



**AGENDA
CITY COUNCIL MEETING
JULY 23, 2024**

Meeting Information

To watch the live stream of the meeting or watch the recording later:

Facebook – <https://www.facebook.com/cityofcraig/>

**3:00-4:30 pm ~ Combined City/County Workshop-Tri State Settlement/2025
Pre-Budget Discussion**

5:15-6:00 pm ~ Special Council Meeting-Executive Session

6:30 pm ~ Council Meeting

Please note that action (including final action) may be taken on any or all of the following items:

Pledge of Allegiance

Roll Call

Call to Order

1. Consent Agenda

Note: The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to “Approve the Consent Agenda” and Council Members will vote without debate. Council Members may move to remove a Consent Agenda matter for any reason and request that it be managed separately for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of “Other Business” for discussion and consideration.

A. Approval of minutes from the July 9, 2024, council meeting.

B. Approval of bills through July 19, 2024, in the amount of \$378,304.25.

2. Agenda

A. Approval of agenda for the July 23, 2024, council meeting.

3. Presentations

A. Kevin Kimbal representing The Adams Group, LLC will present the audited 2023 financials for the City of Craig.

4. City Manager Report

5. Council Reports

6. Public Comment #1

*Note: Regular City Council meeting agendas and council packets are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Public Comment time is set aside for citizens to address the City Council on matters within the jurisdiction of the city. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** The City Council can only act on matters that are on the agenda but may place matters brought to their attention at this meeting on a future agenda for consideration. If you have documents to present to the City Council, please provide a minimum of eight (8) copies. **In an effort to allow for a response to the comment, City employees will prepare responses to public comments provided to the City Clerk at least 24 hours prior to the scheduled meeting. You can submit your comments in writing or email. Please submit comments no later than close of business the day before the scheduled meeting addressed to City Clerk at the following email address; lwhite@ci.craig.co.us or drop your written comments at the front business office window to be delivered to the Clerk's office. Please make sure that your name, address, and phone number are included with the comment submitted.***

7. Public Hearing

A. Ordinance No. 1152 (2024) ~ an ordinance granting a franchise by the City of Craig to Yampa Valley Electric Association for the non-exclusive right to provide, sell and deliver electricity to the town and its residents through the non-exclusive reasonable use of the city streets, public utility easements, and other city property.

B. Consider a re-zone request for Cedar Mountain Mobile Park Parcel A, Parcel #085501200007 from Light Industrial (I-1) to Residential Mobile Home (RMH). Said owner of record is Cedar Mtn. MHP, LLC., P.O. Box 457, Cedaredge, CO 81413.

C. Public Hearing for a Conditional Use application submitted by Mountain Property Builders for the purpose of converting a portion of the Centennial Mall at 1111 W Victory Way to indoor mini-storage and small bay commercial units.

8. Other Business

A. (Second Reading) Ordinance No. 1152 (2024) ~ an ordinance granting a franchise by the City of Craig to Yampa Valley Electric Association for the non-exclusive right to provide, sell and deliver electricity to the town and its residents

through the non-exclusive reasonable use of the city streets, public utility easements, and other city property.

B. Resolution No. 16 (2024) ~ a resolution to approve the re-zone request for Cedar Mountain Mobile Park Parcel A, Parcel #085501200007, from Light Industrial (I-1) to Residential Mobile Home (RMH). Said owner of record is Cedar Mtn. MHP, LLC., P.O. Box 457, Cedaredge, CO 81413.

C. (Introduction and First Reading) Ord No. 1153 (2024) ~ an ordinance of the City of Craig, Colorado referring a question to the registered electors approving changes to the Craig City Charter concerning the statement of expenses related to elections and campaign financing; and setting a ballot measure for the November 5th, 2024, Coordinated Election.

D. Resolution No. 17 (2024) a resolution to approve a Conditional Use request to convert a portion of the Centennial Mall located at 1111 W Victory Way (Parcel Number 065736317001) to approximately 18,335 square feet of indoor climate controlled storage (Conditional Use).

E. Approval of a Development Agreement between Mountain Property Builders and the City of Craig to convert approximately 18,335 square feet of the Centennial Mall located at 1111 West Victory Way to indoor climate controlled self-storage units.

F. Discussion and action to approve the submission of a Tier 2-DOLA EIAF grant application supporting the Water Line and Service Line Replacement on Marianna Way and Circle Drive. Grant submittal will pertain to a Water Fund capital project to be approved by the city council for fiscal 2025. Grant support for the project is projected to be 50% of the total capital project according to the Engineers Estimate of Probable Cost which is attached.

G. Discussion and action to approve a Letter of Intent between WHA LLC and the City of Craig, providing roles and responsibilities for both parties during the preliminary development and construction of a 96 unit workforce apartment complex located on a five acre parcel in the Meadowwood Subdivision, Lot 2.

H. Approval and acceptance of the 2023 Annual Audit completed by The Adams Group, LLC for the City of Craig.

9. Discussions-NONE

10. Staff Reports

A. Finance report for June 2024.

B. Water and Wastewater reports for May and June 2024

C. Parks and Recreation-Whittle the Wood update.

12. Closing Remarks and Informational Items

13. Adjourn