

# Memo

**To:** City Council  
Peter Brixius, City Manager  
**From:** Randy Call, Public Works Director  
**Date:** January 14, 2020  
**Subject:** Full-Size Three Line Pull behind Pickup Message Board

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In November of 2019 we went out for bid on the above Message Board and Safety & Construction Inc. came in at low bid for the amount of \$17,274.00 which we awarded on November 26, 2019.

We have budgeted again this year 2020 to purchase another Message board. Safety & Construction Supply Inc. has given us the opportunity to purchase the same Message Board at the exact same price of \$17,274.00 if we purchase it in January instead of at the end of the year.

We would like to recommend that the City of Craig purchase the Full Size Three Line Pull behind Pickup Message Board from Safety & Construction Supply Inc. in the amount of \$17,274.00.

If you have any questions or concerns, please feel free to contact me at 824-4463