



**COUNCIL MEETING  
JANUARY 23, 2024  
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the second regular meeting of the Craig City Council for the month of January 2024. In addition to Mayor Nichols, those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp and Luke Tucker. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Senior Account Amanda Tomlinson, Road and Bridge/Solid Waste Director Shane Baker, Parks and Recreation Director Ryan Dennison, Water and Wastewater Director Carl Ray, Executive Assistant/Grant Administrator Melanie Kilpatrick and City Clerk Liz White.

All participated in the Pledge of Allegiance.

City Clerk Liz White took councilmember roll call. Those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Randy Looper, Andrea Camp, Luke Tucker and Mayor Chris Nichols.

Councilman Looper moved with a second by Councilwoman Camp to approve the Consent Agenda as presented which included the approval of the minutes from the January 9, 2024 council meeting as well as approval of the bills through December 31, 2023, in the amount of \$239,929.09 and bills through January 19, 2024 in the amount of \$159,490.06 and a letter of interest from Vic Updike to serve another four-year term on the City of Craig Board of Appeals. Ayes: 7. Nays: 0. Motion carried.

Councilman Duran moved with a second by Councilman Jackson to approve the January 23, 2024, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Jason Peasley representing the Yampa Valley Housing Authority spoke to council on the impact the Yampa Valley Housing Authority has had on the current housing crisis.

Paul Vesel from Real Term Energy gave a presentation on the subject of Streetlight Municipalization. After the presentation, no action was taken but the consensus of the council was to direct staff to proceed with Real Term Energy to figure out the cost of a feasibility study and come back to council with additional information.

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Elise Sullivan and Vicki Huyser gave public comments.

Executive Assistant/Grant Administrator Kilpatrick presented for approval Change Order No. 4 from Riverwise Engineering for expanded Construction Observations for the Yampa River Corridor Project (YRCP) in the amount of \$138,890.00. After further discussion, Councilman Duran moved with a second by Councilman Looper to approve Change Order No. 4 from Riverwise Engineering for expanded Construction Observations for the Yampa River Corridor Project (YRCP) in the amount of \$138,890.00. Ayes: 7. Nays: 0. Motion carried.

Interim Finance Director Nelson presented for approval Resolution No. 3 (2024) ~ a resolution appropriating additional funds in the General Fund-Economic Development for the Craig Business Plan Competition in the amount of \$20,000.00 and the NWCDC, OJT matching grant dollars in the amount of \$8,000.00. After further discussion, Councilman Looper moved with a second by Councilwoman Camp to approve Resolution No. 3 (2024) ~ a resolution appropriating additional funds in the General Fund-Economic Development for the Craig Business Plan Competition in the amount of \$20,000.00 and the NWCDC, OJT matching grant dollars in the amount of \$8,000.00. Ayes: 7. Nays: 0. Motion carried.

Parks and Recreation Director Dennison presented for approval a Lease Agreement between the City of Craig and Connections 4 Kids for space at the Center of Craig for a term beginning January 1, 2024 to December 31, 2027. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the Lease Agreement between the City of Craig and Connections 4 Kids for space at the Center of Craig for a term beginning January 1, 2024 to December 31, 2027. Ayes: 7. Nays: 0. Motion carried.

Mayor Nichols presented for discussion the open board appointments slot from previous council members and to update or change current board appointments. Attached to the minutes are the additions and/or deletions to the board appointments sheet.

Vicki Huyser gave public comment.

Road and Bridge/Solid Waste Director Baker gave his fourth-quarter report for 2023.

Water and Wastewater Director Ray gave the monthly reports for November and December 2023 plus an annual summary for each department.

Parks and Recreation Director Dennison gave council an update on Alice Pleasant Park.

Councilman Looper gave a closing remark with regard to the Just Transition funding process.

Councilman Looper moved with a second by Councilman Duran to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.