



**COUNCIL MEETING
NOVEMBER 28, 2023
MINUTES**

Mayor Derek Duran brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of November 2023. In addition to Mayor Duran, those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper and Tom Kleinschnitz. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Senior Account Amanda Tomlinson, Economic Development Manager Shannon Scott, Water and Wastewater Director Carl Ray and City Clerk Liz White.

All participated in the Pledge of Allegiance.

City Clerk Liz White took councilmember roll call. Those present were Councilmembers Chris Nichols, Vicki Huyser, Jesse James Jackson, Randy Looper, Tom Kleinschnitz and Mayor Derek Duran.

Councilman Nichols moved with a second by Councilwoman Huyser to approve the Consent Agenda as presented which included the approval of the minutes from the November 14, 2023 council meeting as well as approval of the bills through November 22, 2023, in the amount of \$231,588.04. Ayes: 6. Nays: 0. Motion carried.

Municipal Judge Jay Cranmer administered the Oath of Office to Chris Nichols as Mayor, Nathan Butler, Derek Duran, Randy Looper and Luke Tucker as the new councilmembers for the City of Craig and took their place on the dais.

Outgoing Councilmembers Vicki Huyser and Tom Kleinschnitz were shown appreciation and thanked for serving the community and Craig City Council.

Councilman Looper moved with a second by Councilman Jackson to approve the November 28, 2023, agenda as presented. Ayes: 6. Nays: 0. Motion carried.

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Public comment was given by Vicki Huyser.

Economic Development Manager Scott presented for approval an application for submission to the Department of Local Affairs More Housing Now Grant in the amount of \$2,000,000. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the application for submission to the Department of Local Affairs More Housing Now Grant in the amount of \$2,000,000. Ayes: 6. Nays: 0. Motion carried.

Mayor Nichols presented for discussion and approval the process of soliciting letters of interest to fill the vacant councilmember spot. After further discussion, the consensus among council was to approve the process of soliciting letters of interest to fill the vacant councilmember seat and set a time in January to do interviews with members of the community who showed interest in the position.

Presented for discussion was the nomination of a councilmember for the two-year position as Mayor Pro Tem. Councilman Looper nominated Councilman Duran with a second nomination by Councilman Jackson. Councilman Duran will serve as Mayor Pro Tem for a two-year term. Ayes: 6. Nays: 0. Motion carried.

Mayor Nichols presented for discussion on whether to remove the second public comment from the agenda. After further discussion, the consensus was to leave it in for the time being.

Public comment was given by Vicki Huyser.

Interim Finance Director Nelson gave the Financial report for October 2023.

Water and Wastewater Director Ray gave the monthly reports for September and October 2023.

There were no closing remarks:

Councilman Duran moved with a second by Councilman Looper to adjourn the meeting. Ayes: 6. Nays: 0. Motion carried.