



**COUNCIL MEETING  
APRIL 11, 2023  
MINUTES**

Mayor Ryan Hess brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of April 2023. In addition to Mayor Hess, those present were Councilmembers Chris Nichols, Jesse James Jackson and Tom Kleinschnitz. Staff present were City Manager Peter Brixius, Finance Director Katy Burns, City Attorney Heather Cannon, Police Chief Michael Cochran, Parks and Recreation Direction Ryan Dennison and City Clerk Liz White.

All participated in the Pledge of Allegiance.

City Clerk Liz White took councilmember roll call. Those present were Councilmembers Chris Nichols, Jesse James Jackson, Tom Kleinschnitz and Mayor Ryan Hess.

Councilman Jackson moved with a second by Councilman Kleinschnitz to excuse the absences of Councilmembers Derek Duran and Paul James for a prior engagement. Ayes: 4. Nays: 0. Motion carried.

Councilman Nichols moved with a second by Councilman Jackson to approve the Consent Agenda as presented. It included the approval of minutes from the March 28, 2023, council meeting and the approval of bills through April 7, 2023, in the amount of \$382,952.18. Ayes: 4. Nays: 0. Motion carried.

Councilman Jackson moved with a second by Councilman Nichols to approve the April 11, 2023, agenda as presented. Ayes: 4. Nays: 0. Motion carried.

Kandee Dilldine representing the Craig Downtown Business Association gave council an update on upcoming events and discussed the Special Event Permit Process as it relates to collecting sales tax.

Jennifer Holloway, Executive Director of the Craig Chamber of Commerce gave council an update and discussed upcoming events and projects going on at the Chamber of Commerce.

City Manager Brixius updated the group on current and future meetings and projects. He commented on the manpower issue at the water and wastewater departments.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

No public comment was given.

Parks and Recreation Director Dennison presented for approval Resolution No. 9 (2023) ~ a resolution appropriating additional funds in the General Fund-Parks and Recreation for Woodbury Park Improvements/Expansion for \$36,250.00. After further discussion, Councilman Nichols moved with a second by Councilman Jackson to approve Resolution No. 9 (2023) ~ a resolution appropriating additional funds in the General Fund-Parks and Recreation for Woodbury Park Improvements/Expansion for \$36,250.00. Ayes: 4. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented for approval an award of bid for the Woodbury Park Improvements from Duran and Pearce Contractors in the amount of \$423,097.00. After further discussion, Councilman Jackson moved with a second by Councilman Nichols to approve the award of bid for the Woodbury Park Improvements from Duran and Pearce Contractors in the amount of \$423,097.00. Ayes: 4. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented Resolution No. 10 (2023) ~ a resolution appropriating additional funds in the General Fund-Parks and Recreation for signage for Pan-O-Rama Park for \$5,800.00. After further discussion, Councilman Nichols moved with a second by Councilman Jackson to approve Resolution No. 10 (2023) ~ a resolution appropriating additional funds in the General Fund-Parks and Recreation for signage for Pan-O-Rama Park for \$5,800.00. Ayes: 4. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented for approval an award of bid for commercial boilers and a tank water heater from Masterworks Mechanical in the amount of \$65,815.00. After further discussion, Councilman Kleinschultz moved with a second by Councilman Jackson to approve the award of bid for commercial boilers and a tank water heater from Masterworks Mechanical in the amount of \$65,815.00. Ayes: 4. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented for approval an award of bid for a Design and Build Woodbury Park baseball backstops from Ivory Tip Fencing in the amount of \$57,137.72. After further discussion, Councilman Nichols moved with a second by Councilman Jackson to approve the award of bid for a Design and Build Woodbury Park baseball backstops from Ivory Tip Fencing in the amount of \$57,137.72. Ayes: 4. Nays: 0. Motion carried.

Resident Vicki Huyser gave public comment.

Police Commander Conrad gave the monthly Police Report for the month of March 2023 and the Annual Report for 2022.

No closing remarks were made.

Being no further business, Councilman Nichols moved with a second by Councilman Jackson to adjourn the meeting. Ayes: 4. Nays: 0. Motion carried.