



**CITY COUNCIL MEETING
AUGUST 11, 2020
MINUTES**

Mayor Pro Tem Tony Bohrer brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of August 2020. In addition to Mayor Pro Tem Bohrer, those present were Councilmembers Chris Nichols, Andrea Camp, Ryan Hess and Steven Mazzuca. Staff present were City Manager Peter Brixius, Finance Director Bruce Nelson, City Attorney Heather Cannon, Police commander Bill Leonard, Road & Bridge Director Trevor Campbell, Parks and Recreation Director Ryan Dennison, Building Official Marlin Eckhoff, Wastewater/Facilities Maintenance Manager Carl Ray and City Clerk Liz White. Mayor Jarrod Ogden, Councilman James and Museum Director Dan Davidson were absent.

All participated in the Pledge of Allegiance.

Councilwoman Camp moved with a second by Councilman Nichols to approve the minutes from the July 28, 2020 meeting. Ayes: 5. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Mazzuca to approve for payment the bills for the month of July 2020 in the amount of \$870,656.12. Ayes: 5. Nays: 0. Motion carried.

Councilman Hess moved with a second by Councilman Mazzuca to approve the agenda as presented and amend to add Item 9J and Item 9K to the agenda. Ayes: 5. Nays: 0. Motion carried.

Public Comment was given by resident Vicki Huyser.

Mayor Pro Tem Bohrer opened the Public Meeting regarding Ordinance No. 1111 (2020) ~ an ordinance updating the Residential and Commercial Collection fees.

The floor was then open for public comment. Resident Vicki Huyser offered comment regarding Ordinance No. 1111 (2020).

Mayor Pro Tem Bohrer opened the Public Meeting regarding Ordinance No. 1112 (2020) ~ an ordinance amending Section 13.32.020 of the Craig Municipal Code to eliminate references to Double Capital Investment Fees for unincorporated areas.

Building Official Eckhoff a brief overview of the ordinance.

The floor was then open for public comment.

Being no further public comment, the Public Hearing was closed.

Road & Bridge/Solid Waste Director Campbell presented for **(SECOND READING)** Ordinance No. 1111 (2020) ~ an ordinance updating the Residential and Commercial Collection fees. After further discussion, Councilman Hess moved with a second by Councilwoman Camp to wait for

further information is obtained and move Ordinance No. 1111 (2020) ~ an ordinance updating the Residential and Commercial Collection fees to a (THIRD READING) at the August 25th council meeting. Ayes: 5. Nays: 0. Motion carried.

Building Official Eckhoff presented for (**SECOND READING**) Ordinance No. 1112 (2020) ~ an ordinance amending Section 13.32.020 of the Craig Municipal Code to eliminate references to Double Capital Investment Fees for unincorporated areas. After further discussion, Councilman Nichols moved with a second by Councilman Hess to approve the SECOND READING of Ordinance No. 1112 (2020) ~ an ordinance amending Section 13.32.020 of the Craig Municipal Code to eliminate references to Double Capital Investment Fees for unincorporated areas. Ayes: 5. Nays: 0. Motion carried.

City Attorney Cannon presented for (**FIRST READING**) No. 1113 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning vacancies on the city council; and setting a ballot measure for the November 3, 2020 Coordinated Election. After further discussion, Councilman Mazzuca moved with a second by Councilwoman Camp to approve the FIRST READING of No. 1113 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning vacancies on the city council; and setting a ballot measure for the November 3, 2020 Coordinated Election. Ayes: 5. Nays: 0. Motion carried.

City Attorney Cannon presented for (**FIRST READING**) Ordinance No. 1114 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning residency requirements for the city manager; and setting a ballot measure for the November 3, 2020 Coordinated Election. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to approve the FIRST READING of Ordinance No. 1114 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning residency requirements for the city manager; and setting a ballot measure for the November 3, 2020 Coordinated Election. Ayes: 5. Nays: 0. Motion carried.

City Attorney Cannon presented for (**FIRST READING**) Ordinance No. 1115 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning residency requirements for the municipal judge; and setting a ballot measure for the November 3, 2020 Coordinated Election. After further discussion, Councilwoman Camp moved with a second by Councilman Mazzuca to approve the FIRST READING of Ordinance No. 1115 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning residency requirements for the municipal judge; and setting a ballot measure for the November 3, 2020 Coordinated Election. Ayes: 5. Nays: 0. Motion carried.

City Attorney Cannon presented for (**FIRST READING**) Ordinance No. 1116 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the mayor's responsibility to present a State of the City Message; and setting a ballot measure for the November 3, 2020 Coordinated Election. After further discussion, Councilman Mazzuca moved with a second by Councilman Hess to approve the FIRST READING of Ordinance No. 1116 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the mayor's responsibility to present a State of the City Message; and setting a ballot measure for the November 3, 2020 Coordinated Election. Ayes: 5. Nays: 0. Motion carried.

City Attorney Cannon presented for **(FIRST READING)** Ordinance No. 1117 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning residency requirements for the city attorney; and setting a ballot measure for the November 3, 2020 Coordinated Election. After further discussion, Councilman Nichols moved with a second by Councilwoman Camp to approve the FIRST READING of Ordinance No. 1117 (2020) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning residency requirements for the city attorney; and setting a ballot measure for the November 3, 2020 Coordinated Election. Ayes: 5. Nays: 0. Motion carried.

Wastewater/Facilities Maintenance Manager Ray presented to council a bid from Crum Electric Supply in the amount of \$120,122.91 for the Water Treatment Plant Siemens Automation Equipment and Software upgrade. After further discussion, Councilman Mazzuca moved with a second by Councilman Nichols to approve the bid from Crum Electric Supply in the amount of \$120,122.91 for the Water Treatment Plant Siemens Automation Equipment and Software upgrade. Ayes: 5. Nays: 0. Motion carried.

City Manager Brixius presented for discussion and action the appointment of a City Councilmember to the Colorado Municipal League Policy Committee. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to appoint Councilmember Hess to serve as a member of the Colorado Municipal League Policy Committee. Ayes: 5. Nays: 0. Motion carried.

Finance Director Nelson presented to council a memo regarding re-allocation of appropriation of funds for the Economic Development Committee. The re-allocation would come from the EDP-Brownfield Grant (\$300,000) and reallocate it to the COVID-19 Business Relief fund for \$150,000 with the maximum grant amount of \$10,000 per business. The second portion of Item 9J was appropriation of \$50,000 from funding allocated in the 2020 Budget for a Housing Assessment Study for development of an Urban Renewal Authority, Blight Study and Urban Renewal Authority Plan development. After further discussion, Councilman Nichols moved with a second by Councilman Mazzuca to approve the reallocation of appropriation of funds for the Economic Development Committee for use with the COVID-19 Business Relief Fund in the amount of \$150,000 and appropriation of funds in the amount of \$50,000 from funding allocated in the 2020 Budget for a Housing Assessment Study for development of an Urban Renewal Authority, Blight Study and Urban Renewal Authority Plan development. Ayes: 5. Nays: 0. Motion carried.

City Manager Brixius presented for discussion and action a Letter of Support for the US Economic Development Administration Grant for a cash match contribution in the amount of \$228,924 for the Yampa River Corridor Project. This commitment would not be required for 2020 but will be required for the grant submission to be sent later this week. After further discussion, Councilman Hess moved with a second by councilman Nichols to approve the Letter of Support for the US Economic Development Administration Grant for a cash match contribution in the amount of \$228,924 for the Yampa River Corridor Project. Ayes: 5. Nays: 0. Motion carried.

Police Commander Leonard gave the monthly police report for July 2020. He commented on the homeless population in Craig.

City Manager Brixius updated the group on meetings he attended or will be attending soon. He commented on various projects he is working on and the 2021 Budget.

City Attorney Cannon updated council on projects she is working on including the Deep Cut Ditch and the museum.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Being no further business, Councilman Nichols moved with a second by Councilman Mazzuca to adjourn the meeting. Ayes: 5. Nays: 0. Motion carried.