



**AGENDA  
CITY COUNCIL MEETING  
JANUARY 09, 2024**

**Meeting Information**

**To watch the live stream of the meeting or watch the recording later:**

**Facebook – <https://www.facebook.com/cityofcraig/>**

**6:30 pm ~ Council Meeting**

***Please note that action (including final action) may be taken on any or all of the following items:***

**Pledge of Allegiance**

**Roll Call**

**Call to Order**

**1. Consent Agenda**

*Note: The Consent Agenda consist of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.*

**A.** Approval of minutes from the December 12, 2023, council meeting.

**B.** Approval of bills through December 31, 2023, in the amount of \$1,526,339.37 and bills through January 5, 2024 in the amount of \$173,757.81.

**2. Agenda**

**A.** Approval of agenda for the January 9, 2023, council meeting.

### **3. Presentations-NONE**

### **4. City Manager Report**

### **5. Council Reports**

### **6. Public Comment #1**

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the City. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** City Council can only act on matters that are on the Agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; [lwhite@ci.craig.co.us](mailto:lwhite@ci.craig.co.us) or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address and phone number are included with the comment submitted.***

### **7. Public Hearing-None**

### **8. Other Business**

**A.** Discussion and possible action to select a new city council member to fill the vacant council seat.

**B.** Municipal Judge Jay Cranmer will administer the Oath of Office to the selected candidate for vacant city council seat.

**C.** Resolution No. 1 (2024) ~ a resolution designating the public place for posting notices pursuant to C.R.S. § 24-6-402(2)(c).

**D.** Resolution No. 2 (2024) ~ a resolution declaring the Craig Press the official newspaper of the City of Craig.

**E.** Approval of a Letter of Intent between the Woodbury Housing Authority, LLC (WHA), the Craig Housing Authority (CHA) and the City of Craig (City) which was previously signed December 13, 2023.

**F.** Discussion and approval of matching funds in the amount of \$8,000 on behalf of the Northwest Colorado Development Council's Office of Just Transition grant application through the Department of Local Affairs for additional staff capacity.

**G.** Discussion regarding the request from the Veteran of Foreign Wars (VFW) to increase the lease payment to \$12,000.00 annually.

**H.** Award of bid for 2024 Chemicals for the Water and Wastewater department.

**I.** Approval of a Proclamation proclaiming January 2024 as General Aviation Appreciation Month.

## **9. Discussions**

## **10. Public Comment #2**

## **11. Staff Reports**

**A.** Police report for the month of December 2023.

**B.** Update from Gayle Zimmerman, Municipal Court Administrator.

## **12. Closing Remarks and Informational Items**

## **13. Adjourn**