



## **CITY COUNCIL MEETING NOVEMBER 14, 2023**

Mayor Derek Duran brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of November 2023. In addition to Mayor Duran, those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, and Tom Kleinschnitz. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Senior Account Amanda Tomlinson, Police Chief Mike Cochran, Building Inspector Marlin Eckhoff, Water & Wastewater Director Carl Ray, City Manager Executive Assistant Melanie Kilpatrick, and Deputy City Clerk Gina Duran.

All participated in the Pledge of Allegiance.

Deputy City Clerk Gina Duran took councilmember roll call. Those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, Tom Kleinschnitz and Mayor Derek Duran.

Councilman Nichols moved with a second by Councilwoman Huyser to approve the Consent Agenda as presented which included the approval of the minutes from the October 24, 2023 council meeting as well as approval of the bills through November 10, 2023, in the amount of \$530,404.51 Ayes: 6. Nays: 0. Motion carried.

Councilman Jackson moved with a second by Councilman Looper to amend the agenda as follows: Move agenda item 8G. Discussion and approval of the appeal request for a Violation/Correction Notice issued to Ronald & Jessica Baker, subject property 702 Ashley Road to agenda item 8A. Move agenda item 8A. Discussion and approval of the EDA Award # 05-79-06111 Yampa River, to item 8B. Add agenda item 8C. Resolution No. 23 (2023) ~ A resolution authorizing the award for two contracts for the Yampa River Corridor Project. Ayes: 6. Nays: 0. Motion carried.

Presentations: None

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

No Public Comment

Being no Public Comment, Mayor Duran moved into Public Hearing. Public comments were given by residents.

Building Inspector, Marlin Eckhoff presented information regarding the appeal request for a Violation/Correction Notice issued to Ronald & Jessica Baker, subject property 702 Ashley Road.

Public Hearing comments were provided by citizens Jenny and Dave Meyer, Walter Stevens, Kathy Shea, Jamie Tipton, Andrienne Reeves, and Ronald & Jessica Baker.

Being no further comments regarding Public Hearing 7A, Mayor Duran moved into Public Hearing 7B

Water and Wastewater Director, Carl Ray, presented information regarding Ordinance No. 1148 (2023) ~ an ordinance amending sections 13.48.010 and 13.16.010 of the Craig Municipal Code to increase the water and wastewater rates to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds.

Being no Public Hearing comment, Mayor Duran closed Public Hearing and moved into Other Business.

Building Inspector, Marlin Eckhoff presented information regarding the appeal request for a Violation/Correction Notice issued to Ronald & Jessica Baker, subject property 702 Ashley Road. After further discussion, Councilman Nichols moved with a second by Councilman Looper to deny the appeal request and uphold the current violation notice as is. Ayes: 3, Nays: 2, Obtained:1. Motion carried.

City Manager Executive Assistant, Melanie Kilpatrick, and Shane Sigle with Riverwise Engineering, presented to council via Zoom the EDA Award # 05-79-06111 Yampa River Corridor Project construction bid per the recommendation of Riverwise Engineering for Schedules A, B, C, and D in the amount of \$3,275,504.80, contingent upon EDA's approval. After further discussion, Councilman Looper moved with a second by Councilman Nichols to approve all 4 schedules of the Riverwise Engineering bids with schedule A to Diggin It River Works in the amount of \$1,998,700.00 contingent upon EDA approval, and awarding schedule B, C & D to Anson Excavating in the amount \$476,848.00. Ayes: 6. Nays: 0. Motion carried.

City Manager, Peter Brixius, presented Resolution No. 23 (2023) ~ A resolution authorizing the award for two contracts for the Yampa River Corridor Project. After further discussion, Councilman Jackson moved with a second by Councilman Nichols to approve Resolution No. 23 (2023) ~ A resolution authorizing the award for two contracts for the Yampa River Corridor Project. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Carl Ray presented the second reading of Ordinance No. 1148 (2023) ~ an ordinance amending sections 13.48.010 and 13.16.010 of the Craig Municipal Code to increase the water and wastewater rates to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds. After further discussion, Councilman Jackson moved with a second by Councilman Looper to approve the second reading of Ordinance No. 1148 (2023) ~ an ordinance amending sections 13.48.010 and 13.16.010 of the Craig Municipal Code to increase the water and wastewater rates to provide sufficient revenues to maintain the balance of Water and Wastewater Enterprise Funds. Ayes: 6. Nays: 0. Motion carried.

Interim Finance Director, Bruce Nelson, presented the second reading of Ordinance No. 1149 (2023) ~ an ordinance adopting the 2024 budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies, for the City of Craig, Colorado for and during the period beginning the first day of January 2024 and ending the thirty-first day of December 2024. After further discussion, Councilman Nichols moved with a second by Councilwoman Huyser to approve the second reading of Ordinance No. 1149 (2023) ~ an ordinance adopting the 2024 budget and setting appropriations for the revenues and expenditures and making and fixing the amount of property tax levies, for the City of Craig, Colorado for and during the period beginning the first day of January 2024 and ending the thirty-first day of December 2024. Ayes: 6. Nays: 0. Motion carried.

City Manager, Peter Brixius, and Kyra Weidner with Northwest Colorado Trails Corporation presented a letter of Support for the Northwest Colorado Trails Corporation for an OEDIT Grant Application. After further discussion, Councilman Kleinschnitz moved with a second by Councilman Jackson to approve the letter of Support for the Northwest Colorado Trails Corporation for an OEDIT Grant Application. Ayes: 6. Nays: 0. Motion carried.

Water and Wastewater Director Carl Ray presented for approval an award of bid to Crum Electric Supply in the amount of \$136,232.73 for the main distribution switchboard and motor controls center and an award of bid to Smith Power Products in the amount of \$47,418.00 for the automatic transfer switch. After further discussion, Councilman Looper moved with a second by Councilman Nichols to approve a bid to Crum Electric Supply in the amount of \$136,232.73. Ayes: 6. Nays: 0. Motion carried.

Councilman Nichols moved with a second by Councilwoman Huyser to approve a bid to Smith Power Products in the amount of \$47,418.00 for the automatic transfer switch. Ayes: 6. Nays: 0. Motion carried.

Discussions- None

Being no discussions, Mayor Duran moved into Public Comment #2.

Public comment was given by Walter Stevens.

Being no further public comment, Mayor Duran moved into staff reports.

Police Chief, Michael Cochran, presented the Police Report for the month of October 2023.

Closing Remarks and Informational Items: Mayor Duran discussed the need to get information out to the community regarding the water rates increase as soon as possible since these increases will go into effect on January 1, 2024.

Being no further discussion, Councilwoman Huyser moved with by Councilman Jackson to adjourn the November 14, 2023, City Council Meeting. Ayes: 6. Nays: 0. Motion carried.