



**CITY COUNCIL MEETING
APRIL 28, 2020
MINUTES**

Mayor Jarrod Ogden brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of April 2020. In addition to Mayor Ogden, those present were Councilmembers Chris Nichols, Andrea Camp, Tony Bohrer, Ryan Hess and Paul James. Steven Mazzuca was absent. Staff present were City Manager Peter Brixius, Finance Director Bruce Nelson and City Clerk Liz White. Joining us via ZOOM conference call, Chief of Police Jerry Delong, Road & Bridge Director Trevor Campbell, Parks and Recreation Director Ryan Dennison, Water/Wastewater Director Mark Sollenberger and Building Official Marlin Eckhoff.

All participated in the Pledge of Allegiance.

Councilman James moved with a second by Councilman Bohrer to approve the minutes from the April 14, 2020 meeting. Ayes: 6. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman James to amend the agenda to include the following items under 8A-Other Business.

Resolution No. 9 (2020) ~ a resolution authorizing the approval of an Intergovernmental Agreement between the City of Craig and the Moffat County School District concerning the acquisition of the Yampa Building from the Moffat County School District.

Resolution No. 10 (2020) ~ a resolution approving the Master Lease Agreement between the City of Craig and Craig Chamber of Commerce concerning the leasing of a portion of the Yampa Building by the Chamber of Commerce and the responsibilities of the parties in the operation of the building. Ayes: 6. Nays: 0. Motion carried.

No Public Comment was given.

Ashleigh Seely from Trapper Fitness spoke to council regarding her Plan of Action amongst COVID-19 for their fitness facility.

City Manager Brixius presented to council Resolution No. 9 (2020) ~ a resolution authorizing the approval of an Intergovernmental Agreement between the City of Craig and the Moffat County School District for the purpose of conveying the “Yampa Building” at 775 Yampa Avenue in Craig to the City of Craig which is effective upon approval. After further discussion, Councilman Nichols moved with a second by Councilman James to approve Resolution No. 9 (2020) ~ a resolution authorizing the approval of an Intergovernmental Agreement between the City of Craig and the Moffat County School District for the purpose of conveying the “Yampa Building” at 775 Yampa Avenue in Craig to the City of Craig which is effective upon approval. Ayes: 6. Nays: 0. Motion carried.

City Manager Brixius presented to council Resolution No. 10 (2020) ~ a resolution approving the Master Lease Agreement between the City of Craig and Craig Chamber of Commerce

concerning the leasing of a portion of the Yampa Building and the responsibilities of the parties in the operation of the building. After further discussion, Councilman James moved with a second by Councilman Hess to approve Resolution No. 10 (2020) ~ a resolution approving the Master Lease Agreement between the City of Craig and Craig Chamber of Commerce concerning the leasing of a portion of the Yampa Building and the responsibilities of the parties in the operation of the building. Ayes: 6. Nays: 0. Motion carried.

Finance Director Bruce Nelson presented to council Resolution No. 8 (2020) ~ a resolution authorizing city staff to execute agreements between the Colorado Department of Revenue, MUNIrevs, Inc. and Transaction Tax Resources, Inc. for the utilization of the SUTS system and TTR software. After further discussion Councilman Nichols moved with a second by Councilman Bohrer to approve Resolution No. 8 (2020) ~ a resolution authorizing city staff to execute agreements between the Colorado Department of Revenue, MUNIrevs, Inc. and Transaction Tax Resources, Inc. for the utilization of the SUTS system and TTR software. Ayes: 5. Nays: 1. Motion carried.

Mayor Ogden brought to council for discussion a review of the Council Committee Member assignments and Board Appointments as well as scheduled dates and times that each committee currently meets. After further discussion, Councilman Hess moved with a second by Councilman James to table the discussion of the Council Committee Member assignments and Board Appointments for the time being until further clarification and proper methodology about board appointments and advisory committees can be obtained. Ayes: 6. Nays: 0. Motion carried.

Water/Wastewater Director Mark Sollenberger presented to council the March 2020 Water/Wastewater reports as well as the 2019 Annual report. He gave an update on the chloramine conversion process and anticipates rolling out chloramines around May 11th, 2020.

Finance Director Bruce Nelson presented to council the financial reports for the month of March 2020.

Road & Bridge/Solid Waste Director Trevor Campbell gave council an update on Craig Clean-Up Days which will be held on May 16, 2020 from 8 a.m. to 4:30 p.m. at Loudy Simpson Park. He commented on projects he is currently working on and others that will be starting soon.

City Manager Peter Brixius updated the group on meetings he attended or will be attending soon. He gave information on the upcoming Cemetery Clean-Up which is on May 15th from 1:00 p.m. to 4:00 p.m.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Being no further business, Councilman James moved with a second by Councilman Bohrer to adjourn the meeting. Ayes: 6. Nays: 0. Motion carried.