-14500 | BENEFITS MEDICARE | 819 | 1,190 | 1,230 | 1,250 | 1,260 |
| 10-49-14600 | BENEFITS EEPP | 7,103 | 10,356 | 10,140 | 10,760 | 11,050 |
| 10-49-14700 | BENEFITS EELIFE | 334 | 371 | 730 | 730 | 750 |
| 10-49-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-49-21000 | SUPPLIES MAPS | 0 | 0 | 0 | 0 | 0 |
| 10-49-21300 | SUPPLIES DUPLICATING | 0 | 0 | 100 | 0 | 100 |
| 10-49-21400 | SUPPLIES OFFICE | 448 | 1,694 | 600 | 600 | 600 |
| 10-49-22200 | SUPPLIES PHOTO | 0 | 0 | 0 | 0 | 0 |
| 10-49-22700 | SUPPLIES TRAINING | 40 | 77 | 300 | 300 | 300 |
| 10-49-23100 | SUPPLIES GAS,OIL,FUEL | 1,050 | 1,079 | 1,800 | 1,500 | 1,800 |
| 10-49-23200 | SUPPLIES VEHICLE | 0 | 0 | 50 | 0 | 50 |
| 10-49-23400 | SUPPLIES SMALL TOOLS | 0 | 41 | 80 | 80 | 380 |
| 10-49-23900 | SUPPLIES TIRES | 0 | 780 | 0 | 0 | 0 |
| 10-49-25200 | SUPPLIES CODE BOOKS/RESA | 0 | 763 | 2,000 | 2,000 | 2,000 |
| 10-49-31100 | SVC POSTAGE | 330 | 293 | 400 | 400 | 400 |
| 10-49-32100 | SVC PRINTING | 266 | 0 | 100 | 100 | 100 |
| 10-49-33100 | SVC LGL NOTICE | 124 | 297 | 500 | 100 | 500 |
| 10-49-33300 | SVC PUBL,SUBSC,DUES | 215 | 161 | 100 | 100 | 100 |
| 10-49-34700 | SVC TELEPHONE | 1,321 | 861 | 1,200 | 1,200 | 1,200 |
| 10-49-35800 | SVC OTHER PROF SVC | 0 | 0 | 0 | 0 | 0 |
| 10-49-36100 | SVC RPR/MNT-VEHICLES | 176 | 341 | 500 | 500 | 500 |
| 10-49-36200 | SVC RPR/MAINT-EQUIP | 4 | 0 | 100 | 100 | 100 |
| 10-49-37900 | SVC MTG EXPENSE | 0 | 0 | 0 | 0 | 0 |
| 10-49-38100 | SVC TRNING/EDUC | 2,818 | 1,768 | 3,000 | 3,000 | 3,000 |
| 10-49-39800 | SVC ANNEXATION COSTS | 0 | 0 | 0 | 0 | 0 |
| 10-49-51200 | FXD CHG VEH INS | 2,906 | 3,389 | 2,800 | 3,420 | 4,110 |
| 10-49-51300 | FXD CHG LIAB INS | 1,283 | 1,599 | 1,585 | 1,430 | 1,800 |
| 10-49-51500 | FXD CHG DED DAMAGES | 0 | 0 | 0 | 0 | 0 |
| 10-49-71100 | COM PRG WEED/MOSQUITO CN | 0 | 0 | 0 | 0 | 0 |
| 10-49-71400 | COM PRG DEMO COST | 0 | 0 | 30,000 | 30,000 | 30,000 |

| | | | | | |
|----------------------------|---------|---------|---------|---------|---------|
| COMMUNITY DEVELOP. Totals: | 101,039 | 142,258 | 171,055 | 176,080 | 182,110 |
|----------------------------|---------|---------|---------|---------|---------|

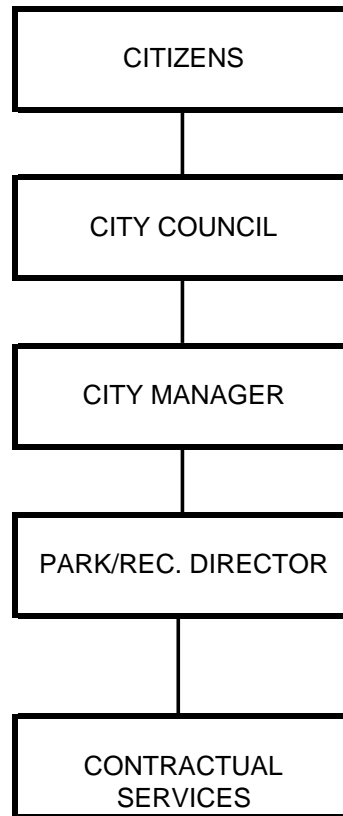
CAPITAL

| | | | | | | |
|-------------|-------------------------|---|---|---|---|--------|
| 10-49-94200 | CMN-DV EQUIPMENT VEH/AT | 0 | 0 | 0 | 0 | 25,000 |
| 10-49-94300 | CMN-DV EQUIPMENT COMMUN | 0 | 0 | 0 | 0 | 0 |
| 10-49-94400 | CMN-DV EQUIPMENT COMPUT | 0 | 0 | 0 | 0 | 0 |
| 10-49-94500 | CMN-DV EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-49-94600 | CMN-DV EQUIPMENT SOFTWA | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|----------------------------|---|---|---|---|--------|
| COMMUNITY DEVELOP. Totals: | 0 | 0 | 0 | 0 | 25,000 |
|----------------------------|---|---|---|---|--------|

BUILDING MAINTENANCE

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - BUILDING MAINTENANCE | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - BUILDING MAINTENANCE

| | | | | | |
|--------------------|---------------|---------------|---------------|---------------|---------------|
| Personal Services | 0 | 0 | 0 | 0 | 0 |
| Supplies | 115 | 1,934 | 3,000 | 3,000 | 5,000 |
| Purchased Services | 56,027 | 46,508 | 76,450 | 70,980 | 86,980 |
| Fixed Charges | 1,779 | 1,833 | 2,620 | 2,100 | 2,300 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 57,921 | 50,275 | 82,070 | 76,080 | 94,280 |

PERSONNEL SUMMARY - BUILDING MAINTENANCE

| | | | | | |
|-------------------------------|------------|------------|------------|------------|------------|
| FULL-TIME: | | | | | |
| Building Maint. Technician | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Custodian | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL FULL-TIME | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| SEASONAL/PART-TIME | | | | | |
| Custodian | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL SEASONAL/PT-TIME | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| GRAND TOTAL | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - BUILDING MAINTENANCE | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

BUILDING MAINTENANCE

| | | | | | | |
|-------------|----------------------|--------|--------|--------|--------|--------|
| 10-50-11100 | SALARIES REG | 0 | 0 | 0 | 0 | 0 |
| 10-50-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-50-12200 | SALARIES OT | 0 | 0 | 0 | 0 | 0 |
| 10-50-14100 | BENEFITS UNEMP | 0 | 0 | 0 | 0 | 0 |
| 10-50-14200 | BENEFITS WRKCOMP | 0 | 0 | 0 | 0 | 0 |
| 10-50-14300 | BENEFITS HEALTH | 0 | 0 | 0 | 0 | 0 |
| 10-50-14500 | BENEFITS MEDICARE | 0 | 0 | 0 | 0 | 0 |
| 10-50-14600 | BENEFITS EEPF | 0 | 0 | 0 | 0 | 0 |
| 10-50-14700 | BENEFITS EELIFE | 0 | 0 | 0 | 0 | 0 |
| 10-50-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-48-21200 | SUPPLIES SMALL EQUIP | 0 | 0 | 0 | 0 | 2,000 |
| 10-50-21400 | SUPPLIES OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-50-22300 | SUPPLIES JANITORIAL | 115 | 1,934 | 3,000 | 3,000 | 3,000 |
| 10-50-22500 | SUPPLIES CLOTH/UNIF | 0 | 0 | 0 | 0 | 0 |
| 10-50-23400 | SUPPLIES SMALL TOOLS | 0 | 0 | 0 | 0 | 0 |
| 10-50-33300 | SVC PUBL,SUBSC,DUES | 0 | 0 | 0 | 0 | 0 |
| 10-50-33700 | SVC ADVERTISING | 0 | 529 | 300 | 300 | 300 |
| 10-50-34100 | SVC UTIL-ELECTRIC | 14,482 | 11,462 | 18,000 | 14,000 | 18,000 |
| 10-50-34500 | SVC UTIL-GAS | 4,563 | 5,159 | 7,000 | 7,500 | 7,500 |
| 10-50-34700 | SVC TELEPHONE | 445 | 469 | 450 | 480 | 480 |
| 10-50-35800 | SVC OTHER PROF SVC | 28,520 | 25,650 | 31,700 | 31,700 | 41,700 |
| 10-50-36200 | SVC RPR/MAINT-EQUIP | 3,240 | 411 | 7,000 | 6,000 | 7,000 |
| 10-50-36300 | SVC RPR/MAINT | 2,781 | 1,303 | 5,500 | 5,500 | 5,500 |
| 10-50-36400 | SVC RPR/MAINT-BLDGS | 1,997 | 1,525 | 5,500 | 5,500 | 5,500 |
| 10-50-38100 | SVC TRNING/EDUC | 0 | 0 | 1,000 | 0 | 1,000 |
| 10-50-39700 | SVC MAINT. CONTRACTS | 0 | 0 | 0 | 0 | 0 |
| 10-50-51100 | FXD CHG BLDG INS | 1,779 | 1,833 | 2,100 | 2,100 | 2,300 |
| 10-50-51200 | FXD CHG VEH INS | 0 | 0 | 520 | 0 | 0 |
| 10-50-51300 | FXD CHG LIAB INS | 0 | 0 | 0 | 0 | 0 |
| 10-50-51500 | FXD CHG DED DAMAGES | 0 | 0 | 0 | 0 | 0 |
| 10-50-53100 | FXD CHG RENTS/LEASES | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|
| BUILDING MAINTENANCE Totals: | 57,921 | 50,275 | 82,070 | 76,080 | 94,280 |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|

CAPITAL

| | | | | | | |
|-------------|-------------------------|--------|--------|--------|---|---|
| 10-50-92100 | BDG-MNT BUILDINGS | 22,950 | 22,950 | 0 | 0 | 0 |
| 10-50-92200 | BDG-MNT BUILDINGS OPERA | 0 | 0 | 0 | 0 | 0 |
| 10-50-93500 | BDG-MNT IMPRV OTHER | 0 | 0 | 0 | 0 | 0 |
| 10-50-94200 | BDG-MNT EQUIPMENT VEH/A | 0 | 0 | 0 | 0 | 0 |
| 10-50-94700 | BDG-MNT EQUIPMENT OTHER | 0 | 0 | 57,520 | 0 | 0 |

| | | | | | |
|-------------------------------------|---------------|---------------|---------------|----------|----------|
| BUILDING MAINTENANCE Totals: | 22,950 | 22,950 | 57,520 | 0 | 0 |
|-------------------------------------|---------------|---------------|---------------|----------|----------|

Craig Police Department

Community Members
City Council
City Manager

Chief of Police

Captain

Chaplains

Patrol Section
*(3 Sergeants &
10 Officers)*

Records Section
*(1 Records Manager & 1
Records Technician)*

**Community Service
Section**
(2 CSO's)

**Public Information
Internal Affairs**
(assigned as needed)

**Investigations
Sergeant**

ACET Task Force
1 Officer

Investigations
(1 Investigator)

Investigations
*(1 DV/SA
Investigator-2018)*

School Resource
(2 Officers)

Evidence
*(1 Investigative
Technician)*

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - POLICE

| | | | | | |
|--------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 2,690,072 | 2,618,942 | 2,687,440 | 2,740,005 | 2,814,830 |
| Supplies | 52,451 | 131,263 | 99,315 | 89,600 | 99,850 |
| Purchased Services | 219,530 | 248,420 | 313,100 | 289,450 | 317,600 |
| Fixed Charges | 102,806 | 109,161 | 121,035 | 116,601 | 163,250 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 3,064,859 | 3,107,785 | 3,220,890 | 3,235,656 | 3,395,530 |

PERSONNEL SUMMARY - POLICE

FULL-TIME:

| | | | | | |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Police Chief | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Captain | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Lieutenant | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Detective | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Sergeant | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 |
| Reg. Drug Task Force Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Det./Domestic Violence Officer | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Juvenile Officer | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Officer | 10.0 | 10.0 | 10.0 | 10.0 | 11.0 |
| School Resource Officer | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Evidence Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Records Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Records Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Code Enforcement | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Animal Control Officer | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Com. Serv. / Animal Cont. Officer | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| TOTAL FULL-TIME | 25.0 | 26.0 | 26.0 | 26.0 | 27.0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2018 Projected | 2019 Budget |

SEASONAL/PART-TIME

| | | | | | |
|------------------------|-----|-----|-----|-----|-----|
| Animal Control Officer | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
|------------------------|-----|-----|-----|-----|-----|

| | | | | | |
|---------|-----|-----|-----|-----|-----|
| Officer | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
|---------|-----|-----|-----|-----|-----|

| | | | | | |
|------------------------|-----|-----|-----|-----|-----|
| TOTAL SEASONAL/PT-TIME | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
|------------------------|-----|-----|-----|-----|-----|

| | | | | | |
|-------------|------|------|------|------|------|
| GRAND TOTAL | 25.0 | 26.0 | 26.0 | 26.0 | 27.0 |
|-------------|------|------|------|------|------|

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

POLICE

| | | | | | | |
|-------------|--------------------------|-----------|-----------|-----------|-----------|-----------|
| 10-51-11100 | SALARIES REG | 1,722,053 | 1,656,862 | 1,687,930 | 1,741,325 | 1,773,850 |
| 10-51-12100 | SALARIES PT | 1,420 | 395 | 1,000 | 1,000 | 1,000 |
| 10-51-12200 | SALARIES OT | 107,155 | 121,994 | 105,000 | 105,000 | 105,000 |
| 10-51-14100 | BENEFITS UNEMP | 0 | 0 | 8,970 | 0 | 9,400 |
| 10-51-14200 | BENEFITS WRKCOMP | 63,673 | 62,924 | 50,630 | 51,580 | 57,140 |
| 10-51-14300 | BENEFITS HEALTH | 543,387 | 532,129 | 577,200 | 577,200 | 599,400 |
| 10-51-14500 | BENEFITS MEDICARE | 23,190 | 22,222 | 26,020 | 26,790 | 27,260 |
| 10-51-14600 | BENEFITS EEP | 219,445 | 213,463 | 215,150 | 221,570 | 225,460 |
| 10-51-14700 | BENEFITS EELIFE | 9,660 | 8,929 | 15,470 | 15,470 | 16,250 |
| 10-51-14800 | BENEFITS FICA | 88 | 24 | 70 | 70 | 70 |
| 10-51-21200 | SUPPLIES SMALL EQUIP | 5,394 | 66,208 | 24,465 | 20,000 | 25,000 |
| 10-51-21400 | SUPPLIES OFFICE | 1,668 | 2,716 | 5,000 | 4,000 | 5,000 |
| 10-51-22500 | SUPPLIES CLOTH/UNIF | 4,925 | 6,393 | 8,600 | 8,000 | 8,600 |
| 10-51-22600 | SUPPLIES FIREARMS | 4,167 | 9,580 | 12,000 | 11,500 | 12,000 |
| 10-51-22700 | SUPPLIES TRAINING | 101 | 36 | 250 | 100 | 250 |
| 10-51-22900 | SUPPLIES OPERATING | 5,576 | 8,971 | 9,000 | 9,000 | 9,000 |
| 10-51-23100 | SUPPLIES GAS,OIL,FUEL | 28,437 | 32,091 | 35,000 | 33,000 | 35,000 |
| 10-51-23200 | SUPPLIES VEHICLE | 0 | 0 | 0 | 0 | 0 |
| 10-51-23900 | SUPPLIES TIRES | 2,184 | 5,270 | 5,000 | 4,000 | 5,000 |
| 10-51-31100 | SVC POSTAGE | 916 | 1,142 | 1,000 | 950 | 1,000 |
| 10-51-31700 | SVC TOWING | 3,716 | 3,430 | 4,000 | 3,500 | 4,000 |
| 10-51-32100 | SVC PRINTING | 0 | 2,679 | 3,500 | 3,000 | 3,500 |
| 10-51-32400 | SVC DUPL/PAPER/TONER | 659 | 1,487 | 3,000 | 2,500 | 3,000 |
| 10-51-33300 | SVC PUBL,SUBSC,DUES | 3,694 | 3,353 | 5,500 | 4,000 | 5,500 |
| 10-51-33700 | SVC ADVERTISING | 1,596 | 4,430 | 2,000 | 2,750 | 2,500 |
| 10-51-34700 | SVC TELEPHONE | 18,031 | 18,367 | 23,400 | 19,000 | 23,400 |
| 10-51-35100 | SVC MEDICAL SVC | 1,215 | 1,301 | 6,500 | 2,500 | 6,500 |
| 10-51-35300 | SVC LAB TESTING | 5,260 | 4,171 | 8,000 | 6,500 | 8,000 |
| 10-51-35800 | SVC OTHER PROF SVC | 139,771 | 132,484 | 160,000 | 155,000 | 160,000 |
| 10-51-35900 | SVC SPECIAL PROGRAMS | 2,645 | 1,100 | 2,500 | 2,000 | 2,500 |
| 10-51-36100 | SVC RPR/MNT-VEHICLES | 14,092 | 10,207 | 14,000 | 14,000 | 14,000 |
| 10-51-36200 | SVC RPR/MAINT-EQUIP | 127 | 86 | 2,000 | 500 | 2,500 |
| 10-51-36400 | SVC RPR/MAINT-BLDGS | 136 | 132 | 2,000 | 500 | 2,000 |
| 10-51-36700 | SVC RPR/MAINT-RADIOS | 370 | 0 | 0 | 0 | 0 |
| 10-51-37900 | SVC MTG EXPENSE | 55 | 21 | 1,200 | 250 | 1,200 |
| 10-51-38100 | SVC TRNING/EDUC | 9,776 | 31,141 | 35,000 | 33,000 | 35,000 |
| 10-51-39700 | SVC MAINT. CONTRACTS | 17,472 | 32,888 | 39,500 | 39,500 | 43,000 |
| 10-51-51200 | FXD CHG VEH INS | 10,450 | 12,188 | 10,070 | 12,320 | 14,790 |
| 10-51-51300 | FXD CHG LIAB INS | 20,339 | 25,363 | 25,135 | 22,650 | 28,560 |
| 10-51-51400 | FXD CHG OTHER INS | 0 | 0 | 0 | 0 | 0 |
| 10-51-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |
| 10-51-53100 | FXD RENT | 30,288 | 27,975 | 30,000 | 30,000 | 45,000 |
| 10-51-57000 | FXD CHG ANIMAL ASSIST PR | 583 | 0 | 0 | 0 | 0 |
| 10-51-57100 | FXD CHG ANIMAL CONTROL | 33,437 | 32,929 | 40,000 | 39,000 | 40,000 |
| 10-51-57200 | FXD CHG VIN INSPECTION | 117 | 49 | 500 | 300 | 500 |
| 10-51-57300 | FXD CHG DARE PROGRAM | 665 | 517 | 2,000 | 1,500 | 2,000 |
| 10-51-57400 | FXD CHG DRUG INTER-TEAM | 433 | 0 | 1,000 | 500 | 6,400 |
| 10-51-57500 | FXD CHG REG DRUG ENF. TA | 3,331 | 3,331 | 3,330 | 3,331 | 16,000 |
| 10-51-57600 | FXD CHG MISC COMM PROGRA | 1,747 | 742 | 4,000 | 2,000 | 4,000 |

| CITY OF CRAIG 2018 BUDGET GENERAL FUND - POLICE | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

| | | | | | | |
|-------------|---------------------------|-------|-------|-------|-------|-------|
| 10-51-71100 | COM PRG NUISANCE ABATEMEN | 1,416 | 6,068 | 5,000 | 5,000 | 6,000 |
|-------------|---------------------------|-------|-------|-------|-------|-------|

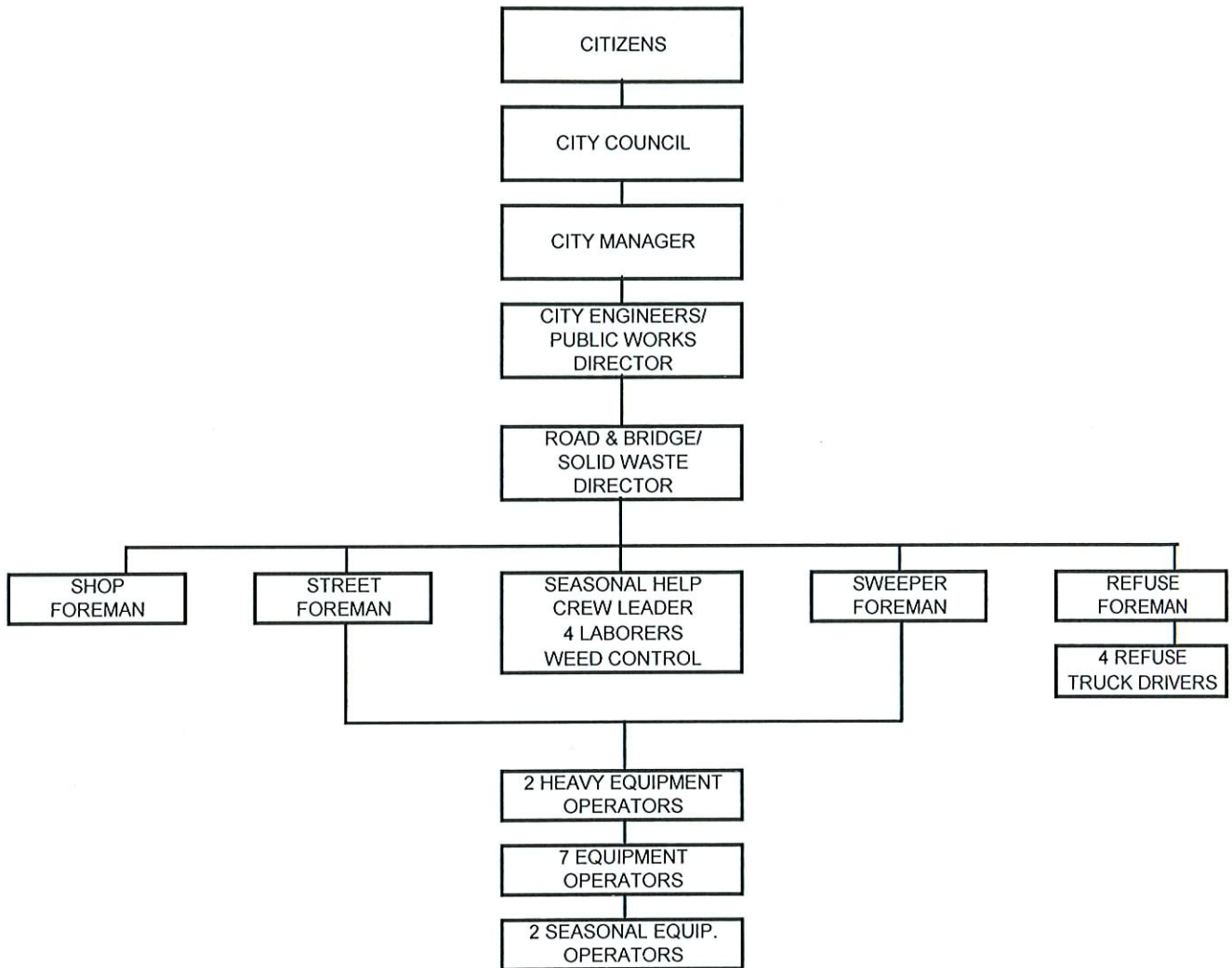
| | | | | | | |
|----------------|--|-----------|-----------|-----------|-----------|-----------|
| POLICE Totals: | | 3,064,859 | 3,107,785 | 3,220,890 | 3,235,656 | 3,395,530 |
|----------------|--|-----------|-----------|-----------|-----------|-----------|

CAPITAL

| | | | | | | |
|-------------|-------------------------|--------|---|---|---|---------|
| 10-51-93400 | PD IMPRV | 0 | 0 | 0 | 0 | 0 |
| 10-51-94200 | PD EQUIPMENT VEH/ATTACH | 23,753 | 0 | 0 | 0 | 156,000 |
| 10-51-94300 | PD EQUIPMENT COMMUNICAT | 0 | 0 | 0 | 0 | 0 |
| 10-51-94400 | PD EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-51-94500 | PD EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-51-94600 | PD EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 20,000 |
| 10-51-94700 | PD EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

| | | | | | | |
|----------------|--|--------|---|---|---|---------|
| POLICE Totals: | | 23,753 | 0 | 0 | 0 | 176,000 |
|----------------|--|--------|---|---|---|---------|

ROAD & BRIDGE



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - ROAD & BRIDGE

| | | | | | |
|--------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 1,432,263 | 1,454,135 | 1,536,750 | 1,472,430 | 1,526,490 |
| Supplies | 107,166 | 154,418 | 160,850 | 137,050 | 171,600 |
| Purchased Services | 407,965 | 406,379 | 576,650 | 612,525 | 649,050 |
| Fixed Charges | 28,050 | 33,310 | 32,520 | 34,300 | 42,190 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 1,975,445 | 2,048,243 | 2,306,770 | 2,256,305 | 2,389,330 |

PERSONNEL SUMMARY - ROAD & BRIDGE

FULL-TIME:

| | | | | | |
|--------------------------|--------------|--------------|--------------|--------------|--------------|
| Director | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 |
| Street Foreman | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sweeper Foreman | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Shop Foreman | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Crew Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Light Equipment Operator | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Public Works Director | 0.00 | 0.00 | 0.00 | 0.00 | 0.13 |
| Sr. Equipment Mechanic | 1.46 | 0.73 | 0.73 | 0.73 | 0.73 |
| Parts Purchase Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL FULL-TIME | 15.96 | 15.23 | 15.23 | 15.23 | 14.86 |

SEASONAL/PART-TIME

| | | | | | |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|
| Temporary Crew Supervisor | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Light Equipment Operator | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| Laborers | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL SEASONAL/PT-TIME | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| GRAND TOTAL | 18.96 | 18.23 | 18.23 | 18.23 | 17.86 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND
ROAD & BRIDGE

| | | | | | | |
|-------------|-----------------------------|---------|----------|---------|---------|---------|
| 10-64-11100 | SALARIES REG | 851,898 | 881,464 | 902,810 | 863,240 | 893,170 |
| 10-64-12100 | SALARIES PT | 63,803 | 29,602 | 66,000 | 66,000 | 66,000 |
| 10-64-12200 | SALARIES OT | 16,051 | 35,220 | 35,000 | 35,000 | 35,000 |
| 10-64-14100 | BENEFITS UNEMP | 2,200 | 0 | 5,010 | 0 | 4,960 |
| 10-64-14200 | BENEFITS WRKCOMP | 51,942 | 55,822 | 50,230 | 47,410 | 59,280 |
| 10-64-14300 | BENEFITS HEALTH | 321,894 | 323,369 | 338,110 | 327,010 | 329,900 |
| 10-64-14500 | BENEFITS MEDICARE | 11,113 | 11,150 | 14,560 | 13,980 | 14,420 |
| 10-64-14600 | BENEFITS EEP | 103,758 | 109,749 | 112,540 | 107,790 | 111,380 |
| 10-64-14700 | BENEFITS EELIFE | 5,443 | 5,795 | 8,400 | 7,900 | 8,280 |
| 10-64-14800 | BENEFITS FICA | 4,160 | 1,964 | 4,090 | 4,100 | 4,100 |
| 10-64-21200 | SUPPLIES SMALL EQUIP | 260 | 49,147 | 11,500 | 9,000 | 21,000 |
| 10-64-21400 | SUPPLIES OFFICE | 1,170 | 1,510 | 1,750 | 1,600 | 1,750 |
| 10-64-22100 | SUPPLIES CHEMICALS | 90 | 1,658 | 2,200 | 1,300 | 2,000 |
| 10-64-22300 | SUPPLIES JANITORIAL | 611 | 521 | 650 | 600 | 600 |
| 10-64-22500 | SUPPLIES CLOTH/UNIF | 18,153 | 17,601 | 18,500 | 17,250 | 17,500 |
| 10-64-22900 | SUPPLIES OPERATING | 569 | 691 | 750 | 700 | 750 |
| 10-64-23100 | SUPPLIES GAS,OIL,FUEL | 135,088 | 161,504 | 65,000 | 60,000 | 65,000 |
| 10-64-23109 | SUPPLIES GAS,OIL,FUEL CLEAR | -95,812 | -125,432 | 0 | 0 | 0 |
| 10-64-23200 | SUPPLIES VEHICLE | 13,761 | 11,369 | 9,500 | 1,200 | 12,000 |
| 10-64-23400 | SUPPLIES SMALL TOOLS | 674 | 1,006 | 3,000 | 2,250 | 3,000 |
| 10-64-23500 | SUPPLIES STREET | 1,696 | 3,103 | 3,500 | 3,250 | 3,500 |
| 10-64-23600 | SUPPLIES TRAFFIC SVC | 23,354 | 21,408 | 24,500 | 23,000 | 24,500 |
| 10-64-23700 | SUPPLIES SNOW REMOVAL | 4,247 | 2,266 | 7,500 | 4,900 | 7,500 |
| 10-64-23900 | SUPPLIES TIRES | 3,304 | 8,066 | 12,500 | 12,000 | 12,500 |
| 10-64-31100 | SVC POSTAGE | 119 | 121 | 350 | 150 | 350 |
| 10-64-32100 | SVC PRINTING | 618 | 1,054 | 1,000 | 1,225 | 1,200 |
| 10-64-33100 | SVC LGL NOTICE | 105 | 165 | 2,500 | 1,000 | 2,000 |
| 10-64-33300 | SVC PUBL,SUBSC,DUES | 1,269 | 1,651 | 1,500 | 1,200 | 1,600 |
| 10-64-34100 | SVC UTIL-ELECTRIC | 10,167 | 6,957 | 11,500 | 7,500 | 11,500 |
| 10-64-34300 | SVC UTIL-STRT LIGHTS | 109,371 | 102,875 | 115,000 | 110,000 | 115,000 |
| 10-64-34400 | SVC UTIL-TRAF LIGHTS | 2,655 | 2,852 | 3,500 | 3,000 | 3,500 |
| 10-64-34500 | SVC UTIL-GAS | 4,509 | 4,832 | 6,500 | 5,000 | 6,500 |
| 10-64-34700 | SVC TELEPHONE | 9,739 | 9,792 | 11,000 | 10,000 | 11,100 |
| 10-64-35100 | SVC MEDICAL SVC | 1,517 | 2,033 | 2,500 | 750 | 2,500 |
| 10-64-35700 | SVC I.T (INFO TECH) | 20 | 0 | 800 | 400 | 800 |
| 10-64-35800 | SVC OTHER PROF SVC | 2,233 | 6,384 | 10,000 | 6,000 | 10,000 |
| 10-64-36100 | SVC RPR/MNT-VEHICLES | 94,487 | 86,182 | 42,500 | 40,000 | 42,500 |
| 10-64-36109 | SVC RPR/MNT-VEHICLES CLEAR | -78,382 | -60,166 | 0 | 0 | 0 |
| 10-64-36200 | SVC RPR/MAINT-EQUIP | 21,987 | 23,332 | 40,000 | 32,000 | 38,000 |
| 10-64-36300 | SVC RPR/MAINT | 5,508 | 0 | 3,500 | 2,500 | 3,000 |
| 10-64-36400 | SVC RPR/MAINT-BLDGS | 3,324 | 5,256 | 5,000 | 3,500 | 5,000 |
| 10-64-36510 | REPAIR-R-O-W WEEDS | 5,749 | 6,690 | 8,500 | 65,000 | 7,000 |
| 10-64-36600 | SVC RPR/MAINT-STREETS | 181,287 | 185,794 | 265,000 | 290,000 | 342,500 |
| 10-64-36610 | SVC RPR/MAINT-STREETS D | 3,940 | 223 | 5,000 | 4,000 | 5,000 |
| 10-64-36700 | SVC RPR/MAINT-RADIOS | 100 | 416 | 2,500 | 800 | 1,000 |
| 10-64-36900 | SVC RPR/MAINT-SWEEPER | 23,883 | 15,809 | 25,000 | 21,000 | 25,000 |
| 10-64-37900 | SVC MTG EXPENSE | 585 | 185 | 500 | 300 | 500 |
| 10-64-38100 | SVC TRNG/EDUC | 3,175 | 2,041 | 4,000 | 1,200 | 4,000 |
| 10-64-39500 | SVC LF-FEES | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE | | | | | | |
|--|-------------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| 10-64-39600 | SVC EQUIP RENTAL | 0 | 379 | 4,000 | 1,000 | 4,000 |
| 10-64-39700 | SVC MAINT. CONTRACTS | 0 | 1,520 | 5,000 | 5,000 | 5,500 |
| 10-64-51100 | FXD CHG BLDG INS | 1,414 | 1,458 | 1,670 | 1,650 | 1,830 |
| 10-64-51200 | FXD CHG VEH INS | 16,890 | 19,698 | 16,800 | 20,540 | 24,670 |
| 10-64-51300 | FXD CHG LIAB INS | 9,747 | 12,154 | 12,050 | 10,860 | 13,690 |
| 10-64-51500 | FXD CHG DED DAMAGES | 0 | 0 | 2,000 | 1,250 | 2,000 |
| | ROAD & BRIDGE Totals: | 1,975,445 | 2,048,243 | 2,306,770 | 2,256,305 | 2,389,330 |
| CAPITAL | | | | | | |
| 10-64-92200 | R&B BUILDINGS OPERATION | 0 | 0 | 0 | 0 | 0 |
| 10-64-93100 | R&B IMPRV | 0 | 0 | 0 | 0 | 0 |
| 10-64-93115 | R&B IMPRV ROW | 0 | 0 | 25,000 | 0 | 0 |
| 10-64-93116 | R&B IMPRV ENGINEERING | 0 | 0 | 0 | 0 | 0 |
| 10-64-93117 | R&B IMPRV OVERLAYS | 0 | 246,342 | 250,000 | 275,000 | 250,000 |
| 10-64-93118 | R&B IMPRV ALLEYS | 0 | 0 | 20,000 | 5,000 | 20,000 |
| 10-64-93300 | R&B IMPRV DRAINAGE | 0 | 41,342 | 60,000 | 25,000 | 60,000 |
| 10-64-93500 | R&B IMPRV OTHER | 25,874 | 0 | 0 | 150,000 | 0 |
| 10-64-94100 | R&B EQUIPMENT SHOP-MAIN | 159,961 | 5,060 | 2,900 | 0 | 0 |
| 10-64-94200 | R&B EQUIPMENT VEH/ATTAC | 127,081 | 372,209 | 319,250 | 319,250 | 507,500 |
| 10-64-94300 | R&B EQUIPMENT COMMUNICA | 0 | 0 | 0 | 0 | 0 |
| 10-64-94400 | R&B EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-64-94500 | R&B EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-64-94600 | R&B EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 10-64-94700 | R&B EQUIPMENT OTHER | 0 | 0 | 50,000 | 10,000 | 0 |
| 10-64-96000 | R&B PROJECTS ECON DEV | 0 | 0 | 0 | 0 | 0 |
| | ROAD & BRIDGE Totals: | 312,917 | 664,954 | 727,150 | 784,250 | 837,500 |

2020 REPAIR AND MAINTENANCE OF STREETS & DRAINAGE

PATCHING \$100,000

Patching is done on streets that are scheduled to be chip sealed, have an overlay, and on any other failures or potholes around town.

CRACK SEALING \$12,500

Crack sealing to be done in 2020 will include all the streets that will be chip sealed. Crack filling is done to keep moisture from getting under the asphalt. The moisture and frost are what cause most of the asphalt damage we see in Craig. This is the single most important process that we do to extend the life of the pavement.

CHIP SEAL \$205,000

Chip sealing is a process where we put a hot emulsion on the streets, then cover it with 3/8-inch pea gravel. This seals the street and also gives it a 3/8-inch wearing surface at 1/10th the cost of an overlay. Chip seals extend the pavement life by about 4 to 6 years depending on the conditions of the pavement when sealed. Attached is a list of streets planned for 2015.

GRAVEL STREETS & ALLEYS \$15,000

The gravel streets and alleys in town also need to be maintained. At least once a year and after major rainstorms, we replace gravel where needed. They are also graded often over the summer to keep them passable.

Magnesium Chloride \$0.00

Magnesium chloride can be sprayed on the streets to prevent dust and lower maintenance costs. The streets would have a harder surface and not need to be graded as often.

DRAINAGE MAINTENANCE \$10,000

Small projects that need to be done, only one is done per year. The drainage systems include:

2020 CHIP SEAL

| Street Name | Description | Length | Width | Sq Yd | Tons | \$ Chips | Gal. | \$ Oil | Total \$ |
|------------------|---------------------------|--------|-------|-------|------|----------|-------|----------|----------|
| Barclay | 10th to Sandrock | 481 | 31 | 1657 | 23 | \$290 | 497 | \$1,317 | \$1,607 |
| Barclay | 6th to 7th | 626 | 26 | 1808 | 25 | \$316 | 543 | \$1,438 | \$1,754 |
| Barclay | 7th to 8th | 622 | 30 | 2073 | 29 | \$363 | 622 | \$1,648 | \$2,011 |
| Barclay | 8th to 10th | 953 | 31 | 3283 | 46 | \$574 | 985 | \$2,610 | \$3,184 |
| Barclay | Highway 40 to 6th | 626 | 40 | 2782 | 39 | \$487 | 835 | \$2,212 | \$2,699 |
| Breeze | Hillside Terrace to 12th | 511 | 32 | 1817 | 25 | \$318 | 545 | \$1,444 | \$1,762 |
| Bryan Way | 13th Street to 11th | 1670 | 30 | 5567 | 78 | \$974 | 1670 | \$4,426 | \$5,400 |
| Cedar Court | 1st Street to End | 370 | 36 | 1480 | 21 | \$259 | 444 | \$1,177 | \$1,436 |
| Clay Avenue | Start to 3rd | 884 | 34.5 | 3389 | 47 | \$593 | 1017 | \$2,694 | \$3,287 |
| Commerce | 1st to 3rd | 875 | 44 | 4278 | 60 | \$749 | 1283 | \$3,401 | \$4,149 |
| Commerce | End to 1st | 445 | 34.5 | 1706 | 24 | \$299 | 512 | \$1,356 | \$1,655 |
| Crescent Drive | Highway 40 to Wickes | 3529 | 25 | 9803 | 137 | \$1,715 | 2941 | \$7,793 | \$9,509 |
| Crescent Drive | First Entrance | 95 | 64 | 676 | 9 | \$118 | 203 | \$537 | \$655 |
| Crescent Drive | Second Entrance | 85 | 64 | 604 | 8 | \$106 | 181 | \$481 | \$586 |
| Crescent Drive | Third Entrance | 81 | 64 | 576 | 8 | \$101 | 173 | \$458 | \$559 |
| Doyan | 1st to 3rd | 1232 | 35.5 | 4860 | 68 | \$850 | 1458 | \$3,863 | \$4,714 |
| Doyan | Bridge to 1st | 30 | 24.5 | 82 | 1 | \$14 | 25 | \$65 | \$79 |
| Doyan | Begin to Bridge | 1718 | 31 | 5918 | 83 | \$1,036 | 1775 | \$4,704 | \$5,740 |
| Essex Court | Riford to End | 491 | 33 | 1800 | 25 | \$315 | 540 | \$1,431 | \$1,746 |
| Exmoor Circle | Riford to Exmoor | 807 | 32 | 2869 | 40 | \$502 | 861 | \$2,281 | \$2,783 |
| Exmoor Place | Exmoor to End | 141 | 30 | 470 | 7 | \$82 | 141 | \$374 | \$456 |
| Exmoor Road | Riford to 9th | 745 | 31.5 | 2608 | 37 | \$456 | 782 | \$2,073 | \$2,529 |
| Exmoor Road | Westridge to Riford | 880 | 33.5 | 3276 | 46 | \$573 | 983 | \$2,604 | \$3,177 |
| Finley Lane | 9th to Alta Vista (East) | 910 | 20.5 | 2073 | 29 | \$363 | 622 | \$1,648 | \$2,011 |
| Finley Lane | 9th to Alta Vista (West) | 910 | 19 | 1921 | 27 | \$336 | 576 | \$1,527 | \$1,863 |
| Fourth Street | Lincoln to Bridge | 540 | 37 | 2220 | 31 | \$389 | 666 | \$1,765 | \$2,153 |
| Fourth Street | Bridge to Bellaire | 280 | 39.5 | 1229 | 17 | \$215 | 369 | \$977 | \$1,192 |
| Haughey Road | Ashley Road to Old 40 | 3430 | 24 | 9147 | 128 | \$1,601 | 2744 | \$7,272 | \$8,872 |
| Hillside Terrace | School to Breeze | 297 | 27.5 | 908 | 13 | \$159 | 272 | \$721 | \$880 |
| Hospital Loop | 9th Street to City Limits | 2218 | 36 | 8872 | 124 | \$1,553 | 2662 | \$7,053 | \$8,606 |
| Hospital Loop | City Limits to Structure | 370 | 36 | 1480 | 21 | \$259 | 444 | \$1,177 | \$1,436 |
| Hospital Loop | Structure to CR 7 | 317 | 36 | 1268 | 18 | \$222 | 380 | \$1,008 | \$1,230 |
| Ledford | Schrader to 9th | 634 | 32 | 2254 | 32 | \$394 | 676 | \$1,792 | \$2,187 |
| Lenox Road | Park Court to End | 325 | 32.5 | 1174 | 16 | \$205 | 352 | \$933 | \$1,138 |
| Lincoln | 6th to 7th | 634 | 30 | 2113 | 30 | \$370 | 634 | \$1,680 | \$2,050 |
| Lincoln | Highway 40 to 6th | 634 | 36 | 2536 | 36 | \$444 | 761 | \$2,016 | \$2,460 |
| Lincoln | 3rd to 4th | 420 | 33 | 1540 | 22 | \$270 | 462 | \$1,224 | \$1,494 |
| Lincoln | End to 3rd | 216 | 29 | 696 | 10 | \$122 | 209 | \$553 | \$675 |
| Ninth Street | CR 7 to Structure | 53 | 48 | 283 | 4 | \$49 | 85 | \$225 | \$274 |
| Ninth Street | Structure to City Limits | 317 | 48 | 1691 | 24 | \$296 | 507 | \$1,344 | \$1,640 |
| Ninth Street | City Limits to End | 1267 | 48 | 6757 | 95 | \$1,183 | 2027 | \$5,372 | \$6,555 |
| Ninth Street | Finley to Green | 1884 | 39 | 8164 | 114 | \$1,429 | 2449 | \$6,490 | \$7,919 |
| Park Court | Riford Ct. to End | 763 | 32 | 2713 | 38 | \$475 | 814 | \$2,157 | \$2,632 |
| Ranney | 9th to Sandrock | 580 | 32.5 | 2094 | 29 | \$367 | 628 | \$1,665 | \$2,032 |
| Ranney | 8th to 9th | 680 | 32 | 2418 | 34 | \$423 | 725 | \$1,922 | \$2,345 |
| Ridge Road | 12th to Alta Vista | 475 | 32 | 1689 | 24 | \$296 | 507 | \$1,343 | \$1,638 |
| Riford Court | Riford to End | 473 | 33 | 1734 | 24 | \$304 | 520 | \$1,379 | \$1,682 |
| Riverview | 3rd to Highway 40 | 1260 | 35 | 4900 | 69 | \$858 | 1470 | \$3,896 | \$4,753 |
| Rose | 4th to 10th | 3752 | 169 | 70454 | 986 | \$12,329 | 21136 | \$56,011 | \$68,341 |
| Russell | 8th-9th | 660 | 32 | 2347 | 33 | \$411 | 704 | \$1,866 | \$2,276 |
| Sandrock Drive | Pershing to Ranney | 350 | 20 | 778 | 11 | \$136 | 233 | \$618 | \$754 |
| Sandrock Drive | Ranney to School | 1075 | 33 | 3942 | 55 | \$690 | 1183 | \$3,134 | \$3,823 |

2020 CHIP SEAL

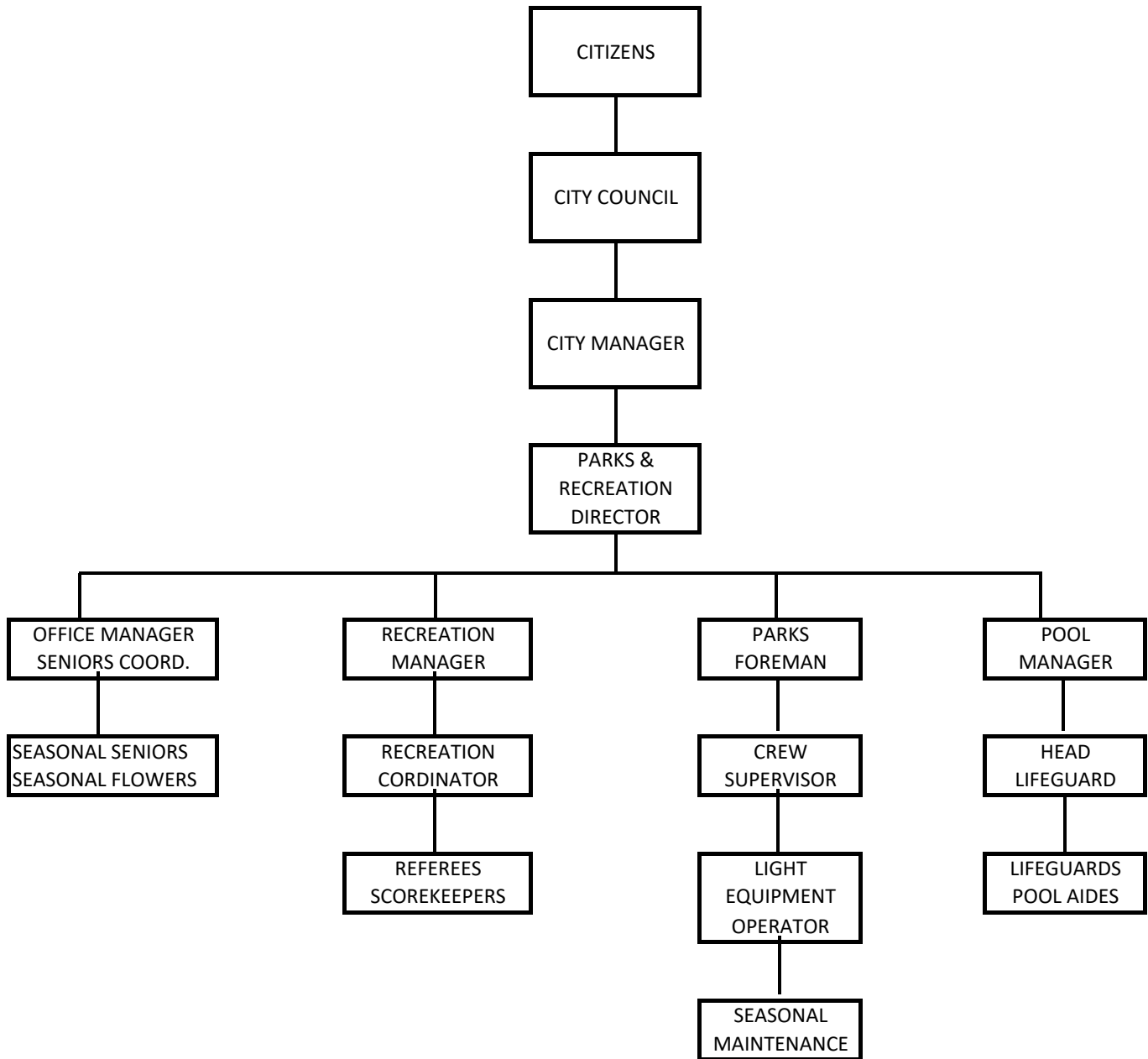
| Street Name | Description | Length | Width | Sq Yd | Tons | \$ Chips | Gal. | \$ Oil | Total \$ |
|-----------------|--------------------------|--------|-------|-------|------|----------|-------|-----------|------------------|
| School | Hillside Terrace to 12th | 495 | 31.5 | 1733 | 24 | \$303 | 520 | \$1,377 | \$1,681 |
| School | 10th to Sandrock | 581 | 27 | 1743 | 24 | \$305 | 523 | \$1,386 | \$1,691 |
| School | 8th to 10th | 992 | 27 | 2976 | 42 | \$521 | 893 | \$2,366 | \$2,887 |
| School | Sandrock to End | 100 | 26 | 289 | 4 | \$51 | 87 | \$230 | \$280 |
| Schrader Ave | Finley to Ledford | 1200 | 32 | 4267 | 60 | \$747 | 1280 | \$3,392 | \$4,139 |
| Sixth Street | Rose to Washington | 153 | 31.5 | 536 | 7 | \$94 | 161 | \$426 | \$519 |
| Sixth Street | Tucker to Rose | 337 | 32 | 1198 | 17 | \$210 | 359 | \$953 | \$1,162 |
| Sixth Street | Yampa to Tucker | 660 | 40.5 | 2970 | 42 | \$520 | 891 | \$2,361 | \$2,881 |
| Tenth Street | Rose to Bridge to Wash | 333 | 35 | 1295 | 18 | \$227 | 389 | \$1,030 | \$1,256 |
| Third Street | Highway 13 to Riverview | 1376 | 35 | 5351 | 75 | \$936 | 1605 | \$4,254 | \$5,191 |
| Third Street | Woodbury to Mack Lane | 1313 | 35.5 | 5179 | 73 | \$906 | 1554 | \$4,117 | \$5,024 |
| Third Street | 3rd to Width Change | 500 | 35.5 | 1972 | 28 | \$345 | 592 | \$1,568 | \$1,913 |
| Third Street | Riverview to Woodbury | 1325 | 34 | 5006 | 70 | \$876 | 1502 | \$3,979 | \$4,855 |
| Tucker St | 4th to 7th | 1750 | 107 | 20806 | 291 | \$3,641 | 6242 | \$16,540 | \$20,181 |
| Twelfth Street | Barclay to Highway 13 | 1088 | 32 | 3868 | 54 | \$677 | 1161 | \$3,075 | \$3,752 |
| Washington | 7th to Width Change | 300 | 36.5 | 1217 | 17 | \$213 | 365 | \$967 | \$1,180 |
| Washington | Width Change to 8th | 357 | 27 | 1071 | 15 | \$187 | 321 | \$851 | \$1,039 |
| Washington | 8th to 9th | 651 | 27 | 1953 | 27 | \$342 | 586 | \$1,553 | \$1,894 |
| Washington | 9th to End | 266 | 27 | 798 | 11 | \$140 | 239 | \$634 | \$774 |
| Westridge Court | Westridge to End | 355 | 32.5 | 1282 | 18 | \$224 | 385 | \$1,019 | \$1,243 |
| Wickes Avenue | Crescent to End | 1525 | 40 | 6778 | 95 | \$1,186 | 2033 | \$5,388 | \$6,574 |
| Ninth Street | Breeze to Yampa | 370 | 32 | 1316 | 18 | \$226 | 395 | \$963 | \$1,189 |
| Ninth Street | School to Breeze | 296 | 13 | 428 | 6 | \$73 | 128 | \$313 | \$386 |
| | | 11.35 | 59944 | | 4015 | \$50,184 | 86041 | \$227,898 | <u>\$278,082</u> |

OVERLAY

| | | | | | | | | | |
|----------------|---------------|------|-----|-------|-----|---------|------|----------|----------|
| Russell | 4th to 9th | 2518 | 117 | 32734 | 458 | \$5,728 | 9820 | \$26,024 | \$31,752 |
| Birch | | 851 | 32 | 3026 | 42 | \$530 | 908 | \$2,405 | \$2,935 |
| Apple | | 1026 | 32 | 3648 | 51 | \$638 | 1094 | \$2,900 | \$3,539 |
| Rose | 7th to 8th | 686 | 27 | 2058 | 29 | \$360 | 617 | \$1,636 | \$1,996 |
| 9th Street | Yampa to Rose | 997 | 37 | 4099 | 57 | \$717 | 1230 | \$3,259 | \$3,976 |
| Seventh Street | Yampa-Ashley | 5634 | 22 | 13772 | 193 | \$2,410 | 4132 | \$10,949 | \$13,359 |

PARK AND RECREATION

ORGANIZATIONAL CHART



| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - PARK & RECREATION

| | | | | | |
|--------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 890,595 | 966,730 | 1,094,870 | 1,086,800 | 1,136,770 |
| Supplies | 182,932 | 221,884 | 268,770 | 259,198 | 278,255 |
| Purchased Services | 128,777 | 162,028 | 222,345 | 214,315 | 245,105 |
| Fixed Charges | 15,085 | 18,998 | 22,435 | 18,900 | 26,320 |
| Other | 12,621 | 13,413 | 19,300 | 20,500 | 19,300 |
| TOTAL | 1,230,011 | 1,383,053 | 1,627,720 | 1,599,713 | 1,705,750 |

PERSONNEL SUMMARY - PARK & RECREATION

FULL-TIME:

| | | | | | |
|-----------------------------|-------------|-------------|-------------|-------------|-------------|
| Park & Recreation Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Foreman | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Crew Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Light Equipment Operator | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 |
| Pool Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Facilitator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Aqua/Recreation Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Assistant Pool Manager | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| TOTAL FULL-TIME | 7.00 | 7.00 | 8.00 | 8.00 | 8.00 |

SEASONAL/PART-TIME

| | | | | | |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|
| Laborers | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 |
| Lifeguards, Pool Aides | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 |
| Umps, Refs, etc. | 1.47 | 1.47 | 1.47 | 1.47 | 1.47 |
| TOTAL SEASONAL/PT-TIME | 9.77 | 9.77 | 9.77 | 9.77 | 9.77 |
| GRAND TOTAL | 16.77 | 16.77 | 17.77 | 17.77 | 17.77 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND
PARK/REC - PARK

| | | | | | | |
|-------------|------------------------|---------|---------|---------|---------|---------|
| 10-71-11100 | SALARIES REG | 306,143 | 346,622 | 379,700 | 380,900 | 384,260 |
| 10-71-12100 | SALARIES PT | 79,955 | 73,677 | 86,520 | 86,520 | 92,310 |
| 10-71-12200 | SALARIES OT | 15,706 | 24,158 | 18,500 | 20,000 | 20,500 |
| 10-71-14100 | BENEFITS UNEMP | 0 | 26 | 2,430 | 0 | 2,490 |
| 10-71-14200 | BENEFITS WRKCOMP | 13,780 | 15,417 | 13,770 | 13,420 | 14,070 |
| 10-71-14300 | BENEFITS HEALTH | 96,813 | 109,213 | 133,200 | 133,200 | 133,200 |
| 10-71-14500 | BENEFITS MEDICARE | 5,645 | 6,281 | 7,030 | 6,990 | 7,210 |
| 10-71-14600 | BENEFITS EEP | 37,864 | 43,409 | 47,780 | 47,460 | 48,570 |
| 10-71-14700 | BENEFITS EELIFE | 2,217 | 1,983 | 3,510 | 3,430 | 3,550 |
| 10-71-14800 | BENEFITS FICA | 5,161 | 5,128 | 5,370 | 5,370 | 5,730 |
| 10-71-21200 | SUPPLIES SMALL EQUIP | 4,204 | 9,885 | 9,100 | 11,135 | 13,000 |
| 10-71-21400 | SUPPLIES OFFICE | 1,597 | 876 | 900 | 900 | 900 |
| 10-71-22100 | SUPPLIES CHEMICALS | 12,296 | 12,480 | 17,000 | 12,000 | 17,000 |
| 10-71-22300 | SUPPLIES JANITORIAL | 1,300 | 1,371 | 1,500 | 2,500 | 3,000 |
| 10-71-22500 | SUPPLIES CLOTH/UNIF | 950 | 1,571 | 1,150 | 3,500 | 1,450 |
| 10-71-22900 | SUPPLIES OPERATING | 1,274 | 2,942 | 5,900 | 2,150 | 5,900 |
| 10-71-23100 | SUPPLIES GAS,OIL,FUEL | 10,303 | 14,678 | 18,500 | 18,500 | 18,500 |
| 10-71-23200 | SUPPLIES VEHICLE | 0 | 0 | 0 | 0 | 0 |
| 10-71-23400 | SUPPLIES SMALL TOOLS | 1,404 | 1,405 | 1,700 | 1,700 | 1,700 |
| 10-71-23900 | SUPPLIES TIRES | 1,542 | 1,292 | 3,500 | 3,500 | 3,500 |
| 10-71-31100 | SVC POSTAGE | 985 | 1,020 | 1,200 | 1,200 | 1,200 |
| 10-71-32100 | SVC PRINTING | 2,873 | 5,525 | 6,350 | 6,350 | 6,350 |
| 10-71-33100 | SVC LGL NOTICE | 83 | 96 | 600 | 400 | 600 |
| 10-71-33300 | SVC PUBL,SUBSC,DUES | 621 | 725 | 800 | 800 | 1,040 |
| 10-71-33700 | SVC ADVERTISING | 543 | 519 | 1,700 | 2,400 | 1,700 |
| 10-71-34100 | SVC UTIL-ELECTRIC | 8,647 | 8,768 | 9,000 | 9,000 | 9,000 |
| 10-71-34500 | SVC UTIL-GAS | 2,620 | 3,606 | 5,500 | 6,000 | 5,500 |
| 10-71-34700 | SVC TELEPHONE | 4,801 | 5,824 | 5,950 | 6,000 | 7,150 |
| 10-71-35100 | SVC MEDICAL SVC | 220 | 0 | 500 | 500 | 500 |
| 10-71-35700 | SVC I.T (INFO TECH) | 0 | 0 | 420 | 420 | 420 |
| 10-71-35800 | SVC OTHER PROF SVC | 7,148 | 7,340 | 4,830 | 8,000 | 8,350 |
| 10-71-36100 | SVC RPR/MNT-VEHICLES | 4,402 | 7,809 | 8,500 | 8,500 | 8,500 |
| 10-71-36200 | SVC RPR/MAINT-EQUIP | 4,498 | 5,035 | 8,000 | 9,500 | 8,000 |
| 10-71-36300 | SVC RPR/MAINT | 13,372 | 16,205 | 16,900 | 16,900 | 16,500 |
| 10-71-36303 | SVC RPR/MAINT BALL PRK | 11,846 | 17,108 | 17,000 | 17,000 | 17,000 |
| 10-71-36304 | SVC RPR/MAINT TREES | 2,522 | 7,683 | 21,000 | 21,000 | 28,500 |
| 10-71-36329 | SVC RPR/MAINT TRAILS | 2,000 | 3,536 | 2,000 | 3,000 | 3,000 |
| 10-71-36332 | SVC RPR/MAINT DOWNTOWN | 3,411 | 2,535 | 6,500 | 4,000 | 6,500 |
| 10-71-36400 | SVC RPR/MAINT-BLDGS | 1,617 | 2,514 | 6,000 | 4,000 | 6,000 |
| 10-71-36700 | SVC RPR/MAINT-RADIOS | 0 | 0 | 0 | | 0 |
| 10-71-37900 | SVC MTG EXPENSE | 507 | 369 | 400 | 400 | 400 |
| 10-71-38100 | SVC TRNING/EDUC | 2,476 | 3,166 | 6,000 | 6,000 | 6,300 |
| 10-71-38300 | SVC CITY-WIDE TRNING | 347 | 0 | 400 | 400 | 400 |
| 10-71-39600 | SVC EQUIP RENTAL | 376 | 915 | 3,600 | 3,600 | 3,600 |
| 10-71-51100 | FXD CHG BLDG INS | 470 | 484 | 555 | 550 | 610 |
| 10-71-51200 | FXD CHG VEH INS | 5,165 | 7,964 | 6,580 | 8,050 | 9,660 |
| 10-71-51300 | FXD CHG LIAB INS | 4,451 | 5,550 | 5,500 | 500 | 6,250 |
| 10-71-51500 | FXD CHG DED DAMAGES | 0 | 0 | 4,800 | 4,800 | 4,800 |
| 10-71-53100 | FXD CHG RENTS | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

| | | | | | | |
|-------------|-------------------------|-------|-------|--------|--------|--------|
| 10-71-71100 | COM PRG WEED/MOSQUITO C | 8,662 | 8,627 | 14,000 | 14,000 | 14,000 |
| 10-71-71200 | COM PRG PLANTERS-CITY | 3,959 | 4,787 | 5,300 | 6,500 | 5,300 |
| 10-71-71500 | COM PRG FIREWORKS | 0 | 0 | 0 | 0 | 0 |
| 10-71-71600 | COM PRG - GOWD | 0 | 0 | 0 | 0 | 0 |
| 10-71-71700 | COM PRG - 100TH YEAR | 0 | 0 | 0 | 0 | 0 |
| 10-71-72900 | COM PRG ELKHEAD RSVR CO | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------|---------|---------|---------|---------|---------|
| PARK/REC - PARK Totals: | 701,776 | 805,124 | 931,945 | 927,945 | 968,970 |
|-------------------------|---------|---------|---------|---------|---------|

CAPITAL

| | | | | | | |
|-------------|-------------------------|---------|--------|---------|---------|---------|
| 10-71-91000 | PRKS LAND PURCHASE | 0 | 0 | 0 | 0 | 0 |
| 10-71-92300 | PRKS BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-71-93116 | PRKS IMPRV ENGINEERING | 0 | 66,560 | 10,450 | 10,450 | 125,000 |
| 10-71-93400 | PRKS IMPRV | 125,351 | 20,110 | 200,000 | 225,000 | 33,500 |
| 10-71-93411 | PRKS IMPRV WOODBURY | 0 | 0 | 80,000 | 0 | 0 |
| 10-71-93412 | PRKS IMPRV SKATE PARK | 0 | 0 | 0 | 0 | 400,000 |
| 10-71-93413 | PRKS IMPRV BEAUTIFY | 0 | 0 | 0 | 0 | 0 |
| 10-71-93430 | PRKS IMPRV PARK EQUIP | 0 | 11,199 | 19,000 | 15,340 | 0 |
| 10-71-93431 | PRKS IMPRV SHOP EQUIP | 0 | 0 | 0 | 0 | 0 |
| 10-71-93500 | PRKS IMPRV OTHER | 10,000 | 90,077 | 45,000 | 55,000 | 50,000 |
| 10-71-94100 | PRKS EQUIPMENT SHOP-MAI | 0 | 0 | 0 | 0 | 0 |
| 10-71-94200 | PRKS EQUIPMENT VEH/ATTA | 36,326 | 0 | 71,000 | 71,000 | 24,000 |
| 10-71-94300 | PRKS EQUIPMENT COMMUNIC | 0 | 0 | 0 | 0 | 0 |
| 10-71-94400 | PRKS EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-71-94500 | PRKS EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-71-94700 | PRKS EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------|---------|---------|---------|---------|---------|
| PARK/REC - PARK Totals: | 171,677 | 187,946 | 425,450 | 376,790 | 632,500 |
|-------------------------|---------|---------|---------|---------|---------|

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

PARK/RECR - POOL

| | | | | | | |
|-------------|-------------------------|---------|---------|---------|---------|---------|
| 10-72-11100 | SALARIES REG | 51,619 | 43,306 | 59,630 | 62,730 | 63,120 |
| 10-72-12100 | SALARIES PT | 106,822 | 123,876 | 134,500 | 134,500 | 145,200 |
| 10-72-12200 | SALARIES OT | 4,041 | 6,377 | 8,000 | 5,500 | 8,000 |
| 10-72-14100 | BENEFITS UNEMP | 0 | 0 | 1,010 | 0 | 1,080 |
| 10-72-14200 | BENEFITS WRKCOMP | 6,524 | 7,054 | 6,460 | 6,530 | 6,920 |
| 10-72-14300 | BENEFITS HEALTH | 20,262 | 16,540 | 22,200 | 22,200 | 22,200 |
| 10-72-14500 | BENEFITS MEDICARE | 2,353 | 2,520 | 2,930 | 2,950 | 3,140 |
| 10-72-14600 | BENEFITS EEPP | 6,336 | 5,923 | 8,120 | 8,190 | 8,540 |
| 10-72-14700 | BENEFITS EELIFE | 214 | 166 | 560 | 560 | 590 |
| 10-72-14800 | BENEFITS FICA | 6,824 | 7,700 | 8,340 | 8,340 | 9,000 |
| 10-72-21200 | SUPPLIES SMALL EQUIP | 10,083 | 5,123 | 7,125 | 7,125 | 12,400 |
| 10-72-21400 | SUPPLIES OFFICE | 377 | 416 | 550 | 550 | 550 |
| 10-72-22100 | SUPPLIES CHEMICALS | 16,846 | 17,052 | 17,500 | 19,000 | 17,500 |
| 10-72-22300 | SUPPLIES JANITORIAL | 2,105 | 1,250 | 3,000 | 3,000 | 3,000 |
| 10-72-22500 | SUPPLIES CLOTH/UNIF | 1,680 | 1,663 | 2,525 | 2,200 | 2,080 |
| 10-72-22900 | SUPPLIES OPERATING | 1,674 | 1,671 | 1,400 | 1,400 | 2,000 |
| 10-72-25300 | SUPPLIES CONCESSION | 15,138 | 14,680 | 17,900 | 17,000 | 17,600 |
| 10-72-25400 | SUPPLIES COMM. EDUCATIO | 4,265 | 2,024 | 6,000 | 4,000 | 4,470 |
| 10-72-31100 | SVC POSTAGE | 0 | 23 | 300 | 300 | 300 |
| 10-72-32100 | SVC PRINTING | 2,468 | 3,915 | 4,900 | 3,000 | 6,250 |
| 10-72-33300 | SVC PUBL,SUBSC,DUES | 264 | 228 | 250 | 250 | 250 |
| 10-72-33700 | SVC ADVERTISING | 2,127 | 2,770 | 2,600 | 2,000 | 2,600 |
| 10-72-34100 | SVC UTIL-ELECTRIC | 10,270 | 10,069 | 15,000 | 11,500 | 15,000 |
| 10-72-34500 | SVC UTIL-GAS | 11,489 | 12,204 | 23,000 | 18,000 | 22,000 |
| 10-72-34700 | SVC TELEPHONE | 2,003 | 2,137 | 1,900 | 1,600 | 1,260 |
| 10-72-35700 | SVC I.T (INFO TECH) | 0 | 0 | 420 | 420 | 420 |
| 10-72-35800 | SVC OTHER PROF SVC | 4,223 | 4,798 | 6,550 | 5,500 | 8,540 |
| 10-72-36200 | SVC RPR/MAINT-EQUIP | 4,775 | 4,999 | 5,500 | 11,200 | 5,500 |
| 10-72-36300 | SVC RPR/MAINT | 761 | 1,560 | 1,200 | 1,200 | 1,200 |
| 10-72-36400 | SVC RPR/MAINT-BLDGS | 920 | 2,182 | 4,000 | 4,500 | 4,000 |
| 10-72-36500 | SVC RPR/MAINT-POOLS | 7,318 | 7,222 | 6,000 | 6,000 | 6,000 |
| 10-72-38100 | SVC TRNING/EDUC | 980 | 1,962 | 1,950 | 1,950 | 2,350 |
| 10-72-38300 | SVC CITY-WIDE TRNING | 422 | 0 | 600 | 600 | 400 |
| 10-72-39600 | SVC EQUIP RENTAL | 0 | 0 | 200 | 200 | 200 |

PARK/RECR - POOL Totals:

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 305,184 | 311,410 | 382,120 | 373,995 | 403,660 |
|----------------|----------------|----------------|----------------|----------------|

CAPITAL

| | | | | | | |
|-------------|-------------------------|--------|--------|--------|-------|---------|
| 10-72-92300 | POOL BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-72-93116 | POOL IMPRV ENGINEERING | 0 | 0 | 0 | 0 | 0 |
| 10-72-93400 | POOL IMPRV | 0 | 0 | 0 | 0 | 60,000 |
| 10-72-93414 | POOL IMPRV POOL | 21,100 | 11,607 | 10,000 | 5,400 | 120,000 |
| 10-72-94100 | POOL EQUIPMENT SHOP-MAI | 0 | 0 | 0 | 0 | 0 |
| 10-72-94300 | POOL EQUIPMENT COMMUNIC | 0 | 0 | 0 | 0 | 0 |
| 10-72-94500 | POOL EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-72-94700 | POOL EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

PARK/RECR - POOL Totals:

| | | | | |
|---------------|---------------|---------------|--------------|----------------|
| 21,100 | 11,607 | 10,000 | 5,400 | 180,000 |
|---------------|---------------|---------------|--------------|----------------|

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

GENERAL FUND

PARK/RECR - RECREATION

| | | | | | | |
|-------------|-------------------------|--------|--------|--------|--------|--------|
| 10-73-11100 | SALARIES REG | 53,341 | 59,747 | 59,170 | 62,080 | 64,000 |
| 10-73-12100 | SALARIES PT | 29,165 | 27,622 | 39,360 | 32,200 | 47,000 |
| 10-73-12200 | SALARIES OT | 4,377 | 3,549 | 4,000 | 6,500 | 6,000 |
| 10-73-14100 | BENEFITS UNEMP | 0 | 0 | 520 | 0 | 590 |
| 10-73-14200 | BENEFITS WRKCOMP | 3,423 | 3,655 | 3,280 | 3,110 | 3,690 |
| 10-73-14300 | BENEFITS HEALTH | 21,634 | 21,874 | 22,200 | 22,200 | 22,200 |
| 10-73-14500 | BENEFITS MEDICARE | 1,260 | 1,280 | 1,490 | 1,470 | 1,700 |
| 10-73-14600 | BENEFITS EEPP | 6,771 | 7,548 | 12,300 | 7,880 | 8,400 |
| 10-73-14700 | BENEFITS EELIFE | 308 | 341 | 550 | 570 | 590 |
| 10-73-14800 | BENEFITS FICA | 2,038 | 1,737 | 2,440 | 2,000 | 2,920 |
| 10-73-21200 | SUPPLIES SMALL EQUIP | 1,426 | 1,162 | 10,275 | 8,000 | 8,550 |
| 10-73-21400 | SUPPLIES OFFICE | 1,055 | 346 | 1,100 | 800 | 1,100 |
| 10-73-22405 | SUPPLIES OPER SUP REC P | 11,702 | 22,300 | 2,250 | 2,593 | 3,350 |
| 10-73-22406 | SUPPLIES OPER SUP YOUTH | 23,761 | 25,835 | 35,895 | 34,195 | 36,895 |
| 10-73-22407 | SUPPLIES OPER SUP ADULT | 736 | 656 | 2,350 | 1,700 | 2,160 |
| 10-73-22408 | SUPPLIES OPER SUP SPEC | 56,963 | 80,956 | 81,400 | 82,500 | 81,400 |
| 10-73-22409 | SUPPLIES OPER SENIORS | 0 | 0 | 20,000 | 19,000 | 20,000 |
| 10-73-22500 | SUPPLIES CLOTH/UNIF | 250 | 250 | 250 | 250 | 250 |
| 10-73-25300 | SUPPLIES CONCESSION | 0 | 0 | 0 | 0 | 0 |
| 10-73-31100 | SVC POSTAGE | 15 | 0 | 500 | 200 | 500 |
| 10-73-32100 | SVC PRINTING | 2,105 | 4,562 | 6,000 | 4,500 | 6,000 |
| 10-73-33300 | SVC PUBL,SUBSC,DUES | 122 | 176 | 800 | 650 | 800 |
| 10-73-33700 | SVC ADVERTISING | 0 | 0 | 1,000 | 350 | 1,000 |
| 10-73-35800 | SVC OTHER PROF SVC | 1,801 | 1,827 | 3,625 | 2,625 | 11,125 |
| 10-73-38100 | SVC TRNING/EDUC | 798 | 1,097 | 2,900 | 2,400 | 2,900 |

| | | | | | |
|--------------------------|---------|---------|---------|---------|---------|
| PARK/RECR - RECR Totals: | 223,051 | 266,519 | 313,655 | 297,773 | 333,120 |
|--------------------------|---------|---------|---------|---------|---------|

CAPITAL

| | | | | | | |
|-------------|-------------------------|---|---|--------|---|---|
| 10-73-94100 | REC EQUIPMENT SHOP-MAIN | 0 | 0 | 0 | 0 | 0 |
| 10-73-94200 | REC EQUIPMENT VEH/ATTAC | 0 | 0 | 0 | 0 | 0 |
| 10-73-94400 | REC EQUIPMENT COMPUTER | 0 | 0 | 21,000 | 0 | 0 |

| | | | | | |
|--------------------------|---|---|--------|---|---------|
| PARK/RECR - RECR Totals: | 0 | 0 | 21,000 | 0 | 0 |
| | | | 21,000 | | -21,000 |

| | | | | | |
|----------------------------|-----------|-----------|-----------|-----------|-----------|
| TOTAL PARK/RECR- OPERATION | 1,230,011 | 1,383,053 | 1,627,720 | 1,599,713 | 1,705,750 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|

| | | | | | |
|--------------------------|---------|---------|---------|---------|---------|
| TOTAL PARK/REC - CAPITAL | 192,777 | 199,553 | 456,450 | 382,190 | 812,500 |
|--------------------------|---------|---------|---------|---------|---------|

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - CENTER OF CRAIG | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - CENTER OF CRAIG

| | | | | | |
|--------------------|---------------|---------------|---------------|---------------|---------------|
| Personal Services | 0 | 0 | 0 | 0 | 0 |
| Supplies | 1,709 | 1,453 | 4,300 | 2,000 | 4,300 |
| Purchased Services | 25,525 | 18,250 | 25,900 | 24,400 | 25,900 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 27,234 | 19,703 | 30,200 | 26,400 | 30,200 |

PERSONNEL SUMMARY - CENTER OF CRAIG

SEASONAL/PART-TIME

| | | | | | |
|-------------------------------|------------|------------|------------|------------|------------|
| Custodian | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| TOTAL SEASONAL/PT-TIME | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| GRAND TOTAL | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND - CENTER OF CRAIG | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

CENTER OF CRAIG

| | | | | | | |
|-------------|------------------------|-------|-------|-------|-------|-------|
| 10-75-11100 | SALARIES REG | 0 | 0 | 0 | 0 | 0 |
| 10-75-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 0 |
| 10-75-14100 | BENEFITS UNEMP | 0 | 0 | 0 | 0 | 0 |
| 10-75-14200 | BENEFITS WRKCOMP | 0 | 0 | 0 | 0 | 0 |
| 10-75-14300 | BENEFITS HEALTH | 0 | 0 | 0 | 0 | 0 |
| 10-75-14500 | BENEFITS MEDICARE | 0 | 0 | 0 | 0 | 0 |
| 10-75-14600 | BENEFITS EEPP | 0 | 0 | 0 | 0 | 0 |
| 10-75-14700 | BENEFITS EELIFE | 0 | 0 | 0 | 0 | 0 |
| 10-75-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 0 |
| 10-75-21400 | SUPPLIES OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-75-22200 | SUPPLIES PHOTO | 0 | 0 | 0 | 0 | 0 |
| 10-75-22900 | SUPPLIES OPERATING | 1,709 | 1,453 | 4,300 | 2,000 | 4,300 |
| 10-75-25300 | SUPPLIES CONCESSION | 0 | 0 | 0 | 0 | 0 |
| 10-75-31100 | SVC POSTAGE | 0 | 0 | 0 | 0 | 0 |
| 10-75-33600 | SVC DUES | 0 | 0 | 0 | 0 | 0 |
| 10-75-33700 | SVC ADVERTISING | 0 | 0 | 0 | 0 | 0 |
| 10-75-34100 | SVC UTIL-ELECTRIC | 5,016 | 3,745 | 5,500 | 4,000 | 5,500 |
| 10-75-34200 | SVC UTIL-WATER | 0 | 0 | 0 | 0 | 0 |
| 10-75-34500 | SVC UTIL-GAS | 3,611 | 4,268 | 6,000 | 6,000 | 6,000 |
| 10-75-34700 | SVC TELEPHONE | 1,380 | 1,384 | 1,500 | 1,500 | 1,500 |
| 10-75-35800 | SVC OTHER PROF SVC | 8,631 | 7,200 | 8,900 | 8,900 | 8,900 |
| 10-75-36300 | SVC RPR/MAINT | 6,887 | 1,653 | 4,000 | 4,000 | 4,000 |
| 10-75-37900 | SVC MTG EXPENSE | 0 | 0 | 0 | 0 | 0 |
| 10-75-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |
| 10-75-72600 | COM PRG SPECIAL EVENTS | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------|--------|--------|--------|--------|--------|
| CENTER OF CRAIG Totals: | 27,234 | 19,703 | 30,200 | 26,400 | 30,200 |
|-------------------------|--------|--------|--------|--------|--------|

CAPITAL

| | | | | | | |
|-------------|-----------------|---|--------|---|---|-------|
| 10-75-92300 | BUILDINGS | 0 | 19,300 | 0 | 0 | 8,000 |
| 10-75-93500 | IMPRV OTHER | 0 | 0 | 0 | 0 | 5,000 |
| 10-75-94700 | EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|-------------------------|--------|--------|--------|--------|--------|
| CENTER OF CRAIG Totals: | 27,234 | 39,003 | 30,200 | 26,400 | 43,200 |
|-------------------------|--------|--------|--------|--------|--------|

GENERAL FUND

CAPITAL

**CITY OF CRAIG
2020 BUDGET
GENERAL FUND CAPITAL PROJECTS**

| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
|-------------------------------|--------------------------------|----------------|----------------|----------------|-------------------|------------------|
| GENERAL FUND | | | | | | |
| COUNCIL | | | | | | |
| 10-41-91000 | COUNCIL LAND PURCHASE | 0 | 0 | 0 | 0 | 250,000 |
| 10-41-92100 | COUNCIL BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-41-94500 | COUNCIL EQUIPMENT OFFIC | 0 | 0 | 0 | 0 | 0 |
| 10-41-96000 | TOTAL COUNCIL ITEMS | 102,287 | 153,578 | | | |
| 10-41-96001 | COUNCIL HAZMAT | | | 6,000 | 6,000 | 0 |
| 10-41-96002 | COUNCIL M/C AIRPORT | | | 44,500 | 44,500 | 44,500 |
| 10-41-96003 | COUNCIL YVR AIRPORT | | | 15,000 | 15,000 | 15,000 |
| 10-41-96004 | COUNCIL Festival of Trees | | | 1,000 | 1,000 | 1,000 |
| 10-41-96005 | COUNCIL FIREWORKS | | | 0 | 0 | 4,000 |
| 10-41-96006 | COUNCIL EDP LOCAL GRANTS | | | 195,000 | 195,000 | 200,000 |
| 10-41-96007 | COUNCIL EPA-BrownFiled GRANT | | | 0 | 0 | 300,000 |
| 10-41-96008 | COUNCIL CO-WORK SPACE GR. | | | 0 | 0 | 26,000 |
| 10-41-96010 | COUNCIL DOWNTOWN SIDEWALKS | | | 0 | 0 | 200,000 |
| 10-41-96011 | COUNCIL MUSEUM (See Transfers) | | | 0 | 0 | 0 |
| 10-41-96012 | COUNCIL HOUSING ASSES. STUDY | | | 0 | 0 | 50,000 |
| 10-41-96100 | COUNCIL PROJECTS MISC. | 5,032 | 134 | 24,725 | 3,030 | 0 |
| 10-41-96200 | COUNCIL PROJECTS Redi Grant | 0 | 70,275 | 0 | 2,680 | 0 |
| 10-41-97000 | COUNCIL PROGRAMS HUMAN | 40,000 | 28,750 | 40,000 | 40,000 | 40,000 |
| COUNCIL Totals: | | 147,319 | 252,737 | 326,225 | 307,210 | 1,130,500 |
| LEGAL | | | | | | |
| 10-42-94400 | LEGAL EQUIPMENT COMPUTE | 0 | 0 | 0 | 0 | 0 |
| 10-42-94500 | LEGAL EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| LEGAL Totals: | | 0 | 0 | 0 | 0 | 0 |
| JUDICAL | | | | | | |
| 10-43-94400 | JUD EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-43-94500 | JUD EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-43-94600 | JUD EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| JUDICAL Totals: | | 0 | 0 | 0 | 0 | 0 |
| ADMINISTRATION | | | | | | |
| 10-44-92100 | ADMIN BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-44-93500 | ADMIN IMPRV OTHER | 0 | 0 | 0 | 0 | 0 |
| 10-44-94300 | ADMIN EQUIPMENT COMMUNI | 0 | 0 | 0 | 0 | 0 |
| 10-44-94400 | ADMIN EQUIPMENT COMPUTE | 0 | 0 | 0 | 0 | 0 |
| 10-44-94500 | ADMIN EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-44-94600 | ADMIN EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 10-44-96100 | ADMIN PROJECTS MISC. | 0 | 0 | 0 | 0 | 0 |
| ADMINISTRATION Totals: | | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS | | | | | | |
|---|-------------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| CITY CLERK/PERSONNEL | | | | | | |
| 10-45-94400 | CLK/PRS EQUIPMENT COMPU | 0 | 0 | 0 | 0 | 0 |
| 10-45-94500 | CLK/PRS EQUIPMENT OFFIC | 0 | 0 | 0 | 0 | 0 |
| 10-45-94600 | CLK/PRS EQUIPMENT SOFTW | 0 | 0 | 0 | 0 | 0 |
| CLERK/PERSONNEL Totals: | | 0 | 0 | 0 | 0 | 0 |
| PUBLIC WORKS | | | | | | |
| 10-46-94200 | PW EQUIPMENT VEH/ATTACH | 0 | 0 | 0 | 0 | 0 |
| 10-46-94300 | PW EQUIPMENT COMMUNICAT | 0 | 0 | 0 | 0 | 0 |
| 10-46-94400 | PW EQUIPMENT COMPUTER | 0 | 0 | 4,500 | 0 | 0 |
| 10-46-94500 | PW EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-46-94600 | PW EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 10-46-94700 | PW EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |
| PUBLIC WORKS Totals: | | 0 | 0 | 4,500 | 0 | 0 |
| FINANCE | | | | | | |
| 10-48-94300 | FIN EQUIPMENT COMMUNICA | 0 | 0 | 0 | 0 | 0 |
| 10-48-94400 | FIN EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-48-94500 | FIN EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-48-94600 | FIN EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| FINANCE Totals: | | 0 | 0 | 0 | 0 | 0 |
| COMMUNITY DEVELOPMENT | | | | | | |
| 10-49-94200 | CMN-DV EQUIPMENT VEH/AT | 0 | 0 | 0 | 0 | 25,000 |
| 10-49-94300 | CMN-DV EQUIPMENT COMMUN | 0 | 0 | 0 | 0 | 0 |
| 10-49-94400 | CMN-DV EQUIPMENT COMPUT | 0 | 0 | 0 | 0 | 0 |
| 10-49-94500 | CMN-DV EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-49-94600 | CMN-DV EQUIPMENT SOFTWA | 0 | 0 | 0 | 0 | 0 |
| COMMUNITY DEVELOP. Totals: | | 0 | 0 | 0 | 0 | 25,000 |
| BUILDING MAINTENANCE | | | | | | |
| 10-50-92100 | BDG-MNT BUILDINGS | 22,950 | 22,950 | 0 | 0 | 0 |
| 10-50-92200 | BDG-MNT BUILDINGS OPERA | 0 | 0 | 0 | 0 | 0 |
| 10-50-93500 | BDG-MNT IMPRV OTHER | 0 | 0 | 0 | 0 | 0 |
| 10-50-94200 | BDG-MNT EQUIPMENT VEH/A | 0 | 0 | 0 | 0 | 0 |
| 10-50-94700 | BDG-MNT EQUIPMENT OTHER | 0 | 0 | 57,520 | 0 | 0 |
| BUILDING MAINTENANCE Totals: | | 22,950 | 22,950 | 57,520 | 0 | 0 |
| POLICE | | | | | | |
| 10-51-93400 | PD IMPRV | 0 | 0 | 0 | 0 | 0 |
| 10-51-94200 | PD EQUIPMENT VEH/ATTACH | 23,753 | 0 | 0 | 0 | 156,000 |
| 10-51-94300 | PD EQUIPMENT COMMUNICAT | 0 | 0 | 0 | 0 | 0 |
| 10-51-94400 | PD EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-51-94500 | PD EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-51-94600 | PD EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 20,000 |
| 10-51-94700 | PD EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS | | | | | | |
|---|-------------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| POLICE Totals: | | 23,753 | 0 | 0 | 0 | 176,000 |
| ROAD & BRIDGE | | | | | | |
| 10-64-92200 | R&B BUILDINGS OPERATION | 0 | 0 | 0 | 0 | 0 |
| 10-64-93100 | R&B IMPRV | 0 | 0 | 0 | 0 | 0 |
| 10-64-93115 | R&B IMPRV ROW | 0 | 0 | 25,000 | 0 | 0 |
| 10-64-93116 | R&B IMPRV ENGINEERING | 0 | 0 | 0 | 0 | 0 |
| 10-64-93117 | R&B IMPRV OVERLAYS | 0 | 246,342 | 250,000 | 275,000 | 250,000 |
| 10-64-93118 | R&B IMPRV ALLEYS | 0 | 0 | 20,000 | 5,000 | 20,000 |
| 10-64-93300 | R&B IMPRV WR DIST SYS | 0 | 41,342 | 60,000 | 25,000 | 60,000 |
| 10-64-93500 | R&B IMPRV OTHER | 25,874 | 0 | 0 | 150,000 | 0 |
| 10-64-94100 | R&B EQUIPMENT SHOP-MAIN | 159,961 | 5,060 | 2,900 | 0 | 0 |
| 10-64-94200 | R&B EQUIPMENT VEH/ATTAC | 127,081 | 372,209 | 319,250 | 319,250 | 507,500 |
| 10-64-94300 | R&B EQUIPMENT COMMUNICA | 0 | 0 | 0 | 0 | 0 |
| 10-64-94400 | R&B EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-64-94500 | R&B EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-64-94600 | R&B EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 10-64-94700 | R&B EQUIPMENT OTHER | 0 | 0 | 50,000 | 10,000 | 0 |
| 10-64-96000 | R&B PROJECTS ECON DEV | 0 | 0 | 0 | 0 | 0 |
| ROAD & BRIDGE Totals: | | 312,917 | 664,954 | 727,150 | 784,250 | 837,500 |
| PARK & RECREATION - PARK | | | | | | |
| 10-71-91000 | PRKS LAND PURCHASE | 0 | 0 | 0 | 0 | 0 |
| 10-71-92300 | PRKS BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-71-93116 | PRKS IMPRV ENGINEERING | 0 | 66,560 | 10,450 | 10,450 | 125,000 |
| 10-71-93400 | PRKS IMPRV | 125,351 | 20,110 | 200,000 | 225,000 | 33,500 |
| 10-71-93411 | PRKS IMPRV WOODBURY | 0 | 0 | 80,000 | 0 | 0 |
| 10-71-93412 | PRKS IMPRV SKATE PARK | 0 | 0 | 0 | 0 | 400,000 |
| 10-71-93413 | PRKS IMPRV BEAUTIFY | 0 | 0 | 0 | 0 | 0 |
| 10-71-93430 | PRKS IMPRV PARK EQUIP | 0 | 11,199 | 19,000 | 15,340 | 0 |
| 10-71-93431 | PRKS IMPRV SHOP EQUIP | 0 | 0 | 0 | 0 | 0 |
| 10-71-93500 | PRKS IMPRV OTHER | 10,000 | 90,077 | 45,000 | 55,000 | 50,000 |
| 10-71-94100 | PRKS EQUIPMENT SHOP-MAI | 0 | 0 | 0 | 0 | 0 |
| 10-71-94200 | PRKS EQUIPMENT VEH/ATTA | 36,326 | 0 | 71,000 | 71,000 | 24,000 |
| 10-71-94300 | PRKS EQUIPMENT COMMUNIC | 0 | 0 | 0 | 0 | 0 |
| 10-71-94400 | PRKS EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 10-71-94500 | PRKS EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-71-94700 | PRKS EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |
| PARK/REC - PARK Totals: | | 171,677 | 187,946 | 425,450 | 376,790 | 632,500 |
| PARK & RECREATION - POOL | | | | | | |
| 10-72-92300 | POOL BUILDINGS | 0 | 0 | 0 | 0 | 0 |
| 10-72-93116 | POOL IMPRV ENGINEERING | 0 | 0 | 0 | 0 | 0 |
| 10-72-93400 | POOL IMPRV | 0 | 0 | 0 | 0 | 60,000 |
| 10-72-93414 | POOL IMPRV POOL | 21,100 | 11,607 | 10,000 | 5,400 | 120,000 |
| 10-72-94100 | POOL EQUIPMENT SHOP-MAI | 0 | 0 | 0 | 0 | 0 |
| 10-72-94300 | POOL EQUIPMENT COMMUNIC | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS | | | | | | |
|---|--|----------------|------------------|------------------|-------------------|------------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| 10-72-94500 | POOL EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 10-72-94700 | POOL EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |
| | PARK/RECR - POOL Totals: | 21,100 | 11,607 | 10,000 | 5,400 | 180,000 |
| PARK & RECREATION - RECREATION | | | | | | |
| 10-73-94100 | REC EQUIPMENT SHOP-MAIN | 0 | 0 | 0 | 0 | 0 |
| 10-73-94200 | REC EQUIPMENT VEH/ATTAC | 0 | 0 | 0 | 0 | 0 |
| 10-73-94400 | REC EQUIPMENT COMPUTER | 0 | 0 | 21,000 | 0 | 0 |
| | PARK/RECR - RECR Totals: | 0 | 0 | 21,000 | 0 | 0 |
| | GRAND TOTAL Park & Recreation | 192,777 | 199,553 | 456,450 | 382,190 | 812,500 |
| CENTER OF CRAIG | | | | | | |
| 10-75-92300 | BUILDINGS | 0 | 19,300 | 0 | 0 | 8,000 |
| 10-75-93500 | IMPRV OTHER | 0 | 0 | 0 | 0 | 5,000 |
| 10-75-94700 | EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |
| | CENTER OF CRAIG Totals: | 0 | 19,300 | 0 | 0 | 13,000 |
| | GRAND TOTALS - CAPITAL OUTLAY | 699,715 | 1,159,494 | 1,571,845 | 1,473,650 | 2,994,500 |

CITY OF CRAIG
2020 GENERAL FUND CAPITAL PROJECTS & ITEMS

COUNCIL

Projects:

| | | |
|-------------------------|-----------|--------------------|
| HAZMAT | \$0 | |
| Moffat/Craig Airport | \$44,500 | |
| YVR Airport | \$15,000 | |
| Fireworks | \$4,000 | |
| Festival of Trees | \$1,000 | |
| EDP Local Grant Program | \$200,000 | |
| EPjA-BrownField Grant | \$300,000 | |
| Co-Work Space Grant | \$26,000 | |
| Land Acquisition | \$250,000 | |
| Downtown Sidewalks | \$200,000 | |
| Museum (See Transfers) | \$0 | |
| Housing Assess. Study | \$50,000 | |
| Human Resource Council | \$40,000 | |
| | | \$1,130,500 |

COMMUNITY DEVELOPMENT

Equipment:

| | | |
|-------------|----------|-----------------|
| Vehcile (1) | \$25,000 | |
| | | \$25,000 |

POLICE

Equipment:

| | | |
|-------------------------|-----------|------------------|
| Vehcile (4) | \$156,000 | |
| New Software of Records | \$20,000 | |
| | | \$176,000 |

ROAD/BRIDGE

Projects:

| | | |
|----------|-----------|------------------|
| Overlays | \$250,000 | |
| Alleys | \$20,000 | |
| Drainage | \$60,000 | |
| | | \$330,000 |

Equipment

| | | |
|---------------------|-----------|------------------|
| Wanco Message Board | \$17,500 | |
| Sweeper | \$250,000 | |
| Water Truck | \$240,000 | |
| | | \$507,500 |

PARK/RECREATION

Projects:

| | | |
|--------------------------------|-----------|------------------|
| Yampa River Diversion Park | \$125,000 | |
| Loudy Simpson Improvements | \$25,000 | |
| Tennis Court Light Replacement | \$8,500 | |
| Trails - Concrete Surfacing | \$50,000 | |
| Skate Park | \$400,000 | |
| Pool Sand Filters | \$60,000 | |
| Resurface Wave Pool | \$120,000 | |
| | | \$788,500 |

Equipment

| | | |
|--------------------------|----------|-----------------|
| Enclosed Utility Trailer | \$5,000 | |
| Ball Field Maintainer | \$19,000 | |
| | | \$24,000 |

CENTER OF CRAIG

Projects:

| | | |
|------------------------------|---------|-----------------|
| Refinish Chapel Floor | \$8,000 | |
| Replace Vinyl Floor Upstairs | \$5,000 | |
| | | \$13,000 |

| | | |
|--|--|--------------------|
| TOTAL 2020 GENERAL FUND CAPITAL ITEMS | | \$2,994,500 |
|--|--|--------------------|



Moffat County Hazmat Team
419 Yampa Ave. Craig, CO 81625
Phone: 970-824-5914 Fax: 970-824-5115 e-mail: aa.mercer@craigfirerescue.org

August 26, 2019

Attn: Bruce Nelson
City of Craig
300 W. 4th St.
Craig, CO 81625

Re: 2020 Hazmat Budget

Dear Mr. Nelson:

As the Craig Rural Fire Protection District initiated budgetary process for 2020, an annual operational needs assessment was conducted with regard to the Moffat County Hazmat Team. That assessment revealed the team would not require financial contributions from the City of Craig or Moffat County for the 2020 fiscal year.

The district is pleased to submit a “no request” letter for the 2020 fiscal year.

Please feel free to contact me if you should need anything further.

Sincerely,

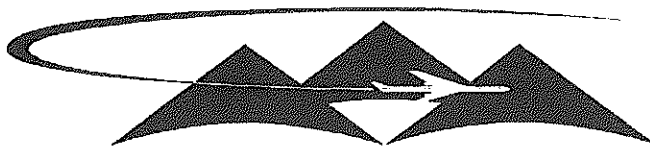
K.C. Hume, Chief
Craig Rural Fire Protection District
Moffat County HazMat Team
Craig Fire/Rescue

**FUND 06-AIRPORT
REVENUE**

| 06- | | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Estimate | 2020 Budget |
|-----------|------------------------------|----------------|----------------|----------------|------------------|----------------|
| 9000-4505 | SALES TAX | 0 | 5,398 | 1,446 | 1,500 | 1,500 |
| 9000-4512 | EXCISE | 8,398 | 8,790 | 4,600 | 5,000 | 5,000 |
| | Sales Taxes: | 8,398 | 14,188 | 6,046 | 6,500 | 6,500 |
| 9100-4843 | FEDERAL GRANT | 118,762 | 20,233 | 0 | 0 | 0 |
| 9100-4603 | FEDERAL MISC | 0 | 50,000 | 0 | 0 | 0 |
| 9200-4848 | STATE GRANT | 4,068 | 1,124 | 0 | 0 | 0 |
| 9500-4853 | CITY OF CRAIG REV | 27,021 | 27,245 | 44,610 | 45,187 | 44,810 |
| | Intergovernmental: | 149,852 | 98,602 | 44,610 | 45,187 | 44,810 |
| 9500-4802 | RENTS | 14,833 | 17,000 | 16,597 | 17,000 | 17,000 |
| | Charges for Services: | 14,833 | 17,000 | 16,597 | 17,000 | 17,000 |
| 9500-4830 | SALE OF ASSETS | 125 | 0 | 0 | 0 | 0 |
| 9500-4840 | MISC REVENUE | 177 | 352 | 0 | 0 | 0 |
| 9800-4550 | INSURANCE DAMAGE | 3,972 | 0 | 0 | 0 | 0 |
| | Miscellaneous: | 4,274 | 352 | 0 | 0 | 0 |
| 9500-4801 | INTEREST EARNED | 808 | 755 | 700 | 1,500 | 1,500 |
| | Interest: | 808 | 755 | 700 | 1,500 | 1,500 |
| 9901-4360 | TRANSFER IN FROM GENERAL | 29,406 | 47,640 | 44,610 | 45,187 | 44,810 |
| | Transfer In: | 29,406 | 47,640 | 44,610 | 45,187 | 44,810 |
| | Total Revenue: | 207,571 | 178,536 | 112,563 | 115,373 | 114,621 |

FUND 06-AIRPORT
EXPENDITURES

| | 2017 | 2018 | 2019 | 2019 | 2020 |
|-------------------------------|---------|---------|--------|----------|--------|
| | Actual | Actual | Budget | Estimate | Budget |
| 06-0100- | | | | | |
| 38-6000 AIRPORT MGR-PLANNER | 12,505 | 31,383 | 31,383 | 31,623 | 31,383 |
| 00-6038 LONGEVITY | 520 | 1,305 | 1,300 | 1,315 | 1,300 |
| 00-6060 FRINGE BENEFITS | 5,260 | 12,503 | 12,347 | 12,829 | 12,347 |
| 00-6364 RETIREMENT | 782 | 1,961 | 1,961 | 1,976 | 1,961 |
| Personnel Expenditures: | 19,067 | 47,152 | 46,991 | 47,743 | 46,991 |
| 00-6079 PROF SERV OTHER | 11,322 | 13,725 | 18,000 | 18,000 | 18,000 |
| 00-6100 OPERATING SUPPLIES | 713 | 570 | 600 | 1,000 | 1,000 |
| 00-6103 TELEPHONE | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 00-6104 UTILITIES | 4,894 | 5,399 | 6,630 | 6,630 | 6,630 |
| 00-6110 INSURANCE | 1,727 | 1,681 | 1,800 | 1,800 | 1,800 |
| 00-6120 MAINTENANCE CONTRACTS | 3,900 | 1,650 | 3,600 | 3,600 | 3,600 |
| 00-6123 REPAIRS EQUIP/MAINT. | 5,150 | 110 | 2,000 | 2,000 | 2,000 |
| 00-6250 IMPROVEMENTS | 4,094 | 4,243 | 5,000 | 5,000 | 5,000 |
| 00-6317 WEED CONTROL | 1,050 | 0 | 2,500 | 2,500 | 2,500 |
| 00-6349 MISCELLANEOUS | 402 | 615 | 300 | 300 | 300 |
| 00-6350 TREASURER FEES | 2,049 | 1,563 | 800 | 800 | 800 |
| Operating Expenditures: | 35,300 | 29,556 | 42,230 | 42,630 | 42,630 |
| 00-6228 CAPITAL OUTLAY | 102,160 | 55,777 | 0 | 0 | 0 |
| Capital Expenditures: | 102,160 | 55,777 | 0 | 0 | 0 |
| Total Expenditures: | 156,526 | 132,485 | 89,221 | 90,373 | 89,621 |



**YAMPA VALLEY
REGIONAL AIRPORT**
STEAMBOAT SPRINGS • HAYDEN • CRAIG

Board of County Commissioners
M. Elizabeth Melton, Chair / Timothy Corrigan / Douglas B. Monger

Airport Director
Kevin A. Booth

August 23, 2019

Peter Brixius
City Manager
City of Craig
300 West Fourth
Craig, Co. 81625

Re: City of Craig Contribution Request from Yampa Valley Regional Airport

Dear Mr. Brixius,

As part of your 2020 budget preparation I formally request a \$15,000 contribution from the City of Craig for terminal expansion at the Yampa Valley Regional Airport (YVRA).

In 2018 YVRA experienced a 4% increase in enplanements, mainly due to the addition of JetBlue; this increase followed a 10% decrease in enplanements in 2017. The projection for 2019 is a 5% increase in enplanements; 2020 enplanements based on projected airline agreements and programming is a decrease of 4%. This 2019-2020 ski season JetBlue is returning to our team with direct flight service to Ft. Lauderdale and Boston; JetBlue's curtailment of the Long Beach flight decreases the number of direct flight cities from 15 to 14; this is still more than any of our mountain resort competitors.

YVRA provides the first and last impression of the Yampa Valley for our passengers travelling for leisure and for business; to accommodate and retain new airlines like JetBlue and attract additional airline partners in the future YVRA invests in infrastructure improvements like last year's apron expansion and next year's terminal expansion. The terminal expansion will support increased passenger numbers and bolster the local economy, but YVRA's limited cash reserves won't allow us to make all the needed changes without contributions from the local community. State and federal funding constructs can leverage a \$15,000 contribution to produce \$300,000 of construction funding.

The City's contribution is a sound economic investment and will provide great dividends to the Craig community and the entire Yampa Valley. I appreciate your consideration of this request. Please contact me if you have any questions, or if any additional applications or information is needed.

Best regards,

Kevin A. Booth
Airport Director, Yampa Valley Regional Airport

Enclosure- Economic Impact of YVRA

Economic Impact of YVRA

YVRA is the only commercial service airport serving Northwest Colorado and provides access to year-round activities throughout the Yampa Valley. YVRA currently has service from Alaska, American, Delta, JetBlue and United with flights to/from Atlanta, Boston, Chicago, Dallas/Fort Worth, Denver, Ft. Lauderdale, Houston, Los Angeles, Minneapolis, Newark, San Francisco, San Diego, Seattle, and Washington D.C. With its non-stop flights connecting Hayden and the Valley to many parts of the world, Yampa Valley Regional Airport continues to be the transportation heartbeat of the Valley and the gateway of choice to Northwest Colorado.

- YVRA employed 475 people during the winter 2018/2019 season.
- 17% percent of the people employed by YVRA and its tenant organizations live in Craig, a total of 79 people in 2018.
- More than \$14M in annual local and state taxes are linked to the operation of YVRA
- 204,748 passengers used the airport in 2018 and 217,752 are estimated for 2019
- More than 70% of the destination skiers and winter vacation travelers arrive to the Valley every year through YVRA
- According to the 2013 CDOT Economic Impact Study (study is updated every 5 years):
 - Annual direct economic impact of YVRA is \$62.3 M
 - General aviation visitor impact is \$25.6M
 - Commercial service impact is \$211.4M
 - \$14.1M in annual local and state taxes are linked to YVRA operations
- YVRA's total economic contribution to the community is estimated at \$299.3M with 3,034 jobs and an annual payroll of \$104.9M

From: Kristen Vigil <Kristen@unitedwaymoffat.org>
Sent: Friday, August 23, 2019 9:39 AM
To: Bruce Nelson <bnelson@ci.craig.co.us>; Peter Brixius <pbrixius@ci.craig.co.us>
Subject: Festival of Trees Chamber Mixer

Hello,

I serve on the Festival of Trees committee. In the past, Festival of Trees has put on the joint County and City Chamber Mixer in December (this year we are planning on December 12th). I am writing to confirm that the the City would still like to have the event this year; additionally, I understand that Corrie Ponikvar normally contacts you to request funding for the event in the amount of \$1000.

Please let me know if the City of Craig desires to support this event again and if you need any additional information from me.

Thank you,

Kristen Vigil

Executive Director

Moffat County United Way

Ph: (970) 824-6222

[Facebook](#)



Moffat County United Way

ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2019)

| STATUS | DESIGNATION | AMOUNT |
|---------------|----------------------------|----------------------|
| Committed | Wayfinding | \$ 62,800.00 |
| Committed | Business Grants | \$ 81,017.31 |
| Committed | OZ Technical Assistance | \$ 19,000.00 |
| Committed | Shop Local Chamber Program | \$ 15,000.00 |
| Awarded | DOLA REDI Grant Portion | \$ 6,000.00 |
| TOTAL | | \$ 183,817.31 |

2019 EDC BUDGET REVISED \$ 195,000.00
CURRENT REMAINING FUNDS \$ 11,182.69

ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2020)

| STATUS | DESIGNATION | AMOUNT |
|---------------|--|----------------------|
| Proposed | Gateway Signage (Est. \$30/sq.ft. - Signage = 60 sq.ft.) | \$ 40,000.00 |
| Proposed | Business Grants | \$ 85,000.00 |
| Proposed | City of Craig Digital Marketing Plan Implementation | \$ 20,000.00 |
| Proposed | Shop Local Chamber Program | \$ 15,000.00 |
| Awarded | DOLA REDI Grant Portion (Innovation Space) Carry-Over | \$ 6,000.00 |
| Proposed | Newsletter/Advertising/Direct Marketing | \$ 15,000.00 |
| Misc. | Misc. (Exhibiting/Tradeshow, Website Improvements, Education, Professional Services, Dues/Subscriptions) | \$14,000.00 |
| TOTAL | | \$ 195,000.00 |

2020 EDC BUDGET \$ 195,000.00
CURRENT REMAINING FUNDS \$ -

Moffat County Human Resource Council
%Moffat County United Way
P. O. Box 995
Craig, CO 81626
970-824-6222

August 16, 2019

Mr. Peter Brixius
City of Craig Manager
300 West 4th Street
Craig, CO 81625

Dear Peter:

Please find enclosed the Moffat County Human Resource Council request for 2020 funding.

The City funded the Human Resource Council (HRC) in the amount of \$40,000 for the 2019 fiscal year. The HRC and the funded agencies greatly appreciate all the support the City of Craig has given to us since our inception.

We are submitting a budget request of \$40,000 to the City of Craig council members. This year, we are requesting equal funding amounts from both the City and the County.

As our economy changes, more demand is placed on our agencies to provide services. Agencies are responding to needs of the community members. The Community Budget Center and Love, INC receive many requests for rental and utility assistance; Open Heart Advocates responds to urgent needs during crises. Some of the other agencies also impacted are Northwest Colorado Health, the Boys and Girls Club, and Horizons, just to name a few. This past year, multiple non-profits saw a decrease in donations from the community in addition to state, federal and private foundation funding cuts. The funding from the City and County is important and impactful in order to continue to provide much-needed local services.

The HRC is very grateful to the City Council for the funding assistance they give to the non-profit and community agencies that are working so hard to make a difference in the lives of our residents. Please contact me if I may be of further assistance.

Sincerely,



Kristen Vigil
Executive Director

**City of Craig
Application for Funding
2020 Budget**

1. **Name of Organization:** Moffat County Human Resource Council
2. **Contract Person:** Kristen Vigil, Executive Director, Moffat County United Way
3. **Address:** P. O. Box 995, 552 Breeze Street, Craig, CO 81626
4. **Telephone Number:** 970-824-6222
5. **Dollar amount of funding request:** \$40,000
6. **Please summarize briefly the purpose and goals of this organization:** The Human Resource Council (HRC) is a group of agency representatives and individuals with a vested interest in local community health and human service affairs. The purpose is to provide support funding and information to its members, collaboratively seek financial support, act as a collective voice, coordinate services to avoid duplication and increase awareness regarding community health and human service needs and activities. This collaboration also limits the number of asks from non-profits directly to the City and County. Without this system in place, each non-profit would go before the City and County requesting funding.
7. **If your request is approved for funding by the City of Craig in 2020, detail specifically how the funding will be used:** The Human Resource Council will allocate the funding to the community agencies who request to be funded by the HRC. These agencies provide a broad range of services to residents in our community. The services range from program support for agencies like Horizons, Mental Health services, youth and senior activities, support for low-income families, and parenting classes.
8. **How many people were served by this organization last year?** The HRC collectively funded 19 agencies with the funding from the City and County along with collaborative efforts and information provided year round. Many residents were served by the agencies in 2019. **(See attached spreadsheet)** Resident numbers served ranged from the specialized services for a small number of people through Horizons Specialized Services to youth activities provided by the Boys and Girls Club where enrollment reached several hundred.
9. **Of these people, approximately how many were City of Craig/Moffat County residents? Please identify the residence of those that are not City of Craig/Moffat County residents.** 100%

- 10. What other sources of funding does your organization have? Please include any fees that you charge for your services.** The HRC receives a \$50.00 annual fee from each HRC member; this fee is used to offset meeting expenses. United Way is not reimbursed for administrative costs associated with the HRC. The Moffat County United Way Board of Directors believes the HRC offers a great benefit to the non-profit agencies in our community. The HRC receives funding from Moffat County and the City of Craig. Last year \$20,000 of the agency funding was provided by the County and \$40,000 by the City of Craig. All of the agencies funded by the HRC are funded by other funding sources ranging from community fundraising, foundation grants, state and federal funding.
- 11. Has City of Craig funded your organization in the past? If so, in what amounts?** Yes. The amount received for 2019 was \$40,000. Thank you very much!
- 12. If your organization receives funding from City of Craig in 2020, can you identify any positive impact on the City's other expenditures; i.e., a reduction in law enforcement costs, general government costs, enhancement of other services, etc.?** The Human Resource Council's collaborative effort makes it possible for the agencies to communicate easily about shared services, avoid duplication and discuss and work on community issues. By sharing services and information all of the agencies services are enhanced which then enhance services provided by the City of Craig. Many of the agencies funded by the HRC collaborate with the Craig Police Department, Moffat County Sheriff's Department, Moffat County Social Services, Memorial Regional Health, City Parks and Recreation Department, and other city departments. Many of the services provided by HRC agencies are services that would have to be provided by our local government if these agencies were not in existence. The HRC believes that as a collective group of agencies we have a direct positive impact on the City's other expenditures. The non-profits funded through HRC work hard every day to serve Moffat County residents. Many of the families they serve are low-income and they struggle to make ends meet. In the last 10 years the number of children who qualify for free or reduced lunch has nearly doubled, showing the importance of our non-profits and their ability to work together through the Human Resource Council.

Thank you in advance for the opportunity to work with the City of Craig. This year was very successful year and our success would not have been possible without the support of the City of Craig's resources. Please call me if you need further assistance or explanations.

**Moffat County HRC funding
information**

| Organization Name | 2014 Funded | 2015 Funded | 2016 Funded | 2017 Request | 2017 Funded | 2018 Request | 2018 Funded | Additional 2018 Funding | 2019 Request | 2019 Funded | Stipulations/Comments |
|---|----------------|----------------|----------------|-----------------|----------------|-----------------|----------------|-------------------------------|-----------------|----------------|-----------------------|
| Advocates-Open Heart | 0 | 0 | 2,000 | 5,000 | 0 | 5,000 | 1,000 | 0 | 5,000 | 2,000 | |
| Bear River Young Life | 3,500 | 5,000 | 3,500 | 5,000 | 3,000 | 4,000 | 1,000 | 500 | 3,000 | 1,500 | |
| Boys & Girls Club of Craig | 3,100 | 4,000 | 3,000 | 4,000 | 4,000 | 4,000 | 0 | 2,000 | 4,000 | 2,000 | |
| Community Impact Program | 3,200 | 4,000 | 5,000 | 5,000 | 5,000 | 5,000 | 0 | 0 | 5,000 | 3,000 | |
| Community Budget Center | 3,900 | 9,600 | 14,000 | 17,000 | 17,000 | 18,000 | 11,000 | 1,500 | 18,000 | 13,000 | |
| Connections 4 Kids | 0 | 3,000 | 5,000 | 5,000 | 5,000 | 5,000 | 3,000 | 0 | 5,000 | 3,000 | |
| Craig Concert Association | 2,300 | 2,300 | 2,000 | 3,000 | 2,000 | 3,000 | 0 | 0 | 2,000 | | |
| Needy Assistance Program | | | | 2,000 | 1,000 | 1,500 | 1,500 | 0 | | | |
| Eagles Nest Preschool | | | 2,500 | 5,000 | 2,000 | 0 | 0 | 0 | | | |
| Freedom Hooves | 500 | 500 | 1,000 | 0 | 0 | 5,000 | 1,000 | 500 | 5,000 | 1,500 | |
| Friends of MC Education | 2,800 | 2,800 | 0 | 5,000 | 0 | 0 | 0 | 0 | | | |
| Grand Futures | 0 | 0 | 0 | 500 | 0 | 5,000 | 0 | 0 | 5,000 | 2,000 | |
| Horizons | 12,000 | 12,000 | 5,000 | 10,000 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 4,500 | |
| Humane So. Of Moffat County | | | | 3,000 | 3,000 | 6,000 | 1,000 | 0 | 5,250 | 2,000 | |
| Integrated Community | | | | | | 5,000 | 0 | 0 | | | |
| Love, Inc | 3,900 | 7,000 | 7,000 | 9,000 | 8,000 | 8,000 | 5,000 | 750 | 8,000 | 6,500 | |
| MRH/Home Hospice | | | | | | | | | 5,100 | 2,000 | |
| Mind Springs/Craig Mental Health | 5,000 | 0 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 0 | 3,000 | 2,500 | |
| M C Human Service Volunteers | 2,000 | 5,000 | 0 | ABOVE | Above | Above | Above | Above | | | |
| Moffat County Youth United Way | 5,800 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 3,000 | 500 | 5,000 | 4,500 | |
| N W Colo Center for Independence | 0 | 0 | 0 | 3,500 | 0 | 0 | 0 | 0 | | | |
| N W Colo Dental Coalition | 3,900 | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| N W Colo Legal Services | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 2,000 | 500 | 5,500 | 2,500 | |
| N W CO Health | | | 4,000 | 5,000 | 4,000 | 5,000 | 0 | 0 | 3,500 | 2,000 | |
| N W Rocky Mountain CASA | 0 | 3,300 | 3,000 | 0 | 0 | 0 | 0 | 0 | | | |
| REPS (Reaching Everyone Preventing Suicide) | | | 3,000 | 9,000 | 3,000 | 3,000 | 3,000 | 0 | 5,000 | 2,500 | |
| Senior Social Center | | | | | | | | | 5,000 | 1,000 | |
| United Way 211 | 3,000 | 1,000 | 1,000 | 0 | 0 | 0 | 0 | 0 | | | |
| Yampa Valley Sustainability | | | | 5,000 | 0 | 0 | 0 | 0 | | | |
| Yampa Valley Pregnancy Center | | | 3,000 | 3,500 | 3,500 | 3,500 | 2,000 | 500 | 2,500 | 2,000 | |
| Festival of Trees | | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 0 | 0 | | | |
| Emergency Fund | 7,100 | 3,000 | 500 | | 0 | | | 2,000 | | | |
| Total | 80,000 | 80,000 | 80,000 | 120,000 | 81,000 | 106,500 | 42,500 | 8,750 | 104,850 | 60,000 | 0 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|------------------------------|------------------|
| <u>GENERAL</u> | <u>Community Development</u> | <u>10-49-942</u> |

| | | |
|--------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Pickup | | XXX |

| |
|--|
| DESCRIPTION OF NEED |
| Replace the Community Development vehicle. |

| |
|--|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? To keep dependable vehicles in service |
|--|

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
|-------------------------------|

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
| Continue to drive these vehicles and pay for the repairs |

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| January 6, 2020 | March 1, 2020 |

| | |
|-----------------------|---------------------|
| Estimated Cost: | \$ 25,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |
| TOTAL REQUEST: | \$ 25,000.00 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|---------------|------------------|
| <u>GENERAL</u> | <u>POLICE</u> | <u>10-51-942</u> |

| | | |
|-----------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| 4 new Police vehicles | | XXX |

DESCRIPTION OF NEED

Replace 4 police vehicles that have over 90,000 miles on them that are 10 to 11 years old. These vehicles have been identified by the city mechanics to be replaced because of the cost to operate.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? To keep dependable vehicles in service

OTHER RELATED COSTS? SAVINGS?

The total cost of the vehicles will include the extended warranty, all new attachments and graphics

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will continue to drive these vehicles and pay for the repairs

| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
|--------------------|------------------------|
| January 6, 2020 | March 1, 2020 |

| | |
|-----------------|---------------|
| Estimated Cost: | \$ 156,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |

| | |
|-----------------------|----------------------|
| TOTAL REQUEST: | \$ 156,000.00 |
|-----------------------|----------------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|---------------|------------------|
| <u>GENERAL</u> | <u>POLICE</u> | <u>10-51-946</u> |

| | | |
|---------------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| New Records Management Software | | XXX |

DESCRIPTION OF NEED

Our current software is over 15 years old. Since we have had this software, improvements have been made to make this software web-based which will improve the efficiency of the police department

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? Replace outdated software over a 4 year period.

OTHER RELATED COSTS? SAVINGS?

Since the Sheriff's Office and the PD use the same system this will be a joint venture between us. With a web-based system the officers will be able to research cases and complete cases anywhere there is connectivity. If either agency is unable to obtain funding this expense will not occur.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will continue to use our current system.

| | |
|---------------------------|-------------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| January 6, 2020 | March 1, 2020 |

| | |
|-----------------|--------------|
| Estimated Cost: | \$ 20,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |

| | |
|-----------------------|---------------------|
| TOTAL REQUEST: | \$ 20,000.00 |
|-----------------------|---------------------|



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|--------------------------|---------------------|
| <u>General</u> | <u>Road & Bridge</u> | <u>10-64--93117</u> |

| CAPITAL ITEM | NEW | REPLACEMENT |
|-----------------|-----|-------------|
| Annual Overlays | | |

DESCRIPTION OF NEED

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

By overlaying failing streets each year, we are able to provide the citizens with a safe, durable, and cost effective street network.

OTHER RELATED COSTS? SAVINGS?

It is more cost effective to overlay than to let a street fail and have to reconstruct it.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

| ESTIMATED BID DATE June 2020 | ESTIMATED START DATE July 2020 | REQUIRED DELIVERY DATE September 2020 | |
|------------------------------------|--------------------------------------|---|-------------|
| FUNDING NEEDS | MONTH | \$ ESTIMATE | % COMPLETED |
| Russell 4th - 9th | July | \$250,000 | 100% |
| Birch | July | | |
| Apple | July | | |
| Rose 7th - 8th | July | | |
| 9th Street Yampa - Rose | July | | |
| 7th Street Yampa - Ashley | July | | |
| SOURCE OF FUNDING | | | |
| CITY OF CRAIG: | GRANT | OTHER | TOTAL |
| \$250,000 | | | \$250,000 |



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|-----------------|--------------------------|--------------------|
| <u>General</u> | <u>Road & Bridge</u> | <u>10-64-93118</u> |
| CAPITAL PROJECT | NEW | REPLACEMENT |
| Alleys | X | X |

DESCRIPTION OF NEED

Gravel alleys that have never had gravel in Craig View and Mount View.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

By developing alternate access to properties, we are providing the citizens with a safe and durable street network.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

| ESTIMATED BID DATE | ESTIMATED START DATE | REQUIRED DELIVERY DATE |
|------------------------|-------------------------|---------------------------|
| Work done by City crew | Mar-20 | November 2020 |
| FUNDING NEEDS | MONTH | \$ ESTIMATE |
| | | \$20,000 |
| | | |
| | | |
| | | |
| | | |

| CITY OF CRAIG: | SOURCE OF FUNDING | TOTAL |
|----------------|-------------------|----------|
| | GRANT | |
| | OTHER | |
| \$20,000 | | \$20,000 |



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|--------------------------|--------------------|
| <u>General</u> | <u>Road & Bridge</u> | <u>10-64-93300</u> |
| CAPITAL ITEM | NEW | REPLACEMENT |
| Drainage | | X |

DESCRIPTION OF NEED

8th street to Washington Creek

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Maintaining a safe, durable, and cost effective city street network.

OTHER RELATED COSTS? SAVINGS?

Prevents flooding, street and/or property damage.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

| ESTIMATED BID | | ESTIMATED START | | REQUIRED DELIVERY | |
|------------------------|--|-----------------|-------------|-------------------|--|
| DATE | | DATE | | DATE | |
| Work done by City crew | | Apr-20 | | May 2020 | |
| FUNDING NEEDS | | MONTH | \$ ESTIMATE | % COMPLETED | |
| | | | \$60,000 | 100 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| SOURCE OF FUNDING | | | |
|-------------------|-------|-------|----------|
| CITY OF CRAIG: | GRANT | OTHER | TOTAL |
| \$60,000 | | | \$60,000 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|--------------------------|--------------------|
| <u>General</u> | <u>Road & Bridge</u> | <u>10-64-94200</u> |

| CAPITAL ITEM | NEW | REPLACEMENT |
|---------------------|------------|--------------------|
| Message Boards | X | X |

DESCRIPTION OF NEED

Replacing a 2009 Message Board (1-04)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

High Maintenance, Loosing Charecters

OTHER RELATED COSTS? SAVINGS?

None

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

Would have to keep purchasing Charecters at a High price

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

March 2019

SOURCE OF FUNDING

| <u>CITY OF CRAIG:</u> | <u>GRANT</u> | <u>OTHER</u> | <u>TOTAL</u> |
|------------------------------|---------------------|---------------------|---------------------|
| \$17,500 | | | \$17,500 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|--------------------------|--------------------|
| <u>General</u> | <u>Road & Bridge</u> | <u>10-64-94200</u> |

| CAPITAL ITEM | NEW | REPLACEMENT |
|---------------------|------------|--------------------|
| Sweeper | X | X |

DESCRIPTION OF NEED

Replaces a 2009 Elgin Sweeper (1391)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Attempt to Install a 10 year vehicle and equipment replacement program and maintain a comprehensive street maintenance program to optimize use of maintenance dollars.

OTHER RELATED COSTS? SAVINGS?

None

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

Trying to keep this sweeper running for another year and finding the parts for it.

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

March 20

SOURCE OF FUNDING

| <u>CITY OF CRAIG:</u> | <u>GRANT</u> | <u>OTHER</u> | <u>TOTAL</u> |
|------------------------------|---------------------|---------------------|---------------------|
| \$250,000 | | | \$250,000 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|--------------------------|--------------------|
| <u>General</u> | <u>Road & Bridge</u> | <u>10-64-94200</u> |

| CAPITAL ITEM | NEW | REPLACEMENT |
|---------------------|------------|--------------------|
| Water Truck | X | X |

DESCRIPTION OF NEED

Replaces a 95 GMC Etnyre Water Truck (1-62)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Attempt to Install a 10 year vehicle and equipment replacement program and maintain a comprehensive street maintenance program to optimize use of maintenance dollars.

OTHER RELATED COSTS? SAVINGS?

None

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

Try and keep it running good enough for another year and finding the parts for it.

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

March 2020

SOURCE OF FUNDING

| <u>CITY OF CRAIG:</u> | <u>GRANT</u> | <u>OTHER</u> | <u>TOTAL</u> |
|------------------------------|---------------------|---------------------|---------------------|
| \$240,000 | | | \$240,000 |

Road and Bridge Capital Replacement Plan Vehicles, Equipment, and Attachments

| ID No. | DESCRIPTION | PRICE | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|--------|-----------------------------|---------|---------|---------|---------|---------|---------|------|--------|---------|---------|---------|
| 1-01 | 2008 Wanco Message Board | 14,900 | | | | | | | | | | |
| 1-02 | 2008 Wanco Message Board | 14,900 | | | | | | | | | | |
| 1-03 | 00 Ford Explorer | 0 | | | | | | | | | | |
| 103a | 2000 Ford Explorer | 0 | | | | | | | | | | |
| 1-04 | 2009 Wanco Message Board | 16,350 | 17,500 | | | | | | | | | |
| 1-05 | 2009 Wanco Message Board | 16,350 | | 17,750 | | | | | | | | |
| 1-10 | 06 Chev Bucket Truck(16) | 52,500 | | | | | | | | | 74,000 | |
| 1-15 | 18 RAM 3500 4X4 | 30,667 | | | | | | | | | 41,000 | |
| 1-15p | 08 8' Boss V Plow | 6,952 | | | | | | | | | 10,000 | |
| 1-16 | 2019 Ford F350 | 37,000 | | | | | | | | | | 47,000 |
| 1-17 | 2011 Dodge 4x4 1/2 T | 26,856 | | | 31,285 | | | | | | | |
| 1-18 | 2012 F350 FB | 43,312 | | | 43,312 | | | | | | | |
| 1-19 | 2014 Dodge 1T PU | 23,754 | | | | | 28,000 | | | | | |
| 1-19p | 2014 Boss 8' plow | 6,000 | | | | | 60,500 | | | | | |
| 1-21 | 2018 Dodge Ram 3500 | 41,114 | | | | | | | | | 51,000 | |
| 1-21e | Tommy-lift for pickup | 3,200 | | | | | | | | | 6,200 | |
| 1-20b | Duraco Vertical Oil Tank | 19,732 | | | | | | | w/n | | | |
| 1-22 | 11 Chevy 1T UT | 28,162 | | | | 28,500 | | | | | | |
| 1-22a | 89 Battery Booster | 2,795 | | | | | | | w/n | | | |
| 1-23 | 2011 Dodge 4x4 1T FB | 33,666 | | | 37,000 | | | | | | | |
| 1-24 | 11 Chevy 1T Flatbed | 29,896 | | | | 32,000 | | | | | | |
| 1-25 | 2015 Cat CB24B Roller | 38,000 | | | | | | | 44,000 | | | |
| 1-26 | 00 Cat AP200B Laydown | 46,100 | | 135,000 | | | | | | | | |
| 126T | 01 Load King Trailer | 8,982 | | | | | | | w/n | | | |
| 1-30 | 2000 CAT 140H Grader | 124,911 | | | 348,000 | | | | | | | |
| 1-31 | 2003 CAT 140H Grader | 194,255 | | | | 360,000 | | | | | | |
| 1-32 | 2012 Cat 924H Loader | 144,321 | | | | | | | | 210,000 | | |
| 1-32a | Balderson Hitch | 4,013 | | | | | | | | | | |
| 1-33 | 2005 CAT 938G Loader | 150,485 | | | | 165,535 | | | | | | |
| 1-33b | Plow | 14,000 | | | | | | | 19,000 | | | |
| 1-33c | 93 Balderson Forks | 4,000 | | | | | | | w/n | | | |
| 1-33d | 93 Balderson Arm | 2,620 | | | | | | | w/n | | | |
| 1-34 | 09 CAT 450E Backhoe | 146,191 | | | | | 150,000 | | | | | |
| 1-34a | 98 NPK Compactor | 6,400 | | | | | | | w/n | | | |
| 1-35 | 79 JD300 Tractor | 23,526 | | | | | | | | | | |
| 1-35a | 06 Land Pride Mower | 10,698 | | | | | | | w/n | | | |
| 1-36 | 2014 Elgi Pelican P Sweeper | 190,440 | | | | | 200,000 | | | | | |
| 1-37 | 10 Allianz Vac Sweeper | 225,403 | | | 247,000 | | | | | | | |
| 1-38 | 2018 Elgin Pelican | 231,559 | | | | | | | | | 280,000 | |
| 1-39 | 2019 Elgin Pelican 3 wheel | 248,184 | | | | | | | | | | 295,000 |
| 1391 | 09 Elgin Sweeper | 181,852 | 250,000 | | | | | | | | | |
| 1-40 | 2012 Int'l Dumptruck | 97,248 | | 120,000 | | | | | | | | |
| 1-40s | 2011 Swenson Sander | 9,010 | | 10,000 | | | | | | | | |
| 1-40p | 2011 Henke Snow Plow | 8,041 | | 9,500 | | | | | | | | |
| 1-41 | 2014 Int'l Dumptruck | 117,110 | | | | | 122,000 | | | | | |
| 1-41s | 2013 Swenson Sander | 9,886 | | | | | 10,500 | | | | | |
| 1-41p | 2013 Henke Snowplow | 7,545 | | | | | 9,800 | | | | | |
| 1-42 | 2013 Int'l Dumptruck | 101,371 | | | 120,000 | | | | | | | |
| 1-42s | 2012 Swenson Sander | 9,010 | | | 9,500 | | | | | | | |

Road and Bridge Capital Replacement Plan Vehicles, Equipment, and Attachments

| ID No. | DESCRIPTION | PRICE | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|--------|-----------------------------|------------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 1-42p | 2012 Henke Snow Plow | 8,096 | | | 9,000 | | | | | | | |
| 1-43 | 2012 Int'l Dumptruck | 97,248 | | 117,000 | | | | | | | | |
| 1-43s | 2011 Swenson Sander | 9,010 | | 9,500 | | | | | | | | |
| 1-43p | 2011 Henke Snow Plow | 8,041 | | 9,000 | | | | | | | | |
| 1-44 | 2018 Freight Dumptruck | 135,166 | | | | | | | | | 145,166 | |
| 1-44s | 2017 Swenson Sanders | 11,815 | | | | | | | | | 14,800 | |
| 1-44p | 2017 Henke Snowplows | 8,072 | | | | | | | | | 10,000 | |
| 1-45 | 2013Int'l Dumptruck | 101,371 | | | 117,000 | | | | | | | |
| 1-45s | 2012 Swenson Sander | 9,010 | | | 9,500 | | | | | | | |
| 1-45p | 2012 Henke Snow Plow | 8,096 | | | 9,000 | | | | | | | |
| 1-46 | 05 Chevy 1T | 26,000 | | | | | 28,000 | | | | | |
| 146a | 13 BHS-160-30 Emulsion Spry | 22,507 | | | | | | 31,000 | | | | |
| 1-47 | 2018 Intl Dumptruck | 117,795 | | | | | | | | | 127,795 | |
| 147s | 2017 Swenson Sanders | 13,695 | | | | | | | | | 16,000 | |
| 147p | 2017 Henke Snowplows | 8,072 | | | | | | | | | 10,000 | |
| 1-48e | 14 Sullair AC | 14,950 | | | | | | | 19,000 | | | |
| 1-49 | 13 Line Lazer 3900 Painter | 4,999 | | | | | | | | | | |
| 1491 | 08 Line Lazer 3900 Painter | 5,245 | | | | | | | | | | |
| 1-50 | 13 Kubota Tractor | 41,600 | | | | | | | 51,000 | | | |
| 1-50a | 93 Alamo Mower | 5,050 | | | | | | | | | | |
| 1-52 | 13 Kut Kwick Slope Mower | 60,482 | | | | | | | 70,000 | | | |
| 1-54 | 2013 Craftco Super Shot | 39,897 | | | | 43,000 | | | 49,000 | | | |
| 1-55 | 2019 Doosen C185WDO | 20,000 | | | | | | | | | 35,000 | |
| 1-56 | 07 ASV100 Skid Steer | 55,009 | | | | | 60,500 | | | | | |
| 1-57 | 00 Airman Mini Excavator | 8,500 | | 75,000 | | | | | | | | |
| 1-58 | 91 Trailer (Painter) | 450 | | | | | | | | | | |
| 1-59 | 79 Maxey FB Trailer | 6,000 | | | | | | | | | | |
| 1-60 | 91 Maxey Tilt Trailer | 4,000 | | | | | | | | | | |
| 1-61 | 99 Maxey Tilt Trailer | 5,350 | | | | | | | | | | |
| 1-62 | 95 GMC Etnyre Water | 94,064 | 240,000 | | | | | | | | | |
| 1-65 | 91 Fair Snow Blower | 46,000 | | | | | | | | | | |
| 1-66 | 2012 Int'l w/Etnyre Distrib | 165,049 | | | | | | | 180,000 | | | |
| 1-67 | 92 Rammax Comp. | 28,000 | | | | | | | | | | |
| 1-69 | 11 Frghtliner/Etnyre Water | 188,863 | | | | | | 195,000 | | | | |
| 1-75 | 99 WBHS Chip Spreader | 125,700 | | | | | | | | | | |
| 1-76 | 2000 MF4235 Tractor 4WD | 33,900 | | | 95,000 | | | | | | | |
| 176-m | 2017 JD Rotary Cutter | 20,567 | | | | | | | | 23,567 | | |
| 1-77 | 2018 Cat CW16 Roller | 86,779 | | | | | | | | | 101,000 | |
| 1-78 | 2005 I/R PT125R Roller | 57,723 | | 115,000 | | | | | | | | |
| | 07 Bobcat Asphalt Planer | 9,991 | | | | | 10,990 | | | | | |
| 1-80 | 2018 Hydro Excavator | 69,050 | | | | | | | | 89,000 | | |
| | SUBTOTAL | 4,584,479 | | | | | | | | | | |
| | TOTAL | | 507,500 | 617,751 | 1,075,599 | 629,038 | 680,294 | 228,030 | 180,006 | 322,574 | 704,769 | 295,009 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|--------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-93116</u> |

| | | |
|----------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Yampa River Diversion park | XX | |

| |
|---|
| DESCRIPTION OF NEED |
| Seed money for grant opportunities to begin engineering and construction of the white water park. |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
|---|

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
|-------------------------------|

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
|--|

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring/Summer 2020 |

| | |
|-----------------|--------------|
| Estimated Cost: | \$125,000.00 |
| Trade-in: | |
| Freight | Included |

| | | |
|----------------|--------------|-------------------------|
| TOTAL REQUEST: | \$125,000.00 | GRANT FUNDING: \$90,000 |
|----------------|--------------|-------------------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-934</u> |

| | | |
|----------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Loudy Simpson Improvements | | XX |

| |
|---|
| DESCRIPTION OF NEED |
| Joint Services project with Moffat County (yet to be determined). |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
|---|

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
|-------------------------------|

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
|--|

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring/Summer 2020 |

| | |
|-----------------|-------------|
| Estimated Cost: | \$25,000.00 |
| Trade-in: | |
| Freight | Included |

| | |
|-----------------------|--------------------|
| TOTAL REQUEST: | \$25,000.00 |
|-----------------------|--------------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|--------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-93400</u> |

| | | |
|--------------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Tennis Court Light Replacement | | XX |

DESCRIPTION OF NEED
 Our tennis court light fixtures are extremely old and impossible to get parts for. We can replace the existing fixtures with LED's and save money on utilities.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring/Summer 2020 |

| | |
|-----------------|------------|
| Estimated Cost: | \$8,500.00 |
| Trade-in: | |
| Freight | Included |

| | |
|----------------|------------|
| TOTAL REQUEST: | \$8,500.00 |
|----------------|------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|--------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-93412</u> |

| | | |
|----------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| New Skate Park | | XX |

DESCRIPTION OF NEED

We still have not replaced the skate park ramps that were removed over 3 years ago from East Park. **Total expenditure of \$400,000 is contingent on \$200,000 in grant funds.**

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE

Winter 2020

REQUIRED DELIVERY DATE

Spring/Summer 2020

| | |
|-----------------|--------------|
| Estimated Cost: | \$400,000.00 |
| Trade-in: | |
| Freight | Included |

| | |
|-----------------------|---------------------|
| TOTAL REQUEST: | \$400,000.00 |
|-----------------------|---------------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-935</u> |

| | | |
|--------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Ridgeview Trail Concrete | XX | |

| |
|---|
| DESCRIPTION OF NEED |
| Continue replacing approximately 850 feet of crusher fines on the Ridgeview Trail with concrete (Oxley property). |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
|---|

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
|-------------------------------|

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
|--|

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring/Summer 2020 |

| | |
|-----------------|-------------|
| Estimated Cost: | \$50,000.00 |
| Trade-in: | |
| Freight | Included |

| | |
|----------------|-------------|
| TOTAL REQUEST: | \$50,000.00 |
|----------------|-------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|--------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-94200</u> |

| | | |
|--------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Enclosed Utility Trailer | XX | |

DESCRIPTION OF NEED

We rent a utility trailer every year to haul our flowers and shrubs from GJ & Vernal. In addition we have to fabricate shelves to accommodate all the plants. Way better to have our own which will also provide us transportation for our new (used) 30' x 30" special events tent

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

Continue renting.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE

Winter 2020

REQUIRED DELIVERY DATE

Spring/Summer 2020

| | |
|-----------------|------------|
| Estimated Cost: | \$5,000.00 |
| Trade-in: | |
| Freight | Included |

| | |
|-----------------------|-------------------|
| TOTAL REQUEST: | \$5,000.00 |
|-----------------------|-------------------|



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|--------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-71-94200</u> |

| | | |
|---|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Smithco Three Wheel Ball Field Maintainer | XX | |

| |
|--|
| DESCRIPTION OF NEED |
| We have used a combination of a Gator & Little Rascal drag for several years. The Little Rascal's power take off finally gave out this year. |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
|---|

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
| Use a mat drag and gator. |

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
|--|

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring/Summer 2020 |

| | |
|-----------------------|--------------------|
| Estimated Cost: | \$19,000.00 |
| Trade-in: | |
| Freight | Included |
| TOTAL REQUEST: | \$19,000.00 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-72-934</u> |

| | | |
|---------------------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| (2) High Rate Sand Filters (Lap Pool) | | XX |

| |
|---|
| DESCRIPTION OF NEED |
| Original filters are rusted through (cast iron). We have repaired them a number of times. |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
| Preventive Maintenance |

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
| N/A. |

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
| Hope for the best. |

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring 2020 |

| | |
|-----------------------|--------------------|
| Estimated Cost: | \$60,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |
| TOTAL REQUEST: | \$60,000.00 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|-------------------------------|--------------------|
| <u>GENERAL</u> | <u>PARKS & RECREATION</u> | <u>10-72-93414</u> |

| | | |
|---------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Resurface Wave Pool | | XX |

| |
|--|
| DESCRIPTION OF NEED |
| The Wave Pool was last resurfaced in 2009. |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
| Preventive Maintenance |

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
| N/A. |

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
| |

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring 2020 |

| | |
|-----------------------|---------------------|
| Estimated Cost: | \$120,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |
| TOTAL REQUEST: | \$120,000.00 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|------------------------|------------------|
| <u>GENERAL</u> | <u>CENTER OF CRAIG</u> | <u>10-75-935</u> |

| | | |
|-----------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Refinish Chapel Floor | | XX |

| |
|------------------------|
| DESCRIPTION OF NEED |
| Last refinish in 1997. |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
| Preventive Maintenance |

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
| N/A. |

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
| |

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring 2020 |

| | |
|-----------------------|-------------------|
| Estimated Cost: | \$8,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |
| TOTAL REQUEST: | \$8,000.00 |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|------------------------|------------------|
| <u>GENERAL</u> | <u>CENTER OF CRAIG</u> | <u>10-75-935</u> |

| | | |
|---------------------------------|-----|-------------|
| CAPITAL ITEM | NEW | REPLACEMENT |
| Replace Vinyl Flooring upstairs | | XX |

| |
|---------------------|
| DESCRIPTION OF NEED |
| Old surface wearing |

| |
|---|
| WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? |
| Preventive Maintenance |

| |
|-------------------------------|
| OTHER RELATED COSTS? SAVINGS? |
| N/A. |

| |
|--|
| WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE? |
| |

| | |
|--------------------|------------------------|
| ESTIMATED BID DATE | REQUIRED DELIVERY DATE |
| Winter 2020 | Spring 2020 |

| | |
|-----------------------|-------------------|
| Estimated Cost: | \$5,000.00 |
| Freight: | \$ |
| Installation: | \$ |
| Training: | \$ |
| TOTAL REQUEST: | \$5,000.00 |

CAPITAL PROJECT FUND

| CITY OF CRAIG 2020 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY | | | | | | |
|--|----------------|----------------|---------------------------|-------------------|----------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Unreserved-Undesignated | 452,472 | 454,464 | 454,465 | 659,930 | 198,105 | |
| TOTAL Beginning Fund Balance | 452,472 | 454,464 | 454,465 | 659,930 | 198,105 | |
| REVENUES: | | | | | | |
| 20-31-10000 Property Taxes | 147,244 | 140,399 | 140,525 | 140,525 | 150,260 | 9,735 |
| 20-31-11000 Property Taxes Delinquent | 125 | (19) | 0 | 0 | 0 | 0 |
| 20-31-20000 Spec Ownship Taxes | 13,128 | 11,894 | 8,000 | 8,000 | 8,000 | 0 |
| 20-31-90000 Int & Pen on Property Taxes | 552 | 1,728 | 40 | 50 | 50 | 10 |
| 20-33-10000 Grants | 0 | 173,900 | 930,000 | 930,000 | 0 | (930,000) |
| 20-36-00000 Miscellaneous | 1,000 | 0 | 0 | 0 | 0 | 0 |
| 20-36-16100 Interest Investments | 6,031 | 8,329 | 2,000 | 10,000 | 5,000 | 3,000 |
| 20-36-16110 Interest on Spec Asses. | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer In | | 236,825 | 236,825 | 0 | 0 | (236,825) |
| TOTAL Revenues | 168,080 | 573,055 | 1,317,390 | 1,088,575 | 163,310 | (1,154,080) |
| EXPENDITURES: | | | | | | |
| 20-81-56100 Treasurers Fees County | 2,952 | 2,813 | 2,800 | 2,800 | 3,000 | 200 |
| 20-81-95000 Capital Construction | 156,912 | 101,232 | 386,825 | 391,740 | 150,000 | (236,825) |
| 20-81-96000 Capital Const - CDOT | 0 | 0 | 930,000 | 1,032,400 | 0 | (930,000) |
| 20-81-96100 Engineering- CDOT | 0 | 82,824 | 176,000 | 123,460 | 0 | |
| 20-81-96000 Capital Const - Safe Routes | 6,224 | 180,720 | 0 | 0 | 0 | 0 |
| TOTAL Expenditures | 166,088 | 367,589 | 1,495,625 | 1,550,400 | 153,000 | (1,166,625) |
| REVENUES VS EXPENDITURES | 1,992 | 205,466 | (178,235) | (461,825) | 10,310 | |
| ENDING FUND BALANCE: | | | | | | |
| Unreserved-Undesignated | 454,464 | 659,930 | 276,230 | 198,105 | 208,415 | |
| TOTAL Ending Fund Balance | 454,464 | 659,930 | 276,230 | 198,105 | 208,415 | |

ACET

FUND

| CITY OF CRAIG 2020 BUDGET ACET FUND BUDGET SUMMARY | | | | | | |
|--|-----------------|----------------|---------------------------|-------------------|----------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Unreserved-Undesignated | 214,578 | 189,985 | 162,667 | 181,583 | 143,228 | |
| TOTAL Beginning Fund Balance | 214,578 | 189,985 | 162,667 | 181,583 | 143,228 | |
| REVENUES: | | | | | | |
| 21-33-13900 Grants | 0 | 0 | 0 | 0 | 0 | 0 |
| 21-35-00000 Fines and Costs | 494 | 12,078 | 500 | 565 | 500 | 0 |
| 21-35-20000 Forfeitures | 0 | 0 | 0 | 0 | 0 | 0 |
| 21-36-00000 Miscellaneous | 8,071 | 139 | 0 | 80 | 0 | 0 |
| 21-36-16100 Interest Investments | 2,314 | 3,397 | 2,500 | 2,500 | 2,500 | 0 |
| 21-37-00000 Contributions Government | 18,674 | 19,448 | 18,700 | 17,430 | 82,500 | 63,800 |
| TOTAL Revenues | 29,553 | 35,062 | 21,700 | 20,575 | 85,500 | 63,800 |
| EXPENDITURES: | | | | | | |
| JAG Grant Expense | 0 | 0 | 0 | 0 | 0 | 0 |
| ACET Personal Services | 0 | 0 | 0 | 0 | 0 | 0 |
| ACET Supplies | 14,336 | 7,186 | 17,000 | 16,250 | 17,000 | 0 |
| ACET Purchased Services | 29,010 | 26,278 | 42,290 | 27,680 | 31,370 | (10,920) |
| ACET Fixed Charges | 7,800 | 10,000 | 12,000 | 12,000 | 12,000 | 0 |
| ACET Other | 3,000 | 0 | 3,000 | 3,000 | 25,000 | 22,000 |
| ACET Capital Outlay | 0 | 0 | 0 | 0 | 4,000 | 4,000 |
| TOTAL Expenditures | 54,146 | 43,464 | 74,290 | 58,930 | 89,370 | 15,080 |
| REVENUES VS EXPENDITURES | (24,593) | (8,403) | (52,590) | (38,355) | (3,870) | |
| ENDING FUND BALANCE: | | | | | | |
| Restricted | 39,984 | 36,231 | 39,984 | 39,984 | 39,984 | |
| Unreserved-Undesignated | 150,001 | 145,351 | 70,093 | 103,244 | 99,374 | |
| TOTAL Ending Fund Balance | 189,985 | 181,582 | 110,077 | 143,228 | 139,358 | |

| CITY OF CRAIG 2020 BUDGET ACET FUND | | | | | | |
|---|---------------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| ACET FUND | | | | | | |
| ACET | | | | | | |
| 21-87-21200 | SUPPLIES SMALL EQUIP | 11,758 | 4,852 | 10,000 | 10,000 | 10,000 |
| 21-87-21400 | SUPPLIES OFFICE | 525 | 1,674 | 2,000 | 1,750 | 2,000 |
| 21-87-22900 | SUPPLIES OPERATING | 2,054 | 660 | 5,000 | 4,500 | 5,000 |
| 21-87-31100 | GMN SVC POSTAGE | 118 | 256 | 500 | 400 | 500 |
| 21-87-33300 | SVC PUBL,SUBSC,DUES | 1,800 | 100 | 4,800 | 4,500 | 9,190 |
| 21-87-34100 | GMN SVC UTIL-ELECTRIC | 1,497 | 1,270 | 1,500 | 1,400 | 1,500 |
| 21-87-34200 | GMN SVC UTIL-WATER | 667 | 827 | 840 | 830 | 840 |
| 21-87-34500 | GMN SVC UTIL-GAS | 0 | 0 | 0 | 0 | 0 |
| 21-87-34700 | SVC TELEPHONE | 7,643 | 6,025 | 8,000 | 5,300 | 5,760 |
| 21-87-35800 | GMN SVC OTHER PROF SVC | 14,082 | 11,017 | 15,000 | 4,000 | 1,080 |
| 21-87-36100 | SVC RPR/MNT-VEHICLES | 1,664 | 553 | 2,000 | 750 | 1,500 |
| 21-87-36200 | GMN SVC RPR/MAINT-EQUIP | 43 | 3,192 | 2,150 | 3,500 | 3,500 |
| 21-87-36400 | GMN SVC REPAIR/MAINT-BLDG | 0 | 0 | 0 | 0 | 0 |
| 21-87-38100 | SVC TRNING/EDUC | 1,496 | 3,038 | 7,500 | 7,000 | 7,500 |
| 21-87-53100 | GMN FXD CHG RENTS/LEASES | 7,800 | 10,000 | 12,000 | 12,000 | 12,000 |
| 21-87-77100 | CONF | 3,000 | 0 | 3,000 | 3,000 | 25,000 |
| 21-87-94200 | ACET EQUIPMENT VEH/ATTAC | 0 | 0 | 0 | 3,000 | 4,000 |
| 21-87-94300 | ACET EQUIPMENT COMMUNICA | 0 | 0 | 0 | 0 | 0 |
| 21-87-94700 | ACET EQUIPMENT - OTHER | 0 | 0 | 0 | 4,000 | 0 |
| ACET FUND Totals: | | 54,146 | 43,464 | 74,290 | 65,930 | 89,370 |

2020 ACET Budget

| PERSONNEL | | (Each agency is responsible for their assigned TFO Salary/Benefits) | | | |
|-----------------------------------|--------------------------|---|---------------------|--------------------------|---------------------------------|
| <u>Craig PD</u> | | Regular Paid Salary | \$61,340.00 | \$94,969.00 | |
| | | Regular Salary Benefits | \$33,629.00 | | |
| <u>Moffat Co Sheriff's Office</u> | | Regular Paid Salary | \$58,796.00 | \$88,663.00 | |
| | | Regular Salary Benefits | \$29,867.00 | | |
| <u>Routt Co Sheriff's Office</u> | | Regular Paid Salary | \$89,215.32 | \$106,294.44 | |
| | | Regular Salary Benefits | \$17,079.12 | | |
| <u>Steamboat Springs PD</u> | | Regular Paid Salary | \$54,538.00 | \$77,337.00 | |
| | | Regular Salary Benefits | \$22,799.00 | | |
| | | PERSONNEL TOTAL: | | \$367,263.44 | |
| SUPPLIES AND OPERATING | | | | | |
| | Office Supplies | 21-87-21400 | \$2,000.00 | | |
| | Operating Supplies | 21-87-22900 | \$5,000.00 | | |
| | Subscriptions | 21-87-33300 | \$3,000.00 | Cellbrite | yearly License Renewal |
| | | | \$2,630.00 | Callyo | yearly License Renewal |
| | | | \$1,758.00 | Axon | 4 licenses and evidence storage |
| | | | \$1,800.00 | Covert Tracker | \$600.00 x 3 Trackers |
| | Postage | 21-87-31100 | \$500.00 | PO Box Rental | 220/yr |
| | | | | Postage | 280/yr |
| | Telephone | 21-87-34700 | \$5,760.00 | Optium (internet) | |
| | | | | Optium (phone) | 160/mo = 1920/yr |
| | | | | AT&T (5 phones) | 330/mo = 3960/yr |
| | Other Prof Services | 21-87-35800 | \$1,080.00 | Western Security | 90/mo = 1,080/yr |
| | Svc repair/ Mnt Vehicles | 21-87-3610 | \$1,500.00 | | |
| | Repair Maint./Equip | 21-87-36200 | \$3,500.00 | Repair of Equipment | 291/mo = 3500/yr |
| | Utilities (Electric) | 21-87-34100 | \$1,500.00 | Electric | 125/mo = 1500/yr |
| | Utilities (Water) | 21-87-34200 | \$840.00 | Water/Sewage | 70/mo = 840/yr |
| | Rents/Leases | 21-87-53100 | \$12,000.00 | Rent | 1000/mo = 12000/yr |
| | Equipment Vehicles | 21-87-9420 | \$4,000.00 | Rental/Exchange Vehicles | |
| | | SUPPLIES AND OPERATING TOTAL: | \$46,868.00 | | |
| TRAVEL/TRAINING | | | | | |
| | Travel | 21-87-38100 | \$2,500.00 | | |
| | Training | 21-87-38100 | \$5,000.00 | | |
| | | TRAVEL/TRAINING TOTAL: | \$7,500.00 | | |
| CONFIDENTIAL FUNDS | | | | | |
| | Confidential Funds | 21-87-77100 | \$25,000.00 | | |
| | | CONFIDENTIAL FUNDS TOTAL: | \$25,000.00 | | |
| EQUIPMENT | | | | | |
| | Equipment | | \$10,000.00 | | |
| | | EQUIPMENT TOTAL: | \$10,000.00 | | |
| GRAND TOTAL | | | \$89,368.00 | Without Personnel | |
| | | | <u>\$456,631.44</u> | With Personnel | |
| AGENCY CONTRIBUTION BREAKDOWN | | | | | |
| Moffat Co DA | 21-37-00000 | \$8,000.00 | | | |
| Routt County | 21-37-00000 | \$8,000.00 | | | |
| Hayden PD | 21-37-00000 | \$2,500.00 | | | |
| Steamboat Springs PD | 21-37-00000 | \$16,000.00 | | | |
| Craig PD | 21-37-00000 | \$16,000.00 | | | |
| Moffat SO | 21-37-00000 | \$16,000.00 | | | |
| Routt SO | 21-37-00000 | \$16,000.00 | | | |
| | | \$82,500.00 | | | |

MUSEUM FUND

| CITY OF CRAIG 2020 BUDGET MUSEUM FUND BUDGET SUMMARY | | | | | | |
|--|----------------|----------------|---------------------------|-------------------|----------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Unspendable (Inventory&CompAbsence) | 0 | 0 | 0 | 0 | 25,052 | |
| Reserved for Operations 25% | 0 | 0 | 0 | 0 | | |
| Resticted Mineral Leases | 0 | 0 | 0 | 0 | 164,807 | |
| Unreserved-Undesignated | 0 | 0 | 0 | 0 | 0 | |
| TOTAL Beginning Fund Balance | 0 | 0 | 0 | 0 | 189,859 | |
| REVENUES: | | | | | | |
| 29-33-10000 Grants | 0 | 0 | 0 | 0 | 0 | 0 |
| 29-33-20000 Rents & Royalties | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| 29-34-74300 Museum Admissions | 0 | 0 | 0 | 0 | 11,000 | |
| 29-34-75000 Museum Concessions | 0 | 0 | 0 | 0 | 15,000 | |
| 29-36-00000 Miscellaneous | 0 | 0 | 0 | 0 | 400 | 400 |
| 29-36-16100 Interest Investments | 0 | 0 | 0 | 0 | 0 | 0 |
| 29-37-10000 Contributions Private | 0 | 0 | 0 | 0 | 0 | 0 |
| 29-39-10000 Sale of Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| 29-39-99000 Transfer In | 0 | 0 | 0 | 0 | 300,000 | 300,000 |
| TOTAL Revenues | 0 | 0 | 0 | 0 | 336,400 | 310,400 |
| EXPENDITURES: | | | | | | |
| Personal Services | 0 | 0 | 0 | 0 | 254,240 | 254,240 |
| Supplies | 0 | 0 | 0 | 0 | 30,420 | 30,420 |
| Purchased Services | 0 | 0 | 0 | 0 | 38,750 | 38,750 |
| Fixed Charges | 0 | 0 | 0 | 0 | 1,050 | 1,050 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | |
| TOTAL Expenditures | 0 | 0 | 0 | 0 | 324,460 | 324,460 |
| REVENUES VS EXPENDITURES | 0 | 0 | 0 | 0 | 11,940 | |
| ENDING FUND BALANCE: | | | | | | |
| Unspendable (Inventory&CompAbsence) | | | | | 25,025 | |
| Resticted Mineral Leases | | | | | 164,807 | |
| Reserved for Operations 25% | | | | | | 25% |
| Unreserved-Undesignated | 0 | 0 | 0 | 0 | 11,967 | 4% |
| TOTAL Ending Fund Balance | 0 | 0 | 0 | 0 | 201,799 | |

| CITY OF CRAIG 2020 BUDGET MUSEUM FUND | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

MUSEUM FUND

MUSEUM

| | | | | | | |
|-------------|----------------------|---|---|---|---|---------|
| 29-83-11100 | SALARIES REG | 0 | 0 | 0 | 0 | 132,220 |
| 29-83-12100 | SALARIES PT | 0 | 0 | 0 | 0 | 53,900 |
| 29-83-12200 | SALARIES OT | 0 | 0 | 0 | 0 | 0 |
| 29-83-14100 | BENEFITS UNEMP | 0 | 0 | 0 | 0 | 930 |
| 29-83-14200 | BENEFITS WRKCOMP | 0 | 0 | 0 | 0 | 280 |
| 29-83-14300 | BENEFITS HEALTH | 0 | 0 | 0 | 0 | 44,400 |
| 29-83-14500 | BENEFITS MEDICARE | 0 | 0 | 0 | 0 | 2,700 |
| 29-83-14600 | BENEFITS EEPF | 0 | 0 | 0 | 0 | 15,870 |
| 29-83-14700 | BENEFITS EELIFE | 0 | 0 | 0 | 0 | 600 |
| 29-83-14800 | BENEFITS FICA | 0 | 0 | 0 | 0 | 3,340 |
| 29-83-21200 | SUPPLIES SMALL EQUIP | 0 | 0 | 0 | 0 | 0 |
| 29-83-21300 | SUPPLIES DUPLICATING | 0 | 0 | 0 | 0 | 2,420 |
| 29-83-22500 | SUPPLIES DISPLAY | 0 | 0 | 0 | 0 | 10,000 |
| 29-83-22900 | SUPPLIES OPERATING | 0 | 0 | 0 | 0 | 6,000 |
| 29-83-23500 | SUPPLIES CONCESSIONS | 0 | 0 | 0 | 0 | 12,000 |
| 29-83-33300 | SVC PUBL,SUBSC,DUES | 0 | 0 | 0 | 0 | 10,000 |
| 29-83-33700 | SVC ADVERTISING | 0 | 0 | 0 | 0 | 8,000 |
| 29-83-34100 | SVC UTIL-ELECTRIC | 0 | 0 | 0 | 0 | 5,000 |
| 29-83-34500 | SVC UTIL-GAS | 0 | 0 | 0 | 0 | 2,650 |
| 29-83-34700 | SVC TELEPHONE | 0 | 0 | 0 | 0 | 3,000 |
| 29-83-35800 | SVC OTHER PROF SVC | 0 | 0 | 0 | 0 | 1,100 |
| 29-83-36400 | SVC RPR/MAINT-BLDGS | 0 | 0 | 0 | 0 | 8,000 |
| 29-83-38100 | SVC TRNING/EDUC | 0 | 0 | 0 | 0 | 1,000 |
| 29-83-39700 | SVC MAINT. CONTRACTS | 0 | 0 | 0 | 0 | 0 |
| 29-83-51100 | FXD CHG BLDG INS | 0 | 0 | 0 | 0 | 1,000 |
| 29-83-51300 | FXD CHG LIAB INS | 0 | 0 | 0 | 0 | 50 |
| 29-83-53100 | FXD CHG RENTS/LEASES | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|------------------------------|---|---|---|---|---------|
| BUILDING MAINTENANCE Totals: | 0 | 0 | 0 | 0 | 324,460 |
|------------------------------|---|---|---|---|---------|

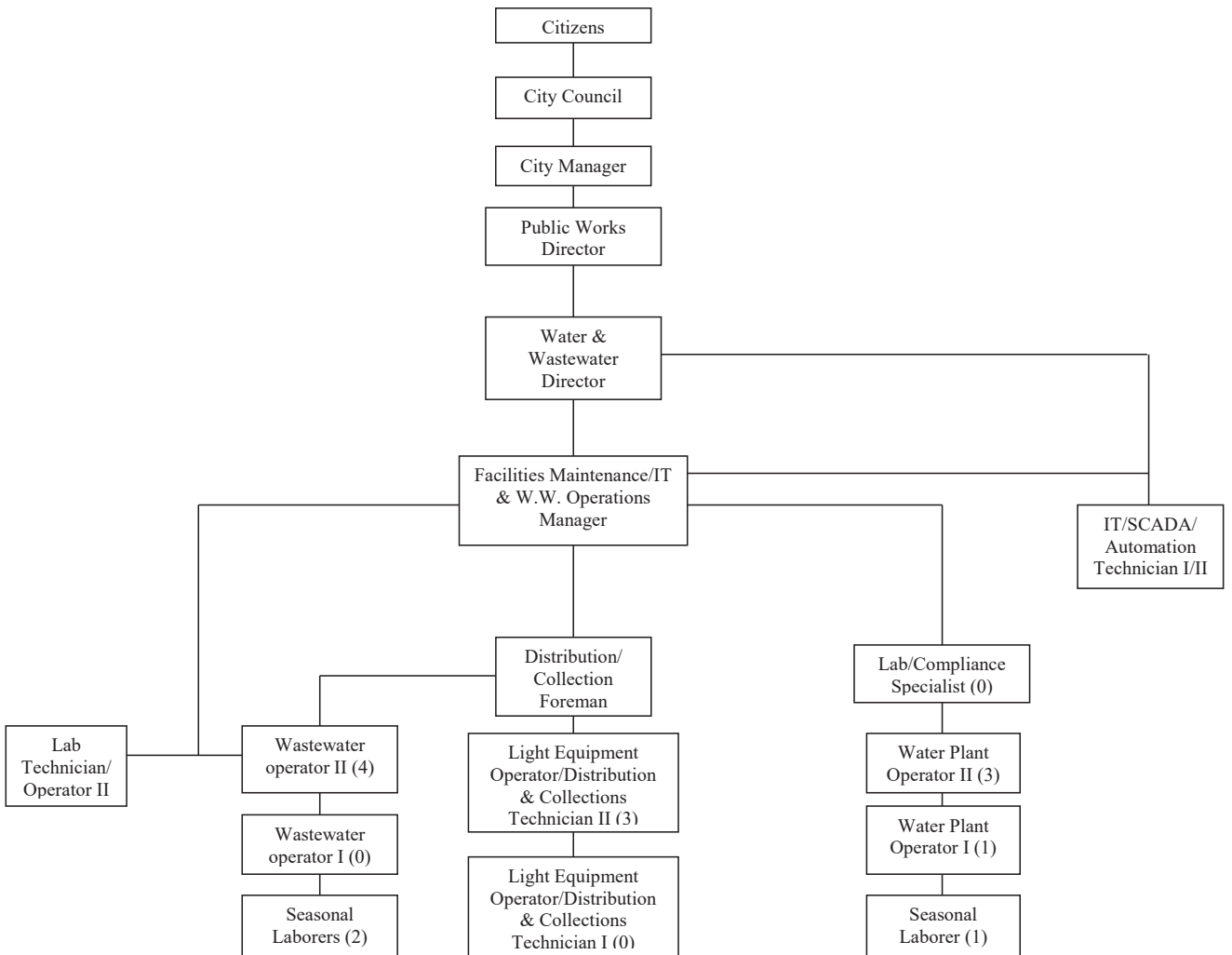
CAPITAL

| | | | | | | |
|-------------|-------------------------|---|---|---|---|---|
| 29-83-92200 | BDG-MNT BUILDINGS OPERA | 0 | 0 | 0 | 0 | 0 |
| 29-83-93500 | BDG-MNT IMPRV OTHER | 0 | 0 | 0 | 0 | 0 |
| 29-83-94700 | BDG-MNT EQUIPMENT OTHER | 0 | 0 | 0 | 0 | 0 |

| | | | | | |
|------------------------------|---|---|---|---|---|
| BUILDING MAINTENANCE Totals: | 0 | 0 | 0 | 0 | 0 |
|------------------------------|---|---|---|---|---|

WATER FUND

WATER & WASTEWATER Organizational Chart



| CITY OF CRAIG 2020 BUDGET WATER FUND BUDGET SUMMARY | | | | | | |
|---|------------------|------------------|---------------------------|-------------------|------------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Reserved for Debt | 500,000 | 500,000 | 430,100 | 430,100 | 430,100 | |
| Unspendable (Inventory&CompAbsence) | 267,691 | 260,313 | 260,313 | 296,912 | 260,313 | |
| Reserved for Operations 25% | 674,927 | 641,331 | 867,199 | 623,287 | 672,288 | |
| Unreserved-Undesignated | 1,752,671 | 2,385,352 | 1,384,269 | 2,697,595 | 2,765,244 | |
| TOTAL Beginning Fund Balance | 3,195,289 | 3,786,996 | 2,941,881 | 4,047,894 | 4,127,944 | |
| REVENUES: | | | | | | |
| 50-34-49100 Charges Metered Water | 2,891,776 | 2,978,283 | 3,020,400 | 2,779,100 | 2,852,400 | (168,000) |
| 50-34-49200 Charges Unmetered Water | 98,205 | 109,618 | 75,000 | 90,000 | 90,000 | 15,000 |
| 50-34-49400 Charges Capital Inv. Fees | 15,200 | 31,000 | 0 | 12,800 | 0 | 0 |
| 50-34-49500 Charges Water Meters | 1,431 | 3,465 | 1,000 | 1,500 | 1,000 | 0 |
| 50-36-00000 Miscellaneous | 111,190 | 69,445 | 45,000 | 40,000 | 40,000 | (5,000) |
| 50-36-16100 Interest Investments | 30,911 | 72,867 | 20,000 | 90,000 | 90,000 | 70,000 |
| 50-36-20000 Rents & Royalties | 0 | 0 | 0 | 0 | 0 | 0 |
| 50-36-30000 Late Payment Fees | 69,429 | 64,011 | 68,000 | 62,000 | 62,000 | (6,000) |
| 50-37-00000 Contributions Governments | 0 | 0 | 0 | 0 | 0 | 0 |
| 50-39-10000 Sale of Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| 50-39-20000 Direct Loan | 0 | 0 | 3,200,000 | 2,400,000 | 0 | (3,200,000) |
| 50-39-40000 Grants | 0 | 260,000 | 1,000,000 | 1,300,000 | 0 | (1,000,000) |
| TOTAL Revenues | 3,218,142 | 3,557,690 | 7,429,400 | 6,775,400 | 3,135,400 | (4,294,000) |
| EXPENDITURES: | | | | | | |
| EXPENDITURES: | | | | | | |
| Personal Services | 1,085,511 | 1,054,079 | 1,086,320 | 1,142,000 | 1,186,050 | 99,730 |
| Supplies | 175,514 | 162,290 | 187,650 | 177,150 | 188,150 | 500 |
| Purchased Services | 786,425 | 738,598 | 879,500 | 874,650 | 811,650 | (67,850) |
| Elkhead Reservoir | 40,942 | 7,102 | 40,000 | 40,000 | 40,000 | 0 |
| Fixed Charges | 54,952 | 59,138 | 64,350 | 64,350 | 73,920 | 9,570 |
| Debt Service | 421,979 | 471,941 | 391,000 | 391,000 | 405,050 | 14,050 |
| Other (Transfers) | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 76,113 | 803,433 | 6,229,000 | 4,006,200 | 690,000 | (5,539,000) |
| TOTAL Expenditures | 2,641,435 | 3,296,581 | 8,877,820 | 6,695,350 | 3,394,820 | (5,483,000) |
| REVENUES VS EXPENDITURES | 576,707 | 261,109 | (1,448,420) | 80,050 | (259,420) | |
| ENDING FUND BALANCE: | | | | | | |
| Reserved for Debt | 500,000 | 500,000 | 500,000 | 430,100 | 430,100 | |
| Unspendable (Inventory&CompAbsence) | 260,313 | 260,313 | | 260,313 | 260,313 | |
| Reserved for Operations 25% | 641,331 | 641,331 | 0 | 672,288 | 574,943 | 25% |
| Unreserved-Undesignated | 2,370,352 | 2,646,461 | 993,461 | 2,765,244 | 2,603,169 | 117% |
| TOTAL Ending Fund Balance | 3,771,996 | 4,048,105 | 1,493,461 | 4,127,944 | 3,868,524 | |

| | | | | |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | | 2% | 2% |
| \$28.50 | \$28.50 | \$28.50 | \$29.10 | \$29.70 |
| \$2.90/1,000 gals. | \$2.90/1,000 gals. | \$2.90/1,000 gals. | \$2.95/1,000 gals. | \$3.00/1,000 gals. |

| | | | | | |
|-------------------------|-------|-------|-------|----------------|-------------|
| Actual vs Actual | | | | | |
| Y-T-D Percentage Change | 6.91% | 8.65% | 1.44% | -6.69% | 2.63% |
| Y-T- D Dollar Change | | | | (\$199,159.09) | \$73,228.22 |
| Actual vs Budgeted | | | | | |
| Y-T-D Percentage Change | | | | -7.99% | 2.63% |
| Y-T- D Dollar Change | | | | (\$241,270.89) | \$73,228.22 |



Section 3: Water Rates

Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

Table 4: Water - Financial Plan Projections

| Description | 2019 | 2020 | 2021 | 2022 | 2023 |
|--|--------|--------|--------|--------|--------|
| Revenue Adjustment | 2.0% | 2.0% | 2.0% | 2.0% | 2.0% |
| Ending Balance (\$ millions) | \$2.67 | \$2.61 | \$2.93 | \$2.95 | \$2.44 |
| Target Reserves (\$ millions) | 1.34 | 1.35 | 1.37 | 1.39 | 1.41 |
| Over/(Under Target) (\$ millions) | 1.33 | 1.26 | 1.56 | 1.56 | 1.03 |
| Debt service coverage | 2.50 | 1.77 | 1.75 | 1.73 | 1.70 |
| Capital Improvement Program Funded (\$ millions) | \$5.29 | \$0.89 | \$0.10 | \$0.73 | \$1.12 |

RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

Table 5: Water - Comparison of Current and Proposed Monthly Rates

| Item | Current | 2019 Proposed |
|-----------------------------------|---------|---------------|
| Inside City | | |
| Service Charge, \$ per bill | \$28.50 | \$29.07 |
| Volume Rate, \$ per 1,000 gallons | 2.90 | 2.96 |
| Outside City | | |
| Service Charge, \$ per bill | \$50.00 | \$51.00 |
| Volume Rate, \$ per 1,000 gallons | 2.90 | 2.96 |

| CITY OF CRAIG 2020 BUDGET WATER FUND | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - WATER FUND

| | | | | | |
|--------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 1,085,511 | 1,054,079 | 1,086,320 | 1,142,000 | 1,186,050 |
| Supplies | 175,514 | 162,290 | 187,650 | 177,150 | 188,150 |
| Purchased Services | 827,367 | 745,700 | 919,500 | 914,650 | 851,650 |
| Fixed Charges | 54,952 | 59,138 | 64,350 | 64,350 | 73,920 |
| Debt Service | 421,979 | 471,941 | 391,000 | 391,000 | 405,050 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 76,113 | 803,433 | 6,229,000 | 4,006,200 | 690,000 |
| TOTAL | 2,641,435 | 3,296,581 | 8,877,820 | 6,695,350 | 3,394,820 |

PERSONNEL SUMMARY - WATER FUND

FULL-TIME:

| | | | | | |
|--------------------------------|------|------|------|------|------|
| Director | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Crew Supervisor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Water Production Supervisor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| IT/SCADA/Automation Tech | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 |
| Plant Operator II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Plant Operator I | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Dist. Foreman/Tech II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Plant Technician I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dist. Tech ii/HEO | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Dist. Tech/LEO | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Maint. Supr./WW Manager | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Meter Rder/Customer Ser. Tech. | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| LEGAL | | | | | |
| City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.04 |
| ADMINISTRATION | | | | | |
| City Manager | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| CITY CLERK/PERSONNEL | | | | | |
| City Clerk/Personnel | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Personnel Coordinator | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |

| CITY OF CRAIG 2020 BUDGET WATER FUND | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| FINANCE | | | | | |
| Finance Director | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Deputy Finance Director | 0.00 | 0.00 | 0.07 | 0.07 | 0.07 |
| Accting-Data Processing Super. | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Utility Coordinator | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| Utility Bill Clerk | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| PUBLIC WORKS | | | | | |
| Public Works Director | 0.00 | 0.00 | 0.00 | 0.00 | 0.25 |
| Engineering/IT Technician | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| ROAD & BRIDGE | | | | | |
| Sr. Equipment Mechanic | 0.18 | 0.18 | 0.09 | 0.09 | 0.09 |
| TOTAL FULL-TIME | 11.78 | 11.78 | 11.76 | 11.76 | 12.05 |
| SEASONAL/PART-TIME | | | | | |
| Laborer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| TOTAL SEASONAL/PT-TIME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| GRAND TOTAL | 12.78 | 12.78 | 12.76 | 12.76 | 13.05 |

| CITY OF CRAIG 2020 BUDGET WATER FUND | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

WATER FUND

| | | | | | | |
|-------------|-------------------------------|---------|---------|---------|---------|---------|
| 50-65-11100 | SALARIES REG | 693,429 | 681,225 | 683,200 | 727,100 | 757,600 |
| 50-65-12100 | SALARIES PT | 4,592 | 0 | 8,000 | 8,000 | 8,000 |
| 50-65-12200 | SALARIES OT | 21,219 | 15,389 | 12,000 | 12,000 | 12,000 |
| 50-65-14100 | BENEFITS UNEMP | 0 | 2,600 | 3,520 | 0 | 3,890 |
| 50-65-14200 | BENEFITS WRKCOMP | 20,426 | 21,514 | 18,080 | 18,850 | 25,230 |
| 50-65-14300 | BENEFITS HEALTH | 246,832 | 238,068 | 261,080 | 268,180 | 268,180 |
| 50-65-14500 | BENEFITS MEDICARE | 9,157 | 9,168 | 10,200 | 10,990 | 11,280 |
| 50-65-14600 | BENEFITS EEPF | 86,101 | 82,897 | 83,430 | 89,530 | 92,350 |
| 50-65-14700 | BENEFITS EELIFE | 3,471 | 3,217 | 6,310 | 6,600 | 7,020 |
| 50-65-14800 | BENEFITS FICA | 285 | 0 | 500 | 750 | 500 |
| 50-65-21400 | SUPPLIES OFFICE | 2,087 | 5,484 | 5,500 | 5,500 | 8,500 |
| 50-65-22100 | SUPPLIES CHEMICALS | 136,189 | 118,110 | 140,000 | 130,000 | 135,000 |
| 50-65-22119 | SUPPLIES CHEMICALS LAB | 15,585 | 14,234 | 15,000 | 15,000 | 15,000 |
| 50-65-22300 | SUPPLIES JANITORIAL | 640 | 966 | 650 | 650 | 650 |
| 50-65-22500 | SUPPLIES CLOTH/UNIF | 2,417 | 2,398 | 3,000 | 3,000 | 3,000 |
| 50-65-22900 | SUPPLIES OPERATING | 3,991 | 3,749 | 4,000 | 4,000 | 4,000 |
| 50-65-23100 | SUPPLIES GAS,OIL,FUEL | 10,198 | 12,824 | 14,000 | 13,000 | 13,000 |
| 50-65-23200 | SUPPLIES VEHICLE | 586 | 529 | 500 | 500 | 500 |
| 50-65-23400 | SUPPLIES SMALL TOOLS | 1,810 | 974 | 2,500 | 2,500 | 5,500 |
| 50-65-23900 | SUPPLIES TIRES | 2,012 | 3,022 | 2,500 | 3,000 | 3,000 |
| 50-65-31100 | SVC POSTAGE | 5,269 | 5,739 | 5,800 | 6,000 | 6,000 |
| 50-65-32100 | SVC PRINTING | 3,144 | 4,196 | 3,750 | 4,200 | 4,200 |
| 50-65-33100 | SVC LGL NOTICE | 1,091 | 194 | 500 | 500 | 500 |
| 50-65-33300 | SVC PUBL,SUBSC,DUES | 1,851 | 1,592 | 2,000 | 2,000 | 2,000 |
| 50-65-33700 | SVC ADVERTISING | 2,492 | 5,896 | 1,000 | 1,500 | 1,500 |
| 50-65-33900 | SVC WATER RIGHTS | 2,325 | 2,325 | 2,500 | 2,500 | 2,500 |
| 50-65-34100 | SVC UTIL-ELECTRIC | 186,656 | 177,478 | 210,000 | 200,000 | 200,000 |
| 50-65-34500 | SVC UTIL-GAS | 21,842 | 26,141 | 25,000 | 26,000 | 26,000 |
| 50-65-34700 | SVC TELEPHONE | 8,139 | 8,017 | 8,250 | 8,250 | 8,250 |
| 50-65-35300 | SVC LAB TESTING | 8,895 | 23,021 | 18,000 | 18,000 | 18,000 |
| 50-65-35700 | SVC I.T (INFO TECH) | 0 | 0 | 0 | 0 | 0 |
| 50-65-35800 | SVC OTHER PROF SVC | 48,541 | 76,342 | 50,000 | 50,000 | 60,000 |
| 50-65-36100 | SVC RPR/MNT-VEHICLES | 8,303 | 6,355 | 4,500 | 8,500 | 8,500 |
| 50-65-36200 | SVC RPR/MAINT-EQUIP | 86,116 | 33,689 | 75,000 | 75,000 | 30,000 |
| 50-65-36220 | SVC RPR/MAINT-EQUIP WR Plant | 37,164 | 77,205 | 80,000 | 80,000 | 70,000 |
| 50-65-36221 | SVC RPR/MAINT-EQUIP WR Distr. | 44,374 | 38,630 | 105,000 | 105,000 | 85,000 |
| 50-65-36222 | SVC RPR/MAINT-EQUIP WR Stora | 142,719 | 46,813 | 35,000 | 35,000 | 25,000 |
| 50-65-36223 | SVC RPR/MAINT-EQUIP WR Meter | 51,813 | 82,299 | 65,000 | 65,000 | 75,000 |
| 50-65-36300 | SVC RPR/MAINT | 1,697 | 1,251 | 3,500 | 3,500 | 6,500 |
| 50-65-36400 | SVC RPR/MAINT-BLDGS | 6,946 | 4,822 | 6,000 | 6,000 | 6,000 |
| 50-65-36424 | SVC RPR/MAINT-BLDGS OLD | 10,991 | 7,415 | 4,000 | 4,000 | 4,000 |
| 50-65-36428 | SVC RPR/MAINT-BLDGS PUMP | 20,737 | 3,534 | 50,000 | 50,000 | 50,000 |
| 50-65-36433 | SVC RPR/MAINT-BLDGS NEW | 6,713 | 8,376 | 8,000 | 9,000 | 8,000 |
| 50-65-36440 | SVC RPR/MAINT-BLDGS ELKH | 40,942 | 7,102 | 40,000 | 40,000 | 40,000 |
| 50-65-36600 | SVC RPR/MAINT-STREETS | 40,193 | 55,945 | 45,000 | 45,000 | 45,000 |
| 50-65-36700 | SVC RPR/MAINT-RADIOS | 0 | 0 | 500 | 500 | 500 |
| 50-65-37000 | SVC RPR/MAINT-MISCELLANE | 4,041 | 2,836 | 4,000 | 4,000 | 4,000 |
| 50-65-37900 | SVC MTG EXPENSE | 0 | 0 | 200 | 200 | 200 |
| 50-65-38100 | SVC TRNING/EDUC | 9,502 | 9,514 | 14,000 | 12,000 | 12,000 |
| 50-65-39500 | SVC LF-FEES | 0 | 0 | 500 | 500 | 500 |
| 50-65-39600 | SVC EQUIP RENTAL | 205 | 656 | 500 | 500 | 500 |
| 50-65-39900 | SVC PAYMENT IN-LIEU-OF-T | 24,665 | 28,317 | 52,000 | 52,000 | 52,000 |

| CITY OF CRAIG 2020 BUDGET WATER FUND | | | | | | |
|--|--------------------------|----------------|----------------|---------------------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget |
| 50-65-51100 | FXD CHG BLDG INS | 41,748 | 43,052 | 49,310 | 48,460 | 53,840 |
| 50-65-51200 | FXD CHG VEH INS | 4,691 | 5,471 | 4,520 | 5,530 | 6,630 |
| 50-65-51300 | FXD CHG LIAB INS | 8,513 | 10,615 | 10,520 | 10,360 | 13,450 |
| 50-65-51400 | FXD CHG OTHER INS | 0 | 0 | 0 | 0 | 0 |
| 50-65-51500 | FXD CHG DED DAMAGES | 0 | 0 | 0 | 0 | 0 |
| 50-65-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |
| 50-65-61000 | LEASE PRINCIPAL-LOAN | 285,264 | 292,453 | 301,840 | 301,840 | 323,600 |
| 50-65-62000 | LEASE INTEREST-LOAN | 92,300 | 119,762 | 89,160 | 89,160 | 81,450 |
| 50-65-64000 | LEASE ADMIN FEES | 44,415 | 24,226 | 0 | 0 | 0 |
| 50-65-65000 | LEASE AGRMNT | 0 | 35,500 | 0 | 0 | 0 |
| 50-65-75000 | OTHER TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 |
| 50-65-77000 | CONF CONTINGENCY | 0 | 0 | 0 | 0 | 0 |
| Water Operational Expenses Totals | | 2,565,323 | 2,493,147 | 2,648,820 | 2,689,150 | 2,704,820 |
| CAPITAL | | | | | | |
| 50-65-91000 | LAND PURCHASE | 0 | 0 | 0 | 0 | 0 |
| 50-65-92200 | BUILDINGS OPERATIONAL | 0 | 0 | 2,800,000 | 1,750,000 | 0 |
| 50-65-93116 | IMPRV ENGINEERING | 0 | 234,124 | 350,000 | 670,000 | 0 |
| 50-65-93300 | IMPRV WR DIST SYS | 0 | 525,418 | 2,400,000 | 1,000,000 | 35,000 |
| 50-65-93334 | IMPRV WR DIST SYS INDUST | 0 | 0 | 570,000 | 475,000 | 170,000 |
| 50-65-93335 | IMPRV WR DIST SYS N YAMP | 0 | 0 | 0 | 0 | 0 |
| 50-65-93500 | IMPRV OTHER | 0 | 0 | 46,500 | 46,200 | 40,000 |
| 50-65-93600 | IMPRV MASTER PLAN | 61,113 | 2,374 | 0 | 0 | 0 |
| 50-65-94200 | EQUIPMENT VEH/ATTACHMENT | 0 | 0 | 50,000 | 50,000 | 0 |
| 50-65-94300 | EQUIPMENT COMMUNICATIONS | 0 | 0 | 0 | 0 | 0 |
| 50-65-94400 | EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 50-65-94500 | EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 50-65-94600 | EQUIPMENT SOFTWARE | 0 | 0 | 12,500 | 0 | 0 |
| 50-65-94700 | EQUIPMENT OTHER | 0 | 26,518 | 0 | 0 | 430,000 |
| 50-65-95100 | CAP WATER ELKHEAD RESVR | 15,000 | 15,000 | 0 | 15,000 | 15,000 |
| 50-65-95200 | CAP WATER DIV STRUCTURE | 0 | 0 | 0 | 0 | 0 |
| Water Capital Totals: | | 76,113 | 803,433 | 6,229,000 | 4,006,200 | 690,000 |
| TOTAL WATER FUND | | 2,641,435 | 3,296,581 | 8,877,820 | 6,695,350 | 3,394,820 |

EXHIBIT C
DRINKING WATER REVOLVING FUND
DISADVANTAGED COMMUNITIES LOAN PROGRAM
LOAN REPAYMENT SCHEDULE
CITY OF CRAIG, ACTING BY AND THROUGH ITS WATER ACTIVITY ENTERPRISE , COLORADO
 Loan Number: #W19F422

On or before the first of each date, commencing on November 1, 2020, the
 Governmental Agency shall pay the amount set forth below:

| | |
|-----------------------|--------------------|
| LOAN DATE: | ---- |
| LOAN AMOUNT: | \$3,200,000 |
| INTEREST RATE: | 0.500% |
| TERM (YEARS): | 20 |

INTEREST DATE: 10/01/20

| PAYMENT DATES | PAYMENT | PRINCIPAL | REMAINING PRINCIPAL | CALCULATED INTEREST |
|--------------------------|-----------------------|-----------------------|--------------------------------|--------------------------------|
| | | | \$3,200,000.00 | |
| 11/1/2020 | \$14,027.76 | \$12,694.43 | \$3,187,305.57 | \$1,333.33 |
| 5/1/2021 | \$85,876.68 | \$77,908.42 | \$3,109,397.15 | \$7,968.26 |
| 11/1/2021 | \$85,876.68 | \$78,103.19 | \$3,031,293.96 | \$7,773.49 |
| 5/1/2022 | \$85,876.68 | \$78,298.45 | \$2,952,995.51 | \$7,578.23 |
| 11/1/2022 | \$85,876.68 | \$78,494.19 | \$2,874,501.32 | \$7,382.49 |
| 5/1/2023 | \$85,876.68 | \$78,690.43 | \$2,795,810.89 | \$7,186.25 |
| 11/1/2023 | \$85,876.68 | \$78,887.15 | \$2,716,923.74 | \$6,989.53 |
| 5/1/2024 | \$85,876.68 | \$79,084.37 | \$2,637,839.37 | \$6,792.31 |
| 11/1/2024 | \$85,876.68 | \$79,282.08 | \$2,558,557.29 | \$6,594.60 |
| 5/1/2025 | \$85,876.68 | \$79,480.29 | \$2,479,077.00 | \$6,396.39 |
| 11/1/2025 | \$85,876.68 | \$79,678.99 | \$2,399,398.01 | \$6,197.69 |
| 5/1/2026 | \$85,876.68 | \$79,878.18 | \$2,319,519.83 | \$5,998.50 |
| 11/1/2026 | \$85,876.68 | \$80,077.88 | \$2,239,441.95 | \$5,798.80 |
| 5/1/2027 | \$85,876.68 | \$80,278.08 | \$2,159,163.87 | \$5,598.60 |
| 11/1/2027 | \$85,876.68 | \$80,478.77 | \$2,078,685.10 | \$5,397.91 |
| 5/1/2028 | \$85,876.68 | \$80,679.97 | \$1,998,005.13 | \$5,196.71 |
| 11/1/2028 | \$85,876.68 | \$80,881.67 | \$1,917,123.46 | \$4,995.01 |
| 5/1/2029 | \$85,876.68 | \$81,083.87 | \$1,836,039.59 | \$4,792.81 |
| 11/1/2029 | \$85,876.68 | \$81,286.58 | \$1,754,753.01 | \$4,590.10 |
| 5/1/2030 | \$85,876.68 | \$81,489.80 | \$1,673,263.21 | \$4,386.88 |
| 11/1/2030 | \$85,876.68 | \$81,693.52 | \$1,591,569.69 | \$4,183.16 |
| 5/1/2031 | \$85,876.68 | \$81,897.76 | \$1,509,671.93 | \$3,978.92 |
| 11/1/2031 | \$85,876.68 | \$82,102.50 | \$1,427,569.43 | \$3,774.18 |
| 5/1/2032 | \$85,876.68 | \$82,307.76 | \$1,345,261.67 | \$3,568.92 |
| 11/1/2032 | \$85,876.68 | \$82,513.53 | \$1,262,748.14 | \$3,363.15 |
| 5/1/2033 | \$85,876.68 | \$82,719.81 | \$1,180,028.33 | \$3,156.87 |
| 11/1/2033 | \$85,876.68 | \$82,926.61 | \$1,097,101.72 | \$2,950.07 |
| 5/1/2034 | \$85,876.68 | \$83,133.93 | \$1,013,967.79 | \$2,742.75 |
| 11/1/2034 | \$85,876.68 | \$83,341.76 | \$930,626.03 | \$2,534.92 |
| 5/1/2035 | \$85,876.68 | \$83,550.11 | \$847,075.92 | \$2,326.57 |
| 11/1/2035 | \$85,876.68 | \$83,758.99 | \$763,316.93 | \$2,117.69 |
| 5/1/2036 | \$85,876.68 | \$83,968.39 | \$679,348.54 | \$1,908.29 |
| 11/1/2036 | \$85,876.68 | \$84,178.31 | \$595,170.23 | \$1,698.37 |
| 5/1/2037 | \$85,876.68 | \$84,388.75 | \$510,781.48 | \$1,487.93 |
| 11/1/2037 | \$85,876.68 | \$84,599.73 | \$426,181.75 | \$1,276.95 |
| 5/1/2038 | \$85,876.68 | \$84,811.23 | \$341,370.52 | \$1,065.45 |
| 11/1/2038 | \$85,876.68 | \$85,023.25 | \$256,347.27 | \$853.43 |
| 5/1/2039 | \$85,876.68 | \$85,235.81 | \$171,111.46 | \$640.87 |
| 11/1/2039 | \$85,876.68 | \$85,448.90 | \$85,662.56 | \$427.78 |
| 5/1/2040 | \$85,876.72 | \$85,662.56 | \$0.00 | \$214.16 |
| Total | \$3,363,218.32 | \$3,200,000.00 | | \$163,218.32 |

City of Craig Colorado

CWRPDA Loan Refinance

January 29, 2018 Closing

Net Debt Service Schedule

| Date | Principal | Coupon | Interest | Total P+I | Net New D/S | Fiscal Total |
|--------------|-----------------------|----------|---------------------|-----------------------|-----------------------|--------------|
| 01/29/2018 | - | - | - | - | - | - |
| 08/01/2018 | 147,078.30 | 2.980% | 48,416.69 | 195,494.99 | 195,494.99 | - |
| 12/31/2018 | - | - | - | - | - | 195,494.99 |
| 02/01/2019 | 149,801.82 | 2.980% | 45,693.17 | 195,494.99 | 195,494.99 | - |
| 08/01/2019 | 152,033.87 | 2.980% | 43,461.12 | 195,494.99 | 195,494.99 | - |
| 12/31/2019 | - | - | - | - | - | 390,989.98 |
| 02/01/2020 | 154,299.17 | 2.980% | 41,195.82 | 195,494.99 | 195,494.99 | - |
| 08/01/2020 | 156,598.23 | 2.980% | 38,896.76 | 195,494.99 | 195,494.99 | - |
| 12/31/2020 | - | - | - | - | - | 390,989.98 |
| 02/01/2021 | 158,931.54 | 2.980% | 36,563.45 | 195,494.99 | 195,494.99 | - |
| 08/01/2021 | 161,299.62 | 2.980% | 34,195.37 | 195,494.99 | 195,494.99 | - |
| 12/31/2021 | - | - | - | - | - | 390,989.98 |
| 02/01/2022 | 163,702.99 | 2.980% | 31,792.00 | 195,494.99 | 195,494.99 | - |
| 08/01/2022 | 166,142.16 | 2.980% | 29,352.83 | 195,494.99 | 195,494.99 | - |
| 12/31/2022 | - | - | - | - | - | 390,989.98 |
| 02/01/2023 | 168,617.68 | 2.980% | 26,877.31 | 195,494.99 | 195,494.99 | - |
| 08/01/2023 | 171,130.08 | 2.980% | 24,364.91 | 195,494.99 | 195,494.99 | - |
| 12/31/2023 | - | - | - | - | - | 390,989.98 |
| 02/01/2024 | 173,679.92 | 2.980% | 21,815.07 | 195,494.99 | 195,494.99 | - |
| 08/01/2024 | 176,267.75 | 2.980% | 19,227.24 | 195,494.99 | 195,494.99 | - |
| 12/31/2024 | - | - | - | - | - | 390,989.98 |
| 02/01/2025 | 178,894.14 | 2.980% | 16,600.85 | 195,494.99 | 195,494.99 | - |
| 08/01/2025 | 181,559.67 | 2.980% | 13,935.33 | 195,495.00 | 195,495.00 | - |
| 12/31/2025 | - | - | - | - | - | 390,989.99 |
| 02/01/2026 | 184,264.91 | 2.980% | 11,230.09 | 195,495.00 | 195,495.00 | - |
| 08/01/2026 | 187,010.45 | 2.980% | 8,484.54 | 195,494.99 | 195,494.99 | - |
| 12/31/2026 | - | - | - | - | - | 390,989.99 |
| 02/01/2027 | 189,796.91 | 2.980% | 5,698.08 | 195,494.99 | 195,494.99 | - |
| 08/01/2027 | 192,624.88 | 2.980% | 2,870.11 | 195,494.99 | 195,494.99 | - |
| 12/31/2027 | - | - | - | - | - | 390,989.98 |
| Total | \$3,213,734.09 | - | \$500,670.74 | \$3,714,404.83 | \$3,714,404.83 | - |



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| | | |
|--------------|--------------------|-------------------------|
| Fund: | Department: | Department Code: |
| Water | Water | 50-65-93300 |

Capital Project: Water System Leak Detection Survey **New** X **Ongoing**

Description: This is a system wide inspection of the city's underground water distribution system looking for water leaks that have not surfaced using advanced electronic equipment.

Which goal is addressed with this project? How? Continues following the city's Master Plan for inspection, repair, and maintenance of the city's underground water distribution system infrastructure. It also follows normal industry and regulatory standards for this type of inspection.

Other related costs? Savings? Finding water leaks in the distribution system early should reduce repair costs overall. It should also reduce the liability on the city and fixing leaks before they get worse and cause increased damages. Also repairing leaks reduces the cost to produce it of course.

Est Bid Date: Mar-20

Est Start Date: Jun-20

Est Compl Date: Aug-20

| | | | |
|-----------------------|---------------|-----------------|----------------|
| Funding Needs: | Month | \$ Est | % Compl |
| | <u>June</u> | <u>\$17,500</u> | <u>50%</u> |
| | <u>August</u> | <u>\$17,500</u> | <u>100%</u> |
| | <u> </u> | <u> </u> | <u> </u> |
| | <u> </u> | <u> </u> | <u> </u> |

Sources of Fund:

City \$35,000 **Grant** N/A **Other** N/A **Total** \$35,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| Fund: | Department: | Department Code: |
|-------|-------------|------------------|
| Water | Water | 50-65-93334 |

Capital Project: Small Barclay Tank Repair & Improvement **New** X **Ongoing**

Description: This is a repair and improvements project for 1 of the water system's eight water storage tanks. This tank was listed in the August 2018 sanitary survey by CDPHE as a significant deficiency that needed to be corrected. Also, SGM's structural engineer's inspection, which are required every 5 years as part of CDPHE's storage tank regulations also indicated repairs were needed.

Which goal is addressed with this project? How? Making repairs to this water storage tank addresses both sanitary and structural deficiencies that need to be corrected for overall protection of the water quality in the distribution system.

Other related costs? Savings? None

Est Bid Date: Feb-20

Est Start Date: May-20

Est Compl Date: Oct-20

| Funding Needs: | Month | \$ Est | % Compl |
|----------------|------------------|-----------------|-------------|
| | <u>June</u> | <u>\$42,500</u> | <u>25%</u> |
| | <u>July</u> | <u>\$42,500</u> | <u>50%</u> |
| | <u>September</u> | <u>\$42,500</u> | <u>75%</u> |
| | <u>November</u> | <u>\$42,500</u> | <u>100%</u> |

Sources of Fund:

City \$170,000 **Grant** N/A **Other** N/A **Total** \$170,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| Fund: | Department: | Department Code: |
|-------|-------------|------------------|
| Water | Water | 50-65-93500 |

Capital Project: Building Security Access Improvements **New** X **Ongoing**

Description: This project will replace the existing door locks at all buildings at the water plant and convert them to a card key system for better access and control at this facility. This project was budgeted to be done in 2019, but a more critical security item had to be replaced first, so tis project is being moved to 2020 at city council's request.

Which goal is addressed with this project? How? This project addresses deficiencies found during Homeland Security's audit of the water and wastewater plants security protocols. It also addresses converting facility access systems to a more uniform method like other local government agencies such as Moffat county, school district, and TMH hospital facilities.

Other related costs? Savings? None, just allows for more secure critical facilities.

Est Bid Date: Apr-20

Est Start Date: Jun-20

Est Compl Date: Aug-20

| Funding Needs: | Month | \$ Est | % Compl |
|----------------|---------------|-----------------|---------------|
| | <u>June</u> | <u>\$20,000</u> | <u>50%</u> |
| | <u>August</u> | <u>\$20,000</u> | <u>100%</u> |
| | <u> </u> | <u> </u> | <u> </u> |
| | <u> </u> | <u> </u> | <u> </u> |

Sources of Fund:

City \$40,000 **Grant** N/A **Other** N/A **Total** \$40,000



CAPITAL ITEM

Budget Request

Fiscal Year 2020

| | | |
|--------------|--------------------|-------------------------|
| Fund: | Department: | Department Code: |
| Water | Water | 50-65-94700 |

Capital Item: WTP Automation Equipment Upgrade **New** _____ **Replacement** X

Description of Need: Replaces all of the outdated automation and control equipment in the water plant that is used by the SCADA system to control all facets of the plant operations. Much of this equipment is obsolete, parts are unavailable or are very expensive and difficult to find because it is 20 years old.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure before it fails.

Other related costs? Savings? Overall it is imparitive to have functional and reliable automation equipment since it controls so much of the water plant operations. Spare parts are no longer available and if processes fail, water quality can be adversely affected along with compliance with CDPHE regulations including both monitoring and water quality.

What alternative is there should funding not be available? None, just hope it continues to work.

| | | | |
|----------------------|---------------------|---------------------------|----------------|
| Est Bid Date: | <u>Mar-20</u> | Req Delivery Date: | <u>June-20</u> |
| Est Cost: | <u>\$135,000.00</u> | | |
| Freight: | <u>included</u> | | |
| Installation: | <u>included</u> | | |
| Training: | <u>included</u> | | |
| TOTAL REQ. | <u>\$135,000.00</u> | | |



CAPITAL ITEM

Budget Request

Fiscal Year 2020

| | | |
|--------------|--------------------|-------------------------|
| Fund: | Department: | Department Code: |
| Water | Water | 50-65-94700 |

Capital Item: (1) MCC Panel **New** **Replacement** X

Description of Need: Replaces 1 of two MCC panels at the water plant that is in excess of 50 years old. This MCC Panel is obsolete, inefficient and does not meet present day electrical codes.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure before it fails.

Other related costs? Savings? Overall energy efficiency will be greatly improved with a new MCC Panel that utilizes the latest design standards.

What alternative is there should funding not be available? None, just hope it continues to work.

| | | | |
|----------------------|---------------------|---------------------------|----------------|
| Est Bid Date: | <u>Mar-20</u> | Req Delivery Date: | <u>June-20</u> |
| Est Cost: | <u>\$250,000.00</u> | | |
| Freight: | <u>included</u> | | |
| Installation: | <u>included</u> | | |
| Training: | <u>N/A</u> | | |
| TOTAL REQ. | <u>\$250,000.00</u> | | |

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| | | |
|-----------------------|-----------------------------|--|
| Fund: Water | Department: Water | Department Code: 50-65-94700 |
|-----------------------|-----------------------------|--|

Capital Project: (1) High Service Pump Rebuild **New** _____ **Ongoing** X

Description: This project is an ongoing project to rebuild all 5 of the water plant's 5 high service pumps, and includes modifications that are needed to allow for mechanical seals. This is the only remaining pump that has not been done in the last 5 years. These pumps send the finished water to the distribution system so they all need to be reliable and available during peak demand season.

| | |
|--|--|
| <p>Which goal is addressed with this project? How?</p> <p>Infrastructure repair and upgrades are being addressed with this project.</p> | <p><u>Infrastructure repair and upgrades are</u></p> |
|--|--|

Other related costs? Savings? Rebuilding pumps approximately every 15 years improve their
electrical efficiency and reliability.

Est Bid Date: Jun-20

Est Start Date: Sep-20

Est Compl Date: Nov-20

| Funding Needs: | Month | \$ Est | % Compl |
|----------------|-------|--------|---------|
|----------------|-------|--------|---------|

| | | |
|----------|----------|------|
| November | \$45,000 | 100% |
|----------|----------|------|

Sources of Fund:

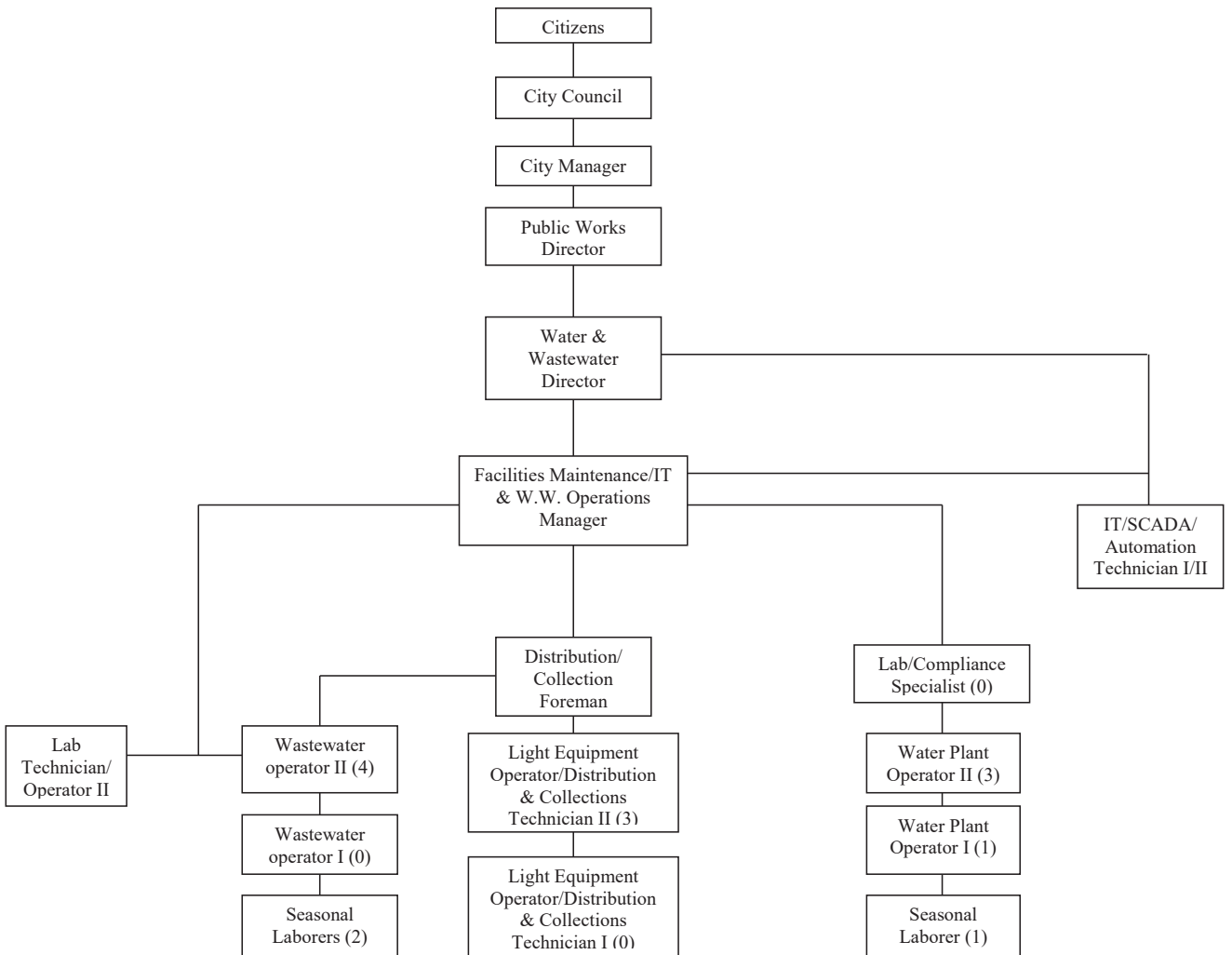
| | | | | | | | |
|-------------|-----------------|--------------|------------|--------------|------------|--------------|-----------------|
| City | \$45,000 | Grant | N/A | Other | N/A | Total | \$45,000 |
|-------------|-----------------|--------------|------------|--------------|------------|--------------|-----------------|

Water Department
10 Year Capital Improvement Projection

| Year | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--|------------------|----------------|------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| PROJECTS: | | | | | | | | | | |
| Water Main Replacement Program | | 250,000 | | | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| Misc. Engineering Services | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Remote Chlorine Monitoring Station | | | | | | | | | | |
| Pump Station Pump Replacement Program | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Distribution Minimum Cl2 Compliance/Dove | 3,420,000 | | | | | | | | | |
| EQUIPMENT: | | | | | | | | | | |
| Vacuum Tank/Hydraulic System Trailer | 50,000 | | | | | | | | | |
| Replace Obsolete Automation Equipment | | 135,000 | | | | | | | | |
| Replace/Upgrade MCC0 | | 250,000 | | | | | | | | |
| Replace Waste Pump #1 | | 80,000 | | | | | | | | |
| Replace Waste Pump #2 | | | 80,000 | | | | | | | |
| West Tank Painting & Improvements | | | | 650,000 | | | | | | |
| MCC Panel Upgrades | | | | 550,000 | | | | | | |
| Emergency Generator Replace/Upgrade | | | 1,600,000 | | | | | | | |
| South Glen Erie Tank Improvements/Painting | | | | | | | | 500,000 | | |
| North Glen Erie Tank Improvements/Painting | | | 500,000 | | | | | | | |
| Small Barclay Tank Improvements/Painting | | 170,000 | | | | | | | | |
| 3/4 Ton Pickup 4-40 (2009) | | | 35,000 | | | | | | | |
| Filter Media Replacement | | | | | | | 450,000 | | | |
| Dump Truck 4-44 (2004) | | | | | 225,000 | | | | | |
| 3/4 Ton Pickup w/plow 4-07 (2011) | | | | | 35,000 | | | | | |
| 3/4 Ton Pickup 4-46 (2011) | | | | | 35,000 | | | | | |
| 3/4 Ton Pickup 4-05 (2011) | | | | | 30,000 | | | | | |
| Steamer 4-52 (1996) | | | | | 18,000 | | | | | |
| 3/4 Ton Pickup 4-02 (2012) | | | | 35,000 | | | | | | |
| John Deere Backhoe 4-01 (2007) | | | | 165,000 | | | | | | |
| 3/4 Ton Pickup 4-08 (2013) | | | | | | | 28,000 | | | |
| 3/4 Ton Pickup 4-38 (2013) | | | | | | | 35,000 | | | |
| Bobcat Telehandler 4-51 (2007) | | | | | | | | | | 100,000 |
| Bobcat Skid steer (2012) | | | | | | | | | 60,000 | |
| Annual Totals | 3,545,000 | 960,000 | 2,290,000 | 1,475,000 | 668,000 | 325,000 | 838,000 | 825,000 | 385,000 | 425,000 |

WASTEWATER FUND

WATER & WASTEWATER Organizational Chart



| CITY OF CRAIG 2020 BUDGET WASTEWATER FUND BUDGET SUMMARY | | | | | | |
|--|------------------|------------------|---------------------------|-------------------|------------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Reserved for Debt | 90,950 | 90,950 | 0 | 0 | 0 | |
| Unspendable (Inventory& CompAbsence) | 2,613 | 14,468 | 14,468 | 45,152 | 0 | |
| Reserved for Operations 25% | 272,873 | 278,494 | 356,851 | 331,773 | 256,851 | |
| Unreserved-Undesignated | 615,280 | 929,474 | 1,054,692 | 1,345,026 | 1,054,692 | |
| TOTAL Beginning Fund Balance | 981,716 | 1,313,386 | 1,426,011 | 1,721,951 | 1,311,543 | |
| REVENUES: | | | | | | |
| 60-34-49400 Charges Capital Inv. Fees | 4,780 | 14,340 | 0 | 14,340 | 0 | 0 |
| 60-34-49600 Charges Sewer Fees | 1,721,109 | 1,733,508 | 1,776,750 | 1,776,300 | 1,829,600 | 52,850 |
| 60-34-49700 Septage Fees | 87,197 | 19,890 | 60,000 | 13,000 | 13,000 | (47,000) |
| 60-36-00000 Miscellaneous | 4,070 | 8,132 | 9,000 | 4,000 | 4,000 | (5,000) |
| 60-36-16100 Interest Investments | 12,395 | 30,262 | 15,000 | 42,000 | 42,000 | 27,000 |
| 60-36-20000 Rents & Royalties | 0 | 0 | 0 | 0 | 0 | 0 |
| 60-37-00000 Contributions Governments | 0 | 0 | 0 | 0 | 0 | 0 |
| 60-39-10000 Sale of Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| 60-39-40000 Grants | 0 | 0 | 200,000 | 200,000 | 700,000 | 500,000 |
| TOTAL Revenues | 1,829,551 | 1,806,132 | 2,060,750 | 2,049,640 | 2,588,600 | 527,850 |
| EXPENDITURES: | | | | | | |
| EXPENDITURES: | | | | | | |
| Personal Services | 755,678 | 805,314 | 763,130 | 815,350 | 843,160 | 80,030 |
| Supplies | 48,521 | 41,659 | 61,250 | 64,750 | 64,250 | 3,000 |
| Purchased Services | 284,173 | 451,909 | 567,700 | 614,550 | 466,050 | (101,650) |
| Fixed Charges | 25,605 | 28,211 | 29,025 | 29,590 | 34,900 | 5,875 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 383,904 | 34,232 | 745,400 | 316,900 | 1,595,000 | 849,600 |
| TOTAL Expenditures | 1,497,881 | 1,361,325 | 2,166,505 | 1,841,140 | 3,003,360 | 836,855 |
| REVENUES VS EXPENDITURES | 331,670 | 444,807 | (105,755) | 208,500 | (414,760) | |
| ENDING FUND BALANCE: | | | | | | |
| Reserved for Debt Service | 90,950 | 90,950 | 0 | 0 | 0 | |
| Unspendable (Inventory& CompAbsence) | 14,468 | 14,468 | 14,468 | | | |
| Reserved for Operations 25% | 278,494 | 331,773 | 354,026 | 381,060 | 352,090 | 25% |
| Unreserved-Undesignated | 929,474 | 1,321,001 | 951,762 | 1,549,391 | 544,693 | 39% |
| TOTAL Ending Fund Balance | 1,313,386 | 1,758,193 | 1,320,256 | 1,930,451 | 896,783 | |

**CITY OF CRAIG
WASTEWATER FUND
REVENUES FROM SEWER FEES**

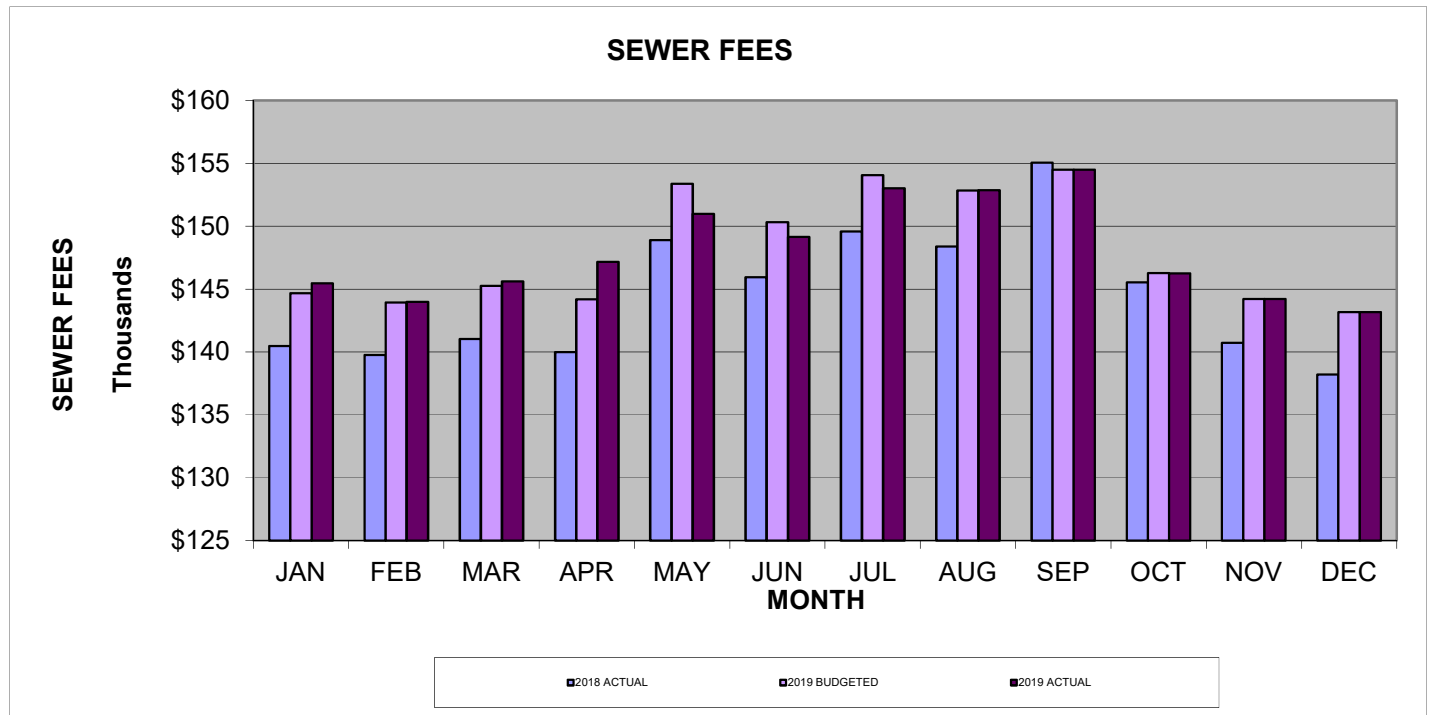
| | \$28.00 \$1.40/th. gal. | \$31.00 \$1.55/th. gal. | \$31.00 \$1.55/th. gal. | \$31.95 \$1.60/th. gal. | \$32.90 \$1.60/th. gal. | |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-----------------------|
| MONTH OF SALES | YEAR 2017 ACTUAL | YEAR 2018 ACTUAL | YEAR 2019 BUDGETED | YEAR 2019 ACTUAL | YEAR 2020 BUDGETED | % CHANGE 2019/2018 |
| JAN | \$140,015.82 | \$140,461.25 | \$144,675.09 | \$145,448.12 | \$149,811.56 | 3.55% |
| FEB | \$137,505.27 | \$139,744.55 | \$143,936.89 | \$143,988.13 | \$148,307.77 | 3.04% |
| MAR | \$140,697.65 | \$141,018.53 | \$145,249.09 | \$145,595.74 | \$149,963.61 | 3.25% |
| APR | \$139,891.99 | \$139,992.07 | \$144,191.83 | \$147,153.45 | \$151,568.05 | 5.12% |
| MAY | \$143,694.11 | \$148,895.27 | \$153,362.13 | \$150,969.20 | \$155,498.28 | 1.39% |
| JUN | \$145,020.66 | \$145,943.24 | \$150,321.54 | \$149,139.60 | \$153,613.79 | 2.19% |
| JUL | \$149,040.76 | \$149,570.96 | \$154,058.09 | \$153,021.17 | \$157,611.81 | 2.31% |
| AUG | \$146,146.50 | \$148,385.19 | \$152,836.75 | \$152,850.00 | \$157,435.50 | 3.01% |
| SEP | \$156,662.36 | \$155,041.01 | \$154,500.00 | \$154,500.00 | \$159,135.00 | -0.35% |
| OCT | \$141,691.17 | \$145,530.63 | \$146,260.00 | \$146,250.00 | \$150,637.50 | 0.49% |
| NOV | \$141,017.24 | \$140,722.63 | \$144,200.00 | \$144,200.00 | \$148,526.00 | 2.47% |
| DEC | \$139,725.96 | \$138,202.60 | \$143,170.00 | \$143,170.00 | \$147,465.10 | 3.59% |
| TOTAL YEAR-TO-DATE | \$1,721,109.49 | \$1,733,507.93 | \$1,776,761.39 | \$1,776,285.41 | \$1,829,573.97 | |

Actual vs Actual

| | | | | |
|-------------------------|--------|--------|-------|--------------|
| Y-T-D Percentage Change | 23.32% | 10.84% | 2.50% | 107.50% |
| Y-T- D Dollar Change | | | | \$920,230.50 |

Actual vs Budgeted

| | |
|-------------------------|--------------|
| Y-T-D Percentage Change | 101.45% |
| Y-T- D Dollar Change | \$894,548.85 |



Section 4: Wastewater Rates

Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

Table 6: Wastewater - Financial Plan Projections

| Description | 2019 | FY20 | FY21 | FY22 | FY23 |
|--|--------|--------|--------|--------|--------|
| Revenue Adjustment | 3.0% | 3.0% | 3.0% | 3.0% | 3.0% |
| Ending Balance (\$ millions) | \$1.52 | \$1.90 | \$1.98 | \$2.06 | \$2.17 |
| Target Reserves (\$ millions) | 0.36 | 0.38 | 0.47 | 0.49 | 0.50 |
| Over/(Under Target) (\$ millions) | 1.15 | 1.52 | 1.51 | 1.57 | 1.67 |
| Debt Service Coverage | N/A | N/A | 4.69 | 4.77 | 4.87 |
| Capital Improvement Program Funded (\$ millions) | \$0.51 | \$2.04 | \$0.39 | \$0.46 | \$0.43 |

RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

Table 7: Wastewater – Comparison of Current and Proposed Rates

| Description | Current | 2019 Proposed |
|-------------------------------|---------|---------------|
| Residential | | |
| Service Charge, \$ per bill | \$31.00 | \$31.93 |
| Volume Rate, \$ per kgal [a] | N/A | N/A |
| Commercial | | |
| Service Charge, \$ per unit | \$31.00 | \$31.93 |
| Volume Rate, \$ per kgal [1] | 1.55 | 1.60 |
| Septage, \$ per gallon | | |
| Septage – In County | \$0.157 | \$0.170 |
| Septage – Out County | 0.310 | 0.320 |
| Grease Trap (Apr – Aug) | 0.310 | 0.319 |
| Grease Trap (Sep – Mar) | 0.617 | \$0.636 |

[1] Assessed on billed volume in excess of 12,000 gallons per month

| CITY OF CRAIG 2020 BUDGET WASTEWATER FUND | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - WASTEWATER FUND

| | | | | | |
|--------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 755,678 | 805,314 | 763,130 | 815,350 | 843,160 |
| Supplies | 48,521 | 41,659 | 61,250 | 64,750 | 64,250 |
| Purchased Services | 284,173 | 451,909 | 567,700 | 614,550 | 466,050 |
| Fixed Charges | 25,605 | 28,211 | 29,025 | 29,590 | 34,900 |
| Debit Service | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 383,904 | 34,232 | 745,400 | 316,900 | 1,595,000 |
| TOTAL | 1,497,881 | 1,361,325 | 2,166,505 | 1,841,140 | 3,003,360 |

PERSONNEL SUMMARY - WASTEWATER FUND

FULL-TIME:

| | | | | | |
|------------------------------|------|------|------|------|------|
| Director | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Maint. Supervisor/WW | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Plant Operator II | 2.00 | 2.00 | 3.00 | 2.00 | 3.00 |
| Plant Operator I | 2.00 | 2.00 | 1.00 | 2.00 | 1.00 |
| Treatment/Collection Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Lab Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

LEGAL

| | | | | | |
|---------------|------|------|------|------|------|
| City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.04 |
|---------------|------|------|------|------|------|

ADMINISTRATION

| | | | | | |
|--------------|------|------|------|------|------|
| City Manager | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
|--------------|------|------|------|------|------|

CITY CLERK/PERSONNEL

| | | | | | |
|-----------------------|------|------|------|------|------|
| City Clerk/Personnel | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Personnel Coordinator | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |

FINANCE

| | | | | | |
|------------------------------|------|------|------|------|------|
| Finance Director | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Deputy Finance Director | 0.00 | 0.07 | 0.07 | 0.07 | 0.07 |
| Acctg-Data Processing Super. | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Utility Coordinator | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| Utility Bill Clerk | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |

PUBLIC WORKS

| | | | | | |
|---------------------------|------|------|------|------|------|
| Public Works Director | 0.00 | 0.00 | 0.00 | 0.00 | 0.25 |
| Engineering/IT Technician | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |

| CITY OF CRAIG 2020 BUDGET WASTEWATER FUND | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| ROAD & BRIDGE | | | | | |
| Sr. Equipment Mechanic | 0.18 | 0.09 | 0.09 | 0.18 | 0.09 |
| TOTAL FULL-TIME | 7.28 | 7.26 | 7.26 | 7.35 | 7.55 |
| SEASONAL/PART-TIME | | | | | |
| Laborer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL SEASONAL/PT-TIME | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| GRAND TOTAL | 9.28 | 9.26 | 9.26 | 9.35 | 9.55 |

| CITY OF CRAIG 2020 BUDGET WASTEWATER FUND | | | | | | |
|---|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

WASTEWATER FUND

| | | | | | | |
|-------------|-------------------------|---------|---------|---------|---------|---------|
| 60-66-11100 | SALARIES REG | 487,590 | 527,610 | 485,940 | 527,300 | 551,470 |
| 60-66-12100 | SALARIES PT | 2,270 | 6,384 | 12,000 | 12,000 | 12,000 |
| 60-66-12200 | SALARIES OT | 20,891 | 18,026 | 17,000 | 17,000 | 17,000 |
| 60-66-14100 | BENEFITS UNEMP | 0 | 0 | 2,580 | 0 | 2,900 |
| 60-66-14200 | BENEFITS WRKCOMP | 14,471 | 15,933 | 11,450 | 11,930 | 12,080 |
| 60-66-14300 | BENEFITS HEALTH | 160,004 | 162,790 | 161,170 | 168,280 | 168,280 |
| 60-66-14500 | BENEFITS MEDICARE | 5,770 | 6,218 | 7,470 | 8,070 | 8,420 |
| 60-66-14600 | BENEFITS EEPF | 61,498 | 64,869 | 60,360 | 65,320 | 65,220 |
| 60-66-14700 | BENEFITS EELIFE | 3,044 | 3,088 | 4,410 | 4,700 | 5,040 |
| 60-66-14800 | BENEFITS FICA | 141 | 396 | 750 | 750 | 750 |
| 60-66-21400 | SUPPLIES OFFICE | 510 | 4,815 | 4,500 | 4,500 | 8,000 |
| 60-66-22100 | SUPPLIES CHEMICALS | 18,122 | 7,816 | 17,500 | 17,500 | 15,000 |
| 60-66-22119 | SUPPLIES CHEMICALS LAB | 12,673 | 4,505 | 12,000 | 12,000 | 8,000 |
| 60-66-22300 | SUPPLIES JANITORIAL | 555 | 369 | 750 | 750 | 750 |
| 60-66-22500 | SUPPLIES CLOTH/UNIF | 5,184 | 5,844 | 5,000 | 6,000 | 6,000 |
| 60-66-22900 | SUPPLIES OPERATING | 2,140 | 2,949 | 3,000 | 3,500 | 4,000 |
| 60-66-23100 | SUPPLIES GAS,OIL,FUEL | 6,420 | 12,649 | 14,000 | 14,000 | 14,000 |
| 60-66-23200 | SUPPLIES VEHICLE | 113 | 120 | 500 | 500 | 500 |
| 60-66-23400 | SUPPLIES SMALL TOOLS | 1,446 | 1,849 | 2,000 | 3,000 | 5,000 |
| 60-66-23900 | SUPPLIES TIRES | 1,359 | 742 | 2,000 | 3,000 | 3,000 |
| 60-66-31100 | SVC POSTAGE | 4,938 | 5,455 | 5,500 | 5,500 | 5,500 |
| 60-66-32100 | SVC PRINTING | 2,964 | 3,500 | 3,200 | 3,500 | 3,500 |
| 60-66-33100 | SVC LGL NOTICE | 0 | 0 | 100 | 100 | 100 |
| 60-66-33300 | SVC PUBL,SUBSC,DUES | 587 | 15 | 500 | 500 | 500 |
| 60-66-33700 | SVC ADVERTISING | 1,728 | 337 | 300 | 350 | 350 |
| 60-66-34100 | SVC UTIL-ELECTRIC | 113,720 | 131,472 | 125,000 | 130,000 | 130,000 |
| 60-66-34500 | SVC UTIL-GAS | 2,565 | 2,927 | 3,000 | 3,500 | 3,500 |
| 60-66-34700 | SVC TELEPHONE | 4,971 | 7,400 | 6,000 | 7,000 | 7,500 |
| 60-66-35300 | SVC LAB TESTING | 15,521 | 16,225 | 17,000 | 17,000 | 18,000 |
| 60-66-35700 | SVC I.T (INFO TECH) | 0 | 0 | 0 | 0 | 0 |
| 60-66-35800 | SVC OTHER PROF SVC | 29,467 | 58,092 | 60,000 | 90,000 | 70,000 |
| 60-66-36100 | SVC RPR/MNT-VEHICLES | 8,949 | 12,950 | 20,000 | 15,000 | 15,000 |
| 60-66-36200 | SVC RPR/MAINT-EQUIP | 32,924 | 148,766 | 120,000 | 140,000 | 50,000 |
| 60-66-36300 | SVC RPR/MAINT | 768 | 3,331 | 4,000 | 4,000 | 9,000 |
| 60-66-36400 | SVC RPR/MAINT-BLDGS | 9,551 | 6,511 | 35,000 | 30,000 | 10,000 |
| 60-66-36425 | SVC RPR/MAINT-BLDGS TRE | 49,413 | 23,766 | 80,000 | 80,000 | 70,000 |
| 60-66-36426 | SVC RPR/MAINT-BLDGS COL | 3,711 | 16,485 | 75,000 | 75,000 | 60,000 |
| 60-66-36600 | SVC RPR/MAINT-STREETS | 0 | 1,244 | 4,000 | 4,000 | 4,000 |
| 60-66-36700 | SVC RPR/MAINT-RADIOS | 0 | 0 | 500 | 500 | 500 |
| 60-66-37900 | SVC MTG EXPENSE | 50 | 0 | 100 | 100 | 100 |
| 60-66-38100 | SVC TRNING/EDUC | 1,578 | 3,781 | 7,000 | 7,000 | 7,000 |
| 60-66-39500 | SVC LF-FEES | 0 | 0 | 500 | 500 | 500 |
| 60-66-39600 | SVC EQUIP RENTAL | 770 | 9,653 | 1,000 | 1,000 | 1,000 |
| 60-66-39900 | SVC PAYMENT IN-LIEU-OF- | 0 | 0 | 0 | 0 | 0 |
| 60-66-51100 | FXD CHG BLDG INS | 16,052 | 16,553 | 17,500 | 17,200 | 19,100 |
| 60-66-51200 | FXD CHG VEH INS | 3,139 | 3,661 | 3,600 | 4,400 | 5,290 |
| 60-66-51300 | FXD CHG LIAB INS | 6,413 | 7,997 | 7,925 | 7,990 | 10,510 |
| 60-66-51500 | FXD CHG DED DAMAGES | 0 | 0 | 0 | 0 | 0 |
| 60-66-52100 | FXD CHG BONDS/LICENSES | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET WASTEWATER FUND | | | | | |
|---|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| 60-66-52300 FXD CHG REFUNDS | 0 | 0 | 0 | 0 | 0 |
| 60-66-54100 DEPRECIATION EXPENSE | 200,972 | 233,748 | 0 | 0 | 0 |
| 60-66-61000 LEASE PRINCIPAL-LOAN | 0 | 0 | 0 | 0 | 0 |
| 60-66-62000 LEASE INTEREST-LOAN | 0 | 0 | 0 | 0 | 0 |
| 60-66-64000 LEASE ADMIN FEES | 0 | 0 | 0 | 0 | 0 |
| 60-66-65000 LEASE AGRMNT | 0 | 0 | 0 | 0 | 0 |
| 60-66-77000 BAD DEBT EXPENSE | 0 | 0 | 0 | 0 | 0 |
| Wastewater Oper. Exp.Totals: | 1,314,949 | 1,560,841 | 1,421,105 | 1,524,240 | 1,408,360 |
| CAPITAL | | | | | |
| 60-66-91000 LAND PURCHASE | 0 | 0 | 0 | 0 | 0 |
| 60-66-92200 BUILDINGS OPERATIONAL | 0 | 0 | 0 | 0 | 0 |
| 60-66-93116 IMPRV ENGINEERING | 0 | 0 | 0 | 0 | 50,000 |
| 60-66-93300 IMPRV WW COLLECTION SYS | 0 | 0 | 400,000 | 100,000 | 400,000 |
| 60-66-93500 IMPRV OTHER | 0 | 0 | 47,000 | 46,900 | 100,000 |
| 60-66-93600 IMPRV MASTER PLAN | 4,220 | 0 | 67,700 | 25,000 | 0 |
| 60-66-94100 EQUIPMENT SHOP-MAINT | 0 | 0 | 0 | 0 | 0 |
| 60-66-94200 EQUIPMENT VEH/ATTACHMEN | 379,684 | 0 | 80,000 | 120,000 | 0 |
| 60-66-94300 EQUIPMENT COMMUNICATION | 0 | 0 | 0 | 0 | 0 |
| 60-66-94400 EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 60-66-94500 EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 60-66-94600 EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 60-66-94700 EQUIPMENT OTHER | 0 | 26,518 | 0 | 0 | 45,000 |
| 60-66-94800 EQUIPMENT SLUDGE PONDS | 0 | 7,714 | 150,700 | 25,000 | 1,000,000 |
| 60-66-95000 CAP CONSTRUCTION | 0 | 0 | 0 | 0 | 0 |
| Wastewater Capital Totals: | 383,904 | 34,232 | 745,400 | 316,900 | 1,595,000 |
| TOTAL WASTEWATER FUND | 1,698,853 | 1,595,073 | 2,166,505 | 1,841,140 | 3,003,360 |



Schedule C-2

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| | | |
|----------------------------|----------------------------------|--|
| Fund: Wastewater | Department: Wastewater | Department Code: 60-66-93116 |
|----------------------------|----------------------------------|--|

Capital Project: Engineering for East 7th Street **New** X **Ongoing** _____

Description: This project will enable development of lots on the north and south of east 7th street.

Which goal is addressed with this project? How? Expand Infrastructure

Other related costs? Savings? _____

Est Bid Date: _____

Est Start Date: _____

Est Compl Date: _____

| Funding Needs: | Month | \$ Est | % Compl |
|-----------------------|--------------|-----------------|----------------|
| | <u>April</u> | <u>\$50,000</u> | <u>100%</u> |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |

Sources of Fund:

| | | | |
|-----------------------------|-------------------------|-------------------------|------------------------------|
| City <u>\$50,000</u> | Grant <u>N/A</u> | Other <u>N/A</u> | Total <u>\$50,000</u> |
|-----------------------------|-------------------------|-------------------------|------------------------------|



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| | | |
|--------------|--------------------|-------------------------|
| Fund: | Department: | Department Code: |
| Wastewater | Wastewater | 60-66-93300 |

Capital Project: Sewer Main Replacement **New** **Ongoing** X

Description: Sewer Main replacement program for various areas of the sewer collection system.

Which goal is addressed with this project? How? Replaces substandard sewer mains and appurtenances that exist in various areas of the sewer collection system. This replaces broken, cracked, or otherwise damaged sewer mains where sewer flow is leaking, or being blocked. Continues to follow RTW Eng. 2000 Wastewater Master Plan & SGM Eng. 2015 Plan Update recommendations.

Other related costs? Savings? Will attempt to get a matching DOLA grant to aid in replacing more of these areas in 2020. If unsuccessful in acquiring the grant we will scale back the scope of this project and accomplish what we can with the funds the city can supply.

Est Bid Date: January '20

Est Start Date: June '20

Est Compl Date: October '120

| Funding Needs: | Month | \$ Est | % Compl |
|-----------------------|-------------------|-------------------|-------------------|
| | <u>March</u> | <u>\$200,000</u> | <u>50%</u> |
| | <u>October</u> | <u>\$200,000</u> | <u>100%</u> |
| | <u> </u> | <u> </u> | <u> </u> |
| | <u> </u> | <u> </u> | <u> </u> |

Sources of Fund:

City \$200,000 **Grant** \$200,000 **Other** N/A **Total** \$400,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| Fund: | Department: | Department Code: |
|------------|-------------|------------------|
| Wastewater | Wastewater | 60-66-93500 |

Capital Project: Building Security Access Improvements **New** X **Ongoing**

Description: This project will replace the existing door locks at all buildings at the wastewater plant and convert them to a card key system for better access and control at this facility. This project was budgeted to be done in 2019, but a more critical security item needed replaced first, so this project is being moved to 2020 at city council's request.

Which goal is addressed with this project? How? This project addresses deficiencies found during Homeland Security's audit of the water and wastewater plants security protocols. It also addresses converting facility access systems to a more uniform method like other local government agencies such as Moffat county, school district, and TMH hospital facilities.

Other related costs? Savings? None, just allows for more secure critical facilities.

Est Bid Date: Apr-20

Est Start Date: Jun-20

Est Compl Date: Aug-20

| Funding Needs: | Month | \$ Est | % Compl |
|----------------|---------------|-----------------|---------------|
| | <u>June</u> | <u>\$20,000</u> | <u>50%</u> |
| | <u>August</u> | <u>\$20,000</u> | <u>100%</u> |
| | <u> </u> | <u> </u> | <u> </u> |
| | <u> </u> | <u> </u> | <u> </u> |

Sources of Fund:

City \$40,000 **Grant** N/A **Other** N/A **Total** \$40,000



CAPITAL ITEM

Budget Request

Fiscal Year 2020

| | | |
|--------------|--------------------|-------------------------|
| Fund: | Department: | Department Code: |
| Wastewater | Wastewater | 60-66-93500 |

Capital Item: WWTP Aluminum Handrail **New** **Replacement** X

Description of Need: Replaces all the aluminum handrail around the various treatment processes at the wastewater plant that have become unstable, bent, broken, or otherwise dangerous. This will protect the staff as well as anyone who visits the wastewater plant from potentially falling into sewage.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure and provides for safety of everyone at the wastewater treatment plant.

Other related costs? Savings? If someone were to fall as a result of the poor conditioned aluminum railing the resulting workmans comp or insurance claim would far exceed the cost to replace this railing now.

What alternative is there should funding not be available? None, just hope there isn't an accident.

| | | | |
|----------------------|--------------------|---------------------------|----------------|
| Est Bid Date: | <u>Apr-20</u> | Req Delivery Date: | <u>July-20</u> |
| Est Cost: | <u>\$60,000.00</u> | | |
| Freight: | <u>included</u> | | |
| Installation: | <u>included</u> | | |
| Training: | <u>N/A</u> | | |
| TOTAL REQ. | <u>\$60,000.00</u> | | |

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| | | |
|----------------------------|----------------------------------|--|
| Fund: Wastewater | Department: Wastewater | Department Code: 60-66-94700 |
|----------------------------|----------------------------------|--|

| | | | |
|---|-----|---|---------|
| Capital Project: (1) Recirculation Pump #3 Rebuild | New | X | Ongoing |
|---|-----|---|---------|

Description: This project is to rebuild the #3 Recirculation pump at the wastewater plant's oxidation ditch that has failed. This is the primary pump for the south ditch, and without it there is no redundancy of pumps available for this ditch, which limits capacity of the treatment plant.

Which goal is addressed with this project? How? Infrastructure repair is being addressed
with this project.

Other related costs? Savings? Rebuilding pumps approximately every 10 - 15 years improve their electrical efficiency and reliability. A new pump would be very costly, because Worthington no longer exists. It would have to be specifically designed and fabricated to fit the existing buildings footprint.

Est Bid Date: Jan-20

Est Start Date: Feb-20

Est Compl Date: Apr-20

| Funding Needs: | Month | \$ Est | % Compl |
|----------------|-------|--------|---------|
|----------------|-------|--------|---------|

| | | |
|-------|----------|------|
| April | \$45,000 | 100% |
|-------|----------|------|

Sources of Fund:

| | | | | | | | |
|-------------|-----------------|--------------|------------|--------------|------------|--------------|-----------------|
| City | \$45,000 | Grant | N/A | Other | N/A | Total | \$45,000 |
|-------------|-----------------|--------------|------------|--------------|------------|--------------|-----------------|



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

| Fund: | Department: | Department Code: |
|------------|-------------|------------------|
| Wastewater | Wastewater | 60-66-94800 |

New X Ongoing

Capital Project: Phase I - Install of Northern portion of 6" Sludge Line To Sludge Ponds

Description: Replaces the northern portion of the existing 4" sludge line from the wastewater plant to the sludge ponds.

Which goal is addressed with this project? How? This increases the discharge capacity of the treatment plant to the sludge ponds. This also follows RTW's master plan and SGM's master plan update for sewer system infrastructure improvements and upgrade projects sequencing. This also should help reduce pressures in this line , and provide better electrical motor and pump efficiency.

Other related costs? Savings? Materials could be purchased by the city with excavation and installation being completed by a contractor. A matching DOLA grant will be applied for to help finance this project.

Est Bid Date: May-20

Est Start Date: Jul-20

Est Compl Date: Oct-20

| Funding Needs: | Month | \$ Est | % Compl |
|----------------|------------------|-------------------|-------------------|
| | <u>August</u> | <u>\$500,000</u> | <u>50%</u> |
| | <u>September</u> | <u>\$500,000</u> | <u>50%</u> |
| | <u>October</u> | <u> </u> | <u> </u> |
| | <u>November</u> | <u> </u> | <u> </u> |

Sources of Fund:

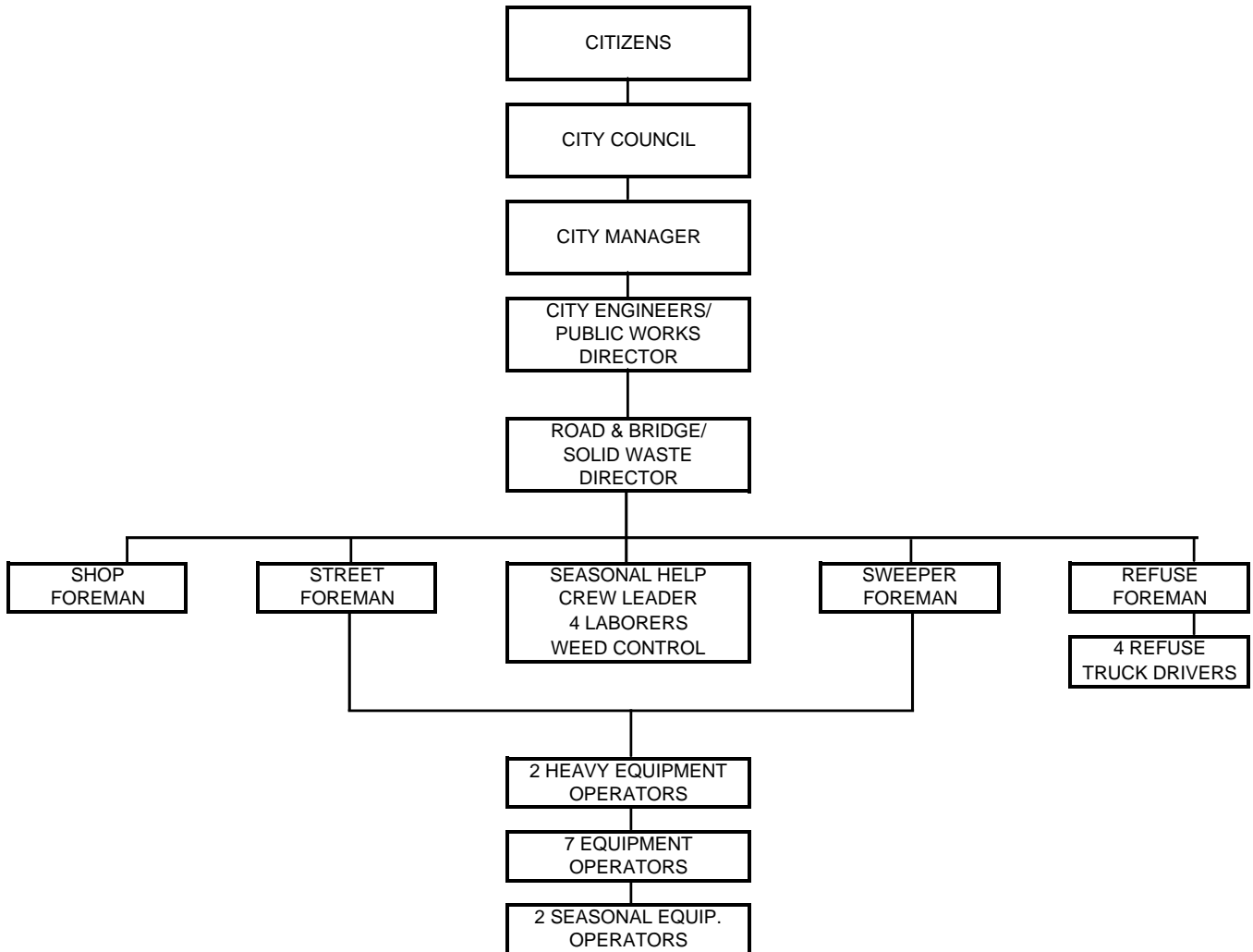
City \$500,000 Grant \$500,000 N/A Total \$1,000,000

Wastewater Department
10 Year Capital Improvement Projection

| Year | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|----------------|------------------|------------------|----------------|----------------|----------------|------------------|----------------|------------------|----------------|
| PROJECTS: | | | | | | | | | | |
| Additional Engineering Services | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 7th Street Engineering | | 50,000 | | | | | | | | |
| Sewer Main Replacement Program | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | |
| Construct a 200k gallon Eq Basin | | 2,250,000 | | | | | | | | |
| Additional Clarifier plus covers on existing clarifiers | | | | | | | | | 1,080,000 | |
| Isolate Electrical Room from Pretreatment Area and Replace MCCs | | | 750,000 | | | | | | | |
| Replace Existing Sludge Line | | 1,000,000 | 1,000,000 | | | | | | | |
| Additional Land for Biosolids Application | | | | | | | 1,800,000 | | | |
| Replace grit elevator with grit washer | | | | | | | | 254,000 | | |
| Replace mechanical bar screen and add screenings washer | | | | | | | | | | 436,000 |
| EQUIPMENT: | | | | | | | | | | |
| Replace/Upgrade Emergency Pumping Equipment | | 125,000 | | | | | | | | |
| Replace All Handrails at the Wastewater Treatment Plant | | 60,000 | | | | | | | | |
| Replace Aeration MCC | | | 300,000 | | | | | | | |
| Add Standby Generator for Aeration | | | 350,000 | | | | | | | |
| Sewer Cleaning Truck 5-35 (2004) | | | | | | 500,000 | | | | |
| 3/4 Ton Pickup 5-31 (2015) | | | | | | | | | 30,000 | |
| 1 Ton Pickup 5-32 (2010) | | | | 40,000 | | | | | | |
| 3/4 Ton Pickup w/plow 5-30 (2011) | | | | | 35,000 | | | | | |
| Steamer 4-52 (1996) 1/2 Water & 1/2 Wastewater | | | | 25,000 | | | | | | |
| 3/4 Ton Pickup 4-02 (2012) | | | | | | 30,000 | | | | |
| Video Inspection Truck (2003) | | | | | 350,000 | | | | | |
| High Crop Tractor | 80,000 | | | | | | | | | |
| Yearly Totals | 355,000 | 3,760,000 | 2,675,000 | 340,000 | 660,000 | 805,000 | 2,075,000 | 529,000 | 1,385,000 | 461,000 |

SOLID WASTE FUND

SOLID WASTE



| CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND BUDGET SUMMARY | | | | | | |
|---|------------------|------------------|---------------------------|-------------------|------------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Reserved for Debt | 0 | 0 | 0 | 0 | 0 | |
| Unreserved-Undesignated | 1,593,651 | 1,745,144 | 1,578,212 | 1,689,056 | 1,712,066 | |
| TOTAL Beginning Fund Balance | 1,593,651 | 1,745,144 | 1,578,212 | 1,689,056 | 1,712,066 | |
| REVENUES: | | | | | | |
| 70-34-49710 Construction Dumpsters | 170,777 | 127,610 | 107,400 | 141,500 | 120,000 | 12,600 |
| 70-34-49800 Charges Solid Waste Fees | 721,873 | 728,716 | 722,000 | 715,500 | 736,800 | 14,800 |
| 70-34-49900 Charges Landfill Fees | 551,677 | 554,916 | 646,500 | 662,900 | 662,900 | 16,400 |
| 70-36-00000 Miscellaneous | 7,552 | 13,666 | 8,000 | 40,000 | 8,000 | 0 |
| 70-36-10000 Recyclable Electronics | 7,209 | 6,092 | 2,000 | 6,500 | 6,500 | 4,500 |
| 70-36-16100 Interest Investments | 18,337 | 35,870 | 0 | 40,000 | 40,000 | 40,000 |
| 70-36-30000 Late Payment Fees | 7,170 | 6,822 | 6,000 | 7,000 | 6,000 | 0 |
| 70-39-00000 Gain/Loss on Fixed Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL Revenues | 1,484,595 | 1,473,693 | 1,491,900 | 1,613,400 | 1,580,200 | 88,300 |
| EXPENDITURES: | | | | | | |
| EXPENDITURES: | | | | | | |
| Personal Services | 669,625 | 659,812 | 678,100 | 664,480 | 664,680 | (13,420) |
| Supplies | 89,769 | 84,396 | 110,750 | 99,100 | 112,750 | 2,000 |
| Purchased Services | 405,851 | 426,461 | 515,400 | 468,000 | 521,000 | 5,600 |
| Fixed Charges | 16,507 | 19,889 | 19,800 | 19,810 | 24,110 | 4,310 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Other (Transfers) | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 151,349 | 339,224 | 339,000 | 339,000 | 249,000 | (90,000) |
| TOTAL Expenditures | 1,333,102 | 1,529,782 | 1,663,050 | 1,590,390 | 1,571,540 | (91,510) |
| REVENUES VS EXPENDITURES | 151,493 | (56,088) | (171,150) | 23,010 | 8,660 | |
| ENDING FUND BALANCE: | | | | | | |
| Reserved for Debt | 0 | 0 | 0 | 0 | 0 | |
| Reserved for Operations 25% | | | | | 1,322,540 | 25% |
| Unreserved-Undesignated | 1,745,144 | 1,689,056 | 1,407,062 | 1,712,066 | 398,186 | 30% |
| TOTAL Ending Fund Balance | 1,745,144 | 1,689,056 | 1,407,062 | 1,712,066 | 1,720,726 | |

CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM CONSTRUCTION DUMPSTERS

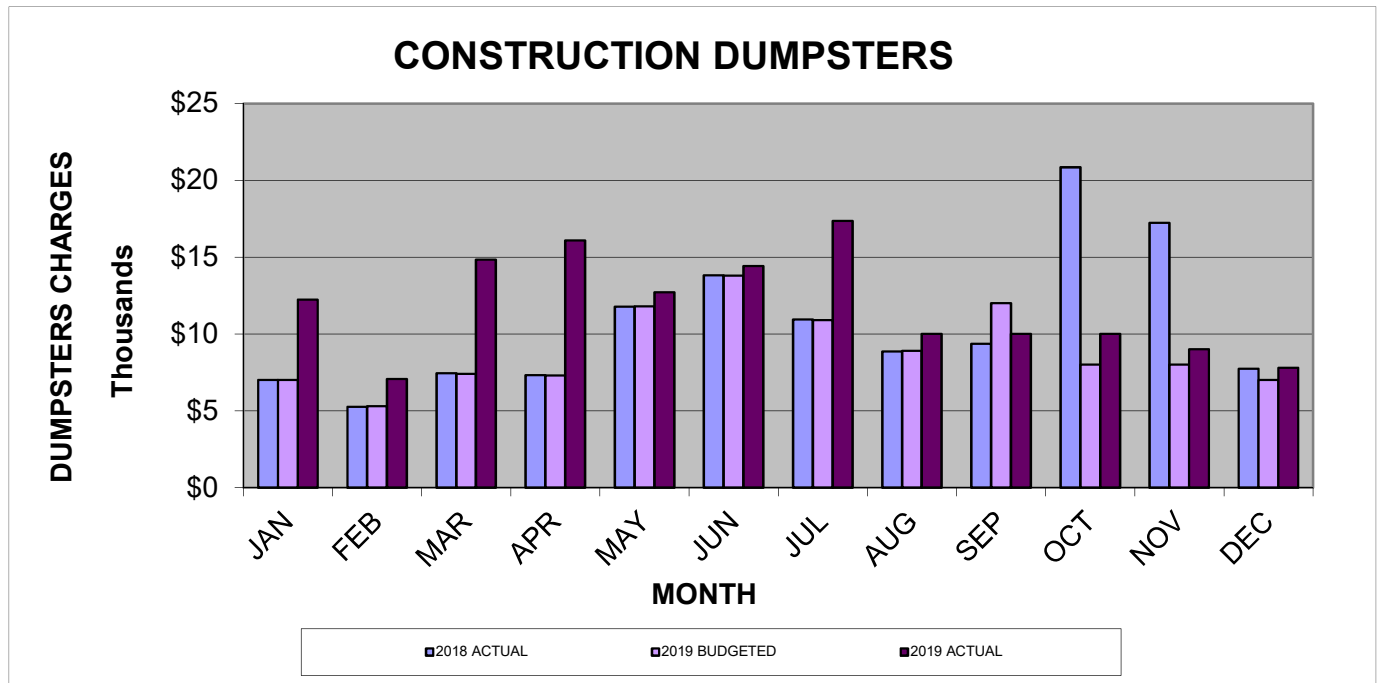
| MONTH OF SALES | YEAR 2017 ACTUAL | YEAR 2018 ACTUAL | YEAR 2019 BUDGETED | YEAR 2019 ACTUAL | YEAR 2020 BUDGETED | % CHANGE 2019/2018 |
|----------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------|
| JAN | \$7,055.92 | \$6,999.10 | \$7,000.00 | \$12,230.66 | \$7,000.00 | 74.75% |
| FEB | \$5,778.25 | \$5,263.20 | \$5,300.00 | \$7,076.51 | \$6,000.00 | 34.45% |
| MAR | \$38,447.05 | \$7,440.30 | \$7,400.00 | \$14,842.71 | \$10,000.00 | 99.49% |
| APR | \$22,182.00 | \$7,329.90 | \$7,300.00 | \$16,083.80 | \$12,000.00 | 119.43% |
| MAY | \$12,127.34 | \$11,773.45 | \$11,800.00 | \$12,704.00 | \$11,800.00 | 7.90% |
| JUN | \$6,582.00 | \$13,811.56 | \$13,800.00 | \$14,431.16 | \$13,800.00 | 4.49% |
| JUL | \$15,673.77 | \$10,934.48 | \$10,900.00 | \$17,356.91 | \$12,000.00 | 58.74% |
| AUG | \$12,570.20 | \$8,868.58 | \$8,900.00 | \$10,000.00 | \$10,600.00 | 12.76% |
| SEP | \$13,267.13 | \$9,363.60 | \$12,000.00 | \$10,000.00 | \$10,000.00 | 6.80% |
| OCT | \$15,150.72 | \$20,865.71 | \$8,000.00 | \$10,000.00 | \$10,000.00 | -52.07% |
| NOV | \$13,789.90 | \$17,226.16 | \$8,000.00 | \$9,000.00 | \$9,000.00 | -47.75% |
| DEC | \$8,152.40 | \$7,733.76 | \$7,000.00 | \$7,800.00 | \$7,800.00 | 0.86% |
| TOTAL YEAR-TO-DATE | \$170,776.68 | \$127,609.80 | \$107,400.00 | \$141,525.75 | \$120,000.00 | |

Actual vs Actual

| | | | | |
|----------------------|-------|--------|---------|-------------|
| Y-T-D Percentage Ch | 8.89% | -6.82% | -15.84% | 168.97% |
| Y-T- D Dollar Change | | | | \$88,908.24 |

Actual vs Budgeted

| | |
|-------------------------|-------------|
| Y-T-D Percentage Change | 169.06% |
| Y-T- D Dollar Change | \$88,925.75 |



CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM COLLECTION FEES

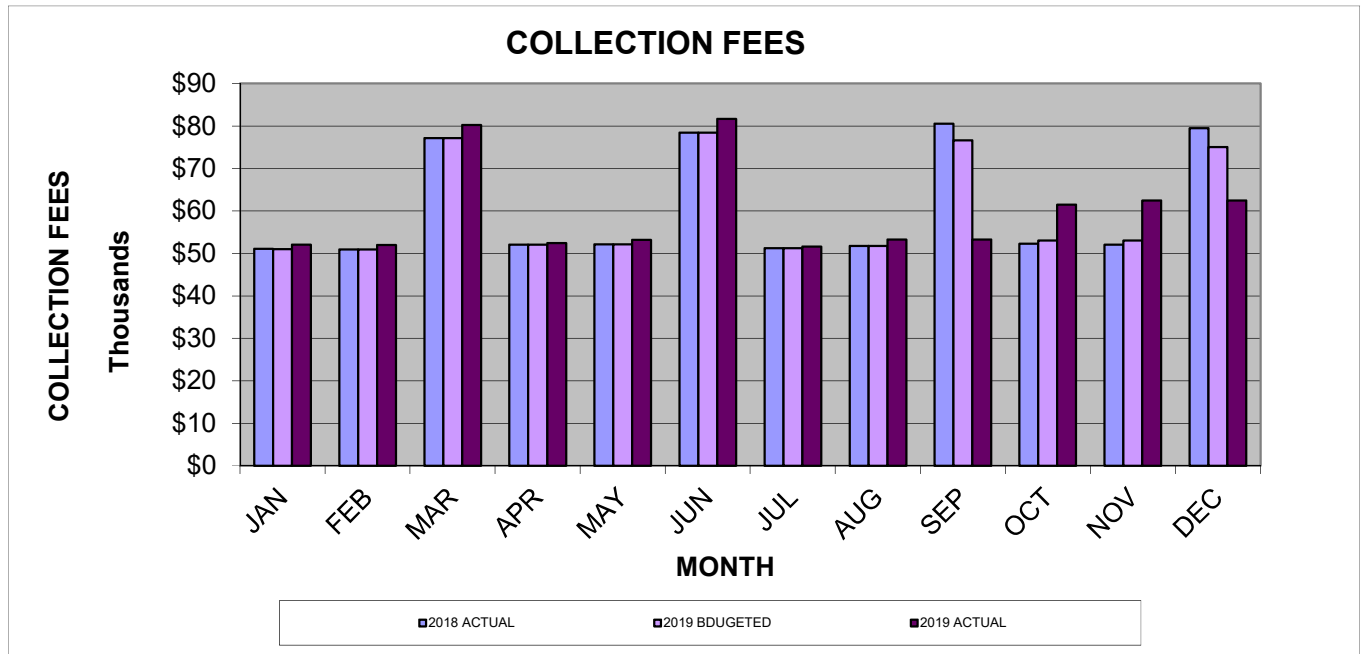
| | \$11.00 | \$11.00 | \$11.00 | \$11.00 | \$11.00 | |
|----------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------|
| MONTH OF SALES | YEAR 2017 ACTUAL | YEAR 2018 ACTUAL | YEAR 2019 BUDGETED | YEAR 2019 ACTUAL | YEAR 2020 BUDGETED | % CHANGE 2019/2018 |
| JAN | \$51,644.91 | \$51,017.14 | \$51,000.00 | \$52,001.45 | \$61,400.00 | 1.93% |
| FEB | \$50,393.96 | \$50,885.27 | \$50,900.00 | \$51,969.05 | \$61,400.00 | 2.13% |
| MAR | \$75,671.86 | \$77,139.74 | \$77,100.00 | \$80,224.96 | \$61,400.00 | 4.00% |
| APR | \$51,622.49 | \$52,019.56 | \$52,000.00 | \$52,364.97 | \$61,400.00 | 0.66% |
| MAY | \$52,406.29 | \$52,106.99 | \$52,100.00 | \$53,167.94 | \$61,400.00 | 2.04% |
| JUN | \$76,594.44 | \$78,400.84 | \$78,400.00 | \$81,622.52 | \$61,400.00 | 4.11% |
| JUL | \$52,327.83 | \$51,205.46 | \$51,200.00 | \$51,564.56 | \$61,400.00 | 0.70% |
| AUG | \$52,110.95 | \$51,750.24 | \$51,750.00 | \$53,200.00 | \$61,400.00 | 2.80% |
| SEP | \$78,250.70 | \$80,499.47 | \$76,550.00 | \$53,200.00 | \$61,400.00 | -33.91% |
| OCT | \$52,168.46 | \$52,242.87 | \$53,000.00 | \$61,400.00 | \$61,400.00 | 17.53% |
| NOV | \$51,835.96 | \$52,008.08 | \$53,000.00 | \$62,400.00 | \$61,400.00 | 19.98% |
| DEC | \$76,844.90 | \$79,440.44 | \$75,000.00 | \$62,400.00 | \$61,400.00 | -21.45% |
| TOTAL YEAR-TO-DATE | \$721,872.75 | \$728,716.10 | \$722,000.00 | \$715,515.45 | \$736,800.00 | |

Actual vs Actual

| | | | | |
|-------------------------|-------|-------|--------|---------------|
| Y-T-D Percentage Change | 4.66% | 0.57% | -0.92% | -1.81% |
| Y-T- D Dollar Change | | | | (\$13,200.65) |

Actual vs Budgeted

| | | | | |
|-------------------------|--|--|--|--------------|
| Y-T-D Percentage Change | | | | -0.90% |
| Y-T- D Dollar Change | | | | (\$6,484.55) |



**CITY OF CRAIG
SOLID WASTE FUND
REVENUES FROM LANDFILL FEES**

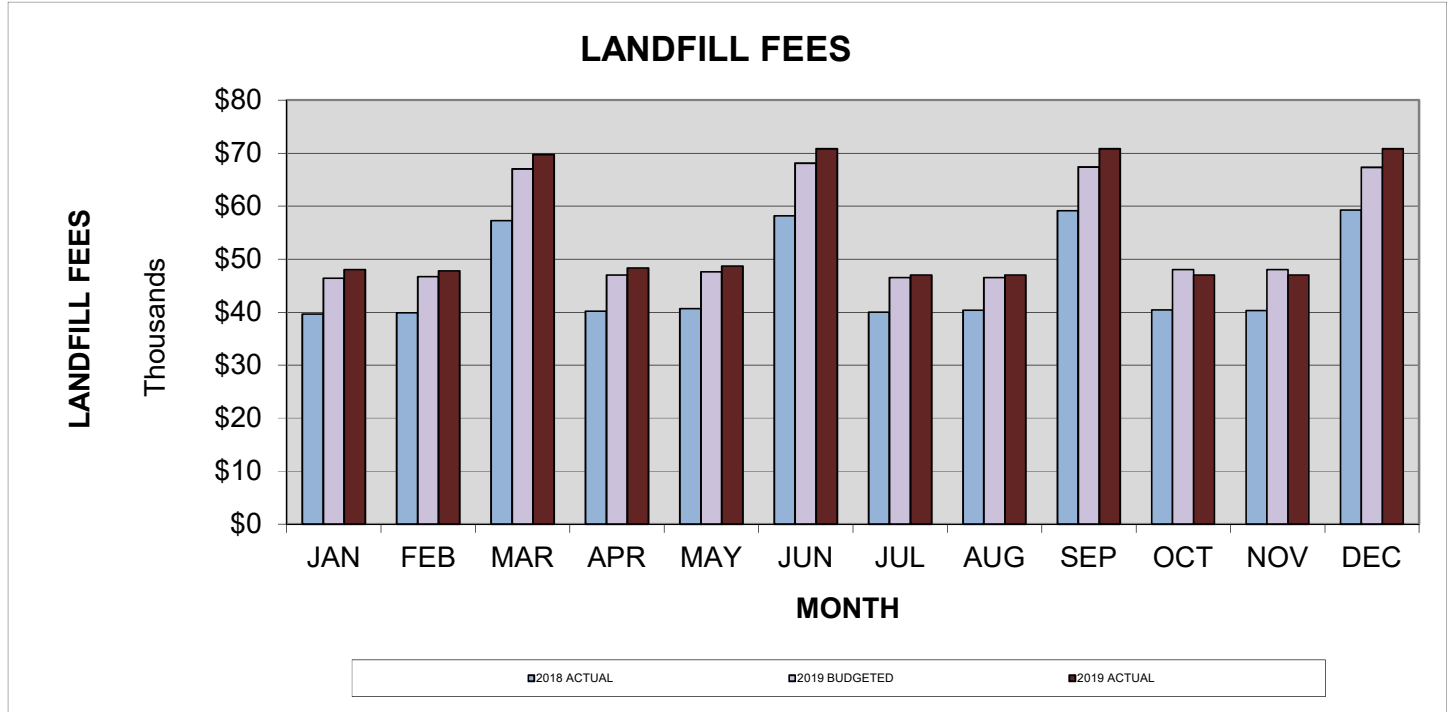
| | \$9.00 | \$9.00 | \$9.00 | \$11.00 | \$11.00 | |
|----------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|-----------------------|
| MONTH OF SALES | YEAR 2017 ACTUAL | YEAR 2018 ACTUAL | YEAR 2019 BUDGETED | YEAR 2019 ACTUAL | YEAR 2020 ACTUAL | % CHANGE 2019/2018 |
| JAN | \$40,494.93 | \$39,603.59 | 46,400.00 | \$47,995.97 | \$47,995.97 | 21.19% |
| FEB | \$40,047.39 | \$39,851.76 | 46,700.00 | \$47,784.87 | \$47,784.87 | 19.91% |
| MAR | \$56,392.97 | \$57,213.99 | 67,000.00 | \$69,749.01 | \$69,749.01 | 21.91% |
| APR | \$40,463.87 | \$40,165.15 | 47,000.00 | \$48,334.74 | \$48,334.74 | 20.34% |
| MAY | \$41,497.26 | \$40,642.03 | 47,600.00 | \$48,670.34 | \$48,670.34 | 19.75% |
| JUN | \$56,838.06 | \$58,155.80 | 68,100.00 | \$70,838.66 | \$70,838.66 | 21.81% |
| JUL | \$39,634.98 | \$39,949.23 | 46,500.00 | \$46,961.90 | \$46,961.90 | 17.55% |
| AUG | \$40,546.19 | \$40,329.09 | 46,500.00 | \$47,000.00 | \$47,000.00 | |
| SEP | \$57,678.13 | \$59,102.33 | 67,400.00 | \$70,800.00 | \$70,800.00 | |
| OCT | \$40,475.52 | \$40,424.34 | 48,000.00 | \$47,000.00 | \$47,000.00 | |
| NOV | \$40,640.42 | \$40,265.39 | 48,000.00 | \$47,000.00 | \$47,000.00 | |
| DEC | \$56,967.23 | \$59,213.74 | 67,300.00 | \$70,800.00 | \$70,800.00 | |
| TOTAL YEAR-TO-DATE | \$551,676.95 | \$554,916.44 | \$646,500.00 | \$662,935.49 | \$662,935.49 | |

Actual vs Actual

| | | | | |
|-------------------------|-------|-------|--------|--------------|
| Y-T-D Percentage Change | 3.46% | 0.48% | 16.50% | 140.51% |
| Y-T- D Dollar Change | | | | \$387,303.17 |

Actual vs Budgeted

| | | | | |
|-------------------------|--|--|--|--------------|
| Y-T-D Percentage Change | | | | 105.37% |
| Y-T- D Dollar Change | | | | \$340,135.49 |



| CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND | | | | | |
|--|----------------|----------------|----------------|-------------------|----------------|
| SUMMARY | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

FINANCIAL SUMMARY - SOLID WASTE FUND

| | | | | | |
|--------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 669,625 | 659,812 | 678,100 | 664,480 | 664,680 |
| Supplies | 89,769 | 84,396 | 110,750 | 99,100 | 112,750 |
| Purchased Services | 405,851 | 426,461 | 515,400 | 468,000 | 521,000 |
| Fixed Charges | 16,507 | 19,889 | 19,800 | 19,810 | 24,110 |
| Debit Service | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 151,349 | 339,224 | 339,000 | 339,000 | 249,000 |
| TOTAL | 1,333,102 | 1,529,782 | 1,663,050 | 1,590,390 | 1,571,540 |

PERSONNEL SUMMARY - SOLID WASTE FUND

FULL-TIME:

| | | | | | |
|--------------------------|------|------|------|------|------|
| Director | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 |
| Refuse Foreman | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Light Equipment Operator | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |

LEGAL

| | | | | | |
|---------------|------|------|------|------|------|
| City Attorney | 0.07 | 0.00 | 0.00 | 0.00 | 0.04 |
|---------------|------|------|------|------|------|

ADMINISTRATION

| | | | | | |
|--------------|------|------|------|------|------|
| City Manager | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
|--------------|------|------|------|------|------|

CITY CLERK/PERSONNEL

| | | | | | |
|-----------------------|------|------|------|------|------|
| City Clerk/Personnel | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Personnel Coordinator | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |

FINANCE

| | | | | | |
|--------------------------------|------|------|------|------|------|
| Finance Director | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Deputy Finance Director | 0.00 | 0.07 | 0.07 | 0.07 | 0.07 |
| Accting-Data Processing Super. | 0.07 | 0.07 | 0.07 | 0.07 | 0.07 |
| Utility Coordinator | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Utility Bill Clerk | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |

PUBLIC WORKS

| | | | | | |
|-----------------------|------|------|------|------|------|
| Public Works Director | 0.00 | 0.00 | 0.00 | 0.00 | 0.25 |
|-----------------------|------|------|------|------|------|

ROAD & BRIDGE

| | | | | | |
|------------------------|------|------|------|------|------|
| Sr. Equipment Mechanic | 0.18 | 0.09 | 0.09 | 0.09 | 0.09 |
|------------------------|------|------|------|------|------|

| | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| TOTAL FULL-TIME | 6.70 | 6.61 | 6.61 | 6.61 | 6.40 |
|------------------------|-------------|-------------|-------------|-------------|-------------|

SEASONAL/PART-TIME

| | | | | | |
|---------|------|------|------|------|------|
| Laborer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|---------|------|------|------|------|------|

| | | | | | |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| TOTAL SEASONAL/PT-TIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|

| | | | | | |
|--------------------|-------------|-------------|-------------|-------------|-------------|
| GRAND TOTAL | 6.70 | 6.61 | 6.61 | 6.61 | 6.40 |
|--------------------|-------------|-------------|-------------|-------------|-------------|

| CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND | | | | | | |
|--|---------------------|----------------|----------------|----------------|-------------------|----------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |

SOLID WASTE FUND

| | | | | | | |
|-------------|-------------------------|---------|---------|---------|---------|---------|
| 70-67-11100 | SALARIES REG | 389,863 | 391,718 | 403,450 | 399,310 | 394,370 |
| 70-67-12100 | SALARIES PT | 16,105 | 23,540 | 18,500 | 18,500 | 18,500 |
| 70-67-12200 | SALARIES OT | 18,152 | 21,132 | 20,000 | 20,000 | 20,000 |
| 70-67-14100 | BENEFITS UNEMP | 27,868 | 487 | 2,210 | 0 | 2,160 |
| 70-67-14200 | BENEFITS WRKCOMP | 24,492 | 28,699 | 25,140 | 22,640 | 26,120 |
| 70-67-14300 | BENEFITS HEALTH | 136,021 | 137,132 | 146,750 | 142,750 | 142,750 |
| 70-67-14500 | BENEFITS MEDICARE | 4,526 | 4,475 | 6,410 | 6,350 | 6,280 |
| 70-67-14600 | BENEFITS EEP | 49,549 | 48,899 | 50,820 | 50,330 | 49,730 |
| 70-67-14700 | BENEFITS EELIFE | 2,014 | 2,192 | 3,670 | 3,450 | 3,620 |
| 70-67-14800 | BENEFITS FICA | 1,034 | 1,537 | 1,150 | 1,150 | 1,150 |
| 70-67-21200 | SUPPLIES SMALL EQUIP | 0 | 0 | 1,800 | 550 | 1,800 |
| 70-67-21400 | SUPPLIES OFFICE | 270 | 228 | 600 | 600 | 600 |
| 70-67-22100 | SUPPLIES CHEMICALS | 0 | 0 | 400 | 200 | 400 |
| 70-67-22300 | SUPPLIES JANITORIAL | 127 | 57 | 250 | 150 | 250 |
| 70-67-22500 | SUPPLIES CLOTH/UNIF | 4,117 | 4,547 | 5,200 | 4,850 | 5,200 |
| 70-67-22900 | SUPPLIES OPERATING | 25 | 57 | 250 | 100 | 250 |
| 70-67-23100 | SUPPLIES GAS,OIL,FUEL | 53,015 | 63,986 | 70,000 | 70,000 | 72,000 |
| 70-67-23200 | SUPPLIES VEHICLE | 254 | 171 | 750 | 550 | 750 |
| 70-67-23400 | SUPPLIES SMALL TOOLS | 60 | 172 | 1,500 | 600 | 1,500 |
| 70-67-23900 | SUPPLIES TIRES | 31,901 | 15,178 | 30,000 | 21,500 | 30,000 |
| 70-67-31100 | SVC POSTAGE | 5,177 | 5,495 | 6,000 | 5,800 | 6,000 |
| 70-67-32100 | SVC PRINTING | 4,166 | 3,584 | 4,200 | 4,200 | 4,200 |
| 70-67-33100 | SVC LGL NOTICE | 121 | 541 | 600 | 350 | 600 |
| 70-67-33300 | SVC PUBL,SUBSC,DUES | 212 | 180 | 800 | 500 | 800 |
| 70-67-33700 | SVC ADVERTISING | 2,937 | 3,150 | 4,000 | 4,500 | 4,500 |
| 70-67-34100 | SVC UTIL-ELECTRIC | 1,611 | 1,514 | 2,500 | 2,200 | 2,500 |
| 70-67-34500 | SVC UTIL-GAS | 2,614 | 2,309 | 3,200 | 3,600 | 3,600 |
| 70-67-34700 | SVC TELEPHONE | 3,344 | 2,504 | 2,000 | 2,500 | 2,500 |
| 70-67-35100 | SVC MEDICAL SVC | 202 | 865 | 750 | 500 | 750 |
| 70-67-35700 | SVC I.T (INFO TECH) | 0 | 0 | 0 | 0 | 0 |
| 70-67-35800 | SVC OTHER PROF SVC | 816 | 46 | 4,800 | 3,000 | 4,000 |
| 70-67-36100 | SVC RPR/MNT-VEHICLES | 43,902 | 35,758 | 50,000 | 60,000 | 55,000 |
| 70-67-36200 | SVC RPR/MAINT-EQUIP | 202 | 496 | 650 | 350 | 650 |
| 70-67-36300 | SVC RPR/MAINT | 0 | 0 | 3,000 | 0 | 3,000 |
| 70-67-36400 | SVC RPR/MAINT-BLDGS | 1,079 | 0 | 5,000 | 2,500 | 5,000 |
| 70-67-36700 | SVC RPR/MAINT-RADIOS | 412 | 0 | 500 | 250 | 500 |
| 70-67-36800 | SVC CONTAINERS | 1,422 | 2,886 | 6,000 | 2,500 | 6,000 |
| 70-67-37900 | SVC MTG EXPENSE | 0 | 0 | 500 | 0 | 500 |
| 70-67-38100 | SVC TRNING/EDUC | 0 | 0 | 500 | 250 | 500 |
| 70-67-38200 | SVC RECYCLING EXP | 10,059 | 7,235 | 15,000 | 10,000 | 15,000 |
| 70-67-39500 | SVC LF-FEES | 327,576 | 359,899 | 405,000 | 365,000 | 405,000 |
| 70-67-39600 | SVC EQUIP RENTAL | 0 | 0 | 400 | 0 | 400 |
| 70-67-39900 | SVC PAYMENT IN-LIEU-OF- | 0 | 0 | 0 | 0 | 0 |
| 70-67-51100 | FXD CHG BLDG INS | 1,105 | 1,139 | 1,305 | 1,290 | 1,420 |
| 70-67-51200 | FXD CHG VEH INS | 5,656 | 6,596 | 5,450 | 6,670 | 8,000 |
| 70-67-51300 | FXD CHG LIAB INS | 9,747 | 12,154 | 12,045 | 10,850 | 13,690 |
| 70-67-51400 | FXD CHG OTHER INS | 0 | 0 | 0 | 0 | 0 |
| 70-67-51500 | FXD CHG DED DAMAGES | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 70-67-60500 | LEASE PRINCIPAL LEASE | 0 | 0 | 0 | 0 | 0 |

| CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND | | | | | | |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Acct No | Account Description | 2017 Actual | 2018 Actual | 2019 Budget | 2019 Projected | 2020 Budget |
| 70-67-62000 | LEASE INTEREST-LOAN | 0 | 0 | 0 | 0 | 0 |
| 70-67-75000 | OTHER TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 |
| Solid Waste Oper. Exp. Totals: | | <u>1,181,753</u> | <u>1,190,558</u> | <u>1,324,050</u> | <u>1,251,390</u> | <u>1,322,540</u> |
| CAPITAL | | | | | | |
| 70-67-92200 | BUILDINGS OPERATIONAL | 0 | 0 | 0 | 0 | 0 |
| 70-67-93500 | IMPRV OTHER | 0 | 0 | 0 | 0 | 0 |
| 70-67-94100 | EQUIPMENT SHOP-MAINT | 0 | 0 | 0 | 0 | 0 |
| 70-67-94200 | EQUIPMENT VEH/ATTACHMEN | 135,776 | 297,059 | 285,000 | 285,000 | 195,000 |
| 70-67-94300 | EQUIPMENT COMMUNICATION | 0 | 0 | 0 | 0 | 0 |
| 70-67-94400 | EQUIPMENT COMPUTER | 0 | 0 | 0 | 0 | 0 |
| 70-67-94500 | EQUIPMENT OFFICE | 0 | 0 | 0 | 0 | 0 |
| 70-67-94600 | EQUIPMENT SOFTWARE | 0 | 0 | 0 | 0 | 0 |
| 70-67-94700 | EQUIPMENT OTHER | 15,573 | 42,165 | 54,000 | 54,000 | 54,000 |
| Solid Waste Capital Totals: | | <u>151,349</u> | <u>339,224</u> | <u>339,000</u> | <u>339,000</u> | <u>249,000</u> |
| TOTAL SOLID WASTE FUND | | <u><u>1,333,102</u></u> | <u><u>1,529,782</u></u> | <u><u>1,663,050</u></u> | <u><u>1,590,390</u></u> | <u><u>1,571,540</u></u> |



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|----------------|--------------------|--------------------|
| <u>General</u> | <u>Solid Waste</u> | <u>70-67-94200</u> |

| CAPITAL ITEM | NEW | REPLACEMENT |
|-----------------------------------|------------|--------------------|
| International w/Hooks Lift System | X | X |

DESCRIPTION OF NEED

Replaces a 2002 International w/Hooks Lift Sytem (2-02)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

It is the goal of the Solid Waste Department to provide reliable, convenient and costeffective residential and commercial trash removal services. An equipment replacement plan based on a 5 year rotation is an important step in this process.

OTHER RELATED COSTS? SAVINGS?

The older the truck gets, the more down time it experiences. Repairs tend to increase in costs.
 The primary truck that is iin use now will become the backup truck.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We would have to use what equipment is available.

ESTIMATED BID DATE:

January-20

REQUIRED DELIVERY DATE:

September 2020

SOURCE OF FUNDING

| <u>CITY OF CRAIG:</u> | <u>GRANT</u> | <u>OTHER</u> | <u>TOTAL</u> |
|------------------------------|---------------------|---------------------|---------------------|
| \$195,000 | | | \$195,000 |



Schedule C-1
CAPITAL ITEM
Budget Request
Fiscal Year 2020

| FUND | DEPARTMENT | CODE |
|-------------------|--------------------|--------------------|
| <u>Enterprise</u> | <u>Solid Waste</u> | <u>70-67-94700</u> |

| CAPITAL ITEM | NEW | REPLACEMENT |
|---|-----|-------------|
| 90 gallon cans, 300 gallon cans, assorted dumpsters | X | X |

DESCRIPTION OF NEED

Our services are increasing and containers wear out. Vandalism and accidents also account for losses.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Maintain appearance and condition of containers and replace, if necessary. Provide reliable trash removal services.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

If we run out of containers, we may have to turn down new accounts.

| ESTIMATED BID DATE: | REQUIRED DELIVERY DATE: |
|---------------------|-------------------------|
| September 2020 | October 2020 |

| | |
|-----------------------|--------------------|
| ESTIMATED COST: | \$54,000.00 |
| FREIGHT: | \$ - |
| INSTALLATION: | \$ - |
| TRAINING: | \$ - |
| TOTAL REQUEST: | \$54,000.00 |

MEDICAL FUND

| CITY OF CRAIG 2020 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY | | | | | | |
|--|------------------|------------------|---------------------------|-------------------|------------------|----------------------|
| DESCRIPTION | 2017 Actual | 2018 Actual | REVISED 2019 Budget | 2019 Projected | 2020 Budget | Inc/Dec 2019/2020 |
| BEGINNING FUND BALANCE: | | | | | | |
| Reserve for Unreported/Unpaid Claims | 0 | 0 | 0 | 0 | 0 | |
| Unreserved-Undesignated | 222,816 | 300,281 | 309,801 | 365,729 | 402,729 | |
| TOTAL Beginning Fund Balance | 222,816 | 300,281 | 309,801 | 365,729 | 402,729 | |
| REVENUES: | | | | | | |
| 80-35-10000 Employer Contributions | 1,846,572 | 1,865,990 | 2,042,420 | 1,953,120 | 2,064,650 | 22,230 |
| 80-35-20000 Employee Contributions | 189,582 | 181,565 | 227,000 | 187,000 | 222,000 | (5,000) |
| 80-35-30000 Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 |
| 80-36-00000 Miscellaneous | 0 | 31,836 | 0 | 0 | 0 | 0 |
| 80-36-10000 Interest | 44 | 71 | 0 | 80 | 100 | 100 |
| 80-36-16100 Interest Investments | 0 | 0 | 0 | 0 | 0 | 0 |
| 80-39-70000 Transfer In | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL Revenues | 2,036,199 | 2,079,462 | 2,269,420 | 2,140,200 | 2,286,750 | 17,330 |
| EXPENDITURES: | | | | | | |
| 80-90-85100 Expense Insurance Premiums | 1,902,548 | 1,974,959 | 2,180,750 | 2,047,200 | 2,213,400 | 32,650 |
| 80-90-85200 Expense Administration | 6,274 | 4,010 | 7,000 | 2,000 | 2,000 | (5,000) |
| 80-90-85800 Expense Claims Paid | 49,913 | 35,045 | 63,000 | 40,000 | 65,000 | 2,000 |
| 80-90-86000 Deductible Reimbursement | 0 | 0 | 19,000 | 6,000 | 28,000 | 9,000 |
| Health Ins opt-out | | | | 8,000 | 8,000 | |
| TOTAL Expenditures | 1,958,735 | 2,014,014 | 2,269,750 | 2,103,200 | 2,316,400 | 38,650 |
| REVENUES VS EXPENDITURES | 77,465 | 65,448 | (330) | 37,000 | (29,650) | |
| ENDING FUND BALANCE: | | | | | | |
| Reserve for Unreported/Unpaid Claims | 0 | 0 | 0 | 0 | 0 | |
| Unreserved-Undesignated | 300,281 | 365,729 | 309,471 | 402,729 | 373,079 | |
| TOTAL Ending Fund Balance | 300,281 | 365,729 | 309,471 | 402,729 | 373,079 | |

TOTAL OF ALL FUNDS

PERSONNEL SERVICES & POSITIONS

CITY OF CRAIG
PERSONNEL SERVICES
YEAR 2020

| | | | | | 3.00% | 0.50% | Was \$22,200 \$22,200 | 12% | 0.0145 | 0.006 0.00014 | 0.062 | | | |
|-------------------------|--------------------|------------|--------------|-----------|----------|-----------|--------------------------|-------------------|-----------------------------|------------------|----------|----------------------|----------|------------------|
| POSITION TITLE | Full-time EFT's | 12/31/2019 | Survey/Merit | 1/1/2020 | C.O.L.A. | TOTAL | Unemploy. Insurance | Workmens Comp. | Health Benefit Insurance | Pension | Medicare | 3.75 LTD/Life Ins | FICA Tax | TOTAL COMPEN. |
| COUNCIL | 7.00 | 18,000 | 0 | 18,000 | 0 | 18,000 | 0 | 27 | 155,400 | 0 | 261 | 315 | 1,116 | 175,119 |
| LEGAL | 0.40 | 0 | 0 | 75,840 | 2,275 | 78,115 | 391 | 117 | 17,538 | 9,374 | 1,133 | 666 | 0 | 107,333 |
| JUDICIAL | 1.75 | 62,654 | 0 | 62,654 | 1,220 | 63,873 | 209 | 66 | 38,850 | 5,025 | 926 | 391 | 1,364 | 110,704 |
| ADMINISTRATION | 1.79 | 156,598 | 7,470 | 164,068 | 4,706 | 168,774 | 808 | 242 | 39,738 | 19,389 | 2,343 | 1,457 | 0 | 232,750 |
| PERSONNEL/CLERK | 1.58 | 107,899 | 6,888 | 114,786 | 3,444 | 118,230 | 591 | 177 | 35,076 | 14,188 | 1,714 | 1,078 | 0 | 171,054 |
| PUBLIC WORKS | 0.52 | 45,280 | 1,591 | 47,544 | 1,426 | 48,970 | 245 | 1,221 | 11,544 | 5,876 | 710 | 435 | 0 | 69,001 |
| FINANCE | 2.37 | 189,121 | 21,300 | 210,421 | 6,313 | 216,734 | 1,084 | 324 | 52,614 | 26,008 | 3,143 | 2,004 | 0 | 301,911 |
| COMMUNITY DEVELOPMENT | 1.25 | 81,109 | 3,378 | 89,487 | 2,535 | 92,022 | 435 | 1,789 | 27,750 | 11,043 | 1,262 | 753 | 0 | 135,053 |
| POLICE | 27.00 | 1,769,832 | 58,625 | 1,828,457 | 51,386 | 1,879,842 | 9,399 | 57,134 | 599,400 | 225,461 | 27,258 | 16,246 | 62 | 2,814,802 |
| PARK/RECREATION | 8.00 | 774,270 | 41,219 | 815,489 | 14,894 | 830,383 | 4,152 | 24,678 | 177,600 | 65,505 | 12,041 | 4,717 | 17,640 | 1,136,715 |
| ROAD/BRIDGE | 15.36 | 1,015,477 | (47,321) | 968,156 | 26,015 | 994,171 | 4,956 | 59,274 | 329,892 | 111,380 | 14,415 | 8,273 | 4,092 | 1,526,453 |
| TOTAL GENERAL | 67.02 | 4,220,239 | 93,149 | 4,394,901 | 114,213 | 4,509,114 | 22,269 | 145,047 | 1,485,402 | 493,249 | 65,205 | 36,335 | 24,274 | 6,780,895 |
| TOTAL BEFORE COLA | | | | | | 4,378,841 | 21,624 | 140,844 | 1,485,402 | 483,256 | 63,316 | 35,360 | 23,433 | 6,632,077 |
| COLA for General Fund | | | | | | 114,213 | 130,273 | 646 | 4,203 | 0 | 9,993 | 1,889 | 975 | 148,818 |
| WATER | 12.05 | 735,024 | 20,506 | 755,530 | 22,066 | 777,596 | 3,888 | 25,229 | 268,176 | 92,351 | 11,275 | 7,023 | 496 | 1,186,034 |
| WASTEWATER | 7.55 | 547,844 | 16,559 | 564,403 | 16,062 | 580,465 | 2,902 | 12,074 | 168,276 | 68,216 | 8,417 | 5,042 | 744 | 846,137 |
| SOLID WASTE | 6.90 | 463,820 | (42,442) | 421,378 | 11,486 | 432,864 | 2,164 | 26,115 | 142,746 | 49,724 | 6,277 | 3,618 | 1,147 | 664,655 |
| GRAND TOTAL | 93.50 | 5,966,927 | 87,772 | 6,136,212 | 163,827 | 6,300,039 | 31,224 | 208,465 | 2,064,600 | 703,540 | 91,174 | 52,018 | 26,661 | 9,477,720 |
| GRAND TOTAL BEFORE COLA | | | | | | 6,120,152 | 30,331 | 202,478 | 2,064,600 | 687,593 | 88,565 | 50,622 | 25,820 | 9,270,161 |
| COLA for All Funds | | | | | | 163,827 | 179,887 | 894 | 5,987 | 0 | 15,946 | 1,396 | 841 | 207,559 |

ORDINANCE NO. 1103 (2019)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO ENACTING THE CITY'S RETAIL MARIJUANA ESTABLISHMENT ORDINANCE BY ADOPTING CHAPTER 5.70 ENTITLED "MARIJUANA, OPERATION OF RETAIL MARIJUANA ESTABLISHMENTS" AND REPEALING CHAPTER 5.60 ENTITLED "MARIJUANA, OPERATION OF COMMERCIAL MARIJUANA ESTABLISHMENTS PROHIBITED" OF THE CRAIG MUNICIPAL CODE.

WHEREAS, Section 16 of Article XVIII of the Colorado Constitution (the "Recreational Marijuana Amendment" also known as Amendment 64) permits the personal use of marijuana by persons age twenty-one (21) years of age and older under Colorado law; and

WHEREAS, to enact and enforce the provisions of Article XVIII of the Colorado Constitution, the General Assembly enacted the Colorado Retail Marijuana Code, Article 12 of Title 44, C.R.S. ("the Colorado Retail Marijuana Code"); and

WHEREAS, in addition, the Colorado Department of Revenue adopted retail marijuana rules ("Retail Marijuana Rules") and the Colorado Retail Marijuana Code and the Retail Marijuana Rules authorize counties and municipalities to determine whether to permit, as a matter of State law, certain retail marijuana business establishments within their jurisdictions; and

WHEREAS, as permitted under the Recreational Marijuana Amendment, the City of Craig's electors voting at the November 5, 2019 general election authorized the establishment and operation of retail marijuana stores, retail cultivation facilities, retail marijuana manufacturing facilities, and retail marijuana testing facilities subject to regulations and requirements adopted by the Craig City Council as necessary for the proper licensing and administration of such retail marijuana business facilities; and

WHEREAS, the Craig City Council hereby desires to adopt licensing procedures, rules and regulations governing retail marijuana business establishments; and

WHEREAS, by enacting this Ordinance, the City does not intend to encourage or promote the establishment of any business or operation, or the commitment of any act, that constitutes or may constitute a violation of State or federal law. As of the date of the enactment of this Ordinance, the use, possession, distribution, and sale of marijuana remains illegal under federal law and those who engage in such activities do so at their own risk of criminal prosecution.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO:

The Craig Municipal Code is amended by the adoption of a new Chapter 5.70 entitled “Marijuana, Operation of Retail Marijuana Establishments”, as follows:

CHAPTER 5.70

Marijuana, Operation of Retail Marijuana Establishments

570.010 Purpose. The City Council intends to regulate the use, acquisition, production and distribution of recreational marijuana in a manner consistent with the Recreational Marijuana Amendment and in accordance with the Colorado Retail Marijuana Code and regulations adopted by the State of Colorado thereunder.

- A. The Colorado Retail Marijuana Code, Article 12 of Title 44, C.R.S., imposes statewide regulations pertaining to the cultivation, manufacture, distribution and sale of retail marijuana and for the licensing of retail marijuana business establishments. Such legislation also permits local licensing of such establishments. However, the State law is not intended to, and does not, address the local impacts of marijuana operations, making it appropriate for local regulation of marijuana establishments.
- B. The use, distribution, cultivation, production, possession and transportation of marijuana remains illegal under federal law, and marijuana is still classified as a “Level 1 Controlled Substance” under federal law. Nothing within this Ordinance is intended to promote or condone the production, use, sale or distribution of retail or recreational marijuana other than in compliance with applicable local and State law and the Colorado Constitution.
- C. This Ordinance is not intended to regulate medical marijuana businesses which are governed by a separate City Ordinance.
- D. This Ordinance is to be construed to protect the interest of the public over marijuana business interests. Operation of a retail marijuana business establishment is a revocable privilege and not a right within the City. There is no property right for an individual to have a business to sell marijuana within the City of Craig.
- E. The purpose of this Ordinance is to implement the Recreational Marijuana Amendment in a manner consistent with Title 44 of Article 12, C.R.S., to protect the health, safety and welfare of the residents of the City by prescribing the time, place and manner in which retail marijuana businesses may be operated within the City. In addition, the purpose of this Ordinance is to:
 - (1) Provide for the safe sale of retail recreational marijuana to persons legally permitted to obtain, possess and use marijuana for recreational purposes in accordance with the Recreational Marijuana Amendment;

- (2) Protect public health and safety through reasonable limitations on business operations as they relate to noise, air quality, food safety, public safety, security for the businesses and their personnel, and other health and safety concerns;
- (3) Impose fees in an amount sufficient to cover the direct and indirect cost to the City of licensing and regulating retail marijuana establishments;
- (4) Allow retail marijuana stores, retail marijuana cultivation facilities, retail marijuana product manufacturing facilities and retail marijuana testing facilities to operate in compliance with this Ordinance; and
- (5) Facilitate the implementation of the Recreational Marijuana Amendment without going beyond the authority granted by such Amendment.

5.70.020 Definitions. The following words and phrases used in this Ordinance shall have the following meanings unless the context clearly indicates otherwise:

Applicant means a person who has submitted an application to the Craig Local Licensing Authority pursuant to this Ordinance to operate a retail marijuana establishment, which application has not been approved or denied by the Authority.

Advertised, Advertising or Advertisement means the act of drawing the public's attention, whether through print, signs, telephonic, electronic, wireless or digital means, to a retail marijuana establishment or retail marijuana testing facility in order to promote the sale, cultivation, or testing of marijuana by the business.

Business Manager means the individual(s) designated by the owner of a retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, or retail marijuana testing facility who are registered with the City as the person(s) responsible for all operations of the business during the owner's absence from the business premises.

Character and Record includes all aspects of a person's character and record, including but not limited to, moral character; criminal record including serious traffic offenses; record of previous sanctions against liquor licenses, gambling licenses, retail marijuana licenses, or medical marijuana licenses, which the person owns, in whole or in part, and which the person serves as a principal, manager or employee; education, training, experience; civil judgments entered against the person; truthfulness, honesty; and financial responsibility. The conviction of any person for any offense, shall not, in itself, be grounds for a finding of a bad character and record if such person demonstrates that he/she has been rehabilitated in accordance with Section 24-5-101, C.R.S. In the event the Local Licensing Authority considers information concerning the criminal history of a person, the Local Licensing Authority shall also consider any information provided by an applicant regarding such criminal history records, including but not limited to, evidence of rehabilitation, character references and educational achievements, especially those items pertaining to the period of time between the last criminal conviction and the time of consideration of a license application.

Co-Located Marijuana Business means a medical marijuana center that has a license pursuant to City Ordinance that is permitted by the owner of the building and all applicable laws, to divide the licensed medical marijuana business to allow for both a medical marijuana center and a retail marijuana store as a separate business premises with separate licenses from the City within the same footprint and owned by the same person(s) or entity.

Colorado Retail Marijuana Code shall mean Article 12 of Title 44, C.R.S., as the same may be hereafter amended, and any rules or regulations promulgated thereunder.

Good cause, for purpose of denial of an initial, renewal, or reinstatement of a license application, or for the imposition of disciplinary action against an existing licensee shall mean:

- (1) The licensee or applicant has violated, does not meet, or has failed to comply with any of the terms and conditions of this Ordinance or provisions of the Colorado Retail Marijuana Code, any rules promulgated pursuant thereto, or any other supplemental relevant State or local law, rules or regulations; or
- (2) The licensee or applicant has failed to comply with any special terms or conditions that were placed upon its license pursuant to an order of the State Licensing Authority or the Craig Local Licensing Authority; or
- (3) The licensee or applicant has a bad character and record; or
- (4) The licensee's licensed premises has been operated in a manner that adversely affects the public health, safety or welfare of the neighborhood in which the establishment is located.

Good moral character means having a personal history that demonstrates honesty, fairness, and respect for the rights of others and the law, pursuant to Colorado Marijuana Enforcement Division regulations.

License means to grant a license pursuant to the Colorado Retail Marijuana Code and this Ordinance for a retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, or retail marijuana testing facility.

Licensed Premises means the premises specified in an application for a license pursuant to this Ordinance and the Colorado Retail Marijuana Code that is owned by or in possession of the licensee and within which the licensee is authorized to distribute, sell, cultivate, or manufacture marijuana products, or test retail marijuana in accordance with the provisions of the Colorado Retail Marijuana Code.

Licensee shall mean the retail marijuana establishment named on the retail marijuana establishment license, and all individuals named in the initial retail marijuana establishment license application, or individuals later submitted to and approved by the City, including without limitation, owners, business managers, financiers, and individuals owning any part of an entity

that holds a financial or other ownership interest in the retail marijuana establishment.

Local Licensing Authority shall mean the Craig Local Licensing Authority which shall consist of the members of the Craig City Council.

Marijuana for the purposes of this Ordinance shall have the same meaning as set forth in the Recreational Marijuana Amendment or as may be more fully defined in any applicable State or local law or regulation.

Marijuana Accessories shall have the same meaning as such term is defined in the Recreational Marijuana Amendment.

Marijuana Business shall mean any medical marijuana business as defined by City Ordinance or retail marijuana establishment as defined in this Ordinance.

Medical Marijuana shall have the same meaning as set forth in Section 14 of Article XVIII of the Colorado Constitution.

Medical Marijuana Business shall include medical marijuana centers, medical marijuana infused products manufacturers, and medical marijuana optional premises cultivation operations as defined in the Colorado Medical Marijuana Code, Article 11 of Title 44, C.R.S.

Operating Fees means fees that may be charged by the City for costs including but not limited to inspection, administration, and enforcement of regulations governing retail marijuana establishments authorized pursuant to subsection 16(5)(f) of Article XVIII of the Colorado Constitution, the Colorado Retail Marijuana Code, the rules adopted pursuant thereto, and this Ordinance.

Place Open to the General Public shall mean any property owned, leased or used by a public entity, any place of private property open to the public, common areas of buildings, public parks, vehicles, streets, sidewalks, trails, those portions of any public or private property upon which the public has an expressed or implied license to enter or remain, and any place visible from such places. Places open to the general public shall not include any private residential property regardless of whether it can be seen from a place open to the public.

Preschool means a facility that provides preschool programs and services to a school district under the Colorado Preschool Program Act to a majority of the children who attend or are enrolled in that facility.

Recreational Marijuana means any marijuana intended for recreational use which meets all of the requirements for recreational marijuana contained in this Ordinance, the Recreational Marijuana Amendment, and any other applicable State or local law.

Retail Marijuana means all parts of the plant of the genus cannabis (hereafter the plant) rather growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or its resin

including marijuana concentrate, that is cultivated, manufactured, distributed, or sold by a licensed retail marijuana store. Retail marijuana does not include industrial hemp, nor does it include fiber produced from stalks, oil or cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other products.

Retail Marijuana Carrier Depot Facility means a business location for the temporary storage of retail marijuana and marijuana products while in transit from one legal retail marijuana business to another.

Retail Marijuana Cultivation Facility has the same meaning as “marijuana cultivation facility” as defined in Section 16(2)(h) of Article XVIII of the State Constitution.

Retail Marijuana Establishment means a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana products manufacturer, or a retail marijuana testing facility.

Retail Marijuana Products Manufacturer has the same meaning as “marijuana product manufacturing facility” as defined in Section 16(2)(j) of Article XVIII of the State Constitution.

Retail Marijuana Store has the same meaning as defined in Section 16(2)(n) of Article XVIII of the State Constitution.

Retail Marijuana Testing Facility means “marijuana testing facility” as defined in Section 16(2)(l) of Article XVIII of the State Constitution that is licensed pursuant to the Colorado Retail Marijuana Code.

School means a public or private licensed preschool, or a public, private or charter elementary, middle, junior high or high school, vocational school, secondary school, community college, or other institution of higher education.

State Licensing Authority means the authority created for the purpose of regulating and controlling the licensing of the cultivation, manufacture, distribution, and sale of retail marijuana in Colorado, pursuant to Section 44-12-201, C.R.S. of the Colorado Retail Marijuana Code.

5.70.030 License Required for Retail Marijuana Establishments. It shall be unlawful to operate a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana product manufacturing facility, or a retail marijuana testing facility within the City of Craig without first obtaining a City license to operate pursuant to this Ordinance, and having a validly issued license in good standing from the State of Colorado, and having paid all applicable fees. Any person violating this Section shall be punished by a fine of up to one thousand dollars (\$1,000.00), or by imprisonment in the Moffat County jail for a period of up to one hundred eighty (180) days, or by both such fine and imprisonment. Each day that a violation continues shall be considered a separate and distinct offense.

5.70.040 Composition of Local Licensing Authority. The Craig City Council is hereby designated as the Craig Local Licensing Authority. The City Council may by resolution, delegate

its authority or a portion of such authority set forth in this Ordinance to a new committee or other designee to act as the Local Licensing Authority.

5.70.050 Functions and Powers of Local Licensing Authority.

- A. The Local Licensing Authority shall have the duty and authority pursuant to the Colorado Retail Marijuana Code and this Ordinance to grant or deny an application described in this Ordinance and to levy penalties against a licensee in the manner provided by law.
- B. The Local Licensing Authority shall consider applications for new business premises, transfer of ownership, change of location, licensed premises modification, changes in tradename and any other appropriate application.
- C. The Local Licensing Authority shall have the power to promulgate rules and regulations concerning the procedure for hearings before the Local Licensing Authority.
- D. The Local Licensing Authority shall have the power to require any applicant or licensee to furnish such information to the Authority as may be reasonably necessary in order for the Authority to perform the duties and functions authorized by this Ordinance.
- E. The Local Licensing Authority shall have the power to administer oaths and issue subpoenas to require the presence of persons and the production of papers, books and records at any hearing which the Authority is authorized to conduct. Any subpoena shall be served in the same manner as a subpoena issued by a district court of the State. The Municipal Judge shall have the power and authority to enforce such subpoena.

5.70.060 Limitation on the Number of Licenses That May Be Issued Within the City.

A maximum of three (3) retail marijuana store licenses shall be issued by the Craig Local Licensing Authority. An application for renewal of an existing retail marijuana establishment license shall receive a preference over an application for a new retail marijuana establishment license if the existing business has substantially met all of the requirements of this Ordinance and the Colorado Retail Marijuana Code during the previous license term and is in good standing.

5.70.070 Issuance of Initial Licenses. On or before December 1, 2019, the City Clerk shall publish a notice that the City is accepting applications for retail marijuana establishment licenses. Said notice shall establish a deadline for the City's acceptance of such applications. The City Clerk shall initially review such applications for completeness. In the event the City Clerk finds that an application is incomplete, the City Clerk shall notify the applicant in writing of the application deficiencies and allow the applicant to correct such deficiencies within fifteen (15) days from the date of receiving such notice. The City Clerk shall then forward the applications to the Craig Local Licensing Authority for further processing and review. The Local Licensing Authority shall then finally determine the sufficiency of the license applications and the eligibility

of the applicants to hold a retail marijuana establishment license. If more valid license applications of the same classification are received by the Local Licensing Authority than authorized by this Ordinance, and the Local Licensing Authority is not permitted to approve all of the sufficient applications reviewed because of the limitations set forth in Section 5.70.060, the Local Licensing Authority shall establish a date and time for selecting by lot the priority of the sufficient applications permitted by this Section. The Local Licensing Authority shall then proceed to issue the licenses applied for to the successful applicants.

5.70.080 Permitted Locations. All retail marijuana establishment licenses shall be issued for a specific location which shall be designated as the licensed premises. Retail marijuana establishment licenses shall not be permitted in any Residential Zone District. Retail marijuana stores shall only be permitted in the Mixed Use (M-1 and M-2), Community Commercial (C-2), Light Industrial (I-1) and Heavy Industrial (I-2) Zone Districts. Retail cultivation facilities, retail marijuana product manufacturing facilities, retail marijuana testing facilities and retail marijuana carrier depot facilities shall only be allowed in the Mixed Use (M-1), Community Commercial (C-2), Light Industrial (I-1), Heavy Industrial (I-2) and Agricultural zone districts.

5.70.090 Buffering Requirements. Retail marijuana establishments must satisfy the following minimum distance requirements from the described uses below. Prior to issuing a retail marijuana establishment license, the Local Licensing Authority shall confirm that the proposed licensed premises boundaries meet the buffering requirements.

- A. Distance from Schools. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from schools, as measured from the nearest property boundary of such school uses to the boundaries of the proposed licensed premises.
- B. Distance from Commercial Childcare Facilities. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from licensed commercial childcare facilities, as measured from the nearest property boundary of such uses to the boundaries of the proposed licensed premises.
- D. Distance from Parks. Retail marijuana establishments shall be located a minimum of five hundred feet (500') from any public park, as measured from the nearest property boundary of such parks to the boundary of the licenses premises.
- E. Distance from Residential Properties Retail marijuana establishments shall be located a minimum of one hundred feet (100') from any residential property in Mixed Use (MU-1 and MU-2) zones, as measured from the nearest property boundary of such residential property to the boundary of the licenses premises. There shall be no buffering requirement from any residential property in or adjacent to Community Commercial (C-2), Light Industrial (L-1) and Heavy Industrial (I-2) zones.
- F. Exemption from Buffering Requirements. There shall be no buffering requirements of any kind for retail marijuana stores located within the Commercial Downtown

zone.

| Retail Marijuana Facilities | | | | |
|---|---------------------------------|------------------------------------|-------|---------------------------|
| Zoning Districts | Setbacks (Lot Line to Lot Line) | | | |
| | Schools | Commercial Childcare Facilities | Parks | Residential Properties |
| *Commercial C-2 | 500' | 500' | 500' | * |
| **Commercial Downtown CD | | | | ** |
| *Light Industrial I1 | 500' | 500' | 500' | * |
| *Heavy Industrial I2 | 500' | 500' | 500' | * |
| Mixed Use MU1 | 500' | 500' | 500' | 100' |
| Mixed Use MU2 | 500' | 500' | 500' | 100' |
| Retail Cultivation Facilities | | | | |
| Zoning Districts | Setbacks (Lot Line to Lot Line) | | | |
| | Schools | Commercial Childcare Facilities | Parks | Residential Properties |
| *Commercial C-2 | 500' | 500' | 500' | * |
| *Light Industrial I1 | 500' | 500' | 500' | * |
| *Heavy Industrial I2 | 500' | 500' | 500' | * |
| Mixed Use MU1 | 500' | 500' | 500' | 100' |
| Agriculture | 500' | 500' | 500' | 100' |
| <i>*Indicates no Residential Setback Requirements for Zoning Districts where Single Family Homes are not a Permitted Use</i> <i>** No Retail Marijuana Facility Shall be in a Building Containing Residential Units at the Time of Establishment of the Facility</i> | | | | |

- F. Once the retail marijuana establishment license is issued, the City will not preclude a school, commercial child care facility or park from locating within a buffer zone. A retail marijuana establishment may then continue to operate at its present location. If a sensitive use later locates within the applicable buffer zone, however, the licensee continues so at its own risk, and the issued license provides no protection or indemnification against enforcement of federal or other applicable laws prohibiting the operation of a retail marijuana establishment near a school or commercial childcare facility.
- G. No retail marijuana establishment shall be located in a movable or mobile vehicle or structure and no retail marijuana products shall be delivered in the City unless such delivery is specifically permitted by Colorado law.

5.70.100 General Licensing Conditions.

- A. Except as specifically provided herein, the issuance of a license for a retail marijuana establishment by the City shall be subject to compliance with all provisions of Section 44-12-309, C.R.S.
- B. The license requirements set forth in this Ordinance shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other

federal, State or local law, including by way of example, a retail sales license, an occupation tax license, an excise tax license, a retail food establishment license, or any applicable zoning, land use or building permits.

- C. The issuance of a license pursuant to this Ordinance does not create a defense, exception or provide immunity to any person in regard to any potential criminal liability a person may have for the production, distribution or possession of marijuana.
- D. A separate license shall be required for each location from which a retail marijuana establishment is operated. A separate license shall be required for each specific business or business entity, for each geographical location and for each co-located retail marijuana establishment.
- E. The submission of an application for the issuance of a license under this Ordinance from the City shall act as acknowledgement and agreement by the applicant or the licensee that the sale of marijuana continues to be subject to the control and jurisdiction of the federal government and actions taken by the federal government under the federal laws and regulations may limit or invalidate any license issued by the City or the licensee's ability to own or operate a retail marijuana establishment in the City.

5.70.110 License Application Requirements.

- A. Start Date. The Local Licensing Authority shall receive and process all applications for retail marijuana establishment licenses beginning on December 16, 2019.
- B. Application Materials. An application for a retail marijuana establishment license shall be made on forms provided by the City Clerk for such purposes. The applicant shall use the application to demonstrate its compliance with the provisions of this Ordinance and other applicable laws, rules or regulations. In addition to general information required of standard applications, the application shall require the following information:
 - 1. Name and address of the owner or owners of the proposed retail marijuana establishment and whose name the license is proposed to be issued.
 - a. If the proposed owner is a corporation, then the application shall include the name and address of all officers and directors of the corporation, and of any person holding any financial interest in the corporation, whether as a result of the issuance of stock, instruments of indebtedness, or otherwise, including disclosure information pertaining to bank, savings and loan associations or other commercial lender which has loaned funds to the applicant.
 - b. If the proposed owner is a partnership, association or limited

liability company, the application shall include the name and address of all partners, members, managers or persons holding any financial interest in the partnership, association or limited liability company, including those holding an interest as the result of instruments of indebtedness or otherwise including disclosure of information pertaining to a bank, savings and loan association, or other commercial lender which has loaned funds to the applicant.

- c. If the owner is not a natural person, the application shall include copies of the organizational documents for all entities identified in the application and the contact information for the person that is authorized to represent the entity or entities.
2. Name and address of the proposed business manager(s) of the retail marijuana establishment, if the business manager is proposed to be someone other than the owner, or if the owner is an entity rather than a natural person.
3. A statement indicating whether any of the named owners, members, business managers, parties with a financial interest, or persons named on the application have been:
 - a. Denied an application for a medical marijuana business license or retail marijuana establishment license pursuant to any state or local licensing law, rule or regulation, or had such license suspended or revoked.
 - b. Denied an application for a liquor license pursuant to Article 3 or 4 of Title 44, C.R.S., or by any similar state or local licensing law, rule, regulation or had such license suspended or revoked.
 - c. Convicted, entered a plea nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any charge related to possession, use, or possession with intent to distribute narcotics, drugs or controlled substances.
 - d. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any charge related to driving or operating a motor vehicle while under the influence or while impaired by alcohol or controlled substances.
 - e. Convicted, entered a plea of nolo contendere, or entered a plea of guilty in conjunction with a deferred judgment and sentence pertaining to any felony.
 - f. Convicted, entered a plea of nolo contendere, or entered a plea of

guilty in conjunction with a deferred judgment and sentence pertaining to a serious traffic offense which means any driving offense carrying eight (8) points or greater under Section 42-2-127, C.R.S. or the substantial equivalent of such events in any other state.

3. Proof that the Applicant will have ownership or legal possession of the premises proposed for the retail marijuana establishment for the term of the proposed license. If the premises is not owned by the applicant, such proof of possession shall include a signed statement from the landlord or owner of the premises consenting to the use of the property for the purposes of operating a retail marijuana establishment. If the property is subject to a declaration of covenants and restrictions and an owners' association, a signed statement from the owners' association consenting to the use of the property for a retail marijuana establishment shall be provided.
4. Proof of Insurance as follows:
 - a. Workers compensation insurance to cover obligations imposed by the Workers Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of work related to the operation of the retail marijuana establishment and
 - b. Comprehensive general liability insurance with minimum single limits of one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) aggregate, applicable to all premises and operations.
5. An operating plan for the proposed retail marijuana establishment including the following information:
 - a. A description of the products and services to be sold or provided by the retail marijuana establishment.
 - b. A dimensioned floor plan of the proposed premises clearly labeled, showing:
 - i. the layout of the structure and the floorplan in which the retail marijuana establishment will be located including information sufficient to prove compliance with ventilation, security and other structural requirements contained therein;
 - ii. the principle uses of the floor area depicted on the floorplan including but not limited to storage areas, retail sales areas and restricted areas where marijuana will be stored and located; and

- iii. areas where any services other than the cultivation, distribution or sale of retail marijuana is proposed to occur on the licensed premises.
- 6. For a retail marijuana testing facility or retail marijuana products manufacturing facility, a plan that specifies all means to be used for extraction, heating, washing, or otherwise changing the form of the marijuana plant, or the testing of any marijuana, and verification of compliance with all applicable State and local laws for ventilation and safety measures for each process.
- 7. The maximum amount of retail marijuana or retail marijuana products that may be on the business premises at any one time.
- 8. A security plan indicating how the applicant will comply with the requirements of this Ordinance and any other applicable law, rule or regulation. The applicant may submit the portions of such security plan which include trade secrets or specialized security arrangements confidentially. The City will not disclose the documents appropriately submitted under the Colorado Open Records Act, Sections 24-72-201 *et. seq.*, C.R.S. if they constitute confidential trade secrets or specialized security arrangements to any party other than law enforcement agencies, unless compelled to do so by court order. Any document that the applicant considers eligible for protection under the Colorado Open Records Act shall be clearly marked as confidential and the reasons for such confidentiality shall be stated on the document.
- 9. A lighting plan showing the illumination of the outside area of the retail marijuana establishment for security purposes.
- 11. A vicinity map drawn to scale, indicating within a radius of one-quarter (1/4) mile from the boundaries of the property upon which the retail marijuana establishment is to be located, the proximity of the property to any school, commercial childcare facility, public park, residence or to any other facility identified in this Ordinance that requires a distance separation from licensed retail marijuana establishments.
- 12. A statement that the applicants have satisfactorily completed all background checks as required by the State of Colorado and the results of such background checks.
- 13. A plan for disposal of any retail marijuana or product that is not sold or is contaminated in a manner that protects any portion thereof from being possessed or ingested by a person or animal.

14. A plan for ventilation that describes the ventilating systems that will be used to prevent any odor of marijuana from extending beyond the premises of the business. Carbon filtration is strongly encouraged by the City.
15. A description of all toxic, flammable or other materials regulated by the federal or State government that would have authority over the business if it was not a retail marijuana establishment, that will be used, kept or created at the retail marijuana establishment and the location where such materials will be stored.
16. An application for a retail marijuana establishment license shall be accompanied by the application fee, operational fee, criminal background fee, together with any other applicable fees that may be established by resolution of the City Council.
17. An existing Medical Marijuana establishment located within the city at the time of the adoption of this ordinance may apply for a retail marijuana establishment license and shall be granted a preference in consideration by the Local Licensing Authority of applications over other applicants for a retail marijuana license provided that the application is complete pursuant to Sections 5.70.100, 5.70.110 and 5.70.150, and that the applicant otherwise meets all requirements for the license in Sections 5.70.080 and 5.70.090. No fees shall be waived for such application.

5.70.120 Inspection Required. An inspection of the proposed retail marijuana establishment by the City and the fire protection district shall be required prior to issuance of a license. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any retail marijuana or marijuana products, and prior to the opening of the business to the public. The purpose of the inspection is to verify that the business facilities are constructed and can be operated in accordance with the application submitted, the applicable requirements of this Ordinance, and any other applicable law, rule or regulation such as building codes.

5.70.130 Issuance of License. The Craig Local Licensing Authority shall not issue a retail marijuana establishment license until the inspection, background checks, and all other information available to the City have been found to verify that the applicant:

- A. Has submitted a full and complete application;
 1. Has made improvements to the business premises consistent with the application;
 2. Is prepared to operate the business with the owners and business managers as set forth in the application, all in compliance with the provisions of this Ordinance and any other applicable law, rule or regulation;

3. Has paid all required fees; and
4. Is otherwise in compliance with all other provisions of this Ordinance and any other applicable ordinances of the City of Craig and the Colorado Retail Marijuana Code.

5.70.140 Release of Information. Any signature on an application for the issuance, transfer or modification of a license for a retail marijuana establishment or for a change in business manager or other amendment to the license shall constitute a release for purposes of allowing the City to conduct investigations regarding the personal histories and character of all interested parties and shall constitute a consent to the release of any information obtained by the City through such process as a public record under the Colorado Open Records Act, including, but not limited to, criminal history reports conducted by the City or any other authorized agency and all financial disclosures obtained by the City or any other entity.

5.70.150 License Fees and Charges. Applicants for new retail marijuana establishment licenses or existing licensees shall pay the following fees:

| | |
|---|------------|
| New application for retail marijuana store | \$5,000.00 |
| New license for retail marijuana cultivation facility | \$4,000.00 |
| New license for retail marijuana manufacturing facility | \$4,000.00 |
| New license for retail marijuana testing facility | \$3,000.00 |
| New license for retail marijuana carrier depot facility | \$3,000.00 |
| Renewal of existing retail marijuana establishment license | \$2,500.00 |
| Annual Operating Fee | \$2,000.00 |
| Change in Direct Beneficial Interest Owners (Change of Ownership Structure) | \$2,500.00 |
| Transfer of Ownership | \$5,000.00 |

The fees above apply to each license issued, and a business with multiple locations in the City must pay separate fees for each location. The appropriate fees must be paid in conjunction with any application or request before the City will process or act upon forms submitted. Except as indicated above, all fees are non-refundable in the entirety. No fees previously paid by a licensee in connection with a license shall be refunded if the licensee's license is subsequently suspended or revoked.

5.70.160 Persons Prohibited as Licensees and Business Managers.

The criteria for determination of those persons who are not eligible to receive a retail marijuana establishment license or to act as a business manager of such an establishment shall be as provided in this Ordinance and in Sections 44-12-305 and 306, C.R.S. The local licensing authority may rely upon the results of the criminal investigation conducted by the state licensing authority prior to issuance of the state license.

5.70.170 Issuance or Denial of Approval.

- A. In determining whether to issue an approval of an application for possible granting of a license in accordance with Section 7, the Local Licensing Authority may consider the following:
 - 1. Whether the application is complete and signed by the applicant;
 - 2. Whether the applicant has paid the application fee and the annual operating fee;
 - 3. Whether the application complies with all of the requirements of this Ordinance, the Colorado Retail Marijuana Code, and rules promulgated by the State Licensing Authority;
 - 4. Whether the application contains any material misrepresentations;
 - 5. Whether the proposed retail marijuana establishment complies with the City's zoning ordinance. The Local Licensing Authority shall make specific findings of fact with respect to whether the building in which the proposed retail marijuana business will be located conforms to the distance requirements set forth in Section 9 of this Ordinance;
 - 6. The facts and evidence adduced as a result of the investigation by the state licensing authority as well as any other facts and any other pertinent matters affecting the qualifications of the applicant for the conduct of the type of business proposed;
- B. The Local Licensing Authority may deny the approval of an application for good cause as defined in Colorado Retail Marijuana Code.
- C. The Local Licensing Authority may impose reasonable conditions upon any license approval or renewal issued pursuant to this Ordinance.
- D. After the initial granting of a retail marijuana business license, if such license becomes available for issuance to another licensee, the City Clerk shall publish the availability of the license and assign priority by lot to each completed application approved by the Local Licensing Authority received within thirty (30) days following action of the Local Licensing Authority.

- E. No person, person associated with a business entity, or business entity shall own, operate, manage, control or hold any interest in more than one (1) retail marijuana establishment in the City. Retail cultivation license approval shall not be subject to this limit if the licensee holds or has successfully applied for a retail marijuana store license.
- F. The Local Licensing Authority shall issue its decision approving or denying the application within thirty (30) days following completion of the application investigation by City staff. The decision shall be in writing, shall state the reasons for the decision, and a copy of the decision shall be mailed by certified mail to the applicant at the address shown on the application.
- G. The City Clerk shall not issue a certificate of approval nor notify the State Licensing Authority of an approval until the applicant has been issued a license by the Local Licensing Authority in accordance with the applicant's priority by lot.

5.70.180 Contents and Display of Approval. The approved licensee shall post the certificate of approval by the Local Licensing Authority in a conspicuous location on the premises. A retail marijuana establishment approval shall contain the following information:

- A. Type of Approval:
 - 1. Type of approval;
 - 2. The name of the licensee;
 - 3. The date of issuance of the approval;
 - 4. The street address at which the licensee is authorized to operate the retail marijuana establishment;
 - 5. Any conditions of approval imposed upon the license by the Local Licensing Authority;
 - 6. The date of expiration of the approval; and
 - 7. The signature of the City Clerk.

5.70.190 Transfer of Ownership/Changes in Ownership Structure.

- A. A license granted under the provisions of this Ordinance is not transferrable except as provided in this Section, but this Section does not prevent a change of location as provided in Section 20.
- B. For a transfer of ownership, a license holder shall apply to the State Licensing Authority on forms prepared and furnished by the State Licensing Authority. Upon

receipt of an application for transfer of ownership, the State Licensing Authority shall submit, within seven (7) days, a copy of the application to the Local Licensing Authority to determine whether the transfer complies with local restrictions on transfer of ownership. In determining whether to permit a transfer of ownership, the State Licensing Authority shall consider only the requirements of Article 12 of Title 44, C.R.S., any rules promulgated by the State Licensing Authority and any local restrictions. The Local Licensing Authority may hold a hearing on the application for a transfer of ownership. However, the Local Licensing Authority shall not hold a hearing pursuant to this subsection until the Local Licensing Authority has posted a notice of hearing in the manner described in Section 44-12-302(1), C.R.S. on the licensed premises for a period of ten (10) days and has provided notice of the hearing to the applicant at least ten (10) days prior to the hearing. The Local Licensing Authority shall then approve or reject the proposed transfer of ownership.

- C. Changes in direct beneficial interest owners or a change in ownership structure that do not result in a person increasing that person's interest from less than ten percent (10%) to more than ten percent (10%) shall be reported to the Local Licensing Authority and may be approved administratively by the City Clerk.

5.70.200 Change of Location.

- A. A licensee may move its permanent location to another location in the City, but it shall be unlawful to cultivate, manufacture, distribute, or sell retail marijuana at any such place until permission to do so is granted by the Local Licensing Authority and the State Licensing Authority.
- B. In permitting a change of location, the Local Licensing Authority shall consider all reasonable restrictions that are or may be placed on the new location and any such new location shall comply with all requirements of this Ordinance, the City's Zoning Ordinance, the Colorado Retail Marijuana Code, and rules promulgated by the State Licensing Authority.
- C. The Local Licensing Authority shall not authorize a change of location until the applicant produces a license issued and granted by the State Licensing Authority covering the period for which the change of location is sought.

5.70.210 Suspension or Revocation of a License.

- A. A license approval granted pursuant to this Ordinance may be suspended or revoked by the Local Licensing Authority or a hearing officer appointed by the Local Licensing Authority after a hearing for the following reasons:
 - 1. Fraud, misrepresentation, or a false statement of material fact contained in the license application;

2. Any violation of a City ordinance or State law pertaining to the operation of a retail marijuana establishment or a medical marijuana business, including regulations adopted by the State Licensing Authority, for the possession or distribution of marijuana or manufacturing of retail marijuana products;
 3. A violation of any of the terms and conditions of its license;
 4. A violation of any of the provisions of this Ordinance.
 5. Failure to pay sales taxes, occupation taxes, excise taxes or operational fees to the State of Colorado or the City of Craig when due and owing.
- B. In deciding whether a retail marijuana establishment license should be suspended or revoked, and in deciding whether to impose conditions in the event of a suspension, the Local Licensing Authority shall consider:
1. The nature and severity of the violation;
 2. Corrective action, if any, taken by the licensee;
 3. Prior violation(s), if any, by the licensee;
 4. The likelihood of a reoccurrence of the violation;
 5. The circumstances of the violation;
 6. Whether the violation was willful; and
 7. Previous sanctions if any imposed on the licensee.
- C. The provisions of Part 6 of the Colorado Retail Marijuana Code shall govern proceedings for the suspension or revocation of a license granted pursuant to this Ordinance. The Local Licensing Authority may not impose a fine in lieu of a suspension as authorized under the provisions of the Colorado Retail Marijuana Code.

5.70.220 Operational Requirements.

- A. Retail marijuana stores may only be open to the public between the hours of 9:00 a.m. and 10:00 p.m. daily, and no sale or other distribution of marijuana may occur upon the premises outside of those hours. A licensed cultivation facility or its contracted agent may deliver marijuana and marijuana products to retail stores on any day and at any time during normal business hours of 9:00 a.m. and 10 p.m. Retail marijuana cultivation facilities, retail marijuana product manufacturing

facilities and retail marijuana testing facilities may conduct business operations on the licensed premises at any time.

- B. A retail marijuana establishment shall be operated and maintained strictly in accordance with the license application.
- C. All retail marijuana establishments shall collect and remit all applicable State, County and City sales taxes, occupation taxes, excise taxes or other lawfully imposed tax in a timely manner.
- D. No marijuana or products containing marijuana shall be smoked, eaten or otherwise consumed or ingested within the retail marijuana establishment.
- E. No person under twenty-one (21) years of age shall be allowed within the business premises of a retail marijuana establishment. No person shall be allowed entry into the business premises without showing a valid photo identification in accordance with the requirements of the Colorado Retail Marijuana Code.
- F. Any and all possession, storage, display or sales or other distribution of marijuana and testing of marijuana shall occur only within the restricted area of a retail marijuana establishment or retail marijuana testing facility and shall not be visible from the exterior of the business.
- G. Each licensee shall manage the licensed premises himself or herself or employ a separate business manager on the premises. The licensee shall report any change in business manager to the City within seven (7) days after the change.
- H. For all retail marijuana establishments, the odor of marijuana must not be perceptible at the exterior of the building containing the licensed premises or at any adjoining use of the property. Retail marijuana cultivation facilities must implement appropriate ventilation and filtration systems to satisfy this odor nuisance standard. Retail marijuana stores, retail marijuana product manufacturing facilities, and retail marijuana testing facilities are not required to install filtration equipment on the licensed premises but must satisfy these odor threshold requirements. While the City does not mandate any particular equipment specifications with regard to filtration, all retail marijuana establishments must adopt best management practices with regard to implementing state of the art technologies in mitigating marijuana odor, such as air scrubbers and charcoal filtration systems.
- I. Retail marijuana product manufacturing facilities and retail marijuana testing facilities shall include appropriate ventilation systems to mitigate noxious gases or other fumes used or created as a part of the production.
- J. Outdoor cultivation, preparation or purchasing of marijuana or marijuana products is strictly prohibited.

- K. Areas in which marijuana is grown in retail marijuana cultivation facilities shall be equipped with green lights, or an equivalent means of illumination, to enable access and inspection during dark cycles.
- L. A retail marijuana store may not sell more than one (1) ounce of retail marijuana or its equivalent in retail marijuana products including retail marijuana concentrate, except for non-edible, non-psychoactive retail marijuana products, including ointments, lotions, balms and other non-transdermal topical products to the same person within a twenty-four (24) hour period. The licensee shall develop a tracking system to ensure that this requirement is complied with.
- M. Prior to initiating a sale, the employee of a retail marijuana store making the sale shall verify that the purchaser has a valid photo identification card showing the purchaser is twenty-one (21) years of age or older. If a person under twenty-one (21) years of age presents a fraudulent proof of age, any action relying on the fraudulent proof of age shall not be grounds for the revocation or suspension of any license issued under this Ordinance. If a retail marijuana store licensee or employee has reasonable cause to believe that a person is under twenty-one (21) years of age and is exhibiting fraudulent proof of age in an attempt to obtain any retail marijuana or marijuana infused products, the licensee or employees are authorized to confiscate such fraudulent proof of age, if possible, and shall, within seventy-two (72) hours after the confiscation, remit the same to a State or local law enforcement agency. The failure to confiscate such fraudulent proof of age or to remit the same to a State or local law enforcement agency within seventy-two (72) hours after the confiscation does not constitute a criminal offense. If a retail marijuana store licensee or employee believes that a person is under twenty-one (21) years of age and is exhibiting fraudulent proof of age in an attempt to obtain any retail marijuana or retail marijuana infused products, the licensee or employee or any peace officer, acting in good faith and upon probable cause based upon reasonable grounds therefor, may detain and question such person in a reasonable manner for the purpose of ascertaining whether a person is guilty of any unlawful act regarding the purchase of retail marijuana. The questioning of a person by the licensee or an employee does not render the licensee or the employee civilly or criminally liable for slander, false arrest, false imprisonment, malicious prosecution, or unlawful detention.
- N. The retail marijuana establishment shall not maintain any quantity of marijuana within the licensed premises in excess of the amount stated on the license application to the City.
- O. Any sale of retail marijuana shall be made in person, directly to the purchaser, within the restricted area of the retail marijuana establishment. No sale shall be made by a telephone, internet or other means of remote purchase. Delivery shall occur only in person to the purchaser at the time of purchase within the restricted area of the retail marijuana establishment.

- P. It shall be unlawful for any retail marijuana establishment to employ any person who is not at least twenty-one (21) years of age. All business managers and employees of any licensee shall possess a valid occupational license and identification badge issued by the State of Colorado.
- Q. All retail marijuana sold or otherwise distributed by the licensee shall be packaged and labeled in a manner that advises the purchaser that it contains marijuana, specifies the amount of marijuana in the product, and that the marijuana is intended for use solely by a person lawfully entitled to possess retail marijuana. The label shall be in compliance with all applicable requirements of the State of Colorado.
- R. All retail marijuana testing facilities shall operate in compliance with all applicable State laws and regulations adopted pursuant to such laws including but not limited to Section 44-12-105, C.R.S.
- S. Retail marijuana stores are encouraged to provide customers with the contact information for local drug abuse treatment centers as well as educational materials regarding the hazards of substance abuse.
- T. No firearms, knives, or other weapons shall be permitted in a retail marijuana store except those carried by sworn peace officers, those persons having concealed weapons permits, and those carried by security personnel hired by the retail marijuana establishment.
- U. Marijuana shall not be consumed or used on the premises of a retail marijuana store and it shall be unlawful for a retail marijuana store licensee to allow marijuana to be consumed upon its licensed premises. In the case of a retail marijuana store located in a structure with a legal secondary unit or other legal dwelling unit, the dwelling unit shall not be considered part of the retail marijuana store premises if access to the dwelling unit is prohibited to the retail marijuana store customers.
- V. The Craig City Police or other appropriate City employee shall report to the City Clerk all violations of this Ordinance and other applicable State and local laws and the City Clerk shall maintain a record of each license issued and record the reports of the violations in such records.

5.70.230 Requirements Relating to Monitoring and Security of Restricted Areas and Inventory.

- A. All components of the security plan submitted with the application, as it may be amended, shall be in good working order, monitored and secured twenty-four (24) hours per day. A separate security system is required for each business. A security plan must include, at a minimum, the following security measures:
 - 1. *Cameras.* Retail marijuana establishments shall include and use color security cameras to monitor and record all areas of the premises (excluding

restrooms), including all areas where persons may gain or attempt to gain access to marijuana or cash maintained by the retail marijuana establishment. Cameras shall record all potential areas of ingress or egress to the business with sufficient detail to identify facial features and clothing. Recordings from security cameras shall be maintained by the licensee for a minimum of forty (40) days in a location in the City or through a service over a network that provides on-demand access, commonly referred to as a “cloud”.

2. *Storage.* The retail marijuana establishment shall install and use a safe room or safe anchored to a wall or floor for storage of any inventory, processed marijuana and cash on the premises when the business is closed to the public. Safe rooms shall be incorporated into the building structure and shall have solid core doors with commercial grade locks and shall be visible through the surveillance camera system. For retail marijuana products that must be kept refrigerated or frozen, the business may lock the refrigerated container or freezer in a manner authorized by the City in place of the use of a safe so long as the container is affixed to the building structure and visible through the surveillance camera system.
3. *Alarm system.* The retail marijuana establishment shall install and use an alarm system that is monitored by a company that is staffed twenty-four (24) hours a day, seven (7) days a week. The security plan submitted to the City shall identify the company monitoring the alarm system, including contact information. Any modification relative the company monitoring the alarm system shall be reported to the City within seventy-two (72) hours.

5.70/240 Signage and Advertising.

- A. A retail marijuana establishment may not advertise in a manner that is misleading, deceptive, false or is designed to appeal to minors.
- B. Except as otherwise provided in this Section, it shall be unlawful for any person licensed under this Ordinance or any other person to advertise any retail marijuana establishment or any retail marijuana infused product anywhere within the City where the advertisement is in plain view of, or in, a place open to the general public, including advertising and using any of the following media: any billboard or other outdoor general advertising device; any sign mounted on a vehicle; any handheld or other portable sign; or any hand bill, leaflet or flyer directly handed to any person in a public place, left upon a motor vehicle, or posted upon any public or private property. The prohibition set forth in this Section shall not apply to:
 1. Any sign located on the licensed premises of a retail marijuana establishment which exists solely for the purpose of identifying the location of the premises and which otherwise complies with this Ordinance and any other applicable City laws and regulations; or

2. Any advertisement contained within a newspaper, magazine, or other periodical of general circulation within the City or on the internet.
- C. No retail marijuana establishments shall distribute or allow the distribution of any marijuana without charge within a retail marijuana establishment or at any other place in the City for purposes of promotion, advertising, or any other similar purpose.

5.70/250 Right of Entry-Records to be Maintained and Inspection Procedures.

- A. Each licensee of a retail marijuana establishment shall keep and maintain a complete set of books of accounting, invoices, copies of orders and sales, shipping receipts, bills of lading, correspondence, and all other records necessary to fully document the business transactions of such licensee. The licensee shall also maintain records which verify that the amount of marijuana within the retail marijuana establishment does not exceed the amount allowed. All such records shall be open at all times during business hours for inspection and examination by the City Police or his duly authorized representatives. The City may require the licensee to furnish such information as it considers necessary for the proper administration of this Ordinance. The records shall clearly show the source, amount, price and dates of all retail marijuana received or purchased, and the amount, price, and dates for all retail marijuana sold.
- B. By accepting the retail marijuana establishment license, licensee consents to the disclosure of the information required by this Section.
- C. The City may require an audit of the books of account and records of the retail marijuana establishment as it may deem necessary. Such audit shall be made by an auditor selected by the City, who shall have access to all books and records of such licensee. The expense of any audit determined to be necessary by the City shall be paid by the City; provided, however, should the audit reflect a failure of the licensee, in whole or in part, to timely remit all sales taxes, occupation taxes or excise taxes due to the City, the expense of the audit shall be paid by the licensee.
- D. The acceptance of a retail marijuana establishment license from the City constitutes consent by the licensee, owners, business managers and employees of such business to permit the Mayor, City Police, or their representatives to conduct routine inspections of the licensed retail marijuana establishment to assure that the retail marijuana establishment and the premises are being operated and maintained in accordance with the terms set forth in the application and that all operations in the premises remain in compliance with this Ordinance, the Colorado Retail Marijuana Code, and any rules or regulations promulgated thereunder.
- E. All retail marijuana establishments shall be required to obtain applicable State and City licenses and shall collect and remit all applicable State, County and City sales

taxes, occupation taxes and excise taxes in a timely manner. The retail marijuana business license and sales tax license for the business shall be conspicuously posted in the business.

5.70.260 Compliance with Other Applicable Laws.

Except as may be otherwise provided in this Ordinance, or rules or interpretations adopted by the City, any law or regulation adopted by the State of Colorado governing the cultivation, production, possession, distribution or testing of marijuana for retail or recreational use shall also apply to retail marijuana establishments licensed within the City. Provided, however, if a State law or regulation permits what this Ordinance prohibits, this Ordinance shall control.

5.70.270 Violations; Penalty.

- A. Any person, other than a licensee of a retail marijuana establishment, who violates any provision of this Ordinance shall be deemed guilty of a municipal offense and may be punished by a fine not to exceed one thousand dollars (\$1,000.00), imprisonment for a period not to exceed one hundred eighty (180) days, or by both such fine and imprisonment.
- B. Any licensee of a retail marijuana establishment who violates any provisions of this Ordinance shall be subject to civil penalties of up to one thousand dollars (\$1,000.00) for each day during which such violation occurs or continues. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. Following notice and hearing, the Local Licensing Authority may impose such civil penalties.

5.70.280 Conflicting Ordinances Repealed. All ordinances or parts of ordinances of the City of Craig in conflict herewith are hereby expressly repealed. Chapter 5.60 entitled “Marijuana, Operation of Commercial Marijuana Establishments Prohibited” is repealed in its entirety.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the City Council of the City of Craig, Colorado, held on _____, 20____.

CITY OF CRAIG, COLORADO

By: _____
Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

INTRODUCED, READ, PASSED AND ADOPTED ON SECOND READING AFTER A PUBLIC HEARING at a regular meeting of the City Council of the City of Craig, Colorado, held on _____, 20_____.

CITY OF CRAIG, COLORADO

By: _____
Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

RESOLUTION NO. 19 (2019)

A RESOLUTION APPROVING THE MOFFAT COUNTY LOCAL MARKETING DISTRICT (“MCLMD”) OPERATING PLAN FOR THE YEAR 2020.

WHEREAS, pursuant to Colorado Revised Statutes 29-25-110, an operating plan for the Moffat County Local Marketing District (henceforth called MCLMD) is required to be approved or disapproved by December 5, 2019 for the next fiscal year, which will be for the year commencing January 1, 2020 and ending on December 31, 2020; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. Section 29-25-108(1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed an operating plan and its proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur as required by C.R.S. Section 29-25-110; and

WHEREAS, the Operating Plan must be approved or disapproved by the City of Craig, the Town of Dinosaur and by Moffat County within thirty days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5, 2019, and

WHEREAS, the City of Craig City Council is acting as a member of the combination of local governments required to approve or disapprove the operating plan of the MCLMD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO:

The 2020 Operating Plan of the Moffat County Local Marketing District is hereby approved and adopted.

READ AND APPROVED THIS _____ DAY OF NOVEMBER 2019 BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

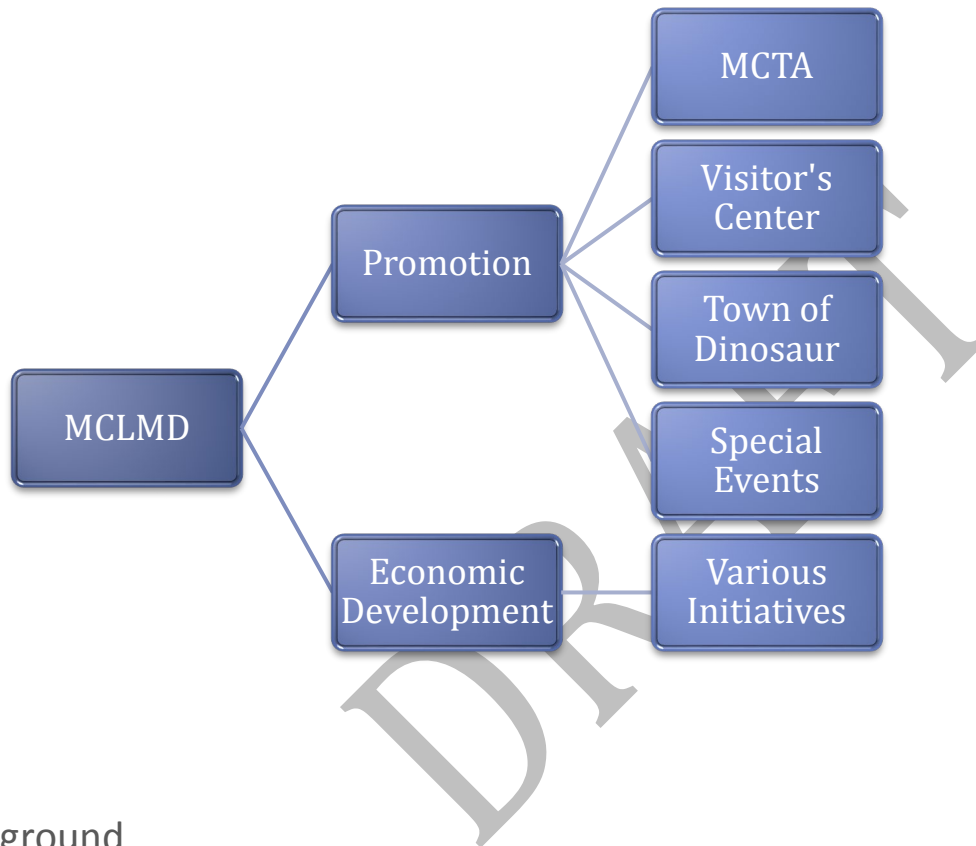
Liz White, City Clerk

MCLMD

2020 Strategic Plan

Mission

The Moffat County Local Marketing District (MCLMD) will support, enhance and encourage initiatives that promote Moffat County as a premier recreation / tourism destination; and create economic diversification, development and stability.



Background

The MCLMD board continues to maintain its key stakeholder partnerships with Moffat County Tourism Association (MCTA), Craig Chamber of Commerce, City of Craig, Moffat County, and the Town of Dinosaur.

All of these entities are vested in the future success of Moffat County. As the reality of a reduced presence of coal generated energy sets in; it is imperative that the aforementioned entities recognize the urgency of creating and sustaining a diverse economy and expedite efforts to achieve this paradigm shift. As MCLMD plans for 2020 and beyond, we understand the urgency and plan to aggressively pursue those strategies and initiatives that will strengthen our economy and tourism industry.

MCLMD continues to maintain a consistent income stream. It is imperative that we leverage this past, present, and future income stream to fund projects and strategies that will provide long term tangible results. MCLMD and its income stream cannot act alone. For Moffat County to successfully transition to its next economic reality; all partners must work together to maximize the investment of time, money, and community resources.

MCLMD is limited in how it can spend its money. This limitation creates a perfect opportunity for the municipal entities to transform their investment in promotion and economic development into projects that are tangible and deliverable to the citizens of Moffat County. As we turn the page of the past and write Moffat County's future, all stakeholders need to understand that creativity and ingenuity, not history and bureaucracy, will be the cornerstones of Moffat County's future success.

2020 Strategic Plan

The 2020 Strategic Plan continues to focus on our Cornerstone Projects while also assisting in the funding of events to draw tourists to Moffat County. The MCLMD will continue to uphold the will of the voters to implement a plan to diversify and develop the Moffat County economy, and to effectively promote its physical attributes. We expect that the Ex Officio Board be constructive and critical in its review of this plan. The MCLMD will use this feedback to evaluate the strengths and weaknesses of this plan.

For 2020, the MCLMD strategic plan will be focused on four areas. Those areas include, 1.) Economic Development; 2.) Community Marketing; 3.) Cornerstone Projects; and 4.) Signature Event Support. This plan will be governed by C.R.S. 29-25-101. This plan will also be governed by collaboration between MCLMD, MCTA, and the Visitor's Center (both Craig and Dinosaur) and other governmental entities as necessary. Input will also be solicited from the Craig Chamber of Commerce and Downtown Business Association to collaborate on other projects that will promote Moffat County and develop its economy.

Economic Development

1. Moffat County faces the reality that three major employers will have shut down operations or significantly scaled back their operations within the next ten years. Depending on the political climate, this reality could be expedited. MCLMD will support any efforts to identify alternative uses for our natural resources or industries that can capitalize on the infrastructure already created by such entities. MCLMD will also assist in other strategies designed to diversify and stabilize our local economy.
-

Community Marketing and Signature Events

1. MCLMD sees the need for an effective promotion of Moffat County, not only for recreation but also to attract businesses. The opportunity to promote various economic opportunity zones is time sensitive and MCLMD wants to assist in anyway possible to expedite a prospectus for investors.
2. MCLMD will allocate funds to support the signature events held in Moffat County. These funds will be allocated with stipulations that each event will be evaluated based on its role in community development, number of visitors attracted, and how the event correlates to Moffat County's future vision. Special events should enhance community development.
3. Provide financial support to the Moffat County Visitor's Center subject to a review of a detailed and complete financial information regarding operating expenses and revenues.
4. Identify and develop easily instituted tracking mechanisms to measure impact of special events in increasing visitor traffic to Moffat County.
5. Based on natural resources, identify new signature event capitalizing on outdoor recreation (hang-gliding, mountain biking, ATV, etc.)
6. Provide a consistent and predictable funding process for event funding. This entails having two grant request / allocation periods. The first period will be held in November and the second period held in April. Requests for funding must be received by the 31st of October and 31st of March. No other event funding requests will be accepted during the year unless extraordinary circumstances exist as determined by a majority of the MCLMD Board of Directors.

Cornerstone Projects for 2020

1. **Broadband** – Provide the financial support to identify and implement the non-infrastructure components of a broadband strategy which dovetails the efforts of YVEA's Luminate project (as necessary).
2. **Recreation Center Support** – Provide financial support to assist in the initial plan drawings and efforts to educate the community on the financial and social impact of the recreation center on the community and its individuals.

3. **Wayfinding Signage** – Financial support for the county wide effort to increase signage our local attractions.
4. **Community Marketing** – Financially support efforts to unify and modernize the advertising of Moffat County to potential business owners and new citizens.
5. **Economic Development** – Provide financial support for economic development initiatives as presented by various local organizations.
6. **Town of Dinosaur Project Development and Strategic Support** – Set aside line item reserve to fund any projects or support any activities that fulfill the 2020 LMD objectives as previously mentioned.

2020 Budget Strategy

Based on the 2020 strategic plan and objectives listed above, the LMD Board proposes to amend the budget to reflect the following allocation strategy.

- Estimated 2020 Lodging Tax Revenue: \$250,000
- Additionally the MCLMD earmarks \$250,000 of its historical revenue for new and emerging initiative/projects surfacing in 2020 requiring investment from MCLMD. This creates a possible total expenditure budget of \$500,000.
- Signature Events - \$50,000
- MCTA Allocation – 10% (estimated \$25,000)
- Moffat County Visitor's Center - \$25,000
- Cornerstone Projects – \$300,000
- Broadband Initiative Support - \$100,000

While this strategy references 2020, it is the intent of the LMD to provide annual, consistent funding to MCTA, and the Moffat County Visitor's Center. The LMD Board hopes this annual commitment will allow other stakeholders (e.g. the County and City) to partner with LMD to address the capital components of projects supporting the LMD vision. By offering these annual commitments, it is not LMD's intent or expectation that Moffat County, the City of Craig, and the Town of Dinosaur abandon past support for economic development, tourism, and promotion. To rely solely on LMD to support these activities would be short sighted for a community aggressively pursuing future strategies to improve and stabilize economic conditions and the quality of life.

ORDINANCE NO. 1104 (2019)

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO
AMENDING A PORTION OF CHAPTER 3.16 OF THE CRAIG MUNICIPAL CODE TO
EXCLUDE COLLECTION OF SALES TAX FOR LEASED VEHICLES, MOTOR
VEHICLES AND OFF HIGHWAY VEHICLES**

WHEREAS, since the voters approved a measure at the November 2017 election the City of Craig excludes the collection of City sales tax for all purchases of Vehicles, Motor Vehicles and Off Highway Vehicles (OHV) as defined by state statute within the City of Craig;

WHEREAS, the definition of “sale” as adopted by City to implement the voter-approved 2017 measure clearly states that vehicle leases are excluded from any City sales tax (see C.M.C. 3.04.020 (65));

WHEREAS, this ordinance shall clarify that the vehicle exclusion from City sales tax applies to the lease, and not just sale of vehicles, motor vehicles and OHVs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO:

Section 1: Section 3.16.040 (F) of Chapter 3.16 (Sales Tax) is hereby amended and replaced in full to read as follows:

3.16.040 Exclusions

F. Vehicles, Motor Vehicle and Off-Highway Vehicle Exclusion: Sales and leases of vehicles as defined by Section 42-1-102(112) C.R.S., motor vehicles as defined by Section 42-1-102(58), C.R.S., and off-highway vehicles as defined by Section 42-6-102 (11.5), C.R.S. shall be excluded from all city sales tax.

Section 2. All ordinances heretofore passed and adopted by the City Council of the City of Craig, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

Section 3. If any section, subsection, clause, phrase or provision of this Ordinance, or the application thereof to any person or circumstance, shall to any extent, be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Ordinance, or the application thereof to any person or circumstance, shall remain in full force and effect, and shall be in no way affected, impaired, voided, or invalidated.

Section 4. The City Council hereby finds, determines and declares that this Ordinance is necessary for the preservation of the public peace, health and safety.

Section 5. The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 6. This Ordinance shall take effect immediately upon the expiration of ten (10) days from and after its publication following final passage, as provided in Article 2, Section 14 of the City of Craig Home Rule Charter.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS ____ DAY OF _____, 2019 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED AND ADOPTED AFTER PUBLIC HEARING ON SECOND READING THIS ____ DAY OF _____, 201____ BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

ORDINANCE NO. 1105 (2019)

AN ORDINANCE AMENDING SECTIONS 13.48.010 AND 13.16.010 OF THE CRAIG MUNICIPAL CODE TO INCREASE THE WATER AND WASTEWATER RATES TO PROVIDE SUFFICIENT REVENUES TO MAINTAIN THE BALANCE OF WATER AND WASTEWATER ENTERPRISE FUNDS.

WHEREAS, the City Council has determined that an incremental increase in user fees for the water and wastewater enterprises is necessary in order to keep up with inflationary pressures and to maintain the health of the enterprise funds;

AND WHEREAS, the City Council determines that it is in the best interest of the City of Craig and necessary for the preservation of the general welfare of the people of the City of Craig to maintain the health of the Water and Wastewater enterprise funds.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF CRAIG, COLORADO:

Section 1. Water Rate Schedule. Section 13.48.010A. of the Craig Municipal Code is hereby amended as follows:

A. The following water rates shall be charged by the city and are payable on or before the twentieth day of each month. These fees shall be assessed for each residential dwelling unit with service and each commercial or industrial unit with service.

1. Within the corporate limits of the city: ~~\$29.40~~ **\$29.70** monthly service fee per dwelling unit, ~~\$2.95~~ **\$3.00** per 1,000 gallons of water used.
2. Outside the corporate limits of the city: ~~\$51.00~~ **\$52.00** service fee per dwelling unit, ~~\$2.95~~ **\$3.00** per 1,000 gallons of water used.
3. Water Dispensed at the bulk water stations will be at the rate of ~~\$9.80~~ **\$10.00** per one thousand (1,000) gallons.
4. The monthly rates provided for above shall become effective **January 1, 2019 2020.**

Section 2. Sewer Rental Schedule. Section 13.16.010 of the Craig Municipal Code is hereby amended as follows:

The following sewer rentals shall be charged by the city and are payable on or before the twentieth day of each month. The rentals shall be charged for the use of the sanitary sewer system of the city and for all property or premises connected therewith.

- A. Residential Units. Each residential unit shall pay ~~\$31.95~~ **\$32.95** per month. Each individual apartment and trailer shall be considered a single residential unit.
- B. Commercial Business. Commercial structures shall pay ~~\$31.95~~ **\$32.95** per month minimum, plus \$1.60 per one thousand (1,000) gallons of water used over twelve thousand (12,000) gallons minimum, as determined from water meter readings.
- C. Septage tank waste charges in-county is ~~\$0.162~~ **\$0.167** per gallon, and out-of-county is ~~\$0.320~~ **\$0.330** per gallon.
- D. Grease trap waste received in April to August is ~~\$0.320~~ **\$0.330** per gallon and

received in September to March is ~~\$0.636~~ **\$0.655** per gallon. The city does not accept grease trap waste from out of county.

- E. The rates provided for above shall become effective January 1, ~~2019~~ **2020**.
- F. (No changes)

Section 3. If any subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 5. This ordinance shall be effective immediately upon passage.

Section 6. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS _____ DAY OF _____, 2019, BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

PASSED, APPROVED AND ADOPTED ON SECOND READING THIS _____ DAY OF _____, 2019, BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Jarrod Ogden, Mayor

ATTEST:

Liz White, City Clerk

Section 3: Water Rates

Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

Table 4: Water - Financial Plan Projections

| Description | 2019 | 2020 | 2021 | 2022 | 2023 |
|--|--------|--------|--------|--------|--------|
| Revenue Adjustment | 2.0% | 2.0% | 2.0% | 2.0% | 2.0% |
| Ending Balance (\$ millions) | \$2.67 | \$2.61 | \$2.93 | \$2.95 | \$2.44 |
| Target Reserves (\$ millions) | 1.34 | 1.35 | 1.37 | 1.39 | 1.41 |
| Over/(Under Target) (\$ millions) | 1.33 | 1.26 | 1.56 | 1.56 | 1.03 |
| Debt service coverage | 2.50 | 1.77 | 1.75 | 1.73 | 1.70 |
| Capital Improvement Program Funded (\$ millions) | \$5.29 | \$0.89 | \$0.10 | \$0.73 | \$1.12 |

RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

Table 5: Water - Comparison of Current and Proposed Monthly Rates

| Item | Current | 2019 Proposed |
|-----------------------------------|---------|---------------|
| Inside City | | |
| Service Charge, \$ per bill | \$28.50 | \$29.07 |
| Volume Rate, \$ per 1,000 gallons | 2.90 | 2.96 |
| Outside City | | |
| Service Charge, \$ per bill | \$50.00 | \$51.00 |
| Volume Rate, \$ per 1,000 gallons | 2.90 | 2.96 |

Section 4: Wastewater Rates

Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

Table 6: Wastewater - Financial Plan Projections

| Description | 2019 | FY20 | FY21 | FY22 | FY23 |
|--|--------|--------|--------|--------|--------|
| Revenue Adjustment | 3.0% | 3.0% | 3.0% | 3.0% | 3.0% |
| Ending Balance (\$ millions) | \$1.52 | \$1.90 | \$1.98 | \$2.06 | \$2.17 |
| Target Reserves (\$ millions) | 0.36 | 0.38 | 0.47 | 0.49 | 0.50 |
| Over/(Under Target) (\$ millions) | 1.15 | 1.52 | 1.51 | 1.57 | 1.67 |
| Debt Service Coverage | N/A | N/A | 4.69 | 4.77 | 4.87 |
| Capital Improvement Program Funded (\$ millions) | \$0.51 | \$2.04 | \$0.39 | \$0.46 | \$0.43 |

RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

Table 7: Wastewater – Comparison of Current and Proposed Rates

| Description | Current | 2019 Proposed |
|-------------------------------|---------|---------------|
| Residential | | |
| Service Charge, \$ per bill | \$31.00 | \$31.93 |
| Volume Rate, \$ per kgal [a] | N/A | N/A |
| Commercial | | |
| Service Charge, \$ per unit | \$31.00 | \$31.93 |
| Volume Rate, \$ per kgal [1] | 1.55 | 1.60 |
| Septage, \$ per gallon | | |
| Septage – In County | \$0.157 | \$0.170 |
| Septage – Out County | 0.310 | 0.320 |
| Grease Trap (Apr – Aug) | 0.310 | 0.319 |
| Grease Trap (Sep – Mar) | 0.617 | \$0.636 |

[1] Assessed on billed volume in excess of 12,000 gallons per month

Randy Looper
895 Jerimiah Ave
Craig, CO 81625

Liz White
Ctiy Clerk
300 W 4th St
Craig, CO 81625

November 5, 2019

To the City Council;

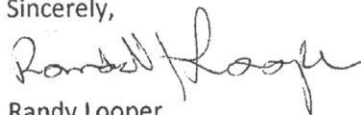
I would like to place my name into consideration to be reappointed to a position on the Local Marketing District Board of Directors. I have lived in this community since July of 2004. I am a local business owner and have been actively involved in this community for the 14 years that I have lived here.

A little about my background, I have a BBA in Finance from Iowa State University. I worked in management for Colorado National Bank, and in all aspects of the lodging industry. I have owned my own business since 1993. I am involved in Rotary on a local and District level. I have been the Chairman and Treasurer of the Moffat County Balloon Festival since 2012. I was involved in Black Mountain Theater as well as with the local High School theater productions. I have been on the Craig Area Chamber of Commerce Board of Directors for seven years. I served as Treasurer for the last two years. I will serve as President for the Chamber for 2020.

I am interested in serving on the LMD Board because of my interest in promoting and developing/diversifying the business environment in Craig in order to help stabilize the economy and continue to advance our way of life here. I believe that we need to develop a positive atmosphere for small business development and to promote and capitalize on tourists who visit our area.

Thank you for your consideration. If you have any questions I would be happy to discuss them with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Randy Looper".

Randy Looper

ATTN: City of Craig Council - LMD Board

SUBJ: Open Board Position Letter of Interest

City of Craig Council,

I am writing this letter to express my interest in the open position within the Local Marketing District Board. Having been raised in the Yampa Valley and from a family whom has roots in the area for over 100 years, I have a passion for this unique corner of Colorado and the individuals who call it home. The opportunity to be a part of the community in a more involved way and show the many wonderful aspects of this area would be an honor.

I feel I would be the ideal candidate as I have my bachelor's in business and as a part of that education I was trained in marketing, hospitality management, finance, investment and many other facets that are also applicable within the board. I am currently the Office Manager and a Broker Associate at RE/MAX About You located here in Craig. As a Realtor in Northwest Colorado I market the area within my profession daily. The position within the LMD Board would be the perfect extension of what I am already doing each day. I love this area and I want to see it thrive; I look to have an impact on the success of this community in every way I can. I would be honored to be considered for the position and look forward to hearing from you, I can be reached by either phone, (970) 819-4655 or email, brette.westberg@gmail.com.



Brette Westberg

November 12, 2019

Craig City Council
300 West 4th St.
Craig, CO 81625

Craig City Council Members,

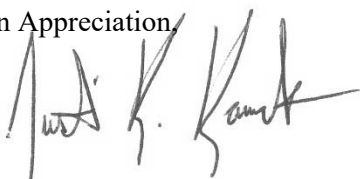
Please accept this letter as my official intent to be considered for the vacant executive board member position for the Moffat County Local Marketing District (MCLMD). Through my educational background, community involvement, business endeavors, and growth oriented focus I believe I am a viable candidate for this position. The growth and long-term sustainability of Moffat County is vitally important to me as a business owner, community member, and family member.

My educational background includes a Bachelor of Business Administration degree with a dual emphasis in management and marketing and a Master of Business Administration (MBA) degree, both from Colorado Mesa University (CMU). This academic background has provided me with the ability to properly analyze and critique potential community events, professionally evaluate business opportunities, and properly consider development scenarios. My marketing background aligns perfectly with the MCLMD's focus on promoting Moffat County as a premier recreation / tourism destination. While attending CMU, I was fortunate enough to serve as the State President for the Colorado Future Business Leaders of America – Phi Beta Lambda for two years and as Student Body President for a term. These experiences have provided important contacts, leadership development, recruitment experience, and an enhanced understanding of funding requests.

I have been involved in numerous community groups and events throughout Moffat County. This includes some time with the Moffat County United Way, Bear River Young Life, the Craig / Moffat Economic Development Partnership, Kiwanis Club of Craig, and the Young Professionals Network. Through this involvement I am able to experience numerous viewpoints, needs, and initiatives taking place in Moffat County. It is worth noting that with the exception of the Kiwanis Club of Craig, I currently serve on no other boards. My intention is to dedicate as much of my time and focus as possible to the MCLMD. As the local business owner of LPL Financial, I have a vested interest in seeing this community grow and thrive. I have been a business owner since receiving my MBA in 2012. The understandings of what it means to operate a business, be involved in the community, and work towards a goal are all important skills to have as a member of the MCLMD.

The continued success of this community will come down to diversification, attracting an educated workforce, taking on our own educational initiatives, and capitalizing on opportunities and ideas. As a fourth generation Moffat County resident, I believe it is our responsibility to leave our community a little better than we found it for our youth. With my background, interest, and viewpoints I believe I can best contribute to this goal by serving as an Executive Board Member for the Moffat County Local Marketing District. Please find my résumé attached and contact information listed in the header of this letter. Thank you for your time and consideration.

In Appreciation,

A handwritten signature in black ink, appearing to read "Justin K. Kawcak", written over a horizontal line.

Justin K. Kawcak, MBA, CLU®

Education

- **Colorado Mesa University** (formerly Mesa State College), Grand Junction, CO (2007-2012)
 - Masters of Business Administration (MBA), 2012, 3.5 GPA
 - Bachelors of Business Administration, dual emphasis in Management & Marketing, 2010, 3.3 GPA
- **The American College of Financial Services** (2016-Current)
 - Chartered Life Underwriter designation received October 2019.
 - Currently obtaining Chartered Financial Consultant (ChFC), and Certified Financial Planner (CFP) designations

Community / Organizational Involvement

- **Craig/Moffat Economic Development Partnership, Board of Directors** (2017-2018)
- **Kiwanis Club of Craig**, (2016-Present)
 - Vice President (2016)
 - President (2017-2018)
- **Moffat County United Way, Board of Directors** (2015-2017)
- **Colorado Mesa University Alumni Association, Board of Directors** (2012-2015)
 - A board focused on keeping CMU alumni connected to the university and building relationships with current students.
- **St. Mary's Hospital & Regional Medical Center, SCRUBS Board Member** (2012-2015)
 - A group that meets quarterly to learn more about what the hospital provides and that cultivates the growing of future community philanthropist.
- **Colorado Mesa University Associated Student Government** (2008-2012)
 - Student Body President (2011-2012)
 - Graduate Senator (2009-2010)
 - Presidential Chief of Staff (2010-2011)
 - Professional Studies Senator (2008-2009)
 - Managed student fees, created Safe Ride Program (MAVRides), implemented annual Homecoming Carnival, led a student body of over 9,000 students, managed 40 students directly, delivered numerous speeches (including the 2012 Spring Commencement Ceremony Key Note Address), managed election campaigns, & interacted with elected Colorado officials.
- **Grand Junction Community Hospital Business Relations Committee** (2010-2012)
 - Worked with community leaders to develop programs focused on health initiatives related to preventative care.
- **Future Business Leaders of America – Phi Beta Lambda (FBLA-PBL)** (2007-2012)
 - Colorado FBLA-PBL
 - Board of Directors (2011-2012)
 - State President (2009-2010, 2010-2011)
 - Rocky Mountain Plains Region Associate Director (2008-2009, 2009-2010)
 - Colorado Mesa University FBLA-PBL
 - Chapter President (2009-2010, 2010-2011)
 - Director of Professional Division (2008-2009)
- **Colorado March of Dimes**, Executive Board Member (2009-2010)
- **Western State College of Colorado Honor's Program** (2006-2007)
- **Bear River Young Life / WyldLife**
 - Leader (2004-2011, 2015-2017)
 - Golf Committee Chair (2017, 2018, & 2019)

Employment

- **LPL Financial Services, Financial Advisor / Owner** (2019-Present)
 - Series 7 Licensed - General Securities Representative (2013 – Current); Series 66 Licensed - Uniform Investment Adviser Law (2013 – Current); Series 6 Licensed - Investment Company Products/Variable Life Contracts Products Limited Representative (2012 – Current); Series 63 Licensed - Uniform Securities Agent State Law (2012 – Current); Colorado Life, Accident, Health, Long-Term Care, Disability, Property & Casualty Insurance Licensed (2012 – Current); Colorado Variable Products Licensed (2012 – Current)
- **360 Insurance Co. & Greenfields Financial Services, Agent / Registered Representative & Branch Owner** (2015-2019)
- **AXA Advisors, Financial Consultant** (2013-2015)
- **Northwestern Mutual Financial Network, Financial Representative** (2012-2013)
- **Colorado Mesa University Associated Student Government** (2009-2012)
 - Student Body President (2011-2012)
 - Presidential Chief of Staff (2010-2011)
- **City of Grand Junction Parks & Recreation** (2007-2012)
 - 6th Grade Basketball Supervisor / Lead Official / Gym Supervisor / 8th Grade Boys Volunteer Basketball Coach
- **Bookcliff Country Club** (2007-2010)
 - Head Bag Boy / Shop Assistant
- **Lube Plus** (1999-2011)
 - Manager / Lube Technician (family owned & operated)

Recognition & Awards

- **2015 Greenfields Financial Services, Colorado Life Rookie of the Year**
- **2011 FBLA-PBL National Leadership Conference, Who's Who in Colorado PBL Recipient** (Orlando, FL)
- **2011 Colorado FBLA-PBL State Leadership Conference, Who's Who in Colorado PBL Recipient** (Denver, CO)
- **2010 FBLA-PBL National Leadership Conference, 7th Place Impromptu Speaking** (Nashville, TN)
- **Published in Who's Who Among Students in American Universities and Colleges** (2010)
- **2010 Colorado Mesa University's Who's Who Award Recipient**
- **2010 Colorado FBLA-PBL State Leadership Conference**
 - State Champion Impromptu Speaking
 - State Champion Management Analysis & Decision Making
 - 2nd Place Sports Management & Marketing
 - 2nd Place Contemporary Sports Issues
 - National Competition Qualifier
 - Coordinated Conference
- **2009 FBLA-PBL National Leadership Conference, 5th Place Marketing Analysis & Decision Making** (Anaheim, CA)
- **2009 Colorado FBLA-PBL State Leadership Conference**
 - State Champion Marketing Analysis & Decision Making
 - State Champion Business Decision Making
 - 5th Place Sports Management & Marketing
 - 5th Place Marketing Concepts
 - National Competition Qualifier
- **City of Grand Junction Parks & Recreation Outstanding Official Award** (2009)
- **2008 Colorado FBLA-PBL State Leadership Conference**
 - State Champion Management Concepts
 - 2nd Place Business Decision Making
 - 3rd Place Marketing Analysis & Decision Making
 - 4th Place Management Analysis & Decision Making
 - National Competition Qualifier
 - Coordinated Conference
- **Entrepreneur of the Semester 2nd Place** (2007)
 - Created a product with a small portion of a business plan. CEO of Group
- **Congressional Student Leadership Conference National Award** (2006)
- **Published in Who's Who Among High School Students** (2005, 2006)
- **El Pomar Youth in Community Service Group** (2005, 2006)
 - 1 of 7 Students in the Area Selected
 - Group Leader (2006)
 - Student of the Year for the Chapter of the Year (2006)
 - Introduced First Call 211 to the community
- **Moffat County Youth United Way Student Volunteer of the Year** (2006)
- **Moffat County High School Business Student of the Year** (2005)

Seminars / Camps / Professional Development

- **360 Insurance Company & Greenfields Financial Services Sophomore Development Program** (2016-Jackson Hole, WY)
- **360 Insurance Company & Greenfields Financial Services Rookie Development Program** (2015-U-Cross, WY)
- **Northwestern Mutual Success School** (2012-Denver, CO)
- **Colorado FBLA District 7 State Conference** (2011-Alamosa, CO), Keynote speaker and workshop presenter
- **FBLA-PBL National Fall Institute For Leaders** (2009-Denver, CO), Workshop presenter
- **FBLA-PBL National Leadership Conference** (2008-Atlanta, GA; 2009-Anaheim, CA; 2010-Nashville, TN; 2011-Orlando, FL)
- **Colorado FBLA-PBL State Leadership Conference** (2008, 2009, 2010, 2011), coordinated 2010 and 2011 conferences
- **FBLA-PBL National Conference Institute for Leaders** (2008-Atlanta, GA; 2009-Anaheim, CA; 2010-Nashville, TN)
- **Colorado Mesa University Leadership Academy I & II** (2008-2010), leadership development
- **Young Life Camps**
 - Rocky Mountain Revival Hiking Trip (2008-Hot Sulphur Springs, CO)
 - Woodleaf Camp (2006-Challenge, CA)
 - Wyldlife Camp (2006-Buena Vista, CO), as a leader
 - Lost Canyon Camp (2005-Williams, AZ)
 - Wyldlife Leadership Development Camp (2005-Buena Vista, CO), as a leader
 - Campaigners Leadership Weekend (2005-Buena Vista, CO), as a leader
 - Young Life Winter Camp (2002-Buena Vista, CO)
- **Camp Cheley Leadership Camp** (1998-Estes Park, CO), *Invited as a distinguished Colorado student leader*

To Whom It May Concern:

I would like to express my interest in filling the vacant position on the city council. I am a well trusted employee of the Moffat County School District and a person of character. I work with the youth of this community and I am respected by many people in Craig. I can be trusted to fight for the people of Craig and Moffat County as I have become fully invested.

My fiancée' and I moved here in August of 2018 and we have been adopted by the people of this community. She has been hired by the Craig Police Department and is finishing the police academy at this time. She and I have committed to be here for the next five years, but we hope to make this a permanent home. I have started a business here in Craig and we plan to invest our energy in making Craig the best community in the Western Slope of Colorado.

Please consider me for the vacant position. I will not let you or the people of Craig down.

Sincerely,

Robert (Bobby) Howard

Brent A. Hunstad
804 W. 8th Drive, Craig, CO 81625
#970.819.2010 – Mobile
#970-620-4592 – Home landline
mr.brent.hunstad1@gmail.com

RE: City Council Position

Dear Mayor and City Council Members:

I am interested in the open City Council Position. My wife and I bought a home and I have lived in Craig for three years. Everywhere I have lived I have been actively engaged in my community in some sort of volunteer capacity. I have experience as a City Councilman from 1996-1998 in rural Eastern Washington.

I am presently a Homeowner Association Manager working in Steamboat Springs, CO. My professional experience in this career encompasses solving people problems, developing budgets and managing the communities and their infrastructure. I feel my experience enables me to qualify to volunteer my services to the City of Craig as a City Councilman.

I have attached my professional resume and letters of reference. Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brent A. Hunstad", with a stylized flourish at the end.

Brent A. Hunstad, Sr.

:BAH

OBJECTIVE

I am seeking full time, permanent employment in a management or administrative capacity. The ideal opportunity will be in the administration of personnel and/or in facility management for your company. If a professional attitude of uncompromising integrity, dedication and commitment is required of your staff, I will enjoy contributing my skills and energies to our future success.

ACCOMPLISHMENTS

Four+ years in Homeowner Association (HOA) management. Three years in facilities and property management. Nearly eight years at Costco Wholesale. Eight years experience in office administration and general manager experience. Three years experience as an elected civil servant.

- One-year experience as a Missions Administrator for The Church of the Nazarene in Nairobi, Kenya, East Africa. 1998-1999
- Ten years as a volunteer Firefighter, First Responder and state certified trainer for new recruits.

SPECIAL SKILLS

- Four years as a Community Association Manager;
- I have served over fifteen years in various volunteer and civil community services.

EMPLOYMENT HISTORY

Steamboat Association Management Community Association Manager in Steamboat Springs, CO (05/16 to present)

- HOA manager.
- Supervise maintenance personnel.
- Oversee facility quality control and budgetary matters.
- Conduct HOA Annual Meetings, Business Meetings; records and annual budget preparation.

Hammersmith Management Community Association Manager in Summit County, CO (10/15 to 05/16)

- HOA manager.
- Supervise maintenance personnel.
- Oversee facility quality control and budgetary matters.
- Conduct HOA Annual Meetings and Business Meetings; records and annual budget preparation.

St. Croix County, WI Facilities Manager. St. Croix County, WI (2015-2015)

- Oversee building maintenance, cleaning and on-going county maintenance as well as oversight of new county infrastructure.
- Supervise 15-man work crew.

Hawthorne & Holiday Retirement: Management for 55+ retirement communities (2014-2015)

- Manage the day-to-day operations and oversee staff for an independent senior living community.
- Sales and Marketing

On site Property Manager: Morgenson Realty – Maple Creek (2013-2014)

- 80 unit apartment complex. Supervise 12-man work crew.

Clerk & Forklift Operator: Costco Wholesale (2006-2014)

- Front End supervisor, forklift driver and cashier.

Regional Sales Manager: Impact Design, LLC (2005-2006)

- Nation's third-largest contract decorator. Responsible for growing the customer base and servicing existing customers in a 10 state region.

Brent A. Hunstad, Sr.

970-819-2010

mr.brent.hunstad1@gmail.com

804 W. 8th Dr.

Craig, CO 81625

EDUCATION

Community Association
Manager Course (2016)

- Preparation for CO License
- Continuing Education Classes

PIMA Medical Institute, Seattle, WA

- Radiographic Technologist (1988-1989) 4.0 GPA

Bellevue Community College,
Bellevue, WA

- General (1975-1976)

Sammamish High School,
Bellevue, WA

- General (1972-1975)

"I cannot imagine serving on the Stormwatch Board without Brent's guidance and attention to detail. I know from working with great servant leaders, that SAM and Stormwatch have found one in Brent. I look forward to working with Brent in whatever new challenges we face."

Paul Davis – Board of Directors

"Brent has proven to be valuable asset in execution the associations day to day operations and long-term management, including future planning. He has shown a strong ability to be an effective liaison between the HOA board and the membership."

James Mac, Board President

"I have found Brent to be an outstanding individual. His work ethic, people skills, attention to detail and his willingness to help is second to none! Brent has proven himself as a leader of people and a great manager."

Sheriff John A. Shilts



OFFICE OF SHERIFF
ST. CROIX COUNTY, WISCONSIN
1101 Carmichael Road Hudson, WI 54016
www.co.saint-croix.wi.us

Sheriff's Office
715-381-4320
Fax 715-386-4606

Jail
715-386-4752
Fax 715-381-4402

John A. Shilts
Sheriff
Scott L. Knudson
Chief Deputy

September 1, 2015

Re: Letter of Reference on behalf of Mr. Brent Hunstad

From: John A. Shilts, Sheriff

To Whom It May Concern:

Although I have only known Brent for a few months I have found him to be an outstanding individual. His work ethic, people skills, attention to detail and his willingness to help is second none. Brent had proven himself as a leader of people and a great manager.

I do recommend Brent as an outstanding employee/manager and an even person.

Sincerely,

John A. Shilts

From: Paul Davis [mailto:scanlonepic@gmail.com]

Sent: Friday, June 14, 2019 1:56 PM

To: Brent Hunstad

Subject: Evaluation

To whom it may concern,

I have served on the Board of Directors of the Stormwatch Condominium Association for a number of years. Starting with Pioneer Ridge and then Steamboat Association Management I have worked with a number of Managers. The best by far has been Brent Hunstad. Brent has the maintenance and people skills to manage our aging building and to work with all of the personalities that make up our community. We are lucky to have him.

Before retiring I was fortunate to work with many of the top companies to work for in America and their leaders. They subscribed to a philosophy of "servant leadership." They worked for those they led. Brent has done that at Stormwatch. He has given of himself personally, professionally, and organizationally.

At times it has not been easy. Our building is old. It was constructed hastily. Maintenance has often been deferred. Several strong personalities have made governance difficult. Recently we faced financial ruin when we discovered our parking lot was in a right of way, and a prior Board had signed an agreement making us responsible for an expensive retaining wall. Brent helped guide us through meetings with lawyers, city officials, powerful developers and upset Association members. With his help, many issues were systematically addressed and resolved in a win-win fashion. I doubt if we would have made it through this crisis without Brent.

I cannot imagine serving on the Stormwatch Board without Brent's guidance and attention to detail. I know from working with great servant leaders, that SAM and Stormwatch have found one in Brent. I look forward to working with Brent in whatever new challenges we face.

Paul Davis
5530 Harborage Drive
Fort Myers, FL. 33908
(517) 410-0646

June 17, 2019

To Whom it May Concern,

I am writing this letter to express my appreciation for the work that Mr. Brent Hunstad has performed in his position as Association manager for the Pines at Ore House Condominium Association.

My wife and I have been property owners at the Pine at Ore House for over 7 years. In that time we have worked with different managers from Steamboat Association Management, and I can unequivocally state that Mr. Hunstad has been the best manager that we have worked with. In addition, I recently became a Board member for our Association, and now work with Mr. Hunstad on a regular basis. I cannot imagine a better manager to represent our organization.

Mr. Hunstad has demonstrated himself to be a caring individual, focused on attaining an effective compromise when needed, and is responsive to Board members and owners alike. When asked for assistance or involvement in an issue with our complex, Brent has always responded in as short a time as possible, provided effective solutions to issues, and is respectful in his responses.

In performance of his duties as Association Manager and his working relationship with the Board of Directors for the Pines at Ore House, Mr. Hunstad has also demonstrated that he is working toward the best interests in our organization. He continually is looking out for our interests in the both the operation and maintenance of the grounds and facilities of the complex as well as watching out for the financial well-being of our association. When unexpected expenses are projected, he provides clear and complete summaries of the issues with recommendations on ways to mitigate the issue.

It has been my pleasure to work with Mr. Hunstad during his tenure as our Association manager. I look forward to continuing this relationship and support any recognition that Steamboat Association Management might provide to Mr. Hunstad for his efforts in support of the Pines at Ore House Association.

Sincerely,

Peter Soller
420 Ore House Plaza, Unit 102
Steamboat Springs, CO 80487
719-466-3394

Benjamin Oliver
794 School Street
Craig, Co 81625
970-629-3434
benfro@gmail.com

RE: Vacant City Council Seat

Dear City Council and Mayor Ogden,

I would like to be considered for the vacant council seat. Not only have I grown up in this community but I have also grown to love this community. I feel that Craig has a bright future and with the willingness to listen and a plan for the future it can become an even greater community. With the uncertain economic future of this fair community, it is even more important that I invest in this town because it has made me who I am. Therefore, I want to give back to the community through my service on City Council and sharing my thoughts and ideas for the future of our town. I look forward to learning the different aspects of city government as well as actively participating as a liaison to other community boards and organizations.

I am a small business owner with a 2 year degree from CNCC. I moved here when I was 11. My father is a coal miner and my mother and brother both work at the hospital. I have served our country by my service in the military. I have traveled to several countries and across the United States and I always return to my roots here in Craig where the west is still wild, tales of Butch Cassidy are still alive, and herds of elk and mountain lion tracks are around every corner.

I appreciate your consideration and look forward to the opportunity to serve the citizens of Craig.

A handwritten signature in blue ink, appearing to read 'Benjamin Oliver', with a stylized flourish at the end.

Benjamin Oliver

Kevin Kernen
3851 West 6th St
Craig, Colorado 81625
970-326-7612
kkernen@extinguishersolutions.net

October 30, 2019

Attn: Craig City Council

Dear City Council,

I am interested in the city council seat vacancy. Craig has been my home since 1987 and will be for many years to come. Times are changing in our community. The energy driven economy we have been fortunate to have is under attack and will become less in the near future. My interest in council would be to promote fiscal responsibility, creative and sustainable industries, and community involvement through outreach.

My full time job is at Tri State G&T, Craig Station. I have worked various positions there including 15 years as a front line supervisor. I believe this experience would be beneficial to council as I would have an insiders view to the changing industry. I have discussed this council seat with my employer and they are supportive. I have served 19 year with Craig Fire Rescue, the majority in leadership roles. This has given me experience in government budgeting and day to day operation. In the past I have served with other organizations such as the Lions Club and Moffat County 4H.

I appreciate your consideration for this important position. It would be an honor to serve and help shape Craig's future.

Sincerely,
Kevin Kernen

Dear Craig City Council Members:

Six months ago, my family and I were looking at every possible way to leave Craig. We had become jaded by the negativity and constant “end of days” discourse throughout the community. Luckily, we took pause, took our house off the market, and we made a deliberate effort to appraise where we were. What we found was a town, that we both grew up in, at the confluence of fear and opportunity—The fear of an unknown future at a junction with the chance of creating a new future.

Our reasons for leaving were entirely governed by fear. Jokingly, we would say living in Craig is like rearranging deck chairs on the Titanic. In our defense, it is hard to see the light at the end of a tunnel while the walls are falling in. With schools closing, a shrinking population, and a global economy moving away from fossil fuel, these fears leave an unnerving effect on you.

In 1903, construction of the Denver, Northwestern and Pacific railroad began. Sadly, several years after David Moffat’s death, his dream of connecting Denver to Salt Lake City by rail ended in Craig. Some can view the story of Craig as one with a sad ending—highlighted by all the tragedies between the intro and the credits.

After several months of deep reflection, I see a different narrative. Some would say I am crazy, but I believe Craig has just begun to realize its potential. Fear has caused us to lose pride in who we are and where we come from. It is much easier to blame, point fingers, and complain than it is to act. In 1916, a newspaper article said, “*Craig is destined to become the largest city between Denver and Salt Lake City.*” What happened to this pride? This nearly arrogant, prideful view of building Craig as an empire.

Almost half of Craig is located within the Opportunity Zone. Craig is located halfway between two major east-to-west interstates and halfway between Denver and Salt Lake City. U.S. Highway 40 and Highway 13 are both connecting highways between Utah and Colorado’s major ski areas. These highways also connect Rocky Mountain National Park, Colorado National Monument, and Dinosaur National Monument. Within ten-hours of Craig, you can drive to Billings, Montana; Casper, Wyoming; Salt Lake City, Utah; St George, Utah; Albuquerque, New Mexico; and Denver, Colorado. What does this all mean for Craig? Vast opportunities.

Coal is not the only industry hurting. The American economy is changing and large industrials are being replaced with technology and e-commerce driven companies. Rural America will thrive in this environment. The large metro areas offer high priced property, limited space, and highly competitive markets. Rural American cities, like Craig, offer so much more to this future economy than large cities do.

So why do I want to join City Council? When you start to see the growth potential Craig has, it makes you excited. Anyone who knows me, knows I am not big on standing on the sidelines, and I am never short of ideas. Craig is my community: I do not want to wake up one day saying, "*I wish I would have...*" I want to wake up and say, "*I did...*"

Why would I make a good council member? Besides growing up here, I have a uniquely diverse background. My paternal grandpa ran uranium mines and construction companies. My paternal grandmother was a bookkeeper for a public school. My dad was a coal miner and my mom works in retail. As for me, I have worked in public service my entire career and have a good deal of exposure to public policy creation and administration. I spent my pre-career days studying sociology, criminology, and political science, earning a degree from Mesa State College in Sociology with a concentration in Criminology. After starting my career, I went back to school and earned a graduate degree in psychology. In 2016, I went back to school, enrolling in law school. I am currently in my third year of law school at Concord Law School at Purdue University Global. I am the current Treasurer for the Student Bar Association and have recently been selected to represent my school at a national level moot court competition.

I know there will be individuals, submitting letters of interest, whose themes will range from revolution-to-stay the course. I believe Craig is primed for change and growth, but I don't feel revolution or staying the course is what is best for Craig. That being said, if selected as a council member, I hope I can help those wanting a revolution to mend whatever has hurt them, so they too can wake up with pride in their city. Moreover, to those wishing to stay the course, I hope I can lower their fears of change and comfort them that change does not mean reducing community values or discarding our traditions.

In conclusion, I value your time in reading this letter. I hope you will consider me to become your colleague, I promise you will not be disappointed. Together we can build a better future for our city and for the future generations that we will inevitably pass the torch to.

Sincerely,

Ryan L Hess

Ryan L. Hess

Liz White

From: Scott Lang <langscott@email.com>
Sent: Wednesday, October 30, 2019 11:18 AM
To: Liz White
Subject: City Council

Dear Liz,

My name is Scott Lang, I've been a resident of Craig since 2001, when I moved here from the Chicago area. In the 18 years I've been here, I have fallen in love with Craig; it's still a kick for me to see deer chewing up my backward or just roaming down my street. Sights like that never get old for me.

I am 52 and married to Shellye Lang who works at Justin Stokes State Farm. I have two beautiful girls, Ashley Guess and Trenna Kaiser, and a son we adopted out of Foster care named Devon. I am writing you today in regards to the city council vacancy.

The city of Craig has given me so much; a family, a sense of purpose and belonging, and a wonderful place to call home. Now, it's my turn to give back. I am deeply involved with the American Legion Post 62, I volunteer for the American Legion Haunted House every year, along with placing and removing flags at the tombstones of vets in the cemetery on Memorial Day. I'm an active member of Calvary Baptist Church, and have just recently joined with other church members to go door-to-door praying over every home in Craig.

I do not come from money, I do not own a business, though my in-laws, Bill and Twila White own the A-1 Laundromat and I help them out when needed. What I am is a member of this brave community. I am a father of children who went to our public school system, a husband of a wife deeply embedded in the work force and community and a resident that wants what is best for Craig. That is why I wish to serve on the Craig City Council. It is my chance to give back to the city that I proudly call home. I want to be on the City Council because I care about my community and the amazing, caring and generous people that reside in it, and I believe I can help make a difference. I want to do more than merely talk about what Craig needs around the table at Village Inn, I want to roll up my sleeves and be a part of the process. I want to do my part. I want to help make Craig be its very best. I desire to add my voice, thoughts and wisdom to the other voices of

the council members and take an active role in Craig's success. In short, I am the person the City Council is working for; shouldn't I want to help them help me? That's just my mindset. I want to do so much more than just receive whatever good Craig gets with my hand out, I want to earn my keep, I want to work for this brave little town that has worked so well for me. I want to give back. I want to be a member of the Craig City Council. I truly feel I am the right and perfect fit for the City Council. I know I can help out and give back. I can make a positive difference for our residents.

The best way to reach me is via phone, or through langscott@email.com. I'm old-school and actually still have a landline. My number is 970-620-4588.

Thank you so much for any consideration my request is given.

Scott C. Lang.

Warning! this email originated from outside of the organization

Liz White

From: Stephen Tucker <steveindp@gmail.com>
Sent: Friday, October 18, 2019 9:58 PM
To: Liz White
Subject: Letter of intent for vacancy on city council

Liz,

I am sending this letter of intent to let you know that I would like to be considered for the vacant position that has been left on city council.

I have been retired for the last couple years and have the time and energy to devote to the meetings and the business of day-to-day governing and put all of this behind us.

The circumstances of the last week have upset everybody, and we don't need to waste the time and the money with another election.

I would appreciate your and the councils consideration for my intent to fill the vacancy.

Sincerely,

Stephen Tucker
1-949-374-4452

Warning! this email originated from outside of the organization

Craig Police Department

800 West First Street, Suite 300 ♦ Craig, Colorado 81625
Administration - (970) 826-2360 ♦ Police Service - (970) 824-8111 ♦ Fax (970) 824-5706

TO: *Peter Brixius, City Manager*

FROM: *Jerry DeLong, Chief of Police*

DATE: *November 6, 2019*

SUBJECT: *Activity Report – October 2019*

1. *Crime and Patrol Summary*

See attachments. The department responded to 1,019 requests for service during the month of October. Community Service responded to 111 requests for service.

This month there were 23 thefts reported. The reported thefts were shoplifting, thefts from vehicles and thefts from residences. Also, we had two vehicles that were stolen from residences and both vehicles were recovered. A stolen vehicle from Arizona was recovered in Craig and the driver of the vehicle was charged accordingly.

We also arrested several people for warrants. Most of these arrests were for individuals that did not show up for court or did not comply with the orders of the court. While arresting some of the individuals, they were found to have illegal items on their person and received additional charges.

2. *Community Service*

CSOs Jill Nelson and Wacie Laabs handled the following calls during the month of October.

- Red tagged fourteen abandoned vehicles. One vehicle was towed.*
- One weed complaint*
- No code violations*
- Two junk/trash violations*
- No Administrative Warnings were issued*

- No code citations were issued
- Six parking warnings were issued
- Six parking citations were issued
- Abatements Conducted in 2019: Cost of Abatements \$3,875.48

Please see the attached Code Enforcement Activity Reports including the Speed Trailer Log for October.

3. Miscellaneous

October 1st, officers participated in Coffee with a Cop at the East Kum & Go.

October 11th, department personnel assisted with the Moffat County High School Homecoming Parade.

October 29th through 31st, officers participated in Red Ribbon Week at the Craig Middle School.

Jill Nelson has accepted a job with the City of St Cloud in Minnesota as a Code Enforcement Officer. Jill's last day with our department is November 7th. Jill has done a tremendous job and will be greatly missed.

4. Investigations – Detective Sergeant Marvin Cameron

Investigations continue to be very busy. Detectives continue to follow up on previous reported sex crimes, the Bank of Colorado Bank Robbery and assisting with the homicide investigation in Routt County.

Major Cases:

A 72-year-old Craig male was arrested for Sexual Assault on a Child and Unlawful Sexual Contact. During this investigation evidence was obtained that may lead to additional charges by the Craig Police Department and additional criminal investigations in other law enforcement jurisdictions.

Members of the Craig Police Department assisted the Routt County Sheriff Office with a homicide in their jurisdiction. Working together, members of the Craig Police Department, Deputies from the Routt County, Deputies from Moffat County, and an Investigator from the 14th Judicial District and an Agent from the Colorado Bureau of Investigation developed probable cause to arrest three Craig residents believed responsible for the death of Elliot Stahl.

On October 26, 2019 members of the Craig Police Department as well as members of the Memorial Regional Health-Open Hearts Advocates, Craig Walmart, and Moffat County Coroner's Office participated in the *National Drug Take Back day* – resulting in 66 pounds of prescription medication and over the counter medication for safe disposal. This was 13 pounds more than October of 2018.

Detective Sergeant Cameron Activities in October.

- Completed multiple search warrants for medical records and Prescription Drug Monitoring Program records on a felony child abuse investigation.
- Assisted with the homicide investigation in Routt County.
- Attended a class presented by the Colorado District Attorney's Council on *Recognizing and Responding to Abuse of Adults with Intellectual/Developmental Disabilities: A community approach* in Glenwood Springs, Colorado.
- Investigation into an alleged Unlawful Sexual Contact and assault involving a female Craig Resident.
- Adopted a criminal case completed by an investigator with the Colorado Department of Revenue.

SRO Nathan Businger Activities

- Attended several events and meetings including: SAPP Meeting, CTC Meeting
- Continued investigations on reports taken previously
- Daily Training Bulletins
- Assisted a patrol officers in gathering information on students (CMS, MCJS, Sandrock, Ridgeview, Sunset) that were involved in various cases
- Attended DEA Drug Take Back at Wal-Mart
- Attended Trick or Treat Street Halloween Event
- Coffee With A Cop
- Homecoming Parade
- Assisted Twin Spruce Jr. High Principal in Gillette, WY with information on a former Moffat County School District student
- Helped with department testing for SRO, and CSO applicants
- Attended Moffat County School District legal update meeting

Elementary School Activities

- D.A.R.E. at Ridgeview and Sandrock with Detective Rimmer
- Report of bullying from Sandrock Elementary
- Report of a child custody dispute at Ridgeview Elementary
- Worked with Sandrock Elementary student and counselor after the student recently moved to our district and was missing her old friends

- *Report of students' parent threatening staff at Sandrock Elementary, calling staff inappropriate names in front of students*
- *Attended Ridgerview Elementary 3rd grade Halloween party*
- *Safe2Tell – Welfare Check*

CMS Activities

- *Report of male student being harassed at school by multiple other students*
- *Student reported not having food at home. This turned into a welfare check for 4 additional students ranging 1st grade to 9th grade. Coordinated with CMS counselor and Advocates to provide the family with winter coats, and snow boots for the children*
- *Report of fraud that occurred off school property*
- *Report of suicidal 6th grade student, was released on a safety plan*
- *Report of unlawful sexual contact between 8th grade male and female student*
- *Report of parent picking up student with multiple juveniles in the vehicle that are unrestrained*
- *Report of criminal mischief / vandalism*
- *Report of student coming to school under the influence of an unknown intoxicant*
- *Attended Parent / Teacher conferences*
- *Spent mentoring time with 8th grade student, talked about school and home life*
- *Report of student making homicidal and suicidal statements, student voluntarily responded to PSC and was screened by CRISIS and released on a safety plan*
- *Report of fight between 2 male students*
- *Report of 6th grade student communicating with unknown male party through school issued iPad*
- *Welfare check on 6th grade student wearing same clothes for several days in a row*
- *Report of 6th grade student in possession of stolen electronics at school*
- *Interviewed by several students throughout the month on solutions for non-compliance*
- *Standby for upset parent*
- *Safe2Tell – Teasing*
- *Safe2Tell – Bullying*
- *Safe2Tell – Bullying*
- *Safe2Tell – Vaping*
- *Safe2Tell – Bullying*
- *Safe2Tell – Bullying*
- *Safe2Tell – Suicide Threats*
- *Safe2Tell – Bullying*
- *Safe2Tell – Bullying*

- *Safe2Tell – Bullying*
- *Safe2Tell – Bullying*
- *Safe2Tell – Self-Harm*

MCJHS Activities

- *Interviewed student on a cold sex assault report*
- *Report of student watching inappropriate, explicit videos on school issued iPad*
- *Traffic complaint during lunch hour in the parking lot*
- *Student turned in bottle of alcohol found in bathroom*
- *Report of student runaway*
- *Helped with this year's Homecoming Lip Dub video*
- *Summoned juvenile female for tobacco violation*
- *Report of students using unknown drugs in videos and images on social media*
- *Attended the Homecoming Football game*
- *Attended re-entry meeting for 10th grade student*
- *Met with junior and senior students at Woodbury park during lunch*
- *Welfare check for 9th grade student that has missed 28 days of school*
- *Student reported being homeless, worked with advocates, Love Inc., MCJHS and CNCC on living arrangements*
- *Spoke with adult student that referenced purchasing vaping pods for other students in school monitored email*
- *Report of student walking south on Finley lane drinking from a flask*
- *Police escort for Cross Country team headed to State Tournament*
- *Report of hazing within football team*
- *Summoned juvenile male for tobacco violation*
- *Report of student in crisis, lashing out at school and at home*
- *Report of fight between 2 female students*
- *Report of sexting occurring between multiple students*
- *Several vape pens were turned in this month by school staff that were found in various locations inside and outside of the school*
- *Report of upcoming fight between 2 male students*
- *Safe2Tell – School Complaint*
- *Safe2Tell – Alcohol*
- *Safe2Tell – Welfare Check*
- *Safe2Tell – Alcohol*
- *Safe2Tell – Vaping*
- *Safe2Tell – Vaping*
- *Safe2Tell – Drugs*
- *Safe2Tell – Vaping*
- *Safe2Tell – Fighting*
- *Safe2Tell – Suicide Threats*
- *Safe2Tell – Vaping*

- *Safe2Tell – School Complaint*

YES Opportunity School

- *Nothing to report*

Investigations – Investigator Norm Rimmer

- ✓ *Assist Routt County on Homicide investigation. Follow up interviews, crime scene investigation and completing reports. Assisted on two search warrants at residences in Craig.*
- ✓ *Bank Robbery – Most of the month was spent on this investigation with locating the second suspect and tracking her down. Lots of follow up interviews and investigation completed. Report submitted to the DA's Office.*Second suspect was located and subsequently arrested in Murray, Utah on 10/31 on my warrant.*
- ✓ *Completed follow up interview with sex assault victim – now closing out case.*
- ✓ *Setting up interviews for two juvenile victims of a sexual assault*
- ✓ *Sex assault investigation. Victim is now an adult. Victim was assaulted when she was a juvenile. Victim currently out of state and has not contacted me after several attempts to talk with her. Will be closing this out until victim follows up with me.*
- ✓ *Assist in a follow up sexual assault interview with a victim.*
- ✓ *Attended the monthly Child Protection Team Meeting.*
- ✓ *Attended our monthly Domestic Violence Review and Sexual Assault Response Team Review.*
- ✓ *Participated in the 2019 Trunk or Treat event Downtown Craig.*
- ✓ *Participated in the interview boards for new SRP and CSO positions.*

Investigations- Domestic Violence/Sexual Assault-Investigator Mike Cochran

- *Search warrant returns on emails. Viewing email returns for case*
- *Continual follow-up on fraud case. Now working jointly with Attorney General's Office.*
- *Follow-up for DA's Office on medical records request.*
- *Agency assist with child sex assault out of New Mexico*
- *Follow-up on Domestic*
- *Sex Assault on Child follow up*
- *Sex Assault on a child.*
- *Follow-up on sex assault. River bridge interview received*

- *Elder Abuse class*
- *Class on Responding to Abuse with Intellectual/Developmental Disabilities*

5. *Training*

October 6th through 8th, Sergeant Tony Fandel attended PTO Management NAFTO training in Golden, Colorado.

October 16th through 18th, Records Manager Dixie Beck attended the 2019 Fall Colorado Certified Records Network (CCRN) conference in Canon City, Colorado. Dixie is on the CCRN board and assisted in coordinating the conference.

During October, department personnel completed numerous CIRSA trainings online.

During October, sworn personnel completed numerous PoliceOne Academy trainings.

During October, sworn officers completed numerous Violence Free Colorado OLC trainings online.

6. *Upcoming Events*

November 19th, officers will participate in the First Responders Breakfast at Craig Middle School.

November 30th, department personnel will participate in the Parade of Lights.

JD:djb

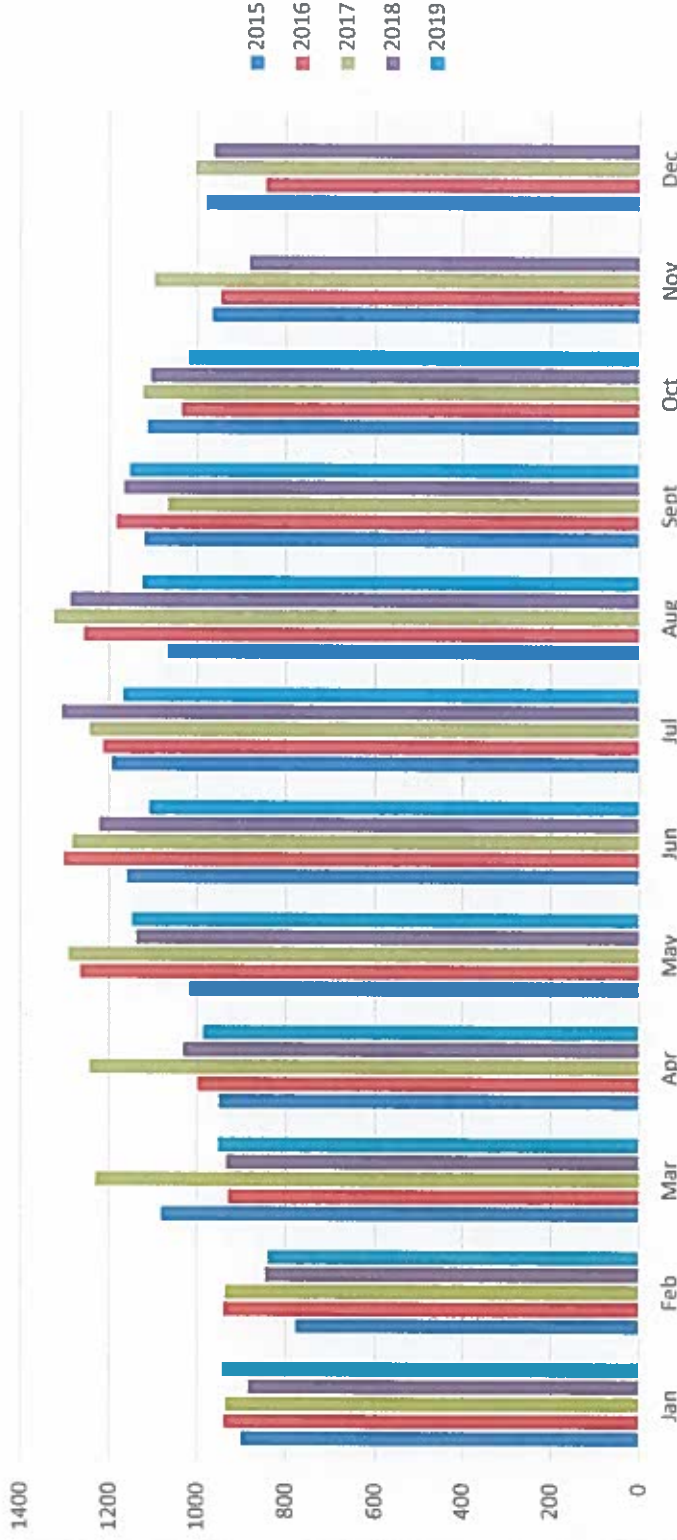
Monthly Calls for Service
Oct-19

| | | | |
|----------------------------|-----|-----------------------------------|--------------|
| 911 Hang-Up | 71 | Open Door | 3 |
| Abandoned Vehicle | 12 | Parking Complaint | 18 |
| Accident - Hit and Run | 4 | Parole Check | 2 |
| Accident - Injury | 1 | Pedestrian Contact | 11 |
| Accident - Property Damage | 28 | Person Found | 1 |
| Accident - Unknown Injury | 2 | Power/Gas/Phone Incident | 7 |
| Agency Assist | 135 | Property Found/Recovered | 8 |
| Alarm | 15 | Property Lost | 5 |
| Animal Complaint | 102 | REDDI Report | 7 |
| Animal Injured | 9 | Road Kill | 4 |
| Assault | 2 | Road Rage | 3 |
| Bar Check | 1 | Safe 2 Tell | 19 |
| Burglary | 10 | Security Check | 4 |
| Child Abuse/Neglect | 6 | Sex Crime | 6 |
| Civil Problem | 38 | Special Event | 3 |
| Code Enforcement | 10 | Suicide - Attempted | 8 |
| Complaint | 15 | Suspicious Article/Person/Vehicle | 46 |
| Criminal Mischief | 2 | Theft | 35 |
| Debris | 2 | Threat | 5 |
| Disorderly Conduct | 1 | Tow Request | 3 |
| Disturbance | 25 | Traffic Control | 1 |
| Domestic Violence | 10 | Traffic Stop | 96 |
| Drug Violation or Incident | 13 | Transport | 3 |
| Drunk Pedestrian | 3 | Trespass | 12 |
| Escape | 2 | Unattended Death | 1 |
| Escort | 2 | Unknown Problem | 14 |
| Extra Patrol Request | 18 | Vandalism | 6 |
| Fire Call | 2 | Vehicle Recovery | 2 |
| Fraud | 10 | Vehicle Stolen | 2 |
| Harassment | 15 | VIN Inspection | 45 |
| Liquor/Tobacco Violation | 4 | Warrant | 13 |
| Litter Violation | 1 | Weapon Violation | 1 |
| Missing Person/Runaway | 8 | Welfare Check | 29 |
| Motorist Assist | 6 | Wildlife | 1 |
| Noise Complaint | 10 | | |
| | | Total | 1,019 |

Calls for Service

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Total |
|------|-----|-----|------|------|------|------|------|------|------|------|------|------|-------|
| 2015 | 899 | 777 | 1081 | 950 | 1015 | 1160 | 1193 | 1066 | 1120 | 1113 | 966 | 980 | 12320 |
| 2016 | 939 | 940 | 929 | 998 | 1265 | 1302 | 1213 | 1257 | 1183 | 1035 | 947 | 845 | 12853 |
| 2017 | 936 | 937 | 1231 | 1243 | 1291 | 1283 | 1243 | 1324 | 1067 | 1123 | 1098 | 1004 | 13780 |
| 2018 | 884 | 845 | 933 | 1031 | 1138 | 1221 | 1305 | 1286 | 1167 | 1105 | 882 | 962 | 12759 |
| 2019 | 941 | 839 | 952 | 986 | 1149 | 1109 | 1168 | 1124 | 1153 | 1019 | | | 10440 |

Calls for Service 2015-2019



Code Enforcement Warnings

| WARNINGS BY ADDRESS | | | | | | | | | | |
|-----------------------------|------------------------|------------|------------|-------|--------------------|------------------------|----------|------------------------------|--|--|
| ADDRESS | NAME | DATE | VIOLATION | | | NOTES | Badge | Disposition | | |
| | | | Junk/Trash | Weeds | Vehicles | | | | | |
| 800 Block Ashley | | 9/30/2019 | | | RV | Red Tagged 9/30/19 | 560 | C - 10/7/19 | | |
| 855 Ashley | Kearney, Pauline | 09/17/19 | | | Blue Junker | Warning 9/17/19 | 584 | | | |
| 865 Ashley | Navarro, Patricia | 09/30/19 | | | Multiple | Warning 9/30/19 | 560 | C - 10/29/19 | | |
| 1915 Baker Drive | Burch, Cody | 09/23/17 | X | | | Admin Citation 5/28/19 | 561, 560 | C - 10/01/19 | | |
| 1915 Baker Drive | Burch, Cody | 10/17/19 | X | | | Warning 10/17/19 | 584 | | | |
| 2045 Baker Drive | Contreras, Fernando | 06/03/19 | | | Multiple | Admin Warning 8/15/19 | 560 | | | |
| 638 Barclay | COBM Properties | 9/19/2019 | X | | | Warning 9/19/19 | 560 | C - 10/29/19 | | |
| 1568 Barclay | Braley, Desiree | 10/12/2019 | X | | | Warning 10/12/19 | 584 | | | |
| Bellaire St. at Victory Way | | 10/19/2019 | | | White Power Wagon | Red Tagged 10/19/19 | 584 | | | |
| 852 Breeze St. | Schaffner, Lyle | 9/24/2019 | X | | Blue Chevy & Dodge | Warning 9/24/19 | 560 | C - 10/14/19 | | |
| 377 Cedar Ct. | | 10/10/2019 | | | Coleman Trailer | Red Tagged 10/10/19 | 560 | T - 10/31/19 | | |
| 2040 Crockett Dr. | Farnsworth, Sherry | 9/10/2019 | | X | | Admin Warning 9/10/19 | 560 | | | |
| 430 E. 4th St. | | 9/10/2019 | | | Blue Honda Civic | Red Tagged 9/10/19 | 584 | | | |
| 430 E. 4th St. | | 9/10/2019 | | | White | | | | | |
| 430 E. 4th St. # 2 | | 9/10/2019 | X | | Motorhome | Red Tagged 9/10/19 | 584 | | | |
| 430 E. 4th St. # 5 | Craig, Kenneth | 9/10/2019 | X | X | | Warning 9/10/19 | 584 | | | |
| 430 E. 4th St. #23 | | 9/10/2019 | X | | | Warning 9/10/19 | 584 | | | |
| 430 E. 4th St. # 25 | Campbell, Ada | 9/10/2019 | X | | | Warning 9/10/19 | 584 | | | |
| 430 E. 4th St. # 27 | Steckel, Scott | 09/10/19 | X | | | Warning 9/10/19 | 584 | | | |
| 430 E. 4th St. # 31 | Little, Paul | 09/10/19 | X | X | | Warning 9/10/19 | 584 | | | |
| 430 E. 4th St. # 32 | Miller, Robert | 9/10/2019 | X | | | Warning 9/10/19 | 584 | | | |
| 825 E. 7th St. #14 | Crawford, Eddie | 09/04/19 | X | | | Warning 9/4/19 | 584 | | | |
| 215 W. 12th St. | Allen, Larry | 10/3/2019 | | X | | Warning 10/3/19 | 584 | | | |
| 820 Haughey Rd. | Nichols, Steven | 9/19/2019 | | | Multiple | Warning 9/12/19 | 560 | Progress | | |
| 2131 Jeffcoat | Almaraz, Mario | 9/19/2019 | | | Blue sedan | Warning 9/19/19 | 584 | | | |
| 776 Moffat Dr. | Weber, Jack | 9/10/2019 | | X | | Admin Warning 9/10/19 | 584 | | | |
| 400 Block Rose | | 10/21/2019 | | | Silver Mazda | Red Tagged 10/21/19 | 560 | C - 10/29/19 | | |
| 650 1/2 Rose St. | Grabe, Tisha | 10/24/2019 | | | Blue Toyota | Red Tagged 10/24/19 | 584 | | | |
| 351 School St. | | 10/10/2019 | | | Pop up Camper | Red Tagged 10/10/19 | 584 | | | |
| 700 Block School | | 10/30/2019 | | | Silver Chev | Red Tagged 10/30/19 | 560 | C - 11/4/19 | | |
| 716 School St | Rural Housing Service | 5/10/2019 | X | | Dead tree | 2nd Citation 9/24/19 | 560 | Complied except tree 7/10/19 | | |
| 770 School St. | White, Barbara | 9/28/2019 | | X | | Warning 9/28/19 | 584 | | | |
| 958 Sloan Circle | Eng, Stanley | 6/10/2019 | | X | | 2nd Citation 9/12/19 | 560 | C - 10/7/19 | | |
| 370 Stout | Earls, Jennifer | 9/28/2019 | | | Silver Chevy Coupe | Warning 9/29/19 | 584 | | | |
| 395 Tucker St. | Weis, James | 9/5/2019 | | X | | Verbal Warning 9/5/19 | 584 | | | |
| 563 Tucker St. | Rodriguez, Maximiliano | 5/28/2019 | | | Multiple | Admin Warning 5/28/19 | 561 | C - 10/15/19 | | |
| 1127 Victory Way E. | Fredrickson, Dennis | 5/28/2019 | X | X | | Admin Citation 5/28/19 | 561 | | | |
| 1243 Victory Way E. | Franks, Victoria | 08/20/19 | X | X | Black BMW | Warning 8/20/19 | 584 | | | |

Code Enforcement Warnings

| | | | | | | | | | |
|---|--------------------|------------|---|--|------------------|--------------------|----------------------|-----|--------------|
| 12000 Victory Way W. | | 10/1/2019 | | | Red Buick | | Red Tagged 10/1/19 | 560 | C - 10/10/19 |
| 2905 Victory Way W. | Potgieter, Jacobus | 03/01/18 | X | | | | Warning 3/1/18 | 561 | |
| 100 Block W. 6th | | 10/30/19 | | | Green Subaru | | Red Tagged 10/30/19 | 560 | C - 10/31/19 |
| 100 Block W. 6th | | 10/30/19 | | | White Dodge | | Red Tagged 10/30/19 | 560 | |
| 100 Block W. 6th | | 10/30/19 | | | Enclosed trailer | | Red Tagged 10/30/19 | 560 | C - 10/31/19 |
| 600 Block W. 6th St. | | 10/30/2019 | | | Grey Ford | | Red Tagged 10/30/19 | 560 | C - 11/4/19 |
| 1175 W 6th St | | 08/13/19 | | | Silver Malibu | | Red Tagged 8/13/19 | 560 | C - 10/14/19 |
| 1085 Washington | Byrnes, Mark | 09/24/19 | X | | Multiple | Hazardous property | Warning 9/24/19 | 560 | C - 11/4/19 |
| 420 Yampa | | 10/30/19 | | | White Jeep | | Red Tagged 10/30/19 | 560 | C - 10/31/19 |
| 519 Yampa | Wickham, Kollton | 10/24/19 | | | Blue Chevy | | Red Tagged 10/24/19 | 584 | |
| 600 Block Yampa Ave. | | 10/30/19 | | | Impala | | Red Tagged 10/30/19 | 560 | C - 11/4/19 |
| 1527 Yampa | Tomlin, Darrell | 07/09/19 | X | | | | Citation 7/9/19 | 560 | C - 10/15/19 |
| 1675 Yampa | Chastain, Kyler | 03/23/19 | X | | RV | | 2nd Citation 8/15/19 | 560 | C - 10/15/19 |
| TOTAL COMMUNITY SERVICE COMPLAINTS HANDLED IN OCTOBER 2019: | | | | | 35 | | | | |
| VIN INSPECTIONS HANDLED IN OCTOBER 2019: | | | | | 17 | | | | |

| | |
|--|-----|
| TOTAL COMMUNITY SERVICE COMPLAINTS HANDLED YEAR TO DATE: | 432 |
| VIN INSPECTIONS HANDLED YEAR TO DATE: | 262 |

[illegible]

PARKING WARNINGS AND CITATIONS

[illegible]

SPEED TRAILER LOG**October 2019**

| Date | Time | | Location | Limit | Vehicles | Avg. Speed |
|-------------|-------------|-----------|----------------------------------|--------------|-----------------|-------------------|
| | From | To | | | | |
| 10/1/19 | 0830 | 1635 | 800 E. 10 th W/B | 25 | 216 | 16.84 |
| 10/2/19 | 0905 | 1620 | 800 E. 10 th W/B | 25 | 184 | 18.92 |
| 10/3/19 | 0839 | 1624 | 800 W. 9 th W/B | 25 | 1327 | 14.37 |
| 10/4/19 | 0745 | 1718 | 700 Ranney S/B | 25 | 283 | 16.98 |
| 10/5/19 | 0838 | 1609 | 2000 E. 9 th W/B | 25 | 150 | 22.51 |
| 10/7/19 | 0835 | 1610 | Bryan Way @ 10 th S/B | 25 | 139 | 19.01 |
| 10/8/19 | 0820 | 1620 | 300 Woodbury N/B | 25 | 72 | 16.84 |
| 10/9/19 | 0815 | 1610 | 300 E. 7 th E/B | 25 | 1599 | 14.08 |
| 10/10/19 | 0930 | 1605 | 700 Taylor S/B | 25 | 108 | 12.98 |
| 10/11/19 | 0810 | 1600 | Bryan Way @ 10 th S/B | 25 | 112 | 24.22 |
| 10/12/19 | 0817 | 1552 | 600 Green S/B | 25 | 787 | 15.62 |
| 10/14/19 | 0850 | 1630 | 400 E. 7 th E/B | 25 | 1473 | 15.42 |
| 10/15/19 | 0915 | 1620 | 300 W. 10 th W/B | 25 | 320 | 21.48 |
| 10/16/19 | 0850 | 1625 | 300 W. 10 th W/B | 25 | 354 | 20.23 |
| 10/18/19 | 0833 | 1616 | 2000 E. 9 th W/B | 25 | 162 | 20.38 |
| 10/19/19 | 0818 | 1615 | 700 Pershing N/B | 25 | 1075 | 16.28 |
| 10/22/19 | 0900 | 1330 | 700 Taylor S/B | 25 | 48 | 13.85 |
| 10/23/19 | 0815 | 1600 | 2000 E. 9 th W/B | 25 | 124 | 20.25 |
| 10/24/19 | 0820 | 1534 | 700 Ranney S/B | 25 | 140 | 18.67 |
| 10/25/19 | 0857 | 1554 | 700 W. 9 th W/B | 25 | 1338 | 14.65 |
| | | | | | | |
| | | | | | | |
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| | | | | | | |

ANIMAL CONTROL REPORT

MONTH OF OCT. 2019

| | | | |
|-----------------------------------|-----|-------------------------------|----------|
| ANIMAL COMPLAINTS HANDLED: | | MOCO COMPLAINTS BY CSO | 1 |
| ANIMAL CONTROL | 80 | SUMMONS & COMPLAINTS | 3 |
| OFFICERS | 31 | VIOIOUS DOGS WITH INJURY | 2 |
| TOTAL | 111 | VIOIOUS DOGS W/O INJURY | 0 |

| | | | | | | |
|--------------------------|-------------|----------------|-------------|----------------|--------------|--------------|
| ANIMAL IMPOUNDS: | DOGS | PUPPIES | CATS | KITTENS | OTHER | TOTAL |
| CRAIG - Owner Relinquish | 8 | 0 | 1 | 0 | 0 | 9 |
| CRAIG - Stray | 13 | 1 | 4 | 17 | 0 | 35 |
| MOCO - Owner Relinquish | 1 | 0 | 0 | 1 | 0 | 2 |
| MOCO - Stray | 6 | 0 | 1 | 2 | 0 | 9 |
| TOTAL | 28 | 1 | 6 | 20 | 0 | 55 |

| | | | | | | |
|-----------------------------|-------------|----------------|-------------|----------------|--------------|--------------|
| IMPOUND DISPOSITION: | DOGS | PUPPIES | CATS | KITTENS | OTHER | TOTAL |
| RELEASED TO OWNER | 12 | 1 | 0 | 0 | 0 | 13 |
| ADOPTED | 13 | 0 | 4 | 8 | 0 | 25 |
| EUTHANIZED | 1 | 0 | 1 | 1 | 0 | 3 |
| TRANSFERRED | 2 | 0 | 1 | 10 | 0 | 13 |
| OTHER | 0 | 0 | 0 | 1 | 0 | 1 |
| TOTAL | 28 | 1 | 6 | 20 | 0 | 55 |

FERAL CATS: 0

REMARKS:

YEAR TO DATE TOTALS 2019

| | | | |
|-----------------------------------|------|-------------------------------|----------|
| ANIMAL COMPLAINTS HANDLED: | | MOCO COMPLAINTS BY CSO | 5 |
| ANIMAL CONTROL | 841 | SUMMONS & COMPLAINTS | 33 |
| OFFICERS | 388 | VIOIOUS DOGS WITH INJURY | 8 |
| TOTAL | 1229 | VIOIOUS DOGS W/O INJURY | 7 |

| | | | | | | |
|--------------------------|-------------|----------------|-------------|----------------|--------------|--------------|
| ANIMAL IMPOUNDS: | DOGS | PUPPIES | CATS | KITTENS | OTHER | TOTAL |
| CRAIG - Owner Relinquish | 29 | 5 | 13 | 1 | 2 | 50 |
| CRAIG - Stray | 108 | 7 | 52 | 62 | 3 | 232 |
| MOCO - Owner Relinquish | 8 | 0 | 4 | 11 | 0 | 23 |
| MOCO - Stray | 35 | 8 | 1 | 5 | 0 | 49 |
| TOTAL | 180 | 20 | 70 | 79 | 5 | 354 |

| | | | | | | |
|-----------------------------|-------------|----------------|-------------|----------------|--------------|--------------|
| IMPOUND DISPOSITION: | DOGS | PUPPIES | CATS | KITTENS | OTHER | TOTAL |
| RELEASED | 104 | 7 | 1 | 0 | 1 | 113 |
| ADOPTED | 69 | 13 | 36 | 34 | 3 | 155 |
| EUTHANIZED | 5 | 0 | 24 | 11 | 0 | 40 |
| TRANSFERRED | 2 | 0 | 9 | 24 | 1 | 36 |
| OTHER | 0 | 0 | 0 | 10 | 0 | 10 |
| TOTAL | 180 | 20 | 70 | 79 | 5 | 354 |

FERAL CATS: 14