



**COUNCIL MEETING
JANUARY 09, 2024
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of January 2024. In addition to Mayor Nichols, those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, and Randy Looper. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Senior Account Amanda Tomlinson, Economic Development Manager Shannon Scott, Parks and Recreation Director Ryan Dennison, Water and Wastewater Director Carl Ray, Police Chief Mike Cochran, Municipal Court Administrator Gayle Zimmerman and City Clerk Liz White.

All participated in the Pledge of Allegiance.

Clerk Liz White took councilmember roll call. Those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Randy Looper and Mayor Chris Nichols. Councilman Looper moved with a second by Councilman Jackson to excuse the absence of Councilman Tucker due to a previous engagement. Ayes: 5. Nays: 0. Motion carried.

Councilman Duran moved with a second by Councilman Jackson to approve the Consent Agenda as presented which included the approval of the minutes from the December 12, 2023, council meeting as well as approval of the bills through December 31, 2023, in the amount of \$1,526,339.37 and bills through January 5, 2024 in the amount of \$173,757.81. Ayes: 5. Nays: 0. Motion carried.

Councilman Looper moved with a second by Councilman Jackson to approve the January 9, 2024, agenda as presented. Ayes: 5. Nays: 0. Motion carried.

Presentations: None

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Vicki Huyser gave public comment.

Councilman Tucker appeared for a brief time via ZOOM.

Mayor Nichols called for nominations to fill the vacant councilmember seat. Councilman Duran moved to nominate Andrea Camp to fill the vacant council seat with a second by Councilman Looper. Ayes: 6. Nays: 0. Motion carried. Councilman Butler moved to nominate Shane Hadley with a second by Councilman Jackson. Ayes: 6. Nays: 0. Motion carried Councilman Looper moved to nominate Jnl Linsacum with a second by Councilman Duran. Ayes: 6. Nays: 0. Motion carried.

Mayor Nichols asked for a motion to close the nominations. Councilman Jackson moved with a second by Councilman Butler to close the nominations. Ayes: 6. Nays: 0. Motion carried.

Ballots were then given to council members to mark their choice for nominees Andrea Camp, Shane Hadley or Jnl Linsacum. City Clerk Liz White picked up the ballots to tabulate the votes. The candidate with the most votes was Andrea Camp with 3 votes, Shane Hadley was second with 2 votes and Jnl Linsacum with 1 vote.

Councilman Tucker closed his link in ZOOM and left the meeting.

Municipal Judge Jay Cranmer administered the Oath of Office to Andrea Camp as the newest member of the Craig City Council and she then took her place on the dais.

Mayor Nichols presented for approval Resolution No. 1, (2024) ~ a resolution designating the public place for posting notices pursuant to C.R.S. § 24-6-402(2)(c). After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve Resolution No. 1, (2024) ~ a resolution designating the public place for posting notices pursuant to C.R.S. § 24-6-402(2)(c). Ayes: 6. Nays: 0. Motion carried.

Mayor Nichols presented for approval Resolution No. 2 (2024) ~ a resolution declaring the Craig Press as the official newspaper to the City of Craig. After further discussion, Councilman Duran moved with a second by Councilman Butler to approve Resolution No. 2 (2024) ~ a resolution declaring the Craig Press as the official newspaper to the City of Craig. Ayes: 6. Nays: 0. Motion carried.

City Manager Peter Brixius presented for approval a Letter of Intent (LOI) between the Woodbury Housing Authority, LLC (WHA), the Craig Housing Authority (CHA) and the City of Craig (City) that was previously signed on December 13, 2023. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve the Letter of Intent (LOI) between the Woodbury Housing Authority, LLC (WHA), the Craig Housing Authority (CHA) and the City of Craig (City) which was previously signed on December 13, 2023. Ayes: 6. Nays: 0. Motion carried.

Economic Development Manager Scott presented for approval matching funds in the amount of \$8,000.00 on behalf of the Northwest Colorado Development Council's Office of Just Transition grant application through the Department of Local Affairs for additional staff capacity. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the matching funds in the amount of \$8,000.00 on behalf of the Northwest Colorado Development

Council's Office of Just Transition grant application through the Department of Local Affairs for additional staff capacity. Ayes: 6. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented for discussion the request from the Veterans of Foreign Wars (VFW) to increase the yearly lease payment to \$12,000 annually. After further discussion, there was no motion or no action, the lease will stand at \$5,000.00 annually.

Water and Wastewater Director Ray presented for approval the bids for 2024 chemicals for the Water and Wastewater department. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the bids for 2024 chemicals for the Water and Wastewater department. Ayes: 6. Nays: 0. Motion carried.

Mayor Nichols read the Proclamation proclaiming January 2024 as General Aviation Appreciation Month. Councilman Looper moved with a second by Councilman Duran to approve the Proclamation proclaiming January 2024 as General Aviation Appreciation Month. Ayes: 6. Nays: 0. Motion carried.

Discussions- None

Vicki Huyser gave public comment.

Police Chief, Michael Cochran, presented the Police Report for the month of December 2023.

Gayle Zimmerman, Municipal Court Administrator gave council an update.

Closing Remarks and Informational Items: None

Being no further discussion, Councilman Looper moved with by Councilman Duran to adjourn the January 9, 2024, City Council Meeting. Ayes: 6. Nays: 0. Motion carried.