



**COUNCIL MEETING  
JULY 25, 2023  
MINUTES**

Mayor Derek Duran brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of July 2023. In addition to Mayor Duran, those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, Paul James and Tom Kleinschnitz. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Finance Director Katy Burns, Road & Bridge/Solid Waste Director Shane Baker, Police Chief Michael Cochran, Water and Wastewater Director Carl Ray, Building Official Marlin Eckhoff and City Clerk Liz White.

All participated in the Pledge of Allegiance.

City Clerk Liz White took councilmember roll call. Those present were Councilmembers, Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, Paul James, Tom Kleinschnitz and Mayor Derek Duran.

Councilman James moved with a second by Councilman Jackson to approve the Consent Agenda as presented which included the approval of the minutes from the July 11, 2023 council meeting as well as approval of the bills through July 21 23, 2023, in the amount of \$274,009.56. Ayes: 7. Nays: 0. Motion carried.

Councilman James moved with a second by Councilwoman Huyser to approve the July 25, 2023, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Sarah Grambart representing Waterworth gave council a presentation on Waterworth and Continuous Utility Management focusing on the Wastewater Fund.

City Manager Brixius updated the group on current and future meetings and projects. He commented on the budget schedule for the upcoming 2024 Budget with the first joint meeting on August 24 starting at 7:30.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

No public comment was given.

Mayor Duran closed the Regular Session and moved into Public Hearing.

Public Hearing to consider approval of a Hotel-Restaurant Liquor License Application from CY Hospitality dba Unit 301 located at 1103 West Victory Way, Craig, Applicant of record is Pete Seewald.

The floor was now open for public comment.

No public comment was given.

Being no public comment, Mayor Duran closed Public Hearing and moved into the Regular Session.

Presented for approval was a Hotel-Restaurant Liquor License Application from CY Hospitality dba Unit 301 located at 1103 West Victory Way, Craig. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the Hotel-Restaurant Liquor License Application from CY Hospitality dba Unit 301 located at 1103 West Victory Way, Craig. All documents in order, fee paid, and no cause shown for denial. Ayes: 7. Nays: 0.

City Attorney Cannon presented the (Introduction and First Reading) Ordinance No. 1143 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the ability to grant Revocable Permits for franchises and public utilities; and setting a Ballot Measure for the November 7, 2023 Coordinated Election. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the (Introduction and First Reading) Ordinance No. 1143 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the ability to grant Revocable Permits for franchises and public utilities; and setting a Ballot Measure for the November 7, 2023 Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

City Attorney Cannon presented the (Introduction and First Reading) Ordinance No. 1144 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the election of council members and council election of a President of Council in lieu of a Mayor; and setting a Ballot Measure for the November 7, 2023 Coordinated Election. After further discussion, Councilman James moved with a second by Councilman Looper to approve the (Introduction and First Reading) Ordinance No. 1144 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the election of council members and council election of a President of Council in lieu of a Mayor; and setting a Ballot Measure for the November 7, 2023 Coordinated Election with amendments as agreed upon by council and to be changed by City Attorney Cannon. Ayes: 7. Nays: 0. Motion carried.

Road & Bridge/Solid Waste Director Baker presented for approval an award of bid from Anson Excavating in the amount of \$452,993.05 for the North Avenue Sidewalk Project. After further discussion, Councilman James moved with a second by Councilman Nichols to approve the bid from Anson Excavating in the amount of \$452,993.05 for the North Avenue Sidewalk Project. Ayes: 7. Nays: 0. Motion carried.

Road & Bridge/Solid Waste Director Baker presented for approval Amendment No. 2 for additional professional services from Baseline Engineering in the amount of \$59,782.00 for the North Yampa Sidewalk Improvement Project. After further discussion, Councilman Nichols moved with a second by Councilman James to approve Amendment No. 2 for additional professional services from Baseline Engineering in the amount of \$59,782.00 for the North Yampa Sidewalk Improvement Project. Ayes: 7. Nays: 0. Motion carried.

Police Chief Cochran presented for approval a bid from Brannen Motors in the amount of \$144,400.00 for two (2) F150 pickups and one (1) Ford Interceptor SUV for the Police department. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the bid from Brannen Motors in the amount of \$144,400.00 for two (2) F150 pickups and one (1) Ford Interceptor SUV for the Police department. Ayes: 7. Nays: 0. Motion carried.

Road & Bridge/Solid Waste Director Baker presented for approval an award of bid from Victory Motors in the amount of \$56,940.00 for a one-ton pickup truck with tommy lift and plow for the Solid Waste department. After further discussion, Councilman Jackson moved with a second by Councilman James to approve the bid Victory Motors in the amount of \$56,940.00 for a one-ton pickup truck with tommy lift and plow for the Solid Waste department. Ayes: 7. Nays: 0. Motion carried.

Water and Wastewater Director Ray presented for approval an award of bid from Victory Motors in the amount of \$60,765.00 for a one-ton cab and chassis and eight-foot flatbed for the Water department. After further discussion, Councilman Nichols moved with a second by Councilwoman Huyser to approve the bid Victory Motors in the amount of \$60,765.00 for a one-ton cab and chassis and eight-foot flatbed for the Water department. Ayes: 7. Nays: 0. Motion carried.

City Manager Brixius presented for approval a Subrecipient Agreement between the City of Craig and the Craig Housing Authority to transfer a grant provided by the Department of Local Affairs in the amount of \$1,500,000.00 for infrastructure development in support of the 8<sup>th</sup> Street Redevelopment Project. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the Subrecipient Agreement between the City of Craig and the Craig Housing Authority to transfer a grant provided by the Department of Local Affairs in the amount of \$1,500,000.00 for infrastructure development in support of the 8<sup>th</sup> Street Redevelopment Project. Ayes: 7. Nays: 0. Motion carried.

No discussions were scheduled.

No public comment was given.

Finance Director Burns gave the Finance report for the month of June 2023

Water and Wastewater Director Ray gave the Water and Wastewater reports for June 2023.

A closing remark was made by Councilmember Nichols who gave kudos to the Road & Bridge department for their efforts on 900 block of Finlay Lane.

Being no further business, Councilman James moved with a second by Councilman Nichols to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.