



**COUNCIL MEETING  
DECEMBER 12, 2023  
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of December 2023. In addition to Mayor Nichols, those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Randy Looper, and Luke Tucker. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Senior Account Amanda Tomlinson, Police Chief Mike Cochran, and Deputy City Clerk Gina Duran.

All participated in the Pledge of Allegiance.

Deputy City Clerk Gina Duran took councilmember roll call. Those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Randy Looper, Luke Tucker and Mayor Chris Nichols.

Councilman Looper moved with a second by Councilman Butler to approve the Consent Agenda as presented which included the approval of the minutes from the November 28, 2023, council meeting as well as approval of the bills through December 08, 2023, in the amount of \$412,866.25. Ayes: 6. Nays: 0. Motion carried.

Councilman Duran moved with a second by Councilman Jackson to approve the December 12, 2023, agenda as presented. Ayes: 6. Nays: 0. Motion carried.

Presentations: None

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Public comment was given by: None

City Manager Peter Brixius presented for discussion regarding the cancellation of the second council meeting slated for December 26, 2023. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the cancellation of the second council meeting slated for December 26, 2023. Ayes: 6. Nays: 0. Motion carried.

Interim Finance Director Nelson presented for approval Resolution No. 24, (2023) ~ a resolution approving a Federal and State Grant Procurement Policy. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve Resolution No. 24, (2023) ~ a

resolution approving a Federal and State Grant Procurement Policy. Ayes: 6. Nays: 0. Motion carried.

City Attorney Heather Cannon presented for approval Resolution No. 25 (2023) ~ a resolution approving a Memorandum of Understanding between Moffat County board of County Commissioners and Craig City council regarding legal services to support Moffat County and City of Craig participation in 2023 Electric Resource Plan Procedure at the Public Utilities Commission. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve Resolution No. 25 (2023) ~ a resolution approving a Memorandum of Understanding between Moffat County board of County Commissioners and Craig City council regarding legal services to support Moffat County and City of Craig participation in 2023 Electric Resource Plan Procedure at the Public Utilities Commission. Ayes: 6. Nays: 0. Motion carried.

City Manager Peter Brixius presented for approval Resolution No. 26 (2023) ~ a resolution approving the agreement between the City of Craig/Moffat County and Oldcastle SW Group Inc. dba United Companies for the rehabilitation of Moffat County Airport runway 7/25 and taxiway connectors, and replacement of runway lighting. After further discussion, Councilman Duran moved with a second by Councilman Tucker to approve Resolution No. 26 (2023) ~ a resolution approving the agreement between the City of Craig/Moffat County and Oldcastle SW Group Inc. dba United Companies for the rehabilitation of Moffat County Airport runway 7/25 and taxiway connectors, and replacement of runway lighting. Ayes: 6. Nays: 0. Motion carried.

Discussions- None

Being no discussions, Mayor Nichols moved into Public Comment #2.

Public comment was given by: None.

Being no further public comment, Mayor Nichols moved into staff reports.

Police Chief, Michael Cochran, presented the Police Report for the month of November 2023.

Closing Remarks and Informational Items: None

Being no further discussion, Councilman Looper moved with by Councilman Duran to adjourn the December 12, 2023, City Council Meeting. Ayes: 6. Nays: 0. Motion carried.