



**COUNCIL MEETING
FEBRUARY 13, 2024
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of February 2024. In addition to Mayor Nichols, those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Andrea Camp, Luke Tucker, and Randy Looper. Staff present were City Manager Peter Brixius, City Attorney Heather Cannon, Interim Finance Director Bruce Nelson, Road & Bridge Director Shane Baker, Water & Wastewater Director Carl Ray, Assistant Museum Director Paul Knowls, Police Chief Mike Cochran, and Deputy City Clerk Gina Duran.

All participated in the Pledge of Allegiance.

Deputy City Clerk Gina Duran took councilmember roll call. Those present were Councilmembers Nathan Butler, Derek Duran, Jesse James Jackson, Randy Looper, Luke Tucker, Andrea Camp and Mayor Chris Nichols.

Councilman Looper moved with a second by Councilman Duran to approve the Consent Agenda as presented which included the approval of the minutes from the January 23, 2024, council meeting as well as approval of the bills through December 31, 2023, in the amount of \$69,251.88 and bills through February 9, 2024, in the amount of \$614,822.57 Ayes:7 . Nays:0 . Motion carried.

Councilman Duran moved with a second by Councilwoman Camp to approve the February 13, 2024, agenda as presented. Ayes: 7. Nays: 0. Motion carried.

Lisa Wade Brown with Wilson Water Group presented an update to the City Council on the Water Rights Analysis and Amended Contract work to be completed.

Chief of Police, Michael Cochran presented a Life Saving Award to Police Officers Nicholas Cordova, Wacie Laabs, Daniel Molina and Sambu Shrestha.

Assistant Museum Director, Paul Knowles, presented the Museum's successful new social media strategy.

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Public comment was given by: Vickie Huyser

Public Hearing: None

Interim Finance Director, Bruce Nelson, presented Ordinance No. 1150 (2024) ~ a supplemental appropriation ordinance to carryover budgeted 2023 Projects or Commitments not accomplished in 2023 into the 2024 Budget. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve Ordinance No. 1150 (2024) ~ a supplemental appropriation ordinance to carryover budgeted 2023 Projects or Commitments not accomplished in 2023 into the 2024 Budget. Ayes:7. Nays:0. Motion carried.

Road & Bridge Director, Shane Baker, presented Resolution No. 4 (2024) ~ a resolution appropriating additional funds in the General Fund-Road/Bridge for a Streetlighting GIS Audit and Feasibility Study. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve Resolution No. 4 (2024) ~ a resolution appropriating additional funds in the General Fund-Road/Bridge for a Streetlighting GIS Audit and Feasibility Study. Ayes:7. Nays: 0. Motion carried.

City Manager, Peter Brixius, presented Resolution No. 5 (2024) ~ a resolution to approve and adopt the new bylaws for the Local Marketing District. After further discussion, Councilwoman Camp moved with a second by Councilman Butler to approve Resolution No. 5 (2024) ~ a resolution to approve and adopt the new bylaws for the Local Marketing District. Councilman Looper abstained from the vote. Ayes: 6. Nays: 0. Motion carried.

City Manager, Peter Brixius, presented amendments to the original contract to include further Elkhead Accounting Coordination, Drought Mitigation and Response Plan, and Yampa Valley Golf Course Water Right Analysis. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve the amendments to the contract as presented. Ayes:7 . Nays: 0. Motion carried.

Road and Bridge Director, Shane Baker presented an award of bid to 3B Enterprises for the purchase of 2024 Aggregate Materials in the amount of \$63,187.50. After further discussion, Councilman Duran moved with a second by Councilman Butler to approve the award of bid to 3B Enterprises for the purchase of 2024 Aggregate Materials in the amount of \$63,187.50. Ayes: 7. Nays:0. Motion carried.

Road and Bridge Director, Shane Baker presented an award of bid to Anson Excavating for the 8th Street Curb and Gutter replacement in the amount of \$49,997.40. After further discussion, Councilwoman Camp moved with a second by Councilman Tucker to approve the award of bid to Anson Excavating for the 8th Street Curb and Gutter replacement in the amount of \$49,997.40. Councilman Duran abstained from discussion and vote. Ayes: 6. Nays:0. Motion carried.

Road and Bridge Director, Shane Baker, presented an award of bid to Mobile Container Service for the purchase of 2-, 3-, 4- and 6-yard Dumpsters in the amount of \$20,622.00. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve the award of bid to Mobile Container Service for the purchase of 2-, 3-, 4- and 6-yard Dumpsters in the amount of \$20,622.00. Ayes: 7. Nays:0. Motion carried.

Road and Bridge Director, Shane Baker, presented an award of bid to Victory Motors for the 1 Ton Single Cab Dual Rear Wheel Truck in the amount of \$32,295.00, and O.J. Watson for the Flatbed with Hoist in the amount of \$15,197.00. After further discussion, Councilman Duran moved with a second by Councilman Butler to approve the award of bid to Victory Motors for the 1 Ton Single Cab Dual Rear Wheel Truck in the amount of \$32,295.00, and O.J. Watson for the Flatbed with Hoist in the amount of \$15,197.00. Ayes: 7. Nays: 0. Motion carried.

Road and Bridge Director, Shane Baker, presented an award of bid to Victory Motors for the purchase of a Half Ton, Four Door Short Bed Pickup in the amount of \$45,595.00. After further discussion, Councilman Looper moved with a second by Councilman Duran to approve the award of bid to Victory Motors for the purchase of a Half Ton, Four Door Short Bed Pickup in the amount of \$45,595.00. Ayes: 7. Nays: 0. Motion carried.

Police Chief, Michael Cochran, presented an award of bid to Brannen Motors for a Ford Expedition Police Model vehicle in the amount of \$56,500.00, and two Ford F150's Special Service vehicles in the amount of \$95,00.00. After further discussion, Councilman Looper moved with a second by Councilman Butler to table the award of bid to Brannen Motors for a Ford Expedition Police Model vehicle in the amount of \$56,500.00, and two Ford F150's Special Service vehicles in the amount of \$95,00.00 until next council meeting so that they can see the full price including upfitting. Ayes: 7. Nays: 0. Motion carried.

Chief of Police, Michael Cochran, presented an award of bid to AED Professionals for the purchase of AED equipment in the amount of \$23,667.00. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the award of bid to AED Professionals for the purchase of AED equipment in the amount of \$23,667.00. Ayes: 7. Nays: 0. Motion carried.

Chief of Police, Michael Cochran, presented an award of bid to Polaris for the purchase of UTV equipment in the amount of \$48,995.50. After further discussion, Councilman Butler moved with a second by Councilwoman Camp to approve the award of bid to Polaris for the purchase of UTV equipment in the amount of \$48,995.50. Ayes: 6. Nays: 1. Motion carried.

Discussion: Mayor Nichols asked the council if they are interested in reviewing and possibly adopting changes to our current liquor license renewal process, procedures, and penalties. After further discussion, Councilmembers agreed to hold a workshop on March 26 prior to the March 26th Council Meeting to review the current liquor license renewal process, procedures, and penalties and possibly adopt changes.

Public comment was giving by: None

Police Chief, Michael Cochran, presented the Police Report for the month of January 2024.

Closing Remarks and Informational Items: Councilman Looper asked council and staff to plan a workshop in May to discuss regulations and guidelines for Airbnb's in Craig, Colorado.

Being no further discussion, Councilman Looper moved with a second by Councilwoman Camp to adjourn the February 13, 2024, City Council Meeting. Ayes: 7. Nays: 0. Motion carried.