



**COUNCIL MEETING
MAY 14, 2024
MINUTES**

Mayor Chris Nichols brought to order at 6:30 p.m. the first regular meeting of the Craig City Council for the month of May 2024. In addition to Mayor Nichols, those present were Councilmembers Nathan Butler, Derek Duran, Jesse Jackson, Randy Looper, Andrea Camp and Luke Tucker. Staff present were City Manager Peter Brixius, Finance Director Mindy Elliott, Interim Finance Director Bruce Nelson, Road & Bridge Director Shane Baker, Police Commander Doug Conrad, Economic Development Manager Shannon Scott, Senior Accountant Amanda Tomlinson, Building Official Marlin Eckhoff and City Clerk Liz White.

All participated in the Pledge of Allegiance.

City Clerk Liz White took councilmember roll call. Those present were Councilmembers Nathan Butler, Derek Duran, Jesse Jackson, Randy Looper, Andrea Camp, Luke Tucker and Mayor Chris Nichols.

Councilman Jackson moved with a second by Councilman Looper to approve the Consent Agenda as presented which included the approval of the minutes from the April 23, 2024, council meeting and approval of the bills through May 10, 2024, in the amount of \$512,181.04. Ayes: 7. Nays: 0. Motion carried.

Councilwoman Camp moved with a second by Councilman Looper to amend the May 14, 2024, agenda to table Item 8G- Discussion and action by Craig City Council to direct staff to take steps to prepare for rezoning a portion of the Woodbury Park East site to Residential High Density (RHD). Current zoning is Light Industrial and Residential Medium Density. Tabled to receive further information and to bring it back to a future council meeting. Ayes: 4. Nays: 3. Motion carried.

Rebekah Greenwood representing the Senior Social Center gave council a report outlining the organization and the services the Senior Social Center provides.

City Manager Brixius updated the group on current and future meetings and projects.

City Councilmembers discussed various meetings and events in which they participated in or will take place soon.

Public comment was given by a read statement from Gail Martinez, Farrah Smilanich, Jon Miller, Vicki Huyser and Mr. Gregory.

Mayor Nichols closed Regular Session and moved into Public Hearing.

Public Hearing for Ordinance No. 1151 (2024) ~ an ordinance adopting rural zone fees and updating fees for tires, mattresses, furniture and appliances.

The floor was now open for public comment after a brief overview of the ordinance by Road & Bridge/Solid Waste Director Baker.

Public Comment was given by: Vicki Huyser.

Being no further public comment, Mayor Nichols closed Public Hearing and moved back into Regular Session.

Road & Bridge/Solid Waste Director Baker presented for approval the second reading of Ordinance No. 1151 (2024) an ordinance adopting rural zone fees and updating fees for tires, mattresses, furniture and appliances. After further discussion, Councilman Looper moved with a second by Councilman Jackson to approve the Second Reading of Ordinance No. 1151 (2024) an ordinance adopting rural zone fees and updating fees for tires, mattresses, furniture and appliances. Ayes: 7. Nays: 0. Motion carried.

Economic Development Manager Scott presented approval Resolution No. 12 (2024) ~ a resolution appropriating funds in the General Fund-Economic Development for the Craig Business Plan Competition in the amount of \$30,000.00. After further discussion, Councilman Duran moved with a second by Councilman Butler to approve Resolution No. 12 (2024) ~ a resolution appropriating funds in the General Fund-Economic Development for the Craig Business Plan Competition in the amount of \$30,000.00. Ayes: 7. Nays: 0. Motion carried.

Finance Director Elliott presented for approval Resolution No. 13 (2024) ~ a resolution appropriating additional funds in the Water Fund for a Carryover Budgeted 2023 Commitment not accomplished in 2023 into the 2024 Budget. After further discussion, Councilman Butler moved with a second by Councilman Jackson to approve Resolution No. 13 (2024) ~ a resolution appropriating additional funds in the Water Fund for a Carryover Budgeted 2023 Commitment not accomplished in 2023 into the 2024 Budget. Ayes: 7. Nays: 0. Motion carried.

Finance Director Elliott presented for approval Resolution No.14 (2024) ~ a resolution amending Sales Tax Fees and Special Event Sales Tax Fees and Procedures for the City of Craig, Colorado. After further discussion, Councilman Duran moved with a second by Councilwoman Camp to approve Resolution No.14 (2024) ~ a resolution amending Sales Tax Fees and Special Event Sales Tax Fees and Procedures for the City of Craig, Colorado. Ayes: 7. Nays: 0. Motion carried.

Presented for approval was the City Attorney Employment Contract that was previously approved and signed on May 1, 2024. After further discussion, Councilman Looper moved with a second by Councilman Tucker to approve the City Attorney Employment Contract that was previously approved and signed on May 1, 2024. Ayes: 7. Nays: 0. Motion carried.

Road & Bridge/Solid Waste Director Baker presented for approval an award of bid from Anson Excavating in the amount of \$113,235.00 for the 2024 Curb & Gutter and Concrete Improvements. After further discussion, Councilman Duran moved with a second by Councilman Jackson to approve the award of bid from Anson Excavating in the amount of \$113,235.00 for the 2024 Curb & Gutter and Concrete Improvements. Ayes: 7. Nays: 0. Motion carried.

Public comment was given by: Vicki Huyser.

Police Commander Conrad presented the Police Report for the month of April 2024.

Councilman Duran moved with a second by Councilman Looper to move into Executive Session ~ Executive Session pursuant to C.R. S. § 24-6-402 (4)(f)(l) to discuss personnel matters but specifically to complete the annual review of the City Manager. Ayes: 7. Nays: 0. Motion carried.

At 8:20 p.m., Mayor Nichols moved from Regular Session and into Executive Session

Councilman Looper moved with a second by Councilwoman Camp to exit the Executive Session and return to Regular Session. Ayes: 7. Nays: 0. Motion carried.

At 9:20 p.m., Mayor Nichols moved from Executive Session back into Regular Session.

Councilman Looper moved with a second by Councilman Butler to approve the changes to City Manager Brixius' Employment Contract and amend the contract to reflect the changes discussed which were a salary increase to \$167,200.00 annually, implement a January performance review every year and a contract extension to two years. Ayes: 7. Nays: 0. Motion carried.

There were no closing remarks.

Being no further business, Councilwoman Camp moved with a second by Councilman Duran to adjourn the meeting. Ayes: 7. Nays: 0. Motion carried.