

Site Enhancement Checklist of Required Documents/Information

<input type="checkbox"/>	Completed Application	
<input type="checkbox"/>	Detailed Project Narrative (Must clearly articulate how the proposed project will effectively enhance the City of Craig, and how it will provide significant visual improvement over current conditions as seen from public streets and access)	
<input type="checkbox"/>	Project Budget (Must specifically denote if local contractors will be used)	
<input type="checkbox"/>	Construction Proposals / Bids	
<input type="checkbox"/>	Current Photographs	
<input type="checkbox"/>	Site Plans / Sketches (Drawings, or pictures of the work to be performed, i.e. what the project will look like when complete)	
<input type="checkbox"/>	Project Schedule (Timeline to completion)	
<input type="checkbox"/>	Business has been in operation at least 2 years	Y / N
<input type="checkbox"/>	Business or any affiliated business has received Business Program grant funding in the past	Y / N

**** The above documents—In addition to a completed application—are minimum requirements. Incomplete submittals WILL NOT BE REVIEWED for funding.**