



CITY OF CRAIG

2020

ANNUAL BUDGET

Adopted on 11/26/19



**CITY OF CRAIG  
COLORADO  
2020 MUNICIPAL BUDGET**

**CITY MANAGER**

**Peter Brixius**

**MAYOR**

**Jared Ogden**

**COUNCIL MEMBERS**

**Tony Bohrer  
Andrea Camp  
Chris Nichols  
Paul James  
Steven Mazzuca**

**DEPARTMENT HEADS**

**Bruce M. Nelson, Finance Director  
Liz White, City Clerk/Personnel Director  
Jerry DeLong, Chief of Police  
Randy Call, Public Works Director  
Dave Pike, Park/Recreation Director  
Mark Sollenberger, Water/Wastewater Superintendent**

**CITY OF CRAIG  
2020 ANNUAL BUDGET**

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**CITY OF CRAIG  
FISCAL YEAR 2020  
EXECUTIVE SUMMARY**

The City of Craig Municipal Budget for fiscal year 2020 is hereby submitted in accordance with the “Local Government Budget Law” of the State of Colorado and the Craig Municipal Charter. The budget sets forth projections of City revenues and expenditures for the period January 1, 2020 through December 31, 2020.

The Municipal Budget establishes expenditure limits for all departments and operations, and reflects the goals, priorities and policies established by the Craig City Council for 2019.

In 2019 Federal Mineral Lease Payments and Severance Payments continued to lag historical values prior to 2016 which is expected based on the activity of the Oil & Gas industry in Moffat County, but reported with renewed vigor as payments well exceeded expectations. Sales tax revenue increases closely reflected projections made for 2019 as a result of a citizen approved 1.75% rate increase passed on November 7, 2017 and are expected to provide predictable revenue production in 2020’s budget.

**Revenue Source Comparisons**

DIRECT PAYMENTS		
Fiscal Year	Severance	FML
2020 Bud.	\$280,000	\$300,000
2019	\$476,440	\$503,440
2018	\$238,620	\$299,670
2017	\$206,382	\$581,085
2016	\$182,146	\$637,846
2015	\$520,512	\$574,849
2014	\$530,449	\$913,081
2013	\$359,973	\$756,991
2012	\$534,162	\$919,067
2011	\$387,877	\$1,006,660
2010	\$273,619	\$989,031
2009	\$875,862	\$1,107,757

CITY SALES TAX			
Monthly	2019 Budget	2019 Actual	2020 Budget
Jan	\$467,780	\$441,795	\$441,795
Feb	\$445,221	\$427,871	\$429,871
Mar	\$501,970	\$487,231	\$491,231
Apr	\$504,385	\$470,971	\$476,971
May	\$588,880	\$553,613	\$561,613
Jun	\$563,236	\$575,722	\$583,722
Jul	\$527,356	\$559,171	\$567,171
Aug	\$555,893	\$571,754	\$579,754
Sep	\$538,635	\$584,199	\$592,199
Oct-Est.	\$543,150	\$560,000	\$568,000
Nov-Est.	\$485,000	\$616,000	\$624,000
Dec-Est.	\$517,000	\$635,000	\$643,000

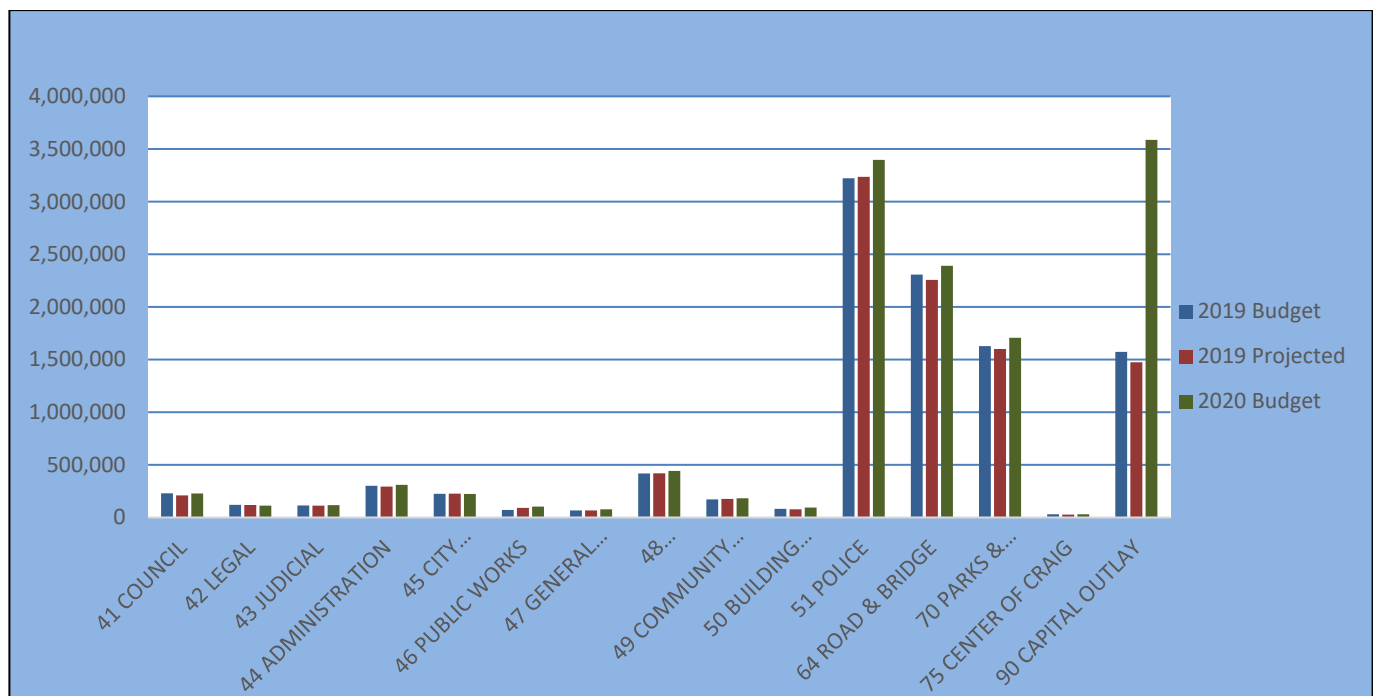
The 2020 budget takes a reasoned, but aggressive approach to economic development, community amenity improvements and investment in planning activities. With the passage of the increase in city sales tax rate the City is meeting its promised obligation to invest in recreation and business development. City staff will continue to look for fiscal efficiencies in every department as we develop, bid and execute various projects. The General Fund will continue to provide a similar level of services and ongoing infrastructure development. Forecasted operating fund balances for the end of 2020 allow for a minimum reserve of 25% and projected ending General Fund balance reserve of 66%.

## General Fund

The General Fund **Budgeted Revenues** through the end of 2020 are projected at **\$12,411,090** which is \$483,805 more than the **2019 projected performance of \$11,927,285**. The increased revenue performance year-over-year in 2019 can be largely attributed to the Sales Tax increase which took effect July 1, 2018 and the greater than expected direct payment receipts from FML and severance.

BUDGETED AND HISTORICAL GENERAL FUND PERFORMANCE			
Fiscal Year	Revenues	Expenses	Capital Outlay
2020 Bud.	\$12,411,090	\$9,405,570	\$3,586,200
2019 Est.	\$11,927,285	\$8,901,704	\$1,473,650
2018	\$10,371,792	\$8,131,254	\$1,396,319
2017	\$8,390,908	\$7,658,850	\$718,338
2016	\$8,809,022	\$8,045,624	\$854,127
2015	\$8,892,765	\$8,231,314	\$539,721
2014	\$9,020,264	\$8,717,373	\$633,440
2013	\$8,083,064	\$9,031,638	\$1,007,174
2012	\$9,614,802	\$8,058,136	\$1,092,813
2011	\$9,078,267	\$7,807,777	\$1,168,119
2010	\$9,751,305	\$7,856,966	\$1,284,223
2009	\$10,080,803	\$8,178,833	\$1,775,537

The General Fund **projected expenditures** through the end of 2019 are forecast to be **\$8,901,704** which is almost \$78,000 less than budgeted for 2019 and \$503,966 less than currently budgeted for 2020. Expected carryover for a number of projects into 2020 include the Water Treatment and Distribution project, Breeze Park project improvements, Victory Way and 4<sup>th</sup> Street transition project landscaping, possibly the City/CDOT shared use path and CDOT ADA ramp construction.



As previously mentioned, the City strives to maintain a General Fund balance reserve of at least **25%** of operating costs. Projected reserves at the end of 2020 are 66% of O&M. The total ending fund balance for 2020 is reported to be **\$6,581,974**.

With the passage of a ballot measure allowing for the sale of recreational marijuana in our City, we could see additional sales tax revenues at a level initially projected at **\$200,000**. The level of service, number of operations and the amount of time needed to establish these retail centers will ultimately determine revenues generated from these operations.

### **Water, Wastewater, and Solid Waste Enterprise Funds**

Both the water and wastewater utility will be incorporating rate increases as initially established and approved by the council in 2018 and for each of the next 5 years of 2% and 3% respectively per year.

The Water Utility is expected to generate revenues of \$6,775,400 from operations during 2019. \$3,700,000 represents income from grants and loans. The 2019 O&M and capital expense budget is expected to be \$6,695,350 of which include capital projects for the Round Bottom Tank and water improvement project. Revenues in 2020 are projected at \$3,135,400 and O&M and capital expense is projected at \$3,394,820.

The Wastewater Utility (WWU) is expected to generate revenues in 2019 of \$1,721,951. The 2019 O&M and capital expense budget is expected to come in at \$1,841,140. In 2020, revenues are projected at \$1,311,543 and total expense of \$2,588,600. The sludge line replacement project continues to be a significant need and the first phase of the project is slated for 2020 at a cost of \$1.1 million. As a result of capital projects in 2020, reserves for the wastewater fund will decline by ½ to just under \$900,000 which still allows for a reserve balance equal to 64% of O&M costs. In order to complete the capital project needs for 2021, the WWU may need to consider a low interest loan to finish the sludge line replacement project in 2021 in order to maintain a reasonable reserve balance.

In 2020 the Solid Waste Utility is expected to generate revenues of \$1,629,800 from operations. The 2020 O&M and capital expense budget is expected to be \$1,620,050 with the anticipated purchase of a new truck for the enterprise.

### **Capital Projects Fund**

The Capital Projects fund budget revenues and expenses drops dramatically in 2020 as we are not carrying the \$930,000 shared use project into 2020 and results in total expenses of \$153,000 for the replacement of curb, gutters and sidewalks. Future expense will be required in order to complete the shared use path from Riford Road to Wicks Avenue.

### **ACET Fund (All Crimes Enforcement Taskforce)**

The ACET Fund is set up to provide joint funding from participating governmental agencies to combat crime in this region. The total expected contributions for 2020 is projected to increase to \$85,500 with operations budget set at \$89,370. The fund balance reserve will be used to make up the difference between 2020 contributions and the operations budget.

### **Northwest Colorado Museum Budget Summary**

The 2020 budget will contain a new budget summary for this establishment and ownership will transfer from Moffat County to the City of Craig anticipated by January of 2020. The budget reflects a \$300,000 transfer from the General Fund in order to maintain museum operations. Total revenues are projected at \$351,400 and total O&M is projected at \$329,280. Museum cash reserves at the time of the transfer are projected at **\$189,859**.



## Medical Benefits Fund

The Medical Benefits Fund is an intergovernmental fund that reflects the cost of providing medical, dental, eye care, and life insurance to all city employees. The fund looks to draw down reserves by almost \$30,000 in 2020. In future years, employer and employee contributions should generally provide for these benefits in total. Reserves can and will be used on occasion to soften the impact of dramatic premium and plan changes or benefit deductible changes, but eventually will have to be balanced.

## Basis of Budgetary Accounting

The General Fund and Special Revenue Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting, when the related fund liability is incurred. Enterprise Funds are accounted for using accrual basis of accounting, revenues and expenditures are recognized when incurred.

## Budget Summary

The total combined expenses for all funds are \$23,849,640 with total anticipated fund balance reserve being \$13,980,838.

In summary, the City Council continues to address the slow economic recovery in a prudent and fiscally responsible manner. Their assistance and leadership in preparation of this budget is appreciated.

Staff is commended for the professionalism they applied when preparing draft department budgets, and their continued understanding of the difficult economic conditions the community faces is appreciated.

## Budget Strategy and Objectives

Fiscal year 2019's positive projection of activities and achievements may have started and continue in fiscal 2020 what may be considered one of the most pivotal budget cycles in the history of our City. The daunting nature of the economic storm clouds on our horizon are in a word, foreboding. The construct of the 2020 budget has been both aggressive and deliberate in the formation of its goals and outcomes. Many of the capital projects are intended to further a much longer-term economic vision for the City of Craig.

The 2020 Budget is a compilation of effort that reflects the vision of the City Council as they represent the Citizens of Craig and the contributions of administrative staff, department leaders and the skillful preparation of Finance Director Bruce Nelson. The budget not only addresses the City's financial stability regarding the management of projected revenues and expenses, it also addresses the completion of projects that are essential to maintaining our infrastructure and service delivery to the community. The city department directors, administrative staff and finance specialists proposed their operating and capital budgets for 2020 resulting in investments in equipment, machinery and facilities necessary to deliver expected services, infrastructure improvements and projects during the fiscal year. These expenditures have been reviewed by the oversight of the Mayor and City Council through a process of deliberation and evaluation.

The 2020 Budget also addresses current and prior council commitments made to the community and its voters in many areas. Final 2020 outcomes include investments in economic development, city amenity improvements for the health of its citizens, businesses and entrepreneurs and sound and secure management of the city's reserves as stipulated by the State of Colorado. Some of the areas of focus and investment for 2020 include the following:

### **2020 Proposed Projects, Potentially Grant Funded**

- **\*\*Economic Development \$200,000** – Includes Local Business Development Grant Awards
  - **\*\*General Fund DOLA Carryover – Cowork/Innovation Center Planning and Imp. Grant \$26,000**
  - **\*\*General Fund DOLA – Regional Solar Planning Project \$266,700**
  - **\*\*General Fund EPA – Brownfield Project Assessment Grant \$300,000**
  - Yampa Ave. Sidewalk Improvements – 500 Blk. \$200,000 Potential Grant Funding for this Project
  - Colorado Northwest Museum Funding \$300,000
  - **\*\*Craig/Moffat Regional Housing Assessment Study**
  - Park Expansion Land Purchase \$250,000
- \*\* Denotes Projects to be All or Partially Funded with Grant Awards/Applications to be Submitted or have been Awarded**

### **Other Department Expenses & Capital Expenditures**

- Personnel - General Fund PD – Incremental Staff Addition - Patrol Officer = \$87,300
  - Personnel - Compensation Increase COLA – All Funds / 3% = \$163,827
  - General Fund PD Vehicles = \$156,000
  - General Fund R&B Vehicles = \$507,500
  - General Fund R&B Overlay and Stormwater \$330,000
  - General Fund P&R Diversion Park Eng. \$125,000 **\*\***
  - General Fund P&R Wave Pool Imp. \$180,000
  - Skatepark Planning & Construction \$400,000
- **TOTAL = \$1,862,327**

### **Enterprise Funds**

- Water Fund Barclay Tank Repairs = \$170,000
  - Water Fund Water Plant Components = \$430,000 – 3 Projects
  - **Wastewater Fund Collection Sys. Enhancement \$50,000 **\*\*****
  - **Wastewater Fund Collection Sys. = \$400,000 **\*\*****
  - **Wastewater Fund Sludge Line = \$1,100,000 **\*\*****
  - Solid Waste International w/Hooks Lift System = \$195,000
- **Total = \$2,345,000**

**\*\* Denotes Grant Funded Requests Pertaining to this Project**

The 2020 Budget is intended to achieve a fiscal spending road map that will provide funding for the tactical and strategic initiatives required to maintain and improve our infrastructure and advance our economic development efforts.

As we look to develop a data driven economy to help us target our precious financial investments more effectively, further plan development will be incorporated into these efforts that include:



- Regional Housing Assessment Study to assist in identifying how best to target developers' efforts to satisfy workforce housing, senior housing, resident campus housing needs. Also discovering the need for ownership vs. rental housing and the migratory impact to our housing stock
- Ongoing development of business tracking that incorporates an understanding of trends among our small businesses and needed support to overcome some of the impediments to growth.
- Digital and Social Marketing efforts to target a location neutral workforce and attraction to key events and sites in the Craig area.
- Opportunity Zone Prospectus and marketing plan approach.

As a community, we need to be effectively gathering and disseminating information in real-time to prevent missing key opportunities for business growth and development. We hope to also plan our activities in a way that will improve the attractiveness of our City to our residents and visitors. Our mindset must be poised to ensure that every dollar spent corrects real problems and furthers our economic future.

This paragraph dealing with downtown revitalization has not changed much from last year's discussion. Ongoing efforts to revitalize our downtown continues to be an important topic as we look at community aesthetics, entertainment venues for citizens, visitors and college students, downtown blight and maintenance of streets and walks. Data and architectural drawings produced from a 2014 study will be utilized for possible future downtown development along with our business development grant for capital acquisition and site enhancement.

In 2020 expect the Craig City Council and staff to take on a heightened level of effort in supporting the coordination with LMD, DBA, CNCC, MCTA, the Craig City Chamber of Commerce and other philanthropic organizations. This effort by the City Council recognizes that the City is establishing Economic Development as a budgetary and resource mission to grow and diversify our economy, and while historically always an active partner with ED efforts, the City will work to expand its role to help drive results through its collaborations and City resources.

A key 2018 development was the completion of the Parks and Recreation Master Planning process. That plan will now take on an important role in establishing the future amenities the City would like to target for development in future years. While the development of a Craig Recreation Center is the #1 survey response from the community, bi-modal Trail development and river access and development is considered key to recreational sites and activities that the residents and visitors would most likely want improved.

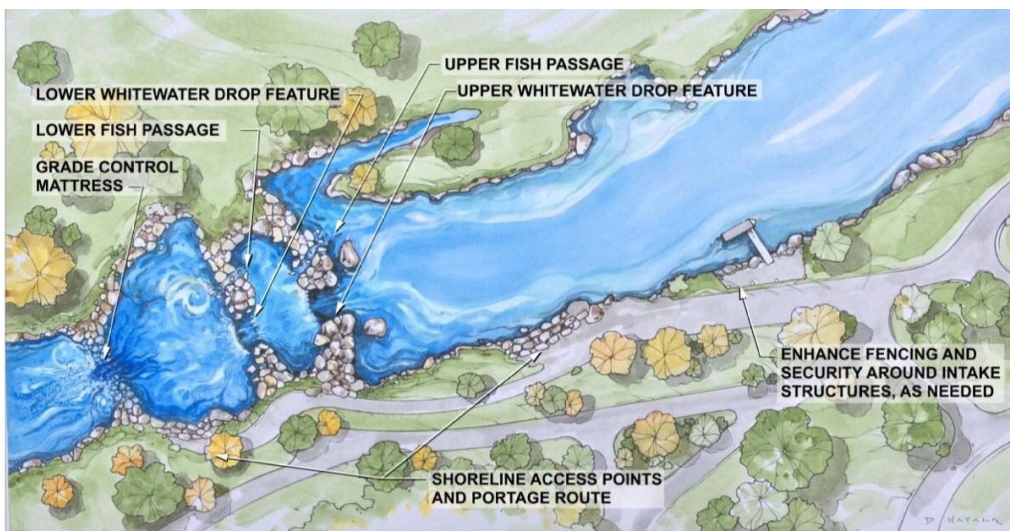
Engineering dollars are proposed for 2020 to complete the planning for river access and the whitewater enhancements proposed. Bimodal trails development activities will become a more prominent planning effort in 2020 with the City Council, CDOT and Moffat County. Connecting recreational destinations with suitable trails will be the hub of this planning activity as we pursue future funding options.

Ongoing support from the City Council is driving activity and planning efforts to bring about aesthetic improvements along our major arteries throughout Craig and especially to the downtown business district. The City has refined our list of project considerations for the Transportation Planning Region (TPR) for 2020 and future years to include a number of trail projects. In 2019 site improvements related to east and west bound traffic transitions to and from 4<sup>th</sup> Street and East and West Victory Way were the target of aesthetic and pedestrian improvement. Unfortunately, we were unable to complete this effort and plan to do so in 2020.



To-date, CDOT discussions related to multi-modal transportation from Fortification Creek to Ranney Street have included elimination of one west bound lane through this portion of our community making the addition of a multi-modal traffic lane possible along Victory way to Ranney Street and south to Loudy-Simpson. The discussion has expanded to include another alternative for East Victory Way to include potential consideration of a 2-way street through the core downtown area. This change will require discussions and public participation in order to ensure that all aspects of such a proposal are considered.

The Parks and Recreation Master Planning process is gaining more traction as a result of the formation of the Joint Services Work Group. Undertaking discussions about how to create efficiencies that would allow improvements to Loudy-Simpson Park, an asset that the community feels the City of Craig and Moffat County needs to focus on for the benefit of our economic diversification planning is one of many discussion points be further planned for.



The culmination of 2 years of ongoing effort related to the build-out of a gigabyte to the door fiber network for residents and commercial customers is partially a reality in 2019 and should be much more robust during the first half of 2020. Yampa Valley Electric Association, a member-owned cooperative, has taken on the construction of this significant project as a benefit to city and county and their members. They are now deploying a fiber broadband distribution network largely by utilizing their existing electric service infrastructure within parts of the City of Craig. This buildout will allow the City and other anchor institutions to develop their own Wide Area Networks (WAN) in 2020 by integrating their remote locations. Planning for the City WAN is currently underway.

Also recognized are the economic challenges that lie ahead for our city and county. Our area relies heavily on the primary private sector employment created by several coal mining operations and two coal fired power plants.

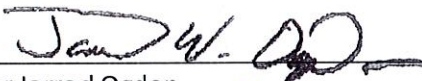
These operations are under continual threat of litigation and regulatory created burdens. This clean and low-cost source of electric power for the citizens of Moffat County and our great nation is in danger of being forced out of business unless there is significant governmental intervention. Scheduled closing of Unit #1 of the Tri-state power plant in 2025 is expected with future shutdowns likely and sooner than expected. Mining operations at Trapper will cease by 2026 and reclamation efforts will continue at that site for 3-4 years beyond that date. Hayden Station is expected to phase out all operations beginning in 2025 through 2034. Colowyo and Twenty Mile will be impacted by these power plant closures.

The City is also seeing the result of regulatory changes to the Clean Water Act and lowering of regulatory limits for chemical parameters related to the Safe Drinking Water Act. In addition, discharge limits from our wastewater processing facilities are continually revised, reaching instrumentation limits of detection and below. While we agree with improvements to potable water and the quality of our effluent discharge, minor changes can and do amount to millions in modifications to our processes. In 2020 we will complete the disinfection and distribution improvements to water treatment at a cost of over \$3.3 million and begin the phasing of sewage sludge lines projected to cost over \$2.1 million over the next couple of years. This level of financed improvements will continue over the next 10 years which has necessitated the completion of the recent rate study in 2018 along with council's passage of the first of 5 consecutive water rate increases between 2019 and 2023.

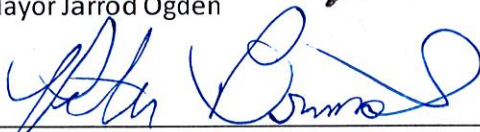
From an operational standpoint during 2019, the City Council is particularly interested in finding solutions for more efficacy in government as it relates to fiscal improvements, operational integrity and aesthetic improvements throughout the community, especially as it relates to blight in our residential and commercial areas. Many in Craig are also focused on the future essential opportunities for our youth in terms of recreational development, jobs and education. The 2020 budget addresses a number of these goals.

Within the 2020 Budget, a 3% compensation Cost-of-Living increase is incorporated for employees of the City and medical benefits were primarily the same as 2019 with a marginal 2% increase passed through from CEBT.

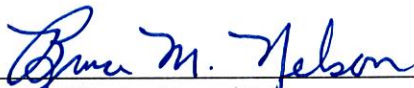
Finally, significant revenues will be sought through grants in 2019 to support capital project improvement as mentioned previously, and if successful on all fronts would total approximately \$1,300,000. Currently, we will be seeking this funding through the Department of Local Affairs, GOCO, LMD and the Associated Governments of Northwest Colorado.



Mayor Jarrod Ogden



City Manager Peter Brixius



Finance Director Bruce Nelson



# INTRODUCTORY SECTION



**COLORADO**

Department of  
Local Affairs

## LOCAL GOVERNMENT BUDGET CALENDAR

The budget calendar is a general listing of the deadlines for the budget, for an audit and for the property tax certification process. Some deadlines are not statutory, but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the most current Colorado Revised Statutes ("C.R.S.")

DATE	EVENT / ACTIVITY
<b>1-Jan</b>	Start of Fiscal Year; begin planning for the budget of the next year.
<b>10-Jan</b>	Deadline for assessor to deliver tax warrant to county treasurer (C.R.S 39-5-129.)
<b>31-Jan</b>	A certified copy of the adopted budget must be filed with the Division. (C.R.S 29-1-113(1)). <b>- If a budget is not filed, the county treasurer may be authorized to withhold the local government's tax revenues. -</b>
<b>10-Feb</b>	The Division sends notification to local governments whose budgets have not been filed with the Division.
<b>1-Mar</b>	The U.S. Bureau of Labor Statistics releases the Consumer Price Index (the "CPI") for the Denver/Boulder area. This annual percent change is used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations of TABOR. (Article X, Sec. 20, Colo. Const.)
<b>15-Mar</b>	The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the Division.
<b>31-Mar</b>	Deadline to request exemption from audit. (C.R.S 29-1-604(3)) Contact the Local Government Audit Division, Office of the State Auditor, (303) 869-2800. The Division notifies local governments of its determination that the entity has exceeded the statutory property tax revenue limit (the "5.5%" limit).
<b>30-Jun</b>	Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))
<b>31-Jul</b>	Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4)) <b>- If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government's tax revenue -</b>
<b>25-Aug</b>	Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits. (C.R.S 39-5-121 (2)(b) and 39-5-128,.) <b>If applicable, upon receipt of the Certification of Valuation, submit to the Division certifications of service impact from increased mining production and/or from increased valuation due to previously exempt federal property which has become taxable. Certifications of impact are required if the value is to be excluded from the tax revenue limit.</b> If applicable, apply to the Division for authorization to exclude from the limit the assessed valuation attributed to new primary oil or gas production from any producing land or leaseholds.
<b>15-Oct</b>	Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1))
<b>1-Nov</b>	Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))
<b>10-Dec</b>	Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG. (C.R.S. 39-1-111(5))
<b>15-Dec</b>	Deadline for certification of mill levy to county commissioners (C.R.S 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then <b>90 percent</b> of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the purposes specified in such last appropriation. (C.R.S. 29-1-108(2) and (3))
<b>22-Dec</b>	Deadline for county commissioners to levy taxes and to certify the levies to the assessor. (C.R.S. 39-1-111(1))
<b>31-Dec</b>	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then <b>90 percent</b> of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the budget year. (C.R.S 29-1-108(4))

More information is available on our website – [www.dola.colorado.gov/budgets](http://www.dola.colorado.gov/budgets)

Use our  **eFiling** system by visiting [www.dola.colorado.gov/e-filing](http://www.dola.colorado.gov/e-filing)

## NOTICE OF 2020 PROPOSED ANNUAL BUDGET

Notice is hereby given that a proposed budget for the City of Craig has been submitted to the City Council for the ensuing year of 2020. A copy of such a proposed budget has been filed in the office of the City Clerk where the same is open for public inspection and on the City of Craig website at [www.ci.craig.co.us](http://www.ci.craig.co.us) under Department - Finance. That such a proposed budget ordinance will be considered at a public hearing at the regular meetings of the Craig City Council to be held at the City Council Chambers, 300 West 4<sup>th</sup> Street, Craig, Colorado 81625, on Tuesday, November 12<sup>th</sup>, 2019.

Any interested elector within the City of Craig may inspect the proposed budget at the City Clerk's office and file or register any objections thereto at any time prior to the final adoption of the budget.

ATTEST:

  
Liz White, City Clerk



  
Jarrod Ogden, Mayor

ORDINANCE NO. 1102 (2019)

AN ORDINANCE ADOPTING THE 2020 BUDGET AND SETTING APPROPRIATIONS FOR THE REVENUES AND EXPENDITURES, AND MAKING AND FIXING THE AMOUNT OF PROPERTY TAX LEVIES, FOR THE CITY OF CRAIG, COLORADO FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY, 2020 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2020.

Whereas, annually, in compliance with state law and the Charter of the City, the City Council must establish a budget, make and fix the amount of property tax levies, recognize revenues and appropriate the same for public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1: This Ordinance shall be referred to as the "Annual Appropriation Ordinance" for 2020.

Section 2: For the purposes of meeting the needs of the citizens of the community and providing appropriate municipal services, the budget, attached hereto and made a part hereof by reference, is hereby adopted as the 2020 Budget for the City of Craig.

Section 3: To provide sufficient revenues for such purposes, the City does hereby make and fix a total property tax mill levy of 18.996 mills to be assessed on each dollar of assessed valuation on taxable property within the corporate limits of the City of Craig to be divided as follows: 16.996 mills for the general fund of the City and 2.000 mills for the capital projects fund of the City.

Section 4: The Finance Director is hereby authorized to certify the adopted mill levy to the County Treasurer as required by state law.

Section 5: That the City expects and does hereby recognize total revenues and carryover reserves of \$37,904,128 from all sources which includes internal fund transfer of \$2,364,650 and hereby authorizes and appropriates the expenditure of such funds in the amount of \$23,898,150 which includes internal fund transfers of \$2,364,650 and for the purposes set forth, in the 2020 Budget, with all additional revenues and carryovers in the amount of \$14,005,978 be deposited in the appropriate reserves. Funds are budgeted by City Council at the Fund level and the City Manager is authorized to transfer by line item within a fund.

Section 6: This Ordinance shall become effective January 1, 2020, after publication and final passage by the City Council.



Section 7: A Public Hearing on the Ordinance was held on November 12, 2019 at the regular council meeting for public comment as required by the Charter.

Section 8: If any subsection, sentence, clause, or phase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 9: The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 10. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general warfare of the City and its citizens.

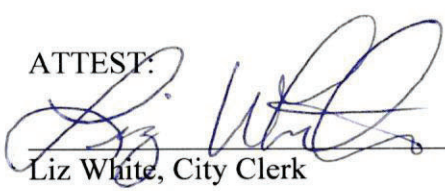
INTRODUCED AND READ, by the City Council of the City of Craig, at its regular meeting held on the 22nd day of October, 2019.

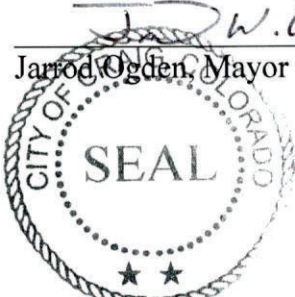
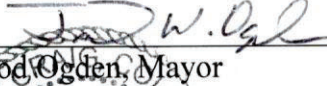
READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING by the City Council of the City of Craig, at its regular meeting held on the 12th day of November, 2019.

ATTEST:   
Liz White, City Clerk

   
Jarrod Ogden, Mayor

READ, APPROVED AND PASSED ON SECOND READING by the City Council of the City of Craig, at its regular meeting held on the 26th day of November, 2019.

ATTEST:   
Liz White, City Clerk

   
Jarrod Ogden, Mayor



# CERTIFICATION OF VALUES

Name of Jurisdiction: CITY OF CRAIG

New District:

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S. The total Assessed Valuations for taxable year 2019  
In Moffat County On 11/21/2019 Are:

Previous Year's Net Total Assessed Valuation:	\$70,262,131
Current Year's Gross Total Assessed Valuation:	\$75,073,131
(-) Less TIF district increment, if any:	\$0
Current Year's Net Total Assessed Valuation:	\$75,073,131
New Construction*:	\$257,231
Increased Production of Producing Mines**:	\$0
ANNEXATIONS/INCLUSIONS:	\$0
Previously Exempt Federal Property**:	\$0
New Primary Oil or Gas production from any Oil and Gas leasehold or land (29-1-301(1)(b) C.R.S.)***:	\$0
Taxes Received last year on omitted property as of August 1 (29-1-301(1)(a) C.R.S.) Includes all revenue collected on valuation not previously certified:	\$46.38
Taxes Abated or Refunded as of August 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$3,651.91

This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

\* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

\*\* Jurisdiction must submit to the Division of Local Government respective Certification of Impact in order for a value to be treated as growth in the limit calculation; use forms (DLG52 & 52A).

\*\*\* Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use forms (DLG 52B).

## USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

In accordance with the Art. X, Sec. 20, Colorado Constitution and 39-5-121(2)(b), C.R.S. The Actual Valuations for the taxable year 2019  
In Moffat County On 11/21/2019 Are:

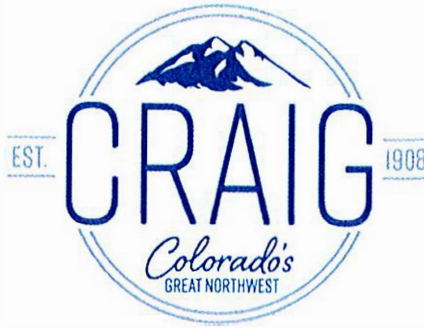
Current Year's Total Actual Value of All Real Property*:	\$591,596,327
ADDITIONS TO TAXABLE REAL PROPERTY:	
Construction of taxable real property improvements**:	\$1,318,469
ANNEXATIONS/INCLUSIONS:	\$0
Increased Mining Production***:	\$0
Previously exempt property:	\$0
Oil or Gas production from a new well:	\$0
Taxable real property omitted from the previous year's tax warrant. (Only the most current year value can be reported):	\$0
DELETIONS FROM TAXABLE REAL PROPERTY:	
Destruction of taxable property improvements.	\$120,348
Disconnections/Exclusions:	\$0
Previously Taxable Property:	\$0

\* This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

\*\* Construction is defined as newly constructed taxable real property structures.

\*\*\* Includes production from a new mine and increases in production of a producing mine.

NOTE: All levies must be certified to the Board of County Commissioners no later than December 15, 2019



December 6, 2019

Attn: Mindy Curtis  
Moffat County Board of Commissioners  
221 West Victory Way – Suite #130  
Craig, CO 81625

The City of Craig has adopted their 2020 Annual Budget on November 26, 2019.

For the year 2020, the City Council of the City of Craig, hereby certifies a total levy of 18.996 mills to be extended by you upon the assessed valuation of \$75,073,131 as certified by the Moffat County Assessor on November 21, 2019 to produce \$1,426,089 in revenue.

On November 7, 2000 the registered electors of the City of Craig approved Referred Measure 2A: Pursuant to Resolution No. 8 (2000), which permitted the City to retain and use any excess revenues (commonly referred to as a “debrucing” election).

For internal accounting purposes only, the levies will be used for the following:

General Operating Fund	16.996 mills	\$ 1,276,943
Capital Projects Fund	2.000 mills	<u>\$ 150,146</u>
		\$ 1,426,089

Sincerely,

Bruce M. Nelson  
Finance Director

  
12/6/19

Finance Department  
300 W. 4<sup>th</sup> Street  
Craig, CO. 81625  
Phone: (970) 826-2005 Fax: (970) 826-2035



**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO: County Commissioners<sup>1</sup> of MOFFAT, Colorado.

On behalf of the CITY OF CRAIG,  
 (taxing entity)<sup>A</sup>  
 the CITY COUNCIL  
 (governing body)<sup>B</sup>  
 of the CITY OF CRAIG  
 (local government)<sup>C</sup>

Hereby officially certifies the following mills  
 to be levied against the taxing entity's GROSS \$  
 assessed valuation of:

75,073,131

(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

Note: If the assessor certified a NET assessed valuation  
 (AV) different than the GROSS AV due to a Tax  
 Increment Financing (TIF) Area<sup>F</sup> the tax levies must be  
 calculated using the NET AV. The taxing entity's total  
 property tax revenue will be derived from the mill levy  
 multiplied against the NET assessed valuation of:

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED  
 BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/06/2019 for budget/fiscal year 2020  
 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>18.996</u> mills	\$ <u>1,426,089</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$ < >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<u>18.996</u> mills	\$ <u>1,426,089</u>
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<u>18.996</u> mills	\$ <u>1,426,089</u>

Contact person: (print) BRUCE M. NELSON Daytime phone: ( 970 ) 826-2007  
 Signed: Bruce M. Nelson Title: FINANCE DIRECTOR

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

# FINANCIAL SECTION

## OVERVIEW OF FUND STRUCTURE

### BUDGET BY FUND

#### Understanding the Flow of Funds

Readers and users of governmental budgets and financial statements are frequently confused by what they see. This confusion stems from the style of accounting (namely “Fund accounting”) which is required for all governmental jurisdictions in order to segregate and account for restricted or non restricted resources.

The budget is organized on the basis of funds, each of which is considered a separate budgeting and accounting entity. Government resources (revenues) are allocated to, and accounting for, in individual funds based upon the purpose for which they are to be spent as the means by which spending activities are controlled.

To understand why “funds” are established, the reader needs to have some understanding of the special concepts used.

#### TYPES OF FUNDS:

##### GOVERNMENTAL FUNDS

General Fund

Special Revenue Funds

Capital Project Funds

##### PROPRIETARY FUNDS

Enterprise Funds

Internal Service Funds

#### GOVERNMENTAL FUND TYPES:

General Fund – Accounts for all resources of revenues not designated or restricted as to expenditures.

##### Established Fund:

**General Fund** - It accumulates all revenues that are general revenues and not restricted as to expenditures. The general fund is made up of fourteen (14) departments that run the general operations of the city. Each department controls their own expenditures and therefore develops their own budget requests

Special Revenue Funds – Accounts for the proceeds of specific revenue sources (other than those from expendable trusts or for major capital projects) that are restricted legally to expenditure for specified purposes.

##### Established Funds:

**ACET Fund** – This fund was formed in October of 2005 to account for the activities of ACET and the Criminal Justice Grant.

**Capital Projects Fund** – The Council set this fund up in 1990 to accumulate moneys for construction or replacement of curbs, gutters and drainage on streets. The revenues are from a two (2) mill levy property tax. This is a self contained fund and any carryovers are to be used for future construction or replacement of curbs, gutters and drainage on streets. These funds account for capital improvements from designated revenues.

**Museum Fund** – The City of Craig and the County of Moffat has entered into an IGA to transfer the operations and assets of the Museum of Northwest Colorado to the City of Craig as of January 1,

2020. This fund is created to account for the revenues and expenditures associated with the operations and asset holding of the museum.

#### PROPRIETARY FUND TYPES:

Enterprise Funds – These funds are self supporting through fees and charges for services performed. Accounting for these funds is the same as an industrial business would be reported. Capital assets are not treated as expenses for financial reports, but they are depreciated over their estimated life and shown as depreciation expenses. For budget purposes there is a departure from this treatment of capital outlay because we are showing that the money received is sufficient to cover proposed expenditures (a balanced budget).

##### Established Funds:

**Water Fund** – This fund furnishes water to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self sustaining fund and is treated like a separate business entity for accounting and budget purposes.

**Wastewater Fund** – This fund furnishes sewer services to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self sustaining fund and is treated like a separate business entity for accounting and budget purposes.

**Solid Waste Fund** – This fund furnishes garbage services to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Internal Service Funds - Accounts for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

**Medical Benefits Fund** - This fund is used to pay premiums that provide medical, dental, vision and life insurance coverage to employees of the city. The city belongs to the Colorado Employers Benefit Trust (CEBT) which is a self-funded multiple employer trust for health, dental, vision and life insurance coverage. The plan is funded with contributions from each department in the general fund and each of the enterprise funds based on number of employees enrolled in the plan. The employees also contribute to cover spouses and other dependents.

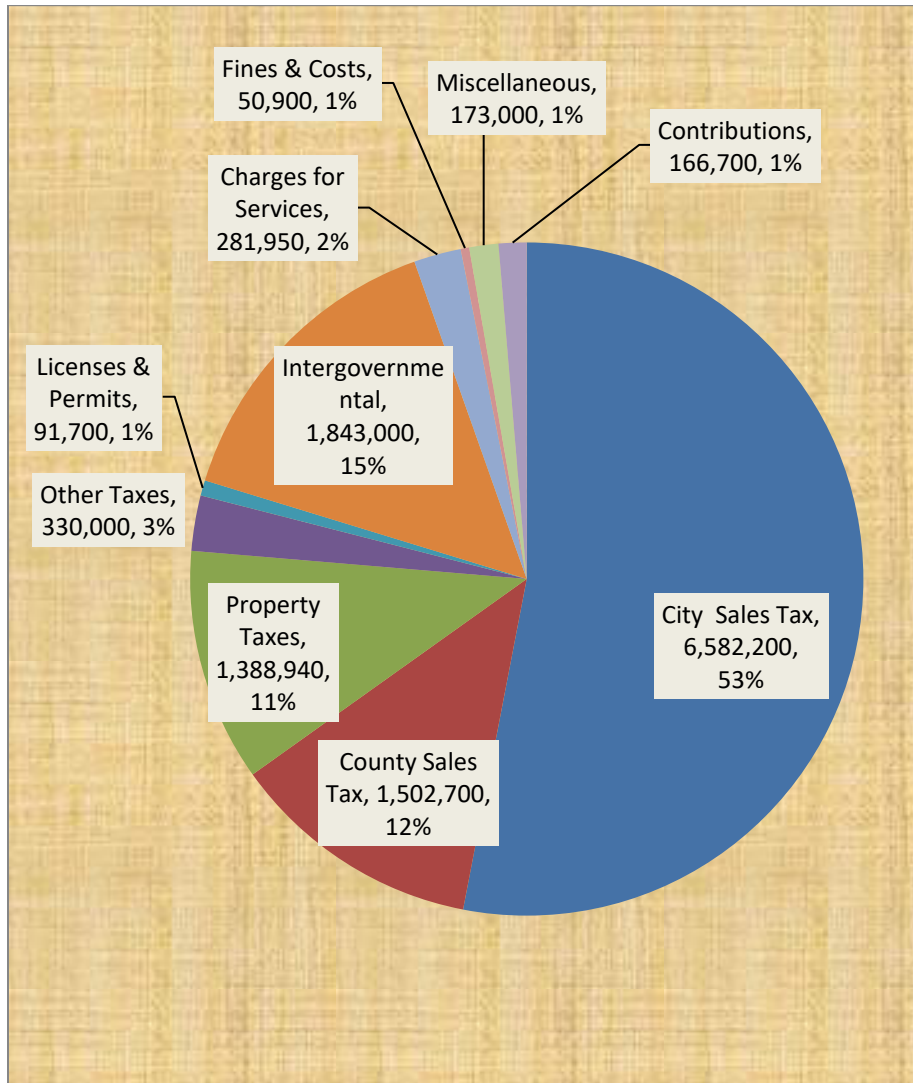
CITY OF CRAIG 2020 BUDGET COMBINED STATEMENT OF ALL FUNDS						
DESCRIPTION	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>GENERAL FUND</b>						
41 COUNCIL	214,787	197,603	228,630	209,080	227,730	(900)
42 LEGAL	96,541	101,196	120,000	117,310	111,360	(8,640)
43 JUDICIAL	49,473	90,223	113,120	111,710	115,790	2,670
44 ADMINISTRATION	232,466	353,963	300,415	291,895	308,780	8,365
45 CITY CLERK/PERSONNEL	241,814	238,159	224,120	225,690	222,670	(1,450)
46 PUBLIC WORKS	69,456	79,077	70,615	89,945	103,400	32,785
47 GENERAL SERVICES	7,054	12,054	66,400	66,400	76,400	10,000
48 FINANCE/ACCOUNTING	290,749	299,034	417,540	419,440	442,340	24,800
49 COMMUNITY DEVELOPMENT	101,039	142,258	171,055	176,080	182,110	11,055
50 BUILDING MAINTENANCE	57,921	50,275	82,070	76,080	94,280	12,210
51 POLICE	3,064,859	3,107,785	3,220,890	3,235,656	3,395,530	174,640
64 ROAD & BRIDGE	1,975,445	2,049,243	2,306,770	2,256,305	2,389,330	82,560
70 PARKS & RECREATION	1,230,011	1,383,263	1,627,720	1,599,713	1,705,750	78,030
75 CENTER OF CRAIG	27,234	19,703	30,200	26,400	30,200	0
90 CAPITAL OUTLAY	699,715	1,159,494	1,571,845	1,473,650	3,286,200	1,714,355
80 DEBT SERVICE	0	0	0	0	0	0
TRANSFERS	0	8,628	0	0	300,000	300,000
<b>GENERAL FUND</b>	<b>8,358,565</b>	<b>9,291,959</b>	<b>10,551,390</b>	<b>10,375,354</b>	<b>12,991,870</b>	<b>2,440,480</b>
<b>WATER FUND</b>	<b>2,641,435</b>	<b>3,307,322</b>	<b>8,877,820</b>	<b>6,695,350</b>	<b>3,394,820</b>	<b>(5,483,000)</b>
<b>WASTEWATER FUND</b>	<b>1,497,881</b>	<b>1,370,444</b>	<b>2,166,505</b>	<b>1,841,140</b>	<b>3,003,360</b>	<b>836,855</b>
<b>SOLID WASTE FUND</b>	<b>1,333,102</b>	<b>1,533,111</b>	<b>1,663,050</b>	<b>1,590,390</b>	<b>1,620,050</b>	<b>(43,000)</b>
<b>CAPITAL PROJECTS FUND</b>	<b>166,088</b>	<b>367,589</b>	<b>1,495,625</b>	<b>1,550,400</b>	<b>153,000</b>	<b>(1,342,625)</b>
<b>ACET FUND</b>	<b>54,146</b>	<b>43,464</b>	<b>74,290</b>	<b>58,930</b>	<b>89,370</b>	<b>15,080</b>
<b>MEDICAL BENEFITS FUND</b>	<b>1,958,735</b>	<b>2,014,014</b>	<b>2,269,750</b>	<b>2,103,200</b>	<b>2,316,400</b>	<b>46,650</b>
<b>MUSEUM FUND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>329,280</b>	<b>329,280</b>
<b>TOTAL OTHER FUNDS</b>	<b>7,651,387</b>	<b>8,635,943</b>	<b>16,547,040</b>	<b>13,839,410</b>	<b>10,906,280</b>	<b>(5,640,760)</b>
<b>TOTAL CITY OF CRAIG</b>	<b>16,009,951</b>	<b>17,927,902</b>	<b>27,098,430</b>	<b>24,214,764</b>	<b>23,898,150</b>	<b>(3,200,280)</b>

# GENERAL FUND



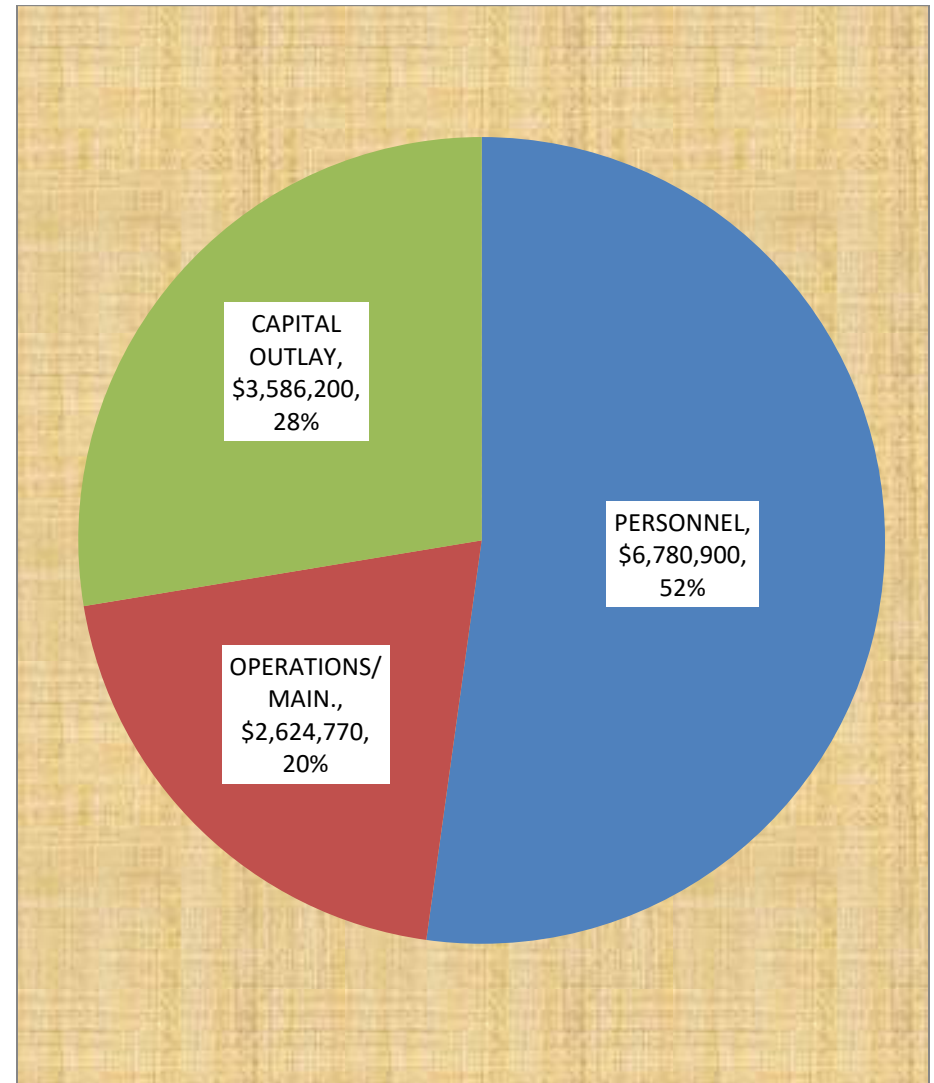
CITY OF CRAIG 2020 BUDGET GENERAL FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Proposed	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Reserved-Tabor Act	241,369	254,691	262,046	288,369	267,051	
Unspendable (Inventory&CompAbsence)				12,838		
Restricted Funds						
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000	
County R&B	0	0	0	0	0	
Conservation Trust	0	0	0	0	0	
Unreserved-Undesignated	4,430,893	4,449,914	3,971,693	5,247,616	6,833,703	
<b>TOTAL Beginning Fund Balance</b>	<b>4,714,262</b>	<b>4,746,605</b>	<b>4,275,739</b>	<b>5,590,823</b>	<b>7,142,754</b>	
<b>REVENUES:</b>						
Taxes	6,546,068	8,346,346	9,225,675	9,606,875	9,803,840	578,165
Licenses & Permits	115,249	164,239	100,100	95,430	91,700	(8,400)
Intergovernmental	1,303,572	1,131,148	890,860	1,673,230	1,843,000	952,140
Charges for Services	216,278	292,376	274,690	263,850	281,950	7,260
Fines & Costs	53,924	42,187	60,500	44,900	50,900	(9,600)
Miscellaneous	83,063	198,722	103,100	173,000	173,000	69,900
Contributions	72,754	195,674	70,000	70,000	166,700	96,700
Others	0	1,100	0	0	0	0
<b>TOTAL Revenues</b>	<b>8,390,908</b>	<b>10,371,792</b>	<b>10,724,925</b>	<b>11,927,285</b>	<b>12,411,090</b>	<b>1,686,165</b>
<b>O&amp;M EXPENDITURES</b>						
41 COUNCIL	214,787	197,603	228,630	209,080	227,730	(900)
42 LEGAL	96,541	101,196	120,000	117,310	111,360	(8,640)
43 JUDICIAL	49,473	90,223	113,120	111,710	115,790	2,670
44 ADMINISTRATION	232,466	353,963	300,415	291,895	308,780	8,365
45 CITY CLERK/PERSONNEL	241,814	238,159	224,120	225,690	222,670	(1,450)
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48 FINANCE/ACCOUNTING	290,749	299,034	417,540	419,440	442,340	24,800
49 COMMUNITY DEVELOPMENT	101,039	142,258	171,055	176,080	182,110	11,055
50 BUILDING MAINTENANCE	57,921	50,275	82,070	76,080	94,280	12,210
51 POLICE	3,064,859	3,107,785	3,220,890	3,235,656	3,395,530	174,640
64 ROAD & BRIDGE	1,975,445	2,048,243	2,306,770	2,256,305	2,389,330	82,560
70 PARKS & RECREATION	1,230,011	1,383,053	1,627,720	1,599,713	1,705,750	78,030
75 CENTER OF CRAIG	27,234	19,703	30,200	26,400	30,200	0
80 DEBT SERVICE	0	0	0	0	0	0
99 CENTER OF CRAIG	0	0	0	0	0	0
<b>TOTAL O&amp;M Expenditures</b>	<b>7,658,850</b>	<b>8,131,254</b>	<b>8,979,545</b>	<b>8,901,704</b>	<b>9,405,670</b>	<b>426,125</b>
<b>TOTAL REVENUES LESS O&amp;M EXPENDITURES</b>	<b>732,058</b>	<b>2,240,537</b>	<b>1,745,380</b>	<b>3,025,581</b>	<b>3,005,420</b>	
<b>CAPITAL OUTLAY AND TRANSFERS</b>						
90 CAPITAL OUTLAY	699,715	1,159,494	1,571,845	1,473,650	3,286,200	1,714,355
TRANSFERS to Museum Fund		236,825	0	0	300,000	300,000
<b>TOTAL CAPITAL OUTLAY &amp; TRANSFERS</b>	<b>699,715</b>	<b>1,396,319</b>	<b>1,571,845</b>	<b>1,473,650</b>	<b>3,586,200</b>	<b>2,014,355</b>
<b>TOTAL O&amp;M EXPENDITURES &amp; CAP. OUTLAY</b>	<b>8,358,565</b>	<b>9,527,574</b>	<b>10,551,390</b>	<b>10,375,354</b>	<b>12,991,870</b>	<b>2,440,480</b>
<b>REVENUES VS TOTAL EXPENDITURES</b>	<b>32,343</b>	<b>844,218</b>	<b>173,535</b>	<b>1,551,931</b>	<b>(580,780)</b>	
<b>ENDING FUND BALANCE:</b>						
Reserved-Tabor Act	254,691	254,691	269,386	267,051	282,170	
Restricted Funds						
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000	
County R&B	0	0	0	0	0	
Conservation Trust	0	0	0	0	0	
Reserved for Operations 25%					2,351,418	25%
Unreserved-Undesignated	4,449,914	5,294,132	4,137,888	6,833,703	3,886,387	41%
<b>TOTAL Ending Fund Balance</b>	<b>4,746,605</b>	<b>5,590,823</b>	<b>4,449,274</b>	<b>7,142,754</b>	<b>6,561,974</b>	

## GENERAL FUND 2020 Proposed Revenues



**\$12,411,090**

## GENERAL FUND 2020 Proposed Expenses



**\$12,991,870**

CITY OF CRAIG 2020 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY							
Acct No	Account Description	2017 Actual	2018 Actual	Revised 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>GENERAL FUND</b>							
<b>TAXES</b>							
10-31-10000	PROPERTY TAXES	1,251,283	1,193,110	1,194,175	1,194,175	1,276,940	82,765
10-31-11000	PROPERTY TAXES DELINQUE	83	-161	0	0	0	0
10-31-20000	SPEC OWNERSHIP TAX	111,561	111,045	100,000	112,000	112,000	12,000
10-31-30000	COUNTY SALES TAX	1,306,699	1,609,675	1,378,000	1,487,800	1,502,700	124,700
10-31-40000	CIGARETTE TAX	19,656	16,368	20,000	12,000	10,000	-10,000
10-31-45000	MARIJUANA STATE SALES TAX	0	0	0	0	25,000	
10-31-50000	CITY SALES TAX	3,558,277	5,093,458	6,238,500	6,483,000	6,559,300	320,800
10-31-50001	SALES TAX - PENAL/INT	0	20,900	0	20,900	20,900	20,900
10-31-55000	SPEC EVENTS SALES TAX	0	925	0	2,000	2,000	2,000
10-31-60000	UTILITY BUSINESS TAX	292,843	296,314	295,000	295,000	295,000	0
10-31-90000	INT & PEN ON PROPERTY T	5,665	4,711	0	0	0	0
	<b>TAXES Totals:</b>	<b>6,546,068</b>	<b>8,346,346</b>	<b>9,225,675</b>	<b>9,606,875</b>	<b>9,803,840</b>	<b>553,165</b>
<b>LICENSES &amp; PERMITS</b>							
10-32-12000	LICENSE/FEEES LIQUOR	6,068	4,877	6,000	6,900	6,500	500
10-32-12100	LICENSE/FEEES BUSINESS F	240	360	100	30	100	0
10-32-12200	LICENSE/FEEES PLANNING F	3,000	4,450	2,000	2,000	2,000	0
10-32-12300	LICENSE/FEEES BLDG PERMI	61,464	99,690	50,000	50,000	50,000	0
10-32-12301	LICENSE/FEEES COUNTY	42,291	38,700	40,000	25,000	30,000	-10,000
10-32-12400	LICENSE/FEEES ANIMAL	1,426	1,472	1,500	1,400	1,400	-100
10-32-12500	REMITTANCE FEES SALES TAX	0	522	0	1,000	1,000	1,000
10-32-12501	LICENSE/FEEES SPEC EVT S.T.	0	510	0	400	0	0
10-32-12502	LICENSE/FEEES SALES TAX	0	12,150	0	8,000	0	0
10-32-20000	OTHER PERMITS	760	1,507	500	700	700	200
	<b>LICENSES &amp; PERMITS Totals:</b>	<b>115,249</b>	<b>164,239</b>	<b>100,100</b>	<b>95,430</b>	<b>91,700</b>	<b>-8,400</b>
<b>INTERGOVERNEMENTAL</b>							
10-33-00000	GRAND OLDE WEST DAYS	0	0	0	0	0	0
10-33-10000	GRANTS	2,553	1,975	7,000	8,500	200,000	193,000
10-33-10800	GRANTS LEGACY	0	0	0	0	0	0
10-33-13000	GRANTS OTHER	53,160	0	27,890	5,000	90,000	62,110
10-33-13100	GRANTS POL UNICOP	0	0	0	0	0	0
10-33-13200	GRANTS STATE (Broadband)	16,000	0	0	0	0	0
10-33-13300	GRANTS GOCO	0	0	150,000	150,000	0	-150,000
10-33-13400	GRANTS CDOT	0	32,347	0	13,650	0	0
10-33-13500	GRANTS DOLA - CO-WORK SP	0	0	0	0	21,000	21,000
10-33-13501	GRANTS DOLA - STUDY	0	0	0	0	25,000	25,000
10-33-13502	GRANTS DOLA - Solar Planning	0	0	0	0	200,000	200,000
10-33-13900	GRANTS EPA	0	0	0	0	300,000	300,000
10-33-16200	GRANTS ENERGY IMPACT	2,516	33,280	0	5,200	0	0
10-33-16300	GRANTS MISC COMM PROGRA	0	0	0	15,000	0	0
10-33-20000	MINERAL LEASE FUNDS	581,085	299,664	150,000	503,440	300,000	150,000
10-33-30000	VIN INSP FEES	1,430	1,265	1,200	1,000	1,000	-200
10-33-40000	DARE PROG-RESTR	0	0	0	0	0	0
10-33-53600	INT GOVT HWY USERS TAX	309,545	401,401	304,770	370,000	301,000	-3,770
10-33-53700	INT GOVT CONSERVATION T	87,405	90,338	85,000	90,000	90,000	5,000
10-33-53800	INT GOVT MV REGISTRATIO	43,495	32,258	45,000	35,000	35,000	-10,000
10-33-60000	SEVERANCE TAXES	206,382	238,620	120,000	476,440	280,000	160,000
10-33-70000	COUNTY R&B	0	0	0	0	0	0
10-33-90000	PAYMENT IN LIEU OF TAXE	0	0	0	0	0	0
	<b>INTERGOVERNMENTAL Totals:</b>	<b>1,303,572</b>	<b>1,131,148</b>	<b>890,860</b>	<b>1,673,230</b>	<b>1,843,000</b>	<b>952,140</b>
<b>CHARGES FOR SERVICES</b>							
10-34-40000	SALES - MERCHANDISE	74	1,631	0	0	0	0
10-34-49000	CHARGES POLICE SECURITY	0	0	0	0	0	0
10-34-49100	CHARGES SXO REGIST. FEE	1,775	1,816	1,200	1,200	1,200	
10-34-49252	CODE BOOKS	0	0	0	0	0	0
10-34-50000	PARKS & REC	0	0	0	0	0	0
10-34-54000	PARKS & REC MISCELLANEO	-72	2,256	0	1,500	0	0
10-34-54100	PARKS & REC TRAILBUSTER	0	0	0	0	0	0
10-34-54200	PARKS & REC AAU BASKETB	0	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY							
Acct No	Account Description	2017 Actual	2018 Actual	Revised 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
10-34-60000	MISC PARK FEES	3,180	4,894	3,500	7,000	4,700	1,200
10-34-64366	ASPHALT PATCHING	1,443	542	0	4,000	0	0
10-34-74300	POOL ADMISSIONS	40,394	53,535	47,650	42,000	47,625	-25
10-34-74400	POOL PRIVATE PARTY	1,800	1,175	1,000	1,000	1,000	0
10-34-74500	POOL SWIM LESSONS	16,363	17,440	16,750	16,750	16,750	0
10-34-74600	POOL PASSES	13,119	15,940	13,870	13,000	12,965	-905
10-34-74700	POOL PUNCH PASSES	202	245	100	700	600	500
10-34-74800	POOL FITNESS	3,257	2,669	2,000	2,000	2,000	0
10-34-74900	POOL COMM ED	3,156	2,289	4,050	3,500	3,415	-635
10-34-75000	POOL CONCESSIONS	25,852	27,532	27,000	25,000	25,000	-2,000
10-34-75100	POOL LOCKER FEES	76	42	80	0	0	-80
10-34-75200	POOL SODA MACHINE	0	0	0	0	0	0
10-34-75300	POOL STAFF UNIFORMS	1,123	450	600	800	800	200
10-34-95400	RECREATION PROGRAM FEES	12,468	23,402	3,050	1,200	3,050	0
10-34-95450	RECREATION SENIOR PROG.	0	0	20,000	20,000	20,000	0
10-34-95500	RECREATION CONCESSIONS	610	0	0	0	0	0
10-34-95600	RECREATION YOUTH SPORTS	44,053	44,054	37,400	41,100	46,625	9,225
10-34-95700	RECREATION ADULT SPORTS	9,711	8,145	11,440	7,350	11,440	0
10-34-95800	RECREATION SPECIAL EVEN	33,738	80,071	81,000	71,500	81,000	0
10-34-95900	RECREATION SPONSOR FEES	3,955	4,250	4,000	4,250	3,780	-220
	CHARGES FOR SVC Totals:	216,278	292,376	274,690	263,850	281,950	7,260
FINES & COSTS							
10-35-00000	FINES AND COSTS	53,474	41,311	60,000	44,000	50,000	-10,000
10-35-10000	DRUG SURCHARGE	0	0	0	0	0	0
10-35-51571	RESTITUTION/ANIMAL CONTR	0	0	0	0	0	0
10-35-52000	CODE ENFORCEMENT - FINES	450	877	500	900	900	400
	FINES & COSTS Totals	53,924	42,187	60,500	44,900	50,900	-9,600
MISCELLANEOUS							
10-36-00000	MISCELLANEOUS	16,846	91,441	15,000	15,000	15,000	0
10-36-16000	INTEREST CHECKING	169	957	100	15,000	15,000	14,900
10-36-16100	INTEREST INVESTMENTS	43,253	83,050	65,000	120,000	120,000	55,000
10-36-20000	RENTS & ROYALTIES	22,795	23,273	23,000	23,000	23,000	0
10-36-50000	CONT DOWNTOWN REDEVEL	0	0	0			0
	MISCELLANEOUS Totals:	83,063	198,722	103,100	173,000	173,000	69,900
CONTRIBUTIONS							
10-37-00000	CONTRIB FROM OTHER GOV	69,689	192,674	70,000	70,000	166,700	96,700
10-37-10000	CONTRIB PRIVATE	3,065	3,000	0	0	0	0
10-37-71700	CONTRIBUTION - 911 BOARD	0	0	0	0	0	0
	CONTRIBUTIONS Totals:	72,754	195,674	70,000	70,000	166,700	96,700
OTHER							
10-39-10000	SALE OF ASSETS	0	1,100	0	0	0	0
10-39-20000	BOND PROCEEDS	0	0	0	0	0	0
10-39-99000	TRANSFERS IN	0	0	0	0	0	0
	OTHER Totals:	0	1,100	0	0	0	0
GENERAL FUND Totals:		8,390,908	10,371,792	10,724,925	11,927,285	12,411,090	1,661,165

# CITY OF CRAIG COUNTYWIDE SALES TAX

MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50% YEAR 2017 ACTUAL	37.50% YEAR 2018 ACTUAL	37.50% YEAR 2019 BUDGETED	37.50% YEAR 2019 PROJECTED	37.50% YEAR 2020 BUDGETED	% CHANGE RECEIVED 2019/2018	ESTIMATED % CHANGE in SALES
JAN	FEB	MAR	\$91,220.09	\$100,423.25	\$100,450.00	\$107,952.87	\$107,952.87	7.50%	8.98%
FEB	MAR	APR	\$84,759.24	\$94,676.33	\$94,600.00	\$108,802.40	\$109,202.40	14.92%	2.23%
MAR	APR	MAY	\$95,391.80	\$106,581.45	\$106,600.00	\$109,858.29	\$110,658.29	3.07%	
APR	MAY	JUN	\$104,935.76	\$107,382.50	\$107,400.00	\$113,479.47	\$114,679.47	5.68%	
MAY	JUN	JUL	\$108,837.75	\$323,284.35	\$124,650.00	\$123,393.46	\$124,953.46	-61.83%	
JUN	JUL	AUG	\$112,649.51	\$120,208.53	\$120,200.00	\$132,424.65	\$133,985.00	10.16%	
JUL	AUG	SEP	\$120,798.26	\$125,596.29	\$125,600.00	\$131,190.00	\$132,750.00	4.45%	
AUG	SEP	OCT	\$121,057.07	\$121,906.34	\$121,900.00	\$136,712.88	\$138,272.88	12.15%	
SEP	OCT	NOV	\$107,808.75	\$122,594.10	\$122,600.00	\$128,000.00	\$129,560.00	4.41%	
OCT	NOV	DEC	\$115,911.33	\$132,073.42	\$118,000.00	\$135,000.00	\$136,560.00	2.22%	
NOV	DEC	JAN	\$119,866.30	\$124,842.20	\$116,000.00	\$128,000.00	\$129,560.00	2.53%	
DEC	JAN	FEB	\$123,462.08	\$129,655.11	\$120,000.00	\$133,000.00	\$134,560.00	2.58%	

TOTAL YEAR-TO-DATE

\$1,306,697.94    \$1,609,223.87    \$1,378,000.00    \$1,487,814.02    \$1,502,694.37

\*includes Marijuana Sales  
\$14,880

## Actual vs Actual

Y-T-D Percentage Change  
Y-T- D Dollar Change

-0.01%

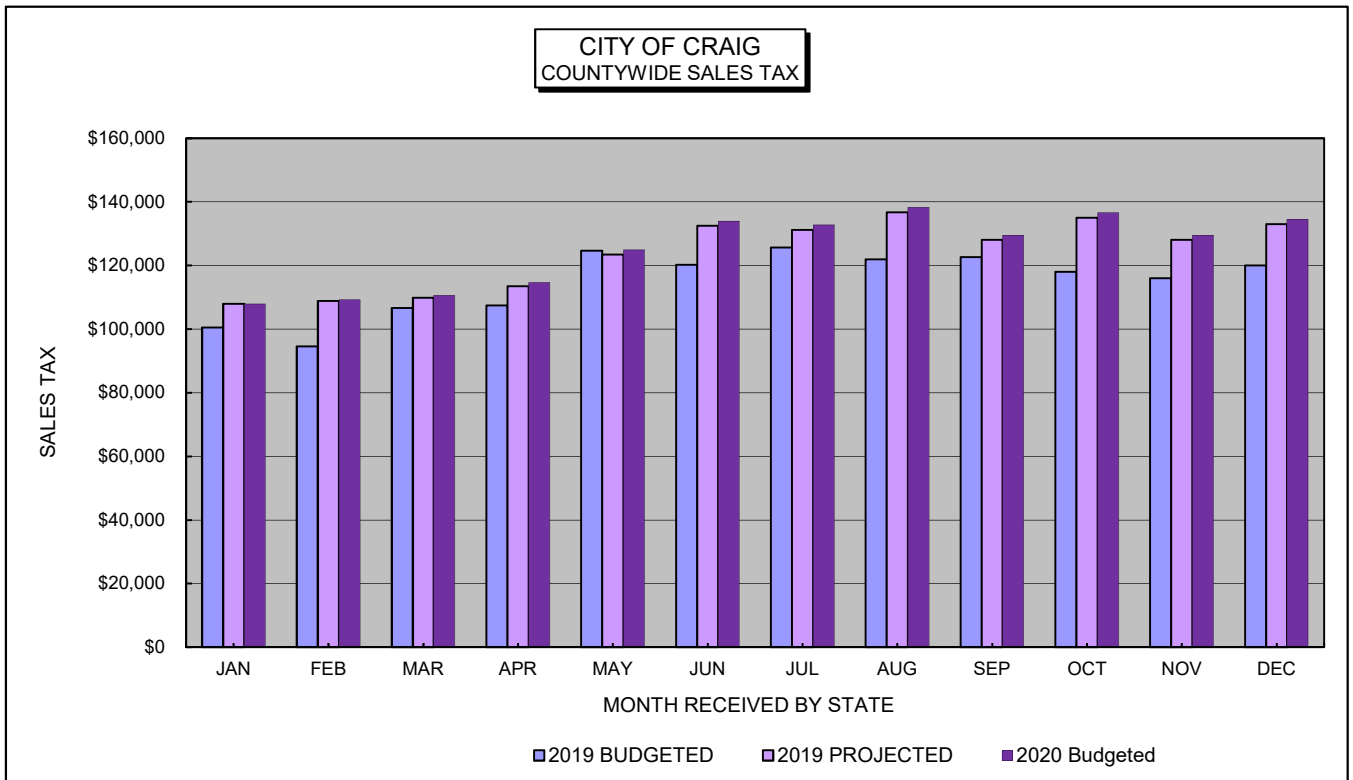
21.30%

-7.54%  
(\$121,409.85)

## Budget vs Actual

Y-T-D Percentage Change  
Y-T- D Dollar Change

7.97%  
\$109,814.02



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

# CITY OF CRAIG CITY SALES TAX

MONTH OF SALES	MONTH RECEIVED BY CITY	2.25%	2.25%/4.0%	4.00%	4.00%	4.00%	% CHANGE RECEIVED 2019/2018	2019 ACTUAL vs BUDGETED
		YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 PROECTED	YEAR 2020 BUDGETED		
JAN	FEB	\$254,628.92	\$263,126.31	\$467,780.11	\$441,794.56	\$441,794.56	67.90%	-5.56%
FEB	MAR	\$233,539.46	\$250,436.70	\$445,220.80	\$427,870.57	\$429,870.57	70.85%	-3.90%
MAR	APR	\$260,106.85	\$282,357.88	\$501,969.56	\$487,231.17	\$491,231.17	72.56%	-2.94%
APR	MAY	\$290,457.30	\$283,716.50	\$504,384.89	\$470,971.32	\$476,971.32	66.00%	-6.62%
MAY	JUN	\$303,867.62	\$345,760.12	\$588,880.00	\$553,613.45	\$561,613.45	60.11%	-5.99%
JUN	JUL	\$312,766.14	\$316,820.24	\$563,235.98	\$575,721.52	\$583,721.52	81.72%	2.22%
JUL	AUG	\$324,111.81	\$517,194.55	\$527,356.34	\$559,171.00	\$567,171.00	8.12%	6.03%
AUG	SEP	\$332,397.29	\$555,922.11	\$555,893.36	\$571,754.39	\$579,754.39	2.85%	2.85%
SEP	OCT	\$291,501.08	\$476,642.76	\$538,634.87	\$584,199.00	\$592,199.00	22.57%	8.46%
OCT	NOV	\$316,393.24	\$555,381.16	\$543,150.00	\$560,000.00	\$568,000.00	0.83%	
NOV	DEC	\$315,388.68	\$613,696.86	\$485,000.00	\$616,000.00	\$624,000.00	0.38%	
DEC	JAN	\$323,088.80	\$633,093.27	\$517,000.00	\$635,000.00	\$643,000.00	0.30%	

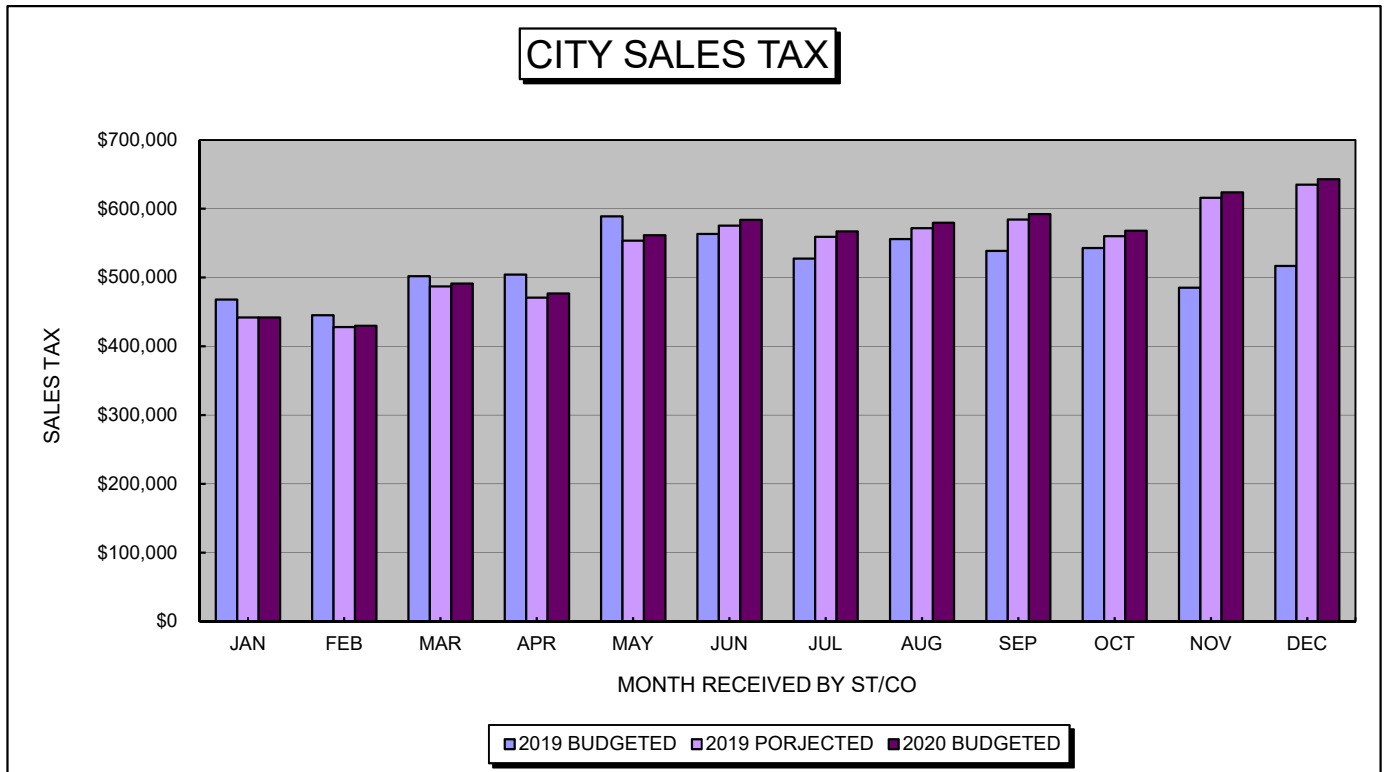
TOTAL YEAR-TO-DATE      \$3,558,247.19    \$5,094,148.46    \$6,238,505.91    \$6,483,326.98    \$6,559,326.98    \*includes Marijuana Sales  
\$76,000

## Actual vs Actual

Y-T-D Percentage Change      -1.51%      38.51%      27.27%  
Y-T- D Dollar Change      \$1,389,178.52

## Actual vs Budgeted

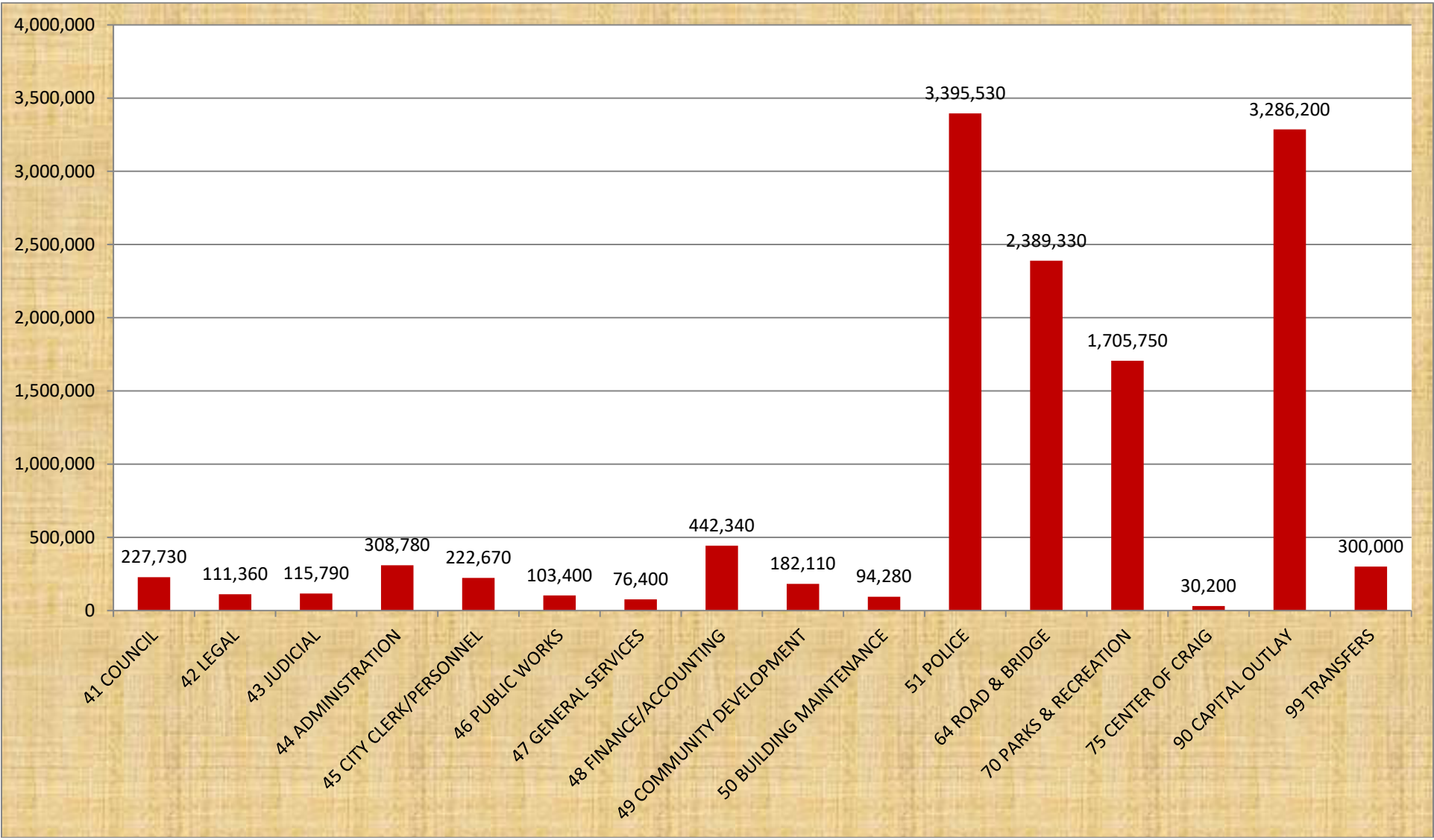
Y-T-D Percentage Change      3.92%  
Y-T- D Dollar Change      \$244,821.07



CITY OF CRAIG 2020 BUDGET SUMMARY OF GENERAL FUND BY CATEGORY						
DESCRIPTION	2017 Actual	2018 Actual	Revised 2019 Budget	2019 Projected	2020 Budget	20Proposed VS 19 Budget
TOTAL PERSONNEL EXPENDITURES	5,955,885	6,153,140	6,443,430	6,556,275	\$6,780,900	337,470
TOTAL OPERATING EXPENDITURES	1,702,965	1,969,487	2,536,115	2,345,429	\$2,624,770	88,655
TOTAL CAPITAL EXPENDITURES	699,715	1,159,494	1,571,845	1,473,650	\$3,586,200	2,014,355
<b>TOTAL EXPENDITURES</b>	<b>8,358,565</b>	<b>9,282,121</b>	<b>10,551,390</b>	<b>10,375,354</b>	<b>12,991,870</b>	<b>2,440,480</b>
<b>DEPARTMENTS</b>						
PERSONAL EXPENDITURES						
41 COUNCIL	167,398	177,085	175,130	177,980	175,130	0
42 LEGAL	700	0	0	82,590	107,090	107,090
43 JUDICIAL	46,560	86,987	109,640	109,300	110,730	1,090
44 ADMINISTRATION	184,624	283,952	219,570	220,580	232,760	13,190
45 CITY CLERK/PERSONNEL	188,069	189,090	160,820	166,390	171,070	10,250
46 PUBLIC WORKS	59,528	64,727	45,930	73,010	69,020	23,090
47 GENERAL SERVICES	0	0	0	0	0	0
48 FINANCE/ACCOUNTING	206,016	182,378	287,440	295,940	301,940	14,500
49 COMMUNITY DEVELOPMENT	90,059	129,113	125,840	131,250	135,070	9,230
50 BUILDING MAINTENANCE	0	0	0	0	0	0
51 POLICE	2,690,072	2,618,942	2,687,440	2,740,005	2,814,830	127,390
64 ROAD & BRIDGE	1,432,263	1,454,135	1,536,750	1,472,430	1,526,490	-10,260
70 PARKS & RECREATION	890,595	966,730	1,094,870	1,086,800	1,136,770	41,900
75 CENTER OF CRAIG	0	0	0	0	0	0
<b>TOTAL PERSONAL EXPENDITURES</b>	<b>5,955,885</b>	<b>6,153,140</b>	<b>6,443,430</b>	<b>6,556,275</b>	<b>6,780,900</b>	<b>337,470</b>
<b>DEPARTMENTS</b>						
OPERATING EXPENDITURES						
41 COUNCIL	47,389	20,518	53,500	31,100	52,600	-900
42 LEGAL	95,841	101,196	120,000	34,720	4,270	-115,730
43 JUDICIAL	2,913	3,236	3,480	2,410	5,060	1,580
44 ADMINISTRATION	47,843	70,011	80,845	71,315	76,020	-4,825
45 CITY CLERK/PERSONNEL	53,745	49,069	63,300	59,300	51,600	-11,700
46 PUBLIC WORKS	9,928	14,350	24,685	16,935	34,380	9,695
47 GENERAL SERVICES	7,054	12,054	66,400	66,400	76,400	10,000
48 FINANCE/ACCOUNTING	84,733	116,656	130,100	123,500	140,400	10,300
49 COMMUNITY DEVELOPMENT	10,980	13,145	45,215	44,830	47,040	1,825
50 BUILDING MAINTENANCE	57,921	50,275	82,070	76,080	94,280	12,210
51 POLICE	374,787	488,844	533,450	495,651	580,700	47,250
64 ROAD & BRIDGE	543,181	594,107	770,020	783,875	862,840	92,820
70 PARKS & RECREATION	339,416	416,323	532,850	512,913	568,980	36,130
75 CENTER OF CRAIG	27,234	19,703	30,200	26,400	30,200	0
80 DEBT SERVICE	0	0	0	0	0	0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,702,965</b>	<b>1,969,487</b>	<b>2,536,115</b>	<b>2,345,429</b>	<b>2,624,770</b>	<b>88,655</b>
<b>DEPARTMENTS</b>						
CAPITAL EXPENDITURES						
41 COUNCIL	147,319	252,737	326,225	307,210	1,422,200	1,095,975
42 LEGAL	0	0	0	0	0	0
43 JUDICIAL	0	0	0	0	0	0
44 ADMINISTRATION	0	0	0	0	0	0
45 CITY CLERK/PERSONNEL	0	0	0	0	0	0
46 PUBLIC WORKS	0	0	4,500	0	0	-4,500
47 GENERAL SERVICES	0	0	0	0	0	0
48 FINANCE/ACCOUNTING	0	0	0	0	0	0
49 COMMUNITY DEVELOPMENT	0	0	0	0	25,000	25,000
50 BUILDING MAINTENANCE	22,950	22,950	57,520	0	0	-57,520
51 POLICE	23,753	0	0	0	176,000	176,000
64 ROAD & BRIDGE	312,917	664,954	727,150	784,250	837,500	110,350
70 PARKS & RECREATION	192,777	199,553	456,450	382,190	812,500	356,050
75 CENTER OF CRAIG	0	19,300	0	0	13,000	13,000
TRANSFERS	0	0	0	0	300,000	300,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>699,715</b>	<b>1,159,494</b>	<b>1,571,845</b>	<b>1,473,650</b>	<b>3,586,200</b>	<b>2,014,355</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>8,358,565</b>	<b>9,282,121</b>	<b>10,551,390</b>	<b>10,375,354</b>	<b>12,991,870</b>	<b>2,440,480</b>



# GENERAL FUND 2020 PROPOSED EXPENSES

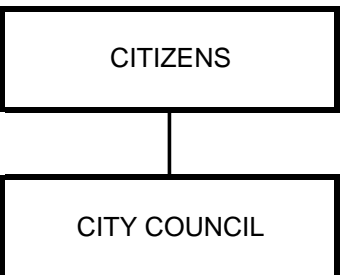


**\$12,991,870**



# CITY COUNCIL

ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

#### FINANCIAL SUMMARY - COUNCIL

Personal Services	167,398	177,085	175,130	177,980	175,130
Supplies	3,475	514	4,200	1,700	4,200
Purchased Services	23,813	20,004	27,300	27,400	33,400
Fixed Charges	0	0	0	0	0
Other	20,101	0	22,000	2,000	15,000
<b>TOTAL</b>	<b>214,787</b>	<b>197,603</b>	<b>228,630</b>	<b>209,080</b>	<b>227,730</b>

#### PERSONNEL SUMMARY - COUNCIL

##### FULL-TIME:

Mayor	1.0	1.0	1.0	1.0	1.0
Mayor, ProTem	1.0	1.0	1.0	1.0	1.0
Council Members	5.0	5.0	5.0	5.0	5.0
<b>TOTAL FULL-TIME</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

#### SVC PUBL,SUBSC,DUES

Craig Chamber of Commerce	7,500	7,500	7,000	7,000	10,000
Colorado Municipal League	6,410	6,410	6,550	6,513	6,600
AGNC	3,700	3,700	3,700	3,700	3,700
Club 20	700	700	700	700	700
Nation League of Cities	0	0	0	0	0
	<b>18,310</b>	<b>18,310</b>	<b>17,950</b>	<b>17,913</b>	<b>21,000</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - COUNCIL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND  
COUNCIL**

10-41-11100	SALARIES REG	17,189	17,991	18,000	18,600	18,000
10-41-14200	BENEFITS WRKCOMP	29	29	30	30	30
10-41-14300	BENEFITS HEALTH	149,640	158,508	155,400	158,510	155,400
10-41-14500	BENEFITS MEDICARE	102	105	260	160	260
10-41-14700	BENEFITS EELIFE	0	0	320	0	320
10-41-14800	BENEFITS FICA	438	451	1,120	680	1,120
10-41-21200	SUPPLIES SMALL EQUIP	3,248	400	4,000	1,500	4,000
10-41-21400	SUPPLIES OFFICE	227	114	200	200	200
10-41-31100	SVC POSTAGE	0	0	0	0	0
10-41-32100	SVC PRINTING	35	0	0	500	500
10-41-33200	SVC LEGAL NOTICE	1,367	874	1,200	2,000	2,000
10-41-33300	SVC PUBL,SUBSC,DUES	18,309	15,930	18,000	18,000	21,000
10-41-34700	SVC TELEPHONE	536	572	600	900	900
10-41-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-41-37900	SVC MTG EXPENSE	3,131	2,327	2,500	4,000	4,000
10-41-38100	SVC TRNING/EDUC	435	301	5,000	2,000	5,000
10-41-73200	COM PRG OTHER EXPENSE	20,101	0	22,000	2,000	15,000
10-41-73300	COM PRG OTHER	0	0	0	0	0

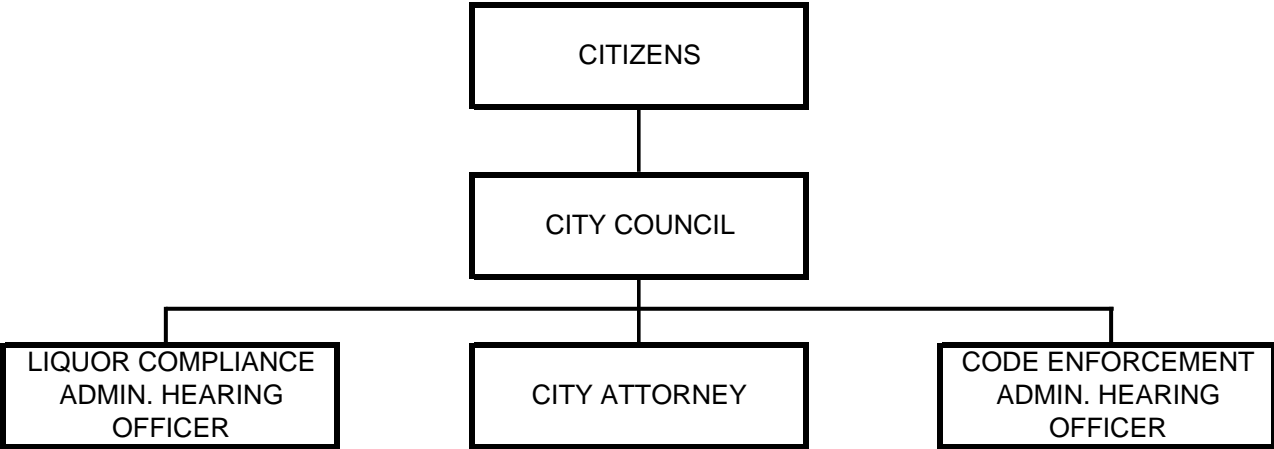
COUNCIL Totals:	214,787	197,603	228,630	209,080	227,730
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**CAPITAL**

10-41-91000	COUNCIL LAND PURCHASE	0	0	0	0	250,000
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	102,287	153,578			
10-41-96001	COUNCIL HAZMAT			6,000	6,000	0
10-41-96002	COUNCIL M/C AIRPORT			44,500	44,500	44,500
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS					4,000
10-41-96006	COUNCIL EDP LOCAL GRANTS			195,000	195,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			0	0	300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			0	0	26,000
10-41-96009	COUNCIL DOLA - Solar Plan. Project					266,700
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS					200,000
10-41-96011	COUNCIL MUSEUM (See Transfers)					0
10-41-96012	COUNCIL HOUSING ASSES. STUDY					50,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.					25,000
10-41-96100	COUNCIL PROJECTS MISC.	5,032	134	24,725	3,030	0
10-41-96200	COUNCIL PROJECTS REDI GRANT	0	70,275	0	2,680	0
10-41-97000	COUNCIL PROGRAMS HUMAN	40,000	28,750	40,000	40,000	40,000

COUNCIL Totals:	147,319	252,737	326,225	307,210	1,422,200
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LEGAL  
ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - LEGAL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - LEGAL**

Personal Services	700	0	0	82,590	107,090
Supplies	0	6	100	50	1,600
Purchased Services	95,841	101,190	119,900	34,670	2,670
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>96,541</b>	<b>101,196</b>	<b>120,000</b>	<b>117,310</b>	<b>111,360</b>

**PERSONNEL SUMMARY - LEGAL**

**FULL-TIME:**

City Attorney *	0.0	0.0	0.0	0.0	0.4
Summer Assistant	0.0	0.0	0.0	0.0	0.0
<b>TOTAL FULL-TIME</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.4</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - LEGAL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**LEGAL**

10-42-11100	SALARIES REG	700	0	0	58,380	77,890
10-42-12100	SALARIES PT	0	0	0	0	0
10-42-14100	BENEFITS UNEMP	0	0	0	0	390
10-42-14200	BENEFITS WRKCOMP	0	0	0	60	120
10-42-14300	BENEFITS HEALTH	0	0	0	17,540	17,540
10-42-14500	BENEFITS MEDICARE	0	0	0	670	1,130
10-42-14600	BENEFITS EEPP	0	0	0	5,540	9,350
10-42-14700	BENEFITS EELIFE	0	0	0	400	670
10-42-14800	BENEFITS FICA	0	0	0	0	0
10-42-21200	SUPPLIES SMALL EQUIP	0	0	0	0	1,500
10-42-21400	SUPPLIES OFFICE	0	6	100	50	100
10-42-22900	SUPPLIES OPERATING	0	0	0	0	0
10-42-31100	SVC POSTAGE	6	3	0	20	20
10-42-32100	SVC PRINTING	0	0	0	0	0
10-42-33100	SVC LGL NOTICE	0	0	0	0	0
10-42-33300	SVC PUBL,SUBSC,DUES	0	0	250	250	250
10-42-34700	SVC TELEPHONE	290	286	290	400	400
10-42-35200	SVC LEGAL SVC/EXP	0	0	1,000	1,000	1,000
10-42-35800	SVC OTHER PROF SVC	94,888	100,503	117,360	32,000	0
10-42-35900	SVC SPECIAL PROGRAMS	0	0	0	0	0
10-42-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-42-37900	SVC MTG EXPENSE	0	0	0	0	0
10-42-38100	SVC TRNING/EDUC	657	398	1,000	1,000	1,000
10-42-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

LEGAL Totals:	96,541	101,196	120,000	117,310	111,360
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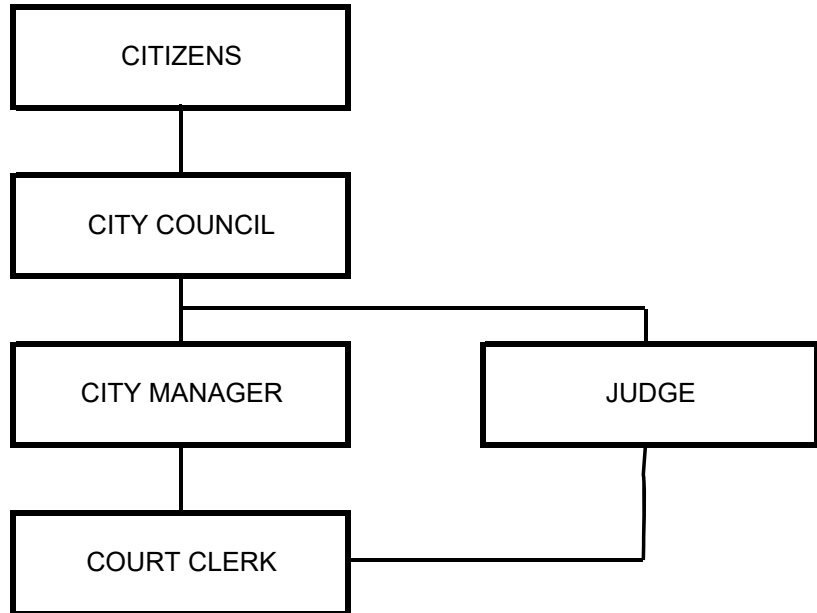
**CAPITAL**

10-42-94400	LEGAL EQUIPMENT COMPUTER	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0

LEGAL Totals:	0	0	0	0	0
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# JUDICIAL

## ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - JUDICIAL					
SUMMARY	2017 Budget	2018 Budget	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - JUDICIAL**

Personal Services	46,560	86,987	109,640	109,300	110,730
Supplies	649	589	300	300	2,300
Purchased Services	2,264	2,647	3,180	2,110	2,760
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>49,473</b>	<b>90,223</b>	<b>113,120</b>	<b>111,710</b>	<b>115,790</b>

**PERSONNEL SUMMARY - JUDICIAL**

**FULL-TIME:**

Municipal Judge	1.00	1.00	1.00	1.00	1.00
Admin. Tech./Court Clerk	0.10	0.10	0.50	0.75	0.75
<b>TOTAL FULL-TIME</b>	<b>1.10</b>	<b>1.10</b>	<b>1.50</b>	<b>1.75</b>	<b>1.75</b>

**SEASONAL/PART-TIME**

Deputy Judge	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SEASONAL/PT-TIME</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>GRAND TOTAL</b>	<b>2.10</b>	<b>2.10</b>	<b>2.50</b>	<b>2.75</b>	<b>2.75</b>
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - JUDICIAL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**JUDICAL**

10-43-11100	SALARIES REG	3,109	28,813	40,960	41,640	41,880
10-43-12100	SALARIES PT	0	0	2,000	0	2,000
10-43-12200	SALARIES OT	0	1,236	0	1,120	0
10-43-12400	SALARIES JUDGE	17,992	17,992	20,000	20,000	20,000
10-43-14100	BENEFITS UNEMP	0	0	200	0	210
10-43-14200	BENEFITS WRKCOMP	35	75	90	60	70
10-43-14300	BENEFITS HEALTH	23,657	33,539	38,850	38,850	38,850
10-43-14500	BENEFITS MEDICARE	299	662	910	910	930
10-43-14600	BENEFITS EEPF	373	3,606	4,880	5,090	5,030
10-43-14700	BENEFITS EELIFE	0	0	380	390	390
10-43-14800	BENEFITS FICA	1,094	1,063	1,370	1,240	1,370
10-43-21200	SUPPLIES SMALL EQUIP	0	0	0	0	2,000
10-43-21400	SUPPLIES OFFICE	431	574	300	300	300
10-43-22900	SUPPLIES OPERATING	218	15	0	0	0
10-43-31100	SVC POSTAGE	412	222	400	300	300
10-43-32100	SVC PRINTING	0	780	250	300	300
10-43-33100	SVC LGL NOTICE	0	0	0	0	0
10-43-33300	SVC PUBL,SUBSC,DUES	10	40	40	40	40
10-43-34700	SVC TELEPHONE	290	286	290	300	450
10-43-35200	SVC LEGAL SVC/EXP	0	150	0	0	0
10-43-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-43-38100	SVC TRNING/EDUC	81	0	1,000	0	500
10-43-39700	SVC MAINT. CONTRACTS	1,471	1,170	1,200	1,170	1,170
10-43-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

JUDICAL Totals:	49,473	90,223	113,120	111,710	115,790
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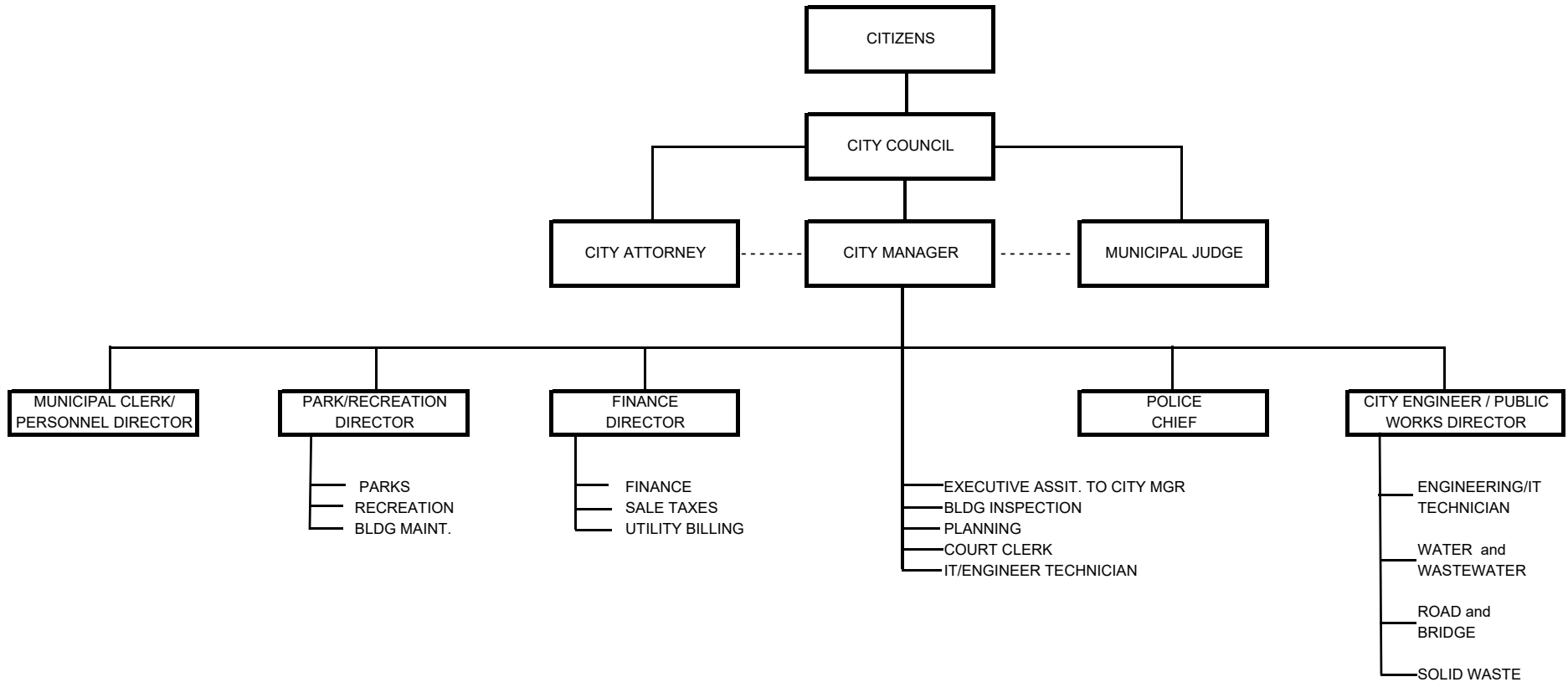
**CAPITAL**

10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
10-43-94500	JUD EQUIPMENT OFFICE	0	0	0	0	0
10-43-94600	JUD EQUIPMENT SOFTWARE	0	0	0	0	0

JUDICAL Totals:	0	0	0	0	0
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# ADMINISTRATION

## ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - ADMINISTRATION					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - ADMINISTRATION**

Personal Services	184,624	283,952	219,570	220,580	232,760
Supplies	2,865	1,634	5,400	4,900	5,400
Purchased Services	39,463	46,846	53,630	49,600	48,800
Fixed Charges	5,515	6,877	6,815	6,815	6,820
Other	0	14,654	15,000	10,000	15,000
<b>TOTAL</b>	<b>232,466</b>	<b>353,963</b>	<b>300,415</b>	<b>291,895</b>	<b>308,780</b>

**PERSONNEL SUMMARY - ADMINISTRATION**

**FULL-TIME:**

City Manager	0.79	0.79	0.79	0.79	0.79
Executive Asst. to C. Manager	0.90	0.90	0.50	0.90	1.00
Admin. Tech./Court Clerk	0.90	0.00	0.00	0.00	0.00
<b>TOTAL FULL-TIME</b>	<b>2.59</b>	<b>1.69</b>	<b>1.29</b>	<b>1.69</b>	<b>1.79</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - ADMINISTRATION						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND  
ADMINISTRATION**

10-44-11100	SALARIES REG	138,845	217,406	157,230	158,210	168,780
10-44-12100	SALARIES PT	0	0	0	0	0
10-44-12200	SALARIES OT	0	50	0	0	0
10-44-14100	BENEFITS UNEMP	0	0	750	750	810
10-44-14200	BENEFITS WRKCOMP	225	343	200	200	240
10-44-14300	BENEFITS HEALTH	26,136	35,843	39,740	39,740	39,740
10-44-14500	BENEFITS MEDICARE	1,998	3,116	2,180	2,170	2,340
10-44-14600	BENEFITS EEPF	16,204	25,794	18,010	18,130	19,390
10-44-14700	BENEFITS EELIFE	1,215	1,400	1,460	1,380	1,460
10-44-14800	BENEFITS FICA	0	0	0	0	0
10-44-21100	SUPPLIES STATIONARY/FOR	88	60	400	400	400
10-44-21200	SUPPLIES SMALL EQUIP	2,316	511	3,000	3,000	3,000
10-44-21300	SUPPLIES DUPLICATING	0	0	0	0	0
10-44-21400	SUPPLIES OFFICE	369	796	1,500	1,000	1,500
10-44-22900	SUPPLIES OPERATING	92	267	500	500	500
10-44-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-44-31100	SVC POSTAGE	32	13	100	100	100
10-44-32400	SVC DUPL/PAPER/TONER	0	0	0	0	0
10-44-33100	SVC LGL NOTICE	0	0	0	0	0
10-44-33300	SVC PUBL,SUBSC,DUES	1,650	172	2,500	2,500	2,500
10-44-33700	SVC ADVERTISING	20,267	20,598	22,000	22,000	25,000
10-44-34700	SVC TELEPHONE	2,115	1,819	2,230	3,000	3,000
10-44-35800	SVC OTHER PROF SVC	0	225	1,000	1,000	1,000
10-44-36200	SVC RPR/MAINT-EQUIP	0	90	200	0	200
10-44-37100	SVC JOB RECRUITING	7,812	16,377	10,000	10,000	0
10-44-37200	SVC EMP-EXP-AUTO	0	0	0	0	0
10-44-37900	SVC MTG EXPENSE	3,953	1,007	6,000	5,000	6,000
10-44-38100	SVC TRNG/EDUC	2,748	4,398	8,000	3,000	8,000
10-44-38300	SVC CITY-WIDE TRNG	0	0	0	0	0
10-44-39700	SVC MAINT. CONTRACTS	887	2,148	1,600	3,000	3,000
10-44-51300	FXD CHG LIAB INS	5,515	6,877	6,815	6,815	6,820
10-44-51400	FXD CHG OTHER INS	0	0	0	0	0
10-44-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-44-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-44-53100	FXD CHG RENTS/LEASES	0	0	0	0	0
10-44-75000	OTHER TRANSFERS OUT	0	0	0	0	0
10-44-77000	CONF CONTINGENCY	0	14,654	15,000	10,000	15,000

**ADMINISTRATION Totals:**

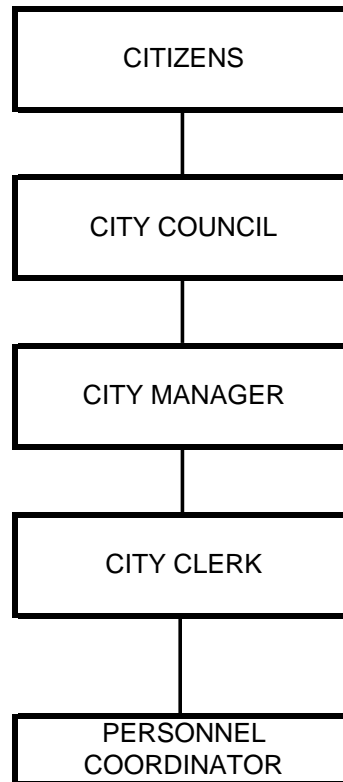
<b>232,466</b>	<b>353,963</b>	<b>300,415</b>	<b>291,895</b>	<b>308,780</b>
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**CAPITAL**

10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
10-44-93500	ADMIN IMPRV OTHER	0	0	0	0	0
10-44-94300	ADMIN EQUIPMENT COMMUNI	0	0	0	0	0
10-44-94400	ADMIN EQUIPMENT COMPUTE	0	0	0	0	0
10-44-94500	ADMIN EQUIPMENT OFFICE	0	0	0	0	0
10-44-94600	ADMIN EQUIPMENT SOFTWARE	0	0	0	0	0
10-44-96100	ADMIN PROJECTS MISC.	0	0	0	0	0
ADMINISTRATION Totals:		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CITY CLERK/PERSONNEL

## ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - CLERK/PERSONNEL					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - CITY CLERK/PERSONNEL**

Personal Services	188,069	189,090	160,820	166,390	171,070
Supplies	2,200	4,527	5,000	3,900	9,500
Purchased Services	51,492	44,543	57,800	55,400	41,600
Fixed Charges	52	0	500	0	500
Other	0	0	0	0	0
<b>TOTAL</b>	<b>241,814</b>	<b>238,159</b>	<b>224,120</b>	<b>225,690</b>	<b>222,670</b>

**PERSONNEL SUMMARY - CITY CLERK/ PERSONNEL**

**FULL-TIME:**

City Clerk/Personnel Director	0.79	0.79	0.79	0.79	0.79
Personnel Coordinator	0.79	0.79	0.79	0.79	0.79
<b>TOTAL FULL-TIME</b>	<b>1.58</b>	<b>1.58</b>	<b>1.58</b>	<b>1.58</b>	<b>1.58</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - CLERK/PERSONNEL						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND  
CLERK/PERSONNEL**

10-45-11100	SALARIES REG	132,843	134,430	109,320	114,690	118,230
10-45-12200	SALARIES OT	66	0	0	0	0
10-45-14100	BENEFITS UNEMP	0	0	550	0	590
10-45-14200	BENEFITS WRKCOMP	222	212	150	150	180
10-45-14300	BENEFITS HEALTH	36,689	35,999	35,080	35,080	35,080
10-45-14500	BENEFITS MEDICARE	1,891	1,920	1,590	1,640	1,720
10-45-14600	BENEFITS EEP	15,949	16,072	13,120	13,770	14,190
10-45-14700	BENEFITS EELIFE	410	457	1,010	1,060	1,080
10-45-21200	SUPPLIES SMALL EQUIP	379	2,872	2,000	2,000	6,000
10-45-21400	SUPPLIES OFFICE	1,248	1,199	1,500	1,500	2,000
10-45-22900	SUPPLIES OPERATING	574	455	1,500	400	1,500
10-45-31100	SVC POSTAGE	354	140	500	800	500
10-45-32100	SVC PRINTING	1,165	1,090	1,000	1,000	1,000
10-45-33100	SVC LGL NOTICE	154	79	2,000	1,000	2,000
10-45-33300	SVC PUBL,SUBSC,DUES	8,221	9,532	8,500	8,500	8,500
10-45-33700	SVC ADVERTISING	25	0	500	300	500
10-45-33800	SVC ELECTION EXP	29,146	0	30,000	30,000	10,000
10-45-34700	SVC TELEPHONE	870	858	1,000	1,000	1,000
10-45-35800	SVC OTHER PROF SVC	0	21,441	0	0	0
10-45-35900	SVC SPECIAL PROGRAMS	8,965	9,040	9,500	9,500	9,500
10-45-36200	SVC RPR/MAINT-EQUIP	0	23	300	300	300
10-45-37900	SVC MTG EXPENSE	30	670	500	500	500
10-45-38100	SVC TRNING/EDUC	2,071	1,381	2,500	2,500	6,300
10-45-38300	SVC CITY-WIDE TRNING	491	289	1,500	0	1,500
10-45-52100	FXD CHG BONDS/LICENSES	52	0	500	0	500

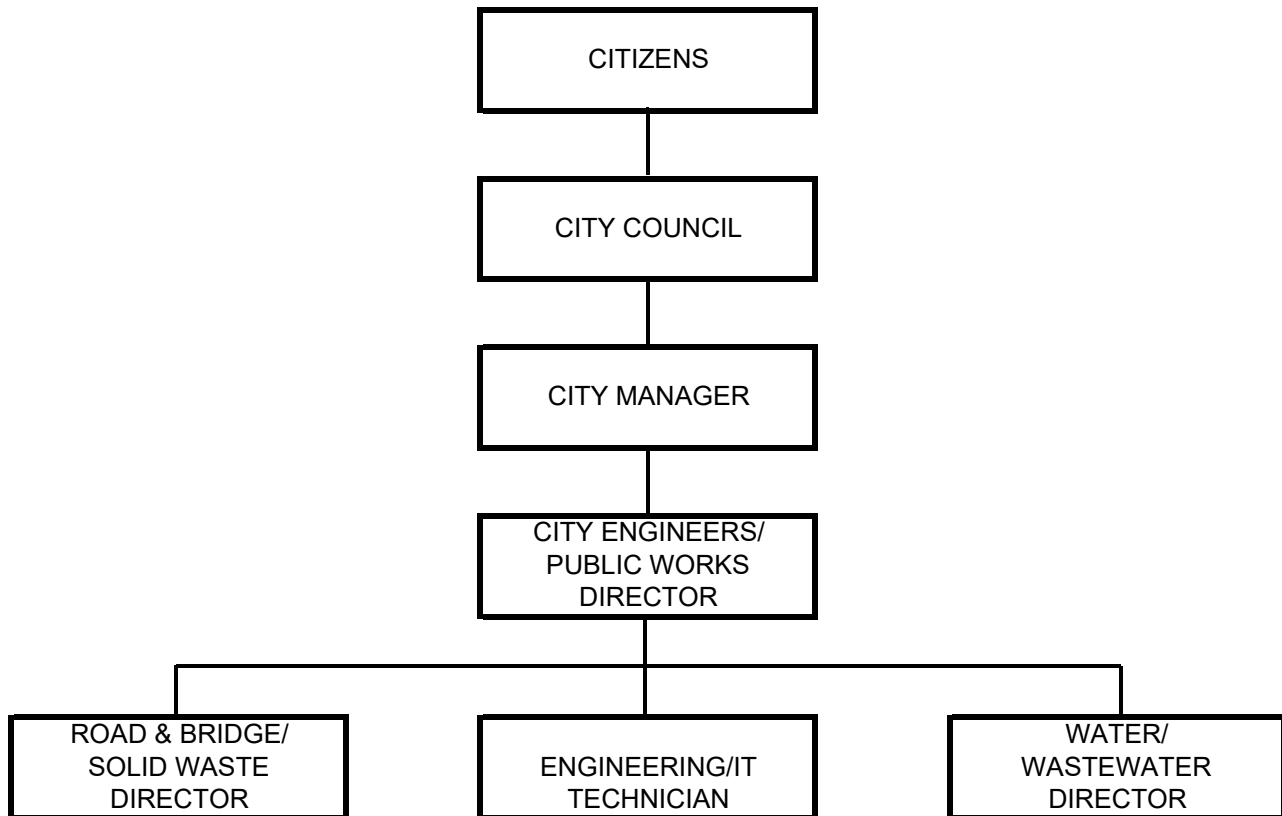
CLERK/PERSONNEL Totals:	241,814	238,159	224,120	225,690	222,670
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**CAPITAL**

10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	0
10-45-94500	CLK/PRS EQUIPMENT OFFIC	0	0	0	0	0
10-45-94600	CLK/PRS EQUIPMENT SOFTW	0	0	0	0	0

CLERK/PERSONNEL Totals:	0	0	0	0	0
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# PUBLIC WORKS





CITY OF CRAIG 2020 BUDGET GENERAL FUND - PUBLIC WORKS					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - PUBLIC WORKS**

Personal Services	59,528	64,727	45,930	73,010	69,020
Supplies	1,253	873	3,100	1,600	7,750
Purchased Services	4,961	8,869	16,775	10,525	21,750
Fixed Charges	3,713	4,607	4,810	4,810	4,880
Other	0	0	0	0	0
<b>TOTAL</b>	<b>69,456</b>	<b>79,077</b>	<b>70,615</b>	<b>89,945</b>	<b>103,400</b>

**PERSONNEL SUMMARY - PUBLIC WORKS**

**FULL-TIME:**

Public Works Director	0.00	0.00	0.00	0.00	0.12
Engineering/IT Technician	0.40	0.40	0.40	0.40	0.40
<b>TOTAL FULL-TIME</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.52</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - PUBLIC WORKS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND  
PUBLIC WORKS**

10-46-11100	SALARIES REG	41,812	45,729	31,820	55,050	48,970
10-46-12100	SALARIES PT	0	0	0	0	0
10-46-12200	SALARIES OT	0	0	0	0	0
10-46-14100	BENEFITS UNEMP	0	0	160	0	250
10-46-14200	BENEFITS WRKCOMP	975	1,485	500	850	1,220
10-46-14300	BENEFITS HEALTH	11,114	11,374	8,880	11,550	11,550
10-46-14500	BENEFITS MEDICARE	436	468	460	810	710
10-46-14600	BENEFITS EEP	5,017	5,488	3,820	4,270	5,880
10-46-14700	BENEFITS EELIFE	173	183	290	480	440
10-46-14800	BENEFITS FICA	0	0	0	0	0
10-46-21200	SUPPLIES SMALL EQUIP	0	0	0	0	4,500
10-46-21300	SUPPLIES DUPLICATING	1,032	650	1,000	1,000	1,500
10-46-21400	SUPPLIES OFFICE	106	0	600	200	600
10-46-22200	SUPPLIES PHOTO	0	0	0	0	0
10-46-22900	SUPPLIES OPERATING	0	114	250	100	250
10-46-23100	SUPPLIES GAS,OIL,FUEL	115	110	450	300	900
10-46-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-46-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-46-23900	SUPPLIES TIRES	0	0	800	0	0
10-46-31100	SVC POSTAGE	0	12	25	25	50
10-46-32100	SVC PRINTING	33	0	0	0	200
10-46-33100	SVC LGL NOTICE	0	0	0	0	0
10-46-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	1,000
10-46-34700	SVC TELEPHONE	1,009	1,008	1,000	1,000	2,000
10-46-35500	SVC ENGINEERING SVC	1,930	6,050	12,500	7,000	12,500
10-46-35800	SVC OTHER PROF SVC	1,500	1,746	2,500	2,500	2,500
10-46-36100	SVC RPR/MNT-VEHICLES	0	0	250	0	500
10-46-36200	SVC RPR/MAINT-EQUIP	490	52	500	0	0
10-46-36700	SVC RPR/MAINT-RADIOS	0	0	0	0	0
10-46-37900	SVC MTG EXPENSE	0	0	0	0	1,000
10-46-38100	SVC TRNG/EDUC	0	0	0	0	1,000
10-46-39700	SVC MAINT. CONTRACTS	0	0	0	0	1,000
10-46-51200	FXD CHG VEH INS	291	339	580	580	650
10-46-51300	FXD CHG LIAB INS	3,423	4,268	4,230	4,230	4,230
10-46-51400	FXD CHG OTHER INS	0	0	0	0	0
10-46-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-46-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

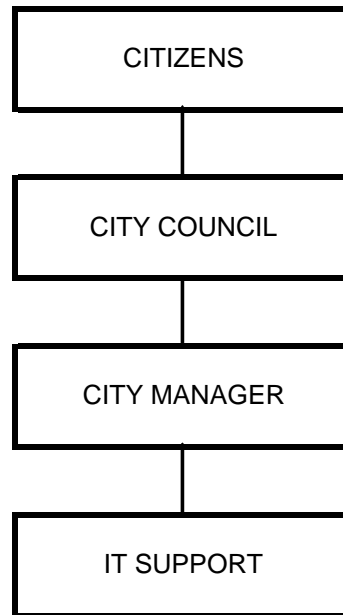
<b>PUBLIC WORKS Totals:</b>	<b>69,456</b>	<b>79,077</b>	<b>70,615</b>	<b>89,945</b>	<b>103,400</b>
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**CAPITAL**

10-46-94200	PW EQUIPMENT VEH/ATTACH	0	0	0	0	0
10-46-94300	PW EQUIPMENT COMMUNICAT	0	0	0	0	0
10-46-94400	PW EQUIPMENT COMPUTER	0	0	4,500	0	0
10-46-94500	PW EQUIPMENT OFFICE	0	0	0	0	0
10-46-94600	PW EQUIPMENT SOFTWARE	0	0	0	0	0
10-46-94700	PW EQUIPMENT OTHER	0	0	0	0	0

<b>PUBLIC WORKS Totals:</b>	<b>0</b>	<b>0</b>	<b>4,500</b>	<b>0</b>	<b>0</b>
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# GENERAL SERVICES



CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - GENERAL SERVICES**

Personal Services	0	0	0	0	0
Supplies	0	0	0	0	0
Purchased Services	7,054	12,054	66,400	66,400	76,400
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>7,054</b>	<b>12,054</b>	<b>66,400</b>	<b>66,400</b>	<b>76,400</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

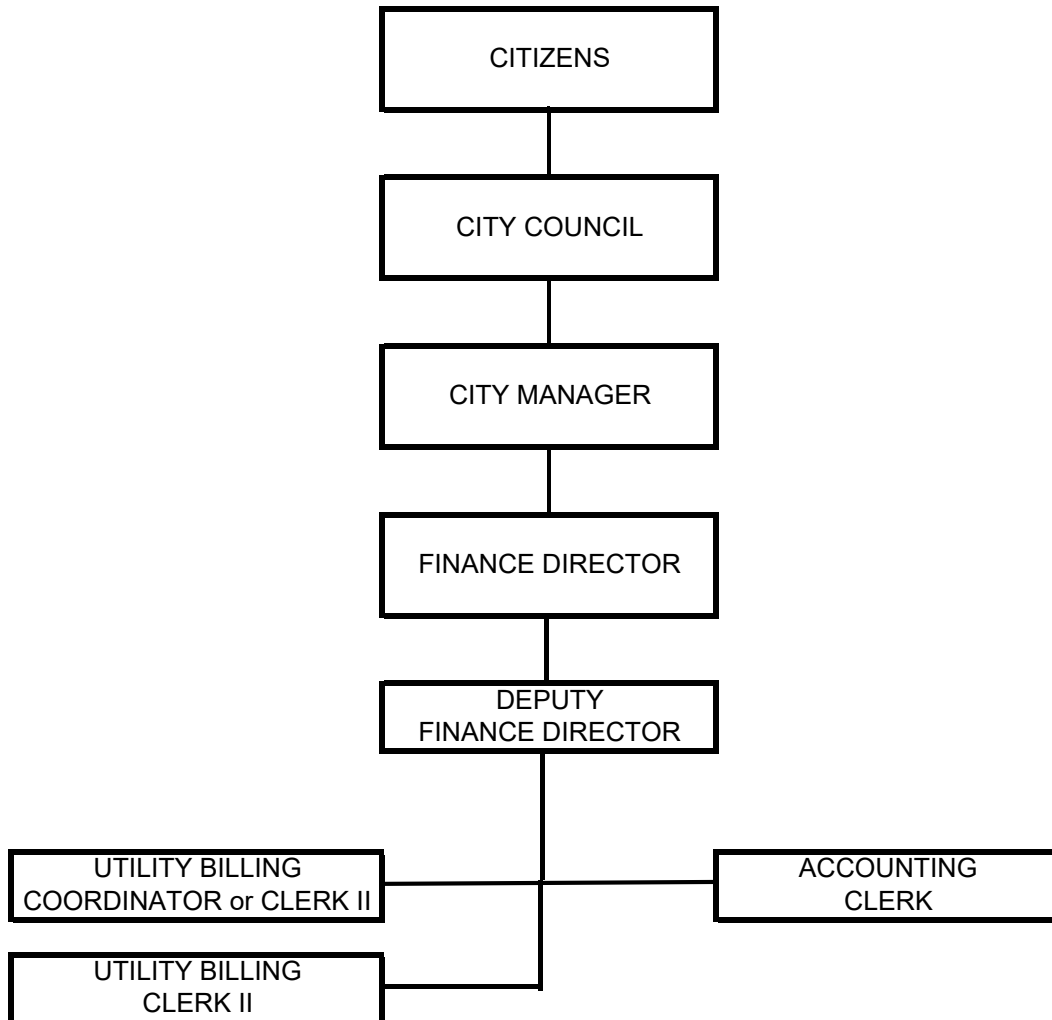
**GENERAL FUND**

**GENERAL SERVICES**

10-47-35700	SVC I.T (INFO TECH)	4,037	5,481	43,000	43,000	43,000
10-47-35800	SVC OTHER PROF SVC	1,970	5,200	5,500	5,500	5,500
10-47-39700	SVC MAINT. CONTRACTS	1,047	1,372	17,900	17,900	27,900
10-47-81200	CLEARING OFFICE SUPPLIES	0	0	0	0	0
10-47-81400	CLEARING INSURANCE	0	0	0	0	0
10-47-90000	GRANTS SAFE HAVENS	0	0	0	0	0
10-47-90710	PARK&REC CLEARING	0	0	0	0	0

GENERAL SERVICES Totals:	<u>7,054</u>	<u>12,054</u>	<u>66,400</u>	<u>66,400</u>	<u>76,400</u>
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# FINANCE



CITY OF CRAIG 2020 BUDGET GENERAL FUND - FINANCE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - FINANCE**

Personal Services	206,016	182,378	287,440	295,940	301,940
Supplies	8,254	20,168	19,200	17,500	18,000
Purchased Services	50,501	69,275	79,900	78,000	88,400
Fixed Charges	25,978	27,213	31,000	28,000	34,000
Other	0	0	0	0	0
<b>TOTAL</b>	<b>290,749</b>	<b>299,034</b>	<b>417,540</b>	<b>419,440</b>	<b>442,340</b>

**PERSONNEL SUMMARY - FINANCE**

**FULL-TIME:**

Finance Director	0.79	0.79	0.79	0.79	0.79
Deputy Finance Director	0.00	0.79	0.79	0.79	0.79
Acctg./Data Proc. Supervisor	0.79	0.79	0.79	0.79	0.79
Utility Coordinator	0.00	0.00	0.00	0.00	0.00
Utility Clerk	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FULL-TIME</b>	<b>1.58</b>	<b>2.37</b>	<b>2.37</b>	<b>2.37</b>	<b>2.37</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - FINANCE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**FINANCE**

10-48-11100	SALARIES REG	151,276	136,484	204,430	212,760	216,740
10-48-12100	SALARIES PT	0	0	0	0	0
10-48-12200	SALARIES OT	0	0	0	0	0
10-48-14100	BENEFITS UNEMP	0	0	1,020	0	1,090
10-48-14200	BENEFITS WRKCOMP	252	199	270	280	330
10-48-14300	BENEFITS HEALTH	34,181	26,607	52,620	52,620	52,620
10-48-14500	BENEFITS MEDICARE	1,349	1,614	2,970	3,090	3,140
10-48-14600	BENEFITS EEP	18,093	16,318	24,530	25,540	26,010
10-48-14700	BENEFITS EELIFE	865	1,156	1,600	1,650	2,010
10-48-14800	BENEFITS FICA	0	0	0	0	0
10-48-21100	SUPPLIES STATIONARY/FOR	-597	1,415	4,000	1,500	2,000
10-48-21200	SUPPLIES SMALL EQUIP	3,183	9,489	6,000	6,000	6,000
10-48-21300	SUPPLIES DUPLICATING	1,674	923	1,200	2,000	2,000
10-48-21400	SUPPLIES OFFICE	1,402	3,645	3,000	3,000	3,000
10-48-22900	SUPPLIES OPERATING	2,591	4,695	5,000	5,000	5,000
10-48-31100	SVC POSTAGE	1,584	3,382	3,500	2,500	3,500
10-48-32100	SVC PRINTING	902	59	500	500	500
10-48-33100	SVC LGL NOTICE	0	0	0	0	0
10-48-33300	SVC PUBL,SUBSC,DUES	294	793	2,000	2,000	2,000
10-48-33700	SVC ADVERTISING	0	2,512	0	0	0
10-48-34700	SVC TELEPHONE	2,695	2,664	3,000	3,000	3,000
10-48-35400	SVC AUDITING	19,300	20,020	23,000	21,000	25,000
10-48-35500	SVC SALES TAX	0	10,548	0	0	0
10-48-35800	SVC OTHER PROF SVC	347	334	10,000	10,000	15,000
10-48-36200	SVC RPR/MAINT-EQUIP	0	347	400	0	400
10-48-37900	SVC MTG EXPENSE	287	82	500	1,000	1,000
10-48-38100	SVC TRNING/EDUC	41	1,049	7,000	8,000	8,000
10-48-39700	SVC MAINT. CONTRACTS	25,052	27,486	30,000	30,000	30,000
10-48-52100	FXD CHG BONDS/LICENSES	296	0	4,000	0	4,000
10-48-56100	FXD CHG TREAS FEES/CNTY	25,682	27,213	27,000	28,000	30,000

FINANCE Totals:	290,749	299,034	417,540	419,440	442,340
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**CAPITAL**

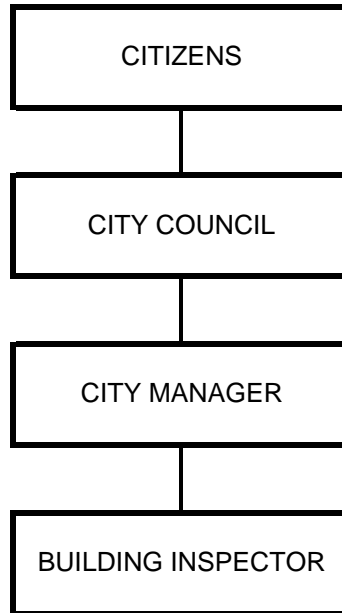
10-48-94300	FIN EQUIPMENT COMMUNICA	0	0	0	0	0
10-48-94400	FIN EQUIPMENT COMPUTER	0	0	0	0	0
10-48-94500	FIN EQUIPMENT OFFICE	0	0	0	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	0	0	0

FINANCE Totals:	0	0	0	0	0
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# COMMUNITY DEVELOPMENT

## ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - COMMUNITY DEVELOPMENT**

Personal Services	90,059	129,113	125,840	131,250	135,070
Supplies	1,538	4,435	4,930	4,480	5,230
Purchased Services	5,254	3,722	5,900	5,500	5,900
Fixed Charges	4,188	4,988	4,385	4,850	5,910
Other	0	0	30,000	30,000	30,000
<b>TOTAL</b>	<b>101,039</b>	<b>142,258</b>	<b>171,055</b>	<b>176,080</b>	<b>182,110</b>

**PERSONNEL SUMMARY - COMMUNITY DEVELOPMENT**

**FULL-TIME:**

Building Inspector	1.00	1.00	1.00	1.00	1.00
Admin. Technican/Court Clerk	0.25	0.25	0.50	0.50	0.25
Executive Asst. to C. Manager	0.25	0.25	0.00	0.00	0.00
<b>TOTAL FULL-TIME</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.25</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**COMMUNITY DEVELOPMENT**

10-49-11100	SALARIES REG	57,260	83,897	84,450	85,580	87,030
10-49-12100	SALARIES PT	0	0	0	0	0
10-49-12200	SALARIES OT	1,930	2,401	0	4,000	5,000
10-49-14100	BENEFITS UNEMP	0	0	420	0	440
10-49-14200	BENEFITS WRKCOMP	980	1,283	1,120	1,180	1,790
10-49-14300	BENEFITS HEALTH	21,634	29,617	27,750	27,750	27,750
10-49-14500	BENEFITS MEDICARE	819	1,190	1,230	1,250	1,260
10-49-14600	BENEFITS EEPP	7,103	10,356	10,140	10,760	11,050
10-49-14700	BENEFITS EELIFE	334	371	730	730	750
10-49-14800	BENEFITS FICA	0	0	0	0	0
10-49-21000	SUPPLIES MAPS	0	0	0	0	0
10-49-21300	SUPPLIES DUPLICATING	0	0	100	0	100
10-49-21400	SUPPLIES OFFICE	448	1,694	600	600	600
10-49-22200	SUPPLIES PHOTO	0	0	0	0	0
10-49-22700	SUPPLIES TRAINING	40	77	300	300	300
10-49-23100	SUPPLIES GAS,OIL,FUEL	1,050	1,079	1,800	1,500	1,800
10-49-23200	SUPPLIES VEHICLE	0	0	50	0	50
10-49-23400	SUPPLIES SMALL TOOLS	0	41	80	80	380
10-49-23900	SUPPLIES TIRES	0	780	0	0	0
10-49-25200	SUPPLIES CODE BOOKS/RESA	0	763	2,000	2,000	2,000
10-49-31100	SVC POSTAGE	330	293	400	400	400
10-49-32100	SVC PRINTING	266	0	100	100	100
10-49-33100	SVC LGL NOTICE	124	297	500	100	500
10-49-33300	SVC PUBL,SUBSC,DUES	215	161	100	100	100
10-49-34700	SVC TELEPHONE	1,321	861	1,200	1,200	1,200
10-49-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-49-36100	SVC RPR/MNT-VEHICLES	176	341	500	500	500
10-49-36200	SVC RPR/MAINT-EQUIP	4	0	100	100	100
10-49-37900	SVC MTG EXPENSE	0	0	0	0	0
10-49-38100	SVC TRNING/EDUC	2,818	1,768	3,000	3,000	3,000
10-49-39800	SVC ANNEXATION COSTS	0	0	0	0	0
10-49-51200	FXD CHG VEH INS	2,906	3,389	2,800	3,420	4,110
10-49-51300	FXD CHG LIAB INS	1,283	1,599	1,585	1,430	1,800
10-49-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-49-71100	COM PRG WEED/MOSQUITO CN	0	0	0	0	0
10-49-71400	COM PRG DEMO COST	0	0	30,000	30,000	30,000

COMMUNITY DEVELOP. Totals:	101,039	142,258	171,055	176,080	182,110
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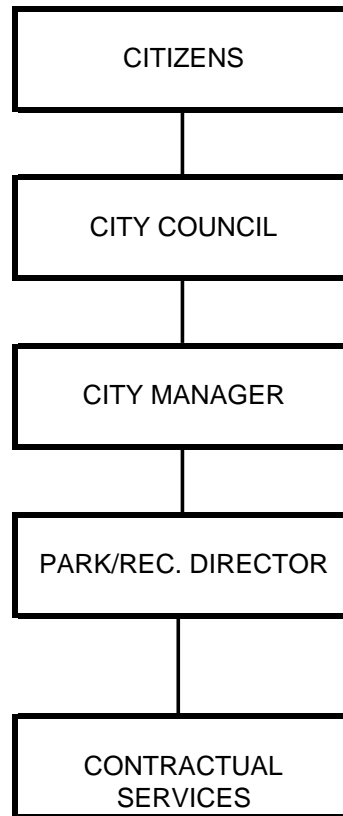
**CAPITAL**

10-49-94200	CMN-DV EQUIPMENT VEH/AT	0	0	0	0	25,000
10-49-94300	CMN-DV EQUIPMENT COMMUN	0	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	0	0	0
10-49-94500	CMN-DV EQUIPMENT OFFICE	0	0	0	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	0

COMMUNITY DEVELOP. Totals:	0	0	0	0	25,000
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# BUILDING MAINTENANCE

## ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - BUILDING MAINTENANCE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - BUILDING MAINTENANCE**

Personal Services	0	0	0	0	0
Supplies	115	1,934	3,000	3,000	5,000
Purchased Services	56,027	46,508	76,450	70,980	86,980
Fixed Charges	1,779	1,833	2,620	2,100	2,300
Other	0	0	0	0	0
<b>TOTAL</b>	<b>57,921</b>	<b>50,275</b>	<b>82,070</b>	<b>76,080</b>	<b>94,280</b>

**PERSONNEL SUMMARY - BUILDING MAINTENANCE**

<b>FULL-TIME:</b>					
Building Maint. Technician	0.0	0.0	0.0	0.0	0.0
Custodian	0.0	0.0	0.0	0.0	0.0
<b>TOTAL FULL-TIME</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>SEASONAL/PART-TIME</b>					
Custodian	0.0	0.0	0.0	0.0	0.0
<b>TOTAL SEASONAL/PT-TIME</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>GRAND TOTAL</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - BUILDING MAINTENANCE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**BUILDING MAINTENANCE**

10-50-11100	SALARIES REG	0	0	0	0	0
10-50-12100	SALARIES PT	0	0	0	0	0
10-50-12200	SALARIES OT	0	0	0	0	0
10-50-14100	BENEFITS UNEMP	0	0	0	0	0
10-50-14200	BENEFITS WRKCOMP	0	0	0	0	0
10-50-14300	BENEFITS HEALTH	0	0	0	0	0
10-50-14500	BENEFITS MEDICARE	0	0	0	0	0
10-50-14600	BENEFITS EEPF	0	0	0	0	0
10-50-14700	BENEFITS EELIFE	0	0	0	0	0
10-50-14800	BENEFITS FICA	0	0	0	0	0
10-50-21200	SUPPLIES SMALL EQUIP	0	0	0	0	2,000
10-50-21400	SUPPLIES OFFICE	0	0	0	0	0
10-50-22300	SUPPLIES JANITORIAL	115	1,934	3,000	3,000	3,000
10-50-22500	SUPPLIES CLOTH/UNIF	0	0	0	0	0
10-50-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-50-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	0
10-50-33700	SVC ADVERTISING	0	529	300	300	300
10-50-34100	SVC UTIL-ELECTRIC	14,482	11,462	18,000	14,000	18,000
10-50-34500	SVC UTIL-GAS	4,563	5,159	7,000	7,500	7,500
10-50-34700	SVC TELEPHONE	445	469	450	480	480
10-50-35800	SVC OTHER PROF SVC	28,520	25,650	31,700	31,700	41,700
10-50-36200	SVC RPR/MAINT-EQUIP	3,240	411	7,000	6,000	7,000
10-50-36300	SVC RPR/MAINT	2,781	1,303	5,500	5,500	5,500
10-50-36400	SVC RPR/MAINT-BLDGS	1,997	1,525	5,500	5,500	5,500
10-50-38100	SVC TRNING/EDUC	0	0	1,000	0	1,000
10-50-39700	SVC MAINT. CONTRACTS	0	0	0	0	0
10-50-51100	FXD CHG BLDG INS	1,779	1,833	2,100	2,100	2,300
10-50-51200	FXD CHG VEH INS	0	0	520	0	0
10-50-51300	FXD CHG LIAB INS	0	0	0	0	0
10-50-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-50-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

<b>BUILDING MAINTENANCE Totals:</b>	<b>57,921</b>	<b>50,275</b>	<b>82,070</b>	<b>76,080</b>	<b>94,280</b>
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**CAPITAL**

10-50-92100	BDG-MNT BUILDINGS	22,950	22,950	0	0	0
10-50-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
10-50-94200	BDG-MNT EQUIPMENT VEH/A	0	0	0	0	0
10-50-94700	BDG-MNT EQUIPMENT OTHER	0	0	57,520	0	0

<b>BUILDING MAINTENANCE Totals:</b>	<b>22,950</b>	<b>22,950</b>	<b>57,520</b>	<b>0</b>	<b>0</b>
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***Craig Police Department***

**Community Members**  
**City Council**  
**City Manager**

**Chief of Police**

**Captain**

**Chaplains**

**Patrol Section**  
*(3 Sergeants &  
10 Officers)*

**Records Section**  
*(1 Records Manager & 1  
Records Technician)*

**Community Service  
Section**  
*(2 CSO's)*

**Public Information  
Internal Affairs**  
*(assigned as needed)*

**Investigations  
Sergeant**

**ACET Task Force**  
**1 Officer**

**Investigations**  
*(1 Investigator)*

**Investigations**  
*(1 DV/SA  
Investigator-2018)*

**School Resource**  
*(2 Officers)*

**Evidence**  
*(1 Investigative  
Technician)*



CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

#### FINANCIAL SUMMARY - POLICE

Personal Services	2,690,072	2,618,942	2,687,440	2,740,005	2,814,830
Supplies	52,451	131,263	99,315	89,600	99,850
Purchased Services	219,530	248,420	313,100	289,450	317,600
Fixed Charges	102,806	109,161	121,035	116,601	163,250
Other	0	0	0	0	0
<b>TOTAL</b>	<b>3,064,859</b>	<b>3,107,785</b>	<b>3,220,890</b>	<b>3,235,656</b>	<b>3,395,530</b>

#### PERSONNEL SUMMARY - POLICE

##### FULL-TIME:

Police Chief	1.0	1.0	1.0	1.0	1.0
Captain	1.0	1.0	1.0	1.0	1.0
Lieutenant	0.0	0.0	0.0	0.0	0.0
Detective	1.0	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0	4.0
Reg. Drug Task Force Officer	1.0	1.0	1.0	1.0	1.0
Det./Domestic Violence Officer	0.0	1.0	1.0	1.0	1.0
Juvenile Officer	0.0	0.0	0.0	0.0	0.0
Officer	10.0	10.0	10.0	10.0	11.0
School Resource Officer	2.0	2.0	2.0	2.0	2.0
Evidence Technician	1.0	1.0	1.0	1.0	1.0
Records Manager	1.0	1.0	1.0	1.0	1.0
Records Technician	1.0	1.0	1.0	1.0	1.0
Code Enforcement	0.0	0.0	0.0	0.0	0.0
Animal Control Officer	0.0	0.0	0.0	0.0	0.0
Com. Serv. / Animal Cont. Officer	2.0	2.0	2.0	2.0	2.0
<b>TOTAL FULL-TIME</b>	<b>25.0</b>	<b>26.0</b>	<b>26.0</b>	<b>26.0</b>	<b>27.0</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2018 Projected	2019 Budget

**SEASONAL/PART-TIME**

Animal Control Officer	0.0	0.0	0.0	0.0	0.0
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Officer	0.0	0.0	0.0	0.0	0.0
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TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
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GRAND TOTAL	25.0	26.0	26.0	26.0	27.0
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - POLICE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**POLICE**

10-51-11100	SALARIES REG	1,722,053	1,656,862	1,687,930	1,741,325	1,773,850
10-51-12100	SALARIES PT	1,420	395	1,000	1,000	1,000
10-51-12200	SALARIES OT	107,155	121,994	105,000	105,000	105,000
10-51-14100	BENEFITS UNEMP	0	0	8,970	0	9,400
10-51-14200	BENEFITS WRKCOMP	63,673	62,924	50,630	51,580	57,140
10-51-14300	BENEFITS HEALTH	543,387	532,129	577,200	577,200	599,400
10-51-14500	BENEFITS MEDICARE	23,190	22,222	26,020	26,790	27,260
10-51-14600	BENEFITS EEP	219,445	213,463	215,150	221,570	225,460
10-51-14700	BENEFITS EELIFE	9,660	8,929	15,470	15,470	16,250
10-51-14800	BENEFITS FICA	88	24	70	70	70
10-51-21200	SUPPLIES SMALL EQUIP	5,394	66,208	24,465	20,000	25,000
10-51-21400	SUPPLIES OFFICE	1,668	2,716	5,000	4,000	5,000
10-51-22500	SUPPLIES CLOTH/UNIF	4,925	6,393	8,600	8,000	8,600
10-51-22600	SUPPLIES FIREARMS	4,167	9,580	12,000	11,500	12,000
10-51-22700	SUPPLIES TRAINING	101	36	250	100	250
10-51-22900	SUPPLIES OPERATING	5,576	8,971	9,000	9,000	9,000
10-51-23100	SUPPLIES GAS,OIL,FUEL	28,437	32,091	35,000	33,000	35,000
10-51-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-51-23900	SUPPLIES TIRES	2,184	5,270	5,000	4,000	5,000
10-51-31100	SVC POSTAGE	916	1,142	1,000	950	1,000
10-51-31700	SVC TOWING	3,716	3,430	4,000	3,500	4,000
10-51-32100	SVC PRINTING	0	2,679	3,500	3,000	3,500
10-51-32400	SVC DUPL/PAPER/TONER	659	1,487	3,000	2,500	3,000
10-51-33300	SVC PUBL,SUBSC,DUES	3,694	3,353	5,500	4,000	5,500
10-51-33700	SVC ADVERTISING	1,596	4,430	2,000	2,750	2,500
10-51-34700	SVC TELEPHONE	18,031	18,367	23,400	19,000	23,400
10-51-35100	SVC MEDICAL SVC	1,215	1,301	6,500	2,500	6,500
10-51-35300	SVC LAB TESTING	5,260	4,171	8,000	6,500	8,000
10-51-35800	SVC OTHER PROF SVC	139,771	132,484	160,000	155,000	160,000
10-51-35900	SVC SPECIAL PROGRAMS	2,645	1,100	2,500	2,000	2,500
10-51-36100	SVC RPR/MNT-VEHICLES	14,092	10,207	14,000	14,000	14,000
10-51-36200	SVC RPR/MAINT-EQUIP	127	86	2,000	500	2,500
10-51-36400	SVC RPR/MAINT-BLDGS	136	132	2,000	500	2,000
10-51-36700	SVC RPR/MAINT-RADIOS	370	0	0	0	0
10-51-37900	SVC MTG EXPENSE	55	21	1,200	250	1,200
10-51-38100	SVC TRNING/EDUC	9,776	31,141	35,000	33,000	35,000
10-51-39700	SVC MAINT. CONTRACTS	17,472	32,888	39,500	39,500	43,000
10-51-51200	FXD CHG VEH INS	10,450	12,188	10,070	12,320	14,790
10-51-51300	FXD CHG LIAB INS	20,339	25,363	25,135	22,650	28,560
10-51-51400	FXD CHG OTHER INS	0	0	0	0	0
10-51-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-51-53100	FXD RENT	30,288	27,975	30,000	30,000	45,000
10-51-57000	FXD CHG ANIMAL ASSIST PR	583	0	0	0	0
10-51-57100	FXD CHG ANIMAL CONTROL	33,437	32,929	40,000	39,000	40,000
10-51-57200	FXD CHG VIN INSPECTION	117	49	500	300	500
10-51-57300	FXD CHG DARE PROGRAM	665	517	2,000	1,500	2,000
10-51-57400	FXD CHG DRUG INTER-TEAM	433	0	1,000	500	6,400
10-51-57500	FXD CHG REG DRUG ENF. TA	3,331	3,331	3,330	3,331	16,000
10-51-57600	FXD CHG MISC COMM PROGRA	1,747	742	4,000	2,000	4,000

CITY OF CRAIG 2018 BUDGET GENERAL FUND - POLICE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

10-51-71100	COM PRG NUISANCE ABATEMEN	1,416	6,068	5,000	5,000	6,000
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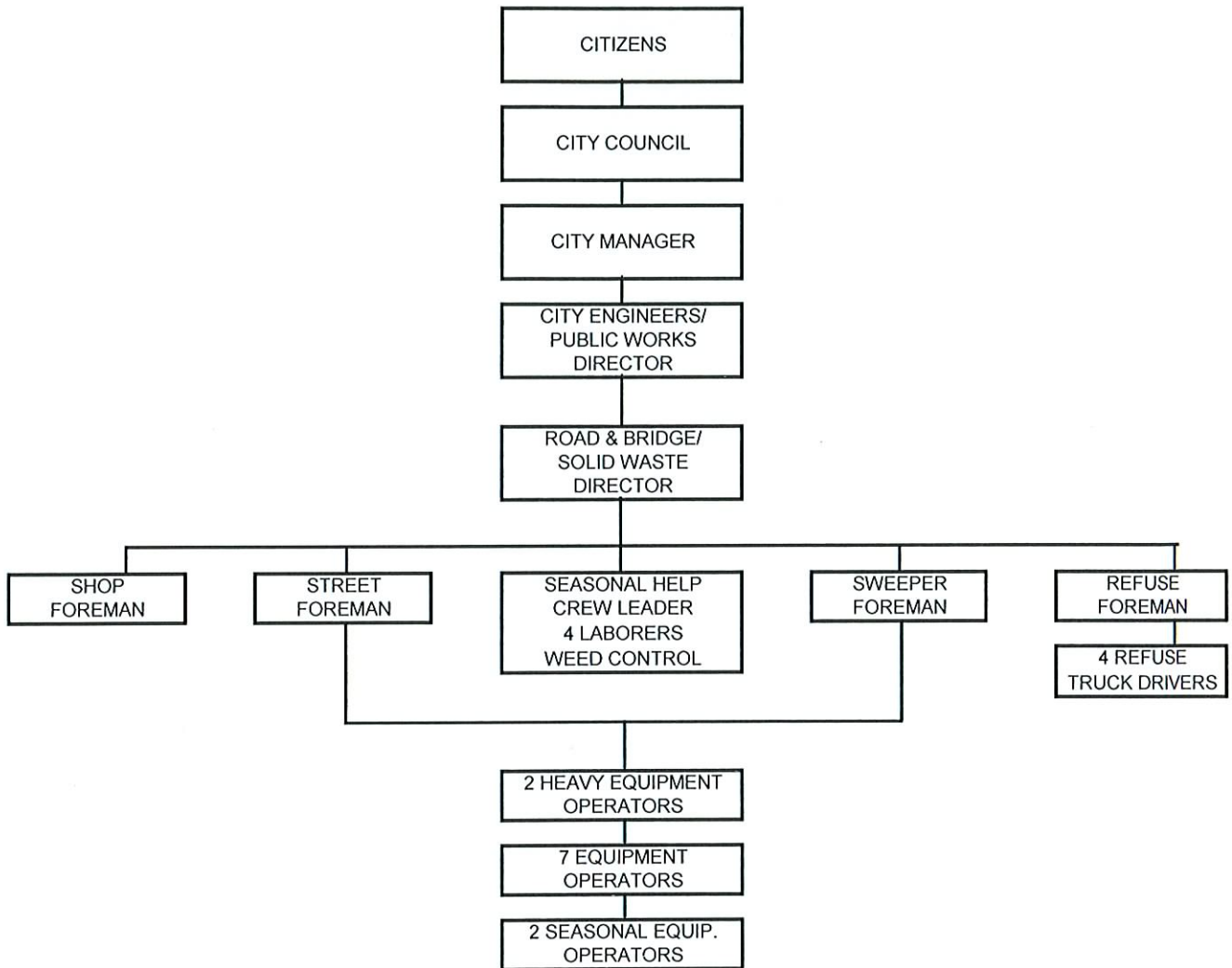
POLICE Totals:		3,064,859	3,107,785	3,220,890	3,235,656	3,395,530
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**CAPITAL**

10-51-93400	PD IMPRV	0	0	0	0	0
10-51-94200	PD EQUIPMENT VEH/ATTACH	23,753	0	0	0	156,000
10-51-94300	PD EQUIPMENT COMMUNICAT	0	0	0	0	0
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	0
10-51-94500	PD EQUIPMENT OFFICE	0	0	0	0	0
10-51-94600	PD EQUIPMENT SOFTWARE	0	0	0	0	20,000
10-51-94700	PD EQUIPMENT OTHER	0	0	0	0	0

POLICE Totals:		23,753	0	0	0	176,000
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## ROAD & BRIDGE



CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

#### FINANCIAL SUMMARY - ROAD & BRIDGE

Personal Services	1,432,263	1,454,135	1,536,750	1,472,430	1,526,490
Supplies	107,166	154,418	160,850	137,050	171,600
Purchased Services	407,965	406,379	576,650	612,525	649,050
Fixed Charges	28,050	33,310	32,520	34,300	42,190
Other	0	0	0	0	0
<b>TOTAL</b>	<b>1,975,445</b>	<b>2,048,243</b>	<b>2,306,770</b>	<b>2,256,305</b>	<b>2,389,330</b>

#### PERSONNEL SUMMARY - ROAD & BRIDGE

##### FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.00
Street Foreman	1.00	1.00	1.00	1.00	1.00
Sweeper Foreman	1.00	1.00	1.00	1.00	1.00
Shop Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00	2.00
Light Equipment Operator	7.00	7.00	7.00	7.00	7.00
Public Works Director	0.00	0.00	0.00	0.00	0.13
Sr. Equipment Mechanic	1.46	0.73	0.73	0.73	0.73
Parts Purchase Clerk	1.00	1.00	1.00	1.00	1.00
<b>TOTAL FULL-TIME</b>	<b>15.96</b>	<b>15.23</b>	<b>15.23</b>	<b>15.23</b>	<b>14.86</b>

##### SEASONAL/PART-TIME

Temporary Crew Supervisor	0.50	0.50	0.50	0.50	0.50
Light Equipment Operator	1.50	1.50	1.50	1.50	1.50
Laborers	1.00	1.00	1.00	1.00	1.00
<b>TOTAL SEASONAL/PT-TIME</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>GRAND TOTAL</b>	<b>18.96</b>	<b>18.23</b>	<b>18.23</b>	<b>18.23</b>	<b>17.86</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

GENERAL FUND  
ROAD & BRIDGE

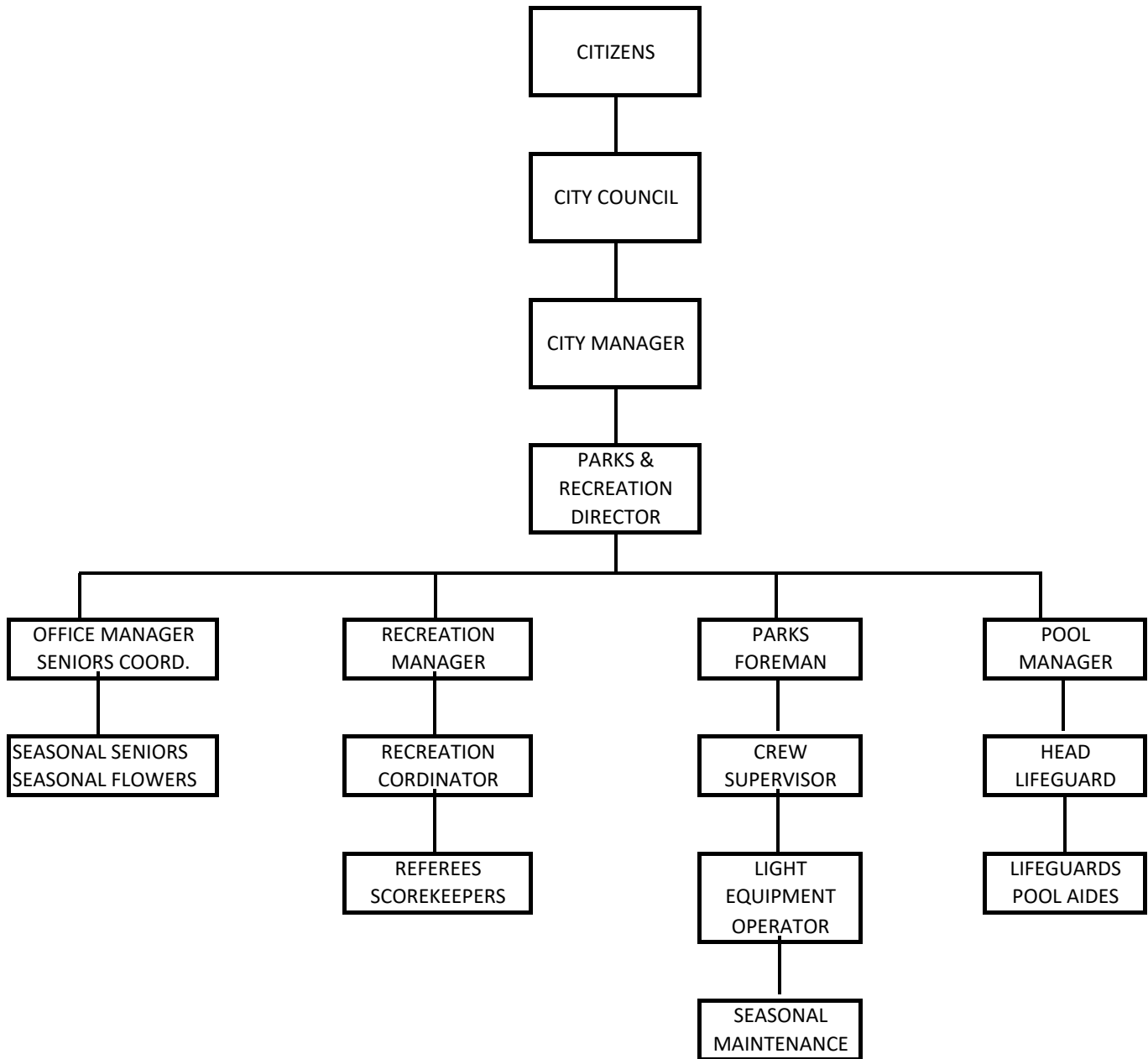
10-64-11100	SALARIES REG	851,898	881,464	902,810	863,240	893,170
10-64-12100	SALARIES PT	63,803	29,602	66,000	66,000	66,000
10-64-12200	SALARIES OT	16,051	35,220	35,000	35,000	35,000
10-64-14100	BENEFITS UNEMP	2,200	0	5,010	0	4,960
10-64-14200	BENEFITS WRKCOMP	51,942	55,822	50,230	47,410	59,280
10-64-14300	BENEFITS HEALTH	321,894	323,369	338,110	327,010	329,900
10-64-14500	BENEFITS MEDICARE	11,113	11,150	14,560	13,980	14,420
10-64-14600	BENEFITS EEP	103,758	109,749	112,540	107,790	111,380
10-64-14700	BENEFITS EELIFE	5,443	5,795	8,400	7,900	8,280
10-64-14800	BENEFITS FICA	4,160	1,964	4,090	4,100	4,100
10-64-21200	SUPPLIES SMALL EQUIP	260	49,147	11,500	9,000	21,000
10-64-21400	SUPPLIES OFFICE	1,170	1,510	1,750	1,600	1,750
10-64-22100	SUPPLIES CHEMICALS	90	1,658	2,200	1,300	2,000
10-64-22300	SUPPLIES JANITORIAL	611	521	650	600	600
10-64-22500	SUPPLIES CLOTH/UNIF	18,153	17,601	18,500	17,250	17,500
10-64-22900	SUPPLIES OPERATING	569	691	750	700	750
10-64-23100	SUPPLIES GAS,OIL,FUEL	135,088	161,504	65,000	60,000	65,000
10-64-23109	SUPPLIES GAS,OIL,FUEL CLEAR	-95,812	-125,432	0	0	0
10-64-23200	SUPPLIES VEHICLE	13,761	11,369	9,500	1,200	12,000
10-64-23400	SUPPLIES SMALL TOOLS	674	1,006	3,000	2,250	3,000
10-64-23500	SUPPLIES STREET	1,696	3,103	3,500	3,250	3,500
10-64-23600	SUPPLIES TRAFFIC SVC	23,354	21,408	24,500	23,000	24,500
10-64-23700	SUPPLIES SNOW REMOVAL	4,247	2,266	7,500	4,900	7,500
10-64-23900	SUPPLIES TIRES	3,304	8,066	12,500	12,000	12,500
10-64-31100	SVC POSTAGE	119	121	350	150	350
10-64-32100	SVC PRINTING	618	1,054	1,000	1,225	1,200
10-64-33100	SVC LGL NOTICE	105	165	2,500	1,000	2,000
10-64-33300	SVC PUBL,SUBSC,DUES	1,269	1,651	1,500	1,200	1,600
10-64-34100	SVC UTIL-ELECTRIC	10,167	6,957	11,500	7,500	11,500
10-64-34300	SVC UTIL-STRT LIGHTS	109,371	102,875	115,000	110,000	115,000
10-64-34400	SVC UTIL-TRAF LIGHTS	2,655	2,852	3,500	3,000	3,500
10-64-34500	SVC UTIL-GAS	4,509	4,832	6,500	5,000	6,500
10-64-34700	SVC TELEPHONE	9,739	9,792	11,000	10,000	11,100
10-64-35100	SVC MEDICAL SVC	1,517	2,033	2,500	750	2,500
10-64-35700	SVC I.T (INFO TECH)	20	0	800	400	800
10-64-35800	SVC OTHER PROF SVC	2,233	6,384	10,000	6,000	10,000
10-64-36100	SVC RPR/MNT-VEHICLES	94,487	86,182	42,500	40,000	42,500
10-64-36109	SVC RPR/MNT-VEHICLES CLEAR	-78,382	-60,166	0	0	0
10-64-36200	SVC RPR/MAINT-EQUIP	21,987	23,332	40,000	32,000	38,000
10-64-36300	SVC RPR/MAINT	5,508	0	3,500	2,500	3,000
10-64-36400	SVC RPR/MAINT-BLDGS	3,324	5,256	5,000	3,500	5,000
10-64-36510	REPAIR-R-O-W WEEDS	5,749	6,690	8,500	65,000	7,000
10-64-36600	SVC RPR/MAINT-STREETS	181,287	185,794	265,000	290,000	342,500
10-64-36610	SVC RPR/MAINT-STREETS D	3,940	223	5,000	4,000	5,000
10-64-36700	SVC RPR/MAINT-RADIOS	100	416	2,500	800	1,000
10-64-36900	SVC RPR/MAINT-SWEEPER	23,883	15,809	25,000	21,000	25,000
10-64-37900	SVC MTG EXPENSE	585	185	500	300	500
10-64-38100	SVC TRNG/EDUC	3,175	2,041	4,000	1,200	4,000
10-64-39500	SVC LF-FEES	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
10-64-39600	SVC EQUIP RENTAL	0	379	4,000	1,000	4,000
10-64-39700	SVC MAINT. CONTRACTS	0	1,520	5,000	5,000	5,500
10-64-51100	FXD CHG BLDG INS	1,414	1,458	1,670	1,650	1,830
10-64-51200	FXD CHG VEH INS	16,890	19,698	16,800	20,540	24,670
10-64-51300	FXD CHG LIAB INS	9,747	12,154	12,050	10,860	13,690
10-64-51500	FXD CHG DED DAMAGES	0	0	2,000	1,250	2,000
	ROAD & BRIDGE Totals:	1,975,445	2,048,243	2,306,770	2,256,305	2,389,330
CAPITAL						
10-64-92200	R&B BUILDINGS OPERATION	0	0	0	0	0
10-64-93100	R&B IMPRV	0	0	0	0	0
10-64-93115	R&B IMPRV ROW	0	0	25,000	0	0
10-64-93116	R&B IMPRV ENGINEERING	0	0	0	0	0
10-64-93117	R&B IMPRV OVERLAYS	0	246,342	250,000	275,000	250,000
10-64-93118	R&B IMPRV ALLEYS	0	0	20,000	5,000	20,000
10-64-93300	R&B IMPRV DRAINAGE	0	41,342	60,000	25,000	60,000
10-64-93500	R&B IMPRV OTHER	25,874	0	0	150,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	159,961	5,060	2,900	0	0
10-64-94200	R&B EQUIPMENT VEH/ATTAC	127,081	372,209	319,250	319,250	507,500
10-64-94300	R&B EQUIPMENT COMMUNICA	0	0	0	0	0
10-64-94400	R&B EQUIPMENT COMPUTER	0	0	0	0	0
10-64-94500	R&B EQUIPMENT OFFICE	0	0	0	0	0
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	0	0	0
10-64-94700	R&B EQUIPMENT OTHER	0	0	50,000	10,000	0
10-64-96000	R&B PROJECTS ECON DEV	0	0	0	0	0
	ROAD & BRIDGE Totals:	312,917	664,954	727,150	784,250	837,500



# PARK AND RECREATION

## ORGANIZATIONAL CHART



CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

#### FINANCIAL SUMMARY - PARK & RECREATION

Personal Services	890,595	966,730	1,094,870	1,086,800	1,136,770
Supplies	182,932	221,884	268,770	259,198	278,255
Purchased Services	128,777	162,028	222,345	214,315	245,105
Fixed Charges	15,085	18,998	22,435	18,900	26,320
Other	12,621	13,413	19,300	20,500	19,300
<b>TOTAL</b>	<b>1,230,011</b>	<b>1,383,053</b>	<b>1,627,720</b>	<b>1,599,713</b>	<b>1,705,750</b>

#### PERSONNEL SUMMARY - PARK & RECREATION

##### FULL-TIME:

Park & Recreation Director	1.00	1.00	1.00	1.00	1.00
Park Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	1.00	1.00	2.00	2.00	2.00
Pool Manager	1.00	1.00	1.00	1.00	1.00
Recreation Facilitator	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Aqua/Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Assistant Pool Manager	0.000	0.000	0.000	0.000	0.000
<b>TOTAL FULL-TIME</b>	<b>7.00</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

##### SEASONAL/PART-TIME

Laborers	3.50	3.50	3.50	3.50	3.50
Lifeguards, Pool Aides	4.80	4.80	4.80	4.80	4.80
Umps, Refs, etc.	1.47	1.47	1.47	1.47	1.47
<b>TOTAL SEASONAL/PT-TIME</b>	<b>9.77</b>	<b>9.77</b>	<b>9.77</b>	<b>9.77</b>	<b>9.77</b>
<b>GRAND TOTAL</b>	<b>16.77</b>	<b>16.77</b>	<b>17.77</b>	<b>17.77</b>	<b>17.77</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND  
PARK/REC - PARK**

10-71-11100	SALARIES REG	306,143	346,622	379,700	380,900	384,260
10-71-12100	SALARIES PT	79,955	73,677	86,520	86,520	92,310
10-71-12200	SALARIES OT	15,706	24,158	18,500	20,000	20,500
10-71-14100	BENEFITS UNEMP	0	26	2,430	0	2,490
10-71-14200	BENEFITS WRKCOMP	13,780	15,417	13,770	13,420	14,070
10-71-14300	BENEFITS HEALTH	96,813	109,213	133,200	133,200	133,200
10-71-14500	BENEFITS MEDICARE	5,645	6,281	7,030	6,990	7,210
10-71-14600	BENEFITS EEP	37,864	43,409	47,780	47,460	48,570
10-71-14700	BENEFITS EELIFE	2,217	1,983	3,510	3,430	3,550
10-71-14800	BENEFITS FICA	5,161	5,128	5,370	5,370	5,730
10-71-21200	SUPPLIES SMALL EQUIP	4,204	9,885	9,100	11,135	13,000
10-71-21400	SUPPLIES OFFICE	1,597	876	900	900	900
10-71-22100	SUPPLIES CHEMICALS	12,296	12,480	17,000	12,000	17,000
10-71-22300	SUPPLIES JANITORIAL	1,300	1,371	1,500	2,500	3,000
10-71-22500	SUPPLIES CLOTH/UNIF	950	1,571	1,150	3,500	1,450
10-71-22900	SUPPLIES OPERATING	1,274	2,942	5,900	2,150	5,900
10-71-23100	SUPPLIES GAS,OIL,FUEL	10,303	14,678	18,500	18,500	18,500
10-71-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-71-23400	SUPPLIES SMALL TOOLS	1,404	1,405	1,700	1,700	1,700
10-71-23900	SUPPLIES TIRES	1,542	1,292	3,500	3,500	3,500
10-71-31100	SVC POSTAGE	985	1,020	1,200	1,200	1,200
10-71-32100	SVC PRINTING	2,873	5,525	6,350	6,350	6,350
10-71-33100	SVC LGL NOTICE	83	96	600	400	600
10-71-33300	SVC PUBL,SUBSC,DUES	621	725	800	800	1,040
10-71-33700	SVC ADVERTISING	543	519	1,700	2,400	1,700
10-71-34100	SVC UTIL-ELECTRIC	8,647	8,768	9,000	9,000	9,000
10-71-34500	SVC UTIL-GAS	2,620	3,606	5,500	6,000	5,500
10-71-34700	SVC TELEPHONE	4,801	5,824	5,950	6,000	7,150
10-71-35100	SVC MEDICAL SVC	220	0	500	500	500
10-71-35700	SVC I.T (INFO TECH)	0	0	420	420	420
10-71-35800	SVC OTHER PROF SVC	7,148	7,340	4,830	8,000	8,350
10-71-36100	SVC RPR/MNT-VEHICLES	4,402	7,809	8,500	8,500	8,500
10-71-36200	SVC RPR/MAINT-EQUIP	4,498	5,035	8,000	9,500	8,000
10-71-36300	SVC RPR/MAINT	13,372	16,205	16,900	16,900	16,500
10-71-36303	SVC RPR/MAINT BALL PRK	11,846	17,108	17,000	17,000	17,000
10-71-36304	SVC RPR/MAINT TREES	2,522	7,683	21,000	21,000	28,500
10-71-36329	SVC RPR/MAINT TRAILS	2,000	3,536	2,000	3,000	3,000
10-71-36332	SVC RPR/MAINT DOWNTOWN	3,411	2,535	6,500	4,000	6,500
10-71-36400	SVC RPR/MAINT-BLDGS	1,617	2,514	6,000	4,000	6,000
10-71-36700	SVC RPR/MAINT-RADIOS	0	0	0		0
10-71-37900	SVC MTG EXPENSE	507	369	400	400	400
10-71-38100	SVC TRNING/EDUC	2,476	3,166	6,000	6,000	6,300
10-71-38300	SVC CITY-WIDE TRNING	347	0	400	400	400
10-71-39600	SVC EQUIP RENTAL	376	915	3,600	3,600	3,600
10-71-51100	FXD CHG BLDG INS	470	484	555	550	610
10-71-51200	FXD CHG VEH INS	5,165	7,964	6,580	8,050	9,660
10-71-51300	FXD CHG LIAB INS	4,451	5,550	5,500	500	6,250
10-71-51500	FXD CHG DED DAMAGES	0	0	4,800	4,800	4,800
10-71-53100	FXD CHG RENTS	5,000	5,000	5,000	5,000	5,000

CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

10-71-71100	COM PRG WEED/MOSQUITO C	8,662	8,627	14,000	14,000	14,000
10-71-71200	COM PRG PLANTERS-CITY	3,959	4,787	5,300	6,500	5,300
10-71-71500	COM PRG FIREWORKS	0	0	0	0	0
10-71-71600	COM PRG - GOWD	0	0	0	0	0
10-71-71700	COM PRG - 100TH YEAR	0	0	0	0	0
10-71-72900	COM PRG ELKHEAD RSVR CO	0	0	0	0	0

PARK/REC - PARK Totals:	701,776	805,124	931,945	927,945	968,970
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#### CAPITAL

10-71-91000	PRKS LAND PURCHASE	0	0	0	0	0
10-71-92300	PRKS BUILDINGS	0	0	0	0	0
10-71-93116	PRKS IMPRV ENGINEERING	0	66,560	10,450	10,450	125,000
10-71-93400	PRKS IMPRV	125,351	20,110	200,000	225,000	33,500
10-71-93411	PRKS IMPRV WOODBURY	0	0	80,000	0	0
10-71-93412	PRKS IMPRV SKATE PARK	0	0	0	0	400,000
10-71-93413	PRKS IMPRV BEAUTIFY	0	0	0	0	0
10-71-93430	PRKS IMPRV PARK EQUIP	0	11,199	19,000	15,340	0
10-71-93431	PRKS IMPRV SHOP EQUIP	0	0	0	0	0
10-71-93500	PRKS IMPRV OTHER	10,000	90,077	45,000	55,000	50,000
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	0
10-71-94200	PRKS EQUIPMENT VEH/ATTA	36,326	0	71,000	71,000	24,000
10-71-94300	PRKS EQUIPMENT COMMUNIC	0	0	0	0	0
10-71-94400	PRKS EQUIPMENT COMPUTER	0	0	0	0	0
10-71-94500	PRKS EQUIPMENT OFFICE	0	0	0	0	0
10-71-94700	PRKS EQUIPMENT OTHER	0	0	0	0	0

PARK/REC - PARK Totals:	171,677	187,946	425,450	376,790	632,500
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**PARK/RECR - POOL**

10-72-11100	SALARIES REG	51,619	43,306	59,630	62,730	63,120
10-72-12100	SALARIES PT	106,822	123,876	134,500	134,500	145,200
10-72-12200	SALARIES OT	4,041	6,377	8,000	5,500	8,000
10-72-14100	BENEFITS UNEMP	0	0	1,010	0	1,080
10-72-14200	BENEFITS WRKCOMP	6,524	7,054	6,460	6,530	6,920
10-72-14300	BENEFITS HEALTH	20,262	16,540	22,200	22,200	22,200
10-72-14500	BENEFITS MEDICARE	2,353	2,520	2,930	2,950	3,140
10-72-14600	BENEFITS EEPP	6,336	5,923	8,120	8,190	8,540
10-72-14700	BENEFITS EELIFE	214	166	560	560	590
10-72-14800	BENEFITS FICA	6,824	7,700	8,340	8,340	9,000
10-72-21200	SUPPLIES SMALL EQUIP	10,083	5,123	7,125	7,125	12,400
10-72-21400	SUPPLIES OFFICE	377	416	550	550	550
10-72-22100	SUPPLIES CHEMICALS	16,846	17,052	17,500	19,000	17,500
10-72-22300	SUPPLIES JANITORIAL	2,105	1,250	3,000	3,000	3,000
10-72-22500	SUPPLIES CLOTH/UNIF	1,680	1,663	2,525	2,200	2,080
10-72-22900	SUPPLIES OPERATING	1,674	1,671	1,400	1,400	2,000
10-72-25300	SUPPLIES CONCESSION	15,138	14,680	17,900	17,000	17,600
10-72-25400	SUPPLIES COMM. EDUCATIO	4,265	2,024	6,000	4,000	4,470
10-72-31100	SVC POSTAGE	0	23	300	300	300
10-72-32100	SVC PRINTING	2,468	3,915	4,900	3,000	6,250
10-72-33300	SVC PUBL,SUBSC,DUES	264	228	250	250	250
10-72-33700	SVC ADVERTISING	2,127	2,770	2,600	2,000	2,600
10-72-34100	SVC UTIL-ELECTRIC	10,270	10,069	15,000	11,500	15,000
10-72-34500	SVC UTIL-GAS	11,489	12,204	23,000	18,000	22,000
10-72-34700	SVC TELEPHONE	2,003	2,137	1,900	1,600	1,260
10-72-35700	SVC I.T (INFO TECH)	0	0	420	420	420
10-72-35800	SVC OTHER PROF SVC	4,223	4,798	6,550	5,500	8,540
10-72-36200	SVC RPR/MAINT-EQUIP	4,775	4,999	5,500	11,200	5,500
10-72-36300	SVC RPR/MAINT	761	1,560	1,200	1,200	1,200
10-72-36400	SVC RPR/MAINT-BLDGS	920	2,182	4,000	4,500	4,000
10-72-36500	SVC RPR/MAINT-POOLS	7,318	7,222	6,000	6,000	6,000
10-72-38100	SVC TRNING/EDUC	980	1,962	1,950	1,950	2,350
10-72-38300	SVC CITY-WIDE TRNING	422	0	600	600	400
10-72-39600	SVC EQUIP RENTAL	0	0	200	200	200

**PARK/RECR - POOL Totals:**

<b>305,184</b>	<b>311,410</b>	<b>382,120</b>	<b>373,995</b>	<b>403,660</b>
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**CAPITAL**

10-72-92300	POOL BUILDINGS	0	0	0	0	0
10-72-93116	POOL IMPRV ENGINEERING	0	0	0	0	0
10-72-93400	POOL IMPRV	0	0	0	0	60,000
10-72-93414	POOL IMPRV POOL	21,100	11,607	10,000	5,400	120,000
10-72-94100	POOL EQUIPMENT SHOP-MAI	0	0	0	0	0
10-72-94300	POOL EQUIPMENT COMMUNIC	0	0	0	0	0
10-72-94500	POOL EQUIPMENT OFFICE	0	0	0	0	0
10-72-94700	POOL EQUIPMENT OTHER	0	0	0	0	0

**PARK/RECR - POOL Totals:**

<b>21,100</b>	<b>11,607</b>	<b>10,000</b>	<b>5,400</b>	<b>180,000</b>
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**GENERAL FUND**

**PARK/RECR - RECREATION**

10-73-11100	SALARIES REG	53,341	59,747	59,170	62,080	64,000
10-73-12100	SALARIES PT	29,165	27,622	39,360	32,200	47,000
10-73-12200	SALARIES OT	4,377	3,549	4,000	6,500	6,000
10-73-14100	BENEFITS UNEMP	0	0	520	0	590
10-73-14200	BENEFITS WRKCOMP	3,423	3,655	3,280	3,110	3,690
10-73-14300	BENEFITS HEALTH	21,634	21,874	22,200	22,200	22,200
10-73-14500	BENEFITS MEDICARE	1,260	1,280	1,490	1,470	1,700
10-73-14600	BENEFITS EEPP	6,771	7,548	12,300	7,880	8,400
10-73-14700	BENEFITS EELIFE	308	341	550	570	590
10-73-14800	BENEFITS FICA	2,038	1,737	2,440	2,000	2,920
10-73-21200	SUPPLIES SMALL EQUIP	1,426	1,162	10,275	8,000	8,550
10-73-21400	SUPPLIES OFFICE	1,055	346	1,100	800	1,100
10-73-22405	SUPPLIES OPER SUP REC P	11,702	22,300	2,250	2,593	3,350
10-73-22406	SUPPLIES OPER SUP YOUTH	23,761	25,835	35,895	34,195	36,895
10-73-22407	SUPPLIES OPER SUP ADULT	736	656	2,350	1,700	2,160
10-73-22408	SUPPLIES OPER SUP SPEC	56,963	80,956	81,400	82,500	81,400
10-73-22409	SUPPLIES OPER SENIORS	0	0	20,000	19,000	20,000
10-73-22500	SUPPLIES CLOTH/UNIF	250	250	250	250	250
10-73-25300	SUPPLIES CONCESSION	0	0	0	0	0
10-73-31100	SVC POSTAGE	15	0	500	200	500
10-73-32100	SVC PRINTING	2,105	4,562	6,000	4,500	6,000
10-73-33300	SVC PUBL,SUBSC,DUES	122	176	800	650	800
10-73-33700	SVC ADVERTISING	0	0	1,000	350	1,000
10-73-35800	SVC OTHER PROF SVC	1,801	1,827	3,625	2,625	11,125
10-73-38100	SVC TRNING/EDUC	798	1,097	2,900	2,400	2,900

PARK/RECR - RECR Totals:	223,051	266,519	313,655	297,773	333,120
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**CAPITAL**

10-73-94100	REC EQUIPMENT SHOP-MAIN	0	0	0	0	0
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	0	0	0	0
10-73-94400	REC EQUIPMENT COMPUTER	0	0	21,000	0	0

PARK/RECR - RECR Totals:	0	0	21,000	0	0
			21,000		-21,000

TOTAL PARK/RECR- OPERATION	1,230,011	1,383,053	1,627,720	1,599,713	1,705,750
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TOTAL PARK/REC - CAPITAL	192,777	199,553	456,450	382,190	812,500
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CITY OF CRAIG 2020 BUDGET GENERAL FUND - CENTER OF CRAIG					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - CENTER OF CRAIG**

Personal Services	0	0	0	0	0
Supplies	1,709	1,453	4,300	2,000	4,300
Purchased Services	25,525	18,250	25,900	24,400	25,900
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>27,234</b>	<b>19,703</b>	<b>30,200</b>	<b>26,400</b>	<b>30,200</b>

**PERSONNEL SUMMARY - CENTER OF CRAIG**

**SEASONAL/PART-TIME**

Custodian	0.0	0.0	0.0	0.0	0.0
<b>TOTAL SEASONAL/PT-TIME</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>GRAND TOTAL</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND - CENTER OF CRAIG						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**CENTER OF CRAIG**

10-75-11100	SALARIES REG	0	0	0	0	0
10-75-12100	SALARIES PT	0	0	0	0	0
10-75-14100	BENEFITS UNEMP	0	0	0	0	0
10-75-14200	BENEFITS WRKCOMP	0	0	0	0	0
10-75-14300	BENEFITS HEALTH	0	0	0	0	0
10-75-14500	BENEFITS MEDICARE	0	0	0	0	0
10-75-14600	BENEFITS EEPP	0	0	0	0	0
10-75-14700	BENEFITS EELIFE	0	0	0	0	0
10-75-14800	BENEFITS FICA	0	0	0	0	0
10-75-21400	SUPPLIES OFFICE	0	0	0	0	0
10-75-22200	SUPPLIES PHOTO	0	0	0	0	0
10-75-22900	SUPPLIES OPERATING	1,709	1,453	4,300	2,000	4,300
10-75-25300	SUPPLIES CONCESSION	0	0	0	0	0
10-75-31100	SVC POSTAGE	0	0	0	0	0
10-75-33600	SVC DUES	0	0	0	0	0
10-75-33700	SVC ADVERTISING	0	0	0	0	0
10-75-34100	SVC UTIL-ELECTRIC	5,016	3,745	5,500	4,000	5,500
10-75-34200	SVC UTIL-WATER	0	0	0	0	0
10-75-34500	SVC UTIL-GAS	3,611	4,268	6,000	6,000	6,000
10-75-34700	SVC TELEPHONE	1,380	1,384	1,500	1,500	1,500
10-75-35800	SVC OTHER PROF SVC	8,631	7,200	8,900	8,900	8,900
10-75-36300	SVC RPR/MAINT	6,887	1,653	4,000	4,000	4,000
10-75-37900	SVC MTG EXPENSE	0	0	0	0	0
10-75-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-75-72600	COM PRG SPECIAL EVENTS	0	0	0	0	0

CENTER OF CRAIG Totals:	27,234	19,703	30,200	26,400	30,200
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**CAPITAL**

10-75-92300	BUILDINGS	0	19,300	0	0	8,000
10-75-93500	IMPRV OTHER	0	0	0	0	5,000
10-75-94700	EQUIPMENT OTHER	0	0	0	0	0

CENTER OF CRAIG Totals:	27,234	39,003	30,200	26,400	43,200
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# GENERAL FUND

## CAPITAL

**CITY OF CRAIG**  
**2020 BUDGET**  
**GENERAL FUND CAPITAL PROJECTS**

Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
<b>GENERAL FUND</b>						
<b>COUNCIL</b>						
10-41-91000	COUNCIL LAND PURCHASE	0	0	0	0	250,000
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	102,287	153,578			
10-41-96001	COUNCIL HAZMAT			6,000	6,000	0
10-41-96002	COUNCIL M/C AIRPORT			44,500	44,500	44,500
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS			0	0	4,000
10-41-96006	COUNCIL EDP LOCAL GRANTS			195,000	195,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			0	0	300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			0	0	26,000
10-41-96009	COUNCIL DOLA - Solar Plan. Project					266,700
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS			0	0	200,000
10-41-96011	COUNCIL MUSEUM (See Transfers)			0	0	0
10-41-96012	COUNCIL HOUSING ASSES. STUDY			0	0	50,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.			0	0	25,000
10-41-96100	COUNCIL PROJECTS MISC.	5,032	134	24,725	3,030	0
10-41-96200	COUNCIL PROJECTS Redi Grant	0	70,275	0	2,680	0
10-41-97000	COUNCIL PROGRAMS HUMAN	40,000	28,750	40,000	40,000	40,000
<b>COUNCIL Totals:</b>		<b>147,319</b>	<b>252,737</b>	<b>326,225</b>	<b>307,210</b>	<b>1,422,200</b>
<b>LEGAL</b>						
10-42-94400	LEGAL EQUIPMENT COMPUTE	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0
<b>LEGAL Totals:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JUDICAL</b>						
10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
10-43-94500	JUD EQUIPMENT OFFICE	0	0	0	0	0
10-43-94600	JUD EQUIPMENT SOFTWARE	0	0	0	0	0
<b>JUDICAL Totals:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADMINISTRATION</b>						
10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
10-44-93500	ADMIN IMPRV OTHER	0	0	0	0	0
10-44-94300	ADMIN EQUIPMENT COMMUNI	0	0	0	0	0
10-44-94400	ADMIN EQUIPMENT COMPUTE	0	0	0	0	0
10-44-94500	ADMIN EQUIPMENT OFFICE	0	0	0	0	0
10-44-94600	ADMIN EQUIPMENT SOFTWARE	0	0	0	0	0
10-44-96100	ADMIN PROJECTS MISC.	0	0	0	0	0
<b>ADMINISTRATION Totals:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
<b>CITY CLERK/PERSONNEL</b>						
10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	0
10-45-94500	CLK/PRS EQUIPMENT OFFIC	0	0	0	0	0
10-45-94600	CLK/PRS EQUIPMENT SOFTW	0	0	0	0	0
CLERK/PERSONNEL Totals:		0	0	0	0	0
<b>PUBLIC WORKS</b>						
10-46-94200	PW EQUIPMENT VEH/ATTACH	0	0	0	0	0
10-46-94300	PW EQUIPMENT COMMUNICAT	0	0	0	0	0
10-46-94400	PW EQUIPMENT COMPUTER	0	0	4,500	0	0
10-46-94500	PW EQUIPMENT OFFICE	0	0	0	0	0
10-46-94600	PW EQUIPMENT SOFTWARE	0	0	0	0	0
10-46-94700	PW EQUIPMENT OTHER	0	0	0	0	0
PUBLIC WORKS Totals:		0	0	4,500	0	0
<b>FINANCE</b>						
10-48-94300	FIN EQUIPMENT COMMUNICA	0	0	0	0	0
10-48-94400	FIN EQUIPMENT COMPUTER	0	0	0	0	0
10-48-94500	FIN EQUIPMENT OFFICE	0	0	0	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	0	0	0
FINANCE Totals:		0	0	0	0	0
<b>COMMUNITY DEVELOPMENT</b>						
10-49-94200	CMN-DV EQUIPMENT VEH/AT	0	0	0	0	25,000
10-49-94300	CMN-DV EQUIPMENT COMMUN	0	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	0	0	0
10-49-94500	CMN-DV EQUIPMENT OFFICE	0	0	0	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	0
COMMUNITY DEVELOP. Totals:		0	0	0	0	25,000
<b>BUILDING MAINTENANCE</b>						
10-50-92100	BDG-MNT BUILDINGS	22,950	22,950	0	0	0
10-50-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
10-50-94200	BDG-MNT EQUIPMENT VEH/A	0	0	0	0	0
10-50-94700	BDG-MNT EQUIPMENT OTHER	0	0	57,520	0	0
BUILDING MAINTENANCE Totals:		22,950	22,950	57,520	0	0
<b>POLICE</b>						
10-51-93400	PD IMPRV	0	0	0	0	0
10-51-94200	PD EQUIPMENT VEH/ATTACH	23,753	0	0	0	156,000
10-51-94300	PD EQUIPMENT COMMUNICAT	0	0	0	0	0
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	0
10-51-94500	PD EQUIPMENT OFFICE	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
10-51-94600	PD EQUIPMENT SOFTWARE	0	0	0	0	20,000
10-51-94700	PD EQUIPMENT OTHER	0	0	0	0	0
POLICE Totals:		23,753	0	0	0	176,000
ROAD & BRIDGE						
10-64-92200	R&B BUILDINGS OPERATION	0	0	0	0	0
10-64-93100	R&B IMPRV	0	0	0	0	0
10-64-93115	R&B IMPRV ROW	0	0	25,000	0	0
10-64-93116	R&B IMPRV ENGINEERING	0	0	0	0	0
10-64-93117	R&B IMPRV OVERLAYS	0	246,342	250,000	275,000	250,000
10-64-93118	R&B IMPRV ALLEYS	0	0	20,000	5,000	20,000
10-64-93300	R&B IMPRV WR DIST SYS	0	41,342	60,000	25,000	60,000
10-64-93500	R&B IMPRV OTHER	25,874	0	0	150,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	159,961	5,060	2,900	0	0
10-64-94200	R&B EQUIPMENT VEH/ATTAC	127,081	372,209	319,250	319,250	507,500
10-64-94300	R&B EQUIPMENT COMMUNICA	0	0	0	0	0
10-64-94400	R&B EQUIPMENT COMPUTER	0	0	0	0	0
10-64-94500	R&B EQUIPMENT OFFICE	0	0	0	0	0
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	0	0	0
10-64-94700	R&B EQUIPMENT OTHER	0	0	50,000	10,000	0
10-64-96000	R&B PROJECTS ECON DEV	0	0	0	0	0
ROAD & BRIDGE Totals:		312,917	664,954	727,150	784,250	837,500
PARK & RECREATION - PARK						
10-71-91000	PRKS LAND PURCHASE	0	0	0	0	0
10-71-92300	PRKS BUILDINGS	0	0	0	0	0
10-71-93116	PRKS IMPRV ENGINEERING	0	66,560	10,450	10,450	125,000
10-71-93400	PRKS IMPRV	125,351	20,110	200,000	225,000	33,500
10-71-93411	PRKS IMPRV WOODBURY	0	0	80,000	0	0
10-71-93412	PRKS IMPRV SKATE PARK	0	0	0	0	400,000
10-71-93413	PRKS IMPRV BEAUTIFY	0	0	0	0	0
10-71-93430	PRKS IMPRV PARK EQUIP	0	11,199	19,000	15,340	0
10-71-93431	PRKS IMPRV SHOP EQUIP	0	0	0	0	0
10-71-93500	PRKS IMPRV OTHER	10,000	90,077	45,000	55,000	50,000
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	0
10-71-94200	PRKS EQUIPMENT VEH/ATTA	36,326	0	71,000	71,000	24,000
10-71-94300	PRKS EQUIPMENT COMMUNIC	0	0	0	0	0
10-71-94400	PRKS EQUIPMENT COMPUTER	0	0	0	0	0
10-71-94500	PRKS EQUIPMENT OFFICE	0	0	0	0	0
10-71-94700	PRKS EQUIPMENT OTHER	0	0	0	0	0
PARK/REC - PARK Totals:		171,677	187,946	425,450	376,790	632,500
PARK & RECREATION - POOL						
10-72-92300	POOL BUILDINGS	0	0	0	0	0
10-72-93116	POOL IMPRV ENGINEERING	0	0	0	0	0
10-72-93400	POOL IMPRV	0	0	0	0	60,000
10-72-93414	POOL IMPRV POOL	21,100	11,607	10,000	5,400	120,000

CITY OF CRAIG 2020 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
10-72-94100	POOL EQUIPMENT SHOP-MAI	0	0	0	0	0
10-72-94300	POOL EQUIPMENT COMMUNIC	0	0	0	0	0
10-72-94500	POOL EQUIPMENT OFFICE	0	0	0	0	0
10-72-94700	POOL EQUIPMENT OTHER	0	0	0	0	0
PARK/RECR - POOL Totals:		21,100	11,607	10,000	5,400	180,000
PARK & RECREATION - RECREATION						
10-73-94100	REC EQUIPMENT SHOP-MAIN	0	0	0	0	0
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	0	0	0	0
10-73-94400	REC EQUIPMENT COMPUTER	0	0	21,000	0	0
PARK/RECR - RECR Totals:		0	0	21,000	0	0
GRAND TOTAL Park & Recreation		192,777	199,553	456,450	382,190	812,500
CENTER OF CRAIG						
10-75-92300	BUILDINGS	0	19,300	0	0	8,000
10-75-93500	IMPRV OTHER	0	0	0	0	5,000
10-75-94700	EQUIPMENT OTHER	0	0	0	0	0
CENTER OF CRAIG Totals:		0	19,300	0	0	13,000
GRAND TOTALS - CAPITAL OUTLAY		699,715	1,159,494	1,571,845	1,473,650	3,286,200

**CITY OF CRAIG  
2020 GENERAL FUND CAPITAL PROJECTS & ITEMS**

**COUNCIL**

Projects:

HAZMAT	\$0	
Moffat/Craig Airport	\$44,500	
YVR Airport	\$15,000	
Fireworks	\$4,000	
Festival of Trees	\$1,000	
EDP Local Grant Program	\$200,000	
EPjA-BrownField Grant	\$300,000	
Co-Work Space Grant	\$26,000	
Land Acquisition	\$250,000	
Solar Planning Prj. Grant	\$266,700	
Downtown Sidewalks	\$200,000	
Museum (See Transfers)	\$0	
Housing Assess. Study	\$50,000	
Substance Abuse ED.	\$25,000	
Human Resource Council	\$40,000	
		\$1,422,200

**COMMUNITY DEVELOPMENT**

Equipment:

Vehcile (1)	\$25,000	
		\$25,000

**POLICE**

Equipment:

Vehcile (4)	\$156,000	
New Software of Records	\$20,000	
		\$176,000

**ROAD/BRIDGE**

Projects:

Overlays	\$250,000	
Alleys	\$20,000	
Drainage	\$60,000	
		\$330,000

Equipment

Wanco Message Board	\$17,500	
Sweeper	\$250,000	
Water Truck	\$240,000	
		\$507,500

**PARK/RECREATION**

Projects:

Yampa River Diversion Park	\$125,000	
Loudy Simpson Improvements	\$25,000	
Tennis Court Light Replacement	\$8,500	
Trails - Concrete Surfacing	\$50,000	
Skate Park	\$400,000	
Pool Sand Filters	\$60,000	
Resurface Wave Pool	\$120,000	
		\$788,500

Equipment

Enclosed Utility Trailer	\$5,000	
Ball Field Maintainer	\$19,000	
		\$24,000

**CENTER OF CRAIG**

Projects:

Refinish Chapel Floor	\$8,000	
Replace Vinyl Floor Upstairs	\$5,000	
		\$13,000

<b>TOTAL 2020 GENERAL FUND CAPITAL ITEMS</b>	<b>\$3,286,200</b>
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*Moffat County Hazmat Team*  
419 Yampa Ave. Craig, CO 81625  
**Phone: 970-824-5914    Fax: 970-824-5115    e-mail: [aa.mercer@craigfirerescue.org](mailto:aa.mercer@craigfirerescue.org)**

August 26, 2019

Attn: Bruce Nelson  
City of Craig  
300 W. 4<sup>th</sup> St.  
Craig, CO 81625

Re: 2020 Hazmat Budget

Dear Mr. Nelson:

As the Craig Rural Fire Protection District initiated budgetary process for 2020, an annual operational needs assessment was conducted with regard to the Moffat County Hazmat Team. That assessment revealed the team would not require financial contributions from the City of Craig or Moffat County for the 2020 fiscal year.

The district is pleased to submit a “no request” letter for the 2020 fiscal year.

Please feel free to contact me if you should need anything further.

Sincerely,

K.C. Hume, Chief  
Craig Rural Fire Protection District  
Moffat County HazMat Team  
Craig Fire/Rescue

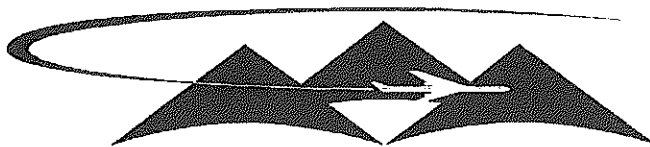
**FUND 06-AIRPORT  
REVENUE**

06-	2017 Actual	2018 Actual	2019 Budget	2019 Estimate	2020 Budget
9000-4505 SALES TAX	0	5,398	1,446	1,500	1,500
9000-4512 EXCISE	8,398	8,790	4,600	5,000	5,000
Sales Taxes:	<u>8,398</u>	<u>14,188</u>	<u>6,046</u>	<u>6,500</u>	<u>6,500</u>
9100-4843 FEDERAL GRANT	118,762	20,233	0	0	0
9100-4603 FEDERAL MISC	0	50,000	0	0	0
9200-4848 STATE GRANT	4,068	1,124	0	0	0
9500-4853 CITY OF CRAIG REV	27,021	27,245	44,610	45,187	44,810
Intergovernmental:	<u>149,852</u>	<u>98,602</u>	<u>44,610</u>	<u>45,187</u>	<u>44,810</u>
9500-4802 RENTS	14,833	17,000	16,597	17,000	17,000
Charges for Services:	<u>14,833</u>	<u>17,000</u>	<u>16,597</u>	<u>17,000</u>	<u>17,000</u>
9500-4830 SALE OF ASSETS	125	0	0	0	0
9500-4840 MISC REVENUE	177	352	0	0	0
9800-4550 INSURANCE DAMAGE	3,972	0	0	0	0
Miscellaneous:	<u>4,274</u>	<u>352</u>	<u>0</u>	<u>0</u>	<u>0</u>
9500-4801 INTEREST EARNED	808	755	700	1,500	1,500
Interest:	<u>808</u>	<u>755</u>	<u>700</u>	<u>1,500</u>	<u>1,500</u>
9901-4360 TRANSFER IN FROM GENERAL	29,406	47,640	44,610	45,187	44,810
Transfer In:	<u>29,406</u>	<u>47,640</u>	<u>44,610</u>	<u>45,187</u>	<u>44,810</u>
Total Revenue:	<u>207,571</u>	<u>178,536</u>	<u>112,563</u>	<u>115,373</u>	<u>114,621</u>



FUND 06-AIRPORT  
EXPENDITURES

	2017	2018	2019	2019	2020
	Actual	Actual	Budget	Estimate	Budget
06-0100-					
38-6000 AIRPORT MGR-PLANNER	12,505	31,383	31,383	31,623	31,383
00-6038 LONGEVITY	520	1,305	1,300	1,315	1,300
00-6060 FRINGE BENEFITS	5,260	12,503	12,347	12,829	12,347
00-6364 RETIREMENT	782	1,961	1,961	1,976	1,961
Personnel Expenditures:	19,067	47,152	46,991	47,743	46,991
00-6079 PROF SERV OTHER	11,322	13,725	18,000	18,000	18,000
00-6100 OPERATING SUPPLIES	713	570	600	1,000	1,000
00-6103 TELEPHONE	0	0	1,000	1,000	1,000
00-6104 UTILITIES	4,894	5,399	6,630	6,630	6,630
00-6110 INSURANCE	1,727	1,681	1,800	1,800	1,800
00-6120 MAINTENANCE CONTRACTS	3,900	1,650	3,600	3,600	3,600
00-6123 REPAIRS EQUIP/MAINT.	5,150	110	2,000	2,000	2,000
00-6250 IMPROVEMENTS	4,094	4,243	5,000	5,000	5,000
00-6317 WEED CONTROL	1,050	0	2,500	2,500	2,500
00-6349 MISCELLANEOUS	402	615	300	300	300
00-6350 TREASURER FEES	2,049	1,563	800	800	800
Operating Expenditures:	35,300	29,556	42,230	42,630	42,630
00-6228 CAPITAL OUTLAY	102,160	55,777	0	0	0
Capital Expenditures:	102,160	55,777	0	0	0
Total Expenditures:	156,526	132,485	89,221	90,373	89,621



**YAMPA VALLEY  
REGIONAL AIRPORT**  
STEAMBOAT SPRINGS • HAYDEN • CRAIG

Board of County Commissioners  
M. Elizabeth Melton, Chair / Timothy Corrigan / Douglas B. Monger

Airport Director  
Kevin A. Booth

August 23, 2019

Peter Brixius  
City Manager  
City of Craig  
300 West Fourth  
Craig, Co. 81625

Re: City of Craig Contribution Request from Yampa Valley Regional Airport

Dear Mr. Brixius,

As part of your 2020 budget preparation I formally request a \$15,000 contribution from the City of Craig for terminal expansion at the Yampa Valley Regional Airport (YVRA).

In 2018 YVRA experienced a 4% increase in enplanements, mainly due to the addition of JetBlue; this increase followed a 10% decrease in enplanements in 2017. The projection for 2019 is a 5% increase in enplanements; 2020 enplanements based on projected airline agreements and programming is a decrease of 4%. This 2019-2020 ski season JetBlue is returning to our team with direct flight service to Ft. Lauderdale and Boston; JetBlue's curtailment of the Long Beach flight decreases the number of direct flight cities from 15 to 14; this is still more than any of our mountain resort competitors.

YVRA provides the first and last impression of the Yampa Valley for our passengers travelling for leisure and for business; to accommodate and retain new airlines like JetBlue and attract additional airline partners in the future YVRA invests in infrastructure improvements like last year's apron expansion and next year's terminal expansion. The terminal expansion will support increased passenger numbers and bolster the local economy, but YVRA's limited cash reserves won't allow us to make all the needed changes without contributions from the local community. State and federal funding constructs can leverage a \$15,000 contribution to produce \$300,000 of construction funding.

The City's contribution is a sound economic investment and will provide great dividends to the Craig community and the entire Yampa Valley. I appreciate your consideration of this request. Please contact me if you have any questions, or if any additional applications or information is needed.

Best regards,

Kevin A. Booth  
Airport Director, Yampa Valley Regional Airport

Enclosure- Economic Impact of YVRA

## Economic Impact of YVRA

YVRA is the only commercial service airport serving Northwest Colorado and provides access to year-round activities throughout the Yampa Valley. YVRA currently has service from Alaska, American, Delta, JetBlue and United with flights to/from Atlanta, Boston, Chicago, Dallas/Fort Worth, Denver, Ft. Lauderdale, Houston, Los Angeles, Minneapolis, Newark, San Francisco, San Diego, Seattle, and Washington D.C. With its non-stop flights connecting Hayden and the Valley to many parts of the world, Yampa Valley Regional Airport continues to be the transportation heartbeat of the Valley and the gateway of choice to Northwest Colorado.

- YVRA employed 475 people during the winter 2018/2019 season.
- 17% percent of the people employed by YVRA and its tenant organizations live in Craig, a total of 79 people in 2018.
- More than \$14M in annual local and state taxes are linked to the operation of YVRA
- 204,748 passengers used the airport in 2018 and 217,752 are estimated for 2019
- More than 70% of the destination skiers and winter vacation travelers arrive to the Valley every year through YVRA
- According to the 2013 CDOT Economic Impact Study (study is updated every 5 years):
  - Annual direct economic impact of YVRA is \$62.3 M
  - General aviation visitor impact is \$25.6M
  - Commercial service impact is \$211.4M
  - \$14.1M in annual local and state taxes are linked to YVRA operations
- YVRA's total economic contribution to the community is estimated at \$299.3M with 3,034 jobs and an annual payroll of \$104.9M

**From:** Kristen Vigil <[Kristen@unitedwaymoffat.org](mailto:Kristen@unitedwaymoffat.org)>  
**Sent:** Friday, August 23, 2019 9:39 AM  
**To:** Bruce Nelson <[bnelson@ci.craig.co.us](mailto:bnelson@ci.craig.co.us)>; Peter Brixius <[pbrixius@ci.craig.co.us](mailto:pbrixius@ci.craig.co.us)>  
**Subject:** Festival of Trees Chamber Mixer

Hello,

I serve on the Festival of Trees committee. In the past, Festival of Trees has put on the joint County and City Chamber Mixer in December (this year we are planning on December 12th). I am writing to confirm that the the City would still like to have the event this year; additionally, I understand that Corrie Ponikvar normally contacts you to request funding for the event in the amount of \$1000.

Please let me know if the City of Craig desires to support this event again and if you need any additional information from me.

Thank you,

**Kristen Vigil**

**Executive Director**

**Moffat County United Way**

**Ph: (970) 824-6222**

**[Facebook](#)**



Moffat County United Way

**ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2019)**

<b>STATUS</b>	<b>DESIGNATION</b>	<b>AMOUNT</b>
Committed	Wayfinding	\$ 62,800.00
Committed	Business Grants	\$ 81,017.31
Committed	OZ Technical Assistance	\$ 19,000.00
Committed	Shop Local Chamber Program	\$ 15,000.00
Awarded	DOLA REDI Grant Portion	\$ 6,000.00
<b>TOTAL</b>		<b>\$ 183,817.31</b>

**2019 EDC BUDGET REVISED** \$ 195,000.00  
**CURRENT REMAINING FUNDS** \$ 11,182.69

**ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2020)**

<b>STATUS</b>	<b>DESIGNATION</b>	<b>AMOUNT</b>
Proposed	Gateway Signage (Est. \$30/sq.ft. - Signage = 60 sq.ft.)	\$ 40,000.00
Proposed	Business Grants	\$ 85,000.00
Proposed	City of Craig Digital Marketing Plan Implementation	\$ 20,000.00
Proposed	Shop Local Chamber Program	\$ 15,000.00
Awarded	DOLA REDI Grant Portion (Innovation Space) Carry-Over	\$ 6,000.00
Proposed	Newsletter/Advertising/Direct Marketing	\$ 15,000.00
Misc.	Misc. (Exhibiting/Tradeshow, Website Improvements, Education, Professional Services, Dues/Subscriptions)	\$14,000.00
<b>TOTAL</b>		<b>\$ 195,000.00</b>

**2020 EDC BUDGET** \$ 195,000.00  
**CURRENT REMAINING FUNDS** \$ -

Moffat County Human Resource Council  
%Moffat County United Way  
P. O. Box 995  
Craig, CO 81626  
970-824-6222

August 16, 2019

Mr. Peter Brixius  
City of Craig Manager  
300 West 4<sup>th</sup> Street  
Craig, CO 81625

Dear Peter:

Please find enclosed the Moffat County Human Resource Council request for 2020 funding.

The City funded the Human Resource Council (HRC) in the amount of \$40,000 for the 2019 fiscal year. The HRC and the funded agencies greatly appreciate all the support the City of Craig has given to us since our inception.

We are submitting a budget request of \$40,000 to the City of Craig council members. This year, we are requesting equal funding amounts from both the City and the County.

As our economy changes, more demand is placed on our agencies to provide services. Agencies are responding to needs of the community members. The Community Budget Center and Love, INC receive many requests for rental and utility assistance; Open Heart Advocates responds to urgent needs during crises. Some of the other agencies also impacted are Northwest Colorado Health, the Boys and Girls Club, and Horizons, just to name a few. This past year, multiple non-profits saw a decrease in donations from the community in addition to state, federal and private foundation funding cuts. The funding from the City and County is important and impactful in order to continue to provide much-needed local services.

The HRC is very grateful to the City Council for the funding assistance they give to the non-profit and community agencies that are working so hard to make a difference in the lives of our residents. Please contact me if I may be of further assistance.

Sincerely,



Kristen Vigil  
Executive Director

**City of Craig  
Application for Funding  
2020 Budget**

1. **Name of Organization:** Moffat County Human Resource Council
2. **Contract Person:** Kristen Vigil, Executive Director, Moffat County United Way
3. **Address:** P. O. Box 995, 552 Breeze Street, Craig, CO 81626
4. **Telephone Number:** 970-824-6222
5. **Dollar amount of funding request:** \$40,000
6. **Please summarize briefly the purpose and goals of this organization:** The Human Resource Council (HRC) is a group of agency representatives and individuals with a vested interest in local community health and human service affairs. The purpose is to provide support funding and information to its members, collaboratively seek financial support, act as a collective voice, coordinate services to avoid duplication and increase awareness regarding community health and human service needs and activities. This collaboration also limits the number of asks from non-profits directly to the City and County. Without this system in place, each non-profit would go before the City and County requesting funding.
7. **If your request is approved for funding by the City of Craig in 2020, detail specifically how the funding will be used:** The Human Resource Council will allocate the funding to the community agencies who request to be funded by the HRC. These agencies provide a broad range of services to residents in our community. The services range from program support for agencies like Horizons, Mental Health services, youth and senior activities, support for low-income families, and parenting classes.
8. **How many people were served by this organization last year?** The HRC collectively funded 19 agencies with the funding from the City and County along with collaborative efforts and information provided year round. Many residents were served by the agencies in 2019. **(See attached spreadsheet)** Resident numbers served ranged from the specialized services for a small number of people through Horizons Specialized Services to youth activities provided by the Boys and Girls Club where enrollment reached several hundred.
9. **Of these people, approximately how many were City of Craig/Moffat County residents? Please identify the residence of those that are not City of Craig/Moffat County residents.** 100%

- 10. What other sources of funding does your organization have? Please include any fees that you charge for your services.** The HRC receives a \$50.00 annual fee from each HRC member; this fee is used to offset meeting expenses. United Way is not reimbursed for administrative costs associated with the HRC. The Moffat County United Way Board of Directors believes the HRC offers a great benefit to the non-profit agencies in our community. The HRC receives funding from Moffat County and the City of Craig. Last year \$20,000 of the agency funding was provided by the County and \$40,000 by the City of Craig. All of the agencies funded by the HRC are funded by other funding sources ranging from community fundraising, foundation grants, state and federal funding.
- 11. Has City of Craig funded your organization in the past? If so, in what amounts?** Yes. The amount received for 2019 was \$40,000. Thank you very much!
- 12. If your organization receives funding from City of Craig in 2020, can you identify any positive impact on the City's other expenditures; i.e., a reduction in law enforcement costs, general government costs, enhancement of other services, etc.?** The Human Resource Council's collaborative effort makes it possible for the agencies to communicate easily about shared services, avoid duplication and discuss and work on community issues. By sharing services and information all of the agencies services are enhanced which then enhance services provided by the City of Craig. Many of the agencies funded by the HRC collaborate with the Craig Police Department, Moffat County Sheriff's Department, Moffat County Social Services, Memorial Regional Health, City Parks and Recreation Department, and other city departments. Many of the services provided by HRC agencies are services that would have to be provided by our local government if these agencies were not in existence. The HRC believes that as a collective group of agencies we have a direct positive impact on the City's other expenditures. The non-profits funded through HRC work hard every day to serve Moffat County residents. Many of the families they serve are low-income and they struggle to make ends meet. In the last 10 years the number of children who qualify for free or reduced lunch has nearly doubled, showing the importance of our non-profits and their ability to work together through the Human Resource Council.

Thank you in advance for the opportunity to work with the City of Craig. This year was very successful year and our success would not have been possible without the support of the City of Craig's resources. Please call me if you need further assistance or explanations.



**Moffat County HRC funding  
information**

Organization Name	2014 Funded	2015 Funded	2016 Funded	2017 Request	2017 Funded	2018 Request	2018 Funded	Additional 2018 Funding	2019 Request	2019 Funded	Stipulations/Comments
Advocates-Open Heart	0	0	2,000	5,000	0	5,000	1,000	0	5,000	2,000	
Bear River Young Life	3,500	5,000	3,500	5,000	3,000	4,000	1,000	500	3,000	1,500	
Boys & Girls Club of Craig	3,100	4,000	3,000	4,000	4,000	4,000	0	2,000	4,000	2,000	
Community Impact Program	3,200	4,000	5,000	5,000	5,000	5,000	0	0	5,000	3,000	
Community Budget Center	3,900	9,600	14,000	17,000	17,000	18,000	11,000	1,500	18,000	13,000	
Connections 4 Kids	0	3,000	5,000	5,000	5,000	5,000	3,000	0	5,000	3,000	
Craig Concert Association	2,300	2,300	2,000	3,000	2,000	3,000	0	0	2,000		
Needy Assistance Program				2,000	1,000	1,500	1,500	0			
Eagles Nest Preschool			2,500	5,000	2,000	0	0	0			
Freedom Hooves	500	500	1,000	0	0	5,000	1,000	500	5,000	1,500	
Friends of MC Education	2,800	2,800	0	5,000	0	0	0	0			
Grand Futures	0	0	0	500	0	5,000	0	0	5,000	2,000	
Horizons	12,000	12,000	5,000	10,000	5,000	5,000	5,000	0	5,000	4,500	
Humane So. Of Moffat County				3,000	3,000	6,000	1,000	0	5,250	2,000	
Integrated Community						5,000	0	0			
Love, Inc	3,900	7,000	7,000	9,000	8,000	8,000	5,000	750	8,000	6,500	
MRH/Home Hospice									5,100	2,000	
Mind Springs/Craig Mental Health	5,000	0	3,000	3,000	3,000	3,000	3,000	0	3,000	2,500	
M C Human Service Volunteers	2,000	5,000	0	ABOVE	Above	Above	Above	Above			
Moffat County Youth United Way	5,800	5,000	5,000	5,000	5,000	5,000	3,000	500	5,000	4,500	
N W Colo Center for Independence	0	0	0	3,500	0	0	0	0			
N W Colo Dental Coalition	3,900	5,000	0	0	0	0	0	0			
N W Colo Legal Services	5,500	5,500	5,500	5,500	5,500	5,500	2,000	500	5,500	2,500	
N W CO Health			4,000	5,000	4,000	5,000	0	0	3,500	2,000	
N W Rocky Mountain CASA	0	3,300	3,000	0	0	0	0	0			
REPS (Reaching Everyone Preventing Suicide)			3,000	9,000	3,000	3,000	3,000	0	5,000	2,500	
Senior Social Center									5,000	1,000	
United Way 211	3,000	1,000	1,000	0	0	0	0	0			
Yampa Valley Sustainability				5,000	0	0	0	0			
Yampa Valley Pregnancy Center			3,000	3,500	3,500	3,500	2,000	500	2,500	2,000	
Festival of Trees		2,000	2,000	2,000	2,000	2,000	0	0			
Emergency Fund	7,100	3,000	500		0			2,000			
<b>Total</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>120,000</b>	<b>81,000</b>	<b>106,500</b>	<b>42,500</b>	<b>8,750</b>	<b>104,850</b>	<b>60,000</b>	<b>0</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>Community Development</u>	<u>10-49-942</u>

CAPITAL ITEM	NEW	REPLACEMENT
Pickup		XXX

DESCRIPTION OF NEED
Replace the Community Development vehicle.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? To keep dependable vehicles in service
--

OTHER RELATED COSTS? SAVINGS?
-------------------------------

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Continue to drive these vehicles and pay for the repairs

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2020	March 1, 2020

Estimated Cost:	\$ 25,000.00
Freight:	\$
Installation:	\$
Training:	\$
<b>TOTAL REQUEST:</b>	<b>\$ 25,000.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>POLICE</u>	<u>10-51-942</u>

CAPITAL ITEM	NEW	REPLACEMENT
4 new Police vehicles		XXX

**DESCRIPTION OF NEED**

Replace 4 police vehicles that have over 90,000 miles on them that are 10 to 11 years old. These vehicles have been identified by the city mechanics to be replaced because of the cost to operate.

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?** To keep dependable vehicles in service

**OTHER RELATED COSTS? SAVINGS?**

The total cost of the vehicles will include the extended warranty, all new attachments and graphics

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

We will continue to drive these vehicles and pay for the repairs

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2020	March 1, 2020

Estimated Cost:	\$ 156,000.00
Freight:	\$
Installation:	\$
Training:	\$

<b>TOTAL REQUEST:</b>	<b>\$ 156,000.00</b>
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Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>POLICE</u>	<u>10-51-946</u>

CAPITAL ITEM	NEW	REPLACEMENT
New Records Management Software		XXX

**DESCRIPTION OF NEED**

Our current software is over 15 years old. Since we have had this software, improvements have been made to make this software web-based which will improve the efficiency of the police department

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?** Replace outdated software over a 4 year period.

**OTHER RELATED COSTS? SAVINGS?**

Since the Sheriff's Office and the PD use the same system this will be a joint venture between us. With a web-based system the officers will be able to research cases and complete cases anywhere there is connectivity. If either agency is unable to obtain funding this expense will not occur.

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

We will continue to use our current system.

<b>ESTIMATED BID DATE</b>	<b>REQUIRED DELIVERY DATE</b>
January 6, 2020	March 1, 2020

Estimated Cost:	\$ 20,000.00
Freight:	\$
Installation:	\$
Training:	\$

<b>TOTAL REQUEST:</b>	<b>\$ 20,000.00</b>
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Schedule C-2  
**CAPITAL PROJECT**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road &amp; Bridge</u>	<u>10-64--93117</u>

CAPITAL ITEM	NEW	REPLACEMENT
Annual Overlays		

**DESCRIPTION OF NEED**

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

By overlaying failing streets each year, we are able to provide the citizens with a safe, durable, and cost effective street network.

**OTHER RELATED COSTS? SAVINGS?**

It is more cost effective to overlay than to let a street fail and have to reconstruct it.

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

ESTIMATED BID DATE June 2020	ESTIMATED START DATE July 2020	REQUIRED DELIVERY DATE September 2020	
FUNDING NEEDS	MONTH	\$ ESTIMATE	% COMPLETED
Russell 4th - 9th	July	\$250,000	100%
Birch	July		
Apple	July		
Rose 7th - 8th	July		
9th Street Yampa - Rose	July		
7th Street Yampa - Ashley	July		
SOURCE OF FUNDING			
CITY OF CRAIG:	GRANT	OTHER	TOTAL
\$250,000			\$250,000



Schedule C-2  
**CAPITAL PROJECT**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road &amp; Bridge</u>	<u>10-64-93118</u>
CAPITAL PROJECT	NEW	REPLACEMENT
Alleys	X	X

**DESCRIPTION OF NEED**

Gravel alleys that have never had gravel in Craig View and Mount View.

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

By developing alternate access to properties, we are providing the citizens with a safe and durable street network.

**OTHER RELATED COSTS? SAVINGS?**

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

ESTIMATED BID		ESTIMATED START		REQUIRED DELIVERY	
DATE		DATE		DATE	
Work done by City crew		Mar-20		November 2020	
FUNDING NEEDS		MONTH	\$ ESTIMATE	% COMPLETED	
			\$20,000	100	

SOURCE OF FUNDING			
CITY OF CRAIG:	GRANT	OTHER	TOTAL
\$20,000			\$20,000



Schedule C-2  
**CAPITAL PROJECT**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road &amp; Bridge</u>	<u>10-64-93300</u>
CAPITAL ITEM	NEW	REPLACEMENT
Drainage		X

**DESCRIPTION OF NEED**  
 8th street to Washington Creek

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**  
 Maintaining a safe, durable, and cost effective city street network.

**OTHER RELATED COSTS? SAVINGS?**  
 Prevents flooding, street and/or property damage.

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

ESTIMATED BID		ESTIMATED START		REQUIRED DELIVERY	
DATE		DATE		DATE	
Work done by City crew		Apr-20		May 2020	
FUNDING NEEDS		MONTH	\$ ESTIMATE	% COMPLETED	
			\$60,000	100	

SOURCE OF FUNDING			
CITY OF CRAIG:	GRANT	OTHER	TOTAL
\$60,000			\$60,000



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

<b>FUND</b>	<b>DEPARTMENT</b>	<b>CODE</b>
<u>General</u>	<u>Road &amp; Bridge</u>	<u>10-64-94200</u>

<b>CAPITAL ITEM</b>	<b>NEW</b>	<b>REPLACEMENT</b>
Message Boards	<b>X</b>	<b>X</b>

**DESCRIPTION OF NEED**

Replacing a 2009 Message Board (1-04)

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

High Maintenance, Loosing Charecters

**OTHER RELATED COSTS? SAVINGS?**

None

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

Would have to keep purchasing Charecters at a High price

**ESTIMATED BID DATE:**

January-20

**REQUIRED DELIVERY DATE:**

March 2019

**SOURCE OF FUNDING**

<b><u>CITY OF CRAIG:</u></b>	<b><u>GRANT</u></b>	<b><u>OTHER</u></b>	<b><u>TOTAL</u></b>
<b>\$17,500</b>			<b>\$17,500</b>





Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

<b>FUND</b>	<b>DEPARTMENT</b>	<b>CODE</b>
<u>General</u>	<u>Road &amp; Bridge</u>	<u>10-64-94200</u>

<b>CAPITAL ITEM</b>	<b>NEW</b>	<b>REPLACEMENT</b>
Sweeper	X	X

**DESCRIPTION OF NEED**

Replaces a 2009 Elgin Sweeper (1391)

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

Attempt to Install a 10 year vehicle and equipment replacement program and maintain a comprehensive street maintenance program to optimize use of maintenance dollars.

**OTHER RELATED COSTS? SAVINGS?**

None

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

Trying to keep this sweeper running for another year and finding the parts for it.

**ESTIMATED BID DATE:**

January-20

**REQUIRED DELIVERY DATE:**

March 20

**SOURCE OF FUNDING**

<b><u>CITY OF CRAIG:</u></b>	<b><u>GRANT</u></b>	<b><u>OTHER</u></b>	<b><u>TOTAL</u></b>
\$250,000			\$250,000



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

<b>FUND</b>	<b>DEPARTMENT</b>	<b>CODE</b>
<u>General</u>	<u>Road &amp; Bridge</u>	<u>10-64-94200</u>

<b>CAPITAL ITEM</b>	<b>NEW</b>	<b>REPLACEMENT</b>
Water Truck	X	X

**DESCRIPTION OF NEED**

Replaces a 95 GMC Etnyre Water Truck (1-62)

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

Attempt to Install a 10 year vehicle and equipment replacement program and maintain a comprehensive street maintenance program to optimize use of maintenance dollars.

**OTHER RELATED COSTS? SAVINGS?**

None

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

Try and keep it running good enough for another year and finding the parts for it.

**ESTIMATED BID DATE:**

January-20

**REQUIRED DELIVERY DATE:**

March 2020

**SOURCE OF FUNDING**

<b><u>CITY OF CRAIG:</u></b>	<b><u>GRANT</u></b>	<b><u>OTHER</u></b>	<b><u>TOTAL</u></b>
\$240,000			\$240,000

# Road and Bridge Capital Replacement Plan Vehicles, Equipment, and Attachments

ID No.	DESCRIPTION	PRICE	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1-01	2008 Wanco Message Board	14,900										
1-02	2008 Wanco Message Board	14,900										
1-03	00 Ford Explorer	0										
103a	2000 Ford Explorer	0										
1-04	2009 Wanco Message Board	16,350	17,500									
1-05	2009 Wanco Message Board	16,350		17,750								
1-10	06 Chev Bucket Truck(16)	52,500									74,000	
1-15	18 RAM 3500 4X4	30,667									41,000	
1-15p	08 8' Boss V Plow	6,952									10,000	
1-16	2019 Ford F350	37,000										47,000
1-17	2011 Dodge 4x4 1/2 T	26,856			31,285							
1-18	2012 F350 FB	43,312			43,312							
1-19	2014 Dodge 1T PU	23,754					28,000					
1-19p	2014 Boss 8' plow	6,000					60,500					
1-21	2018 Dodge Ram 3500	41,114									51,000	
1-21e	Tommy-lift for pickup	3,200									6,200	
1-20b	Duraco Vertical Oil Tank	19,732							w/n			
1-22	11 Chevy 1T UT	28,162				28,500						
1-22a	89 Battery Booster	2,795							w/n			
1-23	2011 Dodge 4x4 1T FB	33,666			37,000							
1-24	11 Chevy 1T Flatbed	29,896				32,000						
1-25	2015 Cat CB24B Roller	38,000							44,000			
1-26	00 Cat AP200B Laydown	46,100		135,000								
126T	01 Load King Trailer	8,982							w/n			
1-30	2000 CAT 140H Grader	124,911			348,000							
1-31	2003 CAT 140H Grader	194,255				360,000						
1-32	2012 Cat 924H Loader	144,321								210,000		
1-32a	Balderson Hitch	4,013										
1-33	2005 CAT 938G Loader	150,485				165,535						
1-33b	Plow	14,000							19,000			
1-33c	93 Balderson Forks	4,000							w/n			
1-33d	93 Balderson Arm	2,620							w/n			
1-34	09 CAT 450E Backhoe	146,191					150,000					
1-34a	98 NPK Compactor	6,400							w/n			
1-35	79 JD300 Tractor	23,526										
1-35a	06 Land Pride Mower	10,698							w/n			
1-36	2014 Elgi Pelican P Sweeper	190,440					200,000					
1-37	10 Allianz Vac Sweeper	225,403			247,000							
1-38	2018 Elgin Pelican	231,559									280,000	
1-39	2019 Elgin Pelican 3 wheel	248,184										295,000
1391	09 Elgin Sweeper	181,852	250,000									
1-40	2012 Int'l Dumptruck	97,248		120,000								
1-40s	2011 Swenson Sander	9,010		10,000								
1-40p	2011 Henke Snow Plow	8,041		9,500								
1-41	2014 Int'l Dumptruck	117,110					122,000					
1-41s	2013 Swenson Sander	9,886					10,500					
1-41p	2013 Henke Snowplow	7,545					9,800					
1-42	2013 Int'l Dumptruck	101,371			120,000							
1-42s	2012 Swenson Sander	9,010			9,500							

# Road and Bridge Capital Replacement Plan Vehicles, Equipment, and Attachments

ID No.	DESCRIPTION	PRICE	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1-42p	2012 Henke Snow Plow	8,096			9,000							
1-43	2012 Int'l Dumptruck	97,248		117,000								
1-43s	2011 Swenson Sander	9,010		9,500								
1-43p	2011 Henke Snow Plow	8,041		9,000								
1-44	2018 Freight Dumptruck	135,166									145,166	
1-44s	2017 Swenson Sanders	11,815									14,800	
1-44p	2017 Henke Snowplows	8,072									10,000	
1-45	2013Int'l Dumptruck	101,371			117,000							
1-45s	2012 Swenson Sander	9,010			9,500							
1-45p	2012 Henke Snow Plow	8,096			9,000							
1-46	05 Chevy 1T	26,000					28,000					
146a	13 BHS-160-30 Emulsion Spry	22,507						31,000				
1-47	2018 Intl Dumptruck	117,795									127,795	
147s	2017 Swenson Sanders	13,695									16,000	
147p	2017 Henke Snowplows	8,072									10,000	
1-48e	14 Sullair AC	14,950							19,000			
1-49	13 Line Lazer 3900 Painter	4,999										
1491	08 Line Lazer 3900 Painter	5,245										
1-50	13 Kubota Tractor	41,600							51,000			
1-50a	93 Alamo Mower	5,050										
1-52	13 Kut Kwick Slope Mower	60,482							70,000			
1-54	2013 Craftco Super Shot	39,897				43,000			49,000			
1-55	2019 Doosen C185WDO	20,000									35,000	
1-56	07 ASV100 Skid Steer	55,009					60,500					
1-57	00 Airman Mini Excavator	8,500		75,000								
1-58	91 Trailer (Painter)	450										
1-59	79 Maxey FB Trailer	6,000										
1-60	91 Maxey Tilt Trailer	4,000										
1-61	99 Maxey Tilt Trailer	5,350										
1-62	95 GMC Etnyre Water	94,064	240,000									
1-65	91 Fair Snow Blower	46,000										
1-66	2012 Int'l w/Etnyre Distrib	165,049							180,000			
1-67	92 Rammax Comp.	28,000										
1-69	11 Frghtliner/Etnyre Water	188,863						195,000				
1-75	99 WBHS Chip Spreader	125,700										
1-76	2000 MF4235 Tractor 4WD	33,900			95,000							
176-m	2017 JD Rotary Cutter	20,567								23,567		
1-77	2018 Cat CW16 Roller	86,779									101,000	
1-78	2005 I/R PT125R Roller	57,723		115,000								
	07 Bobcat Asphalt Planer	9,991					10,990					
1-80	2018 Hydro Excavator	69,050								89,000		
	<b>SUBTOTAL</b>	<b>4,584,479</b>										
	<b>TOTAL</b>		<b>507,500</b>	<b>617,751</b>	<b>1,075,599</b>	<b>629,038</b>	<b>680,294</b>	<b>228,030</b>	<b>180,006</b>	<b>322,574</b>	<b>704,769</b>	<b>295,009</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-93116</u>

CAPITAL ITEM	NEW	REPLACEMENT
Yampa River Diversion park	XX	

DESCRIPTION OF NEED
Seed money for grant opportunities to begin engineering and construction of the white water park.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
---

OTHER RELATED COSTS? SAVINGS?
-------------------------------

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$125,000.00
Trade-in:	
Freight	Included

TOTAL REQUEST:	\$125,000.00	GRANT FUNDING: \$90,000
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Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-934</u>

CAPITAL ITEM	NEW	REPLACEMENT
Loudy Simpson Improvements		XX

DESCRIPTION OF NEED
Joint Services project with Moffat County (yet to be determined).

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
---

OTHER RELATED COSTS? SAVINGS?
-------------------------------

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$25,000.00
Trade-in:	
Freight	Included

<b>TOTAL REQUEST:</b>	<b>\$25,000.00</b>
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Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-93400</u>

CAPITAL ITEM	NEW	REPLACEMENT
Tennis Court Light Replacement		XX

DESCRIPTION OF NEED
Our tennis court light fixtures are extremely old and impossible to get parts for. We can replace the existing fixtures with LED's and save money on utilities.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
---

OTHER RELATED COSTS? SAVINGS?
-------------------------------

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$8,500.00
Trade-in:	
Freight	Included
<b>TOTAL REQUEST:</b>	<b>\$8,500.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-93412</u>

CAPITAL ITEM	NEW	REPLACEMENT
New Skate Park		XX

DESCRIPTION OF NEED
We still have not replaced the skate park ramps that were removed over 3 years ago from East Park. <b>Total expenditure of \$400,000 is contingent on \$200,000 in grant funds.</b>

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
---

OTHER RELATED COSTS? SAVINGS?
-------------------------------

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$400,000.00
Trade-in:	
Freight	Included
<b>TOTAL REQUEST:</b>	<b>\$400,000.00</b>





Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
Ridgeview Trail Concrete	XX	

DESCRIPTION OF NEED
Continue replacing approximately 850 feet of crusher fines on the Ridgeview Trail with concrete (Oxley property).

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
---

OTHER RELATED COSTS? SAVINGS?
-------------------------------

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$50,000.00
Trade-in:	
Freight	Included
<b>TOTAL REQUEST:</b>	<b>\$50,000.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Enclosed Utility Trailer	XX	

**DESCRIPTION OF NEED**

We rent a utility trailer every year to haul our flowers and shrubs from GJ & Vernal. In addition we have to fabricate shelves to accommodate all the plants. Way better to have our own which will also provide us transportation for our new (used) 30' x 30" special events tent

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

Continue renting.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE

Winter 2020

REQUIRED DELIVERY DATE

Spring/Summer 2020

Estimated Cost:	\$5,000.00
Trade-in:	
Freight	Included

<b>TOTAL REQUEST:</b>	<b>\$5,000.00</b>
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Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-71-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Smithco Three Wheel Ball Field Maintainer	XX	

DESCRIPTION OF NEED
We have used a combination of a Gator & Little Rascal drag for several years. The Little Rascal's power take off finally gave out this year.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
---

OTHER RELATED COSTS? SAVINGS?
Use a mat drag and gator.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring/Summer 2020

Estimated Cost:	\$19,000.00
Trade-in:	
Freight	Included
<b>TOTAL REQUEST:</b>	<b>\$19,000.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-72-934</u>

CAPITAL ITEM	NEW	REPLACEMENT
(2) High Rate Sand Filters (Lap Pool)		XX

DESCRIPTION OF NEED
Original filters are rusted through (cast iron). We have repaired them a number of times.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Hope for the best.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$60,000.00
Freight:	\$
Installation:	\$
Training:	\$
<b>TOTAL REQUEST:</b>	<b>\$60,000.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS &amp; RECREATION</u>	<u>10-72-93414</u>

CAPITAL ITEM	NEW	REPLACEMENT
Resurface Wave Pool		XX

DESCRIPTION OF NEED
The Wave Pool was last resurfaced in 2009.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$120,000.00
Freight:	\$
Installation:	\$
Training:	\$
<b>TOTAL REQUEST:</b>	<b>\$120,000.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>CENTER OF CRAIG</u>	<u>10-75-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
Refinish Chapel Floor		XX

DESCRIPTION OF NEED
Last refinish in 1997.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$8,000.00
Freight:	\$
Installation:	\$
Training:	\$
<b>TOTAL REQUEST:</b>	<b>\$8,000.00</b>



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>CENTER OF CRAIG</u>	<u>10-75-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
Replace Vinyl Flooring upstairs		XX

DESCRIPTION OF NEED
Old surface wearing

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
Winter 2020	Spring 2020

Estimated Cost:	\$5,000.00
Freight:	\$
Installation:	\$
Training:	\$
<b>TOTAL REQUEST:</b>	<b>\$5,000.00</b>

# CAPITAL PROJECT FUND



CITY OF CRAIG 2020 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Unreserved-Undesignated	452,472	454,464	454,465	659,930	198,105	
<b>TOTAL Beginning Fund Balance</b>	<b>452,472</b>	<b>454,464</b>	<b>454,465</b>	<b>659,930</b>	<b>198,105</b>	
<b>REVENUES:</b>						
20-31-10000 Property Taxes	147,244	140,399	140,525	140,525	150,260	9,735
20-31-11000 Property Taxes Delinquent	125	(19)	0	0	0	0
20-31-20000 Spec Ownship Taxes	13,128	11,894	8,000	8,000	8,000	0
20-31-90000 Int & Pen on Property Taxes	552	1,728	40	50	50	10
20-33-10000 Grants	0	173,900	930,000	930,000	0	(930,000)
20-36-00000 Miscellaneous	1,000	0	0	0	0	0
20-36-16100 Interest Investments	6,031	8,329	2,000	10,000	5,000	3,000
20-36-16110 Interest on Spec Asses.	0	0	0	0	0	0
Transfer In		236,825	236,825	0	0	(236,825)
<b>TOTAL Revenues</b>	<b>168,080</b>	<b>573,055</b>	<b>1,317,390</b>	<b>1,088,575</b>	<b>163,310</b>	<b>(1,154,080)</b>
<b>EXPENDITURES:</b>						
20-81-56100 Treasurers Fees County	2,952	2,813	2,800	2,800	3,000	200
20-81-95000 Capital Construction	156,912	101,232	386,825	391,740	150,000	(236,825)
20-81-96000 Capital Const - CDOT	0	0	930,000	1,032,400	0	(930,000)
20-81-96100 Engineering- CDOT	0	82,824	176,000	123,460	0	0
20-81-96000 Capital Const - Safe Routes	6,224	180,720	0	0	0	0
<b>TOTAL Expenditures</b>	<b>166,088</b>	<b>367,589</b>	<b>1,495,625</b>	<b>1,550,400</b>	<b>153,000</b>	<b>(1,166,625)</b>
<b>REVENUES VS EXPENDITURES</b>	<b>1,992</b>	<b>205,466</b>	<b>(178,235)</b>	<b>(461,825)</b>	<b>10,310</b>	
<b>ENDING FUND BALANCE:</b>						
Unreserved-Undesignated	454,464	659,930	276,230	198,105	208,415	
<b>TOTAL Ending Fund Balance</b>	<b>454,464</b>	<b>659,930</b>	<b>276,230</b>	<b>198,105</b>	<b>208,415</b>	

ACET

FUND

CITY OF CRAIG 2020 BUDGET ACET FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Unreserved-Undesignated	214,578	189,985	162,667	181,583	143,228	
<b>TOTAL Beginning Fund Balance</b>	<b>214,578</b>	<b>189,985</b>	<b>162,667</b>	<b>181,583</b>	<b>143,228</b>	
<b>REVENUES:</b>						
21-33-13900 Grants	0	0	0	0	0	0
21-35-00000 Fines and Costs	494	12,078	500	565	500	0
21-35-20000 Forfeitures	0	0	0	0	0	0
21-36-00000 Miscellaneous	8,071	139	0	80	0	0
21-36-16100 Interest Investments	2,314	3,397	2,500	2,500	2,500	0
21-37-00000 Contributions Government	18,674	19,448	18,700	17,430	82,500	63,800
<b>TOTAL Revenues</b>	<b>29,553</b>	<b>35,062</b>	<b>21,700</b>	<b>20,575</b>	<b>85,500</b>	<b>63,800</b>
<b>EXPENDITURES:</b>						
JAG Grant Expense	0	0	0	0	0	0
ACET Personal Services	0	0	0	0	0	0
ACET Supplies	14,336	7,186	17,000	16,250	17,000	0
ACET Purchased Services	29,010	26,278	42,290	27,680	31,370	(10,920)
ACET Fixed Charges	7,800	10,000	12,000	12,000	12,000	0
ACET Other	3,000	0	3,000	3,000	25,000	22,000
ACET Capital Outlay	0	0	0	0	4,000	4,000
<b>TOTAL Expenditures</b>	<b>54,146</b>	<b>43,464</b>	<b>74,290</b>	<b>58,930</b>	<b>89,370</b>	<b>15,080</b>
<b>REVENUES VS EXPENDITURES</b>	<b>(24,593)</b>	<b>(8,403)</b>	<b>(52,590)</b>	<b>(38,355)</b>	<b>(3,870)</b>	
<b>ENDING FUND BALANCE:</b>						
Restricted	39,984	36,231	39,984	39,984	39,984	
Unreserved-Undesignated	150,001	145,351	70,093	103,244	99,374	
<b>TOTAL Ending Fund Balance</b>	<b>189,985</b>	<b>181,582</b>	<b>110,077</b>	<b>143,228</b>	<b>139,358</b>	

CITY OF CRAIG 2020 BUDGET ACET FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
ACET FUND						
ACET						
21-87-21200	SUPPLIES SMALL EQUIP	11,758	4,852	10,000	10,000	10,000
21-87-21400	SUPPLIES OFFICE	525	1,674	2,000	1,750	2,000
21-87-22900	SUPPLIES OPERATING	2,054	660	5,000	4,500	5,000
21-87-31100	GMN SVC POSTAGE	118	256	500	400	500
21-87-33300	SVC PUBL,SUBSC,DUES	1,800	100	4,800	4,500	9,190
21-87-34100	GMN SVC UTIL-ELECTRIC	1,497	1,270	1,500	1,400	1,500
21-87-34200	GMN SVC UTIL-WATER	667	827	840	830	840
21-87-34500	GMN SVC UTIL-GAS	0	0	0	0	0
21-87-34700	SVC TELEPHONE	7,643	6,025	8,000	5,300	5,760
21-87-35800	GMN SVC OTHER PROF SVC	14,082	11,017	15,000	4,000	1,080
21-87-36100	SVC RPR/MNT-VEHICLES	1,664	553	2,000	750	1,500
21-87-36200	GMN SVC RPR/MAINT-EQUIP	43	3,192	2,150	3,500	3,500
21-87-36400	GMN SVC REPAIR/MAINT-BLDG	0	0	0	0	0
21-87-38100	SVC TRNING/EDUC	1,496	3,038	7,500	7,000	7,500
21-87-53100	GMN FXD CHG RENTS/LEASES	7,800	10,000	12,000	12,000	12,000
21-87-77100	CONF	3,000	0	3,000	3,000	25,000
21-87-94200	ACET EQUIPMENT VEH/ATTAC	0	0	0	3,000	4,000
21-87-94300	ACET EQUIPMENT COMMUNICA	0	0	0	0	0
21-87-94700	ACET EQUIPMENT - OTHER	0	0	0	4,000	0
ACET FUND Totals:		54,146	43,464	74,290	65,930	89,370

2020 ACET Budget

<u>PERSONNEL</u>		(Each agency is responsible for their assigned TFO Salary/Benefits)	
<u>Craig PD</u>			
	Regular Paid Salary	\$61,340.00	\$94,969.00
	Regular Salary Benefits	\$33,629.00	
<u>Moffat Co Sheriff's Office</u>			
	Regular Paid Salary	\$58,796.00	\$88,663.00
	Regular Salary Benefits	\$29,867.00	
<u>Routt Co Sheriff's Office</u>			
	Regular Paid Salary	\$89,215.32	\$106,294.44
	Regular Salary Benefits	\$17,079.12	
<u>Steamboat Springs PD</u>			
	Regular Paid Salary	\$54,538.00	\$77,337.00
	Regular Salary Benefits	\$22,799.00	

PERSONNEL TOTAL: \$367,263.44

SUPPLIES AND OPERATING

Office Supplies	21-87-21400	\$2,000.00		
Operating Supplies	21-87-22900	\$5,000.00		
Subscriptions	21-87-33300	\$3,000.00	Cellbrite	yearly License Renewal
		\$2,630.00	Callyo	yearly License Renewal
		\$1,758.00	Axon	4 licenses and evidence storage
		\$1,800.00	Covert Tracker	\$600.00 x 3 Trackers
Postage	21-87-31100	\$500.00	PO Box Rental	220/yr
			Postage	280/yr
Telephone	21-87-34700	\$5,760.00	Optium (internet)	
			Optium (phone)	160/mo = 1920/yr
			AT&T (5 phones)	330/mo = 3960/yr
Other Prof Services	21-87-35800	\$1,080.00	Western Security	90/mo = 1,080/yr
Svc repair/ Mnt Vehicles	21-87-3610	\$1,500.00		
Repair Maint./Equip	21-87-36200	\$3,500.00	Repair of Equipment	291/mo = 3500/yr
Utilities (Electric)	21-87-34100	\$1,500.00	Electric	125/mo = 1500/yr
Utilities (Water)	21-87-34200	\$840.00	Water/Sewage	70/mo = 840/yr
Rents/Leases	21-87-53100	\$12,000.00	Rent	1000/mo = 12000/yr
Equipment Vehicles	21-87-9420	\$4,000.00	Rental/Exchange Vehicles	

SUPPLIES AND OPERATING TOTAL: \$46,868.00

TRAVEL/TRAINING

Travel	21-87-38100	\$2,500.00
Training	21-87-38100	\$5,000.00

TRAVEL/TRAINING TOTAL: \$7,500.00

CONFIDENTIAL FUNDS

Confidential Funds	21-87-77100	\$25,000.00
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CONFIDENTIAL FUNDS TOTAL: \$25,000.00

EQUIPMENT

Equipment		\$10,000.00
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EQUIPMENT TOTAL: \$10,000.00

GRAND TOTAL	\$89,368.00	Without Personnel
	\$456,631.44	With Personnel

AGENCY CONTRIBUTION BREAKDOWN

Moffat Co DA	21-37-00000	\$8,000.00
Routt County	21-37-00000	\$8,000.00
Hayden PD	21-37-00000	\$2,500.00
Steamboat Springs PD	21-37-00000	\$16,000.00
Craig PD	21-37-00000	\$16,000.00
Moffat SO	21-37-00000	\$16,000.00
Routt SO	21-37-00000	\$16,000.00

\$82,500.00 13

# MUSEUM FUND

CITY OF CRAIG 2020 BUDGET MUSEUM FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Unspendable (Inventory&CompAbsence)	0	0	0	0	25,052	
Reserved for Operations 25%	0	0	0	0		
Resticted Mineral Leases	0	0	0	0	164,807	
Unreserved-Undesignated	0	0	0	0	0	
<b>TOTAL Beginning Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>189,859</b>	
<b>REVENUES:</b>						
29-33-10000 Grants	0	0	0	0	0	0
29-34-74300 Museum Admissions	0	0	0	0	11,000	
29-34-75000 Museum Concessions	0	0	0	0	15,000	
29-36-00000 Miscellaneous	0	0	0	0	400	400
29-36-16100 Interest Investments	0	0	0	0	0	0
29-36-20000 Rents & Royalties	0	0	0	0	10,000	10,000
29-37-10000 Contributions Private	0	0	0	0	15,000	15,000
29-39-10000 Sale of Assets	0	0	0	0	0	0
29-39-70000 Transfer In	0	0	0	0	300,000	300,000
<b>TOTAL Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>351,400</b>	<b>325,400</b>
<b>EXPENDITURES:</b>						
Personal Services	0	0	0	0	259,060	259,060
Supplies	0	0	0	0	30,420	30,420
Purchased Services	0	0	0	0	38,750	38,750
Fixed Charges	0	0	0	0	1,050	1,050
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	
<b>TOTAL Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>329,280</b>	<b>329,280</b>
<b>REVENUES VS EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,120</b>	
<b>ENDING FUND BALANCE:</b>						
Unspendable (Inventory&CompAbsence)					25,025	
Resticted Mineral Leases					164,807	
Reserved for Operations 25%						25%
Unreserved-Undesignated	0	0	0	0	22,147	7%
<b>TOTAL Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>211,979</b>	

CITY OF CRAIG 2020 BUDGET MUSEUM FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - BUILDING MAINTENANCE**

Personal Services	0	0	0	0	259,060
Supplies	0	0	0	0	30,420
Purchased Services	0	0	0	0	38,750
Fixed Charges	0	0	0	0	1,050
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>329,280</b>

**PERSONNEL SUMMARY - BUILDING MAINTENANCE**

<b>FULL-TIME:</b>					
Museum Director	0.0	0.0	0.0	0.0	1.0
Assistant Museum Director	0.0	0.0	0.0	0.0	1.0
<b>TOTAL FULL-TIME</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2.0</b>
<b>SEASONAL/PART-TIME</b>					
Registrar/Technician	0.0	0.0	0.0	0.0	0.7
Assistant Registrar/Technician	0.0	0.0	0.0	0.0	1.1
<b>TOTAL SEASONAL/PT-TIME</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1.8</b>
<b>GRAND TOTAL</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>3.8</b>



CITY OF CRAIG 2020 BUDGET MUSEUM FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**MUSEUM FUND**

**MUSEUM**

29-83-11100	SALARIES REG	0	0	0	0	134,900
29-83-12100	SALARIES PT	0	0	0	0	55,520
29-83-12200	SALARIES OT	0	0	0	0	0
29-83-14100	BENEFITS UNEMP	0	0	0	0	950
29-83-14200	BENEFITS WRKCOMP	0	0	0	0	290
29-83-14300	BENEFITS HEALTH	0	0	0	0	44,400
29-83-14500	BENEFITS MEDICARE	0	0	0	0	2,760
29-83-14600	BENEFITS EEPF	0	0	0	0	16,190
29-83-14700	BENEFITS EELIFE	0	0	0	0	600
29-83-14800	BENEFITS FICA	0	0	0	0	3,450
29-83-21200	SUPPLIES SMALL EQUIP	0	0	0	0	0
29-83-21300	SUPPLIES DUPLICATING	0	0	0	0	2,420
29-83-22500	SUPPLIES DISPLAY	0	0	0	0	10,000
29-83-22900	SUPPLIES OPERATING	0	0	0	0	6,000
29-83-25300	SUPPLIES CONCESSIONS	0	0	0	0	12,000
29-83-31100	SUPPLIES POSTAGE	0	0	0	0	0
29-83-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	10,000
29-83-33700	SVC ADVERTISING	0	0	0	0	8,000
29-83-34100	SVC UTIL-ELECTRIC	0	0	0	0	5,000
29-83-34500	SVC UTIL-GAS	0	0	0	0	2,650
29-83-34700	SVC TELEPHONE	0	0	0	0	3,000
29-83-35800	SVC OTHER PROF SVC	0	0	0	0	1,100
29-83-36400	SVC RPR/MAINT-BLDGS	0	0	0	0	8,000
29-83-38100	SVC TRNING/EDUC	0	0	0	0	1,000
29-83-39700	SVC MAINT. CONTRACTS	0	0	0	0	0
29-83-51100	FXD CHG BLDG INS	0	0	0	0	1,000
29-83-51300	FXD CHG LIAB INS	0	0	0	0	50
29-83-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

BUILDING MAINTENANCE Totals:	0	0	0	0	329,280
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**CAPITAL**

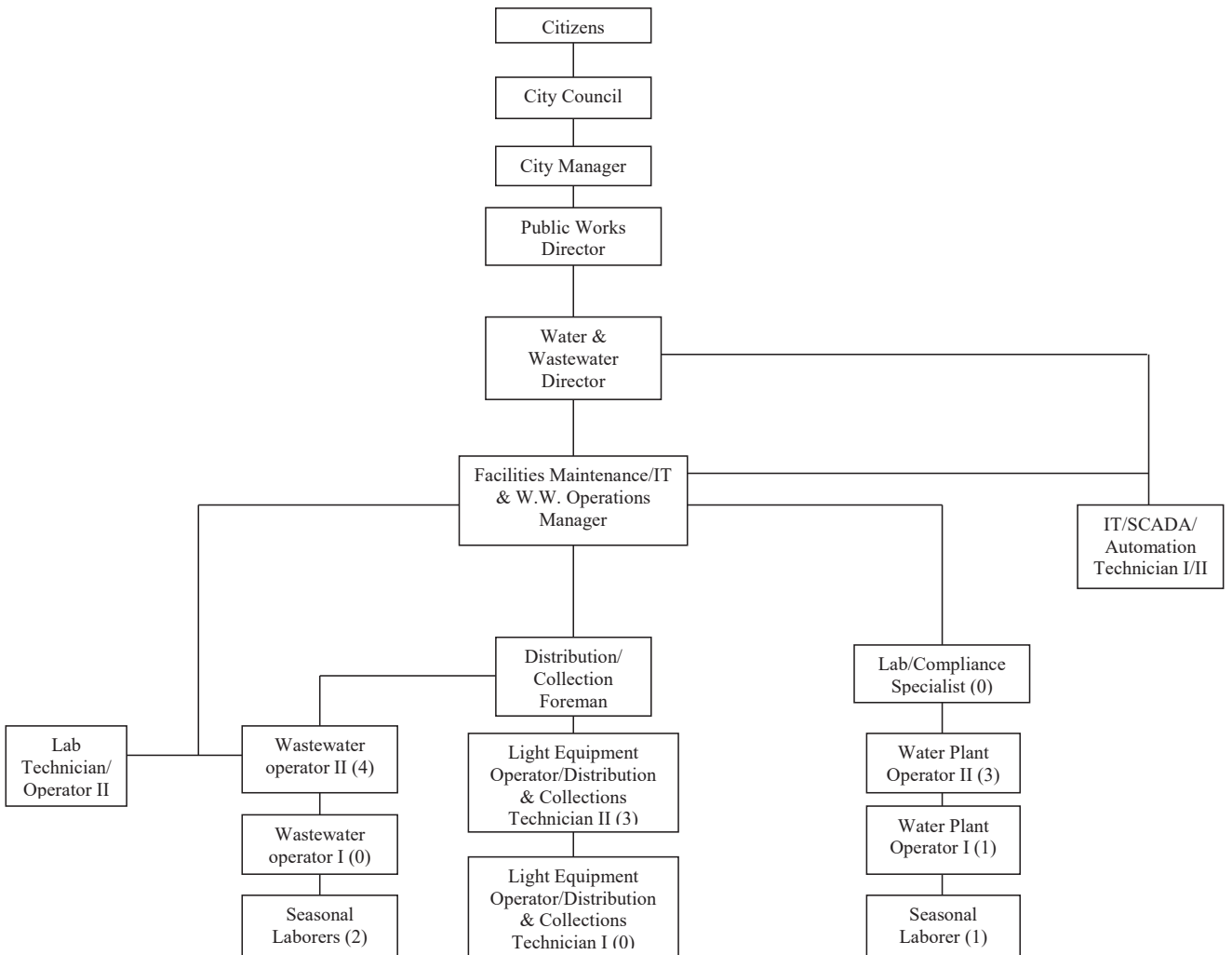
29-83-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
29-83-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
29-83-94700	BDG-MNT EQUIPMENT OTHER	0	0	0	0	0

BUILDING MAINTENANCE Totals:	0	0	0	0	0
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WATER

FUND

# WATER & WASTEWATER Organizational Chart



CITY OF CRAIG 2020 BUDGET WATER FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Reserved for Debt	500,000	500,000	430,100	430,100	430,100	
Unspendable (Inventory&CompAbsence)	267,691	260,313	260,313	296,912	260,313	
Reserved for Operations 25%	674,927	641,331	867,199	623,287	672,288	
Unreserved-Undesignated	1,752,671	2,385,352	1,384,269	2,697,595	2,765,244	
<b>TOTAL Beginning Fund Balance</b>	<b>3,195,289</b>	<b>3,786,996</b>	<b>2,941,881</b>	<b>4,047,894</b>	<b>4,127,944</b>	
<b>REVENUES:</b>						
50-34-49100 Charges Metered Water	2,891,776	2,978,283	3,020,400	2,779,100	2,852,400	(168,000)
50-34-49200 Charges Unmetered Water	98,205	109,618	75,000	90,000	90,000	15,000
50-34-49400 Charges Capital Inv. Fees	15,200	31,000	0	12,800	0	0
50-34-49500 Charges Water Meters	1,431	3,465	1,000	1,500	1,000	0
50-36-00000 Miscellaneous	111,190	69,445	45,000	40,000	40,000	(5,000)
50-36-16100 Interest Investments	30,911	72,867	20,000	90,000	90,000	70,000
50-36-20000 Rents & Royalties	0	0	0	0	0	0
50-36-30000 Late Payment Fees	69,429	64,011	68,000	62,000	62,000	(6,000)
50-37-00000 Contributions Governments	0	0	0	0	0	0
50-39-10000 Sale of Assets	0	0	0	0	0	0
50-39-20000 Direct Loan	0	0	3,200,000	2,400,000	0	(3,200,000)
50-39-40000 Grants	0	260,000	1,000,000	1,300,000	0	(1,000,000)
<b>TOTAL Revenues</b>	<b>3,218,142</b>	<b>3,557,690</b>	<b>7,429,400</b>	<b>6,775,400</b>	<b>3,135,400</b>	<b>(4,294,000)</b>
<b>EXPENDITURES:</b>						
<b>EXPENDITURES:</b>						
Personal Services	1,085,511	1,054,079	1,086,320	1,142,000	1,186,050	99,730
Supplies	175,514	162,290	187,650	177,150	188,150	500
Purchased Services	786,425	738,598	879,500	874,650	811,650	(67,850)
Elkhead Reservoir	40,942	7,102	40,000	40,000	40,000	0
Fixed Charges	54,952	59,138	64,350	64,350	73,920	9,570
Debt Service	421,979	471,941	391,000	391,000	405,050	14,050
Other (Transfers)	0	0	0	0	0	0
Capital Outlay	76,113	803,433	6,229,000	4,006,200	690,000	(5,539,000)
<b>TOTAL Expenditures</b>	<b>2,641,435</b>	<b>3,296,581</b>	<b>8,877,820</b>	<b>6,695,350</b>	<b>3,394,820</b>	<b>(5,483,000)</b>
<b>REVENUES VS EXPENDITURES</b>	<b>576,707</b>	<b>261,109</b>	<b>(1,448,420)</b>	<b>80,050</b>	<b>(259,420)</b>	
<b>ENDING FUND BALANCE:</b>						
Reserved for Debt	500,000	500,000	500,000	430,100	430,100	
Unspendable (Inventory&CompAbsence)	260,313	260,313		260,313	260,313	
Reserved for Operations 25%	641,331	641,331	0	672,288	574,943	25%
Unreserved-Undesignated	2,370,352	2,646,461	993,461	2,765,244	2,603,169	117%
<b>TOTAL Ending Fund Balance</b>	<b>3,771,996</b>	<b>4,048,105</b>	<b>1,493,461</b>	<b>4,127,944</b>	<b>3,868,524</b>	

**CITY OF CRAIG  
WATER FUND  
REVENUES FROM WATER SALES**

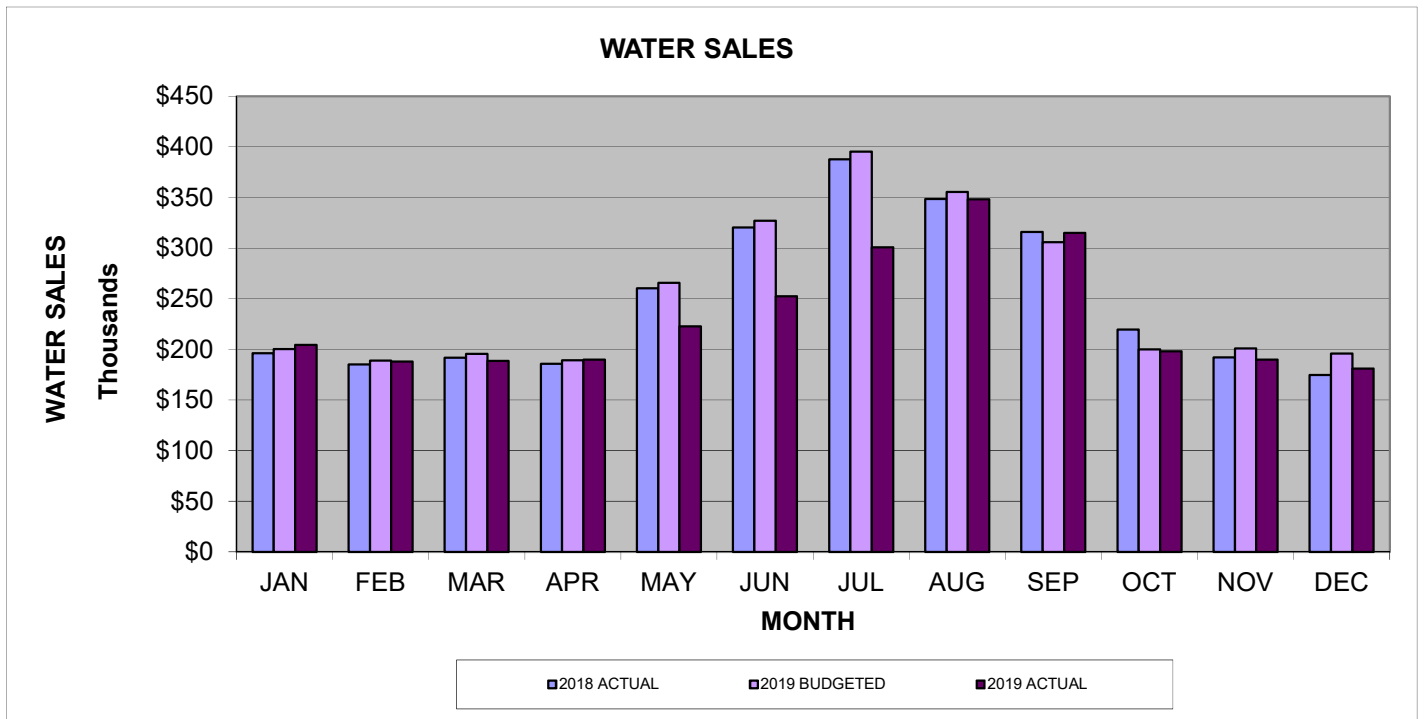
MONTH OF SALES				2%	2%	% CHANGES 2019/2018
	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	
	\$28.50 \$2.90/1,000 gals.	\$28.50 \$2.90/1,000 gals.	\$28.50 \$2.90/1,000 gals.	\$29.10 \$2.95/1,000 gals.	\$29.70 \$3.00/1,000 gals.	
JAN	\$191,956.84	\$196,223.26	\$200,147.73	\$204,324.89	\$208,411.39	4.13%
FEB	\$184,430.63	\$185,223.54	\$188,928.01	\$188,073.45	\$191,834.92	1.54%
MAR	\$189,845.36	\$191,826.51	\$195,663.04	\$188,604.34	\$192,376.43	-1.68%
APR	\$193,889.14	\$185,620.96	\$189,333.38	\$189,984.45	\$193,784.14	2.35%
MAY	\$213,119.26	\$260,499.20	\$265,709.18	\$222,626.57	\$227,079.10	-14.54%
JUN	\$300,492.36	\$320,545.75	\$326,956.67	\$252,308.10	\$275,000.00	-21.29%
JUL	\$405,976.37	\$387,627.05	\$395,379.59	\$300,824.92	\$306,841.42	-22.39%
AUG	\$320,745.82	\$348,605.20	\$355,577.30	\$348,377.29	\$355,344.84	-0.07%
SEP	\$323,528.37	\$315,908.57	\$306,000.00	\$315,000.00	\$321,300.00	-0.29%
OCT	\$195,586.12	\$219,596.91	\$199,920.00	\$198,000.00	\$201,960.00	-9.83%
NOV	\$187,366.84	\$192,075.43	\$200,940.00	\$190,000.00	\$193,800.00	-1.08%
DEC	\$184,838.64	\$174,530.72	\$195,840.00	\$181,000.00	\$184,620.00	3.71%
TOTAL YEAR-TO-DATE	\$2,891,775.75	\$2,978,283.10	\$3,020,394.90	\$2,779,124.01	\$2,852,352.23	

Actual vs Actual

Y-T-D Percentage Change	6.91%	8.65%	1.44%	-6.69%	2.63%
Y-T- D Dollar Change				(\$199,159.09)	\$73,228.22

Actual vs Budgeted

Y-T-D Percentage Change				-7.99%	2.63%
Y-T- D Dollar Change				(\$241,270.89)	\$73,228.22



# Section 3: Water Rates

## Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

## Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

### BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

### SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

### REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

### INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

**Table 4: Water - Financial Plan Projections**

Description	2019	2020	2021	2022	2023
Revenue Adjustment	2.0%	2.0%	2.0%	2.0%	2.0%
Ending Balance (\$ millions)	\$2.67	\$2.61	\$2.93	\$2.95	\$2.44
Target Reserves (\$ millions)	1.34	1.35	1.37	1.39	1.41
Over/(Under Target) (\$ millions)	1.33	1.26	1.56	1.56	1.03
Debt service coverage	2.50	1.77	1.75	1.73	1.70
Capital Improvement Program Funded (\$ millions)	\$5.29	\$0.89	\$0.10	\$0.73	\$1.12

## RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

## Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

**Table 5: Water - Comparison of Current and Proposed Monthly Rates**

Item	Current	2019 Proposed
<b>Inside City</b>		
Service Charge, \$ per bill	\$28.50	\$29.07
Volume Rate, \$ per 1,000 gallons	2.90	2.96
<b>Outside City</b>		
Service Charge, \$ per bill	\$50.00	\$51.00
Volume Rate, \$ per 1,000 gallons	2.90	2.96

CITY OF CRAIG 2020 BUDGET WATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

#### FINANCIAL SUMMARY - WATER FUND

Personal Services	1,085,511	1,054,079	1,086,320	1,142,000	1,186,050
Supplies	175,514	162,290	187,650	177,150	188,150
Purchased Services	827,367	745,700	919,500	914,650	851,650
Fixed Charges	54,952	59,138	64,350	64,350	73,920
Debt Service	421,979	471,941	391,000	391,000	405,050
Other	0	0	0	0	0
Capital Outlay	76,113	803,433	6,229,000	4,006,200	690,000
<b>TOTAL</b>	<b>2,641,435</b>	<b>3,296,581</b>	<b>8,877,820</b>	<b>6,695,350</b>	<b>3,394,820</b>

#### PERSONNEL SUMMARY - WATER FUND

##### FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Crew Supervisor	0.00	0.00	0.00	0.00	0.00
Water Production Supervisor	0.00	0.00	0.00	0.00	0.00
IT/SCADA/Automation Tech	0.00	0.00	1.00	1.00	1.00
Plant Operator II	2.00	2.00	2.00	2.00	2.00
Plant Operator I	2.00	2.00	2.00	2.00	2.00
Dist. Foreman/Tech II	1.00	1.00	1.00	1.00	1.00
Plant Technician I	0.00	0.00	0.00	0.00	0.00
Dist. Tech ii/HEO	1.00	1.00	1.00	1.00	1.00
Dist. Tech/LEO	2.00	2.00	2.00	2.00	2.00
Maint. Supr./WW Manager	0.25	0.25	0.25	0.25	0.25
Meter Rder/Customer Ser. Tech.	1.00	1.00	0.00	0.00	0.00
<b>LEGAL</b>					
City Attorney	0.00	0.00	0.00	0.00	0.04
<b>ADMINISTRATION</b>					
City Manager	0.07	0.07	0.07	0.07	0.07
<b>CITY CLERK/PERSONNEL</b>					
City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07



CITY OF CRAIG 2020 BUDGET WATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
<b>FINANCE</b>					
Finance Director	0.07	0.07	0.07	0.07	0.07
Deputy Finance Director	0.00	0.00	0.07	0.07	0.07
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.07
Utility Coordinator	0.60	0.60	0.60	0.60	0.60
Utility Bill Clerk	0.60	0.60	0.60	0.60	0.60
<b>PUBLIC WORKS</b>					
Public Works Director	0.00	0.00	0.00	0.00	0.25
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30
<b>ROAD &amp; BRIDGE</b>					
Sr. Equipment Mechanic	0.18	0.18	0.09	0.09	0.09
<b>TOTAL FULL-TIME</b>	<b>11.78</b>	<b>11.78</b>	<b>11.76</b>	<b>11.76</b>	<b>12.05</b>
<b>SEASONAL/PART-TIME</b>					
Laborer	1.00	1.00	1.00	1.00	1.00
<b>TOTAL SEASONAL/PT-TIME</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>GRAND TOTAL</b>	<b>12.78</b>	<b>12.78</b>	<b>12.76</b>	<b>12.76</b>	<b>13.05</b>

CITY OF CRAIG 2020 BUDGET WATER FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**WATER FUND**

50-65-11100	SALARIES REG	693,429	681,225	683,200	727,100	757,600
50-65-12100	SALARIES PT	4,592	0	8,000	8,000	8,000
50-65-12200	SALARIES OT	21,219	15,389	12,000	12,000	12,000
50-65-14100	BENEFITS UNEMP	0	2,600	3,520	0	3,890
50-65-14200	BENEFITS WRKCOMP	20,426	21,514	18,080	18,850	25,230
50-65-14300	BENEFITS HEALTH	246,832	238,068	261,080	268,180	268,180
50-65-14500	BENEFITS MEDICARE	9,157	9,168	10,200	10,990	11,280
50-65-14600	BENEFITS EEP	86,101	82,897	83,430	89,530	92,350
50-65-14700	BENEFITS EELIFE	3,471	3,217	6,310	6,600	7,020
50-65-14800	BENEFITS FICA	285	0	500	750	500
50-65-21400	SUPPLIES OFFICE	2,087	5,484	5,500	5,500	8,500
50-65-22100	SUPPLIES CHEMICALS	136,189	118,110	140,000	130,000	135,000
50-65-22119	SUPPLIES CHEMICALS LAB	15,585	14,234	15,000	15,000	15,000
50-65-22300	SUPPLIES JANITORIAL	640	966	650	650	650
50-65-22500	SUPPLIES CLOTH/UNIF	2,417	2,398	3,000	3,000	3,000
50-65-22900	SUPPLIES OPERATING	3,991	3,749	4,000	4,000	4,000
50-65-23100	SUPPLIES GAS,OIL,FUEL	10,198	12,824	14,000	13,000	13,000
50-65-23200	SUPPLIES VEHICLE	586	529	500	500	500
50-65-23400	SUPPLIES SMALL TOOLS	1,810	974	2,500	2,500	5,500
50-65-23900	SUPPLIES TIRES	2,012	3,022	2,500	3,000	3,000
50-65-31100	SVC POSTAGE	5,269	5,739	5,800	6,000	6,000
50-65-32100	SVC PRINTING	3,144	4,196	3,750	4,200	4,200
50-65-33100	SVC LGL NOTICE	1,091	194	500	500	500
50-65-33300	SVC PUBL,SUBSC,DUES	1,851	1,592	2,000	2,000	2,000
50-65-33700	SVC ADVERTISING	2,492	5,896	1,000	1,500	1,500
50-65-33900	SVC WATER RIGHTS	2,325	2,325	2,500	2,500	2,500
50-65-34100	SVC UTIL-ELECTRIC	186,656	177,478	210,000	200,000	200,000
50-65-34500	SVC UTIL-GAS	21,842	26,141	25,000	26,000	26,000
50-65-34700	SVC TELEPHONE	8,139	8,017	8,250	8,250	8,250
50-65-35300	SVC LAB TESTING	8,895	23,021	18,000	18,000	18,000
50-65-35700	SVC I.T (INFO TECH)	0	0	0	0	0
50-65-35800	SVC OTHER PROF SVC	48,541	76,342	50,000	50,000	60,000
50-65-36100	SVC RPR/MNT-VEHICLES	8,303	6,355	4,500	8,500	8,500
50-65-36200	SVC RPR/MAINT-EQUIP	86,116	33,689	75,000	75,000	30,000
50-65-36220	SVC RPR/MAINT-EQUIP WR Plant	37,164	77,205	80,000	80,000	70,000
50-65-36221	SVC RPR/MAINT-EQUIP WR Distr.	44,374	38,630	105,000	105,000	85,000
50-65-36222	SVC RPR/MAINT-EQUIP WR Stora	142,719	46,813	35,000	35,000	25,000
50-65-36223	SVC RPR/MAINT-EQUIP WR Meter	51,813	82,299	65,000	65,000	75,000
50-65-36300	SVC RPR/MAINT	1,697	1,251	3,500	3,500	6,500
50-65-36400	SVC RPR/MAINT-BLDGS	6,946	4,822	6,000	6,000	6,000
50-65-36424	SVC RPR/MAINT-BLDGS OLD	10,991	7,415	4,000	4,000	4,000
50-65-36428	SVC RPR/MAINT-BLDGS PUMP	20,737	3,534	50,000	50,000	50,000
50-65-36433	SVC RPR/MAINT-BLDGS NEW	6,713	8,376	8,000	9,000	8,000
50-65-36440	SVC RPR/MAINT-BLDGS ELKH	40,942	7,102	40,000	40,000	40,000
50-65-36600	SVC RPR/MAINT-STREETS	40,193	55,945	45,000	45,000	45,000
50-65-36700	SVC RPR/MAINT-RADIOS	0	0	500	500	500
50-65-37000	SVC RPR/MAINT-MISCELLANE	4,041	2,836	4,000	4,000	4,000
50-65-37900	SVC MTG EXPENSE	0	0	200	200	200
50-65-38100	SVC TRNING/EDUC	9,502	9,514	14,000	12,000	12,000
50-65-39500	SVC LF-FEES	0	0	500	500	500
50-65-39600	SVC EQUIP RENTAL	205	656	500	500	500
50-65-39900	SVC PAYMENT IN-LIEU-OF-T	24,665	28,317	52,000	52,000	52,000

CITY OF CRAIG 2020 BUDGET WATER FUND						
Acct No	Account Description	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget
50-65-51100	FXD CHG BLDG INS	41,748	43,052	49,310	48,460	53,840
50-65-51200	FXD CHG VEH INS	4,691	5,471	4,520	5,530	6,630
50-65-51300	FXD CHG LIAB INS	8,513	10,615	10,520	10,360	13,450
50-65-51400	FXD CHG OTHER INS	0	0	0	0	0
50-65-51500	FXD CHG DED DAMAGES	0	0	0	0	0
50-65-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
50-65-61000	LEASE PRINCIPAL-LOAN	285,264	292,453	301,840	301,840	323,600
50-65-62000	LEASE INTEREST-LOAN	92,300	119,762	89,160	89,160	81,450
50-65-64000	LEASE ADMIN FEES	44,415	24,226	0	0	0
50-65-65000	LEASE AGRMNT	0	35,500	0	0	0
50-65-75000	OTHER TRANSFERS OUT	0	0	0	0	0
50-65-77000	CONF CONTINGENCY	0	0	0	0	0
Water Operational Expenses Totals		2,565,323	2,493,147	2,648,820	2,689,150	2,704,820
CAPITAL						
50-65-91000	LAND PURCHASE	0	0	0	0	0
50-65-92200	BUILDINGS OPERATIONAL	0	0	2,800,000	1,750,000	0
50-65-93116	IMPRV ENGINEERING	0	234,124	350,000	670,000	0
50-65-93300	IMPRV WR DIST SYS	0	525,418	2,400,000	1,000,000	35,000
50-65-93334	IMPRV WR DIST SYS INDUST	0	0	570,000	475,000	170,000
50-65-93335	IMPRV WR DIST SYS N YAMP	0	0	0	0	0
50-65-93500	IMPRV OTHER	0	0	46,500	46,200	40,000
50-65-93600	IMPRV MASTER PLAN	61,113	2,374	0	0	0
50-65-94200	EQUIPMENT VEH/ATTACHMENT	0	0	50,000	50,000	0
50-65-94300	EQUIPMENT COMMUNICATIONS	0	0	0	0	0
50-65-94400	EQUIPMENT COMPUTER	0	0	0	0	0
50-65-94500	EQUIPMENT OFFICE	0	0	0	0	0
50-65-94600	EQUIPMENT SOFTWARE	0	0	12,500	0	0
50-65-94700	EQUIPMENT OTHER	0	26,518	0	0	430,000
50-65-95100	CAP WATER ELKHEAD RESVR	15,000	15,000	0	15,000	15,000
50-65-95200	CAP WATER DIV STRUCTURE	0	0	0	0	0
Water Capital Totals:		76,113	803,433	6,229,000	4,006,200	690,000
TOTAL WATER FUND		2,641,435	3,296,581	8,877,820	6,695,350	3,394,820

**EXHIBIT C**  
**DRINKING WATER REVOLVING FUND**  
**DISADVANTAGED COMMUNITIES LOAN PROGRAM**  
**LOAN REPAYMENT SCHEDULE**  
**CITY OF CRAIG, ACTING BY AND THROUGH ITS WATER ACTIVITY ENTERPRISE , COLORADO**  
Loan Number: #W19F422

On or before the first of each date, commencing on November 1, 2020, the  
Governmental Agency shall pay the amount set forth below:

LOAN DATE:	----
LOAN AMOUNT:	\$3,200,000
INTEREST RATE:	0.500%
TERM (YEARS):	20

INTEREST DATE: 10/01/20

PAYMENT DATES	PAYMENT	PRINCIPAL	REMAINING PRINCIPAL	CALCULATED INTEREST
			\$3,200,000.00	
11/1/2020	\$14,027.76	\$12,694.43	\$3,187,305.57	\$1,333.33
5/1/2021	\$85,876.68	\$77,908.42	\$3,109,397.15	\$7,968.26
11/1/2021	\$85,876.68	\$78,103.19	\$3,031,293.96	\$7,773.49
5/1/2022	\$85,876.68	\$78,298.45	\$2,952,995.51	\$7,578.23
11/1/2022	\$85,876.68	\$78,494.19	\$2,874,501.32	\$7,382.49
5/1/2023	\$85,876.68	\$78,690.43	\$2,795,810.89	\$7,186.25
11/1/2023	\$85,876.68	\$78,887.15	\$2,716,923.74	\$6,989.53
5/1/2024	\$85,876.68	\$79,084.37	\$2,637,839.37	\$6,792.31
11/1/2024	\$85,876.68	\$79,282.08	\$2,558,557.29	\$6,594.60
5/1/2025	\$85,876.68	\$79,480.29	\$2,479,077.00	\$6,396.39
11/1/2025	\$85,876.68	\$79,678.99	\$2,399,398.01	\$6,197.69
5/1/2026	\$85,876.68	\$79,878.18	\$2,319,519.83	\$5,998.50
11/1/2026	\$85,876.68	\$80,077.88	\$2,239,441.95	\$5,798.80
5/1/2027	\$85,876.68	\$80,278.08	\$2,159,163.87	\$5,598.60
11/1/2027	\$85,876.68	\$80,478.77	\$2,078,685.10	\$5,397.91
5/1/2028	\$85,876.68	\$80,679.97	\$1,998,005.13	\$5,196.71
11/1/2028	\$85,876.68	\$80,881.67	\$1,917,123.46	\$4,995.01
5/1/2029	\$85,876.68	\$81,083.87	\$1,836,039.59	\$4,792.81
11/1/2029	\$85,876.68	\$81,286.58	\$1,754,753.01	\$4,590.10
5/1/2030	\$85,876.68	\$81,489.80	\$1,673,263.21	\$4,386.88
11/1/2030	\$85,876.68	\$81,693.52	\$1,591,569.69	\$4,183.16
5/1/2031	\$85,876.68	\$81,897.76	\$1,509,671.93	\$3,978.92
11/1/2031	\$85,876.68	\$82,102.50	\$1,427,569.43	\$3,774.18
5/1/2032	\$85,876.68	\$82,307.76	\$1,345,261.67	\$3,568.92
11/1/2032	\$85,876.68	\$82,513.53	\$1,262,748.14	\$3,363.15
5/1/2033	\$85,876.68	\$82,719.81	\$1,180,028.33	\$3,156.87
11/1/2033	\$85,876.68	\$82,926.61	\$1,097,101.72	\$2,950.07
5/1/2034	\$85,876.68	\$83,133.93	\$1,013,967.79	\$2,742.75
11/1/2034	\$85,876.68	\$83,341.76	\$930,626.03	\$2,534.92
5/1/2035	\$85,876.68	\$83,550.11	\$847,075.92	\$2,326.57
11/1/2035	\$85,876.68	\$83,758.99	\$763,316.93	\$2,117.69
5/1/2036	\$85,876.68	\$83,968.39	\$679,348.54	\$1,908.29
11/1/2036	\$85,876.68	\$84,178.31	\$595,170.23	\$1,698.37
5/1/2037	\$85,876.68	\$84,388.75	\$510,781.48	\$1,487.93
11/1/2037	\$85,876.68	\$84,599.73	\$426,181.75	\$1,276.95
5/1/2038	\$85,876.68	\$84,811.23	\$341,370.52	\$1,065.45
11/1/2038	\$85,876.68	\$85,023.25	\$256,347.27	\$853.43
5/1/2039	\$85,876.68	\$85,235.81	\$171,111.46	\$640.87
11/1/2039	\$85,876.68	\$85,448.90	\$85,662.56	\$427.78
5/1/2040	\$85,876.72	\$85,662.56	\$0.00	\$214.16
Total	\$3,363,218.32	\$3,200,000.00		\$163,218.32

## City of Craig Colorado

### CWRPDA Loan Refinance

January 29, 2018 Closing

## Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
01/29/2018	-	-	-	-	-	-
08/01/2018	147,078.30	2.980%	48,416.69	195,494.99	195,494.99	-
12/31/2018	-	-	-	-	-	195,494.99
02/01/2019	149,801.82	2.980%	45,693.17	195,494.99	195,494.99	-
08/01/2019	152,033.87	2.980%	43,461.12	195,494.99	195,494.99	-
12/31/2019	-	-	-	-	-	390,989.98
02/01/2020	154,299.17	2.980%	41,195.82	195,494.99	195,494.99	-
08/01/2020	156,598.23	2.980%	38,896.76	195,494.99	195,494.99	-
12/31/2020	-	-	-	-	-	390,989.98
02/01/2021	158,931.54	2.980%	36,563.45	195,494.99	195,494.99	-
08/01/2021	161,299.62	2.980%	34,195.37	195,494.99	195,494.99	-
12/31/2021	-	-	-	-	-	390,989.98
02/01/2022	163,702.99	2.980%	31,792.00	195,494.99	195,494.99	-
08/01/2022	166,142.16	2.980%	29,352.83	195,494.99	195,494.99	-
12/31/2022	-	-	-	-	-	390,989.98
02/01/2023	168,617.68	2.980%	26,877.31	195,494.99	195,494.99	-
08/01/2023	171,130.08	2.980%	24,364.91	195,494.99	195,494.99	-
12/31/2023	-	-	-	-	-	390,989.98
02/01/2024	173,679.92	2.980%	21,815.07	195,494.99	195,494.99	-
08/01/2024	176,267.75	2.980%	19,227.24	195,494.99	195,494.99	-
12/31/2024	-	-	-	-	-	390,989.98
02/01/2025	178,894.14	2.980%	16,600.85	195,494.99	195,494.99	-
08/01/2025	181,559.67	2.980%	13,935.33	195,495.00	195,495.00	-
12/31/2025	-	-	-	-	-	390,989.99
02/01/2026	184,264.91	2.980%	11,230.09	195,495.00	195,495.00	-
08/01/2026	187,010.45	2.980%	8,484.54	195,494.99	195,494.99	-
12/31/2026	-	-	-	-	-	390,989.99
02/01/2027	189,796.91	2.980%	5,698.08	195,494.99	195,494.99	-
08/01/2027	192,624.88	2.980%	2,870.11	195,494.99	195,494.99	-
12/31/2027	-	-	-	-	-	390,989.98
<b>Total</b>	<b>\$3,213,734.09</b>	<b>-</b>	<b>\$500,670.74</b>	<b>\$3,714,404.83</b>	<b>\$3,714,404.83</b>	<b>-</b>



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

<b>Fund:</b>	<b>Department:</b>	<b>Department Code:</b>
Water	Water	50-65-93300

**Capital Project:** Water System Leak Detection Survey    **New** X    **Ongoing**       

**Description:**    This is a system wide inspection of the city's underground water distribution system looking for water leaks that have not surfaced using advanced electronic equipment.

**Which goal is addressed with this project? How?**    Continues following the city's Master Plan for inspection, repair, and maintenance of the city's underground water distribution system infrastructure. It also follows normal industry and regulatory standards for this type of inspection.

**Other related costs? Savings?**    Finding water leaks in the distribution system early should reduce repair costs overall. It should also reduce the liability on the city and fixing leaks before they get worse and cause increased damages. Also repairing leaks reduces the cost to produce it of course.

**Est Bid Date:** Mar-20

**Est Start Date:** Jun-20

**Est Compl Date:** Aug-20

<b>Funding Needs:</b>	<b>Month</b>	<b>\$ Est</b>	<b>% Compl</b>
	<u>June</u>	<u>\$17,500</u>	<u>50%</u>
	<u>August</u>	<u>\$17,500</u>	<u>100%</u>
	<u>      </u>	<u>      </u>	<u>      </u>
	<u>      </u>	<u>      </u>	<u>      </u>

**Sources of Fund:**

**City** \$35,000    **Grant** N/A    **Other** N/A    **Total** \$35,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

<b>Fund:</b>	<b>Department:</b>	<b>Department Code:</b>
Water	Water	50-65-93334

**Capital Project:** Small Barclay Tank Repair & Improvement **New** X **Ongoing**           

**Description:** This is a repair and improvements project for 1 of the water system's eight water storage tanks. This tank was listed in the August 2018 sanitary survey by CDPHE as a significant deficiency that needed to be corrected. Also, SGM's structural engineer's inspection, which are required every 5 years as part of CDPHE's storage tank regulations also indicated repairs were needed.

**Which goal is addressed with this project? How?** Making repairs to this water storage tank addresses both sanitary and structural deficiencies that need to be corrected for overall protection of the water quality in the distribution system.

**Other related costs? Savings?** None

**Est Bid Date:** Feb-20

**Est Start Date:** May-20

**Est Compl Date:** Oct-20

<b>Funding Needs:</b>	<b>Month</b>	<b>\$ Est</b>	<b>% Compl</b>
	<u>June</u>	<u>\$42,500</u>	<u>25%</u>
	<u>July</u>	<u>\$42,500</u>	<u>50%</u>
	<u>September</u>	<u>\$42,500</u>	<u>75%</u>
	<u>November</u>	<u>\$42,500</u>	<u>100%</u>

**Sources of Fund:**

**City** \$170,000 **Grant** N/A **Other** N/A **Total** \$170,000



CAPITAL PROJECT

Budget Request

Fiscal Year 2020

<b>Fund:</b>	<b>Department:</b>	<b>Department Code:</b>
Water	Water	50-65-93500

**Capital Project:** Building Security Access Improvements    **New** X    **Ongoing**       

**Description:**    This project will replace the existing door locks at all buildings at the water plant and convert them to a card key system for better access and control at this facility. This project was budgeted to be done in 2019, but a more critical security item had to be replaced first, so tis project is being moved to 2020 at city council's request.

**Which goal is addressed with this project? How?**    This project addresses deficiencies found during Homeland Security's audit of the water and wastewater plants security protocols. It also addresses converting facility access systems to a more uniform method like other local government agencies such as Moffat county, school district, and TMH hospital facilities.

**Other related costs? Savings?**    None, just allows for more secure critical facilities.

**Est Bid Date:**    Apr-20

**Est Start Date:**    Jun-20

**Est Compl Date:**    Aug-20

<b>Funding Needs:</b>	<b>Month</b>	<b>\$ Est</b>	<b>% Compl</b>
	<u>June</u>	<u>\$20,000</u>	<u>50%</u>
	<u>August</u>	<u>\$20,000</u>	<u>100%</u>
	<u>      </u>	<u>      </u>	<u>      </u>
	<u>      </u>	<u>      </u>	<u>      </u>

**Sources of Fund:**

**City** \$40,000    **Grant** N/A    **Other** N/A    **Total** \$40,000





CAPITAL ITEM

Budget Request

Fiscal Year 2020

<b>Fund:</b>	<b>Department:</b>	<b>Department Code:</b>
Water	Water	50-65-94700

**Capital Item:** WTP Automation Equipment Upgrade **New**            **Replacement** X

**Description of Need:** Replaces all of the outdated automation and control equipment in the water plant that is used by the SCADA system to control all facets of the plant operations. Much of this equipment is obsolete, parts are unavailable or are very expensive and difficult to find because it is 20 years old.

**Which goal is addressed with this acquisition? How?** Replaces aging infrastructure before it fails.

**Other related costs? Savings?** Overall it is imparitive to have functional and reliable automation equipment since it controls so much of the water plant operations. Spare parts are no longer available and if processes fail, water quality can be adversely affected along with compliance with CDPHE regulations including both monitoring and water quality.

**What alternative is there should funding not be available?** None, just hope it continues to work.

<b>Est Bid Date:</b>	<u>Mar-20</u>	<b>Req Delivery Date:</b>	<u>June-20</u>
<b>Est Cost:</b>	<u>\$135,000.00</u>		
<b>Freight:</b>	<u>included</u>		
<b>Installation:</b>	<u>included</u>		
<b>Training:</b>	<u>included</u>		
<b>TOTAL REQ.</b>	<u>\$135,000.00</u>		



Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2020

<b>Fund:</b>	<b>Department:</b>	<b>Department Code:</b>
Water	Water	50-65-94700

**Capital Item:** (1) MCC Panel **New** **Replacement** X

**Description of Need:** Replaces 1 of two MCC panels at the water plant that is in excess of 50 years old. This MCC Panel is obsolete, inefficient and does not meet present day electrical codes.

**Which goal is addressed with this acquisition? How?** Replaces aging infrastructure before it fails.

**Other related costs? Savings?** Overall energy efficiency will be greatly improved with a new MCC Panel that utilizes the latest design standards.

**What alternative is there should funding not be available?** None, just hope it continues to work.

<b>Est Bid Date:</b>	Mar-20	<b>Req Delivery Date:</b>	June-20
<b>Est Cost:</b>	\$250,000.00		
<b>Freight:</b>	included		
<b>Installation:</b>	included		
<b>Training:</b>	N/A		
<b>TOTAL REQ.</b>	\$250,000.00		

## CAPITAL PROJECT

## Budget Request

Fiscal Year 2020

<b>Fund:</b> Water	<b>Department:</b> Water	<b>Department Code:</b> 50-65-94700
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**Capital Project:** (1) High Service Pump Rebuild      **New** \_\_\_\_\_ **Ongoing** X

**Description:** This project is an ongoing project to rebuild all 5 of the water plant's 5 high service pumps, and includes modifications that are needed to allow for mechanical seals. This is the only remaining pump that has not been done in the last 5 years. These pumps send the finished water to the distribution system so they all need to be reliable and available during peak demand season.

Which goal is addressed with this project?	How?	<u>Infrastructure repair and upgrades are</u>
being addressed with this project.		

**Other related costs? Savings?** Rebuilding pumps approximately every 15 years improve their  
electrical efficiency and reliability.

**Est Bid Date:** Jun-20

**Est Start Date:** Sep-20

**Est Compl Date:** Nov-20

Funding Needs:	Month	\$ Est	% Compl
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November	\$45,000	100%
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Sources of Fund:**

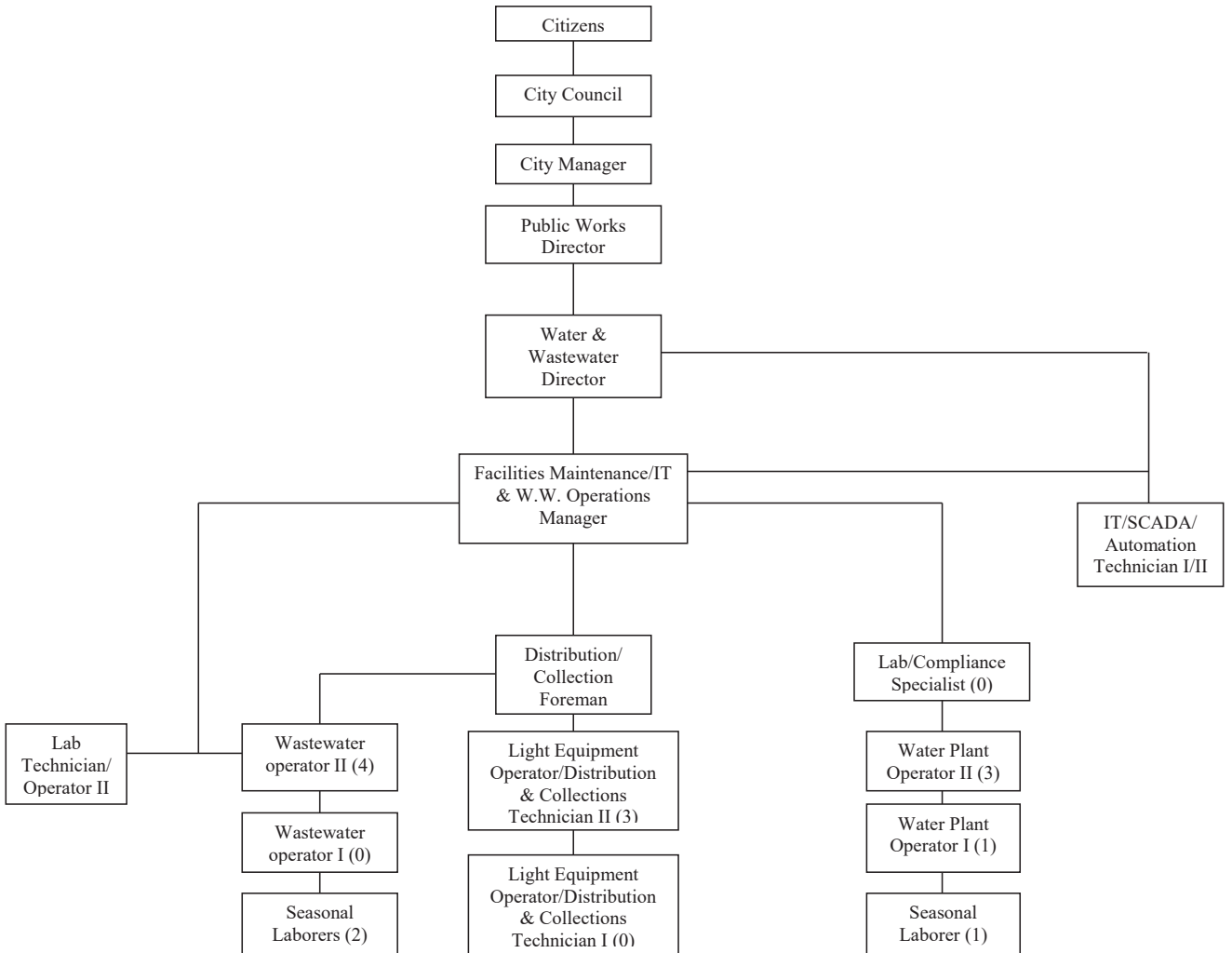
<b>City</b>	<b>\$45,000</b>	<b>Grant</b>	<b>N/A</b>	<b>Other</b>	<b>N/A</b>	<b>Total</b>	<b>\$45,000</b>
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**Water Department**  
**10 Year Capital Improvement Projection**

Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>PROJECTS:</b>										
Water Main Replacement Program		250,000			250,000	250,000	250,000	250,000	250,000	250,000
Misc. Engineering Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Remote Chlorine Monitoring Station										
Pump Station Pump Replacement Program	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Distribution Minimum Cl2 Compliance/Dove	3,420,000									
<b>EQUIPMENT:</b>										
Vacuum Tank/Hydraulic System Trailer	50,000									
Replace Obsolete Automation Equipment		135,000								
Replace/Upgrade MCC0		250,000								
Replace Waste Pump #1		80,000								
Replace Waste Pump #2			80,000							
West Tank Painting & Improvements				650,000						
MCC Panel Upgrades				550,000						
Emergency Generator Replace/Upgrade			1,600,000							
South Glen Erie Tank Improvements/Painting								500,000		
North Glen Erie Tank Improvements/Painting			500,000							
Small Barclay Tank Improvements/Painting		170,000								
3/4 Ton Pickup 4-40 (2009)			35,000							
Filter Media Replacement							450,000			
Dump Truck 4-44 (2004)					225,000					
3/4 Ton Pickup w/plow 4-07 (2011)					35,000					
3/4 Ton Pickup 4-46 (2011)					35,000					
3/4 Ton Pickup 4-05 (2011)					30,000					
Steamer 4-52 (1996)					18,000					
3/4 Ton Pickup 4-02 (2012)				35,000						
John Deere Backhoe 4-01 (2007)				165,000						
3/4 Ton Pickup 4-08 (2013)							28,000			
3/4 Ton Pickup 4-38 (2013)							35,000			
Bobcat Telehandler 4-51 (2007)										100,000
Bobcat Skid steer (2012)									60,000	
<b>Annual Totals</b>	<b>3,545,000</b>	<b>960,000</b>	<b>2,290,000</b>	<b>1,475,000</b>	<b>668,000</b>	<b>325,000</b>	<b>838,000</b>	<b>825,000</b>	<b>385,000</b>	<b>425,000</b>

# WASTEWATER FUND

# WATER & WASTEWATER Organizational Chart



CITY OF CRAIG 2020 BUDGET WASTEWATER FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Reserved for Debt	90,950	90,950	0	0	0	
Unspendable (Inventory& CompAbsence)	2,613	14,468	14,468	45,152	0	
Reserved for Operations 25%	272,873	278,494	356,851	331,773	256,851	
Unreserved-Undesignated	615,280	929,474	1,054,692	1,345,026	1,054,692	
<b>TOTAL Beginning Fund Balance</b>	<b>981,716</b>	<b>1,313,386</b>	<b>1,426,011</b>	<b>1,721,951</b>	<b>1,311,543</b>	
<b>REVENUES:</b>						
60-34-49400 Charges Capital Inv. Fees	4,780	14,340	0	14,340	0	0
60-34-49600 Charges Sewer Fees	1,721,109	1,733,508	1,776,750	1,776,300	1,829,600	52,850
60-34-49700 Septage Fees	87,197	19,890	60,000	13,000	13,000	(47,000)
60-36-00000 Miscellaneous	4,070	8,132	9,000	4,000	4,000	(5,000)
60-36-16100 Interest Investments	12,395	30,262	15,000	42,000	42,000	27,000
60-36-20000 Rents & Royalties	0	0	0	0	0	0
60-37-00000 Contributions Governments	0	0	0	0	0	0
60-39-10000 Sale of Fixed Assets	0	0	0	0	0	0
60-39-40000 Grants	0	0	200,000	200,000	700,000	500,000
<b>TOTAL Revenues</b>	<b>1,829,551</b>	<b>1,806,132</b>	<b>2,060,750</b>	<b>2,049,640</b>	<b>2,588,600</b>	<b>527,850</b>
<b>EXPENDITURES:</b>						
<b>EXPENDITURES:</b>						
Personal Services	755,678	805,314	763,130	815,350	843,160	80,030
Supplies	48,521	41,659	61,250	64,750	64,250	3,000
Purchased Services	284,173	451,909	567,700	614,550	466,050	(101,650)
Fixed Charges	25,605	28,211	29,025	29,590	34,900	5,875
Debt Service	0	0	0	0	0	0
Other	0	0	0	0	0	0
Capital Outlay	383,904	34,232	745,400	316,900	1,595,000	849,600
<b>TOTAL Expenditures</b>	<b>1,497,881</b>	<b>1,361,325</b>	<b>2,166,505</b>	<b>1,841,140</b>	<b>3,003,360</b>	<b>836,855</b>
<b>REVENUES VS EXPENDITURES</b>	<b>331,670</b>	<b>444,807</b>	<b>(105,755)</b>	<b>208,500</b>	<b>(414,760)</b>	
<b>ENDING FUND BALANCE:</b>						
Reserved for Debt Service	90,950	90,950	0	0	0	
Unspendable (Inventory& CompAbsence)	14,468	14,468	14,468			
Reserved for Operations 25%	278,494	331,773	354,026	381,060	352,090	25%
Unreserved-Undesignated	929,474	1,321,001	951,762	1,549,391	544,693	39%
<b>TOTAL Ending Fund Balance</b>	<b>1,313,386</b>	<b>1,758,193</b>	<b>1,320,256</b>	<b>1,930,451</b>	<b>896,783</b>	

**CITY OF CRAIG  
WASTEWATER FUND  
REVENUES FROM SEWER FEES**

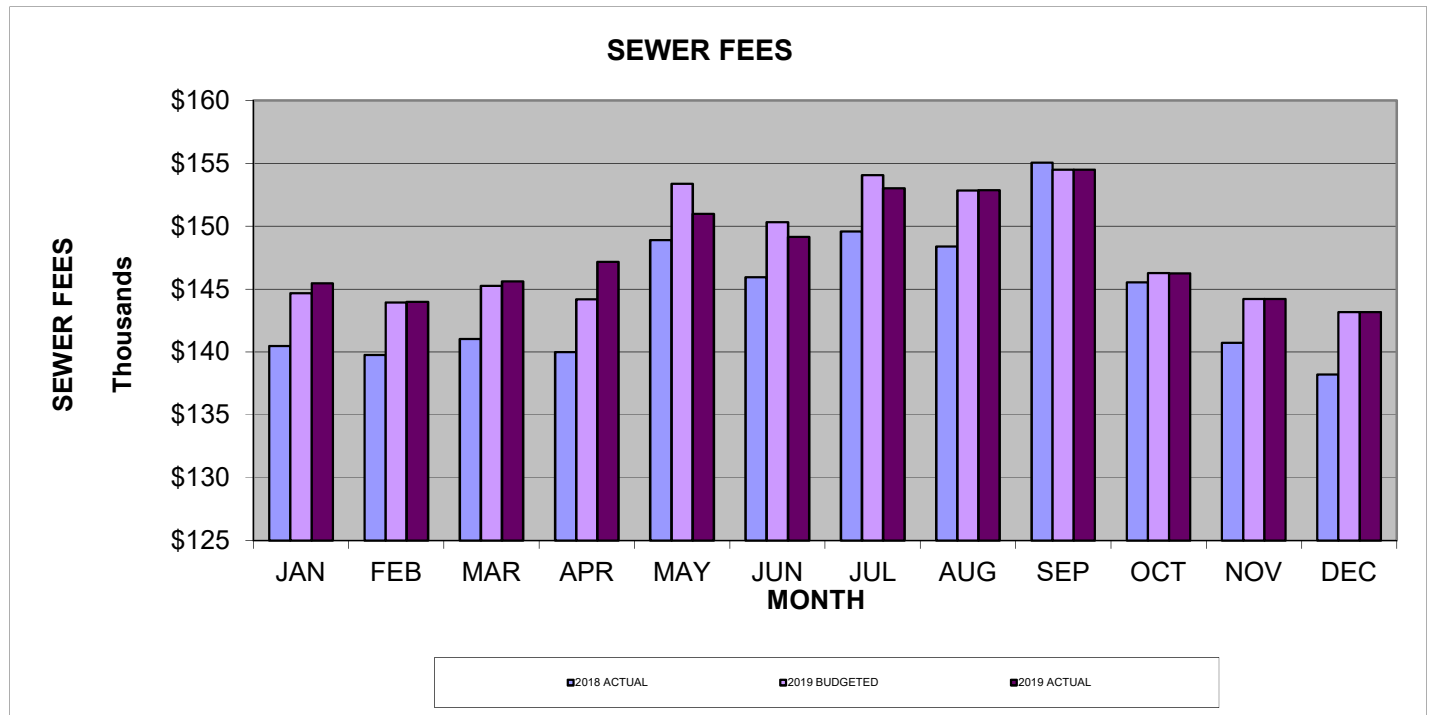
	\$28.00 \$1.40/th. gal.	\$31.00 \$1.55/th. gal.	\$31.00 \$1.55/th. gal.	\$31.95 \$1.60/th. gal.	\$32.90 \$1.60/th. gal.	
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	% CHANGE 2019/2018
JAN	\$140,015.82	\$140,461.25	\$144,675.09	\$145,448.12	\$149,811.56	3.55%
FEB	\$137,505.27	\$139,744.55	\$143,936.89	\$143,988.13	\$148,307.77	3.04%
MAR	\$140,697.65	\$141,018.53	\$145,249.09	\$145,595.74	\$149,963.61	3.25%
APR	\$139,891.99	\$139,992.07	\$144,191.83	\$147,153.45	\$151,568.05	5.12%
MAY	\$143,694.11	\$148,895.27	\$153,362.13	\$150,969.20	\$155,498.28	1.39%
JUN	\$145,020.66	\$145,943.24	\$150,321.54	\$149,139.60	\$153,613.79	2.19%
JUL	\$149,040.76	\$149,570.96	\$154,058.09	\$153,021.17	\$157,611.81	2.31%
AUG	\$146,146.50	\$148,385.19	\$152,836.75	\$152,850.00	\$157,435.50	3.01%
SEP	\$156,662.36	\$155,041.01	\$154,500.00	\$154,500.00	\$159,135.00	-0.35%
OCT	\$141,691.17	\$145,530.63	\$146,260.00	\$146,250.00	\$150,637.50	0.49%
NOV	\$141,017.24	\$140,722.63	\$144,200.00	\$144,200.00	\$148,526.00	2.47%
DEC	\$139,725.96	\$138,202.60	\$143,170.00	\$143,170.00	\$147,465.10	3.59%
TOTAL YEAR-TO-DATE	\$1,721,109.49	\$1,733,507.93	\$1,776,761.39	\$1,776,285.41	\$1,829,573.97	

Actual vs Actual

Y-T-D Percentage Change	23.32%	10.84%	2.50%	107.50%
Y-T- D Dollar Change				\$920,230.50

Actual vs Budgeted

Y-T-D Percentage Change	101.45%
Y-T- D Dollar Change	\$894,548.85





# Section 4: Wastewater Rates

## Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

## Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

### BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

### SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

### REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

### INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

**Table 6: Wastewater - Financial Plan Projections**

Description	2019	FY20	FY21	FY22	FY23
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%
Ending Balance (\$ millions)	\$1.52	\$1.90	\$1.98	\$2.06	\$2.17
Target Reserves (\$ millions)	0.36	0.38	0.47	0.49	0.50
Over/(Under Target) (\$ millions)	1.15	1.52	1.51	1.57	1.67
Debt Service Coverage	N/A	N/A	4.69	4.77	4.87
Capital Improvement Program Funded (\$ millions)	\$0.51	\$2.04	\$0.39	\$0.46	\$0.43

## RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

## Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

**Table 7: Wastewater – Comparison of Current and Proposed Rates**

Description	Current	2019 Proposed
<b>Residential</b>		
Service Charge, \$ per bill	\$31.00	\$31.93
Volume Rate, \$ per kgal [a]	N/A	N/A
<b>Commercial</b>		
Service Charge, \$ per unit	\$31.00	\$31.93
Volume Rate, \$ per kgal [1]	1.55	1.60
<b>Septage, \$ per gallon</b>		
Septage – In County	\$0.157	\$0.170
Septage – Out County	0.310	0.320
Grease Trap (Apr – Aug)	0.310	0.319
Grease Trap (Sep – Mar)	0.617	\$0.636

[1] Assessed on billed volume in excess of 12,000 gallons per month

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - WASTEWATER FUND**

Personal Services	755,678	805,314	763,130	815,350	843,160
Supplies	48,521	41,659	61,250	64,750	64,250
Purchased Services	284,173	451,909	567,700	614,550	466,050
Fixed Charges	25,605	28,211	29,025	29,590	34,900
Debit Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	383,904	34,232	745,400	316,900	1,595,000
<b>TOTAL</b>	<b>1,497,881</b>	<b>1,361,325</b>	<b>2,166,505</b>	<b>1,841,140</b>	<b>3,003,360</b>

**PERSONNEL SUMMARY - WASTEWATER FUND**

**FULL-TIME:**

Director	0.50	0.50	0.50	0.50	0.50
Maint. Supervisor/WW	0.75	0.75	0.75	0.75	0.75
Plant Operator II	2.00	2.00	3.00	2.00	3.00
Plant Operator I	2.00	2.00	1.00	2.00	1.00
Treatment/Collection Manager	0.00	0.00	0.00	0.00	0.00
Lab Technician	1.00	1.00	1.00	1.00	1.00

**LEGAL**

City Attorney	0.00	0.00	0.00	0.00	0.04
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**ADMINISTRATION**

City Manager	0.07	0.07	0.07	0.07	0.07
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**CITY CLERK/PERSONNEL**

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

**FINANCE**

Finance Director	0.07	0.07	0.07	0.07	0.07
Deputy Finance Director	0.00	0.07	0.07	0.07	0.07
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.07
Utility Coordinator	0.10	0.10	0.10	0.10	0.10
Utility Bill Clerk	0.10	0.10	0.10	0.10	0.10

**PUBLIC WORKS**

Public Works Director	0.00	0.00	0.00	0.00	0.25
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
<b>ROAD &amp; BRIDGE</b>					
Sr. Equipment Mechanic	0.18	0.09	0.09	0.18	0.09
<b>TOTAL FULL-TIME</b>	7.28	7.26	7.26	7.35	7.55
<b>SEASONAL/PART-TIME</b>					
Laborer	2.00	2.00	2.00	2.00	2.00
<b>TOTAL SEASONAL/PT-TIME</b>	2.00	2.00	2.00	2.00	2.00
<b>GRAND TOTAL</b>	9.28	9.26	9.26	9.35	9.55

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**WASTEWATER FUND**

60-66-11100	SALARIES REG	487,590	527,610	485,940	527,300	551,470
60-66-12100	SALARIES PT	2,270	6,384	12,000	12,000	12,000
60-66-12200	SALARIES OT	20,891	18,026	17,000	17,000	17,000
60-66-14100	BENEFITS UNEMP	0	0	2,580	0	2,900
60-66-14200	BENEFITS WRKCOMP	14,471	15,933	11,450	11,930	12,080
60-66-14300	BENEFITS HEALTH	160,004	162,790	161,170	168,280	168,280
60-66-14500	BENEFITS MEDICARE	5,770	6,218	7,470	8,070	8,420
60-66-14600	BENEFITS EEP	61,498	64,869	60,360	65,320	65,220
60-66-14700	BENEFITS EELIFE	3,044	3,088	4,410	4,700	5,040
60-66-14800	BENEFITS FICA	141	396	750	750	750
60-66-21400	SUPPLIES OFFICE	510	4,815	4,500	4,500	8,000
60-66-22100	SUPPLIES CHEMICALS	18,122	7,816	17,500	17,500	15,000
60-66-22119	SUPPLIES CHEMICALS LAB	12,673	4,505	12,000	12,000	8,000
60-66-22300	SUPPLIES JANITORIAL	555	369	750	750	750
60-66-22500	SUPPLIES CLOTH/UNIF	5,184	5,844	5,000	6,000	6,000
60-66-22900	SUPPLIES OPERATING	2,140	2,949	3,000	3,500	4,000
60-66-23100	SUPPLIES GAS,OIL,FUEL	6,420	12,649	14,000	14,000	14,000
60-66-23200	SUPPLIES VEHICLE	113	120	500	500	500
60-66-23400	SUPPLIES SMALL TOOLS	1,446	1,849	2,000	3,000	5,000
60-66-23900	SUPPLIES TIRES	1,359	742	2,000	3,000	3,000
60-66-31100	SVC POSTAGE	4,938	5,455	5,500	5,500	5,500
60-66-32100	SVC PRINTING	2,964	3,500	3,200	3,500	3,500
60-66-33100	SVC LGL NOTICE	0	0	100	100	100
60-66-33300	SVC PUBL,SUBSC,DUES	587	15	500	500	500
60-66-33700	SVC ADVERTISING	1,728	337	300	350	350
60-66-34100	SVC UTIL-ELECTRIC	113,720	131,472	125,000	130,000	130,000
60-66-34500	SVC UTIL-GAS	2,565	2,927	3,000	3,500	3,500
60-66-34700	SVC TELEPHONE	4,971	7,400	6,000	7,000	7,500
60-66-35300	SVC LAB TESTING	15,521	16,225	17,000	17,000	18,000
60-66-35700	SVC I.T (INFO TECH)	0	0	0	0	0
60-66-35800	SVC OTHER PROF SVC	29,467	58,092	60,000	90,000	70,000
60-66-36100	SVC RPR/MNT-VEHICLES	8,949	12,950	20,000	15,000	15,000
60-66-36200	SVC RPR/MAINT-EQUIP	32,924	148,766	120,000	140,000	50,000
60-66-36300	SVC RPR/MAINT	768	3,331	4,000	4,000	9,000
60-66-36400	SVC RPR/MAINT-BLDGS	9,551	6,511	35,000	30,000	10,000
60-66-36425	SVC RPR/MAINT-BLDGS TRE	49,413	23,766	80,000	80,000	70,000
60-66-36426	SVC RPR/MAINT-BLDGS COL	3,711	16,485	75,000	75,000	60,000
60-66-36600	SVC RPR/MAINT-STREETS	0	1,244	4,000	4,000	4,000
60-66-36700	SVC RPR/MAINT-RADIOS	0	0	500	500	500
60-66-37900	SVC MTG EXPENSE	50	0	100	100	100
60-66-38100	SVC TRNING/EDUC	1,578	3,781	7,000	7,000	7,000
60-66-39500	SVC LF-FEES	0	0	500	500	500
60-66-39600	SVC EQUIP RENTAL	770	9,653	1,000	1,000	1,000
60-66-39900	SVC PAYMENT IN-LIEU-OF-	0	0	0	0	0
60-66-51100	FXD CHG BLDG INS	16,052	16,553	17,500	17,200	19,100
60-66-51200	FXD CHG VEH INS	3,139	3,661	3,600	4,400	5,290
60-66-51300	FXD CHG LIAB INS	6,413	7,997	7,925	7,990	10,510
60-66-51500	FXD CHG DED DAMAGES	0	0	0	0	0
60-66-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET WASTEWATER FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
60-66-52300 FXD CHG REFUNDS	0	0	0	0	0
60-66-54100 DEPRECIATION EXPENSE	200,972	233,748	0	0	0
60-66-61000 LEASE PRINCIPAL-LOAN	0	0	0	0	0
60-66-62000 LEASE INTEREST-LOAN	0	0	0	0	0
60-66-64000 LEASE ADMIN FEES	0	0	0	0	0
60-66-65000 LEASE AGRMNT	0	0	0	0	0
60-66-77000 BAD DEBT EXPENSE	0	0	0	0	0
Wastewater Oper. Exp.Totals:	1,314,949	1,560,841	1,421,105	1,524,240	1,408,360
CAPITAL					
60-66-91000 LAND PURCHASE	0	0	0	0	0
60-66-92200 BUILDINGS OPERATIONAL	0	0	0	0	0
60-66-93116 IMPRV ENGINEERING	0	0	0	0	50,000
60-66-93300 IMPRV WW COLLECTION SYS	0	0	400,000	100,000	400,000
60-66-93500 IMPRV OTHER	0	0	47,000	46,900	100,000
60-66-93600 IMPRV MASTER PLAN	4,220	0	67,700	25,000	0
60-66-94100 EQUIPMENT SHOP-MAINT	0	0	0	0	0
60-66-94200 EQUIPMENT VEH/ATTACHMEN	379,684	0	80,000	120,000	0
60-66-94300 EQUIPMENT COMMUNICATION	0	0	0	0	0
60-66-94400 EQUIPMENT COMPUTER	0	0	0	0	0
60-66-94500 EQUIPMENT OFFICE	0	0	0	0	0
60-66-94600 EQUIPMENT SOFTWARE	0	0	0	0	0
60-66-94700 EQUIPMENT OTHER	0	26,518	0	0	45,000
60-66-94800 EQUIPMENT SLUDGE PONDS	0	7,714	150,700	25,000	1,000,000
60-66-95000 CAP CONSTRUCTION	0	0	0	0	0
Wastewater Capital Totals:	383,904	34,232	745,400	316,900	1,595,000
TOTAL WASTEWATER FUND	1,698,853	1,595,073	2,166,505	1,841,140	3,003,360



Schedule C-2

CAPITAL PROJECT

Budget Request

Fiscal Year 2020

<b>Fund:</b> Wastewater	<b>Department:</b> Wastewater	<b>Department Code:</b> 60-66-93116
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**Capital Project:** Engineering for East 7th Street      **New** X      **Ongoing** \_\_\_\_\_

**Description:**      This project will enable development of lots on the north and south of east 7th street.

**Which goal is addressed with this project? How?**      Expand Infrastructure

**Other related costs? Savings?** \_\_\_\_\_

**Est Bid Date:** \_\_\_\_\_

**Est Start Date:** \_\_\_\_\_

**Est Compl Date:** \_\_\_\_\_

<b>Funding Needs:</b>	<b>Month</b>	<b>\$ Est</b>	<b>% Compl</b>
	<u>April</u>	<u>\$50,000</u>	<u>100%</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

**Sources of Fund:**

<b>City</b> <u>\$50,000</u>	<b>Grant</b> <u>N/A</u>	<b>Other</b> <u>N/A</u>	<b>Total</b> <u>\$50,000</u>
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## CAPITAL PROJECT

Budget Request

Fiscal Year 2020

<b>Fund:</b> Wastewater	<b>Department:</b> Wastewater	<b>Department Code:</b> 60-66-93300
<b>Capital Project:</b>	Sewer Main Replacement	<b>New</b> <input type="checkbox"/> <b>Ongoing</b> <input checked="" type="checkbox"/>
<b>Description:</b>	Sewer Main replacement program for various areas of the sewer collection system.	
<b>Which goal is addressed with this project? How?</b>		
Replaces substandard sewer mains and appurtenances that exist in various areas of the sewer collection system. This replaces broken, cracked, or otherwise damaged sewer mains where sewer flow is leaking, or being blocked. Continues to follow RTW Eng. 2000 Wastewater Master Plan & SGM Eng. 2015 Plan Update recommendations.		
<b>Other related costs? Savings?</b>		
Will attempt to get a matching DOLA grant to aid in replacing more of these areas in 2020. If unsuccessful in acquiring the grant we will scale back the scope of this project and accomplish what we can with the funds the city can supply.		
<b>Est Bid Date:</b>	January '20	
<b>Est Start Date:</b>	June '20	
<b>Est Compl Date:</b>	October '120	
<b>Funding Needs:</b>	<b>Month</b>	<b>\$ Est</b>
	March	\$200,000
	October	\$200,000
<b>Sources of Fund:</b>		
<b>City</b>	<b>Grant</b>	<b>Other</b>
\$200,000	\$200,000	N/A
<b>Total</b>	\$400,000	





CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-93500

**Capital Project:** Building Security Access Improvements    **New** X    **Ongoing**       

**Description:**    This project will replace the existing door locks at all buildings at the wastewater plant and convert them to a card key system for better access and control at this facility. This project was budgeted to be done in 2019, but a more critical security item needed replaced first, so this project is being moved to 2020 at city council's request.

**Which goal is addressed with this project? How?**    This project addresses deficiencies found during Homeland Security's audit of the water and wastewater plants security protocols. It also addresses converting facility access systems to a more uniform method like other local government agencies such as Moffat county, school district, and TMH hospital facilities.

**Other related costs? Savings?**    None, just allows for more secure critical facilities.

**Est Bid Date:**    Apr-20

**Est Start Date:**    Jun-20

**Est Compl Date:**    Aug-20

Funding Needs:	Month	\$ Est	% Compl
	<u>June</u>	<u>\$20,000</u>	<u>50%</u>
	<u>August</u>	<u>\$20,000</u>	<u>100%</u>
	<u>      </u>	<u>      </u>	<u>      </u>
	<u>      </u>	<u>      </u>	<u>      </u>

**Sources of Fund:**

**City** \$40,000    **Grant** N/A    **Other** N/A    **Total** \$40,000



CAPITAL ITEM

Budget Request

Fiscal Year 2020

<b>Fund:</b>	<b>Department:</b>	<b>Department Code:</b>
Wastewater	Wastewater	60-66-93500

**Capital Item:** WWTP Aluminum Handrail **New**            **Replacement**   X  

**Description of Need:** Replaces all the aluminum handrail around the various treatment processes at the wastewater plant that have become unstable, bent, broken, or otherwise dangerous. This will protect the staff as well as anyone who visits the wastewater plant from potentially falling into sewage.

**Which goal is addressed with this acquisition? How?** Replaces aging infrastructure and provides for safety of everyone at the wastewater treatment plant.

**Other related costs? Savings?** If someone were to fall as a result of the poor conditioned aluminum railing the resulting workmans comp or insurance claim would far exceed the cost to replace this railing now.

**What alternative is there should funding not be available?** None, just hope there isn't an accident.

<b>Est Bid Date:</b>	<u>Apr-20</u>	<b>Req Delivery Date:</b>	<u>July-20</u>
<b>Est Cost:</b>	<u>\$60,000.00</u>		
<b>Freight:</b>	<u>included</u>		
<b>Installation:</b>	<u>included</u>		
<b>Training:</b>	<u>N/A</u>		
<b>TOTAL REQ.</b>	<u>\$60,000.00</u>		

## CAPITAL PROJECT

## Budget Request

Fiscal Year 2020

<b>Fund:</b> Wastewater	<b>Department:</b> Wastewater	<b>Department Code:</b> 60-66-94700
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<b>Capital Project:</b> (1) Recirculation Pump #3 Rebuild	<b>New</b>	<b>X</b>	<b>Ongoing</b>
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**Description:** This project is to rebuild the #3 Recirculation pump at the wastewater plant's oxidation ditch that has failed. This is the primary pump for the south ditch, and without it there is no redundancy of pumps available for this ditch, which limits capacity of the treatment plant.

**Which goal is addressed with this project? How?** Infrastructure repair is being addressed  
with this project.

**Other related costs? Savings?** Rebuilding pumps approximately every 10 - 15 years improve their electrical efficiency and reliability. A new pump would be very costly, because Worthington no longer exists. It would have to be specifically designed and fabricated to fit the existing buildings footprint.

**Est Bid Date:** Jan-20

**Est Start Date:** Feb-20

**Est Compl Date:** Apr-20

Funding Needs:	Month	\$ Est	% Compl
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April	\$45,000	100%
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\_\_\_\_\_

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**Sources of Fund:**

<b>City</b>	<b>\$45,000</b>	<b>Grant</b>	<b>N/A</b>	<b>Other</b>	<b>N/A</b>	<b>Total</b>	<b>\$45,000</b>
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CAPITAL PROJECT

Budget Request

Fiscal Year 2020

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-94800

New   X   Ongoing       

**Capital Project:** Phase I - Install of Northern portion of 6" Sludge Line To Sludge Ponds

**Description:** Replaces the northern portion of the existing 4" sludge line from the wastewater plant to the sludge ponds.

**Which goal is addressed with this project? How?** This increases the discharge capacity of the treatment plant to the sludge ponds. This also follows RTW's master plan and SGM's master plan update for sewer system infrastructure improvements and upgrade projects sequencing. This also should help reduce pressures in this line , and provide better electrical motor and pump efficiency.

**Other related costs? Savings?** Materials could be purchased by the city with excavation and installation being completed by a contractor. A matching DOLA grant will be applied for to help finance this project.

**Est Bid Date:** May-20

**Est Start Date:** Jul-20

**Est Compl Date:** Oct-20

Funding Needs:	Month	\$ Est	% Compl
	<u>August</u>	<u>\$500,000</u>	<u>50%</u>
	<u>September</u>	<u>\$500,000</u>	<u>50%</u>
	<u>October</u>	<u>          </u>	<u>          </u>
	<u>November</u>	<u>          </u>	<u>          </u>

**Sources of Fund:**

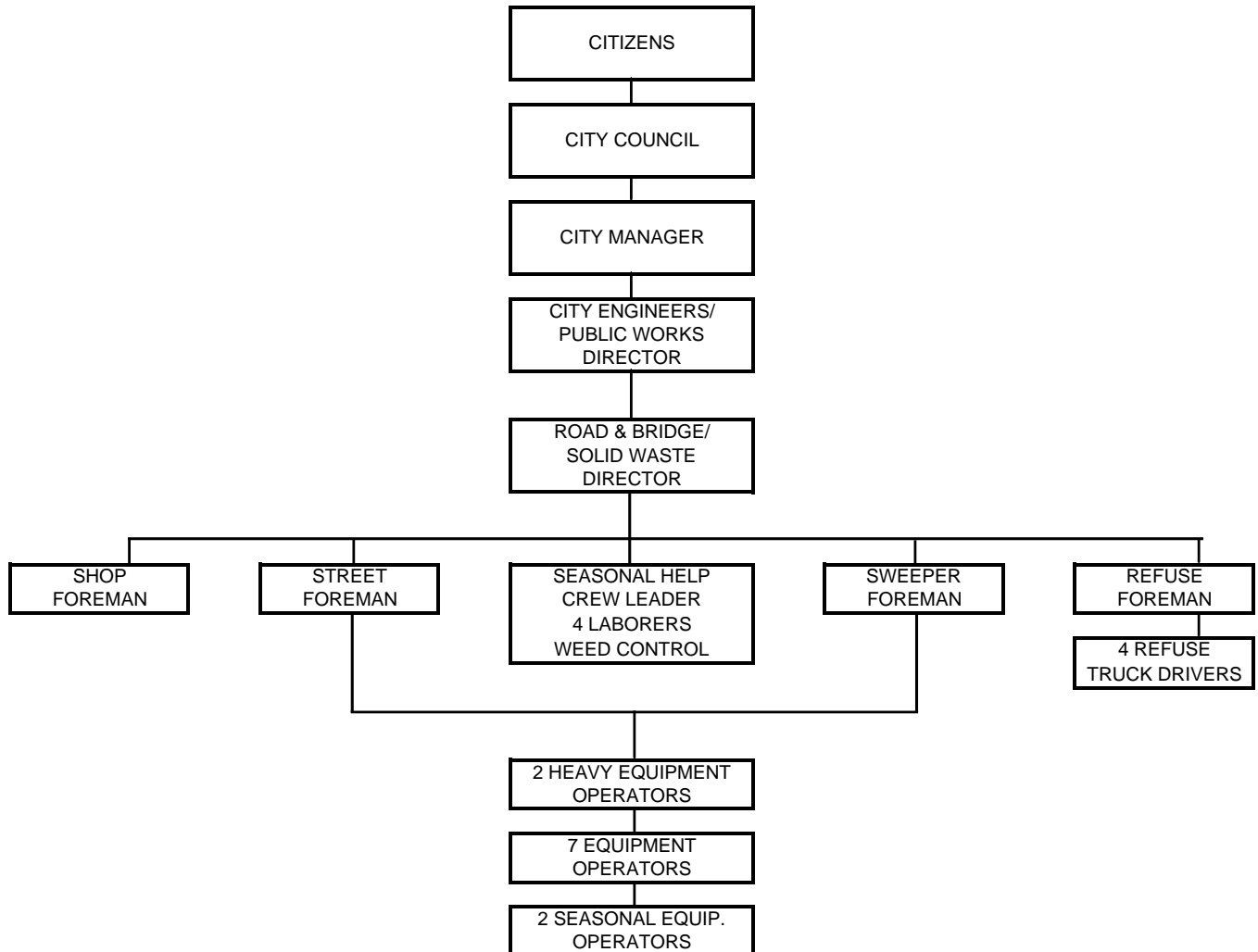
City \$500,000 Grant \$500,000 N/A            Total \$1,000,000

**Wastewater Department**  
**10 Year Capital Improvement Projection**

Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>PROJECTS:</b>										
Additional Engineering Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
7th Street Engineering		50,000								
Sewer Main Replacement Program	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Construct a 200k gallon Eq Basin		2,250,000								
Additional Clarifier plus covers on existing clarifiers									1,080,000	
Isolate Electrical Room from Pretreatment Area and Replace MCCs			750,000							
Replace Existing Sludge Line		1,000,000	1,000,000							
Additional Land for Biosolids Application							1,800,000			
Replace grit elevator with grit washer								254,000		
Replace mechanical bar screen and add screenings washer										436,000
<b>EQUIPMENT:</b>										
Replace/Upgrade Emergency Pumping Equipment		125,000								
Replace All Handrails at the Wastewater Treatment Plant		60,000								
Replace Aeration MCC			300,000							
Add Standby Generator for Aeration			350,000							
Sewer Cleaning Truck 5-35 (2004)						500,000				
3/4 Ton Pickup 5-31 (2015)									30,000	
1 Ton Pickup 5-32 (2010)				40,000						
3/4 Ton Pickup w/plow 5-30 (2011)					35,000					
Steamer 4-52 (1996) 1/2 Water & 1/2 Wastewater				25,000						
3/4 Ton Pickup 4-02 (2012)						30,000				
Video Inspection Truck (2003)					350,000					
High Crop Tractor	80,000									
<b>Yearly Totals</b>	<b>355,000</b>	<b>3,760,000</b>	<b>2,675,000</b>	<b>340,000</b>	<b>660,000</b>	<b>805,000</b>	<b>2,075,000</b>	<b>529,000</b>	<b>1,385,000</b>	<b>461,000</b>

# SOLID WASTE FUND

## SOLID WASTE



CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Reserved for Debt	0	0	0	0	0	
Unreserved-Undesignated	1,593,651	1,745,144	1,578,212	1,689,056	1,736,116	
<b>TOTAL Beginning Fund Balance</b>	<b>1,593,651</b>	<b>1,745,144</b>	<b>1,578,212</b>	<b>1,689,056</b>	<b>1,736,116</b>	
<b>REVENUES:</b>						
70-34-49710 Construction Dumpsters	170,777	127,610	107,400	165,550	163,600	56,200
70-34-49800 Charges Solid Waste Fees	721,873	728,716	722,000	715,500	736,800	14,800
70-34-49900 Charges Landfill Fees	551,677	554,916	646,500	662,900	662,900	16,400
70-36-00000 Miscellaneous	7,552	13,666	8,000	40,000	8,000	0
70-36-10000 Recyclable Electronics	7,209	6,092	2,000	6,500	6,500	4,500
70-36-16100 Interest Investments	18,337	35,870	0	40,000	45,000	45,000
70-36-30000 Late Payment Fees	7,170	6,822	6,000	7,000	7,000	1,000
70-39-00000 Gain/Loss on Fixed Assets	0	0	0	0	0	0
<b>TOTAL Revenues</b>	<b>1,484,595</b>	<b>1,473,693</b>	<b>1,491,900</b>	<b>1,637,450</b>	<b>1,629,800</b>	<b>137,900</b>
<b>EXPENDITURES:</b>						
<b>EXPENDITURES:</b>						
Personal Services	669,625	663,141	678,100	664,480	713,190	35,090
Supplies	89,769	84,396	110,750	99,100	112,750	2,000
Purchased Services	405,851	426,461	515,400	468,000	521,000	5,600
Fixed Charges	16,507	19,889	19,800	19,810	24,110	4,310
Debt Service	0	0	0	0	0	0
Other (Transfers)	0	0	0	0	0	0
Capital Outlay	151,349	339,224	339,000	339,000	249,000	(90,000)
<b>TOTAL Expenditures</b>	<b>1,333,102</b>	<b>1,533,111</b>	<b>1,663,050</b>	<b>1,590,390</b>	<b>1,620,050</b>	<b>(43,000)</b>
<b>REVENUES VS EXPENDITURES</b>	<b>151,493</b>	<b>(59,418)</b>	<b>(171,150)</b>	<b>47,060</b>	<b>9,750</b>	
<b>ENDING FUND BALANCE:</b>						
Reserved for Debt	0	0	0	0	0	
Reserved for Operations 25%					1,371,050	25%
Unreserved-Undesignated	1,745,144	1,685,726	1,407,062	1,736,116	374,816	27%
<b>TOTAL Ending Fund Balance</b>	<b>1,745,144</b>	<b>1,685,726</b>	<b>1,407,062</b>	<b>1,736,116</b>	<b>1,745,866</b>	



CITY OF CRAIG  
**SOLID WASTE FUND**  
 REVENUES FROM CONSTRUCTION DUMPSTERS

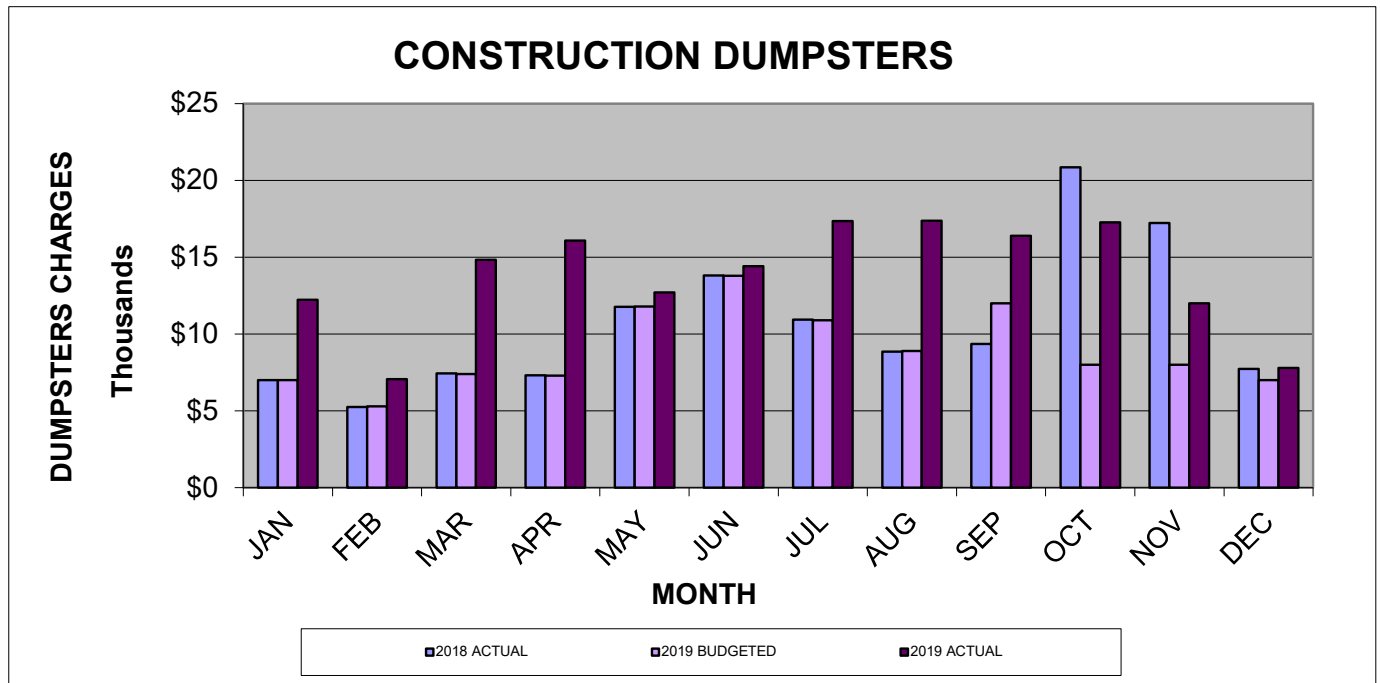
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	% CHANGE 2019/2018
JAN	\$7,055.92	<b>\$6,999.10</b>	<b>\$7,000.00</b>	<b>\$12,230.66</b>	<b>\$12,000.00</b>	<b>74.75%</b>
FEB	\$5,778.25	<b>\$5,263.20</b>	<b>\$5,300.00</b>	<b>\$7,076.51</b>	<b>\$7,000.00</b>	<b>34.45%</b>
MAR	\$38,447.05	<b>\$7,440.30</b>	<b>\$7,400.00</b>	<b>\$14,842.71</b>	<b>\$14,000.00</b>	<b>99.49%</b>
APR	\$22,182.00	<b>\$7,329.90</b>	<b>\$7,300.00</b>	<b>\$16,083.80</b>	<b>\$16,000.00</b>	<b>119.43%</b>
MAY	\$12,127.34	<b>\$11,773.45</b>	<b>\$11,800.00</b>	<b>\$12,704.00</b>	<b>\$12,000.00</b>	<b>7.90%</b>
JUN	\$6,582.00	<b>\$13,811.56</b>	<b>\$13,800.00</b>	<b>\$14,431.16</b>	<b>\$13,800.00</b>	<b>4.49%</b>
JUL	\$15,673.77	<b>\$10,934.48</b>	<b>\$10,900.00</b>	<b>\$17,356.91</b>	<b>\$16,000.00</b>	<b>58.74%</b>
AUG	\$12,570.20	<b>\$8,868.58</b>	<b>\$8,900.00</b>	<b>\$17,367.61</b>	<b>\$17,000.00</b>	<b>95.83%</b>
SEP	\$13,267.13	<b>\$9,363.60</b>	<b>\$12,000.00</b>	<b>\$16,391.71</b>	<b>\$16,000.00</b>	<b>75.06%</b>
OCT	\$15,150.72	<b>\$20,865.71</b>	<b>\$8,000.00</b>	<b>\$17,268.16</b>	<b>\$17,000.00</b>	<b>-17.24%</b>
NOV	\$13,789.90	\$17,226.16	\$8,000.00	\$12,000.00	\$15,000.00	<b>-30.34%</b>
DEC	\$8,152.40	\$7,733.76	\$7,000.00	\$7,800.00	\$7,800.00	<b>0.86%</b>
TOTAL YEAR-TO-DATE	\$170,776.68	\$127,609.80	\$107,400.00	\$165,553.23	\$163,600.00	

Actual vs Actual

Y-T-D Percentage Ch	8.89%	-6.82%	-15.84%	214.64%
Y-T- D Dollar Change				\$112,935.72

Actual vs Budgeted

Y-T-D Percentage Change	214.74%
Y-T- D Dollar Change	\$112,953.23



CITY OF CRAIG  
**SOLID WASTE FUND**  
 REVENUES FROM COLLECTION FEES

\$11.00      \$11.00      \$11.00      \$11.00      \$11.00

MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	% CHANGE 2019/2018
JAN	\$51,644.91	\$51,017.14	\$51,000.00	\$52,001.45	\$61,400.00	1.93%
FEB	\$50,393.96	\$50,885.27	\$50,900.00	\$51,969.05	\$61,400.00	2.13%
MAR	\$75,671.86	\$77,139.74	\$77,100.00	\$80,224.96	\$61,400.00	4.00%
APR	\$51,622.49	\$52,019.56	\$52,000.00	\$52,364.97	\$61,400.00	0.66%
MAY	\$52,406.29	\$52,106.99	\$52,100.00	\$53,167.94	\$61,400.00	2.04%
JUN	\$76,594.44	\$78,400.84	\$78,400.00	\$81,622.52	\$61,400.00	4.11%
JUL	\$52,327.83	\$51,205.46	\$51,200.00	\$51,564.56	\$61,400.00	0.70%
AUG	\$52,110.95	\$51,750.24	\$51,750.00	\$53,200.00	\$61,400.00	2.80%
SEP	\$78,250.70	\$80,499.47	\$76,550.00	\$53,200.00	\$61,400.00	-33.91%
OCT	\$52,168.46	\$52,242.87	\$53,000.00	\$61,400.00	\$61,400.00	17.53%
NOV	\$51,835.96	\$52,008.08	\$53,000.00	\$62,400.00	\$61,400.00	19.98%
DEC	\$76,844.90	\$79,440.44	\$75,000.00	\$62,400.00	\$61,400.00	-21.45%
TOTAL YEAR-TO-DATE	\$721,872.75	\$728,716.10	\$722,000.00	\$715,515.45	\$736,800.00	

Actual vs Actual

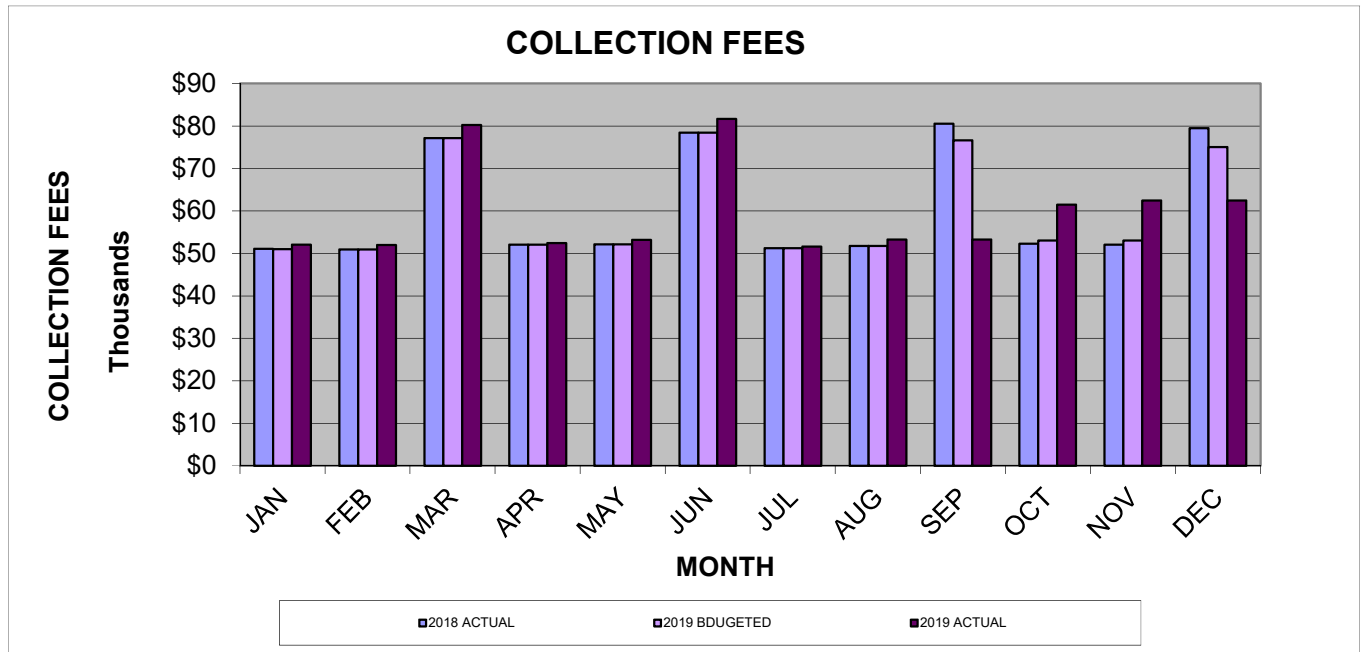
Y-T-D Percentage Change      4.66%      0.57%      -0.92%      -1.81%

Y-T- D Dollar Change                     (\$13,200.65)

Actual vs Budgeted

Y-T-D Percentage Change                     -0.90%

Y-T- D Dollar Change                (\$6,484.55)



**CITY OF CRAIG  
SOLID WASTE FUND  
REVENUES FROM LANDFILL FEES**

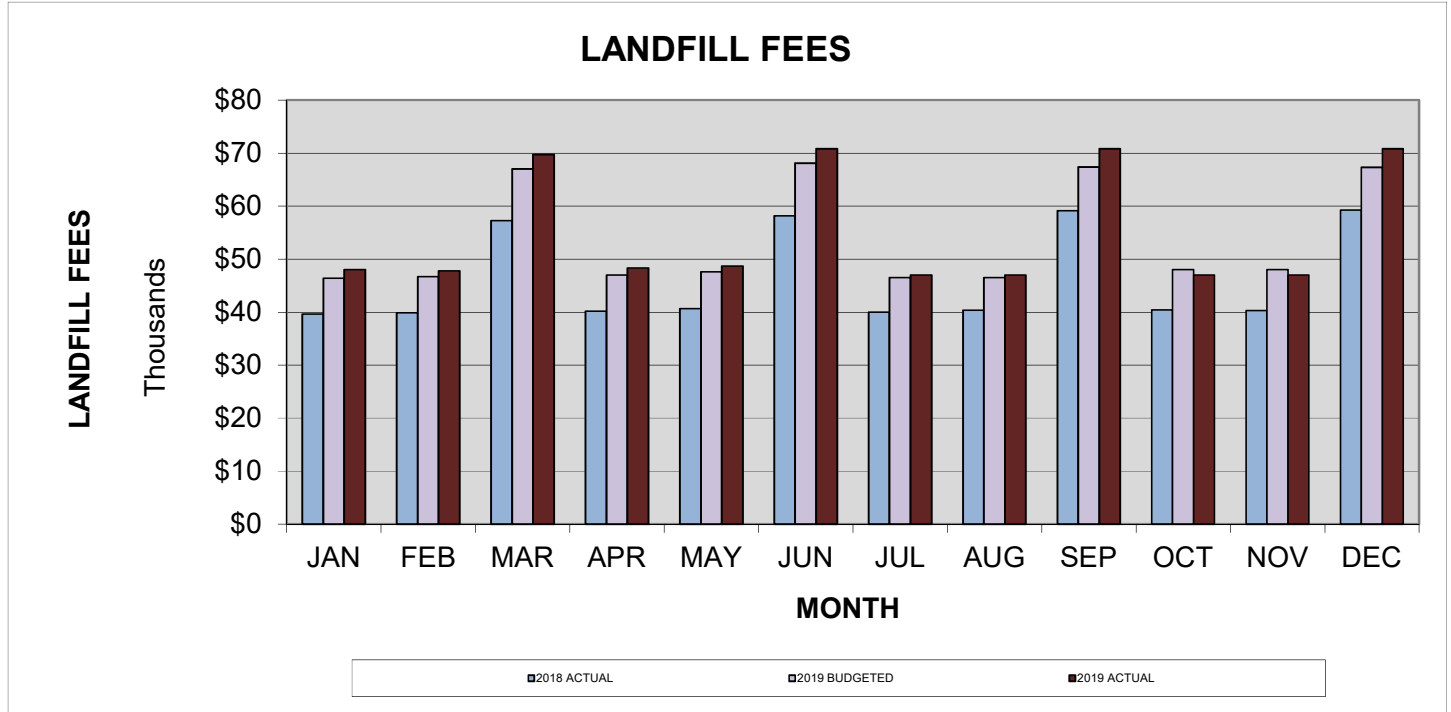
	\$9.00	\$9.00	\$9.00	\$11.00	\$11.00	
MONTH OF SALES	YEAR 2017 ACTUAL	YEAR 2018 ACTUAL	YEAR 2019 BUDGETED	YEAR 2019 ACTUAL	YEAR 2020 ACTUAL	% CHANGE 2019/2018
JAN	\$40,494.93	\$39,603.59	46,400.00	\$47,995.97	\$47,995.97	21.19%
FEB	\$40,047.39	\$39,851.76	46,700.00	\$47,784.87	\$47,784.87	19.91%
MAR	\$56,392.97	\$57,213.99	67,000.00	\$69,749.01	\$69,749.01	21.91%
APR	\$40,463.87	\$40,165.15	47,000.00	\$48,334.74	\$48,334.74	20.34%
MAY	\$41,497.26	\$40,642.03	47,600.00	\$48,670.34	\$48,670.34	19.75%
JUN	\$56,838.06	\$58,155.80	68,100.00	\$70,838.66	\$70,838.66	21.81%
JUL	\$39,634.98	\$39,949.23	46,500.00	\$46,961.90	\$46,961.90	17.55%
AUG	\$40,546.19	\$40,329.09	46,500.00	\$47,000.00	\$47,000.00	
SEP	\$57,678.13	\$59,102.33	67,400.00	\$70,800.00	\$70,800.00	
OCT	\$40,475.52	\$40,424.34	48,000.00	\$47,000.00	\$47,000.00	
NOV	\$40,640.42	\$40,265.39	48,000.00	\$47,000.00	\$47,000.00	
DEC	\$56,967.23	\$59,213.74	67,300.00	\$70,800.00	\$70,800.00	
TOTAL YEAR-TO-DATE	\$551,676.95	\$554,916.44	\$646,500.00	\$662,935.49	\$662,935.49	

Actual vs Actual

Y-T-D Percentage Change	3.46%	0.48%	16.50%	140.51%
Y-T- D Dollar Change				\$387,303.17

Actual vs Budgeted

Y-T-D Percentage Change				105.37%
Y-T- D Dollar Change				\$340,135.49



CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND					
SUMMARY	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**FINANCIAL SUMMARY - SOLID WASTE FUND**

Personal Services	669,625	663,141	678,100	664,480	713,190
Supplies	89,769	84,396	110,750	99,100	112,750
Purchased Services	405,851	426,461	515,400	468,000	521,000
Fixed Charges	16,507	19,889	19,800	19,810	24,110
Debit Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	151,349	339,224	339,000	339,000	249,000
<b>TOTAL</b>	<b>1,333,102</b>	<b>1,533,111</b>	<b>1,663,050</b>	<b>1,590,390</b>	<b>1,620,050</b>

**PERSONNEL SUMMARY - SOLID WASTE FUND**

**FULL-TIME:**

Director	0.50	0.50	0.50	0.50	0.00
Refuse Foreman	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	4.00	4.00	4.00	4.00	5.00

**LEGAL**

City Attorney	0.07	0.00	0.00	0.00	0.04
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**ADMINISTRATION**

City Manager	0.07	0.07	0.07	0.07	0.07
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**CITY CLERK/PERSONNEL**

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

**FINANCE**

Finance Director	0.07	0.07	0.07	0.07	0.07
Deputy Finance Director	0.00	0.07	0.07	0.07	0.07
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.07
Utility Coordinator	0.30	0.30	0.30	0.30	0.30
Utility Bill Clerk	0.30	0.30	0.30	0.30	0.30

**PUBLIC WORKS**

Public Works Director	0.00	0.00	0.00	0.00	0.25
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**ROAD & BRIDGE**

Sr. Equipment Mechanic	0.18	0.09	0.09	0.09	0.09
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<b>TOTAL FULL-TIME</b>	<b>6.70</b>	<b>6.61</b>	<b>6.61</b>	<b>6.61</b>	<b>7.40</b>
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**SEASONAL/PART-TIME**

Laborer	0.00	0.00	0.00	0.00	0.00
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<b>TOTAL SEASONAL/PT-TIME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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<b>GRAND TOTAL</b>	<b>6.70</b>	<b>6.61</b>	<b>6.61</b>	<b>6.61</b>	<b>7.40</b>
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CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget

**SOLID WASTE FUND**

70-67-11100	SALARIES REG	389,863	395,047	403,450	399,310	436,770
70-67-12100	SALARIES PT	16,105	23,540	18,500	18,500	10,000
70-67-12200	SALARIES OT	18,152	21,132	20,000	20,000	6,000
70-67-14100	BENEFITS UNEMP	27,868	487	2,210	0	2,270
70-67-14200	BENEFITS WRKCOMP	24,492	28,699	25,140	22,640	28,600
70-67-14300	BENEFITS HEALTH	136,021	137,132	146,750	142,750	164,950
70-67-14500	BENEFITS MEDICARE	4,526	4,475	6,410	6,350	6,570
70-67-14600	BENEFITS EEP	49,549	48,899	50,820	50,330	53,620
70-67-14700	BENEFITS EELIFE	2,014	2,192	3,670	3,450	4,030
70-67-14800	BENEFITS FICA	1,034	1,537	1,150	1,150	380
70-67-21200	SUPPLIES SMALL EQUIP	0	0	1,800	550	1,800
70-67-21400	SUPPLIES OFFICE	270	228	600	600	600
70-67-22100	SUPPLIES CHEMICALS	0	0	400	200	400
70-67-22300	SUPPLIES JANITORIAL	127	57	250	150	250
70-67-22500	SUPPLIES CLOTH/UNIF	4,117	4,547	5,200	4,850	5,200
70-67-22900	SUPPLIES OPERATING	25	57	250	100	250
70-67-23100	SUPPLIES GAS,OIL,FUEL	53,015	63,986	70,000	70,000	72,000
70-67-23200	SUPPLIES VEHICLE	254	171	750	550	750
70-67-23400	SUPPLIES SMALL TOOLS	60	172	1,500	600	1,500
70-67-23900	SUPPLIES TIRES	31,901	15,178	30,000	21,500	30,000
70-67-31100	SVC POSTAGE	5,177	5,495	6,000	5,800	6,000
70-67-32100	SVC PRINTING	4,166	3,584	4,200	4,200	4,200
70-67-33100	SVC LGL NOTICE	121	541	600	350	600
70-67-33300	SVC PUBL,SUBSC,DUES	212	180	800	500	800
70-67-33700	SVC ADVERTISING	2,937	3,150	4,000	4,500	4,500
70-67-34100	SVC UTIL-ELECTRIC	1,611	1,514	2,500	2,200	2,500
70-67-34500	SVC UTIL-GAS	2,614	2,309	3,200	3,600	3,600
70-67-34700	SVC TELEPHONE	3,344	2,504	2,000	2,500	2,500
70-67-35100	SVC MEDICAL SVC	202	865	750	500	750
70-67-35700	SVC I.T (INFO TECH)	0	0	0	0	0
70-67-35800	SVC OTHER PROF SVC	816	46	4,800	3,000	4,000
70-67-36100	SVC RPR/MNT-VEHICLES	43,902	35,758	50,000	60,000	55,000
70-67-36200	SVC RPR/MAINT-EQUIP	202	496	650	350	650
70-67-36300	SVC RPR/MAINT	0	0	3,000	0	3,000
70-67-36400	SVC RPR/MAINT-BLDGS	1,079	0	5,000	2,500	5,000
70-67-36700	SVC RPR/MAINT-RADIOS	412	0	500	250	500
70-67-36800	SVC CONTAINERS	1,422	2,886	6,000	2,500	6,000
70-67-37900	SVC MTG EXPENSE	0	0	500	0	500
70-67-38100	SVC TRNING/EDUC	0	0	500	250	500
70-67-38200	SVC RECYCLING EXP	10,059	7,235	15,000	10,000	15,000
70-67-39500	SVC LF-FEES	327,576	359,899	405,000	365,000	405,000
70-67-39600	SVC EQUIP RENTAL	0	0	400	0	400
70-67-39900	SVC PAYMENT IN-LIEU-OF-	0	0	0	0	0
70-67-51100	FXD CHG BLDG INS	1,105	1,139	1,305	1,290	1,420
70-67-51200	FXD CHG VEH INS	5,656	6,596	5,450	6,670	8,000
70-67-51300	FXD CHG LIAB INS	9,747	12,154	12,045	10,850	13,690
70-67-51400	FXD CHG OTHER INS	0	0	0	0	0
70-67-51500	FXD CHG DED DAMAGES	0	0	1,000	1,000	1,000
70-67-60500	LEASE PRINCIPAL LEASE	0	0	0	0	0

CITY OF CRAIG 2020 BUDGET SOLID WASTE FUND						
Acct No	Account Description	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget
70-67-62000	LEASE INTEREST-LOAN	0	0	0	0	0
70-67-75000	OTHER TRANSFERS OUT	0	0	0	0	0
Solid Waste Oper. Exp. Totals:		1,181,753	1,193,887	1,324,050	1,251,390	1,371,050
<b>CAPITAL</b>						
70-67-92200	BUILDINGS OPERATIONAL	0	0	0	0	0
70-67-93500	IMPRV OTHER	0	0	0	0	0
70-67-94100	EQUIPMENT SHOP-MAINT	0	0	0	0	0
70-67-94200	EQUIPMENT VEH/ATTACHMEN	135,776	297,059	285,000	285,000	195,000
70-67-94300	EQUIPMENT COMMUNICATION	0	0	0	0	0
70-67-94400	EQUIPMENT COMPUTER	0	0	0	0	0
70-67-94500	EQUIPMENT OFFICE	0	0	0	0	0
70-67-94600	EQUIPMENT SOFTWARE	0	0	0	0	0
70-67-94700	EQUIPMENT OTHER	15,573	42,165	54,000	54,000	54,000
Solid Waste Capital Totals:		151,349	339,224	339,000	339,000	249,000
TOTAL SOLID WASTE FUND		1,333,102	1,533,111	1,663,050	1,590,390	1,620,050



Schedule C-1  
**CAPITAL ITEM**  
 Budget Request  
 Fiscal Year 2020

<b>FUND</b>	<b>DEPARTMENT</b>	<b>CODE</b>
<u>General</u>	<u>Solid Waste</u>	<u>70-67-94200</u>

<b>CAPITAL ITEM</b>	<b>NEW</b>	<b>REPLACEMENT</b>
International w/Hooks Lift System	<b>X</b>	<b>X</b>

**DESCRIPTION OF NEED**

Replaces a 2002 International w/Hooks Lift Sytem (2-02)

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

It is the goal of the Solid Waste Department to provide reliable, convenient and costeffective residential and commercial trash removal services. An equipment replacement plan based on a 5 year rotation is an important step in this process.

**OTHER RELATED COSTS? SAVINGS?**

The older the truck gets, the more down time it experiences. Repairs tend to increase in costs.  
 The primary truck that is iin use now will become the backup truck.

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

We would have to use what equipment is available.

**ESTIMATED BID DATE:**

January-20

**REQUIRED DELIVERY DATE:**

September 2020

**SOURCE OF FUNDING**

<b><u>CITY OF CRAIG:</u></b>	<b><u>GRANT</u></b>	<b><u>OTHER</u></b>	<b><u>TOTAL</u></b>
<b>\$195,000</b>			<b>\$195,000</b>



Schedule C-1  
**CAPITAL ITEM**  
Budget Request  
Fiscal Year 2020

FUND	DEPARTMENT	CODE
<u>Enterprise</u>	<u>Solid Waste</u>	<u>70-67-94700</u>

CAPITAL ITEM	NEW	REPLACEMENT
90 gallon cans, 300 gallon cans, assorted dumpsters	X	X

**DESCRIPTION OF NEED**

Our services are increasing and containers wear out. Vandalism and accidents also account for losses.

**WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?**

Maintain appearance and condition of containers and replace, if necessary. Provide reliable trash removal services.

**OTHER RELATED COSTS? SAVINGS?**

**WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?**

If we run out of containers, we may have to turn down new accounts.

ESTIMATED BID DATE:	REQUIRED DELIVERY DATE:
September 2020	October 2020

ESTIMATED COST:	\$54,000.00
FREIGHT:	\$ -
INSTALLATION:	\$ -
TRAINING:	\$ -
<b>TOTAL REQUEST:</b>	<b>\$54,000.00</b>



# MEDICAL FUND

CITY OF CRAIG 2020 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY						
DESCRIPTION	2017 Actual	2018 Actual	REVISED 2019 Budget	2019 Projected	2020 Budget	Inc/Dec 2019/2020
<b>BEGINNING FUND BALANCE:</b>						
Reserve for Unreported/Unpaid Claims	0	0	0	0	0	
Unreserved-Undesignated	222,816	300,281	309,801	365,729	402,729	
<b>TOTAL Beginning Fund Balance</b>	<b>222,816</b>	<b>300,281</b>	<b>309,801</b>	<b>365,729</b>	<b>402,729</b>	
<b>REVENUES:</b>						
80-35-10000 Employer Contributions	1,846,572	1,865,990	2,042,420	1,953,120	2,064,650	22,230
80-35-20000 Employee Contributions	189,582	181,565	227,000	187,000	222,000	(5,000)
80-35-30000 Reimbursements	0	0	0	0	0	0
80-36-00000 Miscellaneous	0	31,836	0	0	0	0
80-36-10000 Interest	44	71	0	80	100	100
80-36-16100 Interest Investments	0	0	0	0	0	0
80-39-70000 Transfer In	0	0	0	0	0	0
<b>TOTAL Revenues</b>	<b>2,036,199</b>	<b>2,079,462</b>	<b>2,269,420</b>	<b>2,140,200</b>	<b>2,286,750</b>	<b>17,330</b>
<b>EXPENDITURES:</b>						
80-90-85100 Expense Insurance Premiums	1,902,548	1,974,959	2,180,750	2,047,200	2,213,400	32,650
80-90-85200 Expense Administration	6,274	4,010	7,000	2,000	2,000	(5,000)
80-90-85800 Expense Claims Paid	49,913	35,045	63,000	40,000	65,000	2,000
80-90-86000 Deductible Reimbursement	0	0	19,000	6,000	28,000	9,000
Health Ins opt-out				8,000	8,000	
<b>TOTAL Expenditures</b>	<b>1,958,735</b>	<b>2,014,014</b>	<b>2,269,750</b>	<b>2,103,200</b>	<b>2,316,400</b>	<b>38,650</b>
<b>REVENUES VS EXPENDITURES</b>	<b>77,465</b>	<b>65,448</b>	<b>(330)</b>	<b>37,000</b>	<b>(29,650)</b>	
<b>ENDING FUND BALANCE:</b>						
Reserve for Unreported/Unpaid Claims	0	0	0	0	0	
Unreserved-Undesignated	300,281	365,729	309,471	402,729	373,079	
<b>TOTAL Ending Fund Balance</b>	<b>300,281</b>	<b>365,729</b>	<b>309,471</b>	<b>402,729</b>	<b>373,079</b>	

TOTAL OF ALL FUNDS

PERSONNEL SERVICES  
&  
POSITIONS

CITY OF CRAIG  
PERSONNEL SERVICES  
YEAR 2020

					3.00%	0.50%	Was \$22,200 \$22,200	12%	0.0145	0.006 0.00014	0.062			
POSITION TITLE	Full-time EFT's	12/31/2019	Survey/Merit	1/1/2020	C.O.L.A.	TOTAL	Unemploy. Insurance	Workmens Comp.	Health Benefit Insurance	Pension	Medicare	3.75 LTD/Life Ins	FICA Tax	TOTAL COMPEN.
COUNCIL	7.00	18,000	0	18,000	0	18,000	0	27	155,400	0	261	315	1,116	175,119
LEGAL	0.40	0	0	75,840	2,275	78,115	391	117	17,538	9,374	1,133	666	0	107,333
JUDICIAL	1.75	62,654	0	62,654	1,220	63,873	209	66	38,850	5,025	926	391	1,364	110,704
ADMINISTRATION	1.79	156,598	7,470	164,068	4,706	168,774	808	242	39,738	19,389	2,343	1,457	0	232,750
PERSONNEL/CLERK	1.58	107,899	6,888	114,786	3,444	118,230	591	177	35,076	14,188	1,714	1,078	0	171,054
PUBLIC WORKS	0.52	45,280	1,591	47,544	1,426	48,970	245	1,221	11,544	5,876	710	435	0	69,001
FINANCE	2.37	189,121	21,300	210,421	6,313	216,734	1,084	324	52,614	26,008	3,143	2,004	0	301,911
COMMUNITY DEVELOPMENT	1.25	81,109	3,378	89,487	2,535	92,022	435	1,789	27,750	11,043	1,262	753	0	135,053
POLICE	27.00	1,769,832	58,625	1,828,457	51,386	1,879,842	9,399	57,134	599,400	225,461	27,258	16,246	62	2,814,802
PARK/RECREATION	8.00	774,270	41,219	815,489	14,894	830,383	4,152	24,678	177,600	65,505	12,041	4,717	17,640	1,136,715
ROAD/BRIDGE	15.36	1,015,477	(47,321)	968,156	26,015	994,171	4,956	59,274	329,892	111,380	14,415	8,273	4,092	1,526,453
TOTAL GENERAL	67.02	4,220,239	93,149	4,394,901	114,213	4,509,114	22,269	145,047	1,485,402	493,249	65,205	36,335	24,274	6,780,895
TOTAL BEFORE COLA						4,378,841	21,624	140,844	1,485,402	483,256	63,316	35,360	23,433	6,632,077
COLA for General Fund						114,213	130,273	646	4,203	0	9,993	1,889	975	148,818
WATER	12.05	735,024	20,506	755,530	22,066	777,596	3,888	25,229	268,176	92,351	11,275	7,023	496	1,186,034
WASTEWATER	7.55	547,844	16,559	564,403	16,062	580,465	2,902	12,074	168,276	68,216	8,417	5,042	744	846,137
SOLID WASTE	7.90	508,721	(67,368)	441,353	11,419	452,772	2,264	28,600	164,946	53,613	6,565	4,024	372	713,156
GRAND TOTAL	94.50	6,011,828	62,846	6,156,187	163,760	6,319,947	31,324	210,950	2,086,800	707,428	91,462	52,424	25,886	9,526,221
GRAND TOTAL BEFORE COLA						6,120,152	30,331	202,478	2,064,600	687,593	88,565	50,622	25,820	9,270,161
COLA for All Funds						163,760	199,795	993	8,472	22,200	19,835	2,897	1,802	256,060

**CITY OF CRAIG  
EMPLOYEE STEP SYSTEM  
AS OF JANUARY 01, 2020**

Employment Cost Index (State&Local Gov)

Employment Cost Index (State&Local Gov)			MARKET	MARKET	MARKET	MARKET						MARKET	10 YR MARK	MARKET
			Survey	Survey+ECI	ANNUAL	ANNUAL						ANNUAL	ANNUAL	ANNUAL
					PLUS	80%						100%	110%	115%
			ECI June 2018	COL	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 10	Step 15		
			1.90%	3.00%	80%	84%	88%	92%	96%	100%	110%	115%		
Positions	Department	POSITION TITLES												
1	Adminstration	Executive Assistant to City Manager	50,124	51,076	52,609	42,087	44,191	46,296	48,400	50,504	52,609	57,870	60,500	
1	Administration	Administrative Technician	45,937	46,810	48,214	38,571	40,500	42,428	44,357	46,286	48,214	53,036	55,446	
1	Clerk/Personnel	City Clerk/Personnel Director	82,656	84,226	86,753	69,403	72,873	76,343	79,813	83,283	86,753	95,429	99,766	
1	Clerk/Personnel	Human Resources Coordinator	57,760	58,857	60,623	48,499	50,923	53,348	55,773	58,198	60,623	66,685	69,717	
1	Com Dev	Building Inspector	66,560	67,825	69,859	55,888	58,682	61,476	64,271	67,065	69,859	76,845	80,338	
1	Finance	Finance Director	98,754	100,630	103,649	82,919	87,065	91,211	95,357	99,503	103,649	114,014	119,197	
1	Finance	Deputy Finance Director	88,000	89,672	92,362	73,890	77,584	81,279	84,973	88,668	92,362	101,598	106,216	
0	Finance	Senior/Sales Tax Accountant	75,155	76,583	78,880	63,104	66,260	69,415	72,570	75,725	78,880	86,768	90,712	
1	Finance	Acctg-Data Proc./Utility Billing Supv.	50,190	51,144	52,678	42,142	44,249	46,357	48,464	50,571	52,678	57,946	60,580	
1	Finance	Utility Billing Coordinator	49,021	49,952	51,451	41,161	43,219	45,277	47,335	49,393	51,451	56,596	59,169	
1	Finance	Utility Billing Clerk II	44,512	45,358	46,718	37,375	39,244	41,112	42,981	44,850	46,718	51,390	53,726	
1	Park	Crew Supervisor	48,092	49,006	50,476	40,381	42,400	44,419	46,438	48,457	50,476	55,524	58,047	
1	Park/Rec	Parks & Recreation Director	101,189	103,112	106,205	84,964	89,212	93,460	97,709	101,957	106,205	116,825	122,136	
1	Park/Rec	Foreman	60,465	61,614	63,462	50,770	53,308	55,847	58,385	60,924	63,462	69,808	72,982	
1	Park/Rec	Sports/Recreation Manager	54,644	55,682	57,353	45,882	48,176	50,470	52,764	55,059	57,353	63,088	65,956	
1	Park/Rec	Aquatics Manager	54,644	55,682	57,353	45,882	48,176	50,470	52,764	55,059	57,353	63,088	65,956	
2	Park/Rec	Light Equipment Operator	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283	
1	Park/Rec	Administrative Technician	43,053	43,871	45,187	36,150	37,957	39,765	41,572	43,380	45,187	49,706	51,965	
1	Police	Chief of Police	102,452	104,399	107,531	86,024	90,326	94,627	98,928	103,229	107,531	118,284	123,660	
1	Police	Police Commander	80,702	82,235	84,702	67,762	71,150	74,538	77,926	81,314	84,702	93,173	97,408	
4	Police	Police Sergeant	72,596	73,975	76,195	60,956	64,003	67,051	70,099	73,147	76,195	83,814	87,624	
16	Police	Police Officer	56,268	57,337	59,057	47,246	49,608	51,970	54,333	56,695	59,057	64,963	67,916	
1	Police	Records Supervisor	54,457	55,492	57,156	45,725	48,011	50,298	52,584	54,870	57,156	62,872	65,730	
1	Police	Civilian Investigative Technician	52,382	53,377	54,979	43,983	46,182	48,381	50,580	52,779	54,979	60,476	63,225	
2	Police	Community Service Officer (Animal Control)	45,849	46,720	48,122	38,497	40,422	42,347	44,272	46,197	48,122	52,934	55,340	
1	Police	Records Technician	41,370	42,156	43,421	34,737	36,473	38,210	39,947	41,684	43,421	47,763	49,934	
1	Public Works	Public Works Director/City Engineer	104,487	106,472	109,666	87,733	92,120	96,506	100,893	105,280	109,666	120,633	126,116	
1	Public Works	Engineering/IT Technician	51,605	52,585	54,163	43,330	45,497	47,663	49,830	51,997	54,163	59,579	62,288	
1	Refuse	Foreman	60,465	61,614	63,462	50,770	53,308	55,847	58,385	60,924	63,462	69,808	72,982	
5	Refuse	Light Equipment Operator	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283	
3	Road/Bridge	Foreman	60,465	61,614	63,462	50,770	53,308	55,847	58,385	60,924	63,462	69,808	72,982	
1	Road/Bridge	Mechanic	54,205	55,235	56,892	45,514	47,789	50,065	52,341	54,616	56,892	62,581	65,426	
2	Road/Bridge	Crew Supervisor	48,092	49,006	50,476	40,381	42,400	44,419	46,438	48,457	50,476	55,524	58,047	
2	Road/Bridge	Heavy Equipment Operator	48,092	49,006	50,476	40,381	42,400	44,419	46,438	48,457	50,476	55,524	58,047	
6	Road/Bridge	Light Equipment Operator	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283	
1	Road/Bridge	Parts/Purchasing Clerk	43,053	43,871	45,187	36,150	37,957	39,765	41,572	43,380	45,187	49,706	51,965	
2	Wastewater	Plant Operator II	56,805	57,884	59,621	47,697	50,081	52,466	54,851	57,236	59,621	65,583	68,564	
2	Wastewater	Plant Operator I	41,662	42,454	43,727	34,982	36,731	38,480	40,229	41,978	43,727	48,100	50,286	
1	Water	Water Distribution Foreman/Tech II	60,645	61,797	63,651	50,921	53,467	56,013	58,559	61,105	63,651	70,016	73,199	
1	Water	Lab Technician / Plant Operator II	59,592	60,724	62,546	50,037	52,539	55,040	57,542	60,044	62,546	68,801	71,928	
2	Water	Plant Operator II	59,592	60,724	62,546	50,037	52,539	55,040	57,542	60,044	62,546	68,801	71,928	
4	Water	Heavy Equipment Operator/Water Dist. Tech II	48,635	49,559	51,046	40,837	42,879	44,920	46,962	49,004	51,046	56,150	58,703	
1	Water	Light Equipment Operator/Distribution Tech I	45,802	46,672	48,072	38,458	40,381	42,304	44,227	46,150	48,072	52,880	55,283	
1	Water	Plant Operator I	41,662	42,454	43,727	34,982	36,731	38,480	40,229	41,978	43,727	48,100	50,286	
1	Water/WW	Water/Wastewater Director	101,292	103,217	106,313	85,050	89,303	93,555	97,808	102,061	106,313	116,944	122,260	
1	Water/WW	W/WW Maintenance/IT/Operations Manager	86,181	87,818	90,453	72,362	75,981	79,599	83,217	86,835	90,453	99,498	104,021	
1	Water/WW	W/WW Maintenance/IT Specialist	59,375	60,503	62,318	49,855	52,347	54,840	57,333	59,825	62,318	68,550	71,666	
1	Museum	Museum Director	60,360	60,360	62,171	49,737	52,223	54,710	57,197	59,684	62,171	68,388	71,496	
1	Museum	Assistant Museum Director	42,161	42,161	43,426	34,741	36,478	38,215	39,952	41,689	43,426	47,768	49,940	

# APPENDIX

## CITY OF CRAIG

### LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET

(Pursuant to 29-1-103(3)(d), C.R.S.)

#### Budget Year 2020

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

#### I. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

Description of Real Property Lease-Purchase(s): \_\_\_\_\_

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Date of Lease-Purchase Agreement(s): \_\_\_\_\_

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	20__	\$ _____

Total maximum payment liability for all Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ _____
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#### II. ALL LEASE- PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

Description of Lease-Purchase Item(s): \_\_\_\_\_

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Date(s) of Lease-Purchase Agreement(s): \_\_\_\_\_

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Non-Real Property Lease Purchase Agreements in Budget Year:	20__	\$ _____

Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ _____
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Does the agreement include renewal options?    Yes       No  
If yes, describe: \_\_\_\_\_

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