



**COUNCIL MEETING
AUGUST 8, 2023
MINUTES**

Mayor Derek Duran brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of August 2023. In addition to Mayor Duran, those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, Paul James, and Tom Kleinschnitz. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Police Chief Michael Cochran, Road & Bridge/Refuse Director Shane Baker, Parks & Recreation Director Ryan Dennison, Economic Development Manager Shannon Scott, and Deputy City Clerk Gina Duran.

All participated in the Pledge of Allegiance.

Deputy City Clerk Gina Duran took councilmember roll call. Those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, Paul James, and Tom Kleinschnitz.

Councilman Nichols moved with a second by Councilman Looper to approve the Consent Agenda as presented which included the approval of the minutes from the July 25th council meeting as well as approval of the bills through August 4, 2023, in the amount of \$328,192.01. Ayes: 7. Nays: 0. Motion carried.

Councilman Nichols moved to amend the agenda to add item 3A- Presentation by Kevin Booth, Yampa Valley Regional Airport Director, to update and discuss a future terminal expansion plan. Councilman Looper seconded the motion. Ayes: 7. Nays: 0. Motion carried.

Kevin Booth, Yampa Valley Regional Airport Director, presented to council a future terminal expansion plan. Kevin will be presenting a Letter of Support for the Craig City Council to approve at the next City Council Meeting on August 22, 2023.

City Manager Brixius updated the group on current and future meetings and projects. He also commented on the budget schedule for the upcoming 2024 Budget and our current senior staff level positions that are vacant in the city.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

No public comment was given.

Mayor Duran closed the Regular Session and moved into Public Hearing.

Public Hearing for Ordinance No. 1143 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the ability to grant Revocable Permits for franchises and public utilities; and setting a Ballot Measure for the November 7, 2023, Coordinated Election.

Public Hearing for Ordinance No. 1144 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the election of council members and council election of a President of Council in lieu of a mayor; and setting a Ballot Measure for the November 7, 2023, Coordinated Election.

The floor was now open for public comment.

No public comment was given.

Being no further public comment, Mayor Duran closed the Public Hearing and moved into the Regular Session.

City Attorney, Cannon presented Ordinance No. 1143 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the ability to grant Revocable Permits for franchises and public utilities; and setting a Ballot Measure for the November 7, 2023, Coordinated Election. Councilman Nichols moved with a second by Councilman James to approve Ordinance No. 1143 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the ability to grant Revocable Permits for franchises and public utilities; and setting a Ballot Measure for the November 7, 2023, Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

City Attorney, Cannon presented Ordinance No. 1144 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the election of council members and council election of a President of Council in lieu of a mayor; and setting a Ballot Measure for the November 7, 2023, Coordinated Election. After further discussion, Councilman James moved with a second by Councilman Jackson to approve Ordinance No. 1144 (2023) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the election of council members and council election of a President of Council in lieu of a mayor; and setting a Ballot Measure for the November 7, 2023, Coordinated Election. Ayes: 7. Nays: 0. Motion carried.

City Attorney Cannon presented the (Introduction and First Reading) Ordinance No 1145 (2023) ~ an ordinance amending Section 12.04.020 of the Craig Municipal Code to increase permit fees to \$25.00. After further discussion, Councilman Looper motioned with a second by Councilman Kleinschnitz to approve Ordinance No 1145 (2023) ~ an ordinance amending Section 12.04.020 of the Craig Municipal Code to increase permit fees to \$25.00. Ayes: 5. Nays: 2. Motion carried.

City Attorney Cannon presented the (Introduction and First Reading) Ordinance No 1146 (2023) ~ an ordinance amending Section 12.04.030 of the Craig Municipal Code to require 72 hours' notice prior to the commencement of any work under the provisions of Chapter 12. After further discussion, Councilman Looper moved with a second by Councilman James to approve Ordinance No 1146 (2023) ~ an ordinance amending Section 12.04.030 of the Craig Municipal Code to require 72 hours' notice prior to the commencement of any work under the provisions of Chapter 12. Ayes: 5. Nays: 2. Motion carried.

City Attorney Cannon presented the (Introduction and First Reading) Ordinance No 1147 (2023) ~ an ordinance amending section 12.04.060 of the Craig Municipal Code to clarify liability responsibilities to include the maintenance of all required traffic control devices. After further discussion, Councilman Looper moved with a second by Councilman James to approve Ordinance No 1147 (2023) ~ an ordinance amending section 12.04.060 of the Craig Municipal Code to clarify liability responsibilities to include the maintenance of all required traffic control devices. Ayes: 7. Nays: 0. Motion carried.

Economic Development Manager Shannon Scott and project manager, Matt Sullivan, presented a Letter of Support for the Associated Governments of Northwest Colorado's, (AGNS), grant application to the Office of Just Transition in the amount of \$80,000.00 for the community engagement process for the Northwest Colorado Energy Initiative Feasibility Study. After further discussion, Councilman Nichols moved with a second by Councilman James to approve the Letter of Support for the Associated Governments of Northwest Colorado's, (AGNS), grant application to the Office of Just Transition in the amount of \$80,000.00 for the community engagement process for the Northwest Colorado Energy Initiative Feasibility Study. Ayes: 7. Nays: 0. Motion carried.

Road/Bridge/Refuse Director Shane Baker presented an award of bid for a tandem axle truck cab & chassis from Transwest Trucks in the amount of \$114,275.00 for the Road & Bridge department. After further discussion, Councilman Nichols moved with a second by Councilwoman Huyser, to approve the bid from Transwest Trucks in the amount of \$114,275.00 for a tandem axle truck cab & chassis. Ayes: 7. Nays: 0. Motion carried.

Road/Bridge/Refuse Director Shane Baker presented an award of bid for a 14-foot dump bed to Kois Brothers Equipment in the amount of \$52,890.00 for the Road & Bridge department. Councilman Nichols moved with a second by Councilman James, to approve the bid from Kois Brothers Equipment in the amount of \$52,890.00 for a 14-foot dump bed. Ayes: 7. Nays: 0. Motion carried.

Road/Bridge/Refuse Director Shane Baker presented an award of bid for a 12-foot sander/spreader from Kois Brothers Equipment in the amount of \$39,082.00 for the Road & Bridge department. After further discussion, Councilman Looper moved with a second by Councilman Huyser to approve the bid from Kois Brothers Equipment in the amount of \$39,082.00 for a 12-foot sander/spreader. Ayes: 7. Nays: 0. Motion carried.

Road/Bridge/Refuse Director Shane Baker presented an award of bid for a loaded container handler from Galbreath in the amount of \$49,627.00 for the Solid Waste department. After further discussion, Councilman Looper moved with a second by Councilman James to approve the bid from Galbreath in the amount of \$49,627.00 for a loaded container handler. Ayes: 7. Nays: 0. Motion carried.

City Manager, Peter Brixius, presented for approval a letter of support to the Moffat County Jr. Livestock Sale Foundation to help 4H and FFA youth with fees associated with their livestock projects in the amount of a \$5,000.00 donation. After further discussion, Councilman Nichols moved with a second by Councilwoman Huyser to approval a letter of support to the Moffat County Jr. Livestock Sale Foundation to help 4H and FFA youth with fees associated with their livestock projects in the amount of a \$5,000.00 donation. Ayes: 7. Nays: 0. Motion carried.

Chief of Police, Mike Cochran, presented for approval an award bid for Upfit of (3) Police vehicles from LAWS in the amount of \$32,504.95. After further discussion, Councilman James moved with a second by Councilwoman Huyser to approve the bid from LAWS in the amount of \$32,504.95 for Upfit of (3) Police vehicles. Ayes: 7. Nays: 0. Motion carried.

Parks & Recreation Director, Ryan Dennison, discussed the Whittle the Wood venue for 2024. No action, discussion only.

No public comment was given.

Police Chief Cochran gave the Police Report for July 2023.

Being no further business, Councilman Nichols moved with a second by Councilman James to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.