



**COUNCIL MEETING
JANUARY 11, 2022
MINUTES**

Mayor Ryan Hess brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of January 2022. In addition to Mayor Hess, those present were Councilmembers Chris Nichols, Sean Hovorka, Jesse James Jackson, Paul James and Steven Mazzuca. Staff present were City Manager Peter Brixius, Finance Director Katy Burns, City Attorney Heather Cannon, Police Chief Michael Cochran, Parks and Recreation Director Ryan Dennison, Building Official Marlin Eckhoff and City Clerk Liz White. Councilmember Bruce Cummings was absent.

All participated in the Pledge of Allegiance.

Resident Vicki Huyser gave Public Comment.

Kristen Vigil Olsen, Megan Smith and Jasmine Daigneau representing Communities that Care presented to council a youth support program and encouraged council support. Councilmember Sean Hovorka offered to represent the City as liaison on the Communities that Care Key Leader Board.

Councilman James moved with a second by Councilman Mazzuca to approve the Consent Agenda as presented. It included the approval of minutes from the December 14, 2021 council meeting, approval of bills through December 31, 2021 in the amount of \$628,343.23 and bills through January 6, 2022 in the amount of \$285,200.24 and the approval of the agenda as presented. Ayes: 6. Nays: 0. Motion carried.

City Attorney Cannon presented for approval Resolution No. 1 (2022) ~ a resolution designating the public place for posting notices pursuant to C.R.S. § 24-6-402(2)c. After further discussion, Councilman Nichols moved with a second by Councilman James to approve Resolution No. 1 (2022) ~ a resolution designating the public place for posting notices pursuant to C.R.S. § 24-6-402(2)c. Ayes: 6. Nays: 0. Motion carried.

City Attorney Cannon presented for approval Resolution No. 2 (2022) ~ a resolution declaring the Craig Press as the official newspaper of the City of Craig. After further discussion, Councilman Mazzuca moved with a second by Councilman James to approve Resolution No. 2 (2022) ~ a resolution declaring the Craig Press as the official newspaper of the City of Craig. Ayes: 6. Nays: 0. Motion carried.

City Manager Brixius presented to council for discussion the appointment of councilmembers to various board appointments. After further discussion, Councilman James moved with a second by Councilman Hovorka to approve the following board appointments as discussed in the workshop held prior to the council meeting. Ayes: 6. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented for approval a Lease Agreement between the City of Craig and Connections 4 Kids for space at the Center of Craig from January 1, 2022 to December 31, 2022. After further discussion, Councilman Mazzuca moved with a second by Councilman Nichols to approve the Lease Agreement between the City of Craig and Connections 4 Kids for space at the Center of Craig from January 1, 2022 to December 31, 2022. Ayes: 6. Nays: 0. Motion carried.

Building Official Eckhoff presented to council the letters of interest from Mike Tucci and Derek Duran to serve on the City of Craig Planning and Zoning Commission for another four-year term. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the letters of interest from Mike Tucci and Derek Duran to serve on the City of Craig Planning and Zoning Commission for another four-year term. Ayes: 6. Nays: 0. Motion carried.

Building Official Eckhoff presented to council a letter of interest from Darin Hickey to serve another four-year term of the Board of Appeals. After further discussion, Councilman Mazzuca moved with a second by Councilman James to approve the letter of interest from Darin Hickey to serve another four-year term of the Board of Appeals. Ayes: 6. Nays: 0. Motion carried.

Finance Director Burns presented to council for approval a proposal from Caselle for Budgeting Software in the amount of \$23,875.00 and Financial Software Document Storage in the amount of \$5,000.00 for a total of \$28,875.00. After further discussion, Councilman Mazzuca moved with a second by Councilman Nichols to approve the proposal from Caselle for Budgeting Software in the amount of \$23,875.00 and Financial Software Document Storage in the amount of \$5,000.00 for a total of \$28,875.00. Ayes: 6. Nays: 0. Motion carried.

Finance Director Burns presented to council Ordinance No. 1129 (2022) (Introduction) ~ an ordinance amending sections 3.08.040 and 3.08.090 of the Craig Municipal Code to modify the purchasing thresholds and bid requirements to align with Uniform Guidance on Procurement Standards. Since this is only the introduction, no motions were made or received; but requested data on local preference and thresholds for the first reading of the ordinance next council meeting.

City Manager Brixius presented a Letter of Interest from David Crabtree who wanted to serve another three-year term on the Craig-Moffat County Airport Advisory Board. After further discussion, Councilman Nichols moved with a second by Councilman James to approve David Crabtree to serve another three-year term on the Craig-Moffat County Airport Advisory Board. Ayes: 6. Nays: 0. Motion carried.

City Manager Brixius presented to council for approval Change Order #2 from Riverwise Engineering, LLC in the amount of \$25,000.00 for ongoing Environmental and Biological Assessment Coordination for the Yampa River Corridor Project. After further discussion, Councilman Nichols moved with a second by Councilman Hovorka to approve Change Order #2 from Riverwise Engineering, LLC in the amount of \$25,000.00 for ongoing Environmental and Biological Assessment Coordination for the Yampa River Corridor Project. Ayes: 6. Nays: 0. Motion carried.

The topic of elimination of sales tax on prescription drug transactions was brought to council. No discussion was needed as the city does not charge sales tax on prescription drug transactions.

Police Chief Cochran gave the monthly Police Report for the month of December 2021. He offered comments about the police recruits currently at Flatrock Academy. Recruits were sent home to do classes via ZOOM as there was a COVID-19 outbreak at the academy.

Building Official Eckhoff gave council an update regarding various development projects around town.

City Manager Brixius updated the group on meetings he attended or will be attending soon along with various project updates such as the solar garden additional funding and the ARPA funding guidelines.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Being no further business, Councilman James moved with a second by Councilman Hovorka to adjourn the meeting. Ayes: 6. Nays: 0. Motion carried.