



# OIL & GAS WELL SITE PLAN

## *Application Instructions*

### **Required for Site Plan consideration**

#### Staff Use Only

Application Number: \_\_\_\_\_

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Fees Paid: \$ \_\_\_\_\_

Complete: Y N

1. Application fee of \$750.00
2. Proof of bonding and insurance as prescribed by City Staff.
3. Completed conditional use permit application.
4. Site plan map(s)\* and documents including the following items:
  - proposed location of production site facilities or well site facilities
  - existing tank batteries and transmission and gathering lines within 660 feet of the well site
  - true north arrow
  - existing improvements, if any, within a radius of 660 feet of the proposed well
  - existing utility easements and other rights-of-way of record within a radius of 660 feet of the proposed well
  - existing irrigation or drainage ditches within 400 feet of the well or production site(s)
  - applicant's drainage and erosion control plans for the well site, production site and/or the area immediately adjacent to such sites
  - applicant's plan for wastewater generated by the proposed facility
  - applicant's plan for protection of the aquifer from waste and production water generated by drilling activities or the proposed facility
  - location of access roads
  - well site or production site and existing lease boundaries
  - names of abutting subdivisions and names of owners of adjacent unplatted property within 400 feet of the well or production site
  - applicant's proposed timing for construction, operation and closure of the facility
  - name and address of operator
  - name(s) of person(s) preparing site plan and maps

\*size 24 x 36 inches

5. Vicinity maps including:
  - location and flow of existing bodies of water and water courses (see Craig Land Use Code 16.09.040 for map technical standards)
  - location of existing oil and gas wells within 1,000 feet of the proposed location for well
  - location of drill site (see Craig Land Use Code 16.09.040 for submittal requirements)
6. Narrative (see Craig Land Use Code 16.09.040 for detailed instructions and review criteria)

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Y N

Y N

Y N

Y N

Y N

Y N