



300 West 4th Street
Craig, Colorado 81625

June 16, 2021,

Colorado Department of Local Affairs, Northwest Region
Greg Winkler, Interim Regional Manager
P.O. Box 687, Lake George, CO 80827
greg.winkler@state.co.us

Dear Mr. Winkler,

As Mayor of the City of Craig, I would like to express my full support and agreeance of The City of Craig's Coronavirus Relief Fund (CVRF) application to the Department of Local Affairs (DOLA) for CVRF Reserve Funds. Our request for CVRF reserve funds would support the purchase of emergency communication equipment needed by our first responders within the City of Craig Police Department.

Please accept this letter as the City of Craig's full acknowledgement and continued compliance of the Coronavirus Relief Fund requirements. Thank you so much for your time and consideration.

Respectfully,

Jarrold Ogden
Mayor, City of Craig
970.326.8151
jogden@ci.craig.co.us



COLORADO
Department of Local Affairs
Division of Local Government

Coronavirus Relief Fund (CVRF) Application: Reserve Fund Round 3

Local Government/Organization: [Craig, City of](#)

[Partially Complete](#)

[2021-06-16T15:05:58](#)

[GRANTS_WEB](#)

Reviewed On:

Reviewed By:

Reviewer Notes:

Application Overview

Coronavirus Relief Fund - Reserve Funds

Funding has been made available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). The CARES Act established the Coronavirus Relief Fund (the "Fund") and appropriated \$150 billion nationally to the Fund.

The Coronavirus Relief Fund (CVRF) was created out of funding allocated to the State of Colorado through the CARES Act of 2020. This fund provides reimbursement to local governments for incurred expenses related to facilitating compliance with COVID-19 pandemic related public health measures.

The CVRF Reserve set-aside is open to counties, municipalities and eligible special districts. Requests for funds may be for any amount and must demonstrate need specific to the rating criteria (available on the CVRF program website). The Reserve Fund is a discretionary grant cycle and all applications will be rated using the rating criteria. Funding decisions are at the discretion of the DOLA executive director.

Local governments are encouraged to contact their regional manager prior to submitting an application.

A. APPLICANT/CONTACT INFORMATION

1. Local Government/Organization: [Craig, City of](#)

2. Principal Representative:

Honorific: [Mayor](#)

First Name: [Jarrod](#)

Middle Name:

Last Name: [Ogden](#)

Suffix:

Role: [Chief Elected](#)

Mailing Address: [300 W. 4th Street](#)

Address 2:

City: [Craig](#)

State: [CO](#)

Zip Code: [81625](#)

Phone #: [970-826-2016](#)

Email Address: jogden@ci.craig.co.us

3. Responsible Administrator (will receive all mailings) for the Application:

Honorific:

First Name: [Peter](#)
Middle Name:
Last Name: [Brixius](#)
Suffix:
Role: [Responsible Administrator](#)
Mailing Address: [300 W. 4th Street](#)
Address 2:
City: [Craig](#)
State: [CO](#)
Zip Code: [81625](#)
Phone #: [970-826-2023](#)
Email Address: pbrixius@ci.craig.co.us

B. ADDITIONAL CONTACT INFORMATION - AS APPLICABLE ☐

Complete this section for any additional contacts.

Honorific:

First Name:

Middle Name:

Last Name:

Suffix:

Role:

Mailing Address:

Address:

City:

State:

Zip:

Phone Number:

Email Address:

C. AMOUNT REQUESTED AND PRIOR ASSISTANCE ☐

Respond below with the amount being requested and any prior assistance your local government may have recieved from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) either directly from DOLA or through a county collaboration agreement. Also identify whether or not you anticipate receiving funds from other jurisdictions and that projected amount.

1. Amount of Funds Requested

Please enter the amount of CVRF Reserve funds requested.

20,889.66

2. CVRF funds received in first cycle

Has your local government received CVRF dollars from DOLA directly or through a county collaboration agreement?
Respond yes or no below.

Yes

If yes, explain

List the dollar amount of any CARES Act funding already received directly from DOLA or through a county collaboration agreement.

The City of Craig was allocated \$446,688 through a county collaboration agreement with Moffat County and opt-in process through DOLA. The City of Craig also applied for and received \$100,000 in the first round of CVRF Reserve Funds through DOLA in October of 2020. The additional funds were used in their entirety to assist local businesses affected by pandemic closures via the City of Craig's developed COVID-19 Business Relief Grant Program.

3. Any other CARES Act funds received

Detail (dollar amount) any other CARES Act dollars or FEMA PA received from any other state or federal agency for responding to COVID-19

No other CARES Act funds have been received.

4. Anticipated funding from other sources

Does your local government anticipate receiving any CVRF funds from other jurisdictions within the county's geographical boundaries?

No

If yes, explain

List the CVRF funds anticipated from other jurisdictions.

5. If you have received CVRF funds from DOLA in the past, is your contract at a zero balance?

Yes

D. BUDGET/ BUDGET NARRATIVE**1. Budget**

Click on link to download budget table. Once table is completed, save as PDF and upload the document below.

Link for budget table - [https://docs.google.com/spreadsheets/d/e/2PACX-](https://docs.google.com/spreadsheets/d/e/2PACX-1vSrD51n3xLwHyYva8yxrEP6FbtTbo4BBEb4ItIsBIEHGiw6By8uu6mYwikBGUUKLg/pub?output=xlsx)

[1vSrD51n3xLwHyYva8yxrEP6FbtTbo4BBEb4ItIsBIEHGiw6By8uu6mYwikBGUUKLg/pub?output=xlsx](https://docs.google.com/spreadsheets/d/e/2PACX-1vSrD51n3xLwHyYva8yxrEP6FbtTbo4BBEb4ItIsBIEHGiw6By8uu6mYwikBGUUKLg/pub?output=xlsx)



Download CVRF Reserve Budget Template_City of Craig.pdf

2. Budget Narrative

Describe in detail what you intend to seek reimbursement for if awarded additional CVRF dollars.

The City of Craig would seek to be reimbursed for car radios for 9 currently unequipped Craig Police Department units and all associated installation, hardware, and programming fees.

E. DEMONSTRATION OF URGENT NEED

Demonstration of Urgent Need will be worth 0 - 10 points for the rating criteria.

1. Urgent Need

Detail the urgent need related to the COVID-19 public health emergency. Examples may include but are not limited to financial hardship, increased cases, capacity building for on-going impacts, etc.

As the COVID-19 public health emergency continues to be realized as an extremely contagious respiratory infection, it is crucial that our police officers have access to uninterrupted communication methods since they are the first responders to any difficulty in breathing calls. When such calls are dispatched, the 911 center screens patients in an attempt to provide officers with updated information on using caution with known COVID-19 patients, as well as those displaying symptoms. While all officers currently carry pack-set radios, they incur various 'dead zones' within our rural community which creates a significant safety hazard. Adding mobile car radio units to 9 unequipped police fleet vehicles will sufficiently meet our first responders urgent need for communication capacity building. The mobile car radio units would effectively expand the live communication service area which is critical in not only keeping our police officers healthy and able to best serve our community, but additional supports their efforts in combating the on-going impacts of COVID-19.

2. Justification

Provide clear data that justifies the need for reserve funds related to an urgent need.

Currently, one of the worst effects of COVID-19 is respiratory failure. It is critically important that anyone suffering respiratory failure receive lifesaving intervention as soon as possible. City of Craig police officers are routinely the first responders to arrive on scene to provide necessary interventions while awaiting EMS arrival. Without the addition of the mobile car radio units to productively increase the police department communication service area, these emergency calls could potentially be missed. Use of CVRF funds to reimburse the purchase of the 9 urgently needed mobile car radio units would allow the City of Craig to expeditiously enhance first responder service in our rural community and assist in preserving the health of our police officers. Due to the current restricted 2021 City of Craig Police Department budget, we would not be able to make the mobile car radio units without the reimbursement support of CVRF funds.

3. Relationship to first CVRF Allocation

Describe use of funds from the first CVRF allocation and why that allocation was insufficient to address this urgent need. If no funds were requested from the first allocation, why not and why are the funds necessary at this time?

A change in the City of Craig Police Department leadership for 2021 identified to City Management the existing communication gaps and associated immediate safety hazards presented. The first allocation of CVRF funds received by the City of Craig occurred in 2020 prior to identification of this specific urgent need and prior to the fully realized COVID-19 impacts within our community.

F. DEMONSTRATION OF ABILITY TO SPEND FUNDS



As you are aware, the CARES ACT funds that govern the Coronavirus Relief Funds (CVRF) have been extended through December 31, 2021. We are **STRONGLY ENCOURAGING** these funds to be spent by **June 30, 2021**.

1. Will expenses be incurred by June 30, 2021

Yes

2. Can you submit reimbursement request for 100% of funds no later than July 15, 2021?

Yes

i. If No, explain

If not, why not?

ii. If Yes, explain

If yes, how will these additional funds be spent by June 30, 2021?

An estimate is already in hand for the equipment needed and estimate pricing is valid until July 2021. The City would be able to purchase upon notification of award for this CVRF funding request.

G. COMPLIANCE AND AFFIRMATIONS

1. Recipient Approval of Application

Provide a PDF letter signed by the Chief Elected Official (Mayor, Commission Chair, etc.) agreeing to apply to the Coronavirus Relief Fund and comply with the Coronavirus Relief Fund requirements.



2. Affirmation of Eligible Costs

Coronavirus Relief Funds can ONLY be used for costs that are in accordance with Section 5001(d) of the CARES :

(1) are necessary expenditures incurred due to the public health emergency with respect to Coronavirus Disease 2019 (COVID-19);

(2) were not accounted for in the budget most recently approved as of the date of enactment [March 27, 2020] of this section for the local government; and

(3) were incurred during the period that begins on March 1, 2020 and ends on December 31, 2021.

Recipient counties, municipalities, and special districts who spend any Coronavirus Relief Funds outside of Section 5001(d) of the CARES Act understand that any such funds must be returned to the Department of Local Affairs and agree to do so within 30 days of identification of improper fund use.

Respond Yes/No Below.

Yes

3. Affirmation of Quarterly Reporting Requirement

Recipient local governments must provide DOLA with quarterly itemized reports on how Coronavirus Relief Funds were incurred in that quarter. If a report is not received for any quarter, funds may be deobligated by the Department of Local Affairs.

Respond Yes/No Below.

Yes

4. Affirmation of Agreement for Monitoring

Recipient local governments must provide DOLA with quarterly itemized reports on how Coronavirus Relief Funds were incurred in that quarter. If a report is not received for any quarter, funds may be deobligated by the Department of Local Affairs.

Respond Yes/No Below.

Yes

5. Affirmation of Potential Deobligation of Coronavirus Relief Funds

Recipient local governments acknowledge that all unspent funds at the end of the contract/grant agreement will be deobligated by the Department of Local Affairs within 30 days of the expiration of the contract/grant agreement.

Respond Yes/No Below.

Yes

6. Affirmation of no Duplication of Benefits

Recipient local government acknowledges that any Duplication of Benefits, or assistance from more than one source that is used for the same mitigation purpose or activity, is prohibited. Any verified occurrence of a Duplication of Benefits may result in the return of funds in the amount of that duplication.

Respond Yes/No Below.

Yes

7. Acknowledge Compliance with Federal funding regulations.

Recipient local government acknowledges compliance requirements of the Office of Management and Budget (OMB) Uniform Guidance, and the 2019 OMB Compliance Supplement (Single Audit).

Respond Yes/No Below.

[Yes](#)

H. STATE ACCEPTANCE OF APPLICATION ☐

The State, upon acceptance of an application submitted through the DOLA online grants portal system, agrees to provide reimbursement from the CARES Act to the certifying local government. The notification of any allocation of funds (Funding Allocation) indicates that the certifying local government has met all of the requirements to qualify for Coronavirus Relief Funds with such monies to be determined exclusively by the State and has affirmed and confirmed agreement with the stated terms and conditions associated with use of those Coronavirus Relief Funds.

Confirm you have read the above statement

[Yes](#)

Applicant:	City of Craig
Applicant Contact:	Peter Brixius / 970-826-2023 pbrixius@ci.craig.co.us
Date:	18-Jun-21

CVRF Reserve Application Budget

Project Expenses	
Expense Categories	Total Amount Requested
A. Administrative	
B. Budgeted Diverted Personnel	
C. COVID-19 Testing	
D. Economic Support Other	
E. Tax Anticipation Notes	
F. Distance Learning	
G. Food Programs	
H. Housing Support	
I. Telework	
J. Medical	
K. Nursing Home Assistance	
L. Payroll Public Health and Safety	
M. PPE	
N. Public Health	\$ 20,890
O. Small Business Assistance	
P. Unemployment Benefits	
Q. Workers' Compensation	
Total/Sub-Total	\$ 20,890
TOTAL	\$ 20,890

CNC Technical Services1890 Loggers Lane Unit E
Steamboat Springs, CO 80487**ESTIMATE**

970-879-8141

DATE	ESTIMATE #
05/24/2021	119

BILL TO:

City of Craig Police Department

SHIP TO:

City of Craig Police Department

Estimate over 5K requires 50% Deposit		P.O. NUMBER	TERMS	PROJECT
Radios for unequipped units		Verb Mike C	Net 30	
QUANTITY	ITEM CODE	DESCRIPTION	UNIT PRICE	AMOUNT
9.00	VM5930RH	Kenwood Viking VM-5930 RH Remote Head Mobile on CO20 Promotion. 7/800 MHz CO DTRS remote head mobile. P25 Phase 1 & 2 Trunking, P25 and Analog Conventional, P25 CAI AMBE+2, OTAP, ARC 4 Encryption, Multi-Key DES-OFB, True Voice Noise Cancellation, Conventional Voting Scan.	\$1,900.00	\$17,100.00
9.00	EM-M11003	EM-M11003 3db Gain antenna 7/800 Mhz	\$39.90	\$359.10
9.00	EM-M11001-058	EM-M11001-058 Antenna Cable Kit	\$19.00	\$171.00
9.00	EMNP-058	N- Male for RG-58	\$5.00	\$45.00
9.00	MIS	Miscellaneous Installation Supplies. Hardware, wire ties, loom, fuse taps, etc.	\$7.50	\$67.50
9.00	FPKCH19-20	Console Faceplate, 3" KCH-20 or KCH-19 for standard 9 inch mounting area consoles.	\$46.34	\$417.06
9.00	IRH	Installation, Remote Head Mobile, Flat Rate	\$245.00	\$2,205.00
9.00	PROG DTR	Programming, DTRS. Discounted 50%, includes State required documentation and ID request.	\$50.00	\$450.00
1.00	PROG TEMF	Template Charge. Normally \$100.00/Zone. No Charge.	\$0.00	\$0.00
1.00	Ship	Shipping. 1 Pallet, estimated.	\$75.00	\$75.00
CO20 Promotion ends July 31st 2021			TOTAL	\$20,889.66