

Memo

To: City Council

From: Ryan Dennison, Parks & Recreation Director

cc: Peter Brixius, City Manager

Date: 1/28/2021

Re: Custodial Services

Parks & Recreation recently solicited bids for custodial services at City Hall and Center of Craig. All Natural of Yampa Valley was the only vendor who responded to the RFP. We did receive interest from one individual who toured both facilities but did not submit a bid.

All Natural of Yampa Valley specializes in janitorial services, carpet cleaning and water restoration. They are the current custodial provider at both City Hall and Center of Craig.

Current Rates:

- City Hall: \$375 per week based on average of 15-18 hours a week.
- Center of Craig: \$100 per week based on average of 4-8 hours a week.

2021 Proposed Price:

- City Hall: \$325 per week based on average of 13 hours per week.
- Center of Craig: \$75 per week based on average of 3 hours per week.

I would recommend awarding All Natural of Yampa Valley the contract for custodial services at City Hall and Center of Craig. This will be a three-year contract. Please let me know if you have any questions.

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ALL NATURAL OF YAMPA VALLEY INC.
P.O. BOX 336
HAYDEN ,CO 81639
(970) 276-3677

Ryan Dennison & Liz White
City of Craig,Co
300 W 4th Street
Craig,Co 81625

Dear Mr Dennison & Ms White

I am writing to re bid the custodial RFP .The job description is in line with my compaies skills and abilities,and job reference's are included.

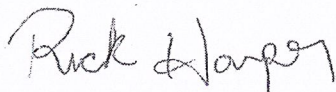
All Natural currently has several janitorial contracts in Routt , Moffat and Grand counties, We have been in the janitorial , carpet cleaning and water restoration businees for more than 20 years.

My employees pay attention to detail and efficiency and take pride in doing the job right, We have had some of the same contracts since the day we started 20 years ago.

My employees all must pass a background check, All off my current employees have worked for us for several years now.

Thank you for the opportunity to re bid.
Sincerely,

Rick Harper/ President/Owner All Natural of Yampa ValleyInc.

A handwritten signature in dark ink, appearing to read "Rick Harper". The signature is written in a cursive, flowing style.

ALL NATURAL OF YAMPA VALLEY INC.

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CLEANING COST CITY HALL;

Weekly; \$ 325.00 per week based on a average of 13 hrs per week also includes Quarterly cleaning hrs. Based on 3 days per week.

CLEANING COST CENTER OF CRAIG;

Weekly: \$ 75.00 per week based on a average of 3 hrs per week also includes quarterly cleaning and based on 2 days a week.